



**CITY OF SOUTH PASADENA  
CITY COUNCIL CLOSED SESSION  
REGULAR MEETING AGENDA**

**Amedee O. "Dick" Richards, Jr. Council Chambers  
1424 Mission Street, South Pasadena, CA 91030**

**Wednesday, April 20, 2016, at 6:30 p.m.**

*The public may comment on Closed Session items prior to the City Council recessing to Closed Session.  
In order to address the City Council on Closed Session items, please complete a Public Comment Card.  
Time allotted per speaker: 3 minutes. The City Council will convene in Open Session at 7:30 p.m.*

**CALL TO ORDER:** Mayor Diana Mahmud

**ROLL CALL:** Councilmembers Robert S. Joe; Marina Khubesrian, M.D.;  
Richard D. Schneider, M.D.; Mayor Pro Tem Michael A.  
Cacciotti; and Mayor Diana Mahmud

**PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS ONLY**

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Recording Secretary prior to the meeting. Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda (Government Code Section 54954.2).

**CLOSED SESSION AGENDA ITEMS**

**A. Pending Litigation**

CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION, Pursuant to  
Government Code Section 54956.9 (d)(1)

Name of case: Mark Nansen, et al. v. City of South Pasadena, et al. Case No. BC543533

**B. Initiation of Litigation**

CONFERENCE WITH LEGAL COUNSEL - INITIATION OF LITIGATION, Pursuant to  
Government Code Section 54956.9 (d)(4):

Number of Cases: 2

**ACCOMMODATIONS**



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chambers. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

For those submitting letters or other documents relating to items on the agenda: materials received after 4:00 p.m. on the day prior to the City Council Meeting may not be reviewed by the City Council.

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, as required by law.*

4/14/2016

Date

Desiree Jimenez

Desiree Jimenez,  
Deputy City Clerk



**CITY OF SOUTH PASADENA  
CITY COUNCIL / REDEVELOPMENT SUCCESSION AGENCY  
JOINT REGULAR MEETING AGENDA**

**Amedee O. "Dick" Richards, Jr. Council Chamber  
1424 Mission Street, South Pasadena, CA 91030**

**Wednesday, April 20, 2016, at 7:30 p.m.**

*In order to address the City Council, please complete a Public Comment Card.  
Time allotted per speaker is three minutes.  
No agenda item may be taken after 11:00 p.m.*

**CALL TO ORDER:** Mayor Diana Mahmud

**ROLL CALL:** Councilmembers Robert S. Joe; Marina Khubesrian, M.D.;  
Richard D. Schneider, M.D.; Mayor Pro Tem Michael A.  
Cacciotti; and Mayor Diana Mahmud

**INVOCATION:** Mayor Diana Mahmud  
*\*In permitting a nonsectarian invocation, the City does  
not intend to proselytize, advance, or disparage any faith  
or belief. Neither the City nor the City Council endorses  
any particular belief or form of invocation.*

**PLEDGE OF ALLEGIANCE:** Mayor Diana Mahmud

- 1. CLOSED SESSION  
ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately

**PRESENTATIONS**

- 2. Presentation of a Certificate of Appreciation to the following outgoing Commissioners: Mary Urquhart, Public Safety Commission, and Georgina Phelps, Senior Citizen Commission**
- 3. Presentation of a Proclamation Declaring April 22, 2016, as "Library Volunteer Recognition Day" in the City of South Pasadena**
- 4. Presentation of a Proclamation Declaring April 27, 2016, as "Denim Day" in the City of South Pasadena**

- 5. **Presentation of a Proclamation Declaring May 1-7, 2016, as “Be Kind to Animals Week” in the City of South Pasadena**
- 6. **Presentation of a Proclamation Declaring April 24, 2016, as “Remembrance of the Armenian Genocide Day” in the City of South Pasadena**

**COMMUNICATIONS**

- 7. **Councilmembers Communications**  
Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.
- 8. **City Manager Communications**
- 9. **Reordering of and Additions to the Agenda**

**PUBLIC COMMENTS AND SUGGESTIONS**  
(Time limit is three minutes per person)  
The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Recording Secretary prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**  
In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

**CONSENT CALENDAR**

- 10. **Minutes of the City Council Meeting of March 16, 2016 and March 30, 2016**  
Recommendation  
Approve the minutes of the March 16, 2016 Regular City Council Meeting and March 30, 2016 Study Session Special City Council Meeting.

**11. Prepaid Warrants, General City Warrants, Redevelopment Successor Agency Check Summary, and Payroll**Recommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 192596 through 192752 in the amount of \$2,067,148.56; General City Warrants Nos. 193002 through 193242 in the amount of \$2,819,122.86, and Payroll, dated March 25, 2016, in the amount of \$402,899.70 and Payroll, dated April 8, 2016, in the amount of 445,070.62. Seated as the Successor Agency to the Community Redevelopment Agency, approve Payroll, dated March 25, 2016, in the amount of \$5,776.64 and Payroll, dated April 8, 2016, in the amount of 5, 208.76 (included in the above totals).

**12. Monthly Investment Reports for February 2016**Recommendation

Receive and file the Monthly Investment Reports for February 2016 for the City Council, the Successor Agency to the Community Redevelopment Agency, and the Public Financing Authority.

**13. Adoption of a Resolution to Destroy Expired Records, Per the City of South Pasadena Records Retention Schedule**Recommendation

Adopt a Resolution entitled "A Resolution of the City of South Pasadena, California, approving the destruction of certain City records from the Management Services Department."

**14. Adoption of a Resolution Amending the City of South Pasadena Records Retention Schedule and Destruction of Expired Records**Recommendation

Adopt a Resolution entitled "A Resolution of the City Council of the City of South Pasadena, California, amending the City of South Pasadena Records Retention Schedule and approving the destruction of certain City records from the Community Services Department."

**15. Approval of Contract Amendment with DMR Team, Inc., for Additional Inspection and Construction Management Services for the Cheltenham Way, Collis Avenue, and Hill Drive Street Improvement Project**Recommendations

1. Authorize the City Manager to execute the first amendment to the contract with DMR Team, Inc., in the amount of \$34,235 for additional inspection and construction management services as a result of unforeseen conditions encountered in the field during construction for the Cheltenham Way, Collis Avenue, and Hill Drive Street Improvement Project (Project).
2. Appropriate the amount of \$34,235 from General Fund Reserves to Account No. 101-9000-9203 to fund additional inspection and construction management services for the Project.

**16. Approval of Contract Amendment with Ninyo & Moore for Additional Geotechnical Materials Testing Services for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project**

Recommendations

1. Authorize the City Manager to execute the first amendment to the contract with Ninyo & Moore in the amount of \$14,944 for additional geotechnical material testing services as a result of unforeseen conditions encountered in the field during construction.
2. Appropriate the amount of \$14,944 from General Fund Reserves to Account No. 101-9000-9203 to fund additional geotechnical material testing services for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project.

**17. Approval of Contract Amendment with All American Asphalt for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project**

Recommendations

1. Authorize the City Manager to execute the first amendment to the contract with All American Asphalt in the amount of \$173,498 for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project as a result of unforeseen conditions encountered in the field during construction.
2. Appropriate the amount of \$100,000 from the Water Fund to Account No. 500-9000-9300 to fund additional water improvement related work.
3. Appropriate the amount of \$73,498 from General Fund Reserves to Account No. 101-9000-9203 to fund additional street improvement related work.

**18. Acceptance of Project Completion and Authorization to File a Notice of Completion for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project, and Authorization to Release Retention Payment in the Amount of \$76,820 to All American Asphalt**

Recommendations

1. Accept the project improvements as complete and authorize the issuance of a Notice of Completion for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project.
2. Authorize payment of the retention to All American Asphalt in the amount of \$76,820.

**19. Authorize the City Manager to Execute a Professional Services Agreement with KOA Corporation for Engineering Design Services for the Mission Street Bicycle Improvement Project**

Recommendation

Authorize the City Manager to execute a Professional Services Agreement with KOA Corporation for engineering design services for the Mission Street Bicycle Improvement Project.

**20. Approve and Authorize the City Manager to Execute a Subrecipient Agreement for Fiscal Year 2015 Urban Area Security Initiative (UASI) Grant Program in the Amount of \$75,000**

Recommendations

1. Approve the agreement and exhibits between the City of South Pasadena and the City of Los Angeles for the Fiscal Year 2015 Urban Area Security Initiative Grant Program (UASI-2015) in the amount of \$75,000.
2. Authorize the City Manager to execute the agreement and all related documents including future amendments.

**21. Adoption of the City of South Pasadena Code of Ethics and Values**

Recommendation

Adopt a Resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, adopting the City of South Pasadena Code of Ethics and Values.”

**ACTION/DISCUSSION**

**22. Discussion and Approval to Authorize the City Manager to Execute a Professional Services Agreement to Replace Playground Unitary Rubberized Surfacing at Garfield Park and Orange Grove Park**

Recommendation

Authorize the City Manager to execute a Professional Services Agreement to replace the unitary rubberized surfacing at Garfield Park and Orange Grove Park.

**23. Provide Direction to Initiate the Annexation Process to the San Gabriel Valley Mosquito and Vector Control District**

Recommendation

Provide direction to staff to initiate the annexation process to San Gabriel Valley Mosquito and Vector Control District (District) and to engage the District for Mosquito surveillance and control on an as-needed basis.

**24. Approval of Utility Box Art Program, Phase II, in Partnership with South Pasadena Arts Council**

Recommendation

Approve South Pasadena Arts Council’s proposal to implement Phase II of the Utility Box Art Program.

**25. First Reading and Introduction of an Ordinance Amending Chapter 19 (Motor Vehicles and Traffic) Section 19.55-4 Parking Permit Required During Certain Hours in City-owned and Operated Facility; Approval of Contract Amendment with Clancy System International, Inc., for Parking Services for the Mission-Meridian Village Parking Garage; and Receive and File an Update on Mission-Meridian Village Parking Garage Permit Operations**

Recommendations

1. Introduce an Ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, amending Division 1 (Generally) of Article III (Stopping, Standing and Parking) of Chapter 19 (Motor Vehicles and Traffic) Section 19.55-4 (Parking Permit Required During Certain Hours in City-owned and Operated Facility) of the South Pasadena Municipal Code relating hours of parking in the Mission-Meridian Village Public Parking Garage,” and waive further reading.
2. Authorize the City Manager execute the amended Professional Services Agreement with Clancy System International, Inc., for parking services for the Mission-Meridian Village Parking Garage (MMVPG); and
3. Receive and file an update on the MMVPG permit operations.

**COUNCILMEMBERS COMMUNICATIONS (continued)**

**ADJOURNMENT**

**FUTURE CITY COUNCIL MEETINGS  
(OPEN SESSION)**

April 27, 2016	Special City Council Meeting	Council Chamber	7:00 p.m.
May 4, 2016	Regular City Council Meeting	Council Chamber	7:30 p.m.
May 18, 2016	Regular City Council Meeting	Council Chamber	7:30 p.m.

**PUBLIC ACCESS TO CITY COUNCIL MEETING AGENDA PACKETS, DOCUMENTS  
DISTRIBUTED BEFORE A MEETING, AND BROADCASTING OF MEETINGS**

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- South Pasadena Public Library, 1100 Oxley Street;
- City Clerk's Division, 1414 Mission Street; and
- City website at: [www.southpasadenaca.gov/citycouncilmeetings](http://www.southpasadenaca.gov/citycouncilmeetings)

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk's Division at (626) 403-7230. Any disclosable public records related to an Open Session item appearing on a regular meeting agenda and distributed by the City of South Pasadena to all or a majority of the legislative body fewer than 48 hours prior to that meeting are available for public inspection at the City Clerk's Division, located at City Hall, 2nd floor, 1414 Mission Street prior to the meeting. During the meeting, these documents will be included as part of the "Reference Binder" of the agenda packet kept in the Amedee O. "Dick" Richards, Jr., Council Chamber at 1424 Mission Street, South Pasadena, CA 91030. Documents distributed during the meeting will be available following the meeting at the City Clerk's Division. For those submitting letters or other documents relating to items on the agenda: Materials received after 4:00 p.m. on the day prior to the Council meeting may not be reviewed by the City Council.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99. Meetings are also streamed live via the Internet at [www.southpasadenaca.gov](http://www.southpasadenaca.gov). Six months of archived meetings, indexed by agenda item, are also available online. A DVD of regularly scheduled meetings is available for checkout at the South Pasadena Public Library can be purchased from the City Clerk's Division.

**ACCOMMODATIONS**

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*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, as required by law.*

4/14/2016  
Date

  
Desiree Jimenez,  
Deputy City Clerk

THE CITY OF SOUTH PASADENA EXPRESSES

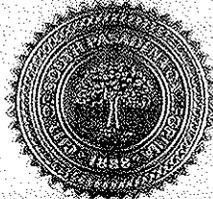
# APPRECIATION



**Mary Urquhart**

Public Safety Commission  
2012 - 2016

In appreciation for more than three years of volunteer service and dedicated commitment to improving the City's emergency response capability by coordinating volunteer citizens efforts such as the Community Emergency Response Team (CERT) Program, while serving on the South Pasadena Public Safety Commission



Dated this 20<sup>th</sup> day of April, 2016

\_\_\_\_\_  
Diana Mahmud, Mayor

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk

THE CITY OF SOUTH PASADENA EXPRESSES

# APPRECIATION



**Georgina Phelps**

Senior Citizen Commission  
2009 - 2016

In appreciation for more than six years of volunteer service on the South Pasadena Senior Citizen Commission; dedicated commitment to supporting services and activities offered by the South Pasadena Senior Center including educational classes and recreational programs that enhance the lives of older adults throughout the community



Dated this 20<sup>th</sup> day of April, 2016

\_\_\_\_\_  
Diana Mahmud, Mayor

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Evelyn G. Zneimer, City Clerk

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CITY OF SOUTH PASADENA

# PROCLAMATION



Declaring April 22, 2016, as  
"Library Volunteer Recognition Day"  
in the City of South Pasadena

- WHEREAS, the Library Board of Trustees values the enormous contributions made each year by library volunteers; and
- WHEREAS, many of the programs, projects, and services offered by the Library such as Grandparents and Books, the Summer Reading Program, the Restoration Concert Series, the Friends Bookstore and their special book sales, Author Nights, film screenings, Living History presentations, and other featured events; and
- WHEREAS, more than 162 volunteers donated more than 9,360 hours in 2015 assisting and augmenting Library staff with these activities and programs; and
- WHEREAS, the hours that volunteers contribute to the Library not only help provide services that could not otherwise be offered, they also support the staff "behind the scenes," freeing library staff to devote more time to directly serving the public and performing duties and presenting programs that would not otherwise be possible.

NOW, THEREFORE, I, Diana Mahmud, Mayor, on behalf of the City Council of the City of South Pasadena, hereby proclaim April 22, 2016, as "Library Volunteer Recognition Day" in the City of South Pasadena and do commend and thank all Library volunteers for their many hours of dedicated service and hard work.



Diana Mahmud, Mayor

April 20, 2016  
Date

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CITY OF SOUTH PASADENA

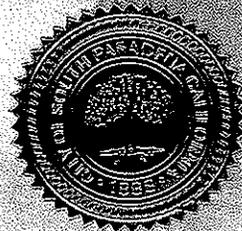
# PROCLAMATION



Declaring April 27, 2016,  
as "Denim Day"  
in the City of South Pasadena

- WHEREAS, the United States Government has declared April as "Sexual Assault Awareness Month" and Peace Over Violence has declared April 27, 2016, "Denim Day" in Los Angeles County; and
- WHEREAS, this day is intended to draw attention to the fact that rape and sexual assault remain a serious issue in our society; and
- WHEREAS, harmful attitudes about rape and sexual assault allow these crimes to persist and allow victims/survivors to be re-victimized; and
- WHEREAS, "Denim Day" was also instituted to call attention to misconceptions and misinformation about rape and sexual assault, and the problem that many in society remain disturbingly uninformed with respect to issues of assault and forcible rape; and
- WHEREAS, every two minutes, somewhere in America, someone is sexually assaulted, approximately 1 in 6 women are raped during their lifetime, and youths under 18 account for about 44% of all reported; and
- WHEREAS, with proper education on the matter, there is compelling evidence that we can be successful in reducing incidents of this alarming and psychologically damaging crime; and
- WHEREAS, the members of the South Pasadena City Council strongly support the efforts of Peace Over Violence to educate persons in our community about the true impact of rape and sexual assault in Southern California.

NOW, THEREFORE, I, Diana Mahmud, Mayor, on behalf of the City Council of the City of South Pasadena, hereby proclaim April 27, 2016, as "Denim Day," and urge everyone to wear jeans on April 27, 2016, to help communicate the message that there is "no excuse and never an invitation to rape."



Diana Mahmud, Mayor

April 20, 2016

Date

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CITY OF SOUTH PASADENA  
**PROCLAMATION**



Declaring the Week of May 1 – 7, 2016,  
as “Be Kind to Animals Week”  
in the City of South Pasadena

- WHEREAS, people enjoy the companionship of domestic animals and the diversity of wildlife; and
- WHEREAS, we have the responsibility to protect these creatures and their habitats, and to show kindness and mercy to them in all of our affairs; and
- WHEREAS, the people in the City of South Pasadena appreciate the animal welfare and anti-cruelty agencies for the invaluable contributions they make each year in protecting animals, both domestic and wild; and
- WHEREAS, we recognize the value of humane education in our schools and community and realize that out of kindness to animals grows respect for our fellow human beings; and
- WHEREAS, the first full week of May has been set as the annual celebration of the national week observing this philosophy of kindness to animals.

NOW, THEREFORE, I, Diana Mahmud, Mayor, on behalf of the City Council of the City of South Pasadena, do hereby proclaim the week of May 1-7, 2016, as “Be Kind to Animals Week” and urge all citizens to fully participate in any events promoting the attitude of kindness and respect toward all animals.



\_\_\_\_\_  
Diana Mahmud, Mayor

April 20, 2016  
Date

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CITY OF SOUTH PASADENA

PROCLAMATION



Declaring April 24, 2016,  
as "Remembrance of the Armenian Genocide Day"  
in the City of South Pasadena

- WHEREAS, on April 24, 1915, the Turkish Government perpetrated against Armenian people what is commonly referred to as the first genocide of the twentieth century, which continued until 1923 and resulted in the death of 1.5 million Armenian men, women, and children; and
- WHEREAS, it is important to remind ourselves about human tragedies that have taken place; and
- WHEREAS, those who survived the Armenian Genocide and their successors have had to work hard to make these tragic events known to the world; and
- WHEREAS, as a community, it is appropriate for us to stand together and join our Armenian brothers and sisters in this centennial anniversary of the Armenian Genocide in an effort to memorialize their fallen ancestors and to ensure that this horrible act is not repeated; and
- WHEREAS, as we remember the past, let us also dedicate ourselves to building a greater future by educating our community about the Armenian Genocide, and other crimes against humanity, as a testament to mankind's indomitable spirit.

NOW, THEREFORE, I, Diana Mahmud, Mayor, on behalf of the City Council of the City of South Pasadena, hereby declare April 24, 2016, as a "Remembrance of the Armenian Genocide Day" in the City of South Pasadena.



Diana Mahmud, Mayor

April 20, 2016  
Date

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**Wednesday, March 16, 2016**  
**Minutes of the Regular Meeting of the**  
**Joint City Council/Redevelopment Successor Agency**

**CALL TO ORDER**

A Regular Meeting of the South Pasadena Joint City Council/Redevelopment Successor Agency was called to order by Mayor Mahmud on Wednesday, March 16, 2016, at 7:45 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

**ROLL CALL**

**Present:** Councilmembers/Redevelopment Successor Agency Members Joe, Khubesrian, and Schneider; Mayor Pro Tem/Agency Vice Chair Cacciotti; and Mayor/Agency Chair Mahmud.

**Absent:** None.

**City Staff**

**Present:** Sergio Gonzalez, City Manager/Agency Executive Director; Teresa L. Highsmith, City Attorney/ Agency Counsel; Anthony J. Mejia, Chief Deputy City Clerk/Chief Deputy Agency Secretary; Desiree Jimenez, Deputy City Clerk, were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

**INVOCATION**

Councilmember Joe gave the invocation.

**PLEDGE OF ALLEGIANCE**

Councilmember Joe led the Pledge of Allegiance.

**CLOSED SESSION ANNOUNCEMENTS****1. Closed Session Announcements**

The Regular Closed Session of the City Council of March 16, 2016, was called to order by Mayor Mahmud at 6:00 p.m., with all Councilmembers present, except Mayor Pro Tem Cacciotti.

Bobbie Nansen, South Pasadena resident, asserted that her family is being unfairly subjected to prosecution by the City; voiced support for resolving the ongoing litigation by reaching a settlement, noting that conditions related to receivership of their property is unacceptable.

Christopher Sutton, Attorney representing the Nansen family, expressed a desire to reach a settlement agreement with the City to end the ongoing litigation; advised that the City's deal points related to waiver of right to appeal and receivership are unacceptable to his clients and the City Attorney should be authorized to negotiate.

The meeting convened into Closed Session to discuss the following items as listed on the Closed Session Regular Meeting Agenda:

A. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION, Pursuant to Government Code Section 54956.9 (d)(1)

Name of case: Mark Nansen, et al. v. City of South Pasadena, et al. Case No. BC543533

B. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9 (d)(4):

Number of Cases: 2

C. CONFERENCE WITH LEGAL COUNSEL – PROPERTY NEGOTIATIONS, Pursuant to Government Code Section 54956.8:

Property: Northeast corner of El Centro Street and Mound Avenue (APN 5315-003-901)

Agency Negotiators: City Manager Sergio Gonzalez and City Attorney Teresa L. Highsmith

Negotiating Parties: Jonathan Genton, Genton Property Group

Under Negotiation: Price and Terms of Payment

D. CONFERENCE WITH LEGAL COUNSEL – PROPERTY NEGOTIATIONS,  
Pursuant to Government Code Section 54956.8:

Property: 1503-1507 El Centro Street (APN 5315-003-903 & 5315-003-904); and  
Southwest corner of El Centro Street and Edison Lane (APN 5315-003-902)

Agency Negotiators: City Manager Sergio Gonzalez and City Attorney Teresa L.  
Highsmith

Negotiating Parties: Jonathan Genton, Genton Property Group

Under Negotiation: Price and Terms of Payment

City Attorney Highsmith reported that City Council provided direction to staff regarding  
the agendaized Closed Session items, but did not take any reportable action.

## PRESENTATIONS

2. **Presentation of a Certificate of Appreciation to Rebecca Daley, Girl Scout Troop 9491, and the Friends of the South Pasadena Nature Park, for establishing a Monarch Butterfly Way Station at the South Pasadena Nature Park**

Mayor Mahmud presented a Certificate of Appreciation to Rebecca Daley, Girl Scout Troop 9491, Monica Kelly and Barbara Eisenstein, representing the Friends of the Nature Park, for establishing a Monarch Butterfly Way Station at the South Pasadena Nature Park.

3. **Presentation from Southern California Edison on Planned System and Communication Improvements**

Joshua Torres, Southern California Edison (SCE) Government Affairs Representative, made a presentation on SCE's planned system and communication improvements.

In response to City Council inquiries, Mr. Torres advised that the federal government has not set any standards related to electromagnetic fields (EMF) from power lines, explaining that SCE provides residents with a free service in which a technician will conduct an EMF reading; explained that older residences may need to upgrade its electrical systems in order to accommodate charging of electric vehicles.

During the course of discussion, the City Council recommended that SCE and the City coordinate its Capital Improvement Plans; urged SCE to develop additional rebate and incentive programs to assist with the installation of solar energy systems; requested that SCE prioritize power outages and ensure critical facilities are powered.

**COMMUNICATIONS****4. Councilmembers Communications**

Councilmember Schneider requested that staff agendize discussion of the appropriateness for staff to provide recommendation for appeals to the City Council, seconded by Mayor Mahmud.

**5. City Manager Communications**

None.

**6. Reordering of and Additions to the Agenda**

By consensus, the City Council reordered Item No. 21 to be heard following the Public Hearings.

**PUBLIC COMMENTS**

Tanya Parker, South Pasadena resident, indicated opposition to the use of the Mayor's title for certain events; recommended that the event be renamed; stated that the Prayer Breakfast was better suited to be sponsored by a local church rather than local officials.

Myron Quon, South Pasadena resident, urged City Council to adopt a social host ordinance, opining that it will reduce underage drinking.

Anne Schermerhorn, South Pasadena resident, voiced opposition to the Mayor's Prayer Breakfast, stressing the importance of separation of church and state.

David Beadle, South Pasadena resident, expressed opposition to the Mayor's Prayer Breakfast; recommended that the City conduct an investigation to determine whether City funds were utilized in facilitating the event; opined that the Chamber of Commerce should not participate in such events because they receive City funds.

Nancy Verdin, Pasadena resident, urged City Council to consider and adopt a social host ordinance, opining that such ordinances protect youth and prevent underage drinking.

Claudia Morales, Healthy South Pasadena Community Coalition Representative, summarized the benefits of adopting a social host ordinance, noting that it is proven to aid in reducing underage drinking.

Dana Barbera, South Pasadena resident, expressed opposition to the Mayor's Prayer Breakfast; questioned the propriety of combining the Mayor's title with such an event, asserting there should be a separation of church and state.

Stephanie Wolff, South Pasadena resident, asserted that City staff is not enforcing the Holy Family Specific Plan; voiced frustration that the City is ignoring resident complaints.

Catalina Gonzalez, Pasadena resident, speaking on behalf of the Rethinking of and Alcohol and Drugs Coalition, urged City Council to adopt a social host ordinance.

Kelly Conte, South Pasadena resident, asserted that the Mayor's Prayer Breakfast event gives residents the perception that the City is endorsing a particular church and religion; urged City Council to require the 501c(3) to remove the Mayoral title from its name.

Lisa Boyd, South Pasadena resident, noted that the Mayor's Prayer Breakfast was not inclusive to all faiths thereby creating controversy in the community; questioned who is serving of the nonprofit board of directors, asserting that it appears to be sponsored by the City.

### CONSENT CALENDAR

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve the Consent Calendar Item Nos. 7, 8, 9, 10, 11, 13, and 15, with Item Nos. 12, 14, and 16 pulled for separate consideration.

7. **Minutes of the City Council Meeting of February 17, 2016 and March 2, 2016**

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve the minutes of the February 17, 2016 and March 2, 2016 Regular City Council Meeting.

8. **Prepaid Warrants, General City Warrants, Redevelopment Successor Agency Check Summary, and Payroll**

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve the City of South Pasadena Prepaid Warrants Nos. 192401 through 192454 in the amount of \$265,785.83; General City Warrants Nos. 192455 through 192595 in the amount of \$498,766.16, and Payroll, dated March 11, 2016, in the amount of \$458,877.33. Seated as the Successor Agency to the Community Redevelopment Agency, approve Payroll, dated March 11, 2016, in the amount of \$5,172.22 (included in the above totals).

9. **Monthly Investment Reports for January 2016**

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to receive and file the Monthly Investment Reports for January 2016 for the City Council, the Successor Agency to the Community Redevelopment Agency, and the Public Financing Authority.

**10. Award of Contract to Southwest Pipeline and Trenchless Corp. for Construction of the Sewer Rehabilitation and Replacement Project Phase 2**

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to:

1. Accept a bid dated February 23, 2016, from Southwest Pipeline and Trenchless Corp. for construction of the Sewer Rehabilitation and Replacement Project Phase 2.
2. Reject all other bids received.
3. Authorize the City Manager to execute an agreement with Southwest Pipeline and Trenchless Corp. for an amount not-to-exceed \$3,990,890.

**11. Award of Contract to Valley Construction Management for Construction Management and Inspection Services for the Sewer Rehabilitation and Replacement Project Phase 2**

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to:

1. Accept a proposal dated December 18, 2015, from Valley Construction Management for construction management and inspection services for the Sewer Rehabilitation and Replacement Project Phase 2.
2. Reject all other proposals received.
3. Authorize the City Manager to execute an agreement with Valley Construction Management for an amount not-to-exceed \$383,100.

**13. Award of Contract to Dudek for Construction Engineering Support Services for the Sewer Rehabilitation and Replacement Project Phase 2**

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to:

1. Accept a proposal dated December 18, 2015, from Dudek for construction engineering support services for the Sewer Rehabilitation and Replacement Project Phase 2.
2. Authorize the City Manager to execute an agreement with Dudek for an amount not-to-exceed \$50,810.

**15. Adoption of a Resolution Authorizing the City Manager to Renew the Reciprocal Agreement with the Franchise Tax Board to Exchange Data Specific to City of South Pasadena Business License Information**

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to adopt Resolution No. 7454 "A Resolution of the City Council of the City of South Pasadena, California, authorizing the City Manager to enter into a reciprocal agreement with the State of California Franchise Tax Board to exchange data specific to City business license information."

**ITEM REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION**

**12. Award of Contract to Ramtech Laboratories for Laboratory Testing Services for the Sewer Rehabilitation and Replacement Project Phase 2**

It was announced that a revised agreement, which includes a more comprehensive description of services by the vendor, was previously distributed and is available on the dais.

MOTION BY MAYOR MAHMUD, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 5-0, to:

1. Accept a proposal dated February 17, 2016, from Ramtech Laboratories for laboratory testing services for the Sewer Rehabilitation and Replacement Project Phase 2.
2. Authorize the City Manager to execute an agreement with Ramtech Laboratories for an amount not-to-exceed \$33,019.

**14. Adoption of a Resolution Initiating the Proceedings and Ordering of the Preparation of the Engineer's Report for Fiscal Year 2016-17 Lighting and Landscaping Maintenance District**

In response to City Council inquiries, Public Works Director Toor explained that the district is not financially self-sustaining and that General funds are used to subsidize expenses; advised that the City has made a deposit with Southern California Edison to purchase non-City owned electric poles.

Councilmember Schneider recommended that the City evaluate the possibility of adding a tree maintenance fee to the existing maintenance district in the future.

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER SCHNEIDER, CARRIED 5-0, to:

1. Adopt Resolution No. 7453 "A Resolution of the City Council of the City of South Pasadena, California, initiating proceedings for the Fiscal Year 2016-17 Levy and Collection of Assessments for certain lighting and landscape maintenance in an existing district and ordering the preparation of a report pursuant to the provisions of Division 15, Part 2, of the Streets and Highways Code of the State of California."
2. Authorize the preparation of the Engineer's Report for the annual levy and collection of assessments.

**16. Authorize the City Manager to Execute a Professional Services Agreement with SpectraTurf to Replace Playground Unitary Rubberized Surfacing at Garfield Park and Orange Grove Park**

In response to City Council inquiries, Community Services Director Pautsch summarized the treatment of Unitary Rubberized Surfacing, noting that recycled tire materials are encased between non-hazardous materials; advised that staff is determining whether the County of Los Angeles will fund alternative playground surfacing materials utilizing Proposition A funds.

Mayor Mahmud opened the Public Comment period.

Mark Hollowell, Senior Sales Manager, SpectraTurf, stated that based on extensive testing, Unitary Rubberized Surfacing has been determined to be safe for playgrounds and that City Council should move forward with awarding the contract.

There being no others desiring to speak on this item, Mayor Mahmud closed the Public Comment period.

In response to City Council inquiry, City Attorney Highsmith advised that deferment of awarding a contract for an additional month to better research and rectify the audit finding would not raise a liability issue for the City.

During the course of discussion, the City Council requested that City staff determine if the Unitary Rubberized Surfacing materials are listed on the hazardous materials list produced by the State of California Office of the Environmental Health Hazard Assessment.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 5-0, to defer a decision and bring the item back at a future City Council Meeting for consideration of additional information and other options.

**PUBLIC HEARING****17. Appeal of a Decision of the Planning Commission to Approve a Hydrogen Fueling Facility at 1200 Fair Oaks Avenue**

Senior Planner Mayer narrated a PowerPoint presentation entitled "1200 Fair Oaks Avenue, Appeal of Planning Commission Decision" and responded to City Council inquiries.

In response to City Council inquiry, Fire Chief Rueda advised that staff will diligently review all building plans to ensure appropriate safety measures are installed and that staff will receive training regarding fire safety at hydrogen fuel stations; stated he is unaware of any operational problems associated with the hydrogen fueling station at Cal State Los Angeles.

Mayor Mahmud opened the Public Hearing.

Al Benzoni, Appellant, South Pasadena resident, voiced strong opposition to the proposed hydrogen fueling station, citing concerns related to parking, resident safety, and lack of maintenance at the existing gas station; asserted that the project does not comply with the City's Zoning Code and distributed handouts to the City Council.

Scott Carlson, Attorney, representing Mr. Benzoni, expressed concern regarding the wall separating the gas station from Mr. Benzoni's property, asserting that it should be eight feet in height to provide appropriate buffering.

Mary Hughes, South Pasadena resident, advised that she is a safety professional in the hydrogen fuel industry; conveyed opposition to the proposed project, citing concerns related to the ability to operate a hydrogen fueling station safely in a residential area.

Dr. Shane Stephens, Applicant, Co-Founder of First Element Fuel, urged City Council to approve the proposed project; explained that the hydrogen vehicle market is expanding and there is strong demand for additional fueling stations; noted that safety regulations for hydrogen fueling stations are more stringent than gasoline and compressed natural gas facilities. In response to City Council inquiry, Dr. Stephens explained that a relatively small amount of fuel is stored onsite and that the system contains redundant safety measures to detect possible leaks; stated that his company will provide appropriate training to City staff and fire personnel to ensure that the City can respond safely during an emergency.

Dr. Tim Brown, speaking on behalf of the Applicant, advised that an equivalent of 300 gallons of hydrogen fuel will be stored on site; explained that if a leak were to occur, it would dispel within minutes and that fire personnel will be provided safety training.

The following individuals voiced support for the proposed hydrogen fueling station:

Hamed Shirmohammadi, speaking on behalf of Arco

Ali Shirmohammadi, speaking on behalf of Arco

Eduardo Delgadillo, Los Angeles resident

David Farese, representing Air Products and Chemicals, Inc.

Ray Bailey, representing Air Products and Chemicals, Inc.

Neal Paulzen, representing Longo Toyota

Phil Casel, representing the California Energy Commission

Tyson Eckerle, representing the Governor's Office of Business and Economic Development

John Stewart, Pasadena resident

Gerald Secundy, South Pasadena resident

Adam Bray-Ali, Alhambra resident

Stephen Ellis, representing the American Honda Motor Company

The following individual voiced opposition to the proposed hydrogen fueling station:

Darin Randall, South Pasadena resident, expressed opposition the proposed project, citing concerns related to resident safety; pointed out that children walk by the station, asserting that a potential accident could be devastating to the community.

There being no others desiring to speak on this item, Mayor Mahmud closed the Public Hearing period.

In response to City Council inquiry, Senior Planner Mayer advised that the project meets zoning standards for parking and no changes are proposed; explained that the existing separation wall is in conformance with the zoning code and no further changes need to be made at this time.

During the course discussion, the City Council requested that the applicant consider raising the height of the separation wall as a measure of good gesture for the neighboring residents; requested that the applicant provide a list of conditions of approval adopted by other jurisdictions which have approved hydrogen fuel stations. Dr. Stephens advised that he is agreeable to raising the separation wall, within a reasonable cost; stated that he will provide City staff with a complete listing of conditions of approval as requested by City Council.

Mayor Pro Tem Cacciotti requested that the City conduct periodic inspections of the hydrogen fueling station on a regular basis.

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to:

1. Adopt Resolution No. 7455 "A Resolution of the City Council of the City of South Pasadena, California, denying an appeal and upholding the Planning Commission's approval of a Conditional Use Permit modification to allow a hydrogen fuel pump, tank, and associated mechanical equipment for an existing gas station located at 1200 Fair Oaks Avenue," with the following revisions to the Conditions of Approval:
  - a. Conditions of Approval be added to read as follows: "The applicant shall design and landscape the facility in a manner that is consistent with the City's Design Review guidelines or in a manner compatible with the landscaping of the La Canada Flintridge location."
  - b. Conditions of Approval be added to read as follows: "The applicant shall improve the existing wall on the eastern portion of the subject property from a five foot wall to an eight foot wall consistent with the City's Design Guidelines."
2. Authorize staff to amend the Conditions of Approval to allow staff to impose additional fire protection provisions that are deemed reasonable based on materials provided by the applicant from other jurisdictions.

**18. Appeal of a Decision of the Cultural Heritage Commission to Approve a Second Story Addition to a One-Story House at 625 Milan Avenue**

Mayor Pro Tem Cacciotti recused himself from deliberations on this item because he owns property within 500 feet of the proposed project, left the Council Chamber at 10:50 p.m.

**MEETING RECESSED**

The City Council recessed at 10:50 p.m. and reconvened at 10:55 p.m., with all members present, except Mayor Pro Tem Cacciotti.

Senior Planner Mayer narrated a PowerPoint presentation entitled "625 Milan Avenue, Appeal of the CHC Decision" and responded to City Council inquiries.

Mayor Mahmud opened the Public Hearing.

Scott Carlson, Attorney for Appellants, advised that the potential North Milan Historic District is distinguished by its one-story homes; asserted that allowing a second story addition would be inconsistent with the Secretary of the Interior's design standards; urged City Council to deny the proposed project, opining that it would set a negative precedence.

Lony Ruhmann, Appellant, expressed opposition to the second story addition, asserting that it will negatively impact the historical integrity of the area; noted that every residence on the street consist of single story residences; noted that several Cultural Heritage Commissioners expressed concerns related to the project.

Anthony George, representing the Applicant, Architect, advised that the proposed project is compliant with the City's Zoning Code and design guidelines, noting that the applicant is not requesting any variances or exceptions; pointed out that the design is of high quality and will be compatible with the existing residence; opined that the project will not have an impact of the designation of the historic district.

Dr. Margarita Jerabek, representing the Applicant, Historic Architect, advised that she conducted a historic survey of nearby properties and concluded that the proposed addition will not a negative impact on the historical significance of the subject property or the designation of the district.

The following individuals voiced support for the project:

Kim Nguyen, Applicant, South Pasadena resident  
Mike Shimcock, Applicant, South Pasadena resident  
Rebecca How, South Pasadena resident  
Evan Davis, South Pasadena resident  
James Ryan, South Pasadena resident  
Mike Melloh, South Pasadena resident  
Odom Stamps, South Pasadena resident  
Lisa Henderson, South Pasadena resident  
Claire Collins, South Pasadena resident

The following individuals voiced opposition to the project:

Kimber Crowe, South Pasadena resident  
Carolyn Watson, South Pasadena resident  
Dan Cooley, South Pasadena resident  
Randy Lake, South Pasadena resident  
Colleen Keough, South Pasadena resident

There being no others desiring to speak on this item, Mayor Mahmud closed the Public Hearing period.

In response to City Council inquiry, Senior Planner Mayer explained that the proposed project will not have an impact on the qualifications of the area to qualify to become a historic district.

MOTION BY COUNCILMEMBER JOE, SECOND BY COUNCILMEMBER SCHNEIDER, CARRIED 4-0-1 (CACCIOTTI RECUSED), to adopt Resolution No. 7456 "A Resolution of the City Council of the City of South Pasadena, California, upholding a Cultural Heritage Commission decision to approve a Certificate of Appropriateness to build a second story addition to a one-story house at 625 Milan Avenue."

**21. Discussion Regarding the Use of City Officials' Titles in Future Events (No Staff Report)**

Mayor Pro Tem Cacciotti returned to the dais at 11:58 p.m.

City Manager Gonzalez presented the staff report.

In response to City Council inquiry, Police Chief Miller summarized the current practices for off-duty officers to be in uniform and use of the Color Guard.

Mayor Mahmud opened the Public Comment period.

Jonathan Primuth, South Pasadena resident, explained that the Mayor's Prayer Breakfast was intended to be an inter-faith event; advised that the 501c(3) organization has agreed to remove the use of the Mayor's title from the organization's name and will not solicit donations with the Mayor's title.

David Beadle, South Pasadena resident, asserted that the use of the Mayor's title with the subject event was an abuse of power; spoke on the importance of maintaining a separation of church and state; requested that the City provide a public apology for supporting the event.

There being no others desiring to speak on this item, Mayor Mahmud closed the Public Hearing period.

Councilmember Joe apologized for assisting in the coordination of the event and using the Mayoral title; stated that it was an unintentional misunderstanding and that future prayer breakfasts will not use the Mayoral title.

Councilmember Khubesrian voiced support for the prohibition on the use of the Mayoral title for private fundraisers, groups, or political agendas; opined that a policy should be developed which establishes appropriate use of official titles.

Discussion ensued relative to whether the City Council can impose regulations on the Chamber of Commerce related to new initiatives such as the Mayor's Prayer Breakfast. It was noted that the Chamber of Commerce is an independent organization that works in concert with the City, but is not subject to policies of the City Council.

In response to City Council inquiry, City Manager Gonzalez explained that public safety associations have differing protocols for use of official titles such as a Firefighter's Ball or Police Banquet. It was noted that the associations include disclosures on event flyers which indicate that it is not an officially City sponsored event.

MOTION BY MAYOR MAHMUD, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to:

1. Direct staff to prepare and return to City Council with a draft policy on the use of official City titles, including Mayor, City Council, City Treasurer, City Clerk, City Manager, Police Chief, and Fire Chief.
2. Direct staff to provide City Council with a list of typical Color Guard attended event categories for review, with direction that unlisted categories shall be approved by the City Manager.

#### **ACTION/DISCUSSION**

##### **19. Direction Regarding a Possible Increase in the Park Impact Fee**

This matter was continued to the April 20, 2016 Regular City Council Meeting.

##### **20. Direction to Initiate the Annexation Process to the San Gabriel Valley Mosquito and Vector Control District**

This matter was continued to the April 20, 2016 Regular City Council Meeting.

##### **22. Receive and File Update on Mission-Meridian Village Parking Garage Permit Operations**

This matter was continued to the April 20, 2016 Regular City Council Meeting.

#### **ADJOURNMENT**

Mayor Mahmud adjourned the Joint City Council/Redevelopment Successor Agency meeting at 1:25 a.m.

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Evelyn G. Zneimer  
City Clerk

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Diana Mahmud  
Mayor

Minutes approved by the South Pasadena City Council on April 20, 2016.



**Wednesday, March 30, 2016**  
**Minutes of the Special Meeting of the City Council**

**CALL TO ORDER**

A Special Meeting of the South Pasadena City Council was called to order by Mayor Mahmud on Wednesday, March 30, 2016, at 7:40 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

**ROLL CALL**

**Present:** Councilmembers Joe, Khubesrian, and Schneider; Mayor Pro Tem Cacciotti; and Mayor Mahmud.

**Absent:** None.

**City Staff**

**Present:** Sergio Gonzalez, City Manager; Teresa L. Highsmith, City Attorney; Evelyn G. Zneimer, City Clerk; Anthony J. Mejia, Chief Deputy City Clerk were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

**PLEDGE OF ALLEGIANCE**

Mayor Pro Tem Cacciotti led the Pledge of Allegiance.

**CLOSED SESSION ANNOUNCEMENTS**

**1. Closed Session Announcements**

The Regular Closed Session of the City Council of March 30, 2016, was called to order by Mayor Mahmud at 6:30 p.m., with all Councilmembers present, except Mayor Pro Tem Cacciotti who arrived at approximately 7:00 p.m.

Bobbie Nansen, South Pasadena resident, voiced concern that her family is being unfairly prosecuted by the City; stated that her family has spent a significant amount of money to defend itself against false accusations from the City and perjury by staff.

Christopher Sutton, Attorney representing the Nansen family, urged City Council to authorize the City Attorney sufficient negotiating authority to resolve the existing litigation with the Nansen family; noted that the Nansen's had not given consent for the City to construct a retaining wall and sewer line on their property; stated that Mr. Nansen may be willing to be jailed if he feels the settlement deal is unfair.

The meeting convened into Closed Session to discuss the following items as listed on the Closed Session Special Meeting Agenda:

A. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION, Pursuant to Government Code Section 54956.9(d)(1):

Name of case: Mark Nansen, et al. v. City of South Pasadena, et al. Case No. BC543533

B. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9 (d)(4):

Number of Cases: 2

City Attorney Highsmith reported that City Council provided direction to staff regarding the agendaized Closed Session Item No. A, but did not take any reportable action; advised that City Council will reconvene into Closed Session to discuss Closed Session Item No. B immediately following the Study Session.

## **PUBLIC COMMENTS**

John Lesak, South Pasadena resident, announced that April is Autism Awareness Month and encouraged City Hall to light itself up in blue lights to help raise awareness; summarized Autism Spectrum Disorder and encouraged residents to participate in awareness activities.

## **CONSENT CALENDAR**

MOTION BY COUNCILMEMBER SCHNEIDER, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 5-0, to approve Consent Calendar Item No. 2.

2. **Authorize the City Manager to Execute a Professional Services Agreement with Right of Way Inc., on Behalf of the Golden Streets Festival Working Group for Traffic Control Services for the Golden Streets Festival**

MOTION BY COUNCILMEMBER SCHNEIDER, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 5-0, to authorize the City Manager to execute a Professional Services Agreement with Right of Way Inc., on behalf of the Golden Streets Festival Working Group for traffic control services for the Golden Streets Festival to be held on June 26, 2016.

**ACTION/DISCUSSION****2a. Authorize a Letter of Support for Senate Bill 1018: California Environmental Quality Act: State Route 710 North Study**

Principal Management Analyst Lin presented the staff report.

Mayor Mahmud opened and closed the Public Comments period, there being no one desiring to speak to this issue.

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER SCHNEIDER, CARRIED 5-0, to authorize a letter of support for Senate Bill 1018: California Environmental Quality Act: State Route 710 North Study.

**STUDY SESSION****3. Discussion and provide direction regarding the potential South Pasadena Community Center**

Community Services Director Pautsch and Ron Hagan, Senior Associate Consultant with Integrated Consulting Group, Inc. (ICG), narrated a PowerPoint presentation entitled "Community Center Feasibility Study City Council Presentation."

In response to City Council inquiries, Mr. Hagan advised that future project phases will include examination of architectural compatibility with nearby facilities, seismic retrofitting of the Plunge Building, and whether the Community Center could be financially self-sustaining; stated that the adaptive reuse of the Plunge Building would be a few percentage points more expensive than demolishing the facility and constructing the Community Center a new; advised that it is feasible to expect that up to 20 percent of construction costs could be grant-funded and 10 percent raised by the community; cautioned against relocating the banquet facility to the upper level as it would create a need to leave the entire building open during rental events.

In response to City Council inquiry, Community Services Director Pautsch noted that support for a Community Center continues to be a top priority for residents, as was demonstrated during the recent Community Forum on budget priorities.

During the course of discussion, Council noted that: 1) exterior access to the tennis and basketball courts need to be added to the design; 2) security related to access/entry points need to be addressed; 3) there is a need for stairwells so that youth can access their designated areas on upper levels; and 4) it would be preferable to locate the senior center on the lower level, due to concerns related to power outages or elevators being out of service. Mr. Hagan stated that the floor plans will include options to locate the administrative offices and youth areas on the upper level and to relocate the senior center to the lower level as well as provide non-motorized pedestrian access to the senior center.

Mayor Mahmud opened the Public Comment period.

Glen Duncan, South Pasadena resident, former member of the Cultural Heritage Commission (CHC), noted that the City has previously used California Environmental Quality Act (CEQA) provisions and historic preservation as rationale against the extension of State Route 710; opined that the City should maintain its stance on historic preservation and adaptively reuse the existing Plunge Building into the design for a Community Center.

Jim McLane, South Pasadena resident, Chair of the CHC, stated that the CHC is opposed to the demolition of the Plunge Building; commended the design team and Community Center Ad Hoc Committee (Ad Hoc Committee) for modifying the project design to address the concerns of the CHC; suggested that the CHC should be sought to provide input during the restoration of the Plunge Building.

Debra Beadle, South Pasadena resident, Chair of the Ad Hoc Committee, pointed out that the Ad Hoc Committee was charged with developing a Community Center that would serve the needs of the residents; advised that it was the consensus of the Ad Hoc Committee to demolish the Plunge Building and construct the Community Center on a cleared site.

Bob Vanderwall, South Pasadena resident, member of the Ad Hoc Committee, suggested that the lower level of the Plunge Building could be utilized for commercial use, pointing out that lease revenue could help offset Community Center debt payments.

Odom Stamps, South Pasadena resident, former President of the South Pasadena Preservation Foundation, voiced support for the preservation and reuse of the Plunge Building; spoke on the history of the Plunge Building and the removal of the community pool.

John Lesak, South Pasadena resident, former member of the CHC, voiced support for the adaptive reuse of the Plunge Building, noting that residents value historic preservation; opined that demolition of the Plunge Building should have never been a consideration.

Larry McGrail, South Pasadena resident, President of the South Pasadena Preservation Foundation, spoke in support of adaptively reusing the existing Plunge Building as part of the new Community Center.

There being no others desiring to speak on this item, Mayor Mahmud closed the Public Comment period.

During the course of discussion, it was agreed by City Council that the Plunge Building should be preserved and incorporated into the design for a Community Center. City Council expressed gratitude to members of the Community Center Ad Hoc Committee for their hard work and valuable input.

Councilmember Schneider suggested that a historic architect should be utilized from the onset of designing the Community Center and that the CHC should serve in an oversight role during the restoration of the Plunge Building.

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to:

1. Proceed to the next level of design on the concept plan which provides for the restoration and adaptive use of the existing Recreation Building (Historical Landmark #45) and utilizes a portion of Orange Grove Park and the City Yard site to build a new community center for South Pasadena.
  2. Direct staff to return to City Council with the scope and fee for the next level of design study.
4. **Discussion and provide direction regarding the South Pasadena Public Library Operations Study**

Director of Library, Arts, and Culture Fjeldsted and Joe Mathews, of JRM Consulting, narrated a PowerPoint presentation entitled "South Pasadena Public Library Operations Study."

In response to City Council inquiry, Mr. Mathews explained differences between a Library Foundation versus Friends of the Library, noting that a Foundation would primarily solicit for major donations and endowments; explained that the proposed organizational chart includes one additional position of Assistant Library Director; explained that providing mobile resources to staff would allow them to roam and assist patrons.

City Manager Gonzalez advised that the City will be utilizing the Library Operations Study to assist in decision-making related to physical space planning, technological resources, and developing staffing models.

Director Fjeldsted explained that immediate planned improvements to technology include expanding e-resources such as audiobooks and movies.

Mayor Mahmud opened the Public Comment period.

Edward Pearson, South Pasadena resident, President of the Library Board of Trustees (LBT), advised that the LBT unanimously supported all of the study's recommendations, with the exception of the proposed organizational chart; explained that two Trustees voiced concerns related to the proposed Assistant Library Director position; recommended that the City accelerate the merging of the reference desk and circulation desk and filling current librarian vacancies.

There being no others desiring to speak on this item, Mayor Mahmud closed the Public Comment period.

City Manager Gonzalez clarified that the creation of the Assistant Library Director position is still under consideration and could be the results of a consolidation or restructuring of existing positions.

During the course of discussion, the City Council agreed that improvements to wayfinding signage would improve residents' awareness of available nearby parking.

MOTION BY MAYOR MAHMUD, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 5-0, to:

1. Direct staff to proceed generally in accordance with the recommendations contained in the Library Operations Study and return to City Council with an implementation plan.
2. Accelerate the implementation of the proposed organizational restructuring.
3. Accelerate the remodel and consolidation of the reference and circulation desks.

#### **ADJOURNMENT**

Mayor Mahmud adjourned the City Council meeting in memory of Scott Van Sant, at 10:16 p.m. The City Council recessed to Closed Session at 10:16 p.m. and adjourned at 11:00 p.m.

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Evelyn G. Zneimer  
City Clerk

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Diana Mahmud  
Mayor

Minutes approved by the South Pasadena City Council on April 20, 2016.

# City of South Pasadena/ Redevelopment Successor Agency/ Public Financing Authority Agenda Report

*Diana Mahmud, Mayor/Agency Chair  
Michael A. Cacciotti, Mayor Pro Tem/Agency Vice Chair  
Robert S. Joe, Council/Agency Member  
Marina Khubesrian, M.D., Council/Agency Member  
Richard D. Schneider, M.D., Council/Agency Member*

*Evelyn G. Zneimer, City Clerk/Agency Secretary  
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: April 20, 2016  
 TO: Honorable Mayor and City Council  
 VIA: Sergio Gonzalez, City Manager   
 FROM: David Batt, Finance Director   
 SUBJECT: **Approval of Prepaid Warrants in the Amount of \$2,067,496.94,  
General City Warrants in the Amount of \$2,972,101.41 and Payroll  
in the Amount of \$858,955.72**

## Recommendation

It is recommended that the City Council approve the Warrants as presented.

## Fiscal Impact

Prepaid Warrants:

Warrant # 192596 – 192752 \$ 2,067,148.56

General City Warrants:

Warrant # 193002 – 193242 \$ 2,819,122.86

Payroll 03-25-16 \$ 402,899.70

Payroll 04-08-16 \$ 445,070.62

RSA:

Prepaid Warrants \$ 348.38

General City Warrants \$ 152,978.55

Payroll 03-25-16 \$ 5,776.64

Payroll 04-08-16 \$ 5,208.76

Total \$ 5,898,554.07

## Commission Review and Recommendation

This matter was not reviewed by a Commission.

## Legal Review

The City Attorney has not reviewed this item.

## Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website.

**AGENDA ITEM 11**

Approval of Warrants  
April 20, 2016  
Page 2 of 2

Attachments:

1. Warrant Summary
2. Prepaid Warrant List
3. General City Warrant List
4. Payroll 03-25-16 and 04-08-16
5. Redevelopment Successor Agency Check Summary Total

**ATTACHMENT 1**  
**Warrant Summary**

**City of South Pasadena  
Demand/Warrant Register  
Recap by fund**

Fund No.	Date 04.20.16 Amounts			
	Prepaid	Written	Payroll	
General Fund	101	165,484.23	476,870.51	480,957.67
Insurance Fund	103			
Facilities & Equip.Cap. Fund	105		431.15	
Local Transit Return "A"	205	7,104.39	6,813.67	10,409.15
Local Transit Return "C"	207	1,294.72	8,841.84	20,223.73
Sewer Fund	210	976.43	519.10	32,244.76
CTCTraffic Improvement	211			
Street Lighting Fund	215	18,018.80	5,262.53	21,340.95
Public,Education & Govt Fund	217			
Clean Air Act Fund	218			
Business Improvement Tax	220	29,100.00	142.50	
Gold Line Mitigation Fund	223			
Mission Meridian Public Garage	226	289.31	960.34	
Housing Authority Fund	228			
State Gas Tax	230	4,196.60	1,769.64	25,903.23
County Park Bond Fund	232	67.74	4,885.78	
Measure R	233		21,113.21	
MSRC Grant Fund	238			
Bike & Pedestrian Paths	245			
BTA Grants	248	46,283.30	145.74	
Golden Streets Grant	249	20,111.05		
Capital Growth Fund	255			
CDBG	260		4,824.86	
Asset Forfeiture	270			
Police Grants - State	272		8,297.54	
Police Subventions-CLEEP	273			
Homeland Security Grant	274			
Park Impact Fees	275		2,925.00	
HSIP Grant	277			
Public Library Fund Grant	280			
Arroyo Seco Golf Course	295		10,690.00	
Sewer Capital Projects Fund	310		18,980.00	660.98
Water Fund	500	300,669.71	2,245,649.45	104,911.14
Public Financing Authority	550	1,100,487.41		
Payroll Clearing Fund	700	373,064.87		151,318.71
Redev.Oblig.Retirement Fund	927			
<b>Column Totals</b>		<b>2,067,148.56</b>	<b>2,819,122.86</b>	<b>847,970.32</b>
<b>City Report Totals</b>			<b>5,734,241.74</b>	

Fund No.	Amounts			
	Prepaid	Written	Payroll	
RSA	227	348.38	152,978.55	10,985.40
<b>Column Totals</b>		<b>348.38</b>	<b>152,978.55</b>	<b>10,985.40</b>
<b>RSA Report Totals</b>			<b>164,312.33</b>	

Amounts			
Prepaid	Written	Payroll	
	2,067,496.94	2,972,101.41	858,955.72
<b>Grand Report Total</b>		<b>5,898,554.07</b>	

\_\_\_\_\_  
Diana Mahmud, Mayor

*David Batt*  
\_\_\_\_\_  
David Batt, Finance Director

**ATTACHMENT 2**  
**Prepaid Warrant List**

**Voided Checks**  
**190460     \$515.16**

**Bank of America Spoiled Checks**  
**(Banking Services Providers Transition)**  
**192753 - 193000**

**Bank of the West Spoiled Check**  
**193001**

# Accounts Payable

## Check Detail

User: mfestejo  
 Printed: 04/14/2016 - 2:08PM



Check Number	Check Date		Amount
ATGC8530 - Acorn Technology Corp. Line Item Account			
192647	03/25/2016		
Inv	20279-1301		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/01/2016	PD - IT Monthly Svcs 12/15	101-4010-4011-8170-000	275.00
Inv 20279-1301 Total			275.00
Inv	20279-1306		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/01/2016	PD - IT Monthly Svcs 12/15	101-4010-4011-8170-000	22.50
Inv 20279-1306 Total			22.50
Inv	21301		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2016	IT Monthly Svcs 1/16	101-3010-3032-8170-000	639.12
Inv 21301 Total			639.12
Inv	21301-1312		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2016	PD - IT Monthly Svcs 1/16	101-4010-4011-8170-000	1,772.50
Inv 21301-1312 Total			1,772.50
Inv	21301-1313		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2016	PD - IT Monthly Svcs 1/16	101-4010-4011-8170-000	510.00
Inv 21301-1313 Total			510.00
Inv	21301-1314		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2016	IT Monthly Svcs 1/16	101-3010-3032-8170-000	30.00
Inv 21301-1314 Total			30.00
Inv	21301-1315		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2016	IT Monthly Svcs 1/16	101-3010-3032-8170-000	60.00
Inv 21301-1315 Total			60.00

Check Number	Check Date		Amount
Inv	21301-1316		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2016	IT Monthly Svcs 1/16	101-3010-3032-8170-000	290.00
Inv	21301-1316 Total		290.00
Inv	21301-1318		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2016	IT Monthly Svcs 1/16	101-3010-3032-8170-000	2,110.00
Inv	21301-1318 Total		2,110.00
Inv	21301-1320		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2016	IT Monthly Svcs 1/16	101-3010-3032-8170-000	400.00
Inv	21301-1320 Total		400.00
Inv	21301-1321		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2016	IT Monthly Svcs 1/16	101-3010-3032-8170-000	120.00
Inv	21301-1321 Total		120.00
Inv	21301-1325		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2016	IT Monthly Svcs 1/16	101-3010-3032-8170-000	340.00
Inv	21301-1325 Total		340.00
Inv	21301-1326		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2016	IT Monthly Svcs 1/16	101-3010-3032-8170-000	50.00
Inv	21301-1326 Total		50.00
Inv	21301-1327		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2016	IT Monthly Svcs 1/16	101-3010-3032-8170-000	55.00
Inv	21301-1327 Total		55.00
Inv	21301-1328		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2016	IT Monthly Svcs 1/16	101-3010-3032-8170-000	862.50
Inv	21301-1328 Total		862.50
Inv	21301-1329		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
02/01/2016	IT Monthly Svcs 1/16	101-3010-3032-8170-000	13,972.50
02/01/2016	PD - IT Monthly Svcs 1/16	101-4010-4011-8170-000	2,060.00
Inv 21301-1329 Total			16,032.50
192647 Total:			23,569.12
ATGC8530 - Acorn Technology Corp. Total:			23,569.12
<b>AFGS8020 - Affordable Generator Svcs Inc. Line Item Account</b>			
192710	04/08/2016		
Inv	11606		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/20/2016	Civic Center Generator Emergency Replacement Battery	101-6010-6601-8120-000	797.09
01/20/2016	Civic Center Generator Emergency Replacement Battery	101-6010-6601-8110-000	500.00
Inv 11606 Total			1,297.09
192710 Total:			1,297.09
AFGS8020 - Affordable Generator Svcs Inc. Total:			1,297.09
<b>CSAD2920 - Agbada, Casilda Line Item Account</b>			
192711	04/08/2016		
Inv	R69388		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/06/2016	Refund Youth House Rsvp Fee	101-0000-0000-2920-000	250.00
Inv R69388 Total			250.00
192711 Total:			250.00
CSAD2920 - Agbada, Casilda Total:			250.00
<b>AHWY2501 - Aleshire &amp; Wynder LLP Line Item Account</b>			
192712	04/08/2016		
Inv	Feb 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/25/2016	Holy Family Church Specific Plan Svcs 2/16	101-2010-2501-8160-000	1,050.00
Inv Feb 2016 Total			1,050.00
192712 Total:			1,050.00
AHWY2501 - Aleshire & Wynder LLP Total:			1,050.00

Check Number	Check Date		Amount
<b>ZN8030 - Amazon/SYNCB Line Item Account</b>			
648	03/25/2016		
Inv	260980134289		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2016	Dept. Supplies	101-0000-0000-2994-001	392.38
Inv 260980134289 Total			392.38
192648 Total:			392.38
<b>AMZN8030 - Amazon/SYNCB Total:</b>			392.38
<b>AME0229 - Ameritas Line Item Account</b>			
192636	03/24/2016		
Inv	P/R/E 3/22/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	Vision Apr-16	700-0000-0000-2268-000	3,427.64
Inv P/R/E 3/22/16 Total			3,427.64
192636 Total:			3,427.64
<b>ME0229 - Ameritas Total:</b>			3,427.64
<b>ANKR8030 - ANKR Water Inc. Line Item Account</b>			
192713	04/08/2016		
Inv	1/7/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/07/2016	Comm. Svcs. Water Dispenser Svcs	101-8030-8021-8020-000	110.00
Inv 1/7/16 Total			110.00
192713 Total:			110.00
<b>ANKR8030 - ANKR Water Inc. Total:</b>			110.00
<b>ANKR7000 - Ankr, Michael Line Item Account</b>			
192691	04/07/2016		
Inv	P/R/E 4/3/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	Movie Detail 3/30/16	101-0000-0000-2910-200	1,085.00
Inv P/R/E 4/3/16 Total			1,085.00
Inv P/R/E 4/3/16A			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	Movie Detail 3/23/16	101-0000-0000-2910-200	1,050.00

Check Number	Check Date		Amount
		Inv P/R/E 4/3/16A Total	1,050.00
		192691 Total:	2,135.00
		<b>ANKR7000 - Ankri, Michael Total:</b>	2,135.00
		<b>AT&amp;T5006 - AT &amp; T U-Verse Line Item Account</b>	
192714	04/08/2016		
		Inv 130464796	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		03/17/2016      2/16-3/17/16      500-6010-6710-8150-000	67.00
		Inv 130464796 Total	67.00
		192714 Total:	67.00
		<b>AT&amp;T5006 - AT &amp; T U-Verse Total:</b>	67.00
		<b>AT&amp;T5011 - AT&amp;T Line Item Account</b>	
192649	03/25/2016		
		Inv 065 081-5011	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		03/01/2016      5011 938 2 2/13-3/12/16      101-3010-3032-8150-000	147.68
		Inv 065 081-5011 Total	147.68
		Inv 248 134-6100	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		03/01/2016      6100 210 5 3/1-31/16      101-3010-3032-8150-000	9.40
		Inv 248 134-6100 Total	9.40
		Inv 626 405-0051	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		03/11/2016      0051 017 5 3/11-4/10/16      101-3010-3032-8150-000	407.91
		Inv 626 405-0051 Total	407.91
		Inv 626 441-6497	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		03/13/2016      6497 357 0 3/13-4/12/16      101-3010-3032-8150-000	171.15
		Inv 626 441-6497 Total	171.15
		Inv 626 577-6657	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		03/13/2016      6657 213 7 3/13-4/12/16      101-3010-3032-8150-000	52.55
		Inv 626 577-6657 Total	52.55

Check Number	Check Date		Amount
192649 Total:			788.69
AT&T5011 - AT&T Total:			788.69
CIN4011 - AT&T --Cingular Wireless Line Item Account			
192615	03/17/2016		
Inv	287014917916X02		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2016	City Ipad's 1/9-2/8/16	101-3010-3032-8150-000	581.00
02/08/2016	City Ipad's 1/9-2/8/16	500-6010-6710-8150-000	25.91
Inv 287014917916X02 Total			606.91
192615 Total:			606.91
192650	03/25/2016		
Inv	829350178X02162		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2016	PD Cell Phones 1/9-2/8/16	101-3010-3032-8150-000	428.73
Inv 829350178X02162 Total			428.73
Inv	992893782X02162		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/08/2016	PD Ipad's 1/9-2/8/16	101-3010-3032-8150-000	207.50
Inv 992893782X02162 Total			207.50
192650 Total:			636.23
192715	04/08/2016		
Inv	879338213X0323		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/15/2016	FD Cell Phones 2/16-3/15/16	101-5010-5011-8150-000	90.48
Inv 879338213X0323 Total			90.48
192715 Total:			90.48
CIN4011 - AT&T --Cingular Wireless Total:			1,333.62
ATH0292 - Athens Disposal Company Line Item Account			
192596	03/10/2016		
Inv	February 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	Yard Waste Fees 2/16	500-0000-0000-5525-000	11,245.31

Check Number	Check Date		Amount
03/08/2016	Low Income Fees 2/16	101-0000-0000-4210-001	1,023.22
Inv February 2016 Total			12,268.53
Inv March 2016			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	Estimate Rubbish Fees 3/16	500-0000-0000-5360-000	244,654.53
03/08/2016	Estimate Recycling Fees 3/16	500-0000-0000-5360-000	26.82
Inv March 2016 Total			244,681.35
192596 Total:			256,949.88
ATH0292 - Athens Disposal Company Total:			256,949.88
AZTL1011 - Aztlan Athletics Line Item Account			
192651	03/25/2016		
Inv 626.01			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/02/2016	626 Golden Street Festival	248-2010-2011-8170-000	8,142.30
Inv 626.01 Total			8,142.30
Inv 626.02			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/16/2016	626 Golden Street Festival	248-2010-2011-8170-000	3,365.00
Inv 626.02 Total			3,365.00
192651 Total:			11,507.30
192716	04/08/2016		
Inv 626.01			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/02/2016	626 Golden Street Festival	249-2010-2011-8170-000	8,142.30
Inv 626.01 Total			8,142.30
Inv 626.02			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/16/2016	626 Golden Street Festival	249-2010-2011-8170-000	3,365.00
Inv 626.02 Total			3,365.00
Inv 626.03			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	626 Golden Street Festival	249-2010-2011-8170-000	3,960.00
Inv 626.03 Total			3,960.00

Check Number	Check Date		Amount
Inv	626.04		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	626 Golden Street Festival	249-2010-2011-8170-000	2,393.75
Inv 626.04 Total			2,393.75
Inv	626.06		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	626 Golden Street Festival	249-2010-2011-8170-000	2,250.00
Inv 626.06 Total			2,250.00
192716 Total:			20,111.05
<b>AZTL1011 - Aztlan Athletics Total:</b>			31,618.35
<b>RBEN7000 - Bernal, Ryan Line Item Account</b>			
192717	04/08/2016		
Inv	4/18-29/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/29/2016	Reimb. PD Training Expenses	101-4010-4011-8210-000	2,375.70
Inv 4/18-29/16 Total			2,375.70
192717 Total:			2,375.70
<b>RBEN7000 - Bernal, Ryan Total:</b>			2,375.70
<b>BVKT8010 - Bevilacqua-Knight Inc. Line Item Account</b>			
192597	03/10/2016		
Inv	R168852		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/07/2016	Refund Community Room Projector Use 3/8/16	101-8010-8011-8020-000	50.00
Inv R168852 Total			50.00
192597 Total:			50.00
<b>BVKT8010 - Bevilacqua-Knight Inc. Total:</b>			50.00
<b>CAL6695 - CA American Water Co. Line Item Account</b>			
192598	03/10/2016		
Inv	101521002151102		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/02/2016	Water Use Wilson Well #2 311 Bradury Dr. 12/23/15-1/21/16	500-6010-6711-8231-000	13.87
Inv 101521002151102 Total			13.87

Check Number	Check Date		Amount
192598 Total:			13.87
192718	04/08/2016		
Inv	105210021511021		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/26/2016	Wilson Well #2 Water Svc 311 Bradbury Dr. 1/22-2/23/16	500-6010-6711-8231-000	14.26
Inv 105210021511021 Total			14.26
192718 Total:			14.26
CAL6695 - CA American Water Co. Total:			28.13
CAL0627 - CA Franchise Tax Board Line Item Account			
192637	03/24/2016		
Inv	P/R/E 3/22/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	Garnishment	700-0000-0000-2264-000	100.00
Inv P/R/E 3/22/16 Total			100.00
192637 Total:			100.00
192692	04/07/2016		
Inv	P/R/E 4/3/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	Garnishment	700-0000-0000-2264-000	100.00
Inv P/R/E 4/3/16 Total			100.00
192692 Total:			100.00
CAL0627 - CA Franchise Tax Board Total:			200.00
CNO4011 - CA Narc. Officers' Ass'n. Line Item Account			
192599	03/10/2016		
Inv	4/4/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	PD Training Registration-Ofer. Johnson	101-4010-4011-8200-000	45.00
Inv 4/4/16 Total			45.00
192599 Total:			45.00
CNO4011 - CA Narc. Officers' Ass'n. Total:			45.00

Check Number	Check Date		Amount
<b>CPO4011 - CA Peace Officers Ass'n. Line Item Account</b>			
192652	03/25/2016		
Inv	4/20-22/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/10/2016	PD Training Registration-A/Cpl. Phillips	101-4010-4011-8210-000	226.00
Inv 4/20-22/16 Total			226.00
192652 Total:			226.00
<b>CPO4011 - CA Peace Officers Ass'n. Total:</b>			226.00
<b>CSD3010 - Ca. State Disbursement Unit Line Item Account</b>			
192638	03/24/2016		
Inv	P/R/E 3/22/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	Garnishment	700-0000-0000-2264-000	400.50
Inv P/R/E 3/22/16 Total			400.50
192638 Total:			400.50
192693	04/07/2016		
Inv	P/R/E 4/3/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	Garnishment	700-0000-0000-2264-000	400.50
Inv P/R/E 4/3/16 Total			400.50
192693 Total:			400.50
<b>CSD3010 - Ca. State Disbursement Unit Total:</b>			801.00
<b>STA5680 - CAL PERS 457 PLAN Line Item Account</b>			
192639	03/24/2016		
Inv	P/R/E 3/22/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	Deferred Comp	700-0000-0000-2260-000	4,133.36
Inv P/R/E 3/22/16 Total			4,133.36
Inv	P/R/E 3/22/16*		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	Loan Pmt	700-0000-0000-2260-000	43.25
Inv P/R/E 3/22/16* Total			43.25

Check Number	Check Date		Amount
192639 Total:			4,176.61
192694	04/07/2016		
Inv	P/R/E 4/3/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	Deferred Comp	700-0000-0000-2260-000	3,633.36
Inv P/R/E 4/3/16 Total			3,633.36
Inv	P/R/E 4/3/16*		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	Loan Pmt	700-0000-0000-2260-000	43.25
Inv P/R/E 4/3/16* Total			43.25
192694 Total:			3,676.61
STA5680 - CAL PERS 457 PLAN Total:			7,853.22
CAN6710 - CA-NV Section, AWWA Line Item Account			
192719	04/08/2016		
Inv	4/21/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/21/2016	Registration-James Geer	500-6010-6711-8200-000	150.00
Inv 4/21/16 Total			150.00
Inv	4/21/16A		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/21/2016	Registration-Lorenzo Palmieri	500-6010-6711-8200-000	150.00
Inv 4/21/16A Total			150.00
Inv	4/21/16B		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/21/2016	Registration-Felipe Morales	500-6010-6711-8200-000	150.00
Inv 4/21/16B Total			150.00
Inv	4/21/16C		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/21/2016	Registration-Manny Cipres	500-6010-6711-8200-000	150.00
Inv 4/21/16C Total			150.00
192719 Total:			600.00
CAN6710 - CA-NV Section, AWWA Total:			600.00

Check Number	Check Date		Amount
<b>/R8180 - Cavalier, Nikki Line Item Account</b>			
192653	03/25/2016		
Inv	Field-Fall 2015		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/09/2015	Social Work Intern Fall 2015	101-8030-8021-8170-000	1,750.00
Inv Field-Fall 2015 Total			1,750.00
192653 Total:			1,750.00
<b>NCVR8180 - Cavalier, Nikki Total:</b>			1,750.00
<b>CITTF000 - CIT Technology Financial Services, Inc. Line Item Account</b>			
192654	03/25/2016		
Inv	28307280		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/15/2016	Copier Lease	101-7010-7101-8110-000	300.15
03/15/2016	Copier Lease	500-3010-3012-8110-000	150.08
03/15/2016	Copier Lease	101-3010-3011-8110-000	150.07
Inv 28307280 Total			600.30
192654 Total:			600.30
<b>CITTF000 - CIT Technology Financial Services, Inc. Total:</b>			600.30
<b>SOU5402 - City of South Pasadena PD Petty Cash Line Item Account</b>			
192655	03/25/2016		
Inv	3/23/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	Reimb. Petty Cash	101-4010-4011-8105-000	29.18
03/23/2016	Reimb. Petty Cash	101-4010-4011-8090-000	103.73
Inv 3/23/16 Total			132.91
192655 Total:			132.91
<b>SOU5402 - City of South Pasadena PD Petty Cash Total:</b>			132.91
<b>CASH4010 - City of South Pasadena/CASH Line Item Account</b>			
192720	04/08/2016		
Inv	4/5/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	Parking Permit Machine Coins	101-0000-0000-4460-000	2,500.00
Inv 4/5/16 Total			2,500.00

Check Number	Check Date		Amount
192720 Total:			2,500.00
CASH4010 - City of South Pasadena/CASH Total:			2,500.00
<b>CSPF5011 - City of South Pasadena-FD Line Item Account</b>			
192600	03/10/2016		
Inv	3/3/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/03/2016	Reimb. Petty Cash	101-5010-5011-8020-000	34.84
03/03/2016	Reimb. Petty Cash	101-5010-5012-8520-000	195.25
03/03/2016	Reimb. Petty Cash	101-5010-5011-8100-000	70.73
03/03/2016	Reimb. Petty Cash	101-5010-5011-8000-000	146.09
Inv 3/3/16 Total			446.91
192600 Total:			446.91
CSPF5011 - City of South Pasadena-FD Total:			446.91
<b>SOU5340 - City of South Pasadena-Library Petty Cash Line Item Account</b>			
192601	03/10/2016		
Inv	3/1/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/01/2016	Reimb. Petty Cash	101-8010-8011-8000-000	17.94
03/01/2016	Reimb. Petty Cash	101-8010-8011-8010-000	15.78
03/01/2016	Reimb. Petty Cash	101-8010-8011-8020-000	150.47
03/01/2016	Reimb. Petty Cash	101-8010-8011-8080-000	42.92
Inv 3/1/16 Total			227.11
192601 Total:			227.11
SOU5340 - City of South Pasadena-Library Petty Cash Total:			227.11
<b>CHWP2010 - Colantuono,Highsmith &amp; Whatley,PC Line Item Account</b>			
192656	03/25/2016		
Inv	30561		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	Legal Svcs - General 2/16	101-2010-2501-8160-000	9,500.00
Inv 30561 Total			9,500.00
Inv	30562		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	Legal Svcs - Transportation 2/16	101-2010-2021-8160-000	1,551.00
Inv 30562 Total			1,551.00

