

**MINUTES OF THE
PUBLIC WORKS COMMISSION
9TH DAY OF MARCH, 2016 AT 7:00 P.M. AT THE
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS
1424 MISSION STREET**

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:00p.m. by Chair Fisher. Present were Commissioner Abelson, Commissioner Fisher, Commissioner Glauz, Commissioner Granath, and Commissioner Hughes. Council Liaison Michael A. Cacciotti arrived at 7:22pm. Staff present: Deputy Public Works Director Shin Furukawa and Public Works Assistant Leonna DeWitt.

2. PLEDGE OF ALLEGIANCE

Commissioner Glauz led the pledge of allegiance.

3. APPROVAL OF MINUTES

Special Meeting of January 27, 2016 - Minutes approved as amended. (Hughes, Glauz 5-0)
Meeting of February 10, 2016 – Minutes approved as amended. (Abelson, Granath 5-0)

4. PUBLIC COMMENTS – Items not on the agenda.

Shlomo Nitzani – no address given. He stated City Council discussed installation of left turn pockets on Monterey Road at Meridian Ave. He believes left turn pockets should be installed on Monterey Road at Diamond Avenue. His other concern is regarding right turn movements from Orange Grove Avenue onto westbound Mission Street. He suggested to the Public Works Department to eliminate right turns from the middle lane and allow left turns only.

Jane Schurmeister - 816 Orange Grove Place. She stated in response to the previous speaker, the middle lane is the correct lane to make a right turn onto westbound Mission Street to proceed to Orange Grove Avenue. She stated after speaking with the Police, moving too quickly from the far right lane on Orange Grove Avenue to the left turn pocket on Mission Street is illegal and a citation can be given.

Deputy Public Works Director Furukawa commented that there are no reports of accidents at the location.

5. COUNCIL LIAISON COMMENTS

Council Liaison Cacciotti gave an update that the Library Commission is in the process of reviewing the Operational Study to modernize the Library. The Renewable Energy Council is in the process of visiting all City facilities for the potential to install solar panels and looking to update the CNG Station. He announced the Metro Gold Line Foothill extension to the City of Azusa is officially open.

Chair Fisher requested a motion to reorder the agenda items as follows:

- (6) Staff Comments
- (7B) Capital Improvement Projects
- (8) Commissioner Comments
- (7A) Recommendation of FY 2016-17 Street Improvement Projects
- (9) Adjournment.

The motion was approved. (Fisher, Abelson 5-0)

6. STAFF COMMENTS

Deputy Public Works Director Furukawa announced the upcoming Community Forum on Saturday, March 12 from 9am to 12noon at the Library Community Room to discuss the City's budget priorities.

He informed the Commission that the Mission Place Project is terminated. The crosswalk removals on Fair Oaks Avenue will be scheduled the week of spring break.

7. CAPITAL IMPROVEMENT PROJECT UPDATE (7B)

Deputy Public Works Director Furukawa gave a brief presentation of this item.

8. COMMISSIONER COMMENTS

Commissioner Abelson inquired about the status of the revised traffic study for Grevelia/Fair Oaks. Deputy Public Works Director Furukawa responded he should receive the proposal in a few weeks. Commissioner Abelson inquired about the status of the offsite improvement ordinance. Deputy Public Works Director Furukawa responded the ordinance will be brought back to the Commission in two months. Commissioner Abelson inquired on the status of the vehicle speed feedback sign for San Pasqual Avenue. Deputy Public Works Director Furukawa responded staff is looking for a suitable location. Commissioner Abelson inquired about the stop signs for Arroyo Dr. and other T-intersections. Deputy Public Works Director Furukawa responded he is waiting for a proposal from the consultant to conduct warrant studies.

Commissioner Abelson commented on the 820 Mission Street Project and the potential traffic issues. He suggested installing left turn pockets on eastbound Mission Street to enter the project and restricting left turn movements going out of the project. Deputy Public Works Director Furukawa stated these types of improvements should have been brought up during the approval process and at this point the City would incur the cost of any changes to the approved project. The developer is at no obligation to make these improvements. He will meet with the developer to discuss.

