



**CITY OF SOUTH PASADENA
CITY COUNCIL CLOSED SESSION
REGULAR MEETING AGENDA**

**City Manager's Conference Room, Second Floor, City Hall
1414 Mission Street, South Pasadena, CA 91030**

Wednesday, November 16, 2016, at 6:30 p.m.

*The public may comment on Closed Session items prior to the City Council recessing to Closed Session.
In order to address the City Council on Closed Session items, please complete a Public Comment Card.
Time allotted per speaker: 3 minutes. The City Council will convene in Open Session at 7:30 p.m.*

CALL TO ORDER: Mayor Diana Mahmud

ROLL CALL: Councilmembers Robert S. Joe, Marina Khubesrian, M.D.,
Richard D. Schneider, M.D., Mayor Pro Tem Michael A.
Cacciotti, and Mayor Diana Mahmud

PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS ONLY

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda (Government Code Section 54954.2).

CLOSED SESSION AGENDA ITEMS

A. Initiation of Litigation

CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9 (d)(4):

Number of Cases: 1

B. Potential Litigation

CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION, Pursuant to Government Code Section 54956.9 (d)(2):

Number of Potential Cases: 1

C. Conference with Real Property Negotiators

CONFERENCE WITH REAL PROPERTY NEGOTIATORS, Pursuant to Government Code Section 54956.8

Properties: 1500 El Centro Street (5315-003-901) and easement known as "Edison Lane" (No APN)

Agency Negotiators: City Manager Sergio Gonzalez; City Attorney Teresa L. Highsmith

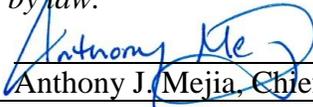
Negotiating Party: California Department of Transportation (Caltrans)

Under Negotiation: Price and Terms of Payment

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

11/10/2016

Date



Anthony J. Mejia, Chief City Clerk



**CITY OF SOUTH PASADENA
CITY COUNCIL / REDEVELOPMENT SUCCESSOR AGENCY
JOINT REGULAR MEETING AGENDA**

**Amedee O. "Dick" Richards, Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

Wednesday, November 16, 2016, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three minutes.
No agenda item may be taken after 11:00 p.m.*

CALL TO ORDER: Mayor Diana Mahmud

ROLL CALL: Councilmembers Robert S. Joe, Marina Khubesrian, M.D., Richard D. Schneider, M.D.; Mayor Pro Tem Michael A. Cacciotti; and Mayor Diana Mahmud

INVOCATION: Councilmember Joe
**In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.*

PLEDGE OF ALLEGIANCE: Councilmember Joe

- 1. CLOSED SESSION ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately

PRESENTATIONS

- 2. South Pasadena Tournament of Roses Committee Annual Float Fundraiser Drawing for the Ultimate Tournament of Roses Experience**

COMMUNICATIONS

- 3. Councilmembers Communications**
Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

4. City Manager Communications

5. Reordering of and Additions to the Agenda

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR

6. Minutes of the City Council Meeting of October 19, 2016 and November 2, 2016

Recommendation

Approve the minutes of the October 19, 2016 and November 2, 2016 City Council Meetings.

7. Prepaid Warrants, General City Warrants, Redevelopment Successor Agency Check Summary, and Payroll

Recommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 195926 through 195963 in the amount of \$231,230.06; General City Warrants Nos. 195964 through 196111 in the amount of \$504,127.59 and Payroll, dated November 4, 2016, in the amount of \$483,990.24.

8. Monthly Investment Reports for September 2016

Recommendation

Receive and file the Monthly Investment Reports for September 2016 for the City Council, the Successor Agency to the Community Redevelopment Agency, and the Public Financing Authority.

9. Second Reading and Adoption of an Ordinance, Amending Chapter 16 (Garbage and Waste) of the South Pasadena Municipal Code Creating a new Article IV (Expanded Polystyrene Disposable Food Service Ware Ban) to Prohibit the Use of Expanded Polystyrene Disposable Food Service Ware Within South Pasadena

Recommendation

Adopt an ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, adding a new Article IV (Expanded Polystyrene Disposable Food Service Ware Ban) to Chapter 16 (Garbage and Waste) of the South Pasadena Municipal Code” and waive further reading.

10. Approval of a Deed Restriction Required by the Los Angeles Regional Park and Open Space District for the Dog Park

Recommendation

Approve a deed restriction required by the Los Angeles Regional Park and Open Space District to maintain the use of the land as a Dog Park.

11. Award of Construction Contract to L.A. Traffic Signal Transportation Inc., for the Traffic Signal Improvement Project at Monterey Road and Via Del Rey

Recommendation

1. Accept a bid dated October 25, 2016, from L.A. Traffic Signal Transportation Inc., for the construction of the Traffic Signal Improvement Project at Monterey Road and Via Del Rey.
2. Authorize the City Manager to enter into a contract with L.A. Traffic Signal Transportation Inc., for an amount not-to-exceed \$69,298.
3. Reject all other bids received.

12. Adoption of a Resolution Declaring the City Council’s Intention for the Formation of the City of South Pasadena Landscape and Lighting Maintenance District No. 2016-1 Replacing the Existing District

Recommendation

1. Adopt a resolution entitled "A Resolution of the City Council of the City of South Pasadena, California, declaring the City Council’s intention to form a Landscape and Lighting Maintenance District No. 2016-1 and to levy annual assessments commencing with Fiscal Year 2017-18; accepting and approving the Engineer's Report; to conduct a property owner official assessment ballot proceeding on the matter of the new assessments; and setting a time and place for the Public Hearing on these matters."
2. Approve the Preliminary Engineer’s Report.
3. Schedule the Public Hearing for January 18, 2017, at 7:30 p.m.

13. Rejection of All Bids Received for the South Pasadena Demonstration Garden

Recommendation

Reject all bids received for the South Pasadena Demonstration Garden, and authorize staff to request new bids.

PUBLIC HEARING

14. Public Hearing, Second Reading and Adoption of an Ordinance, Making Certain Findings and Repealing the Current Chapter 14 (Fire Prevention) and Amending the South Pasadena Municipal Code to Add a New Chapter 14 (Fire Prevention) to Adopt by Reference and Amend the California Fire Code, 2016 Edition

Recommendation

Adopt an ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, making certain findings and repealing the current Chapter 14 (Fire Prevention) of the South Pasadena Municipal Code to add a new Chapter 14 (Fire Prevention) to adopt by reference and amend the 2016 California Fire Code” and waive further reading.

15. First Reading and Introduction of an Ordinance Amending the Zoning Map to Re-zone the Vacant Properties at 1107 Grevelia Street and 2006 Berkshire Avenue to Open Space in Order to Facilitate the Purchase of these Lots from the California State Transportation Agency

Recommendation

Read by title only for first reading, waiving further reading, and introduce an ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, amending the zoning map of South Pasadena for the two properties located at 1107 Grevelia Street and 2006 Berkshire Avenue from residential medium density and residential low density, respectively, to open space” and waive further reading.

ACTION/DISCUSSION

16. First Reading and Introduction of Ordinance to Amend Sections 5.26 (Number of Dogs Which May Be Kept By An Individual) and 5.36 (Seeing Eye Dogs Exempt from Fee Provisions) of the South Pasadena Municipal Code and Associated Resolution

Recommendation

1. Read by title only for first reading, waiving further reading, and introduce an ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, amending Section 5.26 (number of dogs which may be kept by an individual) and Section 5.36 (seeing eye dogs exempt from fee provisions) of Article III (Dogs) of the South Pasadena Municipal Code” and waive further reading.
2. Adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, establishing procedures and criteria for the issuance of special permits for the keeping of more than three dogs.”

17. Award of Contract to Rangwala Associates in the Amount of \$564,140 for the Update to the General Plan and Mission Street Specific Plan, Including a Public Engagement Program and an Environmental Impact Report

Recommendation

1. Approve a contract, subject to approval by the City Attorney, with Rangwala Associates.
2. Authorize the City Manager to execute the contract.
3. Appoint two City Councilmembers to the Advisory Committee.

18. Adoption of an Interim Urgency Ordinance Prohibiting the Processing, Manufacturing, Laboratory Testing, Labeling, Storing, Wholesale and Retail Distribution, and Outdoor Cultivation of Cannabis

Recommendation

Adopt an urgency ordinance, by 4/5ths vote, entitled “An Interim Urgency Ordinance of the City Council of the City of South Pasadena, California, prohibiting the processing, manufacturing, laboratory testing, labeling, storing, wholesale and retail distribution, and outdoor cultivation of cannabis,” and waive further reading.

REPORTS

19. Status Report on Ad Hoc Rent Stabilization Committee (Oral Report)

COUNCILMEMBERS COMMUNICATIONS (continued)

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

December 7, 2016	Regular City Council Meeting	Council Chamber	7:30 p.m.
December 21, 2016	Regular City Council Meeting	Council Chamber	7:30 p.m.
January 4, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.

PUBLIC ACCESS TO CITY COUNCIL MEETING AGENDA PACKETS, DOCUMENTS DISTRIBUTED BEFORE A MEETING, AND BROADCASTING OF MEETINGS

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030;
- City Clerk’s Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030; and
- City website at: www.southpasadenaca.gov/citycouncilmeetings

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk’s Division at (626) 403-7230. Any disclosable public records related to an Open Session item appearing on a regular meeting agenda and distributed by the City of South Pasadena to all or a majority of the legislative body fewer than 48 hours prior to that meeting are available for public inspection at the City Clerk’s Division prior to the meeting. During the meeting, these documents will be included as part of the “Reference Binder” of the agenda packet kept in the Amedee O. “Dick” Richards, Jr., Council Chamber at 1424 Mission Street, South Pasadena, CA 91030. Documents distributed during the meeting will be available following the meeting at the City Clerk’s Division. For those submitting letters or other documents relating to items on the agenda: Materials received after 4:00 p.m. on the day prior to the Council meeting may not be reviewed by the City Council.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99. Meetings are also streamed live via the Internet at www.southpasadenaca.gov. Six months of archived meetings, indexed by agenda item, are also available online. A DVD of regularly scheduled meetings is available for checkout at the South Pasadena Public Library can be purchased from the City Clerk’s Division.

ACCOMMODATIONS

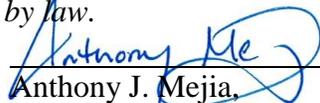


The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City’s website as required by law.

11/10/2016

Date


Anthony J. Mejia,
Chief City Clerk



**Wednesday, October 19, 2016
Minutes of the Regular Meeting of the
Joint City Council/Redevelopment Successor Agency**

CALL TO ORDER

A Regular Meeting of the South Pasadena Joint City Council/Redevelopment Successor Agency was called to order by Mayor Mahmud on Wednesday, October 19, 2016, at 7:30 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

ROLL CALL

Present: Councilmembers/Redevelopment Successor Agency Members Joe, Khubesrian, and Schneider; Mayor Pro Tem/Agency Vice Chair Cacciotti; and Mayor/Agency Chair Mahmud.

Absent: None.

City Staff

Present: Sergio Gonzalez, City Manager/Agency Executive Director; Teresa L. Highsmith, City Attorney/Agency Counsel; Evelyn G. Zneimer, City Clerk/Agency Secretary; Anthony J. Mejia, Chief City Clerk/Chief Agency Secretary were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

INVOCATION

Councilmember Schneider gave the invocation.

PLEDGE OF ALLEGIANCE

Councilmember Schneider led the Pledge of Allegiance.

CLOSED SESSION ANNOUNCEMENTS

1. Closed Session Announcements

The Regular Closed Session of the City Council of October 19, 2016, was called to order by Mayor Mahmud at 6:30 p.m., with all Councilmembers present.

AGENDA ITEM 6

The meeting convened into Closed Session to discuss the following items as listed on the Closed Session Regular Meeting Agenda:

- A. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9 (d)(4):

Number of Cases: 1

- B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION, Pursuant to Government Code Section 54956.9 (d)(1):

Name of Case: City of Gardena v. Los Angeles Regional Water Quality Control Board and State Water Resources Control Board, Los Angeles County Superior Court Case No. BS156342

- C. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION, Pursuant to Government Code Section 54957.6 (d)(2):

Number of Potential Cases: 1

City Attorney Highsmith reported that the City Council provided direction to staff regarding the agendaized Closed Session Items, but did not take any reportable action.

PRESENTATIONS

2. **Presentation of a Certificate of Appreciation to Evan Davis, Outgoing Commissioner, for Volunteer Service on the South Pasadena Planning Commission**

Mayor Mahmud presented a Certificate of Appreciation to Evan Davis for his volunteer service on the South Pasadena Planning Commission. Councilmember Joe noted that Mr. Davis was well respected by his peers and his decisions were fair and thoughtful.

3. **Presentation of the Fiscal Year 2015-16 Annual Report of the Animal Commission**

Erin Fleming, Chair, representing the Animal Commission (AC), presented the Fiscal Year 2015-16 Annual Report of the AC.

4. **Presentation of the Fiscal Year 2015-16 Annual Report of the Public Safety Commission**

Janet Braun, Chair, representing the Planning Commission (PSC), presented the Fiscal Year 2015-16 Annual Report of the PSC; provided an overview of the role of Community Emergency Response Team (CERT) members during an emergency.

5. Presentation of the Fiscal Year 2015-16 Annual Report of the Public Works Commission

John Fisher, Chair, representing the Planning Commission (PWC), presented the Fiscal Year 2015-16 Annual Report of the PWC.

COMMISSION APPOINTMENT

6. Planning Commission Appointment

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to appoint Janet Braun to the Planning Commission for a partial term ending December 31, 2017.

COMMUNICATIONS

7. Councilmembers Communications

Councilmember Khubesrian displayed photos of recently installed street pole holiday decorations; thanked the Public Works Department staff for quickly addressing resident concerns by creating a temporary pedestrian walkway on Diamond Avenue and Meridian Place; requested that consideration of providing direction to the City's representative to the Los Angeles County Sanitation District regarding the outflow sewer tunnels project be agendaized for a future City Council meeting, seconded by Mayor Mahmud.

Councilmember Schneider reported on his attendance as the City's representative at a press conference in support of Measure M and displayed photos.

Mayor Pro Tem Cacciotti noted that Councilmember Schneider and himself testified at the San Marino City Council meeting regarding the rescheduling of the 626 Golden Streets CicLAvia; stated that the San Marino City Council voted unanimously to support the holding of the 626 Golden Streets event on March 5, 2017; displayed a photo of the parking lot near the skatepark in Arroyo Park suggesting the removal of certain bollards to increase the available parking; requested that City staff repair the walkway leading to the skatepark; displayed a video of an electric lawn mower at the City's Golf Course, noting its quiet motor.

Mayor Mahmud requested that the Public Safety Commission provide the City Council with an update regarding the use of predictive policing software and to evaluate the feasibility of deploying additional police surveillance cameras, seconded by Mayor Pro Tem Cacciotti; suggested that the issue of whether Monterey Road should undergo a road diet be evaluated as part of the General Plan Circulation Element, seconded by Councilmember Schneider; announced that she was selected to serve as an at-large representative on behalf of Los Angeles County to a Steering Committee to address drought resilience; encouraged residents to participate in the City's Halloween Spooktacular at Orange Grove Park on October 28, 2016.

8. City Manager Communications

City Manager Gonzalez invited the community to participate in the upcoming community workshops related to the Library Strategic Plan, Monterey Road Street Improvements, and Housing Rights; noted that City Hall is serving as a Vote by Mail ballot drop-off location for the Presidential Election on November 8, 2016; announced that the ribbon-cutting ceremony for the new Dog Park will be held on November 5, 2016.

9. Reordering of and Additions to the Agenda

None.

PUBLIC COMMENTS

Faith Lee, representing Assemblymember Chris Holden, provided the City Council with Assemblymember Holden's Capitol Update.

Dawn Tull, South Pasadena resident, advised that new home construction has been taking place on Oneonta Drive for two years, noting that the City is now considering permits for another two new home construction projects; asserted that the construction is negatively impacting her family's quality of life; urged the City Council to establish regulations to prohibit construction during weekends and parking of construction vehicle on Oneonta Drive.

Mayor Mahmud directed staff to evaluate possible construction restrictions for specific areas or streets, specifically referring to Ms. Tull's complaint regarding ongoing construction on Oneonta Street, seconded by Councilmember Khubesrian.

The following speakers advised that they are residents at the Amberwood Apartments, noting that their rent is proposed to be increased by 40-50% with only a sixty-day notice, creating a financial hardship and displacement of existing tenants; requested that the City Council establish rent control measures or other regulations to prevent these rent increases from taking effect.

Lee Lavoie, South Pasadena resident

Bryan Wong, South Pasadena resident

William Lavoie, South Pasadena resident

Laura Paige, South Pasadena resident

Judy Villacorte, South Pasadena resident

Asia Sanchez, South Pasadena resident

Tia Couang, South Pasadena resident

Grace Jiang, South Pasadena resident

Samantha Dorman, South Pasadena resident

Mayor Mahmud advised that a South Pasadena Unified School District Board Member has informed her that if any residents are forced to relocate mid-school year, their children would be permitted to complete the school year term; suggested that the tenants of Amberwood Apartments forward their written comments to the property owner so that he could be aware of their stories.

Councilmember Khubesrian directed staff to agendize consideration of establishing a City Council Ad Hoc Committee to study potential options related to rent stabilization, seconded by Mayor Mahmud.

Mayor Pro Tem Cacciotti requested that City Manager Gonzalez determine if the property owner of Amberwood Apartments is willing to engage in landlord/tenant mediation services and if not, to attempt to coordinate a meeting between himself, one or two Councilmembers, and the property owner.

CONSENT CALENDAR

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve the Consent Calendar Item Nos. 10, 11, 12, 13, 14, and 17; with Item Nos. 15 and 16 pulled for separate discussion.

10. Minutes of the City Council Meeting of October 5, 2016

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to approve the minutes of the October 5, 2016 City Council Meeting.

11. Prepaid Warrants, General City Warrants, Redevelopment Successor Agency Check Summary, and Payroll

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to approve the City of South Pasadena Prepaid Warrants Nos. 195555 through 195611 in the amount of \$829,449.03; General City Warrants Nos. 195612 through 195728 in the amount of \$1,047,453.40, and Payroll, dated October 7, 2016, in the amount of \$478,467.36.

12. Monthly Investment Reports for August 2016

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to receive and file the Monthly Investment Reports for August 2016 for the City Council, the Successor Agency to the Community Redevelopment Agency, and the Public Financing Authority.

13. Second Reading and Adoption of an Ordinance to Amend the South Pasadena Municipal Code to Prohibit Overnight Parking at City-Owned Public Parking Lots

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to read by title only, waive further reading, and adopt an ordinance entitled "An Ordinance of the City Council of the City of South Pasadena, California, amending Section 19.58 of the South Pasadena Municipal Code to prohibit overnight parking at City-owned public parking lots."

14. Second Reading and Adoption of an Ordinance to Amend the South Pasadena Municipal Code by Creating Chapter 21B Entitled "Dog Parks"

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to read by title only for first reading, waiving further reading, and adopt an ordinance entitled "An ordinance of the City Council of the City of South Pasadena, California, creating Chapter 21B of the South Pasadena Municipal Code relating to Dog Parks."

17. Discretionary Fund Request from Councilmember Schneider in the Amount of \$250 for the Purpose of South Pasadena Beautiful Initiating a Tree Planting Foundation

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to approve a discretionary fund request by Councilmember Schneider, designating \$250, for the purpose of South Pasadena Beautiful initiating a Tree Planting Foundation.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

15. Approval of a Contract Amendment with Vido Samarzich, Inc. for the Fletcher Avenue Street Improvement Project

Following discussion, MOTION BY MAYOR MAHMUD, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 5-0, to:

1. Authorize the City Manager to execute the first amendment to the contract with Vido Samarzich, Inc., in the amount of \$120,400 to increase the scope of work for the Fletcher Avenue Street Improvement Project, as modified to include verbiage indicating that the "amount agreed upon for the scope of work is full, complete, and final compensation for all direct and indirect costs known and unknown."
2. Appropriate the amount of \$120,400 from the Water Fund Reserves to Account No. 500-9000-9300-93000 to fund additional water improvement related work.

16. Adoption of a Resolution Authorizing Submittal of a Rubberized Pavement Grant Application

In response to City Council inquiry, Public Works Director Toor advised that the proposed grant funding would offset the incremental cost to utilize rubberized pavement, but would not supplant the City’s costs for the project overall.

Mayor Mahmud voiced concern regarding the possibility that the use of tire crumb within the rubberized pavement may contribute to increased zinc being detected in stormwater runoff. During the course of discussion, it was agreed that City staff will return to City Council with an analysis regarding zinc runoff into the stormwater system due to use of rubberized pavement.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 5-0, to:

1. Adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, authorizing submittal of an application for Rubberized Pavement Grant Program through CalRecycle grants.”
2. Authorize the City Manager to execute all documents required to obtain the grant.

ACTION/DISCUSSION

18. Adoption of a Resolution Authorizing the Issuance and Delivery of its 2016 Water Revenue Refunding Bonds, Approving Related Documents, and Authorizing Official Actions and Execution of Documents Related Thereto

Finance Director Batt, Public Works Director Toor, and Anna Sarabian, of Fieldman, Rolapp and Associates, narrated a PowerPoint presentation entitled “Issuance of 2016 Water Revenue Refunding Bonds” and responded to City Council inquiries.

Mayor Mahmud opened and closed the Public Comment period, there being no one desiring to speak on this item.

Following discussion, MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 5-0, to:

1. Adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, authorizing the issuance of its 2016 Water Revenue Refunding Bonds, approving an Indenture of Trust, a Bond Purchase Contract, an Escrow Agreement, a Continuing Disclosure Certificate and a Preliminary Official Statement; and authorizing certain other actions in connection therewith.”

(City Council action continued on next page)

- 2. Approve an Indenture of Trust, a Bond Purchase Contract, an Escrow Agreement, a Continuing Disclosure Certificate, a Preliminary Official Statement, and a Final Official Statement, and a Bond Purchase Contract related to the 2016 Water Revenue Refunding Bonds.
- 3. Authorize official actions and execution of documents related thereto.

19. Approval of a Revised Concept Plan for the South Pasadena Community Center

Community Services Director Pautsch and Ron Hagan, of Integrated Consulting Group (ICG), narrated a PowerPoint presentation entitled “South Pasadena Community Center Study, Revised Conceptual Site Plan” and responded to City Council inquiries.

Mayor Mahmud suggested that the senior center patio be reoriented to be an interior courtyard, citing concerns related to traffic noise and emissions along Mission Street; pointed out that dance classes are typically well attended and questioned whether the dance studio should be larger.

In response to City Council inquiries, City Manager Gonzalez spoke on the importance to balancing specialized activity rooms versus multipurpose rooms in order to maximize the use of the available space; advised that the City will need to work with a financial consultant to explore the available public financing options and these options will be presented during the next phase of the project.

Mayor Mahmud opened and closed the Public Comment period, there being no one desiring to speak on this item.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve the revised Concept Plan for the South Pasadena Community Center and to exclude the development of commercial lease space within the design.

20. Provide Direction Regarding the Adoption of a Social Host Ordinance

Police Captain Neff and Police Corporal Sanchez presented the staff report and responded to City Council inquiries.

Mayor Mahmud voiced concern that the District Attorney may not pursue filing criminal charges against adults that furnish alcohol to minors due to more serious crimes needing their attention; suggested that the social host ordinance could be utilized at the discretion of the Police Department in conjunction with existing laws.

Councilmember Khubesrian noted that the City Council has the authority to adjust the proposed civil penalty to an appropriate amount to ensure that it does not unduly burden low income families on a first offense.

Mayor Mahmud opened the Public Comment period.

Kathleen O'Sullivan, South Pasadena resident, spoke on her experience in which her children consumed alcohol while attending parties in South Pasadena; spoke on the importance of holding adults accountable when furnishing alcohol to minors; suggested that an awareness program be implemented to inform minors and their parents of the social host ordinance.

Claudia Morales, representing Day One, urged the City Council to adopt the proposed social host ordinance; spoke on the number of minors that reportedly drank alcohol, noting the importance of prevention and awareness.

Nancy Verdin, Healthy South Pasadena Coalition, voiced support for the proposed social host ordinance, noting that it would serve as an additional safeguard for underage drinking.

There being no others desiring to speak on this item, Mayor Mahmud closed the Public Comment period.

City Attorney Highsmith advised that the social host ordinance would be a civil penalty and that the City could establish an administrative appeal process utilizing a hearing officer.

In response to City Council inquiries, Police Corporal Sanchez explained that the City of Huntington Beach and Ventura County may have enacted a social host ordinance due to a high volume of calls; noted that South Pasadena has relatively few calls for service related to underage drinking at parties.

By consensus, the City Council agreed that the City Council/SPUSD Ad Hoc Committee will discuss the issue of a social host ordinance, and if desired, outreach will be engaged with the High School PTA and parents for a future City Council meeting.

ADJOURNMENT

Mayor Mahmud adjourned the Joint City Council/Redevelopment Successor Agency meeting at 9:45 p.m.

Evelyn G. Zneimer
City Clerk

Diana Mahmud
Mayor

Minutes approved by the South Pasadena City Council on November 16, 2016.

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City of South Pasadena/ Redevelopment Successor Agency Agenda Report

*Diana Mahmud, Mayor/Agency Chair
Michael A. Cacciotti, Mayor Pro Tem/Agency Vice Chair
Robert S. Joe, Council/Agency Member
Marina Khubesrian, M.D., Council/Agency Member
Richard D. Schneider, M.D., Council/Agency Member*

*Evelyn G. Zneimer, City Clerk/Agency Secretary
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: November 16, 2016
 TO: Honorable Mayor and City Council
 VIA: Sergio Gonzalez, City Manager *SA*
 FROM: David Batt, Finance Director *DB*
 SUBJECT: **Approval of Prepaid Warrants in the Amount of \$231,230.06
 General City Warrants in the Amount of \$504,127.59 and Payroll
 in the Amount of \$483,990.24**

Recommendation

It is recommended that the City Council approve the Warrants as presented.

Fiscal Impact

Prepaid Warrants:

Warrant # 195926 – 195963 \$ 231,230.06

General City Warrants:

Warrant # 195964 – 196111 \$ 504,127.59

Payroll 11-04-16 \$ 483,990.24

RSA:

Prepaid Warrants \$

General City Warrants \$

Payroll 11-04-16 \$

Total \$ 1,219,347.89

Commission Review and Recommendation

This matter was not reviewed by a Commission.

Legal Review

The City Attorney has not reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City’s website.

Attachments:

1. Warrant Summary
2. Prepaid Warrant List
3. General City Warrant List
4. Payroll 11-04-16
5. Redevelopment Successor Agency Check Summary Total

ATTACHMENT 1
Warrant Summary

**City of South Pasadena
Demand/Warrant Register**

Recap by fund

	Fund No.	Date 11.16.16 Amounts		
		Prepaid	Written	Payroll
General Fund	101	45,916.59	249,678.24	290,454.35
Insurance Fund	103			
Street Improvement Program	104			
Facilities & Equip.Cap. Fund	105		10,544.83	
Local Transit Return "A"	205	86.64	3,105.86	7,690.62
Local Transit Return "C"	207	124.23		5,353.39
Sewer Fund	210	337.80	3,917.61	13,967.40
CTCTraffic Improvement	211			
Street Lighting Fund	215	2,332.80	322.30	6,238.89
Public,Education & Govt Fund	217			
Clean Air Act Fund	218			
Business Improvement Tax	220			
Gold Line Mitigation Fund	223			
Mission Meridian Public Garage	226			
Housing Authority Fund	228			
State Gas Tax	230		2,584.68	12,067.24
County Park Bond Fund	232	76.19		
Measure R	233		1,105.18	
MSRC Grant Fund	238			
Bike & Pedestrian Paths	245			
BTA Grants	248			
Golden Streets Grant	249			
Capital Growth Fund	255			
CDBG	260		13,733.20	
Asset Forfeiture	270			
Police Grants - State	272		957.41	
Police Subventions-CLEEP	273			
Homeland Security Grant	274			
Park Impact Fees	275		3,475.00	
HSIP Grant	277			
Public Library Fund Grant	280			
Arroyo Seco Golf Course	295		25,166.78	
Sewer Capital Projects Fund	310		25,560.00	205.60
Water Fund	500	55,087.44	163,976.50	56,887.55
Public Financing Authority	550			
Payroll Clearing Fund	700	127,268.37		91,125.20
Redev.Oblig.Retirement Fund	927			
Column Totals		231,230.06	504,127.59	483,990.24
City Report Totals			1,219,347.89	

Recap by fund

	Fund No.	Amounts		
		Prepaid	Written	Payroll
RSA	227	-	-	-
Column Totals		-	-	-
RSA Report Totals			-	
			Amounts	
		Prepaid	Written	Payroll
		231,230.06	504,127.59	483,990.24
Grand Report Total			1,219,347.89	

Diana Mahmud, Mayor



David Batt, Finance Director

ATTACHMENT 2
Prepaid Warrant List

Voided Checks	
187275	\$116.95
194736	\$312.38
195656	\$290.00

Accounts Payable

Check Detail

User: mfestejo
 Printed: 11/08/2016 - 3:09PM



Check Number	Check Date		Amount
ATGC8530 - Acorn Technology Corp. Line Item Account			
195926	10/27/2016		
Inv	21905		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2016	IT Services 8/16 - Managcd IT Monitoring	101-3010-3032-8170-000	697.50
Inv 21905 Total			697.50
Inv	21905*		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2016	IT Services 8/16 - Adjustment	101-3010-3032-8170-000	-88.31
Inv 21905* Total			-88.31
Inv	21905**		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2016	IT Services 8/16 - IT Purchases	101-3010-3032-8530-000	335.94
Inv 21905** Total			335.94
Inv	21905-1469		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2016	IT Services 8/16 - PD Police Open Ticket Report	101-4010-4011-8170-000	425.00
Inv 21905-1469 Total			425.00
Inv	21905-1470		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2016	IT Services 8/16 - IT Users Group	101-3010-3032-8530-000	365.00
Inv 21905-1470 Total			365.00
Inv	21905-1471		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2016	IT Services 8/16 - Hardware Disposition	101-3010-3032-8530-000	750.00
Inv 21905-1471 Total			750.00
Inv	21905-1472		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2016	IT Services 8/16 - Transit Monitor	205-8030-8025-8020-000	22.50
Inv 21905-1472 Total			22.50

Check Number	Check Date		Amount
Inv	21905-1473		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2016	IT Services 8/16 - PD Report Rm Workstation	101-4010-4011-8170-000	7.50
Inv 21905-1473 Total			7.50
Inv	21905-1474		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2016	IT Services 8/16 - PD CJIS Compliance	101-4010-4011-8170-000	15.00
Inv 21905-1474 Total			15.00
Inv	21905-1476		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2016	IT Services 8/16 - PD Palantir Project	101-4010-4011-8170-000	607.50
Inv 21905-1476 Total			607.50
Inv	21905-1477		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2016	IT Services 8/16 - PD Laptops	101-4010-4011-8170-000	45.00
Inv 21905-1477 Total			45.00
Inv	21905-1478		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2016	IT Services 8/16 - Library Publisher Install	101-3010-3032-8530-000	25.00
Inv 21905-1478 Total			25.00
Inv	21905-1479		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2016	IT Services 8/16 - PD Sgt Moves	101-4010-4011-8170-000	435.00
Inv 21905-1479 Total			435.00
Inv	21905-1480		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2016	IT Services 8/16 - PD Squad Cars	101-4010-4011-8170-000	180.00
Inv 21905-1480 Total			180.00
Inv	21905-1481		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2016	IT Services 8/16 - Pentamation Project	101-3010-3032-8530-000	67.50
Inv 21905-1481 Total			67.50
Inv	21905-1483		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
09/01/2016	IT Services 8/16 - Remit Plus	101-3010-3032-8530-000	22.50
Inv 21905-1483 Total			22.50
Inv 21905-1484			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2016	IT Services 8/16 - CENIC Installation	101-8010-8011-8020-000	200.00
Inv 21905-1484 Total			200.00
Inv 21905-1486			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2016	IT Services 8/16 - General - City	101-3010-3032-8530-000	6,190.00
Inv 21905-1486 Total			6,190.00
Inv 21905-1486*			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2016	IT Services 8/16 - General - PD	101-4010-4011-8170-000	2,002.50
Inv 21905-1486* Total			2,002.50
Inv 21905-1487			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2016	IT Services 8/16 - PD Two Factor Authentication	101-4010-4011-8170-000	37.50
Inv 21905-1487 Total			37.50
195926 Total:			12,342.63
ATGC8530 - Acorn Technology Corp. Total:			12,342.63
AFLA7010 - AFLAC Line Item Account			
195944	11/03/2016		
Inv P/R/E 10/30/16			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2016	Optional Insurance Oct. 2016	700-0000-0000-2255-000	977.79
Inv P/R/E 10/30/16 Total			977.79
195944 Total:			977.79
AFLA7010 - AFLAC Total:			977.79
AT&T5006 - AT & T U-Verse Line Item Account			
195951	11/03/2016		
Inv 130464796			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/17/2016	9/18-10/17/16	500-6010-6710-8150-000	79.00

Check Number	Check Date		Amount
		Inv 130464796 Total	79.00
		195951 Total:	79.00
		AT&T5006 - AT & T U-Verse Total:	79.00
		AT&T5011 - AT&T Line Item Account	
195927	10/27/2016		
		Inv 626 441-6497	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		10/13/2016 10/13 - 11/12/16 101-3010-3032-8150-000	183.83
		Inv 626 441-6497 Total	183.83
		Inv 626 577-6657	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		10/13/2016 10/13 - 11/12/16 101-3010-3032-8150-000	53.14
		Inv 626 577-6657 Total	53.14
		195927 Total:	236.97
		AT&T5011 - AT&T Total:	236.97
		BCCC2011 - BankCard Center Line Item Account	
195928	10/27/2016		
		Inv 0210	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		09/12/2016 LA Div. Annual Conf. Lunch-League of CA Cities 101-2010-2011-8090-000	25.00
		Inv 0210 Total	25.00
		Inv 0210A	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		09/12/2016 2017 CM Dept. Mtg. Conf. Regist. League of CA Cities 101-2010-2011-8090-000	650.00
		Inv 0210A Total	650.00
		Inv 0210B	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		09/12/2016 2017 CM Dept. Mtg. Monterey Airfare-Alaska Airlines 101-2010-2011-8090-000	184.20
		Inv 0210B Total	184.20
		Inv 0210C	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		09/13/2016 Airfare Travel Insurance-Travel Insurance 101-2010-2011-8090-000	21.00

Check Number	Check Date		Amount
Inv 0210C		Total	21.00
Inv 0210D			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/14/2016	Gift Card for Sen. Liu Reception-Crossing Restaurant	101-1010-1011-8020-000	79.00
Inv 0210D		Total	79.00
Inv 0210E			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/17/2016	CC Training Hotel -Courtyard Riverside	101-1020-1021-8090-000	430.16
Inv 0210E		Total	430.16
Inv 0210F			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2016	Lunch Mtg CM & Council MK-CA Pizza Kitchen	101-1010-1011-8090-000	33.32
Inv 0210F		Total	33.32
Inv 0210G			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2016	Parking-Lunch Mtg CM & Council MK-ABM Parking	101-1010-1011-8090-000	7.00
Inv 0210G		Total	7.00
195928		Total:	1,429.68
195929	10/27/2016		
Inv 6841			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/29/2016	Training-S.Pautsch-FredPryor CareerTrack	101-8030-8031-8200-000	149.00
Inv 6841		Total	149.00
Inv 6841A			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/29/2016	CWEA Membership-Christopher Camacho	210-6010-6501-8060-000	255.00
Inv 6841A		Total	255.00
Inv 6841B			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/29/2016	IACP Conf. -A. Miller	101-4010-4011-8090-000	1,050.00
Inv 6841B		Total	1,050.00
Inv 6841C			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2016	League of CA Cities Conf. - D. Watkins	101-7010-7011-8090-000	300.00

Check Number	Check Date		Amount
Inv 6841C Total			300.00
Inv 6841D			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2016	Camp Med Supplies- Target	101-8030-8032-8268-000	294.26
Inv 6841D Total			294.26
Inv 6841E			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2016	FD Frame & Supplies-Pasadena Image Print	101-5010-5011-8020-000	374.44
Inv 6841E Total			374.44
Inv 6841F			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2016	League of CA Cities Conf. - P. Toor	101-6010-6011-8090-000	300.00
Inv 6841F Total			300.00
Inv 6841G			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2016	CSMFO Job Posting Ads	101-2010-2013-8040-000	275.00
Inv 6841G Total			275.00
Inv 6841H			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/07/2016	Maint. Worker Interview Oral Board Lunch-Gus's BBQ	101-2010-2013-8020-000	57.55
Inv 6841H Total			57.55
Inv 6841I			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/07/2016	Sr. Center Volunteer Recognition Supplies- Smart N Final	101-8030-8021-8020-000	173.25
Inv 6841I Total			173.25
Inv 6841J			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/09/2016	Sr. Center Volunteer Recognition Supplies- Smart N Final	101-8030-8021-8020-000	59.99
Inv 6841J Total			59.99
Inv 6841K			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/12/2016	SGV Water Forum - P. Toor	500-6010-6710-8090-000	75.00
Inv 6841K Total			75.00

Check Number	Check Date		Amount
Inv 6841L			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/12/2016	League of CA Cities - B. Joe	101-1010-1011-8090-000	25.00
Inv 6841L Total			25.00
Inv 6841M			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/12/2016	Sr. Center Volunteer Recognition Supplies-Trader Joes	101-8030-8021-8020-000	85.96
Inv 6841M Total			85.96
Inv 6841N			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/12/2016	Sr. Center Volunteer Recognition Supplies-Tomato Pie Pizza	101-8030-8021-8020-000	541.55
Inv 6841N Total			541.55
Inv 6841O			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2016	Recreation Santa Chair-The Interior Gallery	101-8030-8032-8268-000	1,418.00
Inv 6841O Total			1,418.00
Inv 6841P			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2016	Council Mcal 9/21/16-Patakan Restaurant	101-1010-1011-8090-000	96.44
Inv 6841P Total			96.44
Inv 6841Q			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2016	Sr. Center Monthly NetFlix Fee	101-8030-8021-8020-000	28.33
Inv 6841Q Total			28.33
Inv 6841R			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2016	League of CA Cities- D. Mahmud	101-1010-1011-8090-000	25.00
Inv 6841R Total			25.00
Inv 6841S			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2016	DropBox Busn. for Assorted City Dept.	101-3010-3032-8180-000	105.00
Inv 6841S Total			105.00
Inv 6841T			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2016	Sr. Center Spaghetti Feast Supplies-Smart N Final	101-8030-8021-8020-000	283.28

Check Number	Check Date		Amount
Inv 6841T Total			283.28
Inv 6841U			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2016	Sr. Center Spaghetti Feast Supplies-Trader Joes	101-8030-8021-8020-000	49.11
Inv 6841U Total			49.11
195929 Total:			6,021.16
195930	10/27/2016		
Inv 0244			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2016	PD Det. Joe Johnson Fuel Expenses	101-4010-4011-8020-000	518.14
Inv 0244 Total			518.14
Inv 0244A			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2016	PD Det. Joe Johnson Parking- OC Parking Civic Ctr	101-4010-4011-8020-000	12.00
Inv 0244A Total			12.00
195930 Total:			530.14
BCCC4010 - BankCard Center Total:			7,980.98
BATI4011 - Behavior Analysis Training Institute Line Item Account			
195931	10/27/2016		
Inv 11/9/16			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/26/2016	PD Training Registration-Det. DuBois	101-4010-4011-8200-000	138.00
Inv 11/9/16 Total			138.00
195931 Total:			138.00
BATI4011 - Behavior Analysis Training Institute Total:			138.00
CAL6695 - CA American Water Co. Line Item Account			
195952	11/03/2016		
Inv 2010021511021			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/26/2021	311 Bradbury Dr. Water Svcs for Wilson Well#2 9/22-10/24/16	500-6010-6711-8231-000	147.66
Inv 2010021511021 Total			147.66

Check Number	Check Date		Amount
195952 Total:			147.66
CAL6695 - CA American Water Co. Total:			147.66
STA5680 - CAL PERS 457 PLAN Line Item Account			
195945	11/03/2016		
Inv	P/R/E 10/30/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2016	Deferred Comp	700-0000-0000-2260-000	4,756.90
Inv P/R/E 10/30/16 Total			4,756.90
195945 Total:			4,756.90
STA5680 - CAL PERS 457 PLAN Total:			4,756.90
CBE5011 - CBE Los Angeles Line Item Account			
195953	11/03/2016		
Inv	1802008		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2016	FD Copier Overages 6/20-7/19/16	101-5010-5011-8020-000	25.38
Inv 1802008 Total			25.38
Inv	1802207		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/20/2016	PW Copier Overages 6/20-7/19/16	101-6010-6011-8110-000	69.38
Inv 1802207 Total			69.38
195953 Total:			94.76
CBE5011 - CBE Los Angeles Total:			94.76
CHI4444 - Chiu, Jeannie Line Item Account			
195954	11/03/2016		
Inv	2/9-11/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
02/18/2015	Re-issue Chk-Reimb. PARMA Conf. Mileage & Parking	101-2010-2013-8090-000	116.95
Inv 2/9-11/15 Total			116.95
195954 Total:			116.95
CHI4444 - Chiu, Jeannie Total:			116.95

Check Number	Check Date		Amount
SOU5402 - City of South Pasadena PD Petty Cash Line Item Account			
195932	10/27/2016		
Inv	10/26/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/26/2016	Reimb. Petty Cash	101-4010-4011-8100-000	15.18
10/26/2016	Reimb. Petty Cash	101-4010-4011-8200-000	59.00
10/26/2016	Reimb. Petty Cash	101-4010-4011-8090-000	78.97
10/26/2016	Reimb. Petty Cash	101-4010-4011-8000-000	32.63
10/26/2016	Reimb. Petty Cash	101-4010-4011-8180-000	41.73
Inv 10/26/16 Total			227.51
195932 Total:			227.51
SOU5402 - City of South Pasadena PD Petty Cash Total:			227.51
SOU5343 - City of South Pasadena-Recreation Line Item Account			
195955	11/03/2016		
Inv	11/2/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/02/2016	Reimb. Petty Cash	101-8030-8032-8020-000	2.91
11/02/2016	Reimb. Petty Cash	101-0000-0000-2995-001	56.51
11/02/2016	Reimb. Petty Cash	101-8030-8032-8268-000	146.67
11/02/2016	Reimb. Petty Cash	101-8030-8032-8264-000	58.82
11/02/2016	Reimb. Petty Cash	101-9000-9326-9326-000	58.78
Inv 11/2/16 Total			323.69
195955 Total:			323.69
SOU5343 - City of South Pasadena-Recreation Total:			323.69
PCYD6010 - City of South Pasadena-Yard Line Item Account			
195956	11/03/2016		
Inv	10/26/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/26/2016	Reimb. Petty Cash	500-6010-6710-8070-000	185.86
Inv 10/26/16 Total			185.86
195956 Total:			185.86
PCYD6010 - City of South Pasadena-Yard Total:			185.86
CRE1111 - Creek, Michael Line Item Account			
195946	11/03/2016		
Inv	P/R/E 10/30/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
11/01/2016	Movie Detail 10/27/16	101-0000-0000-2910-200	175.00
Inv P/R/E 10/30/16 Total			175.00
195946 Total:			175.00
CRE1111 - Creek, Michael Total:			175.00
CAL0616 - E. D. D. Line Item Account			
195947	11/03/2016		
Inv P/R/E 10/30/16			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2016	State w/h Tax	700-0000-0000-2220-000	24,014.20
Inv P/R/E 10/30/16 Total			24,014.20
195947 Total:			24,014.20
CAL0616 - E. D. D. Total:			24,014.20
COBR7131 - Flex Advantage Line Item Account			
195933	10/27/2016		
Inv 94599			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/11/2016	Adminstration Cost	101-3010-3041-7131-000	90.00
Inv 94599 Total			90.00
Inv P/R/E 10/23/16			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/26/2016	Retiree Health Reimbursement 11/16	101-3010-3041-7131-000	799.66
Inv P/R/E 10/23/16 Total			799.66
195933 Total:			889.66
COBR7131 - Flex Advantage Total:			889.66
JUFU5011 - Furtado, Justin Line Item Account			
195957	11/03/2016		
Inv 10/31/16			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2016	Reimb. Paramedic License	101-5010-5011-8200-000	200.00
Inv 10/31/16 Total			200.00
195957 Total:			200.00

Check Number	Check Date	Amount
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JUFU5011 - Furtado, Justin Total: 200.00

ICM1610 - ICMA Line Item Account

195948 11/03/2016

Inv P/R/E 10/30/16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2016	Deferred Comp	700-0000-0000-2260-000	4,602.93

Inv P/R/E 10/30/16 Total 4,602.93

195948 Total: 4,602.93

ICM1610 - ICMA Total: 4,602.93

RBJE1022 - Joe, Robert S. Line Item Account

195958 11/03/2016

Inv 11/1/16

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2016	Reimb. Mileage,Retire Reception,LeagueDinner& Meetings Expens	101-1010-1011-8090-000	65.96

Inv 11/1/16 Total 65.96

195958 Total: 65.96

RBJE1022 - Joe, Robert S. Total: 65.96

LOS2230 - L.A.C. Registrar-Recorder Line Item Account

195934 10/27/2016

Inv 1956-COA

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	MitigatedNeg.Declar.-203 Cedar Crest Ave/204 Mockingbird Lane	101-7010-7011-8040-000	75.00

Inv 1956-COA Total 75.00

195934 Total: 75.00

LOS2230 - L.A.C. Registrar-Recorder Total: 75.00

OSHS6101 - Orchard Business/SYNCB Line Item Account

195935 10/27/2016

Inv 025380

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/13/2016	Supplies	101-6010-6601-8120-000	192.69

Inv 025380 Total 192.69

Check Number	Check Date		Amount
Inv 028553			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2016	Supplies	101-6010-6601-8120-000	57.37
Inv 028553 Total			57.37
Inv 030303			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/09/2016	Supplies	101-6010-6601-8020-000	57.82
Inv 030303 Total			57.82
Inv 031013			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/12/2016	Supplies	101-5010-5011-8120-000	22.05
Inv 031013 Total			22.05
Inv 031823			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2016	Supplies	101-8030-8032-8020-000	103.01
Inv 031823 Total			103.01
Inv 032337			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/17/2016	Supplies	101-4010-4011-8020-000	20.67
Inv 032337 Total			20.67
Inv 035085			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2016	Supplies	101-5010-5011-8110-000	26.40
Inv 035085 Total			26.40
Inv 038613			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/03/2016	Supplies	101-5010-5011-8025-000	7.93
Inv 038613 Total			7.93
Inv 042943			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/16/2016	Supplies	101-4010-4011-8120-000	250.38
Inv 042943 Total			250.38
Inv 043687			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/19/2016	Supplies	500-6010-6711-8020-000	36.23

Check Number	Check Date		Amount
Inv 043687	Total		36.23
Inv	044596		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2016	Supplies	101-6010-6601-8020-000	122.06
Inv 044596	Total		122.06
Inv	051626		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/13/2016	Supplies	101-6010-6601-8020-000	172.10
Inv 051626	Total		172.10
Inv	063737		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2016	Supplies	207-2010-2260-8020-000	124.23
Inv 063737	Total		124.23
Inv	153395		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/07/2016	Supplies	500-6010-6711-8020-000	103.54
09/07/2016	Supplies	500-6010-6710-8020-000	103.54
Inv 153395	Total		207.08
Inv	154434		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/13/2016	Supplies	210-6010-6501-8020-000	82.80
Inv 154434	Total		82.80
Inv	154797		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2016	Supplies	101-6010-6601-8020-000	55.86
Inv 154797	Total		55.86
Inv	155515		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/18/2016	Supplies	101-4010-4011-8020-000	34.16
Inv 155515	Total		34.16
Inv	155952		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/19/2016	Supplies	101-5010-5011-8100-000	17.59
Inv 155952	Total		17.59

Check Number	Check Date		Amount
Inv	156226		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2016	Supplies	101-6010-6601-8020-000	207.96
Inv 156226 Total			207.96
Inv	158688		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2016	Supplies	101-5010-5011-8020-000	51.18
Inv 158688 Total			51.18
195935 Total:			1,849.57
OSHS6101 - Orchard Business/SYNCB Total:			1,849.57
PSHS8264 - Palm Springs Historical Society Line Item Account			
195936	10/27/2016		
Inv	11/17/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/24/2016	Sr. Center Bus Tour Tickets 11/17/16	101-8030-8021-8264-000	690.00
Inv 11/17/16 Total			690.00
195936 Total:			690.00
PSHS8264 - Palm Springs Historical Society Total:			690.00
SPA8030 - Pautsch, Sheila Line Item Account			
195937	10/27/2016		
Inv	10/24/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/24/2016	Reimb. Employee Holiday Luncheon Centerpieces	101-8030-8031-8020-000	183.09
Inv 10/24/16 Total			183.09
195937 Total:			183.09
SPA8030 - Pautsch, Sheila Total:			183.09
PER4770 - Pers Retirement Line Item Account			
195949	11/03/2016		
Inv	P/R/E 10/30/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2016	Retirement Svc Period 10/17 - 10/30/16	700-0000-0000-2240-000	90,071.20
Inv P/R/E 10/30/16 Total			90,071.20

Check Number	Check Date		Amount
195949 Total:			90,071.20
PER4770 - Pers Retirement Total:			90,071.20
PBGF8031 - Pitney Bowes Global Fin. Svc LLC Line Item Account			
195938	10/27/2016		
Inv	3100569255		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2016	Postage Meter Lease 7/30-10/29/16	205-8030-8025-8300-000	64.14
09/30/2016	Postage Meter Lease 7/30-10/29/16	101-8030-8032-8300-000	64.13
09/30/2016	Postage Meter Lease 7/30-10/29/16	101-8030-8031-8300-000	64.13
09/30/2016	Postage Meter Lease 7/30-10/29/16	101-8030-8021-8300-000	64.13
Inv 3100569255 Total			256.53
195938 Total:			256.53
PBGF8031 - Pitney Bowes Global Fin. Svc LLC Total:			256.53
PIT8031 - Pitney Bowes-Reserve Account Line Item Account			
195939	10/27/2016		
Inv	34133033		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2016	Reimb. Postage Meter	101-1020-1021-8010-000	28.48
10/25/2016	Reimb. Postage Meter	101-3010-3011-8010-000	771.62
10/25/2016	Reimb. Postage Meter	500-3010-3012-8010-000	2.60
10/25/2016	Reimb. Postage Meter	101-1010-1011-8010-000	0.68
10/25/2016	Reimb. Postage Meter	101-2010-2011-8010-000	13.05
10/25/2016	Reimb. Postage Meter	101-6010-6011-8010-000	258.07
10/25/2016	Reimb. Postage Meter	101-2010-2021-8010-000	3.13
10/25/2016	Reimb. Postage Meter	101-7010-7101-8010-000	1,097.64
10/25/2016	Reimb. Postage Meter	101-4010-4011-8010-000	979.18
10/25/2016	Reimb. Postage Meter	101-2010-2013-8010-000	9.73
10/25/2016	Reimb. Postage Meter	101-5010-5011-8010-000	10.31
10/25/2016	Reimb. Postage Meter	101-8030-8031-8010-000	6.90
Inv 34133033 Total			3,181.39
195939 Total:			3,181.39
PIT8031 - Pitney Bowes-Reserve Account Total:			3,181.39
SNQJ5270 - Quijada, Stephanie Line Item Account			
195959	11/03/2016		
Inv	R76241		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/28/2016	Refund Park Rsvp @ Arroyo Park	101-0000-0000-5270-002	150.00

Check Number	Check Date		Amount
Inv R76241	Total		150.00
195959 Total:			150.00
SNQJ5270 - Quijada, Stephanie Total:			150.00
JNSN3012 - Shimmin, Jennifer Line Item Account			
195960	11/03/2016		
Inv	10/24-27/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/28/2016	Reimb. AWWA Fall Conf. Expenses	500-3010-3012-8090-000	614.35
10/28/2016	Reimb. AWWA Fall Conf. Mileage Expenses	500-3010-3012-8070-000	116.10
Inv 10/24-27/16 Total			730.45
195960 Total:			730.45
JNSN3012 - Shimmin, Jennifer Total:			730.45
SOU6666 - So. CA Edison Co. Line Item Account			
195961	11/03/2016		
Inv	3-000-5677-90		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	500-6010-6711-8152-000	1,551.35
Inv 3-000-5677-90 Total			1,551.35
Inv	3-000-5950-21		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	101-6010-6410-8140-000	79.88
Inv 3-000-5950-21 Total			79.88
Inv	3-000-5950-22		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	101-6010-6410-8140-000	97.99
Inv 3-000-5950-22 Total			97.99
Inv	3-000-7125-63		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	101-6010-2015-8140-000	24.30
Inv 3-000-7125-63 Total			24.30
Inv	3-000-7125-66		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	500-6010-6711-8140-000	40.08

Check Number	Check Date		Amount
Inv 3-000-7125-66	Total		40.08
Inv 3-000-7152-57			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	101-6010-6410-8140-000	25.76
Inv 3-000-7152-57	Total		25.76
Inv 3-000-8455-69			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	215-6010-6115-8140-000	64.17
Inv 3-000-8455-69	Total		64.17
Inv 3-000-9969-52			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	101-6010-6410-8140-000	12.70
10/21/2016	9/16-10/18/16	215-6010-6201-8140-000	12.70
Inv 3-000-9969-52	Total		25.40
Inv 3-001-1810-93			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/1-10/1/16	101-6010-6410-8140-000	36.46
Inv 3-001-1810-93	Total		36.46
Inv 3-001-1810-94			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	500-6010-6711-8140-000	43.38
Inv 3-001-1810-94	Total		43.38
Inv 3-001-1810-98			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	500-6010-6711-8152-000	39,455.30
Inv 3-001-1810-98	Total		39,455.30
Inv 3-001-1811-29			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	101-6010-6601-8140-000	8,835.53
Inv 3-001-1811-29	Total		8,835.53
Inv 3-001-1811-44			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	101-6010-6410-8140-000	148.66
10/21/2016	9/16-10/18/16	215-6010-6201-8140-000	148.66
Inv 3-001-1811-44	Total		297.32

Check Number	Check Date		Amount
Inv	3-001-1811-45		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	101-6010-6410-8140-000	62.36
10/21/2016	9/16-10/18/16	215-6010-6201-8140-000	62.36
Inv 3-001-1811-45 Total			124.72
Inv	3-001-1811-48		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	215-6010-6115-8140-000	42.12
Inv 3-001-1811-48 Total			42.12
Inv	3-001-1811-56		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	215-6010-6115-8140-000	60.74
Inv 3-001-1811-56 Total			60.74
Inv	3-001-1811-58		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/1-10/1/16	101-6010-6410-8140-000	32.42
Inv 3-001-1811-58 Total			32.42
Inv	3-001-1811-59		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	215-6010-6115-8140-000	38.92
Inv 3-001-1811-59 Total			38.92
Inv	3-001-1811-63		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	101-6010-6410-8140-000	25.46
Inv 3-001-1811-63 Total			25.46
Inv	3-001-1811-67		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	215-6010-6115-8140-000	35.34
Inv 3-001-1811-67 Total			35.34
Inv	3-001-1811-68		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	101-8010-8011-8140-000	92.25
Inv 3-001-1811-68 Total			92.25
Inv	3-001-1811-69		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
10/21/2016	9/1-10/1/16	215-6010-6201-8140-000	22.66
Inv 3-001-1811-69 Total			22.66
Inv 3-001-1811-75			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	215-6010-6115-8140-000	84.62
Inv 3-001-1811-75 Total			84.62
Inv 3-001-1811-76			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	215-6010-6115-8140-000	56.37
Inv 3-001-1811-76 Total			56.37
Inv 3-001-1811-77			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	215-6010-6115-8140-000	38.92
Inv 3-001-1811-77 Total			38.92
Inv 3-001-1811-79			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	215-6010-6115-8140-000	36.87
Inv 3-001-1811-79 Total			36.87
Inv 3-001-1811-80			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	215-6010-6115-8140-000	31.23
Inv 3-001-1811-80 Total			31.23
Inv 3-001-1811-86			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	101-6010-6410-8140-000	25.25
Inv 3-001-1811-86 Total			25.25
Inv 3-001-1811-87			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	500-6010-6711-8140-000	47.67
Inv 3-001-1811-87 Total			47.67
Inv 3-001-1811-89			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/1-10/1/16	215-6010-6201-8140-000	16.21
10/21/2016	9/1-10/1/16	101-6010-6410-8140-000	16.21
Inv 3-001-1811-89 Total			32.42

Check Number	Check Date		Amount
Inv	3-001-1811-90		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	215-6010-6115-8140-000	32.76
Inv 3-001-1811-90 Total			32.76
Inv	3-001-1811-91		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	215-6010-6115-8140-000	67.68
Inv 3-001-1811-91 Total			67.68
Inv	3-001-1811-92		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	215-6010-6115-8140-000	14.93
Inv 3-001-1811-92 Total			14.93
Inv	3-001-1811-93		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	215-6010-6115-8140-000	56.46
Inv 3-001-1811-93 Total			56.46
Inv	3-001-1811-95		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	101-6010-6410-8140-000	27.14
Inv 3-001-1811-95 Total			27.14
Inv	3-001-1811-98		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	215-6010-6115-8140-000	15.65
Inv 3-001-1811-98 Total			15.65
Inv	3-001-1812-06		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	101-6010-6410-8140-000	41.00
Inv 3-001-1812-06 Total			41.00
Inv	3-001-1812-07		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	500-6010-6711-8140-000	28.30
Inv 3-001-1812-07 Total			28.30
Inv	3-001-1812-08		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
10/21/2016	9/16-10/18/16	215-6010-6115-8140-000	58.18
Inv 3-001-1812-08 Total			58.18
Inv 3-001-1812-09			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/1-10/1/16	101-6010-6410-8140-000	290.90
Inv 3-001-1812-09 Total			290.90
Inv 3-001-1812-10			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	232-6010-6417-8140-000	76.19
Inv 3-001-1812-10 Total			76.19
Inv 3-001-1812-11			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	215-6010-6115-8140-000	33.24
Inv 3-001-1812-11 Total			33.24
Inv 3-001-1812-12			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	215-6010-6115-8140-000	31.23
Inv 3-001-1812-12 Total			31.23
Inv 3-001-1812-25			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	101-6010-6410-8140-000	26.16
Inv 3-001-1812-25 Total			26.16
Inv 3-001-1812-26			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	101-6010-6410-8140-000	1,331.76
Inv 3-001-1812-26 Total			1,331.76
Inv 3-001-1812-27			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	215-6010-6115-8140-000	54.92
Inv 3-001-1812-27 Total			54.92
Inv 3-001-1812-31			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	101-6010-6410-8140-000	44.91
Inv 3-001-1812-31 Total			44.91

Check Number	Check Date		Amount
Inv	3-001-1812-32		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/1-10/1/16	101-6010-6410-8140-000	13.19
Inv 3-001-1812-32 Total			13.19
Inv	3-001-1812-33		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	500-6010-6711-8140-000	40.86
Inv 3-001-1812-33 Total			40.86
Inv	3-001-1812-34		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	500-6010-6711-8152-000	5,645.73
Inv 3-001-1812-34 Total			5,645.73
Inv	3-001-1812-35		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	215-6010-6115-8140-000	15.32
Inv 3-001-1812-35 Total			15.32
Inv	3-001-1812-36		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	101-6010-6410-8140-000	89.27
Inv 3-001-1812-36 Total			89.27
Inv	3-001-1812-38		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	101-6010-6410-8140-000	24.44
Inv 3-001-1812-38 Total			24.44
Inv	3-001-1812-39		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	215-6010-6115-8140-000	49.58
Inv 3-001-1812-39 Total			49.58
Inv	3-001-9413-97		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	500-6010-6711-8152-000	3,300.72
Inv 3-001-9413-97 Total			3,300.72
Inv	3-002-4372-43		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	215-6010-6115-8140-000	77.51

Check Number	Check Date		Amount
Inv 3-002-4372-43	Total		77.51
Inv 3-002-4472-77			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2016	9/23-10/25/16	101-8010-8011-8140-000	2,850.06
Inv 3-002-4472-77	Total		2,850.06
Inv 3-002-4472-78			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2016	9/23-10/25/16	101-8030-8021-8140-000	1,159.00
Inv 3-002-4472-78	Total		1,159.00
Inv 3-002-4473-12			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	500-6010-6711-8140-000	25.25
Inv 3-002-4473-12	Total		25.25
Inv 3-003-6653-57			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2016	9/22-10/24/16	101-6010-6410-8140-000	680.49
Inv 3-003-6653-57	Total		680.49
Inv 3-003-7341-83			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/1-10/1/16	101-6010-6410-8140-000	11.29
Inv 3-003-7341-83	Total		11.29
Inv 3-004-3214-58			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	500-6010-6711-8140-000	39.16
Inv 3-004-3214-58	Total		39.16
Inv 3-004-4562-56			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	215-6010-6115-8140-000	60.74
Inv 3-004-4562-56	Total		60.74
Inv 3-011-4089-57			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2016	9/23-10/25/16	215-6010-6115-8140-000	56.33
Inv 3-011-4089-57	Total		56.33

Check Number	Check Date		Amount
Inv	3-016-0678-82		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	215-6010-6201-8140-000	101.77
Inv 3-016-0678-82 Total			101.77
Inv	3-022-6051-15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	215-6010-6115-8140-000	81.02
Inv 3-022-6051-15 Total			81.02
Inv	3-022-6897-57		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	215-6010-6115-8140-000	25.77
Inv 3-022-6897-57 Total			25.77
Inv	3-022-6897-72		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2016	9/22-10/24/16	215-6010-6115-8140-000	25.79
Inv 3-022-6897-72 Total			25.79
Inv	3-022-6897-89		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	215-6010-6115-8140-000	24.86
Inv 3-022-6897-89 Total			24.86
Inv	3-022-6897-99		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	215-6010-6115-8140-000	24.86
Inv 3-022-6897-99 Total			24.86
Inv	3-022-6898-05		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	215-6010-6115-8140-000	24.18
Inv 3-022-6898-05 Total			24.18
Inv	3-022-6898-17		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/16-10/18/16	215-6010-6115-8140-000	25.63
Inv 3-022-6898-17 Total			25.63
Inv	3-022-6898-28		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/29/2016	9/28-10/28/16	215-6010-6115-8140-000	24.17

Check Number	Check Date		Amount
Inv 3-022-6898-28	Total		24.17
Inv 3-023-6580-86			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/26/2016	9/23-10/25/16	215-6010-6201-8140-000	27.87
Inv 3-023-6580-86	Total		27.87
Inv 3-023-7462-29			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2016	9/22-10/24/16	215-6010-6115-8140-000	163.46
Inv 3-023-7462-29	Total		163.46
Inv 3-023-7844-31			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2016	9/23-10/25/16	215-6010-6115-8140-000	26.45
Inv 3-023-7844-31	Total		26.45
Inv 3-023-8283-79			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2016	9/23-10/25/16	215-6010-6115-8140-000	31.12
Inv 3-023-8283-79	Total		31.12
Inv 3-026-3223-65			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	9/26-10/26/16	215-6010-6115-8140-000	34.82
Inv 3-026-3223-65	Total		34.82
Inv 3-028-7013-82			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2016	9/23-10/25/16	101-6010-6410-8140-000	120.68
Inv 3-028-7013-82	Total		120.68
Inv 3-028-7594-32			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2016	9/23-10/25/16	500-6010-6711-8152-000	2,823.73
Inv 3-028-7594-32	Total		2,823.73
Inv 3-029-2458-05			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	9/26-10/26/16	101-8030-8031-8140-000	56.36
Inv 3-029-2458-05	Total		56.36

Check Number	Check Date		Amount
Inv	3-032-0513-93		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2016	9/22-10/24/16	215-6010-6115-8140-000	56.12
Inv 3-032-0513-93 Total			56.12
Inv	3-032-2521-62		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2016	9/22-10/24/16	215-6010-6201-8140-000	85.23
Inv 3-032-2521-62 Total			85.23
Inv	3-032-4192-98		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	9/26-10/26/16	215-6010-6201-8140-000	58.88
Inv 3-032-4192-98 Total			58.88
Inv	3-033-3452-62		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	9/20-10/20/16	500-6010-6710-8140-000	557.93
Inv 3-033-3452-62 Total			557.93
Inv	3-035-3494-19		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/28/2016	9/26-10/26/16	215-6010-6115-8140-000	47.12
Inv 3-035-3494-19 Total			47.12
Inv	3-035-6502-21		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2016	9/22-10/24/16	101-6010-6601-8140-000	223.95
Inv 3-035-6502-21 Total			223.95
Inv	3-037-6075-39		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2016	9/22-10/24/16	215-6010-6115-8140-000	67.26
Inv 3-037-6075-39 Total			67.26
195961 Total:			72,514.28
SOU6666 - So. CA Edison Co. Total:			72,514.28
SOU5030 - The Gas Company Line Item Account			
195940	10/27/2016		
Inv	072 519 1300 5		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
10/17/2016	9/15-10/13/16	101-6010-6410-8140-000	22.42
Inv 072 519 1300 5 Total			22.42
Inv 080 919 2900 3			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/17/2016	9/15-10/13/16	101-6010-6601-8140-000	291.74
Inv 080 919 2900 3 Total			291.74
Inv 080 919 3600 8			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/17/2016	9/15-10/13/16	101-8030-8031-8140-000	5.38
Inv 080 919 3600 8 Total			5.38
Inv 083 019 3600 4			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/17/2016	9/15-10/13/16	500-6010-6710-8140-000	24.10
Inv 083 019 3600 4 Total			24.10
Inv 137 619 3700 5			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/17/2016	9/15-10/13/16	101-8030-8021-8140-000	54.70
Inv 137 619 3700 5 Total			54.70
Inv 148 220 0900 8			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/17/2016	9/15-10/13/16	101-6010-6410-8140-000	84.25
Inv 148 220 0900 8 Total			84.25
195940 Total:			482.59
SOU5030 - The Gas Company Total:			482.59
TIM4011 - Time Warner Cable Line Item Account			
195962	11/03/2016		
Inv 008 0070193			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	Skate Park Cable 11/1-30/16	101-4010-4011-8110-000	73.96
Inv 008 0070193 Total			73.96
195962 Total:			73.96
TIM4011 - Time Warner Cable Total:			73.96

Check Number	Check Date		Amount
CHVC5505 - Victorian, Christian Line Item Account			
195941	10/27/2016		
Inv	Case#14-1807		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/26/2016	Return Funds to Owner SPPD Case#14-1807 Item# 3	101-0000-0000-5505-000	423.18
Inv Case#14-1807 Total			423.18
195941 Total:			423.18
CHVC5505 - Victorian, Christian Total:			423.18
ING1680 - Voya Financial Line Item Account			
195950	11/03/2016		
Inv	P/R/E 10/30/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2016	Deferred Comp	700-0000-0000-2260-000	2,845.35
Inv P/R/E 10/30/16 Total			2,845.35
195950 Total:			2,845.35
ING1680 - Voya Financial Total:			2,845.35
ZAVA4011 - Zavala, Jeanette Line Item Account			
195942	10/27/2016		
Inv	9/27/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2016	Reimb. PD Training Expense	101-4010-4011-8210-000	42.02
Inv 9/27/16 Total			42.02
195942 Total:			42.02
ZAVA4011 - Zavala, Jeanette Total:			42.02
KBZM5270 - Zelmer, Kimberly Line Item Account			
195963	11/03/2016		
Inv	R76243		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/28/2016	Refund Park Rsvp @ Arroyo Park-Double Charge	101-0000-0000-5270-002	75.00
Inv R76243 Total			75.00
195963 Total:			75.00

Check Number	Check Date		Amount
KBZM5270 - Zelmer, Kimberly Total:			75.00
EZNI5440 - Zneimer, Evelyn Line Item Account			
195943	10/27/2016		
Inv	10/5-7/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2016	Reimb. League of CA Cities Annual Conf. Parking	101-1020-1021-8090-000	30.00
Inv 10/5-7/16 Total			30.00
195943 Total:			30.00
EZNI5440 - Zneimer, Evelyn Total:			30.00
Total:			231,230.06

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ATTACHMENT 3
General City Warrant List

Accounts Payable

Check Detail

User: mfestejo
 Printed: 11/08/2016 - 3:08PM



Check Number	Check Date		Amount
IMPR8032 - 4Imprint, Inc. Line Item Account			
195964	11/16/2016		
Inv	4993459		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/18/2016	Dog Park Round Deflectors	101-0000-0000-2700-000	-28.62
10/18/2016	Dog Park Round Deflectors	101-0000-0000-2995-001	406.93
Inv 4993459 Total			378.31
Inv	5002315		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	Dog Park Grand Opening Collapsible Pet Bowl Giveaway Item	101-0000-0000-2700-000	-83.03
10/21/2016	Dog Park Grand Opening Collapsible Pet Bowl Giveaway Item	101-0000-0000-2995-001	993.64
Inv 5002315 Total			910.61
195964 Total:			1,288.92
IMPR8032 - 4Imprint, Inc. Total:			1,288.92
ADA0143 - Adamson Police Products Line Item Account			
195965	11/16/2016		
Inv	INV225473		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2016	PD Hi-Risk Powder Free Gloves	101-4010-4011-8020-000	443.47
Inv INV225473 Total			443.47
195965 Total:			443.47
ADA0143 - Adamson Police Products Total:			443.47
AGIA8032 - AGI Academy Line Item Account			
195966	11/16/2016		
Inv	Fall 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	Instructor Math Workshop Class	101-8030-8032-8267-000	57.20
Inv Fall 2016 Total			57.20

Check Number	Check Date		Amount
195966 Total:			57.20
AGIA8032 - AGI Academy Total:			57.20
AKDC9265 - AKD Consulting Line Item Account			
195967	11/16/2016		
Inv	CSP 2016-11		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	City's Water FacilitiesCapital Improvement Project Mgmt Svc10/16	500-6010-6711-8170-000	9,600.00
Inv CSP 2016-11 Total			9,600.00
195967 Total:			9,600.00
AKDC9265 - AKD Consulting Total:			9,600.00
ALH0179 - Alhambra Car Wash Line Item Account			
195968	11/16/2016		
Inv	Sept. 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2016	PD Car Washes 9/16	101-4010-4011-8100-000	513.00
Inv Sept. 2016 Total			513.00
195968 Total:			513.00
ALH0179 - Alhambra Car Wash Total:			513.00
ASOM8032 - Alhambra School of Music Line Item Account			
195969	11/16/2016		
Inv	Fall 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	Instructor Music Classes	101-8030-8032-8267-000	256.00
Inv Fall 2016 Total			256.00
195969 Total:			256.00
ASOM8032 - Alhambra School of Music Total:			256.00
ACMT2920 - All City Management Line Item Account			
195970	11/16/2016		
Inv	45142		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2016	School Crossing Guard Svcs 9/11-24/16	101-4010-4011-8180-000	6,833.84

Check Number	Check Date		Amount
Inv 45142 Total			6,833.84
Inv 45321			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2016	School Crossing Guard Svcs 9/25-10/8/16	101-4010-4011-8180-000	6,683.31
Inv 45321 Total			6,683.31
195970 Total:			13,517.15
ACMT2920 - All City Management Total:			13,517.15
ALL0197 - All Star Fire Equipment, Inc. Line Item Account			
195971	11/16/2016		
Inv 193644			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2016	FD Safety Equipment - EOC	101-5010-5012-8020-000	117.94
Inv 193644 Total			117.94
195971 Total:			117.94
ALL0197 - All Star Fire Equipment, Inc. Total:			117.94
AWB207 - American West Books Line Item Account			
195972	11/16/2016		
Inv 0577703			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2016	Books	101-8010-8011-8080-000	30.62
Inv 0577703 Total			30.62
195972 Total:			30.62
AWB207 - American West Books Total:			30.62
AMT0229 - Amtech Elevator Services Line Item Account			
195973	11/16/2016		
Inv DVA08398A16			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2016	Citywide Elevator Maint. Svcs 10/16	101-6010-6601-8120-000	378.80
Inv DVA08398A16 Total			378.80
195973 Total:			378.80

Check Number	Check Date		Amount
AMT0229 - Amtech Elevator Services Total:			378.80
LOAN8267 - Andrews, Loretta Line Item Account			
195974	11/16/2016		
Inv	Fall 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	Instructor Hawaiian Dance Classes	101-8030-8032-8267-000	1,820.00
Inv Fall 2016 Total			1,820.00
195974 Total:			1,820.00
LOAN8267 - Andrews, Loretta Total:			1,820.00
AMNK2995 - AnimalsINK Line Item Account			
195975	11/16/2016		
Inv	AI16101276205		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/04/2016	Dog Park Grand Opening Dog Dispenser Giveaway Items	101-0000-0000-2995-001	990.57
Inv AI16101276205 Total			990.57
195975 Total:			990.57
AMNK2995 - AnimalsINK Total:			990.57
AEGG6410 - Apple Engineering Group Line Item Account			
195976	11/16/2016		
Inv	A10281		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2016	Dog Park Fence Survey Svcs	275-6010-6410-8170-000	3,000.00
Inv A10281 Total			3,000.00
195976 Total:			3,000.00
AEGG6410 - Apple Engineering Group Total:			3,000.00
ARA0260 - Aramark Uniform Services Line Item Account			
195977	11/16/2016		
Inv	531929865		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2016	Uniform Svcs	230-6010-6116-8132-000	43.00
10/20/2016	Uniform Svcs	101-6010-6601-8132-000	14.25
10/20/2016	Uniform Svcs	215-6010-6201-8132-000	9.30
10/20/2016	Uniform Svcs	215-6010-6310-8132-000	14.83
10/20/2016	Uniform Svcs	500-6010-6710-8132-000	89.45

Check Number	Check Date		Amount
10/20/2016	Uniform Svcs	210-6010-6501-8132-000	9.30
10/20/2016	Uniform Svcs	500-6010-6711-8132-000	15.35
Inv 531929865 Total			195.48
Inv 531947164			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	Uniform Svcs	101-6010-6601-8132-000	13.03
10/27/2016	Uniform Svcs	215-6010-6201-8132-000	8.08
10/27/2016	Uniform Svcs	230-6010-6116-8132-000	25.68
10/27/2016	Uniform Svcs	500-6010-6711-8132-000	14.13
10/27/2016	Uniform Svcs	215-6010-6310-8132-000	13.57
10/27/2016	Uniform Svcs	500-6010-6710-8132-000	32.83
10/27/2016	Uniform Svcs	210-6010-6501-8132-000	8.08
Inv 531947164 Total			115.40
Inv 531964383			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/03/2016	Uniform Svcs	101-6010-6601-8132-000	13.86
11/03/2016	Uniform Svcs	215-6010-6201-8132-000	57.21
11/03/2016	Uniform Svcs	215-6010-6310-8132-000	14.39
11/03/2016	Uniform Svcs	500-6010-6711-8132-000	14.96
11/03/2016	Uniform Svcs	230-6010-6116-8132-000	26.51
11/03/2016	Uniform Svcs	210-6010-6501-8132-000	8.91
11/03/2016	Uniform Svcs	500-6010-6710-8132-000	33.66
Inv 531964383 Total			169.50
195977 Total:			480.38
ARA0260 - Aramark Uniform Services Total:			480.38
ARBD6011 - Arbor Day Foundation Line Item Account			
195978	11/16/2016		
Inv #87-3132-4792			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/03/2016	Annual Membership 2017	101-6010-6011-8060-000	20.00
Inv #87-3132-4792 Total			20.00
195978 Total:			20.00
ARBD6011 - Arbor Day Foundation Total:			20.00
ARC6011 - ARC Line Item Account			
195979	11/16/2016		
Inv 8875308			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2016	Library Drainage Project Printing Svcs	101-6010-6011-8050-000	21.55