Check Number	Check Date		Amount
Inv 30563			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	Legal Svcs - Labor & Employment 2/16	101-2010-2013-8160-000	235.00
Inv 30563 Total			235.00
Inv 30564			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	Legal Svcs - Misc. Litigation 2/16	101-2010-2501-8160-000	3,457.00
Inv 30564 Total			3,457.00
Inv 30565			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	Legal Svcs - Downtown Project 2/16	101-0000-0000-2990-013	70.50
Inv 30565 Total			70.50
Inv 30566			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	Legal Svcs - Special Projects 2/16	101-2010-2501-8160-000	3,760.00
Inv 30566 Total			3,760.00
Inv 30567			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	Legal Svcs - Water & Utilities 2/16	101-2010-2501-8160-000	235.00
Inv 30567 Total			235.00
192656 Total:			18,808.50
<b>CHWP2010 - Colantuono,Highsmith &amp; Whatley,PC Total:</b>			18,808.50
<b>CMME4011 - Commline Inc. Line Item Account</b>			
192602	03/10/2016		
Inv 0009518			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2015	PD Unit# 1198 Repair Shotgun Release	101-4010-4011-8110-000	140.00
Inv 0009518 Total			140.00
Inv 0010322			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2015	FD RA-81 Charging Sys. Equipment	101-5010-5011-8110-000	375.16
Inv 0010322 Total			375.16
192602 Total:			515.16

Check Number	Check Date		Amount
<b>CMME4011 - Commline Inc. Total:</b>			515.16
<b>CPBS2021 - Community Partners &amp; Bike SGV Line Item Account</b>			
192657	03/25/2016		
Inv	20160301		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/03/2016	626 Golden Street Festival	248-2010-2011-8170-000	6,307.00
Inv 20160301 Total			6,307.00
Inv	20160302		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/15/2016	626 Golden Street Festival	248-2010-2011-8170-000	28,469.00
Inv 20160302 Total			28,469.00
192657 Total:			34,776.00
<b>CPBS2021 - Community Partners &amp; Bike SGV Total:</b>			34,776.00
<b>CPR0551 - CPRS District XIII Line Item Account</b>			
192658	03/25/2016		
Inv	3/31/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2016	CPRS Event 3/31/16	101-8030-8032-8090-000	70.00
03/21/2016	CPRS Event 3/31/16	101-8030-8021-8090-000	35.00
03/21/2016	CPRS Event 3/31/16	101-8030-8031-8090-000	70.00
Inv 3/31/16 Total			175.00
192658 Total:			175.00
<b>CPR0551 - CPRS District XIII Total:</b>			175.00
<b>CPSH2013 - CPS HR Consulting Line Item Account</b>			
192721	04/08/2016		
Inv	SOP41278		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/18/2016	Testing Materials/Processing MgmtAide Recruitment Acct#SOUT0	101-2010-2013-8170-000	611.60
Inv SOP41278 Total			611.60
192721 Total:			611.60
<b>CPSH2013 - CPS HR Consulting Total:</b>			611.60

Check Number	Check Date		Amount
<b>192303 - Creative Bus Sales Line Item Account</b>			
559	03/25/2016		
Inv	1321151		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2016	Van#78 Preventative Maint. Svcs	205-8030-8025-8100-000	231.00
Inv 1321151 Total			231.00
192659 Total:			231.00
<b>CRE2303 - Creative Bus Sales Total:</b>			231.00
<b>CRE1111 - Creek, Michael Line Item Account</b>			
192695	04/07/2016		
Inv	P/R/E 4/3/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	Movie Detail 3/31/16	101-0000-0000-2910-200	1,120.00
Inv P/R/E 4/3/16 Total			1,120.00
Inv	P/R/E 4/3/16A		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	Movie Detail 3/24/16	101-0000-0000-2910-200	1,190.00
Inv P/R/E 4/3/16A Total			1,190.00
Inv	P/R/E 4/3/16B		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	Movie Detail 3/23/16	101-0000-0000-2910-200	1,050.00
Inv P/R/E 4/3/16B Total			1,050.00
192695 Total:			3,360.00
<b>CRE1111 - Creek, Michael Total:</b>			3,360.00
<b>DLFS8300 - De Lage Landen Line Item Account</b>			
192616	03/17/2016		
Inv	49207695		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/02/2016	2nd Floor Copier Lease 3/15-4/14/16	101-6010-6011-8300-000	127.58
03/02/2016	2nd Floor Copier Lease 3/15-4/14/16	101-1020-1021-8300-000	127.58
03/02/2016	2nd Floor Copier Lease 3/15-4/14/16	101-2010-2011-8300-000	127.58
Inv 49207695 Total			382.74
192616 Total:			382.74

Check Number	Check Date		Amount
<b>DLFS8300 - De Lage Landen Total:</b>			382.74
<b>AMDC8267 - Delgado, Ana Maria Line Item Account</b>			
192640	03/24/2016		
Inv	Feb 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	Instructor Yoga Class	101-8030-8021-8267-000	179.20
Inv Feb 2016 Total			179.20
192640 Total:			179.20
<b>AMDC8267 - Delgado, Ana Maria Total:</b>			179.20
<b>DEL0771 - Delta Dental Line Item Account</b>			
192641	03/24/2016		
Inv	P/R/E 3/22/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	Dental Ins. Apr-16	700-0000-0000-2267-000	11,289.93
Inv P/R/E 3/22/16 Total			11,289.93
192641 Total:			11,289.93
<b>DEL0771 - Delta Dental Total:</b>			11,289.93
<b>KBJI1021 - Demirjian, Lucy Line Item Account</b>			
192660	03/25/2016		
Inv	3/11/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/11/2016	Reimb. Community Forum 3/12/16 Refreshments	101-1010-1011-8090-000	206.00
Inv 3/11/16 Total			206.00
192660 Total:			206.00
<b>KBJI1021 - Demirjian, Lucy Total:</b>			206.00
<b>DIRS8191 - Dept. of Industrial Relations Line Item Account</b>			
192722	04/08/2016		
Inv	Cit.# 1082470		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	Cal/OSHA Citation# 1082470	101-3010-3041-8191-000	185.00
Inv Cit.# 1082470 Total			185.00

Check Number	Check Date		Amount
/22 Total:			185.00
<b>DIRS8191 - Dept. of Industrial Relations Total:</b>			185.00
<b>DIG2000 - Digital Housing &amp; Admin., LLC Line Item Account</b>			
192661	03/25/2016		
Inv	10385		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/17/2016	DNS Hosting	101-3010-3032-8170-000	120.00
Inv 10385 Total			120.00
192661 Total:			120.00
<b>DIG2000 - Digital Housing &amp; Admin., LLC Total:</b>			120.00
<b>DMR7123 - DMR Team Line Item Account</b>			
192723	04/08/2016		
Inv	#2		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	St.Improvement-Chelton,Collis & Hill St. 12/15 & 1/16	101-9000-9203-9203-000	7,140.00
Inv #2 Total			7,140.00
Inv	#5		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	Engineering Design Svcs -El Centro St. Improvement Project	101-9000-9203-9203-000	1,040.00
Inv #5 Total			1,040.00
192723 Total:			8,180.00
<b>DMR7123 - DMR Team Total:</b>			8,180.00
<b>DPL4011 - D-Prep, LLC Line Item Account</b>			
192662	03/25/2016		
Inv	4/12-13/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/10/2016	PD Training Registration-Sgt. Louie	101-4010-4011-8210-000	223.00
Inv 4/12-13/16 Total			223.00
192662 Total:			223.00
<b>DPL4011 - D-Prep, LLC Total:</b>			223.00

Check Number	Check Date		Amount
<b>CAL0616 - E. D. D. Line Item Account</b>			
192642	03/24/2016		
Inv	P/R/E 3/22/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	State w/h Tax	700-0000-0000-2220-000	16,286.09
Inv P/R/E 3/22/16 Total			16,286.09
192642 Total:			16,286.09
192696	04/07/2016		
Inv	P/R/E 4/3/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	State w/h Tax	700-0000-0000-2220-000	20,907.54
Inv P/R/E 4/3/16 Total			20,907.54
192696 Total:			20,907.54
<b>CAL0616 - E. D. D. Total:</b>			<b>37,193.63</b>
<b>ELL1017 - Ellen's Silkscreening Line Item Account</b>			
192663	03/25/2016		
Inv	S59031		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2016	Summer 2016 Camp Med T-Shirts Deposit	101-8030-8032-8268-000	498.08
Inv S59031 Total			498.08
192663 Total:			498.08
<b>ELL1017 - Ellen's Silkscreening Total:</b>			<b>498.08</b>
<b>FAI1117 - Fair Oaks Pharmacy Line Item Account</b>			
192664	03/25/2016		
Inv	030116		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/17/2016	Flu Shots	101-2010-2013-8020-000	315.00
Inv 030116 Total			315.00
192664 Total:			315.00
<b>FAI1117 - Fair Oaks Pharmacy Total:</b>			<b>315.00</b>
<b>FD8025 - Fast Deer Bus Charter Inc. Line Item Account</b>			
192724	04/08/2016		

Check Number	Check Date		Amount
Inv	127234		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/15/2015	Summer Camp Med Overtime Fee 7/15/15	101-8030-8032-8268-000	54.14
Inv 127234 Total			54.14
Inv	131197		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/30/2016	Camp Med Springbreak Field Trip Bus-Mulligans 4/6/16	205-8030-8025-8180-000	633.77
Inv 131197 Total			633.77
192724 Total:			687.91
<b>FDBC8025 - Fast Deer Bus Charter Inc. Total:</b>			687.91
<b>FED1109 - Federal Express Line Item Account</b>			
192725	04/08/2016		
Inv	5-348-01943		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/11/2016	Comm. Svcs Overnight Shipping	101-8030-8031-8010-000	81.85
Inv 5-348-01943 Total			81.85
Inv	5-355-60840		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/18/2016	MS Overnight Shipping	101-1020-1021-8170-000	29.18
Inv 5-355-60840 Total			29.18
192725 Total:			111.03
<b>FED1109 - Federal Express Total:</b>			111.03
<b>COBR7131 - Flex Advantage Line Item Account</b>			
192665	03/25/2016		
Inv	91502		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/25/2016	Adminstration Cost	101-3010-3041-7131-000	96.00
Inv 91502 Total			96.00
Inv	P/R/E 3/20/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/25/2016	Retiree Health Reimbursement 4/16	101-3010-3041-7131-000	799.97
Inv P/R/E 3/20/16 Total			799.97

Check Number	Check Date		Amount
192665 Total:			895.97
<b>COBR7131 - Flex Advantage Total:</b>			895.97
<b>PRY7777 - Fred Pryor Seminars Line Item Account</b>			
192666	03/25/2016		
Inv	03277354915363		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/29/2015	Membership Renewal Training Transit Staff-Reyna Salazar-Martin	205-8030-8025-8200-000	299.00
Inv 03277354915363 Total			299.00
192666 Total:			299.00
<b>PRY7777 - Fred Pryor Seminars Total:</b>			299.00
<b>JFFM4894 - Freeman, Jennifer Line Item Account</b>			
192617	03/17/2016		
Inv	R68328		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/16/2016	Refund Youth House Rsvp	101-0000-0000-2920-000	250.00
03/16/2016	Refund Youth House Rsvp	101-0000-0000-4894-000	115.00
03/16/2016	Refund Youth House Rsvp	101-0000-0000-2925-001	60.00
Inv R68328 Total			425.00
192617 Total:			425.00
<b>JFFM4894 - Freeman, Jennifer Total:</b>			425.00
<b>MCGZ8267 - Galvez, Marc Line Item Account</b>			
192603	03/10/2016		
Inv	Feb 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/07/2016	Instructor Functinal Fitness Class	101-8030-8021-8020-000	30.00
03/07/2016	Instructor Functinal Fitness Class	101-8030-8021-8267-000	358.40
Inv Feb 2016 Total			388.40
192603 Total:			388.40
<b>MCGZ8267 - Galvez, Marc Total:</b>			388.40
<b>AGRN4011 - Giron, Aaron Line Item Account</b>			
192697	04/07/2016		

Check Number	Check Date		Amount
Inv	P/R/E 4/3/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	Movie Detail 3/30/16	101-0000-0000-2910-200	1,085.00
Inv P/R/E 4/3/16 Total			1,085.00
192697 Total:			1,085.00
<b>AGRN4011 - Giron, Aaron Total:</b>			1,085.00
<b>GOL4011 - Golden West College Line Item Account</b>			
192604	03/10/2016		
Inv	4/4-8/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	PD Dispatcher Training-P.A. Hannible	101-4010-4011-8210-000	121.00
Inv 4/4-8/16 Total			121.00
192604 Total:			121.00
<b>GOL4011 - Golden West College Total:</b>			121.00
<b>FL8032 - Grace Entertainment LLC Line Item Account</b>			
192618	03/17/2016		
Inv	3/26/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/26/2016	2016 Eggstravaganza Event Easter Bunny & Face Painter Balance	101-8030-8032-8264-000	225.00
Inv 3/26/16 Total			225.00
192618 Total:			225.00
<b>GETL8032 - Grace Entertainment LLC Total:</b>			225.00
<b>HATC8025 - Halls Auto Tech Center Line Item Account</b>			
192726	04/08/2016		
Inv	9091		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/24/2016	Transit Van#74 Rebuilt Engine, New Battery & Maint. Svcs	205-8030-8025-8100-000	4,025.36
Inv 9091 Total			4,025.36
192726 Total:			4,025.36
<b>HATC8025 - Halls Auto Tech Center Total:</b>			4,025.36

Check Number	Check Date		Amount
<b>JNHN4011 - Hannible, Janee Line Item Account</b>			
192667	03/25/2016		
Inv	4/4-8/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2016	Reimb. PD Training Expense	101-4010-4011-8210-000	675.64
Inv 4/4-8/16 Total			675.64
192667 Total:			675.64
<b>JNHN4011 - Hannible, Janee Total:</b>			675.64
<b>HOM1515 - Home Depot Credit Services Line Item Account</b>			
192727	04/08/2016		
Inv	1160127		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/17/2016	Supplies	101-6010-6601-8120-000	50.72
Inv 1160127 Total			50.72
Inv	1160128		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/17/2016	Supplies	215-6010-6115-8020-000	172.22
Inv 1160128 Total			172.22
Inv	3223572		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/05/2016	Supplies	230-6010-6116-8020-000	315.36
Inv 3223572 Total			315.36
Inv	5112847		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/03/2016	Supplies	215-6010-6115-8520-000	39.23
Inv 5112847 Total			39.23
Inv	5226053		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/23/2016	Supplies	230-6010-6116-8130-000	380.34
Inv 5226053 Total			380.34
Inv	5972141		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/23/2016	Supplies	500-6010-6711-8120-000	332.55
Inv 5972141 Total			332.55

Check Number	Check Date		Amount
Inv 6022883			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2016	Supplies	215-6010-6201-8020-000	496.32
Inv 6022883 Total			496.32
Inv 6022884			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2016	Supplies	215-6010-6201-8020-000	474.23
Inv 6022884 Total			474.23
Inv 9096120			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/09/2016	Supplies	101-5010-5012-8520-000	441.19
Inv 9096120 Total			441.19
Inv 9096121			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/09/2016	Supplies	101-5010-5012-8520-000	349.50
Inv 9096121 Total			349.50
Inv 9096122			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/09/2016	Supplies	101-5010-5011-8020-000	434.91
Inv 9096122 Total			434.91
Inv 9971136			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/09/2016	Supplies	500-6010-6711-8020-000	45.97
Inv 9971136 Total			45.97
192727 Total:			3,532.54
<b>HOM1515 - Home Depot Credit Services Total:</b>			3,532.54
<b>ICM1610 - ICMA Line Item Account</b>			
192643	03/24/2016		
Inv P/R/E 3/22/16			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	Deferred Comp	700-0000-0000-2260-000	5,006.28
Inv P/R/E 3/22/16 Total			5,006.28
192643 Total:			5,006.28

Check Number	Check Date		Amount
192698	04/07/2016		
Inv	P/R/E 4/3/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	Deferred Comp	700-0000-0000-2260-000	5,144.28
Inv P/R/E 4/3/16 Total			5,144.28
192698 Total:			5,144.28
<b>ICM1610 - ICMA Total:</b>			10,150.56
<b>JCLB2992 - JCL Barricade Line Item Account</b>			
192619	03/17/2016		
Inv	83895		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/19/2016	Custom Plastic Signs & Step Stakes	101-1010-1011-8090-000	196.20
Inv 83895 Total			196.20
192619 Total:			196.20
<b>JCLB2992 - JCL Barricade Total:</b>			196.20
<b>DSJZ1021 - Jimenez, Desiree Line Item Account</b>			
192668	03/25/2016		
Inv	3/22/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	Reimb. City Staff Learn Event @ Sr. Center Lunch	101-1020-1021-8020-000	163.99
Inv 3/22/16 Total			163.99
192668 Total:			163.99
<b>DSJZ1021 - Jimenez, Desiree Total:</b>			163.99
<b>RBJE1022 - Joe, Robert S. Line Item Account</b>			
192728	04/08/2016		
Inv	4/1/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/01/2016	Reimb. City of Hope Dinner Meeting	101-1010-1011-8090-000	197.32
Inv 4/1/16 Total			197.32
192728 Total:			197.32

Check Number	Check Date		Amount
JE1022 - Joe, Robert S. Total:			197.32
<b>CHPK4460 - Khournso, Chhadaphea Line Item Account</b>			
192620	03/17/2016		
Inv	3/14/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2016	Refund Annual Overnight Permit	101-0000-0000-4460-000	100.00
Inv 3/14/16 Total			100.00
192620 Total:			100.00
<b>CHPK4460 - Khournso, Chhadaphea Total:</b>			100.00
<b>KIW9562 - Kiwanis Club of So. Pasadena Line Item Account</b>			
192621	03/17/2016		
Inv	2651726		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/18/2016	CM Kiwanis Dues & Meals Jan-Mar 2016	101-2010-2011-8060-000	126.00
Inv 2651726 Total			126.00
192621 Total:			126.00
<b>KIW9562 - Kiwanis Club of So. Pasadena Total:</b>			126.00
<b>KOGI2013 - Kogi Group Corporation Line Item Account</b>			
192729	04/08/2016		
Inv	5/17/16 Dep.		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2016	Employee Appreciation Luncheon Catering Svcs Dep. 5/17/16	101-2010-2013-8020-000	752.10
Inv 5/17/16 Dep. Total			752.10
192729 Total:			752.10
<b>KOGI2013 - Kogi Group Corporation Total:</b>			752.10
<b>SRKV2925 - Kovatch, Sarah Line Item Account</b>			
192730	04/08/2016		
Inv	R67775		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/06/2016	Refund Eddie Park House Rsvp Fees	101-0000-0000-2925-001	30.00
04/06/2016	Refund Eddie Park House Rsvp Fees	101-0000-0000-2920-001	250.00
04/06/2016	Refund Eddie Park House Rsvp Fees	101-0000-0000-4850-000	110.00
Inv R67775 Total			390.00

Check Number	Check Date		Amount
192730 Total:			390.00
SRKV2925 - Kovatch, Sarah Total:			390.00
LEMA5011 - L.A.C. EMS Agency Line Item Account			
192731	04/08/2016		
Inv	2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/29/2016	EMT Recertification-Riddle, Szeneci, Saxon & Bergstrom	101-5010-5011-8060-000	348.00
Inv 2016 Total			348.00
192731 Total:			348.00
LEMA5011 - L.A.C. EMS Agency Total:			348.00
LAC3032 - L.A.C. Sheriff's Dept. Line Item Account			
192699	04/07/2016		
Inv	P/R/E 4/3/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	Garnishment	700-0000-0000-2264-000	100.00
Inv P/R/E 4/3/16 Total			100.00
192699 Total:			100.00
LAC3032 - L.A.C. Sheriff's Dept. Total:			100.00
LAWO2010 - Law Offices of Jones & Mayer Line Item Account			
192622	03/17/2016		
Inv	76550		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2016	Legal Svcs-Nansen,Mark & Roberta 2/16	101-2010-2501-8160-000	10.00
Inv 76550 Total			10.00
Inv	76556		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2016	Legal Svcs- 1827 Bushnell Appeal 2/16	101-2010-2501-8160-000	47.00
Inv 76556 Total			47.00
Inv	76557		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2016	Legal Svcs- 1827 Bushnell 2/16	101-2010-2501-8160-000	92.50

Check Number	Check Date		Amount
Inv 76557 Total			92.50
Inv 76558			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2016	Legal Svcs- General Litigation 2/16	101-2010-2501-8160-000	5,383.50
Inv 76558 Total			5,383.50
Inv 76559			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2016	Legal Svcs- General Matters 2/16	101-2010-2501-8160-000	74.00
Inv 76559 Total			74.00
192622 Total:			5,607.00
<b>LAWO2010 - Law Offices of Jones &amp; Mayer Total:</b>			5,607.00
<b>LDIC8300 - LDI Color ToolBox Line Item Account</b>			
192605	03/10/2016		
Inv 1021594			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/09/2015	2nd Floor Copier Staples Cartridges & Toner Shipping	101-6010-6011-8300-000	24.68
11/09/2015	2nd Floor Copier Staples Cartridges & Toner Shipping	101-2010-2011-8300-000	24.68
11/09/2015	2nd Floor Copier Staples Cartridges & Toner Shipping	101-1020-1021-8300-000	24.68
Inv 1021594 Total			74.04
192605 Total:			74.04
192623	03/17/2016		
Inv 1029962			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/01/2016	2nd Floor Copier Maint. 3/16 & Overages 2/1/16	101-2010-2011-8300-000	131.23
03/01/2016	2nd Floor Copier Maint. 3/16 & Overages 2/1/16	101-1020-1021-8300-000	131.24
03/01/2016	2nd Floor Copier Maint. 3/16 & Overages 2/1/16	101-6010-6011-8300-000	131.23
Inv 1029962 Total			393.70
192623 Total:			393.70
<b>LDIC8300 - LDI Color ToolBox Total:</b>			467.74
<b>LCW7456 - Liebert Cassidy Whitmore Line Item Account</b>			
192669	03/25/2016		
Inv 1418059			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/16/2016	Personnel Matters 2/16	101-2010-2013-8160-000	22.00

Check Number	Check Date		Amount
Inv 1418059	Total		22.00
192669 Total:			22.00
LCW7456 - Liebert Cassidy Whitmore Total:			22.00
LOU1111 - Louie, Spencer Line Item Account			
192670	03/25/2016		
Inv	4/12-13/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/10/2016	Reimb. PD Training Expenses	101-4010-4011-8210-000	297.58
Inv 4/12-13/16 Total			297.58
192670 Total:			297.58
LOU1111 - Louie, Spencer Total:			297.58
MJRI2950 - Magic Jump Rentals Inc. Line Item Account			
192606	03/10/2016		
Inv	3/26/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/10/2016	2016 Spring Eggstravaganza Event Inflatables & Generator	101-8030-8032-8264-000	1,143.00
Inv 3/26/16 Total			1,143.00
192606 Total:			1,143.00
192671	03/25/2016		
Inv	Order# 141125		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/17/2016	Doggy Day Bounce House 4/30/16	101-8030-8032-8264-000	75.00
Inv Order# 141125 Total			75.00
192671 Total:			75.00
MJRI2950 - Magic Jump Rentals Inc. Total:			1,218.00
AVIC4010 - Manukian, Avick Line Item Account			
192624	03/17/2016		
Inv	4/4-6/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/11/2016	Reimb. PD Training Expenses	101-4010-4011-8210-000	587.34
Inv 4/4-6/16 Total			587.34

Check Number	Check Date		Amount
192624 Total:			587.34
AVIC4010 - Manukian, Avick Total:			587.34
AAMA8267 - Maria, Anna Line Item Account			
192607	03/10/2016		
Inv	Feb 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	Instructor Yoga Class	101-8030-8021-8267-000	179.20
Inv Feb 2016 Total			179.20
192607 Total:			179.20
AAMA8267 - Maria, Anna Total:			179.20
MAU1021 - Maureen Kane & Assoc., Inc. Line Item Account			
192732	04/08/2016		
Inv	6/21-24/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2016	Technical Training for Clerks Series 400 6/21-24/16	101-1020-1021-8200-000	1,050.00
Inv 6/21-24/16 Total			1,050.00
192732 Total:			1,050.00
MAU1021 - Maureen Kane & Assoc., Inc. Total:			1,050.00
ATMJ1020 - Mejia, Anthony Line Item Account			
192733	04/08/2016		
Inv	4/6/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/06/2016	Reimb. CM Office Supplies	101-1020-1021-8000-000	86.54
Inv 4/6/16 Total			86.54
192733 Total:			86.54
ATMJ1020 - Mejia, Anthony Total:			86.54
MMJA4011 - Mejia, Michael Line Item Account			
7700	04/07/2016		
Inv	P/R/E 4/3/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	Movie Detail 3/22/16	101-0000-0000-2910-200	840.00

Check Number	Check Date		Amount
		Inv P/R/E 4/3/16 Total	840.00
		192700 Total:	840.00
		<b>MMJA4011 - Mejia, Michael Total:</b>	840.00
		<b>MMV9126 - Mission-Meridian Village Line Item Account</b>	
192672	03/25/2016		
		Inv COM001	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	POA Dues-Utility 1/16 & 2/16	226-2010-2029-8060-000	289.31
		Inv COM001 Total	289.31
		Inv COM002	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	POA Dues-Parking 1/16 & 2/16	207-2010-2260-8061-000	622.50
		Inv COM002 Total	622.50
		192672 Total:	911.81
		<b>MMV9126 - Mission-Meridian Village Total:</b>	911.81
		<b>MMSC2011 - MMASC Line Item Account</b>	
192734	04/08/2016		
		Inv 4/7/16	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/07/2016	Trackside Luncheon Registration-S.Gonzalez & C.Castruita	101-2010-2011-8060-000	70.00
		Inv 4/7/16 Total	70.00
		192734 Total:	70.00
		<b>MMSC2011 - MMASC Total:</b>	70.00
		<b>MFFC8032 - Mulligan Family Fun Center Line Item Account</b>	
192608	03/10/2016		
		Inv 14503	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/02/2016	Spring Break Camp Med Field Trip 4/6/16 Deposit	101-8030-8032-8268-000	339.80
		Inv 14503 Total	339.80
		192608 Total:	339.80

Check Number	Check Date		Amount
C8032 - Mulligan Family Fun Center Total:			339.80
<b>VRMZ7000 - Munoz, Valerie Line Item Account</b>			
192701	04/07/2016		
Inv	P/R/E 4/3/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	Garnishment	700-0000-0000-2264-000	950.00
Inv P/R/E 4/3/16 Total			950.00
192701 Total:			950.00
<b>VRMZ7000 - Munoz, Valerie Total:</b>			950.00
<b>PEG4590 - NUFIC Line Item Account</b>			
192702	04/07/2016		
Inv	P/R/E 4/3/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	A.D. & D. Ins Apr-16	700-0000-0000-2256-000	1,056.95
Inv P/R/E 4/3/16 Total			1,056.95
702 Total:			1,056.95
<b>PEG4590 - NUFIC Total:</b>			1,056.95
<b>ONSP2013 - Onshine Photobooth Line Item Account</b>			
192735	04/08/2016		
Inv	4/22/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/22/2016	SC Sr. Prom Event 4/22/16 Photobooth	101-8030-8032-8020-000	100.00
Inv 4/22/16 Total			100.00
192735 Total:			100.00
<b>ONSP2013 - Onshine Photobooth Total:</b>			100.00
<b>ORA4011 - Orange County Sheriff's Dept Line Item Account</b>			
192609	03/10/2016		
Inv	4/5-7/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	PD Training Registration-Ofr. Wong	101-4010-4011-8210-000	55.00
Inv 4/5-7/16 Total			55.00

Check Number	Check Date		Amount
192609 Total:			55.00
ORA4011 - Orange County Sheriff's Dept Total:			55.00
OSHS6101 - Orchard Business/SYNCB Line Item Account			
192625	03/17/2016		
Inv	030085		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/03/2016	Supplies	500-6010-6711-8020-000	57.76
Inv 030085 Total			57.76
Inv	030088		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/03/2016	Supplies	215-6010-6201-8020-000	60.48
Inv 030088 Total			60.48
Inv	030476		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/04/2016	Supplies	101-6010-6601-8020-000	2.58
Inv 030476 Total			2.58
Inv	032146		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/11/2016	Supplies	500-6010-6711-8020-000	104.58
Inv 032146 Total			104.58
Inv	034004		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/18/2016	Supplies	215-6010-6201-8020-000	103.53
Inv 034004 Total			103.53
Inv	034005		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/18/2016	Supplies	215-6010-6201-8020-000	113.97
Inv 034005 Total			113.97
Inv	035474		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/18/2016	Supplies	215-6010-6201-8020-000	39.31
Inv 035474 Total			39.31
Inv	055093		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
02/10/2016	Supplies	215-6010-6115-8020-000	224.38
Inv 055093 Total			224.38
Inv 055094			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/10/2016	Supplies	215-6010-6115-8020-000	182.80
Inv 055094 Total			182.80
Inv 057293			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/24/2016	Supplies	101-6010-6410-8020-000	44.64
Inv 057293 Total			44.64
Inv 057335			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/24/2016	Supplies	215-6010-6201-8020-000	43.40
Inv 057335 Total			43.40
Inv 062899			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/02/2016	Supplies	500-6010-6711-8020-000	28.54
Inv 062899 Total			28.54
Inv 153020			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/04/2016	Supplies	101-6010-6601-8020-000	12.93
Inv 153020 Total			12.93
Inv 156289			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/23/2016	Supplies	500-6010-6711-8020-000	62.88
Inv 156289 Total			62.88
192625 Total:			1,081.78
<b>OSHS6101 - Orchard Business/SYNCB Total:</b>			1,081.78
<b>ORI2659 - Oriental Trading Co., Inc. Line Item Account</b>			
192610	03/10/2016		
Inv 676399113-001			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/25/2016	2016 Spring Eggstravaganza Event Supplies	101-8030-8032-8264-000	535.75
02/25/2016	2016 Spring Eggstravaganza Event Supplies	101-0000-0000-2700-000	-44.24

Check Number	Check Date		Amount
Inv 676399113-001	Total		491.51
Inv 676399113-02			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/25/2016	2016 Spring Eggstravaganza Event Supplies	101-0000-0000-2700-000	-2.88
02/25/2016	2016 Spring Eggstravaganza Event Supplies	101-8030-8032-8264-000	34.87
Inv 676399113-02	Total		31.99
192610 Total:			523.50
<b>ORI2659 - Oriental Trading Co., Inc. Total:</b>			523.50
<b>CNPO4011 - Pacheco, Cynthia Line Item Account</b>			
192673	03/25/2016		
Inv 3/14/16			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2016	Reimb. PD Training Expense	101-4010-4011-8210-000	38.24
Inv 3/14/16	Total		38.24
192673 Total:			38.24
<b>CNPO4011 - Pacheco, Cynthia Total:</b>			38.24
<b>PWP4465 - Pasadena Water &amp; Power Line Item Account</b>			
192611	03/10/2016		
Inv 80176-1			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/18/2016	Water Use 60 E. State Street 1/12-2/11/16	500-6010-6711-8231-000	1,866.76
Inv 80176-1	Total		1,866.76
192611 Total:			1,866.76
192736	04/08/2016		
Inv 80176-1			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2016	Water Use 60 E. State Street 2/11-3/11/16	500-6010-6711-8231-000	2,250.60
Inv 80176-1	Total		2,250.60
192736 Total:			2,250.60
<b>PWP4465 - Pasadena Water &amp; Power Total:</b>			4,117.36

Check Number	Check Date	Amount
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4290 - Pers Health Insurance Line Item Account

192644            03/24/2016

Inv    P/R/E 3/22/16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	Health Ins Apr-16	215-6010-6310-7131-000	1,334.62
03/22/2016	Health Ins Apr-16	227-7200-7210-7131-000	348.38
03/22/2016	Health Ins Apr-16	500-6010-6710-7131-000	2,369.95
03/22/2016	Health Ins Apr-16	205-2010-2210-7131-000	839.04
03/22/2016	Health Ins Apr-16	500-6010-6711-7131-000	2,369.95
03/22/2016	Health Ins Apr-16	230-6010-6116-7131-000	1,462.21
03/22/2016	Health Ins Apr-16	101-3010-3041-7131-000	38,694.38
03/22/2016	Health Ins Apr-16	207-2010-2260-7131-000	672.22
03/22/2016	Health Ins Apr-16	210-6010-6501-7131-000	976.43
03/22/2016	Health Ins Apr-16	700-0000-0000-2262-000	115,385.01

Inv P/R/E 3/22/16 Total 164,452.19

192644 Total: 164,452.19

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**PER4290 - Pers Health Insurance Total:** 164,452.19

PER4770 - Pers Retirement Line Item Account

192645            03/24/2016

Inv    P/R/E 3/22/16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	Retirement Svc Period 3/7-3/20/16	700-0000-0000-2240-000	84,086.11

Inv P/R/E 3/22/16 Total 84,086.11

192645 Total: 84,086.11

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192703            04/07/2016

Inv    P/R/E 4/3/16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	Retirement Svc Period 3/21-4/3/16	700-0000-0000-2240-000	84,138.08

Inv P/R/E 4/3/16 Total 84,138.08

192703 Total: 84,138.08

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**PER4770 - Pers Retirement Total:** 168,224.19

SOU5343 - PETTY CASH - Recreation Line Item Account

192626            03/17/2016

Inv    3/16/16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/16/2016	Reimb. Petty Cash	101-8030-8032-8264-000	10.90
03/16/2016	Reimb. Petty Cash	101-8030-8032-8268-000	112.98
03/16/2016	Reimb. Petty Cash	101-8030-8031-8090-000	40.00

Check Number	Check Date		Amount
03/16/2016	Reimb. Petty Cash	101-8030-8032-8090-000	283.88
03/16/2016	Reimb. Petty Cash	101-8030-8031-8020-000	14.18
Inv 3/16/16 Total			461.94
192626 Total:			461.94
192737	04/08/2016		
Inv	04/7/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/07/2016	Reimb. Petty Cash	101-8030-8032-8268-000	445.04
04/07/2016	Reimb. Petty Cash	101-8030-8031-8090-000	54.99
Inv 04/7/16 Total			500.03
192737 Total:			500.03
<b>SOU5343 - PETTY CASH - Recreation Total:</b>			961.97
<b>SOU5401 - PETTY CASH - Sr. Center Line Item Account</b>			
192674	03/25/2016		
Inv	3/16/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/16/2016	Reimb. Petty Cash	101-8030-8021-8020-000	51.30
03/16/2016	Reimb. Petty Cash	101-8030-8021-8090-000	137.27
03/16/2016	Reimb. Petty Cash	101-8030-8021-8200-000	35.33
Inv 3/16/16 Total			223.90
192674 Total:			223.90
<b>SOU5401 - PETTY CASH - Sr. Center Total:</b>			223.90
<b>PIT8031 - Pitney Bowes-Reserve Account Line Item Account</b>			
192675	03/25/2016		
Inv	34133033		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2016	Reimb. Postage Meter	101-1010-1011-8010-000	4.37
03/14/2016	Reimb. Postage Meter	101-8030-8031-8010-000	0.97
03/14/2016	Reimb. Postage Meter	101-4010-4011-8010-000	498.13
03/14/2016	Reimb. Postage Meter	101-3010-3011-8010-000	595.54
03/14/2016	Reimb. Postage Meter	101-2010-2021-8010-000	12.73
03/14/2016	Reimb. Postage Meter	101-2010-2011-8010-000	46.72
03/14/2016	Reimb. Postage Meter	101-6010-6011-8010-000	94.50
03/14/2016	Reimb. Postage Meter	101-1020-1021-8010-000	51.23
03/14/2016	Reimb. Postage Meter	101-2010-2013-8010-000	0.48
03/14/2016	Reimb. Postage Meter	500-3010-3012-8010-000	1.96
03/14/2016	Reimb. Postage Meter	101-7010-7101-8010-000	419.93
03/14/2016	Reimb. Postage Meter	101-5010-5011-8010-000	6.79

Check Number	Check Date		Amount
Inv 34133033	Total		1,733.35
192675 Total:			1,733.35
<b>PIT8031 - Pitney Bowes-Reserve Account Total:</b>			1,733.35
<b>PPBA7608 - Platinum Plus Busn. Card Line Item Account</b>			
192676	03/25/2016		
Inv	0641		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/04/2016	ATCM Registration CM Dept. Conf.-League of CA Cities	101-2010-2011-8090-000	250.00
Inv 0641	Total		250.00
Inv	0641A		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/05/2016	Lunch League CM Dept. Conf.-Fisherman's Market	101-2010-2011-8090-000	42.42
Inv 0641A	Total		42.42
Inv	0641B		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/11/2016	Ad Hoc Economic Development Meeting Coffce-Starbucks	101-1010-1011-8090-000	14.95
Inv 0641B	Total		14.95
Inv	0641C		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2016	Council & CM Lunch Meeting- Tomatoe Pie	101-1010-1011-8090-000	48.23
Inv 0641C	Total		48.23
Inv	0641D		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/23/2016	Council & CM Lunch Meeting- California Pizza Kitchen	101-1010-1011-8090-000	41.87
Inv 0641D	Total		41.87
Inv	0641E		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/23/2016	Pasadena Parking-AMPCO Parking	101-2010-2011-8090-000	7.00
Inv 0641E	Total		7.00
Inv	0641F		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/25/2016	Council, CM & Staff Lunch Meeting- Aro	101-1010-1011-8090-000	92.66
Inv 0641F	Total		92.66

Check Number	Check Date		Amount
Inv 0641G			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/02/2016	Council, CM & Staff Lunch Meeting- Aro	101-1010-1011-8090-000	44.15
Inv 0641G Total			44.15
Inv 0641H			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/26/2016	CPK Refund	101-1010-1011-8090-000	-1.67
Inv 0641H Total			-1.67
192676 Total:			539.61
PPBA7608 - Platinum Plus Busn. Card Total:			539.61
MBN2937 - Platinum Plus for Business Line Item Account			
192677	03/25/2016		
Inv 9966			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/04/2016	Sr. Center Supplies- Smart N Final	101-8030-8021-8020-000	244.24
Inv 9966 Total			244.24
Inv 9966A			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/04/2016	Sr. Center Supplies- Party City	101-8030-8021-8020-000	133.72
Inv 9966A Total			133.72
Inv 9966B			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/06/2016	FTA Conf. 3/21-24/16-Angela Loera- Residence Inn	205-8030-8025-8200-000	583.44
Inv 9966B Total			583.44
Inv 9966C			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/10/2016	Sr. Center Supplies-Pavilions	101-8030-8021-8020-000	95.98
Inv 9966C Total			95.98
Inv 9966D			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/10/2016	PD Sergeant Interview Panel Lunch	101-4010-4011-8090-000	117.01
Inv 9966D Total			117.01
Inv 9966E			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
02/11/2016	WELL Conf. Flight Diana Mahmud-Southwest	101-1010-1011-8090-000	165.96
Inv 9966E	Total		165.96
Inv 9966F			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2016	Water Dept. Samsung Tablet Cases-Best Buy	500-6010-6711-8020-000	174.38
Inv 9966F	Total		174.38
Inv 9966G			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/24/2016	Sr.Center Monthly Charges- Netflix.com	101-8030-8021-8020-000	28.33
03/02/2016	Council Meal 3/2/16-Radhika	101-1010-1011-8090-000	135.00
Inv 9966G	Total		163.33
Inv 9966H			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/24/2016	FD CERT Supplies-Smart N Final	101-5010-5012-8520-000	363.96
03/02/2016	HR Interview Panel Lunchj	101-2010-2013-8020-000	95.35
Inv 9966H	Total		459.31
577	Total:		2,137.37
<b>MBN2937 - Platinum Plus for Business Total:</b>			2,137.37
<b>PPBC0000 - Platinum Plus-Business Card Line Item Account</b>			
192678	03/25/2016		
Inv 0456			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/18/2016	Sr.Center Chinese New Year Lunch Supplies-Smart N Final	101-8030-8021-8020-000	124.64
Inv 0456	Total		124.64
Inv 0456A			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/17/2016	Council Meal 2/17/16- Float	101-1010-1011-8090-000	102.43
Inv 0456A	Total		102.43
192678	Total:		227.07
<b>PPBC0000 - Platinum Plus-Business Card Total:</b>			227.07
<b>55265 - Post Alarm Systems Line Item Account</b>			
192679	03/25/2016		

Check Number	Check Date		Amount
Inv	853799		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	Camp Med Fire System 4/16	101-8030-8032-8180-000	46.45
Inv 853799 Total			46.45
192679 Total:			46.45
<b>POSS265 - Post Alarm Systems Total:</b>			46.45
<b>DRDP8030 - Prothero, Dr. Donald R. Line Item Account</b>			
192627	03/17/2016		
Inv	3/24/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/24/2016	Sr.Center Lecture 3/24/16	101-8030-8021-8264-000	100.00
Inv 3/24/16 Total			100.00
192627 Total:			100.00
192738	04/08/2016		
Inv	4/21/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/21/2016	Sr.Center Lecture 4/21/16	101-8030-8021-8264-000	100.00
Inv 4/21/16 Total			100.00
192738 Total:			100.00
<b>DRDP8030 - Prothero, Dr. Donald R. Total:</b>			200.00
<b>GEF1190 - Prudential Ins. Company of America Line Item Account</b>			
192704	04/07/2016		
Inv	P/R/E 4/3/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	Life Insurance Apr-16	700-0000-0000-2254-000	937.50
Inv P/R/E 4/3/16 Total			937.50
192704 Total:			937.50
<b>GEF1190 - Prudential Ins. Company of America Total:</b>			937.50
<b>PSID6010 - PSI On-Site Disinfection Line Item Account</b>			
192739	04/08/2016		

Check Number	Check Date		Amount
Inv	INV0000252		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/04/2016	On-Site Chlorine Generation System for Wilson Reservoir	500-6010-6711-8180-000	1,410.02
Inv INV0000252 Total			1,410.02
192739 Total:			1,410.02
<b>PSID6010 - PSI On-Site Disinfection Total:</b>			1,410.02
<b>ANQU8032 - Quinoveva, Anacleto Line Item Account</b>			
192628	03/17/2016		
Inv	1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/24/2016	FY 15-16 DAR Workbook Development	205-8030-8025-8020-000	105.00
Inv 1 Total			105.00
192628 Total:			105.00
<b>ANQU8032 - Quinoveva, Anacleto Total:</b>			105.00
<b>RRPP2920 - Rancho Rosa Partnership Line Item Account</b>			
192680	03/25/2016		
Inv	R67998/R67997		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	Refund WMB Deposit	101-0000-0000-2920-000	1,000.00
Inv R67998/R67997 Total			1,000.00
192680 Total:			1,000.00
<b>RRPP2920 - Rancho Rosa Partnership Total:</b>			1,000.00
<b>RWGN8160 - Richards, Watson &amp; Gershon Line Item Account</b>			
192740	04/08/2016		
Inv	206015		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/18/2016	Legal Svcs Nansen Claim 2/16	101-2010-2501-8160-000	1,765.85
Inv 206015 Total			1,765.85
192740 Total:			1,765.85
<b>RWGN8160 - Richards, Watson &amp; Gershon Total:</b>			1,765.85

Check Number	Check Date		Amount
<b>RON1111 - Ronnie, Matthew Line Item Account</b>			
192741	04/08/2016		
Inv	4/20-21/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/06/2016	Reimb. PD Training Expenses	101-4010-4011-8200-000	343.86
Inv 4/20-21/16 Total			343.86
192741 Total:			343.86
<b>RON1111 - Ronnie, Matthew Total:</b>			343.86
<b>RTL4011 - Rutledge, Devallis Line Item Account</b>			
192742	04/08/2016		
Inv	4/22/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2016	PD Training Registration-Ofcrs. Burgos & Johnson	101-4010-4011-8200-000	218.00
Inv 4/22/16 Total			218.00
192742 Total:			218.00
<b>RTL4011 - Rutledge, Devallis Total:</b>			218.00
<b>CHA3010 - S.P.Chamber of Commerce Line Item Account</b>			
192681	03/25/2016		
Inv	5495		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/16/2016	2016 Required Notices Posters	101-2010-2013-8050-000	226.72
Inv 5495 Total			226.72
Inv	5562		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/15/2016	FY 15-16 4th Quarter BIT Allocation	220-2010-2301-8185-000	29,100.00
Inv 5562 Total			29,100.00
192681 Total:			29,326.72
<b>CHA3010 - S.P.Chamber of Commerce Total:</b>			29,326.72
<b>SOU5230 - S.P.Firefighters L-3657 Line Item Account</b>			
192705	04/07/2016		
Inv	P/R/E 4/3/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	Assn Dues	700-0000-0000-2250-000	2,975.00

Check Number	Check Date		Amount
		Inv P/R/E 4/3/16 Total	2,975.00
		Inv P/R/E 4/3/16*	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		04/05/2016      Assn Ins      700-0000-0000-2252-000	180.74
		Inv P/R/E 4/3/16* Total	180.74
192705 Total:			3,155.74
SOU5230 - S.P.Firefighters L-3657 Total:			3,155.74
SOU5435 - S.P.P. O. A. Line Item Account			
192706	04/07/2016		
		Inv P/R/E 4/3/16	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		04/05/2016      Assn Dues & Ins      700-0000-0000-2246-000	4,495.70
		Inv P/R/E 4/3/16 Total	4,495.70
192706 Total:			4,495.70
SOU5435 - S.P.P. O. A. Total:			4,495.70
SOU5451 - S.P.Public Srvc Empl. Ass'n Line Item Account			
192707	04/07/2016		
		Inv P/R/E 4/3/16	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		04/05/2016      Assn Dues & Svc Fee      700-0000-0000-2248-000	1,707.00
		Inv P/R/E 4/3/16 Total	1,707.00
192707 Total:			1,707.00
SOU5451 - S.P.Public Srvc Empl. Ass'n Total:			1,707.00
SAN7775 - San Bernardino Sheriff's Dept Line Item Account			
192682	03/25/2016		
		Inv 4/20/16	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		03/10/2016      PD Training Expense-PA Valdez & Zavala      101-4010-4011-8210-000	130.00
		Inv 4/20/16 Total	130.00
192682 Total:			130.00

Check Number	Check Date		Amount
<b>SAN7775 - San Bernardino Sheriff's Dept Total:</b>			130.00
<b>SAN4011 - San Diego Reg. Training Ctr Line Item Account</b>			
192629	03/17/2016		
Inv	4/4-6/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/11/2016	PD Training Registration-Det/SRO Manukian	101-4010-4011-8210-000	425.00
Inv 4/4-6/16 Total			425.00
192629 Total:			425.00
<b>SAN4011 - San Diego Reg. Training Ctr Total:</b>			425.00
<b>SGVM2010 - San Gabriel Valley CM Association Line Item Account</b>			
192683	03/25/2016		
Inv	03/23/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2016	CM Sergio Gonzalez & PD Chief Art Miller Lunch Mtg	101-2010-2011-8090-000	60.00
Inv 03/23/16 Total			60.00
192683 Total:			60.00
<b>SGVM2010 - San Gabriel Valley CM Association Total:</b>			60.00
<b>NTSZ1011 - Sanchez, Natalie Line Item Account</b>			
192743	04/08/2016		
Inv	3/25/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2016	Reimb. SCCAC Gen.Membership Mtg. Hotel Accomodation 3/25/16	101-1020-1021-8090-000	186.29
Inv 3/25/16 Total			186.29
192743 Total:			186.29
<b>NTSZ1011 - Sanchez, Natalie Total:</b>			186.29
<b>SRTO4011 - Serrato &amp; Associates, Inc. Line Item Account</b>			
192744	04/08/2016		
Inv	4/12/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/24/2016	PD Training Registration-Ofcr. Perez	101-4010-4011-8200-000	85.00
Inv 4/12/16 Total			85.00

Check Number	Check Date		Amount
.744 Total:			85.00
SRTO4011 - Serrato & Associates, Inc. Total:			85.00
SOU6666 - So. CA Edison Co. Line Item Account			
192630	03/17/2016		
Inv	3-008-8091-11		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	2/1-3/1/16	215-6010-6201-8140-000	3,409.40
Inv 3-008-8091-11 Total			3,409.40
Inv	3-008-8091-12		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	2/1-3/1/16	215-6010-6115-8140-000	765.36
Inv 3-008-8091-12 Total			765.36
Inv	3-008-8091-13		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	2/1-3/1/16	215-6010-6201-8140-000	10.90
03/09/2016	2/1-3/1/16	215-6010-6201-8140-000	7,871.15
Inv 3-008-8091-13 Total			7,882.05
Inv	3-008-8091-14		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	2/1-3/1/16	215-6010-6201-8140-000	11.68
Inv 3-008-8091-14 Total			11.68
Inv	3-008-8091-16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	2/4-3/7/16	215-6010-6201-8140-000	143.01
Inv 3-008-8091-16 Total			143.01
Inv	3-008-8091-17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	2/4-3/7/16	215-6010-6201-8140-000	63.02
Inv 3-008-8091-17 Total			63.02
Inv	3-008-8091-18		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	2/4-3/7/16	215-6010-6201-8140-000	58.37
Inv 3-008-8091-18 Total			58.37

Check Number	Check Date		Amount
Inv	3-008-8091-19		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	2/4-3/7/16	215-6010-6201-8140-000	51.06
Inv 3-008-8091-19 Total			51.06
Inv	3-008-8091-20		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	2/4-3/7/16	215-6010-6201-8140-000	71.92
Inv 3-008-8091-20 Total			71.92
Inv	3-008-8091-21		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	2/4-3/7/16	215-6010-6201-8140-000	85.20
Inv 3-008-8091-21 Total			85.20
Inv	3-008-8091-22		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	2/4-3/7/16	215-6010-6201-8140-000	50.23
Inv 3-008-8091-22 Total			50.23
Inv	3-008-8091-23		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	2/4-3/7/16	215-6010-6201-8140-000	81.39
Inv 3-008-8091-23 Total			81.39
Inv	3-008-8091-24		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	2/4-3/7/16	215-6010-6201-8140-000	78.48
Inv 3-008-8091-24 Total			78.48
Inv	3-008-8436-55		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	2/4-3/7/16	215-6010-6201-8140-000	139.71
Inv 3-008-8436-55 Total			139.71
Inv	3-022-6898-28		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/02/2016	1/29-3/1/16	215-6010-6115-8140-000	27.40
Inv 3-022-6898-28 Total			27.40
Inv	3-025-4910-19		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	2/4-3/7/16	215-6010-6115-8140-000	124.57

Check Number	Check Date		Amount
Inv 3-025-4910-19	Total		124.57
Inv 3-026-6343-40			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	2/4-3/7/16	215-6010-6115-8140-000	26.33
Inv 3-026-6343-40	Total		26.33
Inv 3-035-3494-19			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/01/2016	1/28-2/29/16	215-6010-6115-8140-000	52.84
Inv 3-035-3494-19	Total		52.84
192630	Total:		13,122.02
192745	04/08/2016		
Inv 3-000-5677-90			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	500-6010-6711-8152-000	1,218.41
Inv 3-000-5677-90	Total		1,218.41
Inv 3-000-5950-21			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	101-6010-6410-8140-000	80.49
Inv 3-000-5950-21	Total		80.49
Inv 3-000-5950-22			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	101-6010-6410-8140-000	201.64
Inv 3-000-5950-22	Total		201.64
Inv 3-000-7125-63			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	101-6010-2015-8140-000	25.60
Inv 3-000-7125-63	Total		25.60
Inv 3-000-7125-66			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	500-6010-6711-8140-000	39.37
Inv 3-000-7125-66	Total		39.37
Inv 3-000-7152-57			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	101-6010-6410-8140-000	27.15

Check Number	Check Date		Amount
Inv 3-000-7152-57	Total		27.15
Inv 3-000-8455-69			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	215-6010-6115-8140-000	55.07
Inv 3-000-8455-69	Total		55.07
Inv 3-001-1810-93			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/1-3/1/16	101-6010-6410-8140-000	37.61
Inv 3-001-1810-93	Total		37.61
Inv 3-001-1810-94			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	500-6010-6711-8140-000	38.77
Inv 3-001-1810-94	Total		38.77
Inv 3-001-1810-98			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	500-6010-6711-8152-000	25,286.70
Inv 3-001-1810-98	Total		25,286.70
Inv 3-001-1811-29			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	101-6010-6601-8140-000	4,419.28
Inv 3-001-1811-29	Total		4,419.28
Inv 3-001-1811-48			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	215-6010-6115-8140-000	51.07
Inv 3-001-1811-48	Total		51.07
Inv 3-001-1811-56			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	215-6010-6115-8140-000	62.91
Inv 3-001-1811-56	Total		62.91
Inv 3-001-1811-58			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/1-3/1/16	101-6010-6410-8140-000	33.84
Inv 3-001-1811-58	Total		33.84

Check Number	Check Date		Amount
Inv	3-001-1811-59		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	215-6010-6115-8140-000	38.63
Inv 3-001-1811-59 Total			38.63
Inv	3-001-1811-63		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	101-6010-6410-8140-000	25.08
Inv 3-001-1811-63 Total			25.08
Inv	3-001-1811-64		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	101-6010-6410-8140-000	46.32
Inv 3-001-1811-64 Total			46.32
Inv	3-001-1811-67		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	215-6010-6115-8140-000	38.15
Inv 3-001-1811-67 Total			38.15
Inv	3-001-1811-68		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	101-8010-8011-8140-000	81.49
Inv 3-001-1811-68 Total			81.49
Inv	3-001-1811-69		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/1-3/1/16	215-6010-6201-8140-000	23.52
Inv 3-001-1811-69 Total			23.52
Inv	3-001-1811-75		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	215-6010-6115-8140-000	91.92
Inv 3-001-1811-75 Total			91.92
Inv	3-001-1811-76		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	215-6010-6115-8140-000	53.37
Inv 3-001-1811-76 Total			53.37
Inv	3-001-1811-77		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	215-6010-6115-8140-000	40.68

Check Number	Check Date		Amount
Inv 3-001-1811-77	Total		40.68
Inv 3-001-1811-79			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	215-6010-6115-8140-000	39.96
Inv 3-001-1811-79	Total		39.96
Inv 3-001-1811-80			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	215-6010-6115-8140-000	37.66
Inv 3-001-1811-80	Total		37.66
Inv 3-001-1811-86			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	101-6010-6410-8140-000	25.08
Inv 3-001-1811-86	Total		25.08
Inv 3-001-1811-87			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	500-6010-6711-8140-000	32.80
Inv 3-001-1811-87	Total		32.80
Inv 3-001-1811-89			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/1-3/1/16	215-6010-6201-8140-000	16.92
03/23/2016	2/1-3/1/16	101-6010-6410-8140-000	16.92
Inv 3-001-1811-89	Total		33.84
Inv 3-001-1811-90			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	215-6010-6115-8140-000	36.82
Inv 3-001-1811-90	Total		36.82
Inv 3-001-1811-91			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	215-6010-6115-8140-000	60.73
Inv 3-001-1811-91	Total		60.73
Inv 3-001-1811-92			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	215-6010-6115-8140-000	19.65
Inv 3-001-1811-92	Total		19.65

Check Number	Check Date		Amount
Inv	3-001-1811-93		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	215-6010-6115-8140-000	56.76
Inv 3-001-1811-93 Total			56.76
Inv	3-001-1811-95		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	101-6010-6410-8140-000	26.61
Inv 3-001-1811-95 Total			26.61
Inv	3-001-1811-98		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	215-6010-6115-8140-000	19.41
Inv 3-001-1811-98 Total			19.41
Inv	3-001-1812-06		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	101-6010-6410-8140-000	45.43
Inv 3-001-1812-06 Total			45.43
Inv	3-001-1812-08		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	215-6010-6115-8140-000	60.85
Inv 3-001-1812-08 Total			60.85
Inv	3-001-1812-09		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/1-3/1/16	101-6010-6410-8140-000	303.08
Inv 3-001-1812-09 Total			303.08
Inv	3-001-1812-10		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	232-6010-6417-8140-000	67.74
Inv 3-001-1812-10 Total			67.74
Inv	3-001-1812-11		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	215-6010-6115-8140-000	34.64
Inv 3-001-1812-11 Total			34.64
Inv	3-001-1812-12		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	215-6010-6115-8140-000	31.20

Check Number	Check Date		Amount
		Inv 3-001-1812-12 Total	31.20
		Inv 3-001-1812-25	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	101-6010-6410-8140-000	27.66
		Inv 3-001-1812-25 Total	27.66
		Inv 3-001-1812-26	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	101-6010-6410-8140-000	951.72
		Inv 3-001-1812-26 Total	951.72
		Inv 3-001-1812-27	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	215-6010-6115-8140-000	58.88
		Inv 3-001-1812-27 Total	58.88
		Inv 3-001-1812-31	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	101-6010-6410-8140-000	51.59
		Inv 3-001-1812-31 Total	51.59
		Inv 3-001-1812-32	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/1-3/1/16	101-6010-6410-8140-000	13.77
		Inv 3-001-1812-32 Total	13.77
		Inv 3-001-1812-33	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	500-6010-6711-8140-000	37.16
		Inv 3-001-1812-33 Total	37.16
		Inv 3-001-1812-34	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	500-6010-6711-8152-000	2,749.01
		Inv 3-001-1812-34 Total	2,749.01
		Inv 3-001-1812-35	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	215-6010-6115-8140-000	20.02
		Inv 3-001-1812-35 Total	20.02

Check Number	Check Date		Amount
Inv 3-001-1812-36			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	101-6010-6410-8140-000	88.55
Inv 3-001-1812-36 Total			88.55
Inv 3-001-1812-38			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	101-6010-6410-8140-000	25.73
Inv 3-001-1812-38 Total			25.73
Inv 3-001-1812-39			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	215-6010-6115-8140-000	52.29
Inv 3-001-1812-39 Total			52.29
Inv 3-001-9413-97			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	500-6010-6711-8152-000	2,333.54
Inv 3-001-9413-97 Total			2,333.54
Inv 3-002-4372-43			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	215-6010-6115-8140-000	72.15
Inv 3-002-4372-43 Total			72.15
Inv 3-002-4473-12			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	500-6010-6711-8140-000	25.08
Inv 3-002-4473-12 Total			25.08
Inv 3-002-6897-72			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/25/2016	2/24-3/24/16	215-6010-6115-8140-000	24.76
Inv 3-002-6897-72 Total			24.76
Inv 3-003-7341-83			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/1-3/1/16	101-6010-6410-8140-000	11.72
Inv 3-003-7341-83 Total			11.72
Inv 3-004-3214-58			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	500-6010-6711-8140-000	38.59

Check Number	Check Date		Amount
Inv 3-004-3214-58		Total	38.59
Inv 3-004-4562-56			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	215-6010-6115-8140-000	65.69
Inv 3-004-4562-56		Total	65.69
Inv 3-016-0678-82			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	215-6010-6201-8140-000	102.10
Inv 3-016-0678-82		Total	102.10
Inv 3-022-6051-15			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	215-6010-6115-8140-000	83.94
Inv 3-022-6051-15		Total	83.94
Inv 3-022-6897-57			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	215-6010-6115-8140-000	26.88
Inv 3-022-6897-57		Total	26.88
Inv 3-022-6897-89			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	215-6010-6115-8140-000	26.11
Inv 3-022-6897-89		Total	26.11
Inv 3-022-6897-99			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	215-6010-6115-8140-000	26.11
Inv 3-022-6897-99		Total	26.11
Inv 3-022-6898-05			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	215-6010-6115-8140-000	25.85
Inv 3-022-6898-05		Total	25.85
Inv 3-022-6898-17			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	2/18-3/18/16	215-6010-6115-8140-000	28.43
Inv 3-022-6898-17		Total	28.43

Check Number	Check Date		Amount
Inv	3-032-0513-93		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/25/2016	2/24-3/24/16	215-6010-6115-8140-000	60.40
Inv 3-032-0513-93 Total			60.40
Inv	3-033-3452-62		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/25/2016	2/24-3/24/16	500-6010-6710-8140-000	455.09
Inv 3-033-3452-62 Total			455.09
Inv	3-035-6502-21		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/25/2016	2/24-3/24/16	101-6010-6601-8140-000	189.88
Inv 3-035-6502-21 Total			189.88
Inv	3-037-6075-39		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/25/2016	2/24-3/24/16	215-6010-6115-8140-000	68.76
Inv 3-037-6075-39 Total			68.76
172745 Total:			40,690.79
<b>SOU6666 - So. CA Edison Co. Total:</b>			53,812.81
<b>SOGA6501 - So. Cal. Gas Co. Line Item Account</b>			
192631	03/17/2016		
Inv	196-493-8529 1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/13/2016	Natural Gas Vehicle Fuel 1/1-2/1/16	230-6010-6116-8020-000	25.04
01/13/2016	Natural Gas Vehicle Fuel 1/1-2/1/16	205-8030-8025-8105-000	307.79
01/13/2016	Natural Gas Vehicle Fuel 1/1-2/1/16	500-6010-6710-8020-000	153.96
01/13/2016	Natural Gas Vehicle Fuel 1/1-2/1/16	500-6010-6711-8020-000	48.12
Inv 196-493-8529 1 Total			534.91
Inv	196-493-8529 1*		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/17/2016	Natural Gas Vehicle Fuel 2/1-3/1/16	230-6010-6116-8020-000	152.37
02/17/2016	Natural Gas Vehicle Fuel 2/1-3/1/16	101-6010-6601-8020-000	55.46
02/17/2016	Natural Gas Vehicle Fuel 2/1-3/1/16	205-8030-8025-8105-000	79.99
02/17/2016	Natural Gas Vehicle Fuel 2/1-3/1/16	500-6010-6711-8020-000	27.52
02/17/2016	Natural Gas Vehicle Fuel 2/1-3/1/16	500-6010-6710-8020-000	243.87
Inv 196-493-8529 1* Total			559.21
192631 Total:			1,094.12

Check Number	Check Date		Amount
SOGA6501 - So. Cal. Gas Co. Total:			1,094.12
CEAP7000 - South Pasadena Part Time Employees Assn. Line Item Account			
192708	04/07/2016		
Inv	P/R/E 4/3/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	Assn Dues	700-0000-0000-2249-000	552.00
Inv P/R/E 4/3/16 Total			552.00
192708 Total:			552.00
CEAP7000 - South Pasadena Part Time Employees Assn. Total:			552.00
SGMC2013 - St. George's Medical Clinic Line Item Account			
192684	03/25/2016		
Inv	102978.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/06/2016	Medical Exam-Elias Garrido	101-4010-4011-8170-000	595.00
Inv 102978.0 Total			595.00
Inv	103020.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/08/2016	Medical Exam-Kim Kha	101-4010-4011-8170-000	110.00
Inv 103020.0 Total			110.00
Inv	103154.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/19/2016	Medical Exam-Suzanne Im	101-2010-2013-8170-000	110.00
Inv 103154.0 Total			110.00
Inv	103155.0		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/19/2016	Medical Exam-Lisa Sternberg	101-2010-2013-8170-000	110.00
Inv 103155.0 Total			110.00
192684 Total:			925.00
192746	04/08/2016		
Inv	103550		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/12/2016	Medical Exam-Joseph Boucher	101-4010-4011-8170-000	175.00
Inv 103550 Total			175.00

Check Number	Check Date		Amount
Inv	103562		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/15/2016	Medical Exam-Jose Ramirez	101-4010-4011-8170-000	175.00
Inv 103562 Total			175.00
Inv	103577		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/16/2016	Medical Exam-Dominique Sears	101-2010-2013-8170-000	175.00
Inv 103577 Total			175.00
Inv	103723		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/26/2016	Medical Exam-Kyle Benaicazar	101-2010-2013-8170-000	110.00
Inv 103723 Total			110.00
Inv	91748		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/02/2016	Medical Exam-Christopher Camacho	230-6010-6116-8020-000	100.00
Inv 91748 Total			100.00
Inv	97028		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2016	Medical Exam-Nicholas Greco	101-4010-4011-8170-000	50.00
Inv 97028 Total			50.00
Inv	99214		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/25/2016	Medical Exam-Jose Cipres	230-6010-6116-8020-000	100.00
Inv 99214 Total			100.00
192746 Total:			885.00
<b>SGMC2013 - St. George's Medical Clinic Total:</b>			1,810.00
<b>SCO3311 - State Controllers Office Line Item Account</b>			
192685	03/25/2016		
Inv	FAUD-00000380		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/10/2016	Annual Street Report FY 14-15	230-6010-6116-8180-000	1,661.28
Inv FAUD-00000380 Total			1,661.28

Check Number	Check Date		Amount
192685	Total:		1,661.28
<b>SCO3311 - State Controllers Office Total:</b>			1,661.28
<b>TTAY4010 - TASER Training Academy Line Item Account</b>			
192747	04/08/2016		
Inv	2/1-3/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/24/2016	PD Training Registration-Det.Bernal & Ofcr. Corney	101-4010-4011-8200-000	870.00
Inv 2/1-3/16 Total			870.00
192747	Total:		870.00
<b>TTAY4010 - TASER Training Academy Total:</b>			870.00
<b>SOU5030 - The Gas Company Line Item Account</b>			
192686	03/25/2016		
Inv	072 519 1300 5		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	2/18-3/18/16	101-6010-6410-8140-000	29.08
Inv 072 519 1300 5 Total			29.08
Inv	080 919 2900 3		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	2/18-3/18/16	101-6010-6601-8140-000	306.58
Inv 080 919 2900 3 Total			306.58
Inv	080 919 3600 8		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	2/18-3/18/16	101-8030-8031-8140-000	57.00
Inv 080 919 3600 8 Total			57.00
Inv	083 019 3600 4		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	2/18-3/18/16	500-6010-6710-8140-000	68.04
Inv 083 019 3600 4 Total			68.04
Inv	135 519 3700 9		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	2/18-3/18/16	101-8010-8011-8140-000	70.87
Inv 135 519 3700 9 Total			70.87

Check Number	Check Date		Amount
Inv	137 619 3700 5		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	2/18-3/18/16	101-8030-8021-8140-000	60.51
Inv 137 619 3700 5 Total			60.51
Inv	148 220 0900 8		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	2/18-3/18/16	101-6010-6410-8140-000	76.98
Inv 148 220 0900 8 Total			76.98
192686 Total:			669.06
<b>SOU5030 - The Gas Company Total:</b>			669.06
<b>PTSP2011 - The Print Spot Line Item Account</b>			
192632	03/17/2016		
Inv	28170		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	Community Forum Fliers	101-1010-1011-8090-000	114.45
Inv 28170 Total			114.45
192632 Total:			114.45
<b>PTSP2011 - The Print Spot Total:</b>			114.45
<b>TIM4011 - Time Warner Cable Line Item Account</b>			
192633	03/17/2016		
Inv	008 0311688		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/11/2016	1100 Oxley Ethernet Fiber 2/11-3/10/16	101-3010-3032-8180-000	1,232.57
Inv 008 0311688 Total			1,232.57
Inv	008 0311688*		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/11/2016	1100 Oxley Ethernet Fiber 3/11-4/10/16	101-3010-3032-8180-000	955.29
Inv 008 0311688* Total			955.29
Inv	008 0311704		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/11/2016	Yard Ethernet Fiber 2/11-3/10/16	101-3010-3032-8180-000	1,232.57
Inv 008 0311704 Total			1,232.57

Check Number	Check Date		Amount
Inv 008 0311704*			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/11/2016	Yard Ethernet Fiber 3/11-4/10/16	101-3010-3032-8180-000	955.29
Inv 008 0311704* Total			955.29
Inv 008 0311712			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/11/2016	City Hall Ethernet Fiber 2/11-3/10/16	101-3010-3032-8180-000	1,140.00
Inv 008 0311712 Total			1,140.00
Inv 008 0311712*			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/11/2016	City Hall Ethernet Fiber 3/11-4/10/16	101-3010-3032-8180-000	1,231.37
Inv 008 0311712* Total			1,231.37
192633 Total:			6,747.09
192687	03/25/2016		
Inv 008 0011783			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/19/2016	Camp Med Internet 3/19-4/18/16	101-8030-8032-8268-000	78.38
Inv 008 0011783 Total			78.38
192687 Total:			78.38
192748	04/08/2016		
Inv 008 0012179			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/16/2016	PD Cable Svcs 3/16-4/15/16	101-4010-4011-8110-000	193.37
Inv 008 0012179 Total			193.37
Inv 008 0070193			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/01/2016	Skate Park Cable 3/1-4/30/16	101-4010-4011-8110-000	147.92
Inv 008 0070193 Total			147.92
Inv 008 0224964			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/07/2016	Internet Upgrade 3/8-4/7/16	101-3010-3032-8150-000	355.11
Inv 008 0224964 Total			355.11
Inv 008 0224964*			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
05/07/2016	Internet Upgrade 4/8-5/7/16	101-3010-3032-8150-000	355.11
Inv 008 0224964* Total			355.11
Inv 008 0251967			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	1102 Oxley St. 3/22-4/21/16	101-8030-8021-8110-000	171.14
Inv 008 0251967 Total			171.14
Inv 008 0269985			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/17/2016	City Hall 2nd Modern Svcs 3/17-4/16/16	101-3010-3032-8150-000	155.32
Inv 008 0269985 Total			155.32
192748 Total:			1,377.97
<b>TIM4011 - Time Warner Cable Total:</b>			8,203.44
<b>UNWF8021 - Underwood Family Farm Line Item Account</b>			
192612	03/10/2016		
Inv 11804			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	Sr.Center Field Trip 3/17/16	101-8030-8021-8264-000	240.00
Inv 11804 Total			240.00
192612 Total:			240.00
<b>UNWF8021 - Underwood Family Farm Total:</b>			240.00
<b>POR4707 - United Site Services, Inc. Line Item Account</b>			
192749	04/08/2016		
Inv 114-3822165			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	Portable Toilets Skate Park 3/16	101-8030-8032-8180-000	281.33
Inv 114-3822165 Total			281.33
192749 Total:			281.33
<b>POR4707 - United Site Services, Inc. Total:</b>			281.33
<b>BP8035 - Urban Pet Line Item Account</b>			
192750	04/08/2016		

Check Number	Check Date		Amount
Inv	CR1015074		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2015	Barry & Lisu Dog Food	101-4010-4011-8035-000	116.61
Inv CR1015074 Total			116.61
Inv	CR1016491		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/24/2015	Barry & Lisu Dog Food	101-4010-4011-8035-000	141.68
Inv CR1016491 Total			141.68
Inv	CR2007681		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/02/2015	Barry & Lisu Dog Food	101-4010-4011-8035-000	75.19
Inv CR2007681 Total			75.19
Inv	CR2009172		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/16/2015	Barry & Lisu Dog Food	101-4010-4011-8035-000	38.14
Inv CR2009172 Total			38.14
Inv	CR2009832		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/29/2015	Barry & Lisu Dog Food	101-4010-4011-8035-000	150.40
Inv CR2009832 Total			150.40
Inv	CR2010721		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/15/2015	Barry & Lisu Dog Food	101-4010-4011-8035-000	116.61
Inv CR2010721 Total			116.61
Inv	CR2012611		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/17/2015	Barry & Lisu Dog Food	101-4010-4011-8035-000	150.40
Inv CR2012611 Total			150.40
Inv	CR2013067		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/25/2015	Barry & Lisu Dog Food	101-4010-4011-8035-000	141.68
Inv CR2013067 Total			141.68
Inv	CR2030223		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/05/2016	Barry & Lisu Dog Food	101-4010-4011-8035-000	141.68

Check Number	Check Date		Amount
Inv CR2030223		Total	141.68
Inv CR2032521			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/06/2016	Barry & Lisu Dog Food	101-4010-4011-8035-000	150.40
Inv CR2032521		Total	150.40
Inv CR3024508			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/02/2015	Barry & Lisu Dog Food	101-4010-4011-8035-000	70.84
Inv CR3024508		Total	70.84
Inv CR3025841			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/17/2015	Barry & Lisu Dog Food	101-4010-4011-8035-000	70.84
Inv CR3025841		Total	70.84
Inv CR3026043			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/23/2015	Barry & Lisu Dog Food	101-4010-4011-8035-000	38.14
Inv CR3026043		Total	38.14
Inv S002203			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/26/2015	Barry & Lisu Dog Food	101-4010-4011-8035-000	150.40
Inv S002203		Total	150.40
Inv S002773			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/19/2015	Barry & Lisu Dog Food	101-4010-4011-8035-000	70.84
Inv S002773		Total	70.84
Inv S003250			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/10/2015	Barry & Lisu Dog Food	101-4010-4011-8035-000	70.84
Inv S003250		Total	70.84
Inv S003255			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/10/2015	Barry & Lisu Dog Food	101-4010-4011-8035-000	150.40
Inv S003255		Total	150.40

Check Number	Check Date		Amount
Inv	S004526		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2015	Barry & Lisu Dog Food	101-4010-4011-8035-000	150.40
Inv S004526 Total			150.40
Inv	S004666		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/12/2015	Barry & Lisu Dog Food	101-4010-4011-8035-000	141.68
Inv S004666 Total			141.68
Inv	S005930		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/06/2016	Barry & Lisu Dog Food	101-4010-4011-8035-000	150.40
Inv S005930 Total			150.40
Inv	S006923		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/13/2016	Barry & Lisu Dog Food	101-4010-4011-8035-000	70.84
Inv S006923 Total			70.84
Inv	S007145		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2016	Barry & Lisu Dog Food	101-4010-4011-8035-000	150.40
Inv S007145 Total			150.40
192750 Total:			2,508.81
<b>URBP8035 - Urban Pet Total:</b>			<b>2,508.81</b>
<b>VERW6711 - Verizon Wireless Line Item Account</b>			
192634	03/17/2016		
Inv	9759537970		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/26/2016	City Ipad's 12/27/15-1/26/16	101-3010-3032-8150-000	266.07
Inv 9759537970 Total			266.07
Inv	9761167112		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/26/2016	City Ipad's 1/27-2/26/16	101-3010-3032-8150-000	309.00
Inv 9761167112 Total			309.00
192634 Total:			575.07

