

**MINUTES OF THE
PUBLIC WORKS COMMISSION
11TH DAY OF MAY, 2016 AT 7:00 P.M. AT THE
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS
1424 MISSION STREET**

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:01p.m. by Chair Fisher. Present were Chair Fisher, Commissioner Abelson, Commissioner Glauz, and Commissioner Granath. Commissioner Hughes had an excused absence. Council Liaison Michael A. Cacciotti arrived at 7:48pm. Staff present: Deputy Public Works Director Shin Furukawa, Principal Management Analyst Margaret Lin, South Pasadena Police Department Captain Mike Neff and Public Works Assistant Leonna DeWitt.

2. PLEDGE OF ALLEGIANCE

Commissioner Granath led the pledge of allegiance.

3. APPROVAL OF MINUTES - Meeting of April 13, 2016

Minutes approved as amended. (Granath, Abelson 4-0)

Reordering of the Agenda – A motion was made to hear Item 7B and then 7A. (Fisher, Abelson 4-0)

4. PUBLIC COMMENT

Christina Vaughan – 925 Palm Avenue. She prefers entering Monterey Road where there is no signal currently at Orange Grove Avenue instead of Indiana Avenue where there is a signal and therefore expressed opposition to the installation of a traffic signal at Orange Grove Avenue at Monterey Road.

Ron Rosen - 901 Wolford Lane. He expressed the opposite view to that of Ms. Vaughan and reported that he avoids the intersection of Monterey Road and Orange Grove due to safety concerns associated with the lack of a signal. He also expressed opposition to a road diet on Monterey Road.

Public comment closed.

5. COUNCIL LIAISON COMMENTS

Councilmember Cacciotti spoke briefly about the Amgen Tour and Ciclavia cycling events.

6. STAFF COMMENTS

Deputy Public Works Director Furukawa updated the Commission on the street improvement projects preliminarily approved by the City Council at the Special Study Session on the Fiscal Year 2016-17 Annual Budget held on Wednesday, April 27. The recommendations proposed by the Commission, along with the street segment of El Centro Street from Fremont Avenue to Meridian Avenue, were approved. There were two recommendations preliminarily not expressly approved for funding, which included the speed feedback sign on Arroyo Drive and the median modifications on Monterey Road at Pasadena Avenue and Via Del Rey in order to lengthen the left-turn pockets at each location.

Commissioner Abelson stated that he attended the City Council meeting and disagrees with staff on the outcome of the approved improvements, specifically with regard to the median modifications. Commissioner Abelson recalls no discussion on this matter and that it needs to be included as part of the street improvement projects. Commissioner Abelson stated Mayor Mahmud requested to purchase another moveable speed feedback sign instead of the stationary sign recommended for Arroyo Drive.

Deputy Public Works Director Furukawa reached out to the Pasadena Rose Parade Committee and requested the same traffic control accommodations as last year and the Pasadena Rose Parade

Committee agreed. Deputy Public Works Director Furukawa announced that Public Works Week is May 15–21st and read the proclamation presented by City Council. He introduced Margaret Lin, Principal Management Analyst, to briefly provide information on the Amgen Tour.

Principal Management Analyst Lin announced the 2016 Amgen Tour of California will take place on Monday, May 16 from 10:00am until 1:00pm. Stage 2 will start on Mission Street at Meridian and will end in the City of Santa Clarita.

7. COMMISSIONER COMMENTS

Commissioner Glauz commented on parking at the Mission Meridian Garage. She stated that the parking in the area is time-limited, so she wanted to take advantage of the Mission Meridian Garage. She discovered that the garage was empty and that a monthly pass is required. Commissioner Glauz stated there was no kiosk or person to speak with to obtain a permit. She added that you have to sign up online to get a permit. This makes it difficult for people to use the parking garage for the Gold Line.

Commissioner Granath is eager to hear the discussion regarding the traffic circulation around Trader Joe's. He was troubled by the comment that the City Council was not aware of the Commission's thoughts on the Monterey Road diet.

Commissioner Abelson inquired about the Mission Meridian garage and who is the contact person for parking issues. Deputy Public Works Director Furukawa stated Principal Management Analyst Lin would be the person to speak with. Commissioner Abelson stated that, at the City Council Special Study Session on the budget, there was strong support for the traffic signal at Orange Grove Avenue and Monterey Road, due to the many accidents at this intersection.

Chair Fisher informed the Commission he met with Paul Toor, Director of Public Works, to discuss the action taken by the Commission regarding the proposed street improvement projects. Chair Fisher wanted to make sure that Mr. Toor was fully aware of the recommendations and the reasons behind them. Chair Fisher met with Mr. Toor, so that Mr. Toor could inform the City Manager and Councilmembers of the Commission's recommendations. Chair Fisher commented on the implementation of the bike lanes on El Centro Avenue, and believes it is the most appropriate east-west Street for bike lanes. Bike lanes have been installed on Pasadena Avenue and Orange Grove Avenue and extended as a bike route from Orange Grove Avenue to Meridian. The hope is to have a continuous bike route to its terminus at Brent Avenue. Chair Fisher believes there should be a focused approach to bike lane development.

8. DISCUSSION/ACTION ITEMS:

A. Capital Improvement Project Update

Deputy Public Works Director Furukawa gave a brief presentation of this item.