Check Number	Check Date		Amount
Inv 8875308	Total		21.55
Inv 8876509			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	Library Drainage Project Printing Svcs	101-6010-6011-8050-000	470.89
Inv 8876509	Total		470.89
Inv 8885550			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	Monterey Road Printing Svcs	101-6010-6011-8050-000	41.99
Inv 8885550	Total		41.99
Inv 8887910			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/28/2016	Monterey Road Printing Svcs	101-6010-6011-8050-000	67.65
Inv 8887910	Total		67.65
Inv 8891785			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2016	Community Garden Printing Svcs	101-6010-6011-8050-000	63.41
Inv 8891785	Total		63.41
195979	Total:		665.49
ARC6011	ARC Total:		665.49
APC7101 - Architectural Resource Group Inc. Line Item Account			
195980	11/16/2016		
Inv 40327			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/18/2016	Meridian Iron Works Museum Rehabilitation Svcs	101-9000-9326-9326-000	765.00
10/18/2016	Meridian Iron Works Museum Rehabilitation Svcs	101-9000-9326-9326-000	1,055.70
Inv 40327	Total		1,820.70
195980	Total:		1,820.70
APC7101	Architectural Resource Group Inc. Total:		1,820.70
ARTI6601 - Artie Mechanical Inc. Line Item Account			
195981	11/16/2016		
Inv 140759-272			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2016	Iron Work Museum A/C Maint.	101-6010-6601-8120-000	100.00

Check Number	Check Date		Amount
		Inv 140759-272 Total	100.00
		195981 Total:	100.00
		ARTI6601 - Artic Mechanical Inc. Total:	100.00
		ALAF5270 - Asfia, Alelah Line Item Account	
		195982 11/16/2016	
		Inv R76035	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		10/16/2016 Refund 2 Classes 101-0000-0000-5270-002	155.00
		Inv R76035 Total	155.00
		195982 Total:	155.00
		ALAF5270 - Asfia, Alelah Total:	155.00
		HLAS5270 - Asuncion, Helen Line Item Account	
		195983 11/16/2016	
		Inv R76486	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		11/04/2016 Refund Cancelled Park Rsvp 101-0000-0000-5270-005	75.00
		Inv R76486 Total	75.00
		195983 Total:	75.00
		HLAS5270 - Asuncion, Helen Total:	75.00
		CIN4011 - AT&T --Cingular Wireless Line Item Account	
		195984 11/16/2016	
		Inv 287258938988x09	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		09/19/2016 PW Cell Phones 8/20-9/19/16 500-6010-6710-8020-000	113.64
		09/19/2016 PW Cell Phones 8/20-9/19/16 500-6010-6711-8020-000	158.31
		09/19/2016 PW Cell Phones 8/20-9/19/16 101-3010-3032-8150-000	529.73
		Inv 287258938988x09 Total	801.68
		Inv 879338213x10023	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		10/15/2016 FD Cell Phones 9/16-10/15/16 101-3010-3032-8150-000	90.95
		Inv 879338213x10023 Total	90.95

Check Number	Check Date		Amount
195984 Total:			892.63
CIN4011 - AT&T --Cingular Wireless Total:			892.63
AUDI8011 - Audio Editions Line Item Account			
195985	11/16/2016		
Inv	1610113		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/18/2016	Books on Cassette & CDs	101-8010-8011-8080-000	8.60
Inv 1610113 Total			8.60
195985 Total:			8.60
AUDI8011 - Audio Editions Total:			8.60
RBEN7000 - Bernal, Ryan Line Item Account			
195986	11/16/2016		
Inv	10/22/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/26/2016	Reimb. PD Training Expenses	101-4010-4011-8210-000	59.40
Inv 10/22/16 Total			59.40
195986 Total:			59.40
RBEN7000 - Bernal, Ryan Total:			59.40
FZBT2920 - Bottger, Fritz Line Item Account			
195987	11/16/2016		
Inv	R76142		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2016	Refund Eddie Park House Deposit 10/22/16	101-0000-0000-2920-001	250.00
Inv R76142 Total			250.00
195987 Total:			250.00
FZBT2920 - Bottger, Fritz Total:			250.00
BRMR8267 - BRIT West Soccer Line Item Account			
195988	11/16/2016		
Inv	Fall 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	Instructor Soccer Classes	101-8030-8032-8267-000	5,534.10

Check Number	Check Date		Amount
		Inv Fall 2016 Total	5,534.10
			<hr/>
		195988 Total:	5,534.10
			<hr/>
		BRMR8267 - BRIT West Soccer Total:	5,534.10
		BRO0447 - Brodart Co. Line Item Account	
195989	11/16/2016		
		Inv 442062	
			<hr/>
		<u>Line Item Date</u>	<u>Line Item Account</u>
		<u>Line Item Description</u>	
		07/14/2016	101-8010-8011-8020-000
		Library Supplies	231.79
		Inv 442062 Total	231.79
			<hr/>
		Inv 443549	
			<hr/>
		<u>Line Item Date</u>	<u>Line Item Account</u>
		<u>Line Item Description</u>	
		07/29/2016	101-8010-8011-8020-000
		Library Supplies	205.03
		Inv 443549 Total	205.03
			<hr/>
		195989 Total:	436.82
			<hr/>
		BRO0447 - Brodart Co. Total:	436.82
		BUR4018 - Burro Canyon Shooting Park Line Item Account	
195990	11/16/2016		
		Inv 1110	
			<hr/>
		<u>Line Item Date</u>	<u>Line Item Account</u>
		<u>Line Item Description</u>	
		10/18/2016	101-4010-4011-8200-000
		PD Range Fees 9/29/16	70.00
		Inv 1110 Total	70.00
			<hr/>
		195990 Total:	70.00
			<hr/>
		BUR4018 - Burro Canyon Shooting Park Total:	70.00
		CAL5236 - CA Linen Services Line Item Account	
195991	11/16/2016		
		Inv 1297597	
			<hr/>
		<u>Line Item Date</u>	<u>Line Item Account</u>
		<u>Line Item Description</u>	
		07/18/2016	101-5010-5011-8020-000
		FD Dept. Supplies	144.16
		Inv 1297597 Total	144.16
			<hr/>
		Inv 1330375	
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		<u>Line Item Date</u>	<u>Line Item Account</u>
		<u>Line Item Description</u>	
		10/24/2016	101-5010-5011-8020-000
		FD Dept. Supplies	93.39

Check Number	Check Date		Amount
Inv 1330375	Total		93.39
Inv 1331936			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2016	FD Dept. Supplies	101-5010-5011-8020-000	33.66
Inv 1331936	Total		33.66
Inv 1332578			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2016	FD Dept. Supplies	101-5010-5011-8020-000	95.77
Inv 1332578	Total		95.77
195991	Total:		366.98
CAL5236 - CA Linen Services Total:			366.98
CNO4011 - CA Narc. Officers' Ass'n. Line Item Account			
195992	11/16/2016		
Inv 12/6-8/16			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/03/2016	PD Training Registration-Ofcrs. Wiley & Carrillo	101-4010-4011-8210-000	450.00
Inv 12/6-8/16	Total		450.00
195992	Total:		450.00
CNO4011 - CA Narc. Officers' Ass'n. Total:			450.00
CPO4011 - CA Peace Officers Ass'n. Line Item Account			
195993	11/16/2016		
Inv 11/28-30/16			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/03/2016	PD Training Registration-Cpl. Phillips	101-4010-4011-8210-000	228.00
Inv 11/28-30/16	Total		228.00
Inv 12/8/16			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/02/2016	PD Training Registration-Sgt. Bartl	101-4010-4011-8210-000	90.00
Inv 12/8/16	Total		90.00
195993	Total:		318.00

Check Number	Check Date		Amount
CPO4011 - CA Peace Officers Ass'n. Total:			318.00
CAB4011 - Caltronics Business Systems Line Item Account			
195994	11/16/2016		
Inv	2114125		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2016	Library Copier Maint. 9/28-10/23/16	101-8010-8011-8110-000	227.78
Inv 2114125 Total			227.78
Inv	2120200		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2016	Library Copier Usage Charge 8/28-10/13/16	101-8010-8011-8110-000	1,153.62
Inv 2120200 Total			1,153.62
195994 Total:			1,381.40
CAB4011 - Caltronics Business Systems Total:			1,381.40
CAN0607 - Cantu Graphics Line Item Account			
195995	11/16/2016		
Inv	1405		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/11/2016	Library Strategic Plan Survey Bookmarks	101-8010-8011-8050-000	130.75
Inv 1405 Total			130.75
Inv	1425		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2016	New Busn. Cards Change of Library Hours	101-8010-8011-8050-000	136.20
Inv 1425 Total			136.20
195995 Total:			266.95
CAN0607 - Cantu Graphics Total:			266.95
RLCD3012 - Cardenas, Rosalinda Line Item Account			
195996	11/16/2016		
Inv	10/25/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2016	Refund Rebates	500-3010-3012-8032-000	600.00
Inv 10/25/16 Total			600.00
195996 Total:			600.00

Check Number	Check Date		Amount
RLCD3012 - Cardenas, Rosalinda Total:			600.00
CAT0700 - Catering Systems Inc. Line Item Account			
195997	11/16/2016		
Inv	4037		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/16/2016	Sr. Center Meals w/ 8/8-12/16	260-8030-8023-8180-000	1,061.72
Inv 4037 Total			1,061.72
Inv	4051		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/27/2016	Sr. Center Meals w/ 8/15-19/16	260-8030-8023-8180-000	1,429.56
Inv 4051 Total			1,429.56
Inv	4057		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/30/2016	Sr. Center Meals w/ 8/22-26/16	260-8030-8023-8180-000	1,065.90
Inv 4057 Total			1,065.90
Inv	4062		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/08/2016	Sr. Center Meals w/ 8/29-9/2/16	260-8030-8023-8180-000	1,053.36
Inv 4062 Total			1,053.36
Inv	4069		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/14/2016	Sr. Center Meals w/ 9/6-9/16	260-8030-8023-8180-000	894.52
Inv 4069 Total			894.52
Inv	4076		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2016	Sr. Center Meals w/ 9/12-16/16	260-8030-8023-8180-000	1,032.46
Inv 4076 Total			1,032.46
Inv	4084		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2016	Sr. Center Meals w/ 9/19-23/16	260-8030-8023-8180-000	1,040.82
Inv 4084 Total			1,040.82
Inv	4093		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2016	Sr. Center Meals w/ 9/26-30/16	260-8030-8023-8180-000	1,571.68

Check Number	Check Date		Amount
Inv 4093 Total			1,571.68
Inv 4098			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2016	Sr. Center Meals w/ 10/3-7/16	260-8030-8023-8180-000	1,061.72
Inv 4098 Total			1,061.72
Inv 4105			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/19/2016	Sr. Center Meals w/ 10/11-14/16	260-8030-8023-8180-000	861.08
Inv 4105 Total			861.08
Inv 4112			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/26/2016	Sr. Center Meals w/ 10/17-22/16	260-8030-8023-8180-000	1,049.18
Inv 4112 Total			1,049.18
Inv 4121			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2016	Sr. Center Meals w/ 10/24-28/16	260-8030-8023-8180-000	1,611.20
Inv 4121 Total			1,611.20
195997 Total:			13,733.20
CAT0700 - Catering Systems Inc. Total:			13,733.20
CBE5011 - CBE Los Angeles Line Item Account			
195998	11/16/2016		
Inv 1828327			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2016	PW Copier Overages 9/20-10/19/16	101-6010-6011-8020-000	63.31
Inv 1828327 Total			63.31
195998 Total:			63.31
CBE5011 - CBE Los Angeles Total:			63.31
CHA7788 - Chan, Benjamin Line Item Account			
195999	11/16/2016		
Inv Fall 2016			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	Instructor Tai Chi Classes	101-8030-8032-8267-000	136.50
Inv Fall 2016 Total			136.50

Check Number	Check Date		Amount
195999 Total:			136.50
CHA7788 - Chan, Benjamin Total:			136.50
CHAG8032 - Chang, Emily Line Item Account			
196000	11/16/2016		
Inv	Fall 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	Instructor Kindermusik Class	101-8030-8032-8267-000	175.50
Inv Fall 2016 Total			175.50
196000 Total:			175.50
CHAG8032 - Chang, Emily Total:			175.50
EPCS3012 - Charities, Esperanza Line Item Account			
196001	11/16/2016		
Inv	10/19/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/19/2016	Refund Rebates	500-3010-3012-8032-000	200.00
Inv 10/19/16 Total			200.00
196001 Total:			200.00
EPCS3012 - Charities, Esperanza Total:			200.00
CHUN8032 - Chung, Sam Line Item Account			
196002	11/16/2016		
Inv	Fall 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	Instructor Karate Class	101-8030-8032-8267-000	52.00
Inv Fall 2016 Total			52.00
196002 Total:			52.00
CHUN8032 - Chung, Sam Total:			52.00
ALPD4010 - City of Alhambra Police Dept. Line Item Account			
196003	11/16/2016		
Inv	SP-09/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2016	PD Inmate Housing 9/16	101-4010-4011-8180-000	3,268.00

Check Number	Check Date		Amount
		Inv SP-09/16 Total	3,268.00
		196003 Total:	3,268.00
		ALPD4010 - City of Alhambra Police Dept. Total:	3,268.00
		COSG9265 - City of San Gabriel Line Item Account	
196004	11/16/2016		
		Inv 7/1-9/30/16	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		10/25/2016	Fire Command Staff Svcs 7/1-9/30/16
			<u>Line Item Account</u>
			101-5010-5011-8183-000
		Inv 7/1-9/30/16 Total	89,341.75
		196004 Total:	89,341.75
		COSG9265 - City of San Gabriel Total:	89,341.75
		CLSK8011 - Clark, Chelsea Line Item Account	
196005	11/16/2016		
		Inv 10/4/16	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		10/04/2016	Reimb. Social Media Strategies Library Webinar Training Expenses
			<u>Line Item Account</u>
			101-8010-8011-8200-000
		Inv 10/4/16 Total	125.00
		196005 Total:	125.00
		CLSK8011 - Clark, Chelsea Total:	125.00
		CSCG4011 - Command Strategies Consulting Line Item Account	
196006	11/16/2016		
		Inv POBR	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		11/01/2016	Investigator's Guide Books
			<u>Line Item Account</u>
			101-4010-4011-8020-000
		Inv POBR Total	66.96
		196006 Total:	66.96
		CSCG4011 - Command Strategies Consulting Total:	66.96
		CMME4011 - Commline Inc. Line Item Account	
196007	11/16/2016		

Check Number	Check Date		Amount
Inv	0028091		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2016	Transit Radio & Antenna Repair & Install for All Vehicles	205-8030-8025-8100-000	50.00
Inv 0028091 Total			50.00
Inv	0028211		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/24/2016	Transit Radio & Antenna Repair & Install for All Vehicles	205-8030-8025-8100-000	273.43
Inv 0028211 Total			273.43
196007 Total:			323.43
CMME4011 - Commline Inc. Total:			323.43
COR7788 - Cornforth, Darren Line Item Account			
196008	11/16/2016		
Inv	Fall 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	Instructor Tennis Classes	101-8030-8032-8267-000	715.00
Inv Fall 2016 Total			715.00
196008 Total:			715.00
COR7788 - Cornforth, Darren Total:			715.00
DSP0755 - D & S Printing Line Item Account			
196009	11/16/2016		
Inv	9876		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/18/2016	PD Monthly Parking Cards	101-4010-4011-8050-000	348.80
Inv 9876 Total			348.80
Inv	9894		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/28/2016	PD 5M #10 Envelopes w/Return Address	101-4010-4011-8050-000	528.65
Inv 9894 Total			528.65
Inv	9896		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/28/2016	Library New Hours Color Brochures	101-8010-8011-8050-000	299.75
Inv 9896 Total			299.75

Check Number	Check Date		Amount
Inv 9899			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2016	Library Honor & Duty Posters	101-8010-8011-8050-000	109.00
Inv 9899 Total			109.00
196009 Total:			1,286.20
DSP0755 - D & S Printing Total:			1,286.20
DAN0769 - D'Angelo Company Line Item Account			
196010	11/16/2016		
Inv S1288408.001			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2016	Fire Hydrant Gasket to Stock Water Distribution	500-0000-0000-1400-000	418.03
Inv S1288408.001 Total			418.03
196010 Total:			418.03
DAN0769 - D'Angelo Company Total:			418.03
DOJ4011 - Dept of Justice Line Item Account			
196011	11/16/2016		
Inv 193119			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2016	PD Applicant Fingerprinting 9/16	101-4010-4011-8020-000	320.00
Inv 193119 Total			320.00
196011 Total:			320.00
DOJ4011 - Dept of Justice Total:			320.00
DVDV8032 - DeVito, David Line Item Account			
196012	11/16/2016		
Inv 121016			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/03/2016	Breakfast w/Santa Event Magician 12/10/16	101-8030-8032-8264-000	275.00
Inv 121016 Total			275.00
196012 Total:			275.00
DVDV8032 - DeVito, David Total:			275.00

Check Number	Check Date		Amount
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DIG0800 - Digital Telecommunications Corp Line Item Account

196013	11/16/2016		
Inv	25565		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2016	Telephone Line Svc 12/16	101-3010-3032-8150-000	825.00
Inv 25565 Total			825.00
			825.00
196013 Total:			825.00

DIG0800 - Digital Telecommunications Corp Total:

825.00

DDL8010 - Dr. Detail Ph.D Line Item Account

196014	11/16/2016		
Inv	00054		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	Waterless Vehicle Cleaning Svcs 3 Vans & 2 Buses	205-8030-8025-8100-000	215.00
Inv 00054 Total			215.00
			215.00
196014 Total:			215.00

DDL8010 - Dr. Detail Ph.D Total:

215.00

DUB0187 - DuBois, Andrew Line Item Account

196015	11/16/2016		
Inv	10/22/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/26/2016	Reimb. PD Training Expenses	101-4010-4011-8210-000	59.40
Inv 10/22/16 Total			59.40
			59.40
196015 Total:			59.40

DUB0187 - DuBois, Andrew Total:

59.40

EVGI8520 - Emergency Vehicle Group Inc. Line Item Account

196016	11/16/2016		
Inv	21151		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/26/2016	FD Talon Helmet Mount	101-5010-5011-8020-000	489.71
Inv 21151 Total			489.71
			489.71
196016 Total:			489.71

Check Number	Check Date		Amount
EVGI8520 - Emergency Vehicle Group Inc. Total:			489.71
EMPI5011 - Empire Cleaning Supply Line Item Account			
196017	11/16/2016		
Inv	914052		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	FD Dept. Cleaing Supplies	101-5010-5011-8020-000	591.85
Inv 914052 Total			591.85
196017 Total:			591.85
EMPI5011 - Empire Cleaning Supply Total:			591.85
FED1109 - Federal Express Line Item Account			
196018	11/16/2016		
Inv	5-569-88168		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2016	CC Overnight Shipping	101-1020-1021-8170-000	154.19
Inv 5-569-88168 Total			154.19
196018 Total:			154.19
FED1109 - Federal Express Total:			154.19
OMFG3012 - Ferguson, Omari Line Item Account			
196019	11/16/2016		
Inv	10/19/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/19/2016	Refund Rebates	500-3010-3012-8032-000	100.00
Inv 10/19/16 Total			100.00
196019 Total:			100.00
OMFG3012 - Ferguson, Omari Total:			100.00
FRE5011 - Freddie Mac's Inc Line Item Account			
196020	11/16/2016		
Inv	347336		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/26/2016	Towing Svcs Unit# 635	210-6010-6501-8100-000	187.50
Inv 347336 Total			187.50

Check Number	Check Date		Amount
196020 Total:			187.50
FRE5011 - Freddie Mac's Inc Total:			187.50
GAL7788 - Gale, Donna Line Item Account			
196021	11/16/2016		
Inv	Fall 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	Instructor Dance Classes	101-8030-8032-8267-000	2,677.50
Inv Fall 2016 Total			2,677.50
196021 Total:			2,677.50
GAL7788 - Gale, Donna Total:			2,677.50
GTGW8520 - Game Time Line Item Account			
196022	11/16/2016		
Inv	PJI-0048295		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	Park Benches	105-9000-9041-9041-000	210.00
10/21/2016	Park Benches	105-9000-9262-9262-000	861.62
10/21/2016	Park Benches	101-8030-8032-8120-000	6,000.00
Inv PJI-0048295 Total			7,071.62
Inv	PJI-0048306		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	Arroyo Park Picnic Tables	105-9000-9262-9262-000	9,473.21
Inv PJI-0048306 Total			9,473.21
196022 Total:			16,544.83
GTGW8520 - Game Time Total:			16,544.83
GAR5011 - Garvey Equipment Co Line Item Account			
196023	11/16/2016		
Inv	97147		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	Svc for Street Dept. Walk Behind Saw	230-6010-6116-8020-000	209.48
Inv 97147 Total			209.48
196023 Total:			209.48

Check Number	Check Date		Amount
GAR5011 - Garvey Equipment Co Total:			209.48
GEN1207 - General Pump Company Line Item Account			
196024	11/16/2016		
Inv	25303		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2016	Redevelopment & Testing of Wilson Well #2	500-6010-6711-8180-000	123,588.00
Inv 25303 Total			123,588.00
196024 Total:			123,588.00
GEN1207 - General Pump Company Total:			123,588.00
GLMT8267 - Gilmartin, Kristin Line Item Account			
196025	11/16/2016		
Inv	Fall 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	Instructor Intro to Baseball Classes	101-8030-8032-8267-000	448.50
Inv Fall 2016 Total			448.50
196025 Total:			448.50
GLMT8267 - Gilmartin, Kristin Total:			448.50
ECGZ5270 - Gonzalez, Eric Line Item Account			
196026	11/16/2016		
Inv	R76487		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/04/2016	Refund Dropped Class	101-0000-0000-5270-002	70.00
Inv R76487 Total			70.00
196026 Total:			70.00
ECGZ5270 - Gonzalez, Eric Total:			70.00
GPPT9090 - Gopher Patrol Line Item Account			
196027	11/16/2016		
Inv	201142		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2016	Gopher Control Svcs @ Dog Park	275-9000-9190-9190-000	475.00
Inv 201142 Total			475.00

Check Number	Check Date		Amount
196027 Total:			475.00
GPPT9090 - Gopher Patrol Total:			475.00
ANGY8030 - Grady, Anthony Q. Line Item Account			
196028	11/16/2016		
Inv	Fall 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	Instructor Jiu Jitsu Classes	101-8030-8032-8267-000	432.08
Inv Fall 2016 Total			432.08
196028 Total:			432.08
ANGY8030 - Grady, Anthony Q. Total:			432.08
CSGR8264 - Grae, Cassandra Line Item Account			
196029	11/16/2016		
Inv	12/10/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2016	Breakfast w/Santa Event - Santa Balance	101-8030-8032-8264-000	200.00
Inv 12/10/16 Total			200.00
196029 Total:			200.00
CSGR8264 - Grae, Cassandra Total:			200.00
GRA6601 - Grainger Line Item Account			
196030	11/16/2016		
Inv	9261409107		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/24/2016	Library Park Irrigation Control Transformer	101-6010-6601-8020-000	84.50
Inv 9261409107 Total			84.50
196030 Total:			84.50
GRA6601 - Grainger Total:			84.50
GRE6116 - Great Match Consulting Line Item Account			
196031	11/16/2016		
Inv	1690003445		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/11/2016	Ste. Div. Temp Workers w/e 10/9/16	230-6010-6116-8180-000	823.20

Check Number	Check Date		Amount
Inv 1690003445	Total		823.20
196031 Total:			823.20
GREA6116 - Great Match Consulting Total:			823.20
HAC6711 - Hach Company Line Item Account			
196032	11/16/2016		
Inv	10138083		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2016	DPD - Nitrover Monitoring Pocket Chlorine Analyser	500-6010-6711-8020-000	59.79
Inv 10138083 Total			59.79
Inv	10143793		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/10/2016	Pocket Chlorometer Analyser - Replaced 10 Yrs. Old Analyser	500-6010-6711-8020-000	512.55
Inv 10143793 Total			512.55
Inv	10145616		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/11/2016	DPD - Refill for Pocket Chlorine Analyser	500-6010-6711-8020-000	173.73
Inv 10145616 Total			173.73
196032 Total:			746.07
HAC6711 - Hach Company Total:			746.07
HARW8030 - Harwood, Haley Line Item Account			
196033	11/16/2016		
Inv	Fall 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	Instructor Belly Dance Class	101-8030-8032-8267-000	36.40
Inv Fall 2016 Total			36.40
196033 Total:			36.40
HARW8030 - Harwood, Haley Total:			36.40
ARHI5270 - Hiram, Aric Line Item Account			
196034	11/16/2016		
Inv	R76038		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2016	Refund Cancelled Park Rsvp	101-0000-0000-5270-005	37.50

Check Number	Check Date		Amount
		Inv R76038 Total	37.50
		196034 Total:	37.50
		ARHI5270 - Hiram, Aric Total:	37.50
		HIW6710 - Hi-Way Safety Inc Line Item Account	
196035	11/16/2016	Inv 45242	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		05/17/2016	No Parking Signs
			<u>Line Item Account</u>
			230-6010-6116-8020-000
		Inv 45242 Total	253.00
		196035 Total:	253.00
		HIW6710 - Hi-Way Safety Inc Total:	253.00
		YSHO3012 - Ho, Yiu San Line Item Account	
196036	11/16/2016	Inv 10/26/16	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		10/26/2016	Refund Rebate
			<u>Line Item Account</u>
			500-3010-3012-8032-000
		Inv 10/26/16 Total	52.00
		196036 Total:	52.00
		YSHO3012 - Ho, Yiu San Total:	52.00
		INT4896 - Inter-Con Security Systems Inc Line Item Account	
196037	11/16/2016	Inv 423189	
		<u>Line Item Date</u>	<u>Line Item Description</u>
		10/07/2016	PD Parking Enforcement Svcs 9/16
			<u>Line Item Account</u>
			101-4010-4011-8180-000
		Inv 423189 Total	10,377.87
		196037 Total:	10,377.87
		INT4896 - Inter-Con Security Systems Inc Total:	10,377.87
		IIMC307 - Int'l Institute of Mun. Clerks Line Item Account	
196038	11/16/2016		

Check Number	Check Date		Amount
Inv	ID# 25252		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2016	Membership Dues 2017-Lucy Demirjian Assistant to the CityManag	101-1020-1021-8060-000	100.00
Inv ID# 25252 Total			100.00
Inv	ID# 31230		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2016	Membership Dues 2017-Natalie Sanchez Mgmt. Asst.	101-1020-1021-8060-000	100.00
Inv ID# 31230 Total			100.00
196038 Total:			200.00
IIMC307 - Int'l Institute of Mun. Clerks Total:			200.00
JSAR4011 - Jack's Auto Repair Line Item Account			
196039	11/16/2016		
Inv	15050		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/13/2016	PD Unit# 1115 Replace Radiator & Oil Change Maint. Svcs	101-4010-4011-8100-000	678.83
Inv 15050 Total			678.83
Inv	15065		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	PD Unit# 0416 Replace Electric Fan Motor	101-4010-4011-8100-000	790.16
Inv 15065 Total			790.16
Inv	15067		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2016	PD Unit# 0213 Replace Intake Manifold Gasket & Oil Change Svc	101-4010-4011-8100-000	1,118.88
Inv 15067 Total			1,118.88
Inv	15070		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/28/2016	PD Unit# 1201 Replace Rear Air Shocks	101-4010-4011-8100-000	336.58
Inv 15070 Total			336.58
Inv	15075		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/26/2016	PD Unit# 0219 Replace Battery	101-4010-4011-8100-000	272.31
Inv 15075 Total			272.31
Inv	15079		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
10/27/2016	PD Unit# 1112	Replace All Brake Pads & Oil Change Maint. Svc	101-4010-4011-8100-000 1,672.62
Inv 15079 Total			1,672.62
Inv 15080			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	PD Unit# 1406	Replace Battery & Oil Change Maint. Svc	101-4010-4011-8100-000 742.85
Inv 15080 Total			742.85
Inv 15082			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2016	PD Unit# 1115	Replace Headlamp Bulb-R/S Includes Wire Socket	101-4010-4011-8100-000 51.01
Inv 15082 Total			51.01
Inv 15086			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2016	PD Unit# 1406	Replace Engine Front Mount	101-4010-4011-8100-000 163.98
Inv 15086 Total			163.98
196039 Total:			5,827.22
JSAR4011 - Jack's Auto Repair Total:			5,827.22
RBJE1022 - Joe, Robert S. Line Item Account			
196040	11/16/2016		
Inv 10/19/16			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/19/2016	Refund Rebate	500-3010-3012-8032-000	200.00
Inv 10/19/16 Total			200.00
196040 Total:			200.00
RBJE1022 - Joe, Robert S. Total:			200.00
TRYL8267 - Jones, Terryl Line Item Account			
196041	11/16/2016		
Inv Fall 2016			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	Instructor Ballroom Dance Class	101-8030-8032-8267-000	33.60
Inv Fall 2016 Total			33.60
196041 Total:			33.60

Check Number	Check Date		Amount
TRYL8267 - Jones, Terryl Total:			33.60
KCRC9000 - K.C. Restoration Co. Inc. Line Item Account			
196042	11/16/2016		
Inv	244-1A		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2016	Meridian Iron Works Exterior Painting Project	101-9000-9326-9326-000	28,097.49
Inv 244-1A Total			28,097.49
196042 Total:			28,097.49
KCRC9000 - K.C. Restoration Co. Inc. Total:			28,097.49
KBBE9203 - Kabbara Engineering Line Item Account			
196043	11/16/2016		
Inv	1325R		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/18/2016	Engineering Design Svcs 5/20-7/18/16	233-9000-9354-9354-000	1,105.18
07/18/2016	Engineering Design Svcs 5/20-7/18/16	101-9000-9203-9203-000	1,197.32
Inv 1325R Total			2,302.50
Inv	1352R		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2016	EngineeringDesignSvcLibraryDrainageImprove 4/16-10/25/16	101-9000-9324-9324-000	22,574.50
Inv 1352R Total			22,574.50
196043 Total:			24,877.00
KBBE9203 - Kabbara Engineering Total:			24,877.00
FBKZ8032 - Katz, Fariba Line Item Account			
196044	11/16/2016		
Inv	Fall 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	Instructor Yoga Classes	101-8030-8032-8267-000	260.00
Inv Fall 2016 Total			260.00
196044 Total:			260.00
FBKZ8032 - Katz, Fariba Total:			260.00
LAW6711 - Lawn Mower Corner Line Item Account			
196045	11/16/2016		

Check Number	Check Date		Amount
Inv 3322			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	Batteries & Electric Equipment Supplies	101-6010-6410-8020-000	2,225.68
Inv 3322 Total			2,225.68
196045 Total:			2,225.68
LAW6711 - Lawn Mower Corner Total:			2,225.68
LEE1111 - Lee, Richard Line Item Account			
196046	11/16/2016		
Inv 10/22/16			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/26/2016	Reimb. PD Training Expenses	101-4010-4011-8210-000	59.40
Inv 10/22/16 Total			59.40
196046 Total:			59.40
LEE1111 - Lee, Richard Total:			59.40
NLEM8010 - Lem, Nancy Line Item Account			
196047	11/16/2016		
Inv 102016			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2016	Library Finding Cleveland Poster Design	101-8010-8011-8040-000	100.00
Inv 102016 Total			100.00
196047 Total:			100.00
NLEM8010 - Lem, Nancy Total:			100.00
LCW7456 - Liebert Cassidy Whitmore Line Item Account			
196048	11/16/2016		
Inv 1427345			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2016	SGV Employment Relations Consortium Training 10/6/16	101-2010-2013-8200-000	120.00
Inv 1427345 Total			120.00
196048 Total:			120.00
LCW7456 - Liebert Cassidy Whitmore Total:			120.00

Check Number Check Date Amount

ISKL8032 - Lien, Isaak Line Item Account

196049 11/16/2016

Inv Fall 2016

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	Instructor Anime Classes	101-8030-8032-8267-000	280.80

Inv Fall 2016 Total 280.80

196049 Total: 280.80

ISKL8032 - Lien, Isaak Total:

280.80

LIFE822 - Life-Assist Inc. Line Item Account

196050 11/16/2016

Inv 770495

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/18/2016	FD Medical Supplies	101-5010-5011-8025-000	222.10

Inv 770495 Total 222.10

Inv 770585

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/18/2016	FD Medical Supplies	101-5010-5011-8025-000	39.78

Inv 770585 Total 39.78

196050 Total: 261.88

LIFE822 - Life-Assist Inc. Total:

261.88

LSEN4011 - Lifesaver Education Line Item Account

196051 11/16/2016

Inv Fall 2016

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	Instructor AHA Heartsaver CPR/AED Classes	101-8030-8032-8267-000	108.00

Inv Fall 2016 Total 108.00

196051 Total: 108.00

LSEN4011 - Lifesaver Education Total:

108.00

LCCP5012 - Lustre-Cal Corp. Line Item Account

196052 11/16/2016

Inv 037134

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/26/2016	FD Labels - CERT Program	101-5010-5012-8020-000	34.92

Check Number	Check Date		Amount
Inv 037134	Total		34.92
196052 Total:			34.92
LCCP5012 - Lustre-Cal Corp. Total:			34.92
MAC7777 - Macdonald, Anthea Line Item Account			
196053	11/16/2016		
Inv	Fall 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/02/2016	Instructor Scottish Country Dance Classes	101-8030-8032-8267-000	1,664.00
Inv Fall 2016 Total			1,664.00
196053 Total:			1,664.00
MAC7777 - Macdonald, Anthea Total:			1,664.00
AVIC4010 - Manukian, Avick Line Item Account			
196054	11/16/2016		
Inv	10/22/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/26/2016	Reimb. PD Training Expense	101-4010-4011-8210-000	59.40
Inv 10/22/16 Total			59.40
196054 Total:			59.40
AVIC4010 - Manukian, Avick Total:			59.40
ARTM4010 - Miller, Arthur Line Item Account			
196055	11/16/2016		
Inv	10/15-18/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2016	Reimb. 2016 IACP Annual Conference Expenses	101-4010-4011-8090-000	265.27
Inv 10/15-18/16 Total			265.27
196055 Total:			265.27
ARTM4010 - Miller, Arthur Total:			265.27
NLMN2920 - Molina, Nelson Line Item Account			
196056	11/16/2016		
Inv	R76143		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
11/01/2016	Refund WMB Deposit 10/22/16	101-0000-0000-2920-000	376.25
	Inv R76143 Total		376.25
196056 Total:			376.25
NLMN2920 - Molina, Nelson Total:			376.25
NCRS6711 - National Construction Rentals Line Item Account			
196057	11/16/2016		
	Inv 4555298		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2016	Wilson Well #2 Temp. Fence 11/6-11/2/16	500-6010-6711-8020-000	29.70
	Inv 4555298 Total		29.70
196057 Total:			29.70
NCRS6711 - National Construction Rentals Total:			29.70
TRA2010 - Norman A. Traub Assoc. Line Item Account			
196058	11/16/2016		
	Inv 16090		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2016	Investigation Svcs 6/16-8/29/16	101-2010-2013-8170-000	7,222.00
	Inv 16090 Total		7,222.00
196058 Total:			7,222.00
TRA2010 - Norman A. Traub Assoc. Total:			7,222.00
ONSP2013 - Onshine Photobooth Line Item Account			
196059	11/16/2016		
	Inv 12/10/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/03/2016	Breakfast w/Santa Event Photobooth	101-8030-8032-8264-000	200.00
	Inv 12/10/16 Total		200.00
196059 Total:			200.00
ONSP2013 - Onshine Photobooth Total:			200.00
OTCB8032 - OTC Brands, Inc. Line Item Account			
196060	11/16/2016		

Check Number	Check Date		Amount
Inv	680184126-01		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2016	Breakfast w/Santa & Spooktacular Event Craft Supplies	101-8030-8032-8264-000	135.86
Inv 680184126-01 Total			135.86
196060 Total:			135.86
OTCB8032 - OTC Brands, Inc. Total:			135.86
PAC6659 - Pacific Coast Tool & Supply Line Item Account			
196061	11/16/2016		
Inv	0163774-00		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2016	Water Distribution Trench Compactor Repair Svcs	500-6010-6710-8130-000	3,233.19
Inv 0163774-00 Total			3,233.19
196061 Total:			3,233.19
PAC6659 - Pacific Coast Tool & Supply Total:			3,233.19
PAR8032 - Parada, Thomas Line Item Account			
196062	11/16/2016		
Inv	Fall 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	Instructor Basketball Classes	101-8030-8032-8267-000	520.00
Inv Fall 2016 Total			520.00
196062 Total:			520.00
PAR8032 - Parada, Thomas Total:			520.00
PAS8032 - Pasadena Ice Skating Center Line Item Account			
196063	11/16/2016		
Inv	Fall 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	Instructor Ice Skating Class	101-8030-8032-8267-000	60.00
Inv Fall 2016 Total			60.00
196063 Total:			60.00
PAS8032 - Pasadena Ice Skating Center Total:			60.00

Check Number	Check Date		Amount
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PLMS6310 - Pasadena Lawnmower's Inc. Line Item Account

196064	11/16/2016		
Inv	10227		

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2016	131 Warwick Water Main Break Replaced Plants	215-6010-6310-8110-000	147.14

Inv 10227 Total			147.14
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196064 Total:			147.14
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PLMS6310 - Pasadena Lawnmower's Inc. Total:			147.14
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MED8031 - Patterson Medical Supply Inc. Line Item Account

196065	11/16/2016		
Inv	42150105		

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/24/2016	Camp Med First Aid Supplies	101-8030-8032-8268-000	236.26

Inv 42150105 Total			236.26
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196065 Total:			236.26
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MED8031 - Patterson Medical Supply Inc. Total:			236.26
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PAY7788 - Payke Gymnastics Line Item Account

196066	11/16/2016		
Inv	Fall 2016		

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	Instructor Gymnastics Classes	101-8030-8032-8267-000	868.00

Inv Fall 2016 Total			868.00
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196066 Total:			868.00
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PAY7788 - Payke Gymnastics Total:			868.00
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PDSS8267 - Pedal Spin Studio Line Item Account

196067	11/16/2016		
Inv	Fall 2016		

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	Instructor Pedal Spin Class	101-8030-8032-8267-000	68.00

Inv Fall 2016 Total			68.00
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196067 Total:			68.00
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Check Number	Check Date		Amount
PDSS8267 - Pedal Spin Studio Total:			68.00
CTPZ7000 - Perez, Christopher A. Line Item Account			
196068	11/16/2016		
Inv	10/22/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/26/2016	Reimb. PD Training Expenses	101-4010-4011-8210-000	59.40
Inv 10/22/16 Total			59.40
196068 Total:			59.40
CTPZ7000 - Perez, Christopher A. Total:			59.40
CGPH4011 - Phillips, Craig Line Item Account			
196069	11/16/2016		
Inv	11/28-30/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/03/2016	Reimb. PD Training Expenses	101-4010-4011-8210-000	569.52
Inv 11/28-30/16 Total			569.52
196069 Total:			569.52
CGPH4011 - Phillips, Craig Total:			569.52
PHOE4610 - Phoenix Group Information Systems Line Item Account			
196070	11/16/2016		
Inv	092016184		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2016	PD Citations Processed 9/16	101-0000-0000-4610-000	2,163.92
Inv 092016184 Total			2,163.92
196070 Total:			2,163.92
PHOE4610 - Phoenix Group Information Systems Total:			2,163.92
PDI417 - Plumbers Depot Inc. Line Item Account			
196071	11/16/2016		
Inv	PD-32637		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/28/2016	Sewer Maint. Supplies	210-6010-6501-8020-000	3,703.82
Inv PD-32637 Total			3,703.82

Check Number	Check Date		Amount
196071 Total:			3,703.82
PDI417 - Plumbers Depot Inc. Total:			3,703.82
POIN8032 - Pointe by Pointe Studio Line Item Account			
196072	11/16/2016		
Inv	Fall 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	Instructor Dance Classes	101-8030-8032-8267-000	176.00
Inv Fall 2016 Total			176.00
196072 Total:			176.00
POIN8032 - Pointe by Pointe Studio Total:			176.00
PEDS6010 - Prime Electric Distributors Line Item Account			
196073	11/16/2016		
Inv	S1348370.001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2016	Lighting Timer Switch @ Arroyo Park	101-6010-6410-8020-000	473.78
Inv S1348370.001 Total			473.78
Inv	S1348370.002		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2016	Lighting Timer Switch @ Arroyo Park	101-6010-6410-8020-000	236.89
Inv S1348370.002 Total			236.89
196073 Total:			710.67
PEDS6010 - Prime Electric Distributors Total:			710.67
PRO7777 - Pro Force Line Item Account			
196074	11/16/2016		
Inv	285491		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/07/2016	PD Taser Batteries	272-4010-4018-8520-000	957.41
Inv 285491 Total			957.41
196074 Total:			957.41
PRO7777 - Pro Force Total:			957.41

Check Number	Check Date		Amount
QUI7779 - Quinn Company Line Item Account			
196075	11/16/2016		
Inv	WO810183364		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2016	Street Div. Backhoe Repairs-Replace Leaking Hydraulic Hose	230-6010-6116-8100-000	919.61
Inv	WO810183364 Total		919.61
196075 Total:			919.61
QUI7779 - Quinn Company Total:			919.61
RED8995 - Red Wing Shoe Store Line Item Account			
196076	11/16/2016		
Inv	0000007-015		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2016	Safety Boots for Hugo Houston	230-6010-6116-8132-000	238.20
Inv	0000007-015 Total		238.20
196076 Total:			238.20
RED8995 - Red Wing Shoe Store Total:			238.20
RHCC7101 - Rio Hondo College Line Item Account			
196077	11/16/2016		
Inv	F16-74-ZSPS		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/28/2016	Physical Agility Testing Fee	101-4010-4011-8020-000	9.20
Inv	F16-74-ZSPS Total		9.20
196077 Total:			9.20
RHCC7101 - Rio Hondo College Total:			9.20
RIPU8540 - Roadline Products Inc. USA Line Item Account			
196078	11/16/2016		
Inv	12683		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2016	Mission-Meridian Village Parking Garage Signs	205-8030-8024-8020-000	2,567.43
Inv	12683 Total		2,567.43
Inv	12685		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2016	New Signs with New Park Rules & Regulations	101-6010-6410-8020-000	1,292.13

Check Number	Check Date		Amount
Inv 12685	Total		1,292.13
196078 Total:			3,859.56
RIPU8540 - Roadline Products Inc. USA Total:			3,859.56
SGB3223 - S.G.Basin H2O Quality Author Line Item Account			
196079	11/16/2016		
Inv	0004095		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2016	Basin Water Quality Assessment Fee Ground Water Production	500-6010-6711-8170-000	17,838.50
Inv 0004095	Total		17,838.50
196079 Total:			17,838.50
SGB3223 - S.G.Basin H2O Quality Author Total:			17,838.50
SOU5250 - S.P.Review Line Item Account			
196080	11/16/2016		
Inv	5464		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2016	Notice Ads- COSP Successor Agency	101-1020-1021-8040-000	64.00
Inv 5464	Total		64.00
Inv	5465		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2016	Legal Notice- Library Drainage Project Ad	101-6010-6011-8040-000	80.00
Inv 5465	Total		80.00
Inv	5468		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	Notice Ads- COSP Ord # 2302	101-1020-1021-8040-000	80.00
Inv 5468	Total		80.00
Inv	5471		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	Notice Ads- COSP Ord # 2303	101-1020-1021-8040-000	192.00
Inv 5471	Total		192.00
196080 Total:			416.00
SOU5250 - S.P.Review Total:			416.00

Check Number	Check Date		Amount
SAL7789 - Salcido, Juan Line Item Account			
196081	11/16/2016		
Inv	10/22/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/26/2016	Reimb. PD Training Expenses	101-4010-4011-8210-000	59.40
Inv 10/22/16 Total			59.40
Inv	10/26-27/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/31/2016	Reimb. PD Training Expenses	101-4010-4011-8210-000	47.86
Inv 10/26-27/16 Total			47.86
196081 Total:			107.26
SAL7789 - Salcido, Juan Total:			
			107.26
SGVMC111 - San Gabriel Valley Medical Center Line Item Account			
196082	11/16/2016		
Inv	785098		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/19/2016	PD Blood Alcohol w/Drawal-Douglas Moore	101-4010-4011-8170-000	48.00
Inv 785098 Total			48.00
196082 Total:			48.00
SGVMC111 - San Gabriel Valley Medical Center Total:			
			48.00
SAN4958 - San Marino Security System Line Item Account			
196083	11/16/2016		
Inv	00100440		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2016	Water Raymond & Billicke Tank Alarm Oct-Dec 2016	500-6010-6711-8020-000	228.00
Inv 00100440 Total			228.00
Inv	00100441		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2016	Water Wilson Reservoir Fire Alarm Oct-Dec 2016	500-6010-6711-8020-000	207.00
Inv 00100441 Total			207.00
196083 Total:			435.00

Check Number	Check Date		Amount
SAN4958 - San Marino Security System Total:			435.00
SAN8032 - San Pascual Stables Line Item Account			
196084	11/16/2016		
Inv	Oct 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/25/2016	Instructor Horsemanship Classes	101-8030-8032-8267-000	1,080.00
Inv Oct 2016 Total			1,080.00
196084 Total:			1,080.00
SAN8032 - San Pascual Stables Total:			1,080.00
MICH4011 - Sanchez, Michael Line Item Account			
196085	11/16/2016		
Inv	10/22/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/26/2016	Reimb. PD Training Expenses	101-4010-4011-8210-000	59.40
Inv 10/22/16 Total			59.40
196085 Total:			59.40
MICH4011 - Sanchez, Michael Total:			59.40
SBS4011 - SBSB- EVOCTraining Center Line Item Account			
196086	11/16/2016		
Inv	10/22/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/03/2022	PD Training Registration-DuBois, Lee, Manukian & Valencia	101-4010-4011-8210-000	400.00
Inv 10/22/16 Total			400.00
Inv 10/22/16*			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/03/2022	PD Training Registration-Bernal, Perez, Salcido & Sanchez	101-4010-4011-8210-000	400.00
Inv 10/22/16* Total			400.00
196086 Total:			800.00
SBS4011 - SBSB- EVOCTraining Center Total:			800.00
SHO7777 - Showcases Line Item Account			
196087	11/16/2016		

Check Number	Check Date		Amount
Inv	295414		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2016	Library Tech. Supplies	101-8010-8011-8020-000	40.95
09/21/2016	Library Tech. Supplies	101-0000-0000-2700-000	-3.15
Inv 295414 Total			37.80
Inv	295415		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2016	Library Tech. Supplies	101-8010-8011-8020-000	14.02
09/21/2016	Library Tech. Supplies	101-0000-0000-2700-000	-1.08
Inv 295415 Total			12.94
Inv	295561		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2016	Library Tech. Supplies	101-0000-0000-2700-000	-1.62
09/30/2016	Library Tech. Supplies	101-8010-8011-8020-000	21.03
Inv 295561 Total			19.41
196087 Total:			70.15
SHO7777 - Showcases Total:			70.15
SPBL6710 - South Pasadena Beautiful Line Item Account			
196088	11/16/2016		
Inv	11/3/16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/04/2016	Dedication Trees Flyer Inserts	101-1010-1011-8021-000	250.00
Inv 11/3/16 Total			250.00
196088 Total:			250.00
SPBL6710 - South Pasadena Beautiful Total:			250.00
STA5219 - Staples Business Advantage Line Item Account			
196089	11/16/2016		
Inv	3316880104		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2016	PD Office Supplies	101-4010-4011-8000-000	454.45
Inv 3316880104 Total			454.45
Inv	3317443906		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2016	PD Office Supplies	101-4010-4011-8000-000	522.84

Check Number	Check Date		Amount
Inv 3317443906		Total	522.84
Inv 3317630353			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/08/2016	PD Office Supplies	101-4010-4011-8000-000	58.41
Inv 3317630353		Total	58.41
Inv 3318003135			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/14/2016	Recreation Office Supplies	101-8030-8032-8000-000	38.30
Inv 3318003135		Total	38.30
Inv 3318429597			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/19/2016	FD Office Supplies	101-5010-5012-8520-000	13.61
10/19/2016	FD Office Supplies	101-5010-5011-8000-000	201.50
Inv 3318429597		Total	215.11
Inv 3318635480			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/21/2016	Finance Office Supplies	101-3010-3011-8000-000	352.56
10/21/2016	Mgmt Svcs Office Supplies	101-2010-2011-8020-000	37.97
Inv 3318635480		Total	390.53
Inv 3318807423			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/22/2016	Finance Office Supplies CREDIT	101-3010-3011-8000-000	-265.95
Inv 3318807423		Total	-265.95
Inv 3318807440			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/22/2016	FD Office Supplies	101-5010-5011-8000-000	4.44
Inv 3318807440		Total	4.44
Inv 3319293209			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/28/2016	FD Office Supplies	101-5010-5011-8000-000	105.54
Inv 3319293209		Total	105.54
196089	Total:		1,523.67
STA5219 - Staples Business Advantage	Total:		1,523.67

Check Number	Check Date		Amount
SSSS8267 - Super Soccer Stars Line Item Account			
196090	11/16/2016		
Inv	Fall 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	Instructor Kick & Play Classes	101-8030-8032-8267-000	312.00
Inv Fall 2016 Total			312.00
196090 Total:			312.00
SSSS8267 - Super Soccer Stars Total:			312.00
SCRR4010 - Superior Court of CA, County of LA Line Item Account			
196091	11/16/2016		
Inv	Sept. 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/12/2016	Court Fees 9/16	101-0000-0000-4610-000	10,572.00
Inv Sept. 2016 Total			10,572.00
196091 Total:			10,572.00
SCRR4010 - Superior Court of CA, County of LA Total:			10,572.00
SPWS8020 - SupplyWorks Line Item Account			
196092	11/16/2016		
Inv	382194140		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/26/2016	Library Janitorial Supplies	101-8010-8011-8120-000	352.69
Inv 382194140 Total			352.69
196092 Total:			352.69
SPWS8020 - SupplyWorks Total:			352.69
SWOR8032 - Swords Fencing Studio Line Item Account			
196093	11/16/2016		
Inv	Fall 2016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	Instructor Fencing Classes	101-8030-8032-8267-000	484.25
Inv Fall 2016 Total			484.25
196093 Total:			484.25

Check Number	Check Date	Amount
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SWOR8032 - Swords Fencing Studio Total: 484.25

SWRCB900 - SWRCB Accounting Office Line Item Account

196094 11/16/2016

Inv LW-1007520

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/19/2016	City's Drinking Water System Monitoring Fees Paid to Water Board	500-6010-6711-8170-000	5,792.69

Inv LW-1007520 Total 5,792.69

196094 Total: 5,792.69

SWRCB900 - SWRCB Accounting Office Total: 5,792.69

TAHZ8267 - Tahmizian, Marina Line Item Account

196095 11/16/2016

Inv Fall 2016

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/27/2016	Instructor Individual Piano Classes	101-8030-8032-8267-000	1,170.00

Inv Fall 2016 Total 1,170.00

196095 Total: 1,170.00

TAHZ8267 - Tahmizian, Marina Total: 1,170.00

TSCS8030 - The Sauce Creative Services Line Item Account

196096 11/16/2016

Inv 1214

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2016	Banner	101-0000-0000-2995-001	109.00

Inv 1214 Total 109.00

196096 Total: 109.00

TSCS8030 - The Sauce Creative Services Total: 109.00

JSTMS270 - Thumati, Jessica Line Item Account

196097 11/16/2016

Inv R76037

<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2016	Refund Tiny Soccer Class	101-0000-0000-5270-002	114.00

Inv R76037 Total 114.00

Check Number	Check Date		Amount
196097 Total:			114.00
JSTM5270 - Thumati, Jessica Total:			114.00
CDTL2920 - Tolosa, Cindy Line Item Account			
196098	11/16/2016		
Inv	R76318		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/01/2016	Refund Youth House Deposit 10/29/16	101-0000-0000-2920-000	250.00
Inv R76318 Total			250.00
196098 Total:			250.00
CDTL2920 - Tolosa, Cindy Total:			250.00
TOM4455 - Tom's Clothing & Uniforms Inc Line Item Account			
196099	11/16/2016		
Inv	6390		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/18/2016	PD Uniform & Accessories	101-4010-4011-8134-000	64.86
Inv 6390 Total			64.86
Inv	6835		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/20/2016	PD Uniform & Accessories	101-4010-4011-8134-000	126.44
Inv 6835 Total			126.44
196099 Total:			191.30
TOM4455 - Tom's Clothing & Uniforms Inc Total:			191.30
TREI9382 - Toro Enterprises Inc. Line Item Account			
196100	11/16/2016		
Inv	RET 7182		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/27/2016	Sanitary Sewer Lift Station Project RETENTION	295-9000-9395-9395-000	25,166.78
Inv RET 7182 Total			25,166.78
196100 Total:			25,166.78
TREI9382 - Toro Enterprises Inc. Total:			25,166.78

Check Number	Check Date		Amount
TSCD6116 - Traffic Solutions TPR Line Item Account			
196101	11/16/2016		
Inv	70-03350-16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2016	Message Boards	101-4010-4011-8020-000	850.00
Inv 70-03350-16 Total			850.00
196101 Total:			850.00
TSCD6116 - Traffic Solutions TPR Total:			850.00
TPRC6710 - Trench Plate Rental Co. Line Item Account			
196102	11/16/2016		
Inv	13-10377-16		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2016	TrenchPlateRental-TransmissionMainBreak & Garfield/HardisonPla	500-6010-6710-8020-000	481.85
Inv 13-10377-16 Total			481.85
196102 Total:			481.85
TPRC6710 - Trench Plate Rental Co. Total:			481.85
POR4707 - United Site Services, Inc. Line Item Account			
196103	11/16/2016		
Inv	114-4587116		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/19/2016	Skate Park Portable Toilet Svcs 10/11-11/7/16	101-8030-8032-8180-000	281.33
Inv 114-4587116 Total			281.33
196103 Total:			281.33
POR4707 - United Site Services, Inc. Total:			281.33
VCMT6010 - Valley Construction Mgmt Line Item Account			
196104	11/16/2016		
Inv	SD0625-7		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
11/03/2016	Swr Rehab. & Replacement Project Const. Mgmt & Inspection Svcs	310-6010-6501-8170-000	25,560.00
Inv SD0625-7 Total			25,560.00
196104 Total:			25,560.00

Check Number	Check Date		Amount
VCMT6010 - Valley Construction Mgmt Total:			25,560.00
VERW6711 - Verizon Wireless Line Item Account			
196105	11/16/2016		
Inv	9773960869		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/19/2016	Water Dept. Tablet & Ipad Svs 9/20-10/19/16	500-6010-6711-8150-000	149.14
Inv 9773960869 Total			149.14
196105 Total:			149.14
VERW6711 - Verizon Wireless Total:			149.14
VEWI8020 - Vision Electric Wholesale Inc. Line Item Account			
196106	11/16/2016		
Inv	24924		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2016	FD Electrical Upgrade for Ice Machine	101-6010-6601-8020-000	287.95
Inv 24924 Total			287.95
Inv	24966		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2016	FD Electrical Upgrade for Ice Machine	101-6010-6601-8020-000	535.34
Inv 24966 Total			535.34
Inv	25016		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/08/2016	WMB A/C Timer Modification	101-6010-6601-8020-000	48.21
Inv 25016 Total			48.21
Inv	25482		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/17/2016	Street Light Conduit Repair	215-6010-6201-8020-000	57.78
Inv 25482 Total			57.78
196106 Total:			929.28
VEWI8020 - Vision Electric Wholesale Inc. Total:			929.28
WES4011 - Western Graphix Line Item Account			
196107	11/16/2016		
Inv	47885		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
10/27/2016	FD ID Card	101-5010-5011-8020-000	17.35
Inv 47885 Total			17.35
196107 Total:			17.35
WES4011 - Western Graphix Total:			17.35
WOR8011 - World Book Inc Line Item Account			
196108	11/16/2016		
Inv	0001542851		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/18/2016	Library Electronic Reference 10/2016 - 10/2017	101-8010-8011-8031-000	1,284.00
Inv 0001542851 Total			1,284.00
196108 Total:			1,284.00
WOR8011 - World Book Inc Total:			1,284.00
YTI1023 - Y Tire Sales Line Item Account			
196109	11/16/2016		
Inv	0001067		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2016	Yard Unit#350 Flat Tire Repair	230-6010-6116-8100-000	20.00
Inv 0001067 Total			20.00
Inv	0001168		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/18/2016	Yard Unit# 8 Flat Repair	500-6010-6711-8100-000	20.00
Inv 0001168 Total			20.00
Inv	0001176		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/19/2016	Yard Unit#11 Flat Repair	500-6010-6711-8100-000	20.00
Inv 0001176 Total			20.00
196109 Total:			60.00
196110	11/16/2016		
Inv	175755		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/26/2016	Yard Unit#314 Backhoe Flat Tire & Patch Repair	230-6010-6116-8100-000	26.00
Inv 175755 Total			26.00

Check Number	Check Date		Amount
196110 Total:			26.00
YTS1003 - Y Tire Sales Total:			86.00
RSBY2013 - Yudin, Rosenberg Line Item Account			
196111	11/16/2016		
Inv	16909-2200001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2016	Aug. & Sept. 2016 Investigation Svcs	101-2010-2013-8160-000	64.00
Inv 16909-2200001 Total			64.00
196111 Total:			64.00
RSBY2013 - Yudin, Rosenberg Total:			64.00
Total:			504,127.59

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ATTACHMENT 4
Payroll 11-04-16

PAYROLL ACCOUNT RECONCILIATION
City of South Pasadena
for Payroll 11.04.16

Account Number	Account Name	11.16.16
101-0000-0000-1010-000	General Fund - Payroll cash	564,815.39
	Other Withholding Payables	\$ 274,361.04
<hr/>		
101-0000-0000-1010-000	Net General Fund - Payroll Cash	290,454.35
	Insurance Adjustment	-
205-0000-0000-1010-000	Prop A - Payroll Cash	7,690.62
207-0000-0000-1010-000	Prop C - Payroll Cash	5,353.39
210-0000-0000-1010-000	Sewer Fund - Payroll Cash	13,967.40
211-0000-0000-1010-000	CTC Traffic Improvement	-
215-0000-0000-1010-000	Street Lighting & Landscape Assessment - PR C:	6,238.89
218-0000-0000-1010-000	Clean Air Act	-
227-0000-0000-1010-000	CRA - Payroll Cash	
230-0000-0000-1010-000	State Gas Tax Fund - Payroll Cash	12,067.24
274-0000-0000-1010-000	Homeland Security Grant	-
310-0000-0000-1010-000	Sewer Capital Projects Fund	205.60
500-0000-0000-1010-000	Water Fund - Payroll Cash	56,887.55
700-0000-0000-2210-000	Internal Revenue Service	73,371.62
700-0000-0000-2230-000	Internal Revenue Service	17,753.58
Total Checks & Direct Deposits		483,990.24
Checks		23,182.13
Direct Deposits		369,682.91
I.R.S Payments		91,125.20
		<hr/> 483,990.24
To 700		644,043.95
Other PR Payable		274,361.04
ACH Payable		<hr/> 369,682.91

ATTACHMENT 5
Redevelopment Successor Agency Check Summary Total

Redevelopment Successor Agency Check Summary Total

Agency Warrants **11.16.16**

<u>Vendor</u>	<u>Invoice #</u>	<u>Check #</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
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No Items to be reported for this period.

RSA Report Total \$ -

Diana Mahmud, Agency Chair

Evelyn G. Zneimer, Agency Secretary

for 
David Batt, Deputy Agency Treasurer

City of South Pasadena/ Public Financing Authority Agenda Report

*Diana Malinud, Mayor/Authority Chair
Michael A. Cacciotti, Mayor Pro Tem/Authority Vice Chair
Robert S. Joe, Council/Authority Member
Marina Khubesrian, M.D., Council/Authority Member
Richard D. Schneider, M.D., Council/Authority Member*

*Evelyn G. Zneimer, City Clerk/Authority Secretary
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: November 16, 2016
TO: Honorable Mayor and City Council
VIA: Sergio Gonzalez, City Manager 
FROM: Gary E. Pia, City Treasurer
David Batt, Finance Director 
SUBJECT: **Monthly Investment Reports for September 2016**

Recommendation

It is recommended that the City Council and the Public Financing Authority (PFA) receive and file the monthly investment reports for September 2016.

Fiscal Impact

None.

Commission Review and Recommendation

This matter was not reviewed by a Commission.

Background

As required by law and PFA Resolution No. 7211 – Joint Exercise of Powers Authority, a monthly investment report, including water bond funds, is presented to the City Council disclosing investment activities, types of investments, dates of maturities, amounts of deposits, rates of interest and, for securities with a maturity of more than 12 months, current market values.

The reports reflect all investments at the above-referenced date and are in conformity with the City of South Pasadena's (City) Investment Policy as stated in Resolution No. 7476. Copies of the resolution are available at the City Clerk's office. The investments herein provide sufficient cash flow liquidity to meet the estimated expenditures, as required in the investment policy.

Legal Review

The City Attorney has not been asked to review this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the

Monthly Investment Reports for September 2016
November 16, 2016
Page 2 of 2

City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. City Investment Reports for September 2016
2. Public Financing Authority Investment Reports for September 2016

ATTACHMENT 1
City Investment Reports for September 2016

Exhibit B-1

Funds and Investments
Held by Contracted (Third) Parties
September 30, 2016

Morgan Stanley Investments

Investment Type	Issuer	CUSIP	Settlement Date	Par Value	Adjusted Premium	Adjusted Cost	Coupon Rate	YTM at Purchase	Market Value	Current YTM	Maturity Date	Days to Maturity	Unrealized Gain/Loss	
1	Gov't. Securities	U.S. Treasury Note	912828NG1	12/26/2014	533,000.00	101.212	539,457.98	2.750%	0.914%	540,579.26	2.710%	5/31/2017	243	1,121.28
2	Gov't. Securities	U.S. Treasury Note	912828NG1	9/24/2015	44,000.00	101.408	44,619.40	2.750%	0.621%	44,625.68	2.710%	5/31/2017	243	6.28
3	Gov't. Securities	U.S. Treasury Note	912828NG1	10/14/2015	15,000.00	101.456	15,218.39	2.750%	0.549%	15,213.30	2.710%	5/31/2017	243	(5.09)
4	Gov't. Securities	U.S. Treasury Note	912828NG1	6/20/2016	217,000.00	101.430	220,103.50	2.750%	0.588%	220,085.74	2.710%	5/31/2017	243	(17.76)
5	Gov't. Securities	U.S. Treasury Note	912828PY0	12/29/2014	866,000.00	102.069	883,919.59	2.750%	1.268%	890,360.58	2.670%	2/28/2018	516	6,440.99
6	Gov't. Securities	U.S. Treasury Note	912828PY0	9/24/2015	54,000.00	102.640	55,425.38	2.750%	0.868%	55,519.02	2.670%	2/28/2018	516	93.64
7	Gov't. Securities	U.S. Treasury Note	912828PY0	10/14/2015	23,000.00	102.792	23,642.11	2.750%	0.761%	23,646.99	2.670%	2/28/2018	516	4.88
8	Gov't. Securities	U.S. Treasury Note	912828PY0	6/20/2016	325,000.00	102.912	334,463.39	2.750%	0.677%	334,142.25	2.670%	2/28/2018	516	(321.14)
9	Gov't. Securities	U.S. Treasury Note	912828H52	3/6/2015	259,000.00	98.461	255,013.73	1.250%	1.577%	261,387.98	1.230%	1/31/2020	1,218	6,374.25
10	Gov't. Securities	U.S. Treasury Note	912828H52	9/24/2015	35,000.00	99.566	34,848.24	1.250%	1.353%	35,322.70	1.230%	1/31/2020	1,218	474.46
11	Gov't. Securities	U.S. Treasury Note	912828H52	10/14/2015	15,000.00	99.914	14,987.12	1.250%	1.270%	15,138.30	1.230%	1/31/2020	1,218	151.18
12	Gov't. Securities	U.S. Treasury Note	912828H52	6/20/2016	97,000.00	101.046	98,014.50	1.250%	0.930%	97,894.34	1.230%	1/31/2020	1,218	(120.16)
13	Gov't. Securities	U.S. Treasury Note	912828L32	11/24/2015	250,000.00	98.641	246,601.50	1.375%	1.672%	253,067.50	1.350%	1/31/2020	1,218	6,466.00
14	Gov't. Securities	U.S. Treasury Note	912828L32	6/20/2016	74,000.00	101.343	74,993.74	1.375%	1.024%	74,907.98	1.350%	1/31/2020	1,218	(85.76)
15	Gov't. Securities	U.S. Treasury Note	912828L32	9/28/2016	329,000.00	101.333	333,385.99	1.375%	1.027%	333,036.83	1.350%	1/31/2020	1,218	(349.16)
16	Gov't. Securities	U.S. Treasury Note	912828N89	3/15/2016	498,000.00	99.469	495,354.62	1.375%	1.488%	503,448.12	1.360%	1/31/2021	1,584	8,093.50
17	Gov't. Securities	U.S. Treasury Note	912828N89	6/20/2016	150,000.00	101.216	151,823.83	1.375%	1.087%	151,641.00	1.360%	1/31/2021	1,584	(182.83)
18	Gov't. Securities	U.S. Treasury Note	912828N89	9/28/2016	280,000.00	101.248	283,493.56	1.375%	1.079%	283,063.20	1.360%	1/31/2021	1,584	(430.36)
19	Gov't. Securities	Fed. Home Loan Mtg. Corp. M	3137EAEA3	5/25/2016	300,000.00	99.585	298,755.00	0.750%	0.974%	299,730.00	0.750%	4/9/2018	556	975.00
20	Gov't. Securities	Fed. Home Loan Mtg. Corp. M	3137EAEA3	7/7/2016	75,000.00	100.185	75,138.60	0.750%	0.628%	74,932.50	0.750%	4/9/2018	556	(206.10)
21	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADK2	10/20/2015	309,000.00	100.091	309,281.75	1.250%	1.217%	311,243.34	1.240%	8/1/2019	1,035	1,961.59
22	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADK2	4/12/2016	309,000.00	100.777	311,401.32	1.250%	0.971%	311,243.34	1.240%	8/1/2019	1,035	(157.98)
23	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADK2	7/7/2016	20,000.00	101.253	20,250.62	1.250%	0.802%	20,145.20	1.240%	8/1/2019	1,035	(105.42)
24	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADK2	9/1/2016	345,000.00	100.764	347,635.13	1.250%	0.976%	347,504.70	1.240%	8/1/2019	1,035	(130.43)
25	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADM8	9/28/2016	480,000.00	100.857	484,111.93	1.250%	0.960%	483,388.80	1.240%	10/2/2019	1,097	(723.13)
26	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADR7	8/8/2016	500,000.00	101.147	505,733.58	1.375%	1.048%	505,425.00	1.360%	5/1/2020	1,309	(308.58)
27	Gov't. Securities	Fed. Home Loan Bank	3130AQS5	8/12/2016	665,000.00	99.305	660,378.25	1.125%	1.271%	660,112.25	1.130%	7/14/2021	1,748	(266.00)
28	Gov't. Securities	Fed. National Mtg. Assn.	3135G0TG8	12/30/2014	151,000.00	98.924	149,375.21	0.875%	1.229%	151,202.34	0.870%	2/8/2018	496	1,827.13
29	Gov't. Securities	Fed. National Mtg. Assn.	3135G0TG8	9/8/2015	282,000.00	99.909	281,743.38	0.875%	0.913%	282,377.88	0.870%	2/8/2018	496	634.50
30	Gov't. Securities	Fed. National Mtg. Assn.	3135G0TG8	9/24/2015	50,000.00	100.007	50,003.69	0.875%	0.869%	50,067.00	0.870%	2/8/2018	496	63.31
31	Gov't. Securities	Fed. National Mtg. Assn.	3135G0TG8	10/14/2015	20,000.00	100.103	20,020.53	0.875%	0.798%	20,026.80	0.870%	2/8/2018	496	6.27
32	Gov't. Securities	Fed. National Mtg. Assn.	3135G0TG8	7/7/2016	240,000.00	100.361	240,866.52	0.875%	0.606%	240,321.60	0.870%	2/8/2018	496	(544.92)
33	Gov't. Securities	Fed. National Mtg. Assn.	3135GOE33	12/23/2015	248,000.00	99.707	247,273.36	1.125%	1.241%	249,242.48	1.110%	7/20/2018	658	1,969.12
34	Gov't. Securities	Fed. National Mtg. Assn.	3135GOE33	7/7/2016	70,000.00	100.860	70,602.18	1.125%	0.644%	70,350.70	1.110%	7/20/2018	658	(251.48)
35	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YM9	12/30/2014	275,000.00	100.821	277,258.32	1.875%	1.449%	280,610.00	1.830%	9/18/2018	718	3,351.68
36	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YM9	2/10/2015	219,000.00	101.142	221,500.85	1.875%	1.875%	223,467.60	1.830%	9/18/2018	718	1,966.75
37	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YM9	9/24/2015	34,000.00	101.624	34,552.02	1.875%	1.038%	34,693.60	1.830%	9/18/2018	718	141.58
38	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YM9	10/14/2015	14,000.00	101.804	14,252.54	1.875%	0.946%	14,285.60	1.830%	9/18/2018	718	33.06
39	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YM9	7/7/2016	160,000.00	102.319	163,711.15	1.875%	0.684%	163,264.00	1.830%	9/18/2018	718	(447.15)
40	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YT4	12/26/2014	231,000.00	100.186	231,429.42	1.625%	1.537%	234,730.65	1.590%	11/27/2018	788	3,301.23
41	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YT4	9/24/2015	30,000.00	101.114	30,334.34	1.625%	1.100%	30,484.50	1.590%	11/27/2018	788	150.16
42	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YT4	10/14/2015	13,000.00	101.322	13,171.90	1.625%	1.003%	13,209.95	1.590%	11/27/2018	788	38.05
43	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YT4	7/7/2016	90,000.00	102.017	91,815.16	1.625%	0.681%	91,453.50	1.590%	11/27/2018	788	(361.66)
44	Gov't. Securities	Fed. National Mtg. Assn.	3135G0ZA4	12/30/2014	630,000.00	100.714	634,499.39	1.875%	1.568%	644,074.20	1.830%	2/19/2019	872	9,574.81

Exhibit B-1

Funds and Investments
Held by Contracted (Third) Parties
September 30, 2016

Morgan Stanley Investments

Investment Type	Issuer	CUSIP	Settlement Date	Par Value	Adjusted Premium	Adjusted Cost	Coupon Rate	YTM at Purchase	Market Value	Current YTM	Maturity Date	Days to Maturity	Unrealized Gain/Loss	
1	Gov't. Securities	U.S. Treasury Note	912828NG1	12/26/2014	533,000.00	101.212	539,457.98	2.750%	0.914%	540,579.26	2.710%	5/31/2017	243	1,121.28
2	Gov't. Securities	U.S. Treasury Note	912828NG1	9/24/2015	44,000.00	101.408	44,619.40	2.750%	0.621%	44,625.68	2.710%	5/31/2017	243	6.28
3	Gov't. Securities	U.S. Treasury Note	912828NG1	10/14/2015	15,000.00	101.456	15,218.39	2.750%	0.549%	15,213.30	2.710%	5/31/2017	243	(5.09)
4	Gov't. Securities	U.S. Treasury Note	912828NG1	6/20/2016	217,000.00	101.430	220,103.50	2.750%	0.588%	220,085.74	2.710%	5/31/2017	243	(17.76)
5	Gov't. Securities	U.S. Treasury Note	912828PY0	12/29/2014	866,000.00	102.069	883,919.59	2.750%	1.268%	890,360.58	2.670%	2/28/2018	516	6,440.99
6	Gov't. Securities	U.S. Treasury Note	912828PY0	9/24/2015	54,000.00	102.640	55,425.38	2.750%	0.868%	55,519.02	2.670%	2/28/2018	516	93.64
7	Gov't. Securities	U.S. Treasury Note	912828PY0	10/14/2015	23,000.00	102.792	23,642.11	2.750%	0.761%	23,646.99	2.670%	2/28/2018	516	4.88
8	Gov't. Securities	U.S. Treasury Note	912828PY0	6/20/2016	325,000.00	102.912	334,463.39	2.750%	0.677%	334,142.25	2.670%	2/28/2018	516	(321.14)
9	Gov't. Securities	U.S. Treasury Note	912828H52	3/6/2015	259,000.00	98.461	255,013.73	1.250%	1.577%	261,387.98	1.230%	1/31/2020	1,218	6,374.25
10	Gov't. Securities	U.S. Treasury Note	912828H52	9/24/2015	35,000.00	99.566	34,848.24	1.250%	1.353%	35,322.70	1.230%	1/31/2020	1,218	474.46
11	Gov't. Securities	U.S. Treasury Note	912828H52	10/14/2015	15,000.00	99.914	14,987.12	1.250%	1.270%	15,138.30	1.230%	1/31/2020	1,218	151.18
12	Gov't. Securities	U.S. Treasury Note	912828H52	6/20/2016	97,000.00	101.046	98,014.50	1.250%	0.930%	97,894.34	1.230%	1/31/2020	1,218	(120.16)
13	Gov't. Securities	U.S. Treasury Note	912828L32	11/24/2015	250,000.00	98.641	246,601.50	1.375%	1.672%	253,067.50	1.350%	1/31/2020	1,218	6,466.00
14	Gov't. Securities	U.S. Treasury Note	912828L32	6/20/2016	74,000.00	101.343	74,993.74	1.375%	1.024%	74,907.98	1.350%	1/31/2020	1,218	(85.76)
15	Gov't. Securities	U.S. Treasury Note	912828L32	9/28/2016	329,000.00	101.333	333,385.99	1.375%	1.027%	333,036.83	1.350%	1/31/2020	1,218	(349.16)
16	Gov't. Securities	U.S. Treasury Note	912828N89	3/15/2016	498,000.00	99.469	495,354.62	1.375%	1.488%	503,448.12	1.360%	1/31/2021	1,584	8,093.50
17	Gov't. Securities	U.S. Treasury Note	912828N89	6/20/2016	150,000.00	101.216	151,823.83	1.375%	1.087%	151,641.00	1.360%	1/31/2021	1,584	(182.83)
18	Gov't. Securities	U.S. Treasury Note	912828N89	9/28/2016	280,000.00	101.248	283,493.56	1.375%	1.079%	283,063.20	1.360%	1/31/2021	1,584	(430.36)
19	Gov't. Securities	Fed. Home Loan Mtg. Corp. M	3137EAEA3	5/25/2016	300,000.00	99.585	298,755.00	0.750%	0.974%	299,730.00	0.750%	4/9/2018	556	975.00
20	Gov't. Securities	Fed. Home Loan Mtg. Corp. M	3137EAEA3	7/7/2016	75,000.00	100.185	75,138.60	0.750%	0.628%	74,932.50	0.750%	4/9/2018	556	(206.10)
21	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADK2	10/20/2015	309,000.00	100.091	309,281.75	1.250%	1.217%	311,243.34	1.240%	8/1/2019	1,035	1,961.59
22	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADK2	4/12/2016	309,000.00	100.777	311,401.32	1.250%	0.971%	311,243.34	1.240%	8/1/2019	1,035	(157.98)
23	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADK2	7/7/2016	20,000.00	101.253	20,250.62	1.250%	0.802%	20,145.20	1.240%	8/1/2019	1,035	(105.42)
24	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADK2	9/1/2016	345,000.00	100.764	347,635.13	1.250%	0.976%	347,504.70	1.240%	8/1/2019	1,035	(130.43)
25	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADM8	9/28/2016	480,000.00	100.857	484,111.93	1.250%	0.960%	483,388.80	1.240%	10/2/2019	1,097	(723.13)
26	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADR7	8/8/2016	500,000.00	101.147	505,733.58	1.375%	1.048%	505,425.00	1.360%	5/1/2020	1,309	(308.58)
27	Gov't. Securities	Fed. Home Loan Bank	3130AQS5	8/12/2016	665,000.00	99.305	660,378.25	1.125%	1.271%	660,112.25	1.130%	7/14/2021	1,748	(266.00)
28	Gov't. Securities	Fed. National Mtg. Assn.	3135G0TG8	12/30/2014	151,000.00	98.924	149,375.21	0.875%	1.229%	151,202.34	0.870%	2/8/2018	496	1,827.13
29	Gov't. Securities	Fed. National Mtg. Assn.	3135G0TG8	9/8/2015	282,000.00	99.909	281,743.38	0.875%	0.913%	282,377.88	0.870%	2/8/2018	496	634.50
30	Gov't. Securities	Fed. National Mtg. Assn.	3135G0TG8	9/24/2015	50,000.00	100.007	50,003.69	0.875%	0.869%	50,067.00	0.870%	2/8/2018	496	63.31
31	Gov't. Securities	Fed. National Mtg. Assn.	3135G0TG8	10/14/2015	20,000.00	100.103	20,020.53	0.875%	0.798%	20,026.80	0.870%	2/8/2018	496	6.27
32	Gov't. Securities	Fed. National Mtg. Assn.	3135G0TG8	7/7/2016	240,000.00	100.361	240,866.52	0.875%	0.606%	240,321.60	0.870%	2/8/2018	496	(544.92)
33	Gov't. Securities	Fed. National Mtg. Assn.	3135GOE33	12/23/2015	248,000.00	99.707	247,273.36	1.125%	1.241%	249,242.48	1.110%	7/20/2018	658	1,969.12
34	Gov't. Securities	Fed. National Mtg. Assn.	3135GOE33	7/7/2016	70,000.00	100.860	70,602.18	1.125%	0.644%	70,350.70	1.110%	7/20/2018	658	(251.48)
35	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YM9	12/30/2014	275,000.00	100.821	277,258.32	1.875%	1.449%	280,610.00	1.830%	9/18/2018	718	3,351.68
36	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YM9	2/10/2015	219,000.00	101.142	221,500.85	1.875%	1.875%	223,467.60	1.830%	9/18/2018	718	1,966.75
37	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YM9	9/24/2015	34,000.00	101.624	34,552.02	1.875%	1.038%	34,693.60	1.830%	9/18/2018	718	141.58
38	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YM9	10/14/2015	14,000.00	101.804	14,252.54	1.875%	0.946%	14,285.60	1.830%	9/18/2018	718	33.06
39	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YM9	7/7/2016	160,000.00	102.319	163,711.15	1.875%	0.684%	163,264.00	1.830%	9/18/2018	718	(447.15)
40	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YT4	12/26/2014	231,000.00	100.186	231,429.42	1.625%	1.537%	234,730.65	1.590%	11/27/2018	788	3,301.23
41	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YT4	9/24/2015	30,000.00	101.114	30,334.34	1.625%	1.100%	30,484.50	1.590%	11/27/2018	788	150.16
42	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YT4	10/14/2015	13,000.00	101.322	13,171.90	1.625%	1.003%	13,209.95	1.590%	11/27/2018	788	38.05
43	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YT4	7/7/2016	90,000.00	102.017	91,815.16	1.625%	0.681%	91,453.50	1.590%	11/27/2018	788	(361.66)
44	Gov't. Securities	Fed. National Mtg. Assn.	3135G0ZA4	12/30/2014	630,000.00	100.714	634,499.39	1.875%	1.568%	644,074.20	1.830%	2/19/2019	872	9,574.81