Check Number	Check Date		Amount
.88	03/25/2016		
Inv 9761167113			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/26/2016	PD Air Cards 1/27-2/26/16	101-3010-3032-8150-000	1,102.31
Inv 9761167113 Total			1,102.31
192688 Total:			1,102.31
<b>VERW6711 - Verizon Wireless Total:</b>			1,677.38
<b>VIPI3032 - Vision Technology Solutions Line Item Account</b>			
192689	03/25/2016		
Inv 32254			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/10/2016	Web Hosting for 3/16	101-3010-3032-8180-000	220.50
Inv 32254 Total			220.50
192689 Total:			220.50
751	04/08/2016		
Inv 31883			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/13/2016	Web Hosting for 1/16	101-3010-3032-8180-000	220.50
Inv 31883 Total			220.50
Inv 32047			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/04/2016	Web Hosting for 2/16	101-3010-3032-8180-000	220.50
Inv 32047 Total			220.50
192751 Total:			441.00
<b>VIPI3032 - Vision Technology Solutions Total:</b>			661.50
<b>ING1680 - Voya Financial Line Item Account</b>			
192646	03/24/2016		
Inv P/R/E 3/22/16			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	Deferred Comp	700-0000-0000-2260-000	2,794.90
Inv P/R/E 3/22/16 Total			2,794.90

Check Number	Check Date		Amount
192646 Total:			2,794.90
192709	04/07/2016		
Inv	P/R/E 4/3/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	Deferred Comp	700-0000-0000-2260-000	2,789.90
Inv P/R/E 4/3/16 Total			2,789.90
192709 Total:			2,789.90
ING1680 - Voya Financial Total:			5,584.80
WFBK1020 - Wells Fargo Bank Line Item Account			
192613	03/10/2016		
Inv	39186600		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/03/2016	2013 Water Revenue Bonds	550-6010-6712-8340-000	108,443.75
Inv 39186600 Total			108,443.75
192613 Total:			108,443.75
192614	03/10/2016		
Inv	23481500		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/03/2016	2009 Water Revenue Bonds	550-0000-0000-1020-000	-6.34
03/03/2016	2009 Water Revenue Bonds	550-6010-6712-8331-000	989,550.00
Inv 23481500 Total			989,543.66
192614 Total:			989,543.66
192690	03/25/2016		
Inv	1293965		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/01/2016	2013 Water Revenue Ref Bonds Fee 3/26/16-3/25/17	550-6010-6712-8232-000	2,500.00
Inv 1293965 Total			2,500.00
192690 Total:			2,500.00
WFG06712 - Wells Fargo Bank Total:			1,100,487.41
WON1111 - Wong, Daren Line Item Account			
192635	03/17/2016		

Check Number	Check Date		Amount
Inv	4/5-7/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2016	Reimb. PD Training Expenses	101-4010-4011-8210-000	418.02
Inv 4/5-7/16 Total			418.02
192635 Total:			418.02
WON1111 - Wong, Daren Total:			418.02
AYOO5270 - Yoo, Angel Line Item Account			
192752	04/08/2016		
Inv	R68969		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/30/2016	Refund Math Workshop Class	101-0000-0000-5270-002	82.00
Inv R68969 Total			82.00
192752 Total:			82.00
AYOO5270 - Yoo, Angel Total:			82.00
Total:			2,067,496.94

**ATTACHMENT 3**  
**General City Warrant List**

# Accounts Payable

## Check Detail

User: mfestejo  
 Printed: 04/14/2016 - 2:09PM



Check Number	Check Date		Amount
<b>3DIL5011 - 3D International LLC Line Item Account</b>			
193002	04/20/2016		
Inv	4953343		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/25/2016	FD Vehicle Cleaning Supplies & 5 Gallon Pump Dispenser	101-5010-5011-8100-000	365.05
Inv 4953343 Total			365.05
Inv	4956601		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2016	FD Vehicle Cleaning Supplies & 5 Gallon Pump Dispenser	101-5010-5011-8100-000	332.06
Inv 4956601 Total			332.06
002 Total:			697.11
<b>3DIL5011 - 3D International LLC Total:</b>			697.11
<b>AAAC5010 - AAA Container Sales &amp; Rentals Line Item Account</b>			
193003	04/20/2016		
Inv	9724		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/10/2016	PD Roll Up Door Container	272-4010-4018-8520-000	2,103.00
Inv 9724 Total			2,103.00
193003 Total:			2,103.00
<b>AAAC5010 - AAA Container Sales &amp; Rentals Total:</b>			2,103.00
<b>ABCT2910 - ABC TV Line Item Account</b>			
193004	04/20/2016		
Inv	Chuck & BeanJob		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/29/2016	Refund Film Deposit	101-0000-0000-2910-200	997.50
03/29/2016	Refund Film Deposit	101-0000-0000-2915-200	70.00
Inv Chuck & BeanJob Total			1,067.50

Check Number	Check Date		Amount
193004 Total:			1,067.50
ABCT2910 - ABC TV Total:			1,067.50
<b>CTAK2920 - Acker, Caitlin Line Item Account</b>			
193005	04/20/2016		
Inv	R68001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	Refund Eddie Park House Deposit 3/5/16	101-0000-0000-2920-001	250.00
Inv R68001 Total			250.00
193005 Total:			250.00
CTAK2920 - Acker, Caitlin Total:			250.00
<b>ACMA6010 - Acorn Media Line Item Account</b>			
193006	04/20/2016		
Inv	00034936		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/13/2016	IT Project - Web Mesh High Back Chairs	101-3010-3032-8020-000	660.49
Inv 00034936 Total			660.49
Inv	00036901		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/11/2016	Bulletin Board for PWOM Office	230-6010-6116-8020-000	12.54
03/11/2016	Bulletin Board for PWOM Office	101-6010-6410-8020-000	12.54
03/11/2016	Bulletin Board for PWOM Office	210-6010-6501-8020-000	12.54
03/11/2016	Bulletin Board for PWOM Office	101-6010-6601-8020-000	12.52
Inv 00036901 Total			50.14
193006 Total:			710.63
ACMA6010 - Acorn Media Total:			710.63
<b>ADA0143 - Adamson Police Products Line Item Account</b>			
193007	04/20/2016		
Inv	208599		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/06/2016	PD Equipment-Reality Based Training Programs Equipment	272-4010-4018-8520-000	613.72
Inv 208599 Total			613.72
193007 Total:			613.72

Check Number	Check Date		Amount
.0143 - Adamson Police Products Total:			613.72
AEA8021 - AED Institute of America Inc. Line Item Account			
193008	04/20/2016		
Inv	030816M16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	AED Readiness Equipment Renewal 5/206-4/2017	101-8010-8011-8020-000	190.75
Inv 030816M16 Total			190.75
193008 Total:			190.75
AEA8021 - AED Institute of America Inc. Total:			190.75
ADPI8010 - Affordable Display Products Inc. Line Item Account			
193009	04/20/2016		
Inv	24059		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/04/2016	Clear Vinyl	101-0000-0000-2700-000	-13.86
03/04/2016	Clear Vinyl	101-8010-8011-8020-000	177.81
Inv 24059 Total			163.95
193009 Total:			163.95
ADPI8010 - Affordable Display Products Inc. Total:			163.95
AFGS8020 - Affordable Generator Svcs Inc. Line Item Account			
193010	04/20/2016		
Inv	11635		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/28/2016	PD & FD Generator Inspection & Svc	101-6010-6601-8110-000	372.31
Inv 11635 Total			372.31
Inv	11636		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/28/2016	SP Parking Garage Generator Inspection & Svc	226-2010-2029-8170-000	373.08
Inv 11636 Total			373.08
Inv	11781		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/04/2016	Wilson Reservoir Pumping Station Svc Call & Testing	500-6010-6711-8020-000	450.00
Inv 11781 Total			450.00

Check Number	Check Date		Amount
193010 Total:			1,195.39
<b>AFGS8020 - Affordable Generator Svcs Inc. Total:</b>			<b>1,195.39</b>
<b>AKDC9265 - AKD Consulting Line Item Account</b>			
193011	04/20/2016		
Inv	CSP 2016-04		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2016	Water Fac.& Capital Improv Proj.Mgmt Sve 3/16	500-6010-6711-8170-000	12,000.00
Inv CSP 2016-04 Total			12,000.00
193011 Total:			12,000.00
<b>AKDC9265 - AKD Consulting Total:</b>			<b>12,000.00</b>
<b>MABZ2920 - Alborno, Martin Line Item Account</b>			
193012	04/20/2016		
Inv	R68327		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	Refund Deposit Rental WMB 3/12/16	101-0000-0000-2920-000	500.00
Inv R68327 Total			500.00
193012 Total:			500.00
<b>MABZ2920 - Alborno, Martin Total:</b>			<b>500.00</b>
<b>ALH0179 - Alhambra Car Wash Line Item Account</b>			
193013	04/20/2016		
Inv	Feb 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/07/2016	PD Washes 2/16	101-4010-4011-8100-000	339.00
Inv Feb 2016 Total			339.00
193013 Total:			339.00
<b>ALH0179 - Alhambra Car Wash Total:</b>			<b>339.00</b>
<b>ALH8031 - Alhambra Glass Co., Inc. Line Item Account</b>			
193014	04/20/2016		
Inv	12356-B		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/15/2016	Custom Lenses for Lighjt System Replacements & Stock	215-6010-6115-8020-000	490.50

Check Number	Check Date		Amount
Inv 12356-B Total			490.50
193014 Total:			490.50
<b>ALH8031 - Alhambra Glass Co., Inc. Total:</b>			490.50
<b>ALL0197 - All Star Fire Equipment, Inc. Line Item Account</b>			
193015	04/20/2016		
Inv 187794			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/03/2016	FD Safety Equipment	101-5010-5011-8134-000	97.87
Inv 187794 Total			97.87
Inv 188502			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/10/2016	FD Safety Equipment	101-5010-5011-8134-000	36.21
Inv 188502 Total			36.21
193015 Total:			134.08
<b>ALL0197 - All Star Fire Equipment, Inc. Total:</b>			134.08
<b>ALLI3041 - Alliant Insurance Svcs Inc. Line Item Account</b>			
193016	04/20/2016		
Inv 1/1-3/31/16			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/24/2016	Library Special Events Reporting 1/1-3/31/16	101-0000-0000-2970-001	381.00
Inv 1/1-3/31/16 Total			381.00
193016 Total:			381.00
<b>ALLI3041 - Alliant Insurance Svcs Inc. Total:</b>			381.00
<b>ACCI5150 - Alpine Custom Cabinetry Inc. Line Item Account</b>			
193017	04/20/2016		
Inv R00384260			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	Refund Duplicate Busn License Application Fee	101-0000-0000-5150-001	25.00
Inv R00384260 Total			25.00
193017 Total:			25.00

Check Number	Check Date		Amount
<b>ACCI5150 - Alpine Custom Cabinetry Inc. Total:</b>			25.00
<b>AMER814 - American Water Works Ass'n. Line Item Account</b>			
193018	04/20/2016		
Inv	0001308895		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/11/2016	Water Related Safety DVD's	500-6010-6711-8060-000	467.00
Inv 0001308895 Total			467.00
193018 Total:			467.00
<b>AMER814 - American Water Works Ass'n. Total:</b>			467.00
<b>AMT0229 - Amtech Elevator Services Line Item Account</b>			
193019	04/20/2016		
Inv	DVA08398416		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2016	Citywide Elevator Maint 4/16	101-6010-6601-8120-000	378.80
Inv DVA08398416 Total			378.80
193019 Total:			378.80
<b>AMT0229 - Amtech Elevator Services Total:</b>			378.80
<b>ANT0243 - Antrim's Security Co., Inc. Line Item Account</b>			
193020	04/20/2016		
Inv	49067		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	Sr. Center Key Duplication	215-6010-6115-8020-000	26.16
Inv 49067 Total			26.16
193020 Total:			26.16
<b>ANT0243 - Antrim's Security Co., Inc. Total:</b>			26.16
<b>AQUA5412 - Aqua Care Line Item Account</b>			
193021	04/20/2016		
Inv	R00383779		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	Refund Busn License Overpayment Fees	220-0000-0000-5412-000	135.00
03/09/2016	Refund Busn License Overpayment Fees	101-0000-0000-4400-000	360.00
Inv R00383779 Total			495.00

Check Number	Check Date	Amount
.21 Total:		495.00

AQUA5412 - Aqua Care Total: 495.00

ARA0260 - Aramark Uniform Services Line Item Account

193022 04/20/2016

Inv 531379751

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/03/2016	Uniform Svc	500-6010-6711-8132-000	15.00
03/03/2016	Uniform Svc	230-6010-6116-8132-000	25.00
03/03/2016	Uniform Svc	101-6010-6601-8132-000	21.00
03/03/2016	Uniform Svc	500-6010-6710-8132-000	75.23
03/03/2016	Uniform Svc	215-6010-6201-8132-000	15.00
03/03/2016	Uniform Svc	215-6010-6310-8132-000	15.00
03/03/2016	Uniform Svc	210-6010-6501-8132-000	11.00

Inv 531379751 Total 177.23

Inv 531396982

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/17/2016	Uniform Svcs	101-6010-6601-8132-000	21.00
03/17/2016	Uniform Svcs	215-6010-6201-8132-000	15.00
03/17/2016	Uniform Svcs	215-6010-6310-8132-000	15.00
03/17/2016	Uniform Svcs	500-6010-6711-8132-000	15.00
03/17/2016	Uniform Svcs	230-6010-6116-8132-000	69.96
03/17/2016	Uniform Svcs	210-6010-6501-8132-000	11.00
03/17/2016	Uniform Svcs	500-6010-6710-8132-000	25.00

Inv 531396982 Total 171.96

Inv 531414152

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/24/2016	Uniform Svcs	210-6010-6501-8132-000	11.00
03/24/2016	Uniform Svcs	215-6010-6201-8132-000	15.00
03/24/2016	Uniform Svcs	230-6010-6116-8132-000	104.91
03/24/2016	Uniform Svcs	101-6010-6601-8132-000	21.00
03/24/2016	Uniform Svcs	500-6010-6711-8132-000	15.00
03/24/2016	Uniform Svcs	500-6010-6710-8132-000	25.00
03/24/2016	Uniform Svcs	215-6010-6310-8132-000	15.00

Inv 531414152 Total 206.91

Inv 531431463

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2016	Uniform Svcs	210-6010-6501-8132-000	11.00
03/31/2016	Uniform Svcs	215-6010-6201-8132-000	15.00
03/31/2016	Uniform Svcs	500-6010-6711-8132-000	51.93
03/31/2016	Uniform Svcs	101-6010-6601-8132-000	21.00
03/31/2016	Uniform Svcs	500-6010-6711-8132-000	15.00
03/31/2016	Uniform Svcs	230-6010-6116-8132-000	25.00
03/31/2016	Uniform Svcs	215-6010-6310-8132-000	15.00

Inv 531431463 Total 153.93

Check Number	Check Date		Amount
193022 Total:			710.03
ARA0260 - Aramark Uniform Services Total:			710.03
<b>ARCA9255 - Arcadis US Inc. Line Item Account</b>			
193023	04/20/2016		
Inv	0773459		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/11/2016	Const. Mgmt & Inspect. Svcs Garfield Reservoir 1/25-2/21/16	500-9000-9266-9266-000	26,295.51
Inv 0773459 Total			26,295.51
Inv	0777198		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	Const. Mgmt & Inspect. Svcs 2/22-3/27/16	500-9000-9266-9266-000	24,117.00
Inv 0777198 Total			24,117.00
193023 Total:			50,412.51
ARCA9255 - Arcadis US Inc. Total:			50,412.51
<b>ARM0253 - Armstrong Lock &amp; Safe Co. Line Item Account</b>			
193024	04/20/2016		
Inv	64315		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	PD Duplication Keys	101-4010-4011-8120-000	442.54
Inv 64315 Total			442.54
193024 Total:			442.54
ARM0253 - Armstrong Lock & Safe Co. Total:			442.54
<b>ARTI6601 - Artie Mechanical Inc. Line Item Account</b>			
193025	04/20/2016		
Inv	140741-977		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2016	Sr.Center A/C Maint. Filters	101-6010-6601-8120-000	200.00
Inv 140741-977 Total			200.00
Inv	140743-178		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2016	Library A/C Maint. Repairs	101-6010-6601-8120-000	597.73

Check Number	Check Date		Amount
Inv 140743-178 Total			597.73
Inv 140743-784			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2016	Sr. Center A/C Maint. Repairs	101-6010-6601-8120-000	300.82
Inv 140743-784 Total			300.82
193025 Total:			1,098.55
<b>ARTI6601 - Artic Mechanical Inc. Total:</b>			1,098.55
<b>RBAS3012 - Asher, Robert Line Item Account</b>			
193026	04/20/2016		
Inv 3/22/16			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/07/2016	Refund Rebates	500-3010-3012-8032-000	600.00
Inv 3/22/16 Total			600.00
193026 Total:			600.00
<b>RBAS3012 - Asher, Robert Total:</b>			600.00
<b>CIN4011 - AT&amp;T --Cingular Wireless Line Item Account</b>			
193027	04/20/2016		
Inv 287014917916X03			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	City Ipads 2/9-3/8/16	101-3010-3032-8150-000	563.49
03/08/2016	City Ipads 2/9-3/8/16	500-6010-6710-8150-000	11.18
Inv 287014917916X03 Total			574.67
Inv 829350178X0316			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	PD Cell Phones 2/9-3/8/16	101-3010-3032-8150-000	428.73
Inv 829350178X0316 Total			428.73
Inv 992893782X03162			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	PD Ipads 2/9-3/8/16	101-3010-3032-8150-000	207.50
Inv 992893782X03162 Total			207.50
.027 Total:			1,210.90

Check Number	Check Date		Amount
<b>CIN4011 - AT&amp;T --Cingular Wireless Total:</b>			1,210.90
<b>ATJR5150 - ATO Jack Roofing Line Item Account</b>			
193028	04/20/2016		
Inv	R00382827		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/15/2016	Refund Duplicate Busn. License Application Fee	101-0000-0000-5150-001	25.00
Inv R00382827 Total			25.00
193028 Total:			25.00
<b>ATJR5150 - ATO Jack Roofing Total:</b>			25.00
<b>AUDI8011 - Audio Editions Line Item Account</b>			
193029	04/20/2016		
Inv	1584286		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	Books on Cassette & CDs	101-8010-8011-8080-000	8.60
Inv 1584286 Total			8.60
Inv	1586220		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/25/2016	Books on Cassette & CDs	101-8010-8011-8080-000	1,541.33
Inv 1586220 Total			1,541.33
Inv	1587285		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2016	Books on Cassette & CDs	101-8010-8011-8080-000	44.71
Inv 1587285 Total			44.71
193029 Total:			1,594.64
<b>AUDI8011 - Audio Editions Total:</b>			1,594.64
<b>JMAV5150 - Avalos, Jaime Line Item Account</b>			
193030	04/20/2016		
Inv	R00384136		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2016	Refund Busn. License Application Fee	101-0000-0000-5150-001	25.00
Inv R00384136 Total			25.00
193030 Total:			25.00

Check Number	Check Date		Amount
<b>JMAV5150 - Avalos, Jaime Total:</b>			25.00
<b>BAK0366 - Baker &amp; Taylor Entertainment Line Item Account</b>			
193031	04/20/2016		
Inv	B10146850		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/16/2016	CDs, DVDs & Library Materials	101-8010-8011-8080-000	18.54
Inv B10146850 Total			18.54
Inv	B11674400		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	CDs, DVDs & Library Materials	101-8010-8011-8080-000	23.69
Inv B11674400 Total			23.69
Inv	B12179830		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/15/2016	CDs, DVDs & Library Materials	101-8010-8011-8080-000	22.06
Inv B12179830 Total			22.06
Inv	T35414900		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/15/2016	CDs, DVDs & Library Materials	101-8010-8011-8080-000	10.48
Inv T35414900 Total			10.48
Inv	T35529580		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/16/2016	CDs, DVDs & Library Materials	101-8010-8011-8080-000	10.46
Inv T35529580 Total			10.46
Inv	T35552240		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/16/2016	CDs, DVDs & Library Materials	101-8010-8011-8080-000	12.90
Inv T35552240 Total			12.90
Inv	T36062180		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/01/2016	CDs, DVDs & Library Materials	101-8010-8011-8080-000	46.99
Inv T36062180 Total			46.99
Inv	T36136110		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/03/2016	CDs, DVDs & Library Materials	101-8010-8011-8080-000	500.74

Check Number	Check Date		Amount
Inv T36136110		Total	500.74
Inv T36136120			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/03/2016	CDs, DVDs & Library Materials	101-8010-8011-8080-000	112.07
Inv T36136120		Total	112.07
Inv T36203670			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/07/2016	CDs, DVDs & Library Materials	101-8010-8011-8080-000	125.63
Inv T36203670		Total	125.63
Inv T36335580			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	CDs, DVDs & Library Materials	101-8010-8011-8080-000	119.75
Inv T36335580		Total	119.75
Inv T36408370			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/10/2016	CDs, DVDs & Library Materials	101-8010-8011-8080-000	24.48
Inv T36408370		Total	24.48
Inv T36482600			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2016	CDs, DVDs & Library Materials	101-8010-8011-8080-000	40.30
Inv T36482600		Total	40.30
Inv T36482610			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2016	CDs, DVDs & Library Materials	101-8010-8011-8080-000	16.12
Inv T36482610		Total	16.12
Inv T36598280			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/15/2016	CDs, DVDs & Library Materials	101-8010-8011-8080-000	73.48
Inv T36598280		Total	73.48
Inv T36630670			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/16/2016	CDs, DVDs & Library Materials	101-8010-8011-8080-000	65.38
Inv T36630670		Total	65.38

Check Number	Check Date		Amount
Inv	T36653930		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/16/2016	CDs, DVDs & Library Materials	101-8010-8011-8080-000	12.08
Inv T36653930 Total			12.08
Inv	T36835260		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2016	CDs, DVDs & Library Materials	101-8010-8011-8080-000	16.12
Inv T36835260 Total			16.12
193031 Total:			1,251.27
<b>BAK0366 - Baker &amp; Taylor Entertainment Total:</b>			1,251.27
<b>BAK9999 - Baker &amp; Taylor Inc. Line Item Account</b>			
193032	04/20/2016		
Inv	3020875058		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/10/2016	Books	101-8010-8011-8080-000	72.65
Inv 3020875058 Total			72.65
Inv	4011509409		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/10/2016	Books	101-8010-8011-8080-000	1,184.14
Inv 4011509409 Total			1,184.14
Inv	4011511414		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/09/2016	Books	101-8010-8011-8080-000	92.13
Inv 4011511414 Total			92.13
Inv	4011516312		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/16/2016	Books	101-8010-8011-8080-000	379.05
Inv 4011516312 Total			379.05
Inv	4011520540		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/17/2016	Books	101-8010-8011-8080-000	104.43
Inv 4011520540 Total			104.43
Inv	4011520657		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
02/17/2016	Books	101-8010-8011-8080-000	40.71
Inv 4011520657 Total			40.71
Inv 4011523325			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/23/2016	Books	101-8010-8011-8080-000	805.76
Inv 4011523325 Total			805.76
Inv 4011525619			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/23/2016	Books	101-8010-8011-8080-000	93.63
Inv 4011525619 Total			93.63
Inv 4011525987			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/24/2016	Books	101-8010-8011-8080-000	348.26
Inv 4011525987 Total			348.26
Inv 4011529422			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2016	Books	101-8010-8011-8080-000	1,169.20
Inv 4011529422 Total			1,169.20
Inv 4011531660			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/02/2016	Books	101-8010-8011-8080-000	247.70
Inv 4011531660 Total			247.70
Inv 4011533702			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/01/2016	Books	101-8010-8011-8080-000	28.96
Inv 4011533702 Total			28.96
Inv 4011533935			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/03/2016	Books	101-8010-8011-8080-000	517.20
Inv 4011533935 Total			517.20
Inv 4011535185			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/03/2016	Books	101-8010-8011-8080-000	442.49
Inv 4011535185 Total			442.49

Check Number	Check Date		Amount
Inv	4011536587		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/07/2016	Books	101-8010-8011-8080-000	1,097.64
Inv 4011536587 Total			1,097.64
Inv	4011537426		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/04/2016	Books	101-8010-8011-8080-000	21.08
Inv 4011537426 Total			21.08
Inv	4011538972		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/07/2016	Books	101-8010-8011-8080-000	104.12
Inv 4011538972 Total			104.12
Inv	4011539008		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	Books	101-8010-8011-8080-000	2,148.31
Inv 4011539008 Total			2,148.31
Inv	4011539321		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	Books	101-8010-8011-8080-000	682.07
Inv 4011539321 Total			682.07
Inv	4011540904		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	Books	101-8010-8011-8080-000	158.39
Inv 4011540904 Total			158.39
Inv	4011544359		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/15/2016	Books	101-8010-8011-8080-000	786.63
Inv 4011544359 Total			786.63
Inv	4011549380		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/17/2016	Books	101-8010-8011-8080-000	149.70
Inv 4011549380 Total			149.70
Inv	4011550719		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2016	Books	101-8010-8011-8080-000	564.65

Check Number	Check Date		Amount
Inv 4011550719	Total		564.65
Inv 4011554582			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	Books	101-8010-8011-8080-000	102.74
Inv 4011554582	Total		102.74
Inv 4011555348			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	Books	101-8010-8011-8080-000	47.42
Inv 4011555348	Total		47.42
Inv 4011555510			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/24/2016	Books	101-8010-8011-8080-000	315.43
Inv 4011555510	Total		315.43
193032	Total:		11,704.49
<b>BAK9999 - Baker &amp; Taylor Inc. Total:</b>			11,704.49
<b>ERBK5270 - Banks, Erika Line Item Account</b>			
193033	04/20/2016		
Inv R69224			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2016	Refund Cancelled Class	101-0000-0000-5270-002	85.00
Inv R69224	Total		85.00
193033	Total:		85.00
<b>ERBK5270 - Banks, Erika Total:</b>			85.00
<b>BFWB4011 - Baxter's Frame Works &amp; Badge Frame Line Item Account</b>			
193034	04/20/2016		
Inv 31081			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/03/2016	PD Walnut Recognition Plaque	101-4010-4011-8120-000	141.59
Inv 31081	Total		141.59
Inv 31127			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/25/2016	PD Custom Framed Presentation SP Shooting Medals	101-4010-4011-8020-000	247.54

Check Number	Check Date		Amount
Inv 31127 Total			247.54
Inv 732239			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/23/2016	FD Print & Lamination	101-5010-5011-8020-000	9.18
Inv 732239 Total			9.18
193034 Total:			398.31
<b>BFWB4011 - Baxter's Frame Works &amp; Badge Frame Total:</b>			398.31
<b>LHBH5270 - Bieltvedt, Leah Line Item Account</b>			
193035	04/20/2016		
Inv R69379			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	Refund Dropped Horsemanship Class	101-0000-0000-5270-002	120.00
Inv R69379 Total			120.00
193035 Total:			120.00
<b>LHBH5270 - Bieltvedt, Leah Total:</b>			120.00
<b>BNI6011 - BNI Building News Line Item Account</b>			
193036	04/20/2016		
Inv 64237			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/30/2016	2016 Watchbook	101-6010-6011-8060-000	79.36
Inv 64237 Total			79.36
193036 Total:			79.36
<b>BNI6011 - BNI Building News Total:</b>			79.36
<b>KRBG2920 - Boggs, Karen Line Item Account</b>			
193037	04/20/2016		
Inv R64636			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	Refund WMB Rental Deposit 3/19/16	101-0000-0000-2920-000	500.00
Inv R64636 Total			500.00
193037 Total:			500.00

Check Number	Check Date		Amount
<b>KRBG2920 - Boggs, Karen Total:</b>			500.00
<b>BORD8267 - Bordeaux, Janet Line Item Account</b>			
193038	04/20/2016		
Inv	March 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/08/2016	Instructor Line Dance Class	101-8030-8021-8267-000	44.00
Inv March 2016 Total			44.00
193038 Total:			44.00
<b>BORD8267 - Bordeaux, Janet Total:</b>			44.00
<b>HRBH5270 - Buckingham, Henry Line Item Account</b>			
193039	04/20/2016		
Inv	R68114		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/10/2016	Refund Mommy & Me Soccer Class	101-0000-0000-5270-002	82.00
Inv R68114 Total			82.00
193039 Total:			82.00
<b>HRBH5270 - Buckingham, Henry Total:</b>			82.00
<b>BNIG9203 - Bucknam Infrastructure Group Inc. Line Item Account</b>			
193040	04/20/2016		
Inv	334-01.06		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/01/2016	Citywide Pavement Mgmt System	101-9000-9203-9203-000	1,264.00
Inv 334-01.06 Total			1,264.00
193040 Total:			1,264.00
<b>BNIG9203 - Bucknam Infrastructure Group Inc. Total:</b>			1,264.00
<b>BUR4018 - Burro Canyon Shooting Park Line Item Account</b>			
193041	04/20/2016		
Inv	960		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/18/2016	PD Range Fees 2/1/16	101-4010-4011-8200-000	80.00
Inv 960 Total			80.00

Check Number	Check Date		Amount
J41 Total:			80.00
BUR4018 - Burro Canyon Shooting Park Total:			80.00
CAL0100 - CA Dental Buying Group Line Item Account			
193042	04/20/2016		
Inv	R02600732		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2016	FD Oxygen Cylinder Rental	101-5010-5011-8025-000	123.50
Inv R02600732 Total			123.50
Inv	R03160732		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2016	FD Oxygen Cylinder Rental	101-5010-5011-8025-000	123.50
Inv R03160732 Total			123.50
193042 Total:			247.00
CAL0100 - CA Dental Buying Group Total:			247.00
L5236 - CA Linen Services Line Item Account			
193043	04/20/2016		
Inv	1237255		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/01/2016	FD Dept. Supplies	101-5010-5011-8020-000	120.13
Inv 1237255 Total			120.13
Inv	1249414		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/07/2016	FD Dept. Supplies	101-5010-5011-8020-000	122.15
Inv 1249414 Total			122.15
Inv	1252202		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2016	FD Dept. Supplies	101-5010-5011-8020-000	117.53
Inv 1252202 Total			117.53
Inv	1254525		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2016	FD Dept. Supplies	101-5010-5011-8020-000	117.53
Inv 1254525 Total			117.53

Check Number	Check Date		Amount
Inv 1257279			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/28/2016	FD Dept. Supplies	101-5010-5011-8020-000	117.53
Inv 1257279 Total			117.53
Inv 1262751			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2016	FD Dept. Supplies	101-5010-5011-8020-000	119.33
Inv 1262751 Total			119.33
193043 Total:			714.20
<b>CAL5236 - CA Linen Services Total:</b>			714.20
<b>CAME2015 - CA Maintenance &amp; Environmental Line Item Account</b>			
193044	04/20/2016		
Inv 22853			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/26/2016	Underground Fuel Storage Tank Monthly Inspection 2/16	101-6010-6601-8120-000	100.00
Inv 22853 Total			100.00
Inv 22854			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/26/2016	Monthly Fuel Tank Inspection	101-5010-5011-8100-000	8.00
02/26/2016	Monthly Fuel Tank Inspection	101-2010-2011-8100-000	2.00
02/26/2016	Monthly Fuel Tank Inspection	101-6010-6011-8100-000	2.00
02/26/2016	Monthly Fuel Tank Inspection	101-7010-7101-8100-000	2.00
02/26/2016	Monthly Fuel Tank Inspection	101-4010-4011-8105-000	86.00
Inv 22854 Total			100.00
Inv 23051			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2016	Monthly Fuel Tank Inspection	101-2010-2011-8100-000	2.00
03/31/2016	Monthly Fuel Tank Inspection	101-4010-4011-8105-000	86.00
03/31/2016	Monthly Fuel Tank Inspection	101-6010-6011-8100-000	2.00
03/31/2016	Monthly Fuel Tank Inspection	101-5010-5011-8100-000	8.00
03/31/2016	Monthly Fuel Tank Inspection	101-7010-7101-8100-000	2.00
Inv 23051 Total			100.00
193044 Total:			300.00
<b>CAME2015 - CA Maintenance &amp; Environmental Total:</b>			300.00
<b>CDLF8030 - CA State Library Foundation Line Item Account</b>			
193045	04/20/2016		

Check Number	Check Date		Amount
Inv	R65460		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2016	SP Library-CA State Library Foundation Bulletin Subscription	101-8010-8011-8060-000	30.00
Inv R65460 Total			30.00
193045 Total:			30.00
<b>CDLF8030 - CA State Library Foundation Total:</b>			30.00
<b>CAUB9266 - California United Bank Line Item Account</b>			
193046	04/20/2016		
Inv	#11		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	Garfield Reservoir Retention-0138174743	500-9000-9266-9266-000	62,128.15
Inv #11 Total			62,128.15
Inv	#11*		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/08/2016	Garfield Reservoir Retention-0138174743 #11 Ret.Invoice was Short	500-9000-9266-9266-000	3,269.90
Inv #11* Total			3,269.90
Inv	#12		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/08/2016	Garfield Reservoir Retention-0138174743	500-9000-9266-9266-000	35,512.00
Inv #12 Total			35,512.00
193046 Total:			100,910.05
<b>CAUB9266 - California United Bank Total:</b>			100,910.05
<b>CLPS3010 - CalPERS Line Item Account</b>			
193047	04/20/2016		
Inv	100000014734501		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/29/2016	Arrears Contributions- #1513943033	101-0000-0000-5550-000	78,236.15
03/29/2016	Arrears Contributions #1513943033	101-0000-0000-2985-000	12,600.00
Inv 100000014734501 Total			90,836.15
Inv	100000014734502		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/29/2016	Arrears Contributions #1513943033	101-0000-0000-5550-000	500.00
Inv 100000014734502 Total			500.00

Check Number	Check Date		Amount
Inv	100000014734503		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/29/2016	Arrears Contributions #1513943033	101-0000-0000-5550-000	3,511.90
Inv	100000014734503 Total		3,511.90
193047 Total:			94,848.05
<b>CLPS3010 - CalPERS Total:</b>			94,848.05
<b>CAB4011 - Caltronics Business Systems Line Item Account</b>			
193048	04/20/2016		
Inv	1960955		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2016	Lib Maint. 2/28-3/27/16	101-8010-8011-8110-000	262.82
Inv	1960955 Total		262.82
Inv	1960956		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2016	Library Copier Overages 11/28/15-2/27/16	101-8010-8011-8110-000	799.59
Inv	1960956 Total		799.59
193048 Total:			1,062.41
<b>CAB4011 - Caltronics Business Systems Total:</b>			1,062.41
<b>KUCP4011 - Camp, Kurt J. Line Item Account</b>			
193049	04/20/2016		
Inv	SP00037		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/25/2016	Entering & Checking Fingerprints LAFIS Database	101-4010-4011-8180-000	635.00
Inv	SP00037 Total		635.00
Inv	SP00038		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2016	Entering & Checking Fingerprints LAFIS Database	101-4010-4011-8180-000	250.00
Inv	SP00038 Total		250.00
193049 Total:			885.00
<b>KUCP4011 - Camp, Kurt J. Total:</b>			885.00
<b>CAN0607 - Cantu Graphics Line Item Account</b>			

Check Number	Check Date		Amount
193050	04/20/2016		
Inv 1016			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	Transit Trip & Fuel Sheet Pads	205-8030-8025-8050-000	141.70
Inv 1016 Total			141.70
Inv 1017			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	Transit Vehicle Decals	205-8030-8025-8050-000	287.76
Inv 1017 Total			287.76
Inv 5012			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/16/2016	Transit Promotional Magnets	205-8030-8025-8050-000	70.80
Inv 5012 Total			70.80
Inv 5013			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/24/2016	FD Decals/Emblems	101-5010-5011-8020-000	991.90
Inv 5013 Total			991.90
Inv 5060			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/17/2016	PD Busn. Cards	101-4010-4011-8050-000	43.55
Inv 5060 Total			43.55
Inv 5072			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/24/2016	Finance Busn. License Blue Trifold Forms	101-3010-3011-8020-000	122.08
Inv 5072 Total			122.08
193050 Total:			1,657.79
<b>CAN0607 - Cantu Graphics Total:</b>			1,657.79
<b>CAR4223 - Carson Industries Inc Line Item Account</b>			
193051	04/20/2016		
Inv 31940			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/25/2016	Library Computer Care Kit	101-8010-8011-8000-000	167.49
03/25/2016	Library Computer Care Kit	101-0000-0000-2700-000	-12.59
Inv 31940 Total			154.90

Check Number	Check Date		Amount
193051 Total:			154.90
<b>CAR4223 - Carson Industries Inc Total:</b>			154.90
<b>CAT0700 - Catering Systems Inc. Line Item Account</b>			
193052	04/20/2016		
Inv	3834		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/11/2016	Sr. Center Meals w/ 2/1-5/16	260-8030-8023-8180-000	927.96
Inv 3834 Total			927.96
Inv	3842		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/16/2016	Sr. Center Meals w/ 2/8-12/16	260-8030-8023-8180-000	1,480.86
Inv 3842 Total			1,480.86
Inv	3851		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/24/2016	Sr. Center Meals w/ 2/16-19/16	260-8030-8023-8180-000	597.74
Inv 3851 Total			597.74
Inv	3857		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/25/2016	Sr. Center Meals w/ 2/22-26/16	260-8030-8023-8180-000	936.32
Inv 3857 Total			936.32
Inv	3861		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	Sr. Center Meals w/ 2/29-3/4/16	260-8030-8023-8180-000	881.98
Inv 3861 Total			881.98
193052 Total:			4,824.86
<b>CAT0700 - Catering Systems Inc. Total:</b>			4,824.86
<b>CAV831 - Cavanaugh &amp; Associates Line Item Account</b>			
193053	04/20/2016		
Inv	5/16-20/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/06/2016	PD Training Registration-Ofcr. Perez	101-4010-4011-8210-000	558.00
Inv 5/16-20/16 Total			558.00

Check Number	Check Date		Amount
53 Total:			558.00
CAV831 - Cavanaugh & Associates Total:			558.00
<b>CBE5011 - CBE Los Angeles Line Item Account</b>			
193054	04/20/2016		
Inv	1765263		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/05/2016	Copier Overages 2/5-3/4/16	101-7010-7101-8110-000	137.51
03/05/2016	Copier Overages 2/5-3/4/16	101-3010-3011-8110-000	68.75
03/05/2016	Copier Overages 2/5-3/4/16	500-3010-3012-8110-000	68.75
Inv 1765263 Total			275.01
Inv	1766928		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/20/2016	PW Copier Overages 2/20-3/19/16	101-6010-6011-8110-000	34.17
Inv 1766928 Total			34.17
Inv	1767157		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/15/2016	FD Copier Maint.	101-5010-5011-8020-000	257.13
Inv 1767157 Total			257.13
Inv	1768411		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2016	Copier Toner Shipping	101-7010-7101-8110-000	10.17
03/21/2016	Copier Toner Shipping	101-3010-3011-8110-000	5.08
03/21/2016	Copier Toner Shipping	500-3010-3012-8110-000	5.08
Inv 1768411 Total			20.33
193054 Total:			586.64
CBE5011 - CBE Los Angeles Total:			586.64
<b>CDW5246 - CDW Government Inc Line Item Account</b>			
193055	04/20/2016		
Inv	BWL7958		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/28/2016	Replacement Hard Drive	105-3010-3032-8530-000	63.43
Inv BWL7958 Total			63.43
Inv	CBS3968		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/12/2016	Computer Equipment	105-3010-3032-8530-000	67.12

Check Number	Check Date		Amount
		Inv CBS3968 Total	67.12
		Inv CFW3651	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		02/26/2016      Brother Laser Printers      105-3010-3032-8530-000	201.93
		Inv CFW3651 Total	201.93
		Inv CFW9968	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		02/26/2016      Computer Equipment CREDIT      105-3010-3032-8530-000	-67.12
		Inv CFW9968 Total	-67.12
		Inv CLR3891	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		03/21/2016      Cisco Port Parts Router Add-In Card      101-4010-4011-8100-000	658.04
		Inv CLR3891 Total	658.04
		Inv CNC2420	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		03/28/2016      Laser Printer      105-3010-3032-8530-000	165.79
		Inv CNC2420 Total	165.79
		Inv CPK2071	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		04/01/2016      MS GSA Office STD 2016      500-6010-6711-8020-000	257.77
		Inv CPK2071 Total	257.77
		193055 Total:	1,346.96
		CDW5246 - CDW Government Inc Total:	1,346.96
		LNDY2920 - Charney, Linda Line Item Account	
		193056      04/20/2016	
		Inv R68000	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		03/08/2016      Refund WMB Deposit 3/5/16      101-0000-0000-2920-000	500.00
		Inv R68000 Total	500.00
		193056 Total:	500.00
		LNDY2920 - Charney, Linda Total:	500.00

Check Number	Check Date		Amount
<b>H4610 - Chou, Erica Line Item Account</b>			
57	04/20/2016		
Inv	222129896		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/30/2016	Refund Citation	101-0000-0000-4610-000	48.00
Inv 222129896 Total			48.00
193057 Total:			48.00
<b>ERCH4610 - Chou, Erica Total:</b>			48.00
<b>COG9265 - City of San Gabriel Line Item Account</b>			
193058	04/20/2016		
Inv	1/1-3/31/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2016	Fire Command Staff Svcs 1/1-3/31/16	101-5010-5011-8183-000	65,318.49
Inv 1/1-3/31/16 Total			65,318.49
193058 Total:			65,318.49
<b>CG9265 - City of San Gabriel Total:</b>			65,318.49
<b>CVSC9203 - CivilSource Inc. Line Item Account</b>			
193059	04/20/2016		
Inv	1094-0552-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/28/2015	Engineering Design Svcs-Fletcher Ave. St. Improve.10/1-11/30/15	101-9000-9203-9203-000	34,000.00
Inv 1094-0552-1 Total			34,000.00
Inv	1094-0552-2		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/26/2016	Engineering Design Svcs-FletcherAve. St. Improve.12/1/15-1/31/16	101-9000-9203-9203-000	8,600.00
Inv 1094-0552-2 Total			8,600.00
193059 Total:			42,600.00
<b>CVSC9203 - CivilSource Inc. Total:</b>			42,600.00
<b>COIT8031 - COIT Line Item Account</b>			
193060	04/20/2016		
Inv	C-678818		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	Clean WMB Drapes	101-8030-8031-8120-000	1,500.00

Check Number	Check Date		Amount
Inv C-678818	Total		1,500.00
193060 Total:			1,500.00
COIT8031 - COIT Total:			1,500.00
<b>COM2011 - COM Consultants Line Item Account</b>			
193061	04/20/2016		
Inv	1601CSP		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/07/2016	Telephone Consultant Svcs 1/16	101-3010-3041-8170-000	1,068.75
Inv 1601CSP Total			1,068.75
193061 Total:			1,068.75
COM2011 - COM Consultants Total:			1,068.75
<b>CMMP5012 - Command Concepts Line Item Account</b>			
193062	04/20/2016		
Inv	7874		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/12/2016	FD CERT Training Supplies	101-5010-5012-8520-000	290.00
Inv 7874 Total			290.00
193062 Total:			290.00
CMMP5012 - Command Concepts Total:			290.00
<b>CMME4011 - Commline Inc. Line Item Account</b>			
193063	04/20/2016		
Inv	0019445		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/08/2016	Comm. Svc. Transit Radio Svcs	205-8030-8025-8020-000	190.00
Inv 0019445 Total			190.00
193063 Total:			190.00
CMME4011 - Commline Inc. Total:			190.00
<b>JPHC2927 - Conley, Josephine Line Item Account</b>			
193064	04/20/2016		
Inv	R14025		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
04/04/2016	Refund Comm. Room Rental Deposit 4/3/16	101-0000-0000-2927-001	250.00
Inv R14025 Total			250.00
193064 Total:			250.00
<b>JPHC2927 - Conley, Josephine Total:</b>			250.00
<b>CON9152 - Control Automation Design Inc Line Item Account</b>			
193065	04/20/2016		
Inv	16-010		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/18/2016	Scada Maint. Svc Call for Raymondale & Graves Reservoir	500-6010-6711-8170-000	2,479.66
Inv 16-010 Total			2,479.66
193065 Total:			2,479.66
<b>CON9152 - Control Automation Design Inc Total:</b>			2,479.66
<b>COP0708 - CopWare, Inc Line Item Account</b>			
193066	04/20/2016		
Inv	83369		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/01/2016	PD CA Peace Officers Legal Sourcebook 6/2016-5/2017	101-4010-4011-8060-000	1,105.00
Inv 83369 Total			1,105.00
193066 Total:			1,105.00
<b>COP0708 - CopWare, Inc Total:</b>			1,105.00
<b>CRE2303 - Creative Bus Sales Line Item Account</b>			
193067	04/20/2016		
Inv	5086629		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/25/2016	Transit Hubscaps for MV1	205-8030-8025-8100-000	174.42
Inv 5086629 Total			174.42
193067 Total:			174.42
<b>CRE2303 - Creative Bus Sales Total:</b>			174.42
<b>DSP0755 - D &amp; S Printing Line Item Account</b>			
193068	04/20/2016		

Check Number	Check Date		Amount
Inv 9507			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/02/2016	PD Annual Parking Permits	101-4010-4011-8050-000	763.00
Inv 9507 Total			763.00
Inv 9528			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/15/2016	Yard Daily Time Sheet Print & Pads	101-6010-6601-8020-000	69.58
03/15/2016	Yard Daily Time Sheet Print & Pads	101-6010-6410-8020-000	69.58
03/15/2016	Yard Daily Time Sheet Print & Pads	500-6010-6710-8020-000	69.58
03/15/2016	Yard Daily Time Sheet Print & Pads	500-6010-6711-8020-000	69.58
03/15/2016	Yard Daily Time Sheet Print & Pads	230-6010-6116-8020-000	69.58
03/15/2016	Yard Daily Time Sheet Print & Pads	210-6010-6501-8020-000	69.57
Inv 9528 Total			417.47
Inv 9532			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/16/2016	Sum Concert Sponsor Letters & Envelopes Printing & Folding	101-8030-8032-8264-000	387.82
Inv 9532 Total			387.82
Inv 9541			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	Lib. Volunteer Recognition Lunch Invitation & Envelopes	101-8010-8011-8050-000	316.10
Inv 9541 Total			316.10
193068 Total:			1,884.39
<b>DSP0755 - D &amp; S Printing Total:</b>			1,884.39
<b>BBDS4610 - Dalessandro, Barbara Line Item Account</b>			
193069	04/20/2016		
Inv 222129040			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/29/2016	Refund Citation	101-0000-0000-4610-000	48.00
Inv 222129040 Total			48.00
193069 Total:			48.00
<b>BBDS4610 - Dalessandro, Barbara Total:</b>			48.00
<b>DLFS8300 - De Lage Landen Line Item Account</b>			
193070	04/20/2016		
Inv 49587477			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date			Amount
03/31/2016	2nd Floor Copier Lease 4/15-5/14/16		101-6010-6011-8300-000	127.58
03/31/2016	2nd Floor Copier Lease 4/15-5/14/16		101-1020-1021-8300-000	127.58
03/31/2016	2nd Floor Copier Lease 4/15-5/14/16		101-3010-3032-8300-000	127.58
Inv 49587477 Total				382.74
193070 Total:				382.74
<b>DLFS8300 - De Lage Landen Total:</b>				382.74
<b>ASHD8267 - Delery, Ashley Line Item Account</b>				
193071	04/20/2016			
Inv	March 2016			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
04/11/2016	Instructor Pop Up Your Life Classes		101-8030-8021-8267-000	361.60
Inv March 2016 Total				361.60
193071 Total:				361.60
<b>ASHD8267 - Delery, Ashley Total:</b>				361.60
<b>C8267 - Delgado, Ana Maria Line Item Account</b>				
193072	04/20/2016			
Inv	March 2016			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
04/11/2016	Instructor Monday Yoga Class		101-8030-8021-8267-000	96.00
Inv March 2016 Total				96.00
Inv	March 2016*			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
04/11/2016	Instructor Wednesday Yoga Class		101-8030-8021-8267-000	172.80
Inv March 2016* Total				172.80
193072 Total:				268.80
<b>AMDC8267 - Delgado, Ana Maria Total:</b>				268.80
<b>DEL4000 - Dell Marketing L.P. Line Item Account</b>				
193073	04/20/2016			
Inv	XJW698126			
<u>Line Item Date</u>	<u>Line Item Description</u>		<u>Line Item Account</u>	
01/10/2016	Computer Equipment CREDIT		105-3010-3032-8530-000	-328.31
Inv XJW698126 Total				-328.31

Check Number	Check Date		Amount
Inv	XJW7N98X3		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/14/2016	Computer Equipment	105-3010-3032-8530-000	328.31
Inv	XJW7N98X3 Total		328.31
Inv	XJWP3P8X4		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2016	Computer Equipment	101-1020-1021-8520-000	503.57
Inv	XJWP3P8X4 Total		503.57
Inv	XJX277TP4		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/30/2016	Dell Minitower & Equipment	500-6010-6711-8530-000	12.20
Inv	XJX277TP4 Total		12.20
Inv	XJX2C5X97		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2016	Dell Minitower & Equipment	500-6010-6711-8530-000	693.04
Inv	XJX2C5X97 Total		693.04
193073 Total:			1,208.81
<b>DEL4000 - Dell Marketing L.P. Total:</b>			1,208.81
<b>DEM0777 - Demco Line Item Account</b>			
193074	04/20/2016		
Inv	5833125		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	Tech. Svcs Supplies	101-8010-8011-8020-000	414.78
Inv	5833125 Total		414.78
193074 Total:			414.78
<b>DEM0777 - Demco Total:</b>			414.78
<b>DOJ4011 - Dept of Justice Line Item Account</b>			
193075	04/20/2016		
Inv	153448		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/02/2016	PD Applicant Fingerprinting Svcs 2/16	101-4010-4011-8020-000	1,296.00
Inv	153448 Total		1,296.00

Check Number	Check Date		Amount
/75 Total:			1,296.00
<b>DOJ4011 - Dept of Justice Total:</b>			1,296.00
<b>DPSI7101 - Desktop Publishing Supplies Inc. Line Item Account</b>			
193076	04/20/2016		
Inv	348856		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/18/2016	Public Notices Postcard Paper	101-7010-7101-8050-000	317.97
Inv 348856 Total			317.97
193076 Total:			317.97
<b>DPSI7101 - Desktop Publishing Supplies Inc. Total:</b>			317.97
<b>DIG0800 - Digital Telecommunications Corp Line Item Account</b>			
193077	04/20/2016		
Inv	23636		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/10/2016	Telephone Line Svcs 3/16	101-3010-3041-8150-000	787.30
Inv 23636 Total			787.30
193077 Total:			787.30
<b>DIG0800 - Digital Telecommunications Corp Total:</b>			787.30
<b>DMR7123 - DMR Team Line Item Account</b>			
193078	04/20/2016		
Inv	#1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	Arroyo Seco Golf Construction Swr Lift Station Engineering Svcs	295-9000-9395-9395-000	5,930.00
Inv #1 Total			5,930.00
193078 Total:			5,930.00
<b>DMR7123 - DMR Team Total:</b>			5,930.00
<b>DPL4011 - D-Prep, LLC Line Item Account</b>			
193079	04/20/2016		
Inv	5/2-3/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2016	PD Training Registration-Sgt. Ronnie	101-4010-4011-8210-000	223.00

Check Number	Check Date		Amount
Inv 5/2-3/16 Total			223.00
193079 Total:			223.00
DPL4011 - D-Prep, LLC Total:			223.00
<b>DDL8010 - Dr. Detail Ph.D Line Item Account</b>			
193080	04/20/2016		
Inv 00039			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/19/2016	Mission Meridian Garage Stairwell Special Cleaning	101-6010-6601-8120-000	245.00
Inv 00039 Total			245.00
193080 Total:			245.00
DDL8010 - Dr. Detail Ph.D Total:			245.00
<b>DDEK6712 - Dudek Line Item Account</b>			
193081	04/20/2016		
Inv 20160841			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	Swr Rehabilitation/Repair Project 1/30-2/26/16	310-6010-6501-8170-000	3,580.00
Inv 20160841 Total			3,580.00
193081 Total:			3,580.00
DDEK6712 - Dudek Total:			3,580.00
<b>DUNN9257 - Dunn Edwards Paints Line Item Account</b>			
193084	04/20/2016		
Inv 2170004140			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/01/2016	Paint for Parks Container	101-6010-6410-8020-000	210.43
Inv 2170004140 Total			210.43
193084 Total:			210.43
DUNN9257 - Dunn Edwards Paints Total:			210.43
<b>DUN1111 - Dunn, Daniel Line Item Account</b>			
193082	04/20/2016		
Inv 4/11/16			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
04/11/2016	Reimb. Paramedic Training Rescue Systems 1	101-5010-5011-8200-000	255.73
Inv 4/11/16 Total			255.73
193082 Total:			255.73
<b>DUN1111 - Dunn, Daniel Total:</b>			255.73
<b>SWDU5270 - Dunn, Shawn Line Item Account</b>			
193083	04/20/2016		
Inv R68997			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/06/2016	Refund Orange Grove Gazebo Rental	101-0000-0000-5270-005	55.00
Inv R68997 Total			55.00
193083 Total:			55.00
<b>SWDU5270 - Dunn, Shawn Total:</b>			55.00
<b>ECMS5010 - ECMS Line Item Account</b>			
193085	04/20/2016		
Inv 8990			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/10/2016	FD Turnout Cleaning & Repair	101-5010-5011-8134-000	228.63
Inv 8990 Total			228.63
Inv 9778			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/30/2016	FD Turnout Repairs	101-5010-5011-8134-000	19.08
Inv 9778 Total			19.08
193085 Total:			247.71
<b>ECMS5010 - ECMS Total:</b>			247.71
<b>EJMD8210 - EJM Digital LLC Line Item Account</b>			
193086	04/20/2016		
Inv 5/9/16			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2016	PD Training Registration Det. Palmieri & Ofcr. DuBois	101-4010-4011-8210-000	254.00
Inv 5/9/16 Total			254.00
193086 Total:			254.00

Check Number	Check Date		Amount
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EJMD8210 - EJM Digital LLC Total: 254.00

**ELL1017 - Ellen's Silkscreening Line Item Account**

193087                      04/20/2016

Inv    EE58791

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/10/2016	PD Adult Polo Shirts	101-4010-4011-8134-000	148.08

Inv EE58791 Total 148.08

Inv    EE58809

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/11/2016	PW Operations Manager City Shirts	500-6010-6711-8132-000	31.76
03/11/2016	PW Operations Manager City Shirts	101-6010-6601-8132-000	40.24
03/11/2016	PW Operations Manager City Shirts	210-6010-6501-8132-000	40.24
03/11/2016	PW Operations Manager City Shirts	500-6010-6710-8132-000	31.75
03/11/2016	PW Operations Manager City Shirts	215-6010-6310-8132-000	40.24
03/11/2016	PW Operations Manager City Shirts	230-6010-6116-8132-000	40.24

Inv EE58809 Total 224.47

Inv    EE58998

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	PW Supervisor Shirts	215-6010-6201-8132-000	58.75

Inv EE58998 Total 58.75

193087 Total: 431.30

ELL1017 - Ellen's Silkscreening Total: 431.30

**ERSY5012 - Emergency Responder Supply Line Item Account**

193088                      04/20/2016

Inv    Cage 5UD43

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/10/2016	FD Submersible Pump	101-5010-5012-8020-000	1,940.65

Inv Cage 5UD43 Total 1,940.65

193088 Total: 1,940.65

ERSY5012 - Emergency Responder Supply Total: 1,940.65

**EMPI5011 - Empire Cleaning Supply Line Item Account**

193089                      04/20/2016

Inv    864356

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/16/2016	FD Dept. Cleaning Supplies	101-5010-5011-8020-000	410.05

Check Number	Check Date		Amount
Inv 864356		Total	410.05
193089 Total:			410.05
EMPI5011 - Empire Cleaning Supply Total:			410.05
ENED4011 - End2End/ ARMS Line Item Account			
193090	04/20/2016		
Inv	6/15-17/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/07/2016	PD Training Registration-Capt. Neff	101-4010-4011-8090-000	395.00
Inv 6/15-17/16 Total			395.00
193090 Total:			395.00
ENED4011 - End2End/ ARMS Total:			395.00
EURO6710 - Eurofins Eaton Analytical Line Item Account			
193091	04/20/2016		
Inv	L0254976		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/07/2016	Water Sample Lab Svcs	500-6010-6711-8170-000	127.00
Inv L0254976 Total			127.00
Inv	L0255338		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/10/2016	Water Sample Lab Svcs	500-6010-6711-8170-000	30.00
Inv L0255338 Total			30.00
Inv	L0255894		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/15/2016	Water Sample Lab Svcs	500-6010-6711-8170-000	127.00
Inv L0255894 Total			127.00
Inv	L0255895		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/15/2016	Water Sample Lab Svcs	500-6010-6711-8170-000	85.00
Inv L0255895 Total			85.00
Inv	L0256192		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/16/2016	Water Sample Lab Svcs	500-6010-6711-8170-000	85.00

Check Number	Check Date		Amount
Inv L0256192	Total		85.00
Inv	L0256318		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/17/2016	Water Sample Lab Svcs	500-6010-6711-8170-000	255.00
Inv L0256318	Total		255.00
Inv	L0256996		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	Water Sample Lab Svcs	500-6010-6711-8170-000	127.00
Inv L0256996	Total		127.00
Inv	L0256997		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	Water Sample Lab Svcs	500-6010-6711-8170-000	85.00
Inv L0256997	Total		85.00
193091	Total:		921.00
<b>EURO6710 - Eurofins Eaton Analytical</b>	<b>Total:</b>		921.00
<b>EIG1405 - Ewing Irrigation Glendale Line Item Account</b>			
193092	04/20/2016		
Inv	986908		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/23/2016	Straw Watter Rice for Water Dibris Containment	500-6010-6710-8020-000	472.10
Inv 986908	Total		472.10
193092	Total:		472.10
<b>EIG1405 - Ewing Irrigation Glendale</b>	<b>Total:</b>		472.10
<b>FD8025 - Fast Deer Bus Charter Inc. Line Item Account</b>			
193093	04/20/2016		
Inv	130523		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/10/2016	Sr. Center Field Trip Bus to Getty Center 5/26/16	205-8030-8025-8180-000	1,748.74
Inv 130523	Total		1,748.74
193093	Total:		1,748.74
<b>FD8025 - Fast Deer Bus Charter Inc.</b>	<b>Total:</b>		1,748.74

Check Number	Check Date		Amount
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VS1400 - Ferguson Enterprise #3340 Line Item Account

193094      04/20/2016

Inv    0540712

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/20/2016	Water Pipes & Fittings Inventory	500-0000-0000-1400-000	5,144.80

Inv 0540712 Total 5,144.80

Inv    0540712-1

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/03/2016	Water Pipes & Fittings Inventory	500-0000-0000-1400-000	632.20

Inv 0540712-1 Total 632.20

Inv    0544018

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/17/2016	Water Dept. Fittings Inventory	500-0000-0000-1400-000	115.28

Inv 0544018 Total 115.28

Inv    0545180

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/10/2016	Water Dept. Tapping Saddle & Caps Inventory	500-0000-0000-1400-000	2,683.51

Inv 0545180 Total 2,683.51

Inv    0545184

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/16/2016	Water Dept. Fittings Inventory	500-0000-0000-1400-000	4,846.12

Inv 0545184 Total 4,846.12

Inv    0545189

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/01/2016	Water Dept. Tapping Saddle & Caps Inventory	500-0000-0000-1400-000	520.92

Inv 0545189 Total 520.92

193094 Total: 13,942.83

**FWWS1400 - Ferguson Enterprise #3340 Total:** 13,942.83

FTCL6710 - First Call - Auto Parts Line Item Account

193095      04/20/2016

Inv    3213-380328

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/16/2016	Vehicle Maint. Strobe Light & Electrical Hardware Supplies	215-6010-6201-8100-000	98.33

Inv 3213-380328 Total 98.33

Check Number	Check Date		Amount
193095 Total:			98.33
<b>FTCL6710 - First Call - Auto Parts Total:</b>			98.33
<b>FFRS5270 - Flores, Fernanda Line Item Account</b>			
193096	04/20/2016		
Inv	R69225		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2016	Refund Cancelled Park Rsvp	101-0000-0000-5270-005	27.50
Inv R69225 Total			27.50
193096 Total:			27.50
<b>FFRS5270 - Flores, Fernanda Total:</b>			27.50
<b>GALS5010 - Galls Line Item Account</b>			
193097	04/20/2016		
Inv	005119305		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/25/2016	PD Uniform & Accessories	101-4010-4011-8134-000	29.38
Inv 005119305 Total			29.38
Inv	005119315		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/25/2016	PD Uniform & Accessories	101-4010-4011-8134-000	217.99
Inv 005119315 Total			217.99
193097 Total:			247.37
<b>GALS5010 - Galls Total:</b>			247.37
<b>MCGZ8267 - Galvez, Marc Line Item Account</b>			
193098	04/20/2016		
Inv	March 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2016	Instructor Exercise Classes	101-8030-8021-8267-000	323.20
Inv March 2016 Total			323.20
193098 Total:			323.20
<b>MCGZ8267 - Galvez, Marc Total:</b>			323.20

Check Number	Check Date		Amount
<b>.W3010 - Garda CL West Inc. Line Item Account</b>			
193099	04/20/2016		
Inv	10194881		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/01/2016	Armored Car Svc for 4/16	500-3010-3012-8020-000	922.60
04/01/2016	Armored Car Svc for 4/16	101-3010-3011-8020-000	922.60
Inv 10194881 Total			1,845.20
Inv	20138926		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2016	Armored Car Svc for Excess Svcs 2/16	101-3010-3011-8020-000	6.00
Inv 20138926 Total			6.00
193099 Total:			1,851.20
<b>ATSW3010 - Garda CL West Inc. Total:</b>			1,851.20
<b>GECA8000 - GE Capital Line Item Account</b>			
193100	04/20/2016		
Inv	64513152		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/13/2016	Comm. Svcs Copier Monthly Lease	101-3010-3032-8300-000	396.76
Inv 64513152 Total			396.76
193100 Total:			396.76
<b>GECA8000 - GE Capital Total:</b>			396.76
<b>THR5910 - George L.Throop Co. Line Item Account</b>			
193101	04/20/2016		
Inv	01-697230-00		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	Concrete	101-8010-8011-8120-000	279.58
Inv 01-697230-00 Total			279.58
Inv	01-697269-00		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	Concrete	215-6010-6118-8020-000	71.67
Inv 01-697269-00 Total			71.67
Inv	01-697484-00		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/24/2016	Concrete	215-6010-6118-8020-000	215.28

Check Number	Check Date		Amount
Inv 01-697484-00		Total	215.28
Inv 01-697541-00			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/24/2016	Concrete	230-6010-6116-8020-000	198.35
Inv 01-697541-00		Total	198.35
193101 Total:			764.88
<b>THR5910 - George L.Throop Co. Total:</b>			764.88
<b>GRA1244 - Graffiti Control Systems Line Item Account</b>			
193102	04/20/2016		
Inv SPAS0216			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2016	Graffiti Removal Svcs 2/16	101-6010-6410-8262-000	784.00
Inv SPAS0216		Total	784.00
Inv SPAS0316			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2016	Citywide Graffiti Removal Svcs- 3/16	101-6010-6410-8262-000	882.00
Inv SPAS0316		Total	882.00
193102 Total:			1,666.00
<b>GRA1244 - Graffiti Control Systems Total:</b>			1,666.00
<b>GRE6116 - Great Match Consulting Line Item Account</b>			
193103	04/20/2016		
Inv 1690003265			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	Sidewalk Repairs Project -Temp. Employees w/e 3/20/16	101-9000-9287-9287-000	2,304.96
Inv 1690003265		Total	2,304.96
193103 Total:			2,304.96
<b>GRE6116 - Great Match Consulting Total:</b>			2,304.96
<b>GRE1270 - Greg's Automotive Services Line Item Account</b>			
193104	04/20/2016		
Inv 12231			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
02/26/2016	Brakes Check Unit#7	500-6010-6710-8100-000	45.00
Inv 12231 Total			45.00
Inv 12275			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/04/2016	Oil Change Unit# 11	500-6010-6710-8100-000	59.41
Inv 12275 Total			59.41
Inv 12276			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/04/2016	Oil Change Unit#24	500-6010-6710-8100-000	59.41
Inv 12276 Total			59.41
Inv 12326			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2016	Unit# 223 Coolant Tank	215-6010-6310-8100-000	425.00
Inv 12326 Total			425.00
193104 Total:			588.82
<b>GRE1270 - Greg's Automotive Services Total:</b>			588.82
<b>HHAS011 - H &amp; H Auto Parts Wholesale Line Item Account</b>			
193105	04/20/2016		
Inv 11N0068586			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/12/2016	FD Wipers	101-5010-5011-8100-000	59.80
Inv 11N0068586 Total			59.80
193105 Total:			59.80
<b>HHAS011 - H &amp; H Auto Parts Wholesale Total:</b>			59.80
<b>HAC6711 - Hach Company Line Item Account</b>			
193106	04/20/2016		
Inv 9827776			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/07/2016	Chlorine Analysis System Reagent	500-6010-6711-8020-000	743.09
Inv 9827776 Total			743.09
193106 Total:			743.09

Check Number	Check Date		Amount
<b>HAC6711 - Hach Company Total:</b>			743.09
<b>HATC8025 - Halls Auto Tech Center Line Item Account</b>			
193107	04/20/2016		
Inv	9185		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/17/2016	Van# 79 45 Day Maint.	205-8030-8025-8100-000	149.43
Inv 9185 Total			149.43
Inv	9189		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/18/2016	Van# 78 45 Day Maint.	205-8030-8025-8100-000	85.48
Inv 9189 Total			85.48
Inv	9225		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/29/2016	Van#77 Replace Brake Pads & Battery	205-8030-8025-8100-000	491.22
Inv 9225 Total			491.22
Inv	9279		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/06/2016	Van#77 Oil Change & Maint.	205-8030-8025-8100-000	64.52
Inv 9279 Total			64.52
193107 Total:			790.65
<b>HATC8025 - Halls Auto Tech Center Total:</b>			790.65
<b>PHHA2920 - Han, Philip Line Item Account</b>			
193108	04/20/2016		
Inv	R00383788		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/01/2016	Refund Duplicate Busn. License	101-0000-0000-4405-000	1.00
04/01/2016	Refund Duplicate Busn. License	101-0000-0000-4400-000	96.00
Inv R00383788 Total			97.00
193108 Total:			97.00
<b>PHHA2920 - Han, Philip Total:</b>			97.00
<b>LRHWS300 - Harmer, Laura Line Item Account</b>			
193109	04/20/2016		

Check Number	Check Date		Amount
Inv	R00384600		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/28/2016	Refund Paramedic Subscription Overpayment	101-0000-0000-5300-000	5.00
Inv R00384600 Total			5.00
193109 Total:			5.00
<b>LRHW5300 - Harmer, Laura Total:</b>			5.00
<b>HARW8030 - Harwood, Haley Line Item Account</b>			
193110	04/20/2016		
Inv	Winter 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/24/2016	Instructor Belly Dance Classes	101-8030-8032-8267-000	218.40
Inv Winter 2016 Total			218.40
193110 Total:			218.40
<b>HARW8030 - Harwood, Haley Total:</b>			218.40
<b>.S8180 - Haynes Building Services LLC Line Item Account</b>			
193111	04/20/2016		
Inv	30032		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/01/2016	Citywide Maint./Janitorial Svcs 3/16	232-6010-6417-8180-000	665.78
03/01/2016	Citywide Maint./Janitorial Svcs 3/16	101-6010-6601-8180-000	9,680.64
Inv 30032 Total			10,346.42
193111 Total:			10,346.42
<b>HYBS8180 - Haynes Building Services LLC Total:</b>			10,346.42
<b>SKHM4460 - Hem, Sokunthear Line Item Account</b>			
193112	04/20/2016		
Inv	41459		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/03/2016	Refund Over Night Permit	101-0000-0000-4460-000	100.00
Inv 41459 Total			100.00
193112 Total:			100.00
<b>SKHM4460 - Hem, Sokunthear Total:</b>			100.00

Check Number	Check Date		Amount
<b>HEN6201 - Henry's Towing Line Item Account</b>			
193113	04/20/2016		
Inv	3490		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/25/2016	Tow Svc Unit#7	500-6010-6710-8020-000	65.00
Inv 3490 Total			65.00
193113 Total:			65.00
<b>HEN6201 - Henry's Towing Total:</b>			65.00
<b>HDLC3010 - Hinderliter deLlamas &amp; Associates Line Item Account</b>			
193114	04/20/2016		
Inv	0025191		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2016	Sales Tax 1st Qrt Audit Svcs Sales Tax & Sales Qrt 3 2015	101-3010-3011-8170-000	1,199.17
Inv 0025191 Total			1,199.17
193114 Total:			1,199.17
<b>HDLC3010 - Hinderliter deLlamas &amp; Associates Total:</b>			1,199.17
<b>HIST7000 - Historic Resources Group Line Item Account</b>			
193115	04/20/2016		
Inv	9067		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/17/2016	Historic Preservation Consulting Svcs 12/15	101-7010-7101-8170-000	2,000.00
Inv 9067 Total			2,000.00
193115 Total:			2,000.00
<b>HIST7000 - Historic Resources Group Total:</b>			2,000.00
<b>LHOU5270 - Hou, Linda Line Item Account</b>			
193116	04/20/2016		
Inv	R69380		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	Refund Cancelled Fencing Class	101-0000-0000-5270-002	98.00
Inv R69380 Total			98.00
193116 Total:			98.00

Check Number	Check Date		Amount
0U5270 - Hou, Linda Total:			98.00
<b>ICGI5280 - ICG, Inc. Line Item Account</b>			
193117	04/20/2016		
Inv	201611		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2016	Community Center Feasibility Study Svcs 2/16 & 3/16	275-6010-6410-8170-000	2,925.00
Inv 201611 Total			2,925.00
193117 Total:			2,925.00
<b>ICGI5280 - ICG, Inc. Total:</b>			2,925.00
<b>INT4896 - Inter-Con Security Systems Inc Line Item Account</b>			
193118	04/20/2016		
Inv	422024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	PD Parking Enforcement Svcs 2/16	101-4010-4011-8180-000	9,704.43
Inv 422024 Total			9,704.43
118 Total:			9,704.43
<b>INT4896 - Inter-Con Security Systems Inc Total:</b>			9,704.43
<b>ITCP2984 - Intracorp. Line Item Account</b>			
193119	04/20/2016		
Inv	#2822		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/16/2016	Refund Hydrant Meter Deposit	500-0000-0000-2984-000	527.15
Inv #2822 Total			527.15
193119 Total:			527.15
<b>ITCP2984 - Intracorp. Total:</b>			527.15
<b>IZUR9185 - Izurieta Fence Company Line Item Account</b>			
193120	04/20/2016		
Inv	01258		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	Orange Grove Tennis Court Windscreen Installation	101-8030-8032-8020-000	1,990.00
Inv 01258 Total			1,990.00

Check Number	Check Date		Amount
193120 Total:			1,990.00
<b>IZUR9185 - Izurieta Fence Company Total:</b>			1,990.00
<b>JGT6660 - J.G. Tucker &amp; Son, Inc. Line Item Account</b>			
193121	04/20/2016		
Inv 1063			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/03/2015	FD Sensor Oxygen	101-5010-5011-8134-000	187.59
Inv 1063 Total			187.59
193121 Total:			187.59
<b>JGT6660 - J.G. Tucker &amp; Son, Inc. Total:</b>			187.59
<b>JSAR4011 - Jack's Auto Repair Line Item Account</b>			
193122	04/20/2016		
Inv 14699			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/18/2016	PD Unit# 1112 Oil Change & Maint, Electric Door Locks & Wires	101-4010-4011-8100-000	571.80
Inv 14699 Total			571.80
Inv 14761			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2016	PD Unit# 9704 Replace Window w/Motor	101-4010-4011-8100-000	346.66
Inv 14761 Total			346.66
Inv 14785			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/29/2016	PD Unit#1112 Fan Assembly,Colling Fan Control,ReplaceRadiatorF	101-4010-4011-8100-000	776.22
Inv 14785 Total			776.22
Inv 14786			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/28/2016	PD Unit # 1201 Oil Change & Maint.	101-4010-4011-8100-000	65.28
Inv 14786 Total			65.28
193122 Total:			1,759.96
<b>JSAR4011 - Jack's Auto Repair Total:</b>			1,759.96
<b>JHMS8020 - JHM Supply Line Item Account</b>			

Check Number	Check Date		Amount
193123	04/20/2016		
Inv 51951/1			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2016	Irrigation Supplies	101-6010-6410-8020-000	302.09
Inv 51951/1 Total			302.09
193123 Total:			302.09
<b>JHMS8020 - JHM Supply Total:</b>			302.09
<b>JOJN7000 - Johnson, Joseph Line Item Account</b>			
193124	04/20/2016		
Inv 4/4/16			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	Reimb. PD Training Expense	101-4010-4011-8210-000	45.80
Inv 4/4/16 Total			45.80
193124 Total:			45.80
<b>JOJN7000 - Johnson, Joseph Total:</b>			45.80
<b>JCRS5011 - Jones Coffee Roasters Line Item Account</b>			
193125	04/20/2016		
Inv 39029			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/01/2016	FD Dept. Supplies	101-5010-5011-8020-000	139.73
Inv 39029 Total			139.73
193125 Total:			139.73
<b>JCRS5011 - Jones Coffee Roasters Total:</b>			139.73
<b>JTBS6115 - JTB Supply Co. Line Item Account</b>			
193126	04/20/2016		
Inv 100672			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	Green LED Traffic Signal Replacement Bulbs	215-6010-6115-8020-000	627.84
Inv 100672 Total			627.84
193126 Total:			627.84
<b>JTBS6115 - JTB Supply Co. Total:</b>			627.84

Check Number      Check Date Amount

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**KBBE9203 - Kabbara Engineering Line Item Account**

193127	04/20/2016		
Inv	1299		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/18/2016	Engineering Design Svcs-Monterey Rd. Improve. 10/7/15-3/18/16	101-9000-9203-9203-000	22,872.76
03/18/2016	Engineering Design Svcs-Monterey Rd. Improve. 10/7/15-3/18/16	233-9000-9354-9354-000	21,113.21
Inv 1299 Total			43,985.97

193127 Total: 43,985.97

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**KBBE9203 - Kabbara Engineering Total:**

43,985.97

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**KAR1897 - Karbelnig, Dr. Alan Line Item Account**

193128	04/20/2016		
Inv	03/18/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/01/2016	PD Psychological Evaluation	101-4010-4011-8170-000	300.00
Inv 03/18/16 Total			300.00

    Inv 3/29/16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/01/2016	Psychological Evaluation Fec	101-4010-4011-8170-000	300.00

    Inv 3/29/16 Total 300.00

    Inv 3/8/16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/10/2016	PD Psychological Evaluation	101-4010-4011-8170-000	300.00

