



**CITY OF SOUTH PASADENA  
CITY COUNCIL / REDEVELOPMENT SUCCESSOR AGENCY  
JOINT REGULAR MEETING AGENDA**

**Amedee O. "Dick" Richards, Jr. Council Chamber  
1424 Mission Street, South Pasadena, CA 91030**

**Wednesday, May 18, 2016, at 7:30 p.m.**

*In order to address the City Council, please complete a Public Comment Card.  
Time allotted per speaker is three minutes.  
No agenda item may be taken after 11:00 p.m.*

**CALL TO ORDER:** Mayor Diana Mahmud

**ROLL CALL:** Councilmembers Robert S. Joe; Marina Khubesrian, M.D.;  
Richard D. Schneider, M.D.; Mayor Pro Tem Michael A.  
Cacciotti; and Mayor Diana Mahmud

**INVOCATION:** Councilmember Khubesrian  
*\*In permitting a nonsectarian invocation, the City does  
not intend to proselytize, advance, or disparage any faith  
or belief. Neither the City nor the City Council endorses  
any particular belief or form of invocation.*

**PLEDGE OF ALLEGIANCE:** Councilmember Khubesrian

- 1. CLOSED SESSION  
ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately

**PRESENTATIONS**

- 2. Presentation of a Certificate of Recognition for Linda Hess for being named as a 2016 Women of Distinction Award Recipient**

**COMMUNICATIONS**

- 3. Councilmembers Communications**  
Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

- 4. **City Manager Communications**
- 5. **Reordering of and Additions to the Agenda**

**PUBLIC COMMENTS AND SUGGESTIONS**

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Recording Secretary prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

**CONSENT CALENDAR**

- 6. **Minutes of the City Council Meeting of April 20, 2016 and April 27, 2016**

Recommendation

Approve the minutes of the April 20, 2016 and April 27, 2016 City Council Meeting.

- 7. **Prepaid Warrants, General City Warrants, Redevelopment Successor Agency Check Summary, and Payroll**

Recommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 193437 through 193474 in the amount of \$204,149.09; General City Warrants Nos.193475 through 193630 in the amount of \$1,965,499.61, and Payroll, dated May 6, 2016, in the amount of \$437,896.30. Seated as the Successor Agency to the Community Redevelopment Agency, approve Payroll, dated May 6, 2016, in the amount of \$5,172.23 (included in the above totals).

**8. Monthly Investment Reports for March 2016**

Recommendation

Receive and file the Monthly Investment Reports for March 2016 for the City Council, the Successor Agency to the Community Redevelopment Agency, and the Public Financing Authority.

**9. Discretionary Fund Request from Councilmember Joe in the Amount of \$100 for the Purpose of the Community Emergency Response Team Luncheon**

Recommendation

Approve the discretionary fund request by Councilmember Joe, designating \$100, for the purpose of the Community Emergency Response Team luncheon.

**10. Discretionary Fund Requests from Councilmember Khubesrian in the Amount of \$2,000 and Councilmember Schneider in the Amount of \$2,000 for the Purpose of the South Pasadena Arts Center Kinetic Sculpture Public Art Project**

Recommendation

Approve the discretionary fund requests by Councilmember Khubesrian, designating \$2,000, and Councilmember Schneider, designating \$2,000, for the purpose of the Kinetic Sculpture Public Art Project being constructed at the South Pasadena Arts Center.

**11. Second Reading and Adoption of an Ordinance Prohibiting the Use of Inflatable Structures and Other Carnival Devices in City Parks**

Recommendation

Adopt an Ordinance entitled "An Ordinance of the City Council of the City of South Pasadena, California, adding a new Section 21.25 ("Carnival Devices") to Chapter 21 ("Parks") of the South Pasadena Municipal Code to regulate the use of carnival devices," and waive further reading.

**12. Award Contract to RouteMatch in the Amount of \$63,228 for the Purchase of a Demand Response Transportation Management System**

Recommendation

Authorize the City Manager to execute an agreement with RouteMatch in the amount of \$63,228 for the purchase of a Demand Response Transportation Management System and execute all related documents for the Dial-A-Ride Program.