Exhibit B-1

Funds and Investments
Held by Contracted (Third) Parties
September 30, 2016

Morgan Stanley Investments

Investment Type	Issuer	CUSIP	Settlement Date	Par Value	Adjusted Premium	Adjusted Cost	Coupon Rate	YTM at Purchase	Market Value	Current YTM	Maturity Date	Days to Maturity	Unrealized Gain/Loss
45 Gov't. Securities	Fed. National Mtg. Assn.	3135G0ZA4	9/24/2015	19,000.00	101.604	19,304.78	1.875%	1.190%	19,424.46	1.830%	2/19/2019	872	119.68
46 Gov't. Securities	Fed. National Mtg. Assn.	3135G0ZA4	10/14/2015	13,000.00	101.828	13,237.63	1.875%	1.096%	13,290.42	1.830%	2/19/2019	872	52.79
47 Gov't. Securities	Fed. National Mtg. Assn.	3135G0ZA4	7/7/2016	200,000.00	102.730	205,460.62	1.875%	0.717%	204,468.00	1.830%	2/19/2019	872	(992.62)
48 Gov't. Securities	Fed. National Mtg. Assn.	3135G0ZA4	9/1/2016	100,000.00	102.184	102,184.36	1.875%	0.946%	102,234.00	1.830%	2/19/2019	872	49.64
49 Gov't. Securities	Fed. National Mtg. Assn.	3135G0D75	9/15/2015	735,000.00	99.450	730,957.50	1.500%	1.620%	746,245.50	1.470%	6/22/2020	1,361	15,288.00
50 Gov't. Securities	Fed. National Mtg. Assn.	3135G0D75	9/24/2015	47,000.00	99.728	46,872.07	1.500%	1.560%	47,719.10	1.470%	6/22/2020	1,361	847.03
51 Gov't. Securities	Fed. National Mtg. Assn.	3135G0D75	10/14/2015	17,000.00	100.166	17,028.21	1.500%	1.454%	17,260.10	1.470%	6/22/2020	1,361	231.89
52 Gov't. Securities	Fed. National Mtg. Assn.	3135G0D75	7/7/2016	250,000.00	102.065	255,162.16	1.500%	0.935%	253,825.00	1.470%	6/22/2020	1,361	(1,337.16)
53 Gov't. Securities	Fed. National Mtg. Assn.	3135G0H55	7/7/2016	401,000.00	103.544	415,212.10	1.875%	1.019%	412,260.08	1.820%	12/28/2020	1,550	(2,952.02)
Subtotal Gov't. Securities				11,606,000.00		11,695,882.14	1.640%	1.158%	11,757,394.96	1.610%		984	61,512.82
54 Corporate Bond	Duke Energy Carolinas	26442CAL8	1/5/2015	108,000.00	100.165	108,178.73	1.750%	0.941%	108,166.32	0.870%	12/15/2016	76	(12.41)
55 Corporate Bond	Duke Energy Carolinas	26442CAL8	9/29/2015	10,000.00	100.183	10,018.26	1.750%	0.857%	10,015.40	0.870%	12/15/2016	76	(2.86)
56 Corporate Bond	Duke Energy Carolinas	26442CAL8	6/20/2016	45,000.00	100.277	45,124.64	1.750%	0.400%	45,069.30	0.870%	12/15/2016	76	(55.34)
57 Corporate Bond	BB&T Corp.	05531FAK9	1/12/2015	108,000.00	100.459	108,495.27	2.150%	1.178%	108,416.88	1.070%	3/22/2017	173	(78.39)
58 Corporate Bond	BB&T Corp. (Callable)	05531FAK9	9/29/2015	10,000.00	100.451	10,045.12	2.150%	1.194%	10,038.60	1.070%	3/22/2017	173	(6.52)
59 Corporate Bond	BB&T Corp. (Callable)	05531FAK9	10/16/2015	4,000.00	100.516	4,020.64	2.150%	1.057%	4,015.44	1.070%	3/22/2017	173	(5.20)
60 Corporate Bond	BB&T Corp. (Callable)	05531FAK9	6/15/2016	42,000.00	100.497	42,208.68	2.150%	1.057%	42,162.12	1.070%	3/22/2017	173	(46.56)
61 Corporate Bond	United Technologies	913017BU2	12/30/2014	108,000.00	100.398	108,430.07	1.800%	1.198%	108,519.48	1.790%	6/1/2017	244	89.41
62 Corporate Bond	United Technologies	913017BU2	9/29/2015	10,000.00	100.519	10,051.90	1.800%	1.016%	10,048.10	1.790%	6/1/2017	244	(3.80)
63 Corporate Bond	United Technologies	913017BU2	10/16/2015	3,000.00	100.542	3,016.26	1.800%	0.980%	3,014.43	1.790%	6/1/2017	244	(1.83)
64 Corporate Bond	United Technologies	913017BU2	6/14/2016	41,000.00	100.586	41,240.14	1.800%	0.916%	41,197.21	1.790%	6/1/2017	244	(42.93)
65 Corporate Bond	Pepsico Inc.	713448DA3	1/20/2016	124,000.00	100.086	124,106.88	0.972%	1.707%	124,306.28	1.010%	6/1/2018	609	199.40
66 Corporate Bond	VISA	92826CAA0	4/8/2016	124,000.00	100.451	124,559.09	1.200%	0.822%	124,298.84	1.190%	12/11/2017	437	(260.25)
67 Corporate Bond	VISA	92826CAA0	6/14/2016	39,000.00	100.382	39,149.02	1.200%	0.880%	39,093.99	1.190%	12/11/2017	437	(55.03)
68 Corporate Bond	JP Morgan Chase & Co.	46625HJF8	1/5/2015	111,000.00	100.391	111,433.46	1.195%	1.133%	111,551.67	1.600%	1/25/2018	482	118.21
69 Corporate Bond	JP Morgan Chase & Co.	46625HJF8	9/29/2015	8,000.00	100.323	8,025.80	1.195%	1.195%	8,039.76	1.600%	1/25/2018	482	13.96
70 Corporate Bond	JP Morgan Chase & Co.	46625HJF8	10/16/2015	3,000.00	100.320	3,009.61	1.195%	1.210%	3,014.91	1.600%	1/25/2018	482	5.30
71 Corporate Bond	Burlington North Santa Fe	12189TBA1	8/8/2016	75,000.00	106.831	80,123.36	5.750%	1.009%	79,928.25	5.390%	3/15/2018	531	(195.11)
72 Corporate Bond	Apple Inc.	037833AG5	1/20/2016	82,000.00	99.952	81,960.64	0.886%	0.703%	82,191.88	1.000%	5/3/2018	580	231.24
73 Corporate Bond	Merck & Co. Inc.	58933YAG0	1/12/2015	31,000.00	99.970	30,990.70	1.300%	1.309%	31,117.80	1.290%	5/18/2018	595	127.10
74 Corporate Bond	Merck & Co. Inc.	58933YAG0	9/29/2015	8,000.00	100.088	8,007.07	1.300%	1.245%	8,030.40	1.290%	5/18/2018	595	23.33
75 Corporate Bond	Merck & Co. Inc.	58933YAG0	6/15/2016	43,000.00	100.620	43,266.57	1.300%	1.245%	43,163.40	1.290%	5/18/2018	595	(103.17)
76 Corporate Bond	American Express Credit	Cal0258M0DW6	2/12/2016	125,000.00	99.739	124,673.75	1.228%	1.228%	125,631.25	1.350%	7/31/2018	669	957.50
77 Corporate Bond	Boeing Capital Corp. (Callabl	097014AM6	10/22/2015	59,000.00	103.057	60,803.53	2.900%	1.242%	60,833.13	2.810%	8/15/2018	684	29.60
78 Corporate Bond	Boeing Capital Corp. (Callabl	097014AM6	6/15/2016	20,000.00	103.412	20,682.30	2.900%	1.054%	20,621.40	2.810%	8/15/2018	684	(60.90)
79 Corporate Bond	Metlife, Inc.	59156RAR9	6/17/2016	138,000.00	110.021	151,828.45	6.817%	1.374%	151,548.84	6.200%	8/15/2018	684	(279.61)
80 Corporate Bond	Gilead Sciences, Inc.	375558BE2	12/9/2015	41,000.00	100.671	41,275.03	1.850%	1.495%	41,423.53	1.830%	9/4/2018	704	148.50
81 Corporate Bond	Gilead Sciences, Inc.	375558BE2	6/14/2016	40,000.00	101.261	40,504.56	1.850%	1.185%	40,413.20	1.830%	9/4/2018	704	(91.36)
82 Corporate Bond	Microsoft Corp.	594918BF0	6/27/2016	82,000.00	100.577	82,472.88	1.300%	1.020%	82,400.16	1.290%	11/3/2018	764	(72.72)
83 Corporate Bond	Bank of New York Mellon (Ca	06406HCP2	9/14/2015	112,000.00	100.258	112,289.46	2.100%	1.984%	113,872.64	2.060%	1/15/2019	837	1,583.18
84 Corporate Bond	Bank of New York Mellon (Ca	06406HCP2	9/29/2015	6,000.00	100.780	6,046.79	2.100%	1.751%	6,100.32	2.060%	1/15/2019	837	53.53
85 Corporate Bond	Bank of New York Mellon (Ca	06406HCP2	10/16/2015	3,000.00	100.889	3,026.66	2.100%	1.702%	3,050.16	2.060%	1/15/2019	837	23.50

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86	Corporate Bond	Bank of New York Mellon (Ca	06406HCP2	6/14/2016	39,000.00	102.008	39,783.03	2.100%	1.208%	39,652.08	2.060%	1/15/2019	837	(130.95)
87	Corporate Bond	Oracle Corp.	68389XAQ8	12/30/2014	109,000.00	100.953	110,038.63	2.375%	1.947%	111,762.06	2.310%	1/15/2019	837	1,723.43
88	Corporate Bond	Oracle Corp.	68389XAQ8	9/29/2015	8,000.00	101.472	8,117.73	2.375%	1.716%	8,202.72	2.310%	1/15/2019	837	84.99
89	Corporate Bond	Oracle Corp.	68389XAQ8	10/16/2015	3,000.00	101.792	3,053.77	2.375%	1.574%	3,076.02	2.310%	1/15/2019	837	22.25
90	Corporate Bond	Oracle Corp.	68389XAQ8	6/16/2016	39,000.00	102.697	40,051.76	2.375%	1.177%	39,988.26	2.310%	1/15/2019	837	(63.50)
91	Corporate Bond	John Deere Capital Corp.	24422ESK6	1/6/2015	112,000.00	99.642	111,599.04	1.950%	2.040%	113,734.88	1.920%	3/4/2019	885	2,135.84
92	Corporate Bond	John Deere Capital Corp.	24422ERR2	10/22/2015	61,000.00	101.379	61,840.89	2.250%	1.694%	62,405.44	2.200%	4/17/2019	929	564.55
93	Corporate Bond	US Bancorp (Callable)	91159HHB9	6/13/2016	61,000.00	102.209	62,347.65	2.200%	1.321%	62,251.72	2.150%	4/25/2019	937	(95.93)
94	Corporate Bond	US Bancorp (Callable)	91159HHB9	6/15/2016	20,000.00	102.172	20,434.44	2.200%	1.336%	20,410.40	2.150%	4/25/2019	937	(24.04)
95	Corporate Bond	Pfizer, Inc.	717081DU4	6/15/2016	74,000.00	100.424	74,313.82	1.450%	1.288%	74,438.82	1.440%	6/3/2019	976	125.00
96	Corporate Bond	Caterpillar Financial	14912L6B2	7/1/2016	78,000.00	102.449	79,910.11	2.100%	1.172%	79,365.00	2.060%	6/9/2019	982	(545.11)
97	Corporate Bond	Home Depot Inc.	437076BE1	4/27/2015	32,000.00	101.320	32,422.42	2.000%	1.500%	32,726.40	1.950%	6/15/2019	988	303.98
98	Corporate Bond	Home Depot Inc. (Callable)	437076BE1	9/29/2015	8,000.00	100.798	8,063.85	2.000%	1.697%	8,181.60	1.950%	6/15/2019	988	117.75
99	Corporate Bond	Home Depot Inc. (Callable)	437076BE1	10/16/2015	2,000.00	101.330	2,026.60	2.000%	1.496%	2,045.40	1.950%	6/15/2019	988	18.80
100	Corporate Bond	Home Depot Inc. (Callable)	437076BE1	6/14/2016	38,000.00	102.212	38,840.52	2.000%	1.167%	38,862.60	1.950%	6/15/2019	988	22.08
101	Corporate Bond	Berkshire Hathaway Inc.	084670BL1	8/28/2015	111,000.00	100.823	111,914.06	2.100%	1.804%	113,483.07	2.050%	8/14/2019	1,048	1,569.01
102	Corporate Bond	Berkshire Hathaway Inc.	084670BL1	9/29/2015	7,000.00	101.238	7,086.68	2.100%	1.656%	7,156.59	2.050%	8/14/2019	1,048	69.91
103	Corporate Bond	Proctor & Gamble Co.	742718EG0	1/27/2015	105,000.00	100.958	106,006.35	1.900%	1.580%	107,133.60	1.860%	11/1/2019	1,127	1,127.25
104	Corporate Bond	Proctor & Gamble Co.	742718EG0	9/29/2015	13,000.00	100.841	13,109.39	1.900%	1.619%	13,264.16	1.860%	11/1/2019	1,127	154.77
105	Corporate Bond	Proctor & Gamble Co.	742718EG0	10/16/2015	3,000.00	101.279	3,038.37	1.900%	1.474%	3,060.96	1.860%	11/1/2019	1,127	22.59
106	Corporate Bond	Proctor & Gamble Co.	742718EG0	6/16/2016	40,000.00	102.448	40,979.35	1.900%	1.090%	40,812.80	1.860%	11/1/2019	1,127	(166.55)
107	Corporate Bond	Costco Wholesale Group	22160KAF2	8/8/2016	81,000.00	101.216	82,525.18	1.700%	1.100%	81,984.96	1.670%	12/15/2019	1,171	(540.22)
108	Corporate Bond	PNC Funding Corp.	693476BJ1	9/10/2015	101,000.00	109.081	110,151.67	5.125%	2.300%	112,201.91	4.610%	2/8/2020	1,226	2,050.24
109	Corporate Bond	PNC Funding Corp.	693476BJ1	9/29/2015	6,000.00	109.271	6,556.23	5.125%	2.238%	6,665.46	4.610%	2/8/2020	1,226	109.23
110	Corporate Bond	PNC Funding Corp.	693476BJ1	10/16/2015	2,000.00	109.321	2,186.41	5.125%	2.223%	2,221.82	4.610%	2/8/2020	1,226	35.41
111	Corporate Bond	PNC Funding Corp.	693476BJ1	6/14/2016	34,000.00	110.539	37,583.25	5.125%	1.866%	37,770.94	4.610%	2/8/2020	1,226	187.69
112	Corporate Bond	Comcast Corp.	20030NBA8	6/22/2015	98,000.00	109.229	107,044.65	5.150%	2.296%	109,883.48	4.590%	3/1/2020	1,248	2,838.83
113	Corporate Bond	Comcast Corp.	20030NBA8	9/29/2015	8,000.00	110.270	8,821.62	5.150%	2.023%	8,970.08	4.590%	3/1/2020	1,248	148.46
114	Corporate Bond	Comcast Corp.	20030NBA8	10/16/2015	2,000.00	110.625	2,212.50	5.150%	1.921%	2,242.52	4.590%	3/1/2020	1,248	30.02
115	Corporate Bond	Comcast Corp.	20030NBA8	6/14/2016	38,000.00	112.026	42,569.86	5.150%	1.523%	42,607.88	4.590%	3/1/2020	1,248	38.02
116	Corporate Bond	Cisco Systems Inc.	17275RAX0	6/22/2015	112,000.00	100.085	112,094.73	2.450%	2.297%	115,968.16	2.360%	6/15/2020	1,354	3,873.43
117	Corporate Bond	Cisco Systems Inc.	17275RAX0	9/29/2015	5,000.00	101.476	5,073.79	2.450%	2.034%	5,177.15	2.360%	6/15/2020	1,354	103.36
118	Corporate Bond	Cisco Systems Inc.	17275RAX0	10/16/2015	3,000.00	101.731	3,051.92	2.450%	1.963%	3,106.29	2.360%	6/15/2020	1,354	54.37
119	Corporate Bond	Cisco Systems Inc.	17275RAX0	6/15/2016	40,000.00	103.477	41,390.93	2.450%	1.482%	41,417.20	2.360%	6/15/2020	1,354	26.27
120	Corporate Bond	Wal-Mart	931142CU5	9/6/2016	76,000.00	108.651	82,574.79	3.625%	1.267%	82,295.84	3.340%	7/8/2020	1,377	(278.95)
121	Corporate Bond	Target Corp.	87612EAV8	5/19/2016	39,000.00	108.397	42,274.70	3.875%	1.582%	42,674.58	3.540%	7/15/2020	1,384	399.88
122	Corporate Bond	Target Corp.	87612EAV8	6/16/2016	36,000.00	108.571	39,085.54	3.875%	1.537%	39,391.92	3.540%	7/15/2020	1,384	306.38
123	Corporate Bond	United Health Group Inc.	91324PCM2	9/24/2015	53,000.00	101.705	53,903.45	2.700%	2.228%	55,069.12	2.590%	7/15/2020	1,384	1,165.67
124	Corporate Bond	United Health Group Inc.	91324PCM2	9/29/2015	7,000.00	101.979	7,138.50	2.700%	2.153%	7,273.28	2.590%	7/15/2020	1,384	134.78
125	Corporate Bond	United Health Group Inc.	91324PCM2	6/20/2016	18,000.00	103.948	18,710.70	2.700%	1.621%	18,702.72	2.590%	7/15/2020	1,384	(7.98)
126	Corporate Bond	Intel Corp.	458140AQ3	9/23/2015	56,000.00	100.941	56,527.13	2.450%	2.192%	57,944.88	2.360%	7/29/2020	1,398	1,417.75
127	Corporate Bond	Intel Corp.	458140AQ3	9/29/2015	3,000.00	101.250	3,037.49	2.450%	2.108%	3,104.19	2.360%	7/29/2020	1,398	66.70
128	Corporate Bond	Intel Corp.	458140AQ3	6/14/2016	20,000.00	103.252	20,650.37	2.450%	1.571%	20,694.60	2.360%	7/29/2020	1,398	44.23
129	Corporate Bond	State Street Corp.	857477AS2	6/13/2016	54,000.00	103.257	55,758.87	2.550%	1.679%	56,003.94	2.450%	8/18/2020	1,418	245.07
130	Corporate Bond	State Street Corp.	857477AS2	6/15/2016	24,000.00	103.364	24,807.29	2.550%	1.651%	24,890.64	2.450%	8/18/2020	1,418	83.35

Exhibit B-1

**Funds and Investments
Held by Contracted (Third) Parties
September 30, 2016**

Morgan Stanley Investments

Investment Type	Issuer	CUSIP	Settlement Date	Par Value	Adjusted Premium	Adjusted Cost	Coupon Rate	YTM at Purchase	Market Value	Current YTM	Maturity Date	Days to Maturity	Unrealized Gain/Loss
131 Corporate Bond	The Walt Disney Co.	25468PDE3	11/27/2015	60,000.00	100.594	60,356.49	2.150%	1.993%	61,822.20	2.080%	9/17/2020	1,448	1,465.71
132 Corporate Bond	The Walt Disney Co.	25468PDE3	6/20/2016	20,000.00	103.321	20,664.15	2.150%	1.287%	20,607.40	2.080%	9/17/2020	1,448	(56.75)
133 Corporate Bond	Coca-Cola Co.	191216BT6	6/16/2016	62,000.00	101.258	62,779.67	1.875%	1.555%	63,041.60	1.840%	10/27/2020	1,488	261.93
134 Corporate Bond	Coca-Cola Co.	191216BT6	6/27/2016	19,000.00	101.833	19,348.24	1.875%	1.410%	19,319.20	1.840%	10/27/2020	1,488	(29.04)
135 Corporate Bond	ACE INA Holdings Inc.	00440EAT4	6/6/2016	61,000.00	101.841	62,122.80	2.300%	1.822%	62,586.00	2.240%	11/3/2020	1,495	463.20
136 Corporate Bond	Chevron Corp. (Callable)	166764AY6	6/13/2016	55,000.00	102.498	56,373.99	2.419%	1.789%	56,551.55	2.350%	11/17/2020	1,509	177.56
137 Corporate Bond	Chevron Corp. (Callable)	166764AY6	6/27/2016	25,000.00	102.723	25,680.71	2.419%	1.733%	25,705.25	2.350%	11/17/2020	1,509	24.54
138 Corporate Bond	Gen. Electric Capital Corp.	36962G4Y7	5/3/2016	109,000.00	111.945	122,020.39	4.625%	1.709%	122,690.40	4.100%	1/7/2021	1,560	670.01
139 Corporate Bond	Gen. Electric Capital Corp.	36962G4Y7	6/14/2016	34,000.00	112.205	38,149.74	4.625%	1.650%	38,270.40	4.100%	1/7/2021	1,560	120.66
140 Corporate Bond	Occidental Petroleum Corp. (I	674599BY0	5/20/2016	75,000.00	108.065	81,048.58	4.100%	2.140%	81,518.25	3.770%	2/1/2021	1,585	469.67
141 Corporate Bond	Exxon Mobil Corp. (Callable)	30231GAV4	6/24/2016	162,000.00	102.224	165,603.23	2.222%	1.697%	165,536.46	2.170%	3/1/2021	1,613	(66.77)
142 Corporate Bond	Wells Fargo & Company	949746RS2	5/19/2016	122,000.00	101.455	123,775.31	2.500%	2.153%	123,778.76	2.460%	3/4/2021	1,616	3.45
143 Corporate Bond	Wells Fargo & Company	949746RS2	6/14/2016	39,000.00	101.782	39,694.86	2.500%	2.076%	39,568.62	2.460%	3/4/2021	1,616	(126.24)
144 Corporate Bond	3M Co. (Callable)	88579YAU5	9/23/2016	65,000.00	100.122	65,079.61	1.625%	1.599%	65,163.80	1.620%	9/19/2021	1,815	84.19
Subtotal Corporate Bonds				4,550,000.00		4,672,473.12	2.568%	1.530%	4,697,733.12	2.392%		983	25,260.00
Money Market	Liquid Asset Fund			0.00						0.010%		1	
Uninvested Cash				0.00					26,045.65	0.020%		1	
Subtotal Cash & Cash Equivalents						0.00			26,045.65			1	
Grand Totals				16,156,000.00		16,368,355.26	1.905%	1.264%	16,481,173.73	1.831%		982	86,772.82
Unsettled Transactions													
Subtotal Unsettled Transactions				0.00		0.00			0.00				0.00
Totals incl. Unsettled Transactions				16,156,000.00		16,368,355.26			16,481,173.73				86,772.82
Totals per Bank Statement				16,156,000.00		16,368,355.26			16,481,173.73				86,772.82

Exhibit C

City of South Pasadena
Investment Report

Summary of Invested Funds -- Last Day of the Month

MONTH	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
JULY	13,890,011	18,506,000	20,273,657	13,579,652	11,604,558	14,003,563	17,332,153	20,958,651	26,306,572	28,541,631
AUGUST	12,821,952	17,256,000	20,608,628	12,099,372	11,595,476	13,043,563	17,330,985	12,658,088	26,294,151	28,405,544
SEPTEMBER	12,830,016	16,766,000	17,292,659	11,000,410	11,582,026	11,783,420	16,331,557	19,715,369	22,058,959	27,049,892
OCTOBER	12,648,943	16,266,000	17,297,628	10,757,440	10,575,907	11,795,960	13,841,158	17,221,779	22,325,114	
NOVEMBER	12,813,000	15,646,000	16,621,046	10,499,526	8,992,178	11,800,260	13,836,635	17,221,849	22,287,418	
DECEMBER	15,063,000	18,756,000	18,487,198	10,634,416	10,185,282	11,805,140	16,837,192	20,603,990	22,253,300	
JANUARY	17,143,000	20,582,573	20,210,860	12,629,088	9,186,793	11,816,031	18,846,359	26,309,319	27,399,997	
FEBRUARY	17,684,000	20,284,404	19,519,072	12,619,768	9,184,331	13,818,580	18,845,663	26,260,788	30,108,605	
MARCH	16,654,000	19,715,013	18,448,613	12,610,790	9,126,552	13,319,038	13,145,894	26,315,158	28,939,924	
APRIL	18,784,000	22,169,776	19,317,280	12,605,200	11,130,863	17,327,604	13,153,853	26,326,876	28,276,276	
MAY	20,209,000	23,010,520	16,191,609	12,595,623	11,128,155	19,327,983	23,452,878	26,310,240	28,429,928	
JUNE	20,014,000	23,385,906	15,871,761	12,581,680	10,275,475	19,323,510	22,452,628	29,289,712	26,594,581	

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ATTACHMENT 2
Public Financing Authority Investment Reports for
September 2016

Exhibit A

South Pasadena
Public Financing Authority
INVESTMENT REPORT
September 30, 2016

Investment Balances at Month End

INSTITUTION NAME	MATURITY DATE	YIELD TO CALL OR MATURITY	PERCENT OF PORTFOLIO	COST	CURRENT MARKET VALUE *
WELLS FARGO					
Cash Equivalents	See Exhibit B	0.272%	41.78%	4,753,541.64	4,753,541.64
Certificates of Deposit	See Exhibit B	1.020%	58.22%	6,624,000.00	6,624,000.00
SUBTOTAL			100.00%	11,377,541.64	11,377,541.64
TOTAL INVESTMENTS			100.00%	\$11,377,541.64	\$11,377,541.64
OTHER ACCOUNTS:					
Wells Fargo 2009 Bonds Revenue Fund				\$3.52	
Wells Fargo 2009 Bonds Interest Fund				\$989,550.77	
Wells Fargo 2009 Bonds Principal Fund				\$790,001.26	
Wells Fargo 2013 Bonds Revenue Fund				\$1.76	
Wells Fargo 2013 Bonds Interest Fund				\$108,443.97	
Wells Fargo 2013 Bonds Principal Fund				\$340,000.18	
Wells Fargo 2013 Bonds Cost of Issuance Fund				\$0.11	

Required Disclosures:

Average weighted maturity of the portfolio 237 DAYS

Average weighted total yield to maturity of the portfolio 0.708%

The PFA's investment liquidity is sufficient for it to meet its expenditure requirements for the next 180 days.

* Current market valuation is required for investments with maturities of more than twelve months.

Exhibit B

**Funds and Investments
Held by Contracted (Third) Parties
September 30, 2016**

2009 PFA Water Revenue Bonds		Wells Fargo							
Investment Type	Issuer	Settlement Date	Par Value	Coupon Rate	Market Value	Current YTM	Maturity Date	Days to Maturity	
Reserve Fund									
1	Cash		0.00	0.010%	0.00	0.010%		1	
2	Government Advantage Money Market		52,597.93	0.010%	52,597.93	0.010%		1	
Subtotal Cash & Cash Equivalents			52,597.93	0.010%	52,597.93	0.010%			
1	CDARS - CD	American State Bank -IA	3/28/2013	248,000.00	0.700%	248,000.00	0.700%	3/28/2017	179
2	CDARS - CD	Oriental Bank	5/29/2014	248,000.00	1.000%	248,000.00	1.000%	5/30/2017	242
3	CDARS - CD	Barclays Bank	7/2/2014	248,000.00	1.150%	248,000.00	1.150%	7/3/2017	276
4	CDARS - CD	CIT Bank - UT	3/13/2013	248,000.00	1.100%	248,000.00	1.100%	3/13/2018	529
5	CDARS - CD	First Bank - PR	3/15/2013	248,000.00	1.050%	248,000.00	1.050%	3/15/2018	531
6	CDARS - CD	Bank of Deerfield	6/11/2014	248,000.00	1.600%	248,000.00	1.600%	6/11/2018	619
7	CDARS - CD	Discover Bank - DE	7/16/2014	247,000.00	1.550%	247,000.00	1.550%	7/16/2018	654
8	CDARS - CD	Goldman Sachs Bank	7/16/2014	247,000.00	1.600%	247,000.00	1.600%	7/16/2018	654
9	CDARS - CD	GE Capital Bank	7/18/2014	247,000.00	1.600%	247,000.00	1.600%	7/18/2018	656
10	CDARS - CD	Merrick Bank - UT	9/12/2016	249,000.00	1.150%	249,000.00	1.150%	3/12/2019	893
11	CDARS - CD	Texas Exchange Bank	3/18/2016	249,000.00	1.200%	249,000.00	1.200%	3/18/2019	899
12	CDARS - CD	Bar Harbor Bank - ME	5/30/2014	170,000.00	1.600%	170,000.00	1.600%	3/29/2019	910
13	CDARS - CD	Belmont Savings Bank	3/23/2016	248,000.00	1.400%	248,000.00	1.400%	3/23/2020	1,270
14	CDARS - CD	Comenity Bank - UT	3/15/2016	247,000.00	1.650%	247,000.00	1.650%	3/18/2021	1,630
Subtotal CDs			3,392,000.00	1.304%	3,392,000.00	1.304%		705	
Total Reserve Fund			3,444,597.93	1.284%	3,444,597.93	1.284%		695	
Project Fund									
1	Cash		0.00	0.010%	0.00	0.010%		1	
2	Government Advantage Money Market		683,429.35	0.010%	683,429.35	0.010%		1	
3	USA Mutuals Partners Insured		4,017,514.36	0.320%	4,017,514.36	0.320%		1	
Subtotal Cash & Cash Equivalents			4,700,943.71	0.275%	4,700,943.71	0.275%		1	
1	CDARS - CD	Santander Bank	10/7/2015	248,000.00	0.650%	248,000.00	0.650%	10/7/2016	7
2	CDARS - CD	Baroda Bank	10/13/2015	248,000.00	0.650%	248,000.00	0.650%	10/13/2016	13
3	CDARS - CD	Safra Bank	10/9/2015	249,000.00	0.550%	249,000.00	0.550%	11/9/2016	40
4	CDARS - CD	Ally Bank	5/14/2015	249,000.00	0.600%	249,000.00	0.600%	11/14/2016	45
5	CDARS - CD	Triumph Bank	5/15/2015	249,000.00	0.600%	249,000.00	0.600%	12/15/2016	76
6	CDARS - CD	American Express Centurion	6/30/2015	249,000.00	0.800%	249,000.00	0.800%	12/27/2016	88
7	CDARS - CD	Mercantile Commerce Bank	6/26/2015	249,000.00	0.800%	249,000.00	0.800%	12/27/2016	88
8	CDARS - CD	MB Financial Bank	6/29/2015	249,000.00	0.700%	249,000.00	0.700%	12/29/2016	90
9	CDARS - CD	Access Bank	6/30/2015	249,000.00	0.700%	249,000.00	0.700%	12/30/2016	91
10	CDARS - CD	Everbank	10/16/2015	249,000.00	0.750%	249,000.00	0.750%	1/17/2017	109
11	CDARS - CD	BMO Harris Bank	10/7/2015	248,000.00	0.900%	248,000.00	0.900%	4/7/2017	189
12	CDARS - CD	Capital One Bank	10/7/2015	248,000.00	0.850%	248,000.00	0.850%	4/7/2017	189
13	CDARS - CD	Capital One National Assn.	10/7/2015	248,000.00	0.850%	248,000.00	0.850%	4/7/2017	189
Subtotal CDs & Securities			3,232,000.00	0.723%	3,232,000.00	0.723%		93	
Total Project Fund			7,932,943.71	0.457%	7,932,943.71	0.457%		39	
Grand Totals			11,377,541.64	0.708%	11,377,541.64	0.708%		237	

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City of South Pasadena Agenda Report

*Diana Mahmud, Mayor
Michael A. Cacciotti, Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk
Gary E. Pin, City Treasurer*

COUNCIL AGENDA: November 16, 2016

TO: Honorable Mayor and City Council

VIA: Sergio Gonzalez, City Manager *SK*

FROM: Lucy Demirjian, Assistant to the City Manager *LD*
Jennifer Shimmin, Senior Management Analyst *JAS*

SUBJECT: **Second Reading and Adoption of an Ordinance, Amending Chapter 16 (Garbage and Waste) of the South Pasadena Municipal Code Creating a new Article IV (Expanded Polystyrene Disposable Food Service Ware Ban) to Prohibit the Use of Expanded Polystyrene Disposable Food Service Ware Within South Pasadena**

Recommendation

It is recommended that the City Council read by title only for second reading, waiving further reading, and adopt an ordinance to amend Chapter 16 of the South Pasadena Municipal Code (SPMC) by creating a new Article IV to prohibit the use of expanded polystyrene disposable food service ware within the City of South Pasadena.

Fiscal Impact

With the adoption of the ordinance there will be costs associated with educational outreach and possible enforcement actions by City staff. Implementation of the ordinance will likely reduce litter and storm water impacts providing a positive fiscal impact on cleanup efforts by the Public Works Department.

Commission Review and Recommendation

The Natural Resources and Environmental Commission (NREC) was presented with draft ordinance language at its September 27, 2016 meeting. They made minor, non-substantial changes and unanimously approved the ban on expanded polystyrene food service ware.

Background

On November 2, 2016, the City Council conducted a first reading and introduced the ordinance. An analysis of the ordinance can be found in a staff report dated November 2, 2016 (Attachment 2). If adopted, the ordinance will become effective on December 16, 2016.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its

Prohibition on the Use of Expanded Polystyrene Disposable Food Service Ware
November 16, 2016
Page 2 of 2

inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Ordinance Adding a New Article IV (Expanded Polystyrene Disposable Food Service Ware Ban) to Chapter 16 (Garbage And Waste)
2. November 2, 2016 City Council Agenda Report (w/o attachments)

ATTACHMENT 1
Ordinance Adopting Article IV (Expanded
Polystyrene Disposable Food Service Ware Ban)
Amending SPMC Chapter 16

ORDINANCE NO. ____

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
ADDING A NEW ARTICLE IV (EXPANDED POLYSTYRENE
DISPOSABLE FOOD SERVICE WARE BAN) TO
CHAPTER 16 (GARBAGE AND WASTE) OF THE
SOUTH PASADENA MUNICIPAL CODE**

SECTION 1. A new Article IV (Expanded Polystyrene Disposable Food Service Waste Ban) is added to Chapter 16 (Garbage and Waste) to read as follows:

ARTICLE IV. Expanded Polystyrene Disposable Food Service Ware Ban

16.40 Purpose

16.41 Definitions

16.42 Prohibition of Expanded Polystyrene Food Service Ware

16.43 Exceptions

16.44 Enforcement

16.45 Effective Date

16.46 No Conflict with Federal and State Law

16.40 Purpose

The purpose of this chapter is to establish standards and procedures for environmental waste and litter reduction measures, and promote environmentally sustainable practices throughout the City by prohibiting the use and sale of expanded polystyrene food service ware by food providers within the city and in city facilities, city-managed concessions, city-sponsored or co-sponsored events, city permitted events and all franchisees, contractors and vendors doing business with the city.

16.40 Definitions

As used in this article, the following terms and phrases shall have the following meanings:

City Facilities. The term “city facilities” means any building, structure, or vehicle owned or operated by the City of South Pasadena, its agents, agencies, departments, and franchisees.

Customer. The word “customer” means anyone purchasing food or beverages from a restaurant or food provider.

Disposable Food Service Ware. The term “disposable food service ware” means single-use disposable products used in the restaurant and food service industry for serving or transporting prepared, ready-to-consume food or beverages. This includes but is not limited to plates, cups, bowls, trays and hinged or lidded containers. This does not include single-use disposable items such as straws, cup lids, or utensils, nor does it include single-use disposable packaging for unprepared foods.

Expanded polystyrene. The term “expanded polystyrene” or “EPS” means polystyrene that has been expanded or “blown” using a gaseous blowing agent into a solid foam. EPS is sometimes called “Styrofoam,” a Dow Chemical Co. trademarked form of polystyrene foam insulation.

Food packager. The term “food packager” means any person or entity, located within the City of South Pasadena, who places meat, eggs, baked products, or other food in Disposable Food Service Ware for the purpose of retail sale of those products.

Food provider. The term “food provider” means any person or place that provides or sells prepared food within the City of South Pasadena to the general public to be consumed on the premises or for take-away consumption. Food provider includes but is not limited to (1) a grocery store, supermarket, restaurant, drive-thru, cafe, coffee shop, snack shop, public food market, farmers' market, convenience store, or similar fixed place where prepared food is available for sale on the premises or for take-away consumption, and (2) any mobile store, food vendor, caterer, food truck, vending machine or similar mobile outlet. Food provider also includes any organization, group or individual that regularly provides prepared food to its members or to the general public as a part of its activities or services.

Non-profit food provider. The term “non-profit food provider” means a recognized tax exempt organization which provides food or beverage as a part of its services.

Polystyrene. The word “polystyrene” means and include expanded polystyrene, which is a thermoplastic petrochemical material utilizing a styrene monomer and processed by any number of techniques including, but not limited to, fusion of polymer spheres (expandable bead polystyrene), injection molding, foam molding, and extrusion-blow molding (extruded foam polystyrene).

Polystyrene food packaging. The term “polystyrene food packaging” means any food packaging which contains polystyrene foam or oriented polystyrene.

Prepared food. The term “prepared food” means any food or beverages which are served, packaged or are prepared on the retail vendor’s premises by cooking, chopping, baking, roasting, slicing, mixing, brewing, freezing, or squeezing. Prepared food may be eaten either on or off the retail vendor’s premises. For the purpose of this ordinance,

“prepared food” does not include raw, butchered, ground, chopped, or sliced meats, fish, and/or poultry sold from a butcher case or similar retail appliance for subsequent preparation.

Restaurant. The word “restaurant” means any establishment located within the city selling prepared food to be eaten on or about its premises by customers. “Restaurant” includes a sidewalk food vendor.

Retail vendor. The term “retail vendor” means any store, shop, sales outlet, or other establishment which sells food packaging.

16.42 Prohibition of expanded polystyrene food service ware

A. No restaurant, retail vendor, food packager, retail food vendor, or non-profit food provider shall provide prepared food to its customers in Disposable Food Service Ware made of expanded polystyrene; or purchase, obtain, keep, distribute, sell for home or personal use, or give, serve, or otherwise provide to customers any Disposable Food Service Ware made of expanded polystyrene.

B. No food provider shall distribute or sell prepared food in any Disposable Food Service Ware made of EPS at any location within the city, unless it is wholly encapsulated or encased within a more durable material, as exempted in Section 16.43. This specifically includes, but is not limited to, cups, plates, bowls, clamshells and other products intended primarily for food service use, as well as coolers, containers and, ice chests.

C. No person shall distribute or sell prepared food in any Disposable Food Service Ware made of EPS at city facilities. This subsection is limited to use of city facilities for which a person has entered into an agreement with the city to rent, lease or otherwise occupy a city facility. All facility rental agreements for any city facility shall include a provision requiring contracting parties to assume responsibility for preventing the utilization and/or distribution of disposable food service made of EPS while using city facilities. The facility rental agreement shall indicate that a violating contractor's security deposit will be forfeited if the city manager or his/her designee determines that Disposable Food Service Ware made of EPS was used in violation of the rental agreement.

D. No person shall use or distribute Disposable Food Service Ware made of EPS at city-sponsored events, city-managed concessions or city meetings. This subsection shall apply to the function organizers, agents of the organizers, city contractors, food providers and any other person that enters into an agreement with one or more of the function sponsors to sell or distribute prepared food or otherwise provide a service related to the function.

E. The city, its departments, and its city contractors, agents, and employees acting in their official capacity, shall not purchase or acquire Disposable Food Service Ware made of EPS, or distribute it for public use.

F. All food providers required by this code to have a business license shall certify compliance with this chapter on the annual business license renewal application.

16.43 Exceptions

A. Food items which are packaged outside the boundaries of the city, provided that such food is not altered, packaged or repackaged within the city limits, are exempt from the provisions of this chapter.

B. The city manager or his/her designee may exempt any person from Section 16.42 following the operative date of this ordinance, as follows:

- i. A request for an exemption shall be filed in writing with the city manager or his/her designee and shall include documentation of the reason for the requested exemption and any other information necessary for the city to make its decision. The city may require the applicant to provide additional information as necessary to make the required determinations. The city manager or his/her designee may approve an exemption request for a maximum of one (1) year, with or without conditions, upon finding that compliance would create an undue hardship. Undue hardship shall be construed to include, but not be limited to, situations where there are no reasonable alternatives to disposable food service ware made of EPS for reasons that are unique to the applicant.
- ii. The city manager's written decision on the exemption is effective within 10 days of the decision. Decisions of the city manager may be appealed by the person applying for the exemption to the city council. Appeals shall be filed in writing with the city clerk within 10 days of the decision and shall be accompanied by a fee set by resolution of the city council. Notice of hearing shall be given to the applicant at least 10 days prior to the hearing. The city council shall make its decision within 60 days of receiving the appeal.

C. Food packaging required to be purchased under a contract entered into one year prior to the effective date of this Chapter is exempt from the provisions of this Chapter. This exemption will apply up to one (1) year from the effective date of this Chapter.

D. Food brought by individuals for personal consumption to city facilities, including but not limited to city parks, and centers, provided that the city facility is being used for individual recreation or similar purposes and such facility use is not part of a larger organized event that is otherwise governed by Section 16.42 (B-E).

E. EPS coolers and ice chests that are intended for reuse are exempt from the provisions of this Chapter.

G. The city manager or his/her designee may also determine to exempt from the requirements of this Chapter the procurement of supplies or services in the event of a proclaimed emergency or when otherwise deemed necessary by the city manager for the immediate preservation of the public health, safety, or general welfare.

16.44 Enforcement

A. The city manager or his/her designee shall have primary responsibility for enforcement of this Chapter. The city manager or his/her designee is authorized to establish regulations and administrative procedures and to take any and all other actions reasonable and necessary to obtain compliance with this Chapter, including, but not limited to, inspecting any food provider's premises to verify compliance in accordance with applicable law.

B. Any person violating or failing to comply with any of the requirements of this Chapter or of any regulation or administrative procedure authorized by it shall be guilty of an infraction.

C. The city attorney may seek legal, injunctive, or other equitable relief to enforce this chapter and any regulation or administrative procedure authorized by it. The city may also enforce this ordinance through the administrative citation procedure set forth in Chapter 1A.

D. The remedies and penalties provided in this section and in Chapter 1A are cumulative and not exclusive of one another.

16.45 Violations

Violations of this Chapter shall be punishable as follows:

A. For the first violation, the city manager or his/her designee, upon determination that a violation of this chapter has occurred, shall issue a written warning notice to the person or food provider which will specify the violation and the appropriate penalties in the event of future violations.

B. Thereafter, the following schedule shall apply:

- a. A fine not exceeding one hundred dollars (\$100.00) for the first violation following the issuance of a warning notice;
- b. A fine not exceeding two hundred dollars (\$200.00) for the second violation following the issuance of a warning notice.
- c. A fine not exceeding five hundred dollars (\$500.00) for the third and any subsequent violation that occurs following the issuance of a warning notice. Any violation of this Chapter shall constitute sufficient grounds for the revocation, suspension, denial or non-renewal of a business license issued by the city, held by the violator for the location at which the violation occurs.

16.46 Effective Date

- A. No food provider shall distribute or utilize disposable food service containers containing expanded polystyrene on or after one year following the November 16, 2016 date of adoption of this ordinance by the city council.
- B. No city facilities, city-managed concessions, city-sponsored events or city-permitted events shall distribute or utilize disposable food service containers containing expanded polystyrene on or after the effective date of this ordinance.

16.47 No Conflict with Federal and State Law

- A. Nothing in this Chapter shall be interpreted or applied so as to create any requirement, power, or duty in conflict with any federal or state law.
- B. If any sentence, clause, or phrase of this ordinance is for any reason held to be unconstitutional or otherwise invalid, such decision shall not affect the validity of the remaining provisions of this ordinance. The city council hereby declares that it would have adopted this Ordinance and each sentence, clause or phrase thereof irrespective of the fact that any one or more sentences, clauses or phrases be declared unconstitutional or otherwise invalid.

SECTION 2. CEQA. This ordinance is not a “project” for purposes of the California Environmental Quality Act (CEQA), as that term is defined in CEQA Guidelines Section 15378. Because it is not a “project,” this ordinance is not subject to CEQA’s requirements. Further, even if this ordinance is deemed a “project” and therefore subject to CEQA, the Ordinance is exempt for the following reasons: 1) under CEQA Guidelines Section 15061(b)(3), it is not a project which has the potential for causing a significant effect on the environment, and 2) under CEQA Guidelines Section 15308, it is an authorized action by an agency with regulatory authority for the purpose of assuring the maintenance, restoration, enhancement or protection of the environment.

SECTION 3. EFFECTIVE DATE. This ordinance shall take effect thirty days after its passage and adoption pursuant to California Government Code Section 36937.

SECTION 4. This ordinance shall take effect thirty (30) days after its final passage and within fifteen (15) days after its passage, the City Clerk of the City of South Pasadena shall certify to the passage and adoption of this ordinance and to its approval by the Mayor and City Council and shall cause the same to be published in a newspaper in the manner required by law.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2016.

Diana Mahmud, Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

Date: _____

I HEREBY CERTIFY the foregoing ordinance was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the __ day of _____, 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

ATTACHMENT 2
November 2, 2016 Agenda Report (w/o Attachments)

City of South Pasadena Agenda Report

*Diana Mahmud, Mayor
Michael A. Cacciotti, Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: November 2, 2016

TO: Honorable Mayor and City Council

VIA: Sergio Gonzalez, City Manager

FROM: Lucy Demirjian, Assistant to the City Manager
Jennifer Shimmin, Senior Management Analyst

SUBJECT: **First Reading and Introduction of an Ordinance, Amending Chapter 16 (Garbage and Waste) of the South Pasadena Municipal Code Creating a new Article IV (Expanded Polystyrene Disposable Food Service Ware Ban) to Prohibit the Use of Expanded Polystyrene Disposable Food Service Ware Within South Pasadena**

Recommendation

It is recommended that the City Council read by title only for first reading, waiving further reading, and introduce an ordinance to amend Chapter 16 of the South Pasadena Municipal Code (SPMC) by creating a new Article IV to prohibit the use of expanded polystyrene disposable food service ware within the City of South Pasadena.

Fiscal Impact

If the proposed ordinance is adopted there will be costs associated with educational outreach and possible enforcement actions by City staff. Implementation of the ordinance will likely reduce litter and storm water impacts providing a positive fiscal impact on cleanup efforts by the Public Works Department.

Commission Review and Recommendation

The Natural Resources and Environmental Commission (NREC) was presented with draft ordinance language at its September 27, 2016 meeting. They made minor, non-substantial changes and unanimously approved the ban on expanded polystyrene food service ware.

Background

The purpose of this ordinance is to protect the natural environment from non-biodegradable litter, reduce solid waste and promote public health. Most expanded polystyrene (EPS) food packaging products consist of disposable food and beverage take-out containers. EPS food packaging products make up a majority of visible wastes littering public places and natural environments, and are known to persist in the environment for many years before breaking down into non-biodegradable components, posing potential environmental and public health risks.

Polystyrene manufacturing is the fifth largest creator of hazardous waste in the United States (Environmental Protection Agency) and compromises 15% of the litter collected in storm drains

Prohibition on the Use of Expanded Polystyrene Disposable Food Service Ware

November 2, 2016

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(State of California). Its environmental impacts were second highest, behind aluminum, in the cycle of product manufacturing, use and disposal of the products, the energy consumption, greenhouse gas effect, and total environmental effect (California Integrated Waste Management Board).

Although the technology exists to recycle EPS, very little is actually recycled due to economic and logistical constraints. In 2002, the polystyrene industry reported that of the 869 million pounds of EPS produced in the U.S. only 26.2 million pounds of post-consumer EPS packaging (3% of the total) was recycled.

The relationship between EPS disposable food service ware and beach litter/marine debris is a main reason cited by communities that have recently banned or restricted the use of EPS food packaging in their jurisdictions. Since EPS material is so light, it floats in water and is easily carried by the wind, even when disposed of properly. It also readily breaks down into small pieces (although it cannot ultimately biodegrade). Marine biologists have concluded that degraded EPS in the marine environment mimics certain natural food sources and therefore increases the chance of ingestion by wildlife. Recent studies have found plastics to be in the digestive systems of nearly all tested ocean-feeding bird species. Ingestion of EPS by birds and marine animals often results in reduced appetite, reduced nutrient absorption and possible death by starvation.

Alternatives to EPS Food Packaging

There are several alternatives to EPS currently available for food packaging. These include paper, aluminum, rigid plastic, and bio-products manufactured from corn starch, sugar cane, or a combination of bamboo, tapioca, and water. Cost and availability of these products differ based on the type of material and the type of product; however, the more commonly used container types are readily available from existing food packaging suppliers.

When considering only purchase costs, EPS is currently the least expensive food packaging available followed by paper products and then other types of rigid plastic containers. The price of biodegradable and compostable food packaging now on the market can be comparable to the cost of paper and non-EPS plastic for some types of containers and can be significantly more expensive for others.

Outreach Efforts

In a joint outreach effort with the South Pasadena Chamber of Commerce (Chamber), two informational meetings were held to discuss the ordinance with food service providers in July. Most attendees had concerns with a ban on products made from oriented polystyrene, however, there was mainly positive feedback regarding a ban on only expanded polystyrene food service ware.

After researching alternative product availability and cost, staff determined that it is only feasible to prohibit the use of expanded polystyrene products. The Chamber has also expressed its support of the proposed ordinance. The NREC has requested that staff monitor the issue on an ongoing

basis to determine if the City should consider expanding the types of prohibited food service ware in the future.

At the time of writing of this report, staff has scheduled a meeting for October 28, 2016, with the California Restaurant Association and a few businesses located in the City to hear any concerns with the proposed ordinance. Any input received will be provided to City Council during staff's oral report at the City Council meeting.

Analysis

The ordinance prohibits food providers from dispensing prepared food in disposable food service ware made from expanded polystyrene within the City of South Pasadena. The requirements of the ordinance will come into effect one year after City Council adoption for all food providers. City Co-sponsored event will also be required to comply with the requirements, effective one year after adoption of the ordinance. City administration has for the past few years prohibited the purchasing of EPS products for City facilities, City managed concessions, and City sponsored events.

Disposable food service ware is defined as single-use disposable products used in the restaurant and food service industry for serving or transporting prepared, ready-to-consume food or beverages. This includes, but is not limited to, plates, cups, bowls, trays, and hinged or lidded containers. This does not include single-use disposable items such as straws, cup lids, or utensils, nor does it include single-use disposable packaging for unprepared foods.

A food provider is defined in the ordinance as any person or place that provides or sells prepared food within the City of South Pasadena to the general public to be consumed on the premises or for take-away consumption. Food provider includes but is not limited to:

- (1) a grocery store, supermarket, restaurant, drive-thru, cafe, coffee shop, snack shop, public food market, farmers' market, convenience store, or similar fixed place where prepared food is available for sale on the premises or for take-away consumption, and
 - (2) any mobile store, food vendor, caterer, food truck, vending machine or similar mobile outlet.
- Food provider also includes:

- (3) any organization, group or individual that regularly provides prepared food to its members or the general public as a part of its activities or services.

The ordinance also applies to all City facilities, City managed concessions, City sponsored and co-sponsored events, and City permitted events.

Exemption

The ordinance allows for a one-year renewable hardship exemption if it can be demonstrated that compliance with the ordinance would cause undue hardship to a food provider. The exemption shall be filed in writing with the City Manager or his/her designee, and shall include documentation of the reason for the requested exemption and any other information necessary for the City to make its decision. Undue hardship shall include, but not be limited to, situations where there are no reasonable alternatives to disposable food service ware made of EPS for

reasons that are unique to the applicant.

Enforcement

The City Manager or his/her designee is authorized to establish regulations and administrative procedures and to take any and all other actions reasonable and necessary to obtain compliance, including, but not limited to, inspecting any food provider's premises to verify compliance in accordance with applicable law. It is anticipated that enforcement will be primarily conducted on a complaint basis and will be responded to by City staff as soon as reasonably possible. For those in violation of the ordinance, the City Attorney may seek legal, injunctive, or other equitable relief to enforce this Chapter and any regulation or administrative procedure authorized by it. The City may also enforce this ordinance through the administrative citation procedure set forth in Chapter 1A of the SPMC.

Outreach

Environmental Programs staff will conduct workshops and other outreach activities to provide information and assistance to food providers in identifying alternatives to expanded polystyrene disposable food ware and locating suppliers of alternative products. The Chamber has been helpful in current outreach efforts and will continue to assist in providing outreach to South Pasadena businesses.

Policy Development Schedule

- November 2, 2016 – First reading of ordinance
- November 16, 2016 - City Council adoption of Ordinance with second reading
- January 2017 – Outreach efforts begin
- January 2018 - Food Vendors, Food Providers, Food Service Establishments, Restaurants, and Retail Stores must be in compliance with ordinance

Environmental Review (CEQA)

This ordinance will preserve and enhance the environment within the City of South Pasadena and is exempt from the requirements of the California Environmental Quality Act (CEQA), as amended, pursuant to Guideline 15061(b)(3) and Guideline 15308, of the CEQA Guidelines.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Ordinance Adding a New Article IV (Expanded Polystyrene Disposable Food Service Ware Ban) to Chapter 16 (Garbage And Waste)

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City of South Pasadena Agenda Report

*Diana Mahmud, Mayor
Michael A. Cacciotti, Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: November 16, 2016
TO: Honorable Mayor and City Council
VIA: Sergio Gonzalez, City Manager 
FROM: Sheila Pautsch, Community Service Director 
SUBJECT: **Approval of a Deed Restriction Required by the Los Angeles Regional Park and Open Space District for the Dog Park**

Recommendation

It is recommended that the City Council approve a deed restriction required by Los Angeles County Regional Park and Open Space District to maintain the use of the land as a Dog Park.

Fiscal Impact

None.

Commission Review and Recommendation

This matter was not reviewed by a Commission.

Background

The City of South Pasadena (City) received a grant from Los Angeles County Regional Park and Open Space District (District) in the amount of \$230,728.16 for the construction of a Dog Park. The Project Agreement (Agreement) with the District was approved at the December 14, 2015 City Council Meeting.

Analysis

Per the Agreement, the City shall record on the title of any real property developed with funds from either Proposition A's (Propositions), a deed restriction requiring compliance with the Propositions and Agreement, in perpetuity. Approval of this deed restriction will enable the City to file for reimbursement once the Dog Park is complete.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the

AGENDA ITEM 10

Approval of a Deed Restriction for the Dog Park
November 16, 2016
Page 2 of 2

City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Deed Restriction with Legal Property Description and Project Agreement

RECORDING REQUESTED BY:

Los Angeles County Regional Park and Open Space District

WHEN RECORDED MAIL TO:

Los Angeles County Regional Park and Open Space District

510 S Vermont Avenue, Room 230

Los Angeles, CA 90020

Attn: Administration Section

DEED RESTRICTION

- I. WHEREAS, the City of South Pasadena [hereinafter referred to as "Owner(s)"] is/are recorded owner(s) of the real property described in Exhibit A, attached and incorporated herein by reference (hereinafter referred to as the "Property"); and
- II. WHEREAS, City of South Pasadena (hereinafter referred to as "Grantee"); and
- III. WHEREAS, the Los Angeles County Regional Park and Open Space District (hereinafter referred to as the "District") is a public agency created and existing under the authority of Section 5506.9 et seq of the California Public Resources Code (hereinafter referred to as the "PRC"); and
- IV. WHEREAS, Owner(s) (or Grantee) applied to the District for grant funds available pursuant to the Prop A Excess Funds Grant Program for the Dog Park Construction ; and
- V. WHEREAS, on January 7, 2016 the District conditionally approved Grant No. 58K2-16-1384 (hereinafter referred to as "Grant") for a Dog Park on the Property, subject to, among other conditions, recordation of this Deed Restriction on the Property; and
- VI. WHEREAS, but for the imposition of the Deed Restriction condition of the Grant, the Grant would not be consistent with the public purposes of the District's Grant Program, Safe Neighborhood Parks Proposition of 1996, Section 24 et seq and the funds that are the subject of the Grant could therefore not have been granted; and
- VII. WHEREAS, Owner(s) has/ve elected to comply with the Deed Restriction of the Grant, so as to enable Owner(s) to receive the Grant funds and perform the work described in the grant.

NOW, THEREFORE, in consideration of the award of the Grant funds by the District, the undersigned Owner(s) for himself/herself/themselves and for his/her/their heirs, assigns and successors-in-interest, hereby irrevocably covenant(s) with the District that the condition of the Grant (set forth at paragraphs 1 through 5 and in Exhibit B hereto) shall at all times on and after the date on which this Deed Restriction is recorded constitute for all purposes covenants, conditions, and restrictions on the use and enjoyment of the

Property that are here by attached to the deed of the Property as fully effective components thereof.

1. DURATION. This Deed Restriction shall remain in full force and effect and shall bind Owner(s) and all his/her/their assigns or successors-in-interest in perpetuity.
2. TAXES AND ASSESSMENTS. It is intended that this Deed Restriction is irrevocable and shall constitute an enforceable restriction within the meaning of a) Article XIII, Section 8 of the California Constitution and b) Section 402(i) of the California Revenue and Taxation Code or successor statute. Furthermore, this Deed Restriction shall be deemed to constitute a servitude upon and burden to the Property within the meaning of Section 3712(d) of the California Revenue and Taxation Code, or successor statute, which survives a sale of tax-deeded property.
3. RIGHT OF ENTRY. The District or its agent or employees may enter onto the Property at times reasonably acceptable to Owner(s) to ascertain whether the use restrictions set forth above are being observed.
4. REMEDIES. Any act, conveyance, contract, or authorization by Owner(s) whether written or oral which uses or would cause to be used or would permit use of the Property contrary to the terms of this Deed Restriction will be deemed a violation and a breach hereof. The District may pursue any and all available legal and/or equitable remedies to enforce the terms and conditions of this Deed Restriction. In the event of a breach, any forbearance on the part of the District to enforce the terms and provisions hereof shall not be deemed a waiver of enforcement rights regarding any subsequent breach.
5. SEVERABILITY. If any provision of these restrictions is held to be invalid, or for any reason becomes unenforceable, no other provision shall be affected or impaired.

Dated: 10/31, 2016

Signed:  _____

Signed: _____

Sergio Gonzalez, City Manager
PRINT/TYPE NAME & TITLE OF ABOVE
(GRANTEE'S AUTHORIZED REPRESENTATIVE)

PRINT/TYPE NAME & TITLE OF ABOVE
(ADDITIONAL SIGNATURE, AS REQUIRED)

NOTARY ACKNOWLEDGEMENT ON NEXT PAGE

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Los Angeles)

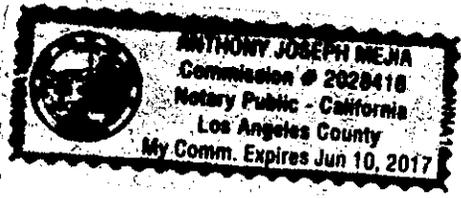
On October 31, 2016 before me, Anthony Joseph Mejia, Notary Public
Date Here Insert Name and Title of the Officer

personally appeared Sergio Gonzalez
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) ~~(is/are)~~ subscribed to the within instrument and acknowledged to me that ~~(he/she/they)~~ executed the same in ~~(his/her/their)~~ authorized capacity(ies), and that by ~~(his/her/their)~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature [Handwritten Signature]
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____
Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

Signer's Name: _____
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

Exhibit A

Legal Description of Dog Park at 650 toney Drive South Pasadena, CA

Exhibit "A"

Legal Description

In the City of South of Pasadena, County of Los Angeles, State of California

THOSE PORTION OF LOTS 66 THROUGH 74 OF PLATE OF LAND IN THE ARROYO SECO, IN THE CITY OF SOUTH PASADENA, AS PER MAP RECORDED IN MISCELLANEOUS RECORDS 3 PAGES 279 TO 283 MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, LYING THE FOLLOWING DESCRIBED LINE:

COMMENCING AT A POINT IN THAT COURSE HAVING A LENGTH OF 446.38 FEET IN THE CENTER LINE OF ARROYO DRIVE, 70 FEET WIDE, AS SHOWN IN TRACT NO. 11255, MB 199, PAGE 28, SAID POINT FOUND TACK AND LEAD AND THAT POINT DISTANT ALONG SAID COURSE NORTH 38°58'06" EAST 446.38 FEET FROM THE INTERSECTION OF MISSION STREET AND ARROYO DRIVE THAT FOUND TACK & LEAD; THENCE SOUTH 44°49'30" EAST 319.04 FEET TO THE TRUE POINT OF BEGINNING, THENCE SOUTH 73°33'36" WEST 68.32 FEET TO THE BEGINNING OF A TANGENT CURVE, CONCAVE TO THE SOUTHWEST AND HAVING A RADIUS OF 138.70 FEET; THENCE ALONG SAID CURVE SOUTHWESTERLY 102.43 FEET; THENCE TANGENT TO SAID CURVE, NORTH 64°06'55" WEST 17.52 FEET; THENCE NORTH 55°03'16" WEST 42.24 FEET TO THE BEGINNING OF A TANGENT CURVE, CONCAVE TO THE SOUTHWEST AND HAVING A RADIUS OF 25.00 FEET, THENCE ALONG SAID CURVE SOUTHWESTERLY 27.45 FEET, THENCE TANGENT TO SAID CURVE, NORTH 07°42'17" EAST 19.09 FEET; THENCE NORTH 37°58'07" EAST 10.39 FEET, THENCE NORTH 77°44'26" EAST 217.24 FEET, THENCE NORTH 01°27'24" EAST 106.04 FEET, THENCE NORTH 10°30'23" WEST 12.09 FEET TO THE TRUE POINT OF BEGINNING. SAID AREA CONTAINING APPROXIMATE 23,209 SQUARE FEET, 0.533 ACRES OF LAND.

SEE ATTACHED EXHIBIT "B" HEREON.

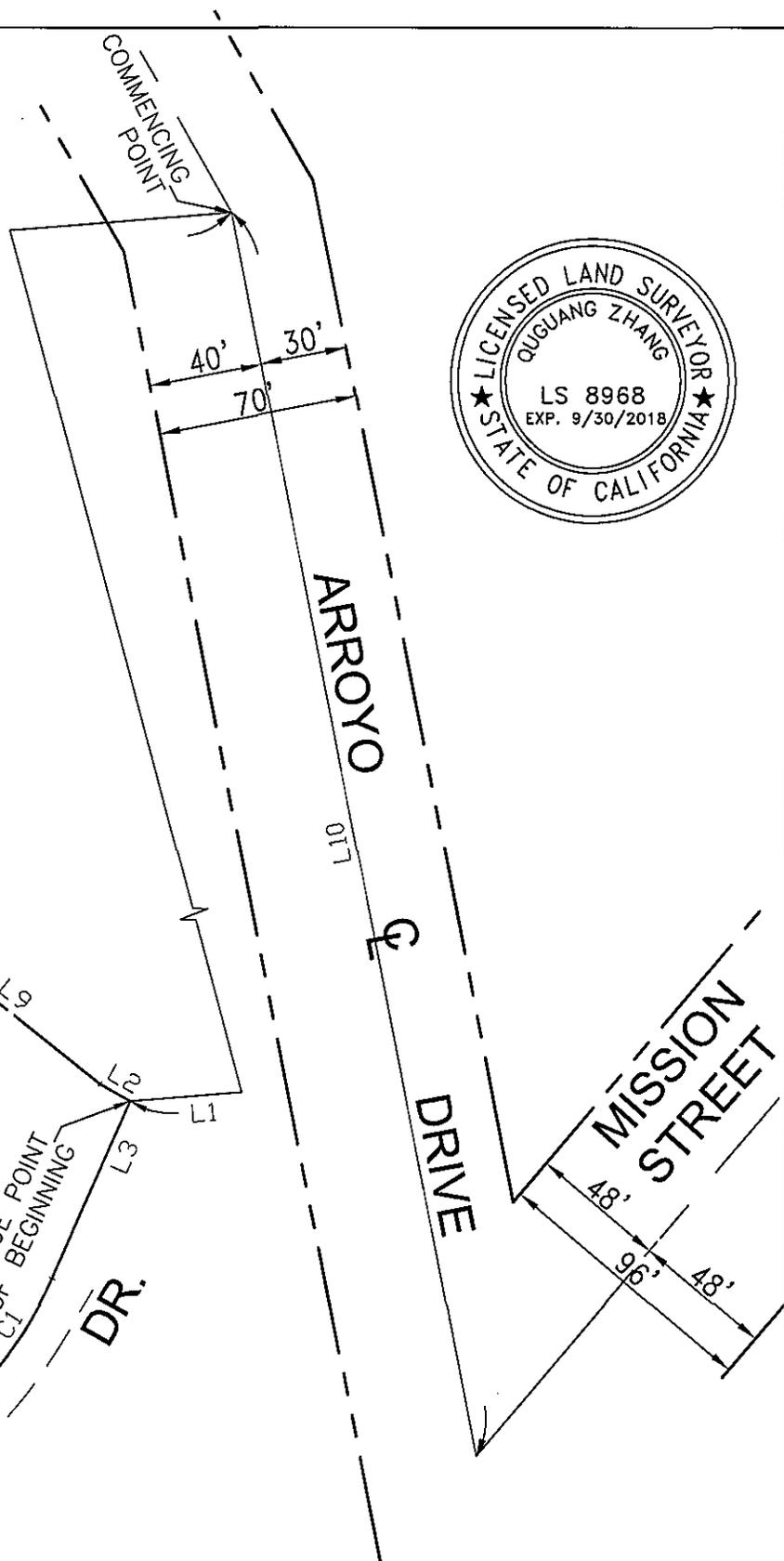


Exhibit B

Boundary Map of Dog Park at 650 toney Drive South Pasadena, CA

Exhibit "B"

Line Table		
Line #	Length	Direction
L1	319.04'	S44° 49' 30"E
L2	12.09'	N10° 30' 23"W
L3	68.32'	S73° 33' 36"W
L4	17.52'	N64° 06' 55"W
L5	42.24'	N55° 03' 16"W
L6	19.09'	N07° 42' 17"E
L7	10.39'	N37° 58' 07"E
L8	217.24'	N77° 44' 26"E
L9	106.04'	N01° 27' 24"W
L10	446.38'	N38° 58' 06"E



Curve Table			
Curve #	Length	Radius	Delta
C1	102.43'	138.70'	042°18'47"
C2	27.45'	25.00'	062°54'42"

Exhibit C

Attached is a copy of the complete Project Agreement signed by the grantee and Regional Parks and Open Space District

PROJECT AGREEMENT-V16

Los Angeles County Regional Park and Open Space District Grant

15 DEC 28 A6:24

(From the Los Angeles County Proposition A, Safe Neighborhood Parks, Gang Prevention, Tree-Planting, Senior and Youth Recreation, Beaches and Wildlife Protection ("the 1992 Proposition"), which voters approved on November 3, 1992; and Los Angeles County Proposition A, Safe Neighborhood Parks Act ("the 1996 Proposition"), which voters approved on November 5, 1996.

Grant No.: 58K2-16-1384

The Grantee listed below ("Grantee") and the Los Angeles County Regional Park and Open Space District ("the District") do hereby enter into this Project Agreement-V16 ("this Agreement"), and under the terms and conditions of this Agreement, Grantee agrees to complete the project as described in the Description of the Project and the District, acting through the Director of the County of Los Angeles Department of Parks and Recreation and pursuant to the Propositions, agrees to fund the project up to the total grant amount indicated.

Grantee: City of South Pasadena

Project Name: South Pasadena Dog Park Project

Grant Amount: Two hundred thirty thousand seven hundred twenty-eight dollars and sixteen cents (\$230,728.16)

Awarded pursuant to Section(s): 3. c. 1. 4. m. 5. A.

Description of Project:

The project involves the development of a dog park in the Arroyo Seco Recreational area of the City of South Pasadena, adjacent to the Arroyo Seco Tributary of the Los Angeles River, including site preparation and construction inclusive of utility services and park amenities.

Project Performance Period: FROM: 12/01/2015 TO: 06/30/2017

NCMP

Special Provisions

General Provisions

A. Definitions

1. The term "Grantee" as used herein means the party described as Grantee on Page 1 of this Agreement and any future successor(s).
2. The term "Application" as used herein means the individual application, and its required attachments, for the grant identified on Page 1 of this Agreement.
3. The term "Board of Supervisors" means the County of Los Angeles Board of Supervisors, acting in its capacity as the governing body of the District.
4. The term "District" as used herein means the Los Angeles County Regional Park and Open Space District. Unless otherwise specified herein, the Director of the County of Los Angeles Department of Parks and Recreation shall administer this contract on behalf of the District.
5. The term "Procedural Guide" as used herein means the Procedural Guide(s), and any subsequent amendments or changes thereto, issued by the District for grants awarded pursuant to the section(s) of the Propositions as described on Page 1 of this Agreement.
6. The term "Project" as used herein means the Project that is described on Page 1 of this Agreement.
7. The term "Propositions" as used herein means Los Angeles County Proposition A, Safe Neighborhood Parks, Gang Prevention, Tree-Planting, Senior and Youth Recreation, Beaches and Wildlife Protection, which voters approved on November 3, 1992 and Los Angeles County Proposition A, Safe Neighborhood Parks, which voters approved on November 5, 1996.

B. Project Execution

1. Subject to the availability of grant monies from the Propositions, the District hereby grants to the Grantee a sum of money (grant monies) not to exceed the amount stated on Page 1 in consideration of, and on the condition that the sum be expended in carrying out, the purposes set forth in the Description of Project on Page 1 and under the terms and conditions set forth in this Agreement, the Propositions (see Attachment A) and the attached Application (see Attachment B).

Grantee agrees to furnish any additional funds that may be necessary to complete the Project. Grantee agrees to budget and appropriate annually, in each fiscal year until completion of the Project, an amount equal to the total estimated cost of the Project less the grant amount stated on Page 1 of this Agreement.

2. Grantee agrees to complete the Project in accordance with the time of Project performance as set forth on Page 1, and under the terms and conditions of this Agreement and the Procedural Guide. The time of Project performance may be extended upon mutual agreement, in writing, of the Grantee and District. The requirements of the Propositions and of this Agreement last in perpetuity and may be enforced by the District at any time.
3. Grantee shall comply as lead agency with the California Environmental Quality Act, Public Resources Code, Section 21000, et. seq. Prior to submitting requests for reimbursement of actual construction or acquisition costs, Grantee agrees to file with the District a copy of the Mitigated Environmental Impact Report or Negative Declaration along with a response from the State Clearinghouse, if required; and a copy of the Notice of Determination filed with, and stamped by, the County Clerk; or, if the Project is categorically exempt, then a copy of the Notice of Exemption filed with, and stamped by, the County Clerk, or at the District's sole discretion, other

written certification of exemption as deemed acceptable by the District.

4. Grantee agrees that, prior to incurring actual development and/or acquisition costs, it will submit all requested development and/or acquisition documents to the District for prior review and approval.
5. Grantee shall use monies allocated in this Agreement, to the maximum extent practical, to employ youth from the community in which the Project is being carried out. Grantee is encouraged, and has authority to use said monies, to provide funding through agreements with community conservation corps, the California Conservation Corps and other community organizations, particularly when youth can be employed to work on restoration or rehabilitation projects being carried on in their own communities. Such agreements shall be entered into solely for the accomplishment of the Project described on Page 1 of this Agreement.

Therefore, prior to requesting reimbursement for actual construction, development or acquisition costs, Grantee must submit a report to the District describing its efforts to employ youth in the community. The report shall contain, at a minimum, the number and approximate age of youth to be employed at each stage of the Project, a description of the work the youth will perform, the process by which the youth shall be employed, the amount the youth will be paid and, the name of any organizations or agencies that will supply youth to be employed on the Project, as well as a description of Grantee's efforts to employ youth in every stage of the Project.

Grantee must comply fully with all State and Federal laws regarding the employment of youth on the Project.

Notwithstanding the above, the District reserves the right to establish goals for the employment of youth if, in the District's opinion, it is necessary to do so in order to accomplish the purposes of the Propositions.

6. Grantee agrees to file with the District copies of any contracts or agreements executed for work on the Project. Grantee further agrees that it will make a good faith effort to recruit and promote minority-owned and women-owned businesses to participate in the process for the award of any contracts or agreements executed for work on the Project.

Therefore, when filing with the District a copy of any contract or agreement for work on the Project, said copy will be accompanied, at a minimum, by a description of the process used for identifying minority and women contractors or vendors; a list of firms from which the Grantee solicited or received offers; and comparative statistics regarding the minority and women participation and percentage of minority and women ownership of each contractor and subcontractor working on the Project. In addition, said copy will be accompanied by a statement affirming that, on final analysis and consideration of award, contractor or vendor was selected without regard to race, color, creed or gender, unless City, State or Federal laws and/or regulations or court decisions require otherwise, in which case the Grantee will state the applicable reason. Grantee further agrees to retain on file, and to make available to the District on request, statistical information regarding the minority and women participation and percentage of minority and women ownership in each firm participating in the bidding process.

7. Grantee agrees to secure completion of the development work in accordance with the approved development plans and specifications or force account schedule.
8. Grantee agrees to permit the District to make periodic site visits to determine if development and/or work is in accordance with the approved plans and specifications, or force account schedule, including a final inspection upon Project completion.
9. Any modification or alteration in the Project, as set forth in the Application on file with the District, must be submitted, in writing, to the District for prior approval. No modification shall be effective until and unless the modification is executed by both Grantee and the District.
10. If the Project includes acquisition of real property, Grantee agrees to comply with Chapter 16 (commencing with Section 7260) of Division 7 of Title 1 of the Government Code and any applicable federal, state, or local laws or ordinances. Documentation of such compliance will be made available for review upon the District's request.