    Inv 3/8/16 Total 300.00

193128 Total: 900.00

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**KAR1897 - Karbelnig, Dr. Alan Total:**

900.00

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**KEN7788 - Kennedy/Jenks Consultants Line Item Account**

193129	04/20/2016		
Inv	99139		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/16/2016	Const. Engineering Svcs 1/16	500-9000-9266-9266-000	15,083.75
Inv 99139 Total			15,083.75

193129 Total: 15,083.75

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Check Number	Check Date		Amount
<b>788 - Kennedy/Jenks Consultants Total:</b>			15,083.75
<b>KOAC6010 - KOA Line Item Account</b>			
193130	04/20/2016		
Inv	0000004		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2016	Const. Mgmt & Inspect. Svcs-ArroyoLiftStation 2/16	295-9000-9395-9395-000	4,760.00
Inv 0000004 Total			4,760.00
193130 Total:			4,760.00
<b>KOAC6010 - KOA Total:</b>			4,760.00
<b>LTAP5500 - L.A.C. M. T. A. Line Item Account</b>			
193131	04/20/2016		
Inv	800063276		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/16/2016	MTA Tap/Metro Passes 2/16	205-0000-0000-5500-000	611.25
03/16/2016	MTA Tap/Metro Passes 2/16	205-2010-2210-8250-000	611.25
Inv 800063276 Total			1,222.50
193131 Total:			1,222.50
<b>LTAP5500 - L.A.C. M. T. A. Total:</b>			1,222.50
<b>CUR7778 - L.N. Curtis &amp; Sons Line Item Account</b>			
193132	04/20/2016		
Inv	6051641-00		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/24/2016	FD Equipment Maint. CREDIT	101-5010-5011-8134-000	-1,072.56
Inv 6051641-00 Total			-1,072.56
Inv	6161694-00		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/25/2016	FD Equipment Maint.	101-5010-5011-8110-000	1,618.00
Inv 6161694-00 Total			1,618.00
Inv	CM6231385		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/09/2016	FD Equipment Maint. CREDIT	101-5010-5011-8110-000	-160.00
Inv CM6231385 Total			-160.00

Check Number	Check Date		Amount
Inv	CM6231413		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/09/2016	FD Equipment Maint. CREDIT	101-5010-5011-8110-000	-124.70
Inv CM6231413 Total			-124.70
193132 Total:			260.74
<b>CUR7778 - L.N. Curtis &amp; Sons Total:</b>			260.74
<b>LDIC8300 - LDI Color ToolBox Line Item Account</b>			
193133	04/20/2016		
Inv	1031961		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/29/2016	Copier Monthly Maint. 3/16 & Overages 2/16	101-1020-1021-8300-000	205.89
03/29/2016	Copier Monthly Maint. 3/16 & Overages 2/16	101-3010-3032-8300-000	205.89
03/29/2016	Copier Monthly Maint. 3/16 & Overages 2/16	101-6010-6011-8300-000	205.89
Inv 1031961 Total			617.67
193133 Total:			617.67
<b>LDIC8300 - LDI Color ToolBox Total:</b>			617.67
<b>LEAD4011 - LEADS Line Item Account</b>			
193134	04/20/2016		
Inv	15020		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/02/2016	PD LEADS Software Support 2/1/16-1/31/17	101-4010-4011-8020-000	900.00
Inv 15020 Total			900.00
193134 Total:			900.00
<b>LEAD4011 - LEADS Total:</b>			900.00
<b>RLEH8030 - Leh, Robert Line Item Account</b>			
193135	04/20/2016		
Inv	4/6-5/11/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/02/2016	Sr.Center Gymnasium for the Mind Brain Training Workshop	101-8030-8021-8267-000	300.00
Inv 4/6-5/11/16 Total			300.00
193135 Total:			300.00

Check Number	Check Date		Amount
.I8030 - Leh, Robert Total:			300.00
<b>NLEM8010 - Lem, Nancy Line Item Account</b>			
193136	04/20/2016		
Inv	011016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/03/2016	Library Illustration & Graphic Design for Event Ads	101-8010-8011-8040-000	200.00
Inv 011016 Total			200.00
193136 Total:			200.00
<b>NLEM8010 - Lem, Nancy Total:</b>			200.00
<b>LIFE822 - Life-Assist Inc. Line Item Account</b>			
193137	04/20/2016		
Inv	730101CR		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/28/2015	FD Medical Supplies CREDIT	101-5010-5011-8025-000	-285.48
Inv 730101CR Total			-285.48
Inv	743866		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	FD Medical Supplies	101-5010-5011-8025-000	1,665.78
Inv 743866 Total			1,665.78
Inv	745850		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/25/2016	FD Medical Supplies	101-5010-5011-8025-000	989.32
Inv 745850 Total			989.32
193137 Total:			2,369.62
<b>LIFE822 - Life-Assist Inc. Total:</b>			2,369.62
<b>LIT7777 - Litwin, Louis Line Item Account</b>			
193138	04/20/2016		
Inv	3/14/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/29/2016	PD Admin Hearings 3/14/16	101-4010-4011-8180-000	180.00
Inv 3/14/16 Total			180.00
193138 Total:			180.00

Check Number	Check Date		Amount
<b>LIT7777 - Litwin, Louis Total:</b>			180.00
<b>LKUP5011 - Lock-Up Inc. Line Item Account</b>			
193139	04/20/2016		
Inv	17996		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2016	City Hall Rear Entrance Install Punch Code Access System	101-6010-6601-8120-000	445.00
03/14/2016	City Hall Rear Entrance Install Punch Code Access System	101-6010-6601-8020-000	445.00
Inv 17996 Total			890.00
193139 Total:			890.00
<b>LKUP5011 - Lock-Up Inc. Total:</b>			890.00
<b>MRCB4018 - Mad Rock Climbing Line Item Account</b>			
193140	04/20/2016		
Inv	74095		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/17/2016	PD Swat Seat Harness	272-4010-4018-8520-000	1,265.49
Inv 74095 Total			1,265.49
193140 Total:			1,265.49
<b>MRCB4018 - Mad Rock Climbing Total:</b>			1,265.49
<b>AMMZ8032 - Martinez, Alma Line Item Account</b>			
193141	04/20/2016		
Inv	Winter 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/25/2016	Instructor Zumba Class	101-8030-8032-8267-000	61.75
Inv Winter 2016 Total			61.75
193141 Total:			61.75
<b>AMMZ8032 - Martinez, Alma Total:</b>			61.75
<b>CUMR2920 - Martinez, Claudia Line Item Account</b>			
193142	04/20/2016		
Inv	R67891		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2016	Refund Youth House Rental Deposit 3/19/16	101-0000-0000-2920-000	250.00
Inv R67891 Total			250.00

Check Number	Check Date		Amount
193142 Total:			250.00
CUMR2920 - Martinez, Claudia Total:			250.00
<b>MBFEC106 - Marx Bros. Fire Extinguisher Co. Line Item Account</b>			
193143	04/20/2016		
Inv	H076987		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/04/2016	Sr.Center-Semi Annual Fire System Inspection	101-8030-8021-8120-000	390.00
Inv H076987 Total			390.00
193143 Total:			390.00
MBFEC106 - Marx Bros. Fire Extinguisher Co. Total:			390.00
<b>SRMT2920 - Mathew, Sheri Line Item Account</b>			
193144	04/20/2016		
Inv	R67999		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2016	Refund Youth House Deposit 3/5/16	101-0000-0000-2920-000	250.00
Inv R67999 Total			250.00
193144 Total:			250.00
SRMT2920 - Mathew, Sheri Total:			250.00
<b>MAT5563 - Matt Chlor Inc Line Item Account</b>			
193145	04/20/2016		
Inv	16421		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2016	Graves Reservoir Chlorine Injector	500-6010-6711-8020-000	385.05
Inv 16421 Total			385.05
193145 Total:			385.05
MAT5563 - Matt Chlor Inc Total:			385.05
<b>DEMC8021 - McIntosh, Deborah Line Item Account</b>			
193146	04/20/2016		
Inv	001-4-20-16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/15/2016	Sr.Center Presentation 4/20/16	101-8030-8021-8264-000	100.00

Check Number	Check Date		Amount
Inv 001-4-20-16	Total		100.00
Inv	6/22/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/07/2016	Sr.Center Presentation 6/22/16	101-8030-8021-8264-000	100.00
Inv 6/22/16	Total		100.00
193146 Total:			200.00
<b>DEMC8021 - McIntosh, Deborah Total:</b>			200.00
<b>MDCS4011 - MedCycle Systems Line Item Account</b>			
193147	04/20/2016		
Inv	1200629		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/01/2016	PD Evidence Rm Disposal Regulated Medical Waste	101-4010-4011-8020-000	100.00
Inv 1200629	Total		100.00
193147 Total:			100.00
<b>MDCS4011 - MedCycle Systems Total:</b>			100.00
<b>MREL5150 - Meredith Electric Line Item Account</b>			
193148	04/20/2016		
Inv	R00383203		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/24/2016	Refund Duplicate Busn. License Application Fee	101-0000-0000-5150-001	25.00
Inv R00383203	Total		25.00
193148 Total:			25.00
<b>MREL5150 - Meredith Electric Total:</b>			25.00
<b>MBII9190 - Michael Baker International Inc. Line Item Account</b>			
193149	04/20/2016		
Inv	936746		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/18/2016	Prep. Environmental Documents SP Dog Park Project 2/16	232-6010-6417-8170-000	4,220.00
Inv 936746	Total		4,220.00
193149 Total:			4,220.00

Check Number	Check Date		Amount
<b>1910 - Michael Baker International Inc. Total:</b>			4,220.00
<b>ROO4900 - Mike Roos &amp; Company Line Item Account</b>			
193150	04/20/2016		
Inv	5158A		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2016	Strategic Planning & Consulting Svcs 2/16	101-2010-2021-8170-000	3,000.00
Inv 5158A Total			3,000.00
193150 Total:			3,000.00
<b>ROO4900 - Mike Roos &amp; Company Total:</b>			3,000.00
<b>BJMG2920 - Monge, Benjamin Line Item Account</b>			
193151	04/20/2016		
Inv	R67404		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	Refund WMB Rental Deposit 7/2/16 Cancelled Rental	101-0000-0000-2920-000	500.00
Inv R67404 Total			500.00
.51 Total:			500.00
<b>BJMG2920 - Monge, Benjamin Total:</b>			500.00
<b>MOR2900 - Morrow &amp; Holman Plumbing Inc Line Item Account</b>			
193152	04/20/2016		
Inv	P-8263		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/11/2016	Mission Meridian Garage Leak	226-2010-2029-8020-000	587.26
Inv P-8263 Total			587.26
193152 Total:			587.26
<b>MOR2900 - Morrow &amp; Holman Plumbing Inc Total:</b>			587.26
<b>MON3111 - MWH Americas Inc. Line Item Account</b>			
193153	04/20/2016		
Inv	1707575		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	GravesRsvr Engineering Svcs-1/2-1/29/16	500-9000-9289-9289-000	39,485.00
Inv 1707575 Total			39,485.00

Check Number	Check Date		Amount
Inv 1708300			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/17/2016	GravesRsvr Engineering Svcs-1/30-2/26/16	500-9000-9289-9289-000	14,623.78
Inv 1708300 Total			14,623.78
193153 Total:			54,108.78
<b>MON3111 - MWH Americas Inc. Total:</b>			54,108.78
<b>NCRS6711 - National Construction Rentals Line Item Account</b>			
193154	04/20/2016		
Inv 4375102			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/24/2016	Wilson Well #2 Temp. Fence	500-6010-6711-8020-000	29.70
Inv 4375102 Total			29.70
193154 Total:			29.70
<b>NCRS6711 - National Construction Rentals Total:</b>			29.70
<b>NGSI6010 - Natural Gas Systems Inc. Line Item Account</b>			
193155	04/20/2016		
Inv 4021			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/11/2016	Replaced 3-Way Valve on Post#8 Svc	205-8030-8025-8020-000	401.27
Inv 4021 Total			401.27
Inv 4081			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/11/2016	Replaced 3-Way Valve on Post#8 & #6 Svc	205-8030-8025-8020-000	739.12
Inv 4081 Total			739.12
Inv 4103			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/01/2016	Monthly Maint. 2/16	205-8030-8025-8020-000	375.00
Inv 4103 Total			375.00
193155 Total:			1,515.39
<b>NGSI6010 - Natural Gas Systems Inc. Total:</b>			1,515.39
<b>NIMO9203 - Ninyo &amp; Moore Line Item Account</b>			

Check Number	Check Date		Amount
193156	04/20/2016		
Inv 197078			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/17/2016	Geotechnical & Material Testing Svcs 2/16	500-9000-9266-9266-000	1,137.75
Inv 197078 Total			1,137.75
193156 Total:			1,137.75
NIMO9203 - Ninyo & Moore Total:			1,137.75
NOL4215 - Nolo Press Occidental Line Item Account			
193157	04/20/2016		
Inv 39936			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/02/2016	Books	101-8010-8011-8080-000	81.67
Inv 39936 Total			81.67
Inv 40081			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/17/2016	Books	101-8010-8011-8080-000	64.05
Inv 40081 Total			64.05
193157 Total:			145.72
NOL4215 - Nolo Press Occidental Total:			145.72
OREI6711 - O' Reilly Automotive Inc. Line Item Account			
193158	04/20/2016		
Inv 3213-378465			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/01/2016	Water Distribution Vehicle Maint. Supplies	500-6010-6710-8100-000	69.24
Inv 3213-378465 Total			69.24
193158 Total:			69.24
OREI6711 - O' Reilly Automotive Inc. Total:			69.24
OCL8011 - OCLC Inc. Line Item Account			
193159	04/20/2016		
Inv 0000448068			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2016	Computer Cataloguing Svcs	101-8010-8011-8110-000	1,507.60
Inv 0000448068 Total			1,507.60

Check Number	Check Date		Amount
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193159 Total:	1,507.60
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OCL8011 - OCLC Inc. Total:	1,507.60
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**OFF4011 - Office Solutions Line Item Account**

193160                      04/20/2016

Inv I-00880507

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/21/2015	PD Office Supplies	101-4010-4011-8000-000	452.30

Inv I-00880507 Total	452.30
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Inv I-00880694

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/21/2015	PD Office Supplies	101-4010-4011-8000-000	57.80

Inv I-00880694 Total	57.80
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Inv I-00916286

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/25/2016	PD Office Supplies	101-4010-4011-8000-000	512.23

Inv I-00916286 Total	512.23
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Inv I-00918663

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/01/2016	PD Office Supplies	101-4010-4011-8000-000	254.55

Inv I-00918663 Total	254.55
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Inv I-00920951

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/04/2016	PD Office Supplies	101-4010-4011-8000-000	261.33

Inv I-00920951 Total	261.33
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Inv I-00924231

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/10/2016	PD Office Supplies	101-4010-4011-8000-000	54.81

Inv I-00924231 Total	54.81
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193160 Total:	1,593.02
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OFF4011 - Office Solutions Total:	1,593.02
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**OMEG4011 - Omega Polygraph Line Item Account**

193161                      04/20/2016

Check Number	Check Date		Amount
Inv 01474			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2016	Polygraph Examinations	101-4010-4011-8170-000	1,950.00
Inv 01474 Total			1,950.00
193161 Total:			1,950.00
<b>OMEG4011 - Omega Polygraph Total:</b>			1,950.00
<b>ONPS4011 - OnSite Printer Services Line Item Account</b>			
193162	04/20/2016		
Inv 4888			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	PD Repair of ID Card Printer	101-4010-4011-8110-000	1,726.95
Inv 4888 Total			1,726.95
193162 Total:			1,726.95
<b>ONPS4011 - OnSite Printer Services Total:</b>			1,726.95
<b>X9222 - Onyx Architects Line Item Account</b>			
193163	04/20/2016		
Inv 21208			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/03/2015	Review Existing Construction Documents-Garfield Reservoir	500-9000-9266-9266-000	300.00
Inv 21208 Total			300.00
Inv 21233			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/30/2015	Review Existing Construction Documents-Garfield Reservoir	500-9000-9266-9266-000	200.00
Inv 21233 Total			200.00
193163 Total:			500.00
<b>ONYX9222 - Onyx Architects Total:</b>			500.00
<b>KVOR2920 - Orellana, Kevin Line Item Account</b>			
193164	04/20/2016		
Inv R6326			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/16/2016	Refund Sr.Center Rental Deposit 3/12/16	101-0000-0000-2920-000	250.00
Inv R6326 Total			250.00

Check Number	Check Date		Amount
Inv	R68002		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	Refund Sr.Center Rental Deposit 3/5/16	101-0000-0000-2920-000	250.00
Inv R68002 Total			250.00
193164 Total:			500.00
<b>KVOR2920 - Orellana, Kevin Total:</b>			500.00
<b>OVDR8011 - OverDrive Inc. Line Item Account</b>			
193165	04/20/2016		
Inv	114800022924307		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/14/2015	EBook Collection	101-8010-8011-8080-000	24.99
Inv 114800022924307 Total			24.99
193165 Total:			24.99
<b>OVDR8011 - OverDrive Inc. Total:</b>			24.99
<b>PHCP9255 - Pacific Hydrotech Corp. Line Item Account</b>			
193166	04/20/2016		
Inv	#11		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	Garfield Reservoir Replacement Project 2/16	500-9000-9266-9266-000	1,242,562.95
Inv #11 Total			1,242,562.95
Inv	#12		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2016	Garfield Reservoir Replacement Project 3/16	500-9000-9266-9266-000	674,728.00
Inv #12 Total			674,728.00
193166 Total:			1,917,290.95
<b>PHCP9255 - Pacific Hydrotech Corp. Total:</b>			1,917,290.95
<b>RPDA5270 - Padilla, Raquel Line Item Account</b>			
193167	04/20/2016		
Inv	R68582		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	Refund Ice Skating Class	101-0000-0000-5270-005	60.00

Check Number	Check Date		Amount
		Inv R68582 Total	60.00
		193167 Total:	60.00
		<b>RPDA5270 - Padilla, Raquel Total:</b>	60.00
		<b>MRPR5289 - Parr, Mary M. Line Item Account</b>	
193168	04/20/2016		
Inv	R00384735		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/07/2016	Refund Fire Inspection Fee	101-0000-0000-5289-002	50.00
		Inv R00384735 Total	50.00
		193168 Total:	50.00
		<b>MRPR5289 - Parr, Mary M. Total:</b>	50.00
		<b>PTMS6115 - PartsMaster Line Item Account</b>	
193169	04/20/2016		
Inv	23001702		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2016	Traffic Signals Tapping Drill Bits	215-6010-6115-8020-000	488.27
		Inv 23001702 Total	488.27
		193169 Total:	488.27
		<b>PTMS6115 - PartsMaster Total:</b>	488.27
		<b>PHS4011 - Pasadena Humane Society Line Item Account</b>	
193170	04/20/2016		
Inv	April 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2016	PD Animal Control Svcs 4/16	101-4010-4011-8180-000	9,384.00
		Inv April 2016 Total	9,384.00
		193170 Total:	9,384.00
		<b>PHS4011 - Pasadena Humane Society Total:</b>	9,384.00
		<b>PHI3012 - Pei, Jean Line Item Account</b>	
.71	04/20/2016		
Inv	3/22/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
03/22/2016	Refund Rebates	500-3010-3012-8032-000	200.00
Inv 3/22/16 Total			200.00
193171 Total:			200.00
<b>JPEI3012 - Pei, Jean Total:</b>			200.00
<b>CTPZ7000 - Perez, Christopher A. Line Item Account</b>			
193172	04/20/2016		
Inv	5/16-20/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/06/2016	Reimb. PD Training Expenses	101-4010-4011-8210-000	692.38
Inv 5/16-20/16 Total			692.38
193172 Total:			692.38
<b>CTPZ7000 - Perez, Christopher A. Total:</b>			692.38
<b>PER7101 - Performance Gas &amp; Smog Line Item Account</b>			
193173	04/20/2016		
Inv	009144		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/22/2015	Unit# 19 Smog Check	500-6010-6710-8100-000	40.00
Inv 009144 Total			40.00
Inv	009146		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/22/2015	Yard Unit# 8 Smog Check	500-6010-6711-8100-000	40.00
Inv 009146 Total			40.00
Inv	009150		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/22/2015	Unit# 105 Smog Check	101-6010-6410-8100-000	40.00
Inv 009150 Total			40.00
193173 Total:			120.00
<b>PER7101 - Performance Gas &amp; Smog Total:</b>			120.00
<b>PPLT6010 - Performance Pipeline Technologies Line Item Account</b>			
193174	04/20/2016		

Check Number	Check Date		Amount
Inv	8068		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/01/2016	Swr Video , Cleaning & Locating Svcs	310-6010-6501-8170-000	15,400.00
Inv 8068 Total			15,400.00
193174 Total:			15,400.00
<b>PPLT6010 - Performance Pipeline Technologies Total:</b>			15,400.00
<b>PCRI7101 - Personal Court Reporters Inc. Line Item Account</b>			
193175	04/20/2016		
Inv	65807		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	Transcribing Svcs SP PC Mtg 2/22/16	101-7010-7101-8170-000	621.00
Inv 65807 Total			621.00
Inv	67074		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/24/2016	Transcribing Svcs SP CC Mtg 3/16/16	101-7010-7101-8170-000	669.00
Inv 67074 Total			669.00
193175 Total:			1,290.00
<b>PCRI7101 - Personal Court Reporters Inc. Total:</b>			1,290.00
<b>PETW8032 - Pet Waste Eliminator Line Item Account</b>			
193176	04/20/2016		
Inv	4121405		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/03/2016	Pet Waste Eliminator Basic Kits	101-6010-6410-8020-000	442.01
03/03/2016	Pet Waste Eliminator Basic Kits	101-0000-0000-2700-000	-34.02
Inv 4121405 Total			407.99
193176 Total:			407.99
<b>PETW8032 - Pet Waste Eliminator Total:</b>			407.99
<b>PHOE4610 - Phoenix Group Information Systems Line Item Account</b>			
193177	04/20/2016		
Inv	022016184		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/28/2016	PD Citation/Permit Processing Svcs 2/16	101-0000-0000-4460-000	663.70
03/28/2016	PD Citation/Permit Processing Svcs 2/16	101-0000-0000-4610-000	1,869.63

Check Number	Check Date		Amount
Inv 022016184	Total		2,533.33
193177 Total:			2,533.33
<b>PHOE4610 - Phoenix Group Information Systems Total:</b>			2,533.33
<b>PBGF8031 - Pitney Bowes Global Fin. Svc LLC Line Item Account</b>			
193178	04/20/2016		
Inv	8383960-MR16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/13/2016	Library Postage Meter Lease 12/30/15-3/30/16	101-8010-8011-8155-000	307.28
Inv 8383960-MR16 Total			307.28
193178 Total:			307.28
<b>PBGF8031 - Pitney Bowes Global Fin. Svc LLC Total:</b>			307.28
<b>PBPP8010 - Pitney Bowes Reserve Account Line Item Account</b>			
193179	04/20/2016		
Inv	Acct:#21706007		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/20/2016	Reimb. Postage Meter # 4696411	101-8010-8011-8010-000	500.00
Inv Acct:#21706007 Total			500.00
193179 Total:			500.00
<b>PBPP8010 - Pitney Bowes Reserve Account Total:</b>			500.00
<b>PIT8031 - Pitney Bowes-Reserve Account Line Item Account</b>			
193180	04/20/2016		
Inv	34133033		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	Reimb. Postage Meter	101-6010-6011-8010-000	22.40
04/05/2016	Reimb. Postage Meter	101-5010-5011-8010-000	2.91
04/05/2016	Reimb. Postage Meter	101-3010-3011-8010-000	346.35
04/05/2016	Reimb. Postage Meter	101-8030-8031-8010-000	250.26
04/05/2016	Reimb. Postage Meter	500-3010-3012-8010-000	0.49
04/05/2016	Reimb. Postage Meter	101-7010-7101-8010-000	552.32
04/05/2016	Reimb. Postage Meter	101-1020-1021-8010-000	6.79
04/05/2016	Reimb. Postage Meter	101-4010-4011-8010-000	150.86
Inv 34133033 Total			1,332.38
193180 Total:			1,332.38

Check Number	Check Date		Amount
<b>J31 - Pitney Bowes-Reserve Account Total:</b>			1,332.38
<b>PODV8267 - Podvoll, Candace Line Item Account</b>			
193181	04/20/2016		
Inv	March 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2016	Instructor Meditation Class	101-8030-8021-8267-000	107.20
Inv March 2016 Total			107.20
193181 Total:			107.20
<b>PODV8267 - Podvoll, Candace Total:</b>			107.20
<b>POS8787 - Postmaster Line Item Account</b>			
193182	04/20/2016		
Inv	#183		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/20/2016	Sr.Center Newsletter Bulk Mail Permit # 183	101-8030-8021-8010-000	215.00
Inv #183 Total			215.00
.82 Total:			215.00
<b>POS8787 - Postmaster Total:</b>			215.00
<b>PQLI6010 - PQL Line Item Account</b>			
193183	04/20/2016		
Inv	389309		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/04/2016	LED Retrofit Supply	215-6010-6115-8020-000	427.28
Inv 389309 Total			427.28
Inv	395529		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2016	LED Light Bulbs Retrofit	215-6010-6115-8020-000	287.75
Inv 395529 Total			287.75
Inv	395533		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2016	Street Light Bulbs	215-6010-6201-8020-000	444.93
Inv 395533 Total			444.93
193183 Total:			1,159.96

Check Number	Check Date		Amount
<b>PQLI6010 - PQL Total:</b>			1,159.96
<b>PPBS8010 - Prospect Park Books Line Item Account</b>			
193184	04/20/2016		
Inv	3220		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	Book	101-8010-8011-8080-000	35.00
Inv 3220 Total			35.00
193184 Total:			35.00
<b>PPBS8010 - Prospect Park Books Total:</b>			35.00
<b>REPA8170 - R.E. Patterson &amp; Associates Line Item Account</b>			
193185	04/20/2016		
Inv	1331		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2016	Dev. DRAFT Multi-Hazard Emergency Operations Plan	101-4010-4011-8170-000	12,750.00
Inv 1331 Total			12,750.00
193185 Total:			12,750.00
<b>REPA8170 - R.E. Patterson &amp; Associates Total:</b>			12,750.00
<b>MBRB3012 - Rabanera, Michael Line Item Account</b>			
193186	04/20/2016		
Inv	3/22/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	Refund Rebates	500-3010-3012-8032-000	200.00
Inv 3/22/16 Total			200.00
193186 Total:			200.00
<b>MBRB3012 - Rabanera, Michael Total:</b>			200.00
<b>LDRM2920 - Ramirez, Lidia Line Item Account</b>			
193187	04/20/2016		
Inv	R69389		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/06/2016	Refund WMB Deposit 4/2/16	101-0000-0000-2920-000	456.25
Inv R69389 Total			456.25

Check Number	Check Date		Amount
87 Total:			456.25
<b>LDRM2920 - Ramirez, Lidia Total:</b>			456.25
<b>RED8995 - Red Wing Shoe Store Line Item Account</b>			
193188	04/20/2016		
Inv	150000003111		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/15/2016	Safety Boots-Dan Garcia	101-6010-6011-8020-000	250.00
Inv 150000003111 Total			250.00
Inv	150000003123		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/16/2016	Water Distribution Safety Shoes-Felipe Morales	500-6010-6710-8132-000	249.93
Inv 150000003123 Total			249.93
Inv	150000003123*		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/16/2016	Water Distribution Safety Shoes-Manny Cipres	500-6010-6710-8132-000	223.01
Inv 150000003123* Total			223.01
193188 Total:			722.94
<b>RED8995 - Red Wing Shoe Store Total:</b>			722.94
<b>REF6601 - Refrigeration Supplies Distrib Line Item Account</b>			
193189	04/20/2016		
Inv	1413791-00		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/03/2016	City Hall A/C 30 Ton Parts	101-6010-6601-8120-000	213.11
Inv 1413791-00 Total			213.11
193189 Total:			213.11
<b>REF6601 - Refrigeration Supplies Distrib Total:</b>			213.11
<b>REG11022 - Registrar-Recorder/County Clerk Line Item Account</b>			
193190	04/20/2016		
Inv	16-2021		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/03/2016	11/3/15 Elections	101-1020-1022-8170-000	56,835.99
Inv 16-2021 Total			56,835.99

Check Number	Check Date		Amount
193190 Total:			56,835.99
<b>REG11022 - Registrar-Recorder/County Clerk Total:</b>			56,835.99
<b>RESS4010 - Rescue Essentials Line Item Account</b>			
193191	04/20/2016		
Inv	83621		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/15/2016	PD Consumable Training & Equipment Supplies	272-4010-4018-8520-000	2,650.59
Inv 83621 Total			2,650.59
193191 Total:			2,650.59
<b>RESS4010 - Rescue Essentials Total:</b>			2,650.59
<b>RWGN8160 - Richards, Watson &amp; Gershon Line Item Account</b>			
193192	04/20/2016		
Inv	205573		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/18/2016	Nansen Claim 1/16	101-2010-2501-8160-000	597.75
Inv 205573 Total			597.75
193192 Total:			597.75
<b>RWGN8160 - Richards, Watson &amp; Gershon Total:</b>			597.75
<b>RIO2546 - Rio Hondo College RTC Line Item Account</b>			
193193	04/20/2016		
Inv	S16-35ZSPS		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/19/2016	PD Physical Agility Testing 1/3/16	101-4010-4011-8020-000	18.40
Inv S16-35ZSPS Total			18.40
193193 Total:			18.40
<b>RIO2546 - Rio Hondo College RTC Total:</b>			18.40
<b>RON1111 - Ronnie, Matthew Line Item Account</b>			
193194	04/20/2016		
Inv	5/2-3/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/04/2016	Reimb. PD Training Expenses	101-4010-4011-8210-000	293.26

Check Number	Check Date		Amount
Inv 5/2-3/16 Total			293.26
193194 Total:			293.26
RON1111 - Ronnie, Matthew Total:			293.26
<b>SGV5685 - S.G.V. Medical Center Line Item Account</b>			
193195	04/20/2016		
Inv	769951		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/14/2016	Blood Alcohol w/Drawal-Stephanie Correa	101-4010-4011-8170-000	48.00
Inv 769951 Total			48.00
Inv	771331		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/05/2016	Blood Alcohol w/Drawal-Shannon Diekmann	101-4010-4011-8170-000	48.00
Inv 771331 Total			48.00
193195 Total:			96.00
<b>SGV5685 - S.G.V. Medical Center Total:</b>			96.00
<b>SOU5254 - S.P.Police Reserves Line Item Account</b>			
193196	04/20/2016		
Inv	11158		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2016	SPHS Basketball Game 1/15/16	101-0000-0000-5230-001	100.00
Inv 11158 Total			100.00
Inv	11158A		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2016	SPHS Basketball Game 1/27/16	101-0000-0000-5230-001	100.00
Inv 11158A Total			100.00
Inv	11158B		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2016	SPHS Basketball Game 1/29/16	101-0000-0000-5230-001	100.00
Inv 11158B Total			100.00
Inv	11158C		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2016	SPHS Basketball Game 2/5/16	101-0000-0000-5230-001	100.00

Check Number	Check Date		Amount
Inv 11158C Total			100.00
Inv 11158D			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/14/2016	SPHS Basketball Game 2/9/16	101-0000-0000-5230-001	100.00
Inv 11158D Total			100.00
193196 Total:			500.00
<b>SOU5254 - S.P.Police Reserves Total:</b>			500.00
<b>SOU5250 - S.P.Review Line Item Account</b>			
193197	04/20/2016		
Inv 3396			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/03/2016	Camp Med Annual Subscription	101-8030-8032-8040-000	60.00
Inv 3396 Total			60.00
Inv 4683			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/25/2016	Public Notice-RFP Golden Street Traffic	248-2010-2011-8020-000	72.00
Inv 4683 Total			72.00
Inv 4698			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/25/2016	Public Notice Used Oil Ads	101-6010-2015-8172-000	96.00
Inv 4698 Total			96.00
Inv 4727			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/03/2016	Public Notice-Mission St. Bicycle Improvement	248-2010-2011-8020-000	64.00
Inv 4727 Total			64.00
Inv 4735			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/10/2016	Wilson Well #2 Redevelopment & Testing Ads	101-6010-6011-8040-000	384.00
Inv 4735 Total			384.00
Inv 4736			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/10/2016	Public Notice Ord#2294	101-1020-1021-8040-000	152.00
Inv 4736 Total			152.00

Check Number	Check Date		Amount
Inv 4738			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/17/2016	Public Notice-820 Mission St.	101-7010-7101-8040-000	84.00
Inv 4738 Total			84.00
Inv 4739			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/17/2016	Public Notice-2131 Hanscom Dr.	101-7010-7101-8040-000	80.00
Inv 4739 Total			80.00
Inv 4800			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2016	Camp Med Eggstravaganza Event Ads	101-8030-8032-8040-000	96.00
Inv 4800 Total			96.00
Inv 597			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/03/2016	FD Subscription	101-5010-5011-8080-000	60.00
Inv 597 Total			60.00
Inv 696			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/03/2016	Subscription Renewal	101-8030-8031-8040-000	60.00
Inv 696 Total			60.00
Inv 697			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/03/2016	Subscription Renewal-Sr.Center	101-8030-8021-8040-000	60.00
Inv 697 Total			60.00
193197 Total:			1,268.00
<b>SOU5250 - S.P.Review Total:</b>			1,268.00
<b>SAL7789 - Salcido, Juan Line Item Account</b>			
193198	04/20/2016		
Inv 3/31/16			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	Reimb. PD Training Expense	101-4010-4011-8200-000	30.24
Inv 3/31/16 Total			30.24
193198 Total:			30.24

Check Number	Check Date		Amount
<b>SAL7789 - Salcido, Juan Total:</b>			30.24
<b>SAMA4150 - Sam &amp; Associates Line Item Account</b>			
193199	04/20/2016		
Inv	R00383594		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2016	Refund Incorrect Busn License Fee	101-0000-0000-4150-000	20.00
03/31/2016	Refund Incorrect Busn License Fee	220-0000-0000-5412-000	7.50
Inv R00383594 Total			27.50
193199 Total:			27.50
<b>SAMA4150 - Sam &amp; Associates Total:</b>			27.50
<b>SGVMC111 - San Gabriel Valley Medical Center Line Item Account</b>			
193200	04/20/2016		
Inv	770150		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/16/2016	Blood W/drawal-Jecin Halverstadt	101-4010-4011-8170-000	48.00
Inv 770150 Total			48.00
193200 Total:			48.00
<b>SGVMC111 - San Gabriel Valley Medical Center Total:</b>			48.00
<b>SAN8032 - San Pascual Stables Line Item Account</b>			
193201	04/20/2016		
Inv	Winter 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/24/2016	Instructor Horsemanship Classes	101-8030-8032-8267-000	540.00
Inv Winter 2016 Total			540.00
193201 Total:			540.00
<b>SAN8032 - San Pascual Stables Total:</b>			540.00
<b>PTST5270 - Santos, Patricia Line Item Account</b>			
193202	04/20/2016		
Inv	R68112		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/10/2016	Refund Mommy/Daddy & Me Soccer Class	101-0000-0000-5270-002	67.00
Inv R68112 Total			67.00

Check Number	Check Date		Amount
193202 Total:			67.00
PTST5270 - Santos, Patricia Total:			67.00
<b>SDSI0107 - Security Design Systems, Inc. Line Item Account</b>			
193203	04/20/2016		
Inv	204211		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/01/2016	PD Maint. on Cameras & Access Controls 4/16	101-4010-4011-8110-000	130.36
Inv 204211 Total			130.36
Inv	204212		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/01/2016	PD Maint. on Cameras & Access Controls 4/16	101-4010-4011-8110-000	60.00
Inv 204212 Total			60.00
Inv	204213		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/01/2016	PD Maint. on Cameras & Access Controls 3/16	101-4010-4011-8110-000	290.00
Inv 204213 Total			290.00
Inv	204214		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/01/2016	PD Maint. on Cameras & Access Controls 4/16	101-4010-4011-8110-000	226.00
Inv 204214 Total			226.00
193203 Total:			706.36
<b>SDSI0107 - Security Design Systems, Inc. Total:</b>			706.36
<b>SHO6666 - Shono, Jean Line Item Account</b>			
193204	04/20/2016		
Inv	March 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/11/2016	Instructor Knitting Class	101-8030-8021-8267-000	100.00
Inv March 2016 Total			100.00
193204 Total:			100.00
<b>SHO6666 - Shono, Jean Total:</b>			100.00

Check Number      Check Date Amount

**SHO7777 - Showcases Line Item Account**

193205      04/20/2016

Inv    291371

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2016	Tech. Svcs Supplies	101-0000-0000-2700-000	-10.17
02/22/2016	Tech. Svcs Supplies	101-8010-8011-8020-000	132.21

Inv 291371 Total 122.04

Inv    291901

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/21/2016	Tech. Svcs Supplies	101-8010-8011-8020-000	408.92
03/21/2016	Tech. Svcs Supplies	101-0000-0000-2700-000	-31.46

Inv 291901 Total 377.46

193205 Total: 499.50

**SHO7777 - Showcases Total:** 499.50

**STA5219 - Staples Business Advantage Line Item Account**

193206      04/20/2016

Inv    3266449206

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/19/2015	PW Yard Office Supplies	230-6010-6116-8000-000	19.18
05/19/2015	PW Yard Office Supplies	210-6010-6501-8000-000	19.18
05/19/2015	PW Yard Office Supplies	101-6010-6601-8000-000	19.18
05/19/2015	PW Yard Office Supplies	215-6010-6201-8000-000	19.18
05/19/2015	PW Yard Office Supplies	500-6010-6711-8000-000	35.85
05/19/2015	PW Yard Office Supplies	215-6010-6310-8000-000	19.18
05/19/2015	PW Yard Office Supplies	500-6010-6710-8000-000	19.18
05/19/2015	PW Yard Office Supplies	101-6010-6410-8000-000	19.18

Inv 3266449206 Total 170.11

Inv    3266530456

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/20/2015	PW Yard Office Supplies	500-6010-6711-8000-000	175.09

Inv 3266530456 Total 175.09

Inv    3268139568

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/04/2015	PW Yard Office Supplies	210-6010-6501-8000-000	22.99

Inv 3268139568 Total 22.99

Inv    3268139575

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/04/2015	PW Yard Office Supplies	101-6010-6011-8000-000	90.42
06/04/2015	PW Yard Office Supplies	101-6010-6601-8000-000	113.37

Check Number	Check Date		Amount
Inv 3268139575		Total	203.79
Inv 3268590506			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/10/2015	PW Yard Office Supplies	101-6010-6011-8000-000	77.82
Inv 3268590506		Total	77.82
Inv 3275195485			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/20/2015	PW Yard Office Supplies	500-6010-6710-8000-000	13.31
08/20/2015	PW Yard Office Supplies	210-6010-6501-8000-000	13.31
08/20/2015	PW Yard Office Supplies	500-6010-6711-8000-000	169.45
08/20/2015	PW Yard Office Supplies	215-6010-6201-8000-000	13.31
08/20/2015	PW Yard Office Supplies	101-6010-6410-8000-000	13.31
08/20/2015	PW Yard Office Supplies	101-6010-6601-8000-000	74.30
08/20/2015	PW Yard Office Supplies	215-6010-6310-8000-000	13.31
08/20/2015	PW Yard Office Supplies	230-6010-6116-8000-000	13.31
Inv 3275195485		Total	323.61
Inv 3276247014			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/29/2015	MS Office Supplies	101-2010-2011-8000-000	123.41
Inv 3276247014		Total	123.41
Inv 3278107025			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/18/2015	Recreation Office Supplies	101-8030-8032-8110-000	376.01
Inv 3278107025		Total	376.01
Inv 3278107026			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/18/2015	CS Office Supplies	101-8030-8021-8000-000	100.49
Inv 3278107026		Total	100.49
Inv 3278541341			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2015	CS Office Supplies	101-8030-8021-8000-000	80.93
Inv 3278541341		Total	80.93
Inv 3278915732			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2015	FD Office Supplies	101-5010-5011-8000-000	364.15
Inv 3278915732		Total	364.15

Check Number	Check Date		Amount
Inv	3278915740		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2015	PD Office Supplies	101-4010-4011-8000-000	813.32
Inv 3278915740 Total			813.32
Inv	3278915744		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2015	Recreation Office Supplies	101-8030-8032-8000-000	69.37
Inv 3278915744 Total			69.37
Inv	3281269301		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/17/2015	FD Office Supplies	101-5010-5011-8000-000	191.45
Inv 3281269301 Total			191.45
Inv	3281269312		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/17/2015	Plan/Bldg Office Supplies	101-7010-7101-8000-000	797.29
Inv 3281269312 Total			797.29
Inv	3281269314		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/17/2015	PD Office Supplies	101-4010-4011-8000-000	303.48
Inv 3281269314 Total			303.48
Inv	3281269316		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/17/2015	PD Office Supplies	101-4010-4011-8000-000	83.16
Inv 3281269316 Total			83.16
Inv	3281269317		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/17/2015	PD Office Supplies	101-4010-4011-8000-000	83.16
Inv 3281269317 Total			83.16
Inv	3281269319		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/17/2015	CS Office Supplies	101-8030-8021-8000-000	89.37
Inv 3281269319 Total			89.37
Inv	3282289326		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/30/2015	FD Office Supplies	101-5010-5011-8000-000	244.05

Check Number	Check Date		Amount
Inv 3282289326		Total	244.05
Inv 3284130075			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/14/2015	MS Office Supplies	101-2010-2011-8000-000	17.85
Inv 3284130075		Total	17.85
Inv 3286111030			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/04/2015	MS Office Supplies	101-2010-2011-8020-000	7.73
Inv 3286111030		Total	7.73
Inv 3286293889			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/05/2015	MS Office Supplies	101-2010-2011-8000-000	415.62
12/05/2015	MS Office Supplies	101-2010-2011-8020-000	167.20
Inv 3286293889		Total	582.82
Inv 3286515561			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/09/2015	CS Office Supplies	101-8030-8021-8000-000	41.18
Inv 3286515561		Total	41.18
Inv 3286674968			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/11/2015	CS Office Supplies	101-8030-8021-8000-000	41.18
Inv 3286674968		Total	41.18
Inv 3286834452			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/12/2015	MS Office Supplies	101-2010-2011-8000-000	12.85
Inv 3286834452		Total	12.85
Inv 3286834460			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/12/2015	MS Office Supplies	101-2010-2011-8020-000	20.45
Inv 3286834460		Total	20.45
Inv 3287061828			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/15/2015	PD Office Supplies	101-4010-4011-8000-000	348.23
Inv 3287061828		Total	348.23

Check Number	Check Date		Amount
Inv	3287672962		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/23/2015	MS Office Supplies	101-2010-2011-8000-000	5.44
Inv 3287672962 Total			5.44
Inv	3288043592		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
12/30/2015	MS Office Supplies	101-2010-2011-8050-000	153.17
Inv 3288043592 Total			153.17
Inv	3289628419		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/13/2016	MS Office Supplies	101-2010-2011-8020-000	153.03
Inv 3289628419 Total			153.03
Inv	3289628421		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/13/2016	MS Office Supplies	101-2010-2011-8000-000	19.61
Inv 3289628421 Total			19.61
Inv	3290900838		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/27/2016	MS Office Supplies	101-1020-1021-8000-000	153.08
01/27/2016	MS Office Supplies	101-2010-2011-8000-000	126.86
01/27/2016	MS Office Supplies	101-2010-2011-8000-000	7.18
Inv 3290900838 Total			287.12
Inv	3290900841		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/27/2016	PW Yard Office Supplies	210-6010-6501-8000-000	17.03
01/27/2016	PW Yard Office Supplies	215-6010-6310-8000-000	17.03
01/27/2016	PW Yard Office Supplies	215-6010-6201-8000-000	17.03
01/27/2016	PW Yard Office Supplies	101-6010-6410-8000-000	17.03
01/27/2016	PW Yard Office Supplies	500-6010-6710-8000-000	17.03
01/27/2016	PW Yard Office Supplies	230-6010-6116-8000-000	17.03
01/27/2016	PW Yard Office Supplies	101-6010-6601-8000-000	27.07
01/27/2016	PW Yard Office Supplies	500-6010-6711-8000-000	90.32
Inv 3290900841 Total			219.57
Inv	3290992300		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/28/2016	MS Office Supplies	101-1020-1021-8000-000	137.10
01/28/2016	MS Office Supplies	101-2010-2011-8000-000	339.70
01/28/2016	MS Office Supplies	101-1010-1011-8020-000	17.98
Inv 3290992300 Total			494.78

Check Number	Check Date		Amount
Inv	3290992312		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/28/2016	PD Office Supplies	101-4010-4011-8000-000	221.45
Inv 3290992312 Total			221.45
Inv	3290992316		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/28/2016	PW Yard Office Supplies	210-6010-6501-8000-000	37.11
01/28/2016	PW Yard Office Supplies	230-6010-6116-8000-000	37.11
01/28/2016	PW Yard Office Supplies	101-6010-6410-8000-000	37.11
01/28/2016	PW Yard Office Supplies	215-6010-6310-8000-000	37.11
01/28/2016	PW Yard Office Supplies	215-6010-6201-8000-000	37.11
Inv 3290992316 Total			185.55
Inv	3291498435		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/30/2016	MS Office Supplies	101-2010-2011-8000-000	12.52
Inv 3291498435 Total			12.52
Inv	3291498441		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/30/2016	PW Yard Office Supplies	500-6010-6711-8000-000	184.11
Inv 3291498441 Total			184.11
Inv	3292163291		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/03/2016	MS Office Supplies	101-2010-2011-8110-000	132.97
Inv 3292163291 Total			132.97
Inv	3292320763		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/05/2016	PW Yard Office Supplies	101-6010-6601-8000-000	17.00
02/05/2016	PW Yard Office Supplies	500-6010-6710-8020-000	9.24
02/05/2016	PW Yard Office Supplies	210-6010-6501-8000-000	17.00
02/05/2016	PW Yard Office Supplies	230-6010-6116-8000-000	17.00
02/05/2016	PW Yard Office Supplies	101-6010-6410-8000-000	17.00
02/05/2016	PW Yard Office Supplies	500-6010-6711-8000-000	9.24
02/05/2016	PW Yard Office Supplies	215-6010-6201-8000-000	17.00
02/05/2016	PW Yard Office Supplies	215-6010-6310-8000-000	17.00
Inv 3292320763 Total			120.48
Inv	3292758573		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/10/2016	PD Office Supplies	101-4010-4011-8000-000	163.70
Inv 3292758573 Total			163.70

Inv 3292758575

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/10/2016	PW Yard Office Supplies	500-6010-6710-8020-000	12.60
02/10/2016	PW Yard Office Supplies	215-6010-6310-8020-000	12.58
02/10/2016	PW Yard Office Supplies	101-6010-6410-8020-000	12.59
02/10/2016	PW Yard Office Supplies	215-6010-6201-8020-000	12.51
02/10/2016	PW Yard Office Supplies	210-6010-6501-8020-000	12.59
02/10/2016	PW Yard Office Supplies	230-6010-6116-8000-000	15.94
02/10/2016	PW Yard Office Supplies	101-6010-6601-8020-000	12.58
02/10/2016	PW Yard Office Supplies	500-6010-6711-8000-000	12.60
02/10/2016	PW Yard Office Supplies	230-6010-6116-8020-000	12.59
02/10/2016	PW Yard Office Supplies	210-6010-6501-8000-000	15.94

Inv 3292758575 Total 132.52

Inv 3292820720

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/11/2016	PD Office Supplies	101-4010-4011-8000-000	218.85

Inv 3292820720 Total 218.85

Inv 3292892691

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/12/2016	Comm. Svcs Office Supplies	101-8030-8021-8000-000	132.47
02/12/2016	Comm. Svcs Office Supplies	101-8030-8021-8020-000	36.31
02/12/2016	Comm. Svcs Office Supplies	101-8030-8021-8000-000	3.97

Inv 3292892691 Total 172.75

Inv 3292892692

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/12/2016	PW Yard Office Supplies	210-6010-6501-8000-000	35.98
02/12/2016	PW Yard Office Supplies	215-6010-6310-8000-000	35.98
02/12/2016	PW Yard Office Supplies	230-6010-6116-8000-000	35.98
02/12/2016	PW Yard Office Supplies	101-6010-6410-8000-000	35.98
02/12/2016	PW Yard Office Supplies	215-6010-6201-8000-000	35.98

Inv 3292892692 Total 179.90

Inv 3293066726

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/13/2015	PD Office Supplies	101-4010-4011-8000-000	24.70

Inv 3293066726 Total 24.70

Inv 3293351348

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/17/2016	Library Office Supplies	101-8010-8011-8000-000	237.46

Inv 3293351348 Total 237.46

Inv 3293482364

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
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Check Number	Check Date		Amount
02/19/2016	MS Office Supplies	101-2010-2011-8000-000	364.48
02/19/2016	MS Office Supplies	101-1020-1021-8000-000	276.04
02/19/2016	MS Office Supplies	101-1020-1021-8520-000	758.42
Inv 3293482364 Total			1,398.94
Inv 3293482377			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/19/2016	Library Office Supplies	101-8010-8011-8000-000	140.18
Inv 3293482377 Total			140.18
Inv 3293482380			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/19/2016	PW Yard Office Supplies	230-6010-6116-8000-000	23.02
02/19/2016	PW Yard Office Supplies	500-6010-6711-8020-000	28.06
02/19/2016	PW Yard Office Supplies	215-6010-6201-8000-000	23.02
02/19/2016	PW Yard Office Supplies	215-6010-6310-8000-000	23.02
02/19/2016	PW Yard Office Supplies	101-6010-6601-8000-000	23.02
02/19/2016	PW Yard Office Supplies	210-6010-6501-8000-000	23.02
02/19/2016	PW Yard Office Supplies	101-6010-6410-8000-000	23.02
Inv 3293482380 Total			166.18
Inv 3293796456			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/21/2016	PD Office Supplies	101-4010-4011-8000-000	356.38
Inv 3293796456 Total			356.38
Inv 3294038978			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/25/2016	FD CERT Office Supplies	101-5010-5012-8520-000	39.99
Inv 3294038978 Total			39.99
Inv 3294038982			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/25/2016	PW Yard Office Supplies	500-6010-6711-8020-000	12.66
02/25/2016	PW Yard Office Supplies	210-6010-6501-8000-000	45.66
02/25/2016	PW Yard Office Supplies	215-6010-6310-8000-000	12.66
02/25/2016	PW Yard Office Supplies	101-6010-6410-8000-000	12.66
02/25/2016	PW Yard Office Supplies	500-6010-6711-8020-000	12.66
02/25/2016	PW Yard Office Supplies	215-6010-6201-8000-000	12.66
02/25/2016	PW Yard Office Supplies	230-6010-6116-8000-000	45.66
02/25/2016	PW Yard Office Supplies	101-6010-6601-8000-000	12.66
Inv 3294038982 Total			167.28
Inv 3294118523			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/26/2016	FD Office Supplies	101-5010-5011-8000-000	31.71

Check Number	Check Date		Amount
Inv 3294118523	Total		31.71
Inv 3294118524			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/26/2016	FD Office Supplies	101-5010-5011-8000-000	15.46
Inv 3294118524	Total		15.46
Inv 3294118526			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/26/2016	PW Yard Office Supplies	215-6010-6201-8000-000	6.17
02/26/2016	PW Yard Office Supplies	101-6010-6410-8000-000	6.18
02/26/2016	PW Yard Office Supplies	101-6010-6601-8000-000	6.17
02/26/2016	PW Yard Office Supplies	215-6010-6310-8000-000	6.17
02/26/2016	PW Yard Office Supplies	230-6010-6116-8000-000	6.17
02/26/2016	PW Yard Office Supplies	210-6010-6501-8000-000	6.18
Inv 3294118526	Total		37.04
Inv 3294540464			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/27/2016	MS Office Supplies	101-2010-2011-8000-000	35.29
Inv 3294540464	Total		35.29
Inv 3294540488			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/27/2016	MS Office Supplies	101-2010-2011-8000-000	14.74
Inv 3294540488	Total		14.74
Inv 3294540501			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/27/2016	Transit Office Supplies	205-8030-8025-8000-000	160.69
Inv 3294540501	Total		160.69
Inv 3295163931			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/02/2016	PW Yard Office Supplies	230-6010-6116-8000-000	8.79
03/02/2016	PW Yard Office Supplies	101-6010-6410-8000-000	8.79
03/02/2016	PW Yard Office Supplies	210-6010-6501-8000-000	8.79
03/02/2016	PW Yard Office Supplies	500-6010-6710-8000-000	8.79
03/02/2016	PW Yard Office Supplies	101-6010-6601-8000-000	36.79
03/02/2016	PW Yard Office Supplies	215-6010-6310-8000-000	8.79
03/02/2016	PW Yard Office Supplies	500-6010-6711-8000-000	8.79
03/02/2016	PW Yard Office Supplies	215-6010-6201-8000-000	8.79
Inv 3295163931	Total		98.32
Inv 3295163933			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
03/02/2016	Sr.Center Office Supplies	101-0000-0000-2994-001	1,089.91
Inv 3295163933 Total			1,089.91
Inv 3295228005			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/03/2016	PW Yard Office Supplies	215-6010-6201-8000-000	89.33
Inv 3295228005 Total			89.33
Inv 3295228006			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/03/2016	PW Yard Office Supplies	215-6010-6201-8000-000	15.25
Inv 3295228006 Total			15.25
Inv 3295317124			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/04/2016	Library Office Supplies	101-8010-8011-8000-000	311.34
Inv 3295317124 Total			311.34
Inv 3295317125			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/04/2016	Recreation Office Supplies	101-8030-8032-8000-000	56.77
03/04/2016	Recreation Office Supplies	101-8030-8032-8268-000	76.56
Inv 3295317125 Total			133.33
Inv 3295317127			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/04/2016	Sr.Center Office Supplies	101-8030-8021-8000-000	84.38
Inv 3295317127 Total			84.38
Inv 3295317129			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/04/2016	Comm.Svcs Office Supplies	101-8030-8021-8020-000	135.55
03/04/2016	Comm.Svcs Office Supplies	101-8030-8021-8000-000	45.47
Inv 3295317129 Total			181.02
Inv 3295317130			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/04/2016	Comm.Svcs Office Supplies	101-8030-8021-8000-000	3.43
Inv 3295317130 Total			3.43
Inv 3295513949			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/05/2016	Library Office Supplies	101-8010-8011-8000-000	24.19

Check Number	Check Date		Amount
Inv 3295513949		Total	24.19
Inv 3295513951			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/05/2016	Plan/Bldg Office Supplies	101-7010-7101-8000-000	270.03
Inv 3295513951		Total	270.03
Inv 3295513957			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/05/2016	Plan/Bldg Office Supplies	101-7010-7101-8000-000	37.04
Inv 3295513957		Total	37.04
Inv 3295513964			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/05/2016	PD Office Supplies	101-4010-4011-8000-000	285.47
Inv 3295513964		Total	285.47
Inv 3295513967			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/05/2016	PD Office Supplies	101-4010-4011-8000-000	32.45
Inv 3295513967		Total	32.45
Inv 3295737507			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	MS Office Supplies	101-2010-2011-8000-000	143.31
03/09/2016	MS Office Supplies	101-2010-2011-8020-000	151.99
03/09/2016	MS Office Supplies	101-1020-1021-8110-000	32.65
Inv 3295737507		Total	327.95
Inv 3295737509			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	PD Office Supplies	101-4010-4011-8000-000	27.57
Inv 3295737509		Total	27.57
Inv 3295878298			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/11/2016	MS Office Supplies	101-1020-1021-8110-000	176.72
Inv 3295878298		Total	176.72
Inv 3295878300			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/11/2016	Library Office Supplies	101-8010-8011-8000-000	35.63
Inv 3295878300		Total	35.63

Check Number	Check Date		Amount
Inv	3295878301		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/11/2016	Plan/Bldg Office Supplies CREDIT	101-7010-7101-8000-000	-17.97
Inv 3295878301 Total			-17.97
Inv	3295878302		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/11/2016	Plan/Bldg Office Supplies CREDIT	101-7010-7101-8000-000	-18.52
Inv 3295878302 Total			-18.52
Inv	3295878305		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/11/2016	PD Office Supplies	101-4010-4011-8000-000	33.89
Inv 3295878305 Total			33.89
Inv	3295878306		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/11/2016	PD Office Supplies	101-4010-4011-8000-000	130.48
Inv 3295878306 Total			130.48
Inv	3295878307		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/11/2016	PW Yard Office Supplies	101-6010-6410-8000-000	56.24
03/11/2016	PW Yard Office Supplies	230-6010-6116-8000-000	56.24
03/11/2016	PW Yard Office Supplies	215-6010-6310-8000-000	56.24
03/11/2016	PW Yard Office Supplies	210-6010-6501-8000-000	56.24
03/11/2016	PW Yard Office Supplies	215-6010-6201-8000-000	56.24
Inv 3295878307 Total			281.20
Inv	3295878308		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/11/2016	PW Yard Office Supplies	101-6010-6410-8020-000	21.73
03/11/2016	PW Yard Office Supplies	215-6010-6310-8020-000	21.73
03/11/2016	PW Yard Office Supplies	215-6010-6201-8020-000	21.72
03/11/2016	PW Yard Office Supplies	101-6010-6601-8020-000	21.73
03/11/2016	PW Yard Office Supplies	210-6010-6501-8020-000	21.73
03/11/2016	PW Yard Office Supplies	230-6010-6116-8020-000	21.73
03/11/2016	PW Yard Office Supplies	500-6010-6710-8020-000	21.73
03/11/2016	PW Yard Office Supplies	500-6010-6711-8000-000	21.73
Inv 3295878308 Total			173.83
Inv	3296046368		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/12/2016	CC Office Supplies	101-1020-1021-8020-000	873.05
Inv 3296046368 Total			873.05

Check Number	Check Date		Amount
Inv	3296264665		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/15/2016	Plan/Bldg Office Supplies	101-7010-7101-8000-000	36.83
Inv 3296264665 Total			36.83
Inv	3296472991		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/18/2016	Finance Office Supplies	101-3010-3011-8000-000	203.93
03/18/2016	Plan/Bldg Office Supplies	101-7010-7101-8000-000	96.74
03/18/2016	MS Office Supplies	101-2010-2011-8020-000	123.98
Inv 3296472991 Total			424.65
193206 Total:			16,789.70
STA5219 - Staples Business Advantage Total:			16,789.70
<b>SRYC5011 - Stericycle Inc. Line Item Account</b>			
193207	04/20/2016		
Inv	3003359188		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/01/2016	FD Medical Waste Pick Up	101-5010-5011-8025-000	110.52
Inv 3003359188 Total			110.52
193207 Total:			110.52
<b>SRYC5011 - Stericycle Inc. Total:</b>			110.52
<b>LMSG8021 - Stramaglia, Lisa Marie Line Item Account</b>			
193208	04/20/2016		
Inv	5/6/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	Sr.Center Mother's Day Lunch Entertainment 5/6/16	101-8030-8021-8020-000	170.00
Inv 5/6/16 Total			170.00
193208 Total:			170.00
<b>LMSG8021 - Stramaglia, Lisa Marie Total:</b>			170.00
<b>STSM1020 - Studio Spectrum Line Item Account</b>			
193209	04/20/2016		
Inv	18342		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2016	AV Svcs 3/16	101-1020-1021-8170-000	3,350.00

Check Number	Check Date		Amount
Inv 18342 Total			3,350.00
193209 Total:			3,350.00
STSM1020 - Studio Spectrum Total:			3,350.00
<b>SUN8556 - Sun Badge Company Line Item Account</b>			
193210	04/20/2016		
Inv	364909		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	PD Badges	101-4010-4011-8020-000	1,115.47
Inv 364909 Total			1,115.47
Inv	365468		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/24/2016	PD Badges	101-4010-4011-8134-000	128.45
Inv 365468 Total			128.45
193210 Total:			1,243.92
.8556 - Sun Badge Company Total:			1,243.92
<b>SUVA8022 - Sunset Vans Inc. Line Item Account</b>			
193211	04/20/2016		
Inv	10160		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2016	Bus#74 60-Day Inspection & Maint. Svcs	205-8030-8025-8100-000	175.32
Inv 10160 Total			175.32
Inv	10161		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/22/2016	Bus#75 60-Day Inspection & Maint. Svcs	205-8030-8025-8100-000	103.70
Inv 10161 Total			103.70
193211 Total:			279.02
SUVA8022 - Sunset Vans Inc. Total:			279.02
<b>SCRR4010 - Superior Court of CA, County of LA Line Item Account</b>			
193212	04/20/2016		
Inv	March 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	Court Fees 3/16	101-0000-0000-4610-000	11,404.00

Check Number	Check Date		Amount
		Inv March 2016 Total	11,404.00
		193212 Total:	11,404.00
		<b>SCRR4010 - Superior Court of CA, County of LA Total:</b>	11,404.00
		<b>SPWS8020 - SupplyWorks Line Item Account</b>	
193213	04/20/2016		
Inv	2970020-00		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/03/2016	Janitorial Supplies	101-8010-8011-8120-000	281.29
	Inv 2970020-00 Total		281.29
Inv	361450323		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/11/2016	Comm. Svcs Tissue Box Cases	101-6010-6601-8020-000	188.46
	Inv 361450323 Total		188.46
Inv	361686454		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/15/2016	Lib. Janitorial Supplies	101-8010-8011-8120-000	345.97
	Inv 361686454 Total		345.97
Inv	363072927		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2016	Lib. Janitorial Supplies	101-8010-8011-8120-000	452.31
	Inv 363072927 Total		452.31
	193213 Total:		1,268.03
	<b>SPWS8020 - SupplyWorks Total:</b>		1,268.03
	<b>TYC2011 - T.Y. Custom Design Line Item Account</b>		
193214	04/20/2016		
Inv	I-2125		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/15/2015	City Employee Service Pins	101-2010-2013-8020-000	1,302.05
	Inv I-2125 Total		1,302.05
	193214 Total:		1,302.05

Check Number	Check Date		Amount
2011 - T.Y. Custom Design Total:			1,302.05
<b>TLS4018 - Techline Technologies Inc. Line Item Account</b>			
193215	04/20/2016		
Inv	2560-6013		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/07/2016	PD Dirt Blanket & Leg Amputation Simulation	272-4010-4018-8520-000	1,664.74
Inv 2560-6013 Total			1,664.74
193215 Total:			1,664.74
<b>TLS4018 - Techline Technologies Inc. Total:</b>			1,664.74
<b>TLSI8011 - The Library Store Inc. Line Item Account</b>			
193216	04/20/2016		
Inv	194868		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/11/2016	Clear Shelf Label Holders	101-8010-8011-8020-000	149.53
Inv 194868 Total			149.53
216 Total:			149.53
<b>TLSI8011 - The Library Store Inc. Total:</b>			149.53
<b>LIG4889 - The Light House Line Item Account</b>			
193217	04/20/2016		
Inv	0232857		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/02/2016	Beacon Light Replacement	500-6010-6710-8100-000	367.64
Inv 0232857 Total			367.64
Inv	0235432		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/10/2016	Strobe Light for Unit#6	500-6010-6710-8100-000	106.97
Inv 0235432 Total			106.97
193217 Total:			474.61
<b>LIG4889 - The Light House Total:</b>			474.61
<b>M4455 - Tom's Clothing &amp; Uniforms Inc Line Item Account</b>			
193218	04/20/2016		

Check Number	Check Date		Amount
Inv 4028			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2016	PD Uniforms & Accessories	101-4010-4011-8134-000	5.45
Inv 4028 Total			5.45
Inv 4362			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/05/2016	PD Uniforms & Accessories	101-4010-4011-8134-000	185.03
Inv 4362 Total			185.03
Inv 4584			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/01/2016	PD Uniforms & Accessories	101-4010-4011-8134-000	264.83
Inv 4584 Total			264.83
193218 Total:			455.31
<b>TOM4455 - Tom's Clothing &amp; Uniforms Inc Total:</b>			455.31
<b>UCL6115 - UCLA Center for Prehospital Care Line Item Account</b>			
193219	04/20/2016		
Inv 1449			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/01/2016	FD Paramedic Training	101-5010-5011-8170-000	1,893.98
Inv 1449 Total			1,893.98
193219 Total:			1,893.98
<b>UCL6115 - UCLA Center for Prehospital Care Total:</b>			1,893.98
<b>UND6710 - Underground Service Alert Line Item Account</b>			
193220	04/20/2016		
Inv 220160679			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/01/2016	Underground Svc Alerts 2/16	500-6010-6710-8020-000	144.00
Inv 220160679 Total			144.00
193220 Total:			144.00
<b>UND6710 - Underground Service Alert Total:</b>			144.00
<b>UNIO7221 - Union Bank of CA Line Item Account</b>			

Check Number	Check Date		Amount
193221	04/20/2016		
Inv	6711646799		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	Downtown Revitalization Redevelopment Tax Bonds	227-7200-7211-8331-000	43,040.63
03/22/2016	Downtown Revitalization Redevelopment Tax Bonds	227-0000-0000-1001-000	-62.08
03/22/2016	Downtown Revitalization Redevelopment Tax Bonds	227-7200-7211-8330-000	110,000.00
Inv 6711646799 Total			152,978.55
193221 Total:			152,978.55
<b>UNIO7221 - Union Bank of CA Total:</b>			152,978.55
<b>UQMS8010 - Unique Mgmt Svcs Inc. Line Item Account</b>			
193222	04/20/2016		
Inv	425571		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/01/2016	Recovering Agency Svcs 3/16	101-8010-8011-8180-000	179.00
Inv 425571 Total			179.00
193222 Total:			179.00
<b>UQMS8010 - Unique Mgmt Svcs Inc. Total:</b>			179.00
<b>POR4707 - United Site Services, Inc. Line Item Account</b>			
193223	04/20/2016		
Inv	114-3863317		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	Skate Park Portable Toilet 3/08-4/4/16	101-8030-8032-8180-000	428.96
Inv 114-3863317 Total			428.96
Inv	114-3895482		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/31/2016	Skate Park Portable Toilet 3/29-4/25/16	101-8030-8032-8180-000	281.33
Inv 114-3895482 Total			281.33
193223 Total:			710.29
<b>POR4707 - United Site Services, Inc. Total:</b>			710.29
<b>USA6711 - USA Blue Book Line Item Account</b>			
193224	04/20/2016		
Inv	891494		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/07/2016	Painting Supplies	500-6010-6710-8020-000	41.69

Check Number	Check Date		Amount
Inv 891494		Total	41.69
193224 Total:			41.69
USA6711 - USA Blue Book Total:			41.69
<b>JFUY5260 - Uyeda, Jennifer Line Item Account</b>			
193225	04/20/2016		
Inv	R05982		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/25/2016	Refund Lost & Paid Library Material	101-0000-0000-5260-003	17.00
Inv R05982 Total			17.00
193225 Total:			17.00
<b>JFUY5260 - Uyeda, Jennifer Total:</b>			17.00
<b>VPSI407 - Valley Power Systems Inc. Line Item Account</b>			
193226	04/20/2016		
Inv	I123750		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/29/2016	FD Repairs Made on Engine-81	101-5010-5011-8100-000	370.50
Inv I123750 Total			370.50
193226 Total:			370.50
<b>VPSI407 - Valley Power Systems Inc. Total:</b>			370.50
<b>VEBU3010 - Verizon Business Svcs Line Item Account</b>			
193227	04/20/2016		
Inv	69694158		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/20/2016	Phone Conferencing Svcs 1/16	248-2010-2011-8020-000	9.74
02/20/2016	Phone Conferencing Svcs 1/16	101-2010-2021-8020-000	4.04
Inv 69694158 Total			13.78
Inv	69715092		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/20/2016	Phone Conferencing Svcs 1/16	101-2010-2021-8090-000	8.83
Inv 69715092 Total			8.83
193227 Total:			22.61

Check Number	Check Date		Amount
<b>VEBU3010 - Verizon Business Svcs Total:</b>			22.61
<b>VERW6711 - Verizon Wireless Line Item Account</b>			
193228	04/20/2016		
Inv	9760773336		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/19/2016	Scada System & 2 Ipad's & Tablets 1/20-2/19/16	500-6010-6710-8150-000	261.52
Inv 9760773336 Total			261.52
Inv	9762817886		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/26/2016	City Ipad's 2/27-3/26/16	101-3010-3032-8150-000	304.08
Inv 9762817886 Total			304.08
193228 Total:			565.60
<b>VERW6711 - Verizon Wireless Total:</b>			565.60
<b>VSHI9185 - Vido Samarzich, Inc. Line Item Account</b>			
193229	04/20/2016		
Inv	#5		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/07/2016	El Centro St. Improvement Proj 2/1-3/31/16	500-9000-9300-9300-000	66,847.56
04/07/2016	El Centro St. Improvement Proj Phase2 2/1-3/31/16	101-9000-9203-9203-000	10,611.78
Inv #5 Total			77,459.34
193229 Total:			77,459.34
<b>VSHI9185 - Vido Samarzich, Inc. Total:</b>			77,459.34
<b>VEWI8020 - Vision Electric Wholesale Inc. Line Item Account</b>			
193230	04/20/2016		
Inv	22830		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/01/2016	Electrical Supplies-WMB Dimmer Switch	101-6010-6601-8120-000	131.30
Inv 22830 Total			131.30
Inv	22923		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	Electrical Supplies-Fuse Holders Light	215-6010-6115-8020-000	172.22
Inv 22923 Total			172.22

Check Number	Check Date		Amount
Inv 23027			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/18/2016	Electrical Supplies-Flexible Plastic Conduit	215-6010-6115-8020-000	173.46
Inv 23027 Total			173.46
193230 Total:			476.98
<b>VEWI8020 - Vision Electric Wholesale Inc. Total:</b>			476.98
<b>VIPI3032 - Vision Technology Solutions Line Item Account</b>			
193231	04/20/2016		
Inv 32463			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/06/2016	Web Hosting 4/16	101-3010-3032-8180-000	220.50
Inv 32463 Total			220.50
193231 Total:			220.50
<b>VIPI3032 - Vision Technology Solutions Total:</b>			220.50
<b>VORT6116 - Vortex Industries, Inc Line Item Account</b>			
193232	04/20/2016		
Inv 03-1006790-1A			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2016	FD Bay Door #1 Repairs	101-6010-6601-8120-000	4,000.80
02/29/2016	FD Bay Door #1 Repairs	101-6010-6601-8110-000	1,305.00
Inv 03-1006790-1A Total			5,305.80
Inv 03-1006790-1B			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/29/2016	FD Motor Operator Upgrade	101-6010-6601-8120-000	200.00
Inv 03-1006790-1B Total			200.00
Inv 03-1011231-1			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/03/2016	PD -South Side Glass	101-4010-4011-8120-000	395.00
Inv 03-1011231-1 Total			395.00
193232 Total:			5,900.80
<b>VORT6116 - Vortex Industries, Inc Total:</b>			5,900.80

Check Number	Check Date		Amount
<b>VRAR8022 - VR Auto Repair Line Item Account</b>			
33	04/20/2016		
Inv	162316		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/05/2016	PD Tire Unit# 1405	101-4010-4011-8100-000	25.00
Inv 162316 Total			25.00
193233 Total:			25.00
<b>VRAR8022 - VR Auto Repair Total:</b>			25.00
<b>VUL6601 - Vulcan Materials Co. &amp; Affiliates Line Item Account</b>			
193234	04/20/2016		
Inv	71060142		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/04/2016	Cold Mix	230-6010-6116-8020-000	516.19
03/04/2016	Cold Mix	500-6010-6710-8020-000	516.20
Inv 71060142 Total			1,032.39
Inv	71061680		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/07/2016	Concrete	230-6010-6116-8020-000	378.12
03/07/2016	Concrete	500-6010-6710-8020-000	378.12
Inv 71061680 Total			756.24
193234 Total:			1,788.63
<b>VUL6601 - Vulcan Materials Co. &amp; Affiliates Total:</b>			1,788.63
<b>WASH8025 - WASHOS Line Item Account</b>			
193235	04/20/2016		
Inv	0316013		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	Waterless Van Cleaning for 5 Vans	205-8030-8025-8100-000	232.00
Inv 0316013 Total			232.00
193235 Total:			232.00
<b>WASH8025 - WASHOS Total:</b>			232.00
<b>US6116 - WAUSAU Tile Inc. Line Item Account</b>			
236	04/20/2016		

Check Number	Check Date		Amount
Inv 499730			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/11/2016	Bus Benches & Trash Receptacles	207-9000-9220-9220-000	8,841.84
Inv 499730 Total			8,841.84
193236 Total:			8,841.84
<b>WAUS6116 - WAUSAU Tile Inc. Total:</b>			8,841.84
<b>WPSL6115 - Western Pacific Signal LLC Line Item Account</b>			
193237	04/20/2016		
Inv 21797			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/07/2016	Pedestrian Push Buttons	215-6010-6115-8020-000	428.75
Inv 21797 Total			428.75
193237 Total:			428.75
<b>WPSL6115 - Western Pacific Signal LLC Total:</b>			428.75
<b>WHI6410 - Whittier Fertilizer Co. Line Item Account</b>			
193238	04/20/2016		
Inv 303083			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/08/2016	Eddie Park Wood Chips	101-6010-6410-8020-000	495.00
Inv 303083 Total			495.00
Inv 303403			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/09/2016	Eddie Park Wood Chips	101-6010-6410-8020-000	495.00
Inv 303403 Total			495.00
193238 Total:			990.00
<b>WHI6410 - Whittier Fertilizer Co. Total:</b>			990.00
<b>WIT6353 - Wittman Enterprises LLC Line Item Account</b>			
193239	04/20/2016		
Inv 1602059			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/22/2016	Paramedic Payment 2/16	101-0000-0000-5290-001	3,670.01
Inv 1602059 Total			3,670.01

Check Number	Check Date		Amount
193239 Total:			3,670.01
WIT6353 - Wittman Enterprises LLC Total:			3,670.01
PUFG8267 - Wong, Pauline Line Item Account			
193240	04/20/2016		
Inv	March 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/08/2016	Instructor Line Dance Classes	101-8030-8021-8267-000	206.40
Inv March 2016 Total			206.40
193240 Total:			206.40
PUFG8267 - Wong, Pauline Total:			206.40
JEWU5270 - Wu, Jenny Line Item Account			
193241	04/20/2016		
Inv	R68113		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/10/2016	Refund Camp Med After School Fees	101-0000-0000-5270-001	300.00
Inv R68113 Total			300.00
193241 Total:			300.00
JEWU5270 - Wu, Jenny Total:			300.00
FSZH5270 - Zadeh, Faterneh Saeed Line Item Account			
193242	04/20/2016		
Inv	R68581		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
03/23/2016	Refund Partial Garfield Park Rsvp Fee	101-0000-0000-5270-005	27.50
Inv R68581 Total			27.50
193242 Total:			27.50
FSZH5270 - Zadeh, Faterneh Saeed Total:			27.50
:			2,972,101.41

**ATTACHMENT 4**  
**Payroll 03-25-16**  
**Payroll 04-08-16**

**PAYROLL ACCOUNT RECONCILIATION**  
**City of South Pasadena**  
**for Payroll 03.25.16**

Account Number	Account Name	04.20.16
101-0000-0000-1010-000	General Fund - Payroll cash	558,308.75
	Other Withholding Payables	\$ 341,378.99
101-0000-0000-1010-000	Net General Fund - Payroll Cash	216,929.76
	Insurance Adjustment	-
205-0000-0000-1010-000	Prop A - Payroll Cash	5,635.91
207-0000-0000-1010-000	Prop C - Payroll Cash	11,382.60
210-0000-0000-1010-000	Sewer Fund - Payroll Cash	17,643.07
211-0000-0000-1010-000	CTC Traffic Improvement	-
215-0000-0000-1010-000	Street Lighting & Landscape Assessment - PR C:	10,995.67
227-0000-0000-1010-000	CRA - Payroll Cash	5,776.64
230-0000-0000-1010-000	State Gas Tax Fund - Payroll Cash	14,422.23
274-0000-0000-1010-000	Homeland Security Grant	-
310-0000-0000-1010-000	Sewer Capital Projects Fund	-
500-0000-0000-1010-000	Water Fund - Payroll Cash	56,987.18
700-0000-0000-2210-000	Internal Revenue Service	53,112.14
700-0000-0000-2230-000	Internal Revenue Service	15,791.14
<b>Total Checks &amp; Direct Deposits</b>		<b>408,676.34</b>
Checks		22,974.90
Direct Deposits		316,798.16
I.R.S Payments		68,903.28
		<u>408,676.34</u>
To 700		658,177.15
Other PR Payable		341,378.99
ACH Payable		<u>316,798.16</u>

**PAYROLL ACCOUNT RECONCILIATION**  
**City of South Pasadena**  
**for Payroll 04.08.16**

Account Number	Account Name	04.20.16
101-0000-0000-1010-000	General Fund - Payroll cash	508,671.78
	Other Withholding Payables	\$ 244,643.87
<hr/>		
101-0000-0000-1010-000	Net General Fund - Payroll Cash	264,027.91
	Insurance Adjustment	-
205-0000-0000-1010-000	Prop A - Payroll Cash	4,773.24
207-0000-0000-1010-000	Prop C - Payroll Cash	8,841.13
210-0000-0000-1010-000	Sewer Fund - Payroll Cash	14,601.69
211-0000-0000-1010-000	CTC Traffic Improvement	-
215-0000-0000-1010-000	Street Lighting & Landscape Assessment - PR Ca	10,345.28
227-0000-0000-1010-000	CRA - Payroll Cash	5,208.76
230-0000-0000-1010-000	State Gas Tax Fund - Payroll Cash	11,481.00
274-0000-0000-1010-000	Homeland Security Grant	-
310-0000-0000-1010-000	Sewer Capital Projects Fund	660.98
500-0000-0000-1010-000	Water Fund - Payroll Cash	47,923.96
700-0000-0000-2210-000	Internal Revenue Service	65,178.27
700-0000-0000-2230-000	Internal Revenue Service	17,237.16
<b>Total Checks &amp; Direct Deposits</b>		<b>450,279.38</b>
Checks		22,445.01
Direct Deposits		345,418.94
I.R.S Payments		82,415.43
		<hr/> <b>450,279.38</b>
To 700		590,062.81
Other PR Payable		244,643.87
ACH Payable		<hr/> 345,418.94

**ATTACHMENT 5**  
**Redevelopment Successor Agency Check Summary Total**

Redevelopment Successor Agency Check Summary Total

Agency Warrants 04.20.16

<u>Vendor</u>	<u>Invoice #</u>	<u>Check #</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
City of South Pasadena	P/R/E 03/20/16	ACH	227.0000.0000.1010.000	Payroll PE 03.20.16	\$ 5,776.64
City of South Pasadena	P/R/E 04/03/16	ACH	227.0000.0000.1010.000	Payroll PE 04.03.16	\$ 5,208.76
Pers Health Insurance	P/R/E 03/20/16	192644	227.7200.7210.7131.000	Health Ins Apr-16	\$ 348.38
Union Bank of CA	6711646799	193221	227.0000.0000.1001.000	DowntownRevitalizationRedevelopment	\$ (62.08)
Union Bank of CA	6711646799	193221	227.7200.7211.8330.000	DowntownRevitalizationRedevelopment	\$ 110,000.00
Union Bank of CA	6711646799	193221	227.7200.7211.8331.000	DowntownRevitalizationRedevelopment	\$ 43,040.63

RSA Report Total

\$164,312.33

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Diana Mahmud, Agency Chair

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Evelyn G. Zneimer, Agency Secretary

  
 David Batt, Agency Treasurer

# City of South Pasadena/ Redevelopment Successor Agency/ Public Financing Authority Agenda Report

*Diana Mahmud, Mayor/Agency Chair/Authority Chair*  
*Michael A. Cacciotti, Mayor Pro Tem/Agency Vice Chair/Authority Vice Chair*  
*Robert S. Joe, Council/Agency/Authority Member*  
*Marina Khubesrian, M.D., Council/Agency/Authority Member*  
*Richard D. Schneider, M.D., Council/Agency/Authority Member*  
  
*Evelyn G. Zueimer, City Clerk/Agency/Authority Secretary*  
*Gary E. Pia, City Treasurer*

COUNCIL AGENDA: April 20, 2016  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager   
FROM: Gary E. Pia, City Treasurer  
David Batt, Finance Director   
SUBJECT: **Monthly Investment Reports for February 2016**

## **Recommendation**

It is recommended that the City Council, the Successor Agency to the Community Redevelopment Agency (CRA), and the Public Financing Authority (PFA) receive and file the monthly investment reports for February 2016.

