



**CITY OF SOUTH PASADENA
CITY COUNCIL CLOSED SESSION
REGULAR MEETING AGENDA**

**City Manager's Conference Room, Second Floor, City Hall
1414 Mission Street, South Pasadena, CA 91030**

Wednesday, November 2, 2016, at 6:30 p.m.

*The public may comment on Closed Session items prior to the City Council recessing to Closed Session.
In order to address the City Council on Closed Session items, please complete a Public Comment Card.
Time allotted per speaker: 3 minutes. The City Council will convene in Open Session at 7:30 p.m.*

CALL TO ORDER: Mayor Diana Mahmud

ROLL CALL: Councilmembers Robert S. Joe, Marina Khubesrian, M.D.,
Richard D. Schneider, M.D., Mayor Pro Tem Michael A.
Cacciotti, and Mayor Diana Mahmud

PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS ONLY

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda (Government Code Section 54954.2).

CLOSED SESSION AGENDA ITEMS

A. Initiation of Litigation

CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9 (d)(4):

Number of Cases: 1

B. Potential Litigation

CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION, Pursuant to Government Code Section 54956.9 (d)(2):

Number of Potential Cases: 1

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

10/27/2016
Date

Desiree Jimenez
Desiree Jimenez, Deputy City Clerk

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**CITY OF SOUTH PASADENA
CITY COUNCIL / REDEVELOPMENT SUCCESSOR AGENCY
JOINT REGULAR MEETING AGENDA**

**Amedee O. "Dick" Richards, Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

Wednesday, November 2, 2016, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three minutes.
No agenda item may be taken after 11:00 p.m.*

- CALL TO ORDER:** Mayor Diana Mahmud
- ROLL CALL:** Councilmembers Robert S. Joe, Marina Khubesrian, M.D., Richard D. Schneider, M.D.; Mayor Pro Tem Michael A. Cacciotti; and Mayor Diana Mahmud
- INVOCATION:** Councilmember Khubesrian
**In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.*
- PLEDGE OF ALLEGIANCE:** Councilmember Khubesrian
- 1. CLOSED SESSION ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately

PRESENTATIONS

- 2. Presentation of the Fiscal Year 2015-16 Annual Report of the Finance Commission**
- 3. Presentation of the Fiscal Year 2015-16 Annual Report of the Senior Citizen Commission**

COMMUNICATIONS**4. Councilmembers Communications**

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

5. City Manager Communications**6. Reordering of and Additions to the Agenda****PUBLIC COMMENTS AND SUGGESTIONS**

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR**7. Prepaid Warrants, General City Warrants, Redevelopment Successor Agency Check Summary, and Payroll****Recommendation**

Approve the City of South Pasadena Prepaid Warrants Nos. 195729 through 195776 in the amount of \$695,755.35; General City Warrants Nos. 195777 through 195925 in the amount of \$996,556.09, and Payroll, dated October 21, 2016, in the amount of \$474,894.74.

8. Award of Contract to Studio Spectrum, Inc., for Cablecast Operations, Video Web Streaming and Archiving Services

Recommendation

Authorize the City Manager to execute an agreement with Studio Spectrum, Inc., to provide cablecast operations, video web streaming and archiving services through June 30, 2019, with an optional two-year contract extension.

9. Re-Appropriation of Fiscal Year 2015-16 Purchase Orders and Carryovers of Capital Improvement Projects

Recommendation

Approve the re-appropriation of Fiscal Year 2015-16 purchase orders and various Capital Improvement Projects into the City of South Pasadena's FY 2016-17 expenditure budget.

10. Award of Contract to Phoenix Motorcars, LLC, in the Amount of \$114,501 for the Purchase of a 2016 E450 Plug-in Electric Vehicle and Declare a 2006 E450 Ford CNG as Surplus

Recommendation

1. Authorize the City Manager to purchase a 2016 E450 Plug-in Electric Vehicle from Phoenix Motorcars and execute all related documents.
2. Declare a 2006 E450 Ford Compressed Natural Gas as surplus.

11. Award of Contract to Leonida Builders, Inc., in the Amount of \$90,000 for the Demonstration Garden and Approval of Funds in the Amount of \$25,000 from the Water Efficiency Fund and \$65,000 from the Park Impact Fee

Recommendation

1. Approve a contract, subject to the approval by the City Attorney, with Leonida Builders, Inc.
2. Authorize the City Manager to execute a contract.
3. Approve an appropriation of \$25,000 from the Water Efficiency Fund for the Demonstration Garden.
4. Approve an appropriation of \$65,000 from the Park Impact Fee for the remaining balance of the Garden.
5. Reject other bid.

12. Approval of Contract Amendment with LandCare for Dog Park Maintenance and Additional Trash Pickups at Orange Grove, Arroyo, and Garfield Park Gazebo Areas

Recommendation

Approve and authorize the City Manager to execute the first amendment to the landscape maintenance contract with LandCare in the amount of \$498 per month (for a contract total of \$18,673 per month) for the Dog Park maintenance and additional trash pickups at Orange Grove, Arroyo, and Garfield Park gazebo areas.

ACTION/DISCUSSION**13. Adoption of a Successor Agency Resolution Authorizing the Transfer of a Property Located at 1500 El Centro Street to the City of South Pasadena as an Asset Constructed and Used for a Governmental Purpose**Recommendation

Adopt a resolution entitled “A Resolution of the Successor Agency to the Community Redevelopment Agency of the City of South Pasadena, California, authorizing and directing the transfer of the property with Assessor’s Parcel Number 5315-003-901 to the City of South Pasadena as an asset constructed and used for a governmental purpose pursuant to Health and Safety Code Section 34181(a).”

14. Adoption of a Resolution Accepting the Transfer of a Property Located at 1500 El Centro Street from the Successor AgencyRecommendation

Adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, accepting the transfer of the property with Assessor’s Parcel Number 5315-003-901 from the Successor Agency to the Community Redevelopment Agency.”

15. First Reading and Introduction of an Ordinance, Making Certain Findings and Repealing the Current Chapter 14 (Fire Prevention) and Amending the South Pasadena Municipal Code to Add a New Chapter 14 (Fire Prevention) to Adopt by Reference and Amend the California Fire Code, 2016 EditionRecommendation

Read by title only for first reading, waiving further reading, and introduce an ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, making certain findings and repealing the current Chapter 14 (Fire Prevention) of the South Pasadena Municipal Code to add a new Chapter 14 (Fire Prevention) to adopt by reference and amend the 2016 California Fire Code.”

16. Formation of a City Council Ad Hoc Rent Stabilization CommitteeRecommendation

Form a City Council Ad Hoc Rent Stabilization Committee and appoint two Councilmembers to work with City staff to explore policy options.

17. First Reading and Introduction of an Ordinance, Amending Chapter 16 (Garbage and Waste) of the South Pasadena Municipal Code Creating a new Article IV (Expanded Polystyrene Disposable Food Service Ware Ban) to Prohibit the Use of Expanded Polystyrene Disposable Food Service Ware Within South PasadenaRecommendation

Read by title only for first reading, waiving further reading, and introduce an ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, adding a new Article IV (Expanded Polystyrene Disposable Food Service Ware Ban) to Chapter 16 (Garbage and Waste) of the South Pasadena Municipal Code.”

18. Provide Direction on the Cultural Heritage Commission’s Recommendation to Modify the Earthquake Hazard Reduction Ordinance to Address Historic Properties

Recommendation

Not modify or amend the Earthquake Hazard Reduction Ordinance to address the treatment of historic buildings. Ordinance No. 2300 adopts by reference section of the 2014 Los Angeles County Building and establishes a timeline for the City and property owners to take action on Unreinforced Masonry buildings. The ordinance does not change or override the requirement for California Environmental Quality Act review and CHC approval of affected historic buildings.

COUNCILMEMBERS COMMUNICATIONS (continued)

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

November 16, 2016	Regular City Council Meeting	Council Chamber	7:30 p.m.
December 7, 2016	Regular City Council Meeting	Council Chamber	7:30 p.m.
December 21, 2016	Regular City Council Meeting	Council Chamber	7:30 p.m.

PUBLIC ACCESS TO CITY COUNCIL MEETING AGENDA PACKETS, DOCUMENTS DISTRIBUTED BEFORE A MEETING, AND BROADCASTING OF MEETINGS

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030;
- City Clerk’s Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030; and
- City website at: www.southpasadenaca.gov/citycouncilmeetings

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk’s Division at (626) 403-7230. Any disclosable public records related to an Open Session item appearing on a regular meeting agenda and distributed by the City of South Pasadena to all or a majority of the legislative body fewer than 48 hours prior to that meeting are available for public inspection at the City Clerk’s Division prior to the meeting. During the meeting, these documents will be included as part of the “Reference Binder” of the agenda packet kept in the Amedee O. “Dick” Richards, Jr., Council Chamber at 1424 Mission Street, South Pasadena, CA 91030. Documents distributed during the meeting will be available following the meeting at the City Clerk’s Division. For those submitting letters or other documents relating to items on the agenda: Materials received after 4:00 p.m. on the day prior to the Council meeting may not be reviewed by the City Council.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99. Meetings are also streamed live via the Internet at www.southpasadenaca.gov. Six months of archived meetings, indexed by agenda item, are also available online. A DVD of regularly scheduled meetings is available for checkout at the South Pasadena Public Library can be purchased from the City Clerk's Division.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

10/27/2016
Date

Desiree Jimenez
Desiree Jimenez,
Deputy City Clerk

Date: November 2, 2016
To: Honorable Mayor and Members of the Council
From: Frank Cataña, Chair, Finance Commission
Re: **Fiscal Year (FY) 2015-16 Annual Report of the Finance Commission**

Following is the annual report of the City of South Pasadena's (City) Finance Commission (Commission) that lists the Commission's major actions and accomplishments during the past 12 months.

The five-member advisory Commission was established by Ordinance No. 2294 effective April 1, 2016. Its primary responsibility is to provide high-level oversight and advice to the City Council and City Treasurer regarding financial matters affecting the City including, but not limited to, investments, budget development and monitoring, revenue development, taxation, debt financing, and internal controls. The Commission also develops recommendations regarding financial matters at the request of the City Council and City Treasurer, and identifies financial issues and new financial programs that would be of benefit to the residents of the City.

Prior to the establishment of the Commission, the City Council and City Treasurer received financial oversight and advice for 16 years from a five-member advisory Finance Committee and previously from a three-member Investment Oversight Committee established by City Council resolutions. The membership of the newly created Finance Commission is comprised of the former Finance Committee members, but now, with fixed terms.

The Commission and its predecessor, the Finance Committee met on five occasions during the past year. The Commission is also scheduled to meet on October 27, 2016 which is subsequent to the deadline for preparation and distribution of the November 2, 2016 City Council Meeting Agenda. A summary of the October 27, 2016 Commission Meeting will be presented as part of the oral report presented to the City Council on November 2, 2016.

During the past 12 months, the Commission/Committee provided financial oversight, developed recommendations, and took other actions as follows:

- Identified the terms of individual Commission members based on a City Council consensus that the newest members receive the longest terms
- Requested that the City Council consider increasing Street Lighting and Landscape Maintenance District annual assessments to all or partially offset the General Fund contribution

- Requested that the City Council select a 2009 Water Bond financing option that would generate immediate and continuing bond interest cost savings to benefit rate payers
- Appointed Commission Members to serve on the Arroyo Seco Golf Course Lease Subcommittee and the San Pasqual Stables Subcommittee
- Recommended that the City Council approve the Fiscal Year 2015-16 Investment Policy with no changes from the Policy approved for Fiscal Year 2014-15
- Recommended that the City Council convene a special meeting and invite the City's investment advisors to discuss how the City might go about developing an investment policy regarding socially-conscious investing

In order to be kept abreast of the City's financial activities, the City Treasurer and City staff provided numerous written and oral reports to the Commission/Committee. Many of the following items will be reviewed by the Commission during the forthcoming 12 month period and recommendations made to the City Council at the appropriate time:

- Financial and construction status of the Garfield Reservoir Replacement Project
- Issues involving Global Water Management, Inc. and its billing/payment practices
- Increases in the City's cost of workers' compensation insurance program and other post-employment unfunded liabilities
- Potential revisions to the City's purchasing and business license regulations
- Potential costs associated with compliance with the new Regional Water Quality Control Board storm water permit requirements
- Final actions needed to dissolve the former South Pasadena Redevelopment Agency in conformance with state law

The newly created Commission has continued the former Finance Committee's role of advising the City Council and City Treasurer regarding financial matters affecting the City. The transition was seamless and the Commission looks forward to continuing its responsibilities as enumerated in Ordinance No. 2294.

Date: November 2, 2016
To: Honorable Mayor and Members of the Council
From: Alexandria Levitt, Vice-Chair, Senior Citizen Commission
Re: **Fiscal Year (FY) 2015-16 Annual Report of the Senior Citizen Commission**

The Senior Citizen Commission (Commission) supports the services and activities offered by the South Pasadena Senior Center. These services and activities include educational classes, lectures, social services, and recreational programs that enhance the lives of older adults in the community. This report is for the Fiscal Year July 1, 2015 through June 30, 2016 (FY 2015-16):

Commission Goals

On February 10, 2016, the Commission presented its goal and objectives at the Senior Citizen Commission meeting.

Senior Citizen Commission 2016 Goals

Goal 1: Improving Health and Wellness of Seniors

Progress:

Fitness Classes - Additional days have been added to the most popular fitness class. The Senior Center is now making use of the Library Community Room for multiple classes which are capped at 27. Physical space is also limited in the Functional Fitness class which is now offered three days per week and as well as Yoga, which is now offered two times per week.

Outreach to Homebound - The Senior Center continues to supply baskets to homebound seniors. In December 2015, 27 baskets were delivered at an approximate total value of \$900 in total gift cards. The contents of the baskets are donated by the community and they are delivered by the Commission. Commission Liaison, Lilliana Torres, designates who will receive the baskets, based on those who are no longer able to visit the Senior Center.

The Senior Center began a pharmaceutical consultation program that will occur quarterly. Nurses and Pharmacists from the Huntington Memorial Hospital Medication Review Clinic offer 30-minute sessions where seniors can review their medications and receive valuable input about possible interaction of medications, etc.

Goal 2: Outreach to the Community

Progress:

Revise website - Minor changes have been made to the Senior Center website page on the City website. The Senior Center has had offers to have the website completely redesigned but that would only be if it was independently hosted. Since the Senior Center website must be hosted through the City, the Senior Center is limited in what it can do. Currently, staff is working on reducing text and at some point incorporating photographs and eventually testimonials on the webpages of the site.

Goal 3: Facility Improvement

The Commission voted to use funds from the Romine Trust to paint the facility. Senior Center staff is working with Public Works Department to prepare the specifications.

Community Center Ad Hoc Committee

Two representatives from the Commission, Robert Vanderwall and Cindi Knight have been involved with the Ad Hoc Committee. The Commission is concerned about the space allocated to the Senior Center in the new facility. With a growing elderly population and more classes, especially in physical fitness, space will be a priority.

Intergenerational Efforts

The Senior Center has a program aimed at intergenerational activities. The Senior Prom occurs annually in March and is organized by the Senior Center and with assistance from South Pasadena's Youth and Senior Citizen Commissions. Approximately, 15 high school students and 70 seniors enjoy an evening of dinner (donated by a local retirement facility) and dancing. This is the program's fifth year. Activities include a photo booth and crowning King and Queen of the Prom.

City of South Pasadena/ Redevelopment Successor Agency Agenda Report

*Diana Mahmud, Mayor/Agency Chair
Michael A. Cacciotti, Mayor Pro Tem/Agency Vice Chair
Robert S. Joe, Council/Agency Member
Marina Khubesrian, M.D., Council/Agency Member
Richard D. Schneider, M.D., Council/Agency Member*

*Evelyn G. Zneimer, City Clerk/Agency Secretary
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: November 2, 2016
TO: Honorable Mayor and City Council
VIA: Sergio Gonzalez, City Manager *AA*
FROM: Pearl Lieu, Assistant Finance Director *PL*
SUBJECT: **Approval of Prepaid Warrants in the Amount of \$735,418.87
General City Warrants in the Amount of \$996,556.09 and Payroll
in the Amount of \$474,894.74**

Recommendation

It is recommended that the City Council approve the Warrants as presented.

Fiscal Impact

Prepaid Warrants:

Warrant # 195729 – 195776 \$ 695,755.35

General City Warrants:

Warrant # 195777 – 195925 \$ 996,556.09

Payroll 10-21-16 \$ 474,894.74

RSA:

Prepaid Warrants \$ 39,663.52

General City Warrants \$

Payroll 10-21-16 \$

Total \$ 2,206,869.70

Commission Review and Recommendation

This matter was not reviewed by a Commission.

Legal Review

The City Attorney has not reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website.

Attachments:

1. Warrant Summary
2. Prepaid Warrant List
3. General City Warrant List
4. Payroll 10-21-16
5. Redevelopment Successor Agency Check Summary Total

ATTACHMENT 1
Warrant Summary

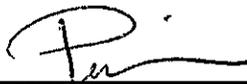
**City of South Pasadena
Demand/Warrant Register
Recap by fund**

Fund No.	Date 11.02.16 Amounts			
	Prepaid	Written	Payroll	
General Fund	101	100,533.40	156,649.08	262,579.93
Insurance Fund	103			
Street Improvement Program	104		357,377.63	
Facilities & Equip.Cap. Fund	105			
Local Transit Return "A"	205	1,051.91	4,575.07	8,794.95
Local Transit Return "C"	207	640.63		6,844.87
Sewer Fund	210	930.54	153.09	16,764.72
CTCTraffic Improvement	211			
Street Lighting Fund	215	13,858.86	18,117.58	7,718.93
Public,Education & Govt Fund	217			
Clean Air Act Fund	218			
Business Improvement Tax	220	2,500.00		
Gold Line Mitigation Fund	223			
Mission Meridian Public Garage	226			
Housing Authority Fund	228			
State Gas Tax	230	2,724.58	4,199.28	14,737.92
County Park Bond Fund	232		203,462.31	
Measure R	233			
MSRC Grant Fund	238			
Bike & Pedestrian Paths	245			
BTA Grants	248			
Golden Streets Grant	249		25,044.90	
Capital Growth Fund	255			
CDBG	260		1,057.54	
Asset Forfeiture	270			
Police Grants - State	272		6,754.39	
Police Subventions-CLEEP	273			
Homeland Security Grant	274			
Park Impact Fees	275		21,785.52	
HSIP Grant	277			
Public Library Fund Grant	280			
Arroyo Seco Golf Course	295			
Sewer Capital Projects Fund	310		163,032.01	
Water Fund	500	311,908.85	34,347.69	68,856.80
Public Financing Authority	550			
Payroll Clearing Fund	700	261,606.58		88,596.62
Redev.Oblig.Retirement Fund	927			
Column Totals		695,755.35	996,556.09	474,894.74
City Report Totais			2,167,206.18	

Fund No.	Amounts			
	Prepaid	Written	Payroll	
RSA	227	39,663.52	-	-
Column Totals		39,663.52	-	-
RSA Report Totals			39,663.52	

Grand Report Total	Amounts		
	Prepaid	Written	Payroll
	735,418.87	996,556.09	474,894.74
		2,206,869.70	

Diana Mahmud, Mayor



Pearl Lieu, Assistant Finance Director

ATTACHMENT 2
Prepaid Warrant List

Voided Checks	
192254	\$2,725.00
195380	\$569.52
195523	\$48.21

Accounts Payable

Check Detail

User: mfestejo
 Printed: 10/26/2016 - 4:25PM



Check Number	Check Date		Amount
AME0229 - Ameritas Line Item Account			
195745	10/20/2016		
Inv	P/R/E 10/16/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/18/2016	Vision Ins Nov-16	700-0000-0000-2268-000	3,362.20
Inv P/R/E 10/16/16 Total			3,362.20
195745 Total:			3,362.20
AME0229 - Ameritas Total:			3,362.20
ATCN9011 - AT & T Line Item Account			
195756	10/20/2016		
Inv	000008548868		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	0587 025 7/27-9/26/16	101-3010-3032-8150-000	148.15
Inv 000008548868 Total			148.15
Inv	000008548869		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	9465 054 7/27-9/26/16	101-3010-3032-8150-000	148.33
Inv 000008548869 Total			148.33
Inv	000008566956		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	4049 244 7/27-9/26/16	101-3010-3032-8150-000	150.08
Inv 000008566956 Total			150.08
Inv	000008570653		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	1352 024 7/27-9/26/16	101-3010-3032-8150-000	150.80
Inv 000008570653 Total			150.80
Inv	000008570654		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	1986 425 7/27-9/26/16	101-3010-3032-8150-000	19.64

Inv 000008570654 Total 19.64

Inv 000008570656

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	9048 875 7/27-9/26/16	101-3010-3032-8150-000	37.94

Inv 000008570656 Total 37.94

Inv 000008570657

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	4358 152 7/27-9/26/16	500-6010-6710-8150-000	96.12

Inv 000008570657 Total 96.12

Inv 000008576221

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	0905 346 7/27-9/26/16	101-3010-3032-8150-000	109.23

Inv 000008576221 Total 109.23

Inv 000008576223

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	2452 103 7/27-9/26/16	101-3010-3032-8150-000	18.69

Inv 000008576223 Total 18.69

Inv 000008576225

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	4047 783 7/27-9/26/16	101-3010-3032-8150-000	52.30

Inv 000008576225 Total 52.30

Inv 000008576226

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	4956 974 7/27-9/26/16	101-3010-3032-8150-000	371.64

Inv 000008576226 Total 371.64

Inv 000008576227

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	9100 538 7/27-9/26/16	101-3010-3032-8150-000	52.61

Inv 000008576227 Total 52.61

Inv 000008576634

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	2870 423 7/27-9/26/16	101-3010-3032-8150-000	31.66

Inv 000008576634 Total 31.66

Check Number	Check Date		Amount
Inv	000008576635		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	2856 294 7/27-9/26/16	101-3010-3032-8150-000	31.66
Inv	000008576635 Total		31.66
Inv	000008576636		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	2095 213 7/27-9/26/16	101-3010-3032-8150-000	52.30
Inv	000008576636 Total		52.30
Inv	000008576642		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	2841 274 7/27-9/26/16	101-3010-3032-8150-000	31.66
Inv	000008576642 Total		31.66
Inv	000008576689		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	3075 470 7/27-9/26/16	101-3010-3032-8150-000	35.49
Inv	000008576689 Total		35.49
Inv	000008585691		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	6412 115 7/27-9/26/16	101-3010-3032-8150-000	54.08
Inv	000008585691 Total		54.08
Inv	000008592815		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	2407 991 7/27-9/26/16	101-3010-3032-8150-000	54.19
Inv	000008592815 Total		54.19
Inv	000008624586		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	8022 114 7/27-9/26/16	101-3010-3032-8150-000	630.84
Inv	000008624586 Total		630.84
Inv	000008630680		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	0087 658 7/27-9/26/16	101-3010-3032-8150-000	210.15
Inv	000008630680 Total		210.15
Inv	000008630686		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	0743 422 7/27-9/26/16	101-3010-3032-8150-000	210.15

Inv 000008630686 Total 210.15

Inv 000008630709

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	3048 942 7/27-9/26/16	101-3010-3032-8150-000	129.48

Inv 000008630709 Total 129.48

Inv 000008630716

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	0099 018 7/27-9/26/16	101-3010-3032-8150-000	210.15

Inv 000008630716 Total 210.15

Inv 000008630729

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	1753 935 7/27-9/26/16	101-3010-3032-8150-000	564.21

Inv 000008630729 Total 564.21

Inv 000008630814

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	2994 203 7/27-9/26/16	101-3010-3032-8150-000	291.33

Inv 000008630814 Total 291.33

Inv 000008632304

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	0802 338 7/27-9/26/16	101-3010-3032-8150-000	101.22

Inv 000008632304 Total 101.22

Inv 000008632305

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	0756 338 7/27-9/26/16	101-3010-3032-8150-000	101.22

Inv 000008632305 Total 101.22

Inv 000008644713

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	CLAPDSOPAS 7/27-9/26/16	101-3010-3032-8150-000	640.10

Inv 000008644713 Total 640.10

Inv 000008648795

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	0182 661 7/27-9/26/16	101-3010-3032-8150-000	38.53

Inv 000008648795 Total 38.53

Check Number	Check Date		Amount
Inv	000008648796		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	0384 071 7/27-9/26/16	101-3010-3032-8150-000	127.25
Inv 000008648796	Total		127.29
Inv	000008648797		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	0675 233 7/27-9/26/16	101-3010-3032-8150-000	56.89
Inv 000008648797	Total		56.89
Inv	000008648798		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	1191 293 7/27-9/26/16	101-3010-3032-8150-000	195.65
Inv 000008648798	Total		195.65
Inv	000008648799		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	2876 572 7/27-9/26/16	101-3010-3032-8150-000	37.61
Inv 000008648799	Total		37.61
Inv	000008648800		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	3596 634 7/27-9/26/16	101-3010-3032-8150-000	158.96
Inv 000008648800	Total		158.96
Inv	000008648801		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	4602 889 7/27-9/26/16	101-3010-3032-8150-000	20.07
Inv 000008648801	Total		20.07
Inv	000008648802		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	6273 010 7/27-9/26/16	101-3010-3032-8150-000	158.96
Inv 000008648802	Total		158.96
Inv	000008648803		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	6301 234 7/27-9/26/16	101-3010-3032-8150-000	82.11
Inv 000008648803	Total		82.11
Inv	000008648807		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	8174 053 7/27-9/26/16	101-3010-3032-8150-000	159.55

Inv 000008648807 Total 159.55

Inv 000008649278

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	2513 652 7/27-9/26/16	101-3010-3032-8150-000	315.67

Inv 000008649278 Total 315.67

Inv 000008654419

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	9391036942 7/27-9/26/16	101-3010-3032-8150-000	285.11

Inv 000008654419 Total 285.11

Inv 000008654420

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	9391036943 7/27-9/26/16	101-3010-3032-8150-000	285.65

Inv 000008654420 Total 285.65

Inv 000008682348

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	0587 025 7/27-9/26/16	101-3010-3032-8150-000	161.51

Inv 000008682348 Total 161.51

Inv 000008682349

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	9465 054 7/27-9/26/16	101-3010-3032-8150-000	161.70

Inv 000008682349 Total 161.70

Inv 000008687172

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	5778 627 7/27-9/26/16	500-6010-6710-8150-000	187.72

Inv 000008687172 Total 187.72

Inv 00008630679

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	0086 810 7/27-9/26/16	500-6010-6710-8150-000	364.14

Inv 00008630679 Total 364.14

Inv 00008630730

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	1754 936 7/27-9/26/16	500-6010-6710-8150-000	575.82

Inv 00008630730 Total 575.82

Inv 00008648792

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	0951 665 7/27-9/26/16	500-6010-6710-8150-000	38.34

Inv 00008648792 Total 38.34

Inv 00008648793

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	2319 371 7/27-9/26/16	500-6010-6710-8150-000	167.90

Inv 00008648793 Total 167.90

Inv 00008648808

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	9413 903 7/27-9/26/16	500-6010-6710-8150-000	18.19

Inv 00008648808 Total 18.19

Inv 00008689779

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	5005 942 7/27-9/26/16	500-6010-6710-8150-000	40.51

Inv 00008689779 Total 40.51

195756 Total: 8,373.30

ATCN9011 - AT & T Total: 8,373.30

AT&T5006 - AT & T U-Verse Line Item Account

195757 10/20/2016

Inv 130464796

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/17/2016	8/18-9/17/16	500-6010-6710-8150-000	70.00

Inv 130464796 Total 70.00

195757 Total: 70.00

AT&T5006 - AT & T U-Verse Total: 70.00

AT&T5011 - AT&T Line Item Account

195758 10/20/2016

Inv 065 081-5011

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2016	9/13-10/12/16	101-3010-3032-8150-000	295.43

Inv 065 081-5011 Total 295.43

Check Number Check Date Amount

Inv 248 134-6100

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2016	10/1-31/16	101-3010-3032-8150-000	9.40

Inv 248 134-6100 Total 9.40

Inv 626 405-0051

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2016	10/11-11/10/16	101-3010-3032-8150-000	417.25

Inv 626 405-0051 Total 417.25

195758 Total: 722.08

AT&T5011 - AT&T Total: 722.08

ATH0292 - Athens Disposal Company Line Item Account

195759 10/20/2016

Inv Oct 2016

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/17/2016	Estimate Rubbish Fees Oct 2016	500-0000-0000-5360-000	279,621.77

Inv Oct 2016 Total 279,621.77

Inv Oct 2016*

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/17/2016	Estimate Recycling Fees Oct 2016	500-0000-0000-5360-000	1,928.06

Inv Oct 2016* Total 1,928.06

Inv Sept 2016

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/17/2016	Yard Waste Fees 9/16	500-0000-0000-5525-000	15,064.43

Inv Sept 2016 Total 15,064.43

Inv Sept 2016*

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/17/2016	Low Income Fees 9/16	101-0000-0000-4210-001	1,415.06

Inv Sept 2016* Total 1,415.06

195759 Total: 298,029.32

ATH0292 - Athens Disposal Company Total: 298,029.32

7AMR7000 - Billingslea, Jr., Thomas H. Line Item Account

195746 10/20/2016

Check Number	Check Date		Amount
Inv	P/R/E 10/16/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/18/2016	Garnishment	700-0000-0000-2264-000	805.40
Inv P/R/E 10/16/16 Total			805.40
195746 Total:			805.40
ZAMR7000 - Billingslea, Jr., Thomas H. Total:			805.40
CAL6695 - CA American Water Co. Line Item Account			
195760	10/20/2016		
Inv	101521002151102		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2016	Wilson Well#2 Water Service-311 Bradbury Dr. 8/23-9/21/16	500-6010-6711-8231-000	111.15
Inv 101521002151102 Total			111.15
195760 Total:			111.15
CAL6695 - CA American Water Co. Total:			111.15
CSD3010 - Ca. State Disbursement Unit Line Item Account			
195747	10/20/2016		
Inv	P/R/E 10/16/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/18/2016	Garnishment	700-0000-0000-2264-000	400.50
Inv P/R/E 10/16/16 Total			400.50
195747 Total:			400.50
CSD3010 - Ca. State Disbursement Unit Total:			400.50
STA5680 - CAL PERS 457 PLAN Line Item Account			
195748	10/20/2016		
Inv	P/R/E 10/16/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/18/2016	Deferred Comp	700-0000-0000-2260-000	4,765.00
Inv P/R/E 10/16/16 Total			4,765.00
195748 Total:			4,765.00
STA5680 - CAL PERS 457 PLAN Total:			4,765.00

Check Number	Check Date		Amount
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CCAC1020 - City Clerk's Assoc. of CA Line Item Account

195761 10/20/2016

Inv 11/5/16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/18/2016	Prof. Development Training 11/5/16-A. Mejia	101-1020-1021-8090-000	100.00

Inv 11/5/16 Total 100.00

195761 Total: 100.00

CCAC1020 - City Clerk's Assoc. of CA Total:

100.00

SOU5402 - City of South Pasadena PD Petty Cash Line Item Account

195729 10/13/2016

Inv 10/12/16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2016	Reimb. Petty Cash	101-4010-4011-8105-000	25.80
10/12/2016	Reimb. Petty Cash	101-4010-4011-8090-000	32.24
10/12/2016	Reimb. Petty Cash	101-4010-4011-8020-000	45.23
10/12/2016	Reimb. Petty Cash	101-4010-4011-8100-000	106.06

Inv 10/12/16 Total 209.33

195729 Total: 209.33

SOU5402 - City of South Pasadena PD Petty Cash Total:

209.33

CSPF5011 - City of South Pasadena-FD Line Item Account

195730 10/13/2016

Inv 10/12/16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2016	Reimb. Petty Cash	101-5010-5011-8110-000	48.82
10/12/2016	Reimb. Petty Cash	101-5010-5012-8520-000	49.75
10/12/2016	Reimb. Petty Cash	101-5010-5011-8000-000	30.45
10/12/2016	Reimb. Petty Cash	101-5010-5011-8100-000	17.95
10/12/2016	Reimb. Petty Cash	101-5010-5011-8020-000	126.46
10/12/2016	Reimb. Petty Cash	101-5010-5011-8050-000	55.86

Inv 10/12/16 Total 329.29

195730 Total: 329.29

CSPF5011 - City of South Pasadena-FD Total:

329.29

SOU5340 - City of South Pasadena-Library Petty Cash Line Item Account

195762 10/20/2016

Inv 10/18/16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number	Check Date		Amount
10/18/2016	Reimb. Petty Cash	101-8010-8011-8070-000	3.24
10/18/2016	Reimb. Petty Cash	101-8010-8011-8050-000	4.36
10/18/2016	Reimb. Petty Cash	101-8010-8011-8020-000	43.17
10/18/2016	Reimb. Petty Cash	101-8010-8011-8000-000	35.91
10/18/2016	Reimb. Petty Cash	101-8010-8011-8080-000	102.55
10/18/2016	Reimb. Petty Cash	101-8010-8011-8010-000	14.72
10/18/2016	Reimb. Petty Cash	101-8010-8011-8060-000	24.95

Inv 10/18/16 Total 228.90

195762 Total: 228.90

SOU5340 - City of South Pasadena-Library Petty Cash Total: 228.90

SOU5343 - City of South Pasadena-Recreation Line Item Account

195763 10/20/2016

Inv 10/18/16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/18/2016	Reimb. Petty Cash	101-0000-0000-2995-001	35.25
10/18/2016	Reimb. Petty Cash	101-8030-8032-8268-000	296.32
10/18/2016	Reimb. Petty Cash	101-8030-8032-8264-000	180.00

Inv 10/18/16 Total 511.57

195763 Total: 511.57

SOU5343 - City of South Pasadena-Recreation Total: 511.57

PCYD6010 - City of South Pasadena-Yard Line Item Account

195731 10/13/2016

Inv 10/5/16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2016	Reimb. Petty Cash	230-6010-6116-8020-000	12.96
10/05/2016	Reimb. Petty Cash	500-6010-6710-8070-000	146.56
10/05/2016	Reimb. Petty Cash	101-6010-6601-8020-000	10.58
10/05/2016	Reimb. Petty Cash	500-6010-6711-8070-000	3.67
10/05/2016	Reimb. Petty Cash	500-6010-6711-8020-000	8.00

Inv 10/5/16 Total 181.77

195731 Total: 181.77

PCYD6010 - City of South Pasadena-Yard Total: 181.77

CHWP2010 - Colantuono, Highsmith & Whatley, PC Line Item Account

195732 10/13/2016

Inv 31665

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2016	Legal Services 9/16 - General	101-2010-2501-8160-000	9,584.24

Inv 31665 Total		9,584.24
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Inv 31666		
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2016	Legal Services 9/16 - Transportation	101-2010-2021-8160-000	211.50

Inv 31666 Total		211.50
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Inv 31667		
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2016	Legal Services 9/16 - Labor & Equipment	101-2010-2013-8160-000	2,608.50

Inv 31667 Total		2,608.50
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Inv 31668		
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2016	Legal Services 9/16 - Misc. Litigation	101-2010-2501-8160-000	2,785.64

Inv 31668 Total		2,785.64
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Inv 31669		
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2016	Legal Services 9/16 - Suc. Agency	227-7200-7210-8160-000	23.50

Inv 31669 Total		23.50
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Inv 31670		
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2016	Legal Services 9/16 - Special Projects	101-2010-2501-8160-000	1,057.50

Inv 31670 Total		1,057.50
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Inv 31671		
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2016	Legal Services 9/16 - Water & Utilities	101-2010-2501-8160-000	2,105.00

Inv 31671 Total		2,105.00
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Inv 31672		
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2016	Legal Services 9/16 - Gardena v. RWQCB	101-2010-2501-8160-000	1,316.00

Inv 31672 Total		1,316.00
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Inv 31674		
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2016	Legal Services 9/16 - Adv. Benzoni	101-2010-2501-8160-000	8,716.44

Inv 31674 Total		8,716.44
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Check Number	Check Date		Amount
195732 Total:			28,408.32
CHWP2010 - Colantuono,Highsmith & Whatley,PC Total:			28,408.32
CRE1111 - Creek, Michael Line Item Account			
195749	10/20/2016		
Inv	P/R/E 10/16/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/18/2016	Movie Detail 10/12/16	101-0000-0000-2910-200	1,050.00
Inv P/R/E 10/16/16 Total			1,050.00
195749 Total:			1,050.00
CRE1111 - Creek, Michael Total:			1,050.00
DEL0771 - Delta Dental Line Item Account			
195764	10/20/2016		
Inv	P/R/E 10/16/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2016	Dental Ins. Nov-16	700-0000-0000-2267-000	11,558.48
Inv P/R/E 10/16/16 Total			11,558.48
195764 Total:			11,558.48
DEL0771 - Delta Dental Total:			11,558.48
DIG0800 - Digital Telecommunications Corp Line Item Account			
195733	10/13/2016		
Inv	25458		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2016	Activate Fax Line @ City Hall & Library	101-3010-3032-8150-000	165.00
Inv 25458 Total			165.00
195733 Total:			165.00
DIG0800 - Digital Telecommunications Corp Total:			165.00
DJKZ8032 - DJ Keelez Line Item Account			
195734	10/13/2016		
Inv	10/28/16 Event		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2016	DJ for 2016 Halloween Spooktacular Event 10/28/16	101-8030-8032-8264-000	375.00

Check Number	Check Date		Amount
		Inv 10/28/16 Event Total	375.00
		195734 Total:	375.00
		DJKZ8032 - DJ Keelez Total:	375.00
		CAL0616 - E. D. D. Line Item Account	
		195750 10/20/2016	
		Inv P/R/E 10/16/16	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		10/18/2016 State w/h Taxes 700-0000-0000-2220-000	23,303.01
		Inv P/R/E 10/16/16 Total	23,303.01
		195750 Total:	23,303.01
		CAL0616 - E. D. D. Total:	23,303.01
		EBS1007 - EBSCO Subscription Services Line Item Account	
		195765 10/20/2016	
		Inv 7983	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		06/01/2016 Magazine Subscriptions Renewals 7/2016 - 6/2017 101-8010-8011-8030-000	11,930.49
		Inv 7983 Total	11,930.49
		195765 Total:	11,930.49
		EBS1007 - EBSCO Subscription Services Total:	11,930.49
		ESMC5010 - Emergency Services Marketing Corp. Inc. Line Item Account	
		195735 10/13/2016	
		Inv 10787	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		03/01/2016 FD Emergency Preparedness Subscription 1/19/16-1/18/17 101-5010-5012-8520-000	350.00
		Inv 10787 Total	350.00
		195735 Total:	350.00
		ESMC5010 - Emergency Services Marketing Corp. Inc. Total:	350.00
		EURO6710 - Eurofins Eaton Analytical Line Item Account	
		195766 10/20/2016	
		Inv L0262728	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	

Check Number	Check Date		Amount
05/05/2016	Water Quality Testing Svcs	500-6010-6711-8170-000	85.00
Inv L0262728 Total			85.00
195766 Total:			85.00
EURO6710 - Eurofins Eaton Analytical Total:			85.00
CSGR8264 - Grae, Cassandra Line Item Account			
195736	10/13/2016		
Inv	10/28/16 Event		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2016	Stilt Walker-2016 Halloween Spooktacular Event 10/28/16	101-8030-8032-8264-000	140.00
Inv 10/28/16 Event Total			140.00
195736 Total:			140.00
CSGR8264 - Grae, Cassandra Total:			140.00
HOM1515 - Home Depot Credit Services Line Item Account			
195767	10/20/2016		
Inv	4221365		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2016	Supplies	230-6010-6116-8020-000	257.49
Inv 4221365 Total			257.49
Inv	5011729		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2016	Supplies	101-6010-6601-8020-000	235.70
Inv 5011729 Total			235.70
Inv	5011730		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2016	Supplies	101-6010-6601-8020-000	319.30
Inv 5011730 Total			319.30
Inv	5902449		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2016	Supplies	101-6010-6601-8020-000	43.08
Inv 5902449 Total			43.08
Inv	5902450CREDIT		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2016	Supplies CREDIT	101-6010-6601-8020-000	-43.08

Inv 5902450CREDIT Total	-43.08
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Inv 6010098

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2016	Supplies	101-6010-6601-8020-000	200.00
08/30/2016	Supplies	205-8030-8024-8020-000	252.30

Inv 6010098 Total	452.30
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Inv 9570127

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/06/2016	Supplies	101-5010-5011-8020-000	12.88

Inv 9570127 Total	12.88
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Inv 9974621

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2016	Supplies	500-6010-6711-8020-000	504.87

Inv 9974621 Total	504.87
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195767 Total:	1,782.54
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YOM1515 - Home Depot Credit Services Total:	1,782.54
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HPSI2915 - Horizon Productions Inc. Line Item Account

195768 10/20/2016

Inv ForeverBoysJob

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/19/2016	Refund Filming Deposit	101-0000-0000-2910-200	70.00

Inv ForeverBoysJob Total	70.00
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195768 Total:	70.00
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HPSI2915 - Horizon Productions Inc. Total:	70.00
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ICM1610 - ICMA Line Item Account

195751 10/20/2016

Inv P/R/E 10/16/16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/18/2016	Deferred Comp	700-0000-0000-2260-000	4,636.37

Inv P/R/E 10/16/16 Total	4,636.37
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195751 Total:	4,636.37
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Check Number	Check Date		Amount
ICM1610 - ICMA Total:			4,636.37
LAC3010 - L.A.C.Tax Collector Line Item Account			
195769	10/20/2016		
Inv	5323 019 270		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2016	Property Taxes 7/1/16-6/30/17	500-6010-6710-8229-000	1,755.05
Inv 5323 019 270 Total			1,755.05
Inv	5363 002 270		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2016	Property Taxes 7/1/16-6/30/17	500-6010-6710-8229-000	864.70
Inv 5363 002 270 Total			864.70
Inv	5363 010 270		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2016	Property Taxes 7/1/16-6/30/17	500-6010-6710-8229-000	253.55
Inv 5363 010 270 Total			253.55
Inv	5716 021 270		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2016	Property Taxes 7/1/16-6/30/17	101-6010-6410-8020-000	22.84
Inv 5716 021 270 Total			22.84
Inv	5716 021 271		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2016	Property Taxes 7/1/16-6/30/17	101-6010-6410-8020-000	395.11
Inv 5716 021 271 Total			395.11
Inv	8920 851 390		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2016	Property Taxes 7/1/16-6/30/17	500-6010-6710-8229-000	607.36
Inv.8920 851 390 Total			607.36
195769 Total:			3,898.61
LAC3010 - L.A.C.Tax Collector Total:			3,898.61
MARI8090 - Lee Ko, Mariam Line Item Account			
195737	10/13/2016		
Inv	10/12/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2016	Reimb.Mileage LCM Training10/4 & SCAPARMA Chapter Mtg 10	101-2010-2013-8090-000	86.06

Inv 10/12/16 Total		86.06
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195737 Total:		86.06
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MARI8090 - Lee Ko, Mariam Total:		86.06
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MJRI2950 - Magic Jump Rentals Inc. Line Item Account

195738	10/13/2016	
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Inv	160722
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
09/07/2016	Jumper Rental-2016 Halloween Spooktacular Event 10/28/16	101-8030-8032-8264-000	445.50	

Inv 160722 Total		445.50
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195738 Total:		445.50
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MJRI2950 - Magic Jump Rentals Inc. Total:		445.50
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VRMZ7000 - Munoz, Valerie Line Item Account

195752	10/20/2016	
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Inv	P/R/E 10/16/16
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
10/18/2016	Garnishment	700-0000-0000-2264-000	950.00	

Inv P/R/E 10/16/16 Total		950.00
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195752 Total:		950.00
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VRMZ7000 - Munoz, Valerie Total:		950.00
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ONSP2013 - Onshine Photobooth Line Item Account

195739	10/13/2016	
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Inv	10/28/16 Event
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
10/12/2016	PhotoBooth for 2016 Halloween Spooktacular Event 10/28/16	101-8030-8032-8020-000	299.00	

Inv 10/28/16 Event Total		299.00
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195739 Total:		299.00
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195770	10/20/2016	
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Inv	11/5/16
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
10/13/2016	Photobooth for Dog Park Opening Day 11/5/16	101-0000-0000-2995-001	299.00	

Inv 11/5/16 Total		299.00
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Check Number	Check Date	Amount
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195770 Total:	299.00
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ONSP2013 - Onshine Photobooth Total:	598.00
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PWP4465 - Pasadena Water & Power Line Item Account

195771	10/20/2016		
Inv	80176-1		

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/19/2016	Water Use 60 E. State Street 8/11-9/12/16	500-6010-6711-8231-000	3,211.49

Inv 80176-1 Total	3,211.49
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Inv	80233-0		
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2016	Water Use 36 Columbia Street 7/8-9/8/16	500-6010-6711-8231-000	457.59

Inv 80233-0 Total	457.59
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195771 Total:	3,669.08
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PWP4465 - Pasadena Water & Power Total:	3,669.08
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PER4290 - Pers Health Insurance Line Item Account

195753	10/20/2016		
Inv	P/R/E 10/16/16		

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/18/2016	Health Ins. Nov-16	700-0000-0000-2262-000	111,755.42
10/18/2016	Health Ins. Nov-16	210-6010-6501-7131-000	930.54
10/18/2016	Health Ins. Nov-16	101-3010-3041-7131-000	37,207.46
10/18/2016	Health Ins. Nov-16	207-2010-2260-7131-000	640.63
10/18/2016	Health Ins. Nov-16	500-6010-6711-7131-000	2,258.53
10/18/2016	Health Ins. Nov-16	500-6010-6710-7131-000	2,258.53
10/18/2016	Health Ins. Nov-16	215-6010-6310-7131-000	1,271.89
10/18/2016	Health Ins. Nov-16	230-6010-6116-7131-000	1,393.47
10/18/2016	Health Ins. Nov-16	205-2010-2210-7131-000	799.61

Inv P/R/E 10/16/16 Total	158,516.08
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195753 Total:	158,516.08
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PER4290 - Pers Health Insurance Total:	158,516.08
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PER4770 - Pers Retirement Line Item Account

195754	10/20/2016		
Inv	P/R/E 10/16/16		

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/18/2016	Retirement Svc Period 10/3-16/16	700-0000-0000-2240-000	97,211.75

Inv P/R/E 10/16/16 Total		97,211.75
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195754 Total:		97,211.75
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PER4770 - Pers Retirement Total:		97,211.75
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RWGN8160 - Richards, Watson & Gershon Line Item Account

195740	10/13/2016	
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Inv	208857
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2016	Nansen Claim 9/16	101-2010-2501-8160-000	90.00

Inv 208857 Total		90.00
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195740 Total:		90.00
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RWGN8160 - Richards, Watson & Gershon Total:		90.00
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SOU3232 - S.P.Tournament of Roses Co Line Item Account

195741	10/13/2016	
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Inv	32-0268111
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2016	Cruz'n for Roses Hot Rod & Classic Car Show 9/18/16 Donation	220-2010-2301-8255-000	2,500.00

Inv 32-0268111 Total		2,500.00
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195741 Total:		2,500.00
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SOU3232 - S.P.Tournament of Roses Co Total:		2,500.00
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SOU6666 - So. CA Edison Co. Line Item Account