11. If the Project includes acquisition of real property, Grantee agrees to furnish the District preliminary title reports respecting such real property or such other evidence of title that the District determines to be sufficient. Grantee agrees in negotiated purchases to correct, prior to or at the close of escrow, any defects of title that in the opinion of the District might interfere with the operation of the Project. In condemnation actions, such title defects must be eliminated by the final judgment.
12. If the Project includes landscaping, Grantee shall use drip irrigation systems and shall use drought-resistant or xerophytic trees, plants, lawn or sod, unless Grantee can show, to the District's satisfaction, that it is infeasible to do so.
13. To the maximum extent feasible, grantee shall cause to be recorded on the title of any real property acquired and/or developed with funds from the Propositions, a deed restriction requiring compliance with the Propositions and this Agreement, in perpetuity.

C. Project Costs

The grant money provided under this program may be disbursed as follows:

1. If the Project includes acquisition of real property, the District may disburse to Grantee the grant monies as follows, but not to exceed, in any event, the District grant amount set forth on Page 1 of this Agreement:
 - a. When acquisition is by negotiated purchase, the District may disburse the amount of the District-approved purchase price together with District-approved costs of acquisition. The District-approved purchase price shall not exceed the value contained in a valid appraisal report, unless the District agrees, in advance, to the higher price.
 - b. When acquisition is allowed pursuant to the Propositions through eminent domain proceedings, the District may disburse the amount of the total award, as provided for in the final order of condemnation, together with District-approved costs of acquisition. Grantee shall bear all costs and make all advances associated with obtaining an order of immediate possession in an eminent domain proceeding.
 - c. In the event Grantee abandons such eminent domain proceedings, Grantee agrees that it shall bear all costs in connection therewith and that no grant monies shall be disbursed for such costs.
2. If the Project includes development, after the completion of the Project or any phase or unit thereof, the District will disburse funds to Grantee only after the District has reviewed and approved all requested development documents and has received from Grantee a statement of incurred costs. The District may disburse funds in the amount of District-approved incurred costs shown on such statement, but not to exceed the District grant amount set forth on Page 1 of this Agreement, or any remaining portion of the grant amount.

The statements to be submitted by Grantee shall set forth in detail the incurred costs of work performed on development of the Project and whether performance was by construction contract or by force account. Statements shall not be submitted more frequently than once a month, unless the District requests otherwise.

The District must approve modifications of the development plans and specifications and/or force account schedule prior to any deviation from the District-approved plans and specifications, and/or force account schedule, unless previously authorized by the District.
3. The District may retain up to ten (10) percent of the grant amount pending project completion and verification that the Grantee has satisfied all terms and conditions of this Agreement. Within three (3) months of Project completion, Grantee must submit final project documents. The District will not make final payment, including but not limited to the ten percent retention, until it has received all closing documents from the Grantee and has made a final Project inspection. At the District's discretion, the District also may perform an audit of Grantee's Project expenditures before final payment is made. Nothing in this section precludes the District from performing an audit of Project expenditures at a later date in accordance with Section I of this Agreement.

D. Project Administration

1. Grantee agrees to promptly submit any reports that the District may request. In any event, Grantee shall provide to the District a report showing total final Project expenditures.
2. Grantee agrees that property and facilities acquired or developed pursuant to this Agreement shall be available for inspection upon the District's request in perpetuity.
3. Grantee agrees to use any monies disbursed by the District under the terms of this Agreement solely for the Project herein described.
4. Any non-recreational use of a Project must be preapproved in writing by the District, and if approved, Grantee agrees that any gross income earned from such non-recreational uses of a Project shall be used for recreation development, additional acquisition, operation or maintenance at the Project site, unless the District approves otherwise in writing.
5. Grantee also agrees that any gross income that accrues to a grant-assisted development Project during and/or as part of the construction, from sources other than the intended recreational uses, also shall be used for further development of that particular Project, unless the District approves otherwise in writing.

Grantee agrees to submit for prior District review and approval any and all existing or proposed operating agreements, leases, concession agreements, management contracts or similar arrangements with non-governmental entities, and any existing or proposed amendments or modifications thereto, as they relate to the project or the project site in perpetuity.

Grantee further agrees not to enter into any contract, agreement, lease or similar arrangement, or to agree to any amendment or modification to an existing contract, agreement, lease or similar arrangement, that, in the District's opinion, violates federal regulations restricting the use of funds from tax-exempt bonds.

6. Grantee agrees that, upon entering into any contract for the construction, maintenance, operation or similar activity related to the Project, Grantee will require said contractor to carry adequate insurance required by the District and naming the District as an additional insured. In addition, said insurance must require that Grantee and the District be given thirty (30) days advance written notice of any modification or cancellation of said insurance. Grantee agrees to submit proof of such insurance to the District for its prior approval.
7. Grantee and District will conform to the requirements of Government Code Section 6250, et seq. in making all documents relating to this Agreement, the grant obtained and all other related matters available for public review during regular business hours. In the case that the Project involves acquisition of property, however, both the District and Grantee may withhold from public review any and all documents exempted under Section 6254, subsection (h), prior to completion of said acquisition.

In the event that the District is required to defend an action on a Public Records Act request for any of the contents of an Grantee's submission under the terms and conditions of the Agreement, Grantee agrees to defend and indemnify the District from all costs and expenses, including attorneys' fees, in any action or liability arising under, or related to, the Public Records Act.

8. In order to maintain the exclusion from gross income for federal income tax purposes of the interest on any bonds, notes or other evidences of indebtedness issued for the purpose of providing the grant monies made available in this Agreement, Grantee covenants to comply with each applicable requirement of Section 103 and Sections 141 through 150, inclusive, of the Internal Revenue Code of 1986, as amended. In furtherance of the foregoing covenant, Grantee hereby agrees that it will not, without the prior written consent of the District, (a) permit the use of any portion of the Project by any private person or entity, other than on such terms as may apply to the public generally; or (b) enter into any contract for the management or operation of the Project or any portion thereof, except with a governmental agency or a nonprofit corporation that is exempt from federal income taxation pursuant to Section 501(c)(3) of the Internal Revenue Code.

9. If Grantee receives the prior permission of the District, acting through the Board, to sell or otherwise disposes of property acquired or developed with grant monies provided under this Agreement, Grantee shall reimburse the District in an amount equal to the greater of 1) the amount of grant monies provided under this Agreement; 2) the fair market value of the real property; or 3) the proceeds from the portion of the property acquired, developed, improved, rehabilitated or restored with grant monies.

If the property sold or otherwise disposed of with the prior permission of the District, acting through the Board of Supervisors, is less than the entire interest in the property originally acquired, developed, improved, rehabilitated or restored with the grant monies, then Grantee shall reimburse the District an amount equal to the greater of: 1) an amount equal to the proceeds; or 2) the fair market value.

10. With the written consent of the District, the Grantee may transfer property acquired, developed, improved, rehabilitated or restored with funds granted under this Agreement to another public agency; to a nonprofit organization authorized to acquire, develop, improve or restore real property for park, wildlife, recreation, open space, or gang prevention and intervention purposes; or to the National Park Service, provided that any proposed successor agrees to assume the obligations imposed under the Propositions and to accept assignment of this Agreement. Under these conditions, the Grantee shall not be required to reimburse the District as described in Section D, Paragraph 10 of this Agreement. Any such transfer must require the nonprofit or public entity acquiring the property to enter into a written agreement with the District and agreed to comply with the terms of the Propositions and this Agreement.

E. Project Completion and Enforcement

1. Grantee may unilaterally rescind this Agreement at any time prior to the commencement of the Project. After Project commencement, this Agreement may be rescinded, modified or amended only by mutual agreement in writing.
2. Failure by the Grantee to comply with the terms of this Agreement, or any other agreement established pursuant to the Propositions, may be cause for suspension or termination of all obligations of the District hereunder.
3. Failure of the Grantee to comply with the terms of this Agreement shall not be cause for the suspension of all obligations of the District hereunder if, in the judgment of the District, such failure was beyond the reasonable control of the Grantee. In such case, any amount required to settle, at minimum cost, any irrevocable obligations properly incurred shall be eligible for reimbursement under this Agreement.
4. The Grantee's full compliance with the terms of this Agreement will have significant benefits to the District, and to the property and quality of life therein, through the preservation and protection of beach, wildlife, park, recreation and natural lands of the District, provision of safer recreation areas for all residents, prevention of gangs, development and improvement of recreation facilities for senior citizens, the planting of trees, construction of trails, and/or restoration of rivers and streams. Because such benefits exceed, to an immeasurable and un-ascertainable extent, the amount of grant monies that the District furnishes under the provisions of this Agreement, the Grantee agrees that payment by the Grantee to the District of an amount equal to the amount of the grant monies disbursed under this Agreement by the District would be inadequate compensation to the District for any breach by the Grantee of this Agreement. The Grantee further agrees, therefore, that the appropriate remedy in the event of a breach by the Grantee of this Agreement shall be the specific performance of this Agreement, with an injunction against any breaching conduct, unless otherwise agreed to by the District. Nothing in this Section shall limit in any way the District's legal or equitable remedies under this Agreement or any other remedy available by law. No delay or omission by the District in the exercise of any right or remedy upon any breach by Grantee shall impair in any way the District's right to enforce the terms of this Agreement, nor be construed as a waiver.
5. Grantee and the District agree that, if the Project includes development, final payment may not be made until the Project conforms substantially with this Agreement and is a usable public facility.
6. Grantee and each County lobbyist or County lobbying firm, as defined in Los Angeles County Code Section

2.160.010, retained by Grantee, shall fully comply with the County Lobbyist Ordinance, Los Angeles County Code Chapter 2.160. Failure on the part of Grantee or any County lobbyist or County lobbying firm to fully comply with the County Lobbyist Ordinance shall constitute a material breach of this Agreement, upon which the District may terminate or suspend this Agreement.

7. If the District brings an action to enforce the terms of this Agreement, the Grantee shall be responsible to pay the District's reasonably attorney's fees and costs, including expert witness costs, if the District prevails in said action.

F. Payment of Funds

1. Grantee may request reimbursement from the District for eligible expenses, which the Grantee has properly incurred and paid, no more frequently than every thirty (30) days. Grantee shall submit reimbursement requests on District-provided Payment Request Forms, including the applicable attachments.

All Payment Request Forms should be sent to:

Los Angeles County
Regional Park and Open Space District
510 South Vermont Avenue, Room 230
Los Angeles, California 90020

2. Grantee should submit its payment request prior to the fifteenth day of the month to receive reimbursement within four to six weeks. The District may hold Payment Request Forms received after the fifteenth of the month until the next month, which may result in reimbursements being delayed.
3. The District may withhold a portion of the amount of reimbursement if, in the opinion of the District, an expenditure is not eligible under the terms and conditions of this Agreement, the Propositions, the Application or the Procedural Guide. In such cases the District shall notify the Grantee of the amount of expenditures declared ineligible and the reason(s) for the ineligibility. Grantee, within thirty (30) days of notification, may dispute the District's decision, in writing, to the District and provide records and/or documentation to support its claim. The District shall review the information and/or documentation provided and will notify Grantee of its final determination. If Grantee fails to dispute the findings, in writing, within the thirty day period, than the Grantee shall have waived its right to dispute the findings.

G. Hold Harmless and Indemnification

1. Grantee shall indemnify, defend and hold the District harmless from and against any and all liability to any third party for or from loss, damage or injury to persons or property in any manner arising out of, or incident to, the performance of this Agreement or the planning, arranging, implementing, sponsoring or conducting of the Project or any other operation, maintenance or activity by the Grantee. Grantee agrees to defend and indemnify the District from all costs and expenses, including attorney's fees, in any action or liability arising under this Agreement or the planning, arranging, implementing, sponsoring or conducting of the Project or any other operation, maintenance or activity by the Grantee.
2. The District shall have no liability for any debts, liabilities, deficits or cost overruns of the Grantee.
3. Grantee and District agree that the liability of the District hereunder shall be limited to the payment of the grant monies pursuant to the terms and conditions of this Agreement and the Procedural Guide. Any contracts entered into, or other obligations or liabilities incurred by, the Grantee in connection with the Project or otherwise relating to this Agreement shall be the sole responsibility of the Grantee, and the District shall have no obligation or liability whatsoever thereunder or with respect thereto.

H. Independent Grantee

This Agreement is by and between the Los Angeles County Regional Park and Open Space District and Grantee and is

not intended, and shall not be construed, to create the relationship of agent, servant, employee, partnership, joint venture or association between the District and Grantee.

I. Financial Records

1. Grantee agrees to maintain satisfactory financial accounts, documents and records for the Project and to make them available to the District for auditing at reasonable times. Grantee also agrees to retain such financial accounts, documents and records for five (5) years following Project termination or completion.

Grantee and the District agree that during regular office hours, each of the parties hereto and their duly authorized representatives shall have the right to inspect and make copies of any books, records or reports of the other party pertaining to this Agreement or matters related thereto. Grantee agrees to maintain, and make available for District inspection, accurate records of all its costs, disbursements and receipts with respect to its activities under this Agreement and the use of any property acquired under this Agreement in perpetuity.

2. Grantee agrees to use an accounting system that complies with generally accepted accounting principles.
3. At any time during the term of this Agreement or at any time within five years after the expiration or prior termination of this Agreement, authorized representatives of the District may conduct an audit of Grantee for the purpose of verifying appropriateness and validity of expenditures that Grantee has submitted to the District for reimbursement under the terms of this Agreement. If said audit reveals expenditures that cannot be verified or that were paid in violation of the terms of this Agreement, the Propositions or the Procedural Guide, the District may, at its discretion, reduce the grant amount by an amount equal to these expenditures.

Grantee, within thirty (30) days of notification that an audit has resulted in the exception of expenditures, may dispute the audit findings in writing to the District and provide the District with records and/or documentation to support the expenditure claims. The District shall review this documentation and make a final determination as to the validity of the expenditures.

If Grantee has received all grant monies prior to the audit, or if remaining grant monies are insufficient, and if said audit reveals expenditures that cannot be verified or that were paid in violation of the terms of this Agreement, the Propositions or the Procedural Guide, Grantee shall pay the District an amount equal to these expenditures within sixty (60) days after receiving written notification of the expenditures disallowed and the reason for the disallowance.

Notwithstanding Government Code Section 907, in the event that Grantee fails to repay the District in full for the amount of excepted expenditures, the District may offset an amount equal to the excepted expenditures from any monies that may be due to Grantee under the terms and conditions of the Propositions. Through the execution of this Agreement, Grantee waives its rights under Government Code Section 907.

J. Use of Facilities

1. Grantee agrees to use the property acquired or developed with grant monies under this Agreement only for the purpose for which it requested District grant monies and will not permit any other use of the area, except as allowed by prior specific act of the Board of Supervisors as governing body of the District and consistent with the terms and conditions of the Propositions and this Agreement.
2. Grantee agrees to maintain and operate in perpetuity the property acquired, developed, rehabilitated or restored with grant monies, subject to the provisions of the Propositions. With the District's prior written approval, the Grantee, or its successors in interest in the property, may transfer the responsibility to maintain and operate the property in accordance with the Propositions to a nonprofit or government entity.
3. Grantee agrees to take all reasonable measures to actively oppose, at its sole expense, any proposal or attempt to act upon, exercise, or assert claims as to reserved rights to the grant funded property that are contrary to the purposes of the Propositions, Procedural Guide and or this Agreement, including but not limited to oil, gas, and other hydrocarbon substances; minerals; water; and/or riparian resources. The above notwithstanding, Grantee has no obligation hereunder to initiate litigation challenging any project or proposal based on a reserved right

lawfully recorded against the grant funded property in real property records maintained by the Los Angeles County Recorder's Office.

4. Grantee agrees to provide for reasonable public access to lands acquired in fee with grant monies, including the provision of parking and public restrooms, except where that access may interfere with resource protection.

K. Nondiscrimination

1. The Grantee shall not discriminate against any person on the basis of race, color, sex, sexual orientation, age, religious belief, national origin, marital status, physical or mental handicap, medical condition, or place of residence in the use of any property or facility acquired or developed pursuant to this Agreement.
2. All facilities shall be open to members of the public generally, except as noted under the special provisions of the Project Agreement.

L. Incorporation by Reference

The Application and its required attachments, including the Assurances, and any subsequent change or addition approved by the District, is hereby incorporated in this Agreement as though set forth in full. The Procedural Guide, and any subsequent changes or additions thereto, and the Proposition also are hereby incorporated in this Agreement as though set forth in full.

M. Severability

If any provision of this Agreement, or the application thereof, is held invalid, that invalidity shall not affect other provisions or applications of the Agreement that can be given effect without the invalid provision or application, and to this end the provisions of this Agreement are severable.

No provision of this Agreement, or the application thereof, is waived by the failure of the District to enforce said provision or application thereof.

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IN WITNESS WHEREOF, Grantee and District have caused this Agreement to be executed by their duly authorized representatives as of the latter day, month and year written below.

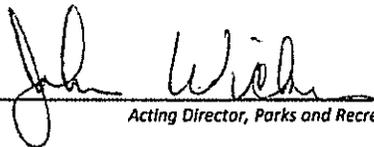
GRANTEE:

By: 
Signature of Authorized Representative

Title: City Manager

Date: 12-14-15

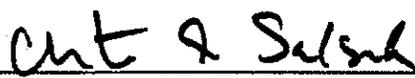
LOS ANGELES COUNTY
REGIONAL PARK & OPEN SPACE DISTRICT:

By: 
Acting Director, Parks and Recreation

Date: 1/1/16

APPROVED AS TO FORM:

MARY C. WICKHAM
County Counsel

By: 
CHRISTINA A. SALSEDA
Principal Deputy County Counsel

Grant No.: 58K2-16-1384



Attachment A

Los Angeles County Proposition A
Safe Neighborhood Parks, Gang Prevention, Tree Planting, Senior and Youth Recreation,
Beaches and Wildlife Protection

Approved by Los Angeles County voters on November 5, 1996

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF
LOS ANGELES, ACTING AS THE LEGISLATIVE BODY OF THE LOS
ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT,
LEVYING AN ADDITIONAL ASSESSMENT WITHIN THE DISTRICT,
AMENDING THE METHOD OF ASSESSMENT, AND AUTHORIZING THE
EXPENDITURE OF DISTRICT REVENUES FOR ANY AUTHORIZED
PURPOSE, SUBJECT TO APPROVAL BY THE COUNTY ELECTORATE

WHEREAS, the County of Los Angeles (the "County") has serious unmet needs for park, recreation, youth and senior facilities, and for positive recreational alternatives for at-risk youth to assist in gang prevention and intervention efforts, and contains irreplaceable park, recreation, beach, wildlife and natural open space land; and

WHEREAS, on November 3, 1992, sixty-four percent (64%) of voters within the County voting on the matter authorized formation of the Los Angeles County Regional Park and Open Space District (the "District"), the levy of a benefit assessment within the District, and a plan of expenditure of the proceeds of such assessment; and

WHEREAS, the Board of Supervisors of the County, acting as the legislative body of the District (the "Board"), finds and determines that the development, acquisition, improvement, restoration and maintenance of parks, recreational, cultural and community facilities and open space lands within the District confer a direct and special benefit to all parcels within the District by improving economic, environmental and recreational conditions resulting in maintained or enhanced property values; and

WHEREAS, the Board further finds and determines that the public interest and convenience require, and that it is in the best interest of the residents of the County, that an additional assessment be levied within Landscaping and Lighting District No 92-1, which is coterminous with the District, to fund the purposes of the District consistent with the plan of expenditure set forth in the Engineer's Report referred to below; and

WHEREAS, the County has many unique natural lands and is rich in biological diversity, and it is necessary and important that these natural resources be protected permanently and restored for the purposes of conserving biological diversity, protecting the health of the County's environment and for the enjoyment of this and future generations; and

WHEREAS, the Board further finds and determines that in order to provide for a more equitable apportionment of the assessment among the several properties within the District, the portion of any vacant parcel, and the vacant portion of any partially improved parcel, in excess of

two and one-half acres shall not be assessed, and it is necessary and appropriate to amend the method of assessment to reflect the foregoing change in the method of assessment of vacant or partially improved parcels which are greater than two and one-half acres in size, as detailed in the Engineer's Report referred to below; and

WHEREAS, the Board further finds and determines that it is in the best interest of the residents of the County to permit the District to expend any of its funds for any authorized purpose of the District, including the application of proceeds derived from the original assessment within the District to the plan of expenditure for the additional assessment set forth in this resolution, and vice versa; and

WHEREAS, a public hearing on the matters set forth in this resolution was called and held on June 13, 1996, and this resolution shall not take effect unless and until the question of approval of the matters set forth herein shall have been submitted to the electorate of the County and approved by a majority of voters voting on the question;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Los Angeles, acting as the governing body of the Los Angeles County Regional Park and Open Space District, as follows:

Section 1. (a) This resolution is adopted pursuant to Section 5539.9(d)(2) of the Public Resources Code of the State of California (the "State"). The Board hereby adopts and approves the final engineer's report relating to the Additional Assessment (the "Engineer's Report") and filed with the Executive Officer-Clerk of the Board. The Additional Assessment shall be levied within the District at a rate not to exceed the amount set forth in the Engineer's Report, in accordance with the Engineer's Report and this resolution. The Engineer's Report describes the boundaries of the assessment district, the locations of certain of the improvements to be funded by the District, the method and rationale for spreading the proposed Additional Assessment in proportion to the benefit received by each lot or parcel of land within the District, and the proposed amendments to the method of assessment. The Engineer's Report is by this reference incorporated herein as though set forth in full at this place.

Section 2. As used in this resolution, the following terms have the indicated meanings:

"Additional Assessment" means the assessment levied within the District pursuant to this resolution.

"Board" is used as defined in the recitals to this resolution.

"County" is used as defined in the recitals to this resolution.

"Department of Beaches and Harbors" means the Department of Beaches and Harbors of the County.

“Department of Children and Family Services” means the Department of Children and Family Services of the County.

“Department of Natural History Museum” means the Department of Natural History Museum of the County.

“Department of Parks and Recreation” means the Department of Parks and Recreation of the County.

“Department of Public Works” means the Department of Public Works of the County.

“District” is used as defined in the recitals to this resolution.

“Engineer's Report” is used as defined in Section 1 of this resolution.

“Financial Consultant” is used as defined in the Master Indenture, and also includes the independent auditing firm described in Section 21(i).

“Master Indenture” means the Master Indenture of Trust dated as of May 1, 1994, between the District and the Auditor-Controller of the County, as fiscal agent.

“Natural Lands” means an area of relatively undeveloped land which (a) has substantially retained its characteristics as provided by nature or has been substantially restored, or which can be feasibly restored to a near-natural condition and which derives outstanding value from its wildlife, scenic, open space, parkland or recreational characteristics, or any combination thereof, or (b) meets the definition of open-space land in Section 65560 of the California Government Code.

“1992 Assessment” means the assessment levied within the District pursuant to the 1992 Order.

“1992 Order” means the order of the Board, as amended on March 17, 1992, and approved by the voters of the County on November 3, 1992, pursuant to which the District was formed and the first assessment levied therein.

“Nonprofit Organization” means any charitable organization described in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, which has among its purposes the provision of park, recreation or community services or facilities, gang prevention and intervention, tree-planting, or the conservation and preservation of wetlands or of lands predominantly in their natural, scenic, historical, forested or open-space condition, or restoration of lands to a natural, scenic, historical, forested or open-space condition.

“Park” means a tract of land with scenic, natural, open-space or recreational values, set apart to conserve natural, scenic, cultural, historical or ecological resources for present and future

generations, and to be used by the public as a place for rest, recreation, education, exercise, inspiration or enjoyment.

“Parks Fund” means the Los Angeles County Regional Park and Open Space District Park Fund, into which all revenue generated by the District is required to be deposited, in accordance with Section 21(e) of this resolution and Sections 21(c) and (d) of the 1992 Order.

“Public Agency” means any governmental agency established pursuant to the laws of the State that is authorized to acquire, develop, improve and restore real property for beach, wildlife, park, recreation, community, cultural, open space, water quality, or gang prevention and intervention purposes.

“State” is used as defined in Section 1 of this resolution.

“State Lands Commission” means the Lands Commission of the State of California.

Section 3. The following funds shall be awarded for the purposes set forth below, in amounts not to exceed the following:

(a) Sixty-nine million fifty thousand dollars (\$69,050,000) to the County for the acquisition, development, improvement, restoration or rehabilitation of real property for recreational facilities, parks and park safety, gang prevention, senior citizen recreation facilities, wildlife habitat, natural lands, improvement of Santa Monica Bay, multi-use sports facilities, lakes, fishing and boating facilities, trails, rivers and streams, significant ecological areas, equestrian facilities, and museums and cultural facilities, in accordance with the following schedule:

(1) Fifty-one million fifty thousand dollars (\$51,050,000) to the Department of Parks and Recreation for the acquisition, development, improvement, restoration or rehabilitation of real property for parks, recreation, wildlife habitat or natural lands in accordance with the following schedule:

- A. One hundred thousand dollars (\$100,000) for general improvements, including landscape and/or irrigation, at Amigo Park.
- B. Six hundred thousand dollars (\$600,000) for improvements to County parks in accordance with the Americans with Disabilities Act.
- C. Three hundred fifty thousand dollars (\$350,000) for acquisition and/or preservation of wetland habitat in the Antelope Valley, including interpretive exhibits, public facilities and/or restoration.
- D. Five hundred thousand dollars (\$500,000) for development of soccer facilities and/or general park improvements at Belvedere Park.

- E. Seventy thousand dollars (\$70,000) for security improvements at Bethune Park.
- F. One million two hundred thousand dollars (\$1,200,000) for rehabilitation of the swim beach and/or general park improvements at Bonelli Regional Park.
- G. Three hundred thousand dollars (\$300,000) for development and improvement of recreation facilities, including development a multi-purpose recreation facility, at Burton Park.
- H. Three hundred thousand dollars (\$300,000) for improvements to the community center at Campanella Park.
- I. Two hundred fifty thousand dollars (\$250,000) for general park improvements including security, landscape and/or irrigation improvements at Castaic Sport Complex.
- J. One million seven hundred thousand dollars (\$1,700,000) for rehabilitation of swim beach and/or general park improvements to the recreation and park facilities at Castaic Lake.
- K. Two million ten thousand dollars (\$2,010,000) for expansion, development, and/or rehabilitation of facilities serving senior citizens or to comply with the Americans With Disabilities Act (ADA) at parks in the Central area of the County including, but not limited to Athens, Del Aire, and Keller Park.
- L. One million three hundred ninety-six thousand dollars (\$1,396,000) for renovation and/or general improvements to park and recreation facilities at Cerritos Park.
- M. Two million dollars (\$2,000,000) for development and/or general improvements, including development of gymnasium/community activity facility, at City Terrace Park.
- N. Two hundred fifty thousand dollars (\$250,000) for security and/or general improvements at Devils Punchbowl.
- O. One million six hundred fifty thousand dollars (\$1,650,000) for expansion, development, and/or rehabilitation of facilities serving senior citizens or to comply with the Americans With Disabilities Act (ADA) at parks in the East Los Angeles and San Gabriel Valley areas including, but not limited to, Avocado Heights, Basset, Salazar, Atlantic Blvd., and/or Belvedere.
- P. One million seven hundred thousand (\$1,700,000) for development, rehabilitation and/or general improvements at El Cariso Park.

- Q. One million five hundred thousand dollars (\$1,500,000) for rehabilitation and/or general park improvements at Franklin D. Roosevelt Park.
- R. Two million two hundred seventy-four thousand dollars (\$2,274,000) for development of community recreation facilities and/or general improvements to the facilities at Gunn Avenue Park.
- S. One million dollars (\$1,000,000) for renovation of campground and/or general park improvements at Hart Regional Park.
- T. One million five hundred thousand dollars (\$1,500,000) for development of regional pool facilities and/or other park improvements at Jackie Robinson Park.
- U. One million seven hundred forty-eight thousand dollars (\$1,748,000) for development, rehabilitation and/or other general park improvements at Jesse Owens Park.
- V. One million five hundred thousand dollars (\$1,500,000) for general renovation and improvements to facilities at John Anson Ford Theatre.
- W. One million three hundred ten thousand dollars (\$1,310,000) for renovation and/or general improvements at La Mirada Park.
- X. Four hundred thousand dollars (\$400,000) for development and/or general improvements at Ladera Park.
- Y. One hundred twenty-five thousand dollars (\$125,000) for development and/or improvement of recreational facilities at Lake Los Angeles which are open and accessible to the public.
- Z. Five hundred thousand dollars (\$500,000) for development, improvements and/or expansion at Lennox Park.
- AA. One million two hundred thousand dollars (\$1,200,000) for development of gymnasium/community activity facility and/or general improvements at Loma Alta Park.
- BB. Five hundred fifty thousand dollars (\$550,000) for rehabilitation, renovation, development and/or general improvements at Los Robles Park.
- CC. Six hundred thousand dollars (\$600,000) for development of sports complex and/or general improvements at Magic Johnson Park.

- DD. Eight hundred ten thousand dollars (\$810,000) for rehabilitation and/or general improvements at Manzanita Park.
- EE. Two hundred thousand dollars (\$200,000) for improvements to the campground at Marshall Canyon Regional Park.
- FF. Two hundred fifty thousand dollars (\$250,000) for rehabilitation of park facilities at Mona Park.
- GG. Three million seven hundred thousand dollars (\$3,700,000) for acquisition, development, rehabilitation and/or general improvements of parks, natural lands and/or recreation facilities in the North County area, including but not limited to George Lane and Charles White Parks, and including but not limited to, the communities of Acton, Altadena, Littlerock and Pearblossom.
- HH. One million five hundred thousand dollars (\$1,500,000) for development of regional pool facilities and/or other park improvements at Pamela Park.
- II. Two hundred thousand dollars (\$200,000) for refurbishment of picnic areas and camp grounds and/or general improvements at Peck Park.
- JJ. Five hundred thousand dollars (\$500,000) for acquisition, development, security improvements and/or general improvements at Placerita Canyon County Park.
- KK. One hundred twelve thousand dollars (\$112,000) for development and/or general improvements at Rogers Park.
- LL. Three hundred thousand dollars (\$300,000) for development, refurbishment, rehabilitation and/or general improvements at Rosas Park.
- MM. One hundred thousand dollars (\$100,000) for refurbishing hard courts and/or lighting at Rowland Heights Park.
- NN. One hundred thousand dollars (\$100,000) for development and/or general improvements to facilities at San Dimas Park.
- OO. Five hundred thousand dollars (\$500,000) for refurbishment and development and/or general improvements at Santa Fe Dam Park.
- PP. Seven hundred thirty thousand dollars (\$730,000) for rehabilitation and development at Ume Grove and/or other general park improvements at Schabarum Park.

- QQ. Eight hundred thousand dollars (\$800,000) for general improvements at facilities serving senior citizens in accordance with the following schedule:
- i. Two hundred fifty thousand dollars (\$250,000) for general improvements and/or rehabilitation of senior citizen facilities in the North County.
 - ii. Five hundred fifty thousand dollars (\$550,000) for general improvements and/or rehabilitation of senior citizen facilities in the East Los Angeles area, the San Gabriel Valley, and the Puente Hills area of the County.
- RR. Two million one hundred sixty thousand dollars (\$2,160,000) for accessibility improvements, general development, and rehabilitation of park and recreation facilities serving senior citizens, youth and/or at-risk youth in the Puente Hills and South County areas, including, but not limited to, Trailview, Country Wood and Blevins Parks.
- SS. Four hundred seventy thousand dollars (\$470,000) for rehabilitation and/or general improvements at Steinmetz Park.
- TT. One hundred fifty thousand dollars (\$150,000) for improvement and/or general restoration of trails in the north county.
- UU. Two million dollars (\$2,000,000) for development, improvement, and/or rehabilitation of urban park facilities serving the community, youth and/or at-risk youth in densely populated, highly urbanized areas in the Central area of the County including, but not limited to, the communities of Athens, Watts, Willowbrook, and Florence.
- VV. One million six hundred fifty thousand dollars (\$1,650,000) for development, improvement, and/or rehabilitation of urban park facilities serving the community, youth and/or at-risk youth in densely populated, highly urbanized areas in the East Los Angeles area and the San Gabriel Valley.
- WW. Six hundred seventy-five thousand dollars (\$675,000) for acquisition, development and improvement of active sports fields at Val Verde Park.
- XX. One million two hundred thousand dollars (\$1,200,000) for development of nature center/museum, and/or general improvements at Vasquez Rocks Regional Park.
- YY. Five hundred thousand dollars (\$500,000) for development and/or general improvements at Victoria Park.
- ZZ. Three hundred sixty thousand dollars (\$360,000) for refurbishment of the pool and/or facilities at Washington Park.

AAA. Two hundred thousand dollars (\$200,000) for general park and/or security improvements at the Whittier Narrows Nature Center.

BBB. Three million three hundred thousand dollars (\$3,300,000) for refurbishment, development, expansion and/or general improvements at Whittier Narrows Park.

(2) Seven million dollars (\$7,000,000) to the Department of Parks and Recreation for grants to Public Agencies and Nonprofit Organizations throughout the District on a competitive basis for trails, senior citizen facilities, urban tree planting, graffiti prevention, rivers and streams, and acquisition and/or restoration of natural lands.

(3) Seven million dollars (\$7,000,000) to the Department of Parks and Recreation for grants to Public Agencies and Nonprofit Organizations throughout the District on a competitive basis for acquisition, construction, development and/or improvement of at-risk youth recreation and service facilities throughout the District for gang prevention purposes.

(4) Four million dollars (\$4,000,000) to the Department of Public Works for capital outlay projects to restore and improve the Santa Monica Bay by measurably reducing the toxicity of and/or pollutant load in urban runoff to the Bay, and in accordance with the criteria set forth in Section 9 of this resolution.

(b) Ninety-five million six hundred fifty thousand dollars (\$95,650,000) for the acquisition, development, improvement, restoration or rehabilitation of real property for regional beaches, recreational facilities, parks and park safety, gang prevention, senior citizen recreation facilities, wildlife habitat, natural lands, State parks, trail and river systems, mountain ranges and canyons, significant ecological areas, and museums and cultural facilities in accordance with the following schedule:

(1) Eight million dollars (\$8,000,000) to the Department of Beaches and Harbors to acquire, develop or improve facilities to enhance beaches and public access, improve water quality, rehabilitate or restore existing facilities and improve the safety of beach facilities along the sixty miles of coastline within the County, at County-owned or operated beaches.

(2) Eleven million dollars (\$11,000,000) to the Department of Parks and Recreation for acquisition of lands for park, wildlife, natural and open space purposes, and for development of related recreation facilities and public access in the Baldwin Hills, including an amount not less than seven million dollars (\$7,000,000) for acquisition of lands.

(3) One million dollars (\$1,000,000) to the City of Los Angeles for improvement and development of the Cabrillo Marine Aquarium in accordance with Cabrillo Marine Aquarium Master Plan.

(4) Three hundred fifty thousand dollars (\$350,000) to the Department of Parks and Recreation for development and improvements at Descanso Gardens.

(5) Twelve million dollars (\$12,000,000) to the California Museum of Science and Industry for land acquisition and improvements within Exposition Park and for improvements to the California Museum of Science and Industry in accordance with the California Museum of Science and Industry Exposition Park Master Plan, including an amount not less than eight million five hundred thousand dollars (\$8,500,000) for the development and restoration of lands for park, recreational, community and open space use, and for walkways, tree-planting and landscape improvements, all within Exposition Park, including an amount not less than two million dollars (\$2,000,000) for active recreation facilities; an amount not more than two million dollars (\$2,000,000) for the improvement, development, renovation and rehabilitation of facilities, including exhibition spaces, at the California Museum of Science and Industry in accordance with the California Museum of Science and Industry Master Plan; and an amount not less than one million dollars (\$1,000,000) for the improvement, development, renovation and rehabilitation of facilities at the California Afro-American Museum.

(6) Eighteen million dollars (\$18,000,000) to the Department of Parks and Recreation for the development, improvement, restoration and rehabilitation of the Hollywood Bowl, including rehabilitation of facilities and aging infrastructure, improvement of public access and facilities and improvement of access for persons with disabilities, in accordance with the approved Hollywood Bowl Master Plan, and/or for grants to qualified Nonprofit Organizations for these purposes.

(7) One million four hundred fifty thousand dollars (\$1,450,000) to the Department of Parks and Recreation for the improvement, restoration and rehabilitation of the Los Angeles Arboretum, and/or for grants to qualified Nonprofit Organizations for these purposes.

(8) Five million dollars (\$5,000,000) to the Department of Natural History Museum for the improvement, development, restoration and/or rehabilitation of facilities of the Los Angeles County Natural History Museum, including development of exhibition space, and/or for grants to qualified Nonprofit Organizations for these purposes.

(9) Twelve million dollars (\$12,000,000) to the Mountains Recreation and Conservation Authority (MRCA) for the acquisition, development, improvement and restoration of lands along the Los Angeles River, Tujunga Wash, Verdugo Wash, Pacoima Wash, Arroyo Seco, and Compton Creek, and other tributaries of the Los

Angeles River as may be included by the Board, consistent with the Los Angeles County Los Angeles River Master Plan, for the purposes of providing recreational opportunities and public access, developing trails for walking, hiking, bicycling, and equestrian use, and restoring natural habitat for wildlife, along the entire length of the Los Angeles River and its tributaries (as defined in this paragraph). The MRCA shall consult with the Department of Public Works and the supervisorial districts through whose boundaries the Los Angeles River flows in developing the list of projects to be considered for expenditure of the funds pursuant to this paragraph and to be submitted to the Board for approval. The Department of Public Works shall review each proposed project for consistency with the Los Angeles River Master Plan and with the flood control plan of the Los Angeles River, and shall provide its findings to the MRCA to be submitted to the Board concurrently with projects submitted to the Board. The Board shall disapprove a project that it finds to be inconsistent with the Los Angeles River Master Plan or that it finds will negatively impact existing or proposed flood control projects. Not less than four million dollars (\$4,000,000) shall be allocated for projects along the Los Angeles River in the Cities of Maywood, Lynwood, Compton and Bell Gardens, including projects along Compton Creek. First priority for all expenditures shall be given to land acquisition projects which result in a net increase of park, recreation and open space lands. No funds shall be expended on projects that could negatively impact any existing or proposed flood control project as determined by the Board of Supervisors.

(10) Twelve million dollars (\$12,000,000) to the City of Los Angeles for the development, improvement and rehabilitation of the Los Angeles Zoo. The funds shall be spent on the site of the Los Angeles Zoo and in accordance with the Los Angeles Zoo Master Plan.

(11) Two million five hundred thousand dollars (\$2,500,000) to the City of Whittier for restoration and rehabilitation of the Pio Pico State Historic Park, in accordance with the Pio Pico State Historic Park General Plan.

(12) One million dollars (\$1,000,000) to the City of Santa Clarita for the acquisition and development of lands for the Santa Clara River Park in accordance with the Santa Clara River Water and Recreation Features Plan.

(13) One million three hundred fifty thousand dollars (\$1,350,000) to the Department of Parks and Recreation for general improvements to facilities at the South Coast Botanical Gardens.

(14) Ten million dollars (\$10,000,000) to the Wildlife Corridor Conservation Authority for acquisition, improvement, and/or restoration of park and natural lands in the Puente Hills Wildlife Corridor east of Colima Road.

(c) One hundred thirty-one million five hundred fifty thousand dollars (\$131,550,000) to the Department of Parks and Recreation for grants to incorporated cities within the District

and the County for the acquisition, development, improvement, rehabilitation or restoration of real property for parks and park safety, senior recreation facilities, gang prevention, beaches, recreation, community or cultural facilities, trails, wildlife habitat or natural lands in accordance with the following schedule:

(1) Thirty-five million dollars (\$35,000,000) for grants to all incorporated cities within the District and to the County on a per parcel basis, including funds on a per parcel basis to the County for the unincorporated area of the County.

(2) Ninety-six million five hundred fifty thousand dollars (\$96,550,000) for direct grants to cities in accordance with the following schedule:

- A. Five hundred thousand dollars (\$500,000) to the City of Agoura Hills for the development of a regional community center and gymnasium in partnership with the City of Calabasas.
- B. Six hundred thousand dollars (\$600,000) to the City of Alhambra for the rehabilitation and development of a walking/jogging trail system at Almansor Park.
- C. Two hundred thousand dollars (\$200,000) to the City of Arcadia for the development and refurbishment of a soccer facility at Civic Center Park.
- D. Five hundred thousand dollars (\$500,000) to the City of Artesia for the development of an at-risk youth recreation and service facility.
- E. Three hundred fifty thousand dollars (\$350,000) to the City of Avalon for improvement of beaches and the recreational diving park at Casino Point in accordance with the Avalon Urban Waterfront Restoration Plan.
- F. Two hundred thousand dollars (\$200,000) to the City of Baldwin Park for the rehabilitation and/or development of four regionally used sports fields.
- G. Four hundred thousand dollars (\$400,000) to the City of Bellflower for the development of Bellflower's portion of the West Branch Greenway and Bikeway project.
- H. Two hundred fifty thousand dollars (\$250,000) to the City of Beverly Hills for the development and rehabilitation of Beverly Gardens Park.
- I. Eight hundred thousand dollars (\$800,000) to the City of Burbank for the development of the Stough Canyon Nature Center Project and to develop and/or improve camping facilities at Stough Canyon.

- J. Five hundred thousand dollars (\$500,000) to the City of Calabasas for the development of a regional community center and gymnasium in partnership with the City of Agoura Hills.
- K. One million one hundred seventy-five thousand dollars (\$1,175,000) to the City of Claremont for the rehabilitation and development of a community center at the Danbury School site.
- L. One million dollars (\$1,000,000) to the City of Covina or to the agency responsible for the operation of Charter Oak Park for development and improvement of Charter Oak Park.
- M. Four million two hundred thousand dollars (\$4,200,000) to the City of Cudahy, in cooperation with the City of South Gate, for acquisition, improvement, and provision of public access for the Los Angeles River Recreation and Sports Complex adjacent to the Los Angeles River, and for restoration of riparian habitat.
- N. One million six hundred twenty-five thousand dollars (\$1,625,000) to the City of Culver City for development of the Culver City Senior Center.
- O. Three hundred thousand dollars (\$300,000) to the City of Downey for the rehabilitation and improvement of facilities at Rio San Gabriel Park.
- P. Four hundred thousand dollars (\$400,000) to the City of Duarte for rehabilitation of the Duarte Regional Teen Center in partnership with the City of Bradbury.
- Q. One million five hundred thousand dollars (\$1,500,000) to the City of El Monte for the development and improvement of the Community Center/Swimming Pool Complex.
- R. Two hundred fifty thousand dollars (\$250,000) to the City of Gardena for the improvement and rehabilitation of park facilities at Rowley Park.
- S. One million six hundred thousand dollars (\$1,600,000) to the City of Glendale for the development of the new Senior/Adult Recreation multi-purpose center.
- T. One million four hundred thousand dollars (\$1,400,000) to the City of Glendora in accordance with the following schedule:
 - i. Nine hundred thousand dollars (\$900,000) for the development of a regional teen center.
 - ii. Five hundred thousand dollars (\$500,000) for the acquisition of wildlife lands and natural habitat in the Glendora Wildlife Corridor.

- U. Two hundred fifty thousand dollars (\$250,000) to the City of Hawaiian Gardens for the expansion, improvement, and rehabilitation of the Lee Ware Community/ Aquatics Facility.
- V. Five hundred seventy-five thousand dollars (\$575,000) to the City of Hawthorne for the development of Memorial Center Gymnasium.
- W. One million dollars (\$1,000,000) to the City of Hermosa Beach for the development, expansion and rehabilitation of the Hermosa Beach Municipal Pier and Waterfront Plaza.
- X. One million seven hundred twenty-five thousand dollars (\$1,725,000) to the City of Inglewood for the development, improvement and rehabilitation of Centinela Park.
- Y. One million dollars (\$1,000,000) to the City of La Mirada for the development of a Community/Senior Citizen Center.
- Z. Seven hundred thousand dollars (\$700,000) to the City of La Puente for the development, improvement and/or rehabilitation of the La Puente Park Community Center with emphasis on facilities for at-risk youth and other community youth.
- AA. Six hundred thousand dollars (\$600,000) to the City of Lakewood in accordance with the following schedule:
 - i. Three hundred thousand dollars (\$300,000) for the rehabilitation of athletic safety field lights at three regionally used city facilities.
 - ii. Three hundred thousand dollars (\$300,000) for the development and rehabilitation of multipurpose courts at the following city parks: Boyar, Bloomfield, Bolivar, Del Valle and San Martin.
- BB. One million eight hundred thousand dollars (\$1,800,000) to the City of Lancaster in accordance with the following schedule:
 - i. Eight hundred thousand dollars (\$800,000) for the development of the Lancaster Regional Sports Complex.
 - ii. One million dollars (\$1,000,000) for the acquisition of prime desert woodland habitat and the development of public access to the Lancaster Prime Desert Woodland Preserve.

- CC. Two hundred seventy-five thousand dollars (\$275,000) to the City of La Verne to develop and improve the La Verne Regional Sports Parks.
- DD. One hundred seventy-five thousand dollars (\$175,000) to the City of Lawndale for the expansion and rehabilitation of Jane Addams Park.
- EE. Nine million nine hundred thousand dollars (\$9,900,000) to the City of Long Beach in accordance with the following schedule:
 - i. Five hundred thousand dollars (\$500,000) for the development and rehabilitation of Belmont Pier.
 - ii. Two million dollars (\$2,000,000) for the rehabilitation of Belmont Plaza Pool including development of security systems.
 - iii. Three million five hundred thousand dollars (\$3,500,000) for the development of the Park on Golden in downtown Long Beach.
 - iv. Three million nine hundred thousand dollars (\$3,900,000) for the acquisition, development and improvement of Westside Park..
- FF. Thirty million dollars (\$30,000,000) to the City of Los Angeles in accordance with the following schedule:
 - i. One million dollars (\$1,000,000) to improve and restore natural habitat at the Ballona Lagoon Marine Preserve in accordance with the Ballona Lagoon Marine Enhancement Preserve enhancement plan.
 - ii. One million eight hundred thousand dollars (\$1,800,000) for the development and improvement of Cabrillo Marine Aquarium in accordance with the Cabrillo Aquarium Master Plan.
 - iii. Two million dollars (\$2,000,000) for the development and improvement of Compton-Slauson Park.
 - iv. Five hundred thousand dollars (\$500,000) for the acquisition and/or development of lands for park purposes near Eagle Rock.
 - v. One million nine hundred thousand dollars (\$1,900,000) for the development and improvement of park and recreation facilities at Elysian Park including trails, picnic facilities, playground and landscaping, in accordance with the Elysian Park Master Plan, Bishop Canyon Improvement Project.

- vi. One million nine hundred thousand dollars (\$1,900,000) for the development, and/or rehabilitation of the Travel Town Locomotive Pavilion at Griffith Park.
- vii. One million eight hundred thousand dollars (\$1,800,000) for the development of facilities and/or improvements related to the swim lake at Hansen Dam Recreation Area.
- viii. Two million three hundred thousand dollars (\$2,300,000) for the development, improvement, and/or rehabilitation of Housing Authority recreation facilities throughout the City of Los Angeles, including the San Fernando Valley.
- ix. Seven million dollars (\$7,000,000) for acquisition, improvement, development and/or rehabilitation of park, recreation, community and open space lands and/or facilities, and/or for grants to Nonprofit Organizations for these purposes. Funds shall only be spent in communities which meet the following criteria: 1) densely-populated, highly urbanized areas; 2) low per capita percentage of park, recreation, community or open space lands or facilities; 3) high population of youth, particularly at-risk youth, and where at least 25 percent of the community is under 18 years of age; and 4) lack of other positive recreation alternatives for youth. Expenditure of funds shall result in a net increase of park, recreation, community or open space lands or facilities. Not less than three million five hundred thousand dollars (\$3,500,000) of these funds shall be spent on acquiring land or facilities for the purposes described in this paragraph. Priority shall be given to projects which have matching funds, to densely-populated areas, projects which serve multiple communities, or joint applications from Public Agencies and qualified Nonprofit Organizations.
- x. One million five hundred thousand dollars (\$1,500,000) for development and/or improvements at MacArthur Park including development of athletic fields.
- xi. Five hundred thousand dollars (\$500,000) for the development and/or restoration of trails in the Northern and Northeast San Fernando Valley connecting to the Angeles National Forest, to be expended by the Santa Monica Mountains Conservancy as the Public Agency responsible for implementation of the Rim of the Valley Trail Corridor pursuant to subdivision (c) of Section 33204.3 of the Public Resources Code.
- xii. Two million eight hundred thousand dollars (\$2,800,000) for the development, restoration and/or improvement of recreation facilities and

restoration of natural lands at the Sepulveda Basin Recreation Area, including an amount not less than one million dollars (\$1,000,000) for bicycle trails connecting to Sepulveda Basin, excluding trails along the Los Angeles River. Not less than one million dollars (\$1,000,000) shall be spent on restoration of the Sepulveda Basin Wildlife Area and the development of a native plant/wildlife area west of the existing wildlife area.

- xiii. Four million dollars (\$4,000,000) for the acquisition and improvement of land for park and open space purposes adjacent to and in the vicinity of Stoney Point in the San Fernando Valley, to be expended by the Santa Monica Mountains Conservancy. Any unexpended portion of these funds shall be used for acquisition of natural lands and open space within the wildlife corridor between Brown's Canyon and the Santa Susana Mountains unit of the State Park System.
- xiv. One million dollars (\$1,000,000) for development and/or improvement of the Mid-Valley Senior Citizen Center in the San Fernando Valley.
- GG. Nine hundred seventy-five thousand dollars (\$975,000) to the City of Lynwood for the development and improvement of Mervyn M. Dymally Congressional Park.
- HH. Seven hundred thousand dollars (\$700,000) to the City of Malibu for the rehabilitation and restoration of the Malibu Pier.
- II. Five hundred thousand dollars (\$500,000) to the City of Manhattan Beach for the development and improvement of the Cultural Arts Community Center.
- JJ. Five hundred thousand dollars (\$500,000) to the City of Monrovia for the development and rehabilitation of the Recreation Park Armory Facility.
- KK. Four hundred fifty thousand dollars (\$450,000) to the City of Montebello for the development and rehabilitation of the City Park Aquatics Center.
- LL. One million dollars (\$1,000,000) to the City of Monterey Park for the development and rehabilitation of Barnes Park.
- MM. One million dollars (\$1,000,000) to the City of Norwalk in accordance with the following schedule:
 - i. Three hundred seventy five thousand dollars (\$375,000) for the development and improvements to Foster Street Greenbelt and Regional Trail Connection.

- ii. Six hundred twenty five thousand dollars (\$625,000) for the development, rehabilitation, and improvement to the Norwalk Aquatic Pavilion.
- NN. Two million five hundred thousand dollars (\$2,500,000) to the City of Palmdale for the development of the Anaverde Basin/Sports Complex.
- OO. Five hundred thousand dollars (\$500,000) to the City of Palos Verdes Estates for the acquisition of land for coastal access, trails and other open space purposes.
- PP. Three hundred thousand dollars (\$300,000) to the City of Paramount for the development of an at-risk youth center located at Progress Park.
- QQ. One million nine hundred thousand dollars (\$1,900,000) to the City of Pasadena in accordance with the following schedule:
 - i. One million dollars (\$1,000,000) for the development and rehabilitation of Hahamonga Watershed Park in accordance with the Hahamonga Park Master Plan.
 - ii. Nine hundred thousand dollars (\$900,000) for the development and rehabilitation of Brookside Park's Fannie Morrison Facility for the planned Kidspace Museum.
- RR. One million dollars (\$1,000,000) to the City of Pico Rivera for the development and rehabilitation of the Pico Rivera Community Center/Rio Hondo Park.
- SS. Four million dollars (\$4,000,000) to the City of Rancho Palos Verdes for the acquisition of critical natural lands and wildlife habitat in the vicinity of Portuguese Bend for preservation as open space.
- TT. Three hundred thousand dollars (\$300,000) to the City of Redondo Beach for the rehabilitation, development and/or improvement of Seaside Lagoon.
- UU. One million dollars (\$1,000,000) to the City of Rolling Hills Estates for the acquisition of natural lands, wildlife habitat, open space and/or equestrian facilities.
- VV. One million dollars (\$1,000,000) to the City of Rosemead for the development of Garvey Park Recreation Center.
- WW. One hundred fifty thousand dollars (\$150,000) to the City of San Dimas for the development and rehabilitation of Horsethief Canyon Park Multi-Use Trail System.

- XX. Seven hundred thousand dollars (\$700,000) for the City of San Fernando for the development of the Youth Activities Center at Las Palmas Park.
- YY. One million seven hundred thousand dollars (\$1,700,000) to the City of San Gabriel for the acquisition and/or development of park and recreation facilities located adjacent to Smith Park.
- ZZ. Two million dollars (\$2,000,000) to the City of Santa Clarita for the development and improvement of the Santa Clarita Valley Regional Park.
- AAA. One million seven hundred thousand dollars (\$1,700,000) to the City of Santa Monica for the improvement and rehabilitation of beach and bluff areas to improve access and to provide improvements for recreational activities. Funds shall only be used for improvements to beach and park lands.
- BBB. Two hundred fifty thousand dollars (\$250,000) to the City of Signal Hill for the development of hiking trails around Signal Hill.
- CCC. Two hundred seventy-five thousand dollars (\$275,000) to the City of South El Monte for the development of boxing and weight room facilities at the Aquatics and Community Fitness Center.
- DDD. Four hundred thousand dollars (\$400,000) to the City of South Gate for the development and/or rehabilitation of an at-risk youth center at Hollydale Industrial Park.
- EEE. One million five hundred thousand dollars (\$1,500,000) to the City of Torrance in accordance with the following schedule:
 - i. Three hundred thousand dollars (\$300,000) for the development of a nature history center and improvements at Madrona Marsh Nature Preserve.
 - ii. One million dollars (\$1,000,000) for the development of the Sports Complex in Charles H. Wilson Park.
 - iii. Two hundred thousand dollars (\$200,000) for rehabilitation and improvements to the Victor E. Benstead Plunge.
- FFF. Four hundred thousand dollars (\$400,000) to the City of Walnut for the development of the Senior Citizens Activity Center.

GGG. One million one hundred thousand dollars (\$1,100,000) to the City of West Hollywood for the development and improvement of the Plummer Park Youth, Senior and Community Center.

HHH. Three million dollars (\$3,000,000) to the City of Whittier in accordance with the following schedule:

- i. Five hundred thousand dollars (\$500,000) for the development and improvement of Parnell Park.
- ii. Two million five hundred thousand dollars (\$2,500,000) for the acquisition of natural lands within the Whittier Hills Wilderness area for preservation of wildlife and natural lands and to provide public access and trails, to be expended by the Whittier-Puente Hills Conservation Authority.

(d) Twenty-two million seven hundred fifty thousand dollars (\$22,750,000) to the Santa Monica Mountains Conservancy, pursuant to Division 23 of the Public Resources Code and the provisions of this resolution, to acquire sensitive and critical mountain and canyon lands, streams, wildlife lands, trails and scenic areas, and to develop parks, trails, public access, senior facilities and camps for at-risk youth in mountain and canyon areas, including lands and areas in the Santa Monica Mountains and the San Fernando Valley and San Gabriel Valley foothills, including seventeen million seven hundred fifty thousand dollars (\$17,750,000) for lands and areas in the Santa Monica Mountains and including five million dollars (\$5,000,000) for the Santa Clarita Woodlands and/or the Rim of the Valley Trail Corridor, with first priority being given to completion of the Santa Clarita Woodlands Park, and for grants to Nonprofit Organizations pursuant to Section 33204.2 of the Public Resources Code.

Section 4. (a) The grant funds authorized pursuant to Section 3 shall be subject to the District's existing application and disbursement guidelines and procedures to the extent consistent with this resolution and as the same may be amended from time to time by the Board consistent with this resolution, and to the guidelines and procedures set forth in this resolution. The Department of Parks and Recreation shall continue to administer the District's grant application and disbursement program, and all applicants for a grant disbursed pursuant to Section 3 of this resolution shall submit an application to the Department of Parks and Recreation for grant approval. The Department of Parks and Recreation shall notify all affected Public Agencies as to the date when funds for grants under this resolution will be available, which shall not be later than July 1, 1997.

(b) The recipient agency of funds for any specific identified project pursuant to this resolution and the 1992 Order shall hold a public hearing regarding funding such specific identified project, either individually or as part of a broader or more general public hearing prior to said agency's application to the District for use of these funds.

Section 5. (a) The grant funds authorized pursuant to subsection (c)(1) of Section 3 shall be allocated to cities which were incorporated on or prior to June 30, 1996, and to the County (representing the unincorporated area of the District), on the basis of each city's and the unincorporated area's respective total number of parcels of land (all as of June 30, 1996). Such figures shall be determined by the Los Angeles County Assessor.

(b) Individual applications for grants pursuant to subsection (c) (1) of Section 3 shall be submitted to the Department of Parks and Recreation for approval as to conformity with the requirements of this resolution. In order to utilize available grant funds as effectively as possible, adjoining jurisdictions shall be encouraged to combine projects and submit joint applications.

(c) The minimum amount that an applicant may request for any individual project is fifteen thousand dollars (\$15,000). Any agency may allocate all or a portion of its per parcel share to a regional or state project or another neighboring jurisdiction and all agencies shall be encouraged to form partnerships with school districts for park and recreation purposes.

(d) Funds allocated to per-parcel grants pursuant to subsection (c)(1) of Section 3 shall be available for expenditure not later than July 1, 1997. These funds shall be expended or committed for expenditure by the recipient by June 30, 2001. Commencing on July 1, 2001, any such grant funds under subsection (c)(1) of Section 3 which are not expended or committed to expenditure by the recipient shall be available for allocation to one or more classes of expenditures specified in Section 3 that the Board deems in its sole discretion to be of the highest priority, consistent with the purposes of this resolution, and per parcel grant funds that were originally allocated to incorporated cities shall only be spent within municipalities. Upon reallocation by the Board, the original recipient of the funds shall have no further claim to the funds.

(e) (1) Funds allocated to grants for specific identified projects pursuant to subsections (a)(1), (b) excluding paragraph (9), and (c)(2) of Section 3 shall be available for expenditure not later than July 1, 1997, and shall be expended or committed for expenditure by the recipient prior to June 30, 2003. If these funds are not expended or committed for expenditure prior to June 30, 2003, then, after July 1, 2003 (except as provided in paragraph (2) of this subsection), the agency to which the funds are originally allocated for a specific identified project may submit to the Board an alternative plan for expenditure of the funds in accordance with the purposes of this resolution within the city or area of the District in which funds were originally authorized to be expended. The Board, in its capacity as governing body of the District, may approve the plan by a majority vote. If the revised plan of expenditure is approved by the Board, the reallocated funds shall be expended or committed to expenditure within three years after Board approval of the new plan of expenditure, and if not so expended or committed to expenditure within such three-year period, the funds shall be available to the Board for appropriation and expenditure within one or more of the classes of expenditures specified in Section 3 that the Board deems in its sole discretion to be of the highest priority, consistent with the purposes of this resolution.

The provisions of the foregoing paragraph shall also apply to funds allocated pursuant to paragraph (9) of subsection (b) of Section 3, except that the date June 30, 2003, shall instead be June 30, 2005.

(2) The agency to which funds are originally allocated under subsection (a)(1), (b) excluding paragraph (9), and (c)(2) of Section 3 may submit to the Board an alternative plan for expenditure of said funds prior to July 1, 2003, only if one or more of the following conditions exists: (A) that due to natural disasters or other acts of nature the project is incapable of being carried out at the original designated site; (B) if an acquisition project, that no lands are for sale or can be acquired within the original designated project area; (C) that the original specific identified project will be carried out using an alternate source of funds; or (D) that the original specific identified project described in Section 3 of this resolution has been completed for less than the amount allocated. The governing body of the recipient agency shall adopt a resolution making findings that one or more of the above conditions exist and the agency shall submit such resolution, together with detailed supporting documentation of such condition(s), to the Department of Parks and Recreation.

The provisions of the foregoing paragraph shall also apply to funds allocated pursuant to paragraph (9) of subsection (b) of Section 3, except that the date June 30, 2003, shall instead be June 30, 2005.

(3) If funds allocated to grants for specific identified projects pursuant to subsections (a)(1) and (c)(2) of Section 3 are not expended or committed for expenditure by the recipient prior to June 30, 2003, and if an alternative plan for expenditure is not submitted to the Board prior to June 30, 2004, these funds shall be available to the Board for appropriation and expenditure within one or more of the classes of expenditures specified in Section 3 that the Board deems in its sole discretion to be of the highest priority, consistent with the purposes of this resolution.

Section 6. (a) Funds allocated to the City of Los Angeles pursuant to paragraphs (3) and (10) of subsection (b) of Section 3, and to the City of Santa Clarita pursuant to paragraph (12) of subsection (b) of Section 3 shall be subject to all of the provisions of this resolution which apply to the funds allocated pursuant to subsection 3(c). Funds allocated to the City of Whittier pursuant to paragraph (11) of subsection 3(b) shall be subject to all of the provisions of this resolution which apply to the funds allocated pursuant to subsection 3(c), and the City of Whittier shall demonstrate to the satisfaction of the Department of Parks and Recreation that the State has authorized the City to expend such funds at the Pio Pico State Historic Park, and provided that the City has obtained all necessary approvals for such project; if the City of Whittier is unable to satisfy the conditions in this sentence, the funds shall be allocated for expenditure within the Whittier Hills in accordance with Section 3(c)(2)(HHH)(ii).

(b) If the City of Los Angeles elects to expend the funds allocated in subsection (c)(2)(FF)(iii) of Section 3 pursuant to an agreement with another Public Agency, the District shall grant these funds directly to said Public Agency, provided that the City of Los Angeles shall

certify the long-term recreational use of the improvements. The funds allocated to the City of Los Angeles in subsection (c)(2)(FF)(iv) of Section 3 shall be expended by the Santa Monica Mountains Conservancy as the public entity responsible for implementation of the Rim of the Valley Trail Corridor Master Plan pursuant to subdivision (c) of Section 33204.3 of the Public Resources Code.

Section 7. (a) The funds allocated in subsections (a)(2) and (a)(3) of Section 3 shall be available as grants on a competitive basis to Public Agencies and Nonprofit Organizations. The funds shall be encumbered by the recipient within three years of the date when such grants are awarded. The Department of Parks and Recreation shall allocate a share of such competitive funds for expenditure in the unincorporated area of the District using the same procedures specified in subsection (a) of Section 5. The funds allocated pursuant to subsection (a)(2) of Section 3 for competitive grant programs shall be divided equally among the respective purposes specified therein, consistent with the procedures developed by the District for similar competitive grant funds pursuant to the 1992 Order.

(b) Competitive funds allocated pursuant to Section 3 and the 1992 Order shall be made available on a regular annual basis until all such funds are encumbered, and the Department of Parks and Recreation shall notify affected Public Agencies and Nonprofit Organizations of the availability of such funds. Organizations representing ten or more cities shall be given the opportunity by the Department of Parks and Recreation to be fairly represented in the evaluation process established by the Department of Parks and Recreation pursuant to the 1992 Order to evaluate all competitive grant applications. For all competitive grants awarded pursuant to Section 3 and the 1992 Order to Nonprofit Organizations and to Public Agencies from a city with a population of 100,000 or less, costs eligible for reimbursement shall include reasonable costs of preparation of documents needed to apply to the District for the grant, including costs of biological assessments required pursuant to subsection (c) of Section 8, up to three percent (3%) of the total grant amount awarded. In each year that competitive grant funds are available, an amount not less than two and one-half percent (2.5%) of funds available to the District in that year for administrative purposes shall be expended by the District through grants or contracts to independent firms or qualified Nonprofit Organizations for the purpose of providing a technical assistance program to Public Agencies and Nonprofit Organizations throughout the District in preparation of competitive grant requests. The District shall prepare said technical assistance program for Board approval. The Board shall have the ability to adjust the percentage of funds used for said purposes if it determines that the level of funding required to provide the Board-approved technical assistance program is less than the stated percentage. Two hundred fifty thousand dollars (\$250,000) of the amount allocated for competitive grants for trails shall be allocated to the Santa Monica Mountains Conservancy for expenditure within the Rim of the Valley Trail Corridor, and two hundred fifty thousand dollars (\$250,000) of the amount allocated for competitive grants for trails shall be allocated to the Santa Monica Mountains Conservancy for expenditure within the Santa Monica Mountains.

(c) All other criteria being equal, priority for allocation of any competitive grants under this resolution shall be given to those cities, and to Nonprofit Organizations applying jointly with

those cities, which are not designated recipients of funds for specific identified projects in subsection (c)(2) of Section 3 of this resolution or subsection (b)(2) of Section 8 of the 1992 Order. Any city or Nonprofit Organization which would otherwise be entitled to a priority under this subsection (c) shall not be entitled to such priority after it has been awarded a competitive grant under this resolution or the 1992 Order.

(d) In awarding competitive grants, priority shall be given to those proposals which provide for the employment of youth, and particularly at-risk youth, from the area in which the proposed project is located, or which include or are to be administered by a Nonprofit Organization with a demonstrated history of youth employment, gang prevention and intervention, and training programs for at-risk youth, including local community conservation corps and the California Conservation Corps. Such priority shall give due consideration to the employment of female, as well as male, at-risk youth. In furtherance of this goal, the Board may adopt such rules and regulations, and impose such conditions on the recipients of funds under this resolution and the 1992 Order, as the Board may determine to be necessary or appropriate.

(e) One or more individual jurisdictions may enter into an agreement with one or more Public Agencies or Nonprofit Organizations for the purpose of carrying out a grant pursuant to this Section, subject to the requirements of Sections 10 and 11.

Section 8. (a) Funds allocated for competitive grants for rivers and streams pursuant to subsection (a)(2) of Section 3 and the 1992 Order shall be available on a competitive basis as grants to Public Agencies and Nonprofit Organizations for the restoration, rehabilitation or acquisition of natural lands and the development of recreational resources along rivers and streams in the County, including the Santa Clara, San Gabriel and Los Angeles Rivers or their tributaries. These funds shall be used only for the acquisition and/or restoration of lands for natural habitat, wildlife enhancement, and/or development of compatible recreational resources. No less than sixty percent (60%) of funds available for competitive grants for rivers and streams pursuant to subsection (a)(2) of Section 3 shall be used for acquisition, restoration and rehabilitation of natural lands along these rivers and streams. Remaining funds shall be available for development of recreational resources compatible with any existing or restored natural habitat.

(b) Funds allocated for competitive grants pursuant to subsection (a)(3) of Section 3 shall be available as competitive grants for at-risk youth recreation and service facilities only for projects which demonstrate at least sixty percent (60%) usage of the facilities by at-risk youth. The foregoing restriction shall also apply to funds allocated under the 1992 Order for competitive grants for at-risk youth recreation and service facilities. Priority for these grants shall be given to those applications which demonstrate equal attention to the specific needs of girls and boys. An amount not less than five hundred thousand dollars (\$500,000) shall be granted to the Department of Children and Family Services for development and/or improvement of at-risk youth recreation and service facilities at MacLaren Hall. An amount not less than two million five hundred thousand dollars (\$2,500,000) shall be allocated to the Mountains Recreation and Conservation Authority for acquisition and development of an at-risk youth camp in the Whittier

Puente Hills east of Colima Road for the use of, and accessible to, at-risk youth from densely-populated, highly-urbanized areas with a high population of at-risk youth and with low per capita percentage of park, recreation, community or open space lands or facilities.

(c) Funds allocated for competitive grants for acquisition and/or restoration of natural lands pursuant to subsection (a)(2) of Section 3 shall be available on a competitive basis as grants to Public Agencies and Nonprofit Organizations for the acquisition, improvement and/or restoration of natural lands including but not limited to coastal sage scrub, desert, coastal dunes, coastal prairies, chaparral, vernal pools, oak woodlands, forests and native grasslands habitat. Applications for these grant funds shall include a biological assessment of the site including current and historical information, a restoration plan and a long-term habitat management plan. Applicants shall provide documentation of consultation with experts in conservation biology and natural habitat restoration and shall provide documentation that said plans and assessments have been reviewed by these experts.

Section 9. (a) Funds authorized pursuant to subsection (a)(4) of Section 3 shall be available for grants to Public Agencies and shall be expended only for capital outlay projects which meet one or more of the following criteria: (1) protect public health in recreational waters; (2) preserve and enhance the ecological integrity of significant watersheds containing Significant Ecological Areas; (3) are Best Management Practices as defined in the Storm Water NPDES permit for the County and approved by the Executive Officer of the Los Angeles Regional Water Quality Control Board; and (4) reduce runoff into Santa Monica Bay where the runoff travels across lands that contribute large amounts of toxic pollutants to the storm drain system, or measurably reduce the toxicity of that runoff. Proposed projects shall be submitted to the Regional Water Quality Control Board for review and approval.

(b) The Department of Public Works shall prepare, and submit to the Board for approval, a timeline and proposed criteria and procedures for evaluating grants authorized pursuant to subsection (a)(4) of Section 3 of this resolution (and subsection (a)(6) of Section 8 of the 1992 Order) no later than March 30, 1997. The Regional Water Quality Control Board shall in a public process review and give final approval to the criteria and procedures for evaluating these grants.

Section 10. No funds authorized under Section 3 may be disbursed to any recipient unless the recipient agrees:

(a) To maintain and operate in perpetuity the property acquired, developed, improved, rehabilitated or restored with the funds. With the approval of the granting agency, the recipient or its successors in interest in the property may transfer the responsibility to maintain and operate the property in accordance with this Section.

(b) To use the property only for the purposes of this resolution and to make no other use, sale, or disposition of the property, except as provided in Section 11.

(c) Any beach, park or other public facility acquired, developed, rehabilitated or restored with funds derived under this resolution shall be open and accessible to the public without discrimination as to race, color, sex, sexual orientation, age, religious belief, national origin, marital status, physical or medical handicap, medical condition, or place of residence, to the extent consistent with the provisions of Section 13. The recipient shall not discriminate against, or grant preferential treatment to, any person or organization seeking to use such facility based upon the place of residence of such person or the members of such organization.

(d) To comply with each applicable requirement of Section 103 and Sections 141 through 150 of the Internal Revenue Code of 1986, as amended, to the extent necessary to maintain the exclusion from gross income for federal income tax purposes of the interest on any bonds, notes, or other evidences of indebtedness issued to finance such disbursement of funds to such recipient.

The conditions specified in paragraphs (a), (b), (c) and (d) of this Section shall not prevent the transfer of property acquired, developed, improved, rehabilitated or restored with funds authorized pursuant to Section 3 of this resolution from the recipient to another Public Agency, to a Nonprofit Organization authorized to acquire, develop, improve, restore and/or operate real property for park, wildlife, recreation, community, open space or gang prevention and intervention purposes, or to the National Park Service, provided that any such successor to the recipient assumes the obligations imposed by such conditions.

Section 11. (a) Before the use of any property acquired, developed, improved, rehabilitated or restored through a grant pursuant to this resolution is changed to one other than a use permitted under the category from which the funds were provided, or the property is sold or otherwise disposed of, the recipient of said funds must hold a public hearing relative to such proposed change in use or sale or other disposition of said property, and at the conclusion of such public hearing, the recipient must adopt a finding that the proposed change in use or sale or other disposition of said property will further the purposes of this resolution. If the recipient adopts such a resolution and proceeds with the change in use or sale or other disposition of said property, an amount equal to the greater of (1) the amount of the grant, (2) the fair market value of the real property, or (3) the proceeds from the portion of such property acquired, developed, improved, rehabilitated, or restored with the grant, shall be used by the recipient, subject to Section 10, for a purpose authorized in the category to which the funds were originally allocated or shall be reimbursed to the Parks Fund and be available for appropriation only for a use authorized in that category.

If the property sold or otherwise disposed of is less than the entire interest in the property originally acquired, developed, improved, rehabilitated or restored with the grant, an amount equal to the proceeds or the fair market value of the property interest sold or otherwise disposed of, whichever is greater, shall be used by the recipient, subject to Section 10, for a purpose authorized in the category to which the funds were originally allocated or shall be reimbursed to the Parks Fund and be available for appropriation only for a use authorized in that category.

(b) Nothing in this Section shall limit a grantee from transferring property acquired pursuant to this resolution to the National Park Service or the State Park System, with or without consideration.

Section 12. (a) All real property acquired pursuant to this resolution shall be acquired in compliance with Chapter 16 (commencing with Section 7260) of Division 7 of Title 1 of the California Government Code. Public Agencies and Nonprofit Organizations receiving funds under this resolution shall certify compliance to the Department of Parks and Recreation. Funds disbursed to a Public Agency under this resolution may be expended by that receiving Public Agency, or by a joint exercise of powers entity established pursuant to Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 of Title 1 of the Government Code pursuant to an agreement with such receiving Public Agency.

(b) For purposes of this resolution, the term "acquisition" includes gifts, purchases, leases, easements, the exercise of eminent domain if expressly authorized, the transfer or exchange of property of like value, transfers of development rights or credits, and purchases of development rights and other interests.

(c) All grants, gifts, devises, or bequests to the District, conditional or unconditional, for park, conservation, recreational, community, cultural, wildlife habitat, natural lands or other purposes for which real property may be acquired or developed pursuant to this resolution, shall be made in the name of the County and accepted and received on behalf of the District in the name of the County by the Board. The grants, gifts, devises or bequests shall be available for expenditure for the purposes specified in Section 3.

Section 13. Reasonable public access to lands acquired in fee with funds made available pursuant to this resolution shall be provided except where that access may interfere with resource protection. "Reasonable public access" includes, but is not limited to, parking and public restrooms.

Section 14. All funds of the District allocated to projects which include tasks that can be performed by youth, including but not limited to the rehabilitation, restoration and/or development of beach, park, recreation, open space and/or natural lands, and recreation and community facilities, shall be used to the maximum extent feasible to employ at-risk youth from the community in which the particular project is being carried out. In furtherance of the goal of increasing employment opportunities for at-risk youth, the Board may adopt such rules and regulations, and impose such conditions on recipients of funds under the 1992 Order and this resolution, as the Board may determine to be necessary or appropriate.

Section 15. To the maximum extent feasible, Public Agencies and Nonprofit Organizations shall be encouraged to use funds received pursuant to this resolution to provide funding through agreements with community conservation corps, the California Conservation Corps, and with other community organizations, particularly when youth can be employed to

work on restoration or rehabilitation projects being carried out in their own communities. Such agreements shall be entered into solely for the accomplishment of the purposes set forth in this resolution.

Section 16. Prior to recommending the acquisition of lands that are located on or near tidelands, submerged lands, swamp or overflowed lands, or other wetlands, whether or not those lands have been granted in trust to a local Public Agency, any agency receiving funds pursuant to this resolution shall submit to the State Lands Commission any proposal for the acquisition of those lands. The State Lands Commission may, at its discretion, within ninety (90) days after such a submission, review the proposed acquisition, make a determination as to the State's existing or potential interest in the lands, and report its findings to the entity making the submission and to the Department of Parks and Recreation.

Section 17. (a) Funds that are granted pursuant to Section 3 for the purposes of development, improvement, rehabilitation and/or restoration shall be expended for these purposes only on lands owned by the applicant Public Agency or Nonprofit Organization or subject to a lease or other interest held by such Public Agency or Nonprofit Organization. If such lands are not owned by the applicant or subject to such other interest held by the applicant, the applicant shall first demonstrate to the satisfaction of the administering agency that the project will provide public benefits commensurate with the type and duration of the interest in land held by the applicant.

(b) No wetlands or riparian habitat acquired pursuant to this resolution shall be used as a dredge spoil area or shall be subject to revetment which damages the quality of the habitat for which the property was acquired.

(c) Any restoration of natural habitat lands restored pursuant to this resolution and the 1992 Order shall use only species native to California to the maximum extent feasible. Funds allocated pursuant to Section 3 that are used for landscaping, planting trees or any other planting projects shall use drip irrigation or other water conserving irrigation systems and shall use drought-resistant or xerophytic trees, plants, lawn or sod, except when such use can be shown to be infeasible. When projects involve the rehabilitation of existing irrigation systems or the creation of new irrigation systems, reclaimed water should be used whenever possible and priority shall be given to development of reclaimed water irrigation systems. Any recipient of funds for planting on natural lands shall make every effort to use only plant species and vegetation types which are appropriate to the local ecosystem of the site.