## **Fiscal Impact**

None.

## **Commission Review and Recommendation**

This matter was not reviewed by a Commission.

## **Background**

As required by law and PFA Resolution No. 7211 – Joint Exercise of Powers Authority, a monthly investment report is presented to the City Council disclosing investment activities, types of investments, dates of maturities, amounts of deposits, rates of interest and, for securities with a maturity of more than 12 months, current market values. Additional reports are provided on the City's water bond funds and the former CRA's downtown redevelopment tax allocation bonds investments.

The reports reflect all investments at the above-referenced date and are in conformity with the City's Investment Policy and the Successor Agency's Investment Policy as stated in Resolution Nos. 7365 and 2013-08 SA respectively. Copies of these resolutions are available at the City Clerk's office. The investments herein provide sufficient cash flow liquidity to meet the estimated expenditures, as required in the investment policies.

**Legal Review**

The City Attorney has not been asked to review this item.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. City Investment Reports for February 2016
2. Successor Agency to the Community Redevelopment Agency Investment Reports for February 2016
3. Public Financing Authority Investment Reports for February 2016

**ATTACHMENT 1**  
City Investment Reports for February 2016

Exhibit A

City of South Pasadena

INVESTMENT REPORT  
February 29, 2016

Investment Balances at Month End

INSTITUTION NAME	MATURITY DATE	YIELD TO CALL OR MATURITY	PERCENT OF PORTFOLIO	COST	CURRENT MARKET VALUE *
LOCAL AGENCY INVESTMENT FUND:					
LAIF City	ON DEMAND	0.467%	60.47%	18,155,319.57	18,155,319.57
SUBTOTAL			60.47%	<u>18,155,319.57</u>	<u>18,155,319.57</u>
MORGAN STANLEY SMITH BARNEY					
Government Securities	See Exhibit B	1.539%	27.80%	8,345,319.84	8,414,828.67
Corporate Bonds	See Exhibit B	2.085%	11.73%	3,521,966.43	3,538,456.77
SUBTOTAL			39.53%	<u>11,867,286.27</u>	<u>11,953,285.48</u>
TOTAL INVESTMENTS			100.00%	<u>\$30,022,605.84</u>	<u>\$30,108,605.05</u>

BANK ACCOUNTS:

Bank of America Account Balance:	\$1,869,079.70
Smith Barney Uninvested Cash Balance:	\$435,239.70
Smith Barney Unsettled Transactions	\$0.00

Required Disclosures:

Average weighted maturity of the portfolio 328 DAYS

Average weighted total yield to maturity of the portfolio 0.957%

The City's investment liquidity is sufficient for it to meet its expenditure requirements for the next 180 days.

All investments are in conformity with the City Investment Policy.

\* Current market valuation is required for investments with maturities of more than twelve months.

**Funds and Investments**  
**Held by Contracted (Third) Parties**  
**February 29, 2016**

**Morgan Stanley Smith Barney Investments**

Investment Type	Issuer	CUSIP	Settlement Date	Par Value	Adjusted Premium	Adjusted Cost	Coupon Rate	YTM at Purchase	Market Value	Current YTM	Maturity Date	Days to Maturity	Unrealized Gain/Loss	
1	Gov't. Securities	U.S. Treasury Note	912828RM4	12/29/2014	143,000.00	100.223	143,318.51	1.000%	0.664%	143,374.66	0.990%	10/31/2016	245	56.15
2	Gov't. Securities	U.S. Treasury Note	912828RM4	9/24/2015	30,000.00	100.385	30,115.46	1.000%	0.419%	30,078.60	0.990%	10/31/2016	245	(36.86)
3	Gov't. Securities	U.S. Treasury Note	912828RM4	10/14/2015	11,000.00	100.432	11,047.54	1.000%	0.349%	11,028.82	0.990%	10/31/2016	245	(18.72)
4	Gov't. Securities	U.S. Treasury Note	912828RM4	1/15/2016	309,000.00	100.200	309,618.89	1.000%	0.699%	309,809.58	0.990%	10/31/2016	245	190.69
5	Gov't. Securities	U.S. Treasury Note	912828NG1	12/26/2014	533,000.00	102.273	545,114.76	2.750%	0.914%	546,410.28	2.680%	5/31/2017	457	1,295.52
6	Gov't. Securities	U.S. Treasury Note	912828NG1	9/24/2015	44,000.00	102.643	45,162.89	2.750%	0.621%	45,107.04	2.680%	5/31/2017	457	(55.85)
7	Gov't. Securities	U.S. Treasury Note	912828NG1	10/14/2015	15,000.00	102.734	15,410.09	2.750%	0.549%	15,377.40	2.680%	5/31/2017	457	(32.69)
8	Gov't. Securities	U.S. Treasury Note	912828PY0	12/29/2014	866,000.00	102.912	891,216.07	2.750%	1.268%	899,289.04	2.640%	2/28/2018	730	8,072.97
9	Gov't. Securities	U.S. Treasury Note	912828PY0	9/24/2015	54,000.00	103.719	56,008.00	2.750%	0.868%	56,075.76	2.640%	2/28/2018	730	67.76
10	Gov't. Securities	U.S. Treasury Note	912828PY0	10/14/2015	23,000.00	103.934	23,904.83	2.750%	0.761%	23,884.12	2.640%	2/28/2018	730	(20.71)
11	Gov't. Securities	U.S. Treasury Note	912828VK3	12/26/2014	222,000.00	99.895	221,765.79	1.375%	1.406%	224,834.94	1.350%	6/30/2018	852	3,069.15
12	Gov't. Securities	U.S. Treasury Note	912828VK3	9/24/2015	15,000.00	100.977	15,146.51	1.375%	0.951%	15,191.55	1.350%	6/30/2018	852	45.04
13	Gov't. Securities	U.S. Treasury Note	912828VK3	10/14/2015	6,000.00	101.184	6,071.05	1.375%	0.861%	6,076.62	1.350%	6/30/2018	852	5.57
14	Gov't. Securities	U.S. Treasury Note	912828H52	3/6/2015	259,000.00	98.461	255,013.73	1.250%	1.577%	260,245.79	1.240%	1/31/2020	1,432	5,232.06
15	Gov't. Securities	U.S. Treasury Note	912828H52	9/24/2015	35,000.00	99.566	34,848.24	1.250%	1.353%	35,168.35	1.240%	1/31/2020	1,432	320.11
16	Gov't. Securities	U.S. Treasury Note	912828H52	10/14/2015	15,000.00	99.914	14,987.12	1.250%	1.270%	15,072.15	1.240%	1/31/2020	1,432	85.03
17	Gov't. Securities	U.S. Treasury Note	912828L32	11/24/2015	250,000.00	98.641	246,601.50	1.375%	1.672%	251,972.50	1.360%	1/31/2020	1,432	5,371.00
18	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADL0	12/26/2014	839,000.00	99.672	836,246.40	1.000%	1.121%	841,089.11	0.990%	9/29/2017	578	4,842.71
19	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADL0	9/24/2015	26,000.00	100.402	26,104.49	1.000%	0.744%	26,064.74	0.990%	9/29/2017	578	(39.75)
20	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADL0	10/14/2015	26,000.00	100.520	26,135.27	1.000%	0.668%	26,064.74	0.990%	9/29/2017	578	(70.53)
21	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADK2	10/20/2015	309,000.00	100.110	309,338.87	1.250%	1.217%	310,526.46	1.240%	9/29/2017	578	1,187.59
22	Gov't. Securities	Fed. National Mtg. Assn.	3135G0JA2	12/30/2014	637,000.00	100.278	638,769.84	1.125%	0.883%	640,083.08	1.110%	4/27/2017	423	1,313.24
23	Gov't. Securities	Fed. National Mtg. Assn.	3135G0JA2	9/24/2015	47,000.00	100.572	47,268.85	1.125%	0.628%	47,227.48	1.110%	4/27/2017	423	(41.37)
24	Gov't. Securities	Fed. National Mtg. Assn.	3135G0JA2	10/14/2015	18,000.00	100.669	18,120.36	1.125%	0.545%	18,087.12	1.110%	4/27/2017	423	(33.24)
25	Gov't. Securities	Fed. National Mtg. Assn.	3135G0TG8	12/30/2014	450,000.00	98.924	445,158.00	0.875%	1.229%	450,256.50	0.870%	2/8/2018	710	5,098.50
26	Gov't. Securities	Fed. National Mtg. Assn.	3135G0TG8	9/8/2015	282,000.00	99.909	281,743.38	0.875%	0.913%	282,160.74	0.870%	2/8/2018	710	417.36
27	Gov't. Securities	Fed. National Mtg. Assn.	3135G0TG8	9/24/2015	50,000.00	100.011	50,005.28	0.875%	0.869%	50,028.50	0.870%	2/8/2018	710	23.22
28	Gov't. Securities	Fed. National Mtg. Assn.	3135G0TG8	10/14/2015	20,000.00	100.147	20,029.35	0.875%	0.798%	20,011.40	0.870%	2/8/2018	710	(17.95)
29	Gov't. Securities	Fed. National Mtg. Assn.	3135G0E33	12/23/2015	495,000.00	99.707	493,549.65	1.125%	1.241%	497,301.75	1.110%	7/20/2018	872	3,752.10
30	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YM9	12/30/2014	275,000.00	101.062	277,919.99	1.875%	1.449%	281,289.25	1.830%	9/18/2018	932	3,369.26
31	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YM9	2/10/2015	219,000.00	101.477	222,235.12	1.875%	1.875%	224,008.53	1.830%	9/18/2018	932	1,773.41
32	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YM9	9/24/2015	34,000.00	102.102	34,714.60	1.875%	1.038%	34,777.58	1.830%	9/18/2018	932	62.98
33	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YM9	10/14/2015	14,000.00	102.336	14,327.01	1.875%	0.946%	14,320.18	1.830%	9/18/2018	932	(6.83)
34	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YT4	12/26/2014	231,000.00	100.235	231,543.76	1.625%	1.537%	234,989.37	1.590%	11/27/2018	1,002	3,445.61
35	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YT4	9/24/2015	30,000.00	101.413	30,423.90	1.625%	1.100%	30,518.10	1.590%	11/27/2018	1,002	94.20
36	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YT4	10/14/2015	13,000.00	101.677	13,218.02	1.625%	1.003%	13,224.51	1.590%	11/27/2018	1,002	6.49
37	Gov't. Securities	Fed. National Mtg. Assn.	3135G0ZA4	12/30/2014	630,000.00	100.886	635,581.05	1.875%	1.568%	644,849.10	1.830%	2/19/2019	1,086	9,268.05
38	Gov't. Securities	Fed. National Mtg. Assn.	3135G0ZA4	9/24/2015	19,000.00	101.992	19,378.44	1.875%	1.190%	19,447.83	1.830%	2/19/2019	1,086	69.39
39	Gov't. Securities	Fed. National Mtg. Assn.	3135G0ZA4	10/14/2015	13,000.00	102.270	13,295.14	1.875%	1.096%	13,306.41	1.830%	2/19/2019	1,086	11.27
40	Gov't. Securities	Fed. National Mtg. Assn.	3135G0D75	9/15/2015	735,000.00	99.450	730,957.50	1.500%	1.620%	741,622.35	1.480%	6/22/2020	1,575	10,664.85
41	Gov't. Securities	Fed. National Mtg. Assn.	3135G0D75	9/24/2015	47,000.00	99.728	46,872.07	1.500%	1.560%	47,423.47	1.480%	6/22/2020	1,575	551.40
42	Gov't. Securities	Fed. National Mtg. Assn.	3135G0D75	10/14/2015	17,000.00	100.191	17,032.52	1.500%	1.454%	17,153.17	1.480%	6/22/2020	1,575	120.65

Exhibit B-1

Funds and Investments  
Held by Contracted (Third) Parties  
February 29, 2016

Morgan Stanley Smith Barney Investments

Investment Type	Issuer	CUSIP	Settlement Date	Par Value	Adjusted Premium	Adjusted Cost	Coupon Rate	YTM at Purchase	Market Value	Current YTM	Maturity Date	Days to Maturity	Unrealized Gain/Loss
Subtotal Gov't. Securities				8,306,000.00		8,345,319.84	1.573%	1.233%	8,414,828.67	1.539%		823	69,508.83
43 Corporate Bond	US Bancorp (Callable)	91159HHB9	12/30/2014	106,000.00	100.796	106,843.65	2.200%	1.068%	106,873.44	2.180%	11/15/2016	260	29.79
44 Corporate Bond	US Bancorp (Callable)	91159HHB9	9/29/2015	11,000.00	100.911	11,100.17	2.200%	0.906%	11,090.64	2.180%	11/15/2016	260	(9.53)
45 Corporate Bond	Duke Energy Carolinas	26442CAL8	1/5/2015	108,000.00	100.636	108,687.17	1.750%	0.941%	108,330.48	1.740%	12/15/2016	290	(356.69)
46 Corporate Bond	Duke Energy Carolinas	26442CAL8	9/29/2015	10,000.00	100.702	10,070.22	1.750%	0.857%	10,030.60	1.740%	12/15/2016	290	(39.62)
47 Corporate Bond	Exxon Mobil Corp.	30231GAA0	7/23/2015	112,000.00	100.069	112,077.51	0.921%	0.854%	112,109.76	0.920%	3/15/2017	380	32.25
48 Corporate Bond	BB&T Corp.	05531FAK9	1/12/2015	108,000.00	101.021	109,102.59	2.150%	1.178%	108,881.28	2.130%	3/22/2017	387	(221.31)
49 Corporate Bond	BB&T Corp. (Callable)	05531FAK9	9/29/2015	10,000.00	101.004	10,100.43	2.150%	1.194%	10,081.60	2.130%	3/22/2017	387	(18.83)
50 Corporate Bond	BB&T Corp. (Callable)	05531FAK9	10/16/2015	4,000.00	101.150	4,045.98	2.150%	1.057%	4,032.64	2.130%	3/22/2017	387	(13.34)
51 Corporate Bond	Gen. Electric Capital Corp.	36962GW0	12/30/2014	108,000.00	101.109	109,197.77	2.300%	1.331%	109,936.44	2.250%	4/27/2017	423	738.67
52 Corporate Bond	Gen. Electric Capital Corp.	36962GW0	10/16/2015	10,000.00	101.436	10,143.57	2.300%	1.049%	10,179.30	2.250%	4/27/2017	423	35.73
53 Corporate Bond	Caterpillar Financial Service	14912L5E7	1/6/2015	110,000.00	100.549	110,603.74	1.625%	1.182%	110,464.20	1.610%	6/1/2017	458	(139.54)
54 Corporate Bond	United Technologies	913017BU2	12/30/2014	108,000.00	100.746	108,805.51	1.800%	1.198%	108,874.80	1.780%	6/1/2017	458	69.29
55 Corporate Bond	United Technologies	913017BU2	9/29/2015	10,000.00	100.973	10,097.25	1.800%	1.016%	10,081.00	1.780%	6/1/2017	458	(16.25)
56 Corporate Bond	United Technologies	913017BU2	10/16/2015	3,000.00	101.015	3,030.46	1.800%	0.980%	3,024.30	1.780%	6/1/2017	458	(6.16)
57 Corporate Bond	Pepsico Inc.	713448DA3	1/20/2016	124,000.00	100.135	124,167.02	0.972%	1.707%	124,176.08	0.970%	6/1/2018	823	9.06
58 Corporate Bond	Microsoft Corp.	594918AP9	1/12/2015	113,000.00	99.743	112,709.59	0.875%	0.967%	113,044.07	0.870%	11/15/2017	625	334.48
59 Corporate Bond	Microsoft Corp.	594918AP9	9/29/2015	7,000.00	100.066	7,004.62	0.875%	0.836%	7,002.73	0.870%	11/15/2017	625	(1.89)
60 Corporate Bond	Wells Fargo Co.	949746NX5	1/5/2015	94,000.00	106.976	100,557.47	5.625%	1.632%	100,478.48	5.260%	12/11/2017	651	(78.99)
61 Corporate Bond	Wells Fargo Co.	949746NX5	9/29/2015	15,000.00	107.238	16,085.65	5.625%	1.488%	16,033.80	5.260%	12/11/2017	651	(51.85)
62 Corporate Bond	JP Morgan Chase & Co.	46625HJF8	1/5/2015	111,000.00	100.564	111,626.39	1.195%	1.133%	110,946.72	1.510%	1/25/2018	696	(679.67)
63 Corporate Bond	JP Morgan Chase & Co.	46625HJF8	9/29/2015	8,000.00	100.465	8,037.23	1.195%	1.195%	7,996.16	1.510%	1/25/2018	696	(41.07)
64 Corporate Bond	JP Morgan Chase & Co.	46625HJF8	10/16/2015	3,000.00	100.462	3,013.86	1.195%	1.210%	2,998.56	1.510%	1/25/2018	696	(15.30)
65 Corporate Bond	Wal-Mart Stores Inc.	931142DF7	1/6/2015	110,000.00	98.977	108,874.70	1.125%	1.447%	110,185.90	1.120%	4/11/2018	772	1,311.20
66 Corporate Bond	Apple Inc.	037833AG5	1/20/2016	124,000.00	99.952	123,940.48	0.584%	0.703%	123,598.24	0.870%	5/3/2018	794	(342.24)
67 Corporate Bond	Merck & Co. Inc.	58933YAG0	1/12/2015	111,000.00	99.970	110,966.70	1.300%	1.309%	111,440.67	1.290%	5/18/2018	809	473.97
68 Corporate Bond	Merck & Co. Inc.	58933YAG0	9/29/2015	8,000.00	100.120	8,009.57	1.300%	1.245%	8,031.76	1.290%	5/18/2018	809	22.19
69 Corporate Bond	American Express Credit	0258M0DW6	2/12/2016	125,000.00	99.739	124,673.75	1.228%	1.228%	123,965.00	1.230%	7/31/2018	883	(708.75)
70 Corporate Bond	Boeing Capital Corp. (Callable)	097014AM6	10/22/2015	59,000.00	104.000	61,359.84	2.900%	1.242%	61,416.05	2.780%	8/15/2018	898	56.21
71 Corporate Bond	Gilead Sciences, Inc.	375558BE2	12/9/2015	122,000.00	100.871	123,063.05	1.850%	1.495%	123,283.44	1.830%	9/4/2018	918	220.39
72 Corporate Bond	Coca-Cola Co.	191216BF6	7/20/2015	110,000.00	100.560	110,616.53	1.650%	1.435%	111,672.00	1.620%	11/1/2018	976	1,055.47
73 Corporate Bond	Bank of New York Mellon (Ca	06406HCP2	9/14/2015	112,000.00	100.323	112,361.53	2.100%	1.984%	113,040.48	2.080%	1/15/2019	1,051	678.95
74 Corporate Bond	Bank of New York Mellon (Ca	06406HCP2	9/29/2015	6,000.00	100.975	6,058.48	2.100%	1.751%	6,055.74	2.080%	1/15/2019	1,051	(2.74)
75 Corporate Bond	Bank of New York Mellon (Ca	06406HCP2	10/16/2015	3,000.00	101.111	3,033.32	2.100%	1.702%	3,027.87	2.080%	1/15/2019	1,051	(5.45)
76 Corporate Bond	Oracle Corp.	68389XAQ8	12/30/2014	109,000.00	101.190	110,297.39	2.375%	1.947%	112,005.13	2.310%	1/15/2019	1,051	1,707.74
77 Corporate Bond	Oracle Corp.	68389XAQ8	9/29/2015	8,000.00	101.840	8,147.16	2.375%	1.716%	8,220.56	2.310%	1/15/2019	1,051	73.40
78 Corporate Bond	Oracle Corp.	68389XAQ8	10/16/2015	3,000.00	102.241	3,067.24	2.375%	1.574%	3,082.71	2.310%	1/15/2019	1,051	15.47
79 Corporate Bond	John Deere Capital Corp.	24422ESK6	1/6/2015	112,000.00	99.642	111,599.04	1.950%	2.040%	113,397.76	1.920%	3/4/2019	1,099	1,798.72
80 Corporate Bond	John Deere Capital Corp.	24422ERR2	10/22/2015	61,000.00	101.688	62,029.47	2.250%	1.694%	61,838.14	2.220%	4/17/2019	1,143	(191.33)
81 Corporate Bond	Home Depot Inc.	437076BE1	4/27/2015	110,000.00	101.599	111,759.06	2.000%	1.500%	112,138.40	1.960%	6/15/2019	1,202	379.34
82 Corporate Bond	Home Depot Inc. (Callable)	437076BE1	9/29/2015	8,000.00	100.966	8,077.30	2.000%	1.697%	8,155.52	1.960%	6/15/2019	1,202	78.22
83 Corporate Bond	Home Depot Inc. (Callable)	437076BE1	10/16/2015	2,000.00	101.612	2,032.23	2.000%	1.496%	2,038.88	1.960%	6/15/2019	1,202	6.65
84 Corporate Bond	Berkshire Hathaway Inc.	084670BL1	8/28/2015	111,000.00	100.987	112,095.15	2.100%	1.804%	113,405.37	2.050%	8/14/2019	1,267	1,310.22
85 Corporate Bond	Berkshire Hathaway Inc.	084670BL1	9/29/2015	7,000.00	101.000	7,103.90	2.100%	1.656%	7,151.69	2.050%	8/14/2019	1,267	47.79

Exhibit P 1

Funds and Investments  
Held by Contracted (Third) Parties  
February 29, 2016

Morgan Stanley Smith Barney Investments

Investment Type	Issuer	CUSIP	Settlement Date	Par Value	Adjusted Premium	Adjusted Cost	Coupon Rate	YTM at Purchase	Market Value	Current YTM	Maturity Date	Days to Maturity	Unrealized Gain/Loss
86 Corporate Bond	Proctor & Gamble Co.	742718EG0	1/27/2015	105,000.00	101.135	106,192.15	1.900%	1.580%	107,448.60	1.850%	11/1/2019	1,341	1,256.45
87 Corporate Bond	Proctor & Gamble Co.	742718EG0	9/29/2015	13,000.00	100.997	13,129.56	1.900%	1.619%	13,303.16	1.850%	11/1/2019	1,341	173.60
88 Corporate Bond	Proctor & Gamble Co.	742718EG0	10/16/2015	3,000.00	101.516	3,045.47	1.900%	1.474%	3,069.96	1.850%	11/1/2019	1,341	24.49
89 Corporate Bond	PNC Funding Corp.	693476BJ1	9/10/2015	101,000.00	110.576	111,681.69	5.125%	2.300%	111,784.78	4.630%	2/8/2020	1,440	103.09
90 Corporate Bond	PNC Funding Corp.	693476BJ1	9/29/2015	6,000.00	110.822	6,649.33	5.125%	2.238%	6,640.68	4.630%	2/8/2020	1,440	(8.65)
91 Corporate Bond	PNC Funding Corp.	693476BJ1	10/16/2015	2,000.00	110.881	2,217.62	5.125%	2.223%	2,213.56	4.630%	2/8/2020	1,440	(4.06)
92 Corporate Bond	Comcast Corp.	20030NBA8	6/22/2015	98,000.00	110.742	108,526.86	5.150%	2.296%	110,085.36	4.580%	3/1/2020	1,462	1,558.50
93 Corporate Bond	Comcast Corp.	20030NBA8	9/29/2015	8,000.00	111.963	8,957.07	5.150%	2.023%	8,986.56	4.580%	3/1/2020	1,462	29.49
94 Corporate Bond	Comcast Corp.	20030NBA8	10/16/2015	2,000.00	112.380	2,247.59	5.150%	1.921%	2,246.64	4.580%	3/1/2020	1,462	(0.95)
95 Corporate Bond	Cisco Systems Inc.	17275RAX0	6/22/2015	112,000.00	110.097	112,108.96	2.450%	2.297%	114,741.76	2.390%	6/15/2020	1,568	2,632.80
96 Corporate Bond	Cisco Systems Inc.	17275RAX0	9/29/2015	5,000.00	101.699	5,084.96	2.450%	2.034%	5,122.40	2.390%	6/15/2020	1,568	37.44
97 Corporate Bond	Cisco Systems Inc.	17275RAX0	10/16/2015	3,000.00	101.993	3,059.80	2.450%	1.963%	3,073.44	2.390%	6/15/2020	1,568	13.64
98 Corporate Bond	United Health Group Inc.	91324PCM2	9/24/2015	110,000.00	101.956	112,151.46	2.700%	2.228%	113,017.30	2.620%	7/15/2020	1,598	865.84
99 Corporate Bond	United Health Group Inc.	91324PCM2	9/29/2015	7,000.00	102.271	7,158.94	2.700%	2.153%	7,192.01	2.620%	7/15/2020	1,598	33.07
00 Corporate Bond	Intel Corp.	458140AQ3	9/23/2015	56,000.00	101.079	56,604.08	2.450%	2.192%	57,279.60	2.390%	7/29/2020	1,612	675.52
01 Corporate Bond	Intel Corp.	458140AQ3	9/29/2015	3,000.00	101.432	3,042.97	2.450%	2.108%	3,068.55	2.390%	7/29/2020	1,612	25.58
02 Corporate Bond	The Walt Disney Co.	25468PDE3	11/27/2015	123,000.00	100.678	123,834.18	2.150%	1.993%	125,364.06	2.150%	9/17/2020	1,862	1,529.88
<b>Subtotal Corporate Bonds</b>				<b>3,471,000.00</b>		<b>3,521,966.43</b>	<b>2.135%</b>	<b>1.532%</b>	<b>3,538,456.81</b>	<b>2.085%</b>		<b>926</b>	<b>16,490.38</b>
Money Market	Liquid Asset Fund			0.00					0.00	0.010%		1	
Uninvested Cash				0.00		435,239.70			435,239.70	0.020%		1	
<b>Subtotal Cash &amp; Cash Equivalents</b>						<b>435,239.70</b>			<b>435,239.70</b>			<b>1</b>	
<b>Grand Totals</b>				<b>11,777,000.00</b>		<b>12,302,525.97</b>	<b>1.678%</b>	<b>1.275%</b>	<b>12,388,525.18</b>	<b>1.641%</b>		<b>824</b>	<b>85,999.21</b>
<b>Unsettled Transactions</b>													
<b>Totals incl. Unsettled Transactions</b>				<b>11,777,000.00</b>		<b>12,302,525.97</b>			<b>12,388,525.18</b>				<b>85,999.21</b>
<b>Totals per Bank Statement</b>						<b>12,302,525.97</b>			<b>12,388,525.18</b>				<b>85,999.21</b>

Exhibit C

City of South Pasadena  
Investment Report

Summary of Invested Funds -- Last Day of the Month

MONTH	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
JULY	9,903,906	13,890,011	18,506,000	20,273,657	13,579,652	11,604,558	14,003,563	17,332,153	20,958,651	26,306,572
AUGUST	8,050,382	12,821,952	17,256,000	20,608,628	12,099,372	11,595,476	13,043,563	17,330,985	12,658,088	26,294,151
SEPTEMBER	7,075,316	12,830,016	16,766,000	17,292,659	11,000,410	11,582,026	11,783,420	16,331,557	19,715,369	22,058,959
OCTOBER	8,079,227	12,648,943	16,266,000	17,297,628	10,757,440	10,575,907	11,795,960	13,841,158	17,221,779	22,325,114
NOVEMBER	8,179,951	12,813,000	15,646,000	16,621,046	10,499,526	8,992,178	11,800,260	13,836,635	17,221,849	22,287,418
DECEMBER	9,959,808	15,063,000	18,756,000	18,487,198	10,634,416	10,185,282	11,805,140	16,837,192	20,603,990	22,253,300
JANUARY	11,719,732	17,143,000	20,582,573	20,210,860	12,629,088	9,186,793	11,816,031	18,846,359	26,309,319	27,399,997
FEBRUARY	11,800,280	17,684,000	20,284,404	19,519,072	12,619,768	9,184,331	13,818,580	18,845,663	26,260,788	30,108,605
MARCH	12,480,215	16,654,000	19,715,013	18,448,613	12,610,790	9,126,552	13,319,038	13,145,894	26,315,158	
APRIL	15,460,860	18,784,000	22,169,776	19,317,280	12,605,200	11,130,863	17,327,604	13,153,853	26,326,876	
MAY	17,070,125	20,209,000	23,010,520	16,191,609	12,595,623	11,128,155	19,327,983	23,452,878	26,310,240	
JUNE	15,170,118	20,014,000	23,385,906	15,871,761	12,581,680	10,275,475	19,323,510	22,452,628	29,289,712	

**ATTACHMENT 2**  
Successor Agency to the Community  
Redevelopment Agency Investment Reports for  
February 2016

Exhibit A

CITY OF SOUTH PASADENA  
 SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY  
 INVESTMENT REPORT  
 February 29, 2016

Investment Balances at Month End

INSTITUTION NAME	MATURITY DATE	RATE OF INTEREST	PAR VALUE	PERCENT OF PORTFOLIO	COST	CURRENT MARKET VALUE *
LOCAL AGENCY INVESTMENT FUND:						
LAIF -- SA-CRA	ON DEMAND	0.467%			914,083.30	
SUBTOTAL				100.00%	<u>914,083.30</u>	
TOTAL INVESTMENTS				<u>100.00%</u>	<u>\$914,083.30</u>	

Required Disclosures:

Average Maturity of the portfolio

1 DAY

Average total yield to maturity of the portfolio

0.467%

The Agency's investment liquidity is sufficient for it to meet its expenditure requirements for the next 180 days.

There have been no variances to the Agency Investment Policy

\* Current Market Valuation required for investments with maturities of more than twelve months.

**Exhibit B**

**CITY OF SOUTH PASADENA  
SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY  
INVESTMENT REPORT**

**Summary of Investment Activity for the Month  
February 29, 2016**

SA-CRA LAIF Account Beginning Balance:	\$914,083.30
Add Deposits	
Subtract Withdrawals	
Ending LAIF Balance:	\$914,083.30

Exhibit C

CITY OF SOUTH PASADENA  
 SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY  
 INVESTMENT REPORT  
 February 29, 2016

Funds and Investments  
 Held by Contracted (Third) Parties

	Account/Investment Description	Account/Investment Value *	Date of Valuation
<b>2000 Downtown Revitalization Project #1 Tax Allocation Bonds</b>			
Trustee: Union Bank of California			
Debt Service Fund	Blackrock Provident Institutional Treasury Funds	\$36.33	2/29/2016
Interest Account	Blackrock Provident Institutional Treasury Funds	0.00	2/29/2016
Principal/Sinking Account	Blackrock Provident Institutional Treasury Funds	0.00	2/29/2016
Reserve Account	Blackrock Provident Institutional Treasury Funds	<u>197,945.00</u>	2/29/2016
Total Funds Managed by Union Bank of California		\$197,981.33	

\* Asset valuations provided by Union Bank through monthly reports.

Exhibit D

CITY OF SOUTH PASADENA  
 SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY  
 INVESTMENT REPORT

Summary of Invested Funds -- Last Day of the Month

MONTH	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
12-13 JULY	2,917,877	3,017,198	3,108,000	3,103,080	1,984,558	1,894,269	1,753,205	907,945	910,136	912,503
AUGUST	2,917,877	3,017,198	3,108,000	3,103,080	1,984,558	1,894,269	1,753,205	907,945	910,136	912,503
SEPTEMBER	2,917,877	2,777,198	2,808,000	3,103,080	1,984,558	1,894,269	1,753,205	907,945	910,136	912,503
OCTOBER	2,953,905	2,816,650	2,829,419	2,030,097	1,987,121	1,796,085	1,754,833	908,532	910,691	913,238
NOVEMBER	3,034,905	2,831,650	2,829,419	2,030,097	1,987,121	1,796,085	1,754,833	908,532	910,691	913,238
DECEMBER	3,177,905	2,991,650	2,959,419	2,205,097	1,987,121	1,796,085	1,754,833	908,532	911,274	913,238
JANUARY	3,237,463	3,052,641	2,977,435	2,208,580	1,989,403	820	1,756,257	909,118	911,274	914,083
FEBRUARY	3,237,463	3,052,641	2,977,435	2,208,580	2,139,403	820	1,756,257	909,118	911,274	914,083
MARCH	3,334,463	3,052,641	2,977,435	2,208,580	1,939,403	2,000,820	906,257	909,118	911,274	
APRIL	2,802,720	3,084,227	3,141,429	2,211,614	1,941,969	2,001,427	907,394	909,635	911,859	
MAY	2,977,720	3,084,227	3,141,429	1,981,614	1,941,969	2,001,427	907,394	909,635	911,859	
JUNE	2,977,720	3,084,227	3,091,429	1,981,614	1,891,969	2,001,427	907,394	909,635	911,859	

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**ATTACHMENT 3**  
Public Financing Authority Investment Reports for  
February 2016

Exhibit A

South Pasadena  
Public Financing Authority  
INVESTMENT REPORT  
February 29, 2016

Investment Balances at Month End

INSTITUTION NAME	MATURITY DATE	YIELD TO CALL OR MATURITY	PERCENT OF PORTFOLIO	COST	CURRENT MARKET VALUE *
WELLS FARGO					
Cash Equivalents	See Exhibit B	0.195%	50.24%	8,454,667.32	8,454,667.32
Certificates of Deposit / Govt. Securities	See Exhibit B	0.823%	49.76%	8,372,780.00	8,372,780.00
SUBTOTAL			100.00%	16,827,447.32	16,827,447.32
TOTAL INVESTMENTS			100.00%	\$16,827,447.32	\$16,827,447.32

OTHER ACCOUNTS:

Wells Fargo 2009 Bonds Revenue Fund	\$5.19
Wells Fargo 2009 Bonds Interest Fund	\$1.65
Wells Fargo 2009 Bonds Principal Fund	\$1.26
Wells Fargo 2013 Bonds Revenue Fund	\$1.37
Wells Fargo 2013 Bonds Interest Fund	\$0.18
Wells Fargo 2013 Bonds Principal Fund	\$0.18
Wells Fargo 2013 Bonds Cost of Issuance Fund	\$0.11

Required Disclosures:

Average weighted maturity of the portfolio 176 DAYS

Average weighted total yield to maturity of the portfolio 0.507%

The PFA's investment liquidity is sufficient for it to meet its expenditure requirements for the next 180 days.

\* Current market valuation is required for investments with maturities of more than twelve months.

**Exhibit B**

**Funds and Investments  
Held by Contracted (Third) Parties  
February 29, 2016**

2009 PFA Water Revenue Bonds		Wells Fargo							
Investment Type	Issuer	Settlement Date	Par Value	Coupon Rate	Market Value	Current YTM	Maturity Date	Days to Maturity	
<b>Reserve Fund</b>									
1	Cash		0.00	0.010%	0.00	0.010%		1	
2	Government Advantage Money Market		276,538.83	0.010%	276,538.83	0.010%		1	
Subtotal Cash & Cash Equivalents			276,538.83	0.010%	276,538.83	0.010%			
1	CDARS - CD	Medallion Bank - UT	3/15/2013	248,000.00	0.550%	248,000.00	0.550%	3/15/2016	15
2	CDARS - CD	Lake Forest Bank	6/27/2014	248,000.00	1.600%	248,000.00	1.600%	6/27/2016	119
3	CDARS - CD	American State Bank -IA	3/28/2013	248,000.00	0.700%	248,000.00	0.700%	3/28/2017	393
4	CDARS - CD	Oriental Bank	5/29/2014	248,000.00	1.000%	248,000.00	1.000%	5/30/2017	456
5	CDARS - CD	Barclays Bank	7/2/2014	248,000.00	1.150%	248,000.00	1.150%	7/3/2017	490
6	CDARS - CD	CIT Bank - UT	3/13/2013	248,000.00	1.100%	248,000.00	1.100%	3/13/2018	743
7	CDARS - CD	First Bank - PR	3/15/2013	248,000.00	1.050%	248,000.00	1.050%	3/15/2018	745
8	CD - Callable	JP Morgan Chase - OH	3/15/2013	248,000.00	0.750%	248,000.00	0.750%	3/15/2018	745
9	CDARS - CD	Bank of Deerfield	6/11/2014	248,000.00	1.600%	248,000.00	1.600%	6/11/2018	833
10	CDARS - CD	Discover Bank - DE	7/16/2014	247,000.00	1.550%	247,000.00	1.550%	7/16/2018	868
11	CDARS - CD	Goldman Sachs Bank	7/16/2014	247,000.00	1.600%	247,000.00	1.600%	7/16/2018	868
12	CDARS - CD	GE Capital Bank	7/18/2014	247,000.00	1.600%	247,000.00	1.600%	7/18/2018	870
13	CDARS - CD	Bar Harbor Bank - ME	5/30/2014	170,000.00	1.600%	170,000.00	1.600%	3/29/2019	1,124
Subtotal CDs			3,143,000.00	1.209%	3,143,000.00	1.209%		624	
Total Reserve Fund			3,419,538.83	1.112%	3,419,538.83	1.112%		573	
<b>Project Fund</b>									
1	Cash		0.00	0.010%	0.00	0.010%		1	
2	Government Advantage Money Market		3,121,464.85	0.010%	3,121,464.85	0.010%		1	
3	USA Mutuals Partners Insured		5,056,663.64	0.320%	5,056,663.64	0.320%		1	
Subtotal Cash & Cash Equivalents			8,178,128.49	0.202%	8,178,128.49	0.202%		1	
1	Govt. Securities	Fed. Home Loan Bank	12/30/2014	1,997,780.00	0.375%	1,997,780.00	0.375%	6/24/2016	116
2	CDARS - CD	Santander Bank	10/7/2015	248,000.00	0.650%	248,000.00	0.650%	10/7/2016	221
3	CDARS - CD	Baroda Bank	10/13/2015	248,000.00	0.650%	248,000.00	0.650%	10/13/2016	227
4	CDARS - CD	Safra Bank	10/9/2015	249,000.00	0.550%	249,000.00	0.550%	11/9/2016	254
5	CDARS - CD	Ally Bank	5/14/2015	249,000.00	0.600%	249,000.00	0.600%	11/14/2016	259
6	CDARS - CD	Triumph Bank	5/15/2015	249,000.00	0.600%	249,000.00	0.600%	12/15/2016	290
7	CDARS - CD	American Express Centurion	6/30/2015	249,000.00	0.800%	249,000.00	0.800%	12/27/2016	302
8	CDARS - CD	Mercantile Commerce Bank	6/26/2015	249,000.00	0.800%	249,000.00	0.800%	12/27/2016	302
9	CDARS - CD	MB Financial Bank	6/29/2015	249,000.00	0.700%	249,000.00	0.700%	12/29/2016	304
10	CDARS - CD	Access Bank	6/30/2015	249,000.00	0.700%	249,000.00	0.700%	12/30/2016	305
11	CDARS - CD	Everbank	10/16/2015	249,000.00	0.750%	249,000.00	0.750%	1/17/2017	323
12	CDARS - CD	BMO Harris Bank	10/7/2015	248,000.00	0.900%	248,000.00	0.900%	4/7/2017	403
13	CDARS - CD	Capital One Bank	10/7/2015	248,000.00	0.850%	248,000.00	0.850%	4/7/2017	403
14	CDARS - CD	Capital One National Assn.	10/7/2015	248,000.00	0.850%	248,000.00	0.850%	4/7/2017	403
Subtotal CDs & Securities			5,229,780.00	0.590%	5,229,780.00	0.590%		190	
Total Project Fund			13,407,908.49	0.353%	13,407,908.49	0.353%		75	
<b>Grand Totals</b>			<b>16,827,447.32</b>	<b>0.507%</b>	<b>16,827,447.32</b>	<b>0.507%</b>		<b>176</b>	

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# City of South Pasadena Agenda Report

*Diana Mahmud, Mayor  
Michael A. Cacciotti, Mayor Pro Tem  
Robert S. Joe, Councilmember  
Marina Khubesrian, M.D., Councilmember  
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk  
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: April 20, 2016  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager   
FROM: Anthony J. Mejia, Chief Deputy City Clerk   
SUBJECT: **Adoption of a Resolution to Destroy Expired Records, Per the City of South Pasadena Records Retention Schedule**

## **Recommendation**

Adopt a Resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, approving the destruction of certain City records from the Management Services Department.”

## **Fiscal Impact**

There is no significant fiscal impact to destroying these records.

## **Commission Review and Recommendation**

This matter was not reviewed by a Commission.

## **Background**

California Government Code Section 34090 provides a process for destroying City of South Pasadena (City) records with the written consent of the City Attorney and approval of the legislative body. On June 19, 2013, the City Council adopted Resolution No. 7300, which updated the City’s Records Retention Schedule (Retention Schedule) and criteria for destroying records that were no longer needed.

The Chief Deputy City Clerk has determined that specific records in the City Clerk’s Division of the Management Services Department are no longer necessary and has reviewed these records in accordance with the City’s Retention Schedule. It has been determined that the records meet the criteria for destruction. As required by Resolution No. 7300, consent for destruction has been obtained in writing from the Chief Deputy City Clerk and the City Attorney (Exhibit “A” to the proposed resolution contains the records proposed for destruction and written consent). The resolution stipulates that the City Council must approve any proposed destruction of records.

## **Analysis**

The attached resolution contains a list of records (Exhibit “A”) eligible for destruction. Once the City Council approves the resolution, the records will be securely shredded in accordance with City procedures. This is a routine matter presented to the City Council for approval.

Adoption of Resolution to Destroy Expired Records  
April 20, 2016  
Page 2 of 2

**Legal Review**

The City Attorney has reviewed this item and has indicated approval by signing the attached records list.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment 1: Resolution

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,  
APPROVING THE DESTRUCTION OF CERTAIN CITY  
RECORDS FROM THE MANAGEMENT SERVICES  
DEPARTMENT**

**WHEREAS**, Government Code Section 34090 of the State of California provides that the head of a City of South Pasadena (City) department, upon receiving consent of the City Attorney and approval of the legislative body, may destroy certain records and documents; and

**WHEREAS**, the City Council adopted Resolution No. 7300 on June 19, 2013, a Records Retention Schedule, which authorized the destruction of City records as provided by Government Code Section 34090 et seq. upon the request of a department head and with the consent in writing of the City Clerk and City Attorney, with the approval of the City Council of the City of South Pasadena; and

**WHEREAS**, the Chief Deputy City Clerk has completed an inventory and review of records and found that certain records have no further value and fit criteria for destruction as outlined in the “Records Retention Schedules City of South Pasadena” in Resolution No. 7300, and has listed those records for destruction by shredding in Exhibit “A”; and

**WHEREAS**, the City Attorney and the Chief Deputy City Clerk have reviewed this list and has provided written consent to the destruction of those City records and documents as set forth in Exhibit “A.”

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1.** The City Council approves of the destruction of records listed in Exhibit “A” in accord with standard destruction practices.

**PASSED, APPROVED AND ADOPTED ON** this 20th day of April, 2016.

\_\_\_\_\_  
Diana Mahmud, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)

\_\_\_\_\_  
Teresa Highsmith, City Attorney

**I HEREBY CERTIFY** the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 20th day of April, 2016, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)



**EXHIBIT "A"**

**CITY OF SOUTH PASADENA  
AUTHORITY TO DESTROY OBSOLETE RECORDS**

<b>Department</b>	<b>Retention No.</b>	<b>Description of Record</b>	<b>Years Covered</b>	<b>Required Retention Period (Retention Schedule)</b>	<b>Shred or Discard</b>
MSD	CC-026	Election – Petitions (Referendum on Ordinance No. 2175 related to rezoning of corner of Hope and Mound)	2008	Results or Final Examination if no election, plus 8 months	Shred

**I approve these obsolete records for destruction according to accepted procedures.**

\_\_\_\_\_  
Anthony J. Mejia, Chief Deputy City Clerk    Date

\_\_\_\_\_  
Teresa L. Highsmith, City Attorney    Date

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# City of South Pasadena Agenda Report

*Diana Mahmud, Mayor  
Michael A. Cacciotti, Mayor Pro Tem  
Robert S. Joe, Councilmember  
Marina Khubesrian, M.D., Councilmember  
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zueimer, City Clerk  
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: April 20, 2016  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager *AA*  
FROM: Anthony J. Mejia, Chief Deputy City Clerk *(Signature)*  
Sheila Pautsch, Community Services Director *(Signature)*  
SUBJECT: **Adoption of Resolution Amending the City of South Pasadena  
Records Retention Schedule and Destruction of Expired Records**

## **Recommendation**

It is recommended that the City Council adopt a Resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, amending the City of South Pasadena Records Retention Schedule and approving the destruction of certain City records from the Community Services Department.”

## **Fiscal Impact**

The City of South Pasadena will realize a minor savings in labor and storage expenses associated with destroying these records.

## **Commission Review and Recommendation**

This matter was not reviewed by a Commission.

## **Background**

In 2013, the City selected Gladwell Governmental Services, Inc., to facilitate an update to the City’s Records Retention Schedule (Retention Schedule). During the update process the consultant evaluated the previous Retention Schedule and in consultation with City departments recommended modifications to the schedule. On June 19, 2013, the City Council adopted Resolution No. 7300, which updated the Retention Schedule and criteria for destroying records that were no longer needed.

Federal and state laws establish minimum requirements for maintaining official records. However, governing agencies may establish retention periods which exceed minimum requirements. During the 2013 update, the Community Services Department elected to retain registration and application forms for program participants for up to 21 years, based on the recommendation of the consultant. However, Government Code section 34090 establishes a minimum retention period of two years for such records.

**Analysis**

The Community Services Department is now maintaining dozens of boxes of applications and registration forms which are rarely, if ever, referenced by staff. These records are being maintained well beyond their useful life and absorbing valuable storage space; therefore, staff is recommending that the City's Records Retention Schedule be amended to allow for the destruction of these records after a minimum of two years. Staff will continue to seek Council authorization to destroy records upon expiration of these records.

If City Council adopts the resolution approving the amendment to the City's Records Retention Schedule, staff is seeking authorization to destroy the existing records now on file with the Community Services Department from 1990 through January 2014. The attached resolution contains a list of records (Exhibit "A") eligible for destruction. Once the City Council approves the resolution, the records will be securely shredded in accordance with City procedures.

**Legal Review**

The City Attorney has reviewed this item and has indicated approval by signing the attached records list.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment 1: Resolution

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING THE CITY OF SOUTH PASADENA RECORDS RETENTION SCHEDULE AND APPROVING THE DESTRUCTION OF CERTAIN CITY RECORDS FROM THE COMMUNITY SERVICES DEPARTMENT**

**WHEREAS**, the maintenance of numerous records is expensive, slows document retrieval, and is not necessary after a certain period of time for the effective and efficient operation of the government of the City of South Pasadena; and

**WHEREAS**, the Community Services Department is maintaining registration and application forms for program participants for up to 21 years pursuant to the existing City of South Pasadena (City) Records Retention Schedule (Retention Schedule); and

**WHEREAS**, the Community Services Department recognizes that the subject records are being retained beyond their useful life and desires to reduce the retention period from up to 21 years to two years pursuant to Government Code 34090 of the State of California; and

**WHEREAS**, Government Code Section 34090 provides that the head of a City department, upon receiving consent of the City Attorney and approval of the legislative body, may destroy certain records and documents; and

**WHEREAS**, if the City Council approves the amendment to the City's Retention Schedule, the Community Services Department in consultation with the Chief Deputy City Clerk have completed an inventory and review of records and found that the subject records have no further value and fit criteria for destruction as outlined in the "Records Retention Schedules City of South Pasadena," as amended, and has listed those records for destruction by shredding in Exhibit "A"; and

**WHEREAS**, the City Attorney and the Chief Deputy City Clerk have reviewed this list and has provided written consent to the destruction of those City records and documents as set forth in Exhibit "A."

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1.** The City Council approves of the amendment to the City's Retention Schedule as follows:

Office of Record	Retention No.	Records Description	Active (in office)	Media Options	Comments
Comm. Services	CS-016	<del>Registration/ Reservation Forms/ Application Forms/ Fees &amp; Charges / Release of Liability Forms / Camp Field Trip, Authorization to give medicine, etc.</del>	<del>Participant 21 years old / Minimum 2 years</del>	Ppr	<del>Department Preference; GC §34090</del>
Comm. Services	CS-016	Registration/ Reservation Forms/ Application Forms/ Fees & Charges / Release of Liability Forms / Camp Field Trip, Authorization to give medicine, etc.	Minimum 2 years	Ppr	GC §34090

**SECTION 2.** The City Council approves of the destruction of records listed in Exhibit "A" in accord with standard destruction practices.

**PASSED, APPROVED AND ADOPTED ON** this 20th day of April, 2016.

\_\_\_\_\_  
Diana Mahmud, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)

\_\_\_\_\_  
Teresa Highsmith, City Attorney

**I HEREBY CERTIFY** the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 20th day of April, 2016, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

---

Evelyn G. Zneimer, City Clerk  
(seal)



**EXHIBIT "A"**

**CITY OF SOUTH PASADENA  
AUTHORITY TO DESTROY OBSOLETE RECORDS**

<b>Department</b>	<b>Retention No.</b>	<b>Description of Record</b>	<b>Years Covered</b>	<b>Required Retention Period (Retention Schedule)</b>	<b>Shred or Discard</b>
<b>CSD</b>	<b>CS-016</b>	<b>Registration/ Reservation Forms/ Application Forms/ Fees &amp; Charges / Release of Liability Forms / Camp Field Trip, Authorization to give medicine, etc.</b>	<b>1990-2014</b>	<b>2 Years</b>	<b>Shred</b>

**I approve these obsolete records for destruction according to accepted procedures.**

\_\_\_\_\_  
Anthony J. Mejia, Chief Deputy City Clerk    Date

\_\_\_\_\_  
Teresa L. Highsmith, City Attorney    Date

# City of South Pasadena Agenda Report

*Diana Mahmud, Mayor  
Michael A. Cacciotti, Mayor Pro Tem  
Robert S. Joe, Councilmember  
Marina Khubesrian, M.D., Councilmember  
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk  
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: April 20, 2016

TO: Honorable Mayor and City Council

VIA: Sergio Gonzalez, City Manager 

FROM: Paul Toor, P.E., Public Works Director   
Shin Furukawa, P.E., Deputy Public Works Director   
Alex Chou, Associate Civil Engineer 

SUBJECT: **Approval of Contract Amendment with DMR Team, Inc., for Additional Inspection and Construction Management Services for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project**

## **Recommendation**

It is recommended that the City Council:

1. Authorize the City Manager to execute the first amendment to the contract with DMR Team, Inc., (Contractor) in the amount of \$34,235 for additional inspection and construction management services as a result of unforeseen conditions encountered in the field during construction for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project (Project); and
2. Appropriate the amount of \$34,235 from General Fund Reserves to Account No. 101-9000-9203 to fund additional inspection and construction management services for the Project.

## **Fiscal Impact**

The Project is funded from the General Fund. If the budget transfers are approved, there will be sufficient funds available to complete this Project.

## **Commission Review and Recommendation**

This matter was not reviewed by a Commission.

## **Background**

On June 17, 2015, the City Council awarded a contract in the amount of \$72,400 to the Contractor for inspection and construction management services for the Project. There have been several changes during construction related to unforeseen subsoil-related issues and redesigning of the pavement section on Hill Drive that required additional inspection and construction management services.

Contract Amendment with DMR Team, Inc., for the Chelton Way, Collis Avenue, and Hill Drive Street Improvement Project

April 20, 2016

Page 2 of 3

### **Analysis**

A portion of this Project is located in the Southwest Monterey Hills area, and there have been several unforeseen subsoil-related issues. The Contractor encountered wet soils conditions during trench excavation and backfill operations. The wet soils encountered were unsuitable for use as backfill material and would not be properly compacted. Based on recommendations from the design engineer, staff determined using existing native soils combined with dry base material as backfill material would be the most cost effective method. Also, the Contractor encountered bedrock that had large rocks unsuitable for use as backfill material. Once again, the Contractor had to change their work operation to remove large rocks. The majority of dry backfill was imported from the Garfield Reservoir site which had surplus clean dirt.

In addition, during the roadway construction phase, the contractor discovered existing asphalt pavement (AC) had average thickness of 2 inches. Hence, the design engineer made several design changes to the original design by reducing grinding AC section to 1 inch and recommend to use conventional AC as leveling course and the final AC cap.

These unforeseen changes required additional inspection and construction management services. These services included tracking all labor hours, equipment hours, and materials used by the Contractor, observation during soil mixing and backfilling operations, coordination of soils testing with field technician, and logs of daily operation reports. In addition, the construction manager was responsible for coordinating and communicating new mix designs and backfilling requirements, conducting field meetings, compiling field reports, review and negotiation of change orders, and keeping track of the change orders.

This Project required an additional 144 hours of the Construction Manager and 438 hours of the field engineer (inspector) to complete the Project. The proposed amendment submitted by the Contractor is based on the original hourly rate for the inspection and construction management services. If approved, the cost of additional inspection and construction management services is \$34,235, which brings the total contract amount to \$106,635. The proposed fees are just and reasonable for the additional scope of work. Therefore, staff is recommending approval of the contract amendment.

### **Legal Review**

The City Attorney has reviewed this item.

### **Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Contract Amendment with DMR Team, Inc., for the Cheltenham Way, Collis Avenue, and Hill Drive  
Street Improvement Project  
April 20, 2016  
Page 3 of 3

Attachments:

1. First Amendment
2. Agreement

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**ATTACHMENT 1**  
Amendment

FIRST AMENDMENT TO  
AGREEMENT FOR CONSULTANT SERVICES

THIS AMENDMENT ("Amendment") is made as of this 20<sup>th</sup> day of April, 2016, by and between the CITY OF SOUTH PASADENA ("City") and DMR TEAM, INC., ("Consultant").

RECITALS

WHEREAS, on June 17, 2015, the City and Consultant entered into an Agreement for Consultant Services ("Agreement") for Consultant to provide inspection and construction management services for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project:

WHEREAS, the Agreement was for an initial amount of \$72,400;

WHEREAS, the Agreement included 144 hours of construction engineering and 438 hours of Field Engineer support services;

WHEREAS, subsequent to executing the agreement to provide these services to the City, the City requires additional inspection and construction management services for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project;

WHEREAS, the costs for said additional inspection and construction management services shall be in an amount not to exceed \$34,235.

NOW THEREFORE, THE CITY AND THE CONSULTANT AGREE AS FOLLOWS:

1. PAYMENT FOR SERVICES. That Section 4 of the Agreement is hereby amended to read as follows:

City shall pay for additional construction engineering support services performed by Consultant pursuant to the terms of this Agreement, the compensation set forth in the "Schedule of Compensation." The total fees for the services shall not exceed the authorized amount of \$106,635 (which includes the compensation for the original scope of services in the amount of \$72,400 and compensation for the additional inspection and construction management services in the amount of \$34,235), unless the City has given specific advance approval in writing.

2. SCOPE OF SERVICES. That scope of work of the Agreement is hereby amended to include the attachments to this Amendment.

3. TERM. The terms of this Agreement shall be modified to remain in effect until April 19, 2017.

4. PROVISIONS OF AGREEMENT. All other terms, conditions, and provisions of the Agreement to the extent not modified by this Amendment, shall remain in full force and effect.

Dated: \_\_\_\_\_

“CITY”

By: \_\_\_\_\_  
Sergio Gonzalez, City Manager

Dated: \_\_\_\_\_

DMR TEAM, INC.

By: \_\_\_\_\_  
Sam Talebian, President

APPROVED AS TO FORM:

\_\_\_\_\_  
Teresa L. Highsmith, City Attorney



CIVIL DESIGN AND SURVEY

CONSTRUCTION MANAGEMENT

PLAN REVIEW

February 08, 2016

Mr. Shin Furukawa  
Deputy Public Works Director  
CITY OF SOUTH PASADENA  
1414 Mission Street  
South Pasadena, CA 91030

**RE: REQUEST TO AMEND CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES  
FOR CHELTON WAY, COLLIS AVE, AND HILL DR STREET IMPROVEMENT PROJECT**

Dear Mr. Furukawa

This is to request amendment of the above referenced agreement due to the increase in the duration of the project construction. The project originally was scheduled to be completed in 120 calendar days per the bid documents and scope of the City's RFP. The level of effort in the proposal and the agreement was accordingly budgeted for 120 calendar days completion time. However, as you are aware due to the unforeseen field conditions encountered during construction on Hill Dr., the project completion time had to be extended. The project was substantially completed in 61 additional calendar days.

More specifically, during the course of construction new water line on Hill Dr. it was discovered that the native material is too clayey and wet to be used as backfill in the trenches. Unsuitable native material had to be disposed of, and as much as possible suitable soil was imported and utilized in the trench backfill. In cases where no other option was available, concrete slurry was used as backfill.

Additionally, it was observed that the existing pavement is thinner along a sizable portion of Hill Dr. than shown on the project drawings. After re-evaluation of the actual field conditions, the design team and the City reduced depth of the cold milling and replaced rubberized asphalt capping with conventional pavement. Re-evaluation of the pavement section, as well as rescheduling of pavement operation to accommodate asphalt material delivery for revised pavement type also contributed to increase in project duration and required level of effort.



DMR has provided the necessary construction management and inspection services for the project during the 61 additional calendar day extension, and has provided the required additional level of effort, as authorized by Public Works, to coordinate activities and tasks related to the changed conditions. The accounting summary of the DMR's P.O. is as follows:

Original P.O. Amount	\$ 72,400
Invoice No. 1 (Paid)	\$ 63,735
Balance of Contract	\$ 8,665
*Invoices No. 2 & 3 (Pending)	\$ 42,900
Projected cost to finish	\$ 1,700
Shortage	\$ 35,935

\*Invoices N.O. 2 & 3 are summarized here for reference and not billing purposes.

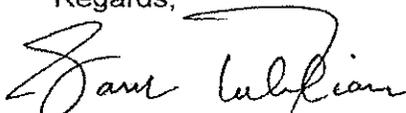
Construction Manager 85 \$/hr	Field Engineer 70 \$/hr	Clerical 50 \$/hr
144	438	
<b>Current Total</b>	<b>\$ 34,235</b>	

Therefore, we respectfully request a \$ 35,935.00 increase in the purchase order amount to cover the cost of services provided by DMR that exceed the available budget.

We appreciate the opportunity to have been of service in effectively dealing with the difficult unforeseen issues that were involved in completing this project.

Please feel free to contact me at (310) 338-3440 ext. 14, if you have any questions.

Regards,

  
Sam Talebian,  
President

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**ATTACHMENT 2**  
Agreement

**CITY OF SOUTH PASADENA**

**PROFESSIONAL SERVICES AGREEMENT  
WITH  
DMR TEAM, INC.**

THIS AGREEMENT ("Agreement") is made and entered into this 17th day of June, 2015 by and between the CITY OF SOUTH PASADENA, a municipal corporation ("City") and DMR TEAM, INC. ("Consultant").

**WITNESSETH:**

A. WHEREAS, City proposes to utilize the services of Consultant as an independent contractor to provide inspection and construction management services for the Chelton Way, Collis Ave. and Hill Dr. Street Improvement Project, as more fully described herein; and

B. WHEREAS, Consultant represents that it has that degree of specialized expertise contemplated within California Government Code, Section 37103, and holds all necessary licenses to practice and perform the services herein contemplated; and

C. WHEREAS, City and Consultant desire to contract for the specific services described in Exhibit "A" ("Scope of Services") and desire to set forth their rights, duties and liabilities in connection with the services to be performed; and

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

**1.0. SERVICES PROVIDED BY CONSULTANT**

1.1. Scope of Services. Consultant shall provide the professional services described in the "Scope of Services" attached hereto and incorporated into this Agreement as Exhibit "A."

1.2. Professional Practices. All professional services to be provided by Consultant pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and circumstances in accordance with sound professional practices. It is understood that in the exercise of every aspect of its role, within the scope of work, consultant will be representing the City, and all of its actions, communications, or other work, during its employment, under this Agreement is under the direction of the City. Consultant also warrants that it is

familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Consultant's performance of this Agreement.

1.3 Familiarity with Work. By execution of this Agreement, Consultant warrants that:

- (1) It has thoroughly investigated and considered the work to be performed, based on all available information; and
- (2) It carefully considered how the work should be performed; and
- (3) It fully understands the difficulties and restrictions attending the performance of the work under this Agreement; and
- (4) It has the professional and technical competency to perform the work and the production capacity to complete the work in a timely manner with respect to the scope of services.

1.4. Performance to Satisfaction of City. Consultant agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Consultant agrees that the services to be rendered pursuant to this Agreement shall be performed in accordance with the standards customarily provided by an experienced and competent professional organization rendering the same or similar services. Evaluations of the work will be done by the City Manager or his designee. If the quality of work is not satisfactory, City in its discretion has the right to:

- (a) Meet with Consultant to review the quality of the work and resolve the matters of concern;
- (b) Require Consultant to repeat the work at no additional fee until it is satisfactory; and/or
- (c) Terminate the Agreement as hereinafter set forth.

1.5. Warranty. Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

1.6. Non-discrimination. In performing this Agreement, Consultant shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code. Consultant will take affirmative action to ensure that that employees are treated during employment, without regard to their race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition, or sexual orientation.

1.7. Non-Exclusive Agreement. Consultant acknowledges that City may enter into agreements with other consultants for services similar to the services that are subject to this Agreement.

1.8. Confidentiality. Employees of Consultant in the course of their duties may have access to financial, accounting, statistical, and personnel data of private individuals and employees of City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this Section shall survive the termination of this Agreement.

1.9. Key Personnel. It is the intent of both parties to this Agreement that Consultant shall make available the professional services of Sam Talebian, who shall coordinate directly with City. Any substitution of key personnel must be approved in advance by City's Representative and the Agreement shall be amended to reflect the changes.

## **2.0. COMPENSATION AND BILLING**

2.1. Compensation. For performing and completing services Pursuant to Exhibit "A" Scope of Services, Consultant shall be compensated by City for its services as provided below:

City will pay the following to the Contractor for services performed:

Professional Fees: Consultant shall perform the services described in Exhibit "A" Scope of Services for a not-to-exceed amount of \$72,400, pursuant to the Schedule of Fees incorporated herein.

Reimbursable Expenses: Reimbursable expenses shall be limited to actual expenditures of Consultant for expenses that are necessary for the proper completion of the services and shall only be payable if specifically authorized in advance by City.

2.2 Maximum Amount. The maximum amount payable under the terms of this Agreement, including expenses, will not exceed \$72,400. Consultant shall promptly notify the City Representative, in writing, when fees and expenses incurred under this Agreement have reached \$57,920 (80% of maximum amount allowable). Consultant shall concurrently inform the City Representative of Consultant's estimate of total expenditures required to complete its current assignments before proceeding, when the remaining work would exceed the maximum amount payable.

2.3. Additional Services. Consultant shall not receive compensation for any services provided outside the scope of services specified in the Consultant's Proposal unless the City approves such additional services in writing prior to Consultant performing the additional services. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation are barred and are unenforceable.

2.4 Method of Billing. Within 10 calendar days following the end of the preceding month in which services are performed or expenses are incurred under this Agreement, Consultant shall submit an invoice to the City. Said invoice shall be based on the total of all Consultant's services which have been completed to City's sole satisfaction. City shall pay Consultant's invoice within forty-five (45) days from the date City receives said invoice. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

Consultant shall submit invoices to the City at the following address:

Public Works Director  
City of South Pasadena  
1414 Mission Street  
South Pasadena, CA 91030

The invoice submitted pursuant to this paragraph shall show the:

- 1) Project name/description;
- 2) Name and hours worked by each person who performed services during the billing period;
- 3) The title/classification under which they were billed;
- 4) The hourly rate of pay;
- 5) Actual out-of-pocket expenses incurred in the performance of services; and,
- 6) Other such information as the City may reasonably require.

2.5. Records and Audits. Consultant shall maintain full and accurate records with respect to all services and matters covered under this Agreement. City shall have free access at all reasonable times to such records, and the right to examine and audit the same and to make transcripts therefrom, and to inspect all program data, documents,

proceedings and activities. Consultant shall maintain an up to date list of key personnel and telephone numbers for emergency contact after normal business hours. Records of Consultant's services relating to this Agreement and funds received from City shall be maintained in accordance with generally recognized accounting principles and shall be made available to City for inspection and/or audit at mutually convenient times for a period of five (5) years from the date of performance of said services.

### **3.0. TIME OF PERFORMANCE**

3.1. Commencement and Completion of Work. Time is of the essence in the performance of services under this Agreement. The professional services to be performed pursuant to this Agreement shall commence within five (5) days from the Effective Date of this Agreement. Failure to commence work in a timely manner and/or diligently pursue work to completion may be grounds for termination of this Agreement. All services required by Consultant under this Agreement shall be completed on or before the end of the term of the Agreement.

### **4.0. TERM AND TERMINATION**

4.1. Term. This Agreement shall be effective on June 17, 2015 ("Effective Date") and shall remain in effect for one year, unless earlier terminated as provided in Section 4.2 herein.

4.2. Notice of Termination. Notwithstanding the provision in paragraph 4.1 above, the City reserves and has the right and privilege of canceling, suspending or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, in its sole discretion, with thirty (30) days written notice to Consultant.

4.3. Compensation. In the event of termination, City shall pay Consultant for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination unless the termination is for cause, in which event Consultant need be compensated only to the extent required by law. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein. Such payment will be subject to City's receipt of a close-out billing. In ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress, and to other documents pertaining to the services contemplated.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Consultant in its performance of this Agreement shall be delivered to the City within ten (10) days of delivery of termination notice to Consultant, at no cost to City. Any use of uncompleted documents without specific written authorization from Consultant shall be at City's sole risk and without liability or legal expense to Consultant.

## 5.0. INSURANCE

5.1 Consultant shall procure and maintain at all times during the term of this Agreement insurance as set forth in Exhibit "B" attached hereto. Proof of insurance shall consist of a Certificate of Insurance provided on IOS-CGL form No. CG 00 01 11 85 or 88 executed by Consultant's insurer and in a form approved by the City Attorney.

## 6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement, together with Exhibits "A" and "B" supersede any and all other agreements, either oral or in writing, between the parties with respect to the subject matter herein. This Agreement constitutes the entire Agreement between the parties with respect to any matter referenced herein. This Agreement may not be modified, nor may any of the terms, provisions or conditions be modified or waived or otherwise affected, except by a written amendment signed by all parties. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement. Each party to this Agreement acknowledges that no representation by any party, which is not embodied herein, nor any other agreement, statement or promise not contained in this Agreement shall be valid and binding.

6.2. Representatives. For the purposes of this Agreement, the City shall be represented by the City Manager ("City Representative"), or such other person designated in writing by the City Manager. For the purposes of this Agreement, Consultant shall be represented by Sam Talebian or such other person designated in writing by him and accepted by the City Representative. Consultant shall perform the Work described herein under the direction of the City Representative, who will approve the work plan specified herein, if required, prior to Consultant commencing the Work.

The City Representative shall have the authority and responsibility to perform the following tasks:

- (a) Provide interpretation of the scope and specifications for the work to be performed;
- (b) Monitor performance of the Work to ensure compliance with the Agreement;
- (c) Inspect performance against the Scope of Services, and report compliance and/or deficiencies;
- (d) Obtain and review Monthly Statements;
- (e) Suspend work in accordance with other provisions of this Agreement;
- (f) Issue all consents, approvals, directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement; and
- (g) Work directly with the Consultant in the performance of this Agreement.

Consultant's Representative shall be its agent in all consultations with City during the term of this Agreement. Consultant's Representative shall attend and assist in all

coordination meetings called by City.

6.3. Notices. Any notices, documents, correspondence or other communications concerning this Agreement or the work hereunder may be provided by personal delivery, facsimile or mail and shall be addressed as set forth below. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

Consultant shall notify City of changes in its address. The failure to do so, if such failure prevents City from locating Consultant, shall be deemed a waiver by Consultant of the right subsequently to enforce those provisions of this Agreement that require consultation or approval of Consultant. Notwithstanding this provision, City shall make every reasonable effort to locate Consultant when matters arise relating to Consultant's rights.

All communications in connection with this Agreement, sent through the U. S. Mail, must be addressed as follows:

IF TO CONSULTANT:

Sam Talebian  
DMR Team, Inc.  
12063A Jefferson Blvd.  
Culver City, CA 90230

IF TO CITY:

Public Works Director  
City of South Pasadena  
1414 Mission Street  
South Pasadena, CA 91030

6.4. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.5. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Los Angeles County, California. In the event of litigation in a U.S. District Court, exclusive venue shall lie in the Central District of California.

6.6. Assignment. This Agreement covers professional services of a specific and unique nature. Except as otherwise provided herein, Consultant shall not voluntarily

or by operation of law assign, transfer, sublet, or encumber all or any part of its interest in this Agreement or subcontract any services to be performed without amending this Agreement and/or receiving the prior written consent of City. Any attempted unauthorized assignment, transfer, subletting or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement.