195772	10/20/2016	
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Inv	3-008-8091-11
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	9/1-10/1/16	215-6010-6201-8140-000	3,392.48

Inv 3-008-8091-11 Total		3,392.48
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Inv	3-008-8091-12
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	9/1-10/1/16	215-6010-6115-8140-000	763.80

Inv 3-008-8091-12 Total		763.80
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Inv	3-008-8091-13
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number	Check Date		Amount
10/06/2016	7/20-9/1/16	215-6010-6201-8140-000	16.24
10/06/2016	9/1-10/1/16	215-6010-6201-8140-000	7,575.44
10/06/2016	7/20-9/1/16	215-6010-6201-8140-000	-14.04
Inv 3-008-8091-13 Total			7,577.64
Inv 3-008-8091-14			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	9/1-10/1/16	215-6010-6201-8140-000	11.29
Inv 3-008-8091-14 Total			11.29
Inv 3-008-8091-16			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	9/2-10/4/16	215-6010-6201-8140-000	122.59
Inv 3-008-8091-16 Total			122.59
Inv 3-008-8091-17			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	9/2-10/4/16	215-6010-6201-8140-000	54.21
Inv 3-008-8091-17 Total			54.21
Inv 3-008-8091-18			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	9/2-10/4/16	215-6010-6201-8140-000	49.32
Inv 3-008-8091-18 Total			49.32
Inv 3-008-8091-19			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	9/2-10/4/16	215-6010-6201-8140-000	40.75
Inv 3-008-8091-19 Total			40.75
Inv 3-008-8091-20			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	9/2-10/4/16	215-6010-6201-8140-000	62.88
Inv 3-008-8091-20 Total			62.88
Inv 3-008-8091-21			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	9/2-10/4/16	215-6010-6201-8140-000	71.02
Inv 3-008-8091-21 Total			71.02
Inv 3-008-8091-22			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	9/2-10/4/16	215-6010-6201-8140-000	41.61

Inv 3-008-8091-22 Total			41.61
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Inv 3-008-8091-23			
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	9/2-10/4/16	215-6010-6201-8140-000	69.36

Inv 3-008-8091-23 Total			69.36
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Inv 3-008-8091-24			
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	9/2-10/4/16	215-6010-6201-8140-000	67.58

Inv 3-008-8091-24 Total			67.58
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Inv 3-008-8436-55			
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	9/2-10/4/16	215-6010-6201-8140-000	120.20

Inv 3-008-8436-55 Total			120.20
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Inv 3-025-4910-19			
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	9/2-10/4/16	215-6010-6115-8140-000	106.63

Inv 3-025-4910-19 Total			106.63
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Inv 3-026-6343-40			
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	9/2-10/4/16	215-6010-6115-8140-000	20.35

Inv 3-026-6343-40 Total			20.35
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Inv 3-045-0630-89			
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	9/1-10/1/16	215-6010-6201-8140-000	15.26

Inv 3-045-0630-89 Total			15.26
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195772 Total:			12,586.97
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SOU6666 - So. CA Edison Co. Total:			12,586.97
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STSM1020 - Studio Spectrum Line Item Account

195773	10/20/2016		
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Inv 18283			
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<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
01/26/2016	AV Svcs 1/16	101-1020-1021-8170-000	2,725.00

Inv 18283 Total			2,725.00
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Check Number	Check Date		Amount
195773 Total:			2,725.00
STSM1020 - Studio Spectrum Total:			2,725.00
TIM4011 - Time Warner Cable Line Item Account			
195774	10/20/2016		
Inv	008 0011783		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/09/2016	Camp Med Internet 10/19-11/18/16	101-8030-8032-8268-000	78.15
Inv 008 0011783 Total			78.15
Inv	008 0012179		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	PD Cable Svcs 10/16-11/15/16	101-4010-4011-8110-000	197.60
Inv 008 0012179 Total			197.60
Inv	008 0251967		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2016	1102 Oxley St. 10/22-11/21/16	101-8030-8021-8110-000	191.19
Inv 008 0251967 Total			191.19
Inv	008 0269985		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2016	City Hall 2nd Modem Svcs 10/17-11/16/16	101-3010-3032-8150-000	146.79
Inv 008 0269985 Total			146.79
Inv	008 0311688		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2016	1100 Oxley St. Ethernet Fiber 10/11-11/10/16	101-3010-3032-8180-000	1,232.57
Inv 008 0311688 Total			1,232.57
Inv	008 0311704		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2016	Yard Ethernet Fiber 10/11-11/10/16	101-3010-3032-8180-000	1,232.57
Inv 008 0311704 Total			1,232.57
Inv	008 0311712		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2016	City Hall Ethernet Fiber 10/11-11/10/16	101-3010-3032-8180-000	1,190.00
Inv 008 0311712 Total			1,190.00
195774 Total:			4,268.87

01M4011 - Time Warner Cable Total: 4,268.87

TPEX8064 - Train Party Express Line Item Account

195742 10/13/2016

Inv 6142016

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2016	Trackless Train-2016 Halloween Event 10/28/16	101-8030-8032-8264-000	400.00

Inv 6142016 Total 400.00

195742 Total: 400.00

TPEX8064 - Train Party Express Total: 400.00

UNIO7221 - Union Bank of CA Line Item Account

195743 10/13/2016

Inv 6711646799

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2016	Downtown Revitalization Redevelopment Tax Bonds	227-0000-0000-1001-000	-210.61
09/22/2016	Downtown Revitalization Redevelopment Tax Bonds	227-7200-7211-8331-000	39,850.63

Inv 6711646799 Total 39,640.02

0195743 Total: 39,640.02

UNIO7221 - Union Bank of CA Total: 39,640.02

VERW6711 - Verizon Wireless Line Item Account

195775 10/20/2016

Inv 9772293915

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/19/2016	PW - Water Distribution Tablet & Ipad Svcs 8/20-9/19/16	500-6010-6711-8150-000	149.14

Inv 9772293915 Total 149.14

195775 Total: 149.14

VERW6711 - Verizon Wireless Total: 149.14

ING1680 - Voya Financial Line Item Account

195755 10/20/2016

Inv P/R/E 10/16/16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/18/2016	Deferred Comp	700-0000-0000-2260-000	2,858.45

Inv P/R/E 10/16/16 Total 2,858.45

Check Number	Check Date	Amount
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195755 Total: 2,858.45

ING1680 - Voya Financial Total: 2,858.45

VUL6601 - Vulcan Materials Co. & Affiliates Line Item Account

195776 10/20/2016

Inv 71255000

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2016	Cold Mix & Concrete	500-6010-6710-8020-000	720.53
09/28/2016	Cold Mix & Concrete	230-6010-6116-8020-000	720.54

Inv 71255000 Total 1,441.07

Inv 71257744

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2016	Cold Mix & Concrete	230-6010-6116-8020-000	340.12
09/30/2016	Cold Mix & Concrete	500-6010-6710-8020-000	340.13

Inv 71257744 Total 680.25

195776 Total: 2,121.32

VUL6601 - Vulcan Materials Co. & Affiliates Total: 2,121.32

DIE7777 - White Nelson Diehl Evans LLP Line Item Account

195744 10/13/2016

Inv 12/6/16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/11/2016	2016 Government Tax Seminar 12/6/16-Pearl Lieu & Lorie Fox	101-3010-3011-8090-000	650.00

Inv 12/6/16 Total 650.00

195744 Total: 650.00

DIE7777 - White Nelson Diehl Evans LLP Total: 650.00

Total: 735,418.87

ATTACHMENT 3
General City Warrant List

Accounts Payable

Check Detail

User: mfestejo
 Printed: 10/26/2016 - 5:55PM



Check Number	Check Date		Amount
ACTI8030 - Action Sales Line Item Account			
195777	11/02/2016		
Inv	1692371-00		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2016	FD Dept. Supplies	101-5010-5011-8020-000	256.81
Inv 1692371-00 Total			256.81
195777 Total:			256.81
ACTI8030 - Action Sales Total:			256.81
ADA0143 - Adamson Police Products Line Item Account			
195778	11/02/2016		
Inv	222489		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/24/2016	PD Training Making Cartridges for Tactical Medicine Training Cla	272-4010-4018-8520-000	1,594.13
Inv 222489 Total			1,594.13
195778 Total:			1,594.13
ADA0143 - Adamson Police Products Total:			1,594.13
ALL0197 - All Star Fire Equipment, Inc. Line Item Account			
195779	11/02/2016		
Inv	193453		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	FD Safety Equipment & Clothing	101-5010-5011-8134-000	267.05
Inv 193453 Total			267.05
195779 Total:			267.05
ALL0197 - All Star Fire Equipment, Inc. Total:			267.05
AIS0107 - Alliant Insurance Svcs, Inc. Line Item Account			
195780	11/02/2016		

Inv 7/1-9/30/16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/17/2016	Special Events Reporting 7/1-9/30/16	101-0000-0000-2970-001	1,991.00

Inv 7/1-9/30/16 Total 1,991.00

195780 Total: 1,991.00

AIS0107 - Alliant Insurance Svcs,Inc. Total: 1,991.00

FNAV2920 - Alvarez, Francisco Line Item Account

195781 11/02/2016

Inv R69089

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2016	Refund WMB Rental Deposit 10/8/16	101-0000-0000-2920-000	500.00

Inv R69089 Total 500.00

195781 Total: 500.00

FNAV2920 - Alvarez, Francisco Total: 500.00

AMCG6710 - AM Conservation Group Inc. Line Item Account

195782 11/02/2016

Inv 0211544

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	Water Savings Devices for Giveaways	500-3010-3012-8032-000	1,472.53

Inv 0211544 Total 1,472.53

195782 Total: 1,472.53

AMCG6710 - AM Conservation Group Inc. Total: 1,472.53

AMZN8030 - Amazon/SYNCB Line Item Account

195783 11/02/2016

Inv 0194934CM-01IS6

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/22/2016	Supplies CREDIT	101-8030-8032-8268-000	-0.02

Inv 0194934CM-01IS6 Total -0.02

Inv 064877584839

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2016	Supplies	101-8030-8031-8000-000	365.49

Inv 064877584839 Total 365.49

Check Number	Check Date		Amount
Inv	113451650097		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	Supplies	101-8030-8031-8120-000	16.88
Inv 113451650097 Total			16.88
Inv	113455138696		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	Supplies	101-8030-8032-8000-000	34.04
Inv 113455138696 Total			34.04
Inv	113456645511		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	Supplies	101-8030-8031-8120-000	16.88
Inv 113456645511 Total			16.88
Inv	202826297892		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/14/2016	Supplies	101-8030-8031-8000-000	153.73
Inv 202826297892 Total			153.73
Inv	262095030500		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/14/2016	Supplies	101-8030-8032-8268-000	31.23
Inv 262095030500 Total			31.23
195783 Total:			618.23
AMZN8030 - Amazon/SYNCB Total:			618.23
ANXT6115 - Anixter Inc. Line Item Account			
195784	11/02/2016		
Inv	143-790252		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2016	Code Blue Systems Supplies	215-6010-6115-8020-000	1,752.50
Inv 143-790252 Total			1,752.50
195784 Total:			1,752.50
ANXT6115 - Anixter Inc. Total:			1,752.50
ANPL6710 - Anthony's Plumbing Line Item Account			
195785	11/02/2016		

Check Number Check Date Amount

Inv 03529

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/11/2016	Backflow Devices Testing Svcs	500-6010-6710-8020-000	2,755.00

Inv 03529 Total 2,755.00

195785 Total: 2,755.00

ANPL6710 - Anthony's Plumbing Total:

2,755.00

ANT0243 - Antrim's Security Co., Inc. Line Item Account

195786 11/02/2016

Inv 50154

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/18/2016	Key Duplication	215-6010-6115-8020-000	17.44

Inv 50154 Total 17.44

195786 Total: 17.44

ANT0243 - Antrim's Security Co., Inc. Total:

17.44

ARA0260 - Aramark Uniform Services Line Item Account

95787 11/02/2016

Inv 531895280

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	Uniform Service	500-6010-6710-8132-000	33.86
10/06/2016	Uniform Service	101-6010-6601-8132-000	14.06
10/06/2016	Uniform Service	230-6010-6116-8132-000	58.91
10/06/2016	Uniform Service	215-6010-6310-8132-000	42.31
10/06/2016	Uniform Service	215-6010-6201-8132-000	9.08
10/06/2016	Uniform Service	210-6010-6501-8132-000	9.11
10/06/2016	Uniform Service	500-6010-6711-8132-000	15.16

Inv 531895280 Total 182.49

Inv 531912560

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2016	Uniform Service	210-6010-6501-8132-000	9.50
10/13/2016	Uniform Service	500-6010-6711-8132-000	15.55
10/13/2016	Uniform Service	215-6010-6201-8132-000	9.50
10/13/2016	Uniform Service	101-6010-6601-8132-000	14.45
10/13/2016	Uniform Service	500-6010-6710-8132-000	34.25
10/13/2016	Uniform Service	215-6010-6310-8132-000	15.03
10/13/2016	Uniform Service	230-6010-6116-8132-000	110.20

Inv 531912560 Total 208.48

195787 Total: 390.97

Check Number	Check Date		Amount
ARA0260 - Aramark Uniform Services Total:			390.97
ARBD6011 - Arbor Day Foundation Line Item Account			
195788	11/02/2016		
Inv	2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2016	PW Annual Membership - 2016	101-6010-6011-8060-000	25.00
Inv 2016 Total			25.00
195788 Total:			25.00
ARBD6011 - Arbor Day Foundation Total:			25.00
ARC6011 - ARC Line Item Account			
195789	11/02/2016		
Inv	8849063		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2016	Printing Svcs - City Map	101-6010-6011-8050-000	56.98
Inv 8849063 Total			56.98
Inv	8849446		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2016	Printing Svcs - Monterey Rd Via Del Rey	101-6010-6011-8050-000	262.28
Inv 8849446 Total			262.28
195789 Total:			319.26
ARC6011 - ARC Total:			319.26
ARCA9255 - Arcadis US Inc. Line Item Account			
195790	11/02/2016		
Inv	0809327		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	Const. Mgmt & Inspect. Svcs 9/5-10/2/16	500-9000-9266-9266-000	22,828.50
Inv 0809327 Total			22,828.50
195790 Total:			22,828.50
ARCA9255 - Arcadis US Inc. Total:			22,828.50
ARTI6601 - Artie Mechanical Inc. Line Item Account			
195791	11/02/2016		

Inv 140751-909

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2016	A/C Service Call- WMB	101-6010-6601-8120-000	382.50

Inv 140751-909 Total 382.50

Inv 140751-979

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/25/2016	A/C Service Call- Orange Grove/Day care	101-6010-6601-8120-000	60.27

Inv 140751-979 Total 60.27

Inv 140759-269

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2016	A/C Maint. Svcs-FD	101-6010-6601-8120-000	240.00

Inv 140759-269 Total 240.00

Inv 140759-271

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2016	A/C Maint. Svcs-Grand Pump House	101-6010-6601-8120-000	100.00

Inv 140759-271 Total 100.00

Inv 140759-273

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2016	A/C Maint. Svcs-Orange Grove/Recreation	101-6010-6601-8120-000	100.00

Inv 140759-273 Total 100.00

Inv 140759-275

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2016	A/C Maint. Svcs-Library	101-6010-6601-8120-000	200.00

Inv 140759-275 Total 200.00

Inv 140759-276

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2016	A/C Maint. Svcs-Sr. Center	101-6010-6601-8120-000	200.00

Inv 140759-276 Total 200.00

Inv 140759-277

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2016	A/C Maint. Svcs-Yard	101-6010-6601-8120-000	200.00

Inv 140759-277 Total 200.00

Inv 140759-278

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2016	A/C Maint. Svcs-City Hall	101-6010-6601-8120-000	200.00

Check Number	Check Date		Amount
Inv 140759-278 Total			200.00
Inv 140759-279			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2016	A/C Maint. Svcs-WMB	101-6010-6601-8120-000	100.00
Inv 140759-279 Total			100.00
195791 Total:			1,782.77
ARTI6601 - Artic Mechanical Inc. Total:			1,782.77
CIN4011 - AT&T --Cingular Wireless Line Item Account			
195792	11/02/2016		
Inv 287014917916x10			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/08/2016	City Mobile Devices 9/9-10/8/16	101-3010-3032-8150-000	499.80
10/08/2016	City Mobile Devices 9/9-10/8/16	500-6010-6710-8150-000	53.20
Inv 287014917916x10 Total			553.00
Inv 287269956155x10			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	PD Mobile Devices 9/7-10/6/16	101-3010-3032-8150-000	145.40
Inv 287269956155x10 Total			145.40
195792 Total:			698.40
CIN4011 - AT&T --Cingular Wireless Total:			698.40
APPI4010 - Austin Precision Products Inc. Line Item Account			
195793	11/02/2016		
Inv 387030			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2016	PD Tactical Scope Mount	101-0000-0000-2700-000	-101.87
10/07/2016	PD Tactical Scope Mount	272-4010-4018-8520-000	1,245.72
Inv 387030 Total			1,143.85
195793 Total:			1,143.85
APPI4010 - Austin Precision Products Inc. Total:			1,143.85
BAK0369 - Baker & Taylor Books Line Item Account			
195794	11/02/2016		

Inv 3021191710

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/08/2016	Books	101-8010-8011-8080-000	42.82

Inv 3021191710 Total 42.82

Inv 3021204159

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/16/2016	Books	101-8010-8011-8080-000	183.07

Inv 3021204159 Total 183.07

Inv 3021216580

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2016	Books	101-8010-8011-8080-000	33.54

Inv 3021216580 Total 33.54

Inv 4011699175

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/07/2016	Books	101-8010-8011-8080-000	563.51

Inv 4011699175 Total 563.51

Inv 4011704870

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/13/2016	Books	101-8010-8011-8080-000	999.74

Inv 4011704870 Total 999.74

Inv 4011711040

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/19/2016	Books	101-8010-8011-8080-000	999.28

Inv 4011711040 Total 999.28

Inv 4011713364

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2016	Books	101-8010-8011-8080-000	53.86

Inv 4011713364 Total 53.86

Inv 4011714625

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2016	Books	101-8010-8011-8080-000	1,565.77

Inv 4011714625 Total 1,565.77

Inv 4011715892

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2016	Books	101-8010-8011-8080-000	50.66

Check Number	Check Date		Amount
Inv 4011715892	Total		50.66
Inv 4011717787			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2016	Books	101-8010-8011-8080-000	23.08
Inv 4011717787	Total		23.08
Inv 4011719581			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2016	Books	101-8010-8011-8080-000	349.12
Inv 4011719581	Total		349.12
Inv 4011720756			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2016	Books	101-8010-8011-8080-000	855.36
Inv 4011720756	Total		855.36
Inv 4011721393			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2016	Books	101-8010-8011-8080-000	65.71
Inv 4011721393	Total		65.71
Inv 4011721411			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2016	Books	101-8010-8011-8080-000	24.40
Inv 4011721411	Total		24.40
195794	Total:		5,809.92
BAK0369 - Baker & Taylor Books Total:			5,809.92
BAK0366 - Baker & Taylor Entertainment Line Item Account			
195795	11/02/2016		
Inv B24582510			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/06/2016	Dvds, CDs & Videos	101-8010-8011-8080-000	24.51
Inv B24582510	Total		24.51
Inv T43931820			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/12/2016	Dvds, CDs & Videos	101-8010-8011-8080-000	132.36
Inv T43931820	Total		132.36

Inv T43931830

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/12/2016	Dvds, CDs & Videos	101-8010-8011-8080-000	193.52

Inv T43931830 Total 193.52

Inv T44008740

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/13/2016	Dvds, CDs & Videos	101-8010-8011-8080-000	11.29

Inv T44008740 Total 11.29

Inv T44040570

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2016	Dvds, CDs & Videos	101-8010-8011-8080-000	55.21

Inv T44040570 Total 55.21

Inv T44041920

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/13/2016	Dvds, CDs & Videos	101-8010-8011-8080-000	11.29

Inv T44041920 Total 11.29

Inv T44307970

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2016	Dvds, CDs & Videos	101-8010-8011-8080-000	20.41

Inv T44307970 Total 20.41

Inv T44331010

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2016	Dvds, CDs & Videos	101-8010-8011-8080-000	24.52

Inv T44331010 Total 24.52

Inv T44392460

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2016	Dvds, CDs & Videos	101-8010-8011-8080-000	10.47

Inv T44392460 Total 10.47

Inv T44594170

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2016	Dvds, CDs & Videos	101-8010-8011-8080-000	20.95

Inv T44594170 Total 20.95

Inv T44626770

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number	Check Date		Amount
09/28/2016	Dvds, CDs & Videos	101-8010-8011-8080-000	51.47
Inv T44626770 Total			51.47
Inv T44651400			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2016	Dvds, CDs & Videos	101-8010-8011-8080-000	13.04
Inv T44651400 Total			13.04
195795 Total:			569.04
BAK0366 - Baker & Taylor Entertainment Total:			569.04
BBSW9399 - Banner Bank Line Item Account			
195796	11/02/2016		
Inv #5			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/19/2016	Southwest Pipeline & Trenchless Corp.-Escrow Acct.# 1171	310-9000-9399-9399-000	5,748.23
Inv #5 Total			5,748.23
195796 Total:			5,748.23
BBSW9399 - Banner Bank Total:			5,748.23
BAR0382 - Bartl, Robert Line Item Account			
195797	11/02/2016		
Inv 10/12/16			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/17/2016	Reimb. Training Expense	101-4010-4011-8200-000	78.30
Inv 10/12/16 Total			78.30
195797 Total:			78.30
BAR0382 - Bartl, Robert Total:			78.30
BFWB4011 - Baxter's Frame Works & Badge Frame Line Item Account			
195798	11/02/2016		
Inv 38156			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/13/2016	PD 2015 Awards	101-4010-4011-8020-000	518.40
Inv 38156 Total			518.40
195798 Total:			518.40

BFWB4011 - Baxter's Frame Works & Badge Frame Total:			518.40
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BTFI6310 - Blue Tarp Financial Inc. Line Item Account

195799 11/02/2016

Inv 36059727

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/26/2016	Renewal for Yearly Catalog	230-6010-6116-8020-000	39.99

Inv 36059727 Total			39.99
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195799 Total:			39.99
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BTFI6310 - Blue Tarp Financial Inc. Total:

39.99

BMIE8264 - BMI Line Item Account

195800 11/02/2016

Inv 28689148

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/02/2016	Musical License Renewal Fee 10/1/16-9/30/17	101-8030-8032-8268-000	336.00

Inv 28689148 Total			336.00
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195800 Total:			336.00
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BMIE8264 - BMI Total:

336.00

RBBR8267 - Buhr, Reba Line Item Account

195801 11/02/2016

Inv 11/23/16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/24/2016	Sr.Center Thanksgiving Lunch Entertainment 11/23/16	101-8030-8021-8267-000	220.00

Inv 11/23/16 Total			220.00
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195801 Total:			220.00
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RBBR8267 - Buhr, Reba Total:

220.00

CAL0100 - CA Dental Buying Group Line Item Account

195802 11/02/2016

Inv R09160724

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2016	FD Oxygen Cylinder Rental	101-5010-5011-8025-000	123.50

Inv R09160724 Total			123.50
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Check Number	Check Date		Amount
195802 Total:			123.50
CAL0100 - CA Dental Buying Group Total:			123.50
CAL5236 - CA Linen Services Line Item Account			
195803	11/02/2016		
Inv 1325972			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/10/2016	FD Dept. Supplies	101-5010-5011-8020-000	97.71
Inv 1325972 Total			97.71
Inv 1328166			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/17/2016	FD Dept. Supplies	101-5010-5011-8020-000	94.85
Inv 1328166 Total			94.85
195803 Total:			192.56
CAL5236 - CA Linen Services Total:			192.56
CAME2015 - CA Maintenance & Environmental Line Item Account			
195804	11/02/2016		
Inv 22769			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/10/2016	Urgent Repair to Fuel Dispenser @ Svc Yard	101-6010-6601-8120-000	1,747.60
Inv 22769 Total			1,747.60
Inv 24080			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	Underground Storage Tank Monthly Inspection 9/16	101-6010-6601-8120-000	100.00
Inv 24080 Total			100.00
Inv 24081			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	Performed AQMD Testing	101-5010-5011-8100-000	8.00
10/04/2016	Performed AQMD Testing	101-4010-4011-8105-000	86.00
10/04/2016	Performed AQMD Testing	101-6010-6011-8100-000	2.00
10/04/2016	Performed AQMD Testing	101-2010-2011-8100-000	2.00
10/04/2016	Performed AQMD Testing	101-7010-7011-8100-000	2.00
Inv 24081 Total			100.00
195804 Total:			1,947.60

CAME2015 - CA Maintenance & Environmental Total: 1,947.60

CAB4011 - Caltronics Business Systems Line Item Account

195805 11/02/2016

Inv 2103295

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2016	Toner Shipping	101-8010-8011-8110-000	15.00

Inv 2103295 Total 15.00

195805 Total: 15.00

CAB4011 - Caltronics Business Systems Total: 15.00

CAN0607 - Cantu Graphics Line Item Account

195806 11/02/2016

Inv 1390

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2016	CERT - FD Emergency Preparedness Info	101-5010-5012-8520-000	407.66

Inv 1390 Total 407.66

195806 Total: 407.66

CAN0607 - Cantu Graphics Total: 407.66

CAT0700 - Catering Systems Inc. Line Item Account

195807 11/02/2016

Inv 4030

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/09/2016	Sr. Center Meals w/ 8/1-5/16	260-8030-8023-8180-000	1,057.54

Inv 4030 Total 1,057.54

195807 Total: 1,057.54

CAT0700 - Catering Systems Inc. Total: 1,057.54

CHI4444 - Chiu, Jeannie Line Item Account

195808 11/02/2016

Inv 10/13/16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2016	Reimb. NeoGov Training 10/12/16 Expenses	101-2010-2013-8090-000	213.08

Inv 10/13/16 Total 213.08

Check Number	Check Date		Amount
195808 Total:			213.08
CHI4444 - Chiu, Jeannie Total:			213.08
CBMS5011 - Christian Brothers Mechanical Svcs Inc. Line Item Account			
195809	11/02/2016		
Inv	28713		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	FD Emergency Vehicle Maint.	101-5010-5011-8100-000	3,353.24
Inv 28713 Total			3,353.24
Inv	29478		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2016	FD Vehicle Maint.	101-5010-5011-8100-000	729.21
Inv 29478 Total			729.21
195809 Total:			4,082.45
CBMS5011 - Christian Brothers Mechanical Svcs Inc. Total:			4,082.45
CITTF000 - CIT Technology Financial Services, Inc. Line Item Account			
195810	11/02/2016		
Inv	29285067		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/15/2016	Ricoh Copier Lease 11/16	101-0000-0000-2990-024	666.34
Inv 29285067 Total			666.34
195810 Total:			666.34
CITTF000 - CIT Technology Financial Services, Inc. Total:			666.34
GLE2563 - City of Glendale Line Item Account			
195811	11/02/2016		
Inv	GLN0000006960		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/02/2016	PD ICIS Roamer October - December 2016	101-4010-4011-8180-000	1,275.00
Inv GLN0000006960 Total			1,275.00
195811 Total:			1,275.00
GLE2563 - City of Glendale Total:			1,275.00

CONN6711 - Conney Safety Line Item Account

195812 11/02/2016

Inv 05226209

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2016	Service Yard First Aid Kits	215-6010-6310-8134-000	126.66
09/29/2016	Service Yard First Aid Kits	210-6010-6501-8134-000	126.66
09/29/2016	Service Yard First Aid Kits	101-6010-6601-8134-000	126.66
09/29/2016	Service Yard First Aid Kits	230-6010-6116-8134-000	126.65

Inv 05226209 Total 506.63

195812 Total: 506.63

CONN6711 - Conney Safety Total: 506.63

CORE6011 - CoreLogic Information Solutions, Inc. Line Item Account

195813 11/02/2016

Inv 81731377

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2016	PW Public Record & Prop. Info. Svcs 9/16	101-6010-6011-8020-000	300.00

Inv 81731377 Total 300.00

195813 Total: 300.00

CORE6011 - CoreLogic Information Solutions, Inc. Total: 300.00

JCY1111 - Corney, Jose Line Item Account

195814 11/02/2016

Inv 10/11-12/16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2016	Reimb. PD Training Expense	101-4010-4011-8210-000	43.54

Inv 10/11-12/16 Total 43.54

195814 Total: 43.54

JCY1111 - Corney, Jose Total: 43.54

CRDA1021 - Corodata Records Management Line Item Account

195815 11/02/2016

Inv DN1134803

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2016	Off Site Records Mgmt Svcs 9/16	101-1020-1021-8170-000	77.50

Inv DN1134803 Total 77.50

Check Number	Check Date		Amount
Inv	RS4269194		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2016	Off Site Records Mgmt Svcs 9/16	101-1020-1021-8170-000	817.42
Inv RS4269194 Total			817.42
195815 Total:			894.92
CRDA1021 - Corodata Records Management Total:			894.92
CLAPW101 - County of Los Angeles Line Item Account			
195816	11/02/2016		
Inv	IN160001058		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/14/2016	Catch Basin Trash Insert Maint. 3/1/15-3/31/16	101-6010-6015-8180-000	1,430.72
Inv IN160001058 Total			1,430.72
195816 Total:			1,430.72
CLAPW101 - County of Los Angeles Total:			1,430.72
DSP0755 - D & S Printing Line Item Account			
195817	11/02/2016		
Inv	9819		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/19/2016	Finding Cleveland Posters	101-8010-8011-8050-000	109.00
Inv 9819 Total			109.00
Inv	9861		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2016	PD 1 Rubber Stamp	101-4010-4011-8000-000	28.34
Inv 9861 Total			28.34
195817 Total:			137.34
DSP0755 - D & S Printing Total:			137.34
DAYO8710 - Day One Line Item Account			
195818	11/02/2016		
Inv	626003		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/18/2016	626 Golden Street Festival	249-2010-2011-8170-000	23,219.90
Inv 626003 Total			23,219.90

Inv 626004

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2016	626 Golden Street Festival	249-2010-2011-8170-000	1,825.00

Inv 626004 Total 1,825.00

195818 Total: 25,044.90

DAYO8710 - Day One Total: 25,044.90

NTDM2013 - Dominguez, Natali Line Item Account

195819 11/02/2016

Inv 10-2016

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/17/2016	DogParkOpeningDay-Paw/Bone Shape Sugar Cookies	101-0000-0000-2995-001	300.00

Inv 10-2016 Total 300.00

195819 Total: 300.00

NTDM2013 - Dominguez, Natali Total: 300.00

DLP8010 - Dr. Detail Ph.D Line Item Account

195820 11/02/2016

Inv 00052

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2016	Comm. Room Entrance Spot Carpet Cleaning Svcs	101-8010-8011-8120-000	325.00

Inv 00052 Total 325.00

Inv 00053

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2016	Transit Ford F250 Detail Cleaning 10/12/16	205-8030-8025-8100-000	140.00

Inv 00053 Total 140.00

195820 Total: 465.00

DDL8010 - Dr. Detail Ph.D Total: 465.00

ECC9000 - E.C.Construction Line Item Account

195821 11/02/2016

Inv 16476

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/24/2016	Dog Park Project	275-9000-9190-9190-000	20,560.00

Check Number	Check Date		Amount
Inv 16476		Total	20,560.00
195821		Total:	20,560.00
ECC9000 - E.C.Construction Total:			20,560.00
EURO6710 - Eurofins Eaton Analytical Line Item Account			
195822	11/02/2016		
Inv	L0283648		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2016	Water Quality Testing Svcs	500-6010-6711-8170-000	85.00
Inv L0283648	Total		85.00
Inv	L0284234		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/17/2016	Water Quality Testing Svcs	500-6010-6711-8170-000	137.00
Inv L0284234	Total		137.00
Inv	L0285272		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2000	Water Quality Testing Svcs	500-6010-6711-8170-000	85.00
Inv L0285272	Total		85.00
Inv	L0285273		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	Water Quality Testing Svcs	500-6010-6711-8170-000	128.00
Inv L0285273	Total		128.00
Inv	L0285901		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2016	Water Quality Testing Svcs	500-6010-6711-8170-000	127.00
Inv L0285901	Total		127.00
Inv	L0285903		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2016	Water Quality Testing Svcs	500-6010-6711-8170-000	85.00
Inv L0285903	Total		85.00
Inv	L0285913		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2016	Water Quality Testing Svcs	500-6010-6711-8170-000	11.00
Inv L0285913	Total		11.00

Inv L0286155

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2016	Water Quality Testing Svcs	500-6010-6711-8170-000	255.00

Inv L0286155 Total 255.00

Inv L0286253

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2016	Water Quality Testing Svcs	500-6010-6711-8170-000	30.00

Inv L0286253 Total 30.00

Inv L0286393

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2016	Water Quality Testing Svcs	500-6010-6711-8170-000	85.00

Inv L0286393 Total 85.00

Inv L0286394

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2016	Water Quality Testing Svcs	500-6010-6711-8170-000	775.00

Inv L0286394 Total 775.00

Inv L0286405

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2016	Water Quality Testing Svcs	500-6010-6711-8170-000	127.00

Inv L0286405 Total 127.00

195822 Total: 1,930.00

EURO6710 - Eurofins Eaton Analytical Total: 1,930.00

FD8025 - Fast Deer Bus Charter Inc. Line Item Account

195823 11/02/2016

Inv 131879

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2016	Sr.Center Field Trip Palms Springs Historical Society 11/17/16	205-8030-8025-8180-000	1,236.43

Inv 131879 Total 1,236.43

195823 Total: 1,236.43

FD8025 - Fast Deer Bus Charter Inc. Total: 1,236.43

FD1109 - Federal Express Line Item Account

195824 11/02/2016

Check Number	Check Date		Amount
Inv	5-562-73887		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2016	Overnight Shipping	101-2010-2013-8010-000	21.63
Inv 5-562-73887 Total			21.63
Inv	5-578-62410		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2016	Overnight Shipping	101-2010-2011-8010-000	190.86
Inv 5-578-62410 Total			190.86
195824 Total:			212.49
FED1109 - Federal Express Total:			212.49
KYFG3012 - Feng, Kyte Line Item Account			
195825	11/02/2016		
Inv	10/11/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/11/2016	Refund Rebate	500-3010-3012-8032-000	300.00
Inv 10/11/16 Total			300.00
195825 Total:			300.00
KYFG3012 - Feng, Kyte Total:			300.00
FWWS1400 - Ferguson Waterworks #1083 Line Item Account			
195826	11/02/2016		
Inv	0567285		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2016	3" Meter Register O-Ring	500-6010-6710-8020-000	25.79
Inv 0567285 Total			25.79
Inv	0567609		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/10/2016	Seal Tube for Meter	500-6010-6710-8020-000	22.62
Inv 0567609 Total			22.62
195826 Total:			48.41
FWWS1400 - Ferguson Waterworks #1083 Total:			48.41
FUSS6201 - Fluoresco Services Line Item Account			

Check Number	Check Date		Amount
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195827 11/02/2016

Inv 893878

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/09/2016	Green Initiative Banner & Installation	215-6010-6201-8020-000	554.00

Inv 893878 Total 554.00

195827 Total: 554.00

FUSS6201 - Fluoresco Services Total: 554.00

PRY7777 - Fred Pryor Seminars Line Item Account

195828 11/02/2016

Inv 20926061

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/22/2016	Sr. Center Staff Seminar 11/2/16-Cynthia Castro	101-8030-8021-8200-000	199.00

Inv 20926061 Total 199.00

195828 Total: 199.00

PRY7777 - Fred Pryor Seminars Total: 199.00

TSW3010 - Garda CL West Inc. Line Item Account

195829 11/02/2016

Inv 20181950

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2016	Armored Car Svc for Excess Svcs 9/16	101-3010-3011-8020-000	10.00

Inv 20181950 Total 10.00

195829 Total: 10.00

ATSW3010 - Garda CL West Inc. Total: 10.00

GAR5011 - Garvey Equipment Co Line Item Account

195830 11/02/2016

Inv 96631

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2016	St. Dept. Walk Behind Saw Svc	230-6010-6116-8020-000	121.03
10/07/2016	St. Dept. Concrete Saw Svc	230-6010-6116-8020-000	121.03

Inv 96631 Total 242.06

195830 Total: 242.06

GAR5011 - Garvey Equipment Co Total: 242.06

THR5910 - George L.Throop Co. Line Item Account

195831 11/02/2016

Inv 01-699940-00

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/25/2016	Citywide Street Repairs Materials & Supplies	230-6010-6116-8020-000	847.48

Inv 01-699940-00 Total 847.48

Inv 01-709263-00

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/22/2016	Citywide Street Repairs Materials & Supplies	230-6010-6116-8020-000	65.36

Inv 01-709263-00 Total 65.36

Inv 01-712369-00

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2016	Citywide Street Repairs Materials & Supplies	230-6010-6116-8020-000	928.04

Inv 01-712369-00 Total 928.04

Inv 01-712982-00

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2016	Citywide Street Repairs Materials & Supplies	230-6010-6116-8020-000	204.56

Inv 01-712982-00 Total 204.56

195831 Total: 2,045.44

THR5910 - George L.Throop Co. Total: 2,045.44

GKAS9000 - GK & Associates Line Item Account

195832 11/02/2016

Inv 16-066

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2016	Construction Mgmt & Inspection Svcs Improvement Project 9/16	104-9000-9203-9203-000	15,750.00

Inv 16-066 Total 15,750.00

195832 Total: 15,750.00

GKAS9000 - GK & Associates Total: 15,750.00

GRA1244 - Graffiti Control Systems Line Item Account

195833 11/02/2016

Inv SPAS0816

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
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Check Number	Check Date		Amount
08/31/2016	Citywide Graffiti Removal Svcs 8/16	101-6010-6410-8262-000	588.00
Inv SPAS0816 Total			588.00
Inv SPAS0916			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2016	Citywide Graffiti Removal Svcs 9/16	101-6010-6410-8262-000	980.00
Inv SPAS0916 Total			980.00
195833 Total:			1,568.00
GRA1244 - Graffiti Control Systems Total:			1,568.00
GRE A6116 - Great Match Consulting Line Item Account			
195834	11/02/2016		
Inv 1690003421			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/14/2016	Temp. Worker w/e 9/11/16	230-6010-6116-8180-000	658.56
Inv 1690003421 Total			658.56
Inv 1690003439			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2000	Temp. Worker w/e 10/2/16	230-6010-6116-8180-000	823.20
Inv 1690003439 Total			823.20
195834 Total:			1,481.76
GRE A6116 - Great Match Consulting Total:			1,481.76
GRE I270 - Greg's Automotive Services Line Item Account			
195835	11/02/2016		
Inv 13248			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2016	Yard Unit# 209 Oil Change & Repair Shift Selector	101-6010-6410-8100-000	217.40
Inv 13248 Total			217.40
Inv 13347			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2016	Yard Unit# 08 Sway Bar Bushings	500-6010-6711-8100-000	72.84
Inv 13347 Total			72.84
195835 Total:			290.24

Check Number	Check Date		Amount
GRE1270 - Greg's Automotive Services Total:			290.24
HYBS8180 - Haynes Building Services LLC Line Item Account			
195836	11/02/2016		
Inv	31697		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2016	Citywide Janitorial Maint. Svcs 10/16	101-6010-6601-8180-000	9,680.64
10/01/2016	Citywide Janitorial Maint. Svcs 10/16	232-6010-6417-8020-000	665.78
Inv 31697 Total			10,346.42
195836 Total:			10,346.42
HYBS8180 - Haynes Building Services LLC Total:			10,346.42
RQHR2013 - Herrera, Raquel Line Item Account			
195837	11/02/2016		
Inv	10/12/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2016	Reimb. NeoGov Training 10/12/16 Expenses	101-2010-2013-8090-000	218.75
Inv 10/12/16 Total			218.75
195837 Total:			218.75
RQHR2013 - Herrera, Raquel Total:			218.75
HIST7000 - Historic Resources Group Line Item Account			
195838	11/02/2016		
Inv	9385		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2016	Historic Preservation Consulting Svcs 6/16 & 7/16	101-7010-7011-8170-000	750.00
Inv 9385 Total			750.00
Inv	9437		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/11/2016	Historic Preservation Consulting Svcs 8/16 & 9/16	101-7010-7011-8170-000	1,000.00
Inv 9437 Total			1,000.00
195838 Total:			1,750.00
HIST7000 - Historic Resources Group Total:			1,750.00
HUHS6116 - Houston, Hugo Line Item Account			
195839	11/02/2016		

Inv 10/11/16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/11/2016	Reimb. B & M License	230-6010-6116-8020-000	73.00

Inv 10/11/16 Total 73.00

195839 Total: 73.00

HUHS6116 - Houston, Hugo Total:

73.00

HHPS4011 - Huntington Health Physicians Line Item Account

195840 11/02/2016

Inv 7820

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2016	PD Booking- Myia Crossland	101-4010-4011-8170-000	100.00

Inv 7820 Total 100.00

195840 Total: 100.00

HHPS4011 - Huntington Health Physicians Total:

100.00

INTC7101 - International Code Council Line Item Account

195841 11/02/2016

Inv 1000717406

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	2017 Membership Dues	101-7010-7011-8060-000	124.08

Inv 1000717406 Total 124.08

195841 Total: 124.08

INTC7101 - International Code Council Total:

124.08

IIMC307 - Int'l Institute of Mun. Clerks Line Item Account

195842 11/02/2016

Inv ID# 22262

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2016	Annual Member Dues 2016-2017 - Anthony Mejia	101-1020-1021-8060-000	200.00

Inv ID# 22262 Total 200.00

Inv ID# 25637

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2016	Annual Member Dues 2016-2017 - Desiree Jimenez	101-1020-1021-8060-000	100.00

Inv ID# 25637 Total 100.00

Check Number	Check Date		Amount
195842	Total:		300.00
IIMC307 - Int'l Institute of Mun. Clerks Total:			300.00
SAUJ8267 - Jacobs, Saul Line Item Account			
195843	11/02/2016		
Inv	12/16/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/24/2016	Sr. Center Musical Performance 12/16/16	101-8030-8021-8267-000	100.00
Inv 12/16/16	Total		100.00
195843	Total:		100.00
SAUJ8267 - Jacobs, Saul Total:			100.00
JAC1111 - Jacobs, Thomas Line Item Account			
195844	11/02/2016		
Inv	10/11-12/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2016	Reimb. PD Training Expense	101-4010-4011-8210-000	43.54
Inv 10/11-12/16	Total		43.54
195844	Total:		43.54
JAC1111 - Jacobs, Thomas Total:			43.54
JHA307 - John L. Hunter Associates, Inc. Line Item Account			
195845	11/02/2016		
Inv	SOPASNP0816		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	Environmental Compliance NPDES Svcs 8/16	101-6010-2015-8170-000	8,178.75
Inv SOPASNP0816	Total		8,178.75
195845	Total:		8,178.75
JHA307 - John L. Hunter Associates, Inc. Total:			8,178.75
JCRS5011 - Jones Coffee Roasters Line Item Account			
195846	11/02/2016		
Inv	40071		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	FD Dept. Supplies	101-5010-5011-8020-000	185.40

Check Number	Check Date		Amount
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Inv 40071 Total			185.40
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195846 Total:			185.40
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JCRS5011 - Jones Coffee Roasters Total:			185.40
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KASA9190 - KASA Construction Inc. Line Item Account

195847 11/02/2016

Inv #2

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2016	Dog Park Project	232-9000-9190-9190-000	194,975.91
09/30/2016	Dog Park Project	232-9000-9190-9190-000	5,045.79

Inv #2 Total			200,021.70
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195847 Total:			200,021.70
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KASA9190 - KASA Construction Inc. Total:			200,021.70
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KOAC6010 - KOA Line Item Account

195848 11/02/2016

Inv 0000001

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2016	Const. Mgmt & InspectSvcs-MontereyRoadStreet Improve 9/5-10/2,	104-9000-9203-9203-000	960.00

Inv 0000001 Total			960.00
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Inv JB53108x2

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/17/2016	Project JB53108- Mission Street Bike Improvement	101-2010-2021-8170-000	12,418.27

Inv JB53108x2 Total			12,418.27
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195848 Total:			13,378.27
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KOAC6010 - KOA Total:			13,378.27
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LTAP5500 - L.A.C. M. T. A. Line Item Account

195849 11/02/2016

Inv 800065393

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/10/2016	MTA Passes 9/1-30/16	205-0000-0000-5500-000	661.25
10/10/2016	MTA Passes 9/1-30/16	205-2010-2210-8250-000	661.25

Inv 800065393 Total			1,322.50
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Check Number	Check Date		Amount
195849	Total:		1,322.50
LTAP5500 - L.A.C. M. T. A. Total:			1,322.50
LARR4011 - Larry's Union Svc Line Item Account			
195850	11/02/2016		
Inv	038812		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2016	FD Chief Riddle Vehicle Maint. Svcs	101-5010-5011-8100-000	86.62
Inv 038812 Total			86.62
195850	Total:		86.62
LARR4011 - Larry's Union Svc Total:			86.62
LEFS4011 - Law Enforcement Social Line Item Account			
195851	11/02/2016		
Inv	10/20/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2016	PD Training Registration- Cpl. Phillips	101-4010-4011-8200-000	100.00
Inv 10/20/16 Total			100.00
195851	Total:		100.00
LEFS4011 - Law Enforcement Social Total:			100.00
LDIC8300 - LDI Color ToolBox Line Item Account			
195852	11/02/2016		
Inv	1047697		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2016	Mgmt Svcs Dept. Copier Use 10/16	101-3010-3032-8300-000	220.59
Inv 1047697 Total			220.59
Inv	1047697*		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2016	Mgmt Svcs Dept. Copier Overage Charge 9/16	101-3010-3032-8300-000	351.33
Inv 1047697* Total			351.33
195852	Total:		571.92
LDIC8300 - LDI Color ToolBox Total:			571.92

LEE1111 - Lee, Richard Line Item Account

195853 11/02/2016

Inv 10/11-12/16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2016	Reimb. PD Training Expenses	101-4010-4011-8210-000	43.54

Inv 10/11-12/16 Total 43.54

195853 Total: 43.54

LEE1111 - Lee, Richard Total:

43.54

LCW7456 - Liebert Cassidy Whitmore Line Item Account

195854 11/02/2016

Inv 1428672

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2016	Personnel Matters 9/16	101-2010-2013-8160-000	389.40

Inv 1428672 Total 389.40

Inv 1428673

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2016	Personnel Matters 9/16	101-2010-2013-8160-000	2,744.55

Inv 1428673 Total 2,744.55

Inv 1428674

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2016	Personnel Matters 9/16	101-2010-2013-8160-000	7,427.50

Inv 1428674 Total 7,427.50

195854 Total: 10,561.45

LCW7456 - Liebert Cassidy Whitmore Total:

10,561.45

LIFE822 - Life-Assist Inc. Line Item Account

195855 11/02/2016

Inv 769716

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/11/2016	FD Medical Supplies	101-5010-5011-8025-000	611.11