(d) Notwithstanding subsection (e) of this Section, the development of recreational resources or facilities pursuant to this resolution and the 1992 Order shall not degrade the natural values present or being restored along rivers, tributaries and wetlands, nor shall they be used for flood control projects.

(e) Any project funded pursuant to this resolution and the 1992 Order shall include sufficient funds to mitigate damage done to natural lands as a result of said project as otherwise required by law.

(f) No funds shall be used to pay for mitigation which is required to be carried out by state or federal law in connection with a project or activity which is not funded pursuant to this resolution or the 1992 Order.

Section 18. No provision of this resolution shall be construed as authorizing the condemnation of publicly-owned lands.

Section 19. Funds provided to the Santa Monica Mountains Conservancy shall be held and disbursed by the District and, upon application by the Conservancy, shall be expended solely for projects approved by the Board, pursuant to such criteria as the Board may in its discretion adopt; provided, that said funds shall be for projects identified in the annual work program of the Conservancy transmitted to the Governor and the Legislature pursuant to paragraphs (1) and (2) of subdivision (a) of Section 33208 of the Public Resources Code, as amended from time to time after a noticed public hearing, and provided that the Board may disapprove a project in an incorporated city only upon a finding that the acquisition or improvement of a project will involve the acquisition of or access to a site identified or proposed for present or potential future sanitary landfill purposes by the County, or involve any other land or project which may directly or indirectly hinder or impact the ability of the County to use any site so identified for such purposes. All land acquired in whole or in part with funds allocated to the Conservancy hereunder shall be purchased from willing sellers, and in no event shall funds allocated to the Conservancy hereunder be used to pay or reimburse the purchase price of land acquired through the exercise of the power of eminent domain. Disbursement of funds pursuant to subsection (d) of Section 3 shall be governed by the procedures specified for the 1992 order in the order of the Board dated March 29, 1994, and such method of disbursement shall continue to apply to the 1992 Order and to funds provided pursuant to this resolution, except that funds shall be expended within five years of disbursement.

Section 20. If funds are allocated in a citywide measure adopted by the City of Los Angeles in 1996 for any project located at the site of a project identified in subsections (c)(2)(FF)(i) through (xiv), inclusive of Section 3, and in subsection (b)(3) or (b)(10) of Section 3, the funds allocated in this resolution for that project may be reallocated by the Board for another project with regional recreation or open space benefit consistent with the purposes of this resolution within the City of Los Angeles. Such project shall be approved by the City Council of the City of Los Angeles.

Section 21. (a) The Department of Parks and Recreation shall administer for the District all funds for the projects and programs described in this resolution. Administrative costs eligible for funds available for project planning and design of projects funded pursuant to this resolution and the 1992 Order shall include project design and inspection when said inspection is required by the agency responsible for carrying out the project. In any year, a recipient agency may utilize

an amount not more than one percent (1%) of the funds which it is eligible to receive under subsection (b) of Section 23 for reimbursement of accounting and bookkeeping costs as applicable overhead to pay for compliance with the District's accounting and reporting requirements.

(b) Consistent with subsection (a) of Section 23, proceeds of the Additional Assessment shall be used for: (i) costs of maintenance and servicing of projects funded by the District (whether such projects were funded through the application of cash proceeds of assessments or proceeds of bonds, notes or other evidences of indebtedness issued by the District in accordance with this resolution or the 1992 Order) or otherwise acquired pursuant to this resolution, (ii) payment of actual administrative costs associated with carrying out the purposes of the District, by the District and recipient Public Agencies, and (iii) either to pay directly the costs of projects authorized pursuant to this resolution or the 1992 Order, or to pay debt service on any bonds, notes or other evidences of indebtedness of the District.

(c) It is the intention of the District to issue bonds, notes or other evidences of indebtedness, to fund all or a portion of the costs of the projects listed in Section 3 of this resolution. Such bonds, notes or other evidences of indebtedness may be issued in one or more series at such times and in such principal amounts as the Board may determine in its sole discretion.

(d) All proceeds of the Additional Assessment shall be deposited into the Parks Fund established pursuant to the 1992 Order. The Auditor-Controller of the County, on behalf of the District, may create any other funds, accounts or subaccounts necessary or desirable to account for the funds of the District, including the proceeds of assessments and bonds, notes and other evidences of indebtedness issued by the District.

(e) In accordance with the 1992 Order, all revenue generated by the District, including the proceeds from the issuance of any bonds, notes or other evidences of indebtedness, shall be deposited in the Parks Fund and shall be allocated among all affected Public Agencies within the District as defined in Section 5506.9 of the California Public Resources Code, for expenditure consistent with the purposes of Division 5, Chapter 3, Article 3 of said Public Resources Code and of the 1992 Order and this resolution. The County shall be reimbursed from the Parks Fund for the actual costs of administration of the District and the costs of issuance of bonds, notes or other evidences of indebtedness by the District.

(f) If the County purchases a surety bond to replace cash in a debt service reserve fund, either before or after bonds are issued, the cash so replaced shall be allocated in the same manner described in Section 24.

(g) No proceeds of any bonds, notes or other evidences of indebtedness issued by the District shall be used for any operations, maintenance or servicing purposes, except that such proceeds may be used to pay all costs incidental to the preparation and issuance of bonds, notes or other evidences of indebtedness of the District.

(h) The amounts of all allocations designated in Section 3 are net amounts, and shall not be reduced for administrative costs of the District.

(i) The District shall contract for an independent audit to be conducted annually by an independent auditing firm for the purposes of determining compliance by the District with the terms of this resolution and the 1992 Order, and to report on the status of all expenditures, grants and contracts as of the end of each fiscal year, including all fund balances; such audit to be completed and such auditor's report to be issued by January 1 of the following year. The Board may establish by resolution the scope of the annual audit which may include among other things an audit of the funds received and expended pursuant to this resolution and the 1992 Order by any recipient agency, including but not limited to the Department of Parks and Recreation, the Santa Monica Mountains Conservancy, the City of Los Angeles and the Department of Beaches and Harbors.

(j) The District shall manage its revenues and issue debt in a manner so as to ensure that sufficient funds are available in accordance with the terms of the Master Indenture to finance all capital outlay projects specified in Section 3 of this resolution and in Section 8 of the 1992 Order by the end of fiscal year 2008-09, and shall annually prepare a Plan of Revenues and Expenditures for the entire life of the 1992 Assessment and the Additional Assessment which demonstrates such availability of funds. The annual Plan of Revenues and Expenditures shall be prepared following completion of the annual audit referred to in subsection (i) of this Section and shall be adopted by the Board prior to June 30 of each year. In preparing the Plan of Revenues and Expenditures the District shall consult with an independent Financial Consultant, and may incorporate directly or by reference all or any portion of the engineer's report prepared by the District for that fiscal year.

Section 22. The Additional Assessment shall be levied for a period of twenty-two (22) years beginning with the fiscal year in which such Additional Assessment is first levied and collected by the District.

Section 23. (a) In each of the first twenty (20) years after the date the Additional Assessment is first levied and collected, a minimum of eighty percent (80%) of all proceeds of the Additional Assessment levied and collected by the District shall be used for capital outlay projects, including, but not limited to, acquisition and improvement of real property. For purposes of this resolution, capital outlay projects include the servicing of bonds, notes or other evidences of indebtedness issued by the District.

(b) On an annual basis, fifteen percent (15%) of all proceeds of the Additional Assessment and the 1992 Assessment (or such greater percentage of the proceeds of the Additional Assessment and the 1992 Assessment, not to exceed twenty percent (20%), as determined by the Board) shall be set aside and designated as the maintenance and servicing amount, and shall be used only to maintain and service capital outlay projects funded by the District pursuant to the 1992 Order and this resolution. Such maintenance and servicing amount

of the Additional Assessment and the 1992 Assessment shall be allocated each year as follows: (1) to the County (for the benefit of the Department of Parks and Recreation, or the Department of Beaches and Harbors, or any other applicable department as determined by the Board), an amount obtained by multiplying the aggregate amount of such maintenance and servicing funds to be allocated for such year by a fraction, the numerator of which is the number of parcels of land in the unincorporated area of the County and the denominator of which is the total number of parcels of land in the County; (2) to the Santa Monica Mountains Conservancy, or any other agency designated by it to manage properties acquired pursuant to this resolution or the 1992 Order by the Conservancy or any joint powers entity to which the Conservancy is a party which has acquired properties pursuant to the 1992 Order or this resolution, a percent of the total maintenance and servicing funds that equals the percent of the total capital outlay funds that are allocated to and/or to be expended by the Santa Monica Mountains Conservancy and Mountains Recreation and Conservation Authority pursuant to Section 3 of this resolution; and (3) except as provided in the next paragraph, to each incorporated city within the District, an amount obtained by multiplying the maintenance and servicing funds remaining after the allocations described in the preceding clauses (1) and (2) by a fraction, the numerator of which is the number of parcels of land in such city and the denominator of which is the total number of parcels of land in the incorporated areas of the County. Of the maintenance and servicing funds allocated to the County in this resolution and the 1992 Order, the Department of Beaches and Harbors shall be allocated an amount obtained by dividing the total amount of funds allocated to the Department of Beaches and Harbors in this resolution and the 1992 Order by the total amount of funds allocated for specific identified projects and for per parcel grants to the Department of Parks and Recreation in this resolution and the 1992 Order. On an annual basis, one million seven hundred thousand dollars (\$1,700,000) shall be deducted from the maintenance and servicing funds allocated to the City of Los Angeles in this resolution and the 1992 Order, and such amount shall be used to pay debt service on bonds, notes or other evidences of indebtedness issued to fund the project described in Section 8(b)2.V.x of the 1992 Order. In the event of an inconsistency between this Section and Section 23 of the 1992 Order, this Section shall prevail.

The allocations described in this Section 23 shall be made only to those recipients which certify that (1) such funds shall be used only to maintain and service projects funded by the District pursuant to this resolution or the 1992 Order, and (2) such funds shall be used to supplement existing levels of service and not to fund existing levels of service.

(c) If operation and maintenance and/or ownership of the County's beaches are transferred to a non-County entity in the future, the funds allocated pursuant to this section for maintenance and servicing of the County's beaches shall be re-allocated by the Board for maintenance and servicing of projects funded by this resolution or the 1992 Order.

Section 24. (a) To the extent permitted by applicable law and not inconsistent with the other provisions of this resolution, in each fiscal year, as determined by the independent audit conducted pursuant to subsection (i) of Section 21, a portion of the excess of (1) assessment revenues collected pursuant to this resolution and the 1992 Order plus investment earnings thereon, and any other revenues of the District (excluding bond proceeds or any other evidences

of indebtedness, but including collections of delinquent assessments and interest and penalties thereon), all cumulative to the date of the independent audit, over (2) amounts expended for capital outlay (excluding capital outlay funded with bond proceeds or other borrowed funds), and amounts expended or allocated for maintenance and servicing, administrative costs and debt service, all cumulative to the date of the independent audit (such excess being hereinafter referred to as the "Excess"), shall be allocated by the Board for grants in furtherance of the purposes of this resolution and the 1992 Order. The independent Financial Consultant referred to in subsection (j) of Section 21 shall annually determine what portion of the Excess from the prior year may be made available in the next fiscal year pursuant to this Section 24 without impairing the ability of the District to finance all capital outlay projects specified in Section 3 of this resolution and in Section 8 of the 1992 Order by the end of fiscal year 2008-09 and without impairing the District's ability to issue or repay bonds, notes or other evidences of indebtedness (such amount being hereinafter referred to as the "Available Excess"). The independent Financial Consultant shall make a recommendation as to the Available Excess to the District for its use in preparing the annual Plan of Revenues and Expenditures referred to in subsection (j) of Section 21. In each year, 80% of the Available Excess as identified in the Plan of Revenue and Expenditures approved by the Board shall be allocated by the Board pursuant to this section and in accordance with the following schedule (to the extent permitted by applicable law and not inconsistent with the other provisions of this resolution): 80% shall be allocated for capital projects and 20% shall be allocated for maintenance and servicing of those capital projects.

(b) Over the life of the 1992 Assessment and the Additional Assessment, a total of ten percent (10%) of the funds expended for capital outlay pursuant to subsection (a) shall be allocated for competitive grants pursuant to subsections (a)(2) and (a)(3) of Section 3, which shall be allocated equally among each supervisorial district; the remainder of the funds to be expended pursuant to subsection (a) of this Section shall be equally distributed between the category of highest priority regional open space and recreation projects (as defined in this Section) and the category of regional park and recreation facilities (as determined by the District). Of the annual amount of funds allocated pursuant to this Section, capital funds shall be available only to those agencies which have expended or committed to expenditure the capital funds allocated to said agencies in any category of expenditure under this resolution and the 1992 Order, except that the amount available for the category of regional park and recreation facilities shall be equally distributed between grants to the County and incorporated cities. Grants to incorporated cities shall be made only to those cities that have expended or committed to expenditure all funds allocated to them in all categories of expenditure under this resolution and the 1992 Order. In any year, first priority for expenditure of funds under this section shall be given to land acquisition projects. Capital funds not encumbered in any fiscal year shall be available for reallocation by the Board, pursuant to this section, in the subsequent annual allocation.

(c) For purposes of this section, "highest priority regional open space and recreation projects" shall mean projects for the purposes of and expended by the agencies identified in subsections (b)(2), (b)(9), (b)(14), and (d) of Section 3, including the Santa Clarita Woodlands,

and for projects along Ballona Creek consistent with the purposes and conditions specified in subsection (b)(9).

Section 25. Individuals who qualify for the California Property Tax Postponement Program (Sections 20581 et seq. of the California Revenue and Taxation Code) may also qualify for postponement of the Additional Assessment. The Treasurer and Tax Collector of the County shall notify those individuals who have qualified for the Property Tax Postponement Program of this provision.

Section 26. The method of assessment contained in the Engineer's Report with respect to the 1992 Assessment is hereby amended to the extent and with the effect that the portion of any vacant parcel of land, and the vacant portion of any partially improved parcel of land, in excess of two and one-half acres shall not be assessed. Notwithstanding any discrepancies, differences or variations between the Engineer's Report with respect to the 1992 Assessment and the Engineer's Report with respect to the Additional Assessment, it is the intent of this resolution that the method of assessment with respect to both the 1992 Assessment and the Additional Assessment shall be identical in all respects. Any such discrepancies, differences or variations in the method of assessment shall be resolved in favor of the Engineer's Report with respect to the Additional Assessment.

Section 27. Any revenue generated by the District (including the proceeds of any indebtedness of the District) which is available for capital outlay purposes, may be applied to fund any project contemplated under the 1992 Order or this resolution. In furtherance of this provision, proceeds of the 1992 Assessment which are to be applied to capital outlay purposes may be applied to fund projects under this resolution, and proceeds of the Additional Assessment which are to be applied to capital outlay purposes may be applied to fund projects under the 1992 Order. In addition, any proceeds of the 1992 Assessment or the Additional Assessment which are to be applied to capital outlay purposes may be applied to pay the principal of, or interest on, any bonds, notes or other indebtedness of the District, regardless of the time of issuance or the use of the proceeds of such bonds, notes or indebtedness.

Section 28. In case any provision of this resolution shall be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions of this resolution shall not in any way be affected or impaired thereby.

Section 29. This resolution shall not take effect unless approved by a majority of the voters of the County voting on the matter at a general or special election called by the Board for such purpose. If so approved by the voters, this resolution shall take effect, and the Additional Assessment shall exist and be deemed approved, all as of the date of the election, without regard to the date of certification of the election results.

Section 30. The officers and employees of the County and ex officio the officers and employees of the District, are and each of them acting alone is, hereby authorized and directed to

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The foregoing resolution was on the 18th day of June, 1996, adopted by the Board of Supervisors of the County of Los Angeles and ex-officio the governing body of all other special assessment and taxing districts, agencies and authorities for which said Board so acts.

JOANNE STURGES, Executive Officer-Clerk of
the Board of Supervisors of the County of Los
Angeles

By: _____
Deputy

APPROVED AS TO FORM:

DE WITT W. CLINTON
County Counsel

By: _____
Principal Deputy County Counsel

mjs15:measure.bos
6/17:final

Attachment B

Grant Application Form and Resolution of the City of South Pasadena

for South Pasadena Dog Park Project

Grant Number: 58K2-16-1384

The complete application is on file with the District and is hereby incorporated by reference.

**County of Los Angeles
Regional Park and Open Space District**

EXHIBIT A

REG PK & OPEN SPACE
RECEIVED

Grant Application Form

This form and required attachments must be submitted for each project.

15 NOV -4 10:13

Project Name: South Pasadena Dog Park	<i>For District Use Only</i> Grant Number: 5810-16-1587 Program Manager:
Project Applicant: <i>(Name of agency and mailing address)</i> City of South Pasadena 1414 Mission St South Pasadena, Ca 91030	Proposition Section(s) _____ Grant Amount Requested: \$230,728.16 Total Project Cost: \$530,728.16 Source(s) of other funds: City General Fund Park Impact Fees Project Address: 650 Stoney Drive South Pasadena, Ca 91030

Grant Applicant's Representative Authorized in Resolution:

Sheila Pautsch Name	Community Services Director Title	626-403-7362 Phone
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Person with day-to-day responsibility for project (if different from authorized representative):

_____ Name	_____ Title	_____ Phone
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Brief Description of Project:

The Project is a dog park in the Arroyo Seco Recreational Area. This will be an off-leash dog park with a large and small dog area. The park will be completely fenced. There will be lighting, around the park, drinking fountains for people and dogs, benches and trash recepticals, and an agility course for the the dogs. The surface will be comprised of decomposed granite and wood chips. A few news trees and plants will be planted and irrigation put in place.

Project Performance End Date: 6 / 30 / 17

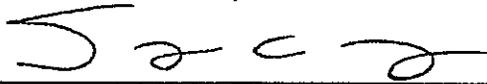
For Development Projects - Land Tenure:

Project is 0.5
0.5 Acres owned by Applicant (fee simple)
____ Acres available under a _____ year lease
____ Acres - Other (please explain)

For Acquisition Projects:

Project is _____ acres.
____ Acquired in fee simple by Applicant
____ Acquired in other than fee simple (please explain)

I certify that the information contained in this project application form, including the required attachments, is accurate and that I have read and understand the important information and assurances on the reverse side of this form.



10-28-15

Signature of Applicant's Representative as shown in resolution.

Date

revised 1/00

RESOLUTION NO. 7430

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA
APPROVING THE APPLICATION FOR GRANT FUNDS
FROM THE LOS ANGELES COUNTY REGIONAL PARK
AND OPEN SPACE DISTRICT FOR FIFTH SUPERVISORIAL
DISTRICT EXCESS FUNDING FOR SOUTH PASADENA
DOG PARK AND APPROVES THE ADOPTION OF A
YOUTH EMPLOYMENT PLAN**

WHEREAS, on November 3, 1992, and on November 5, 1996, the people of the County of Los Angeles (County) enacted Los Angeles County Proposition A, Safe Neighborhood Parks, Gang Prevention, Tree-Planting, Senior and Youth Recreation, Beach and Wildlife Protection (Propositions), which among other uses, provides funds to public agencies and nonprofit organizations in the County for the purpose of acquiring and/or development facilities and open space for public recreation; and

WHEREAS, the Propositions also created the Los Angeles County Regional Park and Open Space District (District) to administer said funds; and

WHEREAS, the District has set forth the necessary procedures governing application for grant funds under the Propositions, and

WHEREAS, the District's procedures require City of South Pasadena (City) to certify, by resolution, the approval of the application before submission of said application(s) to the District; and

WHEREAS, said application contains assurances that City must comply with;
and

WHEREAS, the City certifies, through this resolution, that the application is approved for submission to the District; and

WHEREAS, the City will enter into an agreement with the District to provide funds for acquisition and development projects; and

WHEREAS, the District's procedures require the adoption of a Youth Employment Plan for development projects by the governing body of the agency.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Approves the filing of an application with the District for funds for the above project; and

SECTION 2. Certifies that the City understands the assurances and certification in the application form; and

SECTION 3. Certifies that the City has, or will have, sufficient funds to operate and maintain the project in perpetuity; and

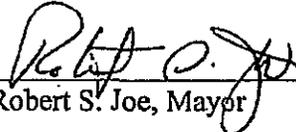
SECTION 4. Certifies that the City) will sign and return, within 30 days, both copies of the project agreement sent by the District for authorizing signature; and

SECTION 5. Approves the adoption of a Youth Employment Plan for the project (Exhibit A); and

SECTION 6. Appoints the City Manager or designee, to conduct all negotiations, and to execute and submit all documents including, but not limited to, applications, agreements, amendments, payment requests and so forth, which may be necessary for the completion of the aforementioned project.

SECTION 7. The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

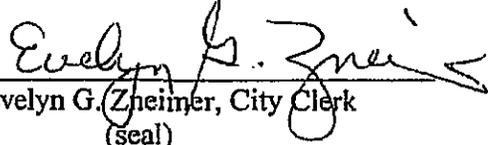
PASSED, APPROVED AND ADOPTED ON this 21st day of October, 2015.



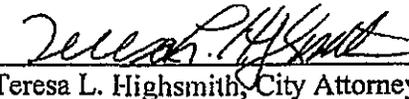
Robert S. Joe, Mayor

ATTEST:

APPROVED AS TO FORM:



Evelyn G. Zheimer, City Clerk
(seal)



Teresa L. Highsmith, City Attorney

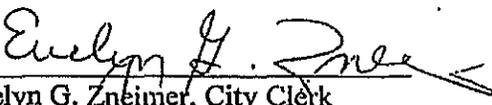
I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 21st day of October, 2015, by the following vote:

AYES: Cacciotti, Khubesrian, Mahmud, Schneider, and Mayor Joe

NOES: None

ABSENT: None

ABSTAINED: None



Evelyn G. Zneimer, City Clerk
(seal)

RESOLUTION NO. 7427

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
APPROVING THE TRANSFER OF RESIDUAL GRANT
FUNDS FROM THE PLAYGROUND RENOVATION
PROJECTS TO A NEW PROJECT AND APPROVING THE
FILING OF AN APPLICATION FOR GRANT FUNDS FROM
THE LOS ANGELES COUNTY REGIONAL PARKS AND
OPEN SPACE DISTRICT GRANT PROGRAM AND
APPROVAL OF THE ADOPTION OF A
YOUTH EMPLOYMENT PLAN**

SOUTH PASADENA DOG PARK CONSTRUCTION PROJECT

WHEREAS, the people of the County of Los Angeles (County) on November 3, 1992 and November 5, 1996, enacted Los Angeles County 1996 Proposition A, Safe Neighborhood Parks, Gang Prevention, Tree-Planting, Senior and Youth Recreation, Beaches and Wildlife Protection (Proposition), which among others uses, provides funds to public agencies and nonprofit organizations in the County for the purpose of acquiring and/or developing facilities and open space for public recreation; and

WHEREAS, the Proposition also created the Los Angeles County Regional Parks and Open Space District (District) to administer said funds; and

WHEREAS, the District has set forth the necessary procedures governing applications for grant funds under the Proposition; and

WHEREAS, the District's procedures require the City of South Pasadena (City) to certify, by resolution, the approval of the application before submission of said application to the District; and

WHEREAS, the application form contains assurances that the City must comply with; and

WHEREAS, the City certifies through this resolution; that the transfer of funds is approved for submission to the District; and

WHEREAS, the District's procedures require the adoption of a Youth Employment Plan for development projects by the governing body of the agency.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Approve the transfer of residual funds from Los Angeles County Regional Parks and Open Space District under Section 3.c.1 of the aforementioned 1996 Proposition A; and

SECTION 2. Approves the filing of an application with the Los Angeles County Regional Parks and Open Space District for 1996 Proposition A Per Parcel Funds for the aforementioned Project; and

SECTION 3. Certifies that the City understands the assurances and certifications in the procedural guide; and

SECTION 4. Certifies that the City understands its obligations to operate and maintain the property(s) in perpetuity; and

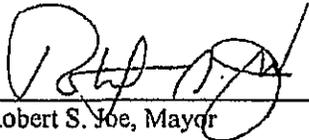
SECTION 5. Certifies that the City will sign and return, within 30 days, both copies of the project agreement sent by the District for authorizing signature; and

SECTION 6. Approves the adoption of a Youth Employment Plan for the Project (Exhibit A); and

SECTION 7. Authorizes the Community Services Director, or designee, as part of the City to conduct all negotiations, and to execute and submit all documents including, but not limited to, applications, agreements, amendments, payment requests and so forth, which may be necessary for the completion of the Project as described in the application; and

SECTION 8. The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

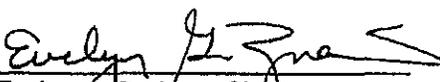
PASSED, APPROVED AND ADOPTED ON this 7th day of October, 2015.



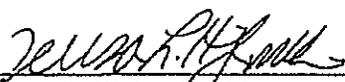
Robert S. Joe, Mayor

ATTEST:

APPROVED AS TO FORM:



Evelyn G. Zneimer, City Clerk
(seal)



Teresa L. Highsmith, City Attorney

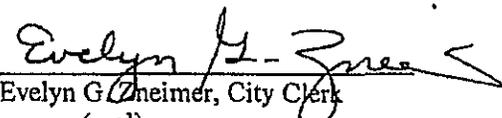
I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 7th day of October, 2015, by the following vote:

AYES: Cacciotti, Khubesrian, Mahmud, Schneider, and Mayor Joe

NOES: None

ABSENT: None

ABSTAINED: None



Evelyn G. Zneimer, City Clerk
(seal)

City of South Pasadena Agenda Report

*Diana Mahmud, Mayor
Michael A. Cacciotti, Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: November 16, 2016
TO: Honorable Mayor and City Council
VIA: Sergio Gonzalez, City Manager *OK SG*
FROM: Paul Toor, P.E., Public Works Director *PT*
Thomas Amare, Civil Engineering Assistant *TA*
SUBJECT: **Award of Construction Contract to L.A. Traffic Signal
Transportation Inc. for the Traffic Signal Improvement Project
at Monterey Road and Via Del Rey**

Recommendation

It is recommended that the City Council:

1. Accept a bid dated October 25, 2016, from L.A. Traffic Signal Transportation Inc., for the construction of the Traffic Signal Improvement Project (Project) at Monterey Road and Via Del Rey and authorize the City Manager to enter into a contract with L.A. Traffic Signal Transportation Inc., for an amount not-to-exceed \$69,298; and
2. Reject all other bids received.

Fiscal Impact

Funding for this Project is available in the Fiscal Year (FY) 2016-17 Budget in the General Fund Account No. 104-9000-9203-000.

Commission Review and Recommendation

This Project has been discussed and reviewed by the Public Works Commission.

Background

Monterey Road is a heavily travelled roadway and during the morning peak hours lots of vehicles making left turn on Via Del Rey toward the Monterey Hills Elementary School. Currently, there is an existing traffic signal which does not have the protected left turn, therefore, during the morning peak hour traffic; there is traffic back up on Monterey Road due to potential queueing. In addition, the traffic signal pole located at the southeast corner of Monterey Road and Via Del Rey was damaged by a traffic accident which needs to be replaced.

In October 2015, Minagar & Associates, Inc. was retained to design the traffic signal that allows a protected left turn on Via Del Rey along with other related improvements. The scope of work

AGENDA ITEM 11

includes, installing a new traffic signal, poles, mast arms, foundations, pull boxes and vaults, LED signal heads, pedestrian signal and push-buttons, loop detector, signage and striping, and all other related works in compliance with Manual Uniform Traffic Control Devices (MUTCD) standards.

Analysis

The Project was advertised for bids on October 6, 2016. In compliance with the Public Contract Code, the Project was advertised in the South Pasadena Review newspaper and also in various construction publications including F.W. Dodge, Daily Construction Service, Bid Net, and Contractors Information Network.

On October 25, 2016, the City Clerk’s Division received and opened three (3) bids with the results as follows:

Contractor	Bid Amount
L.A. Traffic Signal Transportation, Inc., <i>Pasadena</i>	\$ 69,298
PTM General Engineering Service, Inc., <i>Riverside</i>	\$ 74,047
DBX, Inc., <i>Temecula</i>	\$101,969
<i>Engineer’s Estimate</i>	\$ 75,000

Staff has checked L.A. Traffic Signal Transportation Inc.’s references, and their work was verified to be of good quality. The contractor has satisfactorily completed similar project for other agencies, such as the Cities of Pasadena, Santa Clarita, and Palmdale. Their Contractor’s License has been verified to be currently valid and in good standing. Staff’s recommendation is to award the Project to L.A. Traffic Signal Transportation Inc. If the Project is awarded, it is anticipated that construction will begin in December 2016 and will be completed in January 2017.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City’s website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Agreement
2. Project Location Map
3. 10/25/2016 Minutes of the Bid Opening – Traffic Signal Improvement at Monterey Road and Via Del Rey

ATTACHMENT 1
Agreement

CONSTRUCTION CONTRACT / AGREEMENT

THIS AGREEMENT, made and entered into this 16th day of November, 2016, by and between CITY OF SOUTH PASADENA, a municipal corporation of the State of California, hereinafter referred to as "CITY" and L.A. TRAFFIC SIGNAL TRANSPORTATION, INC., "CONTRACTOR."

That the CITY and the CONTRACTOR, for the consideration hereinafter named, mutually agree as follows:

1. The complete contract and agreement ("AGREEMENT") consists of the Contract Documents, which includes all of the following documents incorporated herein by this reference: Approved Plans and Specifications (**Project No. 2016-02**), Notice Inviting Bids, Instructions to Bidders, Information for Bidders, Contractor's Bid Proposal, this Contract/Agreement, Specifications, Special Provisions, Technical Provisions, Reference Specifications, the documents in the Appendix, if any, and all mutually agreed-upon modifications and amendments thereto.

2. CONTRACTOR shall perform everything required to be performed, shall provide and furnish all the labor, materials, necessary tools, expendable equipment, and all utility and transportation services required for the following work of improvement: **Traffic Signal Improvement at Monterey Road and Via Del Rey** all in accordance with the Contract Documents and Contractor's Proposal dated October 25, 2016.

CONTRACTOR agrees to perform all the work and furnish all the materials at his own cost and expense necessary to construct and complete in a good and workman-like manner and to the satisfaction of the City Engineer of the CITY, the Work of Improvement in accordance with the plans, specifications, and Contract Documents (the "Specifications") therefore prepared by City's Engineering Department and adopted by the City Council.

3. CITY agrees to pay and CONTRACTOR agrees to accept in full payment for this Work of Improvement the stipulated sum of Sixty Nine Thousand Two Hundred Ninety Eight and 00/100 Dollars (\$69,298).

CITY agrees to make monthly payments and final payment in accordance with the method set forth in the Specifications.

4. CONTRACTOR agrees to commence construction of the Work of Improvement within fifteen (15) days after issuance of a Notice To Proceed, and to continue in a diligent and workman-like manner without interruption, and to complete the construction thereof within forty five 45 calendar days from the date the Notice to Proceed is issued.

5. Time is of essence of this Contract, and it is agreed that it would be impracticable or extremely difficult to ascertain the extent of actual loss or damage which the CITY will sustain by reason of any delay in the performance of this Agreement. It is, therefore, agreed that CONTRACTOR will pay as liquidated damages to the CITY the following sum: Five Hundred Dollars (\$500.00) for each day's delay beyond the time herein prescribed for finishing work. If

liquidated damages are not paid, as designated by the CITY, the CITY may deduct the amount thereof from any money due or that may become due the CONTRACTOR under this Agreement in addition to any other remedy available to CITY. The CONTRACTOR shall not be assessed liquidated damages for any delay caused by the failure of a public utility to relocate or remove an existing utility required for the performance of this Contract.

6. The CONTRACTOR will pay, and will require all subcontractors to pay, all employees on the work of improvement a salary or wage at least equal to the prevailing salary or wage established for such work as set forth in the wage determinations for this work. Travel and subsistence pay shall be paid in accordance with Labor Code Section 1773.8. The CONTRACTOR shall forfeit to the CITY, as penalty, \$200.00 for each calendar day or portion thereof for each worker paid (either by him or any subcontractors under him) less than the prevailing rate described above on the work provided for in this Agreement, all in accordance with Section 1775 of the Labor Code of the State of California.

7. In the performance of this Contract, not more than eight (8) hours shall constitute a day's work, and the CONTRACTOR shall not require more than eight (8) hours in a day from any person employed by him hereunder, except as provided in the Labor Code of the State of California. The CONTRACTOR shall adhere to Article 3, Chapter 1, Part 7 (Sections 1810, et seq.) of the Labor Code of the State of California, and it is agreed that the CONTRACTOR shall forfeit to the CITY as a penalty the sum of \$200.00 for each worker employed in the execution of this Contract by the CONTRACTOR or any subcontractor for each calendar day during which any worker is required or permitted to labor more than eight (8) hours in violation of that article.

8. CONTRACTOR, by executing this Agreement hereby certifies:
"I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this Contract."

9. CONTRACTOR shall, prior to the execution of this Contract, furnish two bonds approved by the CITY, one in the amount of One Hundred Percent (100%) of the Contract price, to guarantee the faithful performance of the work, and one in the amount of One Hundred Percent (100%) of the Contract price to guarantee payment of all claims for labor and materials furnished. This Contract shall not become effective until such bonds are supplied to and approved by the CITY. CONTRACTOR shall, prior to the release of the performance and payment bonds or the retention payment, furnish a warranty performance and payment bond equal to at least ten percent of the final contract price or \$1,000, whichever is greater.

10. This AGREEMENT is further subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the Public Contract Code regarding the resolution of public works claims of less than \$375,000. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by Contractor, for the response to such claims by the Agency, for a mandatory meet and confer conference upon the request of Contractor, for mandatory nonbinding mediation in the event litigation is commenced, and for mandatory judicial arbitration upon the parties' failure to resolve the dispute through mediation. This AGREEMENT hereby incorporates the provisions of Article 1.5 as though fully set forth herein.

11. This Agreement is subject to the provisions of Article 1.7 (commencing at Section 20104.50) of Division 2, Part 3 of the Public Contract Code regarding prompt payment of contractors by local governments. Article 1.7 mandates certain procedures for the payment of undisputed and properly submitted payment requests within 30 days after receipt, for the review of payment requests, for notice to Contractor of improper payment requests, and provides for the payment of interest on progress payment requests which are not timely made in accordance with that Article. This AGREEMENT hereby incorporates the provisions of Article 1.7 as though fully set forth herein.

12. At the request and expense of CONTRACTOR, securities equivalent to the amount withheld shall be deposited with AGENCY, or with a state or federally chartered bank in this state as the escrow agent, who shall then pay those moneys to CONTRACTOR upon Agency's confirmation of CONTRACTOR'S satisfactory completion of this AGREEMENT. At any time during the term of this AGREEMENT CONTRACTOR may, at its own expense, substitute securities for funds otherwise withheld as retention (or the retained percentage) in accordance with Public Contract Code § 22300.

13. Pursuant to Labor Code § 1725.5, CONTRACTOR and any subcontractor must be registered with the California Department of Industrial Relations for any bid proposal submitted on or after March 1, 2015, and for any contract for public work entered into on or after April 1, 2015. Further, this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

14. This AGREEMENT is subject to Public Contract Code Section 6109: CONTRACTOR shall be prohibited from performing work on this project with a subcontractor who is ineligible to perform work on the project pursuant to Sections 1777.1 or 1777.7 of the Labor Code.

15. CONTRACTOR shall comply with the provisions of Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that CONTRACTOR is responsible for compliance with Section 1777.5 by all of its subcontractors.

16. CONTRACTOR shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to CITY under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to CONTRACTOR under this Agreement. All such documents shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of CITY. In addition, pursuant to Government Code Section 8546.7, all such documents and this Agreement shall be subject to the examination and audit of the State Auditor, at the request of CITY or as part of any audit of CITY, for a period of three (3) years after final payment under the Agreement.

17. To the fullest extent permitted by law, CONTRACTOR shall, at its sole cost and expense, fully defend, indemnify and hold harmless CITY, its authorized representatives and their respective subsidiaries, affiliates, members, directors, officers, employees and agents (collectively, the "Indemnitees") from and against any and all claims, actions, demands, costs, judgments, liens, penalties, liabilities, damages, losses, and expenses, including but not limited to

any fees of accountants, attorneys or other professionals (collectively "Liabilities"), arising out of, in connection with, resulting from or related to, any alleged act, omission, fault or negligence of CONTRACTOR, CONTRACTOR's Representative, or any of its officers, agents, employees, Subcontractors or Suppliers, or any person or organization directly or indirectly employed by any of them (Collectively, the "Indemnitors"), in connection with or relating to or claimed to be in connection with or relating to the work performed under this AGREEMENT. CONTRACTOR shall not be entitled to any refund of attorneys' fees, defense costs and expenses in the event that it is adjudicated to have been non-negligent.

17.1 CONTRACTOR shall not be required to defend or indemnify CITY for liabilities caused by the sole active negligence or willful misconduct of CITY.

17.2 If CONTRACTOR is a joint venture or partnership, each venturer or partner shall be jointly and severally liable for any and all of the duties and obligations of CONTRACTOR that are assumed under or arise out of this AGREEMENT. Each of such venturers or partners waives notice of the breach or non-performance of any undertaking or obligation of CONTRACTOR contained in, resulting from or assumed under this AGREEMENT, and the failure to give any such notice shall not affect or impair such venturer's or partner's joint and several liability hereunder.

IN WITNESS WHEREOF, the said CONTRACTOR and the CITY MANAGER and CITY CLERK of the CITY have caused the names of said parties to be affixed hereto, each in triplicate, the day and year first above written.

CONTRACTOR

BY _____

(Title)

BY _____

CITY OF SOUTH PASADENA

Sergio Gonzalez, CITY MANAGER

ATTEST:

APPROVED AS TO FORM

Evelyn G. Zneimer, CITY CLERK

Teresa Highsmith, CITY ATTORNEY

WORKERS' COMPENSATION INSURANCE CERTIFICATE

The Contractor shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

DATE: _____ Contractor's Business Name
(Contractor)

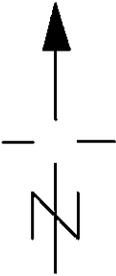
By:
(Signature)
(Title)

Attest:
By:
(Signature)
(Title)

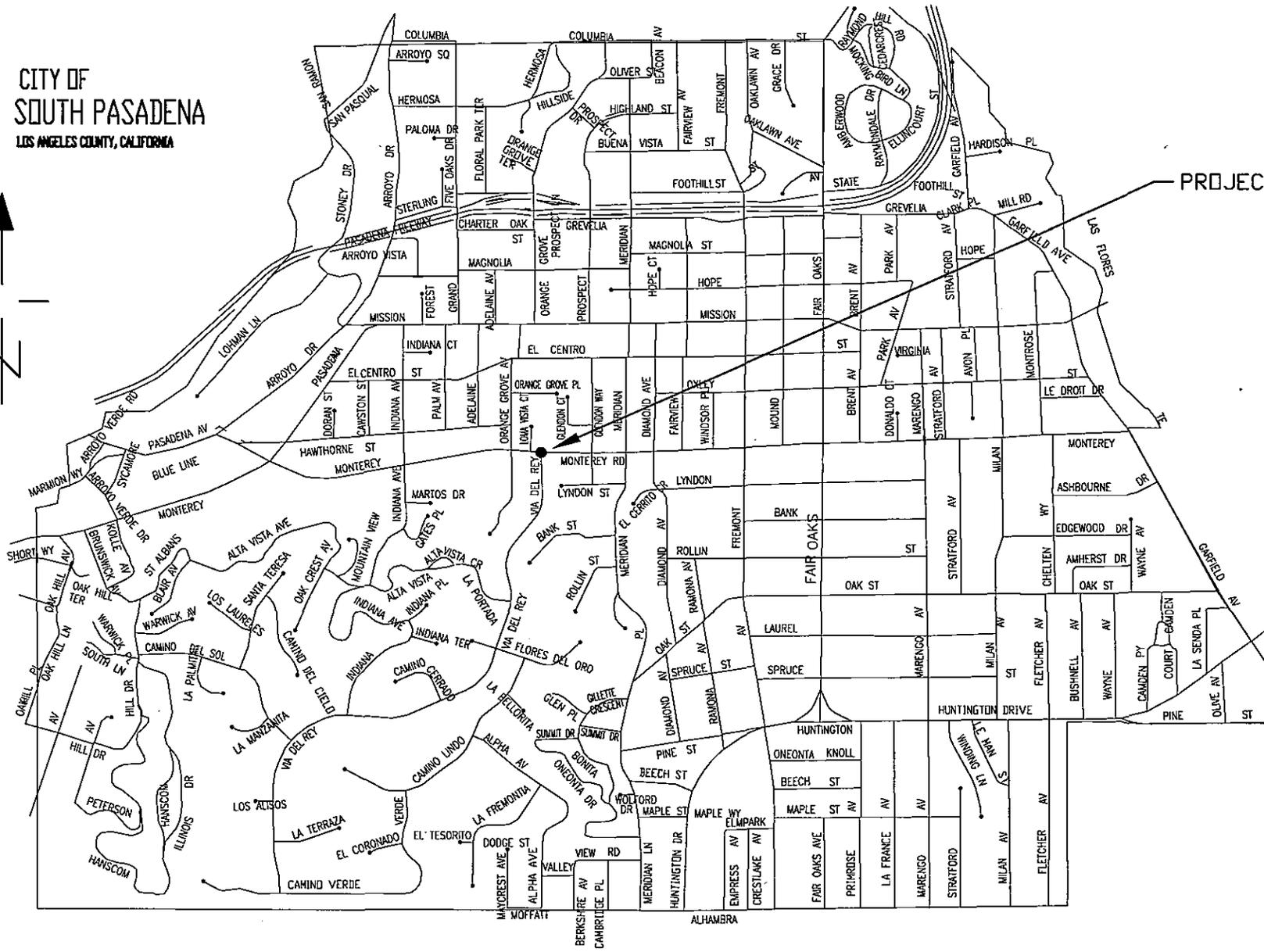
Note: See Section 7 Responsibility of the Contractor, Paragraph 7-3 of the Standard Specifications for insurance carrier rating requirements.

ATTACHMENT 2
Project Location Map

CITY OF
SOUTH PASADENA
LOS ANGELES COUNTY, CALIFORNIA



11-10



PROJECT LOCATION

ATTACHMENT 3

**10/25/2016 Minutes of the Bid Opening- Traffic Signal
Improvement at Monterey Road and Via Del Rey**

**MINUTES OF THE BID OPENING FOR
TRAFFIC SIGNAL IMPROVEMENT AT MONTEREY RD. AND VIA DEL REY ST.
PROJECT NO. 2016-02**

TUESDAY, OCTOBER 25, 2016 at 10:00 A.M.

**CITY CLERK'S OFFICE
CITY OF SOUTH PASADENA
1414 MISSION STREET, SOUTH PASADENA, CA 91030**

BID OPENING

A Bid Opening was held at October 25, 2016 at 10:00 A.M.	
Present were:	
<input checked="" type="checkbox"/> Thomas Amare, Civil Engineering Assistant	
<input type="checkbox"/> Desiree Jimenez, Deputy City Clerk	
<input checked="" type="checkbox"/> Natalie Sanchez, Management Assistant	
<input type="checkbox"/>	

BIDS RECEIVED

As a result, 3 bids were received, all properly sealed and notated as follows:

	Name	Date/Time	Bid Amount (\$)
1.	L.A. Traffic Signal Transportation Inc. (800) 828-8180	10/25/2016 @ 9:40 a.m.	\$ 69,298.00
2.	PTM General Engineering (951) 710-1000	10/25/2016 @ 9:50 a.m.	\$ 74,047.00
3.	DBX Inc. (951) 296-9909	10/25/2016 @ 7:38 a.m.	\$ 101,969.00
4.	Asplundh Construction Corp. (714) 215-1012		
5.	DDI Traffic (714) 454-7051		

ANNOUNCEMENT

The City Clerk advised that the bids will be reviewed by staff. Award of contract will be announced at a later date.

SUBMITTED BY:

Natalie Sanchez 11-12
Natalie Sanchez, Management Assistant

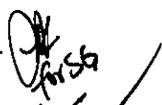
City of South Pasadena Agenda Report

*Diana Mahmud, Mayor
Michael A. Cacciotti, Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: November 16, 2016

TO: Honorable Mayor and City Council

VIA: Sergio Gonzalez, City Manager 

FROM: Paul Toor, Public Works Director 
Kristine Courdy, P.E., Public Works Operations Manager 

SUBJECT: **Adoption of a Resolution Declaring the City Council's Intention for the Formation of the City of South Pasadena Landscape and Lighting Maintenance District No. 2016-1 Replacing the Existing District**

Recommendation

It is recommended that the City Council:

1. Adopt a Resolution declaring the intention for the formation of the Landscape and Lighting Maintenance District No. 2016-1 replacing the existing district as of Fiscal Year (FY) 2017-18 to provide for an annual levy and collection of assessment; and
2. Approve the Preliminary Engineer's Report; and
3. Schedule the Public Hearing for January 18, 2017, at 7:30 p.m.

Fiscal Impact

The existing Landscape and Lighting Maintenance District (District) establishes the funding mechanism to provide revenue to cover the operating and maintenance costs within the service boundaries of the District. For the FY 2015-16, the estimated revenue for the District is approximately \$900,000 and the expenditure is approximately \$1.1 Million. Current revenues generated by the District are not adequate to fully fund maintenance of the urban forestry and street lights. In order to generate additional revenues and ensure compliance with Proposition 218 (Prop 218), it is being proposed to form a new assessment District that will replace the Existing District. If approved, the new District will generate an addition of approximately \$300,000 annually to cover the expenditures for the maintenance of urban forestry and street lighting. The estimated cost for the Engineer's Report, preparation of Prop 218 material and other costs associated with the formation and of this update is \$25,000. These funds are budgeted in the FY 2016-17 under Street Lighting Professional Services Account No. 215-6201-8170.

Environmental Analysis

This item is exempt from any California Environmental Quality Act (CEQA) analysis based on State CEQA Guidelines Class 20 in Section 15320 Changes in Organization of Local Agencies. Class 20 consists of changes in organization of reorganization of local governmental agencies

AGENDA ITEM 12

where the changes do not change the geographical areas in which previously existing powers are exercised.

Commission Review and Recommendation

This matter was discussed by the Natural Resources and Environmental Commission (NREC) and has made a recommendation to the City Council to update the assessments recovering the District expenditures. Subsequently, the Finance Commission has reviewed the increase and proposed assessment and recommended approval to the City Council.

Background

The Landscaping and Lighting Act of 1972 (State of California Streets and Highways Section 22500) is a flexible tool used by local government agencies to form Landscaping and Lighting Districts for the purpose of financing the costs and expenses of operating and maintaining and servicing landscaping (including parks) and lighting improvements in public areas.

The City Council has previously approved the formation of the District pursuant to the terms and provisions of the Landscaping and Lighting Act of 1972, designated as the City of South Pasadena Landscape and Lighting Maintenance District (Existing District).

The annual assessment for the Existing District provides revenues to cover the maintenance and operation of traffic signals, street lights, median landscaping, street tree trimming, and tree removals and replacements. The purpose of the District assessment is to create a revenue mechanism to offset the related expenditures. The costs are distributed by equitably assessing properties in accordance with special benefits received in compliance with Prop 218. The current District expenditures exceed the revenue generated by the existing assessments. It is prudent to cover the cost of maintenance and operation of the District with the collected assessment revenues.

As a result of Prop 218, approved by the California voters in November 1996, public agencies are allowed to collect assessments established prior to the passage of Prop 218 or go through the ballot process to increase assessments after conducting a Public Hearing to levy increased assessments. Since 1997, the City elected to proceed with an exemption of Prop 218 that allows the renewal of the existing District assessments without any increase.

There has been an increase of cost to provide services over the years which have increased the Existing District expenditures however, the revenues have stayed the same due to Prop 218 limitation. As a result, the street light, traffic signal, and tree maintenance have been deferred. In addition, due to combined drought and aging forestry, staff has observed a substantial number of dead and diseased trees along with an increase in the number of claims due to fallen tree branches. As District operations and maintenance costs have increased, either maintenance has been deferred or the City's General Fund has been used to subsidize a portion of the costs. It is prudent that the District generate sufficient revenue to be self-sustaining offsetting the ongoing expenditures.

In addition, the State of California has approved prevailing wage changes for several job

classifications, therefore a substantial increase in the labor cost is anticipated over the next few years. On March 22, 2016, the NREC recommended that the City Council direct staff to initiation review of the District expenditures and revenues and revise the assessments necessary to cover the expenditures.

The City engaged the services of Harris & Associates (Consultant) to perform an analysis of the existing District assessments and develop a recommendation to revise the assessments in line with the expenditures in compliance with Prop 218.

Analysis

The Consultant has reviewed the Existing District and determined that the assessments should be increased to cover the expenditures and the assessment zones need to be reevaluated. It is recommended the best approach to bring the district into Prop 218 compliance is to form a new Landscape and Lighting Maintenance District No. 2016-1 (Proposed District) to replace the Existing District.

The Proposed District would cover operation, servicing, and maintenance of landscaping, urban forestry, lighting and appurtenant facilities, including, but not limited to, personnel, electrical energy, utilities, materials, contracting services, and other items necessary for the satisfactory operation of these services.

On June 22, 2016, the Consultant presented their preliminary findings to the City Finance Commission. Assessments are computed based on the number of equivalent single-family dwelling units (EDU) in the District. The Existing District divides local benefits into four zones depending on the type of street lighting and tree maintenance in the neighborhood and the EDU has been calculated for commercial, vacant, and multi-residential properties. After reviewing the special benefits provided as per Proposed District, it is recommended to condense from four zones to two zones.

The current assessment rates for a single family EDU ranges from \$71.26 to \$104.09 annually and the proposed rates range from \$85.56 to \$114.08 per EDU annually. The Finance Commission reviewed the proposed increase in assessments and has recommended approval to the City Council. A provision has been made to make appropriate adjustments in future assessments, at the discretion of the City Council, in line with the consumer price index.

As set forth by Lighting and Landscape Act of 1972 and Prop 218, local agencies are required to follow these steps:

1. Adopt a Resolution of Initiation and Prepare an Engineer's Report: On August 17, 2016 the City Council adopt Resolution 7475 to initiate formation of an assessment district and direct the Engineer to prepare and file a report in accordance with Streets and Highway Code.
2. Adopt a Resolution of Intent: Adopt a resolution declaring the intention for the formation of the Landscape and Lighting Maintenance District No. 2016-1 replacing the Existing District as of July 1, 2017 for FY 2017-18 to provide for an annual levy and collection of

assessment, approve a Preliminary Engineer's Report and schedule the Public Hearing. The Preliminary Engineer's Report prepared by Harris & Associates is enclosed as Attachment 1 and is posted on the City's website. A copy of the Engineer's Report is also available for viewing at the Public Works Department, City Clerk's Office, and the South Pasadena Public Library. A draft Resolution of Intent is enclosed as Attachment 2.

3. Send Notice of Public Hearing and Ballot: Develop a Notice of Public Hearing on the formation of the Proposed District, prepare a Ballot and send both documents to the owner of record for each parcel 45 days in advance of Public Hearing. Enclosed as Attachment 3 is a sample Notice and Ballot.
4. Collect and Tabulate Ballots: The City Clerk is to collect all ballots received through the close of the Public Hearing that is being scheduled on January 18, 2017, at 7:30 p.m. The ballots will be tabulated and the results will be presented to the City Council later in the City Council meeting that evening.
5. City Council Decision: If a majority of the submitted ballots endorse the formation of the Proposed District, the City Council may elect to establish the Landscape and Lighting Maintenance District No. 2016-1 and impose the new assessment. If established, the Existing District will be disbanded.

Upon approval, the new assessments will be collected through the Los Angeles County Office of the Assessor along with annual property tax bills effective in FY 2017-18 and existing District will be disbanded. Enclosed is a tentative schedule of the Prop 218 process for the formation of the Proposed District (see Attachment 4).

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Preliminary Engineer's Report
2. Resolution of Intent
3. Sample Notice and Ballot
4. Proposed LLMD Schedule

ATTACHMENT 1
Preliminary Engineer's Report

**ENGINEER'S REPORT
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Appendices

A Assessment Diagram

B Assessment Roll

ENGINEER'S REPORT

CITY OF SOUTH PASADENA

**LANDSCAPE AND LIGHTING
MAINTENANCE DISTRICT NO. 2016-1**

The undersigned acting on behalf of Harris & Associates, respectfully submits the enclosed Engineer's Report as directed by City Council pursuant to the provisions of Section 4 of Article XIID of the California Constitution, and provisions of the Landscaping and Lighting Act of 1972, Section 22500 et seq. of the California Streets and Highways Code. The undersigned certifies that he is a Professional Engineer, registered in the State of California.

DATED: _____

BY: K. Dennis Klingelhofer, P.E.
R.C.E. No. 50255



HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessment Roll and Assessment Diagram thereto attached, was filed with me on the ____ day of _____, 2016.

Evelyn G. Zneimer, City Clerk,
City of South Pasadena
Los Angeles County, California

By _____

I HEREBY CERTIFY that the enclosed Engineer's Report, together with Assessment Roll and Assessment Diagram thereto attached, was approved and confirmed by the City Council of the City of South Pasadena, California, on the ____ day of _____, 2016.

Evelyn G. Zneimer, City Clerk,
City of South Pasadena
Los Angeles County, California

By _____

CITY OF SOUTH PASADENA

FISCAL YEAR 2017-18

ENGINEER'S REPORT

**PREPARED PURSUANT TO THE PROVISIONS OF THE
LANDSCAPING AND LIGHTING ACT OF 1972
SECTION 22500 THROUGH 22679
OF THE CALIFORNIA STREETS AND HIGHWAYS CODE,
ARTICLE XIID OF THE CALIFORNIA CONSTITUTION, AND
THE PROPOSITION 218 OMNIBUS IMPLEMENTATION ACT
(GOVERNMENT CODE SECTION 53750 ET SEQ.)**

Pursuant to Part 2 of Division 15 of the Streets and Highways Code of the State of California, Article XIID of the California Constitution (Proposition 218), and the Proposition 218 Omnibus Implementation Act and in accordance with the Resolution of Initiation, adopted by the City Council of the City of South Pasadena, State of California, in connection with the proceedings for:

**CITY OF SOUTH PASADENA
LANDSCAPE AND LIGHTING
MAINTENANCE DISTRICT NO. 2016-1**

Hereinafter referred to as the "Assessment District" or "District", I, K. Dennis Klingelhofer, P.E., the authorized representative of Harris & Associates, the duly appointed ENGINEER OF WORK, submit herewith the "Report" consisting of five (5) parts as follows:

**PART A
PLANS AND SPECIFICATIONS**

Plans and specifications for the improvements are as set forth on the lists thereof, attached hereto, and are on file in the Office of the City Engineer and are incorporated herein by reference.

**PART B
ESTIMATE OF COST**

An estimate of the costs of the proposed improvements, including incidental costs and expenses in connection therewith, is as set forth on the lists thereof, attached hereto, and are on file in the Office of the City Clerk and incorporated herein by reference.

PART C
METHOD OF APPORTIONMENT OF ASSESSMENTS

The method of apportionment of assessments, indicating the proposed assessment of the net amount of the costs and expenses of the improvements to be assessed upon the several lots and parcels of land within the District, in proportion to the estimated benefits to be received by such lots and parcels.

PART D
ASSESSMENT DIAGRAM

The Diagram of the District Boundaries showing the exterior boundaries of the Assessment District and the lines and dimensions of each lot or parcel of land within the Assessment District. The lines and dimensions of each lot or parcel within the Assessment District are those lines and dimensions shown on the maps of the Assessor of the County of Los Angeles for the fiscal year to which this Report applies. The Assessor's maps and records are incorporated by reference herein and made part of this Report.

PART E
ASSESSMENT ROLL

An assessment of the estimated cost of the improvements on each benefited lot or parcel of land within the District.

PART E
METHOD OF APPORTIONMENT

The method of apportionment of assessments, indicating the proposed assessment of the net amount of the costs and expenses of the improvements to be assessed upon the several lots and parcels of land within the District, in proportion to the estimated benefits to be received by such lots and parcels.

PART A Plans and Specifications

The proposed improvements for Fiscal Year 2017-18 may be generally described as the continued maintenance and operation of streets and sidewalks within the Assessment District, including the construction, operation, servicing and maintenance of landscaping, lighting and appurtenant facilities, including but not limited to, personnel, electrical energy, utilities such as water, materials, contracting services, and other items necessary for the satisfactory operation of these services described as follows:

- Landscaping and Appurtenant Facilities

Landscaping, planting, shrubbery, trees, irrigation systems, hardscapes, fixtures, sidewalk and curb and gutter maintenance adjacent to street trees, and appurtenant facilities, in public street and sidewalk rights-of-way, including parkways, medians and dedicated easements within the boundary of said Assessment District.

- Lighting and Appurtenant Facilities

Poles, fixtures, bulbs, conduits, equipment including guys, anchors, posts and pedestals, metering devices and appurtenant facilities as required to provide safety lighting and traffic signals in public street and sidewalk rights-of-way and easements within the boundaries of said Assessment District. Servicing of the Southern California Edison Company-owned lights shall be furnished by Southern California Edison Company or its successors or assignees and shall be adequate for the intended purpose. Rates for power and maintenance shall be authorized by the Public Utilities Commission, State of California.

Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of the landscaping, public lighting facilities and appurtenant facilities, including repair, removal or replacement of all or part of any of the landscaping, public lighting facilities or appurtenant facilities providing for the life, growth, health and beauty of the landscaping, including cultivation, irrigation, trimming, spraying, fertilizing and treating for disease or injury; the removal of trimmings, rubbish, debris and other solid waste; and the cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti.

Servicing means the furnishing of water for the irrigation of the landscaping and the maintenance of any of the public lighting facilities or appurtenant facilities and the furnishing of electric current or energy, gas or other illuminating agent for the public lighting facilities, or for the lighting or operation of landscaping or appurtenant facilities.

The plans and specifications for the improvements, showing the general nature, location, and the extent of the improvements, are on file in the office of the City Clerk and are incorporated herein by reference.

PART B
Estimate of Cost

The estimated cost of the construction, operation, servicing and maintenance of the street and sidewalk improvements for Fiscal Year 2016-17, as described in Part A, are summarized herein and described below. All costs include administration and utilities where applicable.

Estimate of Cost

Item	Budget
<u>Landscape Maintenance</u>	
Street Trees	\$429,400
Medians	\$64,000
Sidewalk Replacement	\$10,000
Total Landscape Maintenance Cost	\$503,400
<u>Street Lighting Maintenance</u>	
Street Lighting	
Major Thoroughfare Lighting	\$74,205
Local Lighting	\$251,097
Total Street Lighting Maintenance Cost	\$325,302
<u>Other Costs</u>	
Administrative Costs	\$20,000
Supplemental Tree Removals/Replacements	\$200,000
Tree Related Sidewalk Repairs	\$50,000
Total Other Costs	\$270,000
<u>Total Budget</u>	\$1,098,702
<u>Operating Reserves (50% of Budget) x (20%)¹</u>	\$109,870
Total Costs	\$1,208,572
Assessment Revenue FY 2017-18	
Assessment Revenue	\$1,176,090
General Benefit Contribution from City²	\$32,482
Total Revenue	\$1,208,572

1. The Operating Reserve is provided to ensure funding of the operation and maintenance activities prior to the City receiving the assessment funds through the property tax collection process. Section 22569(a) of the Streets and Highways Code specifically permits the inclusion of a reserve for this purpose equal to half of the annual operation and maintenance costs. The amount shown is equal to 20% of permitted Operating Reserves so that the Operating Reserve Fund will be built up over a five-year period.
2. Refer to page 8 of this Report for a discussion of general benefit and calculation of the general benefit cost.

The 1972 Act requires that a special fund be set-up for the revenues and expenditures of the District. Funds raised by assessment shall be used only for the purpose as stated herein. A contribution to the District by the City may be made to reduce assessments, as the City Council deems appropriate. Any balance or deficit remaining on July 1 must be carried over to the next fiscal year.

PART C Method of Apportionment of Assessments

General

The 1972 Act permits the establishment of assessment districts by cities for the purpose of providing certain public improvements which include the construction, maintenance and servicing of street lights, traffic signals and landscaping facilities.

Street and Highways Code Section 22573 requires that maintenance assessments be levied according to benefit rather than according to assessed value. This section states:

The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements.

The 1972 Act permits the designation of areas of benefit within any individual assessment district if "by reason of variations in the nature, location, and extent of the improvements, the various areas will receive different degrees of benefit from the improvements." (Sec. 22574). Thus, the 1972 Act requires the levy of a true "assessment" rather than a "special tax."

In addition, Proposition 218 (Prop. 218), the "Right to Vote on Taxes Act" which was approved on the November 1996 Statewide ballot and added Article XIII D to the California Constitution, requires that a parcel's assessment may not exceed the reasonable cost of the proportional special benefit conferred on that parcel. Prop. 218 provides that only special benefits are assessable and the City must separate the general benefits from the special benefits. Prop. 218 also requires that publicly owned property which benefit from the improvements be assessed.

Special Benefit

In determining the proportionate special benefit derived by each identified parcel, the proximity of the parcel to the public improvements detailed in Part A above, and the capital, maintenance and operating costs of said public improvements, was considered and analyzed. Due to the citywide nature the improvements detailed in Part A above, it has been demonstrated and determined that all of the parcels are uniquely benefited by, and receive a direct advantage from, and are conferred a particular and distinct special benefit over and above general benefits by, said public improvements in a way that is particular and distinct from its effect on any other parcels and that real property in general and the public at large do not share.

As a result, each parcel within the District receives a special and distinct benefit from the improvements.

The assessment for special benefit received by parcels that are not levied (i.e. public agency parcels) is calculated and paid for by sources other than assessment revenue (i.e. general fund contributions or other revenue sources as determined by the City Council)..

Special Benefit from Landscape Maintenance

All parcels within the District receive special benefit from Landscape Maintenance. Trees, landscaping, hardscaping, ornamental structures and appurtenant facilities, if well maintained, confer a particular and distinct special benefit upon real property within the District by providing beautification, shade and positive enhancement of the community character, attractiveness and desirability of the surroundings. In addition, all of the aforementioned contributes to a specific increase in property desirability and a specific enhancement of the property value of each parcel within the District. In *Parkways and Land Values*, written by John Nolan and Henry V. Hubbard in 1937, it is stated:

“... there is no lack of opinion, based on general principals and experience and common sense, that parkways do in fact add value to property, even though the amount cannot be determined exactly.... Indeed, in most cases where public money has been spent for parkways the assumption has been definitely made that the proposed parkway will show a provable financial profit to the City. It has been believed that the establishment of parkways causes a rise in real estate values throughout the City, or in parts of the City,...”

It should be noted that the definition of “parkways” above may include the roadway as well as the landscaping alongside the roadway.

Numerous studies since then have confirmed the positive impact that well-maintained landscaping and trees has on property values, rental rates, the desirability of commercial spaces and the ability to attract residents to those areas. In addition, street trees and landscaping provide effective visual barriers, reduce noise transmission in urban areas, provide shade and enhance the outdoor environment.

Special Benefit from Street Lighting Maintenance

All parcels within the District receive special benefit from Street Lighting Maintenance. The special benefit from street lighting can be measured by increased safety to people and property, as well as the increased availability of lighting. The safety to people benefit results in a special benefit to residential parcels because street lighting improves traffic safety during ingress and egress to the property and creates a deterrent to crime against people on the property. The safety to property benefit results in a special benefit to both residential and vacant non-developable parcels because street lighting operation, maintenance and servicing provides for the protection of buildings and personal property against crimes such as theft and vandalism. Additionally, all parcels in the District receive a special benefit from the installation, operation, maintenance and servicing of the operation, maintenance and servicing of street lighting on major thoroughfares, primarily because the properties, and the persons using the properties, are provided safe major thoroughfare access.

General Benefit

Examples of general benefit include, but are not limited to, traffic signals and enhanced landscaping and lighting improvements in public areas that are provided for the benefit of the public at large. For this District the enhanced level of street lighting related to the arterial street lights provides general benefit. Street lights along major thoroughfares are brighter than the street lights along local streets (16,000 lumens or greater for major thoroughfare street lights compared to 9,500 lumens or less for local street lights). The extra illumination determines the general benefit cost of street lighting as follows:

Item	Budget
<u>Street Lighting Maintenance</u>	
Major Thoroughfare Lighting (Full Illumination Lighting Cost)	\$74,205
Less: Major Thoroughfare Lighting (Local Illumination Lighting Cost)	(\$41,722)
Total General Benefit of Street Lighting Maintenance Cost	\$32,482

Apportionment

Since the assessment will be levied against parcels of property as shown on the tax roll, the final charges must be assigned by Assessor's Parcel Number. If assessments were to be spread just by parcel, not considering land use or parcel size, a single family parcel would be paying the same as a 50 unit apartment parcel or a large commercial establishment in a similar zone and this would not be equitable.

The single family residential lot has been selected as the basic unit for calculation of assessments and is defined as one Equivalent Dwelling Unit (EDU). A methodology has been developed to calculate the EDU's for other residential land uses and for non-residential parcels. Every land-use is converted to EDU's: parcels containing apartments are converted to EDU's based on the number of dwelling units on each parcel of land; commercial parcels are converted based on the lot size of each parcel of land.

The EDU method is seen as the most appropriate and equitable method of spread of benefit to each parcel from the improvements since it is based on land-use type and parcel size. The Equivalent Dwelling Unit method uses the single family home as the basic unit of assessment. A single family home equals one Equivalent Dwelling Unit (EDU). Every other land-use is converted to EDU's based on an assessment formula appropriate for the City. Multi-family and condominium parcels are converted to EDU's based on the number of dwelling units on each parcel of land; Commercial and Industrial parcels are converted to EDU's based on the lot size of each parcel of land.

Equivalent Dwelling Units

Single Family Residential (SFR). The single family parcel has been selected as the basic unit for calculation of the benefit assessments. This basic unit shall be called an Equivalent Dwelling Unit (EDU). Parcels designated as single family residential per the Los Angeles County land-use code are assessed 1 EDU.

Multi-Family Residential and Condominiums. Multiple family uses, including condominiums, are given a factor of .80 EDU per dwelling unit. Based on data from representative cities in Southern California, the multiple residential factor of 80 percent is determined by the statistical proportion of relative trip generation from various types of residential uses, in combination with population density per unit.

Commercial/Industrial. Commercial/Industrial properties are designated as commercial, industrial, recreational, institutional or miscellaneous uses per the Los Angeles County land-use codes. In converting improved Commercial/Industrial properties to EDUs, the factor used is the City of South Pasadena's average single family residential lot size of 7,500 square feet, or 5.808 dwelling units per acre. The Commercial/Industrial parcels will be assessed 5.808 EDU for the first acre or any portion thereof, and then 25% of 5.808 EDUs (1.4520) for every additional acre or portion thereof, as the utilization of that portion of non-residential property greater than one acre is reduced and will be treated as vacant land. The minimum number of EDUs per parcel will be 1 EDU.

Vacant Property. Vacant property is described as parcels with no improved structures. Property values in a community increase when public infrastructure is in place, improved, operable, safe, clean and maintained, all properties, including vacant parcels, receive benefits as this is the basis of their value. Based upon the opinions of professional appraisers, appraising current market property values for real estate in Southern California, the land value portion of a property typically ranges from 20 to 30 percent; in South Pasadena, we find that the average is about 50 percent. Additionally, the utilization of vacant property is significantly less than improved property and vacant property has a traffic generation rate of 0. Therefore, we recommend that vacant property be assessed at the rate of 25 percent of improved property.

Vacant Residential. Parcels defined as single family residential parcels which do not have structures on the parcels are assessed 25% of a single family dwelling. The parcels will be assessed 0.25 EDU per parcel.

Vacant Non-Residential. Parcels defined as parcels which are not single family residential and which do not have structures on the parcel are assessed based upon the acreage of the parcel. The parcels will be assessed at the rate of 25% of the developed non-residential properties, or 1.4520 EDU per acre or any portion thereof, with a minimum of .25 EDU per parcel.

Public Agency Parcels. Publicly owned parcels are assigned benefit units which are similar to the benefit units assigned to equivalent single-family residential, multi-family residential, commercial and industrial parcels. Publicly owned open space including, but not limited to, public parks, recreation fields or other vacant lands are not assessed since the property exists for the benefit of other land uses in the City.

Vacant property that cannot be developed for residential, commercial or industrial uses is not assessed. This includes, but is not limited to, public streets, utility easements, rights-of-way, common areas, landlocked parcels and parcels that are too small for development.

Appeals

Property owners may appeal the designated land use for their property by submitting a letter of appeal to the City with an explanation of what the correct land use designation should be and any supporting evidence. The City will review the appeal and make a decision based on the evidence provided and any other pertinent information. Appeal must be received by March 1 in order for any change in land use designation to be in effect for the fiscal year that begins on the following July 1.

Zones of Benefit

There are two zones of benefit within the District. Parcels are included within one of the two zones of benefit depending on their proximity to local street lighting improvements and street trees which are being maintained.

Zone 1 - This zone consists of all property which is adjacent to, or in near proximity to, local street lighting improvements and street trees which are being maintained. These parcels are deemed to receive the full amount of special benefit conferred upon parcels from the improvements. Parcels within Zone 1 are assigned EDU's based on land use as follows:

Land Use Classification	Basic Unit		EDU Factor	EDU Rates
Single Family Residential (SFR)	1 Dwelling Unit	x	1.00	1.00 EDU per Dwelling Unit
Multi-Family Residential/Condominiums	1 Dwelling Unit	x	0.80	0.80 EDU per Dwelling Unit
Commercial/Industrial	1 Acre	x	5.81	5.81 EDU per Acre (first acre, minimum 1.00 EDU per Parcel)
		x	1.453	1.453 EDU per Acre (after first acre)
Vacant - SFR	1 Parcel	x	0.25	0.25 EDU per Parcel
Vacant - Non-SFR	1 Acre	x	1.453	1.453 EDU per Acre (minimum 0.25 EDU per Parcel)

Zone 2 - This zone consists of all property which is not adjacent to, nor in near proximity to, local street lighting improvements and street trees which are being maintained. These parcels are deemed to receive reduced special benefit conferred upon parcels from the improvements. These parcels are assigned EDU's at a rate equal to 75% of the assigned EDU's for similar parcels within Zone 1. Parcels within Zone 2 are assigned EDU's based on land use as follows:

Land Use Classification	Basic Unit		EDU Factor	EDU Rates
Single Family Residential (SFR)	1 Dwelling Unit	x	0.75	0.75 EDU per Dwelling Unit
Multi-Family Residential/Condominiums	1 Dwelling Unit	x	0.6	0.60 EDU per Dwelling Unit
Commercial/Industrial	1 Acre	x	4.358	4.358 EDU per Acre (first acre, minimum 1.00 EDU per Parcel)
		x	1.089	1.089 EDU per Acre (after first acre)
Vacant - SFR	1 Parcel	x	0.25	0.25 EDU per Parcel
Vacant - Non-SFR	1 Acre	x	1.089	1.089 EDU per Acre (minimum 0.188 EDU per Parcel)

Land Use Summary and Distribution of EDUs

For parcels that are assessed, the following information regarding parcel count, number of dwelling units, and parcel acreage was compiled and calculated from the Los Angeles County Assessor's Roll, Assessor's Parcel Maps, and the City of South Pasadena's Planning Department:

Zone 1

Land Use Classification	No. of Parcels	Dwelling Units	Acres	EDUs
Single Family Residential (SFR)	4,021	4,021	-	4,021.00
Multi-Family Residential/Condominiums	1,968	6,430	-	5,144.00
Commercial/Industrial	322	-	122.96	653.21
Vacant - SFR	124	-	21.61	31.00
Vacant - Non-SFR	18	-	3.32	6.16
Public Agency Property	106	83	34.90	152.04
Totals:	6,559	10,534	182.80	10,007.41

Zone 2

Land Use Classification	No. of Parcels	Dwelling Units	Acres	EDUs
Single Family Residential (SFR)	344	344	-	258.00
Multi-Family Residential/Condominiums	14	47	-	28.20
Commercial/Industrial	0	-	0.00	0.00
Vacant - SFR	74	-	15.61	13.88
Vacant - Non-SFR	2	-	0.19	0.38
Public Agency Property	5	1	0.75	1.50
Totals:	486	392	16.54	301.95

Total EDUs calculated for the District is as follows:

Zone of Benefit	EDUs
Zone 1	10,007.41
Zone 2	301.95
Totals:	10,309.36

Assessment Rate Calculation

The Assessment Rate per EDU for the District is as follows:

Decription	Amount
Total Cost Estimate	\$1,208,572
Less: General Benefit Contribution from Ci	<u>(\$32,482)</u>
Total to be Assessed	\$1,176,090
Divided by Total EDUs	10,309.36
Maximum Assessment Rate per EDU	\$114.08

- The maximum annual assessment rate will increase each year based on the annual change in the Consumer Price Index, All Urban Consumers, for the Los Angeles-Riverside-Orange County Area ("CPI-U"). The actual assessments levied in any fiscal year will be as approved by the City Council and may not exceed the maximum annual assessment rate without receiving property owner approval for the increase pursuant to Article XIII D of the California State Constitution.

Assessment Revenue

The total assessment for the District is as follows:

Zone of Benefit	EDUs	Assessment
Zone 1	10,007.41	\$1,141,644
Zone 2	301.95	\$34,446
Total to be Assessed	10,309.36	\$1,176,090

PART D

Assessment Diagram

The boundary diagram for the District is included herein as Appendix A, and is part of this report.

The lines and dimensions of each lot or parcel within the District are those lines and dimensions shown on the maps of the Assessor of the County of Los Angeles for the fiscal year to which this Report applies. The Assessor's maps and records are incorporated by reference herein and made part of this Report.

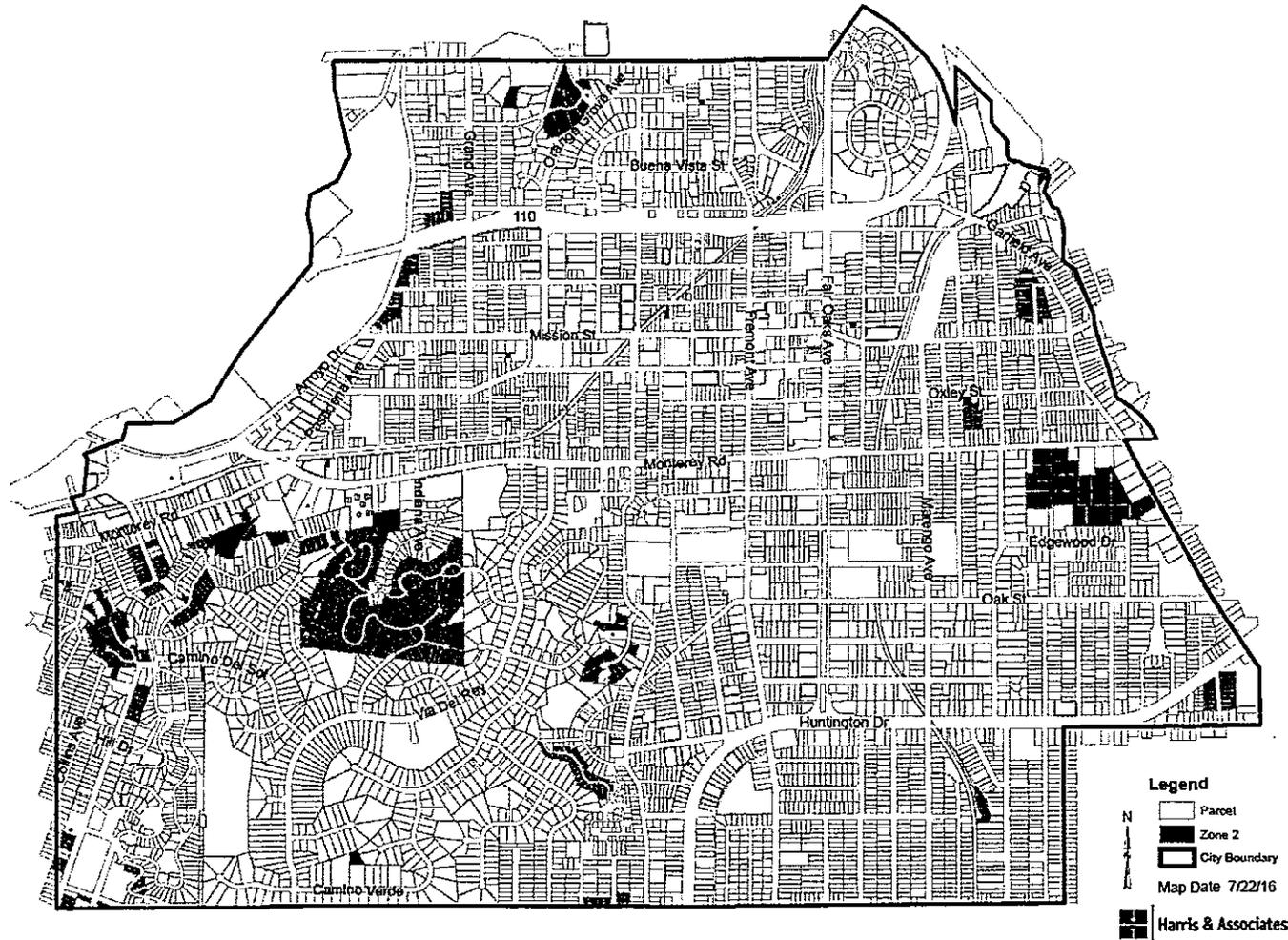
PART E

Assessment Roll

All assessed lots or parcels of real property within the District are listed on the Assessment Roll. The Assessment Roll states the net amount to be assessed upon assessable lands within the District for Fiscal Year 2017-18, shows the Fiscal Year 2017-18 assessment upon each lot and parcel within the District, and describes each assessable lot or parcel of land within the District. These lots are more particularly described in the Assessment Roll, which is included in this Report as Appendix B. The list is keyed to the records of the Assessor of the County of Los Angeles which are incorporated herein by reference.