6.7. Indemnification and Hold Harmless. Consultant assumes all risk of injury to its employees, agents, and contractors, including loss or damage to property. Consultant agrees to , indemnify, hold free and harmless, and when the City requests with respect to a claim provide a deposit for the defense of, and defend the City, its elected and appointed officials, officers, agents, employees and volunteers, at Consultant's sole expense, from and against any and all claims, actions, suits or other legal proceedings brought against the City, its elected officials, officers, agents and employees arising out of the performance of the Consultant, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply without any advance showing of negligence or wrongdoing by the Consultant, its employees, and/or authorized subcontractors, but shall be required whenever any claim, action, complaint, or suit alleges or asserts as its basis the negligence, errors, omissions or misconduct of the Consultant, its employees, and/or authorized subcontractors, and/or whenever any claim, action, complaint or suit asserts liability against the City, its elected and appointed officials, officers, agents, employees based upon the work performed by the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees and volunteers, and/or authorized subcontractors are specifically named or otherwise asserted to be liable and when the City requests with respect to a claim provide a deposit for the defense of. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 6.7 and related to Consultant's failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.

The obligations of Consultant under this Section 6.7 will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.

Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 6.7 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity

obligations from others as required herein, to the fullest extent permitted by law, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's subcontractors or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.

City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

6.8. Independent Contractor. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.9 Benefits. Consultant will not be eligible for any paid benefits for federal, social security, state workers' compensation, unemployment insurance, professional insurance, medical/dental, California Public Employees Retirement System ("PERS") or fringe benefits offered by the City.

6.10. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an

employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

6.12. Ownership of Documents. All findings, reports, documents, information and data including, but not limited to, computer tapes or discs, files and tapes furnished or prepared by Consultant or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City, without restriction or limitation upon its use or dissemination by City; no such written products shall be the subject of a copyright application by Consultant. Consultant agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City. Consultant shall deliver to City any findings, reports, documents, information, data, in any form, including but not limited to, computer tapes, discs, files audio tapes or any other Project related items as requested by City or its authorized representative, at no additional cost to the City.

6.13. Public Records Act Disclosure. Consultant has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 6250 *et seq.*). Exceptions to public disclosure may be those documents or information that qualifies as trade secrets, as that term is defined in the California Government Code Section 6254.7, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Release of Information. Consultant shall not make public information releases or otherwise publish information obtained or produced by it as a result of, or in

connection with, the performance of services under this Agreement without the prior written authorization from the City Representative.

6.15. Conflict of Interest. Consultant and its officers, employees, associates and subconsultants, if any, will comply with all conflict of interest statutes of the State of California applicable to Consultant's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Consultant and its officers, employees, associates and subconsultants shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates or subconsultants to abstain from a decision under this Agreement pursuant to a conflict of interest statute.

6.16. Economic Interest Statement. Consultant hereby acknowledges that pursuant to Government Code Section 87300 and the Conflict of Interest Code adopted by City hereunder, Consultant is designated in said Conflict of Interest Code and is therefore required to file an Economic Interest Statement (Form 700) with the City Clerk, for each employee providing advise under this Agreement, prior to the commencement of work.

6.17. Political Activity/Lobbying Certification. Consultant may not conduct any activity, including any payment to any person, officer, or employee of any governmental agency or body or member of Congress in connection with the awarding of any federal contract, grant, loan, intended to influence legislation, administrative rulemaking or the election of candidates for public office during time compensated under the representation that such activity is being performed as a part of this Agreement.

6.18. Licenses, Permits, and Fees. Consultant shall obtain a City of South Pasadena Business License and any and all other permits and licenses required for the services to be performed under this Agreement.

6.19. Responsibility for Errors. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to City, provide all necessary design drawings, estimates and other Consultant professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.20. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any

such provision or provisions so incorporated by reference, this Agreement shall govern over the document referenced.

6.21. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.22. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.23. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.24. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.25. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.26. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.27. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.28. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on

behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

6.29. Taxpayer Identification Number. Consultant shall provide City with a complete Request for Taxpayer Identification Number and Certification, Form W 9, as issued by the Internal Revenue Service.

6.30. Applicable Laws, Codes, and Regulations. Consultant shall perform all services described in accordance with all applicable laws, codes and regulations required by all authorities having jurisdiction over the Services.

6.31. Change in Name, Ownership or Control. Consultant shall notify the City Representative, in writing, of any change in name, ownership or control of Consultant. Change of ownership or control of Consultant may require an amendment to the Agreement.

6.32. Covenants and Conditions. Each term and each provision of this Agreement to be performed by Consultant shall be construed to be both a covenant and a condition.

6.33. Use of City's Name. Consultant shall not publish or use any advertising, sales promotion, or publicity in matters relating to services, equipment, products, reports, and material furnished by Consultant in which City's name is used, or its identity implied without the City Representative's prior written approval.

6.34. Force Majeure. The respective duties and obligations of the parties hereunder shall be suspended while and so long as performance hereto is prevented or impeded by strikes, disturbances, riots, fire, severe weather, government action, war acts, acts of God, or any other cause similar or dissimilar to the foregoing which are beyond the control of the party from whom the affected performance was due.

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

Dated: 6/18/15

THE CITY OF SOUTH PASADENA

By: Sergio Gonzalez  
Sergio Gonzalez, City Manager

Dated: 6-12-15

DMR Team, Inc.

By: Sam Talebian  
Sam Talebian, President

Federal ID No. 1870497

APPROVED AS TO FORM:

Teresa L. Highsmith  
Teresa L. Highsmith, City Attorney

**EXHIBIT "A"**  
**SCOPE OF SERVICES**



## SECTION 7 PROPOSED APPROACH

Based on our past experience with similar past projects, we propose the following approach to successfully take this project from design phase through construction.

1. Review project documents and site conditions with the project team.
2. Identify material testing and inspection services needs and Coordinate and schedule testing and inspection.
3. Provide overall project accounting and administrative project expenditures including but not limited to:
  - Review contractor's pay request, verify quantities and recommend payment to the Agency
  - Collect lien waivers, bonds and certified payrolls and review all releases for consistency with payments made
4. Coordinate issuance of notice to proceed to the Contractor
5. Review and monitor contractor's schedule
6. Coordinate preconstruction meeting with the utility companies and Contractor, Job Inspector and City staff and prepare and distribute minutes of the meeting.
7. Video Tape all existing structures adjacent to the project limits.
8. Provide a daily log of all activities, with 35mm photographs of the milestone construction progress.
9. Prepare daily summary report and email to the City.
10. Schedule and attend weekly meetings with City and contractor to discuss schedule complaints, traffic control plans, future work and required permits; prepare and distribute meeting agendas and minutes.
11. Provide for site visits, monitoring observation and inspection coordination of all coordination of all construction activities
12. Coordinate Contractor's request for information and present alternative solutions to the City and provide the City approved solution to the Contractor for implementation.
13. Review daily tickets
14. Collect lien waivers and bonds and certified payrolls and review all conditional and unconditional releases for consistency with all payments made.
15. Review contractor's pay request, verify quantities and recommend payment to the City
16. Provide overall job accounting, including accounting for federal and non-federal portion if necessary
17. Review contractor's change order requests and negotiate on behalf of the City and make recommendations



18. Address all citizen and business owner complaints
19. Monitor Contractor's as built drawings and review and make Recommendations.  
as to adequacy of as-built plans
20. Provide weekly status reports to City
21. Provide coordination necessary to assure that ADA requirements are satisfied during construction progress and upon completion
22. Coordinate the transition to City Maintenance
23. Coordinate any training sessions required for City staff
24. Coordinate final invoicing and the payment process with the City
26. Provide full time field inspection services.
27. Administer final inspections
28. Coordinate final punch list items
29. Verify removal, recordation notes, and replacement of all monumentation
30. Issue the Notice of Substantial Completion and prepare and file the Notice of Completion following project acceptance by the City Council
31. Resolve any outstanding payment issues and stop payment orders, if any
32. Make recommendation for the release of retention
33. Coordinate any start-up requirements
34. Coordinate any closeout activities required by other funding agencies
35. Review and make recommendations as to adequacy of as-built plans

### **DELIVERABLES**

All the project As Builts, payment requests, and recommendations, daily construction logs, reports, survey information and other documents will be maintained and provided to the City as the job progresses.

For convenience, at the end of the job we will provide a comprehensive file which will be organized and inclusive of all the project documentation. An itemized list of deliverables at the end of the project will be as follows.

- Interim document files
- Drawing files of the contractor as built drawings



**SECTION 6  
PROPOSED FEE**

Proposed fee for individual projects

Project	Duration	Construction Management 85/hr	Field Eng. 70\$/hr	Clerical 50\$/hr	Total
Project no. 1 (Collis Avenue, Hill Drive Chelton Way)	120 Calendar Days	200	720	100	\$72,400

Project	Duration	Construction Management 85/hr	Field Engeneer 70\$/hr	Clerical 50\$/hr	Total
Project no. 2 (El Centro Ph. I)	60 Calendar Days	110	510	50	\$47,550

Project	Duration	Construction Management 85/hr	Field Eng. 70\$/hr	Clerical 50\$/hr	Total
Project no. 3 (El Centro Ph II)	45 Calendar Days	80	280	40	\$28,825

**EXHIBIT "B"**

**INSURANCE REQUIREMENTS**

**Additional Insured Status:** The Consultant shall obtain, maintain, and keep in full force throughout the duration of the term of the Agreement, liability insurance covering the Consultant and, with the exception of Professional Liability Insurance, designating City including its elected or appointed officials, directors, officers, agents, employees, volunteers, or consultants, as additional insured against any and all claims resulting in injury or damage to persons or property (both real and personal) caused by any aspect of the Consultant's work or operations in amounts no less than the following and with such deductibles as are ordinary and reasonable in keeping with industry standards. It shall be stated, in the Additional Insured Endorsement, that the Consultant's insurance policies shall be primary as respects any claims related to or as the result of the Consultant's work. Any insurance, pooled coverage or self-insurance maintained by the City, its elected or appointed officials, directors, officers, agents, employees, volunteers, or consultants shall be non-contributory. General liability coverage can be provided in the form of an endorsement to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).

**Primary Coverage:** For any claims related to this contract, the Consultant's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

Professional Liability Insurance                      \$1,000,000/\$2,000,000

**General Liability:**

- a.     General Aggregate                              \$2,000,000
- b.     Products Comp/Op Aggregate                 \$2,000,000
- c.     Personal & Advertising Injury                \$1,000,000
- d.     Each Occurrence                                \$1,000,000
- e.     Fire Damage (any one fire)                 \$ 50,000
- f.     Medical Expense (any one person)         \$ 5,000

**Workers' Compensation:**

- a.     Workers' Compensation                      Statutory Limits
- b.     EL Each Accident                              \$1,000,000
- c.     EL Disease - Policy Limit                    \$1,000,000
- d.     EL Disease - Each Employee                \$1,000,000

**Automobile Liability**

- a. Any vehicle, combined single limit \$1,000,000

Notice of Cancellation: Each insurance policy required above shall state that coverage shall not be canceled, except with notice to the City. The Consultant shall provide thirty (30) days advance notice to City in the event of material changes or cancellation of any coverage. Certificates of insurance and additional insured endorsements shall be furnished to City thirty (30) days prior to the effective date of this Agreement. Refusal to submit such certificates shall constitute a material breach of this Agreement entitling City to any and all remedies at law or in equity, including termination of this Agreement. If proof of insurance required under this Agreement is not delivered as required or if such insurance is canceled and not adequately replaced, City shall have the right but not the duty to obtain replacement insurance and to charge the Consultant for any premium due for such coverage. City has the option to deduct any such premium from the sums due to the Consultant.

Waiver of Subrogation: Consultant hereby grants to City a waiver of any right to subrogation which any insurer of said Consultant may acquire against the City by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

Deductibles and Self-Insured Retentions: Any deductibles or self-insured retentions must be declared to and approved by the City. The City may require the Consultant to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

Acceptability of Insurers: Insurance is to be placed with insurers authorized and admitted to write insurance in California and with a current A.M. Best's rating of A-:VII or better. Acceptance of insurance from a carrier with a rating lower than A-:VII is subject to approval by City's Risk Manager. Consultant shall immediately advise City of any litigation that may affect these insurance policies.

#### Claims Made Policies:

If any of the required policies provide coverage on a claims-made basis:

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.
3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.

Verification of Coverage: Consultant shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage

required by this clause. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

**Subcontractors:** Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that City is an additional insured on insurance required from subcontractors.

**Special Risks or Circumstances:** Entity reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

Nothing in this section shall construed to as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

# City of South Pasadena Agenda Report

*Diana Mahmud, Mayor  
Michael A. Cacciotti, Mayor Pro Tem  
Robert S. Joe, Councilmember  
Marina Khubesrian, M.D., Councilmember  
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk/Agency Secretary  
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: April 20, 2016

TO: Honorable Mayor and City Council

VIA: Sergio Gonzalez, City Manager 

FROM: Paul Toor, P.E., Public Works Director   
Shin Furukawa, P.E., Deputy Public Works Director   
Alex Chou, Associate Civil Engineer 

SUBJECT: **Approval of Contract Amendment with Ninyo & Moore for Additional Geotechnical Materials Testing Services for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project**

## **Recommendation**

It is recommended that the City Council:

1. Authorize the City Manager to execute the first amendment to the contract with Ninyo & Moore (Contractor) in the amount of \$14,944 for additional geotechnical material testing services as a result of unforeseen conditions encountered in the field during construction; and
2. Appropriate the amount of \$14,944 from the General Fund Reserve to Account No. 101-9000-9203 to fund additional geotechnical material testing services for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project (Project).

## **Fiscal Impact**

The Project is funded from the General Fund. If the budget transfers are approved, there will be sufficient funds available to complete this Project.

## **Commission Review and Recommendation**

This matter was not reviewed by a Commission.

## **Background**

On June 17, 2015, the City Council awarded a contract to Ninyo & Moore for geotechnical materials testing services for the Project. A portion of this Project is located in the Southwest Monterey Hills area, and there have been numerous subsoil-related issues during construction. The various changes in subsurface soils conditions require additional work by the soils engineer and field technician.

Contract Amendment with Ninyo & Moore for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project  
April 20, 2016  
Page 2 of 3

### **Analysis**

As a part of the Contractor's services, the original contract included 16 hours of geotechnical engineer services, 172 hours of field services, and 14 laboratory analyses during 120 calendar days of construction. These services included trench backfill observation and testing of utility trench backfills, sampling and testing of sub-grade compaction and pavement construction, laboratory analyses, data compilation, and submittal of test results.

The Contractor encountered wet soils conditions during trench excavation and backfill operations for the new water line installation which required additional geotechnical materials testing services. The wet soils encountered were unsuitable for use as backfill material and could not be properly compacted. Based on recommendations from the design engineer, staff determined using existing native soils combined with dry base material as backfill material would be the most cost effective method. However, this option required additional geotechnical materials testing services. These services included onsite standby time for a soils technician to be ready for collecting samples during both screening and segregating excavated material and import of dry base material, mixing of screened backfill materials, and compaction testing of mixed backfills.

Furthermore, the Contractor encountered bedrock that had large rocks unsuitable for use as backfill material. Once again, the Contractor had to change their work operation to remove large rocks. The majority of dry backfill was imported from the Garfield Reservoir construction site which had surplus clean dirt. However, the problem with excavated dirt is materials inconsistency. Additional geotechnical services from a soil technician on standby time were required for collecting samples, performing trench backfill observation, and testing compaction backfills for consistency purposes.

The proposed amendment submitted by the Contractor is based on the original hourly rates for a geotechnical engineer and a field technician. If approved, the cost of additional geotechnical materials testing services is \$14,944 which brings the total contract amount to \$34,846. The proposed fees are just and reasonable for the additional scope of work. Therefore, staff is recommending approval of the contract amendment.

### **Legal Review**

The City Attorney has reviewed this item.

### **Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Contract Amendment with Ninyo & Moore for the Cheltenham Way, Collis Avenue, and Hill Drive  
Street Improvement Project

April 20, 2016

Page 3 of 3

Attachments:

1. Amendment
2. Agreement

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**ATTACHMENT 1**  
Amendment

FIRST AMENDMENT TO  
AGREEMENT FOR CONSULTANT SERVICES

THIS AMENDMENT ("Amendment") is made as of this 20<sup>TH</sup> day of April, 2016, by and between the CITY OF SOUTH PASADENA ("City") and NINYO & MOORE ("Consultant").

RECITALS

WHEREAS, on June 17, 2015, the City and Consultant entered into an Agreement for Consultant Services ("Agreement") for Consultant to provide geotechnical materials testing services for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project;

WHEREAS, the Agreement was for an initial amount of \$19,902;

WHEREAS, subsequent to executing the agreement to provide these services to the City, the City required additional geotechnical materials testing services for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project due to unforeseen soil conditions encountered during construction;

WHEREAS, the costs for said additional construction engineering support services shall be in an amount not to exceed \$14,944.

WHEREAS, the additional cost are based on the same hourly rates as the initial Agreement;

NOW THEREFORE, THE CITY AND THE CONSULTANT AGREE AS FOLLOWS:

1. PAYMENT FOR SERVICES. That Section 4 of the Agreement is hereby amended to read as follows:

City shall pay for additional construction engineering support services performed by Consultant pursuant to the terms of this Agreement, the compensation set forth in the "Schedule of Compensation." The total fees for the services shall not exceed the authorized amount of \$34,846 (which includes the compensation for the original scope of services in the amount of \$19,902 and compensation for the additional geotechnical materials testing services in the amount of \$14,944), unless the City has given specific advance approval in writing.

2. SCOPE OF SERVICES. That scope of work of the Agreement is hereby amended to include the attachments to this Amendment.

3. TERM. This Agreement shall be effective on April 19, 2017 ("Effective Date") and shall remain in effect for one (1) year.

4. PROVISIONS OF AGREEMENT. All other terms, conditions, and provisions of the Agreement to the extent not modified by this Amendment, shall remain in full force and effect.

Dated: \_\_\_\_\_

"CITY"

By: \_\_\_\_\_  
Sergio Gonzalez, City Manager

Dated: \_\_\_\_\_

NINYO & MOORE

By: \_\_\_\_\_  
Kurt Yoshii, Principal Engineer

APPROVED AS TO FORM:

\_\_\_\_\_  
Teresa L. Highsmith, City Attorney



January 13, 2016  
Project No. 209465001

Mr. Alex Chou, Associate Civil Engineer  
City of South Pasadena  
1414 Mission Street  
South Pasadena, California 91030

Subject: Revised Budget Status for Materials Testing Services  
Chelten Way, Collis Avenue, and Hill Drive Street Improvements  
South Pasadena, California

References: Ninyo & Moore, 2015b, Budget Status for Materials Testing Services, Chelten  
Way, Collis Avenue, and Hill Drive Street Improvements, South Pasadena, Cali-  
fornia, dated November 11.

Ninyo & Moore, 2015a, Proposal for Materials Testing Services, Fiscal Year  
14/15 Street Improvement Projects, South Pasadena, California, dated May 28.

Dear Mr. Chou:

Per the request and authorization of the City of South Pasadena, we are providing materials test-  
ing services for the above referenced project. To date, we have been providing our services on an  
as-requested basis, as scheduled by the DMR construction management field inspector, Mr. Dan  
Strange. Our current approved budget is \$19,902. As we have discussed at your office and  
through email correspondence, we have reached our approved budget and are requesting a budg-  
et amendment in order to complete the additional materials testing services that remain.

During the course of construction, there were a number of issues that arose and we were request-  
ed to provide additional field services. These issues include wet soils conditions during trench  
excavation and backfill operations, wet and soft subgrade soils, complications with existing tree  
roots in the excavated trenches and exposed subgrade areas, onsite standby time waiting for the  
contractor to backfill, analytical laboratory testing to evaluate possible hazardous materials, and  
changes in the daily backfill schedule due to unforeseen issues such as failing water main pres-  
sure testing.

In order to estimate the remaining work we may be requested to perform, we recently discussed  
the contractor's schedule and anticipated remaining work with Mr. Strange. Based on his estima-  
tion of the remaining field testing services necessary for the project, we have prepared this

revised scope of services. We understand that our remaining scope of services will include observation and testing of asphalt concrete and miscellaneous laboratory testing services.

Based on the information described above, our revised estimated fee for the project is approximately \$34,846 (thirty-four thousand eight hundred forty-six dollars). To avoid delays to the project, we will continue to provide our services as-requested with the understanding that we will be reimbursed on a time-and-materials basis for our additional services. The following describes our budget status:

Revised Total Estimated Fee	\$ 34,846
Current Approved Budget	<u>\$ 19,902</u>
Requested Budget Increase (difference)	\$ 14,944

Therefore, we request that our total budget be increased by \$14,944 to \$34,846. In order to have written authorization for the additional expenditure, please sign and return one copy of this letter to our office at your earliest convenience.

We appreciate the opportunity to be of service on this project. If you have any questions regarding this letter, please contact the undersigned at your convenience.

Respectfully submitted,  
**NINYO & MOORE**

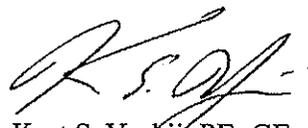


Philip Nekoranec  
Project Manager

PMN/KSY/mlc

Distribution: (1) Addressee (via e-mail)

Authorized by:  
City of South Pasadena



Kurt S. Yoshii, PE, GE  
Principal Engineer

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name and Title

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**ATTACHMENT 2**  
Agreement

**CITY OF SOUTH PASADENA**  
**PROFESSIONAL SERVICES AGREEMENT**  
**WITH**  
**NINYO & MOORE**

THIS AGREEMENT ("Agreement") is made and entered into this 17th day of June, 2015 by and between the CITY OF SOUTH PASADENA, a municipal corporation ("City") and NINYO & MOORE ("Consultant").

**WITNESSETH:**

A. WHEREAS, City proposes to utilize the services of Consultant as an independent contractor to provide geotechnical materials testing services for the Cheltenham Way, Collis Ave. and Hill Dr. Street Improvement Project, as more fully described herein; and

B. WHEREAS, Consultant represents that it has that degree of specialized expertise contemplated within California Government Code, Section 37103, and holds all necessary licenses to practice and perform the services herein contemplated; and

C. WHEREAS, City and Consultant desire to contract for the specific services described in Exhibit "A" ("Scope of Services") and desire to set forth their rights, duties and liabilities in connection with the services to be performed; and

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

**1.0. SERVICES PROVIDED BY CONSULTANT**

1.1. Scope of Services. Consultant shall provide the professional services described in the "Scope of Services" attached hereto and incorporated into this Agreement as Exhibit "A."

1.2. Professional Practices. All professional services to be provided by Consultant pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and circumstances in accordance with sound professional practices. It is understood that in the exercise of every aspect of its role, within the scope of work, consultant will be representing the City, and all of its actions, communications, or other work, during its employment, under this Agreement is under the direction of the City. Consultant also warrants that it is

familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Consultant's performance of this Agreement.

1.3 Familiarity with Work. By execution of this Agreement, Consultant warrants that:

(1) It has thoroughly investigated and considered the work to be performed, based on all available information; and

(2) It carefully considered how the work should be performed; and

(3) It fully understands the difficulties and restrictions attending the performance of the work under this Agreement; and

(4) It has the professional and technical competency to perform the work and the production capacity to complete the work in a timely manner with respect to the scope of services.

1.4. Performance to Satisfaction of City. Consultant agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Consultant agrees that the services to be rendered pursuant to this Agreement shall be performed in accordance with the standards customarily provided by an experienced and competent professional organization rendering the same or similar services. Evaluations of the work will be done by the City Manager or his designee. If the quality of work is not satisfactory, City in its discretion has the right to:

(a) Meet with Consultant to review the quality of the work and resolve the matters of concern;

(b) Require Consultant to repeat the work at no additional fee until it is satisfactory; and/or

(c) Terminate the Agreement as hereinafter set forth.

1.5. Warranty. Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

1.6. Non-discrimination. In performing this Agreement, Consultant shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code. Consultant will take affirmative action to ensure that that employees are treated during employment, without regard to their race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition, or sexual orientation.

1.7. Non-Exclusive Agreement. Consultant acknowledges that City may enter into agreements with other consultants for services similar to the services that are subject to this Agreement.

1.8. Confidentiality. Employees of Consultant in the course of their duties may have access to financial, accounting, statistical, and personnel data of private individuals and employees of City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this Section shall survive the termination of this Agreement.

1.9. Key Personnel. It is the intent of both parties to this Agreement that Consultant shall make available the professional services of Kurt Yoshii, who shall coordinate directly with City. Any substitution of key personnel must be approved in advance by City's Representative and the Agreement shall be amended to reflect the changes.

## 2.0. COMPENSATION AND BILLING

2.1. Compensation. For performing and completing services Pursuant to Exhibit "A" Scope of Services, Consultant shall be compensated by City for its services as provided below:

City will pay the following to the Contractor for services performed:

Professional Fees: Consultant shall perform the services described in Exhibit "A" Scope of Services for a not-to-exceed amount of \$19,902, pursuant to the Schedule of Fees incorporated herein.

Reimbursable Expenses: Reimbursable expenses shall be limited to actual expenditures of Consultant for expenses that are necessary for the proper completion of the services and shall only be payable if specifically authorized in advance by City.

2.2 Maximum Amount. The maximum amount payable under the terms of this Agreement, including expenses, will not exceed \$19,902. Consultant shall promptly notify the City Representative, in writing, when fees and expenses incurred under this Agreement have reached \$15,922 (80% of maximum amount allowable). Consultant shall concurrently inform the City Representative of Consultant's estimate of total expenditures required to complete its current assignments before proceeding, when the remaining work would exceed the maximum amount payable.

2.3. Additional Services. Consultant shall not receive compensation for any services provided outside the scope of services specified in the Consultant's Proposal unless the City approves such additional services in writing prior to Consultant performing the additional services. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation are barred and are unenforceable.

2.4 Method of Billing. Within 10 calendar days following the end of the preceding month in which services are performed or expenses are incurred under this Agreement, Consultant shall submit an invoice to the City. Said invoice shall be based on the total of all Consultant's services which have been completed to City's sole satisfaction. City shall pay Consultant's invoice within forty-five (45) days from the date City receives said invoice. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

Consultant shall submit invoices to the City at the following address:

Public Works Director  
City of South Pasadena  
1414 Mission Street  
South Pasadena, CA 91030

The invoice submitted pursuant to this paragraph shall show the:

- 1) Project name/description;
- 2) Name and hours worked by each person who performed services during the billing period;
- 3) The title/classification under which they were billed;
- 4) The hourly rate of pay;
- 5) Actual out-of-pocket expenses incurred in the performance of services; and,
- 6) Other such information as the City may reasonably require.

2.5. Records and Audits. Consultant shall maintain full and accurate records with respect to all services and matters covered under this Agreement. City shall have free access at all reasonable times to such records, and the right to examine and audit the same and to make transcripts therefrom, and to inspect all program data, documents,

proceedings and activities. Consultant shall maintain an up to date list of key personnel and telephone numbers for emergency contact after normal business hours. Records of Consultant's services relating to this Agreement and funds received from City shall be maintained in accordance with generally recognized accounting principles and shall be made available to City for inspection and/or audit at mutually convenient times for a period of five (5) years from the date of performance of said services.

### **3.0. TIME OF PERFORMANCE**

3.1. Commencement and Completion of Work. Time is of the essence in the performance of services under this Agreement. The professional services to be performed pursuant to this Agreement shall commence within five (5) days from the Effective Date of this Agreement. Failure to commence work in a timely manner and/or diligently pursue work to completion may be grounds for termination of this Agreement. All services required by Consultant under this Agreement shall be completed on or before the end of the term of the Agreement.

### **4.0. TERM AND TERMINATION**

4.1. Term. This Agreement shall be effective on June 17, 2015 ("Effective Date") and shall remain in effect for one year, unless earlier terminated as provided in Section 4.2 herein.

4.2. Notice of Termination. Notwithstanding the provision in paragraph 4.1 above, the City reserves and has the right and privilege of canceling, suspending or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, in its sole discretion, with thirty (30) days written notice to Consultant.

4.3. Compensation. In the event of termination, City shall pay Consultant for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination unless the termination is for cause, in which event Consultant need be compensated only to the extent required by law. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein. Such payment will be subject to City's receipt of a close-out billing. In ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress, and to other documents pertaining to the services contemplated.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Consultant in its performance of this Agreement shall be delivered to the City within ten (10) days of delivery of termination notice to Consultant, at no cost to City. Any use of uncompleted documents without specific written authorization from Consultant shall be at City's sole risk and without liability or legal expense to Consultant.

## 5.0. INSURANCE

5.1 Consultant shall procure and maintain at all times during the term of this Agreement insurance as set forth in Exhibit "B" attached hereto. Proof of insurance shall consist of a Certificate of Insurance provided on IOS-CGL form No. CG 00 01 11 85 or 88 executed by Consultant's insurer and in a form approved by the City Attorney.

## 6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement, together with Exhibits "A" and "B" supersede any and all other agreements, either oral or in writing, between the parties with respect to the subject matter herein. This Agreement constitutes the entire Agreement between the parties with respect to any matter referenced herein. This Agreement may not be modified, nor may any of the terms, provisions or conditions be modified or waived or otherwise affected, except by a written amendment signed by all parties. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement. Each party to this Agreement acknowledges that no representation by any party, which is not embodied herein, nor any other agreement; statement or promise not contained in this Agreement shall be valid and binding.

6.2. Representatives. For the purposes of this Agreement, the City shall be represented by the City Manager ("City Representative"), or such other person designated in writing by the City Manager. For the purposes of this Agreement, Consultant shall be represented by Kurt Yoshii or such other person designated in writing by him and accepted by the City Representative. Consultant shall perform the Work described herein under the direction of the City Representative, who will approve the work plan specified herein, if required, prior to Consultant commencing the Work.

The City Representative shall have the authority and responsibility to perform the following tasks:

- (a) Provide interpretation of the scope and specifications for the work to be performed;
- (b) Monitor performance of the Work to ensure compliance with the Agreement;
- (c) Inspect performance against the Scope of Services, and report compliance and/or deficiencies;
- (d) Obtain and review Monthly Statements;
- (e) Suspend work in accordance with other provisions of this Agreement;
- (f) Issue all consents, approvals, directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement; and
- (g) Work directly with the Consultant in the performance of this Agreement.

Consultant's Representative shall be its agent in all consultations with City during the term of this Agreement. Consultant's Representative shall attend and assist in all

coordination meetings called by City.

6.3. Notices. Any notices, documents, correspondence or other communications concerning this Agreement or the work hereunder may be provided by personal delivery, facsimile or mail and shall be addressed as set forth below. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

Consultant shall notify City of changes in its address. The failure to do so, if such failure prevents City from locating Consultant, shall be deemed a waiver by Consultant of the right subsequently to enforce those provisions of this Agreement that require consultation or approval of Consultant. Notwithstanding this provision, City shall make every reasonable effort to locate Consultant when matters arise relating to Consultant's rights.

All communications in connection with this Agreement, sent through the U. S. Mail, must be addressed as follows:

IF TO CONSULTANT:

Kurt Yoshii  
Ninyo & Moore  
355 South Grand Ave., Suite 2450  
Los Angeles, CA 90071

IF TO CITY:

Public Works Director  
City of South Pasadena  
1414 Mission Street  
South Pasadena, CA 91030

6.4. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.5. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Los Angeles County, California. In the event of litigation in a U.S. District Court, exclusive venue shall lie in the Central District of California.

6.6. Assignment. This Agreement covers professional services of a specific and unique nature. Except as otherwise provided herein, Consultant shall not voluntarily

or by operation of law assign, transfer, sublet, or encumber all or any part of its interest in this Agreement or subcontract any services to be performed without amending this Agreement and/or receiving the prior written consent of City. Any attempted unauthorized assignment, transfer, subletting or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement.

6.7. Indemnification and Hold Harmless. Consultant assumes all risk of injury to its employees, agents, and contractors, including loss or damage to property. Consultant agrees to , indemnify, hold free and harmless, and when the City requests with respect to a claim provide a deposit for the defense of, and defend the City, its elected and appointed officials, officers, agents, employees and volunteers, at Consultant's sole expense, from and against any and all claims, actions, suits or other legal proceedings brought against the City, its elected officials, officers, agents and employees arising out of the performance of the Consultant, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply without any advance showing of negligence or wrongdoing by the Consultant, its employees, and/or authorized subcontractors, but shall be required whenever any claim, action, complaint, or suit alleges or asserts as its basis the negligence, errors, omissions or misconduct of the Consultant, its employees, and/or authorized subcontractors, and/or whenever any claim, action, complaint or suit asserts liability against the City, its elected and appointed officials, officers, agents, employees based upon the work performed by the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees and volunteers, and/or authorized subcontractors are specifically named or otherwise asserted to be liable and when the City requests with respect to a claim provide a deposit for the defense of. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 6.7 and related to Consultant's failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.

The obligations of Consultant under this Section 6.7 will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.

Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 6.7 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity

obligations from others as required herein, to the fullest extent permitted by law, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's subcontractors or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.

City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

6.8. Independent Contractor. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.9 Benefits. Consultant will not be eligible for any paid benefits for federal, social security, state workers' compensation, unemployment insurance, professional insurance, medical/dental, California Public Employees Retirement System ("PERS") or fringe benefits offered by the City.

6.10. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an

employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

6.12. Ownership of Documents. All findings, reports, documents, information and data including, but not limited to, computer tapes or discs, files and tapes furnished or prepared by Consultant or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City, without restriction or limitation upon its use or dissemination by City; no such written products shall be the subject of a copyright application by Consultant. Consultant agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City. Consultant shall deliver to City any findings, reports, documents, information, data, in any form, including but not limited to, computer tapes, discs, files audio tapes or any other Project related items as requested by City or its authorized representative, at no additional cost to the City.

6.13. Public Records Act Disclosure. Consultant has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 6250 *et seq.*). Exceptions to public disclosure may be those documents or information that qualifies as trade secrets, as that term is defined in the California Government Code Section 6254.7, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Release of Information. Consultant shall not make public information releases or otherwise publish information obtained or produced by it as a result of, or in

connection with, the performance of services under this Agreement without the prior written authorization from the City Representative.

6.15. Conflict of Interest. Consultant and its officers, employees, associates and subconsultants, if any, will comply with all conflict of interest statutes of the State of California applicable to Consultant's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Consultant and its officers, employees, associates and subconsultants shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates or subconsultants to abstain from a decision under this Agreement pursuant to a conflict of interest statute.

6.16. Economic Interest Statement. Consultant hereby acknowledges that pursuant to Government Code Section 87300 and the Conflict of Interest Code adopted by City hereunder, Consultant is designated in said Conflict of Interest Code and is therefore required to file an Economic Interest Statement (Form 700) with the City Clerk, for each employee providing advise under this Agreement, prior to the commencement of work.

6.17. Political Activity/Lobbying Certification. Consultant may not conduct any activity, including any payment to any person, officer, or employee of any governmental agency or body or member of Congress in connection with the awarding of any federal contract, grant, loan, intended to influence legislation, administrative rulemaking or the election of candidates for public office during time compensated under the representation that such activity is being performed as a part of this Agreement.

6.18. Licenses, Permits, and Fees. Consultant shall obtain a City of South Pasadena Business License and any and all other permits and licenses required for the services to be performed under this Agreement.

6.19. Responsibility for Errors. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to City, provide all necessary design drawings, estimates and other Consultant professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.20. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any

such provision or provisions so incorporated by reference, this Agreement shall govern over the document referenced.

6.21. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.22. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.23. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.24. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.25. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.26. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.27. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.28. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on

behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

6.29. Taxpayer Identification Number. Consultant shall provide City with a complete Request for Taxpayer Identification Number and Certification, Form W 9, as issued by the Internal Revenue Service.

6.30. Applicable Laws, Codes, and Regulations. Consultant shall perform all services described in accordance with all applicable laws, codes and regulations required by all authorities having jurisdiction over the Services.

6.31. Change in Name, Ownership or Control. Consultant shall notify the City Representative, in writing, of any change in name, ownership or control of Consultant. Change of ownership or control of Consultant may require an amendment to the Agreement.

6.32. Covenants and Conditions. Each term and each provision of this Agreement to be performed by Consultant shall be construed to be both a covenant and a condition.

6.33. Use of City's Name. Consultant shall not publish or use any advertising, sales promotion, or publicity in matters relating to services, equipment, products, reports, and material furnished by Consultant in which City's name is used, or its identity implied without the City Representative's prior written approval.

6.34. Force Majeure. The respective duties and obligations of the parties hereunder shall be suspended while and so long as performance hereto is prevented or impeded by strikes, disturbances, riots, fire, severe weather, government action, war acts, acts of God, or any other cause similar or dissimilar to the foregoing which are beyond the control of the party from whom the affected performance was due.

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

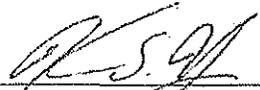
Dated: 6/18/2015

THE CITY OF SOUTH PASADENA

By:   
Sergio Gonzalez, City Manager

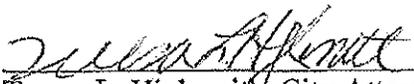
Dated: June 4, 2015

Ninyo & Moore

By:   
Kurt Yoshii, Principal Engineer

Federal ID No. 33-0269828

APPROVED AS TO FORM:

  
Teresa L. Highsmith, City Attorney

**EXHIBIT "A"**  
**SCOPE OF SERVICES**

## **SCOPE OF SERVICES**

Based on our understanding of the proposed construction and our experience with similar projects, we propose to provide the following scope of services:

### **Geotechnical Services**

- Project coordination, management and technical support, including review of the project plans and specifications, work scheduling, and distribution of test data and daily reports.
- Attendance at pre-construction meetings and as-requested field meetings.
- Field technician services for observation, sampling and density testing during trench back-fill, subgrade, aggregate base, and asphalt concrete construction.
- Preparation of field daily reports and test data sheets.
- Pick-up and transportation of construction material samples for testing at our laboratory.
- Laboratory testing, including Proctor density, sand equivalent, sieve analysis, and asphalt concrete maximum density testing of materials sampled in the field.

## **ASSUMPTIONS**

Based on our experience with similar projects, the following assumptions have been made in the preparation of our scope of services:

- Our services will be coordinated and scheduled as needed by the City's authorized representative.
- Our services are subject to prevailing wage requirements and will be performed during normal working hours Monday through Friday. Work at night, weekend, or holidays is not included in this proposal, but can be provided as an additional scope and fee if requested.
- Testing of Portland cement concrete for curbs, gutters, driveways, sidewalks and other concrete improvements are not included in this proposal, but can be provided as an additional scope and fee if requested.
- Asphalt concrete batch plant inspection services will not be requested.
- Our fee is based on the assumptions outlined above and does not include stand-by time or costs associated with retesting or reinspecting materials that were found not to be in compliance with the project plans or specifications.
- Our services will depend on the construction schedule and the contractor's operations. We were not provided with a copy of the contractor's schedule. Hours spent that exceed those in the attached table will be billed on a time-and-materials basis.

## **FEE**

We propose to provide materials testing services on a time-and-materials basis in accordance with the hourly rates shown on the attached Schedule of Fees and Schedule of Fees for

**TABLE 1 – BREAKDOWN OF ESTIMATED FEE  
 PROJECT NO. 1 - COLLIS AVENUE / HILL DRIVE / CHELTEN WAY**

<b>PROJECT COORDINATION AND TECHNICAL SUPPORT</b>			
Project Engineer/Geologist	16 hours	@ \$ 142.00 /hour	\$ 2,272.00
<b>Subtotal</b>			<b>\$ 2,272.00</b>

<b>FIELD SERVICES</b>			
Project Engineer (Pre-Construction Meeting)	4 hours	@ \$ 142.00 /hour	\$ 568.00
Field Technician			
Trench Backfill	80 hours	@ \$ 79.00 /hour	\$ 6,320.00
Subgrade/Asphalt Concrete	80 hours	@ \$ 79.00 /hour	\$ 6,320.00
Sample Pick-Up	8 hours	@ \$ 79.00 /hour	\$ 632.00
Field Vehicle and Equipment Usage	172 hours	@ \$ 10.00 /hour	\$ 1,720.00
<b>Subtotal</b>			<b>\$ 15,560.00</b>

<b>LABORATORY ANALYSES</b>			
Maximum Density (Soil & Aggregates)	6 tests	@ \$ 180.00 /test	\$ 1,080.00
Sand Equivalent	3 tests	@ \$ 110.00 /test	\$ 330.00
Sieve Analysis	3 tests	@ \$ 90.00 /test	\$ 270.00
Asphalt Maximum Density	2 tests	@ \$ 195.00 /test	\$ 390.00
<b>Subtotal</b>			<b>\$ 2,070.00</b>

<b>TOTAL FEE</b>			<b>\$ 19,902.00</b>
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**SCHEDULE OF FEES**

**HOURLY CHARGES FOR PERSONNEL**

Principal Engineer/Geologist/Environmental Scientist.....	\$ 154
Senior Engineer/Geologist/Environmental Scientist.....	\$ 148
Senior Project Engineer/Geologist/Environmental Scientist.....	\$ 145
Project Engineer/Geologist/Environmental Scientist.....	\$ 142
Senior Staff Engineer/Geologist/Environmental Scientist.....	\$ 128
Staff Engineer/Geologist/Environmental Scientist.....	\$ 120
GIS Analyst.....	\$ 120
Field Operations Manager.....	\$ 95
Supervisory Technician*.....	\$ 86
Nondestructive Examination Technician*, UT, MT, LP.....	\$ 85
Senior Field/Laboratory Technician*.....	\$ 79
Field/Laboratory Technician*.....	\$ 79
ACI Concrete Technician*.....	\$ 79
Concrete/Asphalt Batch Plant Inspector*.....	\$ 79
Special Inspector (Concrete, Masonry, Steel, Welding, and Fireproofing)*.....	\$ 79
Technical Illustrator/CAD Operator.....	\$ 78
Geotechnical/Environmental/Laboratory Assistant.....	\$ 66
Information Specialist.....	\$ 66
Data Processing, Technical Editing, or Reproduction.....	\$ 58

**OTHER CHARGES**

Expert Witness Testimony.....	\$ 400 /hr
Concrete Coring Equipment (includes one technician).....	\$ 160 /hr
PID/FID Usage.....	\$ 120 /day
Anchor load test equipment (includes technician).....	\$ 89 /hr
Hand Auger Equipment.....	\$ 55 /day
Inclinometer Usage.....	\$ 32 /hr
Vapor Emission Kits.....	\$ 30 /kit
Level D Personal Protective Equipment (per person per day).....	\$ 25 /p/d
Rebar Locator (Pachometer).....	\$ 22 /hr
Nuclear Density Gauge Usage.....	\$ 12 /hr
Field Vehicle Usage.....	\$ 10 /hr
Direct Project Expenses.....	Cost plus 15 %
Laboratory testing, geophysical equipment, and other special equipment provided upon request.	

**NOTES (Field Services)**

For field and laboratory technicians and special inspectors, regular hourly rates are charged during normal weekday construction hours. Overtime rates at 1.5 times the regular rates will be charged for work performed outside normal construction hours and all day on Saturdays. Rates at twice the regular rates will be charged for all work in excess of 12 hours in one day or on Sundays and holidays. Lead time for any requested service is 24 hours. Field Technician rates are based on a 2-hour minimum. Special inspection rates are based on a 4-hour minimum for the first 4 hours and an 8-hour minimum for hours exceeding 4 hours. Field personnel are charged portal to portal.

\*Indicates rates that are based on Prevailing Wage Determination made by the State of California, Director of Industrial Relations on a semiannual basis. Our rates will be adjusted in conjunction with the increase in the Prevailing Wage Determination during the life of the project.

**INVOICES**

Invoices will be submitted monthly and are due upon receipt. A service charge of 1.0 percent per month may be charged on accounts not paid within 30 days.

**TERMS AND CONDITIONS**

The terms and conditions of providing our consulting services include our limitation of liability and indemnities as presented in Ninyo & Moore's Work Authorization and Agreement.

**SCHEDULE OF FEES FOR LABORATORY TESTING**  
**Laboratory Test, Test Designation, and Price Per Test**

<b>Soils</b>		<b>Concrete</b>	
Atterberg Limits, D 4318, CT 204 .....	\$ 145	Cement Analysis Chemical and Physical, C 109.....	\$ 1,650
California Bearing Ratio (CBR), D 1883 .....	\$ 440	Compression Tests, 6x12 Cylinder, C 39 .....	\$ 22
Chloride and Sulfate Content, CT 417 & CT 422 .....	\$ 135	Concrete Mix Design Review, Job Spec.....	\$ 140
Consolidation, D 2435, CT 219.....	\$ 275	Concrete Mix Design, per Trial Batch, 6 cylinder, ACI.....	\$ 750
Consolidation – Time Rate, D 2435, CT 219 .....	\$ 70	Concrete Cores, Compression (excludes sampling), C 42 .....	\$ 55
Direct Shear – Remolded, D 3080.....	\$ 290	Drying Shrinkage, C 157 .....	\$ 250
Direct Shear – Undisturbed, D 3080.....	\$ 250	Flexural Test, C 78 .....	\$ 50
Durability Index, CT 229.....	\$ 150	Flexural Test, C 293 .....	\$ 55
Expansion Index, D 4828, UBC 18-2 .....	\$ 165	Flexural Test, CT 523.....	\$ 60
Expansion Potential (Method A), D 4546 .....	\$ 145	Gunite/Shotcrete, Panels, 3 cut cores per panel and test, ACI .....	\$ 250
Expansive Pressure (Method C), D 4546.....	\$ 145	Jobsite Testing Laboratory .....	Quote
Geofabric Tensile and Elongation Test, D 4632.....	\$ 165	Lightweight Concrete Fill, Compression, C 495.....	\$ 40
Hydraulic Conductivity, D 5084.....	\$ 300	Petrographic Analysis, C 856 .....	\$ 1,100
Hydrometer Analysis, D 422, CT 203.....	\$ 190	Splitting Tensile Strength, C 496.....	\$ 80
Moisture, Ash, & Organic Matter of Peat/Organic Soils .....	\$ 110	<b>Reinforcing and Structural Steel</b>	
Moisture Only, D 2216, CT 226 .....	\$ 30	Fireproofing Density Test, UBC 7-6 .....	\$ 55
Moisture and Density, D 2937 .....	\$ 38	Hardness Test, Rockwell, A-370 .....	\$ 50
Permeability, CH, D 2434, CT 220 .....	\$ 230	High Strength Bolt, Nut & Washer Conformance, set, A-325.....	\$ 120
pH and Resistivity, CT 643 .....	\$ 140	Mechanically Spliced Reinforcing Tensile Test, ACI .....	\$ 95
Proctor Density D 1557, D 698, CT 216, & AASHTO T-180 (Rock corrections add \$80)	\$ 180	Pre-Stress Strand (7 wire), A 416 .....	\$ 140
R-value, D 2844, CT 301 .....	\$ 250	Chemical Analysis, A-36, A-615.....	\$ 120
Sand Equivalent, D 2419, CT 217 .....	\$ 90	Reinforcing Tensile or Bend up to No. 11, A 615 & A 706 .....	\$ 50
Sieve Analysis, D 422, CT 202 .....	\$ 110	Structural Steel Tensile Test: Up to 200,000 lbs. (machining extra), A 370 .....	\$ 70
Sieve Analysis, 200 Wash, D 1140, CT 202 .....	\$ 90	Welded Reinforcing Tensile Test: Up to No. 11 bars, ACI .....	\$ 55
Specific Gravity, D 854.....	\$ 80	<b>Asphalt Concrete</b>	
Thermal Resistivity (ASTM 5334, IEEE 442) .....	\$ 800	Asphalt Mix Design, Caltrans .....	\$ 2,200
Triaxial Shear, C.D, D 4767, T 297 .....	\$ 390	Asphalt Mix Design Review, Job Spec .....	\$ 150
Triaxial Shear, C.U., w/pore pressure, D 4767, T 2297 per pt. \$	\$ 330	Extraction, % Asphalt, including Gradation, D 2172, CT 310.....	\$ 215
Triaxial Shear, C.U., w/o pore pressure, D 4767, T 2297 per pt. \$	\$ 190	Film Stripping, CT 302 .....	\$ 100
Triaxial Shear, U.U., D 2850 .....	\$ 140	Hveem Stability and Unit Weight CTM or ASTM, CT 366.....	\$ 195
Unconfined Compression, D 2166, T 208 .....	\$ 100	Marshall Stability, Flow and Unit Weight, T-245 .....	\$ 215
Wax Density, D 1188 .....	\$ 90	Maximum Theoretical Unit Weight, D 2041 .....	\$ 120
<b>Roofing</b>		Swell, CT 305.....	\$ 165
Built-up Roofing, cut-out samples, D 2829 .....	\$ 165	Unit Weight sample or core, D 2726, CT 308.....	\$ 90
Roofing Materials Analysis, D 2829.....	\$ 500	<b>Aggregates</b>	
Roofing Tile Absorption, (set of 5), UBC 15-5.....	\$ 190	Absorption, Coarse, C 127 .....	\$ 35
Roofing Tile Strength Test, (set of 5), UBC 15-5.....	\$ 190	Absorption, Fine, C 128 .....	\$ 35
<b>Masonry</b>		Clay Lumps and Friable Particles, C 142.....	\$ 100
Brick Absorption, 24-hour submersion, C 67.....	\$ 45	Cleanliness Value, CT 227 .....	\$ 120
Brick Absorption, 5-hour boiling, C 67 .....	\$ 55	Crushed Particles, CT 205 .....	\$ 140
Brick Absorption, 7-day, C 67 .....	\$ 60	Durability, Coarse, CT 229 .....	\$ 130
Brick Compression Test, C 67 .....	\$ 45	Durability, Fine, CT 229.....	\$ 130
Brick Efflorescence, C 67.....	\$ 45	Los Angeles Abrasion, C 131 or C 535.....	\$ 180
Brick Modulus of Rupture, C 67 .....	\$ 40	Mortar making properties of fine aggregate, C 87 .....	\$ 275
Brick Moisture as received, C 67 .....	\$ 35	Organic Impurities, C 40 .....	\$ 55
Brick Saturation Coefficient, C 67 .....	\$ 50	Potential Reactivity of Aggregate (Chemical Method), C 289 .....	\$ 390
Concrete Block Compression Test, 8x8x16, C 140 .....	\$ 60	Sand Equivalent, CT 217 .....	\$ 90
Concrete Block Conformance Package, C 90 .....	\$ 440	Sieve Analysis, Coarse Aggregate, C 136.....	\$ 105
Concrete Block Linear Shrinkage, C 426 .....	\$ 120	Sieve Analysis, Fine Aggregate (including wash), C 136.....	\$ 105
Concrete Block Unit Weight and Absorption, C 140 .....	\$ 55	Sodium Sulfate Soundness (per size fraction), C 88.....	\$ 160
Cores, Compression or Shear Bond, CA Code .....	\$ 55	Specific Gravity, Coarse, C 127 .....	\$ 75
Masonry Grout, 3x3x6 prism compression, UBC 21-18 .....	\$ 30	Specific Gravity, Fine, C 128 .....	\$ 85
Masonry Mortar, 2x4 cylinder compression, UBC 21-16 .....	\$ 30		
Masonry Prism, half size, compression, UBC 21-17.....	\$ 110		

Special preparation of standard test specimens will be charged at the technician's hourly rate.

Ninyo & Moore is accredited to perform the AASHTO equivalent of many ASTM test procedures.

## EXHIBIT "B"

### INSURANCE REQUIREMENTS

Additional Insured Status: The Consultant shall obtain, maintain, and keep in full force throughout the duration of the term of the Agreement, liability insurance covering the Consultant and, with the exception of Professional Liability Insurance, designating City including its elected or appointed officials, directors, officers, agents, employees, volunteers, or consultants, as additional insured against any and all claims resulting in injury or damage to persons or property (both real and personal) caused by any aspect of the Consultant's work or operations in amounts no less than the following and with such deductibles as are ordinary and reasonable in keeping with industry standards. It shall be stated, in the Additional Insured Endorsement, that the Consultant's insurance policies shall be primary as respects any claims related to or as the result of the Consultant's work. Any insurance, pooled coverage or self-insurance maintained by the City, its elected or appointed officials, directors, officers, agents, employees, volunteers, or consultants shall be non-contributory. General liability coverage can be provided in the form of an endorsement to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).

Primary Coverage: For any claims related to this contract, the Consultant's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

Professional Liability Insurance	\$1,000,000/\$2,000,000
----------------------------------	-------------------------

#### General Liability:

a. General Aggregate	\$2,000,000
b. Products Comp/Op Aggregate	\$2,000,000
c. Personal & Advertising Injury	\$1,000,000
d. Each Occurrence	\$1,000,000
e. Fire Damage (any one fire)	\$ 50,000
f. Medical Expense (any one person)	\$ 5,000

#### Workers' Compensation:

a. Workers' Compensation	Statutory Limits
b. EL Each Accident	\$1,000,000
c. EL Disease - Policy Limit	\$1,000,000
d. EL Disease - Each Employee	\$1,000,000

#### Automobile Liability

- a. Any vehicle, combined single limit \$1,000,000

Notice of Cancellation: Each insurance policy required above shall state that coverage shall not be canceled, except with notice to the City. The Consultant shall provide thirty (30) days advance notice to City in the event of material changes or cancellation of any coverage. Certificates of insurance and additional insured endorsements shall be furnished to City thirty (30) days prior to the effective date of this Agreement. Refusal to submit such certificates shall constitute a material breach of this Agreement entitling City to any and all remedies at law or in equity, including termination of this Agreement. If proof of insurance required under this Agreement is not delivered as required or if such insurance is canceled and not adequately replaced, City shall have the right but not the duty to obtain replacement insurance and to charge the Consultant for any premium due for such coverage. City has the option to deduct any such premium from the sums due to the Consultant.

Waiver of Subrogation: Consultant hereby grants to City a waiver of any right to subrogation which any insurer of said Consultant may acquire against the City by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

Deductibles and Self-Insured Retentions: Any deductibles or self-insured retentions must be declared to and approved by the City. The City may require the Consultant to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

Acceptability of Insurers: Insurance is to be placed with insurers authorized and admitted to write insurance in California and with a current A.M. Best's rating of A-:VII or better. Acceptance of insurance from a carrier with a rating lower than A-:VII is subject to approval by City's Risk Manager. Consultant shall immediately advise City of any litigation that may affect these insurance policies.

#### Claims Made Policies:

If any of the required policies provide coverage on a claims-made basis:

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.
3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.

Verification of Coverage: Consultant shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage

required by this clause. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

**Subcontractors:** Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that City is an additional insured on insurance required from subcontractors.

**Special Risks or Circumstances:** Entity reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

Nothing in this section shall construed to as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

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# City of South Pasadena Agenda Report

*Diana Mahmud, Mayor  
Michael A. Cacciotti, Mayor Pro Tem  
Robert S. Joe, Councilmember  
Marina Khubesrian, M.D., Councilmember  
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk  
Gary E. Piu, City Treasurer*

COUNCIL AGENDA: April 20, 2016

TO: Honorable Mayor and City Council

VIA: Sergio Gonzalez, City Manager *SG*

FROM: Paul Toor, P.E., Public Works Director *PT*  
Shin Furukawa, P.E., Deputy Public Works Director *SF*  
Alex Chou, Associate Civil Engineer *ACE*

SUBJECT: **Approval of Contract Amendment with All American Asphalt for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project**

## **Recommendation**

It is recommended that the City Council:

1. Authorize the City Manager to execute the first amendment to the contract with All American Asphalt (Contractor) in the amount of \$173,498 for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project (Project) as a result of unforeseen conditions encountered; and
2. Appropriate the amount of \$100,000 from the Water Fund to Account No. 500-9000-9300 to fund additional water improvement related work; and
3. Appropriate the amount of \$73,498 from General Fund Reserve to Account No. 101-9000-9203 to fund additional street improvement related work.

## **Fiscal Impact**

The Project is funded from General Fund and Water Fund. If the budget transfers are approved, there will be sufficient funds available to complete this Project.

## **Commission Review and Recommendation**

This matter was not reviewed by a Commission.

## **Background**

On June 17, 2015, the City Council awarded a contract to the Contractor to construct street improvements for the Project. During the course of construction, the Contractor encountered several conditions related to unforeseen subsoil-related issues, unmarked utility lines, and redesigning of the pavement section on Hill Drive which resulted extra labor and time for the Contractor to complete the Project beyond the original scope.

Contract Amendment with All American Asphalt for the Cheltenham Way, Collis Avenue, and Hill Drive Street Improvement Project

April 20, 2016

Page 2 of 3

- During the excavation of the trenches for installation of the water line on Hill Drive, it was observed and determined that existing native soil was too high in clay content and could not be properly compacted and therefore unsuitable to use as backfill material. As a result, the unsuitable native soil required disposal to the landfill and import of dry soil and concrete slurry was used as backfill material for the trenches. This operation resulted in substantial additional costs in terms of labor, import of suitable soil as well as disposal of unsuitable material to the land fill. Whenever possible, surplus dirt from the Garfield Reservoir site was utilized to reduce the incurring cost. This particular operation added substantial amount of time to the Project as well.
- During the course of the water line installation, the Contractor encountered thirteen (13) locations of unmarked utility lines and discrepancies in depths that required design changes to the water line alignment in order to avoid the obstructions. The existing utilities in the street are old and there was no as-built for some of the utilities. An additional air release was installed which required construction of a block wall to protect the hillside slope from eroding, adding a change order to the Project.
- In July 2015, the Public Works Commission discussed and recommended use of thermoplastic striping and pavement markings for future Capital Improvement Projects whenever practical. A change was incorporated in the contract to install thermoplastic striping on this Project.
- During the roadway construction phase, the Contractor discovered the existing asphalt pavement (AC) had a variable thickness of averaging two inches. Per the original pavement design, grinding 2 inches of the existing AC pavement would have exposed the dirt surface in the specific Project limits. Rubberized AC does not bond or hold in place on dirt surfaces. Hence, the design engineer with input from staff and Contractor reduced grinding of the AC section to 1 inch and used 1/2 inch conventional AC as the leveling course and 1-1/2 inches of the final AC cap resulting into additional working days and costs.

### **Analysis**

The original contract amount was \$1,362,899 and the change order amount is \$173,498, an increase of 12.7%. The construction manager has negotiated all change orders received and staff has determined them to be reasonable. The time and material work was monitored in the field for accuracy and applicability. The onsite inspector documented all activities related to the additional equipment, material, and labor used to complete the extra work. Therefore, staff is recommending approval of the contract amendment.

### **Legal Review**

Contract Amendment with All American Asphalt for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project  
April 20, 2016  
Page 3 of 3

The City Attorney has reviewed this item.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. First Amendment
2. Agreement
3. Summary of Changer Orders

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**ATTACHMENT 1**  
Amendment

FIRST AMENDMENT TO  
AGREEMENT FOR CONSTRUCTION

THIS AMENDMENT ("Amendment") is made as of this 20th day of April, 2016 by and between the CITY OF SOUTH PASADENA ("City") and ALL AMERICAN ASPHALT ("Contractor").

RECITALS

WHEREAS, on June 17, 2015 the City and Contractor entered into an Agreement for Construction ("Agreement") for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project;

WHEREAS, the Agreement was for an initial amount of \$1,362,899 for Construction of the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project;

WHEREAS, a contract amendment for additional work is required as a result of several conditions during the construction related to unforeseen subsoil-related issues, unmarked utility lines, and redesigning of the pavement section on Hill Drive;

NOW THEREFORE, THE CITY AND THE CONTRACTOR AGREE AS FOLLOWS:

1. PAYMENT FOR SERVICES. That Section 4 of the Agreement is hereby amended to read as follows:

City shall pay for additional construction work performed by Contractor pursuant to the terms of this Amendment Agreement, the compensation set forth in the "Change Order". The total amount for the construction shall not exceed the authorized amount of **\$1,536,397** (which includes the compensation for the original scope of work in the amount of \$1,362,899 and the compensation for the additional scope of work in the amount of \$173,498), unless the CITY has given specific advance approval in writing.

2. SCOPE OF SERVICES. That scope of work of the Agreement is hereby amended to include the attachments to this Amendment.

3. TERM. The term of the Agreement shall be extended by 61 calendar days to 150 calendar days from the date the Notice to Proceed is issued.

4. PROVISIONS OF AGREEMENT. All other terms, conditions, and provisions of the Agreement to the extent not modified by this Amendment, shall remain in full force and effect.

Dated: \_\_\_\_\_

“CITY”

By: \_\_\_\_\_  
Sergio Gonzalez, City Manager

Dated: \_\_\_\_\_

”CONTRACTOR”

By: \_\_\_\_\_  
All American Asphalt

APPROVED AS TO FORM:

\_\_\_\_\_  
Teresa L. Highsmith, City Attorney

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**ATTACHMENT 2**  
Agreement

# CONSTRUCTION CONTRACT / AGREEMENT

THIS AGREEMENT, made and entered into this 17th day of June, 2015, by and between CITY OF SOUTH PASADENA, a municipal corporation of the State of California, hereinafter referred to as "CITY" and All American Asphalt "CONTRACTOR."

That the CITY and the CONTRACTOR, for the consideration hereinafter named, mutually agree as follows:

1. The complete contract and agreement ("AGREEMENT") consists of the Contract Documents, which includes all of the following documents incorporated herein by this reference: Approved Plans and Specifications (**Project No. 2015-04**), Notice Inviting Bids, Instructions to Bidders, Information for Bidders, Contractor's Bid Proposal, this Contract/Agreement, Specifications, Special Provisions, Technical Provisions, Reference Specifications, the documents in the Appendix, if any, and all mutually agreed-upon modifications and amendments thereto.

2. CONTRACTOR shall perform everything required to be performed, shall provide and furnish all the labor, materials, necessary tools, expendable equipment, and all utility and transportation services required for the following work of improvement: **Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project** all in accordance with the Contract Documents and Contractor's Proposal dated May 26, 2015.

CONTRACTOR agrees to perform all the work and furnish all the materials at his own cost and expense necessary to construct and complete in a good and workman-like manner and to the satisfaction of the City Engineer of the CITY, the Work of Improvement in accordance with the plans, specifications, and Contract Documents (the "Specifications") therefore prepared by City's Engineering Department and adopted by the City Council.

3. CITY agrees to pay and CONTRACTOR agrees to accept in full payment for this Work of Improvement the stipulated sum of One Million Three Hundred Sixty-Two Thousand Eight Hundred Ninety-Nine and 00/100 Dollars (\$1,362,899.00)

CITY agrees to make monthly payments and final payment in accordance with the method set forth in the Specifications.

4. CONTRACTOR agrees to commence construction of the Work of Improvement within fifteen (15) days after issuance of a Notice To Proceed, and to continue in a diligent and workman-like manner without interruption, and to complete the construction thereof within 120 calendar days from the date the Notice to Proceed is issued.

5. Time is of essence of this Contract, and it is agreed that it would be impracticable or extremely difficult to ascertain the extent of actual loss or damage which the CITY will sustain by reason of any delay in the performance of this Agreement. It is, therefore, agreed that CONTRACTOR will pay as liquidated damages to the CITY the following sum: Five Hundred Dollars (\$500.00) for each day's delay beyond the time herein prescribed for finishing work. If liquidated damages are not paid, as designated by the CITY, the CITY may deduct the amount

thereof from any money due or that may become due the CONTRACTOR under this Agreement in addition to any other remedy available to CITY. The CONTRACTOR shall not be assessed liquidated damages for any delay caused by the failure of a public utility to relocate or remove an existing utility required for the performance of this Contract.

6. The CONTRACTOR will pay, and will require all subcontractors to pay, all employees on the work of improvement a salary or wage at least equal to the prevailing salary or wage established for such work as set forth in the wage determinations for this work. Travel and subsistence pay shall be paid in accordance with Labor Code Section 1773.8. The CONTRACTOR shall forfeit to the CITY, as penalty, \$200.00 for each calendar day or portion thereof for each worker paid (either by him or any subcontractors under him) less than the prevailing rate described above on the work provided for in this Agreement, all in accordance with Section 1775 of the Labor Code of the State of California.

7. In the performance of this Contract, not more than eight (8) hours shall constitute a day's work, and the CONTRACTOR shall not require more than eight (8) hours in a day from any person employed by him hereunder, except as provided in the Labor Code of the State of California. The CONTRACTOR shall adhere to Article 3, Chapter 1, Part 7 (Sections 1810, et seq.) of the Labor Code of the State of California, and it is agreed that the CONTRACTOR shall forfeit to the CITY as a penalty the sum of \$200.00 for each worker employed in the execution of this Contract by the CONTRACTOR or any subcontractor for each calendar day during which any worker is required or permitted to labor more than eight (8) hours in violation of that article.

8. CONTRACTOR, by executing this Agreement hereby certifies:

"I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this Contract."

9. CONTRACTOR shall, prior to the execution of this Contract, furnish two bonds approved by the CITY, one in the amount of One Hundred Percent (100%) of the Contract price, to guarantee the faithful performance of the work, and one in the amount of One Hundred Percent (100%) of the Contract price to guarantee payment of all claims for labor and materials furnished. This Contract shall not become effective until such bonds are supplied to and approved by the CITY. CONTRACTOR shall, prior to the release of the performance and payment bonds or the retention payment, furnish a warranty performance and payment bond equal to at least ten percent of the final contract price or \$1,000, whichever is greater.

10. This AGREEMENT is further subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the Public Contract Code regarding the resolution of public works claims of less than \$375,000. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by Contractor, for the response to such claims by the Agency, for a mandatory meet and confer conference upon the request of Contractor, for mandatory nonbinding mediation in the event litigation is commenced, and for mandatory judicial arbitration upon the parties' failure to resolve the dispute through mediation. This AGREEMENT hereby incorporates the provisions of Article 1.5 as though fully set forth herein.

11. This Agreement is subject to the provisions of Article 1.7 (commencing at Section 20104.50) of Division 2, Part 3 of the Public Contract Code regarding prompt payment of

contractors by local governments. Article 1.7 mandates certain procedures for the payment of undisputed and properly submitted payment requests within 30 days after receipt, for the review of payment requests, for notice to Contractor of improper payment requests, and provides for the payment of interest on progress payment requests which are not timely made in accordance with that Article. This AGREEMENT hereby incorporates the provisions of Article 1.7 as though fully set forth herein.

12. At the request and expense of CONTRACTOR, securities equivalent to the amount withheld shall be deposited with AGENCY, or with a state or federally chartered bank in this state as the escrow agent, who shall then pay those moneys to CONTRACTOR upon Agency's confirmation of CONTRACTOR'S satisfactory completion of this AGREEMENT. At any time during the term of this AGREEMENT CONTRACTOR may, at its own expense, substitute securities for funds otherwise withheld as retention (or the retained percentage) in accordance with Public Contract Code § 22300.

13. Pursuant to Labor Code § 1725.5, CONTRACTOR and any subcontractor must be registered with the California Department of Industrial Relations for any bid proposal submitted on or after March 1, 2015, and for any contract for public work entered into on or after April 1, 2015. Further, this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

14. This AGREEMENT is subject to Public Contract Code Section 6109: CONTRACTOR shall be prohibited from performing work on this project with a subcontractor who is ineligible to perform work on the project pursuant to Sections 1777.1 or 1777.7 of the Labor Code.

15. CONTRACTOR shall comply with the provisions of Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that CONTRACTOR is responsible for compliance with Section 1777.5 by all of its subcontractors.

16. CONTRACTOR shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to CITY under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to CONTRACTOR under this Agreement. All such documents shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of CITY. In addition, pursuant to Government Code Section 8546.7, all such documents and this Agreement shall be subject to the examination and audit of the State Auditor, at the request of CITY or as part of any audit of CITY, for a period of three (3) years after final payment under the Agreement.

17. To the fullest extent permitted by law, CONTRACTOR shall, at its sole cost and expense, fully defend, indemnify and hold harmless CITY, its authorized representatives and their respective subsidiaries, affiliates, members, directors, officers, employees and agents (collectively, the "Indemnitees") from and against any and all claims, actions, demands, costs, judgments, liens, penalties, liabilities, damages, losses, and expenses, including but not limited to any fees of accountants, attorneys or other professionals (collectively "Liabilities"), arising out of, in connection with, resulting from or related to, any alleged act, omission, fault or negligence of CONTRACTOR, CONTRACTOR'S Representative, or any of its officers, agents, employees,

Subcontractors or Suppliers, or any person or organization directly or indirectly employed by any of them (Collectively, the "Indemnitors"), in connection with or relating to or claimed to be in connection with or relating to the work performed under this AGREEMENT. CONTRACTOR shall not be entitled to any refund of attorneys' fees, defense costs and expenses in the event that it is s adjudicated to have been non-negligent.

17.1 CONTRACTOR shall not be required to defend or indemnify CITY for liabilities caused by the sole active negligence or willful misconduct of CITY.

17.2 If CONTRACTOR is a joint venture or partnership, each venturer or partner shall be jointly and severally liable for any and all of the duties and obligations of CONTRACTOR that are assumed under or arise out of this AGREEMENT. Each of such venturers or partners waives notice of the breach or non-performance of any undertaking or obligation of CONTRACTOR contained in, resulting from or assumed under this AGREEMENT, and the failure to give any such notice shall not affect or impair such venturer's or partner's joint and several liability hereunder.

IN WITNESS WHEREOF, the said CONTRACTOR and the CITY MANAGER and CITY CLERK of the CITY have caused the names of said parties to be affixed hereto, each in triplicate, the day and year first above written.

All American Aspha H  
CONTRACTOR

BY [Signature]

Edward J Carlson, Vice President  
(Title)

BY [Signature]  
Michael Farkas, Secretary

CITY OF SOUTH PASADENA

[Signature]  
Sergio Gonzalez, CITY MANAGER

ATTEST:

[Signature]  
Evelyn G. Zheimer, CITY CLERK

APPROVED AS TO FORM:

[Signature]  
Teresa Highsmith, CITY ATTORNEY

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**ATTACHMENT 3**  
Summary of Change Orders

SUMMARY OF CHANGE ORDERS

CCO No.	Description	Cost
CCO #1	Disposal Fees for Unsuitable Native Dirt	\$33,364.94
	Exporting Unsuitable Native Dirt	\$10,002.08
	Steel plates for Open Trenches Due to Unsuitable Native	\$6,195.59
	Import Dirt	\$14,988.14
	Import CMB	\$3,613.18
	Import Pea Gravel	\$1,659.20

Total: \$69,823.13

CCO #2	Unmarked (13) Utility Crossings, Added Air Vac	\$22,588.89
	Extra Work for 8" Gate Valve & Connector Pipe Replacement	\$3,642.00

Total: \$26,230.89

CCO #3	Installation of Block Wall for Air Vac	\$1,935.48
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Total: \$1,935.48

CCO #4	Use Thermoplastic Instead of Paint for Striping	\$2,454.90
	Replacement of existing signs with new signs	\$2,520.00

Total: \$4,974.90

CCO #5	Net Increase due to Actual Vs. Bid Quantities	\$70,533.00
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Total: \$70,533.00

**Grand Total: \$173,497.40**

# City of South Pasadena Agenda Report

*Diana Mahmud, Mayor  
Michael A. Cacciotti, Mayor Pro Tem  
Robert S. Joe, Councilmember  
Marina Khubesrian, M.D., Councilmember  
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zueimer, City Clerk  
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: April 20, 2016

TO: Honorable Mayor and City Council

VIA: Sergio Gonzalez, City Manager *SG*

FROM: Paul Toor, P.E., Public Works Director *PT*  
Shin Furukawa, P.E., Deputy Public Works Director *SF*  
Alex Chou, Associate Civil Engineer *AC*

SUBJECT: **Acceptance of Project Completion and Authorization to File a Notice of Completion for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project, and Authorization to Release Retention Payment in the Amount of \$76,820 to All American Asphalt**

## **Recommendation**

It is recommended that the City Council:

1. Accept the project improvements as complete and authorize the issuance of a Notice of Completion for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project (Project); and
2. Authorize payment of the retention to All American Asphalt in the amount of \$76,820.

## **Fiscal Impact**

The City Council will be considering a staff report on the agenda this evening requesting the transfer of funds for additional work required as a result of unforeseen conditions encounter in the field during construction. If approved, there will be sufficient funds available in the Fiscal Year 2015-16 budget for this Project. The final construction cost was \$1,536,397. The Project was funded through the General Fund and the Water Fund.

## **Commission Review and Recommendation**

This matter was not reviewed by a Commission.

## **Background**

The City Council approved street improvements on Chelten Way from Oak Street to north end (south of Ashbourne Drive), Collis Avenue from Hill Drive to north cul-de-sac, and Hill Drive from Collis Avenue to Warwick Avenue for rehabilitation during the regular meeting on June 18, 2014 as a part of the FY 2014-15 adopted budget.

Contract Amendment with All American Asphalt for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project

April 20, 2016

Page 2 of 2

The Project involved pavement rehabilitation and water improvements on Chelten Way from Oak Street to north end (south of Ashbourne Drive), Collis Avenue from Hill Drive to north cul-de-sac, and Hill Drive from Collis Avenue to Warwick Avenue. More specifically, the work performed consisted of cold milling of existing pavement, reconstruction of localized failed asphalt concrete pavement, placement of 1/2" to 2" of asphalt rubber hot mix (ARHM) overlay, removal and replacement of sidewalk, driveway, curb and gutter, reconnection of curb drains, removal and replacement of 8-inch water line, removal and replacement of water services, water line fittings, and fire hydrants.

**Analysis**

The original contract amount was \$1,362,899 and the final contract amount is \$1,536,397, an increase of 12.7%. The increase to the contract amount is mainly due to several conditions related to unforeseen subsoil-related issues, unmarked utility lines as well as redesign of the pavement section on Hill Drive resulting in several change orders. The construction manager has negotiated all change orders received and staff has determined them to be reasonable. The time and material work was monitored in the field for accuracy and applicability. The onsite inspector documented all activities related to the additional equipment, material, and labor used to complete the extra work.

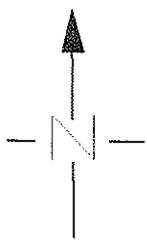
**Legal Review**

The City Attorney has reviewed this item.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Project Location Map



PROJECT LOCATION

CHELTEN WAY, COLLIS AVENUE, AND HILL DRIVE  
STREET IMPROVEMENT PROJECT  
PROJECT NO. 2015-04

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# City of South Pasadena Agenda Report

*Diana Mahmud, Mayor  
Michael A. Cacciotti, Mayor Pro Tem  
Robert S. Joe, Councilmember  
Marina Khubesrian, M.D., Councilmember  
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk  
Gary E. Pita, City Treasurer*

COUNCIL AGENDA: April 20, 2016  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager *SG*  
FROM: Margaret Lin, Principal Management Analyst *M. L.*  
Samuel Zneimer, Management Analyst *SZ*  
SUBJECT: **Authorize the City Manager to Execute a Professional Services Agreement with KOA Corporation for Engineering Design Services for the Mission Street Bicycle Improvement Project**

## **Recommendation**

It is recommended that the City Council authorize the City Manager to execute a Professional Services Agreement (PSA) with KOA Corporation (KOA) for Engineering Design Services for the Mission Street Bicycle Improvement Project (Project).

