



**CITY OF SOUTH PASADENA
CITY COUNCIL / REDEVELOPMENT SUCCESSION AGENCY
JOINT REGULAR MEETING AGENDA**

**Amedee O. "Dick" Richards, Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

Wednesday, April 20, 2016, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three minutes.
No agenda item may be taken after 11:00 p.m.*

CALL TO ORDER: Mayor Diana Mahmud

ROLL CALL: Councilmembers Robert S. Joe; Marina Khubesrian, M.D.;
Richard D. Schneider, M.D.; Mayor Pro Tem Michael A.
Cacciotti; and Mayor Diana Mahmud

INVOCATION: Mayor Diana Mahmud
**In permitting a nonsectarian invocation, the City does
not intend to proselytize, advance, or disparage any faith
or belief. Neither the City nor the City Council endorses
any particular belief or form of invocation.*

PLEDGE OF ALLEGIANCE: Mayor Diana Mahmud

- 1. CLOSED SESSION
ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately

PRESENTATIONS

- 2. Presentation of a Certificate of Appreciation to the following outgoing Commissioners: Mary Urquhart, Public Safety Commission, and Georgina Phelps, Senior Citizen Commission**
- 3. Presentation of a Proclamation Declaring April 22, 2016, as "Library Volunteer Recognition Day" in the City of South Pasadena**
- 4. Presentation of a Proclamation Declaring April 27, 2016, as "Denim Day" in the City of South Pasadena**

- 5. **Presentation of a Proclamation Declaring May 1-7, 2016, as “Be Kind to Animals Week” in the City of South Pasadena**
- 6. **Presentation of a Proclamation Declaring April 24, 2016, as “Remembrance of the Armenian Genocide Day” in the City of South Pasadena**

COMMUNICATIONS

- 7. **Councilmembers Communications**
Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.
- 8. **City Manager Communications**
- 9. **Reordering of and Additions to the Agenda**

PUBLIC COMMENTS AND SUGGESTIONS
(Time limit is three minutes per person)
The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Recording Secretary prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR
In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR

- 10. **Minutes of the City Council Meeting of March 16, 2016 and March 30, 2016**
Recommendation
Approve the minutes of the March 16, 2016 Regular City Council Meeting and March 30, 2016 Study Session Special City Council Meeting.

11. Prepaid Warrants, General City Warrants, Redevelopment Successor Agency Check Summary, and PayrollRecommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 192596 through 192752 in the amount of \$2,067,148.56; General City Warrants Nos. 193002 through 193242 in the amount of \$2,819,122.86, and Payroll, dated March 25, 2016, in the amount of \$402,899.70 and Payroll, dated April 8, 2016, in the amount of 445,070.62. Seated as the Successor Agency to the Community Redevelopment Agency, approve Payroll, dated March 25, 2016, in the amount of \$5,776.64 and Payroll, dated April 8, 2016, in the amount of 5, 208.76 (included in the above totals).

12. Monthly Investment Reports for February 2016Recommendation

Receive and file the Monthly Investment Reports for February 2016 for the City Council, the Successor Agency to the Community Redevelopment Agency, and the Public Financing Authority.

13. Adoption of a Resolution to Destroy Expired Records, Per the City of South Pasadena Records Retention ScheduleRecommendation

Adopt a Resolution entitled "A Resolution of the City of South Pasadena, California, approving the destruction of certain City records from the Management Services Department."

14. Adoption of a Resolution Amending the City of South Pasadena Records Retention Schedule and Destruction of Expired RecordsRecommendation

Adopt a Resolution entitled "A Resolution of the City Council of the City of South Pasadena, California, amending the City of South Pasadena Records Retention Schedule and approving the destruction of certain City records from the Community Services Department."

15. Approval of Contract Amendment with DMR Team, Inc., for Additional Inspection and Construction Management Services for the Chelton Way, Collis Avenue, and Hill Drive Street Improvement ProjectRecommendations

1. Authorize the City Manager to execute the first amendment to the contract with DMR Team, Inc., in the amount of \$34,235 for additional inspection and construction management services as a result of unforeseen conditions encountered in the field during construction for the Chelton Way, Collis Avenue, and Hill Drive Street Improvement Project (Project).
2. Appropriate the amount of \$34,235 from General Fund Reserves to Account No. 101-9000-9203 to fund additional inspection and construction management services for the

Project.

16. Approval of Contract Amendment with Ninyo & Moore for Additional Geotechnical Materials Testing Services for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project

Recommendations

1. Authorize the City Manager to execute the first amendment to the contract with Ninyo & Moore in the amount of \$14,944 for additional geotechnical material testing services as a result of unforeseen conditions encountered in the field during construction.
2. Appropriate the amount of \$14,944 from General Fund Reserves to Account No. 101-9000-9203 to fund additional geotechnical material testing services for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project.

17. Approval of Contract Amendment with All American Asphalt for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project

Recommendations

1. Authorize the City Manager to execute the first amendment to the contract with All American Asphalt in the amount of \$173,498 for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project as a result of unforeseen conditions encountered in the field during construction.
2. Appropriate the amount of \$100,000 from the Water Fund to Account No. 500-9000-9300 to fund additional water improvement related work.
3. Appropriate the amount of \$73,498 from General Fund Reserves to Account No. 101-9000-9203 to fund additional street improvement related work.

