



**CITY OF SOUTH PASADENA
CITY COUNCIL / REDEVELOPMENT SUCCESSOR AGENCY
JOINT REGULAR MEETING AGENDA**

**Amedee O. "Dick" Richards, Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

Wednesday, August 17, 2016, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three minutes.
No agenda item may be taken after 11:00 p.m.*

CALL TO ORDER: Mayor Diana Mahmud

ROLL CALL: Councilmembers Robert S. Joe; Marina Khubesrian, M.D.;
Richard D. Schneider, M.D.; Mayor Pro Tem Michael A.
Cacciotti; and Mayor Diana Mahmud

INVOCATION: Councilmember Khubesrian
**In permitting a nonsectarian invocation, the City does not
intend to proselytize, advance, or disparage any faith or
belief. Neither the City nor the City Council endorses any
particular belief or form of invocation.*

PLEDGE OF ALLEGIANCE: Councilmember Khubesrian

- 1. CLOSED SESSION
ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately

PRESENTATIONS

- 2. Presentation of South Pasadena Tournament of Roses 2016 Float Picture and 2017 Float Design**
- 3. Presentation of a Certificate of Recognition to Priority One Credit Union to Celebrate 90 Years of Service to the South Pasadena Community**
- 4. Presentation of the FY 2015-16 Annual Report of the Cultural Heritage Commission**
- 5. Presentation of the FY 2015-16 Annual Report of the Freeway & Transportation Commission**

COMMUNICATIONS

6. Councilmembers Communications

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

7. City Manager Communications

8. Reordering of and Additions to the Agenda

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Deputy City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR

9. Minutes of the City Council Meetings of July 20, 2016

Recommendation

Approve the Minutes of the City Council Meetings of July 20, 2016.

10. Prepaid Warrants, General City Warrants, Redevelopment Successor Agency Check Summary, and Payroll

Recommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 194540 through 194698 in the amount of \$1,313,462.10; General City Warrants Nos. 194699 through 194933 in the amount of \$1,472,939.58 and Payrolls, dated July 22, 2016, July 29, 2016, and August 12, 2016 in the amount of \$1,157,705.37. Seated as the Successor Agency to the Community Redevelopment Agency, approve Payroll, dated July 29, 2016, in the amount of \$2,659.35 (included in the above totals).

11. Monthly Investment Reports for June 2016

Recommendation

Receive and file the Monthly Investment Reports for June 2016 for the City Council, the Successor Agency to the Community Redevelopment Agency, and the Public Financing Authority.

12. Second Reading and Adoption of an Ordinance to Amend the South Pasadena Municipal Code by Adopting by Reference and Amending Chapter 96, Earthquake Hazard Reduction, for Existing Unreinforced Masonry Bearing Wall Buildings of the 2014 Los Angeles Building Code

Recommendation

Adopt an Ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, amending the South Pasadena Municipal Code Title I (In General) of Chapter 9 (Buildings) by adopting by reference and amending Chapter 96, Earthquake Hazard Reduction, for existing unreinforced masonry bearing wall buildings, of the 2014 County of Los Angeles Building Code and Repealing Article III (Earthquake and Hazard Reduction) of Chapter 9 (Buildings),” and waive further reading.

13. Approval of South Pasadena Tournament of Roses Committee Slate of Officers and Committee Chairs, 2015-16 Ending Financial Statement, 2016-17 Budget, and Bylaws

Recommendation

Approve the annual South Pasadena Tournament of Roses Committee Slate of Officers and Committee Chairs, 2015-16 Ending Financial Statement, 2016-17 Budget, and Bylaws.

14. Adoption of a Resolution to Destroy Expired Records Per the City of South Pasadena Records Retention Schedule

Recommendation

Adopt a Resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, approving the destruction of certain City records from the Management Services Department.”

15. Award of Contract to Integrated Consulting Group, Inc., in the Amount of \$125,590 for the Next Phase of the Community Center Feasibility Study

Recommendation

1. Approve a contract, subject to the approval by the City Attorney, with Integrated Consulting Group, Inc.
2. Authorize the City Manager to enter into a contract with Integrated Consulting Group, Inc.
3. Approve an appropriation and transfer of \$125,590 from the Community Center/Maintenance Yard Designated Reserve account to Account No. 105-9000-9195-9195.

16. Award of Contract to Vido Samarzich, Inc., for the Construction of the Monterey Road Street Improvement Project

Recommendation

1. Accept a bid dated August 2, 2016, from Vido Samarzich, Inc., for the construction of the Monterey Road Street Improvement Project and authorize the City Manager to enter into a contract with Vido Samarzich, Inc., for an amount not-to-exceed \$1,552,360.
2. Reject all other bids received.

17. Award of Contract to KOA Corporation for Inspection and Construction Management Services for the Monterey Road Street Improvement Project

Recommendation

1. Accept a proposal dated May 26, 2016, from KOA Corporation for inspection and construction management services for the Monterey Road Street Improvement Project and authorize the City Manager to execute an agreement with KOA Corporation for an amount not-to-exceed \$60,480.
2. Reject all other proposals received.

18. Acceptance of Project Completion and Authorization to File a Notice of Completion for the Arroyo Seco Golf Course Sanitary Sewer Lift Station Project and Authorization to Release Retention Payment in the Amount of \$25,167 to Toro Enterprises, Inc.