## **Fiscal Impact**

The City of South Pasadena (City) will be utilizing Bicycle Transportation Account (BTA) grant funds. These are State Funds, under the provisions of Streets and Highways Code Section 2106 (b) and Sections 890 through 894.2, as implemented by regulations in Title 21, Division 2, Chapter 10, of the California Code of Regulations. The City was awarded \$234,000 for the Project which includes a 10% local match. The cost for engineering design services is \$45,255 with additional services that can be activated for an additional \$23,086. These services include construction engineering support and Bike Box experimental study. The total PSA, with all tasks utilized, is \$68,341. The City Manager may provide written approval to the consultant to activate any of the additional services.

## **Commission Review and Recommendation**

This matter was not reviewed by a commission.

## **Background**

On February 25, 2016, staff issued a Request For Proposals (RFP) for Engineering Design Services for the Project with proposals due on March 23, 2016. The City advertised the RFP on the City website, reached out to companies with engineering design services, and placed an advertisement in the South Pasadena Review. The City received two (2) responses to the RFP but was contacted by multiple companies regarding their inability to submit a proposal.

**Analysis**

City staff evaluated the two (2) proposals and decided to choose KOA because of their familiarity with BTA projects, number of dedicated staff allocated to the project, and the overall level of detail provided in the proposal. KOA is a leading implementer of Active Transportation (AT) facilities in Southern California. KOA has planned, designed, and managed a multitude of innovative bicycle projects. KOA has previously worked for the City.

The Project will include an enhanced Class III bicycle route with sharrows, bicycle boxes, loop detectors, and signage. The Project limits are from Grand Avenue to Fair Oaks Avenue. This project was the highest ranked project within the City's Bicycle Master Plan. This Project has undergone some changes since its original concept design as the Federal Highway Administration has discontinued approval for shared green lanes.

**Legal Review**

The City Attorney has reviewed this item and the attached agreement.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. KOA Corporation Professional Services Agreement

**PROFESSIONAL SERVICES AGREEMENT**  
(City of South Pasadena / *Right of Way Inc.*)

**1. IDENTIFICATION**

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of South Pasadena, a California municipal corporation (“City”), and KOA Corporation., a California corporation. (“Consultant”).

**2. RECITALS**

- 2.1 City has determined that it requires the following professional services from a consultant: Engineering Design Services for Mission Street Bicycle Improvement Project.
- 2.2 Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

**NOW, THEREFORE**, for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

**3. DEFINITIONS**

- 3.1 “Scope of Services”: Such professional services as are set forth in Consultant’s April \_\_, 2016 proposal to City attached hereto as Exhibit A and incorporated herein by this reference.
- 3.2 “Approved Fee Schedule”: Such compensation rates as are set forth in Consultant’s \_\_\_\_\_ fee schedule to City attached hereto as Exhibit B and incorporated herein by this reference. This fee schedule shall remain in effect for the duration of this Agreement.
- 3.3 “Commencement Date”: \_\_\_\_\_.
- 3.4 “Termination Date”: \_\_\_\_\_.

**4. TERM**

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall terminate at 11:59 p.m. on the Termination Date unless extended by written agreement of the parties or terminated earlier in accordance with Section 18 (“Termination”) below.

**5. CONSULTANT’S SERVICES**

- 5.1 Time is of the essence in Consultant's performance of services under this Agreement.
- 5.2 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of \$45,255 unless specifically approved in advance and in writing by City. Consultant shall notify the Agreement Administrator, in writing, when fees and expenses incurred under this Agreement have reached 80% of the maximum amount payable. Consultant shall concurrently inform the Agreement Administrator of Consultant's estimate of total expenditures required to complete its current assignments before proceeding, when the remaining work would exceed the maximum amount payable.
- 5.3 Consultant shall obtain a City business license prior to commencing, and maintain said license for the duration of, performance under this Agreement.
- 5.4 Consultant shall perform all work to the highest professional standards of Consultant's profession and in a manner reasonably satisfactory to City. Consultant shall keep itself fully informed of and in compliance with all local, state, and federal laws, rules, and regulations in any manner affecting the performance of the Agreement, including all Cal/OSHA requirements, the conflict of interest provisions of Government Code Section 1090, and the Political Reform Act (Government Code Section 81000 *et seq.*).
- 5.5 Consultant represents that it has advised City in writing prior to the date of signing of this Agreement of any known relationships with a third party, City Council members, or employees which would (1) present a conflict of interest entering into or rendering of services under this Agreement, (2) prevent Consultant from performing the terms of this Agreement, or (3) present a significant opportunity for the disclosure of confidential information.
- 5.6 Consultant agrees not to accept any employment during the term of this Agreement from any other person, firm or corporation where such employment is a conflict of interest or where such employment is likely to lead to a conflict of interest between City's interest and the interests of such person, firm or corporation or any other third party. Consultant shall immediately inform City, throughout the term of this Agreement, if any employment contemplated may develop into a conflict of interest, or a potential conflict of interest
- 5.7 Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all

personnel engaged in the work shall be qualified to perform such services. Margaret Lin shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made in Consultant's project administrator without City's prior written consent.

- 5.8 Consultant has represented to the City that key personnel will perform and coordinate the services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of City. If City and Consultant cannot agree as to the substitution of key personnel, City may terminate this Agreement for cause.
- 5.9 This Agreement covers professional services of a specific and unique nature. Except as otherwise provided herein, Consultant shall not assign or transfer its interest in this Agreement or subcontract any services to be performed without amending this Agreement.
- 5.10 Consultant shall be responsible to City for all services to be performed under this Agreement. All subconsultants shall be approved by the Agreement Administrator and their billing rates identified in the Approved Fee Schedule, Exhibit B. City shall pay Consultant for work performed by its subconsultants (including labor) only at Consultant's actual cost plus an approved mark-up as set forth in the Approved Fee Schedule, Exhibit B. Consultant shall be liable and accountable for any and all payments or other compensation to all subconsultants performing services under this Agreement. City shall not be liable for any payment or other compensation for any subconsultants.
- 5.11 Consultant shall notify the Agreement Administrator, in writing, of any change in name, ownership or control of Consultant's firm or subconsultant. Change of ownership or control of Consultant's firm may require an amendment to the Agreement.
- 5.12 This Agreement is subject to prevailing wage law, for all work performed under the Agreement for which the payment of prevailing wages is required under the California Labor Code. In particular, Consultant acknowledges that prevailing wage determinations are available for the performance of inspection and survey work.

## **6. COMPENSATION**

- 6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule.
- 6.2 Consultant shall submit to City an invoice, on a monthly basis for the services performed pursuant to this Agreement. Each invoice shall identify the maximum

amount payable, services rendered during the billing period and the amount due, for this invoice, and total amount previously invoiced. All labor charges shall be itemized by employee name and classification/position with the firm, corresponding hourly rate, hours worked, description of each labor charge, and total amount due for labor charges. City shall not withhold applicable taxes or other authorized deductions from payments made to Consultant except as otherwise required by law. Consultant shall include a copy of each subconsultant invoice for which reimbursement is sought.

- 6.3 Payments for any services requested by City and not included in the Scope of Services may be made to Consultant by City on a time-and-materials basis using Consultant's Approved Fee Schedule and without amendment of this Agreement, so long as such payment does not cause the maximum amount payable to be exceeded.
- 6.4 Consultant shall not be reimbursed for any expenses unless provided for in this Agreement or authorized in writing by City in advance.

## **7. PREVAILING WAGES**

Consultant is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. In particular, Consultant acknowledges that prevailing wage determinations are available for the performance of inspection and survey work. Consultant shall defend, indemnify, and hold the City, its elected officials, officers, employees, and agents free and harmless from any claim or liability arising out of any failure or alleged failure of Consultant to comply with the Prevailing Wage Laws.

## **8. OWNERSHIP OF WRITTEN PRODUCTS**

All reports, documents or other written material ("written products" herein) developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant.

## **9. RELATIONSHIP OF PARTIES**

Consultant is, and shall at all times remain as to City, a wholly independent contractor. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not represent that it is, or that any of its agents or employees are, in any manner employees of City.

Under no circumstances shall Consultant look to the City as his employer. Consultant shall not be entitled to any benefits. City makes no representation as to the effect of this independent contractor relationship on Consultant's previously earned Public Employees Retirement System (PERS) retirement benefits, if any, and Consultant specifically assumes the responsibility for making such a determination. Consultant shall be responsible for all reports and obligations including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation.

#### **10. AGREEMENT ADMINISTRATOR**

In performing services under this Agreement, Consultant shall coordinate all contact with City through its Agreement Administrator. For purposes of this Agreement, City designates Margaret Lin as the Agreement Administrator. City reserves the right to change this designation upon written notice to Consultant. All services under this Agreement shall be performed at the request of the Agreement Administrator, who will establish the timetable for completion of services and any interim milestones.

#### **11. INDEMNIFICATION**

- 11.1 The parties agree that City, its officers, agents, employees and volunteers should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, taxes, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the parties to be interpreted and construed to provide the City with the fullest protection possible under the law. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant's commitment to indemnify and protect City as set forth herein.
- 11.2 To the fullest extent permitted by law, Consultant shall indemnify, hold harmless, and when the City requests with respect to a claim provide a deposit for the defense of, and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person, whether physical, emotional, consequential or otherwise, and injury to any property arising out of or in connection with Consultant's alleged negligence, recklessness or willful misconduct or other wrongful acts, errors or omissions of Consultant or any of its officers, employees, servants, agents, or subcontractors, or anyone directly or indirectly employed by either Consultant or its subcontractors, in the performance of this Agreement or its failure to comply with any of its obligations contained in this Agreement, except such loss or damage as is caused by the sole active negligence or willful misconduct of the City. Such costs and expenses shall include reasonable attorneys' fees due to counsel of City's choice, expert fees and all other costs and fees of litigation. Consultant shall not be entitled to any refund of attorneys' fees, defense costs or expenses in the event that it is adjudicated to have been non-negligent.

- 11.3 City shall have the right to offset against any compensation due Consultant under this Agreement any amount due City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 11 and any amount due City from Consultant arising from Consultant's failure either to (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.
- 11.4 The obligations of Consultant under this Section 11 are not limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.
- 11.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 11 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. If Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's subcontractors or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.
- 11.6 City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.
- 11.7 In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or PERS to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.
- 11.8 Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation,

benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

## 12. INSURANCE

- 12.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's performance of this Agreement.
- 12.2 Any available insurance proceeds broader than or in excess of the specified minimum insurance coverage requirements or limits shall be available to the Additional Insured. Furthermore, the requirements for coverage and limits shall be the greater of (1) the minimum coverage and limits specified in this Agreement, or (2) the broader coverage and maximum limits of coverage of any insurance policy or proceeds available to the named insured.
- 12.3 Insurance required under this Agreement shall be of the types set forth below, with minimum coverage as described:

***[The risk for each agreement should be evaluated and the insurance limits should correspond to such risk as determined by the City's Risk Manager.]***

- 12.3.1 Comprehensive General Liability Insurance with coverage limits of not less than One Million Dollars (\$1,000,000) including products and operations hazard, contractual insurance, broad form property damage, independent consultants, personal injury, underground hazard, and explosion and collapse hazard where applicable.

**\*\*ALTERNATE LANGUAGE:**

Comprehensive General Liability Insurance with minimum limits of One Million Dollars (\$1,000,000) for each occurrence and in the aggregate for any personal injury, death, loss or damage. ***[If consultant is a limited liability company, insert "General Liability coverage shall be amended so that Consultant and its managers, affiliates, employees, agents, and other persons necessary or incidental to its operation are insureds."]***

- 12.3.2 Automobile Liability Insurance for vehicles used in connection with the performance of this Agreement with minimum limits of One Million Dollars (\$1,000,000) per claimant and One Million dollars (\$1,000,000) per incident.
- 12.3.3 Worker's Compensation insurance as required by the laws of the State of California.

- 12.3.4 Professional Errors and Omissions Insurance with coverage limits of not less than One Million Dollars (\$1,000,000).
- 12.4 Consultant shall require each of its subconsultants to maintain insurance coverage that meets all of the requirements of this Agreement provided however, that the Agreement Administrator may waive the provision of Errors and Omissions Insurance by subconsultants.
- 12.5 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.
- 12.6 Consultant agrees that if it does not keep the aforesaid insurance in full force and effect, City may either (i) immediately terminate this Agreement; or (ii) take out the necessary insurance and pay the premium thereon at Consultant's expense.
- 12.7 At all times during the term of this Agreement, Consultant shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that the aforesaid policies are in effect in the required amounts and naming the City and its officers, employees, agents and volunteers as additional insureds. Consultant shall, prior to commencement of work under this Agreement, file with City's Risk Manager such certificate(s).
- 12.8 Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished at least two weeks prior to the expiration of the coverages.
- 12.9 The general liability and automobile policies of insurance required by this Agreement shall contain an endorsement naming City and its officers, employees, agents and volunteers as additional insureds. All of the policies required under this Agreement shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty days' prior written notice to City. Consultant agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.
- 12.10 The insurance provided by Consultant shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City and/or its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.
- 12.11 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant's employees, agents or subcontractors, from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.

- 12.12 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond in the amount of the deductible or self-insured retention to guarantee payment of losses and expenses.
- 12.13 Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duties to indemnify, hold harmless and defend under Section 11 of this Agreement.
- 12.14 Consultant shall report to the City, in addition to the Consultant's insurer, any and all insurance claims submitted to Consultant's insurer in connection with the services under the Agreement.
- 12.15 Consultant may be self-insured under the terms of this Agreement only with express written approval from the City
  - 12.15.1 All self-insured retentions (SIR) must be disclosed to the City for approval and shall not reduce the limits of liability.
  - 12.15.2 Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or the City.
- 12.16 City reserves the right to obtain a full certified copy of any insurance policy and endorsements. Failure to exercise this right shall not constitute a waiver of right to exercise later.

**13. MUTUAL COOPERATION**

- 13.1 City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available for the proper performance of Consultant's services under this Agreement.
- 13.2 If any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require in the defense of that claim or action.

**14. CONFIDENTIALITY**

All data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data shall be returned to City upon the termination or expiration of this Agreement.

**15. RECORDS AND INSPECTIONS**

Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to City under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to Consultant under this Agreement. All such documents shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of City. City shall further have the right to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.

In addition, pursuant to Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds ten thousand dollars, all such documents and this Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of City, for a period of three (3) years after final payment under the Agreement.

**16. PERMITS AND APPROVALS**

Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary for Consultant's performance of this Agreement. This includes, but shall not be limited to, professional licenses, encroachment permits and building and safety permits and inspections.

**17. NOTICES**

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile or overnight courier service during Consultant's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the parties may, from time to time, designate in writing).

If to City:

City of South Pasadena  
1414 Mission Street  
South Pasadena CA 91030  
Telephone: (626) 403-7240 x\_\_\_\_  
Facsimile: (626) 403-7241

If to Consultant:

*KOA Corporation*  
*2141 W. Orangewood Avenue,*  
*Suite A, CA 92868*  
Telephone: (626 ) 930-9292  
Facsimile: (626 ) 930-9220

With courtesy copy to:  
Teresa L. Highsmith, Esq.  
South Pasadena City Attorney  
Colantuono, Highsmith & Whatley, P.C.  
300 South Grand Avenue, Suite 2700  
Los Angeles, CA 90071-3137

Telephone: (213) 542-5700  
Facsimile: (213) 542-5710

**18. SURVIVING COVENANTS**

The parties agree that the covenants contained in Section 11, Section 12, Paragraph 13.2 and Section 14 of this Agreement shall survive the expiration or termination of this Agreement.

**19. TERMINATION**

- 19.1 City may terminate this Agreement for any reason on five calendar days' written notice to Consultant. Consultant may terminate this Agreement for any reason on thirty calendar days' written notice to City. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.
- 19.2 If City terminates this Agreement due to no fault or failure of performance by Consultant, then Consultant shall be paid based on the work satisfactorily performed at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

**20. GENERAL PROVISIONS**

- 20.1 Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Consultant further agrees to file, or shall cause its employees or subcontractor to file, a Statement of Economic Interest with the City's Filing Officer if required under state law in the performance of the services. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer, or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

- 20.2 Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any party other than Consultant.
- 20.3 This Agreement shall be binding on the successors and assigns of the parties.
- 20.4 Except as expressly stated herein, there is no intended third party beneficiary of any right or obligation assumed by the parties.
- 20.5 Time is of the essence for each and every provision of this Agreement.
- 20.6 In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability, medical condition or any other unlawful basis.
- 20.7 The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement. Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).
- 20.8 The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing signed by one authorized to bind the party asserted to have consented to the waiver.
- 20.9 Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment that such failure was due to causes beyond the control and without the fault or negligence of Consultant.
- 20.10 Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies. If legal action shall be necessary to enforce any term,

covenant or condition herein contained, the party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable court costs, including accountants' fees, if any, and attorneys' fees expended in such action. The venue for any litigation shall be Los Angeles County, California and Consultant hereby consents to jurisdiction in Los Angeles County for purposes of resolving any dispute or enforcing any obligation arising under this Agreement.

- 20.11 If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
- 20.12 This Agreement shall be governed and construed in accordance with the laws of the State of California.
- 20.13 All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.
- 20.14 Consultant shall not discriminate against any employee or applicant for employment because of race, sex (including pregnancy, childbirth, or related medical condition), creed, national origin, color, disability as defined by law, disabled veteran status, Vietnam veteran status, religion, age (40 and above), medical condition (cancer-related), marital status, ancestry, or sexual orientation. Consultant shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to race, sex (including pregnancy, childbirth, or related medical condition), creed, national origin, color, disability as defined by law, disabled veteran status, Vietnam veteran status, religion, age (40 and above), medical condition (cancer-related), marital status, ancestry, or sexual orientation. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; or in terms, conditions or privileges of employment, and selection for training, Consultant agrees to post in conspicuous places, available to employees and applicants for employment, the provisions of this

nondiscrimination clause.

**TO EFFECTUATE THIS AGREEMENT**, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

**“City”**  
City of South Pasadena

**“Consultant”**  
*Right of Way Inc.,*

By: \_\_\_\_\_

By: \_\_\_\_\_  
*Name, Level of Officer e.g., Vice President*

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_  
*Name, Level of Officer e.g., Vice President*

Date: \_\_\_\_\_

Attest:

By: \_\_\_\_\_  
Deputy City Clerk

Date: \_\_\_\_\_

Approved as to form:

By: \_\_\_\_\_  
Teresa L. Highsmith, City Attorney

Date: \_\_\_\_\_

EXHIBIT A  
SCOPE OF WORK

## Scope of Work

The scope of work that consultants will include as a minimum in their proposal shall consist of, but not be limited to the following tasks. The proposers are encouraged to add to these tasks as deemed necessary.

- A. Utility research of relevant infrastructure including franchise utilities
- B. Research of any as-built drawings, benchmarks, centerline ties
- C. Coordination with City's traffic signal technicians
- D. Three (3) project meetings with City Staff including: One kickoff meeting for overall coordination and establishing of general guidelines; one meeting at the 60% level of completion of the drawings, specifications, and estimates; and one meeting at the 85% level of completion of the drawings.
- E. Preparation of all applicable CEQA environmental documents
- F. Presentation of Concept Plan
- G. Preparation of Construction Plans
  - 1. Cover sheet
  - 2. Topographic Survey
  - 3. Improvement (Signing and Striping) Plans
  - 4. Traffic signal modification plans
  - 5. Construction Details
- H. Preparation of Project Specifications using City boilerplate. Specifications must incorporate all necessary forms, provisions and language required for State-funded projects
- I. Preparation of Engineer's Estimate
- J. Public Outreach – One meeting with the City Council and/or affected residents and businesses
- K. Preparation of traffic signal timing charts to modify timing intervals.
- L. Construction Engineering Support (Estimated \_\_\_\_\_ 40-60 \_\_\_\_\_ hours)  
(deletable task)
- M. Bicycle Box Study (deletable task)

## Deliverables

- A. Two (2) hardcopy sets of interim plans, specifications, and cost estimate at 60% and 85%
- B. Copy of utility research documents (as-built plans)
- C. Final Drawings
  - One set of stamped and signed mylars
  - Electronic files in Autocad format.
  - Copies of all plans in PDF format
- D. Project Specifications plus electronic copy
- E. Engineer's Estimate plus electronic copy

## Project Schedule

The following is a list of tentative project milestones that the consultant will be expected to meet:

<b>Milestone</b>	<b>Date</b>
Award of Contract	April 2016
Kickoff Meeting	May 2016
60% submittal	November 2016
85% submittal	January 2017
100% submittal	February 2017
Bid Opening	April 2017

EXHIBIT B  
APPROVED FEE SCHEDULE

**KOA Corporation**

2141 W. Orangewood Avenue, Suite A

Orange, CA 92868

714-573-0317

Title of Project:

Engineering Design Services for Mission Street Bicycle Improvement Project

Cost Categories	Hourly Rate	Task 1		Task 2		Task 3		Task 4		Base Total (non-deletable tasks)		Task 5		Task 6		Grand Total (All tasks)	
		Project Coordination		Develop Concept Plan		Prepare Constuction Plans		Apply for Bike Box Permission to Experiment				Construction Engineering Support (Deletable Task)		Bike Box Experiment Study (Deletable Task)			
		Hours	Amount	Hours	Amount	Hours	Amount	Hours	Amount	Hours	Amount	Hours	Amount	Hours	Amount	Hours	Amount
		(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)	(o)	(p)
<b>Direct Labor Classification(s):</b>																	
Principal Engineer	\$79.00	4	\$316	4	\$316	4	\$316	4	\$316	16	\$1,264	4	\$316	4	\$316	24	\$1,896
Senior Engineer	\$73.00	20	\$1,460	24	\$1,752	24	\$1,752	20	\$1,460	88	\$6,424	40	\$2,920	16	\$1,168	144	\$10,512
Associate Planner	\$42.00		\$0		\$0		\$0	20	\$840	20	\$840		\$0	60	\$2,520	80	\$3,360
Associate Designer	\$42.00	8	\$336	20	\$840	40	\$1,680	0	\$0	68	\$2,856		\$0		\$0	68	\$2,856
Assistant Engineer	\$35.00	8	\$280	40	\$1,400	60	\$2,100	4	\$140	112	\$3,920	8	\$280		\$0	120	\$4,200
Administrative Assistant	\$24.00	20	\$480	0	\$0	0	\$0	0	\$0	20	\$480	12	\$288	4	\$96	36	\$864
<b>Subtotal - Direct Labor</b>		<b>60</b>	<b>\$2,872</b>	<b>88</b>	<b>\$4,308</b>	<b>128</b>	<b>\$5,848</b>	<b>48</b>	<b>\$2,756</b>	<b>324</b>	<b>\$15,784</b>	<b>64</b>	<b>\$3,804</b>	<b>84</b>	<b>4100</b>	<b>472</b>	<b>\$23,688</b>
<b>Overhead &amp; Fringe (inc. G&amp;A):</b>																	
Overhead	97.51%		\$2,800		\$4,201		\$5,702		\$2,687		\$15,391		\$3,709		\$3,998		\$23,098
Fringe	54.79%		\$1,574		\$2,360		\$3,204		\$1,510		\$8,648		\$2,084		\$2,246		\$12,979
<b>Total Overhead &amp; Fringe (inc G&amp;A):</b>			<b>\$4,374</b>		<b>\$6,561</b>		<b>\$8,907</b>		<b>\$4,197</b>		<b>\$24,039</b>		<b>\$5,793</b>		<b>\$6,244</b>		<b>\$36,077</b>
<b>Fixed Fee</b>																	
Subtotal - Fixed Fee:	10.00%		\$725		\$1,087		\$1,475		\$695		\$3,982		\$960		\$1,034		\$5,976
<b>Other Direct Costs ( ODCs)</b>																	
Mileage			\$300		\$300		\$500		\$350		\$1,450		\$750		\$400		\$2,600
<b>Subtotal - ODCs:</b>			<b>\$300</b>		<b>\$300</b>		<b>\$500</b>		<b>\$350</b>		<b>\$1,450</b>		<b>\$750</b>		<b>\$400</b>		<b>\$2,600</b>
<b>GRAND TOTAL</b>		<b>60</b>	<b>\$8,271</b>	<b>88</b>	<b>\$12,256</b>	<b>128</b>	<b>\$16,730</b>	<b>48</b>	<b>\$7,999</b>		<b>\$45,255</b>	<b>64</b>	<b>\$11,307</b>	<b>84</b>	<b>\$11,779</b>		<b>\$68,341</b>

# NON-COLLUSION DECLARATION

TO BE EXECUTED BY  
BIDDER AND SUBMITTED WITH BID

The undersigned declares:

I am the \_\_\_\_\_ of \_\_\_\_\_, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on \_\_\_\_\_ [date], at \_\_\_\_\_ [city], \_\_\_\_\_ [state].”

\_\_\_\_\_  
Signature      DATE

\_\_\_\_\_  
Printed Name of Signatory

**WORKERS' COMPENSATION INSURANCE**  
**CERTIFICATE**

The Contractor shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

DATE: \_\_\_\_\_

\_\_\_\_\_  
(Contractor)

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

Attest:

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

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# City of South Pasadena Agenda Report

*Diana Mahmud, Mayor  
Michael A. Cacciotti, Mayor Pro Tem  
Robert S. Joe, Councilmember  
Marina Khubesrian, M.D., Councilmember  
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk  
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: April 20, 2016  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager *SG*  
FROM: Paul Riddle, Deputy Fire Chief *(PR)*  
SUBJECT: **Approve and Authorize the City Manager to Execute a Subrecipient Agreement for Fiscal Year 2015 Urban Area Security Initiative (UASI) Grant Program in the Amount of \$75,000**

## **Recommendation**

It is recommended that the City Council:

1. Approve the attached agreement and exhibits between the City of South Pasadena (City) and the City of Los Angeles for the Fiscal Year (FY) 2015 Urban Area Security Initiative Grant Program (UASI-2015);and
2. Authorize the City Manager to execute the agreement and all related documents including future amendments.

## **Fiscal Impact**

By accepting the FY 2015 grant, the City will be reimbursed up to \$75,000 for Fire Department personnel to attend eligible technical Urban Search and Rescue (USAR) training. The City will be reimbursed up to \$15,000 for tuition and \$60,000 for overtime/backfilling costs for personnel who attend the specialized training. There is no cash or in-kind match required for this grant.

## **Commission Review and Recommendation**

This matter was not reviewed by a Commission.

## **Background**

Annually, Congress makes an appropriation to the Department of Homeland Security's Urban Area Security Initiative Program (UASI). UASI addresses the unique multi-disciplinary planning, operations, equipment, training and exercise needs of high-threat, high-density urban areas. This program provides funding to high-risk urban areas based on risk and effectiveness. For the 2015 program year UASI-2015, \$55,600,000 was available to the Los Angeles/Long Beach Urban Area (LA/LB UA). This pre-determined area consists of the City of Los Angeles, the City of Long Beach, the unincorporated area of the County of Los Angeles, and 27 participating jurisdictions including the City of South Pasadena.

**Analysis**

The UASI-2015 program for the LA/LB UA is administered through the City of Los Angeles. Per Department of Homeland Security regulations, a contract is required in order to allocate the \$75,000 in grant funds to the City.

These funds will be used to pay for specialized Fire Department training. All funds must be expended and reimbursed through the City of Los Angeles on or before May 31, 2018.

**Legal Review**

The City Attorney has reviewed this item.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: UASI – 2015 Agreement



**SUBAWARD AGREEMENT**

Subrecipient: City of South Pasadena

Title: FY 2015 Urban Area Security Initiative (UASI) Grant Program

City Contract Number \_\_\_\_\_

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## EXHIBITS

- Exhibit A DHS Standard Conditions and CalOES Assurances
- Exhibit B Financial Management Forms Workbook
- Exhibit C Modification Request and Reimbursement Request Forms
- Exhibit D CalOES Forms
- Exhibit E Technology Standards

AGREEMENT NUMBER \_\_\_\_\_ OF CITY CONTRACTS  
BETWEEN  
THE CITY OF LOS ANGELES  
AND THE CITY OF SOUTH PASADENA

THIS SUBAWARD AGREEMENT ("Agreement" or "Contract") is made and entered into by and between the City of Los Angeles, a municipal corporation (the "City"), and the City of South Pasadena, a municipal corporation (the "Subrecipient"). In consideration of the mutual covenants set forth herein and the mutual benefits to be derived therefrom, the City and Subrecipient (each a "Party" and collectively, the "Parties") agree as follows:

**I. GENERAL INFORMATION**

**§1.1 Federal Award Information**

The "Federal award" (as such term is defined in the Code of Federal Regulations ("CFR"), 2 CFR §200.38, and used in this Agreement) is the Fiscal Year (FY) 2015 Urban Area Security Initiative Grant Program, FAIN #EMW-2015-SS-00078, CFDA #97.067, Federal Award Date July 28, 2015.

The "Federal awarding agency" (as such term is defined in 2 CFR §200.36 and used in this Agreement) is the United States Department of Homeland Security, Federal Emergency Management Agency, Grants Program Directorate ("DHS").

The State of California, through its Governor's Office of Emergency Services ("CalOES"), acts as the "pass-through entity" (as such term is defined in 2 CFR §200.74 and used in this Agreement) for the subaward of the Federal award to the City for the benefit of the Los Angeles/Long Beach Urban Area ("LA/LBUA") in the amount of \$55,600,000.00.

The City, acting through its Mayor's Office of Public Safety ("Mayor's Office"), acts as the pass-through entity for this subaward of the Federal award to Subrecipient.

**§1.2 Subaward Information and Period of Performance**

Subrecipient hereby accepts the following subaward ("Subaward") of the Federal award upon the terms and conditions set forth in this Agreement:

Subward amount:	<b>\$75,000.00</b>
Subaward Period of Performance ("Term"):	<b>September 1, 2015 to May 31, 2018</b>
Match Requirement:	<b>None</b>

The term of this Agreement shall be the "Term" as set forth in this Section 1.2.

§1.3 Parties and Notice

The Parties to this Agreement, and their respective representatives who are authorized to administer this Agreement and to whom formal notices, demands and communications shall be given are as follows:

Party:	City of Los Angeles
Authorized Representative:	Jeff Gorell, Deputy Mayor
Authorized Department:	Mayor's Office of Public Safety
Address, Phone, Fax, E-mail:	200 N. Spring Street, Room 303 Los Angeles, CA 90012 Phone: (213)978-0687 Email: jeff.gorell@lacity.org

Party:	City of South Pasadena
Authorized Representative:	Serigo Gonzalez, City Manager
Authorized Department:	City of South Pasadena
Address, Phone, Fax, E-mail:	1414 Mission Street South Pasadena, CA 91030 Phone: (626) 403-7210 Email: cmoffice@southpasadena.gov

Formal notices, demands and communications to be given hereunder by either Party shall be made in writing and may be effected by personal delivery or by registered or certified mail, postage prepaid, return receipt requested and shall be deemed communicated as of the date of mailing. If the name of the person designated to receive the notices, demands or communications or the address of such person is changed, written notice shall be given, in accordance with this section, within five (5) business days of said change.

§1.4 Authorities

The Los Angeles City Council and the City's Mayor have accepted the Federal award and have authorized the City to execute this Agreement (C.F. #15-0734, 1/26/16.)

Subrecipient warrants that it has obtained written authorization from its city council, governing board, or authorized body to execute this Agreement and accept and use the Subaward. Subrecipient further warrants that such written authorization specifies that Subrecipient and the city council, governing board or authorized body agree:

- a. To provide all matching funds required under the Subaward and that any cash match will be appropriated as required.

- b. That any liability arising out of the performance of this Agreement shall be the responsibility of Subrecipient and the city council, governing board or authorized body.
- c. That Subaward funds shall not be used to supplant expenditures controlled by the city council, governing board or authorized body.
- d. That the official executing this Agreement is, in fact, authorized to do so.

Subrecipient shall maintain this proof of authority on file and make it readily available upon demand.

**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]**

## II. SUBAWARD TERMS AND CONDITIONS

### §2.1 Summary of Requirements

By executing this Agreement, Subrecipient hereby agrees that it shall comply with all terms and conditions set forth in this Agreement, which includes all guidance, regulations and requirements (collectively, "Requirements") of the Federal awarding agency and CalOES that are applicable to a recipient and/or subrecipient of a Federal award or grant. Such Requirements are set forth in the following documents and incorporated herein by this reference: (1) Department of Homeland Security FY 2015 Homeland Security Grant Program Notice of Funding Opportunity ("DHS NOFO"), (2) FY 2015 DHS Standard Terms and Conditions ("DHS Standard Conditions"), (3) FEMA Information Bulletins ("IB"), (4) CalOES 2015 Homeland Security Grant Program California Supplement to the Federal Notice of Funding Opportunity ("CalOES Supplement"), (5) CalOES 2015 Standard Assurances for All CalOES Federal Grant Programs ("CalOES Assurances"), (6) CalOES Grant Management Memos ("GMM"), and (6) the cost principles, uniform administrative requirements and audit requirements for federal grant programs as housed in Title 2, Part 200 of the Code of Federal Regulations ("CFR") and in updates issued by the Office of Management and Budget ("OMB") on <http://www.whitehouse.gov/omb/>.

Subrecipient hereby certifies that it has the legal authority to execute this Agreement, accept the Subaward given through this Agreement, and has the institutional, managerial and financial capability to ensure proper planning, management and completion of its projects being funded by the Subaward.

Subrecipient hereby acknowledges that it is responsible for reviewing and adhering to all Requirements referenced above. For reference and without limitations, certain of the Requirements are set forth in more detail in the sections below.

### §2.2 City Administrative Requirements

- A. Subrecipient acknowledges and agrees that the City is acting as a "pass-through entity" (as such term is defined in 2 CFR §200.74 and used in this Agreement) for this Subaward and that the City shall have the rights and obligations relating to this Subaward and its administration as set forth in this Agreement and in 2 CFR Part 200.
  
- B. Subrecipient and the City have previously completed a mutually approved Financial Management Forms Workbook which was approved by CalOES prior to the execution of this Agreement (the "Workbook") and which is attached hereto as Exhibit B. The Workbook contains detailed listings of items and projects and the amount of Subaward funds allocated for such items and projects. Subrecipient shall use the Subaward funds strictly in accordance with the Workbook, and any expenditures not so made shall be deemed disallowed under this Subaward.

The City shall provide Subrecipient with an electronically editable Workbook capable of revision. Any request by Subrecipient to modify the Workbook must be made in writing and accompanied by a completed Modification Request Form, attached hereto as Exhibit C, and a revised Workbook showing such modification and containing all supporting documentation as required. Workbook modification requests must be submitted to the City no often than once a month and prior to deadlines set by the City. Requests submitted after any such deadline will be returned to Subrecipient and will not be accepted until the following submission period. The City will notify Subrecipient in writing if Workbook modification requests are inaccurate and/or incomplete. Inaccurate and/or incomplete requests shall be returned to the Subrecipient for revision and shall be accepted by the City when such requests are accurate and complete. Subrecipient shall not expend any funds on modified Workbook items until such modification is approved by the City and CalOES.

- C. Subrecipient previously submitted to the City a Project Application in connection with the Subaward, which included a Project Timeline ("Project Timeline") setting forth details regarding the milestone and completion dates for Subrecipient projects funded under the Subaward. Subrecipient shall manage its Subaward funded projects in accordance with the Project Timeline and provide, in a timely manner, any plans and reports requested by the City regarding the status of such projects. In the event a Workbook modification request requires a modification to the Project Timeline, Subrecipient shall update the Project Timeline accordingly and submit it along with its Workbook modification request for approval. Failure to meet any milestones or deadlines as set forth in Subrecipient's Project Timeline may result in the City reducing Subaward funds allocated to the Subrecipient.
- D. Subrecipient shall complete and deliver to the City all forms required by CalOES in connection with the implementation of Subrecipient's projects under the Subaward. Such forms, which are collectively attached hereto as Exhibit D, include: (1) an aviation equipment request form, (2) a watercraft equipment request form, (3) an Emergency Operations Center request form, (4) an Environmental and Historical Preservation ("EHP") request form, and (5) a sole source procurement request form. Subrecipient acknowledges that all such forms must be completed, delivered and approved by the City and CalOES prior to the purchase of said equipment, implementation of the project, or the completion of a sole source procurement, as the case may be. Approval of such requests and forms shall be made by the City and CalOES in their respective sole discretion. Failure to gain approval of such completed requests and forms by the City and CalOES may disallow any costs incurred by Subrecipient under this Subaward in connection with such equipment, project or procurement.

E. Subrecipient agrees that any equipment, product, service or activity funded with this Subaward shall comply with any and all technological and/or interoperability specifications and standards as may be approved by the LA/LBUA region, and any such equipment, product, service or activity not so compliant shall be not eligible for funding by this Subaward. A list of technological standards currently approved by the LA/LBUA region is attached as Exhibit E. Subrecipient shall further ensure that it retains from its contractors, subcontractors, and vendors all rights related to inventions, copyrightable materials, and data for which the Federal awarding agency and CalOES has rights to, as more fully set forth in 2 CFR §315 Agreement and Section 2.3.P. of this Agreement.

F. Any "equipment" (as such term is defined in 2 CFR §200.33 and used in this Agreement) acquired or obtained with Subaward funds: (1) Shall be made available pursuant to applicable terms of the California Disaster and Civil Defense Master Mutual Aid Agreement in consultation with representatives of the various fire, emergency medical, hazardous materials response services, and law enforcement agencies within the jurisdiction of the LA/LBUA, and deployed with personnel trained in the use of such equipment in a manner consistent with the California Law Enforcement Mutual Aid Plan or the California Fire Services and Rescue Mutual Aid Plan; (2) Shall be consistent with needs as identified in the State Homeland Security Strategy and will be deployed in conformance with that Strategy; and (3) Shall have an LA/LBUA identification decal affixed to it, and, when practical, shall be affixed where it is readily visible and prominently marked as follows: *"Purchased with funds provided by the U.S. Department of Homeland Security."*

Subrecipient shall take a physical inventory of all equipment acquired or obtained with Subaward funds and reconcile the results with equipment records at least once every year.

G. This Subaward is not a "fixed amount award" as such term is defined in 2 CFR §200.45. Subrecipient agrees that disbursement of this Subaward to Subrecipient shall be made on a reimbursement method. In the event Subrecipient requests advance payment of Subaward funds, Subrecipient shall comply with, and provide evidence to the City of compliance with, the criteria and obligations related to the use of advance payments as set forth in 2 CFR §200.305 as well as satisfying any other City and CalOES requirements for advance payments.

In requesting reimbursement from Subaward funds, Subrecipient shall prepare, maintain and provide to the City a completed Reimbursement Request Form (attached hereto as Exhibit C) along with invoices, purchase orders, proof of delivery, proof of payment and payroll records, timesheets, receipts and any other supporting documentation necessary

to fully and accurately describe the expenditure of funds for which reimbursement from the Subaward is requested (collectively, the "Reimbursement Request"). All such supporting documentation for the Reimbursement Request shall satisfy applicable Federal, State and City audit and review standards and requirements. Such documentation shall be prepared at the sole expense and responsibility of Subrecipient, and the City and the Subaward will not reimburse the Subrecipient for any costs incurred for such preparation. The City may request, in writing, changes to the content and format of such documentation at any time, and the City reserves the right to request additional supporting documentation to substantiate costs incurred at any time. The City will notify Subrecipient in writing if a Reimbursement Request is inaccurate and/or incomplete. Inaccurate and/or incomplete Reimbursement Requests shall be returned to Subrecipient for revision and shall be accepted by the City when Reimbursement Requests are accurate and complete.

Reimbursement Requests must be submitted to the City on a monthly basis. The City shall forward a Reimbursement Request to CalOES for payment within thirty (30) days of receipt of such Reimbursement Request, provided such request is deemed accurate and complete. The City shall forward reimbursement payment on a Reimbursement Request to Subrecipient within thirty (30) days of receipt of such reimbursement payment from CalOES to the City.

Final Reimbursement Requests for this Subaward must be received by the City no later than sixty (60) days prior to the end of the Term to allow the City sufficient time to complete close-out activities for this Subaward (the "Reimbursement Deadline"). Any Reimbursement Request submitted after the Reimbursement Deadline shall be rejected unless, prior to the submission of such request, the Mayor's Office, in its sole discretion, has approved in writing the submission of such request after the Reimbursement Deadline. After the Reimbursement Deadline, any unexpended Subaward funds may be re-directed to other needs across the LA/LBUA region. The City will notify Subrecipient, in writing, when unexpended Subaward funds may be re-directed.

- H. Subrecipient acknowledges that the City makes no commitment to disburse Subaward funds beyond the terms set forth herein and that funding for all periods during the Subaward Term is subject to the continuing availability to the City of federal funds for this Subaward from CalOES and the Federal awarding agency. This Agreement may be terminated immediately upon written notice to Subrecipient of such loss or reduction of Subaward funds.

### §2.3 DHS and CalOES Requirements

Subrecipient shall comply with all Requirements promulgated by DHS (which is the Federal awarding agency for this Subaward) and CalOES which are applicable to this particular Subaward. These include, without limitation, (1) the Requirements for recipients and subrecipients set forth in the DHS NOFO and the DHS Standard Conditions, and (2) the Requirements for "Applicant" and subrecipients set forth in the CalOES Supplement and the CalOES Assurances. For reference, the DHS Standard Conditions and the CalOES Assurances are both attached hereto as Exhibit A and incorporated herein. Some of these DHS and CalOES Requirements are set forth below in this Section 2.3.

- A. Subrecipient will not use Subaward funds to supplant (replace) funds that have been budgeted for the same purpose through non-federal sources. Upon request by the City, CalOES and/or the Federal awarding agency, Subrecipient shall be required to demonstrate and document that a reduction in non-Federal resources occurred for reasons other than the receipt or expected receipt of Subaward funds. Subrecipient shall not charge any costs allocable under this Subaward to any other Federal award to overcome fund deficiencies, to avoid restrictions imposed by Federal statutes, regulations, or terms and conditions of Federal awards, or for other reasons. Subrecipient shall not be delinquent in the repayment of any Federal debt. Subrecipient must request instruction from the City and CalOES for proper disposition of any original or replacement equipment acquired with Subaward funds.
- B. Subrecipient shall comply with the requirement of 31 U.S.C. Section 3729, which sets forth that no subgrantee, recipient or subrecipient of federal funds or payments shall submit a false claim for payment, reimbursement or advance. Subrecipient agrees to be subject to the administrative remedies as found in 38 U.S.C. Section 3801-3812 for violations of this requirement.
- C. Subrecipient shall comply with the provisions of *DHS Specific Acknowledgements and Assurances* section set forth in the DHS Standard Conditions and the *Reporting Accusations and Findings of Discrimination* section of the CalOES Assurances.
- D. Subrecipient shall comply with the provisions of the *Lobbying and Political Activities* section set forth in the CalOES Assurances. In connection thereto, Subrecipient hereby certifies that:
  - a. No Federal appropriated funds have been paid or will be paid, by or on behalf of Subrecipient, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the

- entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, Subrecipient shall complete and submit Standard Form-LLL "Disclosure Form to Report Lobbying" in accordance with its instructions.
  - c. Subrecipient shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
- E. As required by Executive Orders (EO) 12549 and 12689, and 2 CFR §200.212 and codified in 2 CFR Part 180, Subrecipient shall provide protection against waste, fraud and abuse by debarring or suspending those persons deemed irresponsible in their dealings with the Federal government. Subrecipient hereby certifies that it and its principals:
- a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
  - b. Have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph 2.3.G.c. above; and
  - d. Have not within a three-year period preceding this Agreement had one or more public transactions (Federal, State, or local) terminated for cause or default.
- F. Subrecipient shall comply with the Drug-Free Workplace Act of 1988 (41 U.S.C. §701 et seq.) which is adopted at 2 CFR Part 3001. In connection thereto, Subrecipient hereby certifies that it will or will continue to provide a drug-free workplace and a drug-free awareness program as outlined in such Act.

Subrecipient acknowledges that this Subaward is a "Federal award" as such term is defined in 2 CFR §200.38 and that Subrecipient's use of this Subaward is subject to the uniform administrative requirements, cost principles, and audit requirements for Federal awards which are codified in 2 CFR Part 200 (the "Uniform Requirements"). Subrecipient agrees that it is considered a "non-Federal entity" and a "subrecipient" as such terms are defined in 2 CFR §§200.69 and 200.93, respectively. Thus, Subrecipient hereby agrees to comply with, and be subject to, all provisions, regulations and requirements applicable to a "subrecipient" and a "non-Federal entity" as set forth in the Uniform Requirements. Further, Subrecipient agrees that the City and CalOES are each a "pass-through entity" as such term is defined in 2 CFR §200.74 and that each of them shall have the rights and remedies of a "pass-through entity" in relation to this Subaward and Subrecipient as set forth in the Uniform Requirements. Without limitation, some of these Uniform Requirements are set forth below in this Section 2.4.

- A. Subrecipient shall disclose to the City any potential conflict of interest in connection to this Subaward and its use in accordance with 2 CFR §200.112.
- B. Subrecipient shall comply with the mandatory disclosure requirements for violations of Federal criminal law involving fraud, bribery, or gratuity as set forth in 2 CFR §200.113.
- C. Subrecipient acknowledges that the City may impose additional specific conditions to this Subaward in accordance with 2 CFR §200.207, and Subrecipient shall comply with such conditions. Subrecipient shall also submit any annual certifications and representations deemed required by the City in accordance with 2 CFR §200.208.
- D. **Financial Management and Internal Controls**  
Subrecipient shall comply with the requirements for a non-Federal entity regarding financial management and the establishment of a financial management system, all as more fully set forth in 2 CFR §200.302. Further, Subrecipient shall comply with the requirements set forth in 2 CFR §200.303, which relate to certain obligations required of Subrecipient to maintain internal controls over the use of this Subaward.
- E. In the event this Subaward requires cost sharing or matching of funds from Subrecipient, Subrecipient shall comply with the cost sharing and matching requirements set forth in 2 CFR §200.306.
- F. Subrecipient shall comply with the requirements relating to program income as more fully set forth in 2 CFR §200.307.
- G. **Property Standards**  
When property (real, tangible or intangible) is, in whole or in part, improved, developed, purchased or otherwise acquired with Subaward

funds, Subrecipient shall comply with the regulations set forth in 2 CFR §§200.310 through 200.316 ("Property Regulations"). These Property Regulations include, without limitation, provisions related to the following:

1. Requirements for insurance coverage for real property and equipment.
2. Requirements for title, use, disposition and transfer of title of "real property" (as defined in 2 CFR §200.85).
3. Regulations involving Federally-owned and exempt property.
4. Requirements for title, use, management (including recordkeeping, inventory, control systems and maintenance procedures), and disposition of "equipment" (as defined in 2 CFR §200.33).
5. Requirements for title, use and disposition of "supplies" (as defined in 2 CFR §200.94).
6. Requirements for title, rights, use and disposition of "intangible property" (as defined in 2 CFR §200.59). Such requirements include, without limitation, (a) a reservation of rights by the Federal awarding agency to a royalty-free, non-exclusive and irrevocable right to use certain copyrighted work or work subject to copyright, (b) the rights of the Federal government to data produced under the Subaward, (c) the applicability of the Freedom of Information Act to certain research data produced or acquired under the Subaward, and (d) Subrecipient's compliance with applicable regulations governing patents and inventions, including government wide regulations codified at 37 CFR Part 401.

Subrecipient agrees that it shall hold in trust all real property, equipment and intangible property acquired, developed or improved with Subaward funds in accordance with the provisions set forth in 2 CFR §200.316.

#### H. Procurement and Contracting Regulations

When procuring and/or contracting for property and/or services that are to be paid or reimbursed by any amount of Subaward funds, Subrecipient shall comply with all regulations applying to "non-Federal entities" as set forth in 2 CFR §§200.318 through 200.326 (the "Procurement Regulations"). These Procurement Regulations include, without limitation, provisions requiring the following:

1. Documentation and use of procurement procedures in compliance with Procurement Regulations.
2. Contracting oversight and maintenance of written standards of conduct covering conflicts of interest.
3. Compliance with federal standards regarding procurement and award of contracts, competition, and procurement methods.

4. Affirmative steps required to encourage contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.
5. Compliance with Section 6002 of the Solid Waste Disposal Act in the procurement of recovered materials.
6. Requirement to perform a cost or price analysis in connection with procurements.
7. Bonding requirements.
8. Requirement to make procurement documentation available for review by the City, CalOES and the Federal awarding agency.

In addition, Subrecipient must include in all of its contracts paid or reimbursed in whole or in part with Subaward funds the provisions set forth in Appendix II to 2 CFR Part 200 (Contract Provisions for non-Federal Entity Contracts under Federal Awards) as required by 2 CFR §200.326.

I. Financial and Performance Monitoring and Reporting

Subrecipient shall comply with the monitoring requirements for a non-Federal entity as set forth in 2 CFR §200.328, which requires the Subrecipient to oversee the operations of its activities supported by the Grant and monitor such activities to assure compliance with applicable Federal requirements and performance expectations are being achieved. Further, Subrecipient shall comply with the financial and performance reporting requirements for a non-Federal entity as set forth in 2 CFR §§200.327 to 200.329 and any other reporting requirements that may be promulgated by the Federal awarding agency, CalOES or the City in accordance with such regulations. Such reporting requirements include, without limitation, the provision of any information required for the assessment or evaluation of any activities funded by the Subaward and the reporting of information related to real property in which the Federal government retains an interest.

Subrecipient acknowledges that the City, as a "pass-through entity," may make various findings, determinations, evaluations and reports regarding Subrecipient and its use of Subaward funds, as set forth in 2 CFR §§200.330 to 200.332. In accordance with such regulations, Subrecipient shall comply with, and timely grant to the City and its auditors, any monitoring requests, requests for on-site access to facilities, equipment and personnel, and requests for any other information as may be authorized under such regulations. Subrecipient shall also timely grant to the City and its auditors access to Subrecipient's records and financial statements as required under 2 CFR §200.331(a)(5). In addition, Subrecipient shall comply with any conditions that may be placed upon Subrecipient as part of the City's risk evaluation of Subrecipient under 2

CFR §200.331(b).

J. Record Retention and Access

Subrecipient shall comply with all records retention, maintenance, storage, transmission, and collection requirements applicable to a non-Federal entity as set forth in 2 CFR §§200.333 to 200.335. Such regulations require, without limitation, that Subrecipient retain financial records, supporting documents, statistical records, and all other records of Subrecipient that are related and/or pertinent to Subrecipient's use of Subaward funds in a manner and for a duration of time as prescribed in such regulations and that Subrecipient collect, transmit and store Subaward-related information in a manner as set forth in 2 CFR §200.335.

In accordance with the provisions set forth in 2 CFR §200.336, Subrecipient hereby grants the Federal awarding agency, the Inspectors General, the Comptroller General of the United States, CalOES, and the City, or any of their authorized representatives, the right of access to any documents, papers, or other records of Subrecipient which are pertinent to the Subaward, in order to make audits, examinations, excerpts, and transcripts. This right also includes timely and reasonable access to Subrecipient's personnel for the purpose of interview and discussion related to such documents. These access rights shall not be limited to any required record retention period but last as long as the records are retained, and access shall not otherwise be limited unless as specifically permitted under 2 CFR §§200.336 to 200.337.

Subrecipient shall require any of its subrecipients, contractors, successors, transferees and assignees to acknowledge and agree to comply with the provisions of this Section.

K. Cost Principles

Subrecipient shall comply with the cost principles for federal awards as set forth in 2 CFR Part 200 Subpart E ("Cost Principles"). Subrecipient acknowledges and agrees that any costs incurred by Subrecipient may only be charged to or reimbursed by Subaward funds if it is incurred in compliance with all Requirements for the Subaward and is also deemed allowable and allocable under the Subaward in accordance with the provisions set forth in the Cost Principles.

L. Audit Requirements

By virtue of using Subaward funds, Subrecipient acknowledges and agrees that it is subject to the provisions set forth in 2 CFR Part 200 Subpart F ("Audit Requirements"). Subrecipient shall comply with all provisions applicable to a non-Federal entity and an "auditee" (as defined in 2 CFR §200.6) as set forth in such Audit Requirements, including the requirement to conduct a single audit if applicable.

M. Closeout and Post Closeout

Subrecipient shall comply with the obligations applicable to a non-Federal entity as it pertains to the closeout of this Subaward as set forth in 2 CFR §200.343. Subrecipient acknowledges and agrees that it shall continue to comply with the post closeout obligations set forth in 2 CFR §200.344 after closeout of the Subaward and expiration of the Term of this Agreement.

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### III. STANDARD PROVISIONS

#### §3.1 Independent Party

Subrecipient is acting hereunder as an independent party, and not as an agent or employee of the City. No employee of Subrecipient is, or shall be, an employee of the City by virtue of this Agreement, and Subrecipient shall so inform each employee organization and each employee who is hired or retained under this Agreement. Subrecipient shall not represent or otherwise hold out itself or any of its directors, officers, partners, employees, or agents to be an agent or employee of the City by virtue of this Agreement.

#### §3.2 Construction of Provisions and Titles Herein

All titles, subtitles, or headings in this Agreement have been inserted for convenience and shall not be deemed to affect the meaning or construction of any of the terms or provisions hereof. The language of this Agreement shall be construed according to its fair meaning and not strictly for or against either party. The word "Subrecipient" herein and in any amendments hereto includes the party or parties identified in this Agreement. The singular shall include the plural. If there is more than one Subrecipient as identified herein, unless expressly stated otherwise, their obligations and liabilities hereunder shall be joint and several. Use of the feminine, masculine, or neuter genders shall be deemed to include the genders not used.

#### §3.3 Applicable Law, Interpretation and Enforcement

Each party's performance hereunder shall comply with all applicable laws of the United States of America, the State of California, the County and City of Los Angeles, including but not limited to, laws regarding health and safety, labor and employment, wage and hours and licensing laws which affect employees. This Agreement shall be enforced and interpreted under the laws of the State of California without regard to conflict of law principles. Subrecipient shall comply with new, amended, or revised laws, regulations, and/or procedures that apply to the performance of this Agreement.

In any action arising out of this Agreement, Subrecipient consents to personal jurisdiction, and agrees to bring all such actions, exclusively in state and federal courts located in Los Angeles County, California.

If any part, term or provision of this Agreement shall be held void, illegal, unenforceable, or in conflict with any law of a federal, state or local government having jurisdiction over this Agreement, the validity of the remaining parts, terms or provisions of this Agreement shall not be affected thereby.

#### §3.4 Integrated Agreement

This Agreement sets forth all of the rights and duties of the parties with respect to the subject matter hereof, and replaces any and all previous agreements or understandings, whether written or oral, relating thereto. This Agreement may be amended only as provided for herein.

### §3.5 Excusable Delays

In the event that performance on the part of any party hereto shall be delayed or suspended as a result of circumstances beyond the reasonable control and without the fault and negligence of said party, none of the parties shall incur any liability to the other parties as a result of such delay or suspension.

Circumstances deemed to be beyond the control of the parties hereunder shall include, but not be limited to, acts of God or of the public enemy; insurrection; acts of the Federal Government or any unit of State or Local Government in either sovereign or contractual capacity; fires; floods; epidemics; quarantine restrictions; strikes, freight embargoes or delays in transportation; to the extent that they are not caused by the party's willful or negligent acts or omissions and to the extent that they are beyond the party's reasonable control.

### §3.6 Breach

Except for excusable delays as described in §3.5 herein, if any party fails to perform, in whole or in part, any promise, covenant, or agreement set forth herein, or should any representation made by it be untrue, any aggrieved party may avail itself of all rights and remedies, at law or equity, in the courts of law. Said rights and remedies are cumulative of those provided for herein except that in no event shall any party recover more than once, suffer a penalty or forfeiture, or be unjustly compensated.

### §3.7 Prohibition Against Assignment or Delegation

Subrecipient may not, unless it has first obtained the written permission of the City:

- A. Assign or otherwise alienate any of its rights hereunder, including the right to payment; or
- B. Delegate, subcontract, or otherwise transfer any of its duties hereunder.

### §3.8 Indemnification

Each of the parties to this Agreement is a public entity. In contemplation of the provisions of Section 895.2 of the Government Code of the State of California imposing certain tort liability jointly upon public entities, solely by reason of such entities being parties to an Agreement as defined by Section 895 of said Code, the parties hereto, as between themselves, pursuant to the authorization contained in Sections 895.4 and 895.6 of said Code, will each assume the full liability imposed upon it or upon any of its officers, agents, or employees by law, for injury caused by a negligent or wrongful act or omission occurring in the performance of this Agreement, to the same extent that such liability would be imposed in the absence of Section 895.2 of said Code. To achieve the above-stated purpose, each party indemnifies and holds harmless the other party solely by virtue of said Section 895.2. The provision of Section 2778 of the California Civil Code is made a part hereto as if fully set forth herein. Subrecipient certifies that it has adequate self insured retention of funds to meet any obligation arising from this Agreement.

- A. Pursuant to Government Code Sections 895.4 and 895.6, the parties shall each assume the full liability imposed upon it, or any of its officers, agents or employees, by law for injury caused by any negligent or wrongful act or omission occurring in the performance of this Agreement.
- B. Each party indemnifies and holds harmless the other party for any loss, costs, or expenses that may be imposed upon such other party by virtue of Government Code section 895.2, which imposes joint civil liability upon public entities solely by reason of such entities being parties to an agreement, as defined by Government Code section 895.
- C. In the event of third-party loss caused by negligence, wrongful act or omission by both Parties, each party shall bear financial responsibility in proportion to its percentage of fault as may be mutually agreed or judicially determined. The provisions of Civil Code Section 2778 regarding interpretation of indemnity agreements are hereby incorporated

### §3.9 Subcontractor Assurances

Subrecipient shall contractually obligate all of its contractors, subcontractors and vendors funded by Subaward funds as may be required to ensure that Subrecipient can comply with all of the Requirements and other provisions of this Agreement.

### §3.10 Remedies for Noncompliance

Subrecipient acknowledges and agrees that, in the event Subrecipient fails to comply with the terms and conditions of this Agreement or with any Requirements referenced in Section 2.1 above, the Federal awarding agency, CalOES or the City shall have the right to take one or more of the actions set forth in 2 CFR §200.338. Such actions may include, without limitation, the withholding of cash payments, suspension and/or termination of the Subaward, and the disallowing of certain costs incurred under the Subaward. Any costs incurred by Subrecipient during a suspension or after termination of the Subaward shall not be considered allowable under the Subaward unless allowed under 2 CFR §200.342. Subrecipient shall be liable to the Federal awarding agency, CalOES and the City for any Subaward funds the Federal awarding agency or CalOES determines that Subrecipient used in violation of any Requirements reference in Section 2.1 above, and Subrecipient shall indemnify and hold harmless the City for any sums the Federal awarding agency or CalOES determines Subrecipient used in violation of such Requirements.

Subrecipient shall be granted the opportunity to object to and challenge the taking of any remedial action by the Federal awarding agency, CalOES or the City in accordance with the provisions set forth in 2 CFR §200.341.

### §3.11 Termination

Subrecipient acknowledges and agrees that the Subaward, and any obligation to disburse to or reimburse Subrecipient in connection thereto, may be terminated

in whole or in part by the Federal awarding agency, CalOES or the City as set forth in 2 CFR §200.339. Subrecipient shall have the right to terminate the Subaward only as set forth in 2 CFR §200.339. In the event the Subaward is terminated, all obligations and requirements of this Agreement and the Grant shall survive and continue in full force and effect in connection with any portion of the Subaward remaining prior to such termination, including, without limitation, the closeout and post closeout requirements set forth in this Agreement.

§3.12 Amendments

Any change in the terms of this Agreement, including the performance period of the Subaward and any increase or decrease in the amount of the Subaward, which are agreed to by the City and Subrecipient shall be incorporated into this Agreement by a written amendment properly executed and signed by the person authorized to bind the parties thereto.

§3.13 Complete Agreement

This Agreement sets forth all of the rights and duties of the parties with respect to the subject matter hereof, and replaces any and all previous agreements or understandings, whether written or oral, relating thereto. This Agreement may be amended only as provided for herein and neither verbal agreement nor conversation with any officer or employee of either party shall affect or modify any of the terms and conditions of this Agreement. This Agreement is executed in two (2) duplicate originals, each of which is deemed to be an original. This Agreement includes twenty-one (21) pages and five (5) Exhibits which constitute the entire understanding and agreement of the parties.

**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]**

IN WITNESS WHEREOF, the City and Subrecipient have caused this Subaward Agreement to be executed by their duly authorized representatives.

<p>APPROVED AS TO FORM AND LEGALITY: MICHAEL N. FEUER, City Attorney</p> <p>By _____ Deputy City Attorney</p> <p>Date _____</p>	<p>For: THE CITY OF LOS ANGELES ERIC GARCETTI, Mayor</p> <p>By _____ Eric Garcetti, Mayor Mayor's Office of Public Safety</p> <p>Date _____</p>
<p>ATTEST: HOLLY L. WOLCOTT, City Clerk</p> <p>By _____ Deputy City Clerk</p> <p>Date _____</p>	
<p>APPROVED AS TO FORM:</p> <p>By _____ City Attorney</p> <p>Date _____</p>	<p>For: The City of South Pasadena, a municipal corporation</p> <p>By _____</p> <p>Date _____</p>
<p>ATTEST:</p> <p>By _____ City Clerk</p> <p>Date _____</p>	<p>[SEAL]</p>

City Business License Number: \_\_\_\_\_  
 Internal Revenue Service ID Number: \_\_\_\_\_  
 Council File/OARS File Number: C.F. #15-0734 Date of Approval 1/26/16  
 City Contract Number: \_\_\_\_\_

# City of South Pasadena Agenda Report

*Diana Mahmud, Mayor  
Michael A. Cacciotti, Mayor Pro Tem  
Robert S. Joe, Councilmember  
Marina Khubesrian, M.D., Councilmember  
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk  
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: April 20, 2016  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager   
FROM: Anthony J. Mejia, Chief Deputy City Clerk   
SUBJECT: **Adoption of the City of South Pasadena Code of Ethics and Values**

## **Recommendation**

It is recommended that the City Council adopt a Resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, adopting the City of South Pasadena Code of Ethics and Values.”

## **Fiscal Impact**

There is no fiscal impact associated with this item.

## **Commission Review and Recommendation**

This matter was not reviewed by a Commission.

## **Background**

At the City Council Meeting of January 20, 2016, Mayor Mahmud, seconded by Councilmember Schneider, requested that staff agenzize consideration of developing a Code of Ethics and Values.

On March 2, 2016, the City Council reviewed two model Codes of Ethics and Values from the Cities of Watsonville and Santa Clara and provided direction to utilize the City of Watsonville’s Code of Ethics and Values as a model document. In addition, City Council directed that the following statements regarding open and transparent communication be added to the Code of Ethics and Values.

### **FAIRNESS**

- I communicate in various ways that I am approachable, open-minded, and willing to participate in dialogue.

### **RESPECT**

- I engage in effective two-way communication, by listening carefully, asking questions, and determining an appropriate response which adds value to conversations.

On March 12, 2016, the draft Code of Ethics and Values was displayed at the Budget Priorities Community Forum and public input was sought. In addition, all Advisory Body Members were emailed a copy of the draft Code of Ethics and Values and encouraged to attend tonight's City Council meeting. No public comment has been received to this point in time.

### **Analysis**

The City of South Pasadena's Code of Ethics and Values is designed to encourage high standards of behavior by public officials. It will serve as a guide for action, behavior, and as a useful reminder when difficult decisions need to be made. The adopted Code of Ethics and Values will apply to the City Council and its appointed boards, commissions, and committees. The City Clerk's Division will provide a copy of the adopted Code of Ethics and Values to the City Council and its appointed boards, commissions, and committees as well as newly-appointed members and all candidates for City Council office.

### **Legal Review**

The City Attorney has reviewed this item.

### **Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

### **Attachments:**

1. Resolution adopting the Code of Ethics and Values

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,  
ADOPTING THE CITY OF SOUTH PASADENA  
CODE OF ETHICS AND VALUES**

**WHEREAS**, the residents of the City of South Pasadena are entitled to responsible, fair, and honest city government that operates in an atmosphere of respect and civility; and

**WHEREAS**, the City of South Pasadena Code of Ethics and Values will serve to describe the standards of behavior to which its leaders aspire; and

**WHEREAS**, the City of South Pasadena Code of Ethics and Values will provide an ongoing source of guidance to City officials in their day-to-day service to the South Pasadena Community; and

**WHEREAS**, the City of South Pasadena Code of Ethics and Values will promote and maintain a culture of ethics.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1.** The City Council adopts the City of South Pasadena Code of Ethics and Values as set forth in Exhibit "A."

**SECTION 2.** The City of South Pasadena Code of Ethics and Values shall apply to the City Council and its appointed boards, commissions, and committees.

**SECTION 3.** The City Clerk of the City of South Pasadena shall distribute a copy of the City of South Pasadena Code of Ethics and Values to each member of the City Council and its appointed boards, commissions, and committees as well as newly-appointed members and candidates for City Council office.

**SECTION 4.** The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

**PASSED, APPROVED AND ADOPTED ON** this 20<sup>th</sup> day of April, 2016.

\_\_\_\_\_  
Diana Mahmud, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)

\_\_\_\_\_  
Teresa L. Highsmith, City Attorney

**I HEREBY CERTIFY** the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 20<sup>th</sup> day of April, 2016, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)



**CITY OF SOUTH PASADENA  
CITY COUNCIL  
CODE OF ETHICS AND VALUES**

The residents of the City of South Pasadena are entitled to responsible, fair, and honest City government that operates in an atmosphere of respect and civility. Accordingly, the South Pasadena City Council has adopted this code to: 1) describe the standards of behavior to which its leaders aspire; 2) provide an ongoing source of guidance to City officials in their day-to-day service to the City; and 3) promote and maintain a culture of ethics.

**RESPONSIBILITY**

- I understand that the community expects me, as a leader, to serve with dignity, integrity, and respect for my office, as well as be an agent of the democratic process.
- I avoid actions that might cause the public to question my independent judgment.
- I do not use my office or the resources of the City for personal or political gain.
- I am a prudent steward of public resources and actively consider the impact of my decisions on the financial and social stability of the City and its residents.

**FAIRNESS**

- I promote consistency, equity, and non-discrimination in public agency decision-making.
- I make decisions based on the merits of an issue, including research and facts.
- I encourage diverse public engagement in our decision-making processes and support the public's right to know.
- I communicate in various ways that I am approachable, open-minded, and willing to participate in dialogue.

**RESPECT**

- I treat my fellow officials, staff, and the public with patience, courtesy, and civility, even when we disagree on what is best for the community.
- I engage in effective two-way communication, by listening carefully, asking questions, and determining an appropriate response which adds value to conversations.

**HONESTY**

- I am honest with my fellow elected officials, the public, and others.
- I am prepared to make decisions when necessary for the public's best interests, whether those decisions are popular or not.
- I take responsibility for my actions, even when it is uncomfortable to do so.

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# City of South Pasadena Agenda Report

*Diana Mahmud, Mayor  
Michael A. Cacciotti, Mayor Pro Tem  
Robert S. Joe, Councilmember  
Marina Khubesrian, M.D., Councilmember  
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk  
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: April 20, 2016  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager   
FROM: Sheila Pautsch, Community Services Director   
SUBJECT: **Discussion and Approval to Authorize the City Manager to Execute a Professional Services Agreement to Replace Playground Unitary Rubberized Surfacing at Garfield Park and Orange Grove Park**

## **Recommendation**

It is recommended that the City Council authorize the City Manager to execute a Professional Services Agreement to replace the unitary rubberized surfacing at Garfield Park and Orange Grove Park (Project).

## **Fiscal Impact**

If an agreement with SpectraTurf is executed to replace the existing unitary rubberized surfacing with new unitary rubberized surfacing, Project cost of \$69,805.80 will be reimbursed by the Los Angeles County Regional Park and Open Space District (District) under the Proposition A Maintenance and Services Program which approved the Project on December 15, 2015.

If an agreement with Miracle Playground Sales is executed to replace the existing unitary rubberized and sand surfacing with engineered wood fibers, Project cost of \$83,674.61 will be reimbursed by the District under Proposition A Maintenance and Services Program which approved the Project on April 13, 2016.

## **Commission Review and Recommendation**

On December 14, 2015, this matter was reviewed by the Parks and Recreation Commission (Commission). The Commission was informed of the playground audit and that staff seeking approval from the Proposition A Maintenance and Servicing Program grant. The Commission was informed at the January 11, 2016 meeting that approval was granted by the District for the new playground surfacing at Garfield Park and Orange Grove Park.

## **Background**

PlaySafe, LLC conducted an audit of the condition of the existing South Pasadena park playground equipment. The unitary rubberized surfacing material at Garfield Park and Orange Grove Park was

determined to be in need of replacement due to its reaching the end of its lifespan and non-compliance with the current United States Consumer Product Safety Commission (CPSC) and Association for Testing Materials (ASTM) regulations for playground surfacing.

The Safe Neighborhood Parks Act (Proposition A) of 1992 and 1996 resulted in the establishment of the District. The District issues bonds with proceeds allocated to public agencies and nonprofit organizations for the acquisition and improvement of parks. The District also reimburses the maintenance costs associated with completed projects.

The existing unitary rubberized and sand surfacing at Garfield Park was installed in 2000 as part of an overall playground and park improvement project. The project was funded by Proposition A funds in 1992 (\$120,000) and 1996 (\$105,000). The funds were used to replace playground equipment, install new BBQ facilities and fencing, and purchase picnic tables. The existing unitary rubberized and sand surfacing at Orange Grove Park was installed in 2003 as part of a playground improvement project. The improvement project was funded by Proposition A funds (\$10,000) and Proposition 12 funds (\$150,000).

At the March 16, 2016 meeting, City Council directed staff to identify whether the materials used in SpectraTurf's SpectraPour Supreme were listed on the California Office of Environmental Health Hazard Assessment (OEHHA) List of Chemicals Known to the State to Cause Cancer or Reproductive Toxicity (List). SpectraTurf's SpectraPour Supreme surfacing includes a top surface that consists of Thermoplastic Vulcanizate (TPV) granules (0.5 to 1.55 mm). TPV is not found on the OEHHA List. The basemat consists of recycled styrene-butadiene rubber (SBR). SBR does not appear on the OEHHA List.

Council also directed staff to provide information on alternative playground surfacing materials. The U.S. Consumer Product Safety Commission (CPSC) Handbook for Playground Safety lists appropriate surfacing material as any material tested to ASTM (American Society of the International Association for Testing Materials) F1292 (the Standard Specification for Impact Attenuation of Surfacing Materials Within the Use Zone of Playground Equipment). CPSC also recommends that playground surfacing be ADA accessible and comply with ASTM F1951 (the Standard Specification for Determination of Accessibility of Surface Systems Under and Around Playground Equipment). Unitary rubberized surfacing and engineered wood fiber (EWF) surfacing have been tested and comply with both ASTM standards.

EWF is a natural non-toxic wood product, comprised of softwoods and hardwoods, designed specifically for use as a playground safety surface. Once settled, EWF forms a "knitted" layer that is designed to support accessibility. It contains minimal bark and is free of twigs, leaf debris and other organic materials. EWF has a lower initial cost, per square foot, than unitary rubberized surfacing. However, it requires more maintenance and occasional topping off to maintain the recommended depth and remain compliant with ASTM F1292.

**Analysis**

Per Proposition A guidelines, staff requested proposals for the surfacing project at Garfield Park and Orange Grove Park. Staff received three proposals for unitary rubberized surfacing, as follows:

<u>Vendor</u>	<u>Garfield Park</u>	<u>Orange Grove Park</u>	<u>Total Proposal</u>
SpectraTurf	\$44,212.20	\$25,593.60	\$69,805.80
PSS Surfacing	\$54,700.41	\$32,673.58	\$87,373.99
GameTime	\$63,485.73	\$32,162.74	\$95,648.47

The lowest bidder, SpectraTurf, would remove the existing unitary surfacing at both parks, re-compact the aggregate base, and install new SpectraPour Supreme Safety Surfacing. The new surfacing will be installed to match the form and color of the existing surfacing as close as possible. SpectraPour Supreme Safety Surfacing has a warranty period of seven years from the date of completion of work.

Staff also received three proposals for engineered wood fiber surfacing, as follows:

<u>Vendor</u>	<u>Garfield Park</u>	<u>Orange Grove Park</u>	<u>Total Proposal</u>
Miracle Playground	\$56,303.91	\$25,770.70	\$ 82,074.61
GameTime	\$69,251.51	\$32,473.54	\$101,725.05
Dave Bang Assoc.	\$82,412.00	\$21,038.00	\$103,450.00

The lowest bidder, Miracle Playground would remove existing unitary and sand surfacing at both parks, demo and remove the base, install a new sump drain system at Garfield Park (Orange Grove Park has an existing sump drain system), lay down a layer of geotextile fabric, and install new Fibar Systems EWF. Fibar Systems EWF has a performance warranty period of 15 years from the date of completion of work.

The playgrounds at Arroyo Park and Eddie Park have already been converted to EWF surfacing. Installing EWF surfacing at Garfield Park and Orange Grove Park will eliminate the playground sand component in all South Pasadena public parks.

**Legal Review**

The City Attorney has reviewed this item.

Authorize the City Manager to Execute a Professional Services Agmt. for Playground Surfacing  
April 20, 2016  
Page 4 of 4

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Spectra Turf Professional Services Agreement
2. Miracle Playground Sales Professional Services Agreement
3. Unitary Rubberized and Engineered Wood Fiber Surfacing Comparison Table
4. International Play Equipment Manufacturers Association – Frequently Asked Questions about Engineered Wood Fiber
5. International Play Equipment Manufacturers Association – Frequently Asked Questions about Poured in Place (Unitary) Rubber

**ATTACHMENT 1**  
Spectra Turf Professional Services Agreement

**PROFESSIONAL SERVICES AGREEMENT**  
(City of South Pasadena / SpectraTurf)

**1. IDENTIFICATION**

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of South Pasadena, a California municipal corporation (“City”), and SpectraTurf, a California corporation (“Consultant”).

**2. RECITALS**

- 2.1 City has determined that it requires the following professional services from a consultant: Install new unitary rubberized surfacing to replace existing rubberized surfacing at Garfield Park and Orange Grove Park; to comply with Critical Fall Height (CFH) requirements under the American Society for Testing Materials (ASTM) document F1292.
- 2.2 Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

**NOW, THEREFORE,** for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

**3. DEFINITIONS**

- 3.1 “Scope of Services”: Such professional services as are set forth in Consultant’s proposal to City attached hereto as Exhibit A and incorporated herein by this reference.
- 3.2 “Approved Fee Schedule”: Such compensation rates as are set forth in Consultant’s proposal to City attached hereto as Exhibit B and incorporated herein by this reference. This fee schedule shall remain in effect for the duration of this Agreement.
- 3.3 “Commencement Date”: April 20, 2016.
- 3.4 “Termination Date”: May 31, 2016

**4. TERM**

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall terminate at 11:59 p.m. on the Termination Date unless extended by written agreement of the parties or terminated earlier in accordance with Section 18 (“Termination”) below.