APPENDIX A Assessment Diagram

City of South Pasadena
Landscape and Lighting Maintenance District No. 2016-1



12-22

APPENDIX B

Assessment Roll

City of South Pasadena Landscape and Lighting Assessment District No. 2016-1

The Assessment Roll is hereby incorporated and made a part of this Report, as shown below

Reference is made to the Los Angeles County Assessment Roll for a description of the lots or parcels in each of the assessment districts.

The FY 2017-18 Assessment Roll is on file with the City Clerk and is herein, by reference, a part of this Report. The FY 2017-18 Assessment Roll is available for viewing online at the City's website, at the City Library, and at the City Clerk's Office,

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ATTACHMENT 2
Resolution of Intent

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
DECLARING THE CITY COUNCIL'S INTENTION TO FORM
LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT
NO. 2016-1 AND TO LEVY ANNUAL ASSESSMENTS
COMMENCING WITH FISCAL YEAR 2017-18; ACCEPTING
AND APPROVING THE ENGINEER'S REPORT; TO CONDUCT
A PROPERTY OWNER OFFICIAL ASSESSMENT BALLOT
PROCEEDING ON THE MATTER OF THE NEW
ASSESSMENTS; AND SETTING A TIME AND PLACE FOR THE
PUBLIC HEARING ON THESE MATTERS**

WHEREAS, the City Council of the City of South Pasadena (City), pursuant to the provisions of the Landscaping and Lighting Act of 1972, Division 15, Part 2 of the California Streets and Highways Code (Act) did by previous resolution, initiated proceedings for the formation of an assessment district to be known and designated as City of South Pasadena, Landscape and Lighting Maintenance District No. 2016-1 (District), and to levy and collect annual assessments for the District commencing on Fiscal Year (FY) 2017-18 to pay for the operation, maintenance, and servicing of local landscaping and lighting improvements, and appurtenant facilities related thereto; and

WHEREAS, the City has retained Harris & Associates as the Engineer of Work for the purpose of preparing and filing an Engineer's Report (Report) with the City Clerk concerning the formation of Landscape and Lighting Maintenance District No. 2016-1 and the proposed annual levy of assessments in accordance with the provisions of Chapter 1, Article 4 of the Act and the provisions of the California Constitution Article XIID (Constitution); and

WHEREAS, the City desires and intends to form the District, to levy and collect annual assessments for the District commencing in FY 2017-18 to pay for the operation, maintenance, and servicing of the local landscaping and lighting improvements, and appurtenant facilities related thereto.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That the foregoing recitals are true and correct.

SECTION 2. That the Report prepared by Harris & Associates, consists of the following:

- A Description of the Improvements (Plans and Specifications), and
- The Method of Apportionment that details the method of calculating the proportional special benefits and the annual assessment obligation for each affected parcel including a description of an "Assessment Range Formula" applicable to subsequent assessments, and
- The estimated annual cost and expenses to provide the improvements (Budget) that establishes the proposed "Maximum Assessment Rate" and first year's assessments, and
- An Assessment Diagram (Boundary Map), and
- An Assessment Roll containing the assessment to be levied for each Assessor Parcel Number within the District, commencing in FY 2017-18 based on the assessment rate and method of apportionment described therein.

SECTION 3. That the District as described in the Report consists of the lots and parcels of land that will receive special benefits from the improvements and services to be provided and are within boundaries of the City of South Pasadena and by reference maps and documents referencing these lots and parcels of land are made part of this resolution.

SECTION 4. That the improvements for which the District is formed generally include, but are not limited to, continued maintenance and operation of streets and sidewalks within the District, including the construction, operation, servicing and maintenance of landscaping, lighting and appurtenant facilities, including but not limited to, personnel, electrical energy, utilities, materials, contracting services, and other items necessary for the satisfactory operation of these services described as follows:

- Landscaping and Appurtenant Facilities
Landscaping, planting, shrubbery, trees, irrigation systems, hardscapes, fixtures, sidewalk and curb and gutter maintenance adjacent to street trees, and appurtenant facilities, in public street and sidewalk rights-of-way, including parkways, medians and dedicated easements within the boundary of said District.
- Lighting and Appurtenant Facilities
Poles, fixtures, bulbs, conduits, equipment including guys, anchors, posts and pedestals, metering devices and appurtenant facilities as

required to provide safety lighting in public street and sidewalk rights-of-way and easements within the boundaries of said District. Servicing of the Southern California Edison Company-owned lights shall be furnished by Southern California Edison Company or its successors or assignees and shall be adequate for the intended purpose. Rates for power and maintenance shall be authorized by the Public Utilities Commission, State of California, and

SECTION 5. That Notice is hereby given that a Public Hearing on these matters will be held by the City Council on Wednesday, January 18, 2017, at 7:30 p.m., or as soon thereafter as feasible, in the Amedee O. "Dick" Richards, Jr. Council Chamber, located at 1424 Mission Street, South Pasadena, CA 91030. At the Public Hearing, all interested persons shall be afforded the opportunity to hear and be heard.

SECTION 6. That City Clerk or their designee is hereby authorized and directed to prepare and, not less than 45 days prior to the Public Hearing, mail notice of the Public Hearing and property owner Official Assessment Ballots to the subject property owners regarding the proposed levy of the assessments and the assessment range formula outlined in the Engineer's Report, pursuant to Article XIID of the California Constitution and Government Code Section 53753.

SECTION 7. That the property Official Assessment Ballot proceeding conducted for the District assessments shall constitute the property owner's approval or rejection of the proposed levy of assessments, assessment range formula and formation of the District. Each landowner may return the ballot by mail or in person to the City Clerk's Office not later than the conclusion of the Public Hearing on Wednesday January 18, 2017. After the close of the Public Hearing, the City shall tabulate the ballots returned to determine if majority protest exists. The ballots shall be weighted according to the proportional financial obligation of each affected property. Majority protest exists if, upon the conclusion of the Public Hearing, ballots submitted in opposition to the assessment exceed the ballots submitted in favor of the assessment.

SECTION 8. The assessments are proposed to be levied annually. If the proposed assessments are approved and confirmed by the City Council, the assessments may increase in future years by an amount equal to the annual change in the Consumer Price Index for All Urban Consumers in the Los Angeles-Riverside-Orange County Area, without a further vote or balloting process. In each subsequent year in which the assessments will be levied, an updated Engineer's Report, including a proposed budget and assessment rate, shall be prepared. The updated Engineer's Report shall be considered by the City Council at a noticed Public Hearing. The

updated Engineer's Report shall serve as the basis for the continuation of the assessments.

SECTION 9. The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

PASSED, APPROVED AND ADOPTED ON this 16th day of November, 2016.

Diana Mahmud, Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 16th day of November, 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

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ATTACHMENT 3
Sample Notice and Ballot

**Notice to Property Owners and Assessment Ballot
for the proposed City of South Pasadena
Landscape and Lighting Maintenance District No. 2016-1**

I. Notice

This notice informs you, as a record owner of property within the proposed Assessment District, that on November 16, 2016, the City Council of the City of South Pasadena adopted a Resolution of Intention in which it declared its intention to levy assessments in the newly formed Landscape and Lighting Maintenance District No. 2016-1 and has scheduled a Public Hearing concerning the new assessments. If the new assessment are approved by the property owners, they will replace the existing assessments of the City's existing Street Lighting and Landscaping Maintenance District.

The Public Hearing will be held during a regular meeting of the City of South Pasadena City Council on

January 18, 2017, at 7:30 p.m.

or as soon thereafter as the matter may be heard, in the City Council Chambers located at 1414 Mission Street, South Pasadena, California. All interested persons are invited to attend the Public Hearing and express opinions on the matter of the proposed Assessment.

Persons who wish to submit an assessment ballot should mail or personally deliver it as shown below and in accordance with the directions provided on the back of the ballot under: "Summary of Assessment Ballot Procedures."

- **Mail Delivery:** If by mail, place the ballot in the mail in sufficient time to be received no later than January 18, 2017. If your ballot is not received by this time, the ballot will not be counted. Please mail the ballot to the City Clerk at 1414 Mission Street, South Pasadena, CA 91030. *Please note that postmarks will not be accepted.*
- **Personal Delivery:** The ballot can be delivered to the City Clerk on or before the close of the Public Hearing on January 18, 2017. Please deliver the ballot to the City Clerk at 1414 Mission Street, South Pasadena, California.

II. Assessment Information

1. **Name of Assessment:** Landscape and Lighting Maintenance District No. 2016-1
2. **The Total Proposed Assessment for the Whole Assessment District:** \$1,176,090
3. **Your Proposed Total Assessment:** The proposed annual Assessment on your property is provided on the ballot.
4. **Duration of the Proposed:** The proposed assessment for the maintenance of the street lighting and landscaping improvements will be levied annually.
5. **Reason for the Assessment:** The proposed assessments shall be used to pay for district administrative costs and the maintenance and servicing of street lighting and landscaping improvements located throughout the City of South Pasadena.
6. **Calculation of the Assessment:** The assessment is proposed on all parcels that receive direct and special benefit from the landscaped areas within the district.

The amount of each proposed assessment was calculated based upon the proportional special benefit received by each parcel to be assessed. The exact method and formula of spreading the assessment is set forth in the Assessment Engineer's Report for the Assessment District, a copy of which is on file with the City Clerk, available for inspection, and on the City's website at:

<http://www.ci.south-pasadena.ca.us/>

The assessment shown on the ballot is the maximum amount that can be assessed commencing fiscal year 2017-18 and can be adjusted annually based on the annual average change in the Consumer Price Index, All Urban Consumers, for the Los Angeles-Riverside-Orange County Area ("CPI"). The actual assessments levied in any fiscal year will be as approved by the City Council and may not exceed the maximum assessment rate without receiving property owner approval for the increase.

7. **Assessment Balloting Results:** If 50% or more of the weighted assessment ballots returned support the Assessment District increase, the assessment amount shown on the enclosed ballot may be imposed. If a majority of the ballots returned oppose the Assessment District increase, the increase will not be imposed. Assessment ballots are weighted proportionally by each parcel's proposed assessment amount. (This means 1 vote for each \$1 of assessment.)

III. Questions Regarding These Proceedings

If you have any questions about this process, please contact the City of South Pasadena, Public Works Department, (626) 403-7240.

**DRAFT
DRAFT**

City Clerk
City of South Pasadena
1414 Mission Street
South Pasadena, CA 91030

OFFICIAL ASSESSMENT BALLOT
City of South Pasadena
Landscape and Lighting Maintenance District No. 2016-1

Assessor's Parcel Number:
Parcel Address:
Existing Maximum Assessment: \$
Proposed Maximum Assessment: \$

The person completing and submitting this assessment ballot must be the record owner of the property identified above or the representative of the record owner of such property who is legally authorized to complete and submit this ballot for and on behalf of the record owner. Please see "Summary of Assessment Ballot Procedures" on the back of this ballot for assistance in filling out the ballot. If there are two or more property owners, only one needs to sign and return the ballot.

Please mark your ballot in ink. Do not use pencil.

Upon completion, fold the assessment ballot, place it in the return envelope and seal the envelope. Mail or deliver the assessment ballot to the address shown on the return envelope pursuant to the instructions on the back of this ballot.

Please see the "Summary of Assessment Ballot Procedures" on the back of this sheet.

For additional information about the Street Lighting and Landscaping Maintenance District, please see the enclosed legal notice.

This is not a bill.

✂ Please cut along this line, fold the ballot, seal in the provided envelope, and return to the City Clerk ✂

PROPERTY OWNER ASSESSMENT BALLOT

Assessor's Parcel Number:
Owner Name:
Maximum Assessment for this Parcel: \$

BALLOT

Yes, I am **IN FAVOR** of the proposed increase in assessments for street lighting and landscaping maintenance and the levying of the proposed new assessment for Landscape and Lighting Maintenance District No. 2016-1.

No, I am **OPPOSED** to the proposed increase in assessments for street lighting and landscaping maintenance and the levying of the proposed new assessment for Landscape and Lighting Maintenance District No. 2016-1.

The undersigned certifies under penalty of perjury that the undersigned is entitled to complete and submit this assessment ballot.

Signature of person completing assessment ballot

Print name of person completing assessment ballot

SUMMARY OF ASSESSMENT BALLOT PROCEDURES

If you are the owner of the property described on the enclosed ballot, or the authorized representative of the record owner, you may submit the enclosed ballot to the City to support or oppose the Assessment District increase. Please follow the instructions below to complete and return your ballot.

1. Register your vote on the enclosed ballot in favor or against the proposed new Assessment District by placing an "X" in the corresponding box.
2. Mark, sign and date your ballot in pen. (Assessment Ballots received without a signature will not be counted.) Do not use pencil.
3. Place your completed ballot into the provided return envelope, and seal the envelope.
4. Mail or personally deliver your ballot to the City Clerk of the City of South Pasadena, 1414 Mission Street, South Pasadena, CA 91030. Or personally deliver your ballot and place it in the ballot box located at the City Library, 1100 Oxley Street, South Pasadena, CA 91030.
5. The City **must** receive mailed assessment ballots by January 18, 2017. **Postmarks will not be accepted.**
6. Assessment Ballots must be received by the City Clerk prior to the close of the Public Hearing concerning the proposed assessment increase on Wednesday, January 18, 2017, at the South Pasadena City Hall Council Chambers. Any ballots received after the close of the Public Hearing cannot legally be counted.
7. Following the close of the Public Hearing, the City Clerk or designee will tabulate the assessment ballots received. The ballots are weighted by the assessment amount for each property. (Simplified, this means one vote per each dollar of assessment.)
8. The Assessment District increase may be confirmed unless a majority protest exists. A majority protest exists if, upon the close of the Public Hearing, the monetary value of the ballots submitted in opposition to the new Assessment District exceeds the monetary value of the ballots submitted in favor of the new Assessment District increase.
9. If a majority protest exists, the new Assessment District will not be formed and the existing Street Lighting and Landscaping Maintenance District will remain intact and continue to be levied in Fiscal Year 2017/18.
10. If a majority protest does not exist, the new Assessment District will be formed and levied in Fiscal Year 2017/18 and the existing Street Lighting and Landscaping Maintenance District will be dissolved.
11. Your assessment ballot is not confidential and may be subject to public disclosure.

The information in this notice and the accompanying materials were compiled and are distributed at public expense by the City of South Pasadena in compliance with Proposition 218. This information is presented in the public interest. It is not intended to influence or attempt to influence the actions of the property owners to cast ballots in favor or against the proposition.

翻译成西班牙文的完整材料副本可从市书记处获得，地址为：1414 Mission Street, South Pasadena, CA 91030, 或者从 www.southpasadenaca.gov 线获得。若要获得具体的建议评估金额，请造访或联系市书记处，电话号码为 (626) 403-7230.

본 자료 전체에 대한 스페인어 번역본을 시 서기(주소: 1414 Mission Street, South Pasadena, CA 91030) 로부터 받으시거나 www.southpasadenaca.gov 에서 온라인으로 받아보실 수 있습니다. 본인에 해당하는 구체적인 사정 금액을 알아보시려면 시 서기를 방문하시거나 (626) 403-7230 번으로 문의하시기 바랍니다.

Se encuentra a su disposición una copia completa de este material traducido al español en la oficina del Secretario del Municipio (1414 Mission Street, South Pasadena, CA 91030) o en línea en www.southpasadenaca.gov. Para consultar el importe específico de la tasación propuesta, diríjase personalmente o por teléfono a la oficina del Secretario del Municipio al número (626) 403-7230.

ATTACHMENT 4
Proposed LLMD Schedule

**CITY OF SOUTH PASADENA
LANDSCAPE AND LIGHTING DISTRICT**

Proposition 218 Tentative Schedule

NOVEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

November 16, 2016 • City Council Meeting (Resolution of Intention)
7:30 pm City Council Chambers, 1424 Mission Street

November 29, 2016 • Community Meeting
6:30 pm City Council Chambers, 1424 Mission Street

DECEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

December 2, 2016 • Property Owner Notices/Ballots Mailing
(At least 45 Days Prior to Public Hearing)

JANUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 6, 2017 • Notice of Public Hearing Publication

January 18, 2017 • Public Hearing
7:30 pm City Council Chambers, 1424 Mission Street

City of South Pasadena Agenda Report

*Diana Mahmud, Mayor
Michael A. Cacciotti, Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: November 16, 2016
TO: Honorable Mayor and City Council
VIA: Sergio Gonzalez, City Manager 
FROM: Sheila Pautsch, Community Services Director 
SUBJECT: **Rejection of All Bids Received for the South Pasadena
Demonstration Garden**

Recommendation

It is recommended that the City Council reject all bids received for the South Pasadena Demonstration Garden (Project), and authorize staff to request new bids.

Fiscal Impact

None.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Background

In 2015, the Community Garden, located at 1028 Magnolia Street, was built to allow residents a space to cultivate their own planting. The City of South Pasadena (City) vision is to have a Demonstration Garden at the Community Garden to showcase the efficient and easy methods of adding a water wise garden, right in their own front yard.

Analysis

On August 29, 2016, Request for Proposals was made available for the Demonstration Garden. On September 7, 2016, a mandatory pre-bid meeting was scheduled at the Project site. Along with City staff, five contractors attended the meeting. On September 30, 2016, two bids were received by the Community Services Department, both of which exceed the amount budgeted for the project:

Leonida Builders, Inc.	\$104,950
Aramexx Group, Inc.	\$247,975

It is recommended that the City Council reject all bids due to the bid price exceeding the Project

Rejection of Bids Received for the Demonstration Garden Project

November 16, 2016

Page 2 of 2

budget, and authorize staff to re-bid the Project. Pursuant to Government Code Section 22038, the apparent lowest bidder was provided with written notice of the staff's recommendation to reject all bids.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

City of South Pasadena Agenda Report

*Diana Mahmud, Mayor
Michael A. Cacciotti, Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: November 16, 2016

TO: Honorable Mayor and City Council

VIA: Sergio Gonzalez, City Manager 

FROM: Mario D. Rueda, Fire Chief 
Paul Riddle, Deputy Fire Chief 

SUBJECT: **Second Reading and Adoption of an Ordinance, Making Certain Findings and Repealing the Current Chapter 14 (Fire Prevention) and Amending the South Pasadena Municipal Code (SPMC) to Add a New Chapter 14 (Fire Prevention) to Adopt by Reference and Amend the California Fire Code, 2016 Edition**

Recommendation

It is recommended that the City Council read by title only for second reading, waiving further reading, and adopt an ordinance to repeal the current South Pasadena Fire Code and South Pasadena Municipal (SPMC) Chapter 14 and replace it with a new Fire Code that adopts the California Fire Code (CFC), 2016 edition, by reference with amendments that serve the specific needs of the City of South Pasadena (City).

Fiscal Impact

There is no fiscal impact associated with the adoption of the CFC, 2016 edition.

Commission Review and Recommendation

This matter was not reviewed by a Commission.

Background

On November 2, 2016, the City Council conducted a first reading and introduced the ordinance. An analysis of the ordinance can be found in a staff report dated November 2, 2016 (Attachment 2). If adopted, the ordinance will become effective on January 1, 2017.

Legal Review

The City Attorney has reviewed this item and the ordinance.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the

California Fire Code, 2016 Edition
November 16, 2016
Page 2 of 2

City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. City Council Ordinance Adopting 2016 California Fire Code and Amending SPMC Chapter 14
2. November 2, 2016 City Council Agenda Report (w/o attachments)

ATTACHMENT 1
Ordinance Adopting 2016 California Fire Code and
Amending SPMC Chapter 14

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
MAKING CERTAIN FINDINGS AND REPEALING
THE CURRENT CHAPTER 14 (FIRE PREVENTION)
OF THE SOUTH PASADENA MUNICIPAL CODE
TO ADD A NEW CHAPTER 14 (FIRE PREVENTION)
TO ADOPT BY REFERENCE AND AMEND THE 2016
CALIFORNIA FIRE CODE**

WHEREAS, the 2016 California Fire Code, has been published by the International Code Council (2015 International Fire Code), and the California Building Standards Commission; and

WHEREAS, the City of South Pasadena (City) is required to adopt and amend as required by the California Fire Code prior to January 1, 2017; and

WHEREAS, the City may amend the provisions of the California Code of Regulations Title 24 provided express findings for each amendment, addition or deletion is made based upon climatic, topographical, or geological conditions; and

WHEREAS, the City shall file the amendments, additions, or deletions with California Building Standards Commission; and

WHEREAS, the City is located in the County of Los Angeles, and is subject to long periods of dry, hot, and windy climates, which increase the chance of a fire occurring and predispose the City to large destructive fires. These dry climatic conditions and winds contribute to the rapid spread of even small fires originating in moderate density housing or vegetation. These fires spread very quickly and create a need for increased levels for fire prevention and protection; and

WHEREAS, the geographic layout and contours of the City create barriers for accessibility for fire suppression forces. Due to the City's close proximity to major fault lines; there is a significant possibility for multiple fires spreading out of control due to ruptured gas lines and multiple structural collapses. Because of the major earthquake hazard, and due to some older nonconforming buildings, it is necessary during new construction or building renovation to use the City ordinance to control and minimize conditions hazardous to life and property, which may result from fire, hazardous materials or an explosion; and

WHEREAS, the water supply (domestic and fire flow) system within the City is directly affected by the topographical layout of City. The distribution system consists of high-low pressure and gravity systems zones, which carry the water from various reservoirs and storage tanks to different zones via water pipes. These street mains consist

of high-pressure lines and low-pressure lines where the pressure and flows are adequate in most of the areas of the City. This variation of pressure causes major problems to development, as well as fire suppression operations. The southwest quadrant of South Pasadena has been designated as a High Fire Hazard Area as provided by state law; and

WHEREAS, the findings supporting the necessity for the amendments to building standards herein are contained in Exhibit B to this ordinance in accordance with California Health and Safety Code Section 18941.5, and are incorporated by reference Herein; and

WHEREAS, in accordance with Section 15061(b)(3) of Title 14 of the California Code of Regulations, the adoption of local amendments to the California Building Standards Code, and amending the South Pasadena Municipal Code, are exempt from the provisions of the California Environmental Quality Act.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The City of South Pasadena Municipal Code is hereby amended by repealing Chapter 14 (Fire Prevention) and substituting new Chapter 14 (Fire Prevention) in lieu thereof as set forth in this ordinance.

SECTION 2. The City Council hereby declares that, should any provision, section, subsection, paragraph, sentence, clause, phrase, or word of this ordinance or any part thereof, be rendered or declared invalid or unconstitutional by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, such decision or action shall not affect the validity of the remaining section or portions of the ordinance or part thereof. The City Council hereby declares that it would have independently adopted the remaining provisions, sections, subsections, paragraphs, sentences, clauses, phrases, or words of this ordinance irrespective of the fact that any one or more provisions, sections, subsections, paragraphs, sentences, clauses, phrases, or words may be declared invalid or unconstitutional.

SECTION 3. This ordinance shall take effect on January 1, 2017, and within fifteen (15) days after its passage the City Clerk of the City of South Pasadena shall certify to the passage and adoption of this ordinance and to its approval by the Mayor and City Council, shall cause the same to be published in a newspaper in the manner required by law, and shall cause the same to be filed with the California Building Standards Commission at 2525 Natomas Park Drive, Suite 130, Sacramento, CA 95833.

CHAPTER 14
FIRE PREVENTION

- 14.1 HIGH FIRE RISK AREA AND SPECIAL PROVISIONS RELATED TO ROOF TYPES**
- 14.2 FIREWORKS-PROHIBITED**
- 14.3 FIRECODE ADOPTED – WHERE FILED**
- 14.4 FIRE CODE – MODIFIED**
- 14.5 EFFECT OF ADOPTION**
- 14.6 PENALTY, VIOLATIONS**

14.1 HIGH RISK FIRE AREA AND SPECIAL PROVISIONS RELATED TO ROOF TYPES.

14.1.1 High Risk Fire Area: High Risk Fire Area is defined as those properties located South of Monterey Road and West of Meridian Avenue.

14.1.2 Special provisions related to roof types. Except as permitted below, roof covering assemblies shall be Class A.

The following exceptions shall only apply to structures not located within the High Risk Fire Area as defined in section **14.1.1**:

Exceptions:

1. Replacements, within any 12-month period of time that are not more than twenty-five percent (25%) of the total roof area of any individual structure shall be not less than Class C;
2. Replacements, within any 12-month period of time that are not more than fifty percent (50%) of the total roof area of any individual structure shall be not less than Class B;
3. Entirely noncombustible roof assemblies of masonry or concrete construction;
4. Clay or concrete roof tile installed on an entirely noncombustible substructure;
5. Roof assemblies of ferrous or copper shingles or sheets installed on an entirely noncombustible substructure;
6. Where the Fire Chief makes a written finding that a less fire resistive roof covering is permissible based on existing conditions;

In no case shall any roof covering be less fire resistive than required by Chapter 15 of the current South Pasadena Building Code or Chapter 9 of the current South Pasadena Residential Code.

14.2 FIREWORKS- PROHIBITED

The manufacturing, possession, storage, sale, use and handling of all fireworks, including without limitation, "Safe and Sane" fireworks, is prohibited.

Exception: Fire Official is authorized to permit special events pyrotechnics with Fire Department supervision when the event permitted by the City.

14.3 FIRECODE ADOPTED – WHERE FILED

Chapters 1 through 80 and Section 503 of the Chapter 5 and Appendices Chapter 4, B, BB, C, CC,D, H, I, K, N of 2016 California Fire Code, Title 24 Part 9 of California Code of Regulations, as published by the California Building Standards Commission are hereby adopted by reference pursuant to the provisions of Sections 50022.1 through 50022.10 of the Government Code of the State of California as though fully set forth herein, and made a part of the South Pasadena Municipal Code with the same force and effect as though set out herein in full, including all of the regulations, revisions, conditions and terms contained therein except that those certain sections thereof which are necessary to meet local conditions as hereinafter set forth in Section 14.5 of this Code are hereby repealed, added or amended to read as set forth therein.

In accordance with Section 50022.6 of the California Government Code, not less than one copy of said Title 24 Part 9 of the California Code of Regulations together with any and all amendments thereto proposed by the City of South Pasadena, has been and is now filed in the office of the Fire Chief and shall be remain on file with the Fire Chief, shall collectively be known as the *City of South Pasadena Fire Code* and may be cited as Chapter 14 of the South Pasadena Municipal Code.

14.4 FIRE CODE – MODIFIED

Chapters 1, 6 and 9 of Title 24, Part 9 of the California Code of Regulations (2016 California Fire Code) adopted by reference as the Fire Code of the City of South Pasadena are hereby amended, deleted or added as follow:

1. Section 101.1 is amended in its entirety to read:

101.1 Title. These regulations adopted by reference and amended as in Section 14.3 and 14.4 shall be known as the Fire Code of City of South Pasadena, hereinafter referred to as "this code."

2. Section 104.6 is deleted in its entirety.

3. Section 105.2.3 is amended in its entirety to read:

105.2.3 Time limitation of application. An application for a permit for any proposed work or operation shall be deemed to have been abandoned one year after the date of filing,

unless such application has been diligently prosecuted or a permit shall have been issued.

4. Section 105.2.4 is amended in its entirety to read:

105.2.4 Action on application. When requested in writing by the applicant prior to or not more than 90 days after the expiration of application, the fire official may extend the time for action by the applicant. The time for action by the applicant shall not be extended beyond the effective date of a more current Code.

5. Section 105.3.1 is amended in its entirety to read:

105.3.1 Expiration. An operational permit shall remain in effect until reissued, renewed or revoked, or for such a period of time as specified in the permit. Construction permits issued by the fire official under the provisions of this Code shall expire automatically by limitation and become null and void one year after the date of the last required inspection approval by the fire official, or if work authorized by such permit is not commenced within one year from the issuance date of such permit. Before such work can be commenced or recommenced, a new permit shall be first obtained. Supplementary permit(s) shall not expire so long as the associated building permit remains active.

6. Section 105.3.2 is deleted in its entirety.

7. Section 105.4.6 is deleted in its entirety.

8. Section 105.6.15 is deleted in its entirety.

9. Section 105.7.15 is deleted in its entirety.

10. A new section 108.4 added to read:

108.4 Board of Appeals Fees. A filing fee established by separate fee resolution or ordinance shall be paid to the fire official whenever a person requests a hearing or a rehearing before the appeals boards provided for in this section. All requests to appeal determinations, orders or actions of the fire official or to seek modifications of previous orders of the appeals boards shall be presented in writing.

11. A new section 108.5 added to read:

108.5 Any aggrieved party may appeal any of the following decisions of the fire code official no later than 60 calendar days from the date of action being appealed:

1. Disapproval of any application.
2. Refusal to grant any permit applied for when it is claimed that the provisions of this code do not apply.

3. Interpretation of this code.
4. Determination of suitability of alternate materials or types of construction or methods.

12. Section 109.4 is amended in its entirety to read:

109.4. Violation penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of a misdemeanor, punishable by a fine of not more than five hundred (\$500.00) dollars or by imprisonment not exceeding six (6) months, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

13. Section 111.4 is amended in its entirety to read:

111.4 Failure to comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, be liable to a fine of not less than five hundred (\$500.00) dollars or more than one thousand (\$1,000.00) dollars.

14. Section 113.1 is amended in its entirety to read:

113.1 Fees. Plan review fees and permit fees shall be as adopted by separate resolution and/or ordinance. Plan review fees shall be paid at the time of plan review submittal. In addition to the aforementioned fees, the fire code official may require additional charges for review required by changes, additions or revisions of approved plans or reports, and for services beyond the first and second check due to changes, omissions or errors the part of the applicant. Permit fees shall be paid at the time of permit issuance.

15. Section 113.2 is amended in its entirety to read:

113.2 Refunds. Fire Code Official is authorized to establish a refund policy.

16. A new section 114 added to read:

114 Definitions. In additions to the definitions specified in Chapter 2 of this Code, the following certain terms, phrases, words and their derivatives shall be construed as specified in this section. Terms, phrases and words used in the masculine gender include the feminine and the feminine the masculine. In the event of conflicts between these definitions and definitions that appear elsewhere in this Code, these definitions shall govern and be applicable.

BUILDING CODE shall mean the City of South Pasadena Building Code.

ELECTRICAL CODE shall mean the City of South Pasadena Electrical Code.

FIRE CHIEF shall mean the Chief Officer of the City of South Pasadena Fire Department.

FIRE CODE shall mean the California Code of Regulations Title 24, Part 9, as adopted and amended by the City of South Pasadena, depending on the context.

FIRE CODE OFFICIAL shall mean the Fire Chief or other member of the fire service appointed by the Fire Chief, charged with the administration and enforcement of this Code.

MECHANICAL CODE shall mean the City of South Pasadena Mechanical Code.

PLUMBING CODE shall mean the City of South Pasadena Plumbing Code.

RESIDENTIAL CODE shall mean the City of South Pasadena Residential Code.

17. Section 603.8.2 is amended in its entirety to read:

603.8.2 Spark Arrestor. Each chimney and incinerator in conjunction with any fireplace or heating appliance in which solid or liquid fuel is used shall be maintained with an approved spark arrestor having openings not larger than one-half inch and constructed of iron, heavy wire mesh or other noncombustible material.

18. Section 903.2.1.1 Group A-1, Item number 1 is amended in its entirety to read:

The fire area exceeds 6,000 square feet

19. Section 903.2.1.2 Group A-2, Item number 1 is amended in its entirety to read:

The fire area exceeds 2,250 square feet

20. Section 903.2.1.3 Group A-3, Item number 1 is amended in its entirety to read:

The fire area exceeds 6,000 square feet

21. Section 903.2.1.4 Group A-4, Item number 1 is amended in its entirety to read:

The fire area exceeds 6,000 square feet

22. Section 903.2.3 Group E, Item number 1 is amended in its entirety to read:

Throughout all Group E fire areas greater than 6,000 square feet in fire area or with a calculated occupant load of 100 persons.

23. Section 903.2.4 Group F-1, Item number 1 is amended in its entirety to read:

A Group F-1 fire area exceeds 6,000 square feet.

24. Section 903.2.4 Group F-1, Item number 3 is amended in its entirety to read:

The combined area of all Group F-1 fire areas on all floors including any mezzanines, exceeds 12,000 square feet.

25. Section 903.2.7 Group M, Item number 1 is amended in its entirety to read:

Group M fire area exceeds 6,000 square feet.

26. Section 903.2.7 Group M, Item number 3 is amended in its entirety to read:

The combined area of all Group M fire areas on all floors including any mezzanines, exceeds 12,000 square feet.

27. Section 903.2.8 Group R, Exception, Numbers 1 through 4 are deleted.

28. Section 903.2.9 Group S-1, Item number 1 is amended in its entirety to read:

A Group S-1 fire area exceeds 6,000 square feet.

29. Section 903.2.9 Group S-1, Item number 3 is amended in its entirety to read:

The combined area of all Group S-1 fire areas on all floors including any mezzanines exceeds 12,000 square feet.

30. Section 903.2.9.1 Repair Garages, Item number 1 is amended in its entirety to read:

Buildings having two or more stories above grade plane, including basements, with a fire area containing a repair garage exceeding 5,000 square feet.

31. Section 903.2.9.1 Repair Garages, Item number 2 is amended in its entirety to read:

Buildings no more than one story above grade plane, with a fire area containing a repair garage exceeding 6,000 square feet.

32. A new section 903.2.11.7 added to read:

Buildings three or more stories in height. Regardless of occupancy type, an automatic sprinkler system shall be installed throughout all buildings or structures, three or more stories in height above grade plane.

Exceptions:

1. Open parking structures.

33. A new section 903.2.11.8 added to read:

Structures exceeding 6,000 square feet in fire area. Regardless of occupancy type, an automatic sprinkler system shall be installed throughout all buildings or structures, exceeding 6,000 square feet in total fire area.

Exception: Open parking structures.

34. A new section 903.2.11.9 added to read:

Additions and alterations. All existing buildings and structures, regardless of the type of construction, type of occupancy or area, shall be provided with an automatic sprinkler system conforming to Section 903.3 and this code upon the occurrence of any of the following conditions:

1. An addition of over 750 square feet to any building or structure which creates a fire area large enough that if the existing building or structure plus proposed work were being built new today, an automatic sprinkler system would be required under this code;
2. Any addition to an existing building which has fire sprinklers installed.
3. Within any twelve (12) calendar month period of time, any alteration, including repairs, to any existing building or structure, where the valuation of the proposed work exceeds fifty percent (50%) of the valuation of the entire building or structure, as determined by the Building Official, and where such alteration, including repairs, creates or alters a fire area large enough that if the existing building or structure were being built new today, an automatic sprinkler system would be required by this code.
4. Within any twelve (12) calendar month period of time, combination of any addition and alteration to any existing building or structure where the valuation of the proposed work exceeds fifty percent (50%) of the valuation of the entire building or structure, as determined by the Building Official, and where such addition and alteration creates or alters a fire area large enough that if the existing building or structure were being built new today, an automatic sprinkler system would be required by this code.

5. An automatic sprinkler system shall be installed throughout any existing Group R Occupancy building when the floor area of the Alteration or Combination of an Addition and Alteration, within any twelve (12) calendar month, is 50% or more of area and or valuation of the existing structure and where the scope of the work exposes building framing and facilitates sprinkler installation and is such that the Fire Code Official determines that the complexity of installing a sprinkler system would be similar as in a new building.

35. Section 907.2 is amended in its entirety to read:

907.2 Where required—new buildings and structures. An approved fire alarm system installed in accordance with the provisions of this code and NFPA 72 shall be provided in new buildings and structures in accordance with Sections 907.2.1 through 907.2.23 and provide occupant notification in accordance with Section 907.5, unless other requirements are provided by another section of this code.

Regardless of the Occupancy Group an approved manual, automatic or manual and automatic fire alarm system complying with Sections 907.2.1 through 907.2.29 shall be provided in all new buildings with a fire area exceeding 3,000 square feet and where other sections of this code allow elimination of fire alarm system, such exceptions shall not apply.

A minimum of one manual fire alarm box shall be provided in an approved location to initiate a fire alarm signal for fire alarm systems employing automatic fire detectors or water-flow detection devices. Where other sections of this code allow elimination of fire alarm boxes due to sprinklers or automatic fire alarm systems, a single fire alarm box shall be installed at a location approved by the enforcing agency

Exceptions:

1. The manual fire alarm box is not required for fire alarm control units dedicated to elevator recall control, supervisory service and fire sprinkler monitoring.
2. The manual fire alarm box is not required for Group R-2 occupancies unless required by the fire code official to provide a means for fire watch personnel to initiate an alarm during a sprinkler system impairment event. Where provided, the manual fire alarm box shall not be located in an area that is accessible to the public.
3. The manual fire alarm box is not required to be installed when approved by the fire code official.

14.5 EFFECT OF ADOPTION

The adoption of the City Fire Code and the repeal, addition or amendment of ordinances by this code shall not affect the following matters:

1. Actions and proceedings which began the effective date of this code.
2. Prosecution for ordinance violations committed before the effective date of this code.
3. Licenses and penalties due and unpaid at the effective date of this code, and the collection of these licenses and penalties.
4. Bonds and cash deposits required to be posted, filed or deposited pursuant to any ordinance.
5. Matters of record which refer to or are connected with ordinances the substances of which are included in this code; these references shall be construed to apply to the corresponding provisions of the code.

14.6 PENALTY; VIOLATIONS

1. General penalty; continuing violations. Every act prohibited or declared unlawful and every failure to perform an act required by this code is a misdemeanor or an infraction as set forth in the said respective pertinent sections of this code and any person causing or permitting a violation of any such section of said code shall be subject to the penalties ascribed to each such section as set forth herein.
2. Violations including aiding, abetting, and concealing. Every person who causes, aids, abets or conceals the fact of a violation of this code is guilty of violating this code.
3. Enforcement by civil action. In addition to the penalties provided herein, the said code may be enforced by civil action. Any condition existing in violation of this code is a public nuisance and may be summarily abated by the city.

PASSED, APPROVED, AND ADOPTED this 16th day of November, 2016.

Diana Mahmud, Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

Date: _____

I HEREBY CERTIFY the foregoing ordinance was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 16th day of November, 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

EXHIBIT "B"

EXPRESS FINDINGS AS REQUIRED 1.1.8

CODE SECTION	CONDITION	EXPRESS FINDINGS
Chapter I Division II	ADMINISTRATIVE	N/A
603.8.2 Spark Arrestor	CLIMATIC	Due to City's densely populated municipality located in the County of Los Angeles and is subject to long periods of dry, hot climate and exposed to Santa Ana winds which increase the possibility of fire occurring
Section 903.2.1.1 Group A-1 Item No. 1	CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL	The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.
Section 903.2.1.2 Group A-2 Item No. 1	CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL	The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.
Section 903.2.1.3 Group A-3 Item No. 1	CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL	The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.
Section 903.2.1.4 Group A-4 Item No. 1	CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL	The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached

		the flashover temperature, which causes loss of life and property damage.
Section 903.2.3 Group E Item number 1	CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL	The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.
Section 903.2.4 Group F-1 Item number 1	CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL	The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.
Section 903.2.4 Group F-1 Item number 3	CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL	The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.
Section 903.2.7 Group M Item number 1	CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL	The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.
Section 903.2.7 Group M Item number 3	CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL	The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes

		loss of life and property damage.
Section 903.2.8 Group R. Exception Numbers 1 through 4	CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL	The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.
Section 903.2.9 Group S-1 Item number 1	CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL	The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.
Section 903.2.9 Group S-1 Item number 3	CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL	The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.
Section 903.2.9.1 Repair Garages Item number 1	CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL	The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.
Section 903.2.9.1 Repair Garages Item number 2	CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL	The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.

<p>A new section 903.2.11.7</p>	<p>CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL</p>	<p>The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.</p>
<p>A new section 903.2.11.8</p>	<p>CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL</p>	<p>The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.</p>
<p>A new section 903.2.11.9</p>	<p>CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL</p>	<p>The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. Fire sprinklers will control a small fire before it reached the flashover temperature, which causes loss of life and property damage.</p>
<p>Section 907.2</p>	<p>CLIMATIC/GEOGRAPHIC TOPOGRAPHICAL</p>	<p>The City of South Pasadena is a densely populated municipality, located in the County of Los Angeles with some hillside developments and is subject to long period of dry, hot climate, which increase the chance of a fire occurring. South Pasadena topography includes significant hillside with narrow and winding access which makes timely response by fire suppression vehicles difficult. alarm system in place may decrease the time of response before a small fire reaches the flashover temperature which causes loss of life and property damage.</p>

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ATTACHMENT 2
November 2, 2016 Agenda Report (w/o Attachments)

City of South Pasadena Agenda Report

*Diana Mahmud, Mayor
Michael A. Cacciotti, Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: November 2, 2016

TO: Honorable Mayor and City Council

VIA: Sergio Gonzalez, City Manager

FROM: Mario D. Rueda, Fire Chief
Paul Riddle, Deputy Fire Chief

SUBJECT: **First Reading and Introduction of an Ordinance, Making Certain Findings and Repealing the Current Chapter 14 (Fire Prevention) and Amending the South Pasadena Municipal Code (SPMC) to Add a New Chapter 14 (Fire Prevention) to Adopt by Reference and Amend the California Fire Code, 2016 Edition**

Recommendation

It is recommended that the City Council read by title only for first reading, waiving further reading, and introduce an ordinance for a second reading on November 16, 2016, to repeal the current South Pasadena Fire Code and South Pasadena Municipal (SPMC) Chapter 14 and replace it with a new Fire Code that adopts the California Fire Code (CFC), 2016 edition, by reference with amendments that serve the specific needs of the City of South Pasadena (City).

Fiscal Impact

There is no fiscal impact associated with the adoption of the CFC, 2016 edition.

Commission Review and Recommendation

This matter was not reviewed by a Commission.

Background

The City is a densely populated municipality located in the County of Los Angeles. It is subject to long periods of hot, dry, and windy conditions. These conditions increase the chance of a fire occurring and predispose the City to large destructive fires. In addition, closely built structures and older nonconforming buildings create barriers for accessibility for fire suppression forces. The water supply system within the City is directly affected by the topographical layout of South Pasadena. The distribution system consists of high-low pressure and gravity system zones, which carry the water from various reservoirs and storage tanks to these different zones via water pipes. Water supplies within the City vary from less than 500 gallons per minute to flows over 1,500 gallons per minute. This wide variation causes major problems for new development as well as fire suppression operations.

This document is Part 9 of the official triennial compilation and publication of the adoptions, amendments and repeal of administrative regulations to California Code of Regulations (CCR), Title 24, also referred to as California Building Standards Code (CBSC). This Part is known as the CFC and incorporates, by adoption, the 2015 edition of the International Fire Code (IFC) of the International Code Council (ICC) with the California Amendments.

The CBSC is published in its entirety every three years by order of the California Legislature, with supplements published in intervening years. The California Legislature delegated authority to various state agencies, boards, commissions and departments to create buildings regulations to implement the state's statutes. These building regulations or standards, have the same force of law, and take effect 180 days after their publication unless otherwise stipulated. The CBSC applies to occupancies in the State of California as annotated.

A City, and/or County may establish more restrictive building standards reasonably necessary because of local climatic, geological, or topographical conditions. Findings of the local condition(s) and the adopted local buildings standard(s) must be filed with the California Building Standards Commission to become effective and may not be effective sooner than the effective date of this edition of CBSC. Local building standards that were adopted and applicable to previous editions of the CBSC do not apply to this edition without appropriate adoption and required filing.

Analysis

The 2016 edition of the CFC incorporates, by adoption, the 2015 edition of the IFC of the ICC with the California amendments. As of January 1, 2017, the CFC, 2016 edition, will be the standard adopted by the State of California. This code book meets the needs of the City of South Pasadena except in the areas where the International Wildland-Urban Interface Code Book, and the SPMC are required to make the laws more stringent and better serve our community based on the City's climate, geographical, and topographical needs. Therefore, the changes are reflected in the attached ordinance.

The layout of Chapter 14 has been changed to provide a clearer and better structured look for applicants when searching for information. Article 14.1 now defines the high fire risk area within the City and special provisions related to roof types. Historically, the area defined as high risk area within the City was already considered and treated as high risk area but was not codified in the SPMC. The high fire risk area is defined as those properties located south of Monterey Road and West of Meridian Avenue.

It is recommended that the City Council adopt an ordinance adopting a new fire code tailored for the City. The ordinance if adopted, will take effect on January 1, 2017. State law provides that if the City has not adopted and amended its own fire code by January 1, 2017, the state fire code will automatically become the fire code for the City.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Draft Ordinance Adopting 2016 California Fire Code and Amending SPMC Chapter 14
2. Exhibit A: Express Findings as Required
3. Current SPMC Chapter 14

City of South Pasadena Agenda Report

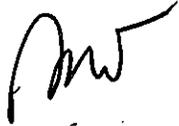
*Diana Mahmud, Mayor
Michael A. Cacciotti, Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: November 16, 2016

TO: Honorable Mayor and City Council

VIA: Sergio Gonzalez, City Manager 

FROM: David G. Watkins, AICP, Director of Planning and Building 
Knarik Vizcarra, Assistant Planner 

SUBJECT: **First Reading and Introduction of an Ordinance Amending the Zoning Map to Re-zone the Vacant Properties at 1107 Grevelia Street and 2006 Berkshire Avenue to Open Space (OS) in Order to Facilitate the Purchase of these Lots from the California State Transportation Agency (Caltrans)**

Recommendation

It is recommended that the City Council read by title for first reading, waive further reading, and introduce an ordinance (Attachment 1) that would amend the Zoning Map by re-zoning the vacant properties located at 1107 Grevelia Street and 2006 Berkshire Avenue, currently zoned Residential Medium Density (RM), and Residential Single Family (RS), as Open Space (OS).

Fiscal Impact

There is no fiscal impact on the City of South Pasadena (City) by amending the zoning map from residential to open space. Caltrans has requested this action to support the lower value offered by the City for the property, which will be used as park or open space.

Environmental Analysis

After reviewing the Initial Study, staff has determined that this project will not have a significant effect on the environment. Accordingly, a Negative Declaration (Attachment 3) was prepared.

Commission Review and Recommendation

On October 24, 2016, this matter was reviewed by the Planning Commission (Commission). The Commission voted 4-0 to adopt P.C. Resolution 16-23 (Attachment 2) recommending that the City Council adopt the proposed ordinance.

Background

On July 9, 2014, the California State Transportation Agency (Caltrans) Division of Right of Way submitted a letter to the City inquiring the City's interest to purchase five vacant parcels currently being made available within the City.

AGENDA ITEM 15

On July 14, 2014, the City submitted a letter expressing interest in purchasing the five parcels.

On April 7, 2015, through an independent appraiser, Caltrans completed two of the five appraisals. The appraised amount for the two properties is based on highest and best use for residential development:

- 1107 Grevelia Street (68499-01-01) - \$325,000
- 821 Bonita Drive (41597-01-01) - \$118,000

On May 19, 2015, Caltrans completed the appraisal for the remaining three properties (also based on highest and best use for residential development):

- 728 Bonita Drive (68222-01-01) - \$220,000
- 804 Valley View Road (62582-01-01) - \$345,000
- 2006 Berkshire Avenue (64544-01-01) - \$299,000

On July 1, 2015, staff asked the City Council for direction regarding the purchase of 1107 Grevelia Street and 2006 Berkshire Avenue, two of the five vacant parcels originally considered. At this meeting, the Council was also asked to adopt a resolution authorizing the purchase for the parcels for intended public use. No action was taken at that time.

In subsequent Closed Session Meetings of the City Council, a determination was made to negotiate with Caltrans for the purchase of the two subject lots for public park or open space use. The City subsequently had an independent appraisal completed for the two properties assuming a permanent deed restriction for park and open space use.

On January 13, 2016, following a meeting with Caltrans on January 5, 2016, the City provided a letter to Caltrans offering \$187,800 for the 1107 Grevelia Street property and \$170,600 for the 2006 Berkshire Avenue property and agreeing to permanently deed restrict the two parcels to open space/public parks, as discussed.

On August 9, 2016, after awaiting confirmation of the agreement from Caltrans, the City sent a subsequent letter to offer re-zoning of the parcels to Open Space during the fast approaching City's General Plan Update. This was done to provide a more concrete assurance that the properties at 1107 Grevelia Street and 2006 Berkshire Avenue would be preserved as open space/parks.

On September 13, 2016, the City received a letter from Caltrans accepting the proposal for re-zoning the properties with the condition that the re-zoning be completed within six months; otherwise the City's appraisals for the properties would be considered out of date and unusable to submit to the California Transportation Commission for support of value. Failure to re-zone the properties as noted would result in the subject parcels going to public auction valued at current zoning (for residential development).

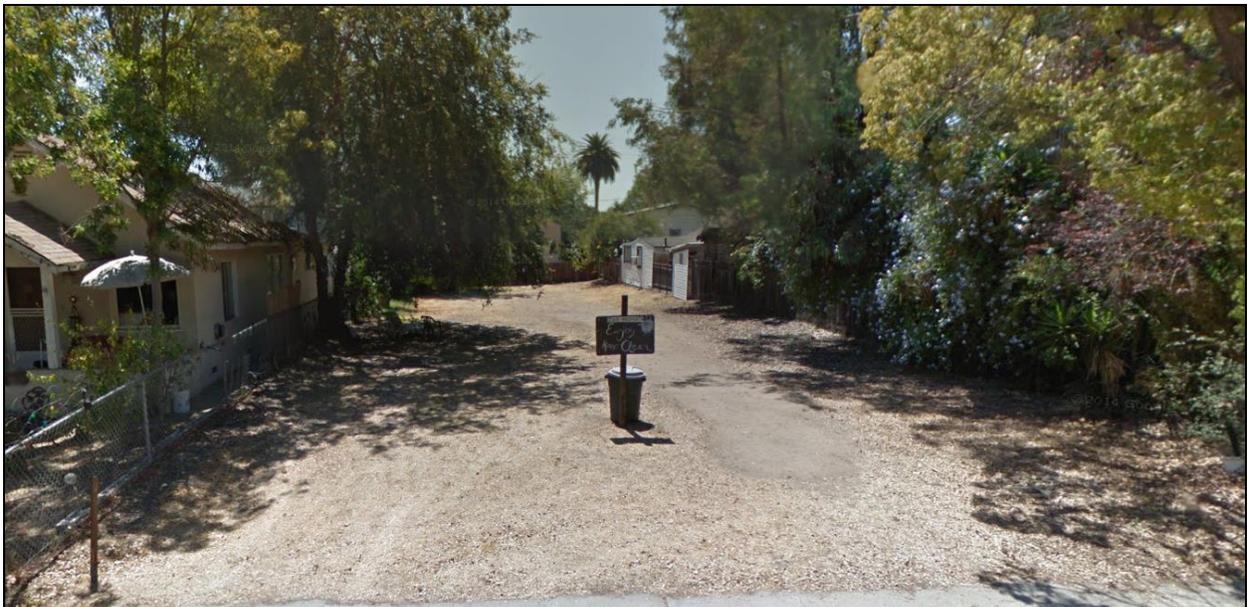
On October 24, 2016, the Planning Commission adopted P.C. Resolution No. 16-23 ,

recommending that the City Council adopt the Ordinance amending the Zoning Map to re-zone the properties at 1107 Grevelia Street and 2006 Berkshire Avenue from Residential Medium Density (RM) and Residential Single Family (RS) to Open Space (OS), and related Negative Declaration.

Analysis

Description of Sites

The property located at 1107 Grevelia Street is a 9,130 square foot vacant lot on the south side of the street and is surrounded by single and multi-family properties to the east, west, and south, with the State Route 110 Freeway to the north. The site is relatively flat with few trees along the border of the property.



Site Photo of 1107 Grevelia Street

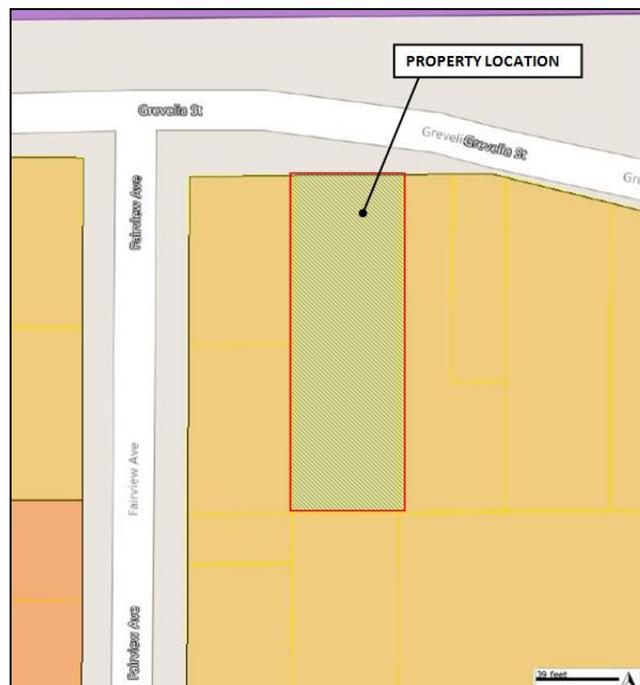
The property at 2006 Berkshire Avenue is 7,482 square foot vacant lot and is surrounded by single-family residences all around. The site contains several trees including two large palm trees.



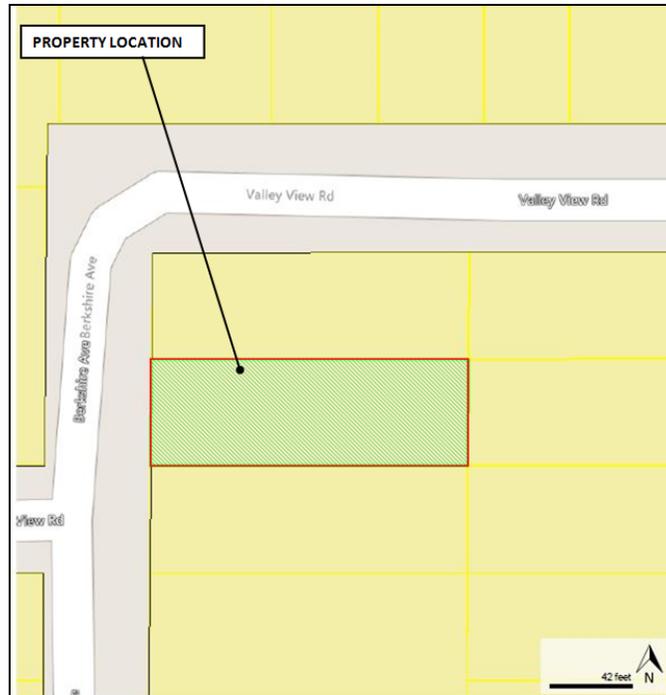
Site Photo of 2006 Berkshire Avenue

Project Description

The proposed Zoning Map Amendment includes re-zoning the property located at 1107 Grevelia Street (APN: 5315-011-904) and 2006 Berkshire Avenue (APN: 5310-018-901) as Open Space. These properties are currently zoned Residential Medium Density (RM) and Residential Single Family (RS). The purpose for the amendments is to facilitate the City’s purchase of these properties from Caltrans for the public use of open space/parks in a areas of the City considered to be “park poor.”



Ordinance Exhibit Showing Location of 1107 Grevelia Street – Currently Orange for RM to be Green for OS.



Ordinance Exhibit Showing Location of 2006 Berkshire Avenue – Currently Yellow for RS to be Green for OS.

ZONING MAP AMENDMENT

Pursuant to South Pasadena Municipal Code (SPMC) Section 36.620.070 (Zoning Map Amendments), an amendment to the Zoning Code Map may be approved only if all of the following findings of fact can be made in a positive manner:

1. Findings required for all Zoning Code/Map amendments:

- a. **The proposed amendment is consistent with the actions, goals, objectives, policies, and programs of the General Plan:**

While a Zoning Map Amendment would normally be done in conjunction with a General Plan Map Amendment, due to the six month time restraint provided by Caltrans to re-zone the parcels, the General Plan Land Use Policy Map will be updated at a later date. The City will begin a comprehensive update of the General Plan within the next several months. It will be during the update that the General Plan Land Use Policy Map would be amended to be consistent with the proposed OS zoning designation for both subject parcels thus providing for the required General Plan consistency.

Additionally, Goal 4 of the Open Space and Resource Conservation Element is:

“To preserve and maintain public and private open space and natural resources for the enjoyment of the entire community, and to encourage a hospitable environment for wildlife.”

By re-zoning the subject two parcels to Open Space for the purpose of City’s purchase and use for public parks or open space, this goal is supported. Access is currently restricted on these properties.

For the reasons stated above, the proposed amendment is consistent with the General Plan.

b. The proposed amendment would not be detrimental to the public interest, health, safety, convenience, or general welfare of the City.

The proposed zoning map amendment will not be detrimental to the public interest, health, safety, convenience, or general welfare of the City. The properties would be zoned OS with the purpose of being purchased by the City for public use. This will give the City full control of maintenance, access, and will promote a safe environment as is the case with all other City owned open space.

2. The proposed amendment is internally consistent with other applicable provisions of this Zoning Code.

This finding does not apply because the proposed amendment does not affect language within the Zoning Code. The proposed amendment is to re-zone properties located at 1107 Grevelia Street and 2006 Berkshire Avenue on the Zoning Map, currently zoned RM and RS, respectively.

3. The site is physically suitable (including absence of physical constraints, access, compatibility with adjoining land uses, and provision of utilities) for the requested zoning designations and anticipated land uses/projects.

Either unimproved open space or improved pocket park would be the intended use of both properties for which a change in zoning designation is proposed. The property at 1107 Grevelia Street is generally flat and surrounded by multi-family housing. The property at 2006 Berkshire Avenue is slightly down-sloping toward the east. The topography, access, and adjoining land uses are similar to other parks/open space in the City. Thus, the sites are physically suitable for the requested/anticipated uses.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the

City's website, notice in the *South Pasadena Review*, mailing of all property owners and occupants within a 300 foot radius of the sites proposed to be re-zoned, and posting of a public hearing notice at both 1107 Grevelia Street and 2006 Berkshire Avenue.

Attachments:

1. City Council Ordinance (Zoning Map)
2. P.C. Resolution 16 - 23
3. Initial Study/ Negative Declaration
4. Correspondence from Caltrans Requiring Re-Zoning within Six Months
5. October 24, 2016 Planning Commission Report (without attachments)

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ATTACHMENT 1
City Council Ordinance

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
AMENDING THE ZONING MAP OF SOUTH PASADENA FOR
THE TWO PROPERTIES LOCATED AT 1107 GREVELIA
STREET AND 2006 BERSHIRE AVENUE FROM RESIDENTIAL
MEDIUM DENSITY AND RESIDENTIAL LOW DENSITY,
RESPECTIVELY, TO OPEN SPACE**

WHEREAS, on July 9, 2014, the California State Transportation Agency (Caltrans) Division of Right of Way submitted a letter to the City of South Pasadena (City) inquiring the City's interest to purchase any of five surplus vacant parcels currently being made available within the City; and

WHEREAS, on July 14, 2014, City submitted a letter expressing interest in purchasing one or more of the five parcels, which are zoned for residential development; and

WHEREAS, on July 1, 2015, the City Council provided direction to staff to negotiate the purchase of two of the five properties, (1107 Grevelia Street and 2006 Berkshire Avenue) based on an appraised value of the property as permanently deed restricted for public park and open space use; and

WHEREAS, on January 13, 2016, following a meeting with Caltrans on January 5, 2016, the City provided a letter to Caltrans offering a purchase price reflecting the value of the property as permanent park or open space and agreeing to permanently deed restrict the two parcels to open space/public parks, as discussed; and

WHEREAS, on August 9, 2016, after awaiting confirmation of the agreement from Caltrans, the City sent a subsequent letter to offer re-zoning of the parcels to Open Space during the fast approaching City's General Plan Update, in order to support the City's appraised valuation as permanent park and open space; and

WHEREAS, on September 13, 2016, the City received a letter from Caltrans accepting the proposal for re-zoning the properties with the condition that the re-zoning be completed within six months in order to avoid the City appraisals for the properties being considered out of date and unusable to submit to the California Transportation Commission for support of value; failure to re-zone the properties as noted would result in the subject parcels going to public auction valued at current zoning; and

WHEREAS, pursuant to the provisions of the California Environmental Quality Act (CEQA), Staff found that the General Plan Amendment and Zoning Map

Amendment could not have significant effects on the environment and, therefore a Negative Declaration was prepared; and

WHEREAS, on October 24, 2016, the Planning Commission held a duly noticed public hearing at which all interested parties were given the opportunity to be heard and present evidence. Based on the information and findings included in the Staff Report, and other record of proceeding, the Planning Commission of the City of South Pasadena adopted P.C. Resolution No. 16-23, recommending adoption of an ordinance amending the South Pasadena Zoning Map to re-zone the parcels located at 1107 Grevelia Street and 2006 Berkshire Avenue to Open Space (OS); and

WHEREAS, after notices issued pursuant to the requirements of South Pasadena Municipal Code (SPMC) and CEQA, the City Council held a duly noticed public hearing on November 16, 2016 at which all interested parties were given the opportunity to be heard and present evidence; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Based on the staff report, minutes and other record of proceeding, and pursuant to SPMC Section 36.620.070 (General Plan Amendments/Zoning Code Map Amendments), the City Council of the City of South Pasadena hereby approves the Zoning Map amendment based on the following three findings:

- 1. Findings required for all Zoning Code/Map amendments:**
 - a. The proposed amendment is consistent with the actions, goals, objectives, policies, and programs of the General Plan:**

While a Zoning Map Amendment would normally be done in conjunction with a General Plan Map Amendment, due to the 6 month time restraint provided by Caltrans to re-zone the parcels, the General Plan Land Use Policy Map will be updated at a later date. The City will begin a comprehensive update of the General Plan within the next several months. It will be during the update that the General Plan Land Use Policy Map would be amended to be consistent with the proposed OS zoning designation for both subject parcels thus providing for the required General Plan consistency.

Additionally, Goal 4 of the Open Space and Resource Conservation Element is: "To preserve and maintain public and private open space and natural resources for the enjoyment of the entire community, and to encourage a hospitable environment for wildlife."

By re-zoning the subject two parcels to Open Space for the purpose of City's purchase and use for public parks or open space, this goal is met. Access is currently restricted on these properties.

For the reasons stated above, the proposed amendment is consistent with the General Plan.

b. The proposed amendment would not be detrimental to the public interest, health, safety, convenience, or general welfare of the City.

The proposed zoning map amendment will not be detrimental to the public interest, health, safety, convenience, or general welfare of the City. The properties would be zoned OS with the purpose of being purchased by the City for public use. This will give the City of full control of maintenance, access, and will promote a safe environment as is the case with all other City owned open space.

2. The proposed amendment is internally consistent with other applicable provisions of this Zoning Code.

This finding does not apply because the proposed amendment does not affect language within the Zoning Code. The proposed amendment is to re-zone properties located at 1107 Grevelia Street and 2006 Berkshire Avenue on the Zoning Map, currently zoned RM and RS, respectively.

3. The site is physically suitable (including absence of physical constraints, access, compatibility with adjoining land uses, and provision of utilities) for the requested zoning designations and anticipated land uses/projects.

Either unimproved open space or improved pocket park would be the intended use of both properties for which a change in zoning designation is proposed. The property at 1107 Grevelia Street is generally flat and surrounded by multi-family housing. The property at 2006 Berkshire Avenue is slightly down-sloping toward the east. The topography, access, and adjoining land uses are similar to other parks/open space in the City. Thus, the sites are physically suitable for the requested/anticipated uses.

SECTION 2. The City Council considered testimony, the Negative Declaration, the staff reports, the applicable Findings and all oral and written evidence to grant the Zone Change.

SECTION 3. For the foregoing reasons and based on the information and findings contained in this ordinance, the City Council of the City of South Pasadena hereby adopts the Negative Declaration and approves the zone change RS to OS, for the subject property located at 2006 Berkshire Avenue, and from RM to OS, for the subject property at 1107 Grevelia Street as illustrated in Exhibit "A" attached hereto and

incorporated herein by reference. Zoning Maps reflecting the OS zoning will be amended to reflect these changes.

SECTION 4. This ordinance shall take effect thirty (30) days after its final passage, and within fifteen (15) days after its passage, the City Clerk of the City of South Pasadena shall certify to the passage and adoption of this ordinance and to its approval by the Mayor and City Council and shall cause the same to be published in a newspaper in the manner required by law.

PASSED, APPROVED, AND ADOPTED ON this ___ day of ____, 2016.

Diana Mahmud, Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

Date: _____

I HEREBY CERTIFY the foregoing ordinance was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the XXth day of Xxxxx, 2016, by the following vote:

AYES:

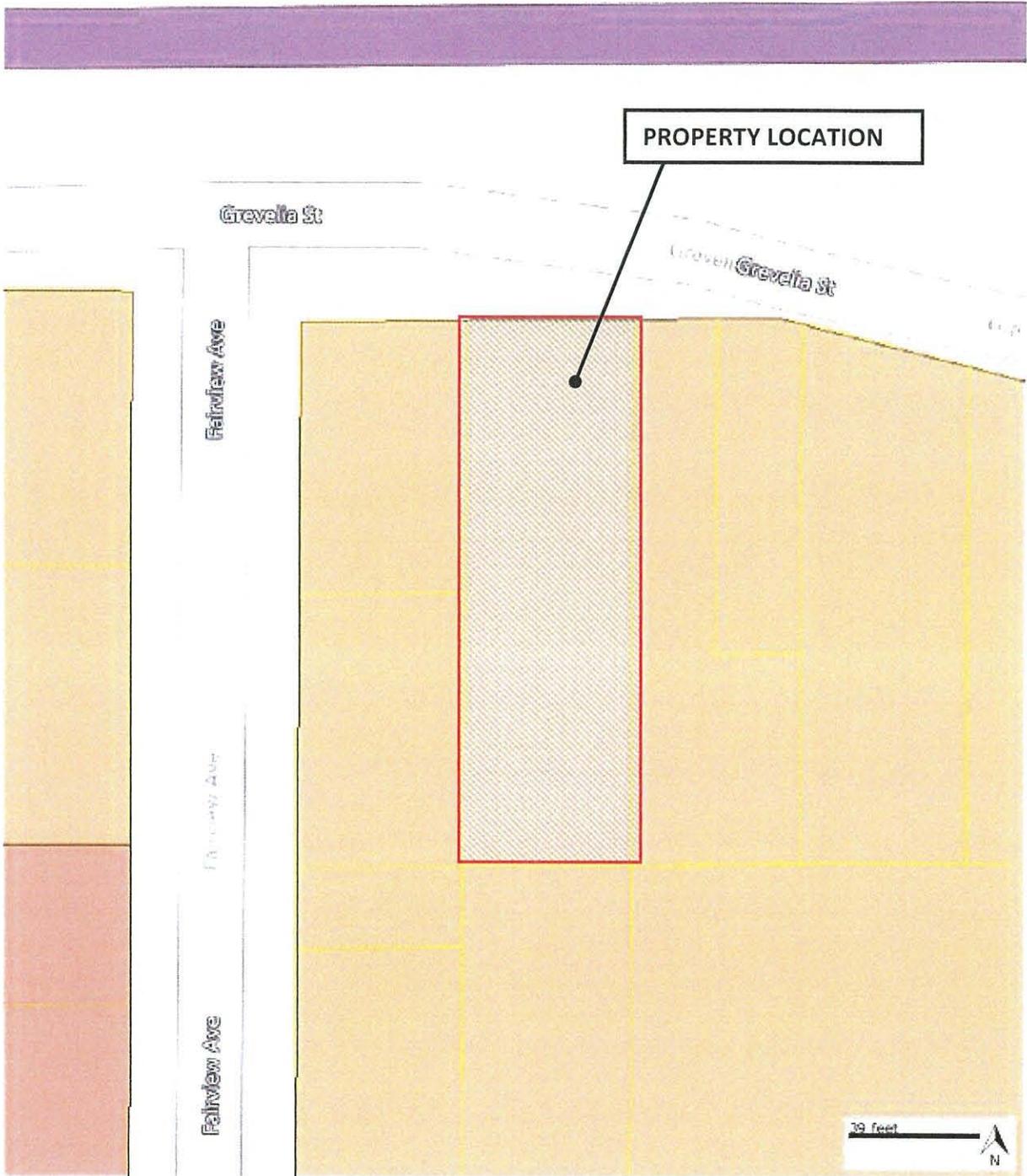
NOES:

ABSENT:

ABSTAINED:

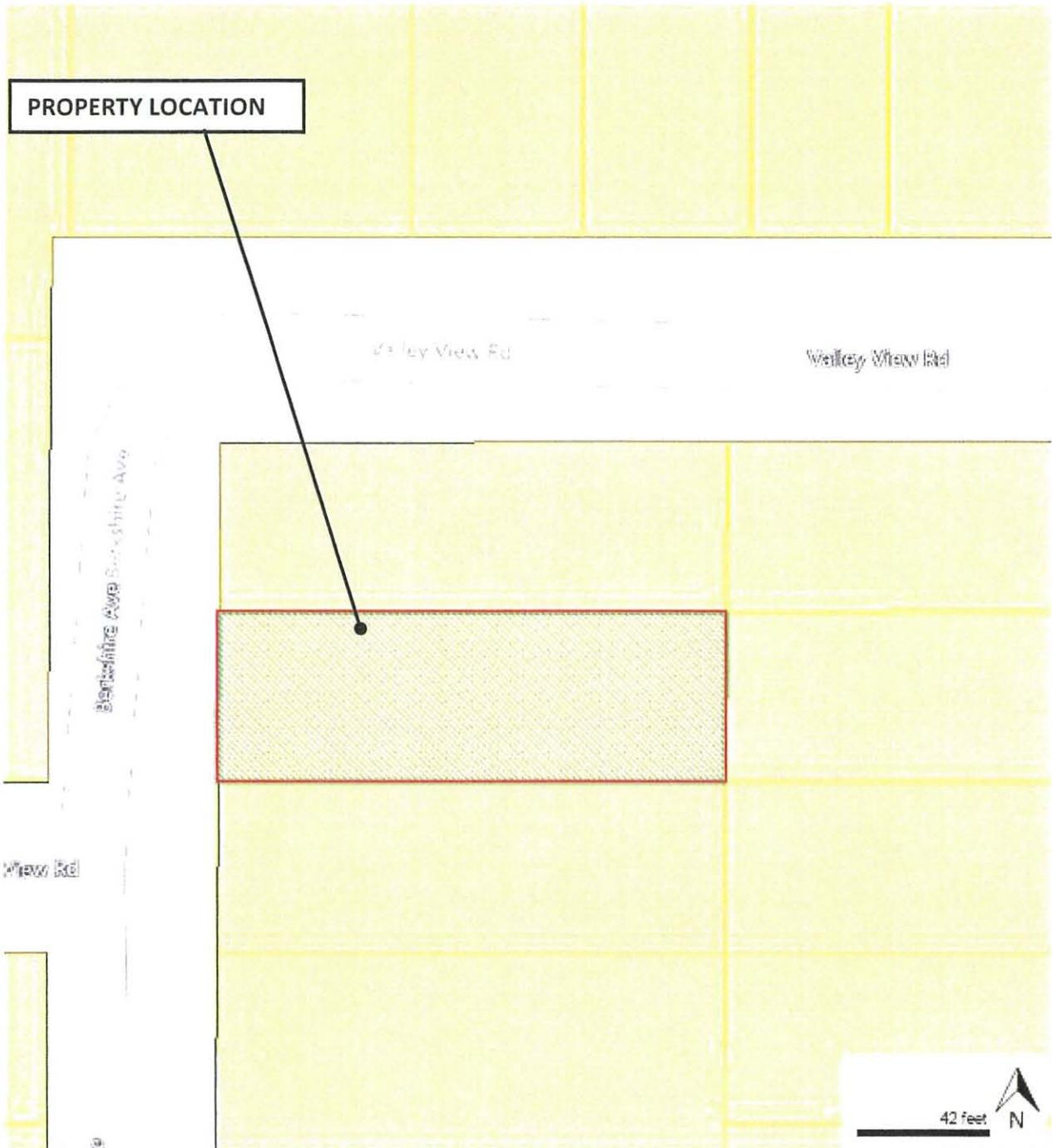
Evelyn G. Zneimer, City Clerk
(seal)

“EXHIBIT A”



Current Zoning for property at 1107 Grevelia Street is Residential Medium Density in Orange (“RM”). The new zoning is Open Space in green (“OS”).

“EXHIBIT A”



Current Zoning for property at 2206 Berkshire Avenue is Residential Single Family in Yellow (“RS”). The new zoning is Open Space in green (“OS”).

ATTACHMENT 2
P.C. Resolution 16-23

P.C. RESOLUTION NO. 16-23

**A RESOLUTION OF THE PLANNING COMMISSION OF
THE CITY OF SOUTH PASADENA, CALIFORNIA, RECOMMEND-
ING THAT THE CITY COUNCIL ADOPT THE RELATED
NEGATIVE DECLARATION AND AN ORDINANCE
AMENDING THE ZONING MAP OF SOUTH PASADENA FOR
THE TWO PROPERTIES LOCATED AT 1107 GREVELIA
STREET AND 2006 BERSHIRE AVENUE FROM RESIDENTIAL
MEDIUM DENSITY (RM) AND RESIDENTIAL LOW DENSITY
(RS), RESPECTIVELY, TO OPEN SPACE (OS).**

WHEREAS, on July 9, 2014, the California State Transportation Agency (Caltrans) Division of Right of Way submitted a letter to the City inquiring the City's interest to purchase any of five surplus vacant parcels currently being made available within the City; and,

WHEREAS, on July 14, 2014, City submitted a letter expressing interest in purchasing one or more of the five parcels, which are zoned for residential development; and,

WHEREAS, on July 1, 2015, the City Council provided direction to staff to negotiate the purchase of two of the five properties, (1107 Grevelia Street and 2006 Berkshire Ave) based on an appraised value of the property as permanently deed restricted for public park and open space use ;and,

WHEREAS, on January 13, 2016, following a meeting with Caltrans on January 5, 2016, the City provided a letter to Caltrans offering a purchase price reflecting the value of the property as permanent park or open space and agreeing to permanently deed restrict the two parcels to open space/public parks, as discussed; and,

WHEREAS, on August 9, 2016, after awaiting confirmation of the agreement from Caltrans, the City sent a subsequent letter to offer re-zoning of the parcels to Open Space during the fast approaching City's General Plan Update, in order to support the City's appraised valuation as permanent park and open space; and,

WHEREAS, on September 13, 2016, the City received a letter from Caltrans accepting the proposal for re-zoning the properties with the condition that the re-zoning be completed within 6 months in order to avoid the City appraisals for the properties being considered out of date and unusable to submit to the California Transportation Commission for support of value; failure to re-zone the properties as noted would result in the subject parcels going to public auction valued at current zoning; and,

WHEREAS, pursuant to the provisions of the California Environmental Quality Act (CEQA), Staff found that the General Plan amendment and Zoning Map amendment could not have significant effects on the environment and, therefore a Negative Declaration was prepared; and,

WHEREAS, the Planning Commission held a duly noticed public hearing on October 24, 2016 at which all interested parties were given the opportunity to be heard and present evidence. Based on the information and findings included in the Staff Report, and other record of proceeding, the Planning Commission of the City of South Pasadena adopted P.C. Resolution No. 16-__, recommending adoption of an ordinance amending the South Pasadena Zoning Map to re-zone the parcels located at 1107 Grevelia Street and 2006 Berkshire Ave to Open Space (OS).

