



**CITY OF SOUTH PASADENA
CITY COUNCIL / REDEVELOPMENT SUCCESSOR AGENCY
JOINT REGULAR MEETING AGENDA**

**Amedee O. "Dick" Richards, Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

Wednesday, October 5, 2016, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three minutes.
No agenda item may be taken after 11:00 p.m.*

CALL TO ORDER: Mayor Diana Mahmud

ROLL CALL: Councilmembers Robert S. Joe; Marina Khubesrian, M.D.;
Richard D. Schneider, M.D.; Mayor Pro Tem Michael A.
Cacciotti; and Mayor Diana Mahmud

INVOCATION: Mayor Mahmud
**In permitting a nonsectarian invocation, the City does not
intend to proselytize, advance, or disparage any faith or
belief. Neither the City nor the City Council endorses any
particular belief or form of invocation.*

PLEDGE OF ALLEGIANCE: Mayor Mahmud

- 1. CLOSED SESSION
ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately

PRESENTATIONS

- 2. Presentation of a Proclamation Declaring October 5, 2016 as "Walk or Bike to School Day" in the City of South Pasadena**
- 3. Presentation of the Fiscal Year 2015-16 Annual Report of the Youth Commission**
- 4. Presentation of the Fiscal Year 2015-16 Annual Report of the Planning Commission**

COMMUNICATIONS

5. Councilmembers Communications

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

6. City Manager Communications

7. Reordering of and Additions to the Agenda

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR

8. Minutes of the City Council Meeting of September 21, 2016

Recommendation

Approve the minutes of the September 21, 2016 City Council Meeting.

9. Prepaid Warrants, General City Warrants, Redevelopment Successor Agency Check Summary, and Payroll

Recommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 195408 through 195459 in the amount of \$2,617,667.65; General City Warrants Nos. 195460 through 195554 in the amount of \$513,750.91, and Payroll, dated September 23, 2016, in the amount of \$465,577.18.

10. Second Reading and Adoption of an Ordinance to Amend the South Pasadena Municipal Code to Change General Municipal Election Dates to Coincide with Statewide General Elections in November of Even-Numbered Years and Resolution to Declare Intent to Submit an Initiative Measure Related to the City’s Utility Users Tax for the November 2018 General Election

Recommendation

1. Adopt an ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, amending Section 299-33 ‘General municipal election’ of the South Pasadena Municipal Code relating to changing the general municipal election date to the first Tuesday after the first Monday in November of each even-numbered year, commencing with the General Municipal Election of November 2017,” and waive further reading.
2. Adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, declaring its intent to submit to the voters at the General Municipal Election to be held on Tuesday, November 6, 2018, an initiative measure repealing the City of South Pasadena Utility Users Tax in its entirety, and rescinding Resolution No. 7448.”

11. Award of Contract for Great Match Consulting to Provide Supplemental Staffing on an As-Needed Basis

Recommendation

Authorize the City Manager to execute an agreement with Great Match Consulting for an amount not-to-exceed \$40,000 to provide supplemental staffing on an as-needed basis.

12. Adoption of a Resolution Approving the Records Management Policy

Recommendation

Adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, approving the Records Management Policy.”

ACTION/DISCUSSION

13. Consideration of Adoption of a Resolution to Submit a Nomination to the San Gabriel Basin Water Quality Authority

Recommendation

Determine whether to submit a nomination for a board member to the San Gabriel Water Quality Authority, and if so, adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, submitting a nomination to represent cities with prescriptive water rights on the Board of the San Gabriel Basin Water Quality Authority.”

14. First Reading and Introduction of an Ordinance to Amend the South Pasadena Municipal Code (SPMC) to Prohibit Overnight Parking at City-Owned Public Parking Lots

Recommendation

Read by title only, waive further reading, and introduce an ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, amending Section 19.58 of the South Pasadena Municipal Code to prohibit overnight parking at City-owned public parking lots.” This ordinance would extend the prohibition of vehicular parking overnight in City-owned public parking lots, to include the parking lot at the corner of Mound Avenue and Hope Street.

15. Approval of a Memorandum of Understanding with the City of West Covina Regarding the City’s Participation with the West Covina Police Department’s Special Enforcement Team

Recommendation

Authorize the City Manager to execute the Memorandum of Understanding with the City of West Covina authorizing the City of South Pasadena’s membership and participation with the West Covina Police Department’s Special Enforcement Team.

16. First Reading and Introduction of an Ordinance to Amend the South Pasadena Municipal Code by Adopting Chapter 21B Entitled “Dog Parks” and to Approve an Official Name for the Dog Park

Recommendation

1. Read by title only for first reading, waiving further reading, and introduce an ordinance entitled “An ordinance of the City Council of the City of South Pasadena, California, creating Chapter 21B of the South Pasadena Municipal Code relating to Dog Parks.”
2. Approve an official name for the Dog Park.

17. Direction Regarding an Appropriate Memorial for Former Councilmember David Margrave

Recommendation

Provide direction regarding an appropriate memorial for former Councilmember David Margrave.

18. Discussion and Direction on Establishing a Policy for City Membership to Regional, State, and National Organizations

Recommendation

Provide direction on establishing a policy for the City’s membership to regional, state, and national organizations.

COUNCILMEMBERS COMMUNICATIONS (continued)

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

October 19, 2016	Regular City Council Meeting	Council Chamber	7:30 p.m.
November 2, 2016	Regular City Council Meeting	Council Chamber	7:30 p.m.
November 16, 2016	Regular City Council Meeting	Council Chamber	7:30 p.m.

**PUBLIC ACCESS TO CITY COUNCIL MEETING AGENDA PACKETS, DOCUMENTS
DISTRIBUTED BEFORE A MEETING, AND BROADCASTING OF MEETINGS**

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030;
- City Clerk’s Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030; and
- City website at: www.southpasadenaca.gov/citycouncilmeetings

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk’s Division at (626) 403-7230. Any disclosable public records related to an Open Session item appearing on a regular meeting agenda and distributed by the City of South Pasadena to all or a majority of the legislative body fewer than 48 hours prior to that meeting are available for public inspection at the City Clerk’s Division prior to the meeting. During the meeting, these documents will be included as part of the “Reference Binder” of the agenda packet kept in the Amedee O. “Dick” Richards, Jr., Council Chamber at 1424 Mission Street, South Pasadena, CA 91030. Documents distributed during the meeting will be available following the meeting at the City Clerk’s Division. For those submitting letters or other documents relating to items on the agenda: Materials received after 4:00 p.m. on the day prior to the Council meeting may not be reviewed by the City Council.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99. Meetings are also streamed live via the Internet at www.southpasadenaca.gov. Six months of archived meetings, indexed by agenda item, are also available online. A DVD of regularly scheduled meetings is available for checkout at the South Pasadena Public Library can be purchased from the City Clerk’s Division.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

09/29/2016
Date



Anthony J. Mejia,
Chief City Clerk