Inv 769716 Total 611.11

195855 Total: 611.11

LIFE822 - Life-Assist Inc. Total:

611.11

Check Number	Check Date		Amount
BLPN8267 - Lipson, Bob Line Item Account			
195856	11/02/2016		
Inv	12/16/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/24/2016	Sr.Center Musical Performance 12/16/16	101-8030-8021-8267-000	100.00
Inv 12/16/16 Total			100.00
195856 Total:			100.00
BLPN8267 - Lipson, Bob Total:			100.00
MLCL5270 - Lo, MindiLea C. Line Item Account			
195857	11/02/2016		
Inv	R75754		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	Refund Dropped Tiny Pros Soccer Class	101-0000-0000-5270-002	114.00
Inv R75754 Total			114.00
195857 Total:			114.00
MLCL5270 - Lo, MindiLea C. Total:			114.00
WKLU3012 - Lui, Wing Kai Line Item Account			
195858	11/02/2016		
Inv	10/11/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/11/2016	Refund Rebate	500-3010-3012-8032-000	200.00
Inv 10/11/16 Total			200.00
195858 Total:			200.00
WKLU3012 - Lui, Wing Kai Total:			200.00
MJRI2950 - Magic Jump Rentals Inc. Line Item Account			
195859	11/02/2016		
Inv	163225		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2016	Dog Park Grand Opening Jumper Rental 11/5/16	101-0000-0000-2995-001	135.00
Inv 163225 Total			135.00
195859 Total:			135.00

MJRI2950 - Magic Jump Rentals Inc. Total: 135.00

MBSS1021 - Marathon Business Solutions Line Item Account

195860 11/02/2016

Inv 3058.01

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/24/2016	High Density Mobile Shelving System & Svcs	101-1020-1021-8170-000	6,400.00

Inv 3058.01 Total 6,400.00

195860 Total: 6,400.00

MBSS1021 - Marathon Business Solutions Total: 6,400.00

AMMZ8032 - Martinez, Alma Line Item Account

195861 11/02/2016

Inv Aug & Sept 2016

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/11/2016	Instructor Zumba Classes	101-8030-8032-8267-000	354.25

Inv Aug & Sept 2016 Total 354.25

195861 Total: 354.25

AMMZ8032 - Martinez, Alma Total: 354.25

MAT5563 - Matt Chlor Inc Line Item Account

195862 11/02/2016

Inv 17403

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/14/2016	Sodium Hypochlorite for Graves Reservoir	500-6010-6711-8020-000	333.67

Inv 17403 Total 333.67

195862 Total: 333.67

MAT5563 - Matt Chlor Inc Total: 333.67

DEMC8021 - McIntosh, Deborah Line Item Account

195863 11/02/2016

Inv 004-12-21-16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/24/2016	Sr. Center Presentation 12/21/16	101-8030-8021-8267-000	100.00

Inv 004-12-21-16 Total 100.00

Check Number	Check Date		Amount
195863 Total:			100.00
DEMC8021 - McIntosh, Deborah Total:			100.00
MCM2352 - McMaster Carr Supply Co Line Item Account			
195864	11/02/2016		
Inv	80370856		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/19/2016	Supplies for Grand Reservoir Facility Maint.	500-6010-6711-8020-000	72.06
Inv 80370856 Total			72.06
195864 Total:			72.06
MCM2352 - McMaster Carr Supply Co Total:			72.06
MDCS4011 - MedCycle Systems Line Item Account			
195865	11/02/2016		
Inv	1200709		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2016	PD Evidence Room Disposal Medical Waste 9/28/16	101-4010-4011-8020-000	100.00
Inv 1200709 Total			100.00
195865 Total:			100.00
MDCS4011 - MedCycle Systems Total:			100.00
ROO4900 - Mike Roos & Company Line Item Account			
195866	11/02/2016		
Inv	5165G		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2016	Strategic Planning & Consulting Svcs 9/16	101-2010-2021-8170-000	3,000.00
Inv 5165G Total			3,000.00
195866 Total:			3,000.00
ROO4900 - Mike Roos & Company Total:			3,000.00
NAMY2920 - Montoya, Natalie Line Item Account			
195867	11/02/2016		
Inv	R75963		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/19/2016	Refund WMB Rental Deposit 1/21/17	101-0000-0000-2920-000	375.00

Check Number	Check Date		Amount
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Inv R75963 Total			375.00
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195867 Total:			375.00
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NAMY2920 - Montoya, Natalie Total:			375.00
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MOR2900 - Morrow & Holman Plumbing Inc Line Item Account

195868 11/02/2016

Inv P-9620

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/23/2016	Library East Side Drain Line Inspection	101-6010-6601-8120-000	129.47

Inv P-9620 Total			129.47
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Inv P-9874

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2016	FD Ice Maker, Water Line Install & Supplies	101-6010-6601-8120-000	481.88

Inv P-9874 Total			481.88
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Inv P-9926

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2016	FD Ice Maker Installation	101-6010-6601-8120-000	278.95

Inv P-9926 Total			278.95
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195868 Total:			890.30
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MOR2900 - Morrow & Holman Plumbing Inc Total:			890.30
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NGSI6010 - Natural Gas Systems Inc. Line Item Account

195869 11/02/2016

Inv 4392

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2016	CNG Monthly Maint. 8/16	101-6010-6601-8120-000	375.00

Inv 4392 Total			375.00
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Inv 4432

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2016	CNG Monthly Maint. Sept. 2016	101-6010-6601-8120-000	375.00

Inv 4432 Total			375.00
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195869 Total:			750.00
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NGSI6010 - Natural Gas Systems Inc. Total:			750.00
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Check Number	Check Date		Amount
OCL8011 - OCLC Inc. Line Item Account			
195870	11/02/2016		
Inv	0000489624		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2016	Cataloguing Svcs	101-8010-8011-8110-000	1,556.05
Inv 0000489624 Total			1,556.05
195870 Total:			1,556.05
OCL8011 - OCLC Inc. Total:			1,556.05
OFF4011 - Office Solutions Line Item Account			
195871	11/02/2016		
Inv	I-01034529		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2016	PD Office Supplies	101-4010-4011-8000-000	90.11
Inv I-01034529 Total			90.11
Inv I-01034545			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2016	PD Office Supplies	101-4010-4011-8000-000	438.73
Inv I-01034545 Total			438.73
195871 Total:			528.84
OFF4011 - Office Solutions Total:			528.84
ORI2659 - Oriental Trading Co., Inc. Line Item Account			
195872	11/02/2016		
Inv	679915186-01		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/11/2016	Dog Park Grand Opening Day Supplies	101-0000-0000-2995-001	60.67
Inv 679915186-01 Total			60.67
195872 Total:			60.67
ORI2659 - Oriental Trading Co., Inc. Total:			60.67
OVD8011 - OverDrive Inc. Line Item Account			
195873	11/02/2016		
Inv	162706360081416		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number Check Date Amount

08/14/2016 eBooks Children's Collection 101-8010-8011-8080-000 266.99

Inv 162706360081416 Total 266.99

Inv 173725060071416

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/14/2016	eBooks Children's Collection	101-8010-8011-8080-000	359.97

Inv 173725060071416 Total 359.97

195873 Total: 626.96

OVDR8011 - OverDrive Inc. Total: 626.96

PEAK8030 - Peak Software Systems Inc. Line Item Account

195874 11/02/2016

Inv 017618

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/10/2016	2016 Annual Sportsman Regist/Scheduling/Renewal	205-8030-8025-8180-000	1,105.50
10/10/2016	2016 Annual Sportsman Regist/Scheduling/Renewal	101-8030-8021-8180-000	1,105.50
10/10/2016	2016 Annual Sportsman Regist/Scheduling/Renewal	101-8030-8031-8180-000	1,105.50
10/10/2016	2016 Annual Sportsman Regist/Scheduling/Renewal	101-8030-8032-8180-000	1,105.50

Inv 017618 Total 4,422.00

195874 Total: 4,422.00

PEAK8030 - Peak Software Systems Inc. Total: 4,422.00

PCRI7101 - Personal Court Reporters Inc. Line Item Account

195875 11/02/2016

Inv 73487

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/07/2016	SP PC Mtg 6/27/16	101-7010-7011-8170-000	555.00

Inv 73487 Total 555.00

Inv 78321

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2016	SP CC Mtg 9/21/16	101-7010-7011-8170-000	544.50

Inv 78321 Total 544.50

Inv 79782

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2016	SP CC Mtg 10/5/16	101-7010-7011-8170-000	511.50

Inv 79782 Total 511.50

Check Number	Check Date		Amount
195875 Total:			1,611.00
PCRI7101 - Personal Court Reporters Inc. Total:			1,611.00
PBPP8010 - Pitney Bowes Reserve Account Line Item Account			
195876	11/02/2016		
Inv	21706007		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/19/2016	Replenish Postage Meter# 21706007	101-8010-8011-8010-000	500.00
Inv 21706007 Total			500.00
195876 Total:			500.00
PBPP8010 - Pitney Bowes Reserve Account Total:			500.00
PLU4589 - Plumbing Wholesale Outlet Inc Line Item Account			
195877	11/02/2016		
Inv	S100125422.001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2016	Arroyo Park 4 Toilet Installed	232-6010-6417-8020-000	249.65
Inv S100125422.001 Total			249.65
Inv	S100125436.001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2016	Mission Meridian Parking Garage 2 Sump Pump Replacement	205-8030-8024-8020-000	463.03
Inv S100125436.001 Total			463.03
195877 Total:			712.68
PLU4589 - Plumbing Wholesale Outlet Inc Total:			712.68
POSS265 - Post Alarm Systems Line Item Account			
195878	11/02/2016		
Inv	909077		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2016	Camp Med Monitoring 11/16	101-8030-8032-8180-000	48.77
Inv 909077 Total			48.77
Inv	913046		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2016	WMB Monthly Monitoring Fee 11/16	101-8030-8031-8180-000	38.77
Inv 913046 Total			38.77

195878 Total:		87.54
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POS5265 - Post Alarm Systems Total: 87.54

PQLI6010 - PQL Line Item Account

195879 11/02/2016

Inv 408451

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/29/2016	45 Watt LED Street Lights	215-6010-6201-8020-000	419.38

Inv 408451 Total 419.38

195879 Total: 419.38

PQLI6010 - PQL Total: 419.38

PEDS6010 - Prime Electric Distributors Line Item Account

195880 11/02/2016

Inv S1347445.001

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2016	PD Electrical Modifications	101-6010-6601-8120-000	58.63

Inv S1347445.001 Total 58.63

Inv S1347915.001

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/08/2016	Lighting Timers Digital Power Outage Backups	215-6010-6201-8020-000	65.31

Inv S1347915.001 Total 65.31

195880 Total: 123.94

PEDS6010 - Prime Electric Distributors Total: 123.94

RFCI8180 - Raftelis Financial Consult.Svcs. Inc. Line Item Account

195881 11/02/2016

Inv SPCA1608-01

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2016	Water Rate Study 9/1-30/16	500-6010-6711-8170-000	3,124.70

Inv SPCA1608-01 Total 3,124.70

195881 Total: 3,124.70

RFCI8180 - Raftelis Financial Consult.Svcs. Inc. Total: 3,124.70

RED6601 - Red Supply Inc Line Item Account

195882 11/02/2016

Inv 40297

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
10/05/2016	Arroyo Park Pressure Regulators Plumbing Supplies	232-6010-6417-8020-000		337.23

Inv 40297 Total 337.23

Inv 40298

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
10/05/2016	Arroyo Park Pressure Regulators Plumbing Supplies	232-6010-6417-8020-000		254.17

Inv 40298 Total 254.17

195882 Total: 591.40

RED6601 - Red Supply Inc Total:

591.40

RESS4010 - Rescue Essentials/Carey & Company Line Item Account

195883 11/02/2016

Inv 1560

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
09/07/2016	PD Tactical Medicine Training Consumables	272-4010-4018-8520-000		3,914.54

Inv 1560 Total 3,914.54

195883 Total: 3,914.54

RESS4010 - Rescue Essentials/Carey & Company Total:

3,914.54

RIO2546 - Rio Hondo College RTC Line Item Account

195884 11/02/2016

Inv F16-67-ZSPS

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
10/11/2016	PD Physical Agility Testing	101-4010-4011-8020-000		9.20

Inv F16-67-ZSPS Total 9.20

195884 Total: 9.20

RIO2546 - Rio Hondo College RTC Total:

9.20

ROB1111 - Robledo, Shannon Line Item Account

195885 11/02/2016

Inv 10/11-12/16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>		
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Check Number	Check Date		Amount
10/14/2016	Reimb. PD Training Expense	101-4010-4011-8210-000	43.54
Inv 10/11-12/16 Total			43.54
195885 Total:			43.54
ROB1111 - Robledo, Shannon Total:			43.54
SOU5250 - S.P.Review Line Item Account			
195886	11/02/2016		
Inv 5449			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2016	Public Notice-869 Oneonta	101-7010-7011-8040-000	40.00
Inv 5449 Total			40.00
Inv 5450			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2016	Public Notice-Grevelia Re-Zoning	101-7010-7011-8040-000	40.00
Inv 5450 Total			40.00
Inv 5451			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2016	Public Notice-871 Oneonta	101-7010-7011-8040-000	44.00
Inv 5451 Total			44.00
Inv 5458			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/19/2016	Legal Notice - Traffic Signal Project Ads	101-6010-6011-8040-000	184.00
Inv 5458 Total			184.00
Inv 5459			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2016	Public Notice-337 Pasadena Ave.	101-7010-7011-8040-000	48.00
Inv 5459 Total			48.00
Inv 5460			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2016	Public Notice-1007 Grevelia & 2006 Berkshire	101-7010-7011-8040-000	48.00
Inv 5460 Total			48.00
195886 Total:			404.00
SOU5250 - S.P.Review Total:			404.00

Check Number	Check Date		Amount
SPR1011 - S.P.Rotary Foundation Line Item Account			
195887	11/02/2016		
Inv	R76040		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/19/2016	Refund WMB Rental Deposit 10/15/16	101-0000-0000-2920-000	500.00
Inv R76040 Total			500.00
195887 Total:			500.00
SPR1011 - S.P.Rotary Foundation Total:			500.00
SOU9986 - S.P.Unified School District Line Item Account			
195888	11/02/2016		
Inv	9539603		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2016	Use of SPMS Auditorium - Custodial Fees 11/14/16	101-8030-8032-8267-000	162.50
Inv 9539603 Total			162.50
195888 Total:			162.50
SOU9986 - S.P.Unified School District Total:			162.50
SGVC6301 - San Gabriel Valley Conversations Corps. Line Item Account			
195889	11/02/2016		
Inv	SPDP-83116		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2016	Youth Employment Plan - Dog Park Project	232-9000-9190-9190-000	1,933.78
Inv SPDP-83116 Total			1,933.78
195889 Total:			1,933.78
SGVC6301 - San Gabriel Valley Conversations Corps. Total:			1,933.78
SAN4958 - San Marino Security System Line Item Account			
195890	11/02/2016		
Inv	00100484		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2016	Orange Grove Rec, WMB & Garfield YH Monitoring Oct-Dec 2016	101-8030-8031-8180-000	681.00
10/07/2016	Orange Grove Rec, WMB & Garfield YH Monitoring Oct-Dec 2016	101-8030-8032-8180-000	207.00
Inv 00100484 Total			888.00
195890 Total:			888.00

SAN4958 - San Marino Security System Total: 888.00

MICH4011 - Sanchez, Michael Line Item Account

195891 11/02/2016

Inv 10/11-12/16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2016	Reimb. PD Training Expense	101-4010-4011-8210-000	43.54

Inv 10/11-12/16 Total 43.54

195891 Total: 43.54

MICH4011 - Sanchez, Michael Total: 43.54

SAN1111 - Sandoval, Fernando Line Item Account

195892 11/02/2016

Inv 10/11-12/16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2016	Reimb. PD Training Expense	101-4010-4011-8210-000	16.00

Inv 10/11-12/16 Total 16.00

195892 Total: 16.00

SAN1111 - Sandoval, Fernando Total: 16.00

SER6856 - Service Pro Pest Mgmt Company Line Item Account

195893 11/02/2016

Inv 5350

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2016	Citywide Pest Control Svcs 10/16	101-6010-6601-8120-000	389.17

Inv 5350 Total 389.17

195893 Total: 389.17

SER6856 - Service Pro Pest Mgmt Company Total: 389.17

REP6115 - Siemens Industry Inc. Line Item Account

195894 11/02/2016

Inv 5610027241

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2016	Traffic Signal Maint. Svcs 9/16	215-6010-6115-8180-000	2,163.63

Inv 5610027241 Total 2,163.63

Check Number	Check Date		Amount
Inv	5620014116		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2016	Traffic Signal Call Outs 9/16	215-6010-6115-8180-000	1,125.20
Inv 5620014116 Total			1,125.20
195894 Total:			3,288.83
REP6115 - Siemens Industry Inc. Total:			3,288.83
PSN3011 - So CA News Circulation Line Item Account			
195895	11/02/2016		
Inv	900041829		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	Pasadena Star News Subscription Renewal	101-5010-5011-8080-000	132.97
Inv 900041829 Total			132.97
195895 Total:			132.97
PSN3011 - So CA News Circulation Total:			132.97
SCIV4011 - South Cities Investigations Line Item Account			
195896	11/02/2016		
Inv	SPPD-16-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2016	Background Investigations Fees	101-4010-4011-8170-000	5,500.00
Inv SPPD-16-1 Total			5,500.00
195896 Total:			5,500.00
SCIV4011 - South Cities Investigations Total:			5,500.00
SWTL9399 - Southwest Pipeline & Trenchless Corp. Line Item Account			
195897	11/02/2016		
Inv	#5		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/19/2016	Swr Rehab. & Replacement Project Construction Svcs	310-9000-9399-9399-000	109,216.28
Inv #5 Total			109,216.28
195897 Total:			109,216.28
SWTL9399 - Southwest Pipeline & Trenchless Corp. Total:			109,216.28

SRIV2920 - Srivastava, Krishna Line Item Account

195898 11/02/2016

Inv R76039

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/19/2016	Refund Eddie Park House Rental Deposit 10/15/16	101-0000-0000-2920-001	250.00

Inv R76039 Total 250.00

195898 Total: 250.00

SRIV2920 - Srivastava, Krishna Total:

250.00

STA5219 - Staples Business Advantage Line Item Account

195899 11/02/2016

Inv 3314269222

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/08/2016	Yard Office Supplies	500-6010-6710-8000-000	10.45

Inv 3314269222 Total 10.45

Inv 3314345610

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/09/2016	Comm. Svcs Office Supplies	101-8030-8021-8020-000	65.72

Inv 3314345610 Total 65.72

Inv 3314929759

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/16/2016	Comm. Svcs Office Supplies	101-8030-8021-8010-000	64.30

Inv 3314929759 Total 64.30

Inv 3315121040

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/17/2016	Plan/Bldg Office Supplies	101-7010-7011-8000-000	215.78

Inv 3315121040 Total 215.78

Inv 3315353027

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2016	Comm. Svcs Office Supplies	101-8030-8021-8020-000	40.34
09/20/2016	Comm. Svcs Office Supplies	101-8030-8021-8000-000	140.36

Inv 3315353027 Total 180.70

Inv 3315471443

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2016	PD Office Supplies	101-4010-4011-8000-000	22.01

Inv 3315471443 Total 22.01

Check Number	Check Date		Amount
Inv	331555373		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2016	Library Office Supplies	101-8010-8011-8000-000	748.06
Inv 331555373 Total			748.06
Inv	331555374		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2016	Library Office Supplies	101-8010-8011-8000-000	78.44
Inv 331555374 Total			78.44
Inv	331555375		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2016	Library Office Supplies	101-8010-8011-8000-000	250.10
Inv 331555375 Total			250.10
Inv	331555376		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2016	Plan/Bldg Office Supplies	101-7010-7011-8000-000	55.40
Inv 331555376 Total			55.40
Inv	331555377		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2016	Comm. Svcs Office Supplies	101-8030-8021-8000-000	41.22
09/23/2016	Comm. Svcs Office Supplies	101-8030-8021-8000-000	41.22
Inv 331555377 Total			82.44
Inv	3315725300		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/24/2016	Library Office Supplies	101-8010-8011-8000-000	47.92
Inv 3315725300 Total			47.92
Inv	3315725304		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/24/2016	Comm. Svcs Office Supplies	101-8030-8021-8020-000	84.50
Inv 3315725304 Total			84.50
Inv	3316050673		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2016	Plan/Bldg Office Supplies	101-7010-7011-8000-000	14.38
Inv 3316050673 Total			14.38

Inv 3316050678

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2016	Plan/Bldg Office Supplies	101-7010-7011-8000-000	52.31

Inv 3316050678 Total 52.31

Inv 3316050679

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2016	Comm. Svcs Office Supplies	101-8030-8032-8000-000	40.28

Inv 3316050679 Total 40.28

Inv 3316124525

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2016	Yard Office Supplies	101-6010-6011-8000-000	17.08
09/29/2016	Yard Office Supplies	101-6010-6601-8000-000	66.49

Inv 3316124525 Total 83.57

Inv 3316880085

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2016	Mgmt Svcs Office Supplies	101-2010-2011-8020-000	92.92
10/01/2016	Finance Office Supplies	101-3010-3011-8000-000	249.97

Inv 3316880085 Total 342.89

Inv 3316880091

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2016	Library Office Supplies	101-8010-8011-8000-000	28.55

Inv 3316880091 Total 28.55

Inv 3316880094

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2016	Library Office Supplies	101-8010-8011-8000-000	65.38

Inv 3316880094 Total 65.38

Inv 3316880098

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2016	Library Office Supplies	101-8010-8011-8000-000	109.74

Inv 3316880098 Total 109.74

Inv 3317222689

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/02/2016	Finance Office Supplies	101-3010-3011-8000-000	17.10

Inv 3317222689 Total 17.10

Check Number	Check Date		Amount
Inv	3317375924		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	Recreation Office Supplies	101-8030-8032-8000-000	106.13
Inv 3317375924 Total			106.13
Inv	3317375926		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	Yard Office Supplies	101-6010-6011-8000-000	62.09
Inv 3317375926 Total			62.09
Inv	3317375928		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	Yard Office Supplies	230-6010-6116-8020-000	7.81
10/06/2016	Yard Office Supplies	101-6010-6601-8000-000	13.40
10/06/2016	Yard Office Supplies	101-6010-6410-8020-000	7.81
10/06/2016	Yard Office Supplies	230-6010-6116-8000-000	13.46
10/06/2016	Yard Office Supplies	500-6010-6710-8000-000	13.46
10/06/2016	Yard Office Supplies	500-6010-6711-8000-000	13.46
10/06/2016	Yard Office Supplies	500-6010-6711-8020-000	7.81
10/06/2016	Yard Office Supplies	210-6010-6501-8020-000	7.82
10/06/2016	Yard Office Supplies	215-6010-6201-8000-000	13.46
10/06/2016	Yard Office Supplies	215-6010-6310-8020-000	7.81
10/06/2016	Yard Office Supplies	101-6010-6601-8020-000	7.82
10/06/2016	Yard Office Supplies	215-6010-6310-8000-000	13.46
10/06/2016	Yard Office Supplies	215-6010-6201-8020-000	7.81
10/06/2016	Yard Office Supplies	500-6010-6710-8020-000	7.82
10/06/2016	Yard Office Supplies	101-6010-6410-8000-000	13.46
Inv 3317375928 Total			156.67
Inv	3317630361		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/08/2016	Comm. Svcs Office Supplies	101-8030-8021-8000-000	151.79
Inv 3317630361 Total			151.79
Inv	3317864835		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2016	Comm. Svcs Office Supplies	101-8030-8021-8000-000	7.95
Inv 3317864835 Total			7.95
Inv	3317864841		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2016	Comm. Svcs Office Supplies	101-8030-8021-8020-000	78.02
10/12/2016	Comm. Svcs Office Supplies	101-8030-8021-8000-000	47.06
Inv 3317864841 Total			125.08
Inv	3317864842		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
10/12/2016	Comm. Svcs Office Supplies	101-8030-8021-8020-000	99.70
Inv 3317864842 Total			99.70
Inv 3317927288			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2016	Transit Office Supplies	205-8030-8025-8100-000	23.42
Inv 3317927288 Total			23.42
Inv 3317927289			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2016	Transit Office Supplies	205-8030-8025-8000-000	52.19
Inv 3317927289 Total			52.19
195899 Total:			3,445.04
STA5219 - Staples Business Advantage Total:			3,445.04
STSM1020 - Studio Spectrum Line Item Account			
195900	11/02/2016		
Inv 18464 Revised			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2016	AV Services 9/16	101-1020-1021-8170-000	625.00
Inv 18464 Revised Total			625.00
195900 Total:			625.00
STSM1020 - Studio Spectrum Total:			625.00
SPWS8020 - SupplyWorks Line Item Account			
195901	11/02/2016		
Inv 378620991			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/19/2016	Janitorial Supplies	101-6010-6601-8120-000	363.22
Inv 378620991 Total			363.22
Inv 379676612			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2016	Library Janitorial Supplies	101-8010-8011-8120-000	345.55
Inv 379676612 Total			345.55
Inv 380848853			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2016	Library Janitorial Supplies	101-8010-8011-8120-000	235.96

Check Number	Check Date		Amount
		Inv 380848853 Total	235.96
		195901 Total:	944.73
		SPWS8020 - SupplyWorks Total:	944.73
		BALT8030 - The Ballusionist Line Item Account	
195902	11/02/2016		
		Inv 1772	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/18/2016	DogPark Opening Day-Balloon Artist/FacePainter/Decor	101-0000-0000-2995-001	500.00
		Inv 1772 Total	500.00
		195902 Total:	500.00
		BALT8030 - The Ballusionist Total:	500.00
		TSCS8030 - The Sauce Creative Services Line Item Account	
195903	11/02/2016		
		Inv 1183	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2016	Dog Park Signs/Logos/Flyers/Banners/Layout	275-9000-9190-9190-000	310.66
		Inv 1183 Total	310.66
		Inv 1184	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2016	Dog Park Signs/Logos/Flyers/Banners/Layout	275-9000-9190-9190-000	310.66
		Inv 1184 Total	310.66
		Inv 1185	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2016	Dog Park Signs/Logos/Flyers/Banners/Layout	275-9000-9190-9190-000	414.20
		Inv 1185 Total	414.20
		Inv 1186	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2016	Dog Park Signs/Logos/Flyers/Banners/Layout	101-0000-0000-2995-001	425.00
		Inv 1186 Total	425.00
		Inv 1187	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2016	Dog Park Signs/Logos/Flyers/Banners/Layout	101-0000-0000-2995-001	175.00

Check Number	Check Date	Amount
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Inv 1187 Total		175.00
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Inv 1188

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2016	Dog Park Signs/Logos/Flyers/Banners/Layout	101-0000-0000-2995-001	289.60
10/14/2016	Dog Park Signs/Logos/Flyers/Banners/Layout	275-9000-9190-9190-000	190.00

Inv 1188 Total		479.60
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Inv 1279

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/17/2016	Banner for Antonovich	101-0000-0000-2995-001	109.00

Inv 1279 Total		109.00
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195903 Total:	2,224.12
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TSCS8030 - The Sauce Creative Services Total:	2,224.12
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TOM4455 - Tom's Clothing & Uniforms Inc Line Item Account

195904 11/02/2016

Inv 5694

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/24/2016	PD Uniform & Accessories	101-4010-4011-8134-000	157.50

Inv 5694 Total		157.50
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195904 Total:	157.50
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TOM4455 - Tom's Clothing & Uniforms Inc Total:	157.50
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TRA5998 - Transtech Engineers Inc. Line Item Account

195905 11/02/2016

Inv 20161658

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/30/2016	Plan Check Svcs 4/1-30/16	101-7010-7011-8180-000	8,190.84

Inv 20161658 Total		8,190.84
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Inv 20161731

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/31/2016	Bldg Svcs & Plan Check Svcs 5/16	101-7010-7011-8180-000	15,512.19

Inv 20161731 Total		15,512.19
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Inv 20161903

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/30/2016	Bldg Svcs & Plan Check Svcs 6/16	101-7010-7011-8180-000	14,613.13

Check Number	Check Date		Amount
Inv 20161903	Total		14,613.13
195905	Total:		38,316.16
TRA5998 - Transtech Engineers Inc. Total:			38,316.16
UCL6115 - UCLA Center for Prehospital Care Line Item Account			
195906	11/02/2016		
Inv	1632		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2016	FD Paramedic Training 10/16	101-5010-5011-8170-000	1,928.08
Inv 1632	Total		1,928.08
195906	Total:		1,928.08
UCL6115 - UCLA Center for Prehospital Care Total:			1,928.08
ULIN8021 - ULINE Line Item Account			
195907	11/02/2016		
Inv	80885925		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2016	Take Out Bags	101-8030-8021-8020-000	284.68
Inv 80885925	Total		284.68
Inv	81082760		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2016	Take Out Bags	101-8030-8021-8020-000	48.04
Inv 81082760	Total		48.04
195907	Total:		332.72
ULIN8021 - ULINE Total:			332.72
UND6710 - Underground Service Alert Line Item Account			
195908	11/02/2016		
Inv	920160684		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2016	Underground Svc Alerts 9/16	500-6010-6710-8020-000	157.50
Inv 920160684	Total		157.50
195908	Total:		157.50

UND6710 - Underground Service Alert Total: 157.50

UQMS8010 - Unique Mgmt Svcs Inc. Line Item Account

195909 11/02/2016

Inv 434042

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2016	Library Recovering Agency Svcs 9/16	101-8010-8011-8180-000	384.85

Inv 434042 Total 384.85

195909 Total: 384.85

UQMS8010 - Unique Mgmt Svcs Inc. Total: 384.85

POR4707 - United Site Services, Inc. Line Item Account

195910 11/02/2016

Inv 114-4477350

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2016	Portable Toilet Svcs-Skate Park 9/13-10/10/16	101-8030-8032-8180-000	281.33

Inv 114-4477350 Total 281.33

195910 Total: 281.33

POR4707 - United Site Services, Inc. Total: 281.33

USA6711 - USA Blue Book Line Item Account

195911 11/02/2016

Inv 075266

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2016	Valve Maint, Program-Paint for Valve Cap	500-6010-6711-8020-000	163.89

Inv 075266 Total 163.89

195911 Total: 163.89

USA6711 - USA Blue Book Total: 163.89

VCMT6010 - Valley Construction Mgmt Line Item Account

195912 11/02/2016

Inv SD0625-5

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/19/2016	Swr Rehab. & Replacement Project Const.Mgmt & InspectionSvc 8/	310-6010-6501-8170-000	25,995.00

Inv SD0625-5 Total 25,995.00

Check Number	Check Date		Amount
Inv	SD0625-6		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/19/2016	Swr Rehab. & Replacement Project Const.Mgmt & InspectionSvc 9,	310-6010-6501-8170-000	22,072.50
Inv SD0625-6 Total			22,072.50
195912 Total:			48,067.50
VCMT6010 - Valley Construction Mgmt Total:			48,067.50
VPSI407 - Valley Power Systems Inc. Line Item Account			
195913	11/02/2016		
Inv	177765		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/08/2016	FD Vehicle Maint.	101-5010-5011-8100-000	142.31
Inv 177765 Total			142.31
195913 Total:			142.31
VPSI407 - Valley Power Systems Inc. Total:			142.31
VERW6711 - Verizon Wireless Line Item Account			
195914	11/02/2016		
Inv	9772701400		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2016	PD, Mgmt Svcs & FD Mobile Data 8/27-9/26/16	101-3010-3032-8150-000	304.08
Inv 9772701400 Total			304.08
Inv	9772701401		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2016	PD, Mgmt Svcs & FD Mobile Data 8/27-9/26/16	101-3010-3032-8150-000	991.33
Inv 9772701401 Total			991.33
195914 Total:			1,295.41
VERW6711 - Verizon Wireless Total:			1,295.41
VER8011 - Vernon Library Supplies Inc Line Item Account			
195915	11/02/2016		
Inv	0084680		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2016	Black Ribbon Cartridges	101-8010-8011-8000-000	574.05
Inv 0084680 Total			574.05

195915 Total:		574.05
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VER8011 - Vernon Library Supplies Inc Total: 574.05

VSHI9185 - Vido Samarzich, Inc. Line Item Account

195916	11/02/2016	
Inv #1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
10/11/2016	Fletcher Ave. Street Improvement Project 9/6-10/7/16	104-9000-9203-9203-000
		340,667.63
Inv #1 Total		340,667.63

195916 Total:		340,667.63
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VSHI9185 - Vido Samarzich, Inc. Total: 340,667.63

VIPI3032 - Vision Technology Solutions Line Item Account

195917	11/02/2016	
Inv 33590		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
10/19/2016	Web Hosting 10/16	101-3010-3032-8180-000
		231.52
Inv 33590 Total		231.52

195917 Total:		231.52
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VIPI3032 - Vision Technology Solutions Total: 231.52

VORT6116 - Vortex Industries, Inc Line Item Account

195918	11/02/2016	
Inv 03-1070347-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
10/14/2016	FD Emergency Repairs Made on Apparatus Door	101-5010-5011-8120-000
		343.00
Inv 03-1070347-1 Total		343.00

195918 Total:		343.00
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VORT6116 - Vortex Industries, Inc Total: 343.00

WASH8025 - WASHOS Line Item Account

195919	11/02/2016	
Inv 1014060		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
10/11/2016	Waterless 5 Van Cleaning Svcs 10/11/16	205-8030-8025-8100-000
		232.00

Check Number	Check Date		Amount
		Inv 1014060 Total	232.00
		195919 Total:	232.00
		WASH8025 - WASHOS Total:	232.00
		WFV8030 - Wells Fargo Vendor Fin Serv Line Item Account	
		195920 11/02/2016	
		Inv 65136261	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		07/10/2016 Copier Lease 101-3010-3032-8300-000	396.76
		Inv 65136261 Total	396.76
		195920 Total:	396.76
		WFV8030 - Wells Fargo Vendor Fin Serv Total:	396.76
		WES4152 - West Coast Arborists, Inc. Line Item Account	
		195921 11/02/2016	
		Inv 119309	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		09/30/2016 Tree Pruning Svcs Phase2 on Grid 9 9/16-30/16 215-6010-6310-8180-000	1,100.00
		09/30/2016 Tree Pruning Services for Grid 8B 9/16-30/16 215-6010-6310-8180-000	9,955.00
		09/30/2016 Perform Svc Orders for Emergency Response Tree Related Issues 215-6010-6310-8180-000	720.00
		Inv 119309 Total	11,775.00
		195921 Total:	11,775.00
		WES4152 - West Coast Arborists, Inc. Total:	11,775.00
		WES6711 - Western Water Works Support Ctr. Line Item Account	
		195922 11/02/2016	
		Inv 431885-00	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		10/06/2016 Various Brass Fittings, Adapters & Copper Tubings 500-0000-0000-1400-000	440.19
		Inv 431885-00 Total	440.19
		Inv 431885-01	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		10/06/2016 Various Brass Fittings, Adapters & Copper Tubings 500-0000-0000-1400-000	161.24
		Inv 431885-01 Total	161.24

Check Number	Check Date		Amount
Inv	432399-00		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	Parts for Water Main Break @ Warwick Place	500-6010-6710-8020-000	82.14
Inv 432399-00 Total			82.14
195922 Total:			683.57
WES6711 - Western Water Works Support Ctr. Total:			683.57
MRWM5260 - Whitman, Maureen Line Item Account			
195923	11/02/2016		
Inv	R06091		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/17/2016	Refund Lost & Paid Library Material	101-0000-0000-5260-003	17.00
Inv R06091 Total			17.00
195923 Total:			17.00
MRWM5260 - Whitman, Maureen Total:			17.00
WIT6353 - Wittman Enterprises LLC Line Item Account			
195924	11/02/2016		
Inv	1609059		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	Paramedic Payment October 2016	101-0000-0000-5290-001	3,185.22
Inv 1609059 Total			3,185.22
195924 Total:			3,185.22
WIT6353 - Wittman Enterprises LLC Total:			3,185.22
YTI1023 - Y Tire Sales Line Item Account			
195925	11/02/2016		
Inv	0000924		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2016	Yard Graffiti Trailer Mount & Balance Tire	101-6010-6410-8110-000	120.43
Inv 0000924 Total			120.43
195925 Total:			120.43
YTI1023 - Y Tire Sales Total:			120.43

Check Number Check Date

Amount

Total:

996,556.09

ATTACHMENT 4
Payroll 10-21-16

PAYROLL ACCOUNT RECONCILIATION
City of South Pasadena
for Payroll 10.21.16

Account Number	Account Name	11.02.16
101-0000-0000-1010-000	General Fund - Payroll cash	673,600.60
	Other Withholding Payables	\$ 411,020.67
<hr/>		
101-0000-0000-1010-000	Net General Fund - Payroll Cash	262,579.93
	Insurance Adjustment	-
205-0000-0000-1010-000	Prop A - Payroll Cash	8,794.95
207-0000-0000-1010-000	Prop C - Payroll Cash	6,844.87
210-0000-0000-1010-000	Sewer Fund - Payroll Cash	16,764.72
211-0000-0000-1010-000	CTC Traffic Improvement	-
215-0000-0000-1010-000	Street Lighting & Landscape Assessment - PR C	7,718.93
218-0000-0000-1010-000	Clean Air Act	-
227-0000-0000-1010-000	CRA - Payroll Cash	
230-0000-0000-1010-000	State Gas Tax Fund - Payroll Cash	14,737.92
274-0000-0000-1010-000	Homeland Security Grant	-
310-0000-0000-1010-000	Sewer Capital Projects Fund	-
500-0000-0000-1010-000	Water Fund - Payroll Cash	68,856.80
700-0000-0000-2210-000	Internal Revenue Service	70,835.14
700-0000-0000-2230-000	Internal Revenue Service	17,761.48
Total Checks & Direct Deposits		474,894.74
Checks		26,378.53
Direct Deposits		359,919.59
I.R.S Payments		88,596.62
		<hr/> 474,894.74
To 700		770,940.26
Other PR Payable		411,020.67
ACH Payable		<hr/> 359,919.59

ATTACHMENT 5
Redevelopment Successor Agency Check Summary Total

Redevelopment Successor Agency Check Summary Total

Agency Warrants **11.02.16**

<u>Vendor</u>	<u>Invoice #</u>	<u>Check #</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
Colantuono,Highsmith&Whatt	31669	195732	227-7200-7210-8160-000	Legal Svcs 9/16-Suc. Agency	\$ 23.50
Union Bank of CA	6711646799	195743	227-0000-0000-1001-000	Downtown Revitalization Redevelopment	\$ (210.61)
Union Bank of CA	6711646799	195743	227-7200-7211-8331-000	Downtown Revitalization Redevelopment	\$ 39,850.63

RSA Report Total

\$ 39,663.52

Diana Mahmud, Agency Chair

Evelyn G. Zneimer, Agency Secretary



Pearl Lieu, Deputy Agency Treasurer

City of South Pasadena Agenda Report

Diana Mahmud, Mayor
Michael A. Cacciotti, Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Richard D. Schneider, M.D., Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: November 2, 2016
TO: Honorable Mayor and City Council
VIA: Sergio Gonzalez, City Manager *JA*
FROM: Anthony J. Mejia, Chief City Clerk *(Signature)*
SUBJECT: **Award of Contract to Studio Spectrum, Inc., for Cablecast Operations, Video Web Streaming and Archiving Services**

Recommendation

It is recommended that the City Council authorize the City Manager to execute an agreement with Studio Spectrum, Inc., to provide cablecast operations, video web streaming and archiving services (Cablecast Services) through June 30, 2019, with an optional two-year contract extension.

Fiscal Impact

There are sufficient funds available in the City Clerk's Division budget for Fiscal Year (FY) 2016-17 to cover these services. Studio Spectrum, Inc., has agreed to smooth its hourly rate increase over the term of the contract as follows:

CONTRACT TERM	HOURLY RATE	Annual NTE* Limit
Current – June 30, 2017	\$125	\$38,225
July 1, 2017 – June 30, 2018	\$135	\$40,395
July 1, 2018 – June 30, 2019	\$150	\$43,650
Optional Extension: July 1, 2019 – June 30, 2021	\$150	\$43,650

*NTE: Not to exceed

Commission Review and Recommendation

This matter was not reviewed by a Commission.

Background

In March 2011, City of South Pasadena (City) staff issued a Request for Proposals (RFP) for audio-visual (AV) services, including broadcasting, web streaming, programming and oversight of the City's cable channel, and consultation on and implementation of needed upgrades. In June 2011, the City Council authorized execution of a contract with Studio Spectrum, Inc., to provide said AV services. The existing contract term and all possible amendments have since expired.

Analysis

On August 31, 2016, City staff issued an RFP for Cablecast Services and received two bids. Studio Spectrum, Inc., offered to continue to provide its services and requested an hourly rate increase. An alternate proposal was submitted by Granicus and GovTV to provide similar services via offsite remote access. However, City staff expressed concern regarding these services being conducted via

offsite remote access. Granicus is headquartered in Denver, CO, and GovTV is located in San Diego, CA. Due to the service level expectations associated with the broadcasting of City Council and Planning Commission meetings, City staff determined that it was not in the City's best interest to proceed with offsite remote access. In addition, Granicus' solution requires an approximately \$25,000 upfront/equipment cost, which is not included in the FY 2015-16 budget.

At the request of City staff, Studio Spectrum, Inc., has agreed to smooth its hourly rate increase over the next two fiscal years. In addition, the term of the contract may be extended by mutual consent for additional two-years, beyond the original term; however, hourly rates may not be increased during this period. Since 2011, Studio Spectrum, Inc., has provided these services for the City and City staff has found their quality of work and customer service to be exceptional and reliable.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments

1. Agreement with Studio Spectrum, Inc.

**PROFESSIONAL SERVICES AGREEMENT
FOR CONSULTANT SERVICES**

(City of South Pasadena / *Studio Spectrum, Inc.*)

1. IDENTIFICATION

This PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of South Pasadena, a California municipal corporation (“City”), and STUDIO SPECTRUM, INC. (“Consultant”).

2. RECITALS

- 2.1. City has determined that it requires the following professional services from a consultant: **Cablecast Operations, Video Web Streaming and Archiving Services**
- 2.2. Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.
- 2.3. Consultant represents that it has no known relationships with third parties, City Council members, or employees of City which would (1) present a conflict of interest with the rendering of services under this Agreement under Government Code Section 1090, the Political Reform Act (Government Code Section 81000 *et seq.*), or other applicable law, (2) prevent Consultant from performing the terms of this Agreement, or (3) present a significant opportunity for the disclosure of confidential information.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

3. DEFINITIONS

- 3.1. “Scope of Services”: Such professional services as are set forth in Consultant’s **September 28, 2016**, proposal to City attached hereto as Exhibit A and incorporated herein by this reference.
- 3.2. “Agreement Administrator”: The Agreement Administrator for this project is **Anthony Mejia, Chief City Clerk**. The Agreement Administrator shall be the principal point of contact at the City for this project. All services under this Agreement shall be performed at the request of the Agreement Administrator. The Agreement Administrator will establish the timetable for completion of services and any interim milestones. City reserves the right to change this designation upon written notice to Consultant

- 3.3. "Approved Fee Schedule": Consultant's compensation rates are set forth in the fee schedule attached hereto as Exhibit B and incorporated herein by this reference. This fee schedule shall remain in effect for the duration of this Agreement unless modified in writing by mutual agreement of the parties.
- 3.4. "Maximum Amount": The highest total compensation and costs payable to Consultant by City under this Agreement. The Maximum Amount under this Agreement is thirty eight thousand, two hundred and twenty five dollars (\$38,225) for fiscal year 2016/17; forty thousand, three hundred and ninety five dollars (\$40,395) for fiscal year 2017/18; and forty three thousand, six hundred and fifty dollars (\$43,650) for fiscal year 2018/19 and thereafter.
- 3.5. "Commencement Date": November 2, 2016.
- 3.6. "Termination Date": June 30, 2019.

4. TERM

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Termination Date unless extended by written agreement of the parties or terminated earlier under Section 18 ("Termination") below. Consultant may request extensions of time to perform the services required hereunder. Such extensions shall be effective if authorized in advance by City in writing and incorporated in written amendments to this Agreement.

5. CONSULTANT'S DUTIES

- 5.1. **Services.** Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement.
- 5.2. **Coordination with City.** In performing services under this Agreement, Consultant shall coordinate all contact with City through its Agreement Administrator.
- 5.3. **Budgetary Notification.** Consultant shall notify the Agreement Administrator, in writing, when fees and expenses incurred under this Agreement have reached eighty percent (80%) of the Maximum Amount. Consultant shall concurrently inform the Agreement Administrator, in writing, of Consultant's estimate of total expenditures required to complete its current assignments before proceeding, when the remaining work on such assignments would exceed the Maximum Amount.
- 5.4. **Business License.** Consultant shall obtain and maintain in force a City business license for the duration of this Agreement.

- 5.5. **Professional Standards.** Consultant shall perform all work to the standards of Consultant's profession and in a manner reasonably satisfactory to City. Consultant shall keep itself fully informed of and in compliance with all local, state, and federal laws, rules, and regulations in any manner affecting the performance of this Agreement, including all Cal/OSHA requirements, the conflict of interest provisions of Government Code § 1090 and the Political Reform Act (Government Code § 81000 et seq.).
- 5.6. **Avoid Conflicts.** During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date if such work would present a conflict interfering with performance under this Agreement. However, City may consent in writing to Consultant's performance of such work.
- 5.7. **Appropriate Personnel.** Consultant has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. Chief City Clerk shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made in Consultant's project administrator without City's prior written consent.
- 5.8. **Substitution of Personnel.** Any persons named in the proposal or Scope of Services constitutes a promise to the City that those persons will perform and coordinate their respective services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of City. If City and Consultant cannot agree as to the substitution of key personnel, City may terminate this Agreement for cause.
- 5.9. **Permits and Approvals.** Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary for Consultant's performance of this Agreement. This includes, but shall not be limited to, professional licenses, encroachment permits and building and safety permits and inspections.
- 5.10. **Notification of Organizational Changes.** Consultant shall notify the Agreement Administrator, in writing, of any change in name, ownership or control of Consultant's firm or of any subcontractor. Change of ownership or control of Consultant's firm may require an amendment to this Agreement.
- 5.11. **Records.** Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to City under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to Consultant under this Agreement. All such

documents shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of City. In addition, pursuant to Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds ten thousand dollars, all such documents and this Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of City, for a period of three (3) years after final payment under this Agreement.

6. SUBCONTRACTING

- 6.1. **General Prohibition.** This Agreement covers professional services of a specific and unique nature. Except as otherwise provided herein, Consultant shall not assign or transfer its interest in this Agreement or subcontract any services to be performed without amending this Agreement.
- 6.2. **Consultant Responsible.** Consultant shall be responsible to City for all services to be performed under this Agreement.
- 6.3. **Identification in Fee Schedule.** All subcontractors shall be specifically listed and their billing rates identified in the Approved Fee Schedule, Exhibit B. Any changes must be approved by the Agreement Administrator in writing as an amendment to this Agreement.
- 6.4. **Compensation for Subcontractors.** City shall pay Consultant for work performed by its subcontractors, if any, only at Consultant's actual cost plus an approved mark-up as set forth in the Approved Fee Schedule, Exhibit B. Consultant shall be liable and accountable for any and all payments, compensation, and federal and state taxes to all subcontractors performing services under this Agreement. City shall not be liable for any payment, compensation, or federal and state taxes for any subcontractors.