18. Acceptance of Project Completion and Authorization to File a Notice of Completion for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project, and Authorization to Release Retention Payment in the Amount of \$76,820 to All American Asphalt

Recommendations

1. Accept the project improvements as complete and authorize the issuance of a Notice of Completion for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project.
2. Authorize payment of the retention to All American Asphalt in the amount of \$76,820.

19. Authorize the City Manager to Execute a Professional Services Agreement with KOA Corporation for Engineering Design Services for the Mission Street Bicycle Improvement Project

Recommendation

Authorize the City Manager to execute a Professional Services Agreement with KOA Corporation for engineering design services for the Mission Street Bicycle Improvement Project.

20. Approve and Authorize the City Manager to Execute a Subrecipient Agreement for Fiscal Year 2015 Urban Area Security Initiative (UASI) Grant Program in the Amount of \$75,000

Recommendations

1. Approve the agreement and exhibits between the City of South Pasadena and the City of Los Angeles for the Fiscal Year 2015 Urban Area Security Initiative Grant Program (UASI-2015) in the amount of \$75,000.
2. Authorize the City Manager to execute the agreement and all related documents including future amendments.

21. Adoption of the City of South Pasadena Code of Ethics and Values

Recommendation

Adopt a Resolution entitled "A Resolution of the City Council of the City of South Pasadena, California, adopting the City of South Pasadena Code of Ethics and Values."

ACTION/DISCUSSION

22. Discussion and Approval to Authorize the City Manager to Execute a Professional Services Agreement to Replace Playground Unitary Rubberized Surfacing at Garfield Park and Orange Grove Park

Recommendation

Authorize the City Manager to execute a Professional Services Agreement to replace the unitary rubberized surfacing at Garfield Park and Orange Grove Park.

23. Provide Direction to Initiate the Annexation Process to the San Gabriel Valley Mosquito and Vector Control District

Recommendation

Provide direction to staff to initiate the annexation process to San Gabriel Valley Mosquito and Vector Control District (District) and to engage the District for Mosquito surveillance and control on an as-needed basis.

24. Approval of Utility Box Art Program, Phase II, in Partnership with South Pasadena Arts Council

Recommendation

Approve South Pasadena Arts Council’s proposal to implement Phase II of the Utility Box Art Program.

25. First Reading and Introduction of an Ordinance Amending Chapter 19 (Motor Vehicles and Traffic) Section 19.55-4 Parking Permit Required During Certain Hours in City-owned and Operated Facility; Approval of Contract Amendment with Clancy System International, Inc., for Parking Services for the Mission-Meridian Village Parking Garage; and Receive and File an Update on Mission-Meridian Village Parking Garage Permit Operations

Recommendations

1. Introduce an Ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, amending Division 1 (Generally) of Article III (Stopping, Standing and Parking) of Chapter 19 (Motor Vehicles and Traffic) Section 19.55-4 (Parking Permit Required During Certain Hours in City-owned and Operated Facility) of the South Pasadena Municipal Code relating hours of parking in the Mission-Meridian Village Public Parking Garage,” and waive further reading.
2. Authorize the City Manager execute the amended Professional Services Agreement with Clancy System International, Inc., for parking services for the Mission-Meridian Village Parking Garage (MMVPG); and
3. Receive and file an update on the MMVPG permit operations.

COUNCILMEMBERS COMMUNICATIONS (continued)

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

April 27, 2016	Special City Council Meeting	Council Chamber	7:00 p.m.
May 4, 2016	Regular City Council Meeting	Council Chamber	7:30 p.m.
May 18, 2016	Regular City Council Meeting	Council Chamber	7:30 p.m.

**PUBLIC ACCESS TO CITY COUNCIL MEETING AGENDA PACKETS, DOCUMENTS
DISTRIBUTED BEFORE A MEETING, AND BROADCASTING OF MEETINGS**

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- South Pasadena Public Library, 1100 Oxley Street;
- City Clerk's Division, 1414 Mission Street; and
- City website at: www.southpasadenaca.gov/citycouncilmeetings

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk's Division at (626) 403-7230. Any disclosable public records related to an Open Session item appearing on a regular meeting agenda and distributed by the City of South Pasadena to all or a majority of the legislative body fewer than 48 hours prior to that meeting are available for public inspection at the City Clerk's Division, located at City Hall, 2nd floor, 1414 Mission Street prior to the meeting. During the meeting, these documents will be included as part of the "Reference Binder" of the agenda packet kept in the Amedee O. "Dick" Richards, Jr., Council Chamber at 1424 Mission Street, South Pasadena, CA 91030. Documents distributed during the meeting will be available following the meeting at the City Clerk's Division. For those submitting letters or other documents relating to items on the agenda: Materials received after 4:00 p.m. on the day prior to the Council meeting may not be reviewed by the City Council.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99. Meetings are also streamed live via the Internet at www.southpasadenaca.gov. Six months of archived meetings, indexed by agenda item, are also available online. A DVD of regularly scheduled meetings is available for checkout at the South Pasadena Public Library can be purchased from the City Clerk's Division.

ACCOMMODATIONS

The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, as required by law.

4/14/2016

Date


Desiree Jimenez,
Deputy City Clerk