NOW, THEREFORE, THE PLANNING COMMISSION OF THE CITY OF SOUTH PASADENA DOES HEREBY FIND, DETERMINE, AND RESOLVE AS FOLLOWS:

SECTION 1. Pursuant to the provisions of the California Environmental Quality Act (CEQA), the Planning Commission finds that the General Plan amendment and Zoning Map amendment could not have significant effects on the environment and, therefore a Negative Declaration was prepared; and,

SECTION 2. Pursuant to SPMC Section 36.620.070 (General Plan Amendments/Zoning Code Map Amendments), the Planning Commission hereby makes the following findings:

1. Findings required for all Zoning Code/Map amendments:

- a. **The proposed amendment is consistent with the actions, goals, objectives, policies, and programs of the General Plan:**

While a Zoning Map Amendment would normally be done in conjunction with a General Plan Map Amendment, due to the 6 month time restraint provided by Caltrans to re-zone the parcels, the General Plan Land Use Policy Map will be updated at a later date. The City will begin a comprehensive update of the General Plan within the next several months. It will be during the update that the General Plan Land Use Policy Map would be amended to be consistent with the proposed OS zoning designation for both subject parcels thus providing for the required General Plan consistency.

Additionally, Goal 4 of the Open Space and Resource Conservation Element is:

“To preserve and maintain public and private open space and natural resources for the enjoyment of the entire community, and to encourage a hospitable environment for wildlife.”

By re-zoning the subject two parcels to Open Space for the purpose of City’s purchase and use for public parks or open space, this goal is met. Access is currently restricted on these properties.

For the reasons stated above, the proposed amendment is consistent with the General Plan.

- b. **The proposed amendment would not be detrimental to the public interest, health, safety, convenience, or general welfare of the City.**

The proposed zoning map amendment will not be detrimental to the public interest, health, safety, convenience, or general welfare of the City. The properties would be zoned OS with the purpose of being purchased by the City for public use. This will give the City of full control of maintenance, access, and will promote a safe environment as is the case with all other City owned open space.

- 2. **The proposed amendment is internally consistent with other applicable provisions of this Zoning Code.**

This finding does not apply because the proposed amendment does not affect language within the Zoning Code. The proposed amendment is to re-zone properties located at 1107 Grevelia Street and 2006 Berkshire Ave on the Zoning Map, currently zoned RM and RS, respectively.

- 3. **The site is physically suitable (including absence of physical constraints, access, compatibility with adjoining land uses, and provision of utilities) for the requested zoning designations and anticipated land uses/projects.**

Either unimproved open space or improved pocket park would be the intended use of both properties for which a change in zoning designation is proposed. The property at 1107 Grevelia Street is generally flat and surrounded by multi-family housing. The property at 2006 Berkshire Ave is slightly down-sloping toward the east. The topography, access, and adjoining land uses are similar to other parks/open space in the City. Thus, the sites are physically suitable for the requested/anticipated uses.

SECTION 3. For the foregoing reasons and based on the information and findings included in the Resolution, Staff Report, Minutes and testimony received during the public hearing, the Planning Commission of the City of South Pasadena hereby recommends that the City Council adopt the attached ordinance amending the Negative Declaration and approves the zone change from Residential Single Family (RS) to Open Space (OS), for the subject property located at 2006 Berkshire Avenue, and from Residential Medium Density (RM) to OS, for the subject property at 1107 Grevelia Street.

SECTION 4. The Secretary shall certify that the foregoing Resolution was adopted by the Planning Commission of the City of South Pasadena at a duly noticed regular meeting held on the 24th day of October 2016.

-SIGNATURES TO FOLLOW ON NEXT PAGE-

PASSED, APPROVED, AND ADOPTED this 24th day of October, 2016, by the following vote:

AYES: BRAUN, DAHL, KOLDUS, MORRISH & TOM

NOES: NONE

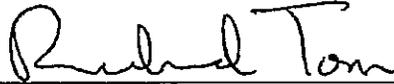
ABSENT: NONE

ABSTAIN: NONE



Steven Dahl, Chair

ATTEST:



Richard Tom, Vice-Chair

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ATTACHMENT 3
Initial Study/Negative Declaration



PROPOSED NEGATIVE DECLARATION Zoning Map Amendment

The following Negative Declaration has been prepared pursuant to the provisions of the California Environmental Quality Act, Public Resources Code Section 21000 et. seq. ("CEQA") and the State's CEQA Guidelines.			
Project title:	Zoning Map Amendment and Environmental Assessment. Project No. 0001 - ZMA		
Project locations:	2006 Berkshire Ave Assessor's Parcel Number: 5310-018-901 City of South Pasadena, County of Los Angeles California, 91030 And 1107 Grevelia Street Assessor's Parcel Number: 5315-011-904 City of South Pasadena, County of Los Angeles California, 91030		
Project Type	<input type="checkbox"/> Private Project	<input checked="" type="checkbox"/> X	<input type="checkbox"/> Public Project
Project Applicant:	The City of South Pasadena		
Findings:	After considering an Initial Study prepared by Planning and Building Department staff on September 29, 2015, the Planning and Building Director found that the above referenced project would not have a significant effect in the environment and instructed that a Negative Declaration be prepared.		
Mitigation Measures:	No mitigation measures are necessary.		
Attachments:	Initial Study Checklist		
Contact Person:	Knarik Vizcarra City of South Pasadena (626) 403-7227		

City of South Pasadena
ENVIRONMENTAL CHECKLIST FORM

1. Project title:

Zoning Map Amendment for properties located at 1107 Grevelia Street (Assessor's Parcel Number (APN): 5315-011-904) and 2006 Berkshire Ave (APN: 5310-018-901)

2. Lead agency name/ address:

The City of South Pasadena
Planning and Building Department
1414 Mission Street
South Pasadena, CA 91030

3. Contact person and phone number:

Knarik Vizcarra – Assistant Planner
City of South Pasadena
(626) 403-7227

4. Project locations:

1107 Grevelia Street and 2006 Berkshire Ave
City of South Pasadena, County of Los Angeles
California, 91030

5. Project sponsor's name and address:

City of South Pasadena
1414 Mission Street
South Pasadena, CA 91030

6. Current General plan designation:

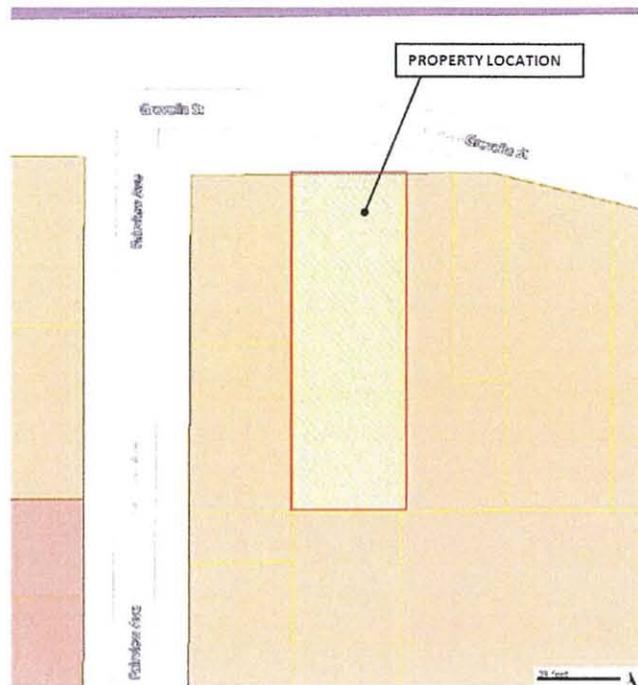
Medium Density Residential (1107 Grevelia St) and Low Density Residential (2006 Berkshire Ave)

7. Zoning:

1107 Grevelia St – Residential Medium Density (RM)
2006 Berkshire Ave -Residential Low Density (RS)

8. Description of project:

The proposed Zoning Map Amendment includes re-zoning the property located at 1107 Grevelia Street (APN: 5315-011-904) and 2006 Berkshire Ave (APN: 5310-018-901) as Open Space. These properties are currently zoned Residential Medium Density (RM) and Residential Single Family (RS). The purpose for the amendments is to facilitate the City's purchase of these properties from Caltrans for the public use of open space/parks in a areas of the City considered to be "park poor".



Ordinance Exhibit Showing Location of 1107 Grevelia Street – Currently Orange for RM to be Green for OS.



Ordinance Exhibit Showing Location of 2006 Berkshire Ave – Currently Yellow for RS to be Green for OS.

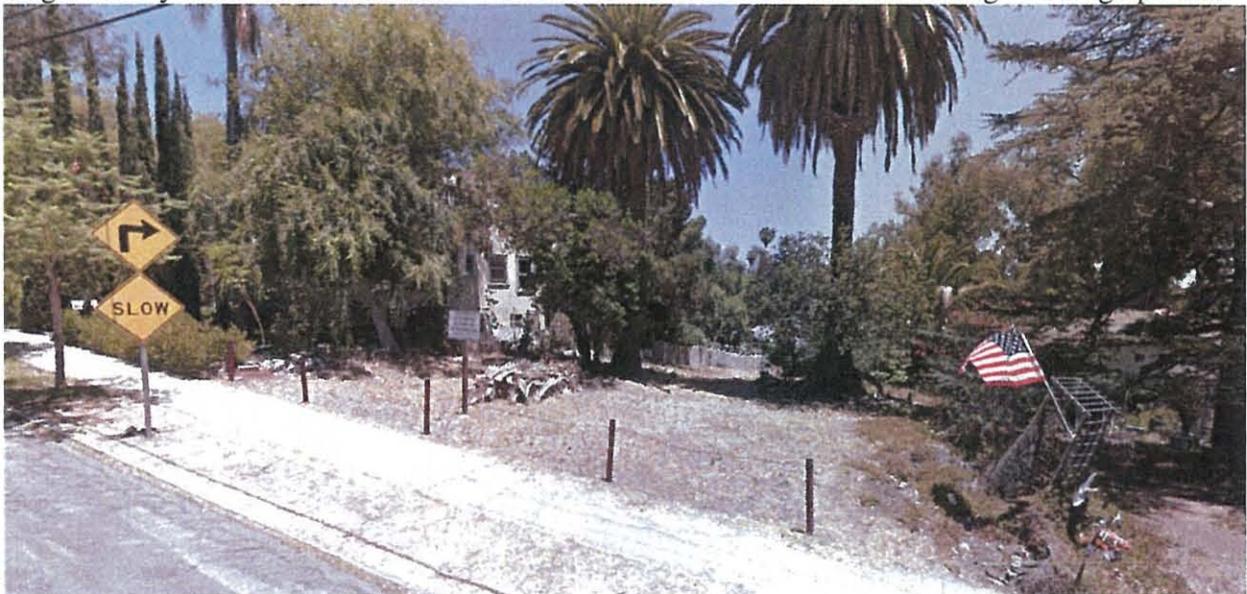
9. Surrounding land uses and setting:

The property located at 1107 Grevelia Street is on the south side of the street and is surrounded by single and multi-family properties to the east, west, and south, with the 110 Freeway to the north. The site is relatively flat with few trees on the border of the property.



Site Photo of 1107 Grevelia Street

The property at 2006 Berkshire Ave is 7,482 square foot vacant lot and is surrounded by single-family residences all around. The site contains several trees including two large palms.



Site Photo of 2006 Berkshire Ave

10. Other public agencies whose approval is required (e.g. permits, financing approval, or particular agreement): None

ENVIRONMENTAL FACTORS POTENTIALLY AFFECTED:

The environmental factors checked below would be potentially affected by this project, involving at least one impact that is a "Potentially Significant Impact" as indicated by the checklist on the following pages.

- | | | |
|---|---|--|
| <input type="checkbox"/> Land Use and Planning | <input type="checkbox"/> Biological Resources | <input type="checkbox"/> Public Services |
| <input type="checkbox"/> Population and Housing | <input type="checkbox"/> Energy/Mineral Resources | <input type="checkbox"/> Utilities & Service Systems |
| <input type="checkbox"/> Geological Problems | <input type="checkbox"/> Hazards | <input type="checkbox"/> Aesthetics |
| <input type="checkbox"/> Water | <input type="checkbox"/> Noise | <input type="checkbox"/> Cultural Resources |
| <input type="checkbox"/> Air Quality | <input type="checkbox"/> Mandatory Findings of Significance | <input type="checkbox"/> Recreation |
| <input type="checkbox"/> Transportation/Circulation | | |

EVALUATION OF ENVIRONMENTAL IMPACTS:

- 1) A brief explanation is required for all answers except "No Impact" answers that are adequately supported by the information sources a lead agency cites in the parentheses following each question. A "No Impact" answer is adequately supported if the referenced information sources show that the impact simply does not apply to projects like the one involved (e. g. the project falls outside a fault rupture zone). A "No Impact" answer should be explained where it is based on project-specific factors as well as general standards (e. g. the project will not expose sensitive receptors to pollutants, based on a project-specific screening analysis).
- 2) All answers must take account of the whole action involved, including off-site as well as on-site, cumulative as well as project-level, indirect as well as direct, and construction as well as operational impacts.
- 3) "Potentially Significant Impact" is appropriate if there is substantial evidence that an effect is significant. If there are one or more "Potentially Significant Impact" entries when the determination is made, an EIR is required.
- 4) "Potentially Significant Unless Mitigation Incorporated" applies where the incorporation of mitigation measures has reduced an effect from "Potentially Significant Impact" to a "Less than Significant Impact." The lead agency must describe the mitigation measures, and briefly explain how they reduce the effect to a less than significant level (mitigation measures from Section 17, "Earlier Analysis," may be cross-referenced).
- 5) Earlier analysis may be used where, pursuant to the tiering, program EIR, or other CEQA process, an effect has been adequately analyzed in an earlier EIR or negative declaration. Section 15063 (c) (3) (D). Earlier analyses are discussed in Section 17 at the end of the checklist.

DETERMINATION:

On the basis of this initial evaluation:

- I find that the project COULD NOT have a significant effect on the environment, and a NEGATIVE DECLARATION will be prepared.
- I find that although the proposed project could not have a significant effect on the environment, there will not be a significant effect in this case because the mitigation measures described on an attached sheet have been added to the project. A MITIGATED NEGATIVE DECLARATION will be prepared.
- I find that the proposed project MAY have a significant effect on the environment, and an ENVIRONMENTAL IMPACT REPORT is required.
- I find that the proposed project MAY have a significant effect(s) on the environment, but at least one effect 1) has been adequately analyzed in an earlier document pursuant to applicable legal standards, and 2) has been addressed by mitigation measures based on earlier analysis as described on attached sheets, if the effect is a "potentially significant impact" or "potentially significant unless mitigated". An ENVIRONMENTAL IMPACT REPORT is required but must analyze only the effects that remain to be addressed.
- I find that although the proposed project could have a significant effect on the environment, there WILL NOT be a significant effect in this case because all potentially significant effect (a) have been analyzed adequately in an earlier EIR pursuant to applicable standards, and (b) have been avoided or mitigated pursuant to that earlier EIR, including revisions or mitigation measures that are imposed on the proposed project.

Signature: _____

Date: _____

Printed Name: Knarik Vizcarra, Assistant Planner

For: City of South Pasadena

Environmental Checklist Form
Project No 0001 - ZMA
October 14, 2016

Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
1. LAND USE AND PLANNING. Would the proposal:					
a) Conflict with general plan designation or zoning?	1, 2		X		
b) Conflict with applicable environmental plans or policies adopted by agencies with jurisdiction over the project?	1, 2				X
c) Be incompatible with the existing land use in the vicinity?	1				X
d) Affect agricultural resources or operations (e.g. impact to soils or farmlands, or impacts from incompatible land uses)?					X
e) Disrupt or divide the physical arrangement of an established community (including a low-income or minority community)?					X
<p>While a Zoning Map Amendment would normally be done in conjunction with a General Plan Map Amendment, due to the 6 month time restraint provided by Caltrans to re-zone the parcels, the General Plan Land Use Policy Map will be updated at a later date. The City will begin a comprehensive update of the General Plan within the next several months. It will be during the update that the General Plan Land Use Policy Map would be amended to be consistent with the proposed OS zoning designation for both subject parcels thus providing for the required General Plan consistency.</p> <p>Additionally, Goal 4 of the Open Space and Resource Conservation Element is: "To preserve and maintain public and private open space and natural resources for the enjoyment of the entire community, and to encourage a hospitable environment for wildlife." By re-zoning the subject two parcels to Open Space for the purpose of City's purchase and use for public parks or open space, this goal is met. Access is currently restricted on these properties. For the reasons stated above, the proposed amendment is consistent with the General Plan.</p>					
2. POPULATION AND HOUSING. Would the proposal:					
a) Cumulatively exceed official regional or local population projections?	1				X
b) Induce substantial growth in an area either directly or indirectly (e.g. through projects in an undeveloped area or major infrastructure)?	1				X
c) Displace existing housing, especially affordable housing?					X
<p>The proposed project will not cause substantial impacts to local population projections, induce substantial growth, or displace existing housing, as there will be no change to the number of dwelling units. If the new land use designation is approved, the existing single family home on the subject site will become a non-conforming structure. As such, there will be no significant impact.</p>					
3. GEOLOGIC PROBLEMS. Would the proposal result in or expose people to potential impacts involving:					
a) Fault rupture?	1			X	
<p>According to the City's General Plan, there are two local faults in the City: the Raymond Hill Fault, and the Elysian Park Fault. The closest active fault to the subject site is the Raymond hill Fault, which underlies most of the City, including the proposed 710 Freeway extension through South Pasadena. As a result, any improvement on the subject site would be designed based on the most current local, state, and federal building standards. As such, there will be no significant impact related to these geological problems as a result of this project.</p>					

Environmental Checklist Form
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October 14, 2016

Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
b) Seismic ground shaking?	1			X	
<p>The project area is generally geologically stable and suitable for development. However, the project area could be impacted by ground shaking resulting from future seismic events. Any improvements on the subject site would be designed based on the most current building standards and the recommendation of the project engineer. As such, there will be no significant impact related to this geological problem as a result of this project.</p>					
c) Seismic ground failure, including liquefaction?	1, 3				X
d) Seiche, tsunami, or volcanic hazard?					X
e) Landslides or mudflows?	1				X
f) Erosion, changes in topography or unstable soil conditions from excavation, grading or fill?	1				X
f) Subsidence of the land?					X
h) Expansive soils?					X
i) Unique geologic or physical features?					X
<p>The proposal area is not known for geologic, erosion or landslide activity. Also, the General Plan Safety Element indicates that South Pasadena is at a low risk of liquefaction. As a result, there will be no significant impacts on geological problem.</p>					
<p>4. WATER. Would the proposal result in:</p>					
a) Changes in absorption rates, drainage patterns, or the rate and amount of surface runoff?	1			X	
<p>The proposal involves a Zoning Map Amendment to rezone the property as Open Space (OS). The change in General Plan, so the Zoning Map and Land Use Policy map are consistent, will be done within three years of the Zoning Map amendment, as part of the comprehensive General Plan Update that the City of South Pasadena is beginning. This change in zoning will not affect Changes in absorption rates, drainage patterns, or the rate and amount of surface runoff as the current sites are both unimproved vacant properties.</p>					
b) Exposure of people or property to water related hazards such as flooding?	1				X
c) Discharge into surface waters or other alteration of surface water quality (e.g. temperature, dissolved oxygen or turbidity)?	1				X
d) Changes in the amount of surface water in any water body?					X
e) Changes in currents, or the course or direction of water movements?					X
f) Change in the quantity of ground waters, either through direct additions or withdrawals, or through interception of an aquifer by cuts or excavations or through substantial loss of groundwater recharge capability?					X

Environmental Checklist Form
Project No 0001 - ZMA
October 14, 2016

Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
g) Altered direction or rate of flow of groundwater?					X
h) Impacts to groundwater quality?					X
i) Substantial reduction in the amount of groundwater otherwise available for public water supplies?					X
j) Storm Water system discharges from areas for materials storage, vehicle or equipment fueling, vehicle or equipment maintenance (including washing), waste handling, hazardous materials handling or storage delivery or loading docks, or other outdoor work areas?	1				X
k) A significantly environmentally harmful increase in the flow rate or volume of storm water runoff?	1				X
l) A significantly environmentally harmful increase in erosion of the project site or surrounding areas?					X
m) Storm water discharges that would significantly impair the beneficial uses of receiving waters or areas that provide water quality benefits (e.g. riparian corridors, wetlands, etc.)?	1				X
n) Harm to the biological integrity of drainage systems and water bodies?					X
This proposal will not cause a change in surface water or groundwater. It will not change the currents, or the course of direction of water movements in either marine or fresh waters, as the project is not located in marine or fresh water setting. Furthermore, the entire City is located within Zone C, which designates areas of minimal flooding. As a result, there are no floodplain areas within the City that are pertinent to flood hazards. As a result, there will be no significant impacts on water.					
5. AIR QUALITY. Would the proposal:					
a) Violate any air quality standard or contribute to an existing or projected air quality violation?	1, 4			X	
b) Expose sensitive receptors to pollutants					X
c) Alter air movement, moisture, or temperature, or cause any change in climate?					X
d) Create objectionable odors?					X
The proposal involves a Zoning Map Amendment to rezone the property as Open Space (OS), to facilitate the purchase of these vacant properties from Caltrans. This change in zoning designation will not affect air quality because there is no construction involved with this proposal. Appropriate environmental review will be conducted for any improvements for the use of the parcels as pocket parks.					
6. TRANSPORTATION/CIRCULATION. Would the proposal result in:					
a) Increased vehicle trips or traffic congestion?	1, 2			X	

Environmental Checklist Form
Project No 0001 - ZMA
October 14, 2016

Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
b) Hazards to safety from design features (e.g. sharp curves or dangerous intersections) or incompatible uses (e.g. farm equipment)?					X
c) Inadequate emergency accesses or access to nearby uses?				X	
d) Insufficient parking capacity on-site or off-site?	2			X	
e) Hazards or barriers for pedestrians or bicyclists?					X
f) Conflicts with adopted policies supporting alternative transportation (e.g. bus turnouts, bicycle racks)?					X
g) Rail, waterborne or air traffic impacts?					X
While the intended use of both subject parcels is public open space/pocket park, the limited size of each property (one at 9,130 square feet and the other 7,482 square feet, are such that they would not attract regional patronage. Instead it will serve a small pocket park for residents in close proximity. It may also reduce vehicle trips by providing open space for the immediate neighborhood negating the need to drive to a different park/open recreational space.					
7. BIOLOGICAL Would the proposal result in:					
a) Endangered, threatened or rare species or their habitats (including but not limited to plants, fish, insects, animals or birds)?	1				X
b) Locally designated species (e.g. heritage trees)?	2				X
c) Locally designated natural communities (e.g. oak forest, coastal habitat, etc.)?	1				X
d) Wetland habitat (e.g. marsh, riparian and vernal pool)?					X
e) Wildlife dispersal or migration corridors?					X
<p>The proposal will not change the diversity of species, or number of any species of plants (including trees, shrubs, grass, crops, and aquatic plants). Further, there will be no elimination or reduction in the numbers of any unique, rare, or endangered species of plants since the subject site does not contain any known populations of rare or endangered species. The proposed Open Space zoning designation will not introduce any new species into the area, or result in a barrier to the normal replenishment of existing species. The project will not reduce the acreage of any agricultural crop, since the subject property be utilized as open space/pocket park. Furthermore, the City has adopted Ordinance No. 1991 to protect Oak trees and other native wildlife.</p> <p>As for the De Minimis Impact Finding, there is no evidence before the City that the proposed project will have potential adverse effect on wildlife resources.</p>					
8. ENERGY AND MINERAL RESOURCES. Would the proposal:					
a) Conflict with adopted energy conservation plans?	1				X
b) Use non-renewable resources in a wasteful and inefficient manner?					X

Environmental Checklist Form
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October 14, 2016

Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
c) Result in the loss of availability of a known mineral resource that would be of future value to the region and the residents of the State?					X
The proposed Open Space zoning designation will not increase the demand of the existing energy sources or require new sources of energy or impact natural resources, and the proposal will not result in the use of water and energy in a wasteful manner. As such, this proposal will have no significant impact to energy and mineral resources.					
9. HAZARDS. Would the proposal involve:					
a) A risk of accidental explosion or release of hazardous substances (including, but not limited to: oil, pesticides, chemicals or radiation)?	1				X
b) Possible interference with an emergency response plan or emergency evacuation plan?					X
c) The creation of any health hazard or potential health hazard?					X
d) Exposure of people to existing sources of potential health hazards?					X
e) Increased fire hazard in areas with flammable brush, grass or trees?					X
The proposed Open Space land use designation will not create a significant impact to the environment since the existing equestrian use will not change. There will be no discharge or hazardous substances in the area as a result of this proposal. As a result, there will be no significant impact to hazards.					
10. NOISE. Would the proposal result in:					
a) Increase in the existing noise levels?	1, 2				X
b) Exposure of people to severe noise levels?					X
The proposed OS zoning designation does not involve construction. Appropriate environmental review will be conducted when improvements are proposed. However, given the limited size of the subject properties, the expected increase in noise level from the public use of the lots as open space/pocket parks is minimal.					
11. PUBLIC SERVICES. Would the proposal have an effect upon, or result in a need for new or altered government services in any of the following areas:					
a) Fire protection?	1				X
b) Police protection?	1				X
c) Schools?	1				X
d) Maintenance of public facilities, including roads?	1				X
e) Other governmental services?	1				X

Environmental Checklist Form
Project No 0001 - ZMA
October 14, 2016

Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
<p>The proposal will not have an effect upon or result in a need for new or altered government services in the area including fire protection, police protection, schools, and the maintenance of public facilities including roads. The existing equestrian use will not change. The proposal is located in an urban area where services are currently provided. As a result, this proposal will have no significant impacts to public services.</p>					
<p>12. UTILITIES AND SERVICE SYSTEMS. Would the proposal result in a need for new systems or supplies, or substantial alterations to the following utilities:</p>					
a) Power or natural gas?	1				X
b) Communications systems?	1				X
c) Local or regional water treatment or distribution facilities?	1				X
d) Sewer or septic tanks?	1				X
e) Storm water drainage?	1				X
f) Solid waste disposal?	1				X
g) Local or regional water supplies?	1				X
<p>The proposal will not result in a need for new systems or substantial alterations to power or natural gas, communication systems, local or regional water supplies and treatment or distribution facilities, sewer, and solid waste disposal. The proposal is to change the land use designation from Low Density Residential to Open Space. The existing equestrian use will not change. As a result, the proposal will not have any significant adverse impact.</p>					
<p>13. AESTHETICS. Would the proposal:</p>					
a) Affect a scenic vista or scenic highway?	1, 2				X
b) Have a demonstrable negative aesthetic effect?	1, 2			X	
c) Create light or glare?	1, 2				X
<p>The proposed land use designation of Open Space will not affect any scenic vista, scenic highway, or create light or glare since no construction is proposed at this time. Given the existing bare condition of the lots, and future project for a potential pocket park by the City would be an improvement aesthetically. As a result of this proposal, there will be no significant impacts on aesthetics.</p>					
<p>14. CULTURAL RESOURCES. Would the proposal:</p>					
a) Disturb paleontological resources?	1				X
b) Disturb archaeological resources?					X
c) Affect historical resources?					X
d) Have the potential to cause a physical change, which would affect unique ethnic cultural values?					X

Environmental Checklist Form
Project No 0001 - ZMA
October 14, 2016

Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
e) Restrict existing religious or sacred uses within the potential impact area?					X
According to files at the City of South Pasadena, no paleontological resources are known to occur on the project site, and the site is not located in a sensitive area for these resources. As a result, there will be no significant impact to cultural resources.					
15. RECREATION. Would the proposal:					
a) Increase the demand for neighborhood or regional parks or other recreational facilities?	1				X
b) Affect existing recreational opportunities?					X
The proposed Open Space land use designation will provide a small park in two areas that are relatively "park poor". Therefore, the proposed project will not increase the demand for neighborhood or regional parks or other recreational facilities.					
16. MANDATORY FINDINGS OF SIGNIFICANCE.					
a) Does the project have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of California history or prehistory?	1				X
The proposed Open Space zoning maintains the two subject properties as such, thus will not potentially degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of California history or prehistory. As a result, there are no significant impacts to this mandatory finding of significant as a result of this project.					
b) Does the project have the potential to achieve short-term, to the disadvantage of long-term, environmental goals?	1				X
The proposed zoning designation of OS to the subject parcels will provide more guaranteed open space, thus will not have the potential to achieve short-term, to the disadvantage of long-term and environmental goals.					
c) Does the project have impacts that are individually limited, but cumulatively considerable? ("Cumulatively considerable" means that the incremental effects of a project are considerable when viewed in connection with the effects of the past projects, the effects of other current projects, and the effects of probable future projects)	1			X	
The proposed re-zoning of two parcels would allow for potential pocket parks; cumulative considerable impacts are not expected.					
d) Does the project have environmental effects, which will cause substantial adverse effects on human beings, either directly or indirectly?	1				X

Environmental Checklist Form
Project No 0001 - ZMA
October 14, 2016

Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
--	----------------	---------------------------------------	---	-------------------------------------	------------------

The proposed OS designation on the subject properties will have positive environmental effects by maintaining the vacant land with the intent of provide public use for the surrounding neighborhood. Therefore, it will not have a significant effect that will cause substantial adverse effects on human beings, either directly or indirectly since no significant adverse effects were identified.

17. EARLIER ANALYSES.
Earlier analysis may be used where, pursuant to the tiring, program EIR, or other CEQA process, one or more effects have been adequately analyzed in an earlier EIR or Negative Declaration. Section 15063 (c) (3) (D). In this case a discussion should identify the following items:
a) Earlier analysis used. Identify earlier analyses and state where they are available for review.
None
b) Impacts adequately addressed. Identify which effects from the above checklist were within the scope of and adequately analyzed in an earlier document pursuant to applicable legal standards, and state whether such effects were addressed by mitigation measures based on the earlier analysis.
Not applicable, see a) above.
c) Mitigation measures. For effects that are "Less than Significant with Mitigation Incorporated," describe the mitigation measures, which were incorporated or refined from the earlier document and the extent to which they address site-specific conditions of the project.
Not applicable, see a) above.

18. SOURCE REFERENCES	
1	City of South Pasadena, California, <u>South Pasadena General Plan</u> , adopted October 1998.
2	City of South Pasadena <u>Chapter 36 Zoning Code</u>
3	Seismic Hazard Zones, Official Map released: March 25, 1999.
4	South Coast Air Quality Management District. <u>CEQA AIR Quality Handbook</u> . Diamond Bar, California, April 1993

ATTACHMENT 4
Correspondence from Caltrans Requiring Re-Zoning
within 6 Months

DEPARTMENT OF TRANSPORTATION

District 7

DIVISION OF RIGHT OF WAY

100 SOUTH MAIN STREET

LOS ANGELES, CA 90012-3606

PHONE (213) 897-1901

FAX (213)-897-2916

TTY 711

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September 8, 2016

City of South Pasadena

SEP 18 2016

City of South Pasadena
Office of the City Manager
Attn: City Manager, Sergio Gonzalez
1414 Mission Street
South Pasadena, CA 91030

Management Services Department

Regarding: Caltrans excess land parcels (1107 Grevillia Street, and 2006 Berkshire Avenue)

Dear Mr. Gonzalez,

Thank you for your August 9th, 2016 letter regarding these two excess land parcels. Caltrans would like to accept your proposal, and encourages the city to take the actions noted in your letter to rezone the two parcels to Open Space, as soon as possible. This rezoning must be completed within the next 6 months, or the appraisals will be considered out of date, and unusable to submit to the CTC for support of value. If the rezoning cannot be completed in a timely manner, the parcels will go to public auction for value as currently zoned.

If you have any questions about this matter, please feel free to contact me.

Sincerely,

A handwritten signature in black ink that reads "Dan Gundersen".

A handwritten signature in black ink that reads "Andrew P. Nierenberg".

Andrew P. Nierenberg
Deputy District Director, District 7
Division of Right of Way

ATTACHMENT 5
October 24, 2016 Planning Commission Report
(without attachments)

PLANNING COMMISSION STAFF REPORT

Steven Dahl, Chair
Richard Tom, Commissioner
Kristin Morrish, Commissioner
Kelly M. Koldus, Commissioner
Vacant, Commissioner

David G. Watkins, AICP, Director
Holly O. Whatley, Assistant City Attorney

AGENDA DATE: October 24, 2016

TO: Chairman and Members of the Planning Commission

VIA: David G. Watkins, AICP, Planning and Building Director 

FROM: Knarik Vizcarra, Assistant Planner 

SUBJECT: Zoning Map Amendment to Re-Zone 2006 Berkshire Ave and 1107 Grevelia Street to Open Space (OS)

REQUESTED ACTION: AN AMENDMENT TO THE ZONING MAP TO RE-ZONE THE VACANT PROPERTIES AT 1107 GREVELIA STREET AND 2006 BERKSHIRE AVENUE TO OPEN SPACE (OS) IN ORDER TO FACILITATE THE PURCHASE OF THESE LOTS FROM THE CALIFORNIA STATE TRANSPORTATION AGENCY (CALTRANS)

RECOMMENDATION: ADOPT P.C. RESOLUTION NO. 16-__ ; RECOMMENDING CITY COUNCIL ADOPT THE ORDINANCE AMENDING THE ZONING MAP IN ORDER TO RE-ZONE THE VACANT PROPERTIES AT 1107 GREVELIA STREET AND 2006 BERKSHIRE AVENUE TO OS AND ADOPT THE RELATED NEGATIVE DECLARATION (PROJECT NO. 0001- ZMA).

REFERENCES:

GENERAL PLAN: LOW DENSITY RESIDENTIAL, MEDIUM DENSITY RESIDENTIAL, AND OPEN SPACE

ZONING: RESIDENTIAL LOW DENSITY (RS), RESIDENTIAL MEDIUM DENSITY (RM), AND OPEN SPACE (OS)

CODE SECTIONS: 36.620.070 (ZONING CODE/MAP AMENDMENTS)

CEQA: NEGATIVE DECLARATION

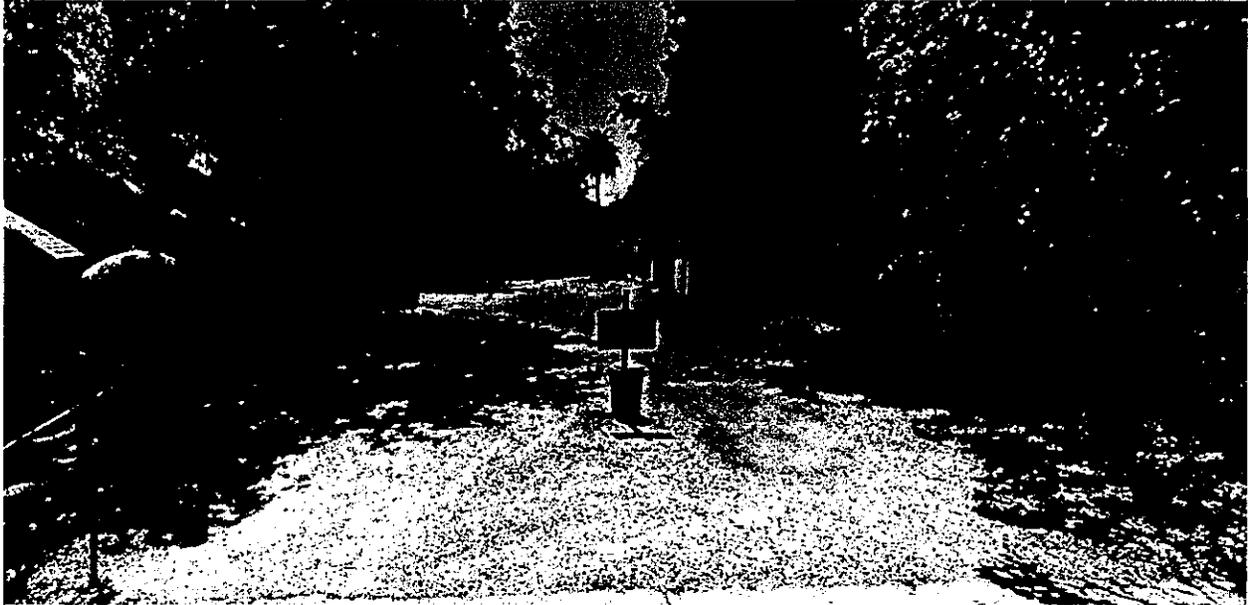
BACKGROUND

- July 9, 2014 On July 9, 2014, the California State Transportation Agency (Caltrans) Division of Right of Way submitted a letter to the City inquiring the City’s interest to purchase five vacant parcels currently being made available within the City.
- July 14, 2014 The City submitted a letter expressing interest in purchasing the five parcels.
- April 7, 2015 Through an independent appraiser, Caltrans completed two of the five appraisals. The appraised amount for the two properties is based on highest and best use for residential development:
- 1107 Grevelia Street (68499-01-01) - \$325,000
 - 821 Bonita Drive (41597-01-01) - \$118,000
- May 19, 2015 Caltrans completed the appraisal for the remaining three properties (also based on highest and best use for residential development):
- 728 Bonita Drive (68222-01-01) - \$220,000
 - 804 Valley View Road (62582-01-01) - \$345,000
 - 2006 Berkshire Avenue (64544-01-01) - \$299,000
- July 1, 2015 Staff asked the City Council for direction regarding the purchase of 1107 Grevelia Street and 2006 Berkshire Avenue, two of the five vacant parcels originally considered. At this meeting the Council was also asked to adopt a resolution authorizing the purchase for the parcels for intended public use.
- While at this meeting, the City Council did not take any action. In subsequent Closed Session Meetings of the City Council, a determination was made to negotiate with Caltrans for the purchase of the two subject lots for public park or open space use. The City subsequently had an independent appraisal completed for the two properties assuming a permanent deed restriction for park and open space use.
- January 13, 2016 Following a meeting with Caltrans on January 5, 2016, the City provided a letter to Caltrans offering \$187,800 for the 1107 Grevelia property and \$170,600 for the 2006 Berkshire Avenue property and agreeing to permanently deed restrict the two parcels to open space/public parks, as discussed.

- August 9, 2016 After awaiting confirmation of the agreement from Caltrans, the City sent a subsequent letter to offer re-zoning of the parcels to Open Space during the fast approaching City’s General Plan Update. This was done to provide a more concrete assurance that the properties at 1107 Grevelia Street and 2006 Berkshire Avenue would be preserved as open space/parks.
- September 13, 2016 The City received a letter from Caltrans accepting the proposal for re-zoning the properties with the condition that the re-zoning be completed within 6 months; otherwise the City’s appraisals for the properties would be considered out of date and unusable to submit to the California Transportation Commission for support of value. Failure to re-zone the properties as noted would result in the subject parcels going to public auction valued at current zoning (for residential development).
- October 13, 2016 A notice was published in the *South Pasadena Review* advertising the October 24, 2016 Planning Commission meeting where the Commission would consider recommending adoption of an ordinance amending the Zoning Map to re-zone the properties at 1107 Grevelia Street and 2006 Berkshire Ave from Residential Medium Density (RM) and Residential Single Family (RS) to Open Space (OS), and related Negative Declaration.
- October 18, 2016 At printing time of the staff report, no inquiries or comments were received about the proposed Zoning Map Amendments.

Description of Sites

The property located at 1107 Grevelia Street is a 9,130 square foot vacant lot on the south side of the street and is surrounded by single and multi-family properties to the east, west, and south, with the 110 Freeway to the north. The site is relatively flat with few trees along the border of the property.



Site Photo of 1107 Grevelia Street

The property at 2006 Berkshire Ave is 7,482 square foot vacant lot and is surrounded by single-family residences all around. The site contains several trees including two large palms.

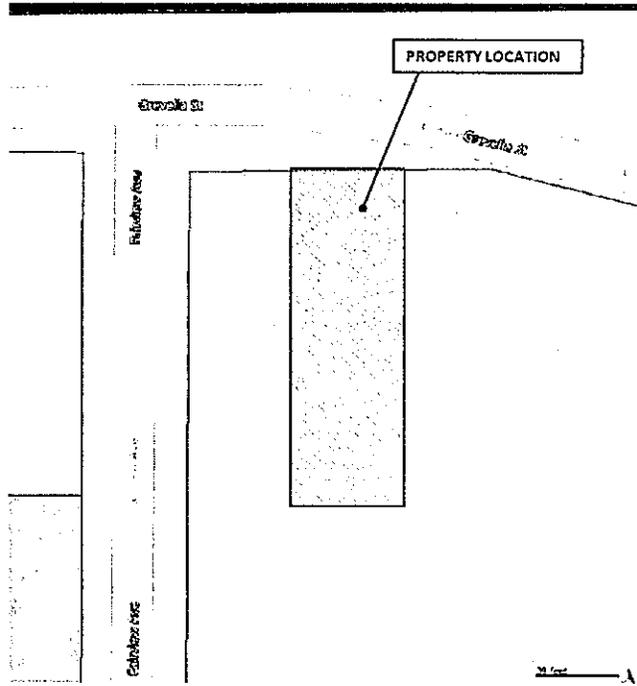


Site Photo of 2006 Berkshire Ave

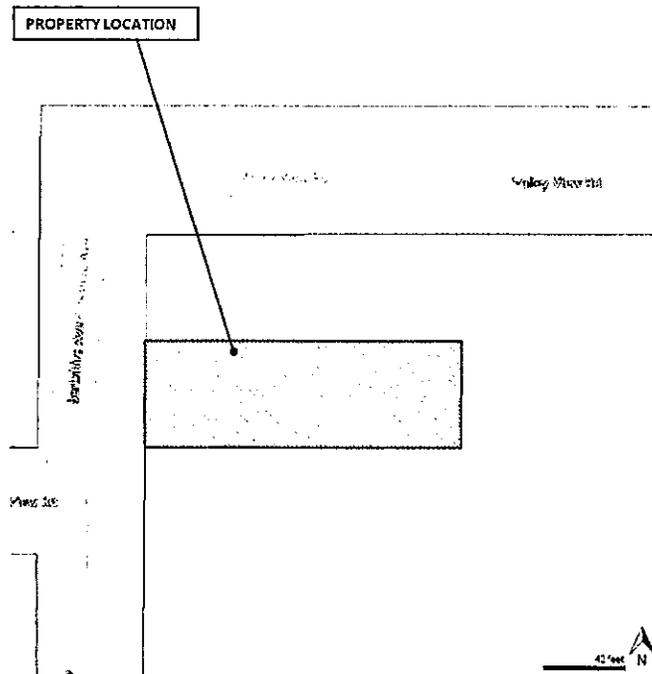
Project Description

The proposed Zoning Map Amendment includes re-zoning the property located at 1107 Grevelia Street (APN: 5315-011-904) and 2006 Berkshire Ave (APN: 5310-018-901) as Open Space. These properties are currently zoned Residential Medium Density (RM) and Residential Single Family (RS). The purpose for the amendments is to facilitate the City's purchase of these

properties from Caltrans for the public use of open space/parks in a areas of the City considered to be “park poor”.



Ordinance Exhibit Showing Location of 1107 Grevelia Street – Currently Orange for RM to be Green for OS.



Ordinance Exhibit Showing Location of 2006 Berkshire Ave – Currently Yellow for RS to be Green for OS.

ZONING MAP AMENDMENT

Pursuant to SPMC Section 36.620.070 (Zoning Map Amendments), an amendment to the Zoning Code Map may be approved only if all of the following findings of fact can be made in a positive manner:

1. Findings required for all Zoning Code/Map amendments:

a. The proposed amendment is consistent with the actions, goals, objectives, policies, and programs of the General Plan:

While a Zoning Map Amendment would normally be done in conjunction with a General Plan Map Amendment, due to the 6 month time restraint provided by Caltrans to re-zone the parcels, the General Plan Land Use Policy Map will be updated at a later date. The City will begin a comprehensive update of the General Plan within the next several months. It will be during the update that the General Plan Land Use Policy Map would be amended to be consistent with the proposed OS zoning designation for both subject parcels thus providing for the required General Plan consistency.

Additionally, Goal 4 of the Open Space and Resource Conservation Element is:

“To preserve and maintain public and private open space and natural resources for the enjoyment of the entire community, and to encourage a hospitable environment for wildlife.”

By re-zoning the subject two parcels to Open Space for the purpose of City’s purchase and use for public parks or open space, this goal is met. Access is currently restricted on these properties.

For the reasons stated above, the proposed amendment is consistent with the General Plan.

b. The proposed amendment would not be detrimental to the public interest, health, safety, convenience, or general welfare of the City.

The proposed zoning map amendment will not be detrimental to the public interest, health, safety, convenience, or general welfare of the City. The properties would be zoned OS with the purpose of being purchased by the City for public use. This will give the City of full control of maintenance, access, and will promote a safe environment as is the case with all other City owned open space.

2. The proposed amendment is internally consistent with other applicable provisions of this Zoning Code.

This finding does not apply because the proposed amendment does not affect language within the Zoning Code. The proposed amendment is to re-zone properties located at 1107 Grevelia Street and 2006 Berkshire Ave on the Zoning Map, currently zoned RM and RS, respectively.

- 3. The site is physically suitable (including absence of physical constraints, access, compatibility with adjoining land uses, and provision of utilities) for the requested zoning designations and anticipated land uses/projects.**

Either unimproved open space or improved pocket park would be the intended use of both properties for which a change in zoning designation is proposed. The property at 1107 Grevelia Street is generally flat and surrounded by multi-family housing. The property at 2006 Berkshire Ave is slightly down-sloping toward the east. The topography, access, and adjoining land uses are similar to other parks/open space in the City. Thus, the sites are physically suitable for the requested/anticipated uses.

LEGAL REVIEW

The City Attorney has reviewed this report.

RECOMENDATION

It is recommended that the Planning Commission adopt a resolution (Attachment 1) recommending that the City Council adopt an ordinance that re-zones the currently RS (single family residential) and RM (Residential medium density) zoned properties at 2006 Berkshire Ave and 1107 Grevelia Street, respectively, to Open Space (OS), and to adopt the related Negative Declaration.

ALTERNATIVES

In addition to staff's recommendation, the Planning Commission may consider recommendation not to re-zone properties at 1107 Grevelia Street and 2006 Berkshire Ave from RM and RS, respectively, to Open Space (OS).

Attachments

1. Planning Commission Resolution Recommending Adoption
2. Draft City Council Ordinance (Zoning Map)
3. Initial Study/Negative Declaration
4. Correspondence from Caltrans Requiring Re-Zoning within 6 months

City of South Pasadena Agenda Report

*Diana Mahmud, Mayor
Michael A. Cacciotti, Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: November 16, 2016

TO: Honorable Mayor and City Council

VIA: Sergio Gonzalez, City Manager 

FROM: Arthur Miller, Chief of Police 
Mike Neff, Police Captain 

SUBJECT: **First Reading and Introduction of Ordinance to Amend Sections 5.26 (Number of Dogs Which May Be Kept By An Individual) and 5.36 (Seeing Eye Dogs Exempt from Fee Provisions) of the South Pasadena Municipal Code and Adoption of an Associated Resolution**

Recommendation

It is recommended that the City Council:

1. Introduce an Ordinance entitled "An Ordinance of the City Council of the City of South Pasadena, California, amending Sections 5.26 (Number of dogs which may be kept by an individual) and 5.36 (Seeing eye dogs exempt from fee provisions) of Article III (Dogs) of the South Pasadena Municipal Code," and waive further reading.
2. Adopt a Resolution entitled "A Resolution of the City Council of the City of South Pasadena, California, establishing procedures and criteria for the issuance of special permits for the keeping of more than three dogs."

Fiscal Impact

South Pasadena Municipal Code (SPMC) amendments to both SPMC Sections 5.26 and 5.36 are expected to have less than significant financial impact overall.

Commission Review and Recommendation

At the August 17, 2016 City Council Meeting, staff was directed to review the proposed staff report with the South Pasadena Animal Commission (SPAC) for examination and recommendations. On September 19, 2016, SPAC reviewed the staff report and agreed to endorse the staff report as recommended. In addition, SPAC determined that the appropriate number of dogs should remain at three per household.

Background

Adopted on June 9, 1943, Ordinance No. 894 enacted SPMC Section 5.26, which prohibits the keeping or harboring of more than three dogs on any lot or parcel of land in South Pasadena unless,

as determined by the City Council, an extraordinary circumstance exists. In January 2014, the SPAC recommended that individuals be allowed to keep up to four dogs. At the time, the rate of abandonment of dogs and cats had increased throughout the state, due to the impacts of the economic recession. Several cities began enacting municipal code amendments to allow the keeping of more dogs, in hopes that individuals would adopt more stray dogs.

On March 19, 2014, on a motion by then Councilmember Mahmud, and then Councilmember Cacciotti, carried 5-0, the City Council provided direction to amend SPMC Section 5.26 to replace “extraordinary circumstances” with “good cause” and “City Council” with “City.”

In addition, in January 2014, SPAC recommended that SPMC Section 5.36 be modified to exempt all service dog (rather than only seeing-eye dogs) from the dog licensing fee provisions.

Analysis

The proposed ordinance would modify SPMC Section 5.26 to allow individuals to keep up to three dogs, unless an individual submits a written application to the City and can show good cause for keeping more than the allowed amount (Attachment 1). Attached is a proposed resolution establishing procedures for considering issuance and revocation of a special permit (Attachment 2).

Currently, SPMC Section 5.36 exempts any person with “defective eyesight” from paying licensing fees for seeing eye dogs. The Animal Commission recommends modifying SPMC 5.36 to exempt all “service dogs” from the City’s dog licensing fee provisions. Service dogs are defined under Title III of the Americans with Disabilities Act of 1990 (ADA). Service dogs are individually trained to do work or perform tasks for people with disabilities. The work or task a dog has been trained to perform must be directly related to the person’s disability. Dogs whose sole function is to provide comfort or emotional support do not qualify as service animals under the Americans with Disabilities Act.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City’s website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Ordinance
2. Resolution

ATTACHMENT 1
Ordinance

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING SECTION 5.26 (NUMBER OF DOGS WHICH MAY BE KEPT BY AN INDIVIDUAL) AND SECTION 5.36 (SEEING EYE DOGS EXEMPT FROM FEE PROVISIONS) OF ARTICLE III (DOGS) OF THE SOUTH PASADENA MUNICIPAL CODE

WHEREAS, the South Pasadena Municipal Code (SPMC) for the City of South Pasadena (City) protects, preserves, and promotes the health, safety, welfare, peace, and quiet of the citizens of the City; and

WHEREAS, on June 9, 1943, the City Council adopted Ordinance No. 893 regulating the keeping of dogs within the City; and

WHEREAS, on March 19, 2014, the City Council directed that SPMC Section 5.26 be amended to allow that more than three dogs may be kept or harbored by an individual with good cause as determined by the City; and

WHEREAS, on November 16, 2016, the City Council approved for first reading and introduction proposed changes to SPMC Sections 5.26 and 5.36 to modify procedures for considering the issuance of a special permit for the keeping of more than dogs and to exempt service dogs from dog licensing fee provisions, respectively.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. SPMC Section 5.26 (Number of dogs which may be kept by an individual) of Article III (Dogs) is hereby amended to read as follows (underlined/strikethrough indicated additions/ deletions):

5.26 Number of dogs which may be kept by an individual.

It is unlawful for any person to keep or harbor on any lot or parcel of land within the city more than three dogs, except as the operator of a kennel as defined in Section 5.24 of this code; provided, however, that the City city council, upon written application showing good cause extraordinary circumstances, may grant a special permit to keep or harbor more than such number, which permit shall be revocable at the discretion of the City city council, pursuant to procedures established by resolution.

SECTION 2. SPMC Section 5.36 (Seeing eye dogs exempt from fee provisions) of Article III (Dogs) is hereby amended to read as follows (underlined/strikethrough indicated additions/ deletions):

5.36 Service ~~Seeing eye dogs~~ exempt from fee provisions.

No person ~~having defective eyesight~~ shall be required to pay a license fee for any service dog as defined under the Americans with Disabilities Act ~~especially trained and principally used for the purpose of leading such person~~; however, the exempt license and identification tag must first be obtained from the license collector.

SECTION 3. This ordinance shall take effect thirty (30) days after its final passage and within fifteen (15) days after its passage, the City Clerk of the City of South Pasadena shall certify to the passage and adoption of this ordinance and to its approval by the Mayor and City Council and shall cause the same to be published in a newspaper in the manner required by law.

PASSED, APPROVED, AND ADOPTED ON this 16th day of November, 2016.

Diana Mahmud, Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

Date: _____

I HEREBY CERTIFY the foregoing ordinance was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 7th day of September, 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

ATTACHMENT 2
Resolution

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
ESTABLISHING PROCEDURES AND CRITERIA FOR THE
ISSUANCE OF SPECIAL PERMITS FOR THE KEEPING OF
MORE THAN THREE DOGS**

WHEREAS, the South Pasadena Municipal Code (SPMC) for the City of South Pasadena (City) protects, preserves, and promotes the health, safety, welfare, peace, and quiet of the citizens of the City; and

WHEREAS, on June 9, 1943, the City Council adopted Ordinance No. 893 regulating the keeping of dogs within the City; and

WHEREAS, on March 19, 2014, the City Council directed that SPMC Section 5.26 be amended to allow that more than three dogs may be kept or harbored by an individual with good cause as determined by the City; and

WHEREAS, on November 16, 2016, the City Council considered amendments to SPMC Section 5.26 to effectuate its past direction and determined that procedures for the issuance and revocation of special permits be established.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. *Timing of Application for a Special Permit.* Applicant(s) shall submit a written request to keep or harbor more than three (3) dogs prior to obtaining such dog(s).

Within twenty (20) days of notice of violation of SPMC 5.26, applicant(s) shall submit a written request to the City, or comply with SPMC 5.26 as ordered by animal control or law enforcement personnel.

SECTION 2. *Procedure for Issuance of a Special Permit.* Within fifteen (15) business days of receipt of application, the City Manager, or designee, shall cause a notice of consideration of issuing a special permit for the keeping or harboring of more than three (3) dogs to be mailed to immediately adjacent residents a minimum of fifteen (15) days in advance of considering said permit. The notice shall advise that written comments must be received to the City by such established deadline to be considered.

Based on the established criteria and submitted written testimony, the City Manager or designee, shall determine whether to issue a special permit, along with imposing conditions of approval. All decisions are final and not subject to appeal.

During these procedures, notice of violation of SPMC 5.26 and/or orders to relocate dogs shall be held in abeyance until such time as a decision is made on the application. If denied, applicants shall have no more than thirty (30) days to comply with SPMC Section 5.26.

SECTION 2. *Criteria.* The following criteria are established to assist in the determination of whether to issue a special permit:

1. It is in the best interest of the dog(s) to be harbored by the applicant.
2. All dogs are cared for and in good health, other than health issues outside the control of the applicant.
3. There is adequate space to accommodate all dogs.
4. All dogs are maintained in sanitary conditions.
5. Applicant(s) has a history of good pet stewardship.
6. All dogs will be licensed by the City.
7. All dogs will be current on rabies vaccinations.
8. There is no history of ongoing and unresolved dog-related complaints or code enforcement procedures.
9. There is no evidence to support an intentional violation of SPMC Section 5.26.
10. Any other evidence may be considered if deemed relevant to issuing said special permit.

SECTION 3. *Revocation of a Special Permit.* Special permits may be called-up for revocation at the discretion of the City Manager, or designee, if any condition of approval is willfully violated or it is in the best interest of the dog(s) or community. Allegations for the cause of consideration to revoke said permit shall be sent to the dog owner(s) who shall be provided an opportunity to provide a written response to said allegations. Immediately adjacent residents shall be notified of such considerations and provided an opportunity to provide written comments, same as Section 2. If said special permit is revoked, said dog owners shall have no more than thirty (30) days to relocate said dog(s) to comply with SPMC Section 5.26.

SECTION 4. *No Interference with Animal Control or Law Enforcement.* These aforementioned special permit or revocation procedures shall not suspend, hold in abeyance, or interfere with any actions taken by animal control officers or law enforcement for the health, safety, or protection of said dog(s), dog owner(s), or community-at-large.

SECTION 5. The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

PASSED, APPROVED AND ADOPTED ON this 16th day of November, 2016.

Diana Mahmud, Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 17th day of August, 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

City of South Pasadena Agenda Report

*Diana Mahmud, Mayor
Michael A. Cacciotti, Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: November 16, 2016
TO: Honorable Mayor and City Council
VIA: Sergio Gonzalez, City Manager 
FROM: David G. Watkins, Director of Planning & Building 
SUBJECT: **Award of Contract to Rangwala Associates in the Amount of \$564,140 for the Update of the General Plan and Mission Street Specific Plan, Including a Public Engagement Program and an Environmental Impact Report**

Recommendation

It is recommended that the City Council:

1. Approve a contract, subject to the approval by the City Attorney, with Rangwala Associates (Attachment 1); and
2. Authorize the City Manager to enter into a contract.
3. Appoint two City Council members to the Advisory Committee.

Fiscal Impact

A total of \$527,510 is currently available: \$205,000 in Designated Reserves, \$222,510 in General Plan fees collected at building permit issuance, and \$100,000 in the Facilities & Equipment Maintenance Fund Account No. 105-7010-7011-8170. The balance of \$36,630 will be included in the Fiscal Year 2017-18 Budget, although the actual amount will likely be less because of the regular, ongoing growth in the General Plan fee account.

Commission Review and Recommendation

This matter was not reviewed a commission. However, a Planning Commission subcommittee consisting of Commissioner Kelly Koldus and Vice Chair Richard Tom participated in reviewing the proposals and interviewing the consultant teams, and they concur with the recommendation.

Background

On July 20, 2016, the City Council approved a Request for Proposals (RFP) to update the City's 1998 General Plan and 1996 MSSP. The RFP also included a public engagement program and an Environmental Impact Report (EIR) as part of the scope of services requested.

On July 25, 2016, twenty-five proposals were sent to planning consultants in California. On September 9, 2016 two proposals were received: Rangwala Associates and MIG, Inc. On

October 19, 2016, both consultant teams were interviewed by a panel consisting of the Planning Commission subcommittee and staff from the Planning & Building Department, the Management Services Department, and the Public Works Department. The panel unanimously concluded that the proposal from Rangwala Associates was the most responsive to the City's RFP.

Analysis

Rangwala Associates proposes a 24-month process to update the City's General Plan and MSSP, including a vigorous public engagement program and an EIR. The Rangwala Associates proposal includes an outstanding team of subconsultants, including Nelson\Nygaard Consulting Associates for mobility and parking issues, Moule & Polyzoides for a General Plan/MSSP charrette, HR&A for economics, Psomas for the EIR, Urban Crossroads for greenhouse gas emissions and air quality studies, Crabtree for infrastructure and MS4 compliance, and Architectural Resources Group for historic preservation issues. A description of the consulting firms and the specific individuals involved on the team can be found in Attachment 2.

The proposal is notable for stretching the City's scarce resources without compromising robust and meaningful public engagement opportunities. The program includes a dedicated project website, which will provide highly readable graphics summarizing data, policy proposals, etc., and features "Neighborland," an online engagement forum that allows the public to review policy alternatives, share their insights, provide feedback, and have discussions with fellow citizens. The public engagement program will also include a survey via a combination of SurveyMonkey and hard copy, and interviewing key stakeholders.

An Advisory Committee will be formed, including members of the City Council, Planning Commission, other commission members and stakeholders, and staff from Planning & Building, Public Works and the City Manager's Office. The role of the Advisory Committee would be to provide ongoing and specific direction throughout the entire process. The Advisory Committee will discuss and finalize work program objectives, project team member roles, civic engagement strategy, and resource team members.

Five focus groups, made up of community volunteers with an interest or expertise in specific areas, will be formed to support the public process by developing policy options for the public to consider and actions to implement the public's vision. Each focus group will contribute members to a "core" team to ensure specific focus group issues and proposals are meshed into an integrated framework.

A five-day charrette will also be hosted by the consultant team. Charrettes are a combination of an on-location planning studio and town meetings. The charrette focuses community input over a short period of time, through the hands-on effort representing the full spectrum of community interests. The approach is inclusive, transparent, cost-effective, and designed to build consensus from the outset. The charrette starts with a community meeting on the first day, and ends with a second community meeting on the fifth day where the outcomes are presented. In between, the consultant team will work in short iterative feedback loops; throughout the charrette, the public

will have multiple formal and informal opportunities to engage the consultant team, the advisory committee and the focus groups. The charrette will address both the General Plan and MSSP issues.

The RFP acknowledged that mobility and parking issues would be the primary drivers for the updated General Plan, and encouraged proposers to think beyond “Complete Streets” to envision a “Complete City,” using mobility as an organizing element. The consultant’s proposal recognizes the “Complete City” them by updating the General Plan elements and reorganizing the document into thematic areas that can clearly communicate the community’s aspirations.

The comprehensive and involved process of a focused General Plan update based on a renewed community vision could result in a combination of new and updated set of goals, policies, and actions to guide future decision-making in South Pasadena that truly reflect the planning objectives of the community. These policy directives would be organized by subject area in General Plan Chapters 1 through 8, which follows the organizational framework established earlier in the South Pasadena Vision.

The consultants in collaboration with the advisory committee and focus groups will prepare a draft of the following eight General Plan elements:

1. **Our Natural Community** — addresses how South Pasadena’s can thrive in balance with the communities natural ecosystems.
2. **Our Prosperous Community** — addresses how South Pasadena can attract and retain high-wage and high value enterprises, and diversify and increase the local tax base.
3. **Our Well Planned and Designed Community** — this chapter will feature the preferred land use plan that directs new growth by reinvesting in key opportunity areas like the MSSP, while protecting natural resources, respecting stable residential neighborhoods, and making great places by insisting on the highest standard in architecture, landscaping and urban design.
4. **Our Accessible Community** — will address transportation choices advocated by SB375 and AB 1358 by strengthening and balancing pedestrian, bike, and transit connections in the City and surrounding region.
5. **Our Resilient Community** — this step would address AB 32, SB 375, and SB 379 in a holistic manner through stronger links between land use and transportation with high performance infrastructure.
6. **Our Healthy and Safe Community** — will build effective partnerships that protect and improve the social well being and security.

7. **Our Active Community** — will address parks and open spaces to provide enriching recreational options for the entire community.
8. **Our Creative Community** — weaves arts, cultural events, community programs into everyday life.

Each topic will be introduced with an overarching goal that carries forward the vision, a description of issues needing resolution and methods for remedying them, and finally measurable policies and actions to achieve those solutions. The General Plan will include a summary of actions, along with responsible party for implementing each action and timeframe for completion.

Likewise, the MSSP will contain clear and streamlined development standards and design guidelines in an easy-to-understand format to facilitate its use by all segments of the community.

The scope of work also includes interagency coordination that is required as part of a General Plan update and EIR.

Reference checks on Rangwala Associates and the subconsultants resulted in unqualified satisfaction with their work. Sources cited their ability to stay on schedule and within the budget, creativity and quality of work, and the ability to establish constructive working relationships with staff and the community.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Contract with Rangwala Associates
2. Consultant Team

ATTACHMENT 1
Contract – Rangwala Associates

**PROFESSIONAL SERVICES AGREEMENT
FOR CONSULTANT SERVICES**

(City of South Pasadena / Rangwala Associates)

1. IDENTIFICATION

This PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of South Pasadena, a California municipal corporation (“City”), and Rangwala Associates, an urban planning and design firm (“Consultant”).

2. RECITALS

- 2.1. City has determined that it requires the following professional services from a consultant: **Update of the City’s General Plan and Mission Street Specific Plan, including a Public Participation Process, and an Environmental Impact Report.**
- 2.2. Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.
- 2.3. Consultant represents that it has no known relationships with third parties, City Council members, or employees of City which would (1) present a conflict of interest with the rendering of services under this Agreement under Government Code Section 1090, the Political Reform Act (Government Code Section 81000 *et seq.*), or other applicable law, (2) prevent Consultant from performing the terms of this Agreement, or (3) present a significant opportunity for the disclosure of confidential information.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

3. DEFINITIONS

- 3.1. “Scope of Services”: Such professional services as are set forth in Consultant’s **September 8, 2016** proposal to City attached hereto as Exhibit A and incorporated herein by this reference.
- 3.2. “Agreement Administrator”: The Agreement Administrator for this project is David G. Watkins, Director of Planning & Building. The Agreement Administrator shall be the principal point of contact at the City for this project. All services under this Agreement shall be performed at the request of the Agreement Administrator. The Agreement Administrator will establish the timetable for completion of services and any interim milestones. City reserves the right to change this designation upon written notice to Consultant

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- 3.3. “Approved Fee Schedule”: Consultant’s compensation rates are set forth in the fee schedule attached hereto as Exhibit B and incorporated herein by this reference. This fee schedule shall remain in effect for the duration of this Agreement unless modified in writing by mutual agreement of the parties.
- 3.4. “Maximum Amount”: The highest total compensation and costs payable to Consultant by City under this Agreement. The Maximum Amount under this Agreement is Five Hundred Sixty Four Thousand, One Hundred Forty Dollars (\$564,140).
- 3.5. “Commencement Date”: January 3, 2017
- 3.6. “Termination Date”: March 29, 2019. The termination date may be extended by the City in writing upon request by the Consultant

4. TERM

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Termination Date unless extended by written agreement of the parties or terminated earlier under Section 18 (“Termination”) below. Consultant may request extensions of time to perform the services required hereunder. Such extensions shall be effective if authorized in advance by City in writing and incorporated in written amendments to this Agreement.

5. CONSULTANT’S DUTIES

- 5.1. **Services.** Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement.
- 5.2. **Coordination with City.** In performing services under this Agreement, Consultant shall coordinate all contact with City through its Agreement Administrator.
- 5.3. **Budgetary Notification.** Consultant shall notify the Agreement Administrator, in writing, when fees and expenses incurred under this Agreement have reached eighty percent (80%) of the Maximum Amount. Consultant shall concurrently inform the Agreement Administrator, in writing, of Consultant’s estimate of total expenditures required to complete its current assignments before proceeding, when the remaining work on such assignments would exceed the Maximum Amount.
- 5.4. **Business License.** Consultant shall obtain and maintain in force a City business license for the duration of this Agreement.

- 5.5. **Professional Standards.** Consultant shall perform all work to the standards of Consultant's profession and in a manner reasonably satisfactory to City. Consultant shall keep itself fully informed of and in compliance with all local, state, and federal laws, rules, and regulations in any manner affecting the performance of this Agreement, including all Cal/OSHA requirements, the conflict of interest provisions of Government Code § 1090 and the Political Reform Act (Government Code § 81000 et seq.).
- 5.6. **Avoid Conflicts.** During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date if such work would present a conflict interfering with performance under this Agreement. However, City may consent in writing to Consultant's performance of such work.
- 5.7. **Appropriate Personnel.** Consultant has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. Kaizer Rangwala shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made in Consultant's project administrator without City's prior written consent.
- 5.8. **Substitution of Personnel.** Any persons named in the proposal or Scope of Services constitutes a promise to the City that those persons will perform and coordinate their respective services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of City. If City and Consultant cannot agree as to the substitution of key personnel, City may terminate this Agreement for cause.
- 5.9. **Permits and Approvals.** Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary for Consultant's performance of this Agreement. This includes, but shall not be limited to, professional licenses, encroachment permits and building and safety permits and inspections.
- 5.10. **Notification of Organizational Changes.** Consultant shall notify the Agreement Administrator, in writing, of any change in name, ownership or control of Consultant's firm or of any subcontractor. Change of ownership or control of Consultant's firm may require an amendment to this Agreement.
- 5.11. **Records.** Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to City under this Agreement for a minimum of three (3) years, or for any longer period required by

law, from the date of final payment to Consultant under this Agreement. All such documents shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of City. In addition, pursuant to Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds ten thousand dollars, all such documents and this Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of City, for a period of three (3) years after final payment under this Agreement.

6. SUBCONTRACTING

- 6.1. **General Prohibition.** This Agreement covers professional services of a specific and unique nature. Except as otherwise provided herein, Consultant shall not assign or transfer its interest in this Agreement or subcontract any services to be performed without amending this Agreement.
- 6.2. **Consultant Responsible.** Consultant shall be responsible to City for all services to be performed under this Agreement.
- 6.3. **Identification in Fee Schedule.** All subcontractors shall be specifically listed and their billing rates identified in the Approved Fee Schedule, Exhibit B. Any changes must be approved by the Agreement Administrator in writing as an amendment to this Agreement.
- 6.4. **Compensation for Subcontractors.** City shall pay Consultant for work performed by its subcontractors, if any, only at Consultant's actual cost plus an approved mark-up as set forth in the Approved Fee Schedule, Exhibit B. Consultant shall be liable and accountable for any and all payments, compensation, and federal and state taxes to all subcontractors performing services under this Agreement. City shall not be liable for any payment, compensation, or federal and state taxes for any subcontractors.

7. COMPENSATION

- 7.1. **General.** City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept payment in accordance with the Fee Schedule in full satisfaction for such services. Compensation shall not exceed the Maximum Amount. Consultant shall not be reimbursed for any expenses unless provided for in this Agreement or authorized in writing by City in advance.
- 7.2. **Invoices.** Consultant shall submit to City an invoice, on a monthly basis or as otherwise agreed to by the Agreement Administrator, for services performed pursuant to this Agreement. Each invoice shall identify the Maximum Amount, the services rendered during the billing period, the amount due for the invoice, and the total amount previously invoiced. All labor charges shall be itemized by employee name and classification/position with the firm, the corresponding hourly rate, the hours

worked, a description of each labor charge, and the total amount due for labor charges.

- 7.3. **Taxes.** City shall not withhold applicable taxes or other payroll deductions from payments made to Consultant except as otherwise required by law. Consultant shall be solely responsible for calculating, withholding, and paying all taxes.
- 7.4. **Disputes.** The parties agree to meet and confer at mutually agreeable times to resolve any disputed amounts contained in an invoice submitted by Consultant.
- 7.5. **Additional Work.** Consultant shall not be reimbursed for any expenses incurred for work performed outside the Scope of Services unless prior written approval is given by the City through a fully executed written amendment. Consultant shall not undertake any such work without prior written approval of the City.
- 7.6. **City Satisfaction as Precondition to Payment.** Notwithstanding any other terms of this Agreement, no payments shall be made to Consultant until City is satisfied that the services are satisfactory.
- 7.7. **Right to Withhold Payments.** If Consultant fails to provide a deposit or promptly satisfy an indemnity obligation described in Section 11, City shall have the right to withhold payments under this Agreement to offset that amount.

8. PREVAILING WAGES

Consultant is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., (“Prevailing Wage Laws”), which require the payment of prevailing wage rates and the performance of other requirements on certain “public works” and “maintenance” projects. Consultant shall defend, indemnify, and hold the City, its elected officials, officers, employees, and agents free and harmless from any claim or liability arising out of any failure or alleged failure of Consultant to comply with the Prevailing Wage Laws.

9. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material (“written products” herein) developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City except as provided by law. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant.

10. RELATIONSHIP OF PARTIES

- 10.1. **General.** Consultant is, and shall at all times remain as to City, a wholly independent contractor.
- 10.2. **No Agent Authority.** Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not represent that it is, or that any of its agents or employees are, in any manner employees of City.
- 10.3. **Independent Contractor Status.** Under no circumstances shall Consultant or its employees look to the City as an employer. Consultant shall not be entitled to any benefits. City makes no representation as to the effect of this independent contractor relationship on Consultant's previously earned California Public Employees Retirement System ("CalPERS") retirement benefits, if any, and Consultant specifically assumes the responsibility for making such a determination. Consultant shall be responsible for all reports and obligations including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation, and other applicable federal and state taxes.
- 10.4. **Indemnification of CalPERS Determination.** In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or CalPERS to be eligible for enrollment in CalPERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for CalPERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

11. INDEMNIFICATION

- 11.1 **Definitions.** For purposes of this Section 11, "Consultant" shall include Consultant, its officers, employees, servants, agents, or subcontractors, or anyone directly or indirectly employed by either Consultant or its subcontractors, in the performance of this Agreement. "City" shall include City, its officers, agents, employees and volunteers.
- 11.2 **Consultant to Indemnify City.** To the fullest extent permitted by law, Consultant shall indemnify, hold harmless, and defend City from and against any and all claims, losses, costs or expenses for any personal injury or property damage arising out of or in connection with Consultant's alleged negligence, recklessness or willful misconduct or other wrongful acts, errors or omissions of Consultant or failure to comply with any provision in this Agreement.

- 11.3 **Scope of Indemnity.** Personal injury shall include injury or damage due to death or injury to any person, whether physical, emotional, consequential or otherwise, Property damage shall include injury to any personal or real property. Consultant shall not be required to indemnify City for such loss or damage as is caused by the sole active negligence or willful misconduct of the City.
- 11.4 **Attorneys Fees.** Such costs and expenses shall include reasonable attorneys' fees for counsel of City's choice, expert fees and all other costs and fees of litigation. Consultant shall not be entitled to any refund of attorneys' fees, defense costs or expenses in the event that it is adjudicated to have been non-negligent.
- 11.5 **Defense Deposit.** The City may request a deposit for defense costs from Consultant with respect to a claim. If the City requests a defense deposit, Consultant shall provide it within 15 days of the request.
- 11.6 **Waiver of Statutory Immunity.** The obligations of Consultant under this Section 11 are not limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City.
- 11.7 **Indemnification by Subcontractors.** Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 11 from each and every subcontractor or any other person or entity involved in the performance of this Agreement on Consultant's behalf.
- 11.8 **Insurance Not a Substitute.** City does not waive any indemnity rights by accepting any insurance policy or certificate required pursuant to this Agreement. Consultant's indemnification obligations apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

12. INSURANCE

- 12.1. **Insurance Required.** Consultant shall maintain insurance as described in this section and shall require all of its subcontractors, consultants, and other agents to do the same. Approval of the insurance by the City shall not relieve or decrease any liability of Consultant Any requirement for insurance to be maintained after completion of the work shall survive this Agreement.
- 12.2. **Documentation of Insurance.** City will not execute this agreement until it has received a complete set of all required documentation of insurance coverage. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. Consultant shall file with City:
- Certificate of Insurance, indicating companies reasonably acceptable to City, with a Best's Rating of no less than A:VII showing. The Certificate of Insurance

must include the following reference: General Plan/Mission Street Specific Plan Update

- Documentation of Best's rating reasonably acceptable to the City.
- Original endorsements effecting coverage for all policies required by this Agreement.
- Complete, certified copies of all required insurance policies, including endorsements affecting the coverage, except Professional Liability. With respect to professional liability policy, upon the written request of the City, to the extent available, Consultant will provide, within ten (10) days, copies of the professional liability insurance policies required to be purchased and/or maintained hereunder by Consultant for review by City's legal or risk management staff at a mutually agreeable location and manner

12.3. **Coverage Amounts.** Insurance coverage shall be at least in the following minimum amounts:

- Professional Liability Insurance: \$1,000,000 per claim,
\$2,000,000 aggregate
- General Liability:
 - General Aggregate: \$2,000,000
 - Products Comp/Op Aggregate \$2,000,000
 - Personal & Advertising Injury \$1,000,000
 - Each Occurrence \$1,000,000
 - Damage to Premises Rented to You \$ 50,000
 - Medical Expense (any 1 person) \$ 5,000
- Workers' Compensation:
 - Workers' Compensation Statutory Limits
 - EL Each Accident \$1,000,000
 - EL Disease - Policy Limit \$1,000,000
 - EL Disease - Each Employee \$1,000,000
- Automobile Liability
 - Any vehicle, combined single limit \$1,000,000 per accident

Any available insurance proceeds broader than or in excess of the specified minimum insurance coverage requirements or limits shall be available to the additional insured. Furthermore, the requirements for coverage and limits shall be the greater of (1) the minimum coverage and limits specified in this Agreement, or (2) the broader coverage and maximum limits of coverage of any insurance policy or proceeds available to the named insured

12.4. **General Liability Insurance.** Commercial General Liability Insurance shall be no less broad than ISO form CG 00 01. Coverage must be on a standard Occurrence

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form. Claims-Made, modified, limited or restricted Occurrence forms are not acceptable.