7. COMPENSATION

- 7.1. **General.** City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept payment in accordance with the Fee Schedule in full satisfaction for such services. Compensation shall not exceed the Maximum Amount. Consultant shall not be reimbursed for any expenses unless provided for in this Agreement or authorized in writing by City in advance.
- 7.2. **Invoices.** Consultant shall submit to City an invoice, on a monthly basis or as otherwise agreed to by the Agreement Administrator, for services performed pursuant to this Agreement. Each invoice shall identify the Maximum Amount, the services rendered during the billing period, the amount due for the invoice, and the total amount previously invoiced. All labor charges shall be itemized by employee name and classification/position with the firm, the corresponding hourly rate, the hours

worked, a description of each labor charge, and the total amount due for labor charges.

- 7.3. **Taxes.** City shall not withhold applicable taxes or other payroll deductions from payments made to Consultant except as otherwise required by law. Consultant shall be solely responsible for calculating, withholding, and paying all taxes.
- 7.4. **Disputes.** The parties agree to meet and confer at mutually agreeable times to resolve any disputed amounts contained in an invoice submitted by Consultant.
- 7.5. **Additional Work.** Consultant shall not be reimbursed for any expenses incurred for work performed outside the Scope of Services unless prior written approval is given by the City through a fully executed written amendment. Consultant shall not undertake any such work without prior written approval of the City.
- 7.6. **City Satisfaction as Precondition to Payment.** Notwithstanding any other terms of this Agreement, no payments shall be made to Consultant until City is satisfied that the services are satisfactory.
- 7.7. **Right to Withhold Payments.** If Consultant fails to provide a deposit or promptly satisfy an indemnity obligation described in Section 11, City shall have the right to withhold payments under this Agreement to offset that amount.

8. PREVAILING WAGES

Consultant is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., (“Prevailing Wage Laws”), which require the payment of prevailing wage rates and the performance of other requirements on certain “public works” and “maintenance” projects. Consultant shall defend, indemnify, and hold the City, its elected officials, officers, employees, and agents free and harmless from any claim or liability arising out of any failure or alleged failure of Consultant to comply with the Prevailing Wage Laws.

9. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material (“written products” herein) developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City except as provided by law. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant.

10. RELATIONSHIP OF PARTIES

- 10.1. **General.** Consultant is, and shall at all times remain as to City, a wholly independent contractor.
- 10.2. **No Agent Authority.** Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not represent that it is, or that any of its agents or employees are, in any manner employees of City.
- 10.3. **Independent Contractor Status.** Under no circumstances shall Consultant or its employees look to the City as an employer. Consultant shall not be entitled to any benefits. City makes no representation as to the effect of this independent contractor relationship on Consultant's previously earned California Public Employees Retirement System ("CalPERS") retirement benefits, if any, and Consultant specifically assumes the responsibility for making such a determination. Consultant shall be responsible for all reports and obligations including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation, and other applicable federal and state taxes.
- 10.4. **Indemnification of CalPERS Determination.** In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or CalPERS to be eligible for enrollment in CalPERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for CalPERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

11. INDEMNIFICATION

- 11.1 **Definitions.** For purposes of this Section 11, "Consultant" shall include Consultant, its officers, employees, servants, agents, or subcontractors, or anyone directly or indirectly employed by either Consultant or its subcontractors, in the performance of this Agreement. "City" shall include City, its officers, agents, employees and volunteers.
- 11.2 **Consultant to Indemnify City.** To the fullest extent permitted by law, Consultant shall indemnify, hold harmless, and defend City from and against any and all claims, losses, costs or expenses for any personal injury or property damage arising out of or in connection with Consultant's alleged negligence, recklessness or willful misconduct or other wrongful acts, errors or omissions of Consultant or failure to comply with any provision in this Agreement.

- 11.3 **Scope of Indemnity.** Personal injury shall include injury or damage due to death or injury to any person, whether physical, emotional, consequential or otherwise, Property damage shall include injury to any personal or real property. Consultant shall not be required to indemnify City for such loss or damage as is caused by the sole active negligence or willful misconduct of the City.
- 11.4 **Attorneys Fees.** Such costs and expenses shall include reasonable attorneys' fees for counsel of City's choice, expert fees and all other costs and fees of litigation. Consultant shall not be entitled to any refund of attorneys' fees, defense costs or expenses in the event that it is adjudicated to have been non-negligent.
- 11.5 **Defense Deposit.** The City may request a deposit for defense costs from Consultant with respect to a claim. If the City requests a defense deposit, Consultant shall provide it within 15 days of the request.
- 11.6 **Waiver of Statutory Immunity.** The obligations of Consultant under this Section 11 are not limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City.
- 11.7 **Indemnification by Subcontractors.** Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 11 from each and every subcontractor or any other person or entity involved in the performance of this Agreement on Consultant's behalf.
- 11.8 **Insurance Not a Substitute.** City does not waive any indemnity rights by accepting any insurance policy or certificate required pursuant to this Agreement. Consultant's indemnification obligations apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

12. INSURANCE

- 12.1. **Insurance Required.** Consultant shall maintain insurance as described in this section and shall require all of its subcontractors, consultants, and other agents to do the same. Approval of the insurance by the City shall not relieve or decrease any liability of Consultant Any requirement for insurance to be maintained after completion of the work shall survive this Agreement.
- 12.2. **Documentation of Insurance.** City will not execute this agreement until it has received a complete set of all required documentation of insurance coverage. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. Consultant shall file with City:
- Certificate of Insurance, indicating companies acceptable to City, with a Best's Rating of no less than A:VII showing. The Certificate of Insurance must include the following reference: [Cablecast Operations]

Professional Services Agreement – Consultant Services

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- Documentation of Best's rating acceptable to the City.
- Original endorsements effecting coverage for all policies required by this Agreement.
- Complete, certified copies of all required insurance policies, including endorsements affecting the coverage.

12.3. **Coverage Amounts.** Insurance coverage shall be at least in the following minimum amounts:

- Professional Liability Insurance: \$1,000,000 per occurrence,
\$2,000,000 aggregate
- General Liability:
 - General Aggregate: \$2,000,000
 - Products Comp/Op Aggregate \$2,000,000
 - Personal & Advertising Injury \$1,000,000
 - Each Occurrence \$1,000,000
 - Fire Damage (any one fire) \$ 50,000
 - Medical Expense (any 1 person) \$ 5,000
- Workers' Compensation:
 - Workers' Compensation Statutory Limits
 - EL Each Accident \$1,000,000
 - EL Disease - Policy Limit \$1,000,000
 - EL Disease - Each Employee \$1,000,000
- Automobile Liability
 - Any vehicle, combined single limit \$1,000,000

Any available insurance proceeds broader than or in excess of the specified minimum insurance coverage requirements or limits shall be available to the additional insured. Furthermore, the requirements for coverage and limits shall be the greater of (1) the minimum coverage and limits specified in this Agreement, or (2) the broader coverage and maximum limits of coverage of any insurance policy or proceeds available to the named insured

12.4. **General Liability Insurance.** Commercial General Liability Insurance shall be no less broad than ISO form CG 00 01. Coverage must be on a standard Occurrence form. Claims-Made, modified, limited or restricted Occurrence forms are not acceptable.

12.5. **Worker's Compensation Insurance.** Consultant is aware of the provisions of Section 3700 of the Labor Code which requires every employer to carry Workers' Compensation (or to undertake equivalent self-insurance), and Consultant will

comply with such provisions before commencing the performance of the work of this Agreement. If such insurance is underwritten by any agency other than the State Compensation Fund, such agency shall be a company authorized to do business in the State of California.

- 12.6. **Automobile Liability Insurance.** Covered vehicles shall include owned if any, non-owned, and hired automobiles and, trucks.
- 12.7. **Professional Liability Insurance or Errors & Omissions Coverage.** The deductible or self-insured retention may not exceed \$50,000. If the insurance is on a Claims-Made basis, the retroactive date shall be no later than the commencement of the work. Coverage shall be continued for two years after the completion of the work by one of the following: (1) renewal of the existing policy; (2) an extended reporting period endorsement; or (3) replacement insurance with a retroactive date no later than the commencement of the work under this Agreement.
- 12.8. **Claims-Made Policies.** If any of the required policies provide coverage on a claims-made basis the Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work. Claims-Made Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.
- 12.9. **Additional Insured Endorsements.** The City, its City Council, Commissions, officers, and employees of South Pasadena must be endorsed as an additional insured for each policy required herein, other than Professional Errors and Omissions and Worker's Compensation, for liability arising out of ongoing and completed operations by or on behalf of the Consultant. Consultant's insurance policies shall be primary as respects any claims related to or as the result of the Consultant's work. Any insurance, pooled coverage or self-insurance maintained by the City, its elected or appointed officials, directors, officers, agents, employees, volunteers, or consultants shall be non-contributory. All endorsements shall be signed by a person authorized by the insurer to bind coverage on its behalf. General liability coverage can be provided using an endorsement to the Consultant's insurance at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37.
- 12.10. **Failure to Maintain Coverage.** In the event any policy is canceled prior to the completion of the project and the Consultant does not furnish a new certificate of insurance prior to cancellation, City has the right, but not the duty, to obtain the required insurance and deduct the premium(s) from any amounts due the Consultant under this Agreement. Failure of the Consultant to maintain the insurance required by this Agreement, or to comply with any of the requirements of this section, shall constitute a material breach of this Agreement.

Professional Services Agreement – Consultant Services

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- 12.11. **Notices.** Contractor shall provide immediate written notice if (1) any of the required insurance policies is terminated; (2) the limits of any of the required policies are reduced; (3) or the deductible or self-insured retention is increased. Consultant shall provide no less than 30 days' notice of any cancellation or material change to policies required by this Agreement. Consultant shall provide proof that cancelled or expired policies of insurance have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished at least two weeks prior to the expiration of the coverages. The name and address for Additional Insured Endorsements, Certificates of Insurance and Notices of Cancellation is: City of South Pasadena, Attn: City Clerk's Division, South Pasadena, CA 91030.
- 12.12. **Consultant's Insurance Primary.** The insurance provided by Consultant, including all endorsements, shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City and/or its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.
- 12.13. **Waiver of Subrogation.** Consultant hereby waives all rights of subrogation against the City. Consultant shall additionally waive such rights either by endorsement to each policy or provide proof of such waiver in the policy itself.
- 12.14. **Report of Claims to City.** Consultant shall report to the City, in addition to the Consultant's insurer, any and all insurance claims submitted to Consultant's insurer in connection with the services under this Agreement.
- 12.15. **Premium Payments and Deductibles.** Consultant must disclose all deductibles and self-insured retention amounts to the City. The City may require the Consultant to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within retention amounts. Ultimately, City must approve all such amounts prior to execution of this Agreement.
- City has no obligation to pay any premiums, assessments, or deductibles under any policy required in this Agreement. Consultant shall be responsible for all premiums and deductibles in all of Consultant's insurance policies. The amount of deductibles for insurance coverage required herein are subject to City's approval.
- 12.16. **Duty to Defend and Indemnify.** Consultant's duties to defend and indemnify City under this Agreement shall not be limited by the foregoing insurance requirements and shall survive the expiration of this Agreement.

13. MUTUAL COOPERATION

- 13.1. **City Cooperation in Performance.** City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available for the proper performance of Consultant's services under this Agreement.
- 13.2. **Consultant Cooperation in Defense of Claims.** If any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require in the defense of that claim or action.

14. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile or overnight courier service during Consultant's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the parties may, from time to time, designate in writing).

If to City

Anthony J. Mejia, Chief City Clerk
City of South Pasadena
Management Services Department
1414 Mission Street
South Pasadena, CA 91030
Telephone: (626) 403-7230
Facsimile: (626) 403-7211

If to Consultant

John Buckowski
Studio Spectrum, Inc.
1056 N. Lake Street
Burbank, CA 91502
Telephone: (818) 843-1610

With courtesy copy to:

Teresa L. Highsmith, Esq.
South Pasadena City Attorney
Colantuono, Highsmith & Whatley, PC
300 South Grand Ave., Ste. 2700
Los Angeles, CA 90071-3137
Telephone: (213) 542-5700
Facsimile: (213) 542-5710

15. SURVIVING COVENANTS

The parties agree that the covenants contained in paragraph 5.11 (Records), paragraph 10.4 (Indemnification of CalPERS Determination), Section 11 (Indemnity), paragraph 12.8 (Claims-Made Policies), paragraph 13.2 (Consultant Cooperation in Defense of Claims), and paragraph 18.1 (Confidentiality) of this Agreement shall survive the expiration or termination of this Agreement, subject to the provisions and limitations of this Agreement and all otherwise applicable statutes of limitations and repose.

16. TERMINATION

- 16.1. **City Termination.** City may terminate this Agreement for any reason on five calendar days' written notice to Consultant. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.
- 16.2. **Consultant Termination.** Consultant may terminate this Agreement for a material breach of this Agreement upon 30 days' notice.
- 16.3. **Compensation Following Termination.** Upon termination, Consultant shall be paid based on the work satisfactorily performed at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement. The City shall have the benefit of such work as may have been completed up to the time of such termination.
- 16.4. **Remedies.** City retains any and all available legal and equitable remedies for Consultant's breach of this Agreement.

17. INTERPRETATION OF AGREEMENT

- 17.1. **Governing Law.** This Agreement shall be governed and construed in accordance with the laws of the State of California.
- 17.2. **Integration of Exhibits.** All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed on by City and Consultant.

- 17.3. **Headings.** The headings and captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the language of the section or paragraph shall control and govern in the construction of this Agreement.
- 17.4. **Pronouns.** Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).
- 17.5. **Severability.** If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to the extent necessary to, cure such invalidity or unenforceability, and shall be enforceable in its amended form. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
- 17.6. **No Presumption Against Drafter.** Each party had an opportunity to consult with an attorney in reviewing and drafting this agreement. Any uncertainty or ambiguity shall not be construed for or against any party based on attribution of drafting to any party.

18. GENERAL PROVISIONS

- 18.1. **Confidentiality.** All data, documents, discussion, or other information developed or received by Consultant for performance of this Agreement are deemed confidential and Consultant shall not disclose it without prior written consent by City. City shall grant such consent if disclosure is legally required. All City data shall be returned to City upon the termination or expiration of this Agreement.
- 18.2. **Conflicts of Interest.** Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Consultant further agrees to file, or shall cause its employees or subcontractor to file, a Statement of Economic Interest with the City's Filing Officer if required under state law in the performance of the services. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer, or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

- 18.3. **Non-assignment.** Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any party other than Consultant.
- 18.4. **Binding on Successors.** This Agreement shall be binding on the successors and assigns of the parties.
- 18.5. **No Third-Party Beneficiaries.** Except as expressly stated herein, there is no intended third-party beneficiary of any right or obligation assumed by the parties.
- 18.6. **Time of the Essence.** Time is of the essence for each and every provision of this Agreement.
- 18.7. **Non-Discrimination.** Consultant shall not discriminate against any employee or applicant for employment because of race, sex (including pregnancy, childbirth, or related medical condition), creed, national origin, color, disability as defined by law, disabled veteran status, Vietnam veteran status, religion, age (40 and above), medical condition (cancer-related), marital status, ancestry, or sexual orientation. Employment actions to which this provision applies shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; or in terms, conditions or privileges of employment, and selection for training. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, the provisions of this nondiscrimination clause.
- 18.8. **Waiver.** No provision, covenant, or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing signed by one authorized to bind the party asserted to have consented to the waiver. The waiver by City or Consultant of any breach of any provision, covenant, or condition of this Agreement shall not be deemed to be a waiver of any subsequent breach of the same or any other provision, covenant, or condition.
- 18.9. **Excused Failure to Perform.** Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment, that such failure was due to causes beyond the control and without the fault or negligence of Consultant.
- 18.10. **Remedies Non-Exclusive.** Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance from the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the

simultaneous or later exercise by such party of any or all of such other rights, powers or remedies.

18.11. **Attorneys' Fees.** If legal action shall be necessary to enforce any term, covenant or condition contained in this Agreement, the prevailing party shall be entitled to an award of reasonable attorneys' fees and costs expended in the action.

18.12. **Venue.** The venue for any litigation shall be Los Angeles County, California and Consultant hereby consents to jurisdiction in Los Angeles County for purposes of resolving any dispute or enforcing any obligation arising under this Agreement.

TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

"City"
City of South Pasadena

"Consultant"
Studio Spectrum, Inc.

By: _____
Signature

By: _____
Signature

Printed: _____

Printed: _____

Title: _____

Title: _____

Date: _____

Date: _____

Attest:

By: _____
Evelyn G. Zneimer, City Clerk

Date: _____

Approved as to form:

By: _____
Teresa L. Highsmith, City Attorney

Date: _____

EXHIBIT A
SCOPE OF WORK

Cablecast Operations

The contractor must effectively operate, or be trained to effectively operate, City-owned equipment located in the cablecast operations room.

1. Operate cablecast of, and video record, City Council and Planning Commission regular meetings, gavel-to-gavel, including no more than 60 minutes of pre-production programming.
2. Operate cablecast of, and video record, City Council and Planning Commission special meetings, gavel-to-gavel, including no more than 60 minutes pre-production programming, at the City's discretion.
3. Perform pre-meeting tune-up and testing of the audio and video broadcasting systems.
4. Perform necessary editing, including content assembly and character generation.
5. Monitor, integrate, and manage audio/visual presentations.
6. Analyze and troubleshoot system problems that may arise during a broadcast.
7. Program and schedule meeting videos and special programs for rebroadcast on City's Government Access Channel. Includes recording MPEG files and burning DVDs from recordings.
8. Ensure satisfactory broadcast transmission through monitoring of all cable channels and resolve issues with cable operators and City staff.

Video Web Streaming and Archiving

The contractor must provide all necessary hardware and software components that will provide encoding, streaming, and archiving functionality to allow public users access to live and archived videos. In addition, the contractor must provide the following required features:

1. Hosted capacity for storage of at least six months of archived videos.
2. Hosted streaming capabilities to support a minimum of 100 concurrent users (and a demonstrable method of growth).
3. Indexing and archiving of videos requiring minimal or no engagement by City staff.
4. User-side software that integrates completely with Microsoft Internet Explorer.
5. Service must support cross-platform devices (Android/iOS devices).
6. The quality for web streamed video and archived video should be capable of near-HD quality.

EXHIBIT B

APPROVED FEE SCHEDULE

Description of Services	Estimated No. of Hrs. Per Year	Price Per Hr. FY 16/17	Price Per Hr. FY 17/18	Price Per Hr. FY 18/19
Cablecast of regular and special City Council and Planning Commission meetings.	130	\$125	\$135	\$150
Updates to Cable Channel Programming Schedule (typically on a weekly basis and one hour per update)	52	\$125	\$135	\$150
Offsite Special Events: Single camera crew, including production equipment and post production editing.	25	\$125	\$135	\$150
Create and maintain operating procedures and checklists.	10	\$125	\$135	\$150

Description of Services	Price Per Video
Video Web Streaming and Archiving of City Council meetings (with indexing).	\$375
Video Web Streaming and Archiving of Planning Commission meetings (no indexing).	\$225

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City of South Pasadena Agenda Report

*Diana Mahmud, Mayor
Michael A. Cacciotti, Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: November 2, 2016
TO: Honorable Mayor and City Council
VIA: Sergio Gonzalez, City Manager 
FROM: David Batt, Finance Director 
SUBJECT: **Re-Appropriation of Fiscal Year 2015-16 Purchase Orders and Carryovers of Capital Improvement Projects**

Recommendation

It is recommended that the City Council approve the re-appropriation of Fiscal Year (FY) 2015-16 purchase orders and various Capital Improvement Projects (CIP) into the City of South Pasadena's (City) FY 2016-17 expenditure budget.

Fiscal Impact

\$12,647,195.46 from FY 2015-16 purchase order balances and \$1,734,041.18 in CIP balances will be carried over for expenditure in FY 2016-17. This does not alter the City's financial position over the two-year period.

Commission Review and Recommendation

This matter was not reviewed by a Commission.

Background

The timing for many capital projects, capital equipment purchases and significant professional services does not smoothly correlate to the breaks between fiscal years. In these cases, the City is left with two options: 1) suspend expenditure activity at a predetermined point and re-budget the estimated remainder of the project in the following fiscal year; or 2) when goods or service will lag the accounting accrual period that ends in mid-September, the City can carry pre-existing purchase orders from the prior year into the next fiscal year and re-appropriate them into the new budget. Our organization utilizes both methods to complete its commitments and projects. Each method is an appropriate accounting practice. In addition, at the end of the fiscal year, various capital improvement projects may not have been completed, and staff is recommending that the unspent funds for those projects be re-appropriated as well.

Analysis

The attachment to this report specifies by account, vendor, fund, and amount the \$12,647,195.46 in encumbrances open at June 30, 2016, that are recommended for re-appropriation into the

current FY 2016-17 Budget. Of this amount, \$132,498.48 pertains to the General Fund, \$4,043,395.43 pertains to the Sewer Capital Projects Fund, and \$7,941,670.84 pertains to the Water Fund.

Unspent prior year CIP funds in the amount of \$1,650,551.18 for street and sidewalk improvement projects, primarily on Fletcher Ave. and Monterey Rd. are also being requested, along with \$83,490 for the Meridian Iron Works Museum Exterior Painting project that was approved by the City Council on June 15, 2016. These projects were funded from the General Fund in FY 2015-16; however, with the establishment of the Street Improvements Program Fund in FY 2016-17, these carryover amounts will be transferred to the new fund rather than being maintained in the General Fund.

Re-appropriation will allow for the continuation and completion of these projects and services. Encumbrances for annual operating expenses are not re-appropriated. Below is a summary by Fund.

Purchase Order Re-Appropriations by Fund

Fund	Fund Description	Balance
101	General Fund	\$132,498.48
105	Facilities & Equipment Replacement	249,975.20
205	Proposition A	3,614.56
207	Proposition C	16,180.92
210	Sewer Fund	980.00
215	Street Lighting & Landscape	48,020.83
230	Gas Tax	13,134.35
232	Prop A Park Grant	6,921.59
255	Capital Growth	17,134.10
260	CDBG Grant	2,840.00
272	COPS Grant	3,368.25
275	Park Impact Fees	24,335.00
277	HSIP Grant	6,305.01
295	Arroyo Seco Golf Course	136,820.50
310	Sewer Capital Projects	4,043,395.43
500	Water Fund	7,941,670.84
Total Re-Appropriations		\$ 12,647,195.46

Legal Review

The City Attorney has not been asked to review this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: FY 2015-16 Purchase Order Details

FY 2015-16 - Purchase Order Carryover Details

Fund	P.O.	Account Number	Dept	Vendor	Description	Balance
101	16360	101.1020.1021.8170	MS	Marathon Business Solutions	High-Density Mobile Shelving System	12,801.64
	16400	101.2010.2011.8170	LIB	JRM Consulting	Library Operation Study & Strategic Plan	9,600.00
	16249	101.9000.9326.9326	PW	Architectural Resource Group	Meridian Iron Works Museum Rehab.	3,815.70
	15184	101.3010.3041.8170	FEN	Springbrook Software	Software Migration from Ver. 6.07 to Ver. 7	13,957.47
	15334	101.7010.7101.8170	PL	Historic Resources Group	Historic Preservation Consulting Svcs.	11,075.00
	16221	101.7010.7101.8170	PL	Historic Resources Group	Historic Preservation Consulting Svcs.	8,400.00
	15319	101.4010.4011.8100	PD	Commline, Inc.	PD Units Wireless Connection Upgrades	3,662.45
	16020	101.6010.6011.8170	PW	KOA	HSIP Crosswalks Engineering Design	5,370.00
	16149	101.9000.9203.9203	PW	CivilSource Inc.	Engineering Design Svcs.	14,440.00
	16220	101.9000.9324.9324	PW	Kabbara Engineering	Engineering Design Svcs. - Library Drainage Project	22,574.50
	16156	101.6010.2015.8170	PW	John L. Hunter & Associates	Environ. Compliance NPDES Svcs.	9,949.00
	16361	101.6010.6601.8120	CS	Artic Mechanical	Replacement of Water Heat Pump	10,422.00
	16361	101.6010.6601.8520	CS	Artic Mechanical	Replacement of Water Heat Pump	5,000.00
	16366	101.6010.2015.8020	PW	L.A.C. Dept. of Public Works	Permitting Fees for Catch-all Basin	1,430.72
Fund 101 Total						132,498.48
105	16216	105.5010.5011.8540	FD	Emergency Vehicle Group, Inc.	Rescue Ambulance	249,975.20
Fund 105 Total						249,975.20
205	16385	205.8030.8025.8530	CS	Route Match Software	Transit Demand Response Transportation System	3,614.56
Fund 205 Total						3,614.56
207	16020	207.6010.6011.8170	PW	KOA	HSIP Crosswalks Engineering Design	700.56
	16410	207.9000.9220.9220	CS	WAUSAU Tile	Steel Benches & Trash Receptacles	15,480.36
Fund 207 Total						16,180.92
210	16156	210.6010.6501.8180	PW	John L. Hunter & Associates	Environ. Compliance NPDES Svcs.	980.00
Fund 210 Total						980.00
215	16327	215.6010.6115.8520	PW	Siemens Industry Inc.	Remove Temp. Overhead Wires	8,855.00
	16357	215.6010.6201.8020	PW	Fluoresco Services	Citywide Lighting Svcs.	3,070.83
	16367	215.6010.6310.8180	PW	West Coast Arborists, Inc.	Grid Pruning Svcs. Phase 2	23,860.00
	16399	215.6010.6201.8170	PW	Harris & Associates	City LLMD Svcs.	4,160.00
	16425	215.6010.6310.8180	PW	West Coast Arborists, Inc.	Tree Survey Svcs.	5,000.00
	16432	215.6010.6115.8520	PW	Siemens Industry Inc.	Traffic Signal Contoller	3,075.00
Fund 215 Total						48,020.83
230	16426	230.6010.6116.8020	PW	Zumar Industries, Inc.	Street Name Signs	8,000.00
	16426	230.6010.6116.8180	PW	Zumar Industries, Inc.	Street Name Signs	5,134.35
Fund 230 Total						13,134.35
232	16237	232.9000.9190.9190	CS	Michael Baker International	Prep. Environmental Documents - Dog Park	6,921.59
Fund 232 Total						6,921.59
255	15120	255.9000.9222.9222	MS	Onyx Architects	Architectural Design Svcs.	17,134.10
Fund 255 Total						17,134.10
260	16019	260.9000.9264.9264	PW	Diana Cho & Associates	CDBG Sidewalk Project Consulting	2,840.00
Fund 272 Total						2,840.00
272	16396	272.4010.4018.8520	PD	Pro Force	PD Rifle Equipment & Accessories	3,368.25
Fund 272 Total						3,368.25
275	15233	275.6010.6410.8170	CS	DMR Team	Dog Park Engineering Design Svcs.	24,335.00
Fund 275 Total						24,335.00
277	16020	207.6010.6011.8170	PW	KOA	HSIP Crosswalks Engineering Design	6,305.01
Fund 277 Total						6,305.01
295	16122	295.9000.9395.9395	PW	KOA	Constr. Mgmt. & Inspection - Arroyo Lift Station	21,350.00
	16123	295.9000.9395.9395	PW	Toro Enterprises Inc.	Sanitary Sewer Lift Station Project	105,032.50
	16280	295.9000.9395.9395	PW	DMR Team	Sewer Lift Station Design Svcs.	1,270.00
	16290	295.9000.9395.9395	PW	Ninyo & Moore	Sewer Lift Station Engin. Svcs.	9,168.00
Fund 295 Total						136,820.50

FY 2015-16 - Purchase Order Carryover Details

Fund	P.O.	Account Number	Dept	Vendor	Description	Balance	
310	15110	310.6010.6501.8170	PW	Valley Construction Management	Construction Management Svcs.	36,060.00	
	15111	310.6010.6501.8170	PW	Dudek	Construction Engineering Svcs.	43,955.93	
	15114	310.9000.9399.9399	PW	Sancon Engineering, Inc.	Sewer Rehabilitation Repair Project	20,706.00	
	15293	310.6010.6501.8170	PW	Dudek	Sewer Rehabilitation Repair Project	20,882.45	
	16334	310.6010.6501.8170	PW	San Gabrieleno Bank of Missions	Native American Monitoring Svcs.	7,075.00	
	16335	310.6010.6501.8170	PW	Geo-Advantec Inc.	Sewer Rehabilitation Repair Project	14,410.00	
	16348	310.6010.6501.8170	PW	Valley Construction Management	Construction Management Svcs.	325,200.00	
	16349	310.6010.6501.8170	PW	Dudek	Construction Engineering Svcs.	44,541.70	
	16350	310.6010.6501.8170	PW	Historic Resources Group	Architect Monitoring Svcs.	6,822.30	
	16351	310.6010.6501.8170	PW	Ramtech Laboratories	Sewer Rehabilitation Project	25,553.75	
	16352	310.9000.9399.9399	PW	Southwest Pipeline & Trench	Sewer Rehabilitation Repair Project	3,323,278.88	
	16387	310.9000.9399.9399	PW	Banner Bank	Sewer Rehabilitation Repair Project Retention	174,909.42	
	Fund 310 Total						4,043,395.43
	500	15184	500.3010.3012.8170	FIN	Springbrook Software	Software Migration from Ver. 6.07 to Ver. 7	1,109.25
		15212	500.9000.9266.9266	PW	Kennedy/Jenks Consultants	Construction Engineering Svcs. - Garfield Res.	55,789.70
15213		500.9000.9266.9266	PW	Arcadis US Inc.	Construction Mgmt. & Inspect. Svcs. - Garfield Res.	159,090.58	
15214		500.9000.9266.9266	PW	Ninyo & Moore	Geotechnical Material Testing Svcs. - Garfield Res.	62,768.49	
15215		500.9000.9266.9266	PW	Pacific Hydrotech Corp	Garfield Reservoir Replacement Project	7,643,213.88	
16137		500.6010.6711.8110	PW	AKD Consulting	Water Facil. & Capital Improve. Project Mgmt.	9,920.00	
16302		500.6010.6711.8170	PW	Stetson Engineers, Inc.	Prepare City's 2015 UWMP	9,778.94	
Fund 500 Total						7,941,670.84	
Total						\$ 12,647,195.06	

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City of South Pasadena Agenda Report

*Diana Mahmud, Mayor
Michael A. Cacciotti, Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: November 2, 2016
TO: Honorable Mayor and City Council
VIA: Sergio Gonzalez, City Manager *SA*
FROM: Sheila Pautsch, Community Services Department *SP*
Angela Loera, Management Analyst *AL*
SUBJECT: **Award Contract to Phoenix Motorcars, LLC, in the Amount of \$114,501.00 for the Purchase of a 2016 E450 Plug-in Electric Vehicle and Declare a 2006 E450 Ford CNG as Surplus**

Recommendation

It is recommended that the City Council:

1. Authorize the City Manager to purchase a 2016 E450 Plug-in Electric Vehicle (PEV) from Phoenix Motorcars, LLC (Phoenix Motorcars) and execute all related documents; and
2. Declare a 2006 E450 Ford Compressed Natural Gas (CNG) as surplus.

Fiscal Impact

The City of South Pasadena (City) receives annual funds from the Los Angeles County Metropolitan Transportation (Metro) Proposition A and Proposition C Local Return Program. For FY 2016-17, funds from Proposition A, in the amount of \$90,000, were allocated (Account No. 205-8025-8540) for the purchase of a 16 passenger ADA compliant vehicle. Additional funds from the Proposition A Undesignated Fund Balance will be used to cover any additional costs associated with the purchase.

Commission Review and Recommendation

This matter was not reviewed by a Commission.

Background

The Transit Division (Division) receives annual fiscal support through MTA Proposition A and Proposition C Local Return Program. Monies from Proposition A have been designated for the purchase of the new E450 16 passenger bus. Since 2013, the Division has consistently updated its fleet. Overall, staff has successfully removed all gasoline fueled buses. The fleet is now comprised entirely of CNG fueled vehicles.

The majority of the fleet has been updated, except for one 2006 E450 Ford CNG bus, that is still in service. This 2006 E450 has undergone extensive maintenance in FY 2015-16. However, to

AGENDA ITEM 10

ensure passenger safety and quality of service, this bus will have to undergo an additional \$8,000 in repairs; which will require the bus to be out of service for several weeks. The bus has fulfilled all grant expectations and has exceeded its "life expectancy." In accordance to the "Policy on Disposal of Surplus Property" the bus has served its purpose and is no longer of value to the City. Staff recommends designating the 2006 CNG E450 vehicle as surplus and recommends that it be replaced.

Analysis

The Dial-A-Ride Program offers low cost rides to senior and disabled residents. Currently, the Division has a total of five vehicles in its fleet: three small passenger CNG ADA compliant MV-1 vans which are used for everyday transportation of seniors to and from medical appointments and other less critical excursions within the City's limits. The other two vehicles are large, 16 passenger CNG ADA compliant buses. In addition to everyday use, the larger vehicles are also used for monthly scheduled day trips to: Target in Pasadena, Target and Costco in Alhambra, and to the Santa Anita Mall in Arcadia. Moreover, the buses are used to assist with transporting seniors to luncheons at the War Memorial Building and other special events and trips provided by the Senior Center Division.

One of the larger buses is a 2016 Ford E450 CNG Starcraft, which was purchased in FY 2015-16. The other 16 seat passenger bus is a 2006 E450 CNG El Dorado that was purchased in 2006. The 2006 bus has over 125,000 miles and has undergone over \$7,000 of maintenance during FY 2015-16. The Dial-A-Ride Program seeks a reliable 16 passenger bus to replace the aforementioned 2006 bus. The new bus will be utilized for senior excursions and medical appointments outside the City's limits.

Phoenix Motorcars, a local agency licensed to sell large electric passenger vehicles, offers a 2016 Zeus 305 (equivalent to the 2016 CNG Ford E450) at \$115,496. Aside from zero fuel emissions, electric vehicles offer up to 100 miles single charge range; which does accommodate the Division's daily schedule, which averages between 15-30 miles per vehicle.

Dial-A-Ride drivers recently test drove one of the Phoenix's Zeus buses and gave positive feedback about the vehicle. It was reported that the bus was easy to maneuver and enjoyable to drive. Additionally, it was noted that the vehicle's sleek design offered drivers comfort and ease while driving through the City's hills.

Further research was conducted through a staff site visit to Jet Propulsion Laboratory (JPL), which has two electric E450 passenger vans. JPL staff spoke highly of the vehicles stating that hills were not an issue for the buses and the trim design and quiet motor provided a smooth and comfortable ride for the passengers. More notably, JPL staff spoke highly of Phoenix Motorcars customer service. They mentioned that they were responsive to their customers' needs and are proactive in maintaining the quality of their product.

Since the Division is not equipped to maintain an electric vehicle, there will be necessary additional costs associated with the purchase. To obtain and install two 100 amp 240 volt 1 phase circuit charging stations, it will cost the Division approximately \$11,500. The overall cost for the

E450 and the installation of two charging stations will be \$126,996. The cost does not include taxes or DMV registration and the charging stations will be placed at the CNG yard. Phoenix Motorcars gave staff a quote of 90-120 calendar days to deliver the vehicle.

In addition to supporting the City's Green Initiative, the purchase of a Plug-in Electric Vehicle (PEV) will provide stability in quality service, as well as decrease the cost of maintenance expended by the Division on an annual basis. Although upfront capital costs are higher for a battery electric bus, the total cost of ownership is expected to be lower than a diesel or CNG bus due to high efficiencies, lower fuel cost, and reduced maintenance. Phoenix Motorcars is a sole source PEV passenger bus provider, in the Southern California area.

Legal Review

The City Attorney has not reviewed this item

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Phoenix Motorcars Purchase Specifications
2. Policy on Disposal of Surplus Property, City of South Pasadena
3. South Pasadena Municipal Code, Section 2.99-29 (pertinent sections)
4. Completed Surplus Request Forms from Community Services Department

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ATTACHMENT 1
Phoenix Motorcars Purchase Specifications

Who we are

- Headquartered in Southern California, Phoenix Cars L.L.C. is a leading developer of zero emission, all-electric vehicles (EV).
- Our mission is to deliver excellence in the commercial and government fleet vehicle market through continually improving the fundamental business of clean energy vehicle design, engineering, development and production.

Contact Us

401 S. Doubleday Avenue
Ontario, CA 91761

Sales: + 1-844-400-7463

Email: info@phoenixmotorcars.com

Web: <http://www.phoenixmotorcars.com>

Phoenix Motorcars Zero Emission Utility Shuttle – ZEUS 305



PHOENIX CARS LLC



Phoenix Cars LLC
401 S. Doubleday Avenue
Ontario, CA 91761

Features – ZEUS 305

Specs:

- Chassis Type: Ford E-450 DRW 186" W.B. Chassis w/14,500 GVWR
- Passenger Seating: 16 Passengers Forward Facing
- Regenerative Braking: Dual-Mode Regenerative Braking System
- Top Speed: 70 MPH (speed-governed)
- Acceleration: 0 to 40 MPH in 14 Seconds
- Curb Weight: 10,800 pounds
- Gross Vehicle Weight: 14,500 pounds
- Payload: 3,700 pounds
- Approach Angle/ Departure Angle: 27 deg. / 15 deg.
- Dimensions (Feet): 23.2 L X 9.0 W X 9.5 H

Drive System:

- Drive Train: 100% Electric Drive with RWD
- Driving Range (UDDS): 100 Mile Range
- Battery Pack: 105 kWh Lithium Ion Phosphate
- Charge Capability: J1772 Level II Charging Connector/ CHAdeMO Level III Rapid Charge

Exterior:

- Electric Powered Entry Door, 36" Width
- Standard Rear Egress Window, 60" x 22"
- Rear High Energy Polymer Bumper
- Mirrors - Interior Flat, 6"x16"

Interior:

- Perimeter/Forward Seating, Low-Back Single Freedman (16)
- Seat Cover, All Fabric Level 4
- Driver's seat, Freedman Shield FSC0- cover to match passenger seats
- Passenger Lap Belts (16)
- 2 Seat ADA Lift Braun 919 with interlock
- Light - Interior Lights on With Entry Door Open
- Key Switch for Electric Entry Door

Miscellaneous:

- Air Conditioning, Rooftop Mounted 68K Max BTU
- Electric Heater, 20K Max BTU
- Front Lighted Destination Sign
- Reverse Alarm
- Radio - Sony AM/FM/CD/Clock w/ 4 Speakers
- First Aid Kit 16 Unit
- Fire Extinguisher 5 lbs. with Reflective Flare Kit

Warranties:

- Battery Warranty: 5 years/ 100,000 miles
- Drive System: 5 years/100,000 miles
- Bumper to bumper warranty: 3 years/36,000 miles
- Body structure warranty: 5 years/unlimited miles



II. Price Quotation:

2016 Phoenix Cars ZEUS 305	Unit Price	Qty	Total Price
Total Baseline Price ²	<u>\$187,009.00</u>	<u>1</u>	<u>\$187,009.00</u>
Average HVIP Incentive³	<u>(\$90,000.00)</u>	<u>1</u>	<u>(\$90,000.00)</u>
Baseline Price	<u>\$97,009.00</u>	<u>1</u>	<u>\$97,009.00</u>
Non-Taxable ADA items:	<u>(\$10,309.00)</u>	<u>1</u>	<u>(\$10,309.00)</u>
DMV Registration	<u>\$1,589.00</u>	<u>1</u>	<u>\$1,589.00</u>
Sales Tax (9%)	<u>\$15,903.00</u>	<u>1</u>	<u>\$15,903.00</u>
Total Price	<u>\$114,501.00</u>	<u>1</u>	<u>\$114,501.00</u>

-
1. This quotation will remain valid for 90 days from the date of issue.
 2. Includes all the items described in Section I. Proposed Scope of Work.
 3. Contingent on the end customer operating the shuttle in California.
 4. Delivery: 90-120 days from Purchase Order.

ATTACHMENT 2
**Policy on Disposal of Surplus Property, City of South
Pasadena**

Policy on Disposal of Surplus Property

Purpose

- To establish an efficient and effective method for disposal of the City's surplus property.
- To avoid the costs of unnecessary purchases and storage by facilitating the reuse of valuable surplus property and the disposal of surplus property of no resale value.
- To provide quick and easy removal of surplus items from the owning department's premises and to provide compensation from sale.
- To participate in sustainable practices by recycling surplus property in lieu of sending property to landfills.

Eligibility for Surplus Disposition

When it has been determined that an item has served its original purpose and no longer provides value to the City, the item shall be slated for determination of its eligibility for disposition. This policy covers items such as office furniture, office equipment, electronic equipment, City vehicles, computer hardware, and other capital outlays. This policy does not include integrated facilities equipment such as doors and water pumps, which are capitalized and depreciate with the facility. This policy also does not cover general office supplies.

Surplus Disposal Methods

If an item is no longer of value to the City the item may be disposed of using one of the following methods:

1. Auction
2. Selling the item through a sealed-bid process
3. Trading the item in for new replacement equipment
4. Properly discard the item if it is broken, unusable, and/or hazardous.

Oversight of Surplus Property

The Finance Director is responsible for managing the disposition of all City surplus property. To dispose of the City's surplus property, an outside vendor has been contracted to pick-up and auction the items. Checks for surplus items will be made payable to the City of South Pasadena. NOTE: For Health and Safety reasons, no hazardous items will be picked up for disposal.

Reassignment of Assets

When a City department makes a determination that an asset is surplus to its needs, notification shall be made to the Finance Director to coordinate placement, storage and disposal. Prior to bringing the item to the City Council for a declaration of surplus, the first option will be to reassign the asset within the City where it can be of most use or value. Minimum Requirements: If it is not possible to be assigned, the Finance Director shall prepare the asset for a determination by the City Council.

The decision to designate an item for the City Surplus originates with the department where the material is located, and the department shall complete the surplus request form including a complete description of the item, location, etc. If the condition of City Surplus materials is deemed as broken, unusable, hazardous and/or having "no salvage value," then at the discretion

of the Finance Director an item may be discarded properly. The Finance Director must be notified and must authorize the disposal of City Surplus materials. The employee requesting that the item be declared surplus must sign the completed form before sending it to the Finance Department.

Statement of the Surplus Request on the Staff Report

Once the form is submitted to the Finance Department, the Surplus Request will be stated on the staff report. The Council will decide if they will approve the request. Finance will coordinate staff report to dispose of surplus materials on a quarterly basis.

Financial Reporting

The Finance department will be responsible for all levels of record keeping and sale processes. It is the responsibility of all departments to process and complete the Surplus Request form and submit to the Finance Department.

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ATTACHMENT 3
South Pasadena Municipal Code, Section 2.99-29

CHAPTER 2 ADMINISTRATION
ARTICLE XI. PURCHASING

2.99-29 Purchasing system.

(1) **Purchasing System Adopted—Purpose.** In order to establish efficient procedures for the purchase of supplies, nonprofessional services and equipment at the lowest possible cost commensurate with quality needed, to exercise positive financial control over purchases, to clearly define authority for the purchasing function, and to assure the quality of purchases, a purchasing system is adopted.

(2) **Definition of Terms.** The following terms, whenever used in these procedures, shall be construed as follows:

(a) **“Bidders’ List”** means a current file of sources of supply of articles for each category of commodities repetitively purchased for city use.

(b) **“Department”** means any department, commission or other unit of the city government, which derives its support wholly or in part from the city.

(c) **“Lowest responsible bidder”** means in addition to price, the “lowest responsible bidder” will be determined after the following factors have been considered:

1. The ability, capacity and skill of the bidder to perform the contract or provide the service required;
2. Whether the bidder has the facilities to perform the contract or provide the service promptly, or within the time specified, without delay or interference;
3. The character, integrity, reputation, judgment, experience and efficiency of the bidder;
4. The bidders record of performance of previous contracts or services;
5. The previous and existing compliance by the bidder with laws and ordinances relating to the contract or service;
6. The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service;
7. The quality, availability and adaptability of the supplies, equipment or service to the particular use required;
8. The ability of the bidder to provide future maintenance and service for the use of the subject of the contract;
9. The number and scope of conditions attached to the bid.

(d) **“Open market”** means and pertains to purchases or transactions that are executed without recourse to formalized purchasing procedure.

(e) **“Over the counter”** means and pertains to purchases or transactions that are executed without recourse to competitive bidding and without a purchase order.

(f) **“Professional and contractual services”** means services of engineers, architects, accountants, attorneys, doctors, and other persons or businesses with specialized scientific, expert, technical, or other skills of a similar nature.

(g) **“Purchases.”** Purchases of supplies, equipment and personal property shall include leases or rentals as well as transactions by which the city acquires ownership.

(h) **“Purchase order”** means a document which authorizes the delivery of specified merchandise or the rendering of certain service and the making of a charge for such merchandise or service.

(i) "Requisition" means a written demand or request from the using department to the purchasing agent for specified article or service.

(j) "Responsible bid" means an offer, submitted by a responsible bidder to furnish supplies, equipment or services in conformity with the specification, delivery terms and conditions and other requirements included in the invitation for bids.

(k) "Responsible bidder" means a bidder who submits a responsible bid and who is not only financially responsible, but is possessed of the resources, judgment, skill, ability, capacity and integrity requisite and necessary to perform the contract according to its terms.

(l) "Services" means any and all services including but not limited to the following: the repair or maintenance of equipment, machinery and other city-owned or operated property. The term does not include services rendered by city officers or employees, or professional and other contractual services which are in their nature unique and not subject to competition.

(m) "Specification" means a formulated, definite and complete statement of what is required by the city of the vendor, in the way of composition, construction, utility, durability, efficiency, texture, shape, form or dimension.

(n) "Supplies and equipment" means any and all articles or things which shall be furnished to or used by any Department, including all printing, binding, publications, stationery, forms, journals or reports.

(o) "Using department" means the department that uses the supplies, equipment or services obtained pursuant to a particular requisition.

(3) Purchasing Department Established. There is created a centralized purchasing department, in which is vested authority for the purchase of supplies, nonprofessional services and equipment.

(4) Purchasing Agent Designated—Powers and Duties.

(a) The director of finance is designated as purchasing agent. The director of finance may delegate the routine administrative responsibilities as specified in this section, or in any other applicable purchasing regulations, to another staff person. The purchasing agent shall be the head, and have general supervision of the purchasing department. The duties of the purchasing agent may be combined with those of any other office or position.