Recommendation

1. Accept the project improvements as complete and authorize the issuance of a Notice of Completion for the Arroyo Seco Golf Course Sanitary Sewer Lift Station Project.
2. Authorize release of retention payment to Toro Enterprises, Inc., in the amount of \$25,167 subsequent to the recordation of the Notice of Completion with the Los Angeles County Registrar-Recorder/County Clerk.

19. State Route 110 Safety Enhancement Project Notice of Preparation Comment Letter

Recommendation

Authorize a public comment letter regarding the State Route 110 Safety Enhancement Project Notice of Preparation.

20. Award of Contract to AKD Consulting for Management of the Water Facilities Capital Improvement Programs

Recommendation

Award a contract to AKD Consulting for a not-to-exceed amount of \$168,000 for project management services associated with the implementation of the water facilities Capital Improvement Program for an initial one-year period, with an option to renew the contract for two additional one-year periods under the same terms and conditions.

21. Adoption of a Resolution Approving the Annual Auditor’s Report and Authorizing the Collection of the Library Special Tax for Fiscal Year 2016-17

Recommendation

Adopt a Resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, approving the Annual Auditor’s Report and setting the rate of the Library Special Tax to finance Library services for Fiscal Year 2016-17.”

22. Award of Contract to Raftelis Financial Services, Inc. to Conduct a Cost of Service Study for Water Utility Operations

Recommendation

1. Award a professional services agreement to Raftelis Financial Services, Inc. to conduct a comprehensive Cost of Service Study for water utility operations, and authorize the City Manager to execute an agreement with Raftelis Financial Services, Inc. for a not-to-exceed amount of \$55,465.
2. Reject all other proposals received.

ACTION/DISCUSSION

23. Consideration of a Special Permit Application to Keep More Than Three (3) Dogs at 1936 Hanscom Drive

Recommendation

1. Adopt a Resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, approving a special permit for the keeping of more than three (3) dogs at 1936 Hanscom Drive;” or
2. Deny the application to keep more than three (3) dogs at 1936 Hanscom Drive.

24. First Reading and Introduction of Ordinance to Amend Sections 5.26 (Number of Dogs Which May Be Kept By An Individual) and 5.36 (Seeing Eye Dogs Exempt from Fee Provisions) of the South Pasadena Municipal Code and Associated Resolution

Recommendation

1. Introduce an Ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, amending Sections 5.26 (Number of dogs which may be kept by an individual) and 5.36 (Seeing eye dogs exempt from fee provisions) of Article III (Dogs) of the South Pasadena Municipal Code,” and waive further reading.
2. Adopt a Resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, establishing procedures and criteria for the issuance of special permits for the keeping of more than three dogs.”

25. Approval of a Second Amendment for a Three Year Extension of the Arroyo Seco Golf Course Operations Management Agreement with Donovan Bros. Golf, LLC

Recommendation

Approve a second amendment for a three-year extension of the Arroyo Seco Golf Course Operations Management Agreement with Donovan Bros. Golf, LLC.

26. Adoption of Resolutions Initiating the Formation of the City of South Pasadena Landscape and Lighting Maintenance District No. 2016-1 Replacing the Existing District

Recommendation

1. Adopt a Resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, initiating proceedings for the formation of the City of South Pasadena Landscape and Lighting Maintenance District No. 2016-1.”
2. Adopt a Resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, declaring the City Council’s intention to form Landscape and Lighting Maintenance District No. 2016-1 and to levy annual assessments commencing with Fiscal Year 2017-18; accepting and approving the Engineer's Report; to conduct a property owner official assessment ballot proceeding on the matter of the new assessments; and setting a time and place for the Public Hearing on these matters.” The Public Hearing will be scheduled for October 19, 2016, at 7:30 p.m.

REPORTS

27. Receive and File the Year End Financial Report for the Arroyo Seco Golf Course

Recommendation

Receive and file the Year End Financial Report for the Arroyo Seco Golf Course.

COUNCILMEMBERS COMMUNICATIONS (continued)

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

September 7, 2016	Regular City Council Meeting	Council Chamber	7:30 p.m.
September 21, 2016	Regular City Council Meeting	Council Chamber	7:30 p.m.
October 5, 2016	Regular City Council Meeting	Council Chamber	7:30 p.m.

**PUBLIC ACCESS TO CITY COUNCIL MEETING AGENDA PACKETS, DOCUMENTS
DISTRIBUTED BEFORE A MEETING, AND BROADCASTING OF MEETINGS**

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030;
- City Clerk’s Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030; and
- City website at: www.southpasadenaca.gov/citycouncilmeetings

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk’s Division at (626) 403-7230. Any disclosable public records related to an Open Session item appearing on a regular meeting agenda and distributed by the City of South Pasadena to all or a majority of the legislative body fewer than 48 hours prior to that meeting are available for public inspection at the City Clerk’s Division prior to the meeting. During the meeting, these documents will be included as part of the “Reference Binder” of the agenda packet kept in the Amedee O. “Dick” Richards, Jr., Council Chamber at 1424 Mission Street, South Pasadena, CA 91030. Documents distributed during the meeting will be available following the meeting at the City Clerk’s Division. For those submitting letters or other documents relating to items on the agenda: Materials received after 4:00 p.m. on the day prior to the Council meeting may not be reviewed by the City Council.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99. Meetings are also streamed live via the Internet at www.southpasadenaca.gov. Six months of archived meetings, indexed by agenda item, are also available online. A DVD of regularly scheduled meetings is available for checkout at the South Pasadena Public Library can be purchased from the City Clerk’s Division.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

8/12/2016

Date

Desiree Jimenez

Desiree Jimenez,
Deputy City Clerk