



**TUESDAY, APRIL 12, 2016**  
**MINUTES OF THE REGULAR MEETING OF THE**  
**SAN PASCUAL STABLES SUBCOMMITTEE**  
**OF THE CITY OF SOUTH PASADENA**

**CALL TO ORDER**

A Regular Meeting of the San Pascual Stables Subcommittee was called to order by Committee Chair Rosen on Tuesday, April 12, 2016, at 6:37 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

**1. ROLL CALL**

**Present:** Committee Member Daniel Krienbring, Vice-Chair Kay Findley, and Chair Ron Rosen.

**Absent:** Committee Member Howell-Ardila

**Other Officials and Staff**

**Present:** Councilmember/City Council Liaison Richard D. Schneider, M.D., Mayor Pro Tem/City Council Liaison Michael A. Cacciotti\*, Community Services Director/Staff Liaison Sheila Pautsch, and Management Assistant/Recording Secretary Natalie Sanchez.

\* Mayor Pro Tem/City Council Liaison Cacciotti arrived at 7:26 p.m.

**2. MINUTES FOR APPROVAL**

MOTION BY COMMITTEE MEMBER KRIENBRING, SECOND BY VICE-CHAIR FINDLEY, CARRIED 3-0, to approve the Minutes of the February 9, 2016 San Pascual Stables Subcommittee Regular Meeting, as amended.

**3. PUBLIC PARTICIPATION**

Carin Bannos, Sylmar resident, opined that the San Pascual Stables' (Stables) current operation focuses on one discipline and should focus on a variety of disciplines; asserted that the Stables' set-up is rider friendly, however improvement is needed in catering to the horses.

Daphne Cates, Pasadena resident, implored the Committee to not only focus on the revenues being generated, but also the unique experience the riders are provided.

Melinda Blue, South Pasadena resident, and owner of property adjacent to the stables; emphasized the importance of having a liaison to serve on the Committee that can explain the needs of basic horsemanship; noted she could refer experts to assist the Committee with the tour of the Stables to ensure industry standards are met.

**4. PRESENTATIONS**

None.

**ACTION/DISCUSSION**

**5. SCHEDULE A TOUR OF THE STABLES**

The Committee discussed possible dates to schedule a tour of the Stables; there being no date determined, the Committee Members agreed to provide Director Pautsch with additional dates for future consideration. It was later decided that it would be better to tour the Stables with the consultant present.

**3. PUBLIC PARTICIPATION (Continued)**

Nora Henry, Arcadia resident, recommended the Committee tour other equestrian facilities before touring the San Pascual Stables to gain insight on horsemanship and safety lessons that meet industry standards.

**6. REVIEW AND APPROVE AGREEMENT DEAL POINTS**

Director Pautsch provided a list of deal points for the new agreement discussed at the February 9, 2016 Subcommittee Meeting. Committee discussion ensued relative to other deal points to integrate to the ongoing list.

MOTION BY COMMITTEE MEMBER KRIENBRING, SECOND BY VICE-CHAIR FINDLEY, CARRIED 3-0, to add the following to the list of deal points: Industry standards for safety protocols for horse, riders, and staff; Preference or percentage of low income or community based benefits; On-site 24/7 staff; Broader range of types of training and experiences offered; and All revenues should be subject to audit review or open book policy.

**7. REVIEW THE RFP TO HIRE A CONSULTANT**

Director Pautsch provided a draft of the Equestrian Consultant Scope of Services for the Committee's review.

Discussion ensued relative to the reference of "land use" throughout the Scope of Services. Chair Rosen noted at the February 9, 2016 Regular Meeting, it was requested that staff agendize discussion of whether to recommend to the City Council that the San Pascual Stables property continue to be used exclusively as an equestrian center.

Mayor Pro Tem Cacciotti suggested having the consultant attend future Subcommittee meetings to gather as much information for the Committee's consideration during this process.

The Committee requested staff to revise the draft Equestrian Consultant Scope of Services to incorporate Chair Rosen's suggested changes; remove items that refer to land use outside of an equestrian facility; provide an updated timeline to assist in the process.

**COMMUNICATIONS**

**8. CITY COUNCIL LIAISON REPORT**

Councilmember Schneider Councilmember Schneider inquired about the shed that was set to be demolished at the Stables; asked staff to look into this further before the demolition and return to the Subcommittee with an update.

Mayor Pro Tem Cacciotti requested staff to provide a photo of the shed set to be demolished.

**9. COMMITTEE REPORTS**

None.

**10. STAFF LIAISON REPORT**

None.

**ADJOURNMENT**

The Subcommittee adjourned at 8:11 p.m.

Respectfully Submitted:

  
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Natalie Sanchez  
Recording Secretary

Approved By:

  
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Ron Rosen  
San Pascual Stables Subcommittee Chair