~~*~~ (b) The purchasing agent shall:

1. Negotiate purchase and contract for equipment, supplies (other than library books and periodicals), nonprofessional services or services not involving peculiar ability required by any office or department of the city in accordance with purchasing procedures prescribed by this section, and such other rules or regulations as shall be prescribed by the city council;

2. Act to procure for the city the needed quality in equipment, supplies, nonprofessional services or services not involving peculiar ability, at least expense to the city;

3. Discourage uniform bidding, and endeavor to obtain as full and open competition as possible on all purchases;

4. Prepare and recommend to the city manager and city council rules governing the purchase of supplies, services and equipment for the city;

5. Keep informed of current developments in the field of purchasing prices, market conditions and new products;

6. Prescribe and maintain such forms as are reasonably necessary to the operation of this section and other rules and regulations;

~~*~~ 7. Recommend the transfer of surplus or unused supplies and equipment between departments as needed, and the sale of all supplies and equipment which cannot be used by any department, or which have become unsuitable for city use.

(5) Filing of Estimated Requirements. Each city department shall file detailed estimates of their requirements in supplies, services and equipment in such manner, at such time, and for such future periods as the

(f) Award of Contracts by Purchasing Agent. The purchasing agent is authorized to award contracts to the lowest responsible bidder when the city council has budgeted funds for the item(s) and the amount of the award is not more than the budgeted amount. All contracts awarded pursuant to this section shall require issuance of a purchase order.

(g) Tie Bids. If two or more bids received are for the same total amount or unit price, quality, service and delivery being equal, and if the public interest will not permit the delay of re-advertising for bids, the city council may accept the one it chooses, or accept the lowest bona fide offer by negotiation with the tie bidders at the time of the bid opening.

(h) Performance Bonds. The purchasing agent shall have authority to require a performance bond before entering a contract, in such amount as it shall be found reasonably necessary to protect the best interests of the city. If the purchasing agent requires a performance bond, the form and amount of the bond shall be described in the notice inviting bids.

(i) Purchases of goods or services that can be obtained from only one source may be made by the purchasing agent without advertising and after approval by the city council.

(j) The city council may authorize purchase of supplies, equipment and services of a value greater than twenty-five thousand dollars without complying with the above procedures when in the opinion of the council, compliance with the procedure is not in the best interest of the city.

(12) Professional and Contractual Services. Contracts for services of specially trained and professional persons or businesses shall be exempt from bidding. If possible, quotes from three qualified vendors shall be obtained prior to the award of a contract. If the contract is equal to or below twenty-five thousand dollars, the contract shall require the approval of, and be executed by, the city manager. All contracts exceeding twenty-five thousand dollars must be approved by the city council.

(13) Encumbrance of Funds. Except in cases of emergency, the purchasing agent shall not issue any purchase order for supplies, equipment, non-professional services or services not involving a unique ability for which there is an insufficient appropriation in the budgetary account against which said purchase is to be charged.

(14) Inspection and Testing of Materials and Services. The purchasing agent may inspect supplies and equipment delivered, and determine their conformance with the specifications set forth in the order or contract. The purchasing agent shall have authority to require chemical and physical tests of samples submitted with bids, and samples of deliveries, which are necessary to determine their quality and conformance with specifications.

* (15) Surplus Supplies and Equipment. All using departments shall submit to the purchasing agent, at such times and in such forms as he shall prescribe, reports showing all supplies and equipment which are no longer used or which have become obsolete or worn out. The using department, with the concurrence of the purchasing agent, shall have authority to sell all supplies and equipment which cannot be used by any department, or which have become unsuitable for city use, or to exchange the same for or trade the same in on new supplies and equipment. City manager approval is needed for sale of supplies and/or equipment when the total estimated value exceeds ten thousand dollars. The purchasing agent shall also have the authority to make transfers between departments of any usable surplus supplies or equipment.

(16) Splitting Orders to Avoid Competitive Bidding Prohibited. It is unlawful to split or separate into smaller orders the purchase of supplies, materials, equipment or services for the purpose of evading the competitive bidding provisions of this section.

(17) Equipment Leasing Agreements.

(a) As used in this section:

1. "Leasing of nonpurchasable equipment" means equipment which is available through "lease only" plans;
2. "Leasing purchasable equipment" means equipment which can be acquired through "lease with option to purchase" type plans;

(b) Equipment Leasing. Leasing of purchasable or nonpurchasable equipment shall be in accordance with

ATTACHMENT 4
Completed Surplus Request Forms from Community
Services Department

City of South Pasadena Agenda Report

*Diana Mahmud, Mayor
Michael A. Cacciotti, Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesian, M.D., Councilmember
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: November 2, 2016
TO: Honorable Mayor and City Council
VIA: Sergio González, City Manager 
FROM: Sheila Pautsch, Community Service Director 
SUBJECT: **Award of Contract to Leonida Builders, Inc., in the Amount of \$90,000 for the Demonstration Garden and Approval for Funds in the Amount of \$25,000 from the Water Efficiency Fund and \$65,000 from the Park Impact Fee**

Recommendation

It is recommended that the City Council:

1. Approve a contract, subject to the approval by the City Attorney, with Leonida Builders, Inc. (Contractor); and
2. Authorize the City Manager to execute a contract; and
3. Approve an appropriation of \$25,000 from the Water Efficiency Fund for the Demonstration Garden (Garden); and
4. Approve an appropriation of \$65,000 from the Park Impact Fee for the remaining balance of the Garden; and
5. Reject other bid.

Fiscal Impact

There are sufficient funds available in the Water Efficiency Fund (Account No. 500-3010-3012-8032) which currently has approximately \$708,000 in existing funds. There are sufficient funds available in the Park Impact Fee (Account No. 275-6010-6410-8170) which currently has approximately \$277,000 in the existing fund.

Commission Review and Recommendation

The Parks and Recreation Commission (Commission) was presented with a conceptual drawing of the community garden and pocket park at the February 10, 2014 meeting. The Commission unanimously approved the conceptual drawing and location of the community and demonstration garden.

Background

In 2012, the City Council established a Community Garden Ad Hoc Committee (Committee) to look into the feasibility of a Community Garden in South Pasadena. The Committee explored

Award Contract and Approve Fund for a Demonstration Garden
November 2, 2016
Page 3 of 3

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Agreement

CONSTRUCTION CONTRACT / AGREEMENT

THIS AGREEMENT made and entered into this 2nd day of November, by and between CITY OF SOUTH PASADENA, a municipal corporation of the State of California, hereinafter referred to as "CITY" and Leonida Builders, Inc. "CONTRACTOR."

WITNESSETH:

That the CITY and the CONTRACTOR, for the consideration hereinafter named, mutually agree as follows:

1. The complete contract consists of the Contract Documents, which includes all of the following documents incorporated herein by this reference: Approved Plans and Specifications (**Project No. 2016-DemoGarden**), Notice Inviting Bids, Instructions to Bidders, Information for Bidders, Contractor's Bid Proposal, Contract/Agreement, Special Provisions, Technical Provisions, the documents in the Appendix, if any, and all modifications and amendments thereto.

2. CONTRACTOR shall perform everything required to be performed, shall provide and furnish all the labor, materials, necessary tools, expendable equipment, and all utility and transportation services required for the following work of improvement: Demonstration Garden at 1028 Magnolia St. all in accordance with the Contract Documents and Contractor's Proposal dated November 2, 2016.

CONTRACTOR agrees to perform all the work and furnish all the materials at his own cost and expense necessary to construct and complete in a good and workman-like manner and to the satisfaction of the City Engineer of the CITY, the Work of Improvement in accordance with the plans, specifications, and Contract Documents (the "Specifications") therefore prepared by City's Engineering Department and adopted by the City Council.

3. CITY agrees to pay and CONTRACTOR agrees to accept in full payment for this Work of Improvement the stipulated sum of Ninety Thousand Dollars (\$90,000)

CITY agrees to make monthly payments and final payment in accordance with the method set forth in the Specifications.

4. CONTRACTOR agrees to commence construction of the Work of Improvement within fifteen (15) days after issuance of a Notice To Proceed, and to continue in a diligent and workman-like manner without interruption, and to complete the construction thereof within forty five (45) calendar days from the date the Notice to Proceed is issued.

5. Time is of the essence on this Contract, and it is agreed that it would be impracticable or extremely difficult to ascertain the extent of actual loss or damage which the CITY will sustain by reason of any delay in the performance of this Agreement. It is, therefore, agreed that CONTRACTOR will pay as liquidated damages to the CITY the following sum: Five Hundred

Dollars (\$500.00) for each day's delay beyond the time herein prescribed for finishing work. If liquidated damages are not paid, as designated by the CITY, the CITY may deduct the amount thereof from any money due or that may become due the CONTRACTOR under this Agreement in addition to any other remedy available to CITY. The CONTRACTOR shall not be assessed liquidated damages for any delay caused by the failure of a public utility to relocate or remove an existing utility required for the performance of this Contract.

6. The CONTRACTOR will pay, and will require all subcontractors to pay, all employees on the work of improvement a salary or wage at least equal to the prevailing salary or wage established for such work as set forth in the wage determinations for this work. Travel and subsistence pay shall be paid in accordance with Labor Code Section 1773.8. The CONTRACTOR shall forfeit to the CITY, as penalty, Fifty Dollars (\$50.00) for each calendar day or portion thereof for each worker paid (either by him or any subcontractors under him) less than the prevailing rate described above on the work provided for in this Agreement, all in accordance with Section 1775 of the Labor Code of the State of California.

7. In the performance of this Contract, not more than eight (8) hours shall constitute a day's work, and the CONTRACTOR shall not require more than eight (8) hours in a day from any person employed by him hereunder, except as provided in the Labor Code of the State of California. The CONTRACTOR shall adhere to Article 3, Chapter 1, Part 7 (Sections 1810, et seq.) of the Labor Code of the State of California, and it is agreed that the CONTRACTOR shall forfeit to the CITY as a penalty the sum of Fifty Dollars (\$50.00) for each worker employed in the execution of this Contract by the CONTRACTOR or any subcontractor for each calendar day during which any worker is required or permitted to labor more than eight (8) hours in violation of that article.

8. CONTRACTOR, by executing this Agreement hereby certifies:
"I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this Contract."

9. CONTRACTOR shall, prior to the execution of this Contract, furnish two bonds approved by the CITY, one in the amount of One Hundred Percent (100%) of the Contract price, to guarantee the faithful performance of the work, and one in the amount of One Hundred Percent (100%) of the Contract price to guarantee payment of all claims for labor and materials furnished. This Contract shall not become effective until such bonds are supplied to and approved by the CITY. CONTRACTOR shall, prior to the release of the performance and payment bonds or the retention payment, furnish a warranty performance and payment bond equal to at least ten percent of the final contract price or \$1,000, whichever is greater.

IN WITNESS WHEREOF, the said CONTRACTOR and the CITY MANAGER and CITY CLERK of the CITY have caused the names of said parties to be affixed hereto, each in triplicate, the day and year first above written.

CONTRACTOR

BY _____

(Title)

BY _____

CITY OF SOUTH PASADENA

Sergio Gonzalez, CITY MANAGER

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, CITY CLERK

Teresa L. Highsmith, CITY ATTORNEY

City of South Pasadena Agenda Report

*Diana Mahmud, Mayor
Michael A. Cacciotti, Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesian, M.D., Councilmember
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: November 2, 2016
TO: Honorable Mayor and City Council
VIA: Sergio Gonzalez, City Manager *SH*
FROM: Paul Toor, Public Works Director *PT*
Kristine Courdy, P.E., Public Works Operations Manager *KC*
SUBJECT: **Approval of Contract Amendment with LandCare for Dog Park Maintenance and Additional Trash Pickups at Orange Grove, Arroyo and Garfield Park Gazebo Areas**

Recommendation

It is recommended that the City Council approve, and authorize the City Manager to execute, the first amendment to the landscape maintenance contract with LandCare in the amount of \$498 per month (for a contract total of \$18,673 per month) for the Dog Park maintenance and additional trash pickups at Orange Grove, Arroyo, and Garfield Park gazebo areas.

Fiscal Impact

The current landscape maintenance contract is \$18,175 per month and is funded through Park Maintenance Account No. 101-6410-8180, Los Angeles Regional Park and Open Space District Proposition A (Prop A) Account No. 232-6417-8180, and Median Strip Account No. 215-6416-8180. The proposed contract amendment is \$498 per month and would be funded \$68 per month Park Maintenance Account No. 101-6410-8180 and \$430 per month from Prop A Account No. 232-6417-8180.

Commission Review and Recommendation

This matter was not reviewed by a Commission.

Background

On July 16, 2014 the City Council approved a contract award to TruGreen LandCare, now LandCare, to provide landscape maintenance throughout the City of South Pasadena (City) at parks, water facilities, and medians. Some of the maintenance items included in the original contract are mowing lawns, edging, fertilizing lawns, spreading mulch, trash pickup, weed abatement, detailing plants, and irrigation maintenance. The term of the original contract is July 16, 2014 to July 31, 2017.

The Dog Park is nearing the end of construction and needs to be added to a maintenance

Approval of Contract Amendment with LandCare, for Maintenance and Additional Trash Pickups at Orange Grove, Arroyo and Garfield Park Gazebo Areas

November 2, 2016

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schedule. There has also been a request to increase the trash pickups at Orange Grove, Arroyo and Garfield Park gazebo areas. Therefore, it is being proposed to issue a contract amendment to LandCare to perform these services.

Analysis

On July 6, 2016, the City Council approved an award of contract for the construction of the Dog Park. The Dog Park is located off of Stoney Drive near the batting cages and skate park; at 0.53-acre formerly vacant site owned by the City. The Dog Park consists of separated small and large dog play areas (measuring 6,300 square feet and 16,650 square feet, respectively) lined with decomposed granite and engineered wood fiber. Additional improvements and amenities include dog waste stations, trash receptacles, benches, and drinking/pet watering fountains. The dog play areas are enclosed with a 6-foot-tall chain-link fence.

Construction of the Dog Park began in August 2016 and the grand opening is proposed for November 5, 2016. Prop A funding for the Dog Park includes the maintenance costs for this facility. The Dog Park was designed to be a very low maintenance facility however there are a few routine items that need to be performed:

- Once a week-clean up of leaves, engineered wood fiber, and to pull weeds
- Three days per week-pick up and empty trash receptacles
- As needed Restock dog waste stations

The proposed cost for LandCare to perform these services is \$150 per month which would be funded from the Prop A Account No. 232-6417-8180.

The current trash pickup schedule for Garfield Park is Monday, Wednesday, and Friday (three days per week) except from June through September, in which Saturdays and Sundays are added to the schedule (five days per week). Staff has noticed a high utilization of the playground and gazebo area year around. Therefore it is being proposed to have these trash receptacles emptied seven days per week. The cost for LandCare to perform these services is \$130 per month which would be funded from the Prop A Account No. 232-6417-8180.

Gazebos at Orange Grove, Arroyo, and Garfield Park have two rental reservations a day. From November 1 to March 31 gazebos are rented out from 9:00 a.m. to 1:00 p.m. and from 1:00 p.m. to 5:00 p.m. From April 1 to October 31, gazebos are rented out from 10:00 a.m. to 2:00 p.m. and from 2:00 p.m. to 6:00 p.m. Currently, LandCare picks up the trash in the morning before the first rental, however there is not a second trash pickup in the current contract. Community Services Department staff receives complaints from the afternoon renters when excessive trash is left from the morning rental and upon occasion has issued refunds. Therefore, it is being proposed to add an afternoon pickup on the weekends between the morning and afternoon rental. Adding this additional trash pickup will allow the afternoon rentals to enjoy a clean gazebo. The

Approval of Contract Amendment with LandCare, for Maintenance and Additional Trash
Pickups at Orange Grove, Arroyo and Garfield Park Gazebo Areas
November 2, 2016
Page 3 of 3

cost for LandCare to perform these services is \$218 per month which would be funded from the
Prop A Account No. 232-6417-8180 and, the Park Maintenance Account No. 101-6410-8180.

Legal Review

The City Attorney has reviewed the contract amendment.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its
inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the
City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. LandCare Contract Amendment
2. LandCare Original Contract

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ATTACHMENT 1
LandCare Contract Amendment

FIRST AMENDMENT TO
AGREEMENT FOR PROFESSIONAL SERVICES

THIS AMENDMENT ("Amendment") is made as of this 2nd day of November, 2016, by and between the CITY OF SOUTH PASADENA ("City") and TruGreen LandCare, ("Contractor").

RECITALS

WHEREAS, on July 16, 2014, the City and Contractor entered into an Agreement for Professional Services ("Agreement") for Contractor to maintain City landscape areas, as set forth in Exhibit A ("Scope of Services"), at a monthly cost of \$18,175; and

WHEREAS, the City has determined that it requires additional trash pickups at Orange Grove, Arroyo and Garfield Park gazebo areas and maintenance at the newly constructed Dog Park; and

WHEREAS, Contractor is willing and able to provide these additional services for an additional cost \$498 per month.

NOW THEREFORE, THE CITY AND THE CONTRACTOR AGREE AS FOLLOWS:

1. SCOPE OF SERVICES. Section 1.1 of the Agreement is hereby amended to read as follows:

"Contractor shall perform the services (i) described in the Scope of Services described in Exhibit A and (ii) the additional Scope of Services described herein as:

- a. Dog Park Maintenance: Once a week clean up leaves, engineered wood fibers and pull weeds. Three days a week pick up and empty trash receptacles (Monday, Wednesday and Friday). Restock the dog waste stations as needed. City to provide refills for dog waste stations.
- b. Arroyo Park Gazebo Area Additional Trash Pickup: Pick up the trash at the seven trash receptacles near the Arroyo Park gazebo and playground area seven days a week.
- c. Afternoon Trash Pickup at Orange Grove, Arroyo and Garfield Parks Gazebo Areas: Afternoon trash pickup for the Orange Grove, Arroyo and Garfield Park gazebo areas trash receptacles two days a week (Saturday and Sunday)."

2. COMPENSATION. Section 2.1 of the Agreement is amended to read as follows:

“For performing and completing all services described in paragraph 1.1 (Scope of Services), Contractor shall be compensated an amount not to exceed \$18,673/monthly.”

3. PROVISIONS OF AGREEMENT. All other terms, conditions, and provisions of the Agreement to the extent not modified by this Amendment, shall remain in full force and effect.

Dated: _____

“CITY”

By: _____

Sergio Gonzalez, City Manager

Dated: _____

“CONTRACTOR”

By: _____

Name/Title

Attest:

By: _____

Evelyn G. Zneimer, City Clerk

Date: _____

Approved as to form:

By: _____

Teresa L. Highsmith, City Attorney

Date: _____

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ATTACHMENT 2
LandCare Original Contract

CITY OF SOUTH PASADENA

PROFESSIONAL SERVICES AGREEMENT
WITH
TRUGREEN LANDCARE

THIS AGREEMENT ("Agreement") is made and entered into this 16 day of July, 2014 by and between the CITY OF SOUTH PASADENA, a municipal corporation ("City") and TruGreen LandCare ("Contractor").

WITNESSETH:

A. WHEREAS, City proposes to utilize the services of Contractor as an independent contractor to maintain City landscape areas, as more fully described herein; and

B. WHEREAS, Contractor represents that it has that degree of specialized expertise contemplated within California Government Code, Section 37103, and holds all necessary licenses to practice and perform the services herein contemplated; and

C. WHEREAS, City and Contractor desire to contract for the specific services described in Exhibit "A" ("Scope of Services") and desire to set forth their rights, duties and liabilities in connection with the services to be performed; and

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

1.0. SERVICES PROVIDED BY CONTRACTOR

1.1. Scope of Services. Contractor shall provide the professional services described in the "Scope of Services" attached hereto and incorporated into this Agreement as Exhibit "A". In addition, the request for proposal prepared by the City dated May 12, 2014 and the bid proposal submitted by TruGreen LandCare dated June 10, 2014 are hereby included as a part of this agreement.

1.2. Professional Practices. All professional services to be provided by Contractor pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional Contractors in similar fields and circumstances in accordance with sound professional practices. It is understood that in the exercise of every aspect of its role, within the scope of work, Contractor will be representing the City, and all of its actions, communications, or other work, during its employment, under

this Agreement is under the direction of the City. Contractor also warrants that it is familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Contractor's performance of this Agreement.

1.3 Familiarity with Work. By execution of this Agreement, Contractor warrants that:

(1) It has thoroughly investigated and considered the work to be performed, based on all available information; and

(2) It carefully considered how the work should be performed; and

(3) It fully understands the difficulties and restrictions attending the performance of the work under this Agreement; and

(4) It has the professional and technical competency to perform the work and the production capacity to complete the work in a timely manner with respect to the scope of services.

1.4. Performance to Satisfaction of City. Contractor agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Contractor agrees that the services to be rendered pursuant to this Agreement shall be performed in accordance with the standards customarily provided by an experienced and competent professional organization rendering the same or similar services. Evaluations of the work will be done by the City Manager or his designee. If the quality of work is not satisfactory, City in its discretion has the right to:

(a) Meet with Contractor to review the quality of the work and resolve the matters of concern;

(b) Require Contractor to repeat the work at no additional fee until it is satisfactory; and/or

(c) Terminate the Agreement as hereinafter set forth.

1.5. Warranty. Contractor warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Contractor shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account

of any liability under any of the above-mentioned laws, which may be incurred by reason of Contractor's performance under this Agreement.

1.6. Non-discrimination. In performing this Agreement, Contractor shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code. Contractor will take affirmative action to ensure that that employees are treated during employment, without regard to their race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition, or sexual orientation.

1.7. Non-Exclusive Agreement. Contractor acknowledges that City may enter into agreements with other Contractors for services similar to the services that are subject to this Agreement.

1.8. Confidentiality. Employees of Contractor in the course of their duties may have access to financial, accounting, statistical, and personnel data of private individuals and employees of City. Contractor covenants that all data, documents, discussion, or other information developed or received by Contractor or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Contractor without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Contractor's covenant under this Section shall survive the termination of this Agreement.

1.9. Key Personnel. It is the intent of both parties to this Agreement that Contractor shall make available the professional services of Joe Espinoza, who shall coordinate directly with City. Any substitution of key personnel must be approved in advance by City's Representative and the Agreement shall be amended to reflect the changes.

2.0. COMPENSATION AND BILLING

2.1. Compensation. For performing and completing services Pursuant to Exhibit "A" Scope of Services, Contractor shall be compensated by City for its services as provided below:

City will pay the following to the Contractor for services performed:

Professional Fees:

Contractor shall perform the services described in Exhibit "A" Scope of Services for the flat rate of \$ 18,175 per month.

Reimbursable Expenses: Reimbursable expenses shall be limited to actual expenditures of Contractor for expenses that are necessary for the proper completion of the services and shall only be payable if specifically authorized in advance by City.

2.2 Maximum Amount. The maximum amount payable under the terms of this Agreement, including expenses, will not exceed \$18,175 per month.

2.3. Additional Services. Contractor shall not receive compensation for any services provided outside the scope of services specified in the Contractor's Proposal unless the City approves such additional services in writing prior to Contractor performing the additional services. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation are barred and are unenforceable.

2.4 Method of Billing. Within 10 calendar days following the end of the preceding month in which services are performed or expenses are incurred under this Agreement, Contractor shall submit an invoice to the City. Said invoice shall be based on the total of all Contractor's services which have been completed to City's sole satisfaction. City shall pay Contractor's invoice within forty-five (45) days from the date City receives said invoice. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices. Contractor shall submit invoices to the City at the following address:

Public Works Director
City of South Pasadena
1414 Mission Street
South Pasadena, CA 91030

The invoice submitted pursuant to this paragraph shall show the:

- 1) Project name/description;
- 2) Name and hours worked by each person who performed services during the billing period;
- 3) The title/classification under which they were billed;
- 4) The hourly rate of pay;
- 5) Actual out-of-pocket expenses incurred in the performance of services; and,
- 6) Other such information as the City may reasonably require.

2.5. Records and Audits. Contractor shall maintain full and accurate records with respect to all services and matters covered under this Agreement. City shall have free access at all reasonable times to such records, and the right to examine and audit the same and to make transcripts therefrom, and to inspect all program data, documents, proceedings and activities. Contractor shall maintain an up to date list of key personnel and telephone numbers for emergency contact after normal business hours. Records of

Contractor's services relating to this Agreement and funds received from City shall be maintained in accordance with generally recognized accounting principles and shall be made available to City for inspection and/or audit at mutually convenient times for a period of five (5) years from the date of performance of said services.

3.0. TIME OF PERFORMANCE

3.1. Commencement and Completion of Work. Time is of the essence in the performance of services under this Agreement. The professional services to be performed pursuant to this Agreement shall commence within five (5) days from the Effective Date of this Agreement. Failure to commence work in a timely manner and/or diligently pursue work to completion may be grounds for termination of this Agreement. All services required by Contractor under this Agreement shall be completed on or before the end of the term of the Agreement.

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall be effective on August 1, 2014 ("Effective Date") and shall remain in effect for three (3) years (July 31, 2017). The contract may be extended for an additional two years under the same terms and conditions at the sole discretion of the City, unless earlier terminated as provided in Section 4.2 herein.

4.2. Notice of Termination. Notwithstanding the provision in paragraph 4.1 above, the City reserves and has the right and privilege of canceling, suspending or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, in its sole discretion, with thirty (30) days written notice to the Contractor.

4.3. Compensation. In the event of termination, City shall pay Contractor for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination unless the termination is for cause, in which event Contractor need be compensated only to the extent required by law. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein. Such payment will be subject to City's receipt of a close-out billing. In ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress, and to other documents pertaining to the services contemplated.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Contractor in its performance of this Agreement shall be delivered to the City within ten (10) days of delivery of termination notice to Contractor, at no cost to City. Any use of uncompleted documents without specific written authorization from Contractor shall be at City's sole risk and without liability or legal expense to Contractor.

5.0. INSURANCE

5.1 Contractor shall procure and maintain at all times during the term of this Agreement insurance as set forth in Exhibit "B" attached hereto. Proof of insurance shall consist of a Certificate of Insurance provided on IOS-CGL form No. CG 00 01 11 85 or 88 executed by Contractor's insurer and in a form approved by the City Attorney.

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement, together with Exhibits "A" and "B" supersede any and all other agreements, either oral or in writing, between the parties with respect to the subject matter herein. This Agreement constitutes the entire Agreement between the parties with respect to any matter referenced herein. This Agreement may not be modified, nor may any of the terms, provisions or conditions be modified or waived or otherwise affected, except by a written amendment signed by all parties. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement. Each party to this Agreement acknowledges that no representation by any party, which is not embodied herein, nor any other agreement; statement or promise not contained in this Agreement shall be valid and binding.

6.2. Representatives. For the purposes of this Agreement, the City shall be represented by the Public Works Director ("City Representative"), or such other person designated in writing by the Public Works Director. For the purposes of this Agreement, Contractor shall be represented by Joe Espinoza or such other person designated in writing by him and accepted by the City Representative. Contractor shall perform the Work described herein under the direction of the City Representative, who will approve the work plan specified herein, if required, prior to Contractor commencing the Work.

The City Representative shall have the authority and responsibility to perform the following tasks:

- (a) Provide interpretation of the scope and specifications for the work to be performed;
- (b) Monitor performance of the Work to ensure compliance with the Agreement;
- (c) Inspect performance against the Scope of Services, and report compliance and/or deficiencies;
- (d) Obtain and review Monthly Statements;
- (e) Suspend work in accordance with other provisions of this Agreement;
- (f) Issue all consents, approvals, directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement; and
- (g) Work directly with the Contractor in the performance of this Agreement.

Contractor's Representative shall be its agent in all consultations with City during the term of this Agreement. Contractor's Representative shall attend and assist in all coordination meetings called by City.

6.3. Notices. Any notices, documents, correspondence or other communications concerning this Agreement or the work hereunder may be provided by personal delivery, facsimile or mail and shall be addressed as set forth below. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

Contractor shall notify City of changes in its address. The failure to do so, if such failure prevents City from locating Contractor, shall be deemed a waiver by Contractor of the right subsequently to enforce those provisions of this Agreement that require consultation or approval of Contractor. Notwithstanding this provision, City shall make every reasonable effort to locate Contractor when matters arise relating to Contractor's rights.

All communications in connection with this Agreement, sent through the U. S. Mail, must be addressed as follows:

IF TO CONTRACTOR:

Joe Espinoza
TruGreen LandCare
4134 Temple City Blvd.
Rosemead, CA 91770

IF TO CITY:

Public Works Director
City of South Pasadena
1414 Mission Street
South Pasadena, CA 91030

6.4. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.5. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Los Angeles County, California. In the event of litigation in a U.S. District Court, exclusive venue shall lie in the Central District of California.

6.6. Assignment. This Agreement covers professional services of a specific and unique nature. Except as otherwise provided herein, Contractor shall not voluntarily or by operation of law assign, transfer, sublet, or encumber all or any part of its interest in this Agreement or subcontract any services to be performed without amending this Agreement and/or receiving the prior written consent of City. Any attempted unauthorized assignment, transfer, subletting or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement.

6.7. Indemnification and Hold Harmless. Contractor assumes all risk of injury to its employees, agents, and contractors, including loss or damage to property. Contractor agrees to defend, indemnify, hold free and harmless the City, its elected officials, officers, agents and employees, at Contractor's sole expense, from and against any and all claims, actions, suits or other legal proceedings brought against the City, its elected officials, officers, agents and employees arising out of the performance of the Contractor, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply without any advance showing of negligence or wrongdoing by the Contractor, its employees, and/or authorized subcontractors, but shall be required whenever any claim, action, complaint, or suit asserts as its basis the negligence, errors, omissions or misconduct of the Contractor, its employees, and/or authorized subcontractors, and/or whenever any claim, action, complaint or suit asserts liability against the City, its elected officials, officers, agents and employees based upon the work performed by the Contractor, its employees, and/or authorized subcontractors under this Agreement, whether or not the Contractor, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the Contractor shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Contractor's Proposal, which shall be of no force and effect.

6.8. Independent Contractor. Contractor is and shall be acting at all times as an independent contractor and not as an employee of City. Contractor shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Contractor or any of Contractor's employees, except as set forth in this Agreement. Contractor shall not, at any time, or in any manner, represent that it or any of its employees are in any manner agents or employees of City. Contractor shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Contractor and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Contractor shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor

relationship created by this Agreement. Contractor further agrees to indemnify and hold City harmless from any failure of Contractor to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Contractor under this Agreement any amount due to City from Contractor as a result of Contractor's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph. Contractor shall perform all services described in accordance with all applicable laws, codes and regulations required by all authorities having jurisdiction over the Services. Contractor agrees to comply with prevailing wage requirements as specified in the California Labor Code, Sections 1770, et seq.

6.9 Benefits. Contractor will not be eligible for any paid benefits for federal, social security, state workers' compensation, unemployment insurance, professional insurance, medical/dental, California Public Employees Retirement System ("PERS") or fringe benefits offered by the City.

6.10. PERS Eligibility Indemnification. In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Contractor shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Contractor and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Contractor's performance or services rendered under this Agreement, Contractor shall render any reasonable assistance and cooperation which City might require.

6.12. Ownership of Documents. All findings, reports, documents, information and data including, but not limited to, computer tapes or discs, files and tapes furnished or prepared by Contractor or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. Contractor agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City. Contractor shall deliver to City any findings, reports, documents, information, data, in any form, including but not limited to, computer tapes,

discs, files audio tapes or any other Project related items as requested by City or its authorized representative, at no additional cost to the City.

6.13. Public Records Act Disclosure. Contractor has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Contractor, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 6250 *et seq.*). Exceptions to public disclosure may be those documents or information that qualifies as trade secrets, as that term is defined in the California Government Code Section 6254.7, and of which Contractor informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Release of Information. Contractor shall not make public information releases or otherwise publish information obtained or produced by it as a result of, or in connection with, the performance of services under this Agreement without the prior written authorization from the City Representative.

6.15. Conflict of Interest. Contractor and its officers, employees, associates and subContractors, if any, will comply with all conflict of interest statutes of the State of California applicable to Contractor's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Contractor and its officers, employees, associates and subContractors shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Contractor is not currently performing work that would require Contractor or one of its officers, employees, associates or subContractors to abstain from a decision under this Agreement pursuant to a conflict of interest statute.

6.16. Economic Interest Statement. Contractor hereby acknowledges that pursuant to Government Code Section 87300 and the Conflict of Interest Code adopted by City hereunder, Contractor is designated in said Conflict of Interest Code and is therefore required to file an Economic Interest Statement (Form 700) with the City Clerk, for each employee providing advise under this Agreement, prior to the commencement of work.

6.17. Political Activity/Lobbying Certification. Contractor may not conduct any activity, including any payment to any person, officer, or employee of any governmental agency or body or member of Congress in connection with the awarding of any federal contract, grant, loan, intended to influence legislation, administrative rulemaking or the election of candidates for public office during time compensated under the representation that such activity is being performed as a part of this Agreement.

6.18. Licenses, Permits, and Fees. Contractor shall obtain a City of South Pasadena Business License and any and all other permits and licenses required for the services to be performed under this Agreement.

6.19. Responsibility for Errors. Contractor shall be responsible for its work and results under this Agreement. Contractor, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Contractor occurs, then Contractor shall, at no cost to City, provide all necessary design drawings, estimates and other Contractor professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.20. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, this Agreement shall govern over the document referenced.

6.21. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.22. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.23. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.24. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.25. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed

by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.26. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.27. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.28. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

6.29. Taxpayer Identification Number. Contractor shall provide City with a complete Request for Taxpayer Identification Number and Certification, Form W 9, as issued by the Internal Revenue Service.

6.30. Applicable Laws, Codes, and Regulations. Contractor shall perform all services described in accordance with all applicable laws, codes and regulations required by all authorities having jurisdiction over the Services.

6.31. Change in Name, Ownership or Control. Contractor shall notify the City Representative, in writing, of any change in name, ownership or control of Contractor. Change of ownership or control of Contractor may require an amendment to the Agreement.

6.32. Covenants and Conditions. Each term and each provision of this Agreement to be performed by Contractor shall be construed to be both a covenant and a condition.

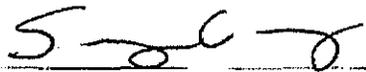
6.33. Use of City's Name. Contractor shall not publish or use any advertising, sales promotion, or publicity in matters relating to services, equipment, products, reports, and material furnished by Contractor in which City's name is used, or its identity implied without the City Representative's prior written approval.

6.34. Force Majeure. The respective duties and obligations of the parties hereunder shall be suspended while and so long as performance hereto is prevented or impeded by strikes, disturbances, riots, fire, severe weather, government action, war acts, acts of God, or any other cause similar or dissimilar to the foregoing which are beyond the control of the party from whom the affected performance was due.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

Dated: 7/16/14

THE CITY OF SOUTH PASADENA

By: 
Sergio Gonzalez, City Manager

Dated: _____

TruGreen LandCare

By: 

Federal ID No. 36-4313318

APPROVED AS TO FORM:

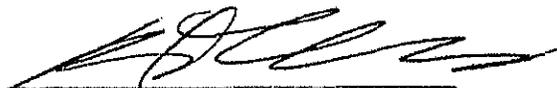

Richard L. Adams II., City Attorney

EXHIBIT "A"
SCOPE OF SERVICES

XXVIII. SPECIAL PROVISIONS

1.00 INTRODUCTION

These Special Provisions are intended to apply to the scope of work specified in each bid item, as described herein, where each type of landscaping might exist or be placed in the future.

1.01 BID ITEMS

The bid items cover landscape maintenance at the following parks, playing fields, facilities or locations:

I. GARFIELD PARK

This location will be maintained by green equipment only. All motor, belt or otherwise engine equipment will be 100% electrical with the promotion of zero emissions. All of the green equipment will be ordered immediately and put into use upon arrival.

II. PARKS

Eddie Park
Heritage Park
Library grounds
War Memorial Park
Orange Grove Park
South Pasadena Arroyo Seco Woodland and Wildlife Park
Via del Rey entrance parks (both sides of Via del Rey at Monterey Road)
Via del Rey cul-de-sac park (at Camino Verde)
San Pasqual Park

III. RECREATIONAL FACILITIES

Orange Grove Park and Playing Fields
Arroyo Park and Playing Fields

IV. MEDIAN STRIPS

Goldline Landscaping
Huntington Drive (between Alhambra Rd. and Garfield Ave.)
Fair Oaks Avenue (between Huntington Dr. and Columbia Street)
Monterey Road (between Orange Grove Ave. and Brent Ave.)
Monterey Road (at Pasadena Ave.)
Pasadena Avenue (between York Blvd. bridge and Monterey Rd.)
Camden Parkway (between Oak St. and Court Ave.)
El Cerrito Circle
Stratford Circle
Raymondale and State Street
Fletcher Avenue (between Oak St. and Huntington Dr.)
Orange Grove Parkway (between Oliver St. and Sterling Pl.)
Huntington Drive (between Fair Oaks and west side of Fremont Ave.)
State Street medians and parkways
Fair Oaks (between State St. and Grevelia St.)
Pasadena Avenue (between City Limits and Sycamore Ave.)

V. CITY HALL & PARKING LOTS

Planting adjacent to the City Hall buildings.
City Hall grounds including planting pockets, planters, and pots
City Hall Parking lot(s) adjoining city property on the south side of Hope St.
Sidewalk trees abutting city property on Mission St., Mound Ave. and Hope St.
Upper level of parking structure at Fremont Avenue and Hope Street
Hope and Mound Parking Area

VI. MISCELLANEOUS FACILITIES

Freeway sign on north westerly embankment of Arroyo Drive, south of the Pasadena Freeway.
Arroyo Park Residence
Service Facility
CNG Station
Snake Trail
Horse Trail
Mound and El Centro Parkway
Mission Street
Fremont and Huntington Wells
Water Facilities

Contractor will continue to grow the usage of green equipment with a plan to use 100% emission free equipment within South Pasadena by January 2016.

1.02 SCOPE

- A. Contractor shall perform completely all work and incidentals appurtenant to each paragraph of this section of the specifications. Any mention herein or indication on the drawings of materials, operations, or methods, requires that the contractor provide each item mentioned if indicated, perform each operation described and provide all necessary labor, equipment, materials and incidentals.
- B. The landscape maintenance shall include complete responsibility for proper care of all landscaping; i.e., irrigation systems, shrubs, lawns, groundcovers and planting of whatever nature occurring on said premises and further described herein; and shall include performance of such services as watering, trimming, pruning, edging, mowing lawns, fertilizing, cultivating, insect and rodent control, weed control, resodding and seeding, staking and guying, cleanup of sidewalks and walks, including all items considered related to the performance of landscape maintenance. All chemicals used in the everyday course of landscape maintenance need to be green friendly.

1.03 MATERIALS

- A. Commercial Fertilizer:
 - I. Shall be blended for use as specified and may be combined with fungicides, herbicides and insecticides as covered in these specifications. All to be delivered to the job in original sealed packages, with labels attached showing analysis.

2. For playing fields, fertilizer analysis includes Calcium Nitrate, Once, 16-16-16, 32-0-0, 46-0-0, and 15-5-7. Other 3-1-3 ratios are also acceptable. It is to be applied as covered in these specifications. For all other applications, fertilizer analysis shall be 16-6-8, with trace elements added, equivalent to that produced by Best Fertilizer Company, or Osmocote Fertilizer 14-14-14.

3. Iron, Sequestrene, Iron Chelates, pelletized sulfur

B. Equipment:

1. Tools and equipment shall be furnished by Contractor and shall be sufficient in number and design to be capable of effective and efficient discharge of work to be performed. Cutting tools shall be maintained in sharpened condition.

2. Unsatisfactory equipment shall be repaired or replaced. Obsolete, broken equipment of any kind shall be removed from the premises.

3. Tools and equipment shall be maintained in clean condition to avoid spread of weeds.

4. Lawns and playing fields shall be mowed with reel mowers. Mower blades shall be kept sharp and clean. Flail mowers may be used in lieu of reel mowers provided that the rollers are sufficiently close to the flail shaft so as to prevent scalping of small knolls. Emission free equipment will replace gas powered equipment per implementation schedule.

5. City of South Pasadena Municipal Code 19A.12 provides for the use of leaf blowers and other power yard maintenance equipment as relates to hours of operation, noise and dust control. Emission free equipment will replace gas powered equipment per implementation schedule.

6. Where practical all landscape maintenance equipment shall be battery-powered cordless electric type. No outdated, polluting power equipment shall be used when an environmentally-friendly alternative that is non-polluting and /or produces less noise is available. Acceptable models for blowers include the Stihl BR 500 series and for line trimmers the Stihl FS 100 RX series.

C. Grass seed shall be fresh, clean, new crop seed, pre-mixed by mechanical mixer to proportions specified, with minimum purity and germination as follows:

Name	Proportion by Wt.	Purity	Germination
Bonnie Blue Bluegrass	23-1/3	98%	85%
Fylking Bluegrass	23-1/3	98%	80%
Common Bermuda	23-1/3	95%	85%
Pennfine Rye	30%	98%	90%

Seeding rate: 7 pounds per 1000 square feet.

- D. Fungicides, Herbicides and Insecticides: Shall be recognized brands in general use, approved and complying with all agencies - local, state and federal. All chemicals used in the everyday course of landscape maintenance need to be green friendly.
- E. Irrigation System: Shall have matching precipitation. Water efficient nozzles should be used wherever feasible. Weather Based Irrigation Controllers should be installed at all parks in an effort to water efficiently.
- F. Organic Fertilizer: Shall be Kelloggs Nitromulch and Gro-Power 5-3-1.
- G. Plant Materials: When not provided by the City, shall be best quality, new stock of size and kinds noted on plans or in other written instructions from the City. Priority selection to drought tolerant plants when and wherever appropriate.
- H. Topsoil: Shall be fertile, sandy loam, free from noxious weeds, debris and toxic quantities of mineral salts.
- I. Tree Stakes: From time to time, installation of stakes shall be required for tall and new trees. Upkeep of these stakes, including moving the stakes and/or loosening the ties, also required.
- J. Tie Materials: Tree ties shall be cinch ties or comparable.

1.04 PLANT REPLACEMENT

Existing planting requiring replacement or relocation due to changes in existing premises, vandalism or from causes due to nature of operations, major accidents or Acts of God, will be replaced by City at its expense or handled under separate agreement. New plantings conceived will be handled under separate agreement. Contractor shall have its own nursery in order to maintain the highest quality plant material available or should have access to a reputable nursery in good standing.

1.05 PLANT REPLACEMENT LIABILITY

Where proven neglect on the part of Contractor or his employees have caused damage to planting through improper use of insecticides, herbicides, watering, failure to control rodents, gophers, insects, use of tools and mechanical equipment, conveyances, or through general neglect, Contractor shall repair or replace such damaged planting at his own expense to the satisfaction of City.

1.06 CLEAN UP/TRASH REMOVAL/ENVIRONMENT

- A. In general, Contractor shall see that the premises are kept neat and clean of foreign debris, however deposited, whether by winds, persons entering or passing by premises, or careless persons. Clean up shall consist of removal of all debris, papers, weeds, cut grass, and removal of fallen limbs when needed on a weekly basis. Weeds growing at curb and

sidewalk joints shall be kept removed. Sidewalks and walks shall be swept at least once a week.

- B. Contractor shall clean up after his own work and deposit all debris in containers for removal from the premises. Contractor shall not permit debris to accumulate anywhere on the site. Debris and material generated by Contractor shall be removed from the site by contractor.
- C. All trash cans in City Parks and Playing Fields are to be emptied into City supplied trash bins 3 times per week, on Monday, Wednesday and Friday. Trash cans at Orange Grove Park are emptied 7 days per week. Trash cans at Eddie Park are to be emptied four days per week, on Monday, Wednesday, Friday and Sunday. Trash cans at Garfield Park are to be emptied five days per week.
- D. No trash, including but not limited to bottles, cans, paper, leaves, tree branches, and/or grass shall be swept or blown into the city's storm drains. In accordance with the state of California's municipal separate storm sewer systems (MS4s), nothing but rain down our drains. When using fertilizers and chemicals, Contractor shall be mindful of not allowing spray or runoff of chemicals into our gutters and down our storm drains.

1.07 IRRIGATION SYSTEMS - RESPONSIBILITY, MAINTENANCE, WATERING

After the award of each contract, the Contractor shall inspect and test each irrigation system under his contract and shall promptly inform the City of all deficiencies. The City shall then repair such systems, using either its own forces or that of a contractor (not necessarily the successful bidder), and shall then turn the system over to the Contractor. The Contractor will be responsible for maintaining the system at that level of service from that time forward. The Contractor must have a separate water management division or similar capabilities in order to properly manage a Central Irrigation System.

A. Facilities:

<u>Bid Item</u>	<u>Facility</u>	<u>System</u>
1- Parks	Eddie Park	Quick couplers with automatic sprinklers in the parking strips.
	Garfield Park	Automatic
	Library Park	Automatic
	Legion Park & Lots	Automatic
	Skate Park	Automatic
	Heritage Park	Automatic
	Via del Rey and Camino Verde	Automatic
	Via del Rey and Monterey Road	Automatic
	South Pasadena Arroyo Seco	
	Woodland and Wildlife Park	Automatic

2- Recreational Facilities

Arroyo Park & Fields	Automatic
Orange Grove & Fields	Automatic

3- Median Strips

Huntington Drive	Automatic (1/2 hydraulic system)
Fair Oaks	Automatic
Monterey Road	Automatic
Island @ Marmion Way	Automatic
Meridian	Automatic
Camden Court	Automatic.
Goldline Landscaping	Automatic
Ramona Median	Manual
Raymondale & State	Automatic

<u>Bid Item</u>	<u>Facility</u>	<u>System</u>
	Fletcher Avenue (bet. Oak & Huntington)	Automatic
	Orange Grove Parkway Huntington Dr. (bet. F.O./west side Fremont)	Automatic Hardscape (weed removal)
	State Street @ Fair Oaks Avenue Fair Oaks (bet. State & Grevelia)	Hardscape (weed removal) Hardscape (weed removal)
	Pasadena Ave(City Limits & Sycamore)	Hardscape (weed removal)

4- City Hall & City Parking Lots

Upper level of parking structure (Fremont/Hope)	Automatic
Hope and Mound Parking Area	Automatic

5- Miscellaneous Facilities

Freeway Sign	Automatic
Heritage Gardens	Automatic
Arroyo Park Residence	Automatic
Service Facility	Automatic

B. Methods:

1. Landscape areas are covered by irrigation systems, hose bibbs, etc. All areas and planting pots shall be inspected on a daily basis by the Contractor to ensure proper watering. In addition, Contractor shall test all stations at least weekly to make sure the system is running efficiently and not wasting water. The purposes of the test are to determine:

- (a) the proper operation of the system and
- (b) the need for repair to controllers, valves, risers, sprinkler heads, etc.

A written report on system problems shall be given to the Director of Public Works or his representative by the following day. The sprinkler systems should not be depended upon solely to meet the total watering requirements under all conditions.

2. Valve boxes must be securely replaced when damaged and excessive wet or dry areas eliminated. A comprehensive report must be included with the written report on system problems on the following day.
3. Semi-automatic mechanical valve actuators have been provided at each valve for the Contractor's convenience. The "Watering Schedule" provided by City gives the number of minutes that each valve is to be set for at each time of watering. Contractor shall be responsible for setting timing of valve actuators to comply with said schedule. The Contractor is required to work with City staff to improve irrigation efficiency of the watering schedule.
4. Areas to be watered by hand shall receive adequate water, without flooding or creating bog like conditions, twice a week (Ramona Median, Hope and Mound Parking Area). Whenever using a hose, it must be equipped with a nozzle that has an on/off valve.
5. Watering days shall be scheduled so as not to inconvenience the on-site personnel or operations. City will provide Contractor with use schedule. Watering shall not be permitted to wet parked cars.
6. Contractor shall water adequately as required for specific planting and seasonal changes, taking precautions not to create bog-like conditions.
7. During extremely hot weather and extended holiday periods, and during or following breakdown of systems or water supply, Contractor shall supply at his own expense the personnel required to adequately water all landscaped areas. Dry areas which develop in lawn or groundcover areas shall receive supplemental manual irrigation until such time as the condition is alleviated.
8. Tennis courts, bleacher areas and picnic areas and tables are to be power-washed once per week at Orange Grove, Arroyo, Garfield and Eddie parks. A motorized power washer will be used to wash the picnic table and surrounding area from all food stains and other type of stains. The area will be kept clean and stain free.
9. Contractor shall rake and grade sand play areas at Orange Grove, Arroyo and Eddie parks, including dress up and cleaning of sand and wood chips, as appropriate on a weekly basis. The play areas at Eddie Park have a landing base of shredded wood chips and on occasion need rotation and more shaving added to the site. Sand and wood chips, as appropriate, to be added as needed, but not less than two times per year. Leaf rakes will be used to rake all litter from the play areas.

10. The base terrain of sand play areas is to be roto-tilled once per week to a depth of 6 inches.

B. Maintenance:

Contractor shall be responsible for the complete operation and maintenance of the irrigation systems except as noted herein:

1. Contractor shall repair all broken hose bib risers, regularly inspect for and replace or repair all broken sprinkler risers, fitting, lines and sprinkler heads; remove foreign matter of any kind to insure proper operation of sprinklers; and flush lines when required to remove foreign matter from systems. Contractor shall have no responsibility for underground water main pipe lines, but Contractor shall be responsible for the maintenance of controllers, control valves, irrigation distribution lines, irrigation pressure lines, risers, swing joints and heads. Repair or replacements of controllers, control valves, anti-siphon valve, etc. require prior approval and supervision of City.
2. Contractor shall be responsible to report immediately to City any malfunction of mechanical valve actuators, anti-siphon valves, damages to mains and damages caused by others. During the period malfunctions exist, Contractor shall water manually by whatever means necessary. Dry conditions shall not be permitted to develop. Water mains shall not be turned off without prior authorization from City.
3. Contractor shall verify that pop-up sprinkler heads are in retracted position before mowing or edging lawns. Sprinkler heads damaged by mowers and edgers shall be replaced by Contractor at his expense. Lawns shall not be permitted to suffer due to head damage.
4. Grass shall be neatly trimmed away from sprinkler heads and valve boxes to insure proper operation. A circular cutter may be used for this purpose, but under no circumstances either is the sod to be removed leaving holes larger than head diameter nor is weed killer to be used.
5. Groundcovers are to be kept trimmed away from sprinkler heads by tapering away from head. Under no circumstance shall holes be cut into groundcovers. Head risers shall be extended as necessary to provide un-obstructed throw of water.
6. Materials required for irrigation systems maintenance due to normal wear, extension, or sprinkler risers on lawn or shrub heads, etc., shall, at City's discretion, either be furnished by the City or paid for by City at Contractor's actual cost. The actual cost shall be the wholesale cost as purchased from the J. H. Mitchell Co. of San Gabriel. All damaged, broken or otherwise inoperable or unusable parts so replaced shall be turned over to City's representative in order to be eligible for reimbursement. Invoices for such material replacement shall be submitted by Contractor at the end of each month.
7. Where damage to irrigation systems including valve covers has been caused by Contractor's negligence, repair and replacement materials and labor shall be furnished by contractor at his own expense. All materials shall be of equal or better quality than that

originally installed. Substitutions must be approved by the Park Supervisor/Superintendent. All repairs and replacements shall be made in a careful, workmanlike manner.

1.08 LAWNS

A. General:

1. Contractor shall maintain all lawns in top condition at all times through the practice of regular mowing, seeding, watering, fertilizing, and aerating in accordance with these specifications. Lawn shall have a well-tended appearance.
2. Mowing shall be performed at such frequency as may be required by the season of the year, generally once a week, more frequently (4 or 5 days) in peak growth seasons. Mowing shall not remove more than 50% of vegetative growth. Grass generally shall not exceed four (4) inches in height. Mowing heights of other than Bermuda grass shall generally not be less than 1 1/2 inch, using a mower. Keep blades sharp. Bermuda grass playing fields shall be mowed at 3/4 inch in height using a mower. Clippings shall be caught in a grass catcher, collected and removed from the premises. Grass clippings that are finely cut may be left in place.

Edges shall be trimmed at each mowing, including trimming around walls and fences, trees, shrubs, sprinkler heads, valves, curbs, planting beds, utility poles, sign posts, playground equipment and other items located in lawns. The trimming must be done on the same day as the mowing.

Grass shall not be allowed to invade plant and other areas not intended to be lawn. Care should be taken not to damage sprinkler heads, plantings, walks and buildings with equipment. Curbs, gutters, walks and driveways shall be left in a clean condition after each mowing. Excessive amounts of leaves, papers and other debris shall not be allowed to accumulate on lawns. Mowing shall not be done when soil is too wet; avoid compaction of turf.

3. Weeds of any kind shall not be permitted to become established in lawns. Contractor shall remove, by whatever means necessary, those weeds now in existence and restore lawns as nearly as possible to a weed-free condition.
4. Contractor shall submit to City for approval a weed abatement program stating which products will be used for those weeds now in existence, at what rate they will be applied, and at what schedule during the year. Lawns shall receive at least two applications per year of broad spectrum herbicide for the control of crabgrass and other common lawn weeds. Mow lawns before applying. Additional applications of herbicides shall be made when necessary to complete eradication of specific weed problems not covered by the use of herbicide. Product shall be applied according to manufacturer's directions.
5. The South Pasadena Arroyo Seco Woodland and Wildlife Park weed abatement Program shall consist of two preventative applications which occur in February and September. The application of pre-emergent shall be applied as per the manufacturer specification

for the targeted weeds.

6. Provide work schedule for rainy days and dormant seasons for alternate work. Days of week to be on job site including Holiday schedule.
7. Inclement weather on scheduled days will be made up on next clear day in same week or payment will not be made.
8. Perform the following maintenance services to playing fields at Arroyo and Orange Grove parks: Dethatching, core aerating, remove cores, top dress with medium, fertilizing, reseeding or stolons, irrigation, top dress seeds at a frequency of two times per year. All areas designated for re-seeding shall be groomed and dethatched for the purpose of top dressing with seed and organic matter. Areas shall be posted and closed to the public until germination and first mowing is completed. Dethatching shall be with a mechanical de-thatcher to remove built up organic matter in turf areas. Thatch that is removed shall be properly disposed of.
9. The spreading of mulch shall depend on the type of mulch provided by the City. Tree shavings shall be used around shrub areas or to suffocate weeds. Composted fine mulch will be used for re-seeding or top dressing in turf areas. The material will be spread along planting areas and barren areas for weed prevention and moisture retention.

B. Poison Oaks Abatement:

The control of poison oak at the South Pasadena Arroyo Seco Woodland and Wildlife Park will be on a post control basis commencing in March and will continue until plant dormancy: a systemic herbicide mixed with a sticker agent and fertilizer in tank.

C. Fertilizing Lawn:

1. Lawns (except for playing fields) shall be fertilized four (4) times per year per Table I. Applications will consist of pelleted formula 16-6-8 applied at the rate of 8 pounds per 1,000 square feet. Playing fields at Arroyo South and Arroyo North use different materials at different times with different organizations performing work per Tables II and III.
2. All materials shall be applied at times and in amounts shown for each feeding.
3. Fertilizer shall be distributed evenly over lawn when dry, using calibrated spreader. Do not overlap materials and cause burning of turf, dark streaks, etc. Sweep off pavements and water in immediately.
4. Where herbicides, fungicides, or insecticides are required (see Table I), these materials, in the amounts according to the manufacturer's directions, shall be added where compatible to the fertilizer specified. All products shall be combined and blended at factory, delivered in original packages, and applied as previously specified.
5. Additional insecticides, fungicides and herbicides applications shall be required as

noted. These may be in liquid spray form. Herbicides shall not be applied during windy conditions. All chemicals used in the everyday course of landscape maintenance need to be green friendly.

C. Soil Compaction

1. Contractor shall not engage in activities which foster the compaction of the soil; i.e., driving of vehicles on turf or riding equipment on soggy soil.
2. Contractor shall aerate the athletic playing fields eight (8) times a year just prior to fertilization. Aeration shall be accomplished by the use of a tractor drawn tine aerator. Proper soil moisture shall be present to insure that plugs are removed to a minimum depth of three inches. All plugs shall be broken up and removed from the playing fields on the day they are generated. Sprinkler heads shall be flagged to prevent damage to the irrigation system.

D. Insect, Fungi and Rodent Control

1. Contractor shall maintain continuous control against insects, leaf hopper, red spider, cut-worms, sod web worm (Lawn Moth) and other insects by the use of appropriate insecticides. Insecticides should not be applied above certain temperatures (check with manufacturer) or during wind.
2. Fungi shall be controlled by appropriate combination of watering practices, aeration and treating when specified. (See Table I) Additional applications shall be made when necessary to obtain control of rust and other fungi.
3. Rodents of any kind: gophers, moles, etc., shall be continually controlled by City subcontract with the Los Angeles County Department of Agriculture. Burrows and holes on the playing fields shall be filled with dirt at the time of each mowing. The subcontract with LA County Department of Agriculture does not remove rodent control responsibility from Contractor. All chemicals used in the everyday course of landscape maintenance need to be green friendly

TABLE I

LIBRARY, GARFIELD PARK, EDDIE PARK, HERITAGE PARK
WAR MEMORIAL PARK

<u>Date</u>	<u>Activity</u>	<u>Responsible Organization</u>
March	16-6-8 Fertilizer - Herbicide combined	Contractor
March	Top dressing and re-seeding	Contractor
April	De-thatching/aerate/fill low spots	Contractor
May	16-6-8 Fertilizer - Herbicide combined (Post control)	Contractor
July	16-6-8 Fertilizer/Insecticides/Fungicide (if warranted)	Contractor
September	6-6-8 Fertilizer/Weed Control/Fungicide (if warranted)	Contractor

TABLE II

ARROYO SOUTH MAINTENANCE PLAN

<u>Date</u>	<u>Activity</u>	<u>Responsible Organization</u>
April	Fertilize with 16-6-8, dethatch, aerate	Contractor
May	Fertilize with 16-6-8, Aerate	Contractor
June	Fertilize with 16-6-8, Aerate	Contractor
July	Erect a 6 foot fence around the field. Close South field	City
July	Begin planning to build a four (4) foot fence along the north part of the field	City
July	Rodent control (if needed)	Contractor
July 1-7	Weed abatement - apply MSMA for control of crabgrass and dallisgrass	Contractor
July 1-7	Fertilize field with 46-0-0 1/16-6-8	Contractor
July	Field Renovation. Plant stolons/seeds in bare areas, dethatch, aerate, fertilize & top dress	Contractor
August	Fertilize field with 16-6-8, Aerate	Contractor
Late Aug./ Early Sept.	Take down fence	City
Sept. 1-7	Fertilize with 16-6-8, Aerate	Contractor
October	Weed abatement: Aerate for control of POA ANN A and add MECOMECE for broadleaf weed control	Contractor
	Fertilize with 16-6-8	

TABLE III

ARROYO NORTH MAINTENANCE PLAN

<u>Date</u>	<u>Activity</u>	<u>Responsible Organization</u>
January	Renovate & re-seed worn areas, Aerate Fertilize, Top Dress	Contractor
Feb./March	Weed Abatement	Contractor
March 1-7	Aerate, fertilize with 16-6-8, weed abatement for broadleaf and pre-emergent for crabgrass Rototill infields of ball diamonds	Contractor
April	Aerate, fertilize with 16-6-8 herbicide, dethatch	Contractor
May	Aerate, fertilize with 16-6-8, herbicide, fungicide	Contractor
June 1-7	Aerate, fertilize with 16-6-8, weed abatement for broadleaf and Post control for crabgrass Rototill infields of ball diamonds	Contractor
July 1-7	Aerate, fertilize with 46-0-0/16-6-8	Contractor
August 1-7	Fertilize with 16-6-8, Aerate	Contractor
August 1-28	Aerate, Re-seed, re-grade, top dress	Contractor
Sept. 1-7	Fertilize with 16-6-8, apply Aerate herbicide for control of annual bluegrass and winter annual weeds, include selective herbicide for broadleaf in tank mix.	Contractor
October	Fertilize with 16-6-8, Aerate	Contractor

TABLE IV

ORANGE GROVE MAINTENANCE PLAN

<u>Date</u>	<u>Activity</u>	<u>Responsible Organization</u>
January	Top dress low areas, reseed and top dress seed	Contractor
March 1-7	Aerate, fertilize with 16-6-8, weed abatement for broadleaf and pre-emergent for crabgrass Rototill infields of ball diamond	Contractor
April	Aerate, fertilize with 16-6-8 herbicide; broadleaf Post control, crab grass	Contractor
May	Aerate, fertilize with 16-6-8, herbicide, fungicide	Contractor
June 1-7	Aerate, fertilize with 16-6-8, weed abatement for broadleaf Rototill infields of ball diamond	Contractor
July 1-7	Aerate, fertilize with 46-0-0/16-6-8	Contractor
August 1-7	Fertilize with 16-6-8, Aerate	Contractor
Sept. 1-7	Fertilize with 16-6-8, apply Aerate herbicide for control of annual bluegrass and winter annual weeds, include selective herbicide for broadleaf in tank mix.	Contractor
October	Fertilize with 16-6-8, Aerate	Contractor
December	Dethatch, renovate, aerate, re-seed, top dress	Contractor

TABLE V

MEDIANS

<u>Date</u>	<u>Activity</u>	<u>Responsible Organization</u>
April	IBDU or Once Fertilizer 1#N/thousand	Contractor
April	Osmocote Fertilizer in rose area	Contractor
April	De-thatching	Contractor

TABLE VI

SOUTH PASADENA ARROYO SECO WOODDLAND AND WILDLIFE PARK

<u>Date</u>	<u>Activity</u>	<u>Responsible Organization</u>
February	Weed Abatement	Contractor
March	Commence Poison Oak Abatement	Contractor
September	Weed Abatement	Contractor

1.09 GROUNDCOVERS

A. General:

1. Groundcovers shall be inspected weekly. Maintenance shall include removal of all debris, including leaves, branches, papers, bottles, etc.
2. Weeds shall be removed weekly. Bermuda grass and other noxious weeds shall not be allowed to become established in these areas. Weeds shall be completely removed, including roots, rhizomes, and stolons. Pre-emergent weed killer may be used after cultivation. "Round-Up" may also be used, taking care not to spray on other plantings.
3. All groundcovers shall be pruned, sheared and thinned neatly away from shrubs, trees, walks and headerboards, etc. Edges of groundcovers shall be thinned out and tapered away from walks, headerboards and shrubs. DO NOT TRIM VERTICALLY.
4. All groundcovers at the Freeway Sign shall be trimmed around the rock letters, curbs and perimeter of the area to provide a uniform appearance.

B. Fertilizer:

1. A balanced, pelleted commercial fertilizer, 16-6-8, shall be broadcast evenly on ground cover and related shrub areas four times annually, January, March, June and October, at the rate of 8 pounds per 1000 square feet and shall be watered and cultivated in thoroughly where conditions permit.
2. All groundcover areas shall be deep irrigated weekly (at night), weather requiring.
3. Contractor shall maintain constant controls against insects, rodents and snails.
4. Barren areas shall be replanted (see Plant Replacement and Plant Replacement Liability).

1.10 SHRUB GROUNDCOVERS

- A. Groundcover shall be controlled where spreading over walks by pruning back to nearest branch fork and removing dead wood.

1.11 SHRUBS, PLANTS AND TREES

General maintenance of shrubs shall include:

1. Weekly watering of all areas per the "watering schedule".
2. Removal of spent flowers and flower spikes; removal of all leaves and debris from plant areas weekly.
3. Regular cultivation of all plant areas.
4. Removal of weeds. Bermuda grass shall be traced to source and all roots and stolon removed or sprayed with "Round-Up"; all weeds and debris shall be removed from the premises.
5. Plants shall be hosed off monthly to remove accumulations of dirt and soot.
6. Pruning shall be performed as a continual operation under guidelines as set forth by City. Contractor shall not allow plants to develop stray, undesirable growth.
7. Insect and rodent control.
8. Fertilizing of shrubs and perennials in accordance with the fertilizer indicated for groundcovers. All fertilizers shall be applied evenly by hand and lightly cultivated into soil, with thorough watering to follow. Shrubs located in groundcover areas will not require additional fertilizing. All chemicals used in the everyday course of landscape maintenance need to be green friendly.
9. Shrubs shall be trimmed as needed.
10. Plants that grow as clumps must be divided as part of regular maintenance. Divides can be in half or other fractions depending on plant vigor. These plants can be used elsewhere to enhance vegetation and landscape at the direction of the Director of Public Works, or his/her representative.
11. All flower plants shall be cleaned and opened to a natural appearance. The Bird of Paradise and facial plants shall be dead-headed.
12. All low growing branches of trees that interfere with the clear passage of pedestrians shall be skirted or trimmed to provide a height clearance of nine-feet (9').

1.12 ROSES

A. Fertilizing:

1. Roses are to be fertilized in March, May, August, and October. A balanced, pelleted commercial fertilizer shall be broadcast evenly on ground at the rate of 8 pounds per 1000 square feet.

B. Pruning

1. Prune annually during the last two weeks in January, or as scheduled by the Park Supervisor/Superintendent.
2. Remove 1/3 to 1/2 of the old canes. Prune away from the middle. Have eye, or young bud, facing out in the direction the plant is to grow. Prune 1/8 inch to 1/4 inch above the bud at an angle. All leaves and suckers will be removed and the bed raked clean.
3. Old blooms will be removed on a regular basis.

C. Watering

1. Weekly watering of all roses as per the "watering schedule".

1.13 CONTROL OF INSECTS, RODENTS AND OTHER PESTS

- A. Contractor and his employees shall be entirely familiar with the use of all insecticides and chemicals of any kind intended for use as regards laws, proper types, rates of application, temperatures at which to be applied, etc.
- B. Contractor shall maintain adequate equipment, sprayers, dusters, etc., on the job for emergency spot controls of insects. Larger equipment and materials shall be supplied when required.
- C. An adequate supply of basic insecticides, fungicides, properly packaged and labeled, shall be maintained for use.
- D. Contractor shall maintain proper controls by spraying at such frequency and in such amounts as necessary to prevent insect infestations.
- E. Control of chewing and sucking insects shall be performed at least twice a year (late winter or early spring, and summer) or as required to maintain control and prevent damage to plantings. Appropriate insecticides for the required purposes shall be applied with power sprayer. Care shall be exercised not to damage buildings, planting or adjacent materials by improper use of insecticides (amounts, high temperature) or of equipment.

- F. Snails, slugs and similar pests shall be controlled by Contractor as needed.
- G. Notwithstanding any previously identified chemicals contractor shall be prohibited from applying any pesticide or insecticide which is a neonicotinoid.

1.14 FUNGI, MILDEW AND PATHOLOGICAL PROBLEMS

Fungi, mildew, and other pathological problems shall be controlled by irrigation management, drainage. Where necessary, fungicide shall be applied.

1.15 CULTIVATING

Where practical, areas between shrubs, groundcovers and trees shall be cultivated for the removal of weeds, admission into the soil of fertilizer and water, and for aeration.

1.16 MISCELLANEOUS MAINTENANCE PROVISIONS

Contractor shall, as part of this contract:

1. Clean out drain lines when and where required.
2. Repair minor erosion.
3. Clean catch basins and area drains in parks.
4. Correct minor vandalism and defacement.
5. On a weekly basis, clean all barbecue pits.
6. At the City Hall, replace and rotate annuals twice each year. Plants to be provided by City.
7. Sweep all parking lots.
8. Plant shrubs, groundcover, and trees at the request of the City supervisor.
9. All graffiti must be removed as soon as possible; this has proven to deter further vandalism.
10. All hard surface areas are to be swept with a broom, except for sanitary purposes when power-washing is necessary or as specifically called for in these specifications. City of South Pasadena Municipal Code 35.41 Hose use prohibits the use of water to clean areas that can be swept with a broom.

EXHIBIT "B"

INSURANCE REQUIREMENTS

The Contractor shall obtain, maintain, and keep in full force throughout the duration of the term of the Agreement, liability insurance covering the Contractor and, with the exception of Professional Liability Insurance, designating City including its elected or appointed officials, directors, officers, agents, employees, volunteers, or Contractors, as additional insured against any and all claims resulting in injury or damage to persons or property (both real and personal) caused by any aspect of the Contractor's work, in amounts no less than the following and with such deductibles as are ordinary and reasonable in keeping with industry standards. It shall be stated, in the Additional Insured Endorsement, that the Contractor's insurance policies shall be primary as respects any claims related to or as the result of the Contractor's work. Any insurance, pooled coverage or self-insurance maintained by the City, its elected or appointed officials, directors, officers, agents, employees, volunteers, or Contractors shall be non-contributory.

Professional Liability Insurance \$1,000,000/\$2,000,000

General Liability:

- a. General Aggregate \$2,000,000
- b. Products Comp/Op Aggregate \$2,000,000
- c. Personal & Advertising Injury \$1,000,000
- d. Each Occurrence \$1,000,000
- e. Fire Damage (any one fire) \$ 50,000
- f. Medical Expense (any one person) \$ 5,000

Workers' Compensation:

- a. Workers' Compensation Statutory Limits
- b. EL Each Accident \$1,000,000
- c. EL Disease - Policy Limit \$1,000,000
- d. EL Disease - Each Employee \$1,000,000

Automobile Liability

- a. Any vehicle, combined single limit \$1,000,000

The Contractor shall provide thirty (30) days advance notice to City in the event of material changes or cancellation of any coverage. Certificates of insurance and additional insured endorsements shall be furnished to City thirty (30) days prior to the effective date of this Agreement. Refusal to submit such certificates shall constitute a material breach of this Agreement entitling City to any and all remedies at law or in equity, including

termination of this Agreement. If proof of insurance required under this Agreement is not delivered as required or if such insurance is canceled and not adequately replaced, City shall have the right but not the duty to obtain replacement insurance and to charge the Contractor for any premium due for such coverage. City has the option to deduct any such premium from the sums due to the Contractor.

Insurance is to be placed with insurers authorized and admitted to write insurance in California and with a current A.M. Best's rating of A-:VII or better. Acceptance of insurance from a carrier with a rating lower than A-:VII is subject to approval by City's Risk Manager. Contractor shall immediately advise City of any litigation that may affect these insurance policies.

Nothing in this section shall construed to as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Contractor may be held responsible for payments of damages to persons or property.

EXHIBIT "C"
BID PROPOSAL

XIV. PROPOSAL

The undersigned, having carefully examined the Specifications for

LANDSCAPE MAINTENANCE SERVICES FOR CITY PARKS, PLAYING FIELDS, MEDIANS, CITY HALL, PARKING LOTS, AND MISCELLANEOUS FACILITIES

HEREBY PROPOSE to furnish all labor, materials, equipment and transportation, and to do all work required to complete the said work in accordance with the said Specifications for the monthly unit prices named in the following schedule:

<u>Item</u>	<u>Price per month</u>	<u>Frequency</u>
• Mowing with rotary mower, recreational area, and parkway.	\$ <u>400.00</u>	<u>weekly</u>
• Edging, trimming all areas	\$ <u>80.00</u>	<u>weekly</u>
• Sweeping all concrete areas within playing field, steps, recreational area and sidewalks around parkway	\$ <u>80.00</u>	<u>as needed</u>
• Detailing shrubs and perennials	\$ <u>10.00</u>	<u>4 days/wk.</u>
• Picking up and emptying trash M-W-F-Sun.	\$ <u>30.00</u>	<u>weekly</u>
• Pest Control	\$ <u>40.00</u>	<u>4 x's per yr.</u>
• Fertilizing	\$ <u>20.00</u>	<u>2 x's per yr.</u>
• Weed abatement and pre-emergent	\$ <u>20.00</u>	<u>weekly</u>
• PM irrigation, maintain and repair, irrigation report	\$ <u>20.00</u>	<u>1 x per yr.</u>
• De-thatching & aerating turf when needed	\$ <u>40.00</u>	<u>weekly</u>
• Cultivating and/or mulching planter beds	\$ <u>40.00</u>	<u>monthly</u>
• Skirting trees	\$ <u>10.00</u>	<u>monthly</u>
• Generating monthly report	\$ <u>10.00</u>	<u>as needed</u>
• Trimming shrubs	\$ <u>10.00</u>	<u>weekly</u>
• Setting sand under slides	\$ <u>40.00</u>	<u>weekly</u>
• Rake play areas	\$ <u>10.00</u>	<u>weekly</u>
• Power wash picnic area and tables	\$ <u>10.00</u>	<u>weekly</u>
• Dress up wood chips around play areas	\$ <u>10.00</u>	<u>weekly</u>
• Add wood chips to play areas as needed	\$ <u>10.00</u>	<u>2 x's per yr.</u>
• Spreading mulch	\$ <u>10.00</u>	<u>Annual</u>
TOTAL:	\$ <u>900.00</u>	

<u>Item</u>	<u>Price per month</u>	<u>Frequency</u>
• Mowing with rotary, playing field, recreational area, and parkway.	\$ <u>910</u>	<u>weekly</u>
• Edging, trimming all areas	\$ <u>200</u>	<u>weekly</u>
• Sweeping all concrete areas, picnic area, steps, recreational area and sidewalks around parkway	\$ <u>200</u>	<u>weekly</u>
• Washing, weeding and cleanup of tennis courts	\$ <u>130</u>	<u>weekly</u>
• Picking up and emptying trash M-W-F except during June through September which is M-W-F-Sat-Sun	\$ <u>130</u>	<u>5x's/wk.</u>
• Fertilizing	\$ <u>20</u>	<u>4 x's per yr.</u>
• Weed abatement and pre-emergent	\$ <u>20</u>	<u>2 x's per yr.</u>
• PM irrigation, maintain and repair and written report	\$ <u>40</u>	<u>weekly</u>
• Trim, fertilize all rose beds	\$ <u>40</u>	<u>2 wks, Jan.</u>
• Clean BBQ pits weekly	\$ <u>60</u>	<u>weekly</u>
• De-thatch kikuyu as needed	\$ <u>60</u>	<u>1 x per yr.</u>
• Spreading mulch	\$ <u>30</u>	<u>2 x's per yr.</u>
• Re-planting	\$ <u>30</u>	<u>1 x per yr.</u>
• Generating monthly labor reports	\$ <u>10</u>	<u>monthly</u>
• Detailing shrubs and flowering plants	\$ <u>30</u>	<u>as needed</u>
• Clearing turf around valve boxes	\$ <u>30</u>	<u>weekly</u>
• Rototill sand area/play equipment	\$ <u>60</u>	<u>weekly</u>
TOTAL:	\$ <u>2,000.00</u>	

HERITAGE PARK

Item

- Mowing with rotary mower including parkway
- Edging, trimming all areas
- Sweeping all concrete areas including sidewalks around parkway
- Picking up and emptying trash on scheduled day
- Spreading mulch
- Skirting trees
- Monthly labor report
- Detailing shrubs
- Weed abatement and pre-emergent
- PM irrigation, maintain, repair and report
- Re-seeding

Price per month

\$ 200.⁰⁰
 \$ 20.⁰⁰
 \$ 20.⁰⁰
 \$ 20.⁰⁰
 \$ 20.⁰⁰
 \$ 10.⁰⁰
 \$ 20.⁰⁰
 \$ 20.⁰⁰
 \$ 20.⁰⁰
 \$ 20.⁰⁰
 \$ 20.⁰⁰
 \$ 10.⁰⁰
 \$ 400.⁰⁰

Frequency

weekly
 weekly
 weekly
 weekly
 3 x's/wk.
 2 x's per yr.
 monthly
 monthly
 as needed
 2 x's per yr.
 weekly
 1 x per yr.

TOTAL:

LIBRARY GROUNDS

Item

- Mowing with rotary mower, including parkway.
- Edging, trimming all areas
- Sweeping all concrete areas, steps, and sidewalks around parkway
- Trim and fertilize roses
- Picking up and emptying trash M-W-F
- Fertilizing
- Weed abatement and pre-emergent
- PM irrigation, maintain and repair and written report
- Detailing shrubs and flowering plants
- Spreading mulch
- Re-planting
- Manual water containers
- Re-seeding

Price per month

\$ 300.⁰⁰
 \$ 70.⁰⁰
 \$ 50.⁰⁰
 \$ 30.⁰⁰
 \$ 20.⁰⁰
 \$ 20.⁰⁰
 \$ 30.⁰⁰
 \$ 70.⁰⁰
 \$ 70.⁰⁰
 \$ 65.⁰⁰
 \$ 35.⁰⁰
 \$ 35.⁰⁰
 \$ 35.⁰⁰
 \$ 800.⁰⁰

Frequency

weekly
 weekly
 weekly
 2 wks. Jan
 3 x's/wk.
 4 x's per yr.
 2 x's per yr.
 weekly
 as needed
 2 x's per yr.
 2 x's per yr.
 weekly
 2 x's per yr.

TOTAL:

WAR MEMORIAL PARK

Item

- Mowing with rotary mower, including parkway.
- Edging, trimming all areas
- Sweeping all concrete areas, steps, sidewalks and around parkway
- Sweeping Oaklawn Bridge
- Tree skirting
- Picking up and emptying trash on scheduled day
- Fertilizing
- Weed abatement and pre-emergent
- PM irrigation, maintain and repair and irrigation report
- Shrub detailing
- Cleaning swail
- spreading mulch
- Re-seeding

Price per month

\$ 300.⁰⁰
 \$ 80.⁰⁰
 \$ 40.⁰⁰
 \$ 40.⁰⁰
 \$ 25.⁰⁰
 \$ 40.⁰⁰
 \$ 25.⁰⁰
 \$ 40.⁰⁰
 \$ 40.⁰⁰
 \$ 80.⁰⁰
 \$ 40.⁰⁰
 \$ 25.⁰⁰
 \$ 25.⁰⁰
 \$ 800.⁰⁰

Frequency

weekly
 weekly
 weekly
 weekly
 monthly
 3 x's/wk.
 4 x's per yr.
 2 x's per yr.
 weekly
 as needed
 monthly
 2 x's per yr.
 1 x per yr.

TOTAL:

Item	Price per month	Frequency
• Mowing w/ reel mower, playing field, recreational area, and parkway.	\$ 700. ⁰⁰	weekly
• Edging, trimming all areas	\$ 160. ⁰⁰	weekly
• Sweeping all concrete areas within playing field, steps, recreational area and sidewalks around parkway	\$ 140. ⁰⁰	weekly
• Washing, weeding and cleanup of tennis courts	\$ 70. ⁰⁰	weekly
• Picking up and emptying trash seven (7) days per week	\$ 70. ⁰⁰	7 days/wk.
• Aerating playing fields	\$ 30. ⁰⁰	8 x's/yr.
• Fertilizing	\$ 30. ⁰⁰	8 x's/yr.
• Weed abatement and pre-emergent	\$ 30. ⁰⁰	2 x's per yr.
• PM irrigation, maintain and repair	\$ 70. ⁰⁰	weekly
• Rototill- sand areas/play equipment	\$ 70. ⁰⁰	monthly.
• Dethatching, core aerating, remove cores, top dress w/ sand & shavings, fertilize, re-seeding/stolon, irrigation, top dressing seeds	\$ 180. ⁰⁰	2 x's per yr.
• Raking and grading in sand play area	\$ 30. ⁰⁰	weekly
• Pest control	\$ 30. ⁰⁰	weekly
• Wash down picnic area	\$ 30. ⁰⁰	weekly
• Power wash picnic area and tables	\$ 60. ⁰⁰	weekly

TOTAL: \$ 1,700.⁰⁰

ARROYO PARK AND PLAYING FIELDS

• Mowing w/ reel mower playing fields, rotary for park/parkway/trail	\$ 1,500. ⁰⁰	weekly
• Mowing infield w/ reel mower	\$ 700. ⁰⁰	2 x's per wk
• Mowing outfield March-October	\$ 300. ⁰⁰	2 x's per wk
• Edging, trimming all areas	\$ 240. ⁰⁰	weekly
• Sweeping concrete bleachers around playing fields and picnic area	\$ 120. ⁰⁰	weekly
• Picking up and emptying trash M-W-F-Sat-Sun	\$ 60. ⁰⁰	5 x's / wk.
• Dethatching, core aerating, remove cores, top dress with medium, fertilizing, re-seeding or stolon, irrigation, top dressing seeds	\$ 240. ⁰⁰	2 x's per yr.
• Raking and grading in sand play area	\$ 60. ⁰⁰	weekly
• Fertilizing	\$ 60. ⁰⁰	8 x's/yr.
• Weed abatement and pre-emergent	\$ 60. ⁰⁰	1-2 x's / yr.
• PM irrigation, maintain and repair	\$ 150. ⁰⁰	weekly
• Keep field drain and batting cage drains open	\$ 90. ⁰⁰	weekly
• Rototill infield of ball diamond - sand areas/play equipment	\$ 60. ⁰⁰	2 x's per yr.
• Maintain 10 foot weed & shrub clearance (fence around ball fields)	\$ 80. ⁰⁰	weekly

TOTAL: \$ 3,800.⁰⁰

MEDIANS

• Mowing with reel mower	\$ 1,400. ⁰⁰	weekly
• Edging and clean up	\$ 300. ⁰⁰	weekly
• Trimming of plants and roses, weeding	\$ 300. ⁰⁰	weekly
• Irrigation PM and repairs, including written report	\$ 130. ⁰⁰	weekly
• Manual watering	\$ 50. ⁰⁰	2 x's / wk.
• Weeding and pest control	\$ 130. ⁰⁰	weekly
• Sidewalk cleaning and trash removal	\$ 50. ⁰⁰	weekly
• Graffiti removal	\$ 50. ⁰⁰	weekly
• Detailing shrubs and flowering plants	\$ 150. ⁰⁰	as needed
• Dividing clumps and all planting	\$ 50. ⁰⁰	1 x per yr.
• Spreading mulch as warranted	\$ 60. ⁰⁰	2 x's per yr.
• Fertilizing and pre-emergent	\$ 60. ⁰⁰	2 x's per yr.
• Tree watering: Fair Oaks bet. Grevelia & Lyndon; Mission bet. Prospect & Fair Oaks and tree wells on Hope bet. Fair Oaks & Fremont. There are no water connections in this area, watering must be done using a water truck and hose to bring water to the trees	\$ 270. ⁰⁰	2 x's/week

TOTAL: \$ 3,000.⁰⁰

TREATMENT FREQUENCIES SUMMARY

Item

- Weed Abatement
- Trash Removal & Clean Up

Price per month

\$ 90.⁰⁰
 \$ 90.⁰⁰
 \$ 180.⁰⁰

Frequencies

weekly
3 x's per wk

TOTAL:

CITY HALL AND PARKING LOTS

- Trimming all ivy and shrubs
- Washing courtyards, emptying trash
- Sweeping sidewalks and approaches around City Hall, Fire Dept., and parking lots
- Cleaning tree wells and weeding
- Detailing plants in planters
- Tree skirting
- Empty trash cans
- Manually watering plants
- Remove all litter throughout parking areas
- PM irrigation and repairs
- Rotate annuals at City Hall
- Weed Abatement

\$ 60.⁰⁰
 \$ 60.⁰⁰
 \$ 60.⁰⁰
 \$ 30.⁰⁰
 \$ 15.⁰⁰
 \$ 15.⁰⁰
 \$ 15.⁰⁰
 \$ 15.⁰⁰
 \$ 15.⁰⁰
 \$ 30.⁰⁰
 \$ 60.⁰⁰
 \$ 15.⁰⁰

as needed
weekly
weekly
weekly
as needed
monthly
3 x's per wk
2 x's per wk
weekly
weekly
2 x's per yr
weekly

TOTAL:

\$ 390.⁰⁰

FREEWAY SIGN

- Detailing ground cover
- Weed Abatement
- Transplanting – Re-seeding
- PM irrigation, repair and irrigation reports
- Maintenance of walkways
- Spreading mulch
- Pest control
- Fertilizing
- Pick up trash

\$ 60.⁰⁰
 \$ 30.⁰⁰
 \$ 15.⁰⁰
 \$ 30.⁰⁰
 \$ 30.⁰⁰
 \$ 15.⁰⁰
 \$ 15.⁰⁰
 \$ 30.⁰⁰
 \$ 120.⁰⁰

weekly
weekly
2 x's per yr.
weekly
weekly
2 x's per yr.
2 x's per yr
4 x's per yr
weekly

TOTAL:

\$ 345.⁰⁰

ARROYO SECO WOODLAND & WILDLIFE PARK

- Litter Removal
- Graffiti removal
- PM Irrigation and repairs
- Filling low areas in pathways and horse trails
- Plant detailing
- Plant dividing and transplanting
- Mulching
- Weed abatement
- Poison oak abatement
- Tree skirting

\$ 240.⁰⁰
 \$ 60.⁰⁰
 \$ 100.⁰⁰
 \$ 60.⁰⁰
 \$ 150.⁰⁰
 \$ 60.⁰⁰
 \$ 60.⁰⁰
 \$ 60.⁰⁰
 \$ 150.⁰⁰
 \$ 60.⁰⁰

weekly
weekly
weekly
weekly
1 x per yr
weekly
weekly
weekly
1 x per yr.
weekly

TOTAL:

\$ 1,000.⁰⁰

SERVICE FACILITY

- Detailing shrubs and pruning on Mission and El Centro
- Clean up and fertilizing
- Weeding and pest control
- PM Irrigation and repairs including written report
- Graffiti removal
- Edging, trimming all areas
- Sweeping all concrete areas and sidewalks

\$ 60.⁰⁰
 \$ 15.⁰⁰
 \$ 30.⁰⁰
 \$ 30.⁰⁰
 \$ 15.⁰⁰
 \$ 30.⁰⁰
 \$ 30.⁰⁰

as needed
weekly
weekly
weekly
weekly
weekly
weekly

TOTAL:

\$ 210.⁰⁰

CNG STATION

Item	Price per month	Frequency
• Edging, trimming all area	\$ 25.00	2 x's/week
• Mowing w/ reel mower	\$ 20.00	2 x's/week
• Sweep all concrete/asphalt areas within the station and Drive Way	\$ 30.00	2 x's/week
• Weed abatement and Pre-Emergent	\$ 20.00	2 x's/week
• Program, maintain and repair irrigation system	\$ 30.00	2 x's/week
• Trimming shrubs	\$ 30.00	2 x's/week
TOTAL	\$ 155.00	

SNAKE TRAIL

• Sweep all concrete/asphalt area	\$ 10.00	monthly
• Weed abatement and Pre-emergent	\$ 30.00	monthly
• Trim shrubs next to the trail	\$ 20.00	monthly
• Graffiti removal	\$ 20.00	monthly
TOTAL	\$ 90.00	

SAN PASQUAL PARK

• Litter Removal	\$ 40.00	monthly
• Mulching	\$ 40.00	as needed
• Weed abatement	\$ 30.00	monthly
• Tree skirting	\$ 20.00	as needed
• Poison Oak abatement	\$ 30.00	as needed
TOTAL	\$ 180.00	

HORSE TRAIL

• Weed abatement	\$ 20.00	monthly
• Fill low areas	\$ 15.00	as needed
• Tree skirting	\$ 15.00	as needed
• Pick up trash	\$ 10.00	monthly
TOTAL	\$ 60.00	

MOUND AND EL CENTRO PARKWAY

• Weed abatement	\$ 20.00	as needed
• Mulch	\$ 15.00	as needed
• Pick-up Trash	\$ 20.00	as needed
• Sweep sidewalk and street	\$ 20.00	as needed
• Detail shrubs	\$ 15.00	as needed
TOTAL	\$ 90.00	

FAIR OAKS MEDIAN FROM MONTEREY TO COLUMBIA

• Edging, trimming all areas	\$ 200.00	2 x's/week
• Sweep all concrete/asphalt	\$ 20.00	weekly
• Fertilize	\$ 50.00	4 x's/yr.
• Skirt trees	\$ 30.00	as needed
• Spread mulch	\$ 30.00	annual
• Weed abatement and pre-emergent	\$ 30.00	monthly
• Detail shrubs and flowering plants	\$ 40.00	weekly
• Re-planting of dead shrubs and flowering plants	\$ 40.00	as needed
• Program, maintain and repair irrigation system	\$ 30.00	2 x's/week
• Clean Fair Oaks parkway North of Carmines	\$ 40.00	2 x's/week
TOTAL	\$ 520.00	

STATE MEDIANS & PARKWAYS

Item	Price per month	Frequency
• Edging, trimming all area	\$ 80. ⁰⁰	weekly
• Sweep all concrete/asphalt	\$ 80. ⁰⁰	weekly
• Fertilize	\$ 30. ⁰⁰	4 x's/vr.
• Skirt trees	\$ 45. ⁰⁰	as needed
• Spread mulch	\$ 70. ⁰⁰	annual
• Weed abatement and pre-emergent	\$ 30. ⁰⁰	monthly
• Detail shrubs and flower plants	\$ 60. ⁰⁰	weekly
• Re-planting of dead shrubs and flowering plants	\$ 60. ⁰⁰	as needed
• Program, maintain and repair irrigation system	\$ 45. ⁰⁰	2 x's/week
TOTAL:	\$ 500.⁰⁰	

MISSION TREE WELLS FROM MERIDIAN TO FAIRVIEW

• Add Mulch	\$ 75	as needed
• Weed Control	\$ 35	2 x's/week
• Program, maintain, and repair irrigation system	\$ 45	2 x's/week
TOTAL:	\$ 155.⁰⁰	

FREMONT AND HUNTINGTON TREE WELLS SOUTH WEST CORNER

• Weed Control	\$ 45. ⁰⁰	monthly
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WATER FACILITIES - trimming, clear brushes, mow lawn

• Garfield Reservoir: 416 Garfield Avenue South Pasadena, CA	\$ 95. ⁰⁰	weekly
• Grand Reservoir: 624 Hermosa Avenue South Pasadena, CA	\$ 95. ⁰⁰	weekly
• Westside Reservoir: 820 Glen Place - weed abatement South Pasadena, CA	\$ 95. ⁰⁰	weekly
• Kulle Pump house: 1217 Kulle Avenue South Pasadena, CA	\$ 95. ⁰⁰	weekly
• Bilicke Tank: 700 La Portada Street South Pasadena, CA	\$ 95. ⁰⁰	weekly
• Raymond Tank: 1648 Raymond Hill Road South Pasadena, CA	\$ 95. ⁰⁰	weekly
• Wilson Reservoir: 545 Adelyn Drive, San Gabriel, CA 91775	\$ 95. ⁰⁰	weekly
• Wilson Well 2: 311 Bradbury Drive San Gabriel, CA 91775	\$ 95. ⁰⁰	weekly
• Graves Reservoir: 2225 El Molino Ave San Marino, CA 91108	\$ 95. ⁰⁰	weekly
Total	\$ 900.⁰⁰	

GRAND TOTAL \$ 18,175.⁰⁰

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City of South Pasadena/ Redevelopment Successor Agency Agenda Report

*Diana Mahmud, Mayor/Agency Chair
Michael A. Cacciotti, Mayor Pro Tem/Agency Vice Chair
Robert S. Joe, Council/Agency Member
Marina Khubesrian, M.D., Council/Agency Member
Richard D. Schneider, M.D., Council/Agency Member*

*Evelyn G. Zneimer, City Clerk/Agency Secretary
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: November 2, 2016
TO: Honorable Mayor and City Council
VIA: Sergio Gonzalez, City Manager *SG*
FROM: Lucy Demirjian, Assistant to the City Manager *LD*
SUBJECT: **Adoption of a Successor Agency Resolution Authorizing the Transfer of a Property Located at 1500 El Centro Street to the City of South Pasadena as an Asset Constructed and Used for a Governmental Purpose**

Recommendation

It is recommended that the Successor Agency to the South Pasadena Community Redevelopment Agency (Successor Agency) approve a resolution authorizing and directing the transfer of property located at 1500 El Centro Street (northeast corner of Mound Avenue and El Centro Street), Assessor's Parcel Number 5315-003-901 (Property), to the City of South Pasadena (City) as an asset constructed and used for a governmental purpose pursuant to Health and Safety Code Section 34179.5.

Fiscal Impact

None.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Background

On June 27, 2012, Assembly Bill No. 1484 (AB 1484) was adopted in order to clarify procedural and legal issues related to the enactment of Assembly Bill No. 26. AB 1484 imposed new requirements upon successor agencies and implemented new rules of conduct with respect to audits, repayment of tax increment, and reporting of enforceable obligations. It also sets forth the process by which the state may verify the outstanding obligations of a former redevelopment agency and authorize its successor agency to wind down the former's affairs.

On August 14, 2013, the Successor Agency accepted the Long Range Property Management Plan (LRPMP) proposing the sale of the single property located at the northeast corner of Mound Avenue and El Centro Street for Development by Genton Property Group, LLC (Genton), which was subsequently approved by the Oversight Board on August 15, 2013.

On January 14, 2014, the Department of Finance (DOF) approved the LRPMP, which stipulated the sale of the Property to Genton to facilitate the completion of the Redevelopment Plan.

On March 31, 2016, the Exclusive Negotiation Agreement (ENA) between the City and the Developer, Genton, expired. The proposed project was no longer feasible due to the developer's inability to acquire property needed to implement the Downtown Revitalization Project.

On September 22, 2015, Governor Brown signed Senate Bill (SB) 107 into law, amending aspects California Health and Safety Code Section 34179.5, including permitting the transfer of parking facilities, including parking lots, dedicated solely to public parking and which do not generate revenues in excess of reasonable maintenance costs, from the Successor Agency to the City, for no compensation as a "governmental purpose" transfer.

On June 15, 2016, the Successor Agency submitted an amended LRPMP, requesting the transfer of the Property from the Successor Agency to the City for governmental use as a public parking lot.

On June 28, 2016, the Oversight Board approved the amended LRPMP and submitted to the DOF for approval.

On September 26, 2016, the DOF approved the amended LRPMP and the disposition of the Property to the City.

Analysis

The subject property with Assessor's Parcel Number 5315-003-901 (Property) is a parking lot located at the northeast corner of Mound Avenue and El Centro Street in the City of South Pasadena. The Property was acquired for the purpose of eventually being improved as part of the Downtown Revitalization Project for the governmental use of a parking structure. Because of its location and the nature of its governmental use, the City is the appropriate local agency to receive it. With the adoption of this resolution, the Successor Agency initiates a transfer of the Property to the City. The Successor Agency is required to bring the matter of the transfer of the Property from the Successor Agency to the City of South Pasadena, pursuant to Health and Safety Code Section Nos. 34181(a), 34191.3, and any other applicable law, before the Oversight Board of the Successor Agency. Staff is prepared to take this matter to the next regular meeting of the Oversight Board on November 9, 2016, for approval of the transfer to the City.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*. A public notice was also issued pursuant to Health and Safety Code Section 34181(f).