**13. Award a Contract to SpectraTurf in the Amount of \$69,805.80 to Replace Playground Unitary Rubberized Surfacing at Garfield Park and Orange Grove Park**

Recommendations

1. Accept a bid dated December 8, 2015, from SpectraTurf for the playground surfacing at Garfield Park and Orange Grove Park.
2. Reject all other bids received.
3. Authorize the City Manager to enter into a contract with SpectraTurf for a not-to-exceed amount of \$69,805.80.

**14. Approval of a Letter of Support Regarding the Metro Light Rail Resiliency Project’s 2016 Transportation Investment Generating Economic Recovery Discretionary Grant Application**

Recommendation

Authorize a Letter of Support regarding the Metro Light Rail Resiliency Project’s 2016 Transportation Investment Generating Economic Recovery (TIGER) Discretionary Grant Application.

**PUBLIC HEARING**

**15. First Reading and Introduction of Ordinances to Amend the South Pasadena Municipal Code and Mission Street Specific Plan to Provide Standards and Requirements for Establishing Valet Parking Operations**

Recommendations

1. Introduce an Ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, amending Sections 36.410.090 (Parking Use Permit), 36.400.020 (Authority of Land Use and Zoning Decisions), and adding Section 36.310.111 (Valet Parking) of the South Pasadena Municipal Code to establish regulations, standard and review process for valet parking,” and waive further reading.
2. Introduce an Ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, adding Section 6.2.4 (Valet Parking) to the Mission Street Specific Plan to establish regulations, standard and review process for valet parking,” and waive further reading.

**16. Public Hearing for Future Adoption of a Mitigated Negative Declaration for the South Pasadena Dog Park Project**

Recommendation

Conduct a Public Hearing, receive public testimony, and continue the Public Hearing to the July 6, 2016 Regular City Council Meeting for further consideration of adopting a Mitigated Negative Declaration for the South Pasadena Dog Park Project.

**ACTION/DISCUSSION**

**17. Direction Regarding Proposed Budget Expenditures for Fiscal Year 2016-17**

Recommendation

Provide direction regarding supplemental and capital outlay requests, street improvement program, designated reserve funds, and undesignated reserve levels for Fiscal Year 2016-17.

**COUNCILMEMBERS COMMUNICATIONS (continued)**

**ADJOURNMENT**

**FUTURE CITY COUNCIL MEETINGS  
(OPEN SESSION)**

June 1, 2016	Regular City Council Meeting	Council Chamber	7:30 p.m.
June 15, 2016	Regular City Council Meeting	Council Chamber	7:30 p.m.
July 6, 2016	Regular City Council Meeting	Council Chamber	7:30 p.m.

**PUBLIC ACCESS TO CITY COUNCIL MEETING AGENDA PACKETS, DOCUMENTS  
DISTRIBUTED BEFORE A MEETING, AND BROADCASTING OF MEETINGS**

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- South Pasadena Public Library, 1100 Oxley Street;
- City Clerk’s Division, 1414 Mission Street; and
- City website at: [www.southpasadenaca.gov/citycouncilmeetings](http://www.southpasadenaca.gov/citycouncilmeetings)

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk’s Division at (626) 403-7230. Any disclosable public records related to an Open Session item appearing on a regular meeting agenda and distributed by the City of South Pasadena to all or a majority of the legislative body fewer than 48 hours prior to that meeting are available for public inspection at the City Clerk’s Division, located at City Hall, 2nd floor, 1414 Mission Street prior to the meeting. During the meeting, these documents will be included as part of the “Reference Binder” of the agenda packet kept in the Amedee O. “Dick” Richards, Jr., Council Chamber at 1424 Mission Street, South Pasadena, CA 91030. Documents distributed during the meeting will be available following the meeting at the City Clerk’s Division. For those submitting letters or other documents relating to items on the agenda: Materials received after 4:00 p.m. on the day prior to the Council meeting may not be reviewed by the City Council.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99. Meetings are also streamed live via the Internet at [www.southpasadenaca.gov](http://www.southpasadenaca.gov). Six months of archived meetings, indexed by agenda item, are also available online. A DVD of regularly scheduled meetings is available for checkout at the South Pasadena Public Library can be purchased from the City Clerk’s Division.

**ACCOMMODATIONS**



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk’s Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, as required by law.*

5/18/2016  
Date

*Desiree Jimenez*  
Desiree Jimenez,  
Deputy City Clerk