B. Adelaine Traffic Study

Deputy Public Works Director Furukawa provided background information on this item. He introduced Fred Minagar, Traffic Engineer, who conducted a traffic study to analyze the parking and traffic circulation in the project area. He provided four alternatives to help improve traffic circulations:

1. Prohibition of northbound left turns from Adelaine Avenue to Mission Street.
2. In conjunction with alternative #1, convert Adelaine Avenue to one-way southbound south of the Trader Joe's driveway.
3. In conjunction with alternative #1, convert Adelaine Avenue to one-way northbound for the entire block between Mission Street and El Centro Street.
4. In conjunction with alternative #1, convert Adelaine Avenue to one-way southbound for the entire block between Mission Street and El Centro Street.

He recommended alternative #1, which prohibits northbound left turns from Adelaine Avenue to Mission Street.

Brent Dunlap, Trader Joe's, gave an overview of the outreach to improve their relationships with the neighbors and Trader Joe's. Mr. Dunlap mentioned Trader Joe's has recently secured outside parking at Halvorson's lot after their business hours and all day on Sundays. Mr. Dunlap stated Trader Joe's is in the process of securing two additional at the Halvorson's lot for employee parking.

Public Comment Period opened.

Cindy Kang – 912 Adelaine Avenue. She inquired about the limits for converting Adelaine Avenue to a one-way street south of Trader Joe's driveway and if alternative #1 is selected, would it preclude future improvements. Deputy Public Works Director Furukawa responded the one-way would be south of Trader Joe's driveway (clarified to be south of the Halvorson's driveway), and additional changes could be made in the future.

Christina Vaughan – 925 Palm Avenue. She expressed support for alternative #1 and for making Palm Avenue a one-way street. Ms. Vaughan suggested a one-way entrance and exit for Trader Joe's.

Doug Yokomizo – 419 Hermosa Place. He works for Trader Joe's and manages their real estate. He stated they defer to the City for traffic-related issues. He commented that, whichever alternative is selected, it will not affect Trader Joe's, but it will push the traffic to another location.

Ted Chi – 912 Adelaine Avenue. He commended Trader Joe's for all of their outreach efforts within the neighborhood. He believes that congestion and parking is the real issue. He suggested permit parking on one side of the street.

Ron Rosen – 901 Wolford Lane. He expressed opposition to permit parking and removal of existing parking spaces on Adelaine Avenue.

Ted Chi – 912 Adelaine Avenue. He suggested spreading the parking around to other streets.

Doug Yokomizo – 419 Hermosa Place. He expressed opposition to the one-way in and out of Trader Joe's.

Public comment closed.

Commissioner Glauz expressed support for alternative #1, which prohibits left turns from northbound Adelaine Avenue to westbound Mission Street.

Commissioner Granath expressed support for alternative #1 and to convert Adelaine Avenue and Palm Avenue to a one-way street, which will preserve parking and improve traffic flow.

Commissioner Abelson inquired if the consultant evaluated prohibiting left turns from westbound Mission onto southbound Adelaine Avenue. Consulting Engineer Minagar explained that the criterion used is based on the level of service and if the level of service improves, traffic will flow more efficiently. Commissioner Abelson inquired about the Trader Joe's driveway on Adelaine and restricting turns in and out of that driveway. Consulting Engineer Minagar explained it

would be more problematic, which will create traffic queues and more congestion. Commissioner Abelson expressed concern with shifting traffic to adjacent streets. He believes the real issue is turning left from westbound Mission onto southbound Adelaine. He expressed support for creating an entrance and exit on Mission Street and exit only on Adelaine Avenue.

Chair Fisher expressed concern with the movement from westbound Mission onto southbound Adelaine Avenue entering Trader Joe's, which causes backup and delay. He believes based on the City Council Minutes of January 6, 2016, the issues are vehicles blocking driveways and making U-turns on Adelaine Avenue. He suggested and strongly supports installing parking stall markings, red curbs and posting "no U-turn" signs. He expressed opposition to shifting the patterns of traffic.

Consulting Engineer Minagar agreed with adding signage to regulate parking as long as the 20ft clearance is applied.

Deputy Public Works Director Furukawa clarified that no U-turn signs can be installed, however, a three-point turn is and would still be allowed.

Commissioner Glauz supports alternative #1.

Commissioner Granath expressed concern with access into the Trader Joe's parking lot and having sufficient ingress and egress. He supports converting Adelaine Avenue to one way southbound, making Palm Avenue one way northbound, and prohibiting left turns from northbound Adelaine Avenue to westbound Mission Street.

Commissioner Abelson supports alternative #1, but has concerns with shifting traffic to adjacent streets.

Discussion ensued regarding the various alternatives.

A motion was made to recommend to the City Council the following measures:

1. Installation of parking stall markings and red curb on both sides of Adelaine Avenue from Mission Street to El Centro Street; and
2. Prohibition of left turns from northbound Adelaine Avenue onto westbound Mission Street between the hours of 8am to 9pm (the hours that Trader Joe's is open), 7 days a week.
(Abelson, Glauz 4-0)

9. ADJOURNMENT

Chair Fisher declared the meeting adjourned at 9:04p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Public Works Commission of the City of South Pasadena at a meeting held on June 8, 2016.

AYES: 4
NOES:
ABSENT: 1
ABSTAIN:



John Fisher, Chair

Lawrence Abelson, Vice Chair 4