Attachment: Successor Agency resolution authorizing transfer of property to City

RESOLUTION NO. 2016-XX SA

**A RESOLUTION OF THE SUCCESSOR AGENCY
TO THE COMMUNITY REDEVELOPMENT AGENCY
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
AUTHORIZING AND DIRECTING THE TRANSFER OF
THE PROPERTY WITH ASSESSOR'S PARCEL NUMBER
5315-003-901 TO THE CITY OF SOUTH PASADENA
AS AN ASSET CONSTRUCTED AND USED FOR
A GOVERNMENTAL PURPOSE PURSUANT TO
HEALTH AND SAFETY CODE SECTION 34181(A)**

WHEREAS, the Successor Agency to the Community Redevelopment Agency of the City of South Pasadena (Successor Agency) has been established to take certain actions to wind down the affairs of the former Redevelopment Agency in accordance with the Dissolution Act (enacted by Assembly Bills 26 and 1484, as codified in the California Health & Safety Code); and

WHEREAS, California Health and Safety Code Section 34179.5 (Act) provides that the Successor Agency is required to prepare a Long Range Property Management Plan (LRPMP) that addresses the disposition and use of real properties of the former redevelopment agency; and

WHEREAS, Section 34179.5 of the Act also requires the Successor Agency to submit the LRPMP to the Oversight Board and the Department of Finance (DOF), and required regulatory agencies, not later than six months following the issuance to the Successor Agency of the finding of completion; and

WHEREAS, the property with Assessor's Parcel No. 5315-003-901 (Property) is an asset of the Successor Agency; and

WHEREAS, the Property is further described in Exhibit "A" attached; and

WHEREAS, the Property has been used since on or about July 25, 1980, as a public parking lot, and the City of South Pasadena (City) wishes to continue to use the parking lot parcel for public parking purposes; and

WHEREAS, on June 15, 2016, the Successor Agency submitted an amended LRPMP, requesting the transfer of the Property from the Successor Agency to the City for governmental use as a public parking lot; and

WHEREAS, on June 28, 2016, the Oversight Board approved the amended LRPMP and submitted to the DOF for approval; and

WHEREAS, on September 26, 2016, the DOF approved the amended LRPMP and the disposition of the Property to the City as a "governmental purpose" transfer pursuant to Health & Safety Code Section 34191.5(c); and

WHEREAS, the City is the appropriate public jurisdiction that should receive the Property, because it is the public jurisdiction that is using the Property for the described valid governmental purpose; and

WHEREAS, the Successor Agency desires to transfer the Property to the City as a property constructed and used for the City's valid governmental purpose; and

WHEREAS, the City desires to receive the Property from the Successor Agency so that it may continue to use the Property for its valid governmental purpose.

NOW, THEREFORE, THE SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The Successor Agency finds that all of the above recitals are true and correct and are incorporated herein by reference.

SECTION 2. The Successor Agency finds that the Property is an asset of the Successor Agency that was constructed and used for the current valid governmental purpose of a parking lot.

SECTION 3. The Successor Agency finds that the Property will be used for the valid governmental purpose of a public parking lot, as described and defined by Health and Safety Code Section 34179.5.

SECTION 4. The Successor Agency finds and determines that the City is the appropriate public jurisdiction to receive the Property, because it is the public jurisdiction that is engaging in the described valid governmental purpose.

SECTION 5. The Successor Agency hereby authorizes and directs the Executive Director of the Successor Agency to take all actions necessary and required to bring the matter of the transfer of the Property from the Successor Agency to the City of South Pasadena pursuant to Health and Safety Code Section Nos. 34181(a), 34191.3, and any other applicable law, before the Oversight Board of the Successor Agency.

SECTION 6. The Successor Agency further directs and authorizes the Executive Director to take all necessary and required actions to complete the transfer of the Property, subject to ratification by the Oversight Board.

SECTION 7. The Agency Secretary shall certify to the passage and adoption of this resolution and its approval by the Successor Agency and shall cause the same to be listed in the records of the Successor Agency.

PASSED, APPROVED AND ADOPTED ON this 2nd day of November, 2016.

Diana Mahmud, Agency Chair

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, Agency Secretary
(seal)

Teresa L. Highsmith, Agency Counsel

I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 2nd day of November, 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, Agency Secretary
(seal)

EXHIBIT "A"

LEGAL DESCRIPTION

Parcel No. 1: 5315-003-901 (Northeast Corner of Mound and El Centro)

THE WESTERLY 56 FEET, BETWEEN PARALLEL LINES OF LOTS I, 2 AND 3 IN BLOCK "G" OF THE RAYMOND VILLA TRACT NO.1, IN THE CITY OF SOUTH PASADENA, AS PER MAP RECORDED IN BOOK 1, PAGE 91 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

City of South Pasadena/ Redevelopment Successor Agency Agenda Report

*Diana Mahmud, Mayor/Agency Chair
Michael A. Cacciotti, Mayor Pro Tem/Agency Vice Chair
Robert S. Joe, Council/Agency Member
Marina Khubesrian, M.D., Council/Agency Member
Richard D. Schneider, M.D., Council/Agency Member*

*Evelyn G. Zneimer, City Clerk/Agency Secretary
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: November 2, 2016
TO: Honorable Mayor and City Council
VIA: Sergio Gonzalez, City Manager 
FROM: Lucy Demirjian, Assistant to the City Manager 
SUBJECT: **Adoption of a Resolution Accepting the Transfer of a Property Located at 1500 El Centro Street from the Successor Agency**

Recommendation

It is recommended that the City Council adopt a resolution accepting the transfer of property located at 1500 El Centro Street (northeast corner of Mound Avenue and El Centro Street), Assessor's Parcel Number 5315-003-901 (Property), from the Successor Agency to the South Pasadena Community Redevelopment Agency (Successor Agency).

Fiscal Impact

None.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Background

On June 27, 2012, Assembly Bill No. 1484 (AB 1484) was adopted in order to clarify procedural and legal issues related to the enactment of Assembly Bill No. 26. AB 1484 imposed new requirements upon successor agencies and implemented new rules of conduct with respect to audits, repayment of tax increment, and reporting of enforceable obligations. It also sets forth the process by which the state may verify the outstanding obligations of a former redevelopment agency and authorize its successor agency to wind down the former's affairs.

On August 14, 2013, the Successor Agency accepted the Long Range Property Management Plan (LRPMP) proposing the sale of the single property located at the northeast corner of Mound Avenue and El Centro Street for Development by Genton Property Group, LLC (Genton), which was subsequently approved by the Oversight Board on August 15, 2013.

On January 14, 2014, the Department of Finance (DOF) approved the LRPMP, which stipulated the sale of the Property to Genton to facilitate the completion of the Redevelopment Plan.

On March 31, 2016, the Exclusive Negotiation Agreement (ENA) between the City of South Pasadena (City) and the Developer, Genton, expired. The proposed project was no longer feasible due to the developer's inability to acquire property needed to implement the Downtown Revitalization Project.

On September 22, 2015, Governor Brown signed Senate Bill (SB) 107 into law, amending aspects California Health and Safety Code Section 34179.5, including permitting the transfer of parking facilities, including parking lots, dedicated solely to public parking and which do not generate revenues in excess of reasonable maintenance costs, from the Successor Agency to the City, for no compensation as a “governmental purpose” transfer.

On June 15, 2016, the Successor Agency submitted an amended LRPMP, requesting the transfer of the Property from the Successor Agency to the City for governmental use as a public parking lot.

On June 28, 2016, the Oversight Board approved the amended LRPMP and submitted to the DOF for approval.

On September 26, 2016, the DOF approved the amended LRPMP and the disposition of the Property to the City.

Analysis

Property Type	Parking Lot
Permissible Use	Commercial Site
Address	1500 El Centro Street, South Pasadena, CA 91030
APN #	5315-003-901
Lot Size	8452 square feet
Current Zoning	Commercial General (CG)

The subject property with Assessor’s Parcel Number 5315-003-901 is a parking lot located at the northeast corner of Mound Avenue and El Centro Street in the City of South Pasadena. The Property was acquired for the purpose of eventually being improved as part of the Downtown Revitalization Project for the governmental use of a parking structure. Because of its location and the nature of its governmental use, the City is the appropriate local agency to receive it.

The Successor Agency has initiated a transfer of the Property to the City in accordance with the DOF approved LRPMP, and the City must now accept the transfer.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City’s website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*. A public notice was also issued pursuant to Health and Safety Code Section 34181(f).

Attachment: Resolution accepting transfer of property from Successor Agency

RESOLUTION NO. XXXX

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
ACCEPTING THE TRANSFER OF THE PROPERTY WITH
ASSESSOR'S PARCEL NUMBER 5315-003-901 FROM
THE SUCCESSOR AGENCY TO THE
COMMUNITY REDEVELOPMENT AGENCY**

WHEREAS, the Successor Agency to the Community Redevelopment Agency of the City of South Pasadena (Successor Agency) has been established to take certain actions to wind down the affairs of the former Redevelopment Agency in accordance with the Dissolution Act (enacted by Assembly Bills 26 and 1484, as codified in the California Health & Safety Code); and

WHEREAS, California Health and Safety Code Section 34179.5 (Act) provides that the Successor Agency is required to prepare a Long Range Property Management Plan (LRPMP) that addresses the disposition and use of real properties of the former redevelopment agency; and

WHEREAS, Section 34179.5 of the Act also requires the Successor Agency to submit the LRPMP to the Oversight Board and the Department of Finance (DOF), and required regulatory agencies, not later than six months following the issuance to the Successor Agency of the finding of completion; and

WHEREAS, the property with Assessor's Parcel No. 5315-003-901 (Property) is an asset of the Successor Agency; and

WHEREAS, the Property is further described in Exhibit "A" attached; and

WHEREAS, the Property has been used since on or about July 25, 1980, as a public parking lot, and the City of South Pasadena (City) wishes to continue to use the parking lot parcel for public parking purposes; and

WHEREAS, the Property is described further in Exhibit "A" attached; and

WHEREAS, the Successor Agency has initiated a transfer of the Property to the City; and

WHEREAS, the City will receive the Property from the Successor Agency so that it may continue to use the Property for its valid governmental purpose.

NOW, THEREFORE, THE CITY COUNCIL OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The City Council finds that all of the above recitals are true and correct and are incorporated herein by reference.

SECTION 2. The City Council accepts the Property from the Successor Agency.

SECTION 3. The City Council directs and authorizes the City Manager to take all necessary and required actions to complete the transfer of the Property.

SECTION 4. The City Clerk shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City Council.

PASSED, APPROVED AND ADOPTED ON this 2nd day of November, 2016.

Diana Mahmud, Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 2nd day of November, 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

EXHIBIT "A"

LEGAL DESCRIPTION

Parcel No. 1: 5315-003-901 (Northeast Corner of Mound and El Centro)

THE WESTERLY 56 FEET, BETWEEN PARALLEL LINES OF LOTS 1, 2 AND 3 IN BLOCK "G" OF THE RAYMOND VILLA TRACT NO.1, IN THE CITY OF SOUTH PASADENA, AS PER MAP RECORDED IN BOOK 1, PAGE 91 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

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City of South Pasadena Agenda Report

Diana Mahmud, Mayor
Michael A. Cacciotti, Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Richard D. Schneider, M.D., Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: November 2, 2016

TO: Honorable Mayor and City Council

VIA: Sergio Gonzalez, City Manager *SM*

FROM: Mario D. Rueda, Fire Chief
Paul Riddle, Deputy Fire Chief *PR*

SUBJECT: **First Reading and Introduction of an Ordinance, Making Certain Findings and Repealing the Current Chapter 14 (Fire Prevention) and Amending the South Pasadena Municipal Code (SPMC) to Add a New Chapter 14 (Fire Prevention) to Adopt by Reference and Amend the California Fire Code, 2016 Edition**

Recommendation

It is recommended that the City Council read by title only for first reading, waiving further reading, and introduce an ordinance for a second reading on November 16, 2016, to repeal the current South Pasadena Fire Code and South Pasadena Municipal (SPMC) Chapter 14 and replace it with a new Fire Code that adopts the California Fire Code (CFC), 2016 edition, by reference with amendments that serve the specific needs of the City of South Pasadena (City).

Fiscal Impact

There is no fiscal impact associated with the adoption of the CFC, 2016 edition.

Commission Review and Recommendation

This matter was not reviewed by a Commission.

Background

The City is a densely populated municipality located in the County of Los Angeles. It is subject to long periods of hot, dry, and windy conditions. These conditions increase the chance of a fire occurring and predispose the City to large destructive fires. In addition, closely built structures and older nonconforming buildings create barriers for accessibility for fire suppression forces. The water supply system within the City is directly affected by the topographical layout of South Pasadena. The distribution system consists of high-low pressure and gravity system zones, which carry the water from various reservoirs and storage tanks to these different zones via water pipes. Water supplies within the City vary from less than 500 gallons per minute to flows over 1,500 gallons per minute. This wide variation causes major problems for new development as well as fire suppression operations.

This document is Part 9 of the official triennial compilation and publication of the adoptions, amendments and repeal of administrative regulations to California Code of Regulations (CCR), Title 24, also referred to as California Building Standards Code (CBSC). This Part is known as the CFC and incorporates, by adoption, the 2015 edition of the International Fire Code (IFC) of the International Code Council (ICC) with the California Amendments.

The CBSC is published in its entirety every three years by order of the California Legislature, with supplements published in intervening years. The California Legislature delegated authority to various state agencies, boards, commissions and departments to create buildings regulations to implement the state's statutes. These building regulations or standards, have the same force of law, and take effect 180 days after their publication unless otherwise stipulated. The CBSC applies to occupancies in the State of California as annotated.

A City, and/or County may establish more restrictive building standards reasonably necessary because of local climatic, geological, or topographical conditions. Findings of the local condition(s) and the adopted local buildings standard(s) must be filed with the California Building Standards Commission to become effective and may not be effective sooner than the effective date of this edition of CBSC. Local building standards that were adopted and applicable to previous editions of the CBSC do not apply to this edition without appropriate adoption and required filing.

Analysis

The 2016 edition of the CFC incorporates, by adoption, the 2015 edition of the IFC of the ICC with the California amendments. As of January 1, 2017, the CFC, 2016 edition, will be the standard adopted by the State of California. This code book meets the needs of the City of South Pasadena except in the areas where the International Wildland-Urban Interface Code Book, and the SPMC are required to make the laws more stringent and better serve our community based on the City's climate, geographical, and topographical needs. Therefore, the changes are reflected in the attached ordinance.

The layout of Chapter 14 has been changed to provide a clearer and better structured look for applicants when searching for information. Article 14.1 now defines the high fire risk area within the City and special provisions related to roof types. Historically, the area defined as high risk area within the City was already considered and treated as high risk area but was not codified in the SPMC. The high fire risk area is defined as those properties located south of Monterey Road and West of Meridian Avenue.

It is recommended that the City Council adopt an ordinance adopting a new fire code tailored for the City. The ordinance if adopted, will take effect on January 1, 2017. State law provides that if the City has not adopted and amended its own fire code by January 1, 2017, the state fire code will automatically become the fire code for the City.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Draft Ordinance Adopting 2016 California Fire Code and Amending SPMC Chapter 14
2. Exhibit A: Express Findings as Required
3. Current SPMC Chapter 14

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ATTACHMENT 1
Ordinance Adopting 2016 California Fire Code and
Amending SPMC Chapter 14

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
MAKING CERTAIN FINDINGS AND REPEALING
THE CURRENT CHAPTER 14 (FIRE PREVENTION)
OF THE SOUTH PASADENA MUNICIPAL CODE
TO ADD A NEW CHAPTER 14 (FIRE PREVENTION)
TO ADOPT BY REFERENCE AND AMEND THE 2016
CALIFORNIA FIRE CODE**

WHEREAS, the 2016 California Fire Code, has been published by the International Code Council (2015 International Fire Code), and the California Building Standards Commission; and

WHEREAS, the City of South Pasadena (City) is required to adopt and amend as required by the California Fire Code prior to January 1, 2017; and

WHEREAS, the City may amend the provisions of the California Code of Regulations Title 24 provided express findings for each amendment, addition or deletion is made based upon climatic, topographical, or geological conditions; and

WHEREAS, the City shall file the amendments, additions, or deletions with California Building Standards Commission; and

WHEREAS, the City is located in the County of Los Angeles, and is subject to long periods of dry, hot, and windy climates, which increase the chance of a fire occurring and predispose the City to large destructive fires. These dry climatic conditions and winds contribute to the rapid spread of even small fires originating in moderate density housing or vegetation. These fires spread very quickly and create a need for increased levels for fire prevention and protection; and

WHEREAS, the geographic layout and contours of the City create barriers for accessibility for fire suppression forces. Due to the City's close proximity to major fault lines; there is a significant possibility for multiple fires spreading out of control due to ruptured gas lines and multiple structural collapses. Because of the major earthquake hazard, and due to some older nonconforming buildings, it is necessary during new construction or building renovation to use the City ordinance to control and minimize conditions hazardous to life and property, which may result from fire, hazardous materials or an explosion; and

WHEREAS, the water supply (domestic and fire flow) system within the City is directly affected by the topographical layout of City. The distribution system consists of high-low pressure and gravity systems zones, which carry the water from various reservoirs and storage tanks to different zones via water pipes. These street mains consist

of high-pressure lines and low-pressure lines where the pressure and flows are adequate in most of the areas of the City. This variation of pressure causes major problems to development, as well as fire suppression operations. The southwest quadrant of South Pasadena has been designated as a High Fire Hazard Area as provided by state law; and

WHEREAS, the findings supporting the necessity for the amendments to building standards herein are contained in Exhibit B to this ordinance in accordance with California Health and Safety Code Section 18941.5, and are incorporated by reference Herein; and

WHEREAS, in accordance with Section 15061(b)(3) of Title 14 of the California Code of Regulations, the adoption of local amendments to the California Building Standards Code, and amending the South Pasadena Municipal Code, are exempt from the provisions of the California Environmental Quality Act.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The City of South Pasadena Municipal Code is hereby amended by repealing Chapter 14 (Fire Prevention) and substituting new Chapter 14 (Fire Prevention) in lieu thereof as set forth in this ordinance.

SECTION 2. The City Council hereby declares that, should any provision, section, subsection, paragraph, sentence, clause, phrase, or word of this ordinance or any part thereof, be rendered or declared invalid or unconstitutional by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, such decision or action shall not affect the validity of the remaining section or portions of the ordinance or part thereof. The City Council hereby declares that it would have independently adopted the remaining provisions, sections, subsections, paragraphs, sentences, clauses, phrases, or words of this ordinance irrespective of the fact that any one or more provisions, sections, subsections, paragraphs, sentences, clauses, phrases, or words may be declared invalid or unconstitutional.

SECTION 3. This ordinance shall take effect on January 1, 2017, and within fifteen (15) days after its passage the City Clerk of the City of South Pasadena shall certify to the passage and adoption of this ordinance and to its approval by the Mayor and City Council, shall cause the same to be published in a newspaper in the manner required by law, and shall cause the same to be filed with the California Building Standards Commission at 2525 Natomas Park Drive, Suite 130, Sacramento, CA 95833.

CHAPTER 14
FIRE PREVENTION

- 14.1 HIGH FIRE RISK AREA AND SPECIAL PROVISIONS RELATED TO ROOF TYPES**
- 14.2 FIREWORKS-PROHIBITED**
- 14.3 FIRECODE ADOPTED – WHERE FILED**
- 14.4 FIRE CODE – MODIFIED**
- 14.5 EFFECT OF ADOPTION**
- 14.6 PENALTY, VIOLATIONS**

14.1 HIGH RISK FIRE AREA AND SPECIAL PROVISIONS RELATED TO ROOF TYPES.

14.1.1 High Risk Fire Area: High Risk Fire Area is defined as those properties located South of Monterey Road and West of Meridian Avenue.

14.1.2 Special provisions related to roof types. Except as permitted below, roof covering assemblies shall be Class A.

The following exceptions shall only apply to structures not located within the High Risk Fire Area as defined in section 14.1.1:

Exceptions:

1. Replacements, within any 12-month period of time that are not more than twenty-five percent (25%) of the total roof area of any individual structure shall be not less than Class C;
2. Replacements, within any 12-month period of time that are not more than fifty percent (50%) of the total roof area of any individual structure shall be not less than Class B;
3. Entirely noncombustible roof assemblies of masonry or concrete construction;
4. Clay or concrete roof tile installed on an entirely noncombustible substructure;
5. Roof assemblies of ferrous or copper shingles or sheets installed on an entirely noncombustible substructure;
6. Where the Fire Chief makes a written finding that a less fire resistive roof covering is permissible based on existing conditions;

In no case shall any roof covering be less fire resistive than required by Chapter 15 of the current South Pasadena Building Code or Chapter 9 of the current South Pasadena Residential Code.

14.2 FIREWORKS- PROHIBITED

The manufacturing, possession, storage, sale, use and handling of all fireworks, including without limitation, "Safe and Sane" fireworks, is prohibited.

Exception: Fire Official is authorized to permit special events pyrotechnics with Fire Department supervision when the event permitted by the City.

14.3 FIRECODE ADOPTED – WHERE FILED

Chapters 1 through 80 and Section 503 of the Chapter 5 and Appendices Chapter 4, B, BB, C, CC,D, H, I, K, N of 2016 California Fire Code, Title 24 Part 9 of California Code of Regulations, as published by the California Building Standards Commission are hereby adopted by reference pursuant to the provisions of Sections 50022.1 through 50022.10 of the Government Code of the State of California as though fully set forth herein, and made a part of the South Pasadena Municipal Code with the same force and effect as though set out herein in full, including all of the regulations, revisions, conditions and terms contained therein except that those certain sections thereof which are necessary to meet local conditions as hereinafter set forth in Section 14.4 of this Code are hereby repealed, added or amended to read as set forth therein.

In accordance with Section 50022.6 of the California Government Code, not less than one copy of said Title 24 Part 9 of the California Code of Regulations together with any and all amendments thereto proposed by the City of South Pasadena, has been and is now filed in the office of the Fire Chief and shall remain on file with the Fire Chief, shall collectively be known as the *City of South Pasadena Fire Code* and may be cited as Chapter 14 of the South Pasadena Municipal Code.

14.4 FIRE CODE – MODIFIED

Chapters 1, 6 and 9 of Title 24, Part 9 of the California Code of Regulations (2016 California Fire Code) adopted by reference as the Fire Code of the City of South Pasadena are hereby amended, deleted or added as follow:

1. Section 101.1 is amended in its entirety to read:

101.1 Title. These regulations adopted by reference and amended as in Section 14.3 and 14.4 shall be known as the Fire Code of City of South Pasadena, hereinafter referred to as "this code."

2. Section 104.6 is deleted in its entirety.

3. Section 105.2.3 is amended in its entirety to read:

105.2.3 Time limitation of application. An application for a permit for any proposed work or operation shall be deemed to have been abandoned one year after the date of filing,

unless such application has been diligently prosecuted or a permit shall have been issued.

4. Section 105.2.4 is amended in its entirety to read:

105.2.4 Action on application. When requested in writing by the applicant prior to or not more than 90 days after the expiration of application, the fire official may extend the time for action by the applicant. The time for action by the applicant shall not be extended beyond the effective date of a more current Code.

5. Section 105.3.1 is amended in its entirety to read:

105.3.1 Expiration. An operational permit shall remain in effect until reissued, renewed or revoked, or for such a period of time as specified in the permit. Construction permits issued by the fire official under the provisions of this Code shall expire automatically by limitation and become null and void one year after the date of the last required inspection approval by the fire official, or if work authorized by such permit is not commenced within one year from the issuance date of such permit. Before such work can be commenced or recommenced, a new permit shall be first obtained. Supplementary permit(s) shall not expire so long as the associated building permit remains active.

6. Section 105.3.2 is deleted in its entirety.

7. Section 105.4.6 is deleted in its entirety.

8. Section 105.6.15 is deleted in its entirety.

9. Section 105.7.15 is deleted in its entirety.

10. A new section 108.4 added to read:

108.4 Board of Appeals Fees. A filing fee established by separate fee resolution or ordinance shall be paid to the fire official whenever a person requests a hearing or a rehearing before the appeals boards provided for in this section. All requests to appeal determinations, orders or actions of the fire official or to seek modifications of previous orders of the appeals boards shall be presented in writing.

11. A new section 108.5 added to read:

108.5 Any aggrieved party may appeal any of the following decisions of the fire code official no later than 60 calendar days from the date of action being appealed:

1. Disapproval of any application.
2. Refusal to grant any permit applied for when it is claimed that the provisions of this code do not apply.

3. Interpretation of this code.
4. Determination of suitability of alternate materials or types of construction or methods.

12. Section 109.4 is amended in its entirety to read:

109.4. Violation penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of a misdemeanor, punishable by a fine of not more than five hundred (\$500.00) dollars or by imprisonment not exceeding six (6) months, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

13. Section 111.4 is amended in its entirety to read:

111.4 Failure to comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, be liable to a fine of not less than five hundred (\$500.00) dollars or more than one thousand (\$1,000.00) dollars.

14. Section 113.1 is amended in its entirety to read:

113.1 Fees. Plan review fees and permit fees shall be as adopted by separate resolution and/or ordinance. Plan review fees shall be paid at the time of plan review submittal. In addition to the aforementioned fees, the fire code official may require additional charges for review required by changes, additions or revisions of approved plans or reports, and for services beyond the first and second check due to changes, omissions or errors the part of the applicant. Permit fees shall be paid at the time of permit issuance.

15. Section 113.2 is amended in its entirety to read:

113.2 Refunds. Fire Code Official is authorized to establish a refund policy.

16. A new section 114 added to read:

114 Definitions. In additions to the definitions specified in Chapter 2 of this Code, the following certain terms, phrases, words and their derivatives shall be construed as specified in this section. Terms, phrases and words used in the masculine gender include the feminine and the feminine the masculine. In the event of conflicts between these definitions and definitions that appear elsewhere in this Code, these definitions shall govern and be applicable.

BUILDING CODE shall mean the City of South Pasadena Building Code.

ELECTRICAL CODE shall mean the City of South Pasadena Electrical Code.

FIRE CHIEF shall mean the Chief Officer of the City of South Pasadena Fire Department.

FIRE CODE shall mean the California Code of Regulations Title 24, Part 9, as adopted and amended by the City of South Pasadena, depending on the context.

FIRE CODE OFFICIAL shall mean the Fire Chief or other member of the fire service appointed by the Fire Chief, charged with the administration and enforcement of this Code.

MECHANICAL CODE shall mean the City of South Pasadena Mechanical Code.

PLUMBING CODE shall mean the City of South Pasadena Plumbing Code.

RESIDENTIAL CODE shall mean the City of South Pasadena Residential Code.

17. **Section 603.8.2** is amended in its entirety to read:

603.8.2 Spark Arrestor. Each chimney and incinerator in conjunction with any fireplace or heating appliance in which solid or liquid fuel is used shall be maintained with an approved spark arrestor having openings not larger than one-half inch and constructed of iron, heavy wire mesh or other noncombustible material.

18. **Section 903.2.1.1 Group A-1**, Item number 1 is amended in its entirety to read:

The fire area exceeds 6,000 square feet

19. **Section 903.2.1.2 Group A-2**, Item number 1 is amended in its entirety to read:

The fire area exceeds 2,250 square feet

20. **Section 903.2.1.3 Group A-3**, Item number 1 is amended in its entirety to read:

The fire area exceeds 6,000 square feet

21. **Section 903.2.1.4 Group A-4**, Item number 1 is amended in its entirety to read:

The fire area exceeds 6,000 square feet

22. **Section 903.2.3 Group E**, Item number 1 is amended in its entirety to read:

Throughout all Group E fire areas greater than 6,000 square feet in fire area or with a calculated occupant load of 100 persons.

23. Section 903.2.4 Group F-1, Item number 1 is amended in its entirety to read:

A Group F-1 fire area exceeds 6,000 square feet.

24. Section 903.2.4 Group F-1, Item number 3 is amended in its entirety to read:

The combined area of all Group F-1 fire areas on all floors including any mezzanines, exceeds 12,000 square feet.

25. Section 903.2.7 Group M, Item number 1 is amended in its entirety to read:

Group M fire area exceeds 6,000 square feet.

26. Section 903.2.7 Group M, Item number 3 is amended in its entirety to read:

The combined area of all Group M fire areas on all floors including any mezzanines, exceeds 12,000 square feet.

27. Section 903.2.8 Group R, Exception, Numbers 1 through 4 are deleted.

28. Section 903.2.9 Group S-1, Item number 1 is amended in its entirety to read:

A Group S-1 fire area exceeds 6,000 square feet.

29. Section 903.2.9 Group S-1, Item number 3 is amended in its entirety to read:

The combined area of all Group S-1 fire areas on all floors including any mezzanines exceeds 12,000 square feet.

30. Section 903.2.9.1 Repair Garages, Item number 1 is amended in its entirety to read:

Buildings having two or more stories above grade plane, including basements, with a fire area containing a repair garage exceeding 5,000 square feet.

31. Section 903.2.9.1 Repair Garages, Item number 2 is amended in its entirety to read:

Buildings no more than one story above grade plane, with a fire area containing a repair garage exceeding 6,000 square feet.

32. A new section 903.2.11.7 added to read:

Buildings three or more stories in height. Regardless of occupancy type, an automatic sprinkler system shall be installed throughout all buildings or structures, three or more stories in height above grade plane.

Exceptions:

1. Open parking structures.

33. A new section 903.2.11.8 added to read:

Structures exceeding 6,000 square feet in fire area. Regardless of occupancy type, an automatic sprinkler system shall be installed throughout all buildings or structures, exceeding 6,000 square feet in total fire area.

Exception: Open parking structures.

34. A new section 903.2.11.9 added to read:

Additions and alterations. All existing buildings and structures, regardless of the type of construction, type of occupancy or area, shall be provided with an automatic sprinkler system conforming to Section 903.3 and this code upon the occurrence of any of the following conditions:

1. An addition of over 750 square feet to any building or structure which creates a fire area large enough that if the existing building or structure plus proposed work were being built new today, an automatic sprinkler system would be required under this code;
2. Any addition to an existing building which has fire sprinklers installed.
3. Within any twelve (12) calendar month period of time, any alteration, including repairs, to any existing building or structure, where the valuation of the proposed work exceeds fifty percent (50%) of the valuation of the entire building or structure, as determined by the Building Official, and where such alteration, including repairs, creates or alters a fire area large enough that if the existing building or structure were being built new today, an automatic sprinkler system would be required by this code.
4. Within any twelve (12) calendar month period of time, combination of any addition and alteration to any existing building or structure where the valuation of the proposed work exceeds fifty percent (50%) of the valuation of the entire building or structure, as determined by the Building Official, and where such addition and alteration creates or alters a fire area large enough that if the existing building or structure were being built new today, an automatic sprinkler system would be required by this code.

5. An automatic sprinkler system shall be installed throughout any existing Group R Occupancy building when the floor area of the Alteration or Combination of an Addition and Alteration, within any twelve (12) calendar month, is 50% or more of area and or valuation of the existing structure and where the scope of the work exposes building framing and facilitates sprinkler installation and is such that the Fire Code Official determines that the complexity of installing a sprinkler system would be similar as in a new building.

35. Section 907.2 is amended in its entirety to read:

907.2 Where required—new buildings and structures. An approved fire alarm system installed in accordance with the provisions of this code and NFPA 72 shall be provided in new buildings and structures in accordance with Sections 907.2.1 through 907.2.23 and provide occupant notification in accordance with Section 907.5, unless other requirements are provided by another section of this code.

Regardless of the Occupancy Group an approved manual, automatic or manual and automatic fire alarm system complying with Sections 907.2.1 through 907.2.29 shall be provided in all new buildings with a fire area exceeding 3,000 square feet and where other sections of this code allow elimination of fire alarm system, such exceptions shall not apply.

A minimum of one manual fire alarm box shall be provided in an approved location to initiate a fire alarm signal for fire alarm systems employing automatic fire detectors or water-flow detection devices. Where other sections of this code allow elimination of fire alarm boxes due to sprinklers or automatic fire alarm systems, a single fire alarm box shall be installed at a location approved by the enforcing agency

Exceptions:

1. The manual fire alarm box is not required for fire alarm control units dedicated to elevator recall control, supervisory service and fire sprinkler monitoring.
2. The manual fire alarm box is not required for Group R-2 occupancies unless required by the fire code official to provide a means for fire watch personnel to initiate an alarm during a sprinkler system impairment event. Where provided, the manual fire alarm box shall not be located in an area that is accessible to the public.
3. The manual fire alarm box is not required to be installed when approved by the fire code official.

14.5 EFFECT OF ADOPTION

The adoption of the City Fire Code and the repeal, addition or amendment of ordinances by this code shall not affect the following matters:

1. Actions and proceedings which began the effective date of this code.
2. Prosecution for ordinance violations committed before the effective date of this code.
3. Licenses and penalties due and unpaid at the effective date of this code, and the collection of these licenses and penalties.
4. Bonds and cash deposits required to be posted, filed or deposited pursuant to any ordinance.
5. Matters of record which refer to or are connected with ordinances the substances of which are included in this code; these references shall be construed to apply to the corresponding provisions of the code.

14.6 PENALTY; VIOLATIONS

1. General penalty; continuing violations. Every act prohibited or declared unlawful and every failure to perform an act required by this code is a misdemeanor or an infraction as set forth in the said respective pertinent sections of this code and any person causing or permitting a violation of any such section of said code shall be subject to the penalties ascribed to each such section as set forth herein.
2. Violations including aiding, abetting, and concealing. Every person who causes, aids, abets or conceals the fact of a violation of this code is guilty of violating this code.
3. Enforcement by civil action. In addition to the penalties provided herein, the said code may be enforced by civil action. Any condition existing in violation of this code is a public nuisance and may be summarily abated by the city.

PASSED, APPROVED, AND ADOPTED this 16th day of November, 2016.

Diana Mahmud, Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

Date: _____

I HEREBY CERTIFY the foregoing ordinance was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 16th day of November, 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

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ATTACHMENT 2
Exhibit A: Express Findings as Required

EXHIBIT A

EXPRESS FINDINGS AS REQUIRED 1.1.8

CODE SECTION	CONDITION	EXPRESS FINDINGS
603.8.2 Spark Arrestor	CLIMATIC	Due to City's densely populated municipality located in the County of Los Angeles and is subject to long periods of dry, hot climate and exposed to Santa Ana winds which increase the possibility of fire occurring
Section 903.2.1.1 Group A-1 Item No. 1	CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL	The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.
Section 903.2.1.2 Group A-2 Item No. 1	CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL	The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.
Section 903.2.1.3 Group A-3 Item No. 1	CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL	The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.
Section 903.2.1.4 Group A-4 Item No. 1	CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL	The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.

Section 903.2.3 Group E Item number 1	CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL	The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.
Section 903.2.4 Group F-1 Item number 1	CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL	The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.
Section 903.2.4 Group F-1 Item number 3	CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL	The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.
Section 903.2.7 Group M Item number 1	CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL	The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.
Section 903.2.7 Group M Item number 3	CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL	The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.
Section 903.2.8	CLIMATIC/GEOGRAPHIC	The City of South Pasadena is a densely populated

<p>Group R. Exception Numbers 1 through 4</p>	<p>TOPOGRAPHICAL</p>	<p>municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.</p>
<p>Section 903.2.9 Group S-1 Item number 1</p>	<p>CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL</p>	<p>The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.</p>
<p>Section 903.2.9 Group S-1 Item number 3</p>	<p>CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL</p>	<p>The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.</p>
<p>Section 903.2.9.1 Repair Garages Item number 1</p>	<p>CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL</p>	<p>The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.</p>
<p>Section 903.2.9.1 Repair Garages Item number 2</p>	<p>CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL</p>	<p>The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.</p>
<p>A new section 903.2.11.7</p>	<p>CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL</p>	<p>The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles</p>

		with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.
A new section 903.2.11.8	CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL	The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.
A new section 903.2.11.9	CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL	The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.
Section 907.2	CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL	The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. South Pasadena topography includes significant hillside with narrow and winding access which makes timely response by fire suppression vehicles difficult. alarm system in place may decrease the time of response before a small fire reaches the flashover temperature which causes loss of life and property damage.

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ATTACHMENT 3
Current SPMC Chapter 14

ORDINANCE NO. 2259

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
MAKING CERTAIN FINDINGS AND REPEALING THE
CURRENT CHAPTER 14 (FIRE PREVENTION) AND
AMENDING THE SOUTH PASADENA MUNICIPAL
CODE TO ADD A NEW CHAPTER 14 (FIRE
PREVENTION) TO ADOPT BY REFERENCE AND
AMEND THE 2013 CALIFORNIA FIRE CODE**

WHEREAS, the 2013 California Fire Code, has been published by the International Code Council (“2012 International Fire Code”), and the California Building Standards Commission; and

WHEREAS, the City of South Pasadena (“City”) is required to adopt and amend as required by the California Fire Code prior to January 1, 2014; and

WHEREAS, the City is located in the County of Los Angeles, and is subject to long periods of dry, hot and windy climates, which increase the chance of a fire occurring and predispose the City to large destructive fires. These dry climatic conditions and winds contribute to the rapid spread of even small fires originating in moderate density housing or vegetation. These fires spread very quickly and create a need for increased levels for fire prevention and protection; and

WHEREAS, the geographic layout and contours of the City create barriers for accessibility for fire suppression forces. Due to the City's close proximity to major fault lines; there is a significant possibility for multiple fires spreading out of control due to ruptured gas lines and multiple structural collapses. Because of the major earthquake hazard, and due to some older nonconforming buildings, it is necessary during new construction or building renovation to use the City ordinance to control and minimize conditions hazardous to life and property, which may result from fire, hazardous materials or an explosion; and

WHEREAS, the water supply (domestic and fire flow) system within the City is directly affected by the topographical layout of City. The distribution system consists of high-low pressure and gravity systems zones, which carry the water from various reservoirs and storage tanks to different zones via water pipes. These street mains consist of high-pressure lines and low-pressure lines where the pressure and flows are adequate in most of the areas of the City. This variation of pressure causes major problems to development, as well as fire suppression forces. The southwest quadrant of South Pasadena has been designated as a High Fire Hazard Area as provided by state law.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The City Council hereby finds that the foregoing recitations herein describe climatic, geological and topographical characteristics within South Pasadena which result in the need to modify the California Fire Code, as set forth in Section 14.3 of the new Chapter 14 herein, to protect the public health, safety and welfare of the South Pasadena community.

SECTION 2. The City Council hereby finds that the herein adoption of the California Fire Code, with amendments, is exempt from further environmental review under the provisions of the California Environmental Quality Act ("CEQA") pursuant to State Guideline Section 15061(b)(3), which provides that CEQA applies only to projects which have the potential for causing a significant effect on the environment. The City Council finds from the evidence presented that it can be seen with certainty that there is no possibility that the activity in question will have a significant effect on the environment.

SECTION 3. The City Council hereby repeals Chapter 14 (Fire Prevention) of the South Pasadena Municipal Code ("SPMC"), in its entirety and hereby amends SPMC, with the addition of the following Chapter 14 (Fire Prevention):

**CHAPTER 14
FIRE PREVENTION**

- 14.1 California Fire Code Adopted – Where Filed**
- 14.2 Title, Penalties and Geographic Limits**
- 14.3 Amendments to the California Fire Code**
- 14.4 Special Provisions Related to Roof Types**

14.1 California Fire Code Adopted – Where Filed

That a certain document, one (1) copy of which is on file in the office of the City Clerk of the City of South Pasadena, being marked and designated as the *California Fire Code*, 2013 edition, including Appendix Chapter 4; Appendix A, B, BB, C, CC, D, E, F, G, H, I, J, K, History Note Appendix, as published by the International Code Council, be and is hereby adopted by reference as the Fire Code of the City of South Pasadena, in the State of California regulating and governing the safeguarding of life and property from fire and explosion hazard arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in

the occupancy of building and premises as herein provided; providing for the issuance of permits and collections of fees therefore; and each and all of the regulations, provisions, penalties, conditions and terms of said Fire Code on file in the office of the City Clerk are hereby referred to, adopted, and made a part thereof, as if fully set out in ordinance, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

14.2 Title, Penalties and Geographic Limits

That the following sections of Appendix Chapter 1 of the California Fire Code 2013 edition are hereby revised:

TITLE

Section 101.1 Title. These regulations shall be known as the Fire Code of City of South Pasadena, hereinafter referred to as "this code."

PENALTIES

Section 109.4. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of a misdemeanor, punishable by a fine of not more than five hundred (\$500.00) dollars or by imprisonment not exceeding six (6) months, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Section 111.4 Failure to comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, be liable to fine of not less than five hundred (\$500.00) dollars or more than one thousand (\$1,000.00) dollars.

GEOGRAPHIC LIMITS

That the geographic limits referred to in certain sections of the California Fire Code 2013 edition are hereby established as follows:

Section 5704.2.9.6.1 Locations where above-ground tanks are prohibited. Storage of Class I and II liquids in above ground tanks outside of buildings is prohibited with the limits established by law as the limits of the City of South Pasadena, may be exempted by the Fire Chief.

Section 5706.2.4.4 Locations where above-ground tanks are prohibited. The storage of Class I and II liquids in above ground tanks is prohibited with the limits established by law as the limits of the City of South Pasadena, may be exempted by the Fire Chief.

Section 5806.2 Storage of flammable cryogenic fluids is stationary containers outside of buildings is prohibited with the limits established by law as the limits of the City of South Pasadena, may be exempted by the Fire Chief.

Section 6104.2 Maximum capacity within established limits. Within the limits established by law restricting the storage of liquefied petroleum gas for the protection of heavily populated or congested areas, the aggregate capacity of any one installation shall not exceed a water capacity of 2,000 gallons within the City limits of the City of South Pasadena.

14.3 Amendments to the California Fire Code

603.6.6, 903.2.1.1, 903.2.1.3, 903.2.1.4, 903.2.3, 903.2.4, 903.2.6, 903.2.7, 903.2.8, 903.2.9, 903.2.9.1, 903.2.11.7, 903.2.11.8, 903.2.11.9, 907.1.6, 5601.1.2, 5609, 4901.3 re added to and amended in the California Fire Code as follows:

a. **CHAPTER 6 Building Services and Systems**
Section 603 Fuel-Fired Appliances

603.6.6. Each chimney in conjunction with any fireplace or heating appliance in which solid or liquid fuel is used shall be maintained with an approved spark arrestor having openings not larger than one-half inch and constructed of iron, heavy wire mesh or other noncombustible material.

b. **CHAPTER 9 Fire Protection Systems.**
Section 903 Automatic Sprinkler Systems

Section 903.2.1.1, Item number 1 is amended in its entirety to read:

- 1. The fire areas exceeds 6,000 square feet

Section 903.2.1.3, Item number 1 is amended in its entirety to read:

- 1. The fire areas exceeds 6,000 square feet

Section 903.2.1.4, Item number 1 is amended in its entirety to read:

1. The fire areas exceeds 6,000 square feet

Section 903.2.3, Item number 1 is amended in its entirety to read:

1. Throughout all Group E fire areas greater than 6,000 square feet in fire area or with a calculated occupant load of 100 persons.

Section 903.2.4, Item number 1 is amended in its entirety to read:

1. Where a Group F-1 fire area exceeds 6,000 square feet.

Section 903.2.4, Item number 3 is amended in its entirety to read:

3. Where the combined area of all Group F-1 fire areas on all floors including any mezzanines, exceeds 12,000 square feet.

Section 903.2.6, Exception Numbers 1 through 4 is deleted.

Section 903.2.6, Item number 1 is amended in its entirety to read:

1. Where a Group M fire area exceeds 6,000 square feet.

Section 903.2.7, Item number 3 is amended in its entirety to read:

3. Where the combined area of all Group M fire areas on all floors including any mezzanines, exceeds 12,000 square feet.

Section 903.2.8, Item number 1 amended in its entirety to read:

1. Single family dwelling units not classified as Group R-3.1 or R-4 and not more than three (3) stories above grade plane in height.

Section 903.2.9, Item number 1 is amended in its entirety to read:

1. Where a Group S-1 fire area exceeds 6,000 square feet.

Section 903.2.9, Item number 3 is amended in its entirety to read:

3. Where the combined area of all Group S-1 fire areas on all floors including any mezzanines exceeds 12,000 square feet.

Section 903.2.9.1 Item number 1 is amended in its entirety to read:

1. Buildings two or more stories in height, including basements, with a fire area containing a repair garage exceeding 6,000 square feet.

Section 903.2.9.1 Item number 2 is amended in its entirety to read:

2. One-story buildings with a fire area containing a repair garage exceeding 6,000 square feet.

A new Section 903.2.11.7 is added and shall read:

903.2.11.7 Buildings three or more stories in height. Regardless of occupancy type, an automatic sprinkler system shall be installed throughout all buildings or structures, three or more stories in height above grade plane.

Exceptions: 1. Single family dwelling units not classified as Group R-3.1 or R-4 Occupancies.

2. *Open parking structures.*

A new Section 903.2.11.8 is added and shall read:

903.2.11.8 Structures exceeding 6,000 square feet in fire area.

Regardless of occupancy type, an automatic sprinkler system shall be installed throughout all buildings or structures, exceeding 6,000 square feet in total fire area.

Exception: Open parking structures.

A new Section 903.2.11.9 is added and shall read:

903.2.11.9 Additions and Alterations. All existing buildings and structures, regardless of the type of construction, type of occupancy or

area, shall be provided with an automatic sprinkler system conforming to Section 903.3 and this code upon the occurrence of any of the following conditions:

1. An addition of over 500 square feet to any building or structure which creates a fire area large enough that if the existing building or structure plus proposed work were being built new today, an automatic sprinkler system would be required under this code;
2. Within any twelve (12) calendar month period of time, any alteration, including repairs, to any existing building or structure, where the value of the work proposed exceeds fifty percent (50%) of the replacement cost of the building, as determined by the Building Official, and where such alteration, including repairs, creates or alters a fire area large enough that if the existing building or structure were being built new today, an automatic sprinkler system would be required by this code;
3. Within any twelve (12) calendar month period of time, any addition and alteration to any existing building or structure where the value of the work proposed exceeds fifty percent (50%) of the replacement cost of the building, as determined by the Building Official, and where such addition and alteration creates or alters a fire area large enough that if the existing building or structure were being built new today, an automatic sprinkler system would be required by this code;

A new Section 907.1.6 is added and shall read:

907.1.6 Where required. An approved manual, automatic or manual and automatic fire alarm system complying with Sections 907.2.1 through 907.2.29 shall be provided in all new buildings with a fire area exceeding 3,000 square feet.

- c. **CHAPTER 56 Explosives and Fireworks**
Section 5601 General

5601.1.2 Fireworks. The manufacturing, possession, storage, sale, use and handling of fireworks, including without limitation, "Safe and Sane" fireworks, is prohibited.

Exceptions:

1. Storage of fireworks in accordance with the requirements for low order explosives in California Code of Regulations, Title 19, Division 1, Chapter 10.
2. Storage of fireworks, 1.4G in accordance with the Building Code.
3. Use and handling of fireworks for professional display in accordance with California Code of Regulations, Title 19, Division 1, Chapter 6 Fireworks.

5609 Seizure of Fireworks. The fire code official has the authority to seize, take and remove fireworks stored, sold, offered for sale, used or handled in violation of the provisions of California Code of Regulations, Title 19, Division 1, Chapter 6 Fireworks and California Health and Safety Code, Chapter 9.

d. CHAPTER 49 Requirements for Wildland-Urban Interface Fire Areas

Section 4901 General

4901.3 General Scope. The mitigation of conditions where a wildfire burning in vegetative fuels may readily transmit fire to buildings and threaten to destroy life, overwhelm fire suppression capabilities, or result in large property losses shall comply with this chapter and the 2012 International Wildland-Urban Interface Code developed by the International Code Council (ICC).

14.4 Special Provisions Related to Roof Types

Notwithstanding anything else in this code, or any other code incorporated, herein, by reference any new roof shall be of Class A roof material.

Exception:

Any re-roofing shall provide Class A roof material for the entire roof when the aggregated re-roofing for the same building during any consecutive twelve months exceeds fifty percent of the square foot area of the existing roof.

SECTION 4. That Ordinance No. 2215 of the City of South Pasadena The Uniform Fire Code, 2000 Edition, California Fire Code, 2001, Edition and California Fire Code, 2010, Edition and all other ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 5. That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional; such decision shall not affect the validity of the remaining portions of this ordinance. The South Pasadena Fire Department hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrase be declared unconstitutional.

SECTION 6. That nothing in this ordinance or in the Fire Code hereby adopted shall be constructed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 4 of this ordinance; nor shall any just or legal right remedy of any character be lost, impaired or affected by this ordinance.

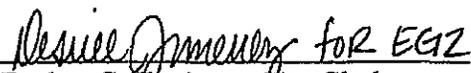
SECTION 7. This ordinance shall take effect thirty (30) days after its final passage and within (5) days after its passage, the City Clerk of the City of South Pasadena shall certify to the passage and adoption of this ordinance and to its approval by the Mayor and City Council and shall cause the same to be filed with the California Building Standards Commission. Within (15) days after its passage, the City Clerk of the City of South Pasadena shall certify to the passage and adoption of this ordinance and to its approval by the Mayor and City Council and shall cause the same to be published in a newspaper in the manner required by law.

PASSED, APPROVED AND ADOPTED ON this 4th day of December, 2013.


Richard D. Schneider, M.D., Mayor

ATTEST:

APPROVED AS TO FORM:


Evelyn G. Theimer, City Clerk
(seal)


Richard L. Adams II, City Attorney

I HEREBY CERTIFY the foregoing ordinance was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 4th day of December, 2013, by the following vote:

AYES: Cacciotti, Joe, Khubesrian, Mahmud, and Mayor Schneider

NOES: None

ABSENT: None

ABSTAINED: None



Evelyn G. Zreimer, City Clerk
(seal)

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City of South Pasadena Agenda Report

Diana Mahmud, Mayor
Michael A. Cacciotti, Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Richard D. Schneider, M.D., Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: November 2, 2016
TO: Honorable Mayor and City Council
VIA: Sergio Gonzalez, City Manager 
FROM: Lucy Demirjian, Assistant to the City Manager 
SUBJECT: **Formation of a City Council Ad Hoc Rent Stabilization Committee**

Recommendation

It is recommended that the City Council form a City Council Ad Hoc Rent Stabilization Committee and appoint two Councilmembers to work with City staff to explore policy options.

Fiscal Impact

No fiscal impact associated with the formation of the ad hoc committee.

Commission Review and Recommendation

This matter was not reviewed by a Commission.

Background

After receiving public comment from tenants experiencing excessive rent increases, Councilmember Khubesrian, seconded by Mayor Mahmud, requested the formation of an ad hoc committee to work with City staff to explore policy options available to the City.

Analysis

The main focus of the City Council Ad Hoc Rent Stabilization Committee is to: 1) review concerns related to habitability and affordability of rental housing units in South Pasadena; 2) review policy options, including rent control or just/cause-for evictions ordinances, and associated costs of implementation; and 3) provide policy-level guidance/feedback to the City Council.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

AGENDA ITEM 16

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City of South Pasadena

Agenda Report

Diana Mahmud, Mayor
Michael A. Cacciotti, Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesian, M.D., Councilmember
Richard D. Schneider, M.D., Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: November 2, 2016

TO: Honorable Mayor and City Council

VIA: Sergio Gonzalez, City Manager *SG*

FROM: Lucy Demirjian, Assistant to the City Manager *LD*
Jennifer Shimmin, Senior Management Analyst

SUBJECT: **First Reading and Introduction of an Ordinance, Amending Chapter 16 (Garbage and Waste) of the South Pasadena Municipal Code Creating a new Article IV (Expanded Polystyrene Disposable Food Service Ware Ban) to Prohibit the Use of Expanded Polystyrene Disposable Food Service Ware Within South Pasadena**

Recommendation

It is recommended that the City Council read by title only for first reading, waiving further reading, and introduce an ordinance to amend Chapter 16 of the South Pasadena Municipal Code (SPMC) by creating a new Article IV to prohibit the use of expanded polystyrene disposable food service ware within the City of South Pasadena.

Fiscal Impact

If the proposed ordinance is adopted there will be costs associated with educational outreach and possible enforcement actions by City staff. Implementation of the ordinance will likely reduce litter and storm water impacts providing a positive fiscal impact on cleanup efforts by the Public Works Department.

Commission Review and Recommendation

The Natural Resources and Environmental Commission (NREC) was presented with draft ordinance language at its September 27, 2016 meeting. They made minor, non-substantial changes and unanimously approved the ban on expanded polystyrene food service ware.

Background

The purpose of this ordinance is to protect the natural environment from non-biodegradable litter, reduce solid waste and promote public health. Most expanded polystyrene (EPS) food packaging products consist of disposable food and beverage take-out containers. EPS food packaging products make up a majority of visible wastes littering public places and natural environments, and are known to persist in the environment for many years before breaking down into non-biodegradable components, posing potential environmental and public health risks.

Polystyrene manufacturing is the fifth largest creator of hazardous waste in the United States (Environmental Protection Agency) and compromises 15% of the litter collected in storm drains

(State of California). Its environmental impacts were second highest, behind aluminum, in the cycle of product manufacturing, use and disposal of the products, the energy consumption, greenhouse gas effect, and total environmental effect (California Integrated Waste Management Board).

Although the technology exists to recycle EPS, very little is actually recycled due to economic and logistical constraints. In 2002, the polystyrene industry reported that of the 869 million pounds of EPS produced in the U.S. only 26.2 million pounds of post-consumer EPS packaging (3% of the total) was recycled.

The relationship between EPS disposable food service ware and beach litter/marine debris is a main reason cited by communities that have recently banned or restricted the use of EPS food packaging in their jurisdictions. Since EPS material is so light, it floats in water and is easily carried by the wind, even when disposed of properly. It also readily breaks down into small pieces (although it cannot ultimately biodegrade). Marine biologists have concluded that degraded EPS in the marine environment mimics certain natural food sources and therefore increases the chance of ingestion by wildlife. Recent studies have found plastics to be in the digestive systems of nearly all tested ocean-feeding bird species. Ingestion of EPS by birds and marine animals often results in reduced appetite, reduced nutrient absorption and possible death by starvation.

Alternatives to EPS Food Packaging

There are several alternatives to EPS currently available for food packaging. These include paper, aluminum, rigid plastic, and bio-products manufactured from corn starch, sugar cane, or a combination of bamboo, tapioca, and water. Cost and availability of these products differ based on the type of material and the type of product; however, the more commonly used container types are readily available from existing food packaging suppliers.

When considering only purchase costs, EPS is currently the least expensive food packaging available followed by paper products and then other types of rigid plastic containers. The price of biodegradable and compostable food packaging now on the market can be comparable to the cost of paper and non-EPS plastic for some types of containers and can be significantly more expensive for others.

Outreach Efforts

In a joint outreach effort with the South Pasadena Chamber of Commerce (Chamber), two informational meetings were held to discuss the ordinance with food service providers in July. Most attendees had concerns with a ban on products made from oriented polystyrene, however, there was mainly positive feedback regarding a ban on only expanded polystyrene food service ware.

After researching alternative product availability and cost, staff determined that it is only feasible to prohibit the use of expanded polystyrene products. The Chamber has also expressed its support of the proposed ordinance. The NREC has requested that staff monitor the issue on an ongoing

basis to determine if the City should consider expanding the types of prohibited food service ware in the future.

At the time of writing of this report, staff has scheduled a meeting for October 28, 2016, with the California Restaurant Association and a few businesses located in the City to hear any concerns with the proposed ordinance. Any input received will be provided to City Council during staff's oral report at the City Council meeting.

Analysis

The ordinance prohibits food providers from dispensing prepared food in disposable food service ware made from expanded polystyrene within the City of South Pasadena. The requirements of the ordinance will come into effect one year after City Council adoption for all food providers. City Co-sponsored event will also be required to comply with the requirements, effective one year after adoption of the ordinance. City administration has for the past few years prohibited the purchasing of EPS products for City facilities, City managed concessions, and City sponsored events.

Disposable food service ware is defined as single-use disposable products used in the restaurant and food service industry for serving or transporting prepared, ready-to-consume food or beverages. This includes, but is not limited to, plates, cups, bowls, trays, and hinged or lidded containers. This does not include single-use disposable items such as straws, cup lids, or utensils, nor does it include single-use disposable packaging for unprepared foods.

A food provider is defined in the ordinance as any person or place that provides or sells prepared food within the City of South Pasadena to the general public to be consumed on the premises or for take-away consumption. Food provider includes but is not limited to:

(1) a grocery store, supermarket, restaurant, drive-thru, cafe, coffee shop, snack shop, public food market, farmers' market, convenience store, or similar fixed place where prepared food is available for sale on the premises or for take-away consumption, and

(2) any mobile store, food vendor, caterer, food truck, vending machine or similar mobile outlet.

Food provider also includes:

(3) any organization, group or individual that regularly provides prepared food to its members or the general public as a part of its activities or services.

The ordinance also applies to all City facilities, City managed concessions, City sponsored and co-sponsored events, and City permitted events.

Exemption

The ordinance allows for a one-year renewable hardship exemption if it can be demonstrated that compliance with the ordinance would cause undue hardship to a food provider. The exemption shall be filed in writing with the City Manager or his/her designee, and shall include documentation of the reason for the requested exemption and any other information necessary for the City to make its decision. Undue hardship shall include, but not be limited to, situations where there are no reasonable alternatives to disposable food service ware made of EPS for

reasons that are unique to the applicant.

Enforcement

The City Manager or his/her designee is authorized to establish regulations and administrative procedures and to take any and all other actions reasonable and necessary to obtain compliance, including, but not limited to, inspecting any food provider's premises to verify compliance in accordance with applicable law. It is anticipated that enforcement will be primarily conducted on a complaint basis and will be responded to by City staff as soon as reasonably possible. For those in violation of the ordinance, the City Attorney may seek legal, injunctive, or other equitable relief to enforce this Chapter and any regulation or administrative procedure authorized by it. The City may also enforce this ordinance through the administrative citation procedure set forth in Chapter 1A of the SPMC.

Outreach

Environmental Programs staff will conduct workshops and other outreach activities to provide information and assistance to food providers in identifying alternatives to expanded polystyrene disposable food ware and locating suppliers of alternative products. The Chamber has been helpful in current outreach efforts and will continue to assist in providing outreach to South Pasadena businesses.

Policy Development Schedule

- November 2, 2016 – First reading of ordinance
- November 16, 2016 - City Council adoption of Ordinance with second reading
- January 2017 – Outreach efforts begin
- January 2018 - Food Vendors, Food Providers, Food Service Establishments, Restaurants, and Retail Stores must be in compliance with ordinance

Environmental Review (CEQA)

This ordinance will preserve and enhance the environment within the City of South Pasadena and is exempt from the requirements of the California Environmental Quality Act (CEQA), as amended, pursuant to Guideline 15061(b)(3) and Guideline 15308, of the CEQA Guidelines.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Ordinance Adding a New Article IV (Expanded Polystyrene Disposable Food Service Ware Ban) to Chapter 16 (Garbage And Waste)

ORDINANCE NO. ____

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
ADDING A NEW ARTICLE IV (EXPANDED POLYSTYRENE
DISPOSABLE FOOD SERVICE WARE BAN) TO
CHAPTER 16 (GARBAGE AND WASTE) OF THE
SOUTH PASADENA MUNICIPAL CODE**

SECTION 1. A new Article IV (Expanded Polystyrene Disposable Food Service Waste Ban) is added to Chapter 16 (Garbage and Waste) to read as follows:

ARTICLE IV. Expanded Polystyrene Disposable Food Service Ware Ban

16.40 Purpose

16.41 Definitions

16.42 Prohibition of Expanded Polystyrene Food Service Ware

16.43 Exceptions

16.44 Enforcement

16.45 Effective Date

16.46 No Conflict with Federal and State Law

16.40 Purpose

The purpose of this chapter is to establish standards and procedures for environmental waste and litter reduction measures, and promote environmentally sustainable practices throughout the City by prohibiting the use and sale of expanded polystyrene food service ware by food providers within the city and in city facilities, city-managed concessions, city-sponsored or co-sponsored events, city permitted events and all franchisees, contractors and vendors doing business with the city.

16.40 Definitions

As used in this article, the following terms and phrases shall have the following meanings:

City Facilities. The term “city facilities” means any building, structure, or vehicle owned or operated by the City of South Pasadena, its agents, agencies, departments, and franchisees.

Customer. The word “customer” means anyone purchasing food or beverages from a restaurant or food provider.

Disposable Food Service Ware. The term “disposable food service ware means single-use disposable products used in the restaurant and food service industry for serving or transporting prepared, ready-to-consume food or beverages. This includes but is not limited to plates, cups, bowls, trays and hinged or lidded containers. This does not include single-use disposable items such as straws, cup lids, or utensils, nor does it include single-use disposable packaging for unprepared foods.

Expanded polystyrene. The term “expanded polystyrene” or “EPS” means polystyrene that has been expanded or “blown” using a gaseous blowing agent into a solid foam. EPS is sometimes called “Styrofoam,” a Dow Chemical Co. trademarked form of polystyrene foam insulation.

Food packager. The term “food packager” means any person, located within the City of South Pasadena, who places meat, eggs, baked products, or other food in packaging materials for the purpose of retail sale of those products.

Food provider. The term “food provider” means any person or place that provides or sells prepared food within the City of South Pasadena to the general public to be consumed on the premises or for take-away consumption. Food provider includes but is not limited to (1) a grocery store, supermarket, restaurant, drive-thru, cafe, coffee shop, snack shop, public food market, farmers' market, convenience store, or similar fixed place where prepared food is available for sale on the premises or for take-away consumption, and (2) any mobile store, food vendor, caterer, food truck, vending machine or similar mobile outlet. Food provider also includes any organization, group or individual that regularly provides prepared food to its members or the general public as a part of its activities or services.

Non-profit food provider. The term “non-profit food provider” means a recognized tax exempt organization which provides food or beverage as a part of its services.

Polystyrene. The word “polystyrene” means and include expanded polystyrene, which is a thermoplastic petrochemical material utilizing a styrene monomer and processed by any number of techniques including, but not limited to, fusion of polymer spheres (expandable bead polystyrene), injection molding, foam molding, and extrusion-blow molding (extruded foam polystyrene).

Polystyrene food packaging. The term “polystyrene food packaging” means any food packaging which contains polystyrene foam or oriented polystyrene.

Prepared food. The term “prepared food” means any food or beverages which are served, packaged or are prepared on the retail vendor’s premises by cooking, chopping, slicing, mixing, brewing, freezing, or squeezing. Prepared food may be eaten either on or off the retail vendor’s premises. For the purpose of this ordinance, “prepared food” does

not include raw, butchered, ground, chopped, or sliced meats, fish, and/or poultry sold from a butcher case or similar retail appliance for subsequent preparation.

Restaurant. The word "restaurant" means any establishment located within the city selling prepared food to be eaten on or about its premises by customers. "Restaurant" includes a sidewalk food vendor.

Retail vendor. The term "retail vendor" means any store, shop, sales outlet, or other establishment which sells food packaging.

16.42 Prohibition of expanded polystyrene food service ware

A. No restaurant, retail vendor, food packager, retail food vendor, or non-profit food provider shall provide prepared food to its customers in any food packaging which utilizes expanded polystyrene; or purchase, obtain, keep, distribute, sell for home or personal use, or give, serve, or otherwise provide to customers any food packaging which utilizes expanded polystyrene.

B. No food provider shall distribute or sell prepared food in any disposable food service ware made of EPS at any location within the city, unless it is wholly encapsulated or encased within a more durable material, as exempted in Section 16.43. This specifically includes, but is not limited to, cups, plates, bowls, clamshells and other products intended primarily for food service use, as well as coolers, containers and, ice chests.

C. No person shall distribute or sell prepared food in any disposable food service ware made of EPS at city facilities. This subsection is limited to use of city facilities for which a person has entered into an agreement with the city to rent, lease or otherwise occupy a city facility. All facility rental agreements for any city facility shall include a provision requiring contracting parties to assume responsibility for preventing the utilization and/or distribution of disposable food service made of EPS while using city facilities. The facility rental agreement shall indicate that a violating contractor's security deposit will be forfeited if the city manager or his/her designee determines that disposable food service ware made of EPS was used in violation of the rental agreement.

D. No person shall use or distribute disposable food service ware made of EPS at city-sponsored events, city-managed concessions and city meetings open to the public. This subsection shall apply to the function organizers, agents of the organizers, city contractors, food providers and any other person that enters into an agreement with one or more of the function sponsors to sell or distribute prepared food or otherwise provide a service related to the function.

E. The city, its departments, and its city contractors, agents, and employees acting in their official capacity, shall not purchase or acquire disposable food service ware made of EPS, or distribute it for public use.

F. All food providers required by this code to have a business license shall certify compliance with this chapter on the annual business license renewal application.

16.43 Exceptions

A. Food items which are packaged outside the boundaries of the city, provided that such food is not altered, packaged or repackaged within the city limits, are exempt from the provisions of this chapter.

B. The city manager or his/her designee may exempt any person from Section 16.42 following the operative date of this ordinance, as follows:

- i. A request for an exemption shall be filed in writing with the city manager or his/her designee and shall include documentation of the reason for the requested exemption and any other information necessary for the city to make its decision. The city may require the applicant to provide additional information as necessary to make the required determinations. The city manager or his/her designee may approve an exemption request for a maximum of one (1) year, with or without conditions, upon finding that compliance would create an undue hardship. Undue hardship shall be construed to include, but not be limited to, situations where there are no reasonable alternatives to disposable food service ware made of EPS for reasons that are unique to the applicant.
- ii. The city manager's written decision on the exemption is effective within 10 days of the decision. Decisions of the city manager may be appealed by the person applying for the exemption to the city council. Appeals shall be filed in writing with the city clerk within 10 days of the decision and shall be accompanied by a fee set by resolution of the city council. Notice of hearing shall be given to the applicant at least 10 days prior to the hearing. The city council shall make its decision within 60 days of receiving the appeal.

C. Food packaging required to be purchased under a contract entered into one year prior to the effective date of this Chapter is exempt from the provisions of this Chapter. This exemption will apply up to one (1) year from the effective date of this Chapter.

D. Food brought by individuals for personal consumption to city facilities, including but not limited to city parks, and centers, provided that the city facility is being used for individual recreation or similar purposes and such facility use is not part of a larger organized event that is otherwise governed by Section 16.42 (B-E).

E. EPS coolers and ice chests that are intended for reuse are exempt from the provisions of this Chapter.

G. The city manager or his/her designee may also determine to exempt from the requirements of this Chapter the procurement of supplies or services in the event of a proclaimed emergency or when otherwise deemed necessary by the city manager for the immediate preservation of the public health, safety, or general welfare.

16.44 Enforcement

A. The city manager or his/her designee shall have primary responsibility for enforcement of this Chapter. The city manager or his/her designee is authorized to establish regulations and administrative procedures and to take any and all other actions reasonable and necessary to obtain compliance with this Chapter, including, but not limited to, inspecting any food provider's premises to verify compliance in accordance with applicable law.

B. Any person violating or failing to comply with any of the requirements of this Chapter or of any regulation or administrative procedure authorized by it shall be guilty of an infraction.

C. The city attorney may seek legal, injunctive, or other equitable relief to enforce this chapter and any regulation or administrative procedure authorized by it. The city may also enforce this ordinance through the administrative citation procedure set forth in Chapter 1A.

D. The remedies and penalties provided in this section and in Chapter 1A are cumulative and not exclusive of one another.

16.45 Violations

Violations of this Chapter shall be punishable as follows:

A. For the first violation, the city manager or his/her designee, upon determination that a violation of this chapter has occurred, shall issue a written warning notice to the person or food provider which will specify the violation and the appropriate penalties in the event of future violations.

B. Thereafter, the following schedule shall apply:

- a. A fine not exceeding one hundred dollars (\$100.00) for the first violation following the issuance of a warning notice;
- b. A fine not exceeding two hundred dollars (\$200.00) for the second violation following the issuance of a warning notice.
- c. A fine not exceeding five hundred dollars (\$500.00) for the third and any subsequent violation that occurs following the issuance of a warning notice. Any violation of this Chapter shall constitute sufficient grounds for the revocation, suspension, denial or non-renewal of a business license issued by the city, held by the violator for the location at which the violation occurs.

16.46 Effective Date

A. No food provider shall distribute or utilize disposable food service containers containing expanded polystyrene on or after one year following the November 16, 2016 date of adoption of this ordinance by the city council.

B. No city facilities, city-managed concessions, city-sponsored events or city-permitted events shall distribute or utilize disposable food service containers containing expanded polystyrene on or after the effective date of this ordinance.

16.47 No Conflict with Federal and State Law

A. Nothing in this Chapter shall be interpreted or applied so as to create any requirement, power, or duty in conflict with any federal or state law.

B. If any sentence, clause, or phrase of this ordinance is for any reason held to be unconstitutional or otherwise invalid, such decision shall not affect the validity of the remaining provisions of this ordinance. The city council hereby declares that it would have adopted this Ordinance and each sentence, clause or phrase thereof irrespective of the fact that any one or more sentences, clauses or phrases be declared unconstitutional or otherwise invalid.

SECTION 2. CEQA. This ordinance is not a “project” for purposes of the California Environmental Quality Act (CEQA), as that term is defined in CEQA Guidelines Section 15378. Because it is not a “project,” this ordinance is not subject to CEQA’s requirements. Further, even if this ordinance is deemed a “project” and therefore subject to CEQA, the Ordinance is exempt for the following reasons: 1) under CEQA Guidelines Section 15061(b)(3), it is not a project which has the potential for causing a significant effect on the environment, and 2) under CEQA Guidelines Section 15308, it is an authorized action by an agency with regulatory authority for the purpose of assuring the maintenance, restoration, enhancement or protection of the environment.

SECTION 3. EFFECTIVE DATE. This ordinance shall take effect thirty days after its passage and adoption pursuant to California Government Code Section 36937.

SECTION 4. This ordinance shall take effect thirty (30) days after its final passage and within fifteen (15) days after its passage, the City Clerk of the City of South Pasadena shall certify to the passage and adoption of this ordinance and to its approval by the Mayor and City Council and shall cause the same to be published in a newspaper in the manner required by law.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2016.

Diana Mahmud, Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

Date: _____

I HEREBY CERTIFY the foregoing ordinance was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the __ day of _____, 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

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City of South Pasadena Agenda Report

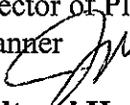
Diana Mahmud, Mayor
Michael A. Cacciotti, Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesian, M.D., Councilmember
Richard D. Schneider, M.D., Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: November 2, 2016

TO: Honorable Mayor and City Council

VIA: Sergio Gonzalez, City Manager 

FROM: David G. Watkins, AICP, Director of Planning and Building 
John Mayer, AICP, Senior Planner 

SUBJECT: **Provide Direction on the Cultural Heritage Commission's Recommendation to Modify the Earthquake Hazard Reduction Ordinance to Address Historic Properties** 

Recommendation

It is recommended that the City Council not modify or amend the Earthquake Hazard Reduction Ordinance (Ordinance No. 2300) to address the treatment of historic buildings. Ordinance No. 2300 adopts by reference section of the 2014 Los Angeles County Building Code and establishes a timeline for the City and property owners to take action on Unreinforced Masonry (URM) buildings. The Ordinance does not change or override the requirement for California Environmental Quality Act (CEQA) review and CHC approval of affected historic buildings.

Fiscal Impact

There is no fiscal impact related to this item.

Environmental Analysis

This item is exempt from the California Environmental Quality Act (CEQA) because it is not considered a project. A "project" is an activity which may cause either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

Commission Review and Recommendation

On September 15, 2016, this matter was reviewed by the Cultural Heritage Commission (CHC). The CHC recommends that the City Council direct staff to issue a Request for Proposals (RFP) to professionals who could help modify Ordinance No. 2300. The purpose would be to include a special section that addresses the treatment of historic properties, cross-references the procedures of the Cultural Heritage ordinance, and offers incentives to property owners that encourage retention of historic resources rather than demolition.

Background

On August 17, 2016, the City Council adopted Ordinance No. 2300 (Attachment 1) which

requires hazard mitigation work on existing URM buildings not currently in compliance with the California Unreinforced Masonry Building Law, the California Building Code and the L.A. County Building Code. Of the 60 identified URM buildings in South Pasadena, twenty-seven (27) have not yet been brought into compliance with the seismic strengthening requirements of the State Building Code and L.A. County Building Code (Attachment 2). The Ordinance went into effect on September 16, 2016. The URM ordinance includes the requirements and a time table to resolve URM conditions in a building. It is up to the individual property owner(s) to determine whether resolution of that condition will be by reinforcement or by demolition (see City Council Staff Report, Attachment 3).

On September 15, 2016, the CHC discussed Ordinance No. 2300 and its perceived implications on historic properties (see Attachment 4). At the September 15, 2016 meeting, the CHC requested to review an expanded ordinance where a professional consultant would offer two to three different options for the following four policy areas: 1) a separate section in the ordinance for properties that are recognized historic resources, those listed on the Inventory of Historic Resources (Inventory); 2) a separate section for the required use of the State Historic Building Code for qualified historic properties; 3) alternatives for cross-referencing related sections of the Cultural Heritage Ordinance for project review (including Certificates of Appropriateness, demolition, and CEQA review); and 4) options for financial and regulatory incentives to encourage retention rather than demolition of historic properties. Incentives could include Mills Act, potential fee waivers, zoning incentives, and any others that the consultant recommends.

Analysis

The City will issue a "Service Order" to the property owners of the 27 buildings that are not yet in compliance with the hazard mitigation work needed for existing URM buildings. Seventeen of the 27 unmitigated URM buildings are on the Inventory (see Attachment 2). The Ordinance allows 120 days for those owners to either claim an exemption to this ordinance or prepare plans for structural alterations. Section 2, paragraph 2, item (a)(i) of Ordinance No. 2300 requires that the property owner submit the pertinent applications, pay all required fees, and obtain a permit. This includes a Certificate of Appropriateness (COA) application and any fees necessary for environmental review of properties on the Inventory. South Pasadena Municipal Code (SPMC) Section 2.64(b)(1) requires a COA prior to obtaining any alteration or demolition of a structure on the Inventory.

While some cities that have historic preservation programs have included cross-references to the treatment of historic buildings in their URM ordinances, staff does not believe such an amendment to add cross-references is necessary, because Ordinance No. 2300 does not change or override the requirement for CEQA review and CHC approval for alterations to an historic building. The Ordinance only establishes a timeline for the City and property owners to take action on URM buildings. Amending Ordinance No. 2300 would also create significant delays with the implementation because it takes time to select a consultant, award a contract, and obtain CHC consent for the revisions, and the schedule the required City Council readings. The estimated delay is four months (minimum).

If the CHC's main concern with Ordinance No. 2300 is that it does not inform the public about the CHC process, staff is including information about the treatment of historic resources and the requirements for CHC approval in all written correspondence to owners of URM buildings and discussions at outreach events.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website.

Attachments:

1. Ordinance No. 2300 (Earthquake Reduction Ordinance)
2. List of 27 URM Buildings in the City
3. City Council Staff Report, dated July 20, 2016
4. CHC Minutes, dated September 15, 2016

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ATTACHMENT 1
Ordinance No. 2300
(Earthquake Reduction Ordinance)

ORDINANCE NO. 2300

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
AMENDING THE SOUTH PASADENA MUNICIPAL
CODE TITLE I (IN GENERAL) OF CHAPTER 9 (BUILDINGS) BY
ADOPTING BY REFERENCE AND AMENDING CHAPTER 96,
EARTHQUAKE HAZARD REDUCTION, FOR EXISTING
UNREINFORCED MASONRY BEARING WALL BUILDINGS, OF
THE 2014 COUNTY OF LOS ANGELES BUILDING CODE AND
REPEALING ARTICLE III (EARTHQUAKE AND HAZARD
REDUCTION) OF CHAPTER 9 (BUILDINGS)**

WHEREAS, the City of South Pasadena (City) has previously adopted and amended the 2014 Los Angeles County (County) Building, Electrical, Mechanical, and Plumbing Codes; and

WHEREAS, the City is required by Section 8875.2 of the California Government Code to establish an Unreinforced Masonry Hazard Mitigation Program; and

WHEREAS, the County has adopted a regional standard for hazard mitigation of unreinforced masonry bearing wall buildings; and

WHEREAS, the City recognizes the public safety need to mitigate some of the inherent hazards posed by unreinforced masonry bearing wall buildings; and

WHEREAS, the City has identified twenty-seven (27) unreinforced masonry buildings that are not in compliance with the hazard reduction standards established in Chapter 96 of the Los Angeles County Building Code, and the City acknowledges that there may be additional unreinforced masonry buildings within the City that have not yet been identified.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Section 9.1 (Los Angeles County Code, Title 26, Building Code adopted-where filed) of Chapter 9, Article I of the South Pasadena Municipal Code is amended to read as follows:

Chapters 1 through 35, 66, 67, 96, 98, 99 and Appendices I and J of Title 26, Los Angeles County Building Code, as amended and in effect on January 1, 2014, adopting the 2013 California Building Code, is hereby adopted by reference pursuant to the provisions of Sections 50022.1 through 50022.10 of the Government Code of the State of California as

though fully set forth herein, and made a part of the South Pasadena Municipal Code with the same force and effect as though set out herein in full, including all of the regulations, revisions, conditions and terms contained therein except as revised in this ordinance. In accordance with Section 50022.6 of the California Government Code, not less than one copy of said Title 26 of the Los Angeles County Building Code together with any and all amendments thereto proposed by the city of South Pasadena, has been and is now filed in the office of the planning and building department, shall be remain on file with the building official, shall collectively be known as the City of South Pasadena Building Code and may be cited as Chapter 9, Section 9.1 of the South Pasadena Municipal Code.

SECTION 2. Section 9.1.1 (Building Code Modified and Penalties) of Article I (In General) of Chapter 9 (Buildings) is amended by adding the following at the end of the existing Section 9.1.1:

Chapter 96 of Title 26, Los Angeles County Building Code is amended as follows:

Subsection 9605.1 (Time Limitations) is deleted and replaced in its entirety with the following:

The owner of each building within the scope of the 2014 Los Angeles County Building Code Chapter 96 shall, upon receipt of a Service Order and within the time limits set forth in this Ordinance, cause a structural analysis to be made of the building by a licensed civil engineer or architect. If the building does not comply with standards specified in Chapter 96 and Appendix Chapter A1 of Part 10, Title 24 of the California Code of Regulations, then the owner shall cause the building to be structurally altered to conform to such standards or shall cause the building to be demolished.

1. **Compliance by Alteration.** Where the building owner intends to comply by structural alteration of the building found to be within the scope of this Ordinance, the owner shall complete the structural alteration work in accordance with the following time limits:
 - a. i) Within 120 calendar days of receipt of the Service Order, the building owner is required to provide documentation to the City from a California registered civil or structural engineer or licensed architect that their building is not an unreinforced masonry bearing wall building subject to the requirements of this Ordinance; or
 - ii) Within 120 calendar days of receipt of the Service Order, the building owner is required to select and contract with a California registered civil or structural engineer or licensed architect to prepare structural alteration plan in compliance with Chapter 96;

- b. Within twelve (12) calendar months after service of the order, the building owner is required to submit plans to the Planning and Building Department for building plan check review of the proposed structural alteration work;
 - c. Within eighteen (18) months of receipt of the Service Order, the building owner is to obtain plan check approval of the structural alteration work that is to be performed;
 - d. Within twenty-one (21) months of receipt of the Service Order, the building owner is to obtain a permit and commence construction of the structural alteration work;
 - e. Within thirty (30) months of receipt of the Service Order, the building owner is to complete the structural alteration work, and to have the permit finalized by the Planning and Building Department.
2. **Compliance by Demolition.** Where the building owner intends to comply with the requirements of this ordinance by demolition, the owner shall comply with the following time limits:
- a.
 - i) Within 180 calendar days of receipt of the Service Order, the building owner is required to provide documentation to the City from a California registered civil or structural engineer that their building is not an unreinforced masonry bearing wall building subject to the requirements of this Ordinance; or
 - ii) Within 180 days of receipt of the Service Order, notify the City of the intent to demolish the building, submit all required applications and pay all required fees associated with a request to demolish the building;
 - b. Within twelve (12) calendar months of receipt of the Service Order, obtain a demolition permit and commence demolition;
 - c. Within eighteen (18) calendar months of receipt of the Service Order, complete the demolition work.

Subsection 9605.2 (Time limitations to obtain building permit, commence and complete work) is deleted in its entirety.

Subsection 9606 (Order: Service) is deleted and replaced in its entirety with the following:

The Building Official shall issue an order as provided in this Section to the owner of each building within the scope of this Chapter.

Subsection 9606.2 (Order: Priority of service) is deleted in its entirety.

Subsection 9606.10 (Other abatement procedures) is deleted and replaced in its entirety with the following:

The City shall have the unrestricted ability to enforce compliance with this ordinance by any means prescribed by the South Pasadena Municipal Code, the Building Code or other laws including, but not limited to, ordering the building vacated, termination of all utilities, and/or nuisance abatement including civil and/or criminal prosecution.

Table 96-B (Time Limits for Compliance) is deleted in its entirety.

Table 96-C (Extensions of Time and Service Priorities) is deleted in its entirety.

SECTION 3. Section 9.1.2 (Required Signage for Unreinforced Masonry Building) is added to Article I (In General) of Chapter 9 (Buildings) to read as follows:

9.1.2 Required Signage for Unreinforced Masonry Building.

The signage specified by Section 8875.8 of the California Government Code shall be installed at each exterior public, private, or employee entrance to the unreinforced masonry building. The signs shall be posted at a height of seventy-five to eighty-five inches (75" – 85") above the walking surface on the exterior side of the door, and unless otherwise approved in writing by the Director of Planning and Building, the signs shall be mounted either on the door or within eighteen inches (18") of the door jamb on either the swing or strike side of the door.

SECTION 4. Article III (Earthquake Hazard Reduction) of Chapter 9 (Buildings) the current City of South Pasadena Municipal Code is deleted in its entirety.

SECTION 5. That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional; such decision shall not affect the validity of the remaining portions of this ordinance. The South Pasadena City Council hereby declares that it would have passed this ordinance, and each section, subsection,

clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrase be declared unconstitutional.

SECTION 6. That nothing in this ordinance or in the Building Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance, hereby repealed; nor shall any just or legal right remedy of any character lost, impaired or affected by this ordinance.

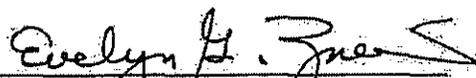
SECTION 7. This ordinance shall take effect thirty (30) days after its final passage, and within fifteen (15) days after its passage, the City Clerk of the City of South Pasadena shall certify to the passage and adoption of this ordinance and to its approval by the Mayor and City Council and shall cause the same to be filed with the California Building Standards Commission. Within fifteen (15) days after its passage, the City Clerk of the City of South Pasadena shall certify to the passage and adoption of this ordinance and to its approval by the Mayor and City Council and shall require a summary of the ordinance and cause the same to be published in a newspaper in the manner required by law.

PASSED, APPROVED, AND ADOPTED ON this 17th day of August 2016.


Diana Mahmud, Mayor

ATTEST:

APPROVED AS TO FORM:


Evelyn G. Zheimer, City Clerk


Teresa L. Highsmith, City Attorney

(seal)
Date: 8/17/2016

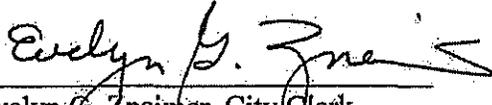
I HEREBY CERTIFY the foregoing ordinance was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 17th day of August 2016, by the following vote:

AYES: Cacciotti, Khubesrian, Schneider, and Mayor Mahmud

NOES: None

ABSENT: Joe

ABSTAINED: None



Evelyn G. Zneimer, City Clerk
(seal)

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ATTACHMENT 2
List of 27 URM
Buildings in the City

Cultural Heritage Inventory Status of Unmitigated URM Buildings

Address	CHC Inventory	APN
806-810 Fair Oaks		5318-014-008/5318-014-095
815 Fair Oaks		5315-002-038
817 Fair Oaks		
917 Fair Oaks		5315-003-054
919 Fair Oaks		5315-003-055
1132 Fair Oaks	X	5315-016-022
1134 Fair Oaks	X	5318-016-021
1138 Fair Oaks		5318-016-019
902 Fremont		5315-003-022
1614-16 Fremont		5319-006-020
1817-19 Fremont		5319-020-006
1821 Fremont	X	5319-020-007
1720 Huntington	X	5320-021-024
1724 Huntington	X	5320-021-025
1938-44 Huntington	X	5321-007-014
2008-2010 ½ Huntington	X	5321-011-007
2012 Huntington	X	5321-011-008
444 Mission	X	5313-004-034
454 Mission	X	5313-004-033
950-66 Mission	X	5315-021-001
1014-18 Mission	X	5315-014-029
1503 Mission	X	5315-003-047
1516 Mission	X	5315-002-036
1518 Mission	X	
1610-12 Mission	X	5318-014-002
699 Monterey	X	5314-003-083
99 Pasadena		5311-004-010

ATTACHMENT 3
City Council Staff Report,
dated July 20, 2016

City of South Pasadena Agenda Report

Diana Mahmud, Mayor
Michael A. Cacciotti, Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubasrian, M.D., Councilmember
Richard D. Schneider, M.D., Councilmember

Evelyn G. Zueimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: July 20, 2016
TO: Honorable Mayor and City Council
VIA: Sergio Gonzalez, City Manager *SG*
FROM: David G. Watkins, Director of Planning and Building *DGW*
Craig Melicher, Building Official *CM*
SUBJECT: **First Reading and Introduction of an Ordinance to Amend the South Pasadena Municipal Code by Adopting by Reference and Amending Chapter 96, Earthquake Hazard Reduction, for Existing Unreinforced Masonry Bearing Wall Buildings of the 2014 Los Angeles Building Code**

Recommendation

It is recommended that the City Council read by title only for first reading, waive further reading, and introduce an ordinance amending the South Pasadena Municipal Code (SPMC) by adopting by reference and amending Chapter 96, Earthquake Hazard Reduction, for existing unreinforced masonry bearing wall buildings of the 2014 Los Angeles Building Code (Attachment 1).

Fiscal Impact

There is no fiscal impact related to the adoption of the proposed ordinance.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Background

The Unreinforced Masonry (URM) Law (Section 8875 et seq of the California Government Code) was passed in 1986, and was applicable to local governments, including the City of South Pasadena (City) located within the most seismically active portions of the state.

The URM Law required the following from each local government:

1. An inventory of all URM buildings known to exist within the jurisdiction;
2. Establishment of a Loss Reduction Program for these URM buildings by 1990; and
3. To report progress to the state Seismic Safety Commission.

In addition, the Law recommended the following:

1. Each local government should establish seismic retrofit standards;
2. Each local government should adopt mandatory strengthening programs; and
3. Each local government should enact measures to reduce the number of occupants in

URM buildings.

As of 2006¹, 365 jurisdictions identified approximately 25,900 URM buildings with an average size of 10,000 square feet, out of approximately 12 million total buildings within the state of California. By 2006, the Safety Seismic Commission indicated that in excess of 98% of local jurisdictions were in compliance with the URM Law (Attachment 2).

As of today, the City has identified a total of 60 known or potential URM buildings. Of the 60 identified URM buildings (Attachment 3), twenty-seven (27) have not yet been brought into compliance with the seismic strengthening requirements of Appendix Chapter A1 of the current State Building Code and Chapter 96 of the current Los Angeles County Building Code as adopted by the City (Attachment 4).

On November 19, 2014, the City Council directed staff to update the Earthquake Hazard Reduction ordinance of the SPMC in order to require any remaining non-compliant URM buildings to be retrofitted.

Analysis

The proposed ordinance will complete the initial steps required to bring the twenty-seven (27) identified non-compliant URM buildings into compliance with the URM Law. The proposed ordinance adopts and amends Chapter 96 of the Los Angeles County Building Code which provides administration and implements Appendix Chapter A1 of the current California Building Code.

The Ordinance proposes to delete the complicated multi-tier time limits of Chapter 96 in favor of a single time limitation applicable to all buildings. The process, as defined by the ordinance, is as follows:

1. All owners of URM buildings identified by the City as not being in compliance with the URM Law will be notified by a Service Order.
2. Upon receipt of the Service Order, building owners will have 180 calendar days to prove that their building was incorrectly identified as a URM building, or to contract with an appropriate engineer to prepare a URM hazard mitigation plan.
3. Within one calendar year of delivery of the Service Order, building owners will be required to submit plans to the Planning and Building Department for URM hazard mitigation.
4. Within twenty-one (21) months of delivery of the Service Order, building owners must obtain plan check approval for their URM hazard mitigation plans;
5. Within twenty-four (24) months of delivery of the Service Order, building owners must obtain a building permit and commence URM hazard mitigation work;
6. Within thirty-six months (36) of delivery of the Service Order, building owners must complete the URM hazard mitigation work and have the permit finalized by the Planning and Building Department.

¹ The most recent report of progress by the state Seismic Safety Commission to the Legislature is dated November 9, 2006.

The ordinance also contains an enforcement provision stating that the City may enforce the requirements of the ordinance by any means prescribed in the SPMC, the Building Code or other applicable laws, including but not limited to, ordering the building to be vacated and initiating nuisance abatement proceedings, including civil and/or criminal enforcement. Residential tenants displaced by an order to vacate by a city may be entitled to relocation benefits equivalent to up to two months of market rate rent paid by the property owner, pursuant to the authority and the procedures set forth in Health & Safety Code Section 17975, et. seq.

Finally, the ordinance requires that all URMs – both mitigated and unmitigated – post a sign informing the occupants that the building is an URM building and may be unsafe during a major earthquake (Attachment 5).

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Draft Ordinance
2. Executive Summary – State Seismic Safety Commission Report, 2006
3. List of Identified Unreinforced Masonry ('URM') Buildings, As of November 6, 2014
4. List of Identified Unmitigated Unreinforced Masonry ('URM') Buildings, As of November 6, 2014
5. URM Sign Examples

ATTACHMENT 4
CHC Minutes, dated
September 15, 2016

**MINUTES OF THE MEETING OF THE
CULTURAL HERITAGE COMMISSION
CITY OF SOUTH PASADENA, CALIFORNIA
CONVENED THIS 15TH DAY OF SEPTEMBER, 2016
COUNCIL CHAMBERS, 1424 MISSION STREET**

ROLL CALL

The Meeting convened at: 6:45 PM

Commissioners Present: James McLane (Chair), Deborah Howell-Ardila (Vice-Chair), West J. De Young, Steven Friedman, and Mark Gallatin

Council Liaison Present: Richard D. Schneider M.D., Councilmember

Staff Liaison Present: John Mayer, Senior Planner

**NON-AGENDA
PUBLIC COMMENT
PERIOD**

1. None
-

PRESENTATION

2. **Earthquake Hazard Reduction Ordinance**

Chair McLane introduced this item noting that the City Council recently adopted Ordinance No. 2300. He announced that the Commission will discuss the ordinance which has implications on historic properties.

Commissioner Howell-Ardila spoke about the purpose of the ordinance, the historic properties that are affected by it, and how it has no references to the Cultural Heritage Ordinance or the Historic Preservation Element of the City's General Plan. Commissioner Howell-Ardila said that Ordinance 2300 should be opened and made more transparent to include the CHC processes, require the use of the Historic Building Code, and offer incentives to preserve rather than demolish historic resources.

Commissioner Friedman commented that Ordinance 2300 seems unclear to the public and that demolition would appear to be an acceptable option.

Commissioner Gallatin noted that Ordinance 2300 itself should be subject to CEQA because there are no exemptions for decisions that can have adverse effects to historic resources.

Mr. Mayer explained that the Ordinance is not considered a project under CEQA because it establishes a timeline for the City and property owners to take action on Unreinforced Masonry (URM) buildings. He said that the ordinance itself does not approve demolition of any historic resources.

Public Comment:

Craig Melicher (City Building Official) said that he wrote the ordinance and clarified that the Commission's application processes remain. Based on his experience, most URM buildings just need retrofitted. The Ordinance does not approve demolition.

John Lesak (Historic Architect) said that the current ordinance would confuse the public and urged the City to integrate the historic process. He suggested that the service orders include information about historic resources and the CHC application process.

Odom Stamps said that the ordinance needs clarity and it should offer mitigation as allowed by the California Building Code.

Larry McGrail said that it is regrettable the Commission had no opportunity to provide input regarding the ordinance. He believes that people could get away with demolition following an earthquake.

Marcello Vavala (LA Conservancy) said that as a Certified Local Government (CLG) city, the ordinance should have come through the Commission. He advised that the current ordinance be amended to cross reference the CHC application process and foster preservation as required by the City's General Plan. Mr. Vavala also recommended that the ordinance include incentives for preserving historic resources.

Recommendation:

Motion/Second (Howell-Ardila/McLane) to **RECOMMEND** the City issue a Request for Proposal (RFP) to professionals who could help expand the Earthquake Hazard Reduction Ordinance. The CHC is requesting to review an expanded ordinance where a professional consultant would offer two to three different options for the following four policy areas:

- A separate section in the ordinance for properties that are recognized historic resources (listed on the Inventory of Addresses)
- A separate section for the required use of the State Historic Building Code for qualified historic properties
- Alternatives for cross-referencing related sections of the Cultural Heritage Ordinance for project review (including Certificates of Appropriateness, demolition, and CEQA review)
- Options for financial and regulatory incentives to encourage retention rather than demolition of historic properties. Incentives could include Mills Act, potential fee waivers, zoning incentives, and any others that the consultant recommends

The Commission expects that this would be fast tracked with the initial draft as an informal memo. The CHC would discuss it and make recommendation to the City Council. A month later, it would be presented to City Council for adoption.

The motion carried 5-0.

CONTINUED
APPLICATIONS

3. None.

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