Commissioner Abelson inquired regarding the landscaping of the medians on Orange Grove Avenue. Deputy Public Works Director Furukawa stated it is the City's responsibility through a contract with Tru Green Landcare to maintain the medians. Commissioner Hughes stated South Pasadena Beautiful provided funding for the landscaping improvements to the medians.

Commissioner Granath observed while driving on Chevy Chase Avenue, a signalized intersection with no left turn pockets, he observed split signal phasing which allows westbound traffic to make a left turn or continue straight during the first phase and the second phase allows eastbound traffic to do the same. This signalization allowed parking on both sides of the street and allowed protected left turns without installation of left turn pockets. He suggested this for Monterey Road at Diamond and/or Meridian Avenue.

Commissioner Hughes inquired about the pavement repair of specific streets that are included in the Sewer Rehabilitation and Replacement Project and if it's the responsibility of the contractor or the City to repair those streets. Deputy Public Works Director Furukawa responded that the majority of the construction will be trenchless (through manholes) and only a few segments are open trench, which will be coordinated as necessary with the FY 2016-17 Street Improvement Projects.

Commissioner Abelson commented that when new projects such as 820 Mission Street and Mission Place are proposed, the City should review these early on to address potential traffic and related impacts. He suggested when the City reviews these types of projects, the Commission should have the opportunity to have public hearings to address traffic and parking studies. Deputy Public Works Director Furukawa responded that time constraints would prevent such protocol, but could send copies of these studies to each Commissioner individually for comment as they become available to staff.

Commissioner Glauz commented on the Mission Place Project EIR Transportation Study and how it referenced an outdated Mission Street Specific Plan, which needs to be reviewed and/or updated.

Chair Fisher commented that he met with Deputy Public Works Director Furukawa regarding the structure of the Commission meetings. He requested to have only one big item for discussion per meeting so that the meetings can adjourn by 9:00pm. He suggested contacting Deputy Public Works Director Furukawa offline to address any minor issues or questions that do not need to be agendized for a meeting.

9. DISCUSSION/ACTION ITEMS:

A. Recommendation of FY 2016-17 Street Improvement Projects (7A)

Deputy Public Works Director Furukawa gave a brief introduction to this item. Staff is requesting the Commission select an initial list of street improvement projects for funding in the FY 2016-17 Budget totaling approximately \$2,000,000 in General Fund monies.

Discussion ensued regarding specific street locations, additional improvements and funding.

Chair Fisher opened and closed Public Comment.

The Commission requested cost estimates for the following improvements: 1) signal timing study for the three Metro Gold Line Crossings estimated at \$50,000 and 2) Monterey Road median modification and two-way turn lane on Monterey Road at Orange Grove Avenue estimated at \$100,000 as Plan B for the signal.

A motion was made to preliminarily recommend the following:

Street	From	To	PCI	Treatment	Pavement Repair Cost
Monterey Road	End of Median (west of Via Del Rey)	Meridian Ave	13	AC Recon	\$276,000
Camino Del Sol	St. Albans	Santa Teresa	38	AC Grind-Overlay	\$132,000
Camino Del Sol	Santa Teresa	Via Del Rey	59	AC Grind-Overlay	\$112,000
Grevelia Street	Fair Oaks Ave	Stratford Ave	28	ARHM	\$140,000

<i>Project</i>	<i>Estimated Cost</i>
Orange Grove / Monterey Traffic Signal	\$400,000
Via Del Rey / Monterey Protected Left turn signal phase	\$20,000
Monterey Road median modifications at Pasadena Ave. and at Via Del Rey	\$150,000
Speed feedback sign for Arroyo Drive	\$25,000
TOTAL	\$595,000

Table 4 – Other Projects Previously Approved by the Commission

The motion was approved. (Abelson, Hughes 5-0)

10. ADJOURNMENT

Chair Fisher declared the meeting adjourned at 9:40p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Public Works Commission of the City of South Pasadena at a meeting held on April 13, 2016.

AYES: 5
NOES: 0
ABSENT:
ABSTAIN:



John Fisher, Chair