

**MINUTES OF THE MEETING OF THE  
CULTURAL HERITAGE COMMISSION  
CITY OF SOUTH PASADENA, CALIFORNIA  
CONVENED THIS 21<sup>ST</sup> DAY OF APRIL, 2016  
COUNCIL CHAMBERS, 1424 MISSION STREET**

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ROLL CALL

The Meeting convened at: 6:45 PM

Commissioners Present: James McLane (Chair), Deborah Howell-Ardila (Vice Chair), and West J. De Young

Commissioners Absent: Steven Friedman

Council Liaison Present: Richard D. Schneider M.D., Councilmember

Staff Liaison Present: John Mayer, Senior Planner

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NON-AGENDA  
PUBLIC COMMENT  
PERIOD

1. None.

2. **Meridian Iron Works Museum Exterior Painting Project**

Jennifer Trotoux provided an overview of the Request for Proposals (RFP) regarding the City's plans for exterior work to the Historic Iron Works Museum at 913 Meridian Avenue. She spoke about her recommendations in the RFP including: preservation contractors specializing in old wood buildings, paint color analysis and that original paint may have been sandblasted, construction monitoring, and making a full record of work done to the building.

**Public Comment:** Mike Verdugo spoke about how to find out the original color of the building and the importance of prep work.

**Discussion:**

Commissioners advised that the City hire a preservation contractor who has had at least five years experience with historic resources. Commissioners preferred that the project have a Certificate of Appropriateness prior to the work, and that a preservation consultant should be contacted prior to replacement of any damaged wood.

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CONTINUED  
APPLICATIONS

3. None.

NEW ITEMS

4. None.

NEW BUSINESS

5. **1100 Fair Oaks Avenue**  
**Applicant: Kevin Barnes, *Architect***  
**Conceptual Review**  
**Historic Status Code: 5S3**

**Presentation:**

Kevin Barnes (project architect) solicited comments regarding façade improvements to a commercial building that would be converted into three tenant spaces. He presented three design options that included either brick

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siding, wood siding, and no exterior siding on the north elevation. Mr. Barnes responded to questions about the outdoor seating area for a restaurant in front. He also noted that he is working with Historic Resources Group regarding a marquis.

**Discussion:**

Commissioners were in favor of the design option that did not add an exterior siding (“Option B”). Staff requested that the Commission select a date for a special meeting so that the Certificate of Appropriateness could be considered before the Planning Commission’s May 23, 2016 meeting. Commissioners agreed to a Special Meeting on May 12, 2016. The Commission took no action on the proposed project.

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6. **1959 Marengo Avenue**  
**Applicant: Michael Verdugo**  
**Conceptual Review**  
**Historic Status Code: 5D1**

**Presentation:**

Michael Verdugo (project architect) solicited comments from the Commission regarding a 242 sq. ft. single story addition with a 160.66 sq. ft. second story addition to an existing 2,206.8 sq. ft. two story house on a 7,518 sq. ft. lot. An existing accessory structure is proposed to be altered and converted to a pool house with and attached patio cover.

**Discussion:**

With respect to the accessory structure, Commissioners were not concerned about the proposed alterations since the building has changed over time. Commissioners raised some concerns about the drawings including: missing steps or landing for the backdoor at the mudroom, mismatch in labeling lap siding and staggering shingles, inconsistencies with the style of windows and roof plans not matching the elevations. The Commission took no action on the proposed project.

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COMMUNICATIONS

7. **Comments from Council Liaison**

Dr. Schneider spoke about the status of the San Pascual stables. He was happy that the Community Services Director was in attendance regarding City-owned historic resources in the parks. Dr. Schneider wants the proposed ordinance to require CHC approval prior to their alteration or demolition.

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8. **Comments from Commission**

None.

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9. **Comments from Staff**

Staff said that an outreach meeting will be scheduled soon to present the results of the Historic Resources survey,

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MINUTES

**10. Minutes of regular meeting of March 17, 2016**

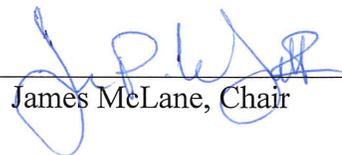
The Commission did not vote on the minutes because they were not ready for review at this time.

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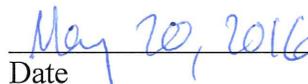
ADJOURNMENT

**11. Meeting Adjourned at 8:52 p.m. to a Special meeting scheduled for May 12, 2016.**

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James McLane, Chair

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Date

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