



## CITY OF SOUTH PASADENA AGENDA

**Library Board of Trustees – Regular Meeting**  
**Thursday, July 28, 2016 – 7:00 p.m.**  
**Location: Library Conference Room**  
**(Enter using the Diamond Street Door Access)**

### **Board Members**

Edward Pearson, President  
Constance Lue, Vice President  
Rick Thomas, Secretary  
Andy Lippman, Trustee  
Carolyn Flemming, Trustee

---

**Call to Order:** President Edward Pearson

**Minutes:** Review and approve draft minutes of the special meeting held June 8, 2016.

### **Public Comments and Suggestions:**

*Time is reserved for those in the audience who wish to address the Library Board of Trustees. The audience should be aware that the Board may not discuss details or vote on non-agenda items. Concerns may be referred to staff or placed on a future agenda. Public input will also be taken during all agenda items. Time allotted per speaker: 3 minutes.*

### **Public Comment:**

### **Action Items:**

1. Request for Approval of Library Board of Trustees Annual Report for FY 15/16
2. Request for Approval of Extended Hours on Thursday Nights beginning October 1, 2016
3. Request for Approval of a Fundraising Concert for the Friends of the Library in the Community Room with Barry McGuire and John York on September 1, 2016
4. Request for Approval of a Library Board of Trustees Subcommittee to work with Consultant and Library Director on Strategic Plan
5. Request from Pasadena Museum of History to Borrow Batchelder “Bluebeard” Tile for their exhibit from September 30, 2016 through March 31, 2017

### **Discussion Items:**

1. Library Operations Study/Forthcoming Strategic Planning Effort with Consultant Joe Matthews
2. Library Board of Trustees Recognition of Retiring Bookstore Coordinator Dorothy Cohen and ESL Teacher Ann Jilg

3. Draft Library Board of Trustees Calendar
4. Draft Library Policy Review Calendar
5. Revisit Community Room Policy
6. Ray Bradbury Conference Room Enhancements
7. CENIC Grant
8. Unfilled Library Full-Time positions

### Communications and Correspondence:

### Reports:

1. **Board President:** Edward Pearson
2. **City Council Liaison:** Mayor Pro Tem Michael A. Cacciotti
3. **Friends Representative:** Ellen Torres
4. **Trustee Liaison to Friends:** Andy Lippman
5. **Director of Library, Arts & Culture:** Steve Fjeldsted

### Adjournment:



If you need special assistance to participate in this meeting, please contact the Library Administrative Office at (626) 403-7335.

### PUBLIC ACCESS TO LIBRARY BOARD OF TRUSTEES MEETING AGENDA PACKETS AND DOCUMENTS DISTRIBUTED BEFORE A MEETING.

Prior to meetings, agenda packets are available at the following locations:

- South Pasadena Public Library, Reference Desk, 1100 Oxley Street
- South Pasadena Public Library, Administrative Office, 1100 Oxley Street

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the Library's Administrative Office at (626) 403-7330.

Any disclosable public records related to a Discussion or Action item(s) appearing on a regular meeting Agenda of the Library Board of Trustees that have been distributed to a majority of its members less than 72 hours before the meeting are made available for public inspection at the above locations. These documents are also made available both before and after the meeting in the Library Administrative office during their regular business hours on the 2<sup>nd</sup> floor. During the meeting these documents are included in the Counter Copy of the Agenda packet kept at the Library Reference Desk. The Administrative Office and the Reference Desk are located in the South Pasadena Public Library at 1100 Oxley Street.

---

*I declare under penalty of perjury that I am employed by the City of South Pasadena and that this agenda has been posted on the City's website [www.southpasadenaca.gov](http://www.southpasadenaca.gov) and bulletin board in the courtyard at City Hall located at 1414 Mission Street, South Pasadena, CA. as required by law.*

Date:

7/25/16

Signature:

Steve W. Fjeldsted