## 5. CONSULTANT'S SERVICES

- 5.1 Time is of the essence in Consultant's performance of services under this Agreement.
- 5.2 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of \$69,805.00 unless specifically approved in advance and in writing by City. Consultant shall notify the Agreement Administrator, in writing, when fees and expenses incurred under this Agreement have reached 80% of the maximum amount payable. Consultant shall concurrently inform the Agreement Administrator of Consultant's estimate of total expenditures required to complete its current assignments before proceeding, when the remaining work would exceed the maximum amount payable.
- 5.3 Consultant shall obtain a City business license prior to commencing, and maintain said license for the duration of, performance under this Agreement.
- 5.4 Consultant shall perform all work to the highest professional standards of Consultant's profession and in a manner reasonably satisfactory to City. Consultant shall keep itself fully informed of and in compliance with all local, state, and federal laws, rules, and regulations in any manner affecting the performance of the Agreement, including all Cal/OSHA requirements, the conflict of interest provisions of Government Code Section 1090, and the Political Reform Act (Government Code Section 81000 *et seq.*).
- 5.5 Consultant represents that it has advised City in writing prior to the date of signing of this Agreement of any known relationships with a third party, City Council members, or employees which would (1) present a conflict of interest entering into or rendering of services under this Agreement, (2) prevent Consultant from performing the terms of this Agreement, or (3) present a significant opportunity for the disclosure of confidential information.
- 5.6 Consultant agrees not to accept any employment during the term of this Agreement from any other person, firm or corporation where such employment is a conflict of interest or where such employment is likely to lead to a conflict of interest between City's interest and the interests of such person, firm or corporation or any other third party. Consultant shall immediately inform City, throughout the term of this Agreement, if any employment contemplated may develop into a conflict of interest, or a potential conflict of interest.
- 5.7 Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such

services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. Mark Hollowell shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made in Consultant's project administrator without City's prior written consent.

- 5.8 Consultant has represented to the City that key personnel will perform and coordinate the services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of City. If City and Consultant cannot agree as to the substitution of key personnel, City may terminate this Agreement for cause.
- 5.9 This Agreement covers professional services of a specific and unique nature. Except as otherwise provided herein, Consultant shall not assign or transfer its interest in this Agreement or subcontract any services to be performed without amending this Agreement.
- 5.10 Consultant shall be responsible to City for all services to be performed under this Agreement. All subconsultants shall be approved by the Agreement Administrator and their billing rates identified in the Approved Proposal, Exhibit A. City shall pay Consultant for work performed by its subconsultants (including labor) only at Consultant's actual cost plus an approved mark-up as set forth in the Approved Proposal, Exhibit A. Consultant shall be liable and accountable for any and all payments or other compensation to all subconsultants performing services under this Agreement. City shall not be liable for any payment or other compensation for any subconsultants.
- 5.11 Consultant shall notify the Agreement Administrator, in writing, of any change in name, ownership or control of Consultant's firm or subconsultant. Change of ownership or control of Consultant's firm may require an amendment to the Agreement.
- 5.12 This Agreement is subject to prevailing wage law, for all work performed under the Agreement for which the payment of prevailing wages is required under the California Labor Code. In particular, Consultant acknowledges that prevailing wage determinations are available for the performance of inspection and survey work.

## 6. COMPENSATION

- 6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule.
- 6.2 Consultant shall submit to City an invoice, on a monthly basis for the services

performed pursuant to this Agreement. Each invoice shall identify the maximum amount payable, services rendered during the billing period and the amount due, for this invoice, and total amount previously invoiced. All labor charges shall be itemized by employee name and classification/position with the firm, corresponding hourly rate, hours worked, description of each labor charge, and total amount due for labor charges. City shall not withhold applicable taxes or other authorized deductions from payments made to Consultant except as otherwise required by law. Consultant shall include a copy of each subconsultant invoice for which reimbursement is sought.

- 6.3 Payments for any services requested by City and not included in the Scope of Services may be made to Consultant by City on a time-and-materials basis using Consultant's Approved Proposal and without amendment of this Agreement, so long as such payment does not cause the maximum amount payable to be exceeded.
- 6.4 Consultant shall not be reimbursed for any expenses unless provided for in this Agreement or authorized in writing by City in advance.

**7. PREVAILING WAGES**

Consultant is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. In particular, Consultant acknowledges that prevailing wage determinations are available for the performance of inspection and survey work. Consultant shall defend, indemnify, and hold the City, its elected officials, officers, employees, and agents free and harmless from any claim or liability arising out of any failure or alleged failure of Consultant to comply with the Prevailing Wage Laws.

**8. OWNERSHIP OF WRITTEN PRODUCTS**

All reports, documents or other written material ("written products" herein) developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant.

**9. RELATIONSHIP OF PARTIES**

Consultant is, and shall at all times remain as to City, a wholly independent contractor. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not represent that it is, or that any of its agents or employees are, in any manner employees of City.

Under no circumstances shall Consultant look to the City as his employer. Consultant shall not be entitled to any benefits. City makes no representation as to the effect of this independent contractor relationship on Consultant's previously earned Public Employees Retirement System (PERS) retirement benefits, if any, and Consultant specifically assumes the responsibility for making such a determination. Consultant shall be responsible for all reports and obligations including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation.

#### **10. AGREEMENT ADMINISTRATOR**

In performing services under this Agreement, Consultant shall coordinate all contact with City through its Agreement Administrator. For purposes of this Agreement, City designates Sheila Pautsch as the Agreement Administrator. City reserves the right to change this designation upon written notice to Consultant. All services under this Agreement shall be performed at the request of the Agreement Administrator, who will establish the timetable for completion of services and any interim milestones.

#### **11. INDEMNIFICATION**

- 11.1 The parties agree that City, its officers, agents, employees and volunteers should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, taxes, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the parties to be interpreted and construed to provide the City with the fullest protection possible under the law. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant's commitment to indemnify and protect City as set forth herein.
- 11.2 To the fullest extent permitted by law, Consultant shall indemnify, hold harmless, and when the City requests with respect to a claim provide a deposit for the defense of, and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person, whether physical, emotional, consequential or otherwise, and injury to any property arising out of or in connection with Consultant's alleged negligence, recklessness or willful misconduct or other wrongful acts, errors or omissions of Consultant or any of its officers, employees, servants, agents, or subcontractors, or anyone directly or indirectly employed by either Consultant or its subcontractors, in the performance of this Agreement or its failure to comply with any of its obligations contained in this Agreement, except such loss or damage as is caused by the sole active negligence or willful misconduct of the City. Such costs and expenses shall include reasonable attorneys' fees due to counsel of City's choice, expert fees and all other costs and fees of litigation. Consultant shall not be entitled to any refund of attorneys' fees, defense costs or expenses in the event that it is adjudicated to have been non-negligent.

- 11.3 City shall have the right to offset against any compensation due Consultant under this Agreement any amount due City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 11 and any amount due City from Consultant arising from Consultant's failure either to (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.
- 11.4 The obligations of Consultant under this Section 11 are not limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.
- 11.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 11 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. If Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's subcontractors or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.
- 11.6 City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.
- 11.7 In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or PERS to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.
- 11.8 Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation,

benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

## 12. INSURANCE

- 12.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's performance of this Agreement.
- 12.2 Any available insurance proceeds broader than or in excess of the specified minimum insurance coverage requirements or limits shall be available to the Additional Insured. Furthermore, the requirements for coverage and limits shall be the greater of (1) the minimum coverage and limits specified in this Agreement, or (2) the broader coverage and maximum limits of coverage of any insurance policy or proceeds available to the named insured.
- 12.3 Insurance required under this Agreement shall be of the types set forth below, with minimum coverage as described:
  - 12.3.1 Comprehensive General Liability Insurance with coverage limits of not less than One Million Dollars (\$1,000,000) including products and operations hazard, contractual insurance, broad form property damage, independent consultants, personal injury, underground hazard, and explosion and collapse hazard where applicable.
  - 12.3.2 Automobile Liability Insurance for vehicles used in connection with the performance of this Agreement with minimum limits of One Million Dollars (\$1,000,000) per claimant and One Million dollars (\$1,000,000) per incident.
  - 12.3.3 Worker's Compensation insurance as required by the laws of the State of California.
  - 12.3.4 Professional Errors and Omissions Insurance with coverage limits of not less than One Million Dollars (\$1,000,000).
- 12.4 Consultant shall require each of its subconsultants to maintain insurance coverage that meets all of the requirements of this Agreement provided however, that the Agreement Administrator may waive the provision of Errors and Omissions Insurance by subconsultants.
- 12.5 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.

- 12.6 Consultant agrees that if it does not keep the aforesaid insurance in full force and effect, City may either (i) immediately terminate this Agreement; or (ii) take out the necessary insurance and pay the premium thereon at Consultant's expense.
- 12.7 At all times during the term of this Agreement, Consultant shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that the aforesaid policies are in effect in the required amounts and naming the City and its officers, employees, agents and volunteers as additional insureds. Consultant shall, prior to commencement of work under this Agreement, file with City's Risk Manager such certificate(s).
- 12.8 Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished at least two weeks prior to the expiration of the coverages.
- 12.9 The general liability and automobile policies of insurance required by this Agreement shall contain an endorsement naming City and its officers, employees, agents and volunteers as additional insureds. All of the policies required under this Agreement shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty days' prior written notice to City. Consultant agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.
- 12.10 The insurance provided by Consultant shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City and/or its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.
- 12.11 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant's employees, agents or subcontractors, from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.
- 12.12 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond in the amount of the deductible or self-insured retention to guarantee payment of losses and expenses.
- 12.13 Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duties to indemnify, hold harmless and defend under Section 11 of this Agreement.
- 12.14 Consultant shall report to the City, in addition to the Consultant's insurer, any and

all insurance claims submitted to Consultant's insurer in connection with the services under the Agreement.

12.15 Consultant may be self-insured under the terms of this Agreement only with express written approval from the City

12.15.1 All self-insured retentions (SIR) must be disclosed to the City for approval and shall not reduce the limits of liability.

12.15.2 Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or the City.

12.16 City reserves the right to obtain a full certified copy of any insurance policy and endorsements. Failure to exercise this right shall not constitute a waiver of right to exercise later.

### **13. MUTUAL COOPERATION**

13.1 City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available for the proper performance of Consultant's services under this Agreement.

13.2 If any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require in the defense of that claim or action.

### **14. CONFIDENTIALITY**

All data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data shall be returned to City upon the termination or expiration of this Agreement.

### **15. RECORDS AND INSPECTIONS**

Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to City under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to Consultant under this Agreement. All such documents shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of City. City shall further have the right to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.

In addition, pursuant to Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds ten thousand dollars, all such documents and this Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of City, for a period of three (3) years after final payment under the Agreement.

**16. PERMITS AND APPROVALS**

Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary for Consultant's performance of this Agreement. This includes, but shall not be limited to, professional licenses, encroachment permits and building and safety permits and inspections.

**17. NOTICES**

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile or overnight courier service during Consultant's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the parties may, from time to time, designate in writing).

If to City:

City of South Pasadena  
Sheila Pautsch  
1414 Mission Street  
South Pasadena CA 91030  
Telephone: (626) 403-7362  
Facsimile: (626) 799-4920

If to Consultant:

SpectraTurf  
Mark Hollowell  
555 S. Promenade Avenue  
Corona, CA 92879  
Telephone: (951) 736-3579  
Facsimile: (951) 734-3630

With courtesy copy to:  
Teresa L. Highsmith, Esq.  
South Pasadena City Attorney  
Colantuono, Highsmith & Whatley, P.C.  
300 South Grand Avenue, Suite 2700  
Los Angeles, CA 90071-3137  
Telephone: (213) 542-5700  
Facsimile: (213) 542-5710

**18. SURVIVING COVENANTS**

The parties agree that the covenants contained in Section 11, Section 12, Paragraph 13.2 and Section 14 of this Agreement shall survive the expiration or termination of this Agreement.

**19. TERMINATION**

- 19.1 City may terminate this Agreement for any reason on five calendar days' written notice to Consultant. Consultant may terminate this Agreement for any reason on thirty calendar days' written notice to City. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.
- 19.2 If City terminates this Agreement due to no fault or failure of performance by Consultant, then Consultant shall be paid based on the work satisfactorily performed at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

## 20. GENERAL PROVISIONS

- 20.1 Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Consultant further agrees to file, or shall cause its employees or subcontractor to file, a Statement of Economic Interest with the City's Filing Officer if required under state law in the performance of the services. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer, or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.
- 20.2 Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any party other than Consultant.
- 20.3 This Agreement shall be binding on the successors and assigns of the parties.
- 20.4 Except as expressly stated herein, there is no intended third party beneficiary of any right or obligation assumed by the parties.
- 20.5 Time is of the essence for each and every provision of this Agreement.
- 20.6 In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry,

age, physical or mental disability, medical condition or any other unlawful basis.

- 20.7 The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement. Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).
- 20.8 The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing signed by one authorized to bind the party asserted to have consented to the waiver.
- 20.9 Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment that such failure was due to causes beyond the control and without the fault or negligence of Consultant.
- 20.10 Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies. If legal action shall be necessary to enforce any term, covenant or condition herein contained, the party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable court costs, including accountants' fees, if any, and attorneys' fees expended in such action. The venue for any litigation shall be Los Angeles County, California and Consultant hereby consents to jurisdiction in Los Angeles County for purposes of resolving any dispute or enforcing any obligation arising under this Agreement.
- 20.11 If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and

provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

- 20.12 This Agreement shall be governed and construed in accordance with the laws of the State of California.
- 20.13 All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.
- 20.14 Consultant shall not discriminate against any employee or applicant for employment because of race, sex (including pregnancy, childbirth, or related medical condition), creed, national origin, color, disability as defined by law, disabled veteran status, Vietnam veteran status, religion, age (40 and above), medical condition (cancer-related), marital status, ancestry, or sexual orientation. Consultant shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to race, sex (including pregnancy, childbirth, or related medical condition), creed, national origin, color, disability as defined by law, disabled veteran status, Vietnam veteran status, religion, age (40 and above), medical condition (cancer-related), marital status, ancestry, or sexual orientation. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; or in terms, conditions or privileges of employment, and selection for training, Consultant agrees to post in conspicuous places, available to employees and applicants for employment, the provisions of this nondiscrimination clause.

**TO EFFECTUATE THIS AGREEMENT**, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

**“City”**  
**City of South Pasadena**

**“Consultant”**  
***SpectraTurf***

By: \_\_\_\_\_  
*Sergio Gonzalez, City Manager*

By: \_\_\_\_\_  
*Mark Hollowell*

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Attest:

By: \_\_\_\_\_  
Evelyn G. Zneimer, City Clerk

Date: \_\_\_\_\_

Approved as to form:

By: \_\_\_\_\_  
Teresa L. Highsmith, City Attorney

Date: \_\_\_\_\_

EXHIBIT A  
SCOPE OF WORK

**Playground Surfacing – Garfield Park**

Estimated Area: 2,793 square feet  
Thickness: 3.5 inches  
Color: 100% STD Color TPV

- Provide temporary fencing during duration of project
- Remove and dispose of 2,793 square feet of existing safety surfacing
- Re-compact aggregate base as needed
- Provide and install new 3.5 inch thick (for 8 foot Critical Fall Height) SpectraPour SUPREME safety surfacing

SUPREME wear layer consists of 0.5-1.5mm TPV granules missed with Aliphatic Resin.  
Standard Colors: RH-01 Red, RH-10 Green, RH-20 Blue, and RH-30 Beige

**Playground Surfacing – Orange Grove Park**

Estimated Area: 1,304 square feet  
Thickness: 3.5 inches  
Color: 100% STD Color TPV

- Provide temporary fencing during duration of project
- Remove and replace fence panel, if required
- Remove and dispose of 1,304 square feet of existing safety surfacing
- Re-compact aggregate base as needed
- Provide and install new 3.5 inch thick (for 8 foot Critical Fall Height) SpectraPour SUPREME safety surfacing

SUPREME wear layer consists of 0.5-1.5mm TPV granules missed with Aliphatic Resin.  
Standard Colors: RH-01 Red, RH-10 Green, RH-20 Blue, and RH-30 Beige

EXHIBIT B  
APPROVED FEE SCHEDULE

**Playground Surfacing – Garfield Park – Prevailing Wages**

Replace Surfacing

- Remove and dispose of 2,793 square feet of existing safety surfacing
- Re-compact aggregate base as needed
- Provide and install new 3.5 inch thick (for 8 foot Critical Fall Height) SpectraPour SUPREME safety surfacing

Replace Surfacing Unit Cost	\$15.40
Replace Surfacing Sub-Total	\$43,012.20

Additional Options

- Provide temporary fencing during duration of project

Additional Options Sub-Total	\$1,200.00
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**Playground Surfacing – Garfield Park Total      \$44,212.20**

**Playground Surfacing – Orange Grove Park – Prevailing Wages**

Replace Surfacing

- Remove and dispose of 1,304 square feet of existing safety surfacing
- Re-compact aggregate base as needed
- Provide and install new 3.5 inch thick (for 8 foot Critical Fall Height) SpectraPour SUPREME safety surfacing

Replace Surfacing Unit Cost	\$18.40
Replace Surfacing Sub-Total	\$23,993.60

Additional Options

- Provide temporary fencing during duration of project
- Remove and Replace fence panel if required

Additional Options Sub-Total	\$1,600.00
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**Playground Surfacing – Garfield Park Total      \$25,593.60**

**PROJECT TOTAL      \$69,805.80**

# NON-COLLUSION DECLARATION

TO BE EXECUTED BY  
BIDDER AND SUBMITTED WITH BID

The undersigned declares:

I am the \_\_\_\_\_ of \_\_\_\_\_, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on \_\_\_\_\_ [date], at \_\_\_\_\_ [city], \_\_\_\_\_ [state]."

\_\_\_\_\_  
Signature      DATE

\_\_\_\_\_  
Printed Name of Signatory

# WORKERS' COMPENSATION INSURANCE CERTIFICATE

The Contractor shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

DATE: \_\_\_\_\_

\_\_\_\_\_  
(Contractor)

By: \_\_\_\_\_

(Signature)

\_\_\_\_\_  
(Title)

Attest:

By: \_\_\_\_\_

(Signature)

\_\_\_\_\_  
(Title)

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**ATTACHMENT 2**  
Miracle Playground Professional Services Agreement

**PROFESSIONAL SERVICES AGREEMENT**  
(City of South Pasadena / Miracle Playground Sales)

**1. IDENTIFICATION**

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of South Pasadena, a California municipal corporation (“City”), and Miracle Playground Sales, a California corporation (“Consultant”).

**2. RECITALS**

- 2.1 City has determined that it requires the following professional services from a consultant: Install new engineered wood fibers to replace existing unitary rubberized and sand surfacing at Garfield Park and Orange Grove Park; to comply with Critical Fall Height (CFH) requirements under the American Society for Testing Materials (ASTM) document F1292.
- 2.2 Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

**NOW, THEREFORE,** for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

**3. DEFINITIONS**

- 3.1 “Scope of Services”: Such professional services as are set forth in Consultant’s proposal to City attached hereto as Exhibit A and incorporated herein by this reference.
- 3.2 “Approved Fee Schedule”: Such compensation rates as are set forth in Consultant’s proposal to City attached hereto as Exhibit B and incorporated herein by this reference. This fee schedule shall remain in effect for the duration of this Agreement.
- 3.3 “Commencement Date”: April 20, 2016.
- 3.4 “Termination Date”: May 31, 2016

**4. TERM**

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall terminate at 11:59 p.m. on the Termination Date unless extended by written agreement of the parties or terminated earlier in accordance with Section 18 (“Termination”) below.

5. **CONSULTANT'S SERVICES**

- 5.1 Time is of the essence in Consultant's performance of services under this Agreement.
- 5.2 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of \$83,674.61 unless specifically approved in advance and in writing by City. Consultant shall notify the Agreement Administrator, in writing, when fees and expenses incurred under this Agreement have reached 80% of the maximum amount payable. Consultant shall concurrently inform the Agreement Administrator of Consultant's estimate of total expenditures required to complete its current assignments before proceeding, when the remaining work would exceed the maximum amount payable.
- 5.3 Consultant shall obtain a City business license prior to commencing, and maintain said license for the duration of, performance under this Agreement.
- 5.4 Consultant shall perform all work to the highest professional standards of Consultant's profession and in a manner reasonably satisfactory to City. Consultant shall keep itself fully informed of and in compliance with all local, state, and federal laws, rules, and regulations in any manner affecting the performance of the Agreement, including all Cal/OSHA requirements, the conflict of interest provisions of Government Code Section 1090, and the Political Reform Act (Government Code Section 81000 *et seq.*).
- 5.5 Consultant represents that it has advised City in writing prior to the date of signing of this Agreement of any known relationships with a third party, City Council members, or employees which would (1) present a conflict of interest entering into or rendering of services under this Agreement, (2) prevent Consultant from performing the terms of this Agreement, or (3) present a significant opportunity for the disclosure of confidential information.
- 5.6 Consultant agrees not to accept any employment during the term of this Agreement from any other person, firm or corporation where such employment is a conflict of interest or where such employment is likely to lead to a conflict of interest between City's interest and the interests of such person, firm or corporation or any other third party. Consultant shall immediately inform City, throughout the term of this Agreement, if any employment contemplated may develop into a conflict of interest, or a potential conflict of interest
- 5.7 Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such

services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. Rob Fryhoff shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made in Consultant's project administrator without City's prior written consent.

- 5.8 Consultant has represented to the City that key personnel will perform and coordinate the services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of City. If City and Consultant cannot agree as to the substitution of key personnel, City may terminate this Agreement for cause.
- 5.9 This Agreement covers professional services of a specific and unique nature. Except as otherwise provided herein, Consultant shall not assign or transfer its interest in this Agreement or subcontract any services to be performed without amending this Agreement.
- 5.10 Consultant shall be responsible to City for all services to be performed under this Agreement. All subconsultants shall be approved by the Agreement Administrator and their billing rates identified in the Approved Proposal, Exhibit A. City shall pay Consultant for work performed by its subconsultants (including labor) only at Consultant's actual cost plus an approved mark-up as set forth in the Approved Proposal, Exhibit A. Consultant shall be liable and accountable for any and all payments or other compensation to all subconsultants performing services under this Agreement. City shall not be liable for any payment or other compensation for any subconsultants.
- 5.11 Consultant shall notify the Agreement Administrator, in writing, of any change in name, ownership or control of Consultant's firm or subconsultant. Change of ownership or control of Consultant's firm may require an amendment to the Agreement.
- 5.12 This Agreement is subject to prevailing wage law, for all work performed under the Agreement for which the payment of prevailing wages is required under the California Labor Code. In particular, Consultant acknowledges that prevailing wage determinations are available for the performance of inspection and survey work.

## **6. COMPENSATION**

- 6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule.
- 6.2 Consultant shall submit to City an invoice, on a monthly basis for the services

performed pursuant to this Agreement. Each invoice shall identify the maximum amount payable, services rendered during the billing period and the amount due, for this invoice, and total amount previously invoiced. All labor charges shall be itemized by employee name and classification/position with the firm, corresponding hourly rate, hours worked, description of each labor charge, and total amount due for labor charges. City shall not withhold applicable taxes or other authorized deductions from payments made to Consultant except as otherwise required by law. Consultant shall include a copy of each subconsultant invoice for which reimbursement is sought.

- 6.3 Payments for any services requested by City and not included in the Scope of Services may be made to Consultant by City on a time-and-materials basis using Consultant's Approved Proposal and without amendment of this Agreement, so long as such payment does not cause the maximum amount payable to be exceeded.
- 6.4 Consultant shall not be reimbursed for any expenses unless provided for in this Agreement or authorized in writing by City in advance.

## **7. PREVAILING WAGES**

Consultant is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. In particular, Consultant acknowledges that prevailing wage determinations are available for the performance of inspection and survey work. Consultant shall defend, indemnify, and hold the City, its elected officials, officers, employees, and agents free and harmless from any claim or liability arising out of any failure or alleged failure of Consultant to comply with the Prevailing Wage Laws.

## **8. OWNERSHIP OF WRITTEN PRODUCTS**

All reports, documents or other written material ("written products" herein) developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant.

## **9. RELATIONSHIP OF PARTIES**

Consultant is, and shall at all times remain as to City, a wholly independent contractor. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not represent that it is, or that any of its agents or employees are, in any manner employees of City.

Under no circumstances shall Consultant look to the City as his employer. Consultant shall not be entitled to any benefits. City makes no representation as to the effect of this independent contractor relationship on Consultant's previously earned Public Employees Retirement System (PERS) retirement benefits, if any, and Consultant specifically assumes the responsibility for making such a determination. Consultant shall be responsible for all reports and obligations including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation.

#### **10. AGREEMENT ADMINISTRATOR**

In performing services under this Agreement, Consultant shall coordinate all contact with City through its Agreement Administrator. For purposes of this Agreement, City designates Sheila Pautsch as the Agreement Administrator. City reserves the right to change this designation upon written notice to Consultant. All services under this Agreement shall be performed at the request of the Agreement Administrator, who will establish the timetable for completion of services and any interim milestones.

#### **11. INDEMNIFICATION**

- 11.1 The parties agree that City, its officers, agents, employees and volunteers should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, taxes, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the parties to be interpreted and construed to provide the City with the fullest protection possible under the law. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant's commitment to indemnify and protect City as set forth herein.
- 11.2 To the fullest extent permitted by law, Consultant shall indemnify, hold harmless, and when the City requests with respect to a claim provide a deposit for the defense of, and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person, whether physical, emotional, consequential or otherwise, and injury to any property arising out of or in connection with Consultant's alleged negligence, recklessness or willful misconduct or other wrongful acts, errors or omissions of Consultant or any of its officers, employees, servants, agents, or subcontractors, or anyone directly or indirectly employed by either Consultant or its subcontractors, in the performance of this Agreement or its failure to comply with any of its obligations contained in this Agreement, except such loss or damage as is caused by the sole active negligence or willful misconduct of the City. Such costs and expenses shall include reasonable attorneys' fees due to counsel of City's choice, expert fees and all other costs and fees of litigation. Consultant shall not be entitled to any refund of attorneys' fees, defense costs or expenses in the event that it is adjudicated to have been non-negligent.

- 11.3 City shall have the right to offset against any compensation due Consultant under this Agreement any amount due City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 11 and any amount due City from Consultant arising from Consultant's failure either to (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.
- 11.4 The obligations of Consultant under this Section 11 are not limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.
- 11.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 11 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. If Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's subcontractors or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.
- 11.6 City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.
- 11.7 In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or PERS to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.
- 11.8 Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation,

benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

## 12. INSURANCE

- 12.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's performance of this Agreement.
- 12.2 Any available insurance proceeds broader than or in excess of the specified minimum insurance coverage requirements or limits shall be available to the Additional Insured. Furthermore, the requirements for coverage and limits shall be the greater of (1) the minimum coverage and limits specified in this Agreement, or (2) the broader coverage and maximum limits of coverage of any insurance policy or proceeds available to the named insured.
- 12.3 Insurance required under this Agreement shall be of the types set forth below, with minimum coverage as described:
  - 12.3.1 Comprehensive General Liability Insurance with coverage limits of not less than One Million Dollars (\$1,000,000) including products and operations hazard, contractual insurance, broad form property damage, independent consultants, personal injury, underground hazard, and explosion and collapse hazard where applicable.
  - 12.3.2 Automobile Liability Insurance for vehicles used in connection with the performance of this Agreement with minimum limits of One Million Dollars (\$1,000,000) per claimant and One Million dollars (\$1,000,000) per incident.
  - 12.3.3 Worker's Compensation insurance as required by the laws of the State of California.
  - 12.3.4 Professional Errors and Omissions Insurance with coverage limits of not less than One Million Dollars (\$1,000,000).
- 12.4 Consultant shall require each of its subconsultants to maintain insurance coverage that meets all of the requirements of this Agreement provided however, that the Agreement Administrator may waive the provision of Errors and Omissions Insurance by subconsultants.
- 12.5 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.

- 12.6 Consultant agrees that if it does not keep the aforesaid insurance in full force and effect, City may either (i) immediately terminate this Agreement; or (ii) take out the necessary insurance and pay the premium thereon at Consultant's expense.
- 12.7 At all times during the term of this Agreement, Consultant shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that the aforesaid policies are in effect in the required amounts and naming the City and its officers, employees, agents and volunteers as additional insureds. Consultant shall, prior to commencement of work under this Agreement, file with City's Risk Manager such certificate(s).
- 12.8 Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished at least two weeks prior to the expiration of the coverages.
- 12.9 The general liability and automobile policies of insurance required by this Agreement shall contain an endorsement naming City and its officers, employees, agents and volunteers as additional insureds. All of the policies required under this Agreement shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty days' prior written notice to City. Consultant agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions.
- 12.10 The insurance provided by Consultant shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City and/or its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.
- 12.11 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant's employees, agents or subcontractors, from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.
- 12.12 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond in the amount of the deductible or self-insured retention to guarantee payment of losses and expenses.
- 12.13 Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duties to indemnify, hold harmless and defend under Section 11 of this Agreement.
- 12.14 Consultant shall report to the City, in addition to the Consultant's insurer, any and

all insurance claims submitted to Consultant's insurer in connection with the services under the Agreement.

12.15 Consultant may be self-insured under the terms of this Agreement only with express written approval from the City

12.15.1 All self-insured retentions (SIR) must be disclosed to the City for approval and shall not reduce the limits of liability.

12.15.2 Policies containing any SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or the City.

12.16 City reserves the right to obtain a full certified copy of any insurance policy and endorsements. Failure to exercise this right shall not constitute a waiver of right to exercise later.

### **13. MUTUAL COOPERATION**

13.1 City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available for the proper performance of Consultant's services under this Agreement.

13.2 If any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require in the defense of that claim or action.

### **14. CONFIDENTIALITY**

All data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data shall be returned to City upon the termination or expiration of this Agreement.

### **15. RECORDS AND INSPECTIONS**

Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to City under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to Consultant under this Agreement. All such documents shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of City. City shall further have the right to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.

In addition, pursuant to Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds ten thousand dollars, all such documents and this Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of City, for a period of three (3) years after final payment under the Agreement.

**16. PERMITS AND APPROVALS**

Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary for Consultant's performance of this Agreement. This includes, but shall not be limited to, professional licenses, encroachment permits and building and safety permits and inspections.

**17. NOTICES**

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile or overnight courier service during Consultant's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the parties may, from time to time, designate in writing).

If to City:

City of South Pasadena  
Sheila Pautsch  
1414 Mission Street  
South Pasadena CA 91030  
Telephone: (626) 403-7362  
Facsimile: (626) 799-4920

If to Consultant:

Miracle Playground Sales  
Rob Fryhoff  
9106 Pulsar Ct., Unit C  
Corona, CA 92883  
Telephone: (800) 264-7255  
Facsimile: (877) 215-3869

With courtesy copy to:  
Teresa L. Highsmith, Esq.  
South Pasadena City Attorney  
Colantuono, Highsmith & Whatley, P.C.  
300 South Grand Avenue, Suite 2700  
Los Angeles, CA 90071-3137  
Telephone: (213) 542-5700  
Facsimile: (213) 542-5710

**18. SURVIVING COVENANTS**

The parties agree that the covenants contained in Section 11, Section 12, Paragraph 13.2 and Section 14 of this Agreement shall survive the expiration or termination of this Agreement.

**19. TERMINATION**

- 19.1 City may terminate this Agreement for any reason on five calendar days' written notice to Consultant. Consultant may terminate this Agreement for any reason on thirty calendar days' written notice to City. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.
- 19.2 If City terminates this Agreement due to no fault or failure of performance by Consultant, then Consultant shall be paid based on the work satisfactorily performed at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

## 20. GENERAL PROVISIONS

- 20.1 Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Consultant further agrees to file, or shall cause its employees or subcontractor to file, a Statement of Economic Interest with the City's Filing Officer if required under state law in the performance of the services. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer, or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.
- 20.2 Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any party other than Consultant.
- 20.3 This Agreement shall be binding on the successors and assigns of the parties.
- 20.4 Except as expressly stated herein, there is no intended third party beneficiary of any right or obligation assumed by the parties.
- 20.5 Time is of the essence for each and every provision of this Agreement.
- 20.6 In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry,

age, physical or mental disability, medical condition or any other unlawful basis.

- 20.7 The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement. Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).
- 20.8 The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing signed by one authorized to bind the party asserted to have consented to the waiver.
- 20.9 Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment that such failure was due to causes beyond the control and without the fault or negligence of Consultant.
- 20.10 Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies. If legal action shall be necessary to enforce any term, covenant or condition herein contained, the party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable court costs, including accountants' fees, if any, and attorneys' fees expended in such action. The venue for any litigation shall be Los Angeles County, California and Consultant hereby consents to jurisdiction in Los Angeles County for purposes of resolving any dispute or enforcing any obligation arising under this Agreement.
- 20.11 If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and

provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

- 20.12 This Agreement shall be governed and construed in accordance with the laws of the State of California.
- 20.13 All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.
- 20.14 Consultant shall not discriminate against any employee or applicant for employment because of race, sex (including pregnancy, childbirth, or related medical condition), creed, national origin, color, disability as defined by law, disabled veteran status, Vietnam veteran status, religion, age (40 and above), medical condition (cancer-related), marital status, ancestry, or sexual orientation. Consultant shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to race, sex (including pregnancy, childbirth, or related medical condition), creed, national origin, color, disability as defined by law, disabled veteran status, Vietnam veteran status, religion, age (40 and above), medical condition (cancer-related), marital status, ancestry, or sexual orientation. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; or in terms, conditions or privileges of employment, and selection for training. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, the provisions of this nondiscrimination clause.

**TO EFFECTUATE THIS AGREEMENT**, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

**“City”**  
**City of South Pasadena**

**“Consultant”**  
***Miracle Playground Sales***

By: \_\_\_\_\_  
*Sergio Gonzalez, City Manager*

By: \_\_\_\_\_  
*Name, Title:*

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Attest:

By: \_\_\_\_\_  
Evelyn G. Zneimer, City Clerk

Date: \_\_\_\_\_

Approved as to form:

By: \_\_\_\_\_  
Teresa L. Highsmith, City Attorney

Date: \_\_\_\_\_

EXHIBIT A  
SCOPE OF WORK

**Playground Surfacing – Garfield Park**

- Demo and Dispose of Existing Rubber 3,500 sqft
- Demo and Dispose of Existing Turndown Curb 430 sqft
- Demo and Dispose of Existing Rock Sub Base 3,500 sqft
- Demo and Dispose of Existing Sand 3,200 sqft
- Install four (4) Sump Drains
- Construct ADA Fluctuation Ramp
- Install Fibar 112 System 6,700 sqft
  - Includes 6,700 sqft x 12” deep Fibar EWF (compacted)
  - Includes FibarFelt geotextile material
- Provide Temporary Fencing during duration of project

**Playground Surfacing – Orange Grove Park**

- Demo and Dispose of Existing Rubber 1,375 sqft
- Demo and Dispose of Existing Turndown Curb 150 sqft
- Demo and Dispose of Existing Rock Sub Base 1,375 sqft
- Demo and Dispose of Existing Sand 2,075 sqft
- Construct ADA Fluctuation Ramp
- Install Fibar 112 System 3,450 sqft
  - Includes 3,450 sqft x 12” deep Fibar EWF (compacted)
  - Includes FibarFelt geotextile material
- Provide Temporary Fencing during duration of project

**EXHIBIT B  
APPROVED FEE SCHEDULE**

**Playground Surfacing – Garfield Park – Prevailing Wages**

- Demo and Dispose of Existing Rubber	3,500 sqft	\$3.00/sqft	\$10,500.00
- Demo and Dispose of Existing Turndown Curb	430 sqft	\$9.50/sqft	\$ 4,085.00
- Demo and Dispose of Existing Rock Sub Base	3,500 sqft	\$3.00/sqft	\$10,500.00
- Demo and Dispose of Existing Sand	3,200 sqft	\$2.50/sqft	\$ 8,000.00
- Install four (4) Sump Drains			\$ 3,200.00
- Construct ADA Fluctuation Ramp			\$ 800.00
- Install Fibar 112 System	6,700 sqft	\$1.00/sqft	\$ 6,700.00
- Materials 6,700 sqft x 12” deep Fibar EWF (compacted) And FibarFelt geotextile material			\$12,518.91
-Provide Temporary Fencing during duration of project			included

**Playground Surfacing – Garfield Park Total     \$56,303.91**

**Playground Surfacing – Orange Grove Park – Prevailing Wages**

- Demo and Dispose of Existing Rubber	1,375 sqft	\$ 3.00/sqft	\$ 4,125.00
- Demo and Dispose of Existing Turndown Curb	150 sqft	\$10.50/sqft	\$ 1,575.00
- Demo and Dispose of Existing Rock Sub Base	1,375 sqft	\$ 3.00/sqft	\$ 4,125.00
- Demo and Dispose of Existing Sand	2,075 sqft	\$ 2.50/sqft	\$ 5,187.50
- Construct ADA Fluctuation Ramp			\$ 800.00
- Install Fibar 112 System	3,450 sqft	\$ 1.00/sqft	\$ 3,450.00
- Materials 6,700 sqft x 12” deep Fibar EWF (compacted) And FibarFelt geotextile material			\$ 6,508.20
-Provide Temporary Fencing during duration of project			included

**Playground Surfacing – Garfield Park Total     \$25,770.70**

**PROJECT TOTAL     \$82,074.61**

# NON-COLLUSION DECLARATION

TO BE EXECUTED BY  
BIDDER AND SUBMITTED WITH BID

The undersigned declares:

I am the \_\_\_\_\_ of \_\_\_\_\_, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on \_\_\_\_\_ [date], at \_\_\_\_\_ [city], \_\_\_\_\_ [state].”

\_\_\_\_\_  
Signature      DATE

\_\_\_\_\_  
Printed Name of Signatory

# WORKERS' COMPENSATION INSURANCE CERTIFICATE

The Contractor shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

DATE: \_\_\_\_\_

\_\_\_\_\_  
(Contractor)

By: \_\_\_\_\_

(Signature)

\_\_\_\_\_  
(Title)

Attest:

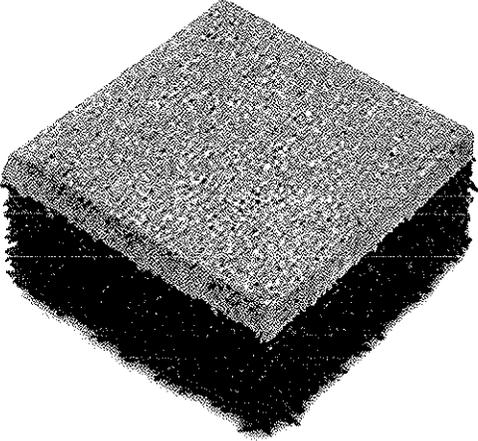
By: \_\_\_\_\_

(Signature)

\_\_\_\_\_  
(Title)

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**ATTACHMENT 3**  
Unitary Rubberized and Engineered Wood  
Fiber Surfacing Comparison Table

<p align="center"><b>Spectraturf</b> SpectraPour Supreme Safety Surfacing</p>	<p align="center"><b>Miracle Playground Sales</b> Fibar Engineered Wood Fiber</p>				
					
<p align="center"><b><u>Installed Cost</u></b> HIGH \$16.00-20.00/sqft</p>	<p align="center"><b><u>Installed Cost</u></b> LOW \$7.50-8.50/sqft</p>				
<p align="center"><b><u>Annual Maintenance Cost</u></b> LOW to MID</p> <table border="0" data-bbox="66 1163 800 1465"> <tr> <td data-bbox="66 1163 414 1465"> <p><b><u>General Maintenance</u></b> Periodic - Use of blower to remove loose debris may be performed by Park or Facility Personnel</p> </td> <td data-bbox="414 1163 800 1465"> <p><b><u>Repairs</u></b> Occasionally - Cracking and divots must be addressed by Trained Installer</p> </td> </tr> </table>	<p><b><u>General Maintenance</u></b> Periodic - Use of blower to remove loose debris may be performed by Park or Facility Personnel</p>	<p><b><u>Repairs</u></b> Occasionally - Cracking and divots must be addressed by Trained Installer</p>	<p align="center"><b><u>Annual Maintenance Cost</u></b> MID to HIGH</p> <table border="0" data-bbox="800 1163 1541 1465"> <tr> <td data-bbox="800 1163 1153 1465"> <p><b><u>General Maintenance</u></b> Weekly - Displaced material must be raked level by Park or Facility Personnel</p> </td> <td data-bbox="1153 1163 1541 1465"> <p><b><u>Repairs</u></b> Annually – Material must be topped off with additional fill by contractor (\$2/sqft)</p> </td> </tr> </table>	<p><b><u>General Maintenance</u></b> Weekly - Displaced material must be raked level by Park or Facility Personnel</p>	<p><b><u>Repairs</u></b> Annually – Material must be topped off with additional fill by contractor (\$2/sqft)</p>
<p><b><u>General Maintenance</u></b> Periodic - Use of blower to remove loose debris may be performed by Park or Facility Personnel</p>	<p><b><u>Repairs</u></b> Occasionally - Cracking and divots must be addressed by Trained Installer</p>				
<p><b><u>General Maintenance</u></b> Weekly - Displaced material must be raked level by Park or Facility Personnel</p>	<p><b><u>Repairs</u></b> Annually – Material must be topped off with additional fill by contractor (\$2/sqft)</p>				
<p align="center"><b><u>Accessibility</u></b> HIGH Flat surface with minimal rolling resistance</p>	<p align="center"><b><u>Accessibility</u></b> MID Without consistent raking, material may form undulations</p>				
<p align="center"><b><u>Warranty</u></b> 7 Years from date of installation</p>	<p align="center"><b><u>Warranty</u></b> 15 Years from date of installation</p>				

**ATTACHMENT 4**  
IPEMA – Frequently Asked Questions  
about Engineered Wood Fiber

# IPEMA

INTERNATIONAL  
PLAY EQUIPMENT  
MANUFACTURERS ASSOCIATION

## Questions most frequently asked about Engineered Wood Fiber

### 1. What exactly is Engineered Wood Fiber?

Processed wood, ground to a fibrous consistency, randomly sized not typically over 2" in length, free of hazardous substances and meets ASTM F2075 standard for EWF.

### 2. Why not just install wood chips?

The U.S. Department of Interior (DOI) has determined that wood chips are not considered an accessible playground surface.

### 3. Why spend more for Engineered Wood Fiber?

Engineered Wood Fiber is manufactured specifically for use in playgrounds using raw materials that are typically free of twig and leaf material.

### 4. How long does Engineered Wood Fiber last?

Engineered wood fiber will maintain its cushioning properties for the life of the playground, provided the depth is maintained by occasional top-offs. EWF does not decompose as mulch does.

### 5. How do I know that Engineered Wood Fiber meets safety standards?

Engineered Wood Fiber has been tested in accordance with ASTM F1292 impact tests, ASTM F2075 for purity and quality, and ASTM F1951 for accessibility. EWF meets or exceeds ASTM Standards and CPSC guidelines. Ask your manufacturer for test results.

### 6. Is Engineered Wood Fiber accessible?

Engineered Wood Fiber meets the specifications of the ASTM F1951 Standard for Accessibility according to the Americans with Disabilities Act (ADA), provided there is proper drainage, are installed correctly and appropriately maintained. See # 12.

### 7. Has burning been a problem?

No, burning has not been a problem. Flammability test results are available from your supplier upon request.

### 8. What if broken glass falls on the wood fiber surface?

Broken glass and debris typically stay on top of Engineered Wood Fiber and are easily removed by raking.

### 9. Is Engineered Wood Fiber treated?

Engineered Wood Fiber is not chemically treated and is totally natural.

### 10. What contains the Engineered Wood Fiber?

You can border EWF with playground borders or landscape timbers for an aboveground installation or excavate to have the play area flush with the surrounding land.

### 11. Aren't insects a problem with wood?

No. Typically, insects such as termites prefer larger pieces of wood to bore into. After thousands of installations nationwide, Engineered Wood Fiber neither attracts or repels insects.

### 12. How is Engineered Wood Fiber maintained?

Occasional raking and tamping, as usage dictates is necessary to keep the play area in good condition. According to usage, climate and the condition of the drainage system below, the surface will need to be topped off with fresh EWF periodically. Accessories like wear mats are available for high use areas to help maintain accessibility and limit maintenance. See IPEMA's positional statement for installation recommendations—click here: [www.ipema.org-installation-recommendations-for-EWF](http://www.ipema.org-installation-recommendations-for-EWF).

### 13. What about splinters?

Splinters normally occur when contact is made with fixed or rigid wood surfaces. Engineered wood fiber tends to give or move upon contact so splinters are not a problem.

### 14. What if children eat it?

Engineered Wood Fiber is an all-natural wood product and not chemically treated in any way.

# IPEMA

INTERNATIONAL  
PLAY EQUIPMENT  
MANUFACTURERS ASSOCIATION

## Questions most frequently asked about Engineered Wood Fiber

**15. What is the dark brown water that sometimes appears from underneath the EWF after the first rain shower?**

The dark water is actually nature's preservative in the wood called tannins and is harmless to humans. The tannins will eventually dissipate after rain washes them off the wood.

**16. Can Engineered Wood Fiber become a litter box for animals?**

No. Once the Engineered Wood Fiber has been installed and settled, it will knit together forming a uniform surface.

**17. Why is drainage necessary for my Engineered Wood Fiber surface?**

A proper drainage system will not only help slow the decay rate of the EWF surface but will also help keep the surface more resilient during colder weather.

**18. What about fungus or mold that can occur on the EWF surface?**

Nuisance molds are a natural occurrence as wood decomposes and may develop on the surface of EWF in wet weather and temperatures are >35°. Once the EWF dries out, the molds go away. A good way to keep your EWF dry is to install a working drainage system below the surface. Direct sunlight will also help. To get rid of the mold, carefully remove present mold and apply a mixture of HD laundry detergent and water (1:3) to the surface. Several applications may be necessary.

**19. Should I rototill my Engineered Wood Fiber surface periodically?**

No. Engineered Wood Fiber is impact tested in a compacted state which is not only resilient but accessible for those with disabilities. To keep your EWF surface safe and accessible, top off as needed and do not rototill your EWF surfacing.

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**ATTACHMENT 5**  
IPEMA – Frequently Asked Questions  
about Poured in Place (Unitary) Rubber

# IPEMA

INTERNATIONAL  
PLAY EQUIPMENT  
MANUFACTURERS ASSOCIATION

## Questions most frequently asked about poured in place rubber

### 1. What is a typical poured in place surface made of?

A typical poured in place (PIP) system consists of a cushion layer composed of recycled tire rubber that is buffed or ground to specific sizes and a wear course layer made of either EPDM (Ethylene Propylene Diene Monomer) or TPV (Thermal Plastic Vulcanized) granules that come in a variety of colors. The cushion layer and the wear course layers are held together by either a Aromatic or Aliphatic binding agents and typically installed over a crushed stone, asphalt, or concrete sub-base.

### 2. What is the installation process ?

The cushion layer is combined with the binding agents at specific ratios in a mortar mixer and poured onto the pad and troweled into place by hand using specified guide rods. Depending on the size of the project, the cushion layer is allowed to dry (over night if necessary) before the wear course is installed. Once the cushion layer is dry, the wear course granules are again mixed using specific amounts of binder and then applied with guide rods and trowels. The wear course is normally allowed to dry at least 48hrs before foot traffic is allowed.

### 3. Is poured in place surfacing accessible?

Yes. Provided the surface is installed within slope limit requirements by the ADA, PIP provides a safe, accessible surface. Ask the manufacturer to provide test results per ASTM F1951 from a qualified lab.

### 4. Does PIP come in different colors?

Yes. There is an exhaustive amount of colors available. Ask your PIP dealer for details.

### 4. How should PIP surfacing be maintained?

Loose debris such as sand, dirt and small stones on top of PIP surfacing can produce slip hazards and shorten the life of the surface. It is recommended that periodic removal of this loose debris be performed with a blower or vacuum every two to three weeks. Dry sweeping or scrubbing will remove the loose litter, but can force more fine particles into porous opening of some surfaces. Some cleaning agents can harm the binding agents and cause premature break down of the surface. Before using chemicals on the surface, ask the manufacturer for recommended maintenance practices for their particular surface system.

### 5. What can I use to remove snow or ice?

Calcium Chloride is an acceptable solution. Follow the manufacturer's instructions for proper use.

### 6. How long will my PIP surface last ?

This varies depending on the manufacturer and the system that you purchase. Ask your supplier for details.

### 7. Can PIP be repaired?

Yes, but since the PIP system is proprietary to the manufacturer/supplier, it may not be within the ability of the owner/operator to conduct an adequate repair. Ask your supplier before attempting. Remember, failure to repair the surface in a timely manner may cause the damaged area to get larger and increase the cost of the repair.

# City of South Pasadena Agenda Report

*Diana Mahmud, Mayor  
Michael A. Cacciotti, Mayor Pro Tem  
Robert S. Joe, Councilmember  
Marina Khubesrian, M.D., Councilmember  
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk  
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: April 20, 2016 (Continued from March 16, 2016)  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager   
FROM: Paul Toor, Public Works Director   
SUBJECT: **Provide Direction to Initiate the Annexation Process to the San Gabriel Valley Mosquito and Vector Control District**

## **Recommendation**

It is recommended that the City Council provide direction to staff to initiate the annexation process to San Gabriel Valley Mosquito and Vector Control District (District) and to engage the District for Mosquito surveillance and control on as-need basis.

## **Fiscal Impact**

The estimated cost to utilize District on call services to the City of South Pasadena (City) is \$50,000 annually. Once the annexation process is complete, the District will assess and collect the service fees for the mosquito & vector control services through the Los Angeles County Office of the Assessor along with annual property tax bills. Preliminary estimated assessment for the District services will be in the range of \$8 to \$11 per parcel throughout the City. There is no funding set aside for the mosquito surveillance and vector control services in the Fiscal Year 2015-16 Budget.

## **Commission Review and Recommendation**

This matter was not reviewed by a Commission.

## **Background**

South Pasadena is one of a few cities in the San Gabriel Valley/Los Angeles area which are not in the service boundaries of any special district, specifically created for providing mosquito and vector control services. In July 2005, the City entered in to an agreement with the District for a period of two years with an understanding that City would annex to the service boundaries of the district. However, the City Council decided not to pursue the annexation to the District at that time. During the regular City Council meeting of February 3, 2016, the City Council directed staff to provide a status report regarding mosquito and vector control services.

## **Analysis**

There are six Mosquito and Vector Control Districts serving the Los Angeles Metropolitan cities and unincorporated areas of Los Angeles County. The San Gabriel Valley Mosquito and Vector Control District was created in August 1989 and all the Valley Cities and County joined the

District except the Cities of South Pasadena and Baldwin Park. The District has provided service to the City of Baldwin Park on contract basis for the last few years pending annexation.

South Pasadena has not provided any mosquito surveillance and vector control services for the last eight years. The Public Works Department receives calls from residents requesting mosquito surveillance and control throughout the year specifically, during rainy season. There is a substantial increase in number of calls when the media is reporting new mosquito related viruses such as West Nile Virus, St. Louis encephalitis (SLE), Malaria and Zika Virus etc. To address the mosquito related calls, staff is exploring the potential of engaging a contractor to provide mosquito surveillance and control services on as-need basis. As such, services are provided by the special districts in the region and staff is having difficulty locating private service providers in this field. In addition, special districts are restricted to provide services outside their sphere of influence. Staff has contacted the San Gabriel Valley Mosquito and Vector Control District and they have expressed interest to provide the services on contract basis with an understanding that City will consider annexing to the District.

**Legal Review**

The City Attorney has not reviewed this item.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

# City of South Pasadena Agenda Report

*Diana Mahmud, Mayor  
Michael A. Cacciotti, Mayor Pro Tem  
Robert S. Joe, Councilmember  
Marina Khubesrian, M.D., Councilmember  
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zueimer, City Clerk  
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: April 20, 2016  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager   
FROM: Lucy Demirjian, Assistant to the City Manager   
SUBJECT: **Approval of Utility Box Art Program, Phase II, in Partnership with South Pasadena Arts Council**

## **Recommendation**

It is recommended that the City Council approve South Pasadena Arts Council's (SPARC) proposal to implement Phase II of the Utility Box Art Program (Program).

## **Fiscal Impact**

SPARC is not seeking City funds for the second phase of the Program. However, staff resources will be required to assist with the Program, including prepping and coating the utility boxes.

## **Commission Review and Recommendation**

The City Council Ad-Hoc Economic Development Committee (Councilmembers Joe and Khubesrian) and City staff met with SPARC to discuss the proposed Program.

## **Background**

In Spring 2015, the City Council approved funding a pilot "Box Art" project, utilizing the City's traffic signal boxes as canvases. The project, administered by SPARC, received over 65 submissions from 42 artists throughout Los Angeles County. Ten artists were selected to contribute to the SPARC curated public art installations. The boxes are located in major commercial areas throughout the City and were funded by the Business Improvement Tax.

In October 2015, the designs were unveiled at the Box Art Preview Party & Fundraiser: "Create Our Own Masterpieces." The funds raised at the event will be used to develop future opportunities for artists to create public art installations, creative community initiatives, and related cultural programming throughout South Pasadena, enhancing the business district and neighborhoods.

The painting of the boxes commenced in November 2015 and the community watched artists as they transformed boxes into works of art. There was an outpouring of support and appreciation by residents, business owners, and visitors for the project, which turned unsightly equipment boxes into interesting community features.

### **Analysis**

In addition to the aesthetic benefits of having works of art in public places, public art programming achieves cultural, social, and economic value. It builds a stronger sense of community identity and captures the unique spirit of our history and distinctive culture. It engages the public, invigorates public spaces, and can be a dynamic economic driver.

The proposed City-owned boxes (which contain the equipment for traffic signals) to be included in Phase II of the Program are located at the following intersections:

- Fair Oaks/State
- Fair Oaks/Columbia
- Fair Oaks/Bank
- Fair Oaks/Oak
- Fremont/Oak
- Fremont/Huntington
- Huntington/Fletcher
- Huntington/Marengo
- Fremont at Metro Gold Line Tracks
- Mission/Garfield

SPARC will administer the Program and coordinate with the ten potential artists who will each receive a stipend of \$750 for the necessary supplies to complete the artwork. Funding for this Program would come from sponsorship funds raised during the highly successful initial phase of the Program.

### **Legal Review**

The City Attorney has not reviewed this item.

### **Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: SPARC Proposal



**SOUTH PASADENA ARTS COUNCIL**

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**Igniting Creativity Illuminating the Arts**

**City of South Pasadena**  
**Community Services**

**Proposal**

**Development of “Box Art”  
Public Art Project  
Phase II**

**Submitted by**

**The South Pasadena Arts Council (SPARC)  
P.O. Box 3272  
South Pasadena, California 91031**

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## I. Scope Of Work

In preparing a plan for the development and implementation of the “**Box Art Public Art Project, Phase II**”, (Project) for the City of South Pasadena, The South Pasadena Arts Council (SPARC), is proposing a scope of work that incorporates several tasks:

- Advise on the development and selection of a community task force
- Assist and guide the task force in developing guidelines for the Project.
- Work with Public Works Department to identify Utility Boxes for the Project
- Develop final guidelines and application for artists
- Develop and facilitate Request for Proposal (RFP) process for artists' submissions
- Work with City to develop legal agreements (i.e. Consent, License, Liability, Artist)
- Research appropriate materials for creating artworks
- Coordinate selection process with community task force to recommend artists, including opportunities for public input
- Manage the Project budget
- Create a Partnership mechanism to raise funds for Box Art from individuals and businesses in the community
- Research and write grant proposals to raise funds for the sustainability of project from other funding sources (i.e. foundations, corporations)
- Continue communication with City on all aspects of the Project

## Phase A. Project Planning

During the initial phase SPARC will:

- Advise on the development of a community task force, broadly representative of key leaders in the art, business, government, and residents' sectors. Members of the task force should represent diverse community perspectives, be knowledgeable of the visual arts in general, public art specifically, and be strong advocates for the arts and this project
- Seek recommendations from the community of potential task force members, conduct initial interviews and recommend the selection of five (5) members
- Facilitate an initial meeting with the task force to obtain agreement on the role and function of the taskforce, the purpose of the project, and the commitment of task force members to participate
- Develop guidelines, application form, and the RFP for artists' submissions to include recommendations that proposals reflect aspects of South Pasadena, for taskforce approval;
- Seek approval from taskforce of the selection process, along with the planning and implementation schedules
- Consult with City to create appropriate legal agreements to be required for Project; Work with City to finalize and approve all legal agreements with artists
- Coordinate with Public Works Department on appropriate art supplies and anti-graffiti coatings for preserving and protecting artworks; create a map and image of the new Utility Boxes
- Research potential funding sources to support the ongoing implementation of the Project.
- Identify artists' databases, websites, and listservs to solicit artist participation in Los Angeles County and promote extensively throughout South Pasadena for local artists.

## Phase B. Implementation

During the final phase, SPARC will:

- Set the implementation schedule
- Facilitate taskforce approval of guidelines, artists' application form, and RFP
- Disseminate the RFP to artists, arts organizations, listservs, and websites to maximize participation particularly from local artists (South Pasadena)\*\*
- Collect, organize submissions, and prepare presentation for task force
- Schedule and facilitate taskforce meeting to recommend artists for Project
- Direct Task Force when evaluating proposals, that all things being equal, preference will be given to South Pasadena artists
- Coordinate an informational/orientation presentation for artists about the City (speakers, history book, etc.) in the community
- Coordinate all legal agreements/approvals with City and selected artists
- Coordinate with Public Works Department to prepare Utility Boxes for artists and to apply anti-graffiti coating after artists' have completed their designs
- Work with selected artist to facilitate creation of individual Box Art pieces
- Coordinate ongoing documentation of the Project
- Manage the Project budget
- Coordinate and implement the "Adopt A Box" project to solicit private individuals, organizations, and businesses for ongoing support of the Project
- Coordinate with the City to solicit outside funding for Project sustainability
- Prepare a public presentation for the community after completion of the first year of the Project

**\*\* Note:** Artists who participated in the initial Box Art Project are ineligible for this project

## II. Timeline

SPARC estimates the project to be completed over the next several months (pending Council approvals)

## III. Fee Proposal

SPARC proposes to undertake the scope of work outlined above for no fee, as we will use private funds raised this past year to support SPARC Public Art Projects

Costs for the preparation of boxes, final anti-graffiti coating of finished artworks, and installation of sponsor plaques will be contributed by the City's Public Works Department.

### Proposed Artist Fees

SPARC is proposing a fee of **\$750** per artist (same as in the first project), which includes an honorarium and all necessary supplies to complete one Art Box.

SPARC is proposing that 10 artists participate in this expansion of the Box Art project.

<b>Total Artists Budget:</b>	<b>10 artists</b>	<b><u>\$ 7,500</u></b>
<b><u>Administrative Cost</u></b>		<b><u>\$ 3,500</u></b>
<b><u>Total Project Budget</u></b>		<b><u>\$11,000</u></b>

## IV. Potential Box Locations

Fair Oaks/State  
Fair Oaks/Columbia  
Fair Oaks/Bank  
Fair Oaks/Oak  
Fremont/Oak  
Fremont/Huntington  
Huntington/Fletcher  
Huntington/Marengo  
Fremont @Metro Tracks  
Mission/Garfield

# City of South Pasadena Agenda Report

*Diana Mahmud, Mayor  
Michael A. Cacciotti, Mayor Pro Tem  
Robert S. Joe, Councilmember  
Marina Khubesrian, M.D., Councilmember  
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk  
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: April 20, 2016

TO: Honorable Mayor and City Council

VIA: Sergio Gonzalez, City Manager *SG*

FROM: Margaret Lin, Principal Management Analyst *ML*  
Samuel Zneimer, Management Analyst *SZ*

SUBJECT: **First Reading and Introduction of an Ordinance Amending Chapter 19 (Motor Vehicles and Traffic) Section 19.55-4 Parking Permit Required During Certain Hours in City-owned and Operated Facility; Approval of Contract Amendment with Clancy System International, Inc., for Parking Services for the Mission-Meridian Village Parking Garage; and Receive and File an Update on Mission-Meridian Village Parking Garage Permit Operations**

## **Recommendation**

It is recommended that the City Council:

1. Read by title only, waive further reading, and introduce for first reading of an Ordinance amending Chapter 19 (Motor Vehicles and Traffic) Section 19.55-4 Parking Permit Required during certain hours in City-owned and operated facility;
2. Authorize the City Manager execute the amended Professional Services Agreement (PSA) with Clancy System International, Inc., (Clancy), for parking services for the Mission-Meridian Village Parking Garage (MMVPG); and
3. Receive and file an update on the MMVPG permit operations.

## **Fiscal Impact**

None.

## **Commission Review and Recommendation**

This matter was reviewed by the Ad-Hoc Mission-Meridian Subcommittee.

## **Background**

On July 1, 2014, the City of South Pasadena (City) resumed permit parking operations with the implementation of a new online permit system from Clancy. The permit system was selected to address the high capital, maintenance, and operation costs associated with the daily permit vending machines that were previously installed in the MMVPG.

Adopt an ordinance amending MMVPG permit parking hours of operation, amending a PSA with Clancy and update on MMVPG permit Operations

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### Purpose

The MMVPG's primary purpose is to provide parking for Los Angeles County Metropolitan Transportation Authority (Metro) Gold Line users. The City has designated the MMVPG as a Park and Ride lot and uses Proposition C funds to pay for a portion of the operations and maintenance. The secondary purpose of the MMVPG is to provide additional public parking for the Mission Street Business District. Currently, the City does not restrict parking or require the use of a permit for parking after 6:00 p.m. on weekdays or on weekends. Overnight parking is not permitted in the MMVPG (2:00 a.m. to 4:00 a.m.)

### Permit Program Operation Time

Currently, the MMVPG permit hours of operation are 4:00 a.m. to 6:00 p.m. Monday through Friday as incorporated in the PSA with Clancy and adopted by Ordinance 2265. These hours were adopted to ensure that the primary purpose of the MMVPG was fulfilled and was consistent with the hours of operation approved by Metro staff.

### Permits

There are two types of permits available for the MMVPG: monthly and daily. The monthly permit fee is \$50/month and the daily permit fee is \$3/day. The monthly and daily permits are available for purchase online prior to entering the garage. In addition, users may also utilize the Park-by-Phone system to purchase daily permits (there is an annual registration fee of \$5.95 in addition to the daily permit fee). Registered users of the Park-by-Phone system allows users to park at all Clancy operated garages and does not require users to have a printed permit displayed on their dashboard, as daily permits require.

### **Analysis**

#### Permit Program Operation Time

City staff is proposing to change the MMVPG permit parking hours of operation from 4:00 a.m. to 6:00 p.m. to 4:00 a.m. to 12:00 p.m. The new hours of operation have been discussed and approved by Metro staff. The new hours of operation will continue to allow Metro Gold Line users to use the MMVPG as a park and ride lot in the morning. There is no limit on how long they may park in the garage once their vehicle is parked, unless it is in a section designated for valet parking. The attached ordinance will amend the South Pasadena Municipal Code (SPMC) Section 19.55-4 Parking Permit Required During Certain Hours in City-owned and Operated Facility.

#### PSA Amendment

The proposed change in hours of operation will be reflected in the amendment to the Scope of Work that was included in the original Clancy PSA.

#### Usage Rate/Permits Purchased

Over the past seven months of operations at the MMVPG, the usage rate has been relatively similar to the first year of operation with the most recent months showing an increased usage of

Adopt an ordinance amending MMVPG permit parking hours of operation, amending a PSA with Clancy and update on MMVPG permit Operations

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monthly parking permits. The usage rate for monthly permits averages approximately 65 percent (59 of the available 90 spaces). The daily permits sales fluctuate monthly, with a range of 108-187 permits. The usage rate for daily permits is approximately 47 percent (8 per day out of 17). The usage rates and revenue include purchases from the Park-by-Phone system.

The chart and table below depict the number of permits sold for each month for both monthly and daily permits:



Permits Sold Year 2 – First 7 months								
	July	Aug	Sept	Oct	Nov	Dec	Jan	Total
Daily	144	160	153	183	157	108	187	1092
Monthly	53	52	58	59	62	64	64	412

Revenue

During the beginning of the second year of operations at the MMVPG, staff observed an initial decline in revenue from April to June followed by a steady rise in gross revenue from July to January. Over the past seven-months, the gross revenue totaled \$23,876; \$20,600 from monthly

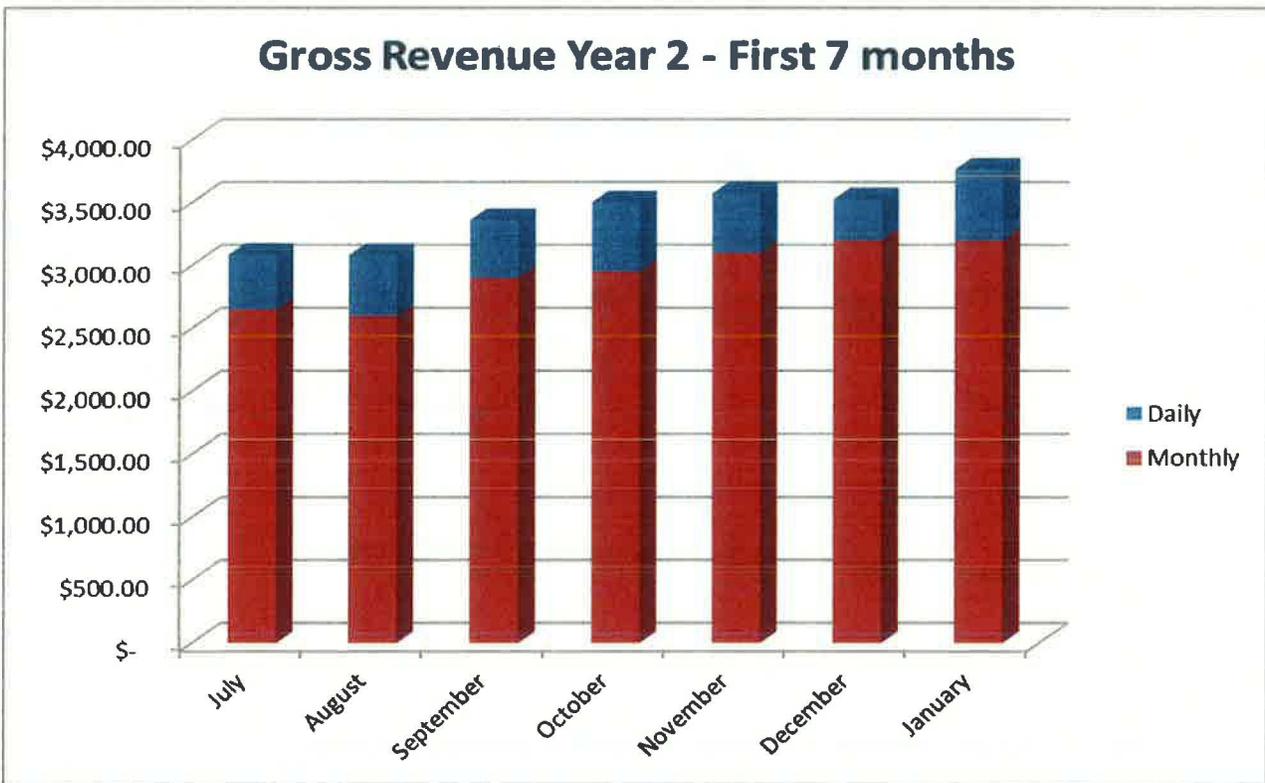
Adopt an ordinance amending MMVPG permit parking hours of operation, amending a PSA with Clancy and update on MMVPG permit Operations

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parking permits and \$2,805 from daily parking permits. Clancy received \$1,774 in payment for managing the permit operations at the MMVPG for the past seven-months of operations. Clancy receives \$3 per monthly permit and \$0.60 per daily permit for the administration of the permit system. The year-to-date net revenue is \$22,102. Comparing that to the first seven-months of operations which had gross revenue of \$22,455; \$19,650 from monthly parking permits and \$4,482 from daily parking permits. The net revenue for the year was \$19,995.

The primary revenue generator of the garage is the monthly permits, as illustrated below:



Gross Revenue Year 2 – First 7 months								
	July	Aug	Sept	Oct	Nov	Dec	Jan	Total
Daily	\$432	\$480	\$459	\$549	\$471	\$324	\$561	<b>\$3,276</b>
Monthly	\$2,650	2,600	\$2,900	\$2,950	\$3,100	\$3,200	\$3,200	<b>\$20,600</b>
<b>Total</b>	<b>\$3,082</b>	<b>\$3,080</b>	<b>\$3,359</b>	<b>\$3,499</b>	<b>\$3,571</b>	<b>\$3,524</b>	<b>\$3,761</b>	<b>\$23,876</b>

Net Revenue Year 2 – First 7 months								
	July	Aug	Sept	Oct	Nov	Dec	Jan	Total
<b>Total</b>	<b>\$2,833.62</b>	<b>\$2,770.51</b>	<b>\$2,985.71</b>	<b>\$3,195.73</b>	<b>\$3,263.86</b>	<b>\$3,371.42</b>	<b>\$3,681.40</b>	<b>\$22,102.25</b>

Adopt an ordinance amending MMVPG permit parking hours of operation, amending a PSA with Clancy and update on MMVPG permit Operations  
April 20, 2016  
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Signage

Based on numerous public comments regarding accessibility of parking at the MMVPG, additional signage may be installed to provide better wayfinding to the MMVPG.

On November 12, 2015, the City applied for a wayfinding grant from Metro to provide additional signage for the Metro Gold Line, which may be used to provide signage to the MMVPG. The City has been awarded the wayfinding grant by Metro and City Staff is in the process of executing the grant agreement. The amount awarded by Metro is \$13,305 with the City matching the same amount.

**Legal Review**

The City Attorney has reviewed this item.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Ordinance amending Chapter 19 (Motor Vehicles and Traffic) with the Section 19.55-4 Parking Permit Required during certain hours in City-owned and operated facility.
2. Amendment to the PSA with Clancy System International, Inc.

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**ATTACHMENT 1**

Ordinance amending Chapter 19 (Motor Vehicles and Traffic) with the Section 19.55-4 Parking Permit Required during certain hours in City-owned and operated facility

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL  
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,  
AMENDING DIVISION 1 (GENERALLY) OF ARTICLE III  
(STOPPING, STANDING AND PARKING) OF CHAPTER 19  
(MOTOR VEHICLES AND TRAFFIC) SECTION 19.55-4  
(PARKING PERMIT REQUIRED DURING CERTAIN HOURS IN  
CITY-OWNED AND OPERATED FACILITY) OF THE SOUTH  
PASADENA MUNICIPAL CODE RELATING HOURS OF  
PARKING IN THE MISSION-MERIDIAN VILLAGE PUBLIC  
PARKING GARAGE**

**WHEREAS**, the City of South Pasadena (City) owns the parking structure located at Mission-Meridian Village (MMV), and has implemented parking permit operations between the hours of 4:00 a.m. and 6:00 p.m. Monday through Friday to off-set costs associated with the facility and promote use for commuters; and

**WHEREAS**, the City would like to amend the parking permit hours of operation for patrons using the facility to increase the amount of available public parking in the City.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:**

**SECTION 1.** The City Council hereby amends Division 1 (Generally) of Article III (Stopping, Standing and Parking) of Chapter 19 (Motor vehicles and traffic) of the South Pasadena Municipal Code with the addition of the following Section 19.55-4:

**19.55-4 Parking Permit Required During Certain Hours in City-Owned and Operated Facility.**

It is unlawful for any person to stop, stand, or park a motor vehicle in the city-owned operated parking structure, located at Mission-Meridian Village (MMV), between the hours of four a.m. and twelve p.m. Monday through Friday; except by permit.

**SECTION 2.** This ordinance shall take effect thirty (30) days after its final passage and within fifteen (15) days after its passage, the City Clerk of the City of South Pasadena shall certify to the passage and adoption of this ordinance and to its approval by the Mayor and City Council and shall cause the same to be published in a newspaper in the manner required by law.

**PASSED, APPROVED, AND ADOPTED** this \_\_\_ day of April, 2016.

\_\_\_\_\_  
Diana Mahmud, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)

\_\_\_\_\_  
Teresa L. Highsmith, City Attorney

Date: \_\_\_\_\_

**I HEREBY CERTIFY** the foregoing ordinance was duly adopted by the City Council of the City of South Pasadena at a regular meeting held on the \_\_\_ day of April, 2016, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)

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**ATTACHMENT 2**  
Amendment to the PSA with Clancy System  
International, Inc.

AMENDMENT TO  
AGREEMENT FOR CONSULTANT SERVICES

THIS AMENDMENT ("Amendment") is made as of this 20th day of April, 2016 by and between the CITY OF SOUTH PASADENA ("City") and CLANCY SYSTEM INTERNATIONAL, INC ("Consultant").

RECITALS

WHEREAS, on February 10, 2014 the City and Consultant entered into an Agreement for Consultant Services ("Agreement") for Consultant to provide parking permit operations for City's Mission-Meridian Village Parking Garage between the hours of 4:00 A.M. and 6:00 P.M. Monday through Friday;

WHEREAS, the City is changing the hours of operation for the parking permit operations.

NOW THEREFORE, THE CITY AND THE CONSULTANT AGREE AS FOLLOWS:

1. SCOPE OF SERVICES. That scope of work of the Agreement, Exhibit A, Section I. Background paragraph 2, is hereby amended to:

Clancy Systems International ("Consultant") shall recommend to City the number of Facility parking spaces to be sold under a Monthly Permit and a Daily Permit. City shall determine, in its sole discretion, the number of parking spaces to be sold on a monthly or daily basis. Permit holders will not be assigned a specific space but will be guaranteed a space to park in the designated areas between 4:00 A.M. and 12:00 P.M., Monday through Friday. Permit parking pursuant to this Agreement shall end at 12:00 P.M. Monday through Friday. City retains the ability, in its sole discretion, to determine the use of the parking at the Facility during all other hours.

2. PROVISIONS OF AGREEMENT. All other terms, conditions, and provisions of the Agreement to the extent not modified by this Amendment, shall remain in full force and effect.

Dated: \_\_\_\_\_

"CITY"

By: \_\_\_\_\_  
Sergio Gonzalez, City Manager

Dated: \_\_\_\_\_

CLANCY SYSTEMS INTERNATIONAL,  
INC

By: \_\_\_\_\_  
Stanley Wolfson, President and CEO

APPROVED AS TO FORM:

\_\_\_\_\_  
Theresa L. Highsmith, City Attorney

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