- 12.5. **Worker's Compensation Insurance.** Consultant is aware of the provisions of Section 3700 of the Labor Code which requires every employer to carry Workers' Compensation (or to undertake equivalent self-insurance), and Consultant will comply with such provisions before commencing the performance of the work of this Agreement. If such insurance is underwritten by any agency other than the State Compensation Fund, such agency shall be a company authorized to do business in the State of California.
- 12.6. **Automobile Liability Insurance.** Covered vehicles shall include owned if any, non-owned, and hired automobiles and, trucks.
- 12.7. **Professional Liability Insurance or Errors & Omissions Coverage.** The deductible or self-insured retention may not exceed \$50,000. If the insurance is on a Claims-Made basis, the retroactive date shall be no later than the commencement of the work. Coverage shall be continued for two years after the completion of the work by one of the following: (1) renewal of the existing policy; (2) an extended reporting period endorsement; or (3) replacement insurance with a retroactive date no later than the commencement of the work under this Agreement.
- 12.8. **Claims-Made Policies.** If any of the required policies provide coverage on a claims-made basis the Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work. Claims-Made Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.
- 12.9. **Additional Insured Endorsements.** The City, its City Council, Commissions, officers, and employees of South Pasadena must be endorsed as an additional insured for each policy required herein, other than Professional Errors and Omissions and Worker's Compensation/Employer's Liability, for liability arising out of ongoing and completed operations by or on behalf of the Consultant. Consultant's General Liability, Auto Liability and Umbrella/Excess Liability, insurance policies shall be primary as respects any claims related to or as the result of the Consultant's work. Any General Liability and Umbrella/Excess Liability, insurance, pooled coverage or self-insurance maintained by the City, its elected or appointed officials, directors, officers, employees, volunteers, or consultants shall be non-contributory. All endorsements shall be signed by a person authorized by the insurer to bind coverage on its behalf. General liability coverage can be provided using an endorsement to the Consultant's insurance at least as broad as ISO Form CG 20 10 and CG 20 37.

- 12.10. **Failure to Maintain Coverage.** In the event any policy is canceled prior to the completion of the project and the Consultant does not furnish a new certificate of insurance prior to cancellation, City has the right, but not the duty, to obtain the required insurance and deduct the premium(s) from any amounts due the Consultant under this Agreement. Failure of the Consultant to maintain the insurance required by this Agreement, or to comply with any of the requirements of this section, shall constitute a material breach of this Agreement.
- 12.11. **Notices.** Contractor shall provide immediate written notice if (1) any of the required insurance policies is terminated; (2) the limits of any of the required policies are reduced; (3) or the deductible or self-insured retention is increased. Consultant shall provide no less than 30 days' notice of any cancellation to policies required by this Agreement. Consultant shall provide proof that cancelled or expired policies of insurance have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished at least two weeks after the expiration of the coverages. The name and address for Additional Insured Endorsements, Certificates of Insurance and Notices of Cancellation is: City of South Pasadena, Attn: City Manager's Office, South Pasadena, CA 91030.
- 12.12. **Consultant's Insurance Primary.** The General Liability, Auto Liability and Umbrella/Excess Liability, if required, insurance provided by Consultant, including all endorsements, shall be primary to any coverage available to City. Any General Liability and Umbrella/Excess Liability insurance or self-insurance maintained by City and/or its officers, employees, or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.
- 12.13. **Waiver of Subrogation.** Consultant hereby waives all rights of subrogation against the City, except with respect to the professional liability. Consultant shall additionally waive such rights either by endorsement to each policy or provide proof of such waiver in the policy itself, except professional liability.
- 12.14. **Report of Claims to City.** Consultant shall report to the City, in addition to the Consultant's insurer, any and all insurance claims submitted to Consultant's insurer in connection with the services under this Agreement.
- 12.15. **Premium Payments and Deductibles.** Consultant must disclose all deductibles and self-insured retention amounts to the City. The City may require the Consultant to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within retention amounts. Ultimately, City must approve all such amounts prior to execution of this Agreement such approval shall not be unreasonably withheld.

City has no obligation to pay any premiums, assessments, or deductibles under any policy required in this Agreement. Consultant shall be responsible for all premiums and deductibles in all of Consultant's insurance policies. The amount of deductibles

for insurance coverage required herein are subject to City's approval such approval shall not be unreasonably withheld.

- 12.16. **Duty to Defend and Indemnify.** Consultant's duties to defend and indemnify City under this Agreement shall not be limited by the foregoing insurance requirements and shall survive the expiration of this Agreement.

13. MUTUAL COOPERATION

- 13.1. **City Cooperation in Performance.** City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available for the proper performance of Consultant's services under this Agreement.
- 13.2. **Consultant Cooperation in Defense of Claims.** If any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require in the defense of that claim or action.

14. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile or overnight courier service during Consultant's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the parties may, from time to time, designate in writing).

If to City

David G. Watkins
City of South Pasadena
Planning & Building Department
1414 Mission Street
South Pasadena, CA 91030
Telephone: (626) 403-7220
Facsimile: (626) 403-7221

If to Consultant

Kaizer Rangwala
6325 Jackie Avenue
Los Angeles, CA 91367
Telephone: (805) 850-9779

With courtesy copy to:

Teresa L. Highsmith, Esq.
South Pasadena City Attorney
Colantuono, Highsmith & Whatley, PC
300 South Grand Ave., Ste. 2700
Los Angeles, CA 90071-3137
Telephone: (213) 542-5700
Facsimile: (213) 542-5710

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15. SURVIVING COVENANTS

The parties agree that the covenants contained in paragraph 5.11 (Records), paragraph 10.4 (Indemnification of CalPERS Determination), Section 11 (Indemnity), paragraph 12.8 (Claims-Made Policies), paragraph 13.2 (Consultant Cooperation in Defense of Claims), and paragraph 18.1 (Confidentiality) of this Agreement shall survive the expiration or termination of this Agreement, subject to the provisions and limitations of this Agreement and all otherwise applicable statutes of limitations and repose.

16. TERMINATION

- 16.1. **City Termination.** City may terminate this Agreement for any reason on five calendar days' written notice to Consultant. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.
- 16.2. **Consultant Termination.** Consultant may terminate this Agreement for a material breach of this Agreement upon 30 days' notice.
- 16.3. **Compensation Following Termination.** Upon termination, Consultant shall be paid based on the work satisfactorily performed at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement. The City shall have the benefit of such work as may have been completed up to the time of such termination.
- 16.4. **Remedies.** City retains any and all available legal and equitable remedies for Consultant's breach of this Agreement.

17. INTERPRETATION OF AGREEMENT

- 17.1. **Governing Law.** This Agreement shall be governed and construed in accordance with the laws of the State of California.
- 17.2. **Integration of Exhibits.** All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed on by City and Consultant.

- 17.3. **Headings.** The headings and captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the language of the section or paragraph shall control and govern in the construction of this Agreement.
- 17.4. **Pronouns.** Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).
- 17.5. **Severability.** If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to the extent necessary to, cure such invalidity or unenforceability, and shall be enforceable in its amended form. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
- 17.6. **No Presumption Against Drafter.** Each party had an opportunity to consult with an attorney in reviewing and drafting this agreement. Any uncertainty or ambiguity shall not be construed for or against any party based on attribution of drafting to any party.

18. GENERAL PROVISIONS

- 18.1. **Confidentiality.** All data, documents, discussion, or other information developed or received by Consultant for performance of this Agreement are deemed confidential and Consultant shall not disclose it without prior written consent by City. City shall grant such consent if disclosure is legally required. All City data shall be returned to City upon the termination or expiration of this Agreement.
- 18.2. **Conflicts of Interest.** Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Consultant further agrees to file, or shall cause its employees or subcontractor to file, a Statement of Economic Interest with the City's Filing Officer if required under state law in the performance of the services. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer, or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

- 18.3. **Non-assignment.** Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any party other than Consultant.
- 18.4. **Binding on Successors.** This Agreement shall be binding on the successors and assigns of the parties.
- 18.5. **No Third-Party Beneficiaries.** Except as expressly stated herein, there is no intended third-party beneficiary of any right or obligation assumed by the parties.
- 18.6. **Time of the Essence.** Time is of the essence for each and every provision of this Agreement.
- 18.7. **Non-Discrimination.** Consultant shall not discriminate against any employee or applicant for employment because of race, sex (including pregnancy, childbirth, or related medical condition), creed, national origin, color, disability as defined by law, disabled veteran status, Vietnam veteran status, religion, age (40 and above), medical condition (cancer-related), marital status, ancestry, or sexual orientation. Employment actions to which this provision applies shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; or in terms, conditions or privileges of employment, and selection for training. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, the provisions of this nondiscrimination clause.
- 18.8. **Waiver.** No provision, covenant, or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing signed by one authorized to bind the party asserted to have consented to the waiver. The waiver by City or Consultant of any breach of any provision, covenant, or condition of this Agreement shall not be deemed to be a waiver of any subsequent breach of the same or any other provision, covenant, or condition.
- 18.9. **Excused Failure to Perform.** Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment, that such failure was due to causes beyond the control and without the fault or negligence of Consultant.
- 18.10. **Remedies Non-Exclusive.** Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance from the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the

simultaneous or later exercise by such party of any or all of such other rights, powers or remedies.

18.11. **Attorneys' Fees.** If legal action shall be necessary to enforce any term, covenant or condition contained in this Agreement, the prevailing party shall be entitled to an award of reasonable attorneys' fees and costs expended in the action.

18.12. **Venue.** The venue for any litigation shall be Los Angeles County, California and Consultant hereby consents to jurisdiction in Los Angeles County for purposes of resolving any dispute or enforcing any obligation arising under this Agreement.

TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

"City"
City of South Pasadena

"Consultant"
Rangwala Associates

By: _____
Signature

By: _____
Signature

Printed: _____

Printed: _____

Title: _____

Title: _____

Date: _____

Date: _____

Attest:

By: _____
Evelyn G. Zneimer, City Clerk

Date: _____

Approved as to form:

By: _____
Teresa L. Highsmith, City Attorney

Date: _____

EXHIBIT A
SCOPE OF WORK

TASK 1. PROJECT PLANNING & COORDINATION

Task 1.1 Project Organization

The project team consists of an Executive Team, an Advisory Committee and six topical resource committees (five focus groups and a “Core” group).

The Executive Team will include project managers from the consulting and City staff team and key leaders from City staff, as appropriate. The key responsibility is to review schedule and budget at monthly status meeting, logistical planning, and the facilitating the process.

The Advisory Committee (AC) will include members from City Council, Planning Commission, other Boards/Committee/Commissions, city and department heads to provide on-going and specific direction throughout the entire project. The AC will discuss and finalize work program objectives, project team member roles, civic engagement strategy, and list of resource team members. By including decision makers and department heads throughout the entire process, the City will underscore the importance and role of the General Plan throughout all aspects of city management, budgeting, and operations, and create stronger internal coordination.

Five Focus Groups will support the public process developing policy options for the public to consider and actions to implement the public’s vision. The Focus Groups include members of the consulting team, city staff, civic leaders, and local volunteers with interest or expertise in each team's topic.

Each Focus Group contributes members and expertise to a CORE group which would be made of five focus groups working together on the integrated topics of Our Planned, Accessible, and Resilient Community. This CORE group will consider South Pasadena’s approach to growth and preservation, incorporating perspectives from the other five teams. In addition to developing goals and policies for each element, the other five focus groups will also review and assess alternate land use, circulation, and infrastructure scenarios developed by the CORE team. The Focus Groups’ work occurs in three phases throughout the project.

- A. Driving Forces: (Winter 2016-2017): The Focus Groups identify key outside forces shaping South Pasadena’s and Mission Street Area’s future.
- B. Scenarios & Policies (Spring 2017): The Focus Groups will develop and assess alternate land use and transportation scenarios for the City and specifically for the Mission Street Specific Plan Area. They will also develop goals and policies for the entire city. The scenarios, goals, and policies will be the centerpiece of public input in the visioning charrette.
- C. Preferred Scenario and Actions (Summer 2017). The Resource Teams will create a preferred scenario and refine their goals and policies based on the public’s review. They will recommend a set of concrete actions for the next 1-5 years to begin implementing the policies.

1.2 Kick-off Meeting

The kick-off meeting will be held with City staff and accomplish several tasks, including:

- A. Sharing expectations for the project;
- B. Refining the scope of work and schedule;
- C. Establishing communication protocols;
- D. Defining the role of anticipated stakeholders, including outside agencies, organizations, and individuals;
- E. Identifying Advisory and Focus Group members;
- F. Identifying potential project pitfalls and strategies to address them;
- G. Discuss ongoing projects or programs; and
- H. Review project data needs and obtain data from staff.

1.3 Joint Meeting with City Council & Planning Commission

A joint meeting will be conducted with the City Council and Planning Commission following the contract's execution. The consultant will work with City staff to introduce the project team to the City Council and Planning Commission, summarize the scope and schedule, and discuss actions to be taken within the following months, and field initial questions from the City Council, Planning Commission, and general public. The joint meeting will identify ongoing or current issues that the City is struggling with and that might be addressed to varying degrees in the Specific Plan area and the General Plan.

1.4 Monthly Status Meetings with City Staff

The consultant will also schedule monthly meetings for the executive team, to discuss the status of ongoing and future work. These meetings will keep the City informed, review progress, identify next steps, and generally prevent the project from getting sidetracked or stalled. These meetings are generally envisioned to last no longer than a half-hour and could take place at a time convenient for the City. A monthly status report would be provided in advance of each meeting.

The monthly status report will track:

- A. Tasks carried out in the past, current, and next month;
- B. Percent of budget spent and project completed;
- C. State corrective actions, if project is off-track; and
- D. Level of civic participation.

1.4 Project Website

A project website provides 24-hour access to project information such as meeting notices, survey materials, background data, presentations, and draft documents. The website will feature responsive layouts that will look and behave as intended on all popular browsers and devices. The consultant will maintain a separate project website that is accessed through both a link from the City's main website and a separate address. The consultant will create a distinct branding for the Specific Plan and General Plan, starting with a project website that is designed to appear as an extension of the City's main website—distinct but complementary. All design and content will be provided to the City for review and approval before it is made public. The scope of work

includes time to assist the City in migrating the project website's material to the City's website after the Specific Plan and General Plan are adopted.

1.5 Civic Engagement

Issues surrounding infill such as context, traffic, and parking in stable residential areas are complex and controversial and manifest themselves in their most divisive form at review and approval of development proposals. Setting up public conversations in a way that allows residents to engage one another -- so that they can share common values and wrestle with tough issues where values may be in conflict -- will forge more positive working relationships between residents, public officials and City staff members.

The consultant team stresses a commitment to involving citizens in important policy, and recognizes that city government has responsibilities that go beyond satisfying the loudest, most numerous or most active "stakeholders," whether they be developers, neighboring residents or issue advocates. This is why issues will be drawn broadly and involve the broader public in collaborative processes. While requiring more effort, recruiting new voices from less well represented sectors of the community pays valuable dividends in enriching community dialogue, advancing "public knowledge" and broadening community consensus around shared values and acceptable outcomes.

Public engagement is most successful when it "tells" rather than "sells." By emphasizing the facts and posing the choices and trade-offs involved in shaping and implementing public policy and ordinances, the consultant team can nurture a healthy and balanced discourse that relies on shared values and community organizations with agendas that embrace overall community well-being and future vision. For the General and Specific Plan update, the consultant will conduct a spectrum of targeted engagement strategies to raise awareness by sharing information, and empowering the broader citizenry to actively engage and participate. Following are the outreach methods for the project:

A. Inform

1. **Online Engagement**— Residents will have the opportunity to share their insights and feedback throughout the planning process on "Neighborland." Neighborland enables residents to share their insights (ideas, votes, comments) early in the process, and give feedback on the vision later in the process. Neighborland works on all mobile and desktop web browsers, and has built-in social media integrations with Facebook, Google+, and Twitter. Neighborland's internal analytics tools measure every interaction and leverages Google Analytics's best in class measurement, demographics, and visualization tools to provide comprehensive report of all online participation.
2. **Project Tour** — Tour of the Specific Plan area and other opportunity sites will help identify what policies and regulations are working and what needs adjustment.
3. **Infographics** — From the Discovery step (task 2), the consultant will identify surprising and useful factual findings for target audience. The findings will be visualized for a compelling "three-minute" read. The infographic poster can be temporarily installed at City Hall, library, and other similar places where neighbors gather.

B. Consult

1. **Public Survey** — A survey is an effective way to reach residents that typically cannot attend meetings, but have opinions about the community’s future or other issues. Conducting a survey enables the City to build awareness while collecting input on needs, priorities, general satisfaction, desired areas of improvement, and City messages. The consultant team will utilize a combination of hard copy and web-based (Survey Monkey) survey with a project fact sheet.
2. **Interviews** — The consultant will interview key city leaders, residents, and businesses to gather insights into their history and interests in the community, and to solicit their assistance in getting broader participation and implementation efforts.
3. **Focus Group Meetings** — The consultant will conduct three focus group meetings. These meetings will be used to gather qualitative information, review economic drivers and real estate trends; mobility and parking options and recommendations; and contextual design.
4. **Pop-up Workshops/Events** — The consultant will conduct two pop-up workshops at popular public events such as Farmers Market, Music Festival and Art Walk, etc. The first workshop will introduce the planning effort to the public and spark a dialogue through a series of interactive planning exercises intended to share and gather information. The second workshop will serve as an opportunity to share the findings, and solicit feedback on preliminary recommendations. Both events will combine food/vouchers and fun activities as an incentive for participation.
5. **Book-a-Planner:** Besides inviting the public to workshops, the consultant will take planning to the public. Throughout the General Plan and Specific Plan process the consultant will make special efforts to reach public that typically do not participate in the planning process. The consultant will conduct two Book-a-Planner sessions at faith-based events, youth commission events, or local schools. Traveling exhibits will be prepared for Book-a-Planner events. Whenever possible, participants will be asked demographic information, to monitor who is participating, so that gaps in participation can be addressed.

C. Engage

A Speaker Series will strategically bring national experts on growth, economic development, transportation and planning issues to provide perspective, present alternatives, and stimulate community dialogue. The following speakers will assist the project team in educating and engaging the community:

1. Sustainable Transportation Planning, Paul Moore, Nelson Nyggard
2. Planning Healthy Communities, Dr. Richard Jackson, UCLA Fielding School of Public Health
3. Parking, Dr. Richard Wilson, California State Polytechnic University, Pomona

D. Collaborate

1. **Charrette** — A charrette is a collaborative and rigorous planning process that harnesses the talents and energies of individuals to create and support an overall vision for the City and Mission Street Specific Plan area. The compressed time facilitates creative problem-solving by accelerating decision-making and reducing non-constructive negotiation tactics, and encourages people to abandon their usual working patterns and “think outside of the box.” The consulting team will facilitate a five day charrette.

E. Empower

1. **Joint Planning Commission and City Council Meetings** — Three joint meetings will allow advisory- and decision-making bodies to review interim progress and provide direction.
2. **Validate Feedback** — The consultant will use online and media outlets to acknowledge all feedback; follow up proactively to notify stakeholders if/when their suggestions are implemented.

Task 1 Deliverables:

- Scope & Schedule
- Civic Engagement Strategy (as outlined in Task 1.5)
- Joint Meeting with Planning Commission and City Council
- Identify Executive Group, Advisory Committee, Focus Groups, Departments and Partner Agencies
- Monthly Progress Report
- Project website
- Speaker Series

Task 1 Timeframe: Week 1- Week 8

TASK 2. DISCOVERY

Discovery is more than simply soliciting input, adding up the responses, and using that data to make public policy decisions. It challenges citizens and government to work together to share knowledge – and to share responsibility. This encourages collaborative solutions to community problems and participation by residents and community based organizations in implementing those solutions. The consultant team’s discovery work will include quantitative (facts and data) and qualitative (people-based) information.

The consultant will review existing plans, ordinances, and projects that have been completed. Concurrently, the consultant will gather broad macro-level information at the citywide level for the General Plan and more micro-scale specific and detailed information for the Specific Plan area.

The consultant team will study the existing urban form, place, people, circulation, and market.

2.1 Urban Form Profile

The consultant team will study the different areas of South Pasadena to develop an understanding of the place-types within the macro-scale framework, and to document micro-scale elements such as streets, building and frontage types, and public space network so that we can begin to develop the DNA for South Pasadena's centers, corridors, districts and neighborhoods. This analysis will be integral to develop a physical and spatial organizing framework that supports a range of contexts. The form and character of the different human habitats will be conceived as a geography of diverse place types such as neighborhoods, centers, districts, and corridors.

Each of these place types will be characterized as to the nature of intended change desired.

A. Maintenance: Existing areas primarily in stable condition. These places may need minor attention but primarily they need to continue to be supported through appropriate regulations and provisions that recognize their particular features and characteristics. The level of change ranges from reinvestment in existing buildings and minor improvements to utility infrastructure and the public realm, to the occasional infill development that completes the prevalent development pattern.

B. Infill/Renewal: Existing areas in a state of transition that need moderate infill, redevelopment, or infrastructure. Examples are: addition of new streets that break the large scale super-blocks into pedestrian oriented blocks, or completing a block with the missing buildings, open space or infrastructure.

The rigorous and principled approach of assessment sets the stage for planning and coding. Armed with this understanding of place types and nature of intended change the consultant will develop land use and circulation alternatives.

2.2 People Profile

The consultant will gather the following socio-demographic information:

- A. **Population** – including existing persons and households and potential persons and households under existing zoning.
- B. **Income** – including household incomes and income growth compared to regional trends.
- C. **Race and Ethnicity** – changes in characteristics and future trends.
- D. **Commuting patterns** – including existing modal split percentages.
- E. **Housing** – including ability to pay for current marketplace products and need for workforce housing.
- F. **Recreation** – including existing and potential participation rates and potential volumes for outdoor and indoor park and trail use within South Pasadena.
- G. **Retail expenditure patterns** – citywide retail sales trends and metrics with particular focus on the Mission Street Specific Plan area using area specific data made available by the City.
- H. **Socialization** – including educational attainment, health, childcare, and other services of interest to area residents.

2.3 Interviews

The consultant will conduct personal interviews and/or focus group sessions with key officials, property owners and merchants, developers, real estate agents, and other parties of interest. The sessions could cover questions regarding:

1. Length of ownership and/or involvement in Specific Plan area activities,
2. Nature of owned property and/or business and future plans,
3. Perceived problems with Mission Street Specific Plan area existing/future transportation and development conditions,
4. Suggestions concerning bus, pedestrian, bike, and development project opportunities and possibilities, and
5. Interest in participating in possible opportunities.

2.4 Place Profile

The consultant will work with staff to develop and verify base maps in the field and information necessary to support the analysis for Mission Street Specific Plan area. Our generated GIS base maps and database will identify:

1. Property – including public and private parcels and ownerships
2. Topography - any elevations or view corridors
3. Soils – general soil types, groundwater, and infiltration characteristics
4. Drainage – drainage patterns, flood-prone areas
5. Utilities – including sewer, water, stormwater, natural gas, power, and telecommunications systems
6. Site improvements – including all roadways, bikeways, trails, sidewalks, walkways, parking lots and structures
7. Building improvements and database – including location, age, and condition of all existing and proposed structures
8. Historic Context Statement for Mission Street using the Citywide Historic Context Statement (2014) and the Historic Resources Survey Update (to be finalized in the coming months)
9. Landscape – including street trees, open spaces, and significant habitat areas
10. Aesthetics and resources – including landmark sites or buildings, viewpoints and vistas, solar orientations, and other potential opportunities
11. Development regulations – including current zoning provisions on land use, building heights, setbacks and yards, parking, landscape, signage, and other particulars.
12. The consultant will field verify the information and develop a hard/soft rating for each property and building where:
 - a. Hard buildings or sites – consist of historic, public, institutional, new building developments, and uninterested owners,
 - b. Soft buildings or sites – consist of vacant properties, dilapidated and/or abandoned buildings, nuisance or nonconforming uses and structures, other undeveloped properties, underdeveloped or underutilized buildings and sites, and interested owners.

The consultant will use the hard/soft rating evaluations to identify catalytic sites where retrofit and new infill development capacity can be concentrated while preserving the

hard sites and buildings of interest and value to South Pasadena residents and stakeholder interests.

2.5 Mobility/Parking Profile

As the consulting firm that led the “Beyond the 710” effort on behalf of South Pasadena and its coalition partners, Nelson\Nygaard has a keen awareness of and rooting interest in issues of sustainable transportation in South Pasadena.

Per the RFP’s statement that “mobility is only the starting point for discussing broader issues that determine a city’s livability – moving from ‘Complete Streets’ to a ‘Complete City,’”

Nelson/Nygaard will focus on:

- A. First/last mile access to the Gold Line station, including creative and forward-looking strategies to farther extend the reach of Metro Rail service (starting with the Metro First/Last Mile Strategic Plan walk sheds analysis);
- B. Multimodal/complete streets policy and design, including measures to enhance safety for all users of the street;
- C. Parking demand management strategies for the Mission Street corridor/downtown and other “hot spot” high impact areas, including measures specifically designed to support economic development;
- D. Opportunities for new pedestrian and bicycle facilities and/or transit service.

This work will take place within the context of the larger, integrated and comprehensive transportation, land use and economic development effort, and in support of broader goals. As always, the consultant will begin by defining desired outcomes –not just in transportation, but in all related areas – then “work backwards” to identify the most effective strategies to achieve those ends.

In this task, the consultant will compile and assess all available data, policy, and foundational documents, and we will synthesize our findings in preparation for recommendations development. Additionally, the consultant will conduct independent data collection on parking occupancy within the Mission corridor. This up-to-date data will permit the development of the most relevant and effective approach to managing the area’s parking supply.

2.6 Infrastructure Profile

Review existing reports and data on infrastructure and interview Public Works staff, looking for opportunities to make integrative improvements that solve multiple issues while costing less. For example, retrofitting to Complete Streets may improve walkability, bikability and placemaking while also solving drainage issues and MS4 compliance, and could also be integrated with the Capital Improvement Program (CIP) to align with sewer or water replacements.

2.7 Market Assessment

HR&A will evaluate the current real estate market supply and estimate future demand for residential, office and retail uses in South Pasadena, with a particular focus on the Mission Street Specific Plan area. The consultant will first examine current and projected key demographic indicators for the City (or an appropriately defined competitive market area) and evaluate the current performance of residential, office, and retail uses based on accepted real estate metrics

like rents, sale prices, vacancy rates, and absorption trends. HR&A will then estimate potential demand for these land uses by examining household growth and turnover, employment growth by sector, and resident and employee spending by retail category to determine retail sales leakage or surplus. HR&A will examine the competitive landscape in terms of planned and proposed residential, office, and retail projects in the area that might absorb future demand. Finally, HR&A will estimate the scale of supportable development City wide as well as within the Mission Street Specific Plan area's under modest and aggressive growth scenarios over a 5, 10 and 20 year period. HR&A will give careful consideration of the retail business mix by retail type and market orientation, including neighborhood, community, and regional and visitor-serving uses, building on the 2010 Kotin/CBRE Retail Study.

Task 2 Deliverables

- A. Infographic profile of people and place
- B. Market Assessment Briefing Book
- C. Draft and final Transportation Elements of Discovery document
- D. Infrastructure Profile

Task 2 Timeframe: Week 9- Week 29

TASK 3. VISIONING

Based on the analysis, findings, and community input gathered in the previous step the consultant team will host a 5-day charrette. Charrette events are like a combination of on-location planning studio and old-fashioned town meetings. The charrette focuses community input over a short period of time, through the hands-on efforts of folks representing the full spectrum of interests. The approach is inclusive and designed to build consensus from the outset.

3.1 Charrette

The consultant team will kick-off the charrette by presenting the driving forces shaping South Pasadena's future: growth projections, demographics, public health, social capital, market trends, pattern of development, and place-making.

The charrette will start with a community meeting on the first day and end with a second community meeting on the fifth day where the outcomes of the charrette will be presented. At the Charrette, the consultant team will work in short iterative feedback loops. Throughout the charrette, the public will have multiple formal and informal opportunities to engage with the consultant team, the Advisory Committee, and the five focus groups.

3.2 General Plan Update

Community dialogue at the Charrette will:

- A. Map areas of growth and conservation, pattern of development and urban form options, and areas of maintenance, renewal, and expansion;
- B. Create guiding principles;
- C. Identify issues, opportunities and constraints;
- D. Set priorities; and
- E. Prepare land use and circulation plan alternatives.

3.3 Mission Street Specific Plan Area Vision and Code Draft

The Mission Street Specific Plan area visioning effort will be led by Moule and Polyzoides. The zoning code update will be led by Rangwala Associates.

The approach to this task would be to create a holistic Vision for the study area that is larger than the various individual components. The consultant team will fulfill each and every single requirement as stated in the RFP. The Visioning exercise would foremost attempt to answer what Mission Street “could become.” What is its potential as an economic engine as well as a wonderful physical place? This Vision would be further defined by a range of components or individual projects related to policy, mobility, landscape, infill etc. This Vision and its components would become the scaffold for the implementation instruments and Code.

Most importantly, the foundations for the Vision will emerge from the community. The Visioning process will be a thoroughly transparent engagement with the community through a series of focus group meetings and a design charrette, wherein community members will work shoulder to shoulder with the consultant teams and the city officials towards reaching consensus on what this place might become.

During such workshops and charrette, the consultant would also engage in lecture and education sessions, intended to broaden and deepen the resident’s outlook on progressive urbanism. What makes a walkable street like Mission Street a “Complete Street?” How can residential density be dignified and introduced around station areas? What makes a vibrant downtown? We will delve into such questions from the consultant team’s first-hand experience and real lessons learned therein.

During and beyond the charrette, the consultant team will represent the various planning ideas through vivid graphics such as Illustrative Plans, Street Sections, various perspective renderings and/or before-after graphic montages that instantly help anyone understand the various physical transformations proposed. The consultant team’s approach to creating Specific Plan documents is graphic heavy, in that they compliment clear text with beautifully drawn and detailed images.

A draft copy (55% complete) of the Mission Street Specific Plan code will be developed— this includes the coding framework and key areas of the code where client feedback is critical. Based on client feedback the remainder 45% will be developed at the next step. The code will include a zoning (regulating) map for the Mission Street Specific Plan area, with standards for street design and connectivity, building, frontage, and open space types, parking, signs, definitions, and streamlined development review process.

ARG will participate in a charrette to bring a historic preservation perspective to the process and will also provide a historic context statement to the Specific Plan. This statement will be tailored to this particular district by drawing on the work completed in the Citywide Historic Context Statement, incorporating what is known about the city’s commercial districts and buildings as a result of that effort.

In essence, within the budget allocated for this project, the consultant team’s experience will allow us to go above and beyond the RFP requirements, to create a comprehensive planning scenario for the economic, social and physical amelioration of Mission Street, and through a

process that is open, deliberative and one that prioritizes community participation and empowerment above all else.

A well-crafted community vision backed with clear and precise standards is a huge incentive and extends an invitation to the development community to invest with confidence. The Mission Street Specific Plan area vision will be both physical and integrative:

- A. Physical in the sense of it being visible and describable (typically includes master plan drawing and renderings) ; and
- B. Integrative in the sense that it will include all dimensions of urban design, including open space, landscape, buildings, infrastructure, etc.

As a result, it will be possible to analyze this vision from every point of view, including open space, parking, traffic and transit linkage, and infrastructure. It is possible to cost this proposal and understand how it might be implemented through public and private sectors. Therefore, the physical master plan becomes essential to the vision, and the vision becomes the backbone of the zoning code.

3.4 Economic Development Element (Our Prosperous Community)

HR&A will formulate an Economic Development Element for the City's General Plan, by articulating an economic development vision, goals and a set of policy actions to achieve these goals. The economic development element will be informed by the market analysis, as well stakeholder input through the focus group interactions and community meetings. Finally, the economic development element will provide an overview of funding mechanisms for implementation. The element will provide a blueprint to guide the City's Economic Development objectives in a manner that is aligned with community aspirations and the market.

3.5 Mission Street Specific Plan Area Development Strategy

Building upon the market analysis, direction from focus group participants, and flowing from the long-range vision and goals set forth in the Economic Development Element, HR&A will formulate a Mission Street Specific Plan area development strategy. Market demand defines the scale of potential opportunities for the City, and not all of the opportunities may necessarily be aligned with the scale, intensity and character of development desired by the community. The Specific Plan Area strategy will filter and translate the market opportunities into a set of deliberate strategies aligned with community aspirations in terms of mix of uses, market orientation and development intensity. The strategy will identify a set of implementation steps that the City and stakeholders can act on in the near term (0-2 years), mid-term (5-7 years) and long term (7-15 years). The strategy will address a number of areas including but not limited to:

- A. Retail and business mix; market positioning; attraction and retention strategies;
- B. Key development sites/opportunities;
- C. Public realm improvements – priorities, timelines, and potential funding sources;
- D. Opportunities for public-private partnerships to catalyze development and attract and retain businesses; and
- E. Possible governance structures that could aid in sustained implementation.

3.6 Mobility and Parking Strategy (Our Accessible Community)

In this task, Nelson\Nygaard will build on the analysis of transportation conditions completed in Task 2.5 to develop General and Specific Plan goals, policies and actions focused on first/last mile access, complete streets, parking demand management, and pedestrian, bicycle and transit improvements. This process will be collaborative, based on meetings and discussion with staff and stakeholders at the planned charrette and in other meetings. As previously stated, the recommendations will serve to support larger project and Community goals and priorities, and will be practical and implementable given funding and other constraints identified by staff. As part of this effort, the consultant team will also provide conceptual cost estimates.

In the area of parking demand management, recommendations will address staff-prioritized issues including:

- A. Potential formation of parking districts, including details of implementation.
- B. Evaluation of the parking density provisions and recommendation for revision or replacement.

3.7 Update Historic Preservation Element (Our Creative Community)

Several of the City's recent planning efforts will contribute to the changes in the Historic Preservation Element. First, the City adopted a new Historic Preservation Ordinance earlier in 2016, and second, the Historic Resources Survey Update will soon be completed by Historic Resources Group. ARG will review the existing Historic Preservation Element in light of these recently developed documents, ensuring that new information is incorporated and interpreted in the updated Element. With adoption of the Historic Preservation Ordinance, the focus of the Element may shift to more conceptual goals for the future of local preservation.

3.8 Infrastructure Adequacy and Integration

Look for opportunities to make integrative infrastructure improvements that solve multiple issues while costing less. For example, retrofitting to green Complete Streets may improve walkability, bikability and place-making while also solving drainage issues and MS4 compliance, and could also be integrated with the Capital Improvement Program (CIP) to align with sewer or water or pavement replacements.

3.9 Climate Change Adaptation Policies

This task will develop climate change adaptation policies. This effort would involve research to more fully understand the City's climate change-related constraints (understood to be primarily drought/water supply and heat), review of the 2011 Hazard Mitigation Plan (HMP), and drafting actionable policies to be added to the updated HMP and as a basis for the City to subsequently prepare a Climate Action Plan. This scope does not include an update to the City's HMP, which is being carried out separately by the Police and Fire Departments.

3.10 NOP & EIR Scoping Plan

Psomas will prepare the Notice of Preparation of an EIR (NOP), which will also include information about the Scoping Meeting for the Project. EIR scoping will consist of the preparation and distribution of a Notice of Preparation (NOP) of a Draft EIR and an EIR scoping meeting. To streamline the CEQA process, no Initial Study will be prepared. Therefore, the NOP will indicate that each environmental issue in Appendix G of the CEQA Guidelines will be

studied in the Draft EIR. The NOP will be circulated to applicable agencies and the community for a comment period of at least 30 days to solicit input on environmental issues of concern to be addressed in the EIR.

The EIR scoping meeting will be held during the 30-day NOP period. The primary purpose of the scoping meeting will be to provide another avenue for agencies and the community to provide input on the EIR scope. The meeting will generally include an overview of the project and CEQA environmental review process, followed by a period in which attendees can provide comments. Comment cards for public use will be provided at the scoping meeting, their use described during the presentation, and upon completion of the meeting the cards will be collected, scanned, and distributed to the EIR team for consideration.

Task 3 Deliverables

- A. List of Guiding Principles
- B. General Plan growth, land use, and circulation alternatives
- C. Charrette Summary Report for the Mission Street Specific Plan area
- D. General Plan Economic Development Element
- E. Mission Street Specific Plan Development Strategy
- F. Mobility Plan and Parking Strategy
- G. Draft Code (55% complete)
- H. Attendance/participation in scoping meeting and scoping meeting handouts

Task 3 Timeframe: Week 30 to Week 46

TASK 4 DRAFT GENERAL PLAN & MISSION STREET SPECIFIC PLAN

The preparation of a Draft General Plan will start after the Discovery stage of the project, beginning with an inventory of existing conditions and incorporate findings from outreach; interviews; meetings; and analysis of goals, issues, opportunities, and constraints conducted in other tasks.

4.1 1st Draft General Plan

The comprehensive and involved process of a focused General Plan update based on a renewed community vision could result in a combination of new and updated set of goals, policies, and actions to guide future decision-making in South Pasadena that truly reflect the planning objectives of the community. These policy directives would be organized by subject area in General Plan Chapters 1 through 8, which follow the organizational framework established earlier in the South Pasadena Vision.

The consultants, in collaboration with the advisory committee and focus groups, will prepare a draft of the following eight General Plan elements:

1. **Our Natural Community** — address how South Pasadena’s can thrive in balance with the communities natural ecosystems
2. **Our Prosperous Community** — address how South Pasadena can attract and retain high-wage and high value enterprises, and diversify and increase the local tax base.

3. **Our Well Planned and Designed Community** — this chapter will feature the preferred land use plan that directs new growth by reinvesting in key opportunity areas like the Mission Street Specific Plan, while protecting natural resources, respecting stable residential neighborhoods, and making great places by insisting on the highest standard in architecture, landscaping and urban design.
4. **Our Accessible Community** — will address transportation choices advocated by SB375 and AB 1358 by strengthening and balancing pedestrian, bike, and transit connections in the City and surrounding region.
5. **Our Resilient Community** —This step would address AB 32, SB 375, and SB 379 in a holistic manner through stronger links between land use and transportation with high performance infrastructure.
6. **Our Healthy and Safe Community** — will build effective partnerships that protect and improve the social well being and security.
7. **Our Active Community** — will address parks and open spaces to provide enriching recreational options for the entire community.
8. **Our Creative Community** — weaves arts, cultural events, community programs into everyday life.

Each topic will be introduced with an overarching goal that carries forward the vision, a description of issues needing resolution and methods for remedying them, and finally measurable policies and actions to achieve those solutions. The General Plan will include a summary of actions, along with responsible party for implementing each action and timeframe for completion.

4.2 Draft Mission Street Specific Plan (& Code)

The consultant team will then take the charrette summary report and create a document that summarizes the vision plan for the area. A final report will include separate sections on the key ingredients of the final vision; an Illustrative Plan that indicates the intensity and form of the long term development of the Mission Street Specific Plan; a Regulating Plan that distributes development intensities and standards throughout; and separate sections on Open Space, Landscape, Infrastructure and Traffic/ Parking objectives, form and standards for incrementally realizing the vision over the time frame of the project.

The consultant will also establish a detailed regulatory code that will incorporate a regulating plan, building-form standards, public space and street standards, and parking location and management standards to enable the successful implementation of the Mission Street Specific Plan area’s vision.

Task 4 Deliverables

- A. Draft General Plan Elements,
- B. Draft Mission Street Specific Plan and Code.

Task 4 Timeframe: Week 47 to Week 67

TASK 5 REVIEW, REFINE, AND ASSESS

5.1 Prepare 2nd Draft of General Plan, Mission Street Specific Plan & Code

The consultant will prepare screen-check drafts of each element for review by City staff, Advisory Committee and Focus Groups. The City will distribute the elements internally for review and will provide the consulting team with a single set of consolidated comments.

5.2 Prepare Public Review Draft of General Plan, Mission Street Specific Plan & Code

From these comments, the consulting team will then prepare a Draft General Plan, Mission Street Specific Plan and Code suitable for public review. After the Draft documents have been distributed for public review, the consultant team will process and track changes in Microsoft Word.

5.3 Prepare Administrative Draft EIR

The EIR will be a programmatic document that focuses on the citywide impacts associated with development envisioned under the General Plan, Mission Street Specific Plan, and Code. At the same time, the EIR will serve as a first tier environmental review document that facilitates streamlined review of future developments that are consistent with the General Plan, Mission Street Specific Plan, and Code. To that end, the EIR will provide analysis of anticipated growth throughout the City and all goals and policies for each threshold in the CEQA environmental checklist and provide feasible mitigation measures, where needed, to provide a foundation for future tiered environmental documents for individual development projects in the City. The EIR will address each issue on the CEQA environmental checklist to provide a foundation for future tiered environmental documents for individual development projects in the City. Studying all checklist issues will also allow the City to forego the preparation of an Initial Study, thereby streamlining the EIR scoping process.

A key consideration for the EIR analysis will be the approach to forecasting growth. Given that South Pasadena is built out, the consultant team will forecast growth based on SCAG or other similar growth projections and make a set of reasonable assumptions about where such growth will occur. This will provide a more realistic picture of likely environmental impacts and enable the project team to develop appropriate mitigation strategies.

5.4 Technical Studies

Traffic Studies

In support of the environmental effort, Nelson\Nygaard will conduct a traffic study. This study will project no-build and with-project vehicular level of service at a limited number of intersections (10 to 12) to be identified in collaboration with staff, and based on proposed changes to 1) land use, and 2) roadway configurations. The analysis will be based on Synchro modeling, and will conform to existing City and Los Angeles County guidelines for methodology and significance.

Recently, Nelson\Nygaard has begun helping California municipalities (including the major cities of Oakland and San Jose) adapt to Senate Bill 743, the CEQA reform legislation that will eventually require changes to significance criteria for traffic impacts. SB 743 prohibits continued use of LOS, and requires the Office of Planning and Research (OPR) to develop replacement criteria. OPR's recently released draft guidelines recommend use of vehicle miles traveled, or VMT. As part of the traffic study, we will conduct analysis of VMT impacts alongside LOS,

helping to position the City for future transition. Nelson/Nygaard will also factor in potential increases in Gold Line service and “gates down” time at at-grade intersections as planned by Metro.

Air Quality/Greenhouse Gas Emission Analysis

Urban Crossroads will prepare an analysis of air quality pollutant and greenhouse gas (GHG) emissions consistent with State requirements to provide background and supporting information for the General Plan and MSSP updates and for use in the Program EIR. Urban Crossroads will evaluate existing conditions in the City area, including gathering background air quality data, local wind patterns, and regulatory setting; qualitatively address construction related criteria pollutant emissions; and will calculate the Project’s operational criteria pollutant regional(mass) emissions based on proposed land use and trip general projections using the California Emissions Estimator Model (CalEEMod). Up to two operational modeling scenarios are assumed, which may include an existing condition and future year scenarios. The air quality analysis will also include a screening-level carbon monoxide (CO) Hot Spot assessment of future conditions at key intersections. The existing and proposed land uses pursuant to the General Plan and MSSP updates will be reviewed and major pollutant sources and relative location to sensitive land uses will be identified. As part of this effort, a qualitative assessment on potential risks from toxic air contaminants (TACs) will be provided.

Information available from the SCAQMD or CARB will be utilized to provide recommendations on land use compatibility and appropriate buffer distances between sources of major pollution and relative location to sensitive land uses. Finally, the analysis will include an evaluation of Project conformity with the Air Quality Management Plan for the South Coast Air Basin. A draft air quality/GHG emissions report will be prepared that will address the potential impacts associated with the updates; if potential significant impacts are identified, appropriate mitigation measures will be recommended. The Scope of Work includes one round of review and revision of the air quality/GHG emissions report.

Cultural Resources Analysis:

ARG will complete a records search to determine the location and nature of previously recorded historic and archaeological resources known to exist in the project area. The records will be obtained through the South Central Coastal Information Center at Cal State Fullerton. ARG will also request a paleontological records search and literature review for the project area, including a half-mile radius buffer, from a qualified Paleontologist at the Natural History Museum of Los Angeles County’s Vertebrate Paleontology Section.

The Project would be subject to Native American consultation pursuant to Assembly Bill (AB) 52 (July 2015) and Senate Bill (SB) 18 (California Government Code, Section 65352.3). Native American scoping under the consultation requirements of AB 52 consisting of a request to the California Native American Heritage Commission (NAHC) for a review of its Sacred Lands File and to obtain a list of Native American contacts for the Project area would be conducted. Alternatively, if the City has an AB 52 contacts list in place, it will be used and the NAHC request will not be needed. Listed contacts will be offered, via letter, the opportunity to consult on the project. Actual consultation must be undertaken between governments.

Pursuant to Senate Bill 18, the local government should consult with California Native American tribes identified by the NAHC for the purpose of protecting and/or mitigating impacts to cultural

places. ARG will prepare the NAHC consultation letters for City signature and will follow up on any inquiry or concern related to the Project. This Scope of Work assumes that there will not be any significant concerns raised by tribes related to this project. The results of this coordination process will be summarized in the EIR.

In support of the Program EIR, a Cultural Resources section will be prepared based on the results of the records searches and NAHC consultation as described above. The section will describe: (1) the natural and cultural resources settings; (2) a review of previous research conducted in the vicinity; (3) a review of known cultural and paleontological resources in the vicinity; (4) a review of the methods used to identify cultural and paleontological resources in the vicinity of the Project; (5) potential impacts from any proposed land use changes and implementation of proposed goals and policies; and (6) recommended mitigation measures to reduce identified impacts to less than significant levels.

Noise Analysis

Urban Crossroads will prepare a noise study to provide background and supporting information for the General Plan and MSSP updates and for use in the Program EIR. Urban Crossroads will identify noise sensitive uses as well as the source and location of potential noise generators, collect ambient noise level measurements at up to six locations and 24-hour noise level measurements at up to ten locations to quantify the existing noise environment, and collect up to eight reference noise level measurements to predict the Project-related impacts. Based on input from the Project team, an existing noise prediction model and existing 75, 70, 65, and 60 Community Noise Equivalent Level (CNEL) noise contour boundaries will be developed. To analyze noise related to implementation of the General Plan and MSSP updates, Urban Crossroads will use the noise prediction model to estimate future noise contours for up to 40 roadway segments/noise receiver locations and up to 3 alternatives; identify any major stationary noise sources and determine potential noise impacts; and assess the results of the future noise levels based on the applicable federal, State, and City criteria. A draft noise study report will be prepared that will address the potential impacts associated with the updates; if potential significant impacts are identified, appropriate mitigation measures will be recommended. The Scope of Work includes one round of review and revision of the noise study.

5.5 Joint Meeting Planning Commission and City Council

The consultant will attend a joint meeting with the Planning Commission and City Council to review the draft General Plan, draft Mission Street Specific Plan and Code, and draft EIR.

5.6 Respond to Review Comments/Produce and Circulate Draft EIR

Upon receipt of City comments on the Administrative Draft EIR, Psomas will incorporate comments as appropriate and produce the Draft EIR, which will be circulated for public review for a minimum of 45 days. The City will be responsible for circulating the Draft EIR as well as noticing of the Draft EIR's availability; however, Psomas staff will prepare the required notices (notice of completion, notice of availability) for the City's use.

5.7 Response to comments/Final EIR

Upon receipt of comments on the Draft EIR, Psomas will prepare written draft responses to each comment. As required by CEQA, the responses will include reasoned analysis. As appropriate, the responses will include revised and augmented text to address the comments received.

Upon receipt of City comments on the draft document, Psomas will prepare the final responses to comments for City approval to print; the final document will be provided for use at hearings at which the General Plan will be considered. This document, in combination with the Draft EIR, will constitute the Final EIR.

5.8 Mitigation, Monitoring, and Reporting Program

In conjunction with the Final EIR, Psomas will prepare a mitigation monitoring and reporting program (MMRP), which will describe how the City will ensure implementation of mitigation measures included in the Final EIR. The MMRP will be in a tabular format and, for each mitigation measure, will detail what monitoring actions are required, when monitoring is to occur, and who is responsible for monitoring. At the City's preference, the MMRP can be an appendix to the Final EIR or a stand-alone document.

Task 5 Deliverables:

- A. Screencheck drafts of General Plan Elements, Mission Street Specific Plan and Code, and EIR.
- B. Draft and Final Traffic Study
- C. Attendance at Planning Commission/City Council joint study session.

Task 5 Timeframe: Week 68 to Week 88

TASK 6 ADOPTION

6.1 Participate in public hearings

The overall project manager and project manager from Psomas will participate in all formal adoption hearings before the Planning Commission and City Council concerning General Plan, Mission Street Specific Plan and Code, and Draft EIR. The proposal includes total of 4 hearings. Additional hearings will be billed at \$3,500 per hearing. Other members of the consulting team will be available to attend portions of the public hearings, if necessary.

6.2 Review Findings of Fact, Prepare Notice of Determination

Psomas will prepare the Findings of Fact, and, if necessary, Statement of Overriding Considerations, as well as prepare and file the Notice of Determination.

Task 6 Deliverables

- A. Attendance at total 4 public hearings: up to 2 Planning Commission and up to 2 City Council hearings.
- B. Preparation of Findings of Fact, and a Statement of Overriding Considerations if necessary. There will be one round of review prior to finalizing these documents.
- C. Preparation of the Notice of Determination

7 PRINTING OF FINAL GENERAL PLAN, MISSION STREET SPECIFIC AND CODE

Task 7 Deliverables

- A. Attendance at total 4 public hearings: up to 2 Planning Commission and up to 2 City One electronic copy of all documents

- B. One (1) copy of Adopted General Plan and the Mission Street Specific Plan and Code
- C. Editable GIS datasets: Contains both datum on the place and people within the City of South Pasadena community description and traits, demographics, socio-economics, public facilities, environmental concerns, and urban form.
 - 1. A dataset for each of the elements listed in the scope of work (Land Use, Circulation, Conservation, Open Space, Safety, and Noise),
 - 2. A dataset for the relevant information regarding the unique conditions within the Mission Street Specific area. The sources, description, and layers will be provided in electronic to the City as they requested.
 - 3. Editable AI and ID files for the project

Task 7 Timeframe: Week 89 to Week 104

EXHIBIT B

APPROVED FEE SCHEDULE

Task	Description	Fee
Task 1	Planning & Coordination	
	1.1: Kick-Off Meeting	\$3,200
	1.2: Joint PC/CC Meeting	\$800
	1.3 Monthly Status Meeting w/ Staff	\$4,800
	1.4 Project Website	\$7,000
	1.5 Civic Engagement	
	1.51 Online Engagement	\$4,800
	1.52 Project Tour	\$800
	1.53 Infographics	\$4,800
	1.54 Public Survey	\$8,000
	1.55 Focus Group Meetings	\$18,430
	1.56 Pop-Up Workshops	\$800
	1.57 Book-a-Planner	\$1,600
	1.58 Speaker Series	\$4,200
	Total Task 1	\$59,230
Task 2	Discovery	
	2.1 Urban Form Profile	\$6,000
	2.2 People Profile	\$7,200
	2.3 Interviews	\$4,800
	2.4 Place Profile	\$11,370
	2.5 Mobility & Parking Profile	\$31,040
	2.6 Infrastructure Profile	\$1,800
	2.7 Market Assessment	\$32,975
	Total Task 2	\$95,185
Task 3	Visioning	
	3.1 Charrette	\$40,725
	3.2 General Plan Update	\$7,200
	3.3 MSSP Vision & Code	\$18,000
	3.4 Economic Development Element	\$15,690
	3.5 MSSP Area Development Strategy	\$21,040
	3.6 Mobility & Parking Strategy	\$20,880
	3.7 Historic Preservation Element	\$800
	3.8 Infrastructure Adequacy	\$2,000
	3.9 Climate Change Policies	\$4,135
	3.10 Notice of Preparation & EIR Scoping Plan	\$5,560
	Total Task 3	\$136,030

Task 4	Draft General Plan & MSSP	
	4.1 First Draft General Plan	\$60,970
	4.2 First Draft MSSP & Code	\$42,780
	Total Task 4	\$103,750
Task 5	Review, Refine, and Assess	
	5.1 Administrative Draft of General Plan	\$13,200
	5.2 Administrative Draft of MSSP	\$9,325
	5.3 Administrative Draft EIR	\$68,800
	5.4 Technical Studies	\$36,910
	5.5 Joint PC/CC Meeting	\$800
	5.6 Public Draft EIR	\$11,250
	5.7 Final EIR	\$11,120
	5.8 Mitigation Monitoring and Reporting Program	\$600
	Total Task 5	\$152,005
Task 6	Adoption	
	6.1 Public Hearings	\$9,440
	6.2 Findings of Fact, Statement of Overriding Considerations, NOD	\$4,600
	Task 6 Total	\$17,940
Task 7	Final General Plan & MSSP	\$3,900
	Grand Total – General Plan/MSSP Update	\$564,140

HOURLY BILLING RATES

RANGWALA ASSOCIATES

Kaizer Rangwala \$200

NELSON NYGAARD

Paul Moore \$270

Steve Boland \$160

Lauren Mattern \$160

Peter Costa \$170

Michael Riebe \$145

Rogelio Pardo \$ 95

PSOMAS

Kristin Starbird \$195

Jillian Neary \$120

Support Staff \$ 90

URBAN CROSSROADS

Haseeb Quereshi/Bill Lawson	\$185
Jessica Wang/Alex Wolfe	\$ 65

HR&A

Amitabh Barthakur	\$315
Judith Taylor	\$290
Michael Shilstone	\$100

MOULE & POLYZOIDES

Stefanos Polyzoides	\$275
Vinayak Bharne	\$175
Madison Patrizi	\$100

CRABTREE

Paul Crabtree	\$200
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ARCHITECTURAL RESOURCES GROUP

Jennifer Trotoux	\$145
Andrew Goodrich	\$125

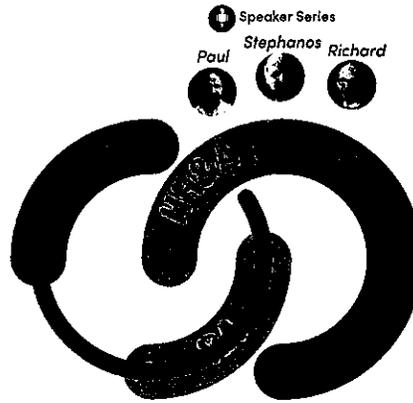
NEIGHBORLAND

Dan Parham	\$150
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ATTACHMENT 2
Consultant Team

Team

-  Urban Crossroads
-  CGI
-  ARG
-  Neighborland
-  DIPG



City Staff	All aspects
Rangwala Associates	All aspects
Nelson Nygaard	Mobility, parking
Psomas	Program EIR
Urban Crossroads	Air Quality, Climate change
HR&A	Economic Analysis
M&P	Urban Design
CGI	Infrastructure, MS4
ARG	Cultural Resources
Neighborland	Online collaboration
DIPG	GIS support



Kaizer Rangwala AICP, CEcD, CNU-A, RA, Project Manager & Lead Planner

Kaizer will manage the overall project. He will coordinate the civic engagement tasks and craft the General Plan and Specific Plan. Kaizer has multi-disciplinary private and municipal sector experience in planning, design, and implementation of General Plans and Downtown Specific Plans. A seasoned project manager with proven experience in leading high performance teams.



Steve Boland, NN, Mobility Lead

Steve will lead the mobility effort. Steve is a multimodal transportation planner with extensive experience in complete streets and urban design as well as transit planning. Steve has played a leading role in integrated land use and transportation planning efforts in communities throughout California.



Lauren Mattern, NN, Parking Policy and Strategy

Lauren will lead the effort to develop parking policies and strategies for the Mission Street area and other “hot spot” high impact areas. She brings eight years of experience in parking and transportation demand management. Lauren was Manager of Parking Policy and Technology at the San Francisco Municipal Transportation Agency, where she oversaw the innovative SFpark program and related parking programs and policy efforts such as on-street car sharing pilots.



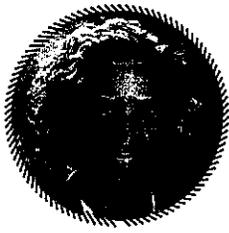
Amitabh Barthakur, HR&A, Chief Economic Analyst

Amitabh will lead the economic analysis effort. A global leader with over 20 years of experience in conducting economic analysis and evaluating development opportunities. He has led multidisciplinary teams to deliver a range of development, infrastructure and transportation related projects. Amitabh has extensive experience working with downtown related projects in Southern California. Amitabh is a resident of South Pasadena.



Vinayak Bharne, M&P, Urban Design Lead

Vinayak is a leading thinker, practitioner, and educator in the field of urban design and city planning. He brings extensive experience in downtown revitalization, complete street design, transit-oriented development and multi-family housing. He will lead the charrette to develop the vision for the Mission Street area. His projects include multiple downtown and TOD master plans in Southern California cities including Pasadena, Beverly Hills, San Dimas and West Covina. He was the lead urban designer for the nationally recognized Lancaster Boulevard transformation effort in downtown Lancaster, CA.



Kristin L. Starbird, Psomas, Program EIR Lead

Kristin will lead the Program EIR preparation for the project. She has 15 years of experience in preparing CEQA documentation and guiding complex and controversial projects through the environmental review process, including General, Master, and Specific Plans. She will oversee the overall CEQA process, and provide QA/QC services to ensure a sound analytic approach and legal defensibility.



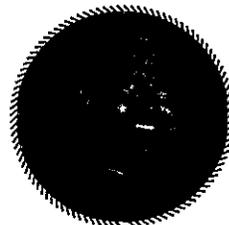
Jillian Neary, MES, Psomas, Program EIR

Jillian will manage preparation of the Program EIR. She has 15 years of experience in environmental analysis and land use investigation pursuant to CEQA, and associated State and Federal regulations, for a wide range of projects throughout Southern California. These include General Plan updates, Specific Plans, infill redevelopment, and transit-oriented development. A longtime resident of South Pasadena, she is keenly aware of the environmental and land use issues in the City.



Haseeb Quereshi, MES, Urban Crossroads, Air quality/Climate Change

Haseeb will lead the effort to address air quality and develop climate change policies. He has been working in the field of air quality and climate change analysis since 2006. He has authored numerous air quality, health risk, greenhouse gas, and malodorous impact analysis studies for projects ranging from small development projects to citywide General Plan updates and large scale specific plans.



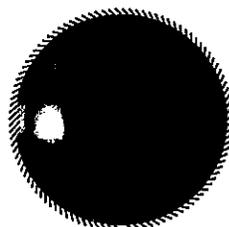
Paul Crabtree, MES, CGI, Infrastructure Adequacy/MS4 Compliance

Paul will identify opportunities for integrative infrastructure improvements. He brings to the team extensive experience in infrastructure, innovative stormwater management, watershed analysis and management, transportation networks, complete street designs and retrofits, grading and drainage, and water and wastewater systems.



Jennifer Trotoux, ARG, Cultural Resources

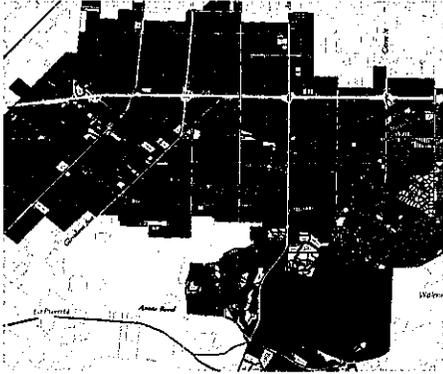
Jennifer will lead the cultural resources analysis to provide critical insight for establishing planning priorities in South Pasadena. She has over twenty years of experience with the historic resources of Southern California, including consulting to city governments and property owners on preservation planning, CEQA evaluation, and historic rehabilitation projects. She is a resident of South Pasadena.



Dan Parham, Neighborland, Online Collaboration

Dan is the co-founder of Neighborland, an online communications platform that enables city agencies and civic organizations to collaborate with residents in an accessible, equitable, and action-oriented way. Dan will facilitate the online collaboration allowing residents to share their insights (ideas, votes, comments) early in the process, and give feedback on the vision later in the process. Neighborland works on all mobile and desktop web browsers, and has built-in social media integrations with Facebook, Google+, and Twitter.

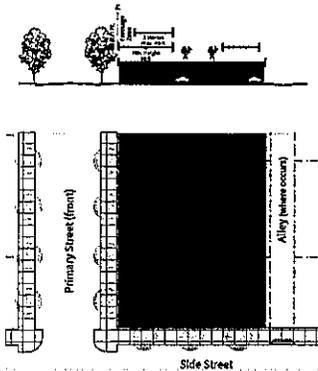
Planning



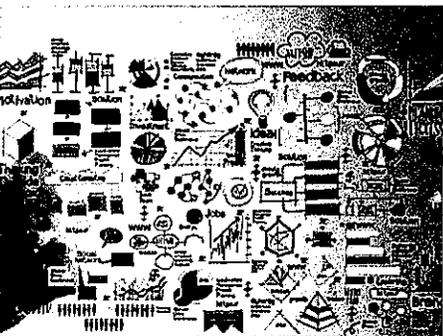
Urban Design



Development Codes



Economic Development



Rangwala Associates

About the Firm

The firm specializes in planning, urban design, and economic development strategies that create great places.

The firm's principal draws from a multidisciplinary training and experience in planning, urban design, and economic development. He has won various national awards for planning, design, and coding efforts.

The following services are offered based on principles of smart growth, restorative place-based economy, and sustainable urbanism:

- General Plans, Specific Plans, and Corridor Plans;
- Urban Design;
- Development Codes; and
- Economic Development.

Collaboration is fundamental to innovation. We work collaboratively with the client and public to deliver the highest quality of service. Based on project needs, we assemble a multidisciplinary project team that brings together outstanding skills in engineering, environmental planning, urban design, market and fiscal impact analysis, transportation planning, and civic engagement. Our wide variety of professional perspectives and experiences allow us to handle complex challenges more readily, and deliver unexpected value and insights, and produce breakthrough work for clients.

Business Model: The firm takes only one or two projects a year, which allows the principal to be completely committed to all aspects of the project, providing undivided attention to the client, and flexibility to develop transformative grounds-up solutions. As a sole proprietor the principal is more nimble to adapt to changes. The low overhead costs makes it possible to offer more for less -- a superior value for our clients.

Kaizer Rangwala, AICP, CEcD, CNU-A

Kaizer Rangwala is the founding principal of Rangwala Associates, a firm that practices the principles of restorative and place-based economy and smart growth. Kaizer's training and experience in planning, design, and economic development brings forth a broad and distinctive perspective to updating the General Plan and developing the Specific Plan and Code. Kaizer's work on corridor and transit oriented development plans has been recognized with numerous awards. He has lectured extensively on restorative and place-based economy, wholistic sustainabilty, and smart growth. His writings have been featured in economic development and planning publications. He is a seasoned project manager with a proven track record and experience in leading high performance teams.

Relevant Projects

West Covina General Plan Update & Downtown Plan & Code: The comprehensive update of the General Plan was developed together with a new vision, economic development strategy, and clear and precise standards for the Downtown area. The central vision of the General Plan is to: preserve and enhance the stable neighborhoods; and direct contextual growth to downtown, corridors, and centers.

Downtown San Dimas Specific Plan: The vision, policies, code, and strategies seeks to preserve the unique sense of place, promote contextual infill development, foster entrepreneurship and innovation, and create an integrated transportation system. The Plan recommends a range of strategies for transforming existing streets into Complete Streets, enhancing First/Last Mile connections, reducing parking demand and effectively managing the parking supply.

Ventura, CA: Specific plans, community, corridor, neighborhood and district plans were developed for the downtown, midtown corridors, expansion of community hospital, and the eastside and westside communities to implement the 2005 General Plan. As a result, the downtown has a new office building and 3 mixed-use projects built in the past four years.

Selected Lectures

"Proactive Sustainable Planning Key to AB32 Regulatory Compliance" at the Annual Municipal Green Conference & Expo.

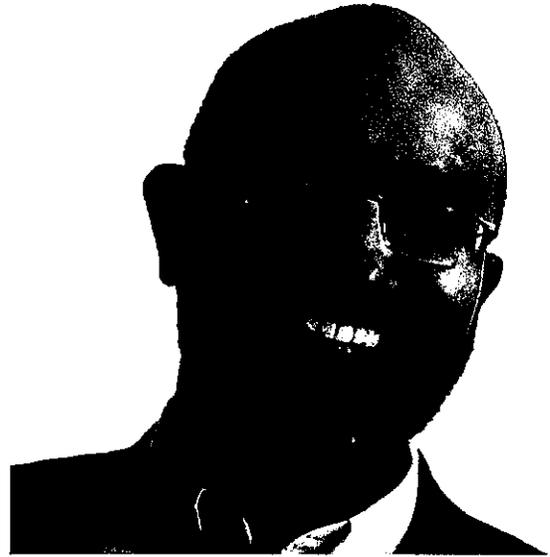
Conducted FBCI webinars on Design Review: Purpose, Principles and Practice; Administering Form-Based Codes; & Coding Corridors.

Certifications

Certified by the American Institute of Certified Planners (AICP)

Certified by the International Economic Development Council

Certified by the Congress of New Urbanism (CNU-A)



Education

Certificate in Economic Development
Oklahoma University,
Economic Development Institute

Masters in City and Regional Planning
Rutgers University

Masters in Architecture
New Jersey Institute of Technology

Bachelors in Architecture
L.S. Raheja School of Architecture

Professional Experience

Principal, Rangwala Associates (since 2009)

Adjunct Faculty at USC Price School of Public Policy

Adjunct Faculty at CSUN

Assistant Community Development Director
Ventura, CA (2006-2009)

Planning Director, Farmers Branch, TX
(1999-2006)

Principal Planner, Comprehensive Planning,
Indianapolis (1997-1999)

Senior Planner, Current Planning, Indianapolis
(1994-1997)

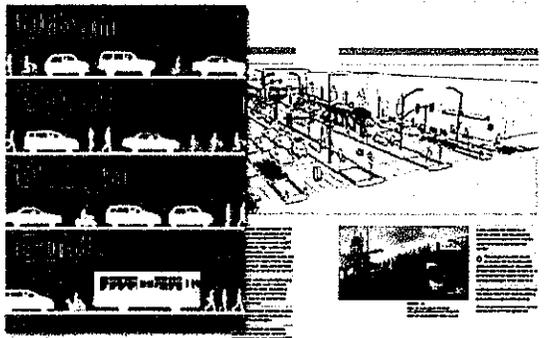
Assistant Planner, Jersey City, NJ (1989-1994)



Southern California Association of Governments – Los Angeles, CA



Nelson\Nygaard evaluated and prioritized strategies included casual carpooling, taxi services, car sharing, hourly car rental, folding bikes on transit, and bicycle sharing. For each strategy, Nelson\Nygaard conducted a best practices review; identified benefits and constraints; examined expansion potential in Los Angeles; and completed a feasibility evaluation including target markets, required regulatory changes, capital and operating costs, consumer costs, joint partnership opportunities, and funding strategies. This work served as a basis for the first/last mile planning efforts that have followed at the regional level, including Metro's First Last Mile Strategic Plan.



Nelson\Nygaard collaborated with NACTO staff to develop national street design guidelines relevant to cities. The Urban Street Design Guide is a blueprint for designing 21st century streets where people can walk, bike, drive, park, take transit, and socialize.



BEYOND THE 710

Nelson\Nygaard was retained to develop the Beyond the 710 package. The final package was multi-modal, included both capital projects and transportation demand management (TDM) measures, and was designed to enhance both north-south and east-west mobility throughout the San Gabriel Valley, for all users, rather than to simply move cars north-south within a narrow corridor. The final package was also less expensive than the costliest 710 alternative, demonstrating that a broad range of benefits could be delivered, with fewer impacts on air quality and in other areas, for the same level of investment. The Nelson\Nygaard proposal was used to lobby the Los Angeles County Metropolitan Transportation Authority (Metro) Board, which subsequently declined to include funding for the freeway extension in a regional sales tax measure.

About the Firm

Nelson\Nygaard Consulting Associates, Inc. is an internationally recognized firm committed to developing transportation systems that promote vibrant, sustainable, and accessible communities. Founded by two women in 1987, Nelson\Nygaard has grown from its roots in transit planning to a 123-person, full-service transportation firm with offices across the United States, including in Los Angeles.

In keeping with the values set by our founders, Nelson\Nygaard puts people first. We recognize that transportation is not an end by itself but a platform for achieving broader community goals of mobility, equity, economic development, and healthy living. Our hands-on, national experience informs but doesn't dictate local solutions. Built on consensus and a multimodal approach, our plans are renowned as practical and implementable.

Nelson\Nygaard specializes in:

TRANSIT systems – Feasibility and fare studies, corridor studies, new services and facilities, redesign services for bus rapid transit, streetcar, rail, bus, and ferry

MULTIMODAL networks – Complete streets, downtown and regional mobility, transit-oriented development, transportation demand management, healthy communities

PARATRANSIT and mobility management – Human services coordination, paratransit and rural transportation plans, mobility manager training, accessibility evaluations

CAMPUS access – Commute and trip reduction, employee and student incentives, marketing campaigns, financial analyses for universities, tech companies, and hospitals

WALKING and BICYCLING – Facilities and network design, bike sharing, safe routes to school and transit, calmed streets, walk audits

TAXI and ON-DEMAND services – Regulations, entry control, rate setting for taxi, livery, peer-to-peer, and private-for-hire

PARKING Management – Regulations, pricing strategies, shared parking, governance, technology selection, travel demand management

TRAFFIC analysis – Road diets and traffic calming, traffic impact simulation, trip reduction, greenhouse gas analysis, climate action plans.

Steve Boland, Senior Associate

Steve Boland specializes in fixed-route transit service and capital planning, including comprehensive operational analyses and planning for Bus Rapid Transit projects, and in multimodal access and circulation, complete streets and urban design, including design and policy for transit station areas and transit-oriented developments.

Relevant Projects

Downtown San Dimas Specific Plan (San Dimas, CA) -- As part of multidisciplinary team, serving as transportation lead on downtown specific plan. Includes planning for first/last mile access between proposed Metro Rail station and downtown business and civic destinations, updated parking regulations to support downtown businesses and complete streets policy development and design of major corridors.

Space 134 (Glendale, CA) 2015 – Glendale is planning a mile-long cap or deck over the 134 freeway bisecting its downtown area. Nelson\Nygaard was retained to develop and recommend concepts for integrating transit service into the site, including bus rapid transit planned by Los Angeles Metro. As part of these improvements, Steve and Nelson\Nygaard provided design guidance for on-site stops, recommended improvements to pedestrian access, recommended changes to existing transit service and helped develop a program for a “mobility/hub” featuring “first/last mile” access elements such as a full-service bikestation.

West Covina General Plan Update, City of West Covina (West Covina, CA) 2015— Steve served as Nelson\Nygaard Project Manager on the City’s first update to its General Plan in decades. Transportation elements of the plan were multimodal in nature, including recommendations for complete streets improvements developed from both a design and policy/programmatic perspective.

Ojai Complete Streets Implementation Plan (Ojai, CA) 2015 – Ojai retained Nelson\Nygaard to help it develop specific design recommendations to advance its recently adopted complete streets policy. Nelson\Nygaard and Steve helped stage a multiday public charrette during which concepts were developed for multimodal improvements, including concepts relevant to the town’s unique rural context.

Selected Lectures and Publications

Author, “Learning from Muni,” February 2010 issue of *The Urbanist* (San Francisco Planning and Urban Research Association).

Contributing editor, *Sustainable Transportation Planning* by Jeffrey Tumlin, Wiley, 2012.

Panelist, “California’s High Speed Rail: Lessons from Asia,” Asia Society San Francisco, November 8, 2012



Education

B.S., Journalism and B.A., Sociology, University of Colorado at Boulder

Professional Experience

Senior Associate, Nelson\Nygaard Consulting Associates (since 2013)

Associate Project Planner, Nelson\Nygaard Consulting Associates (2009–2013)

Associate, Nelson\Nygaard Consulting Associates (2007–2009)

Intern, Nelson\Nygaard Consulting Associates (2007)

Board of Directors, Rescue Muni (2006–2007)

Member, Geary Corridor Bus Rapid Transit Study Citizens Advisory Committee (2005–2007)

Lauren Mattern, Senior Associate

Lauren Mattern brings over eight years of city and transportation planning experience, with a focus on parking, transportation demand management, and multimodal planning. She has strong expertise with data-driven decision making, agile project management, and public sector communications strategies. Before joining Nelson\Nygaard, Lauren served as Manager of Parking Policy and Technology at the San Francisco Municipal Transportation Agency, where she oversaw the innovative SFpark program and related parking policy efforts. She led pricing policy projects using new technology and coordinating with a variety of technical experts and public officials. Lauren connects transportation projects with broader city goals, such as public health, leading both technical projects and conceptual policy development. Her rich municipal experience implementing technically challenging projects allows her to build projects that are both forward-thinking and highly implementable.

Relevant Projects

SFpark Pilot Projects. Lauren led policy and operations such as data-driven on- and off-street rate adjustments and user experience improvements. As pricing policy project manager for this world-renowned and innovative program, created pricing business rules using new state-of-the-art infrastructure (parking sensors, wireless parking meters, and a data warehouse) to conduct 13 demand responsive rate adjustments at 7,000 metered parking spaces. This \$23M, federally funded pilot project made it easier to find a parking space quickly, and reduced circling, double-parking, and greenhouse gas emissions. Lauren oversaw a parking policy and technology team and a broad portfolio of related initiatives including on-street car sharing, commercial loading policy, and reform of Residential Permit Parking program.

Neighborhood Parking Plans. Lauren led data analysis, policy development, and outreach for neighborhood area plans to improve parking availability in areas with severe parking problems.

City Employee Parking Reform. Lauren provided hands-on, adaptive project management throughout full project lifecycle: research, analysis, policy formulation, outreach, legislation, communications strategy, implementation, and evaluation; working with variety of internal and external stakeholders. Implemented parking changes for city employees to reflect best practices in transportation demand management.

City of Madison Multimodal Transportation Plan, (Madison, WI), 2015-Present. Overseeing production of Madison in Motion Plan that will guide future transportation decisions to make Madison a more walkable, bikeable, and transit-oriented city.



Education

Master of City & Regional Planning, University of Pennsylvania, Philadelphia, PA

B.A., Political Science, Drake University, Des Moines, IA

Professional Experience

Nelson\Nygaard Consulting Associates Inc.
Senior Associate, November 2015–Present

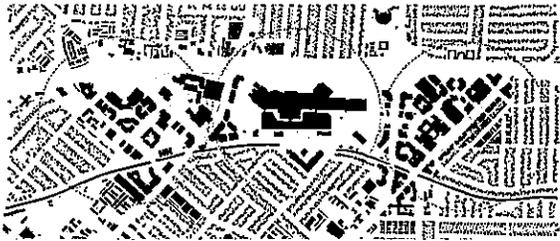
San Francisco Municipal Transportation Authority, Manager of Parking Policy and Technology, 2014–2015; Principal Analyst, 2011–2014; Analyst, 2009–2011)

Metropolitan Planning Group, Mountain View, CA, City Planner, 2008–2009

Hurley-Franks & Associates, Philadelphia, City Planning Intern, 2007–2008



Targeted public realm improvements capitalize on developer interest in Downtown and are encouraging further investment.



West Covina Downtown development strategy identifies a number of underperforming land parcels, as well as other opportunities for new urban infill. This new development will bring a range of new uses into the Downtown, while physically completing street faces and marking important street intersections.

About the Firm

HR&A Advisors, Inc. (HR&A) is an industry-leading real estate, economic development and energy efficiency consulting firm.

We have provided strategic advisory services for some of the most complex mixed-use, neighborhood, downtown, campus, and regional development projects across North America and abroad for over thirty years. We understand the importance of linking accretive private investment with public resources to support investors and communities' responsibilities and aspirations.

We have offices in New York, Los Angeles, and Washington D.C., a presence that allows us to serve clients all over the world.

From Brooklyn to London, Cincinnati to Hong Kong, we have guided hundreds of clients in transforming real estate and economic development concepts, and public infrastructure, first into actionable plans then into job-producing, community-strengthening assets.

We have served a diversity of clients – real estate owners and investors, hospitals and universities, cultural institutions, community development organizations and governments – since 1976.

Practice Areas

- Real Estate Development Advisory
- Economic Development Strategies
- Energy Efficiency Solutions

Relevant Partner and Principal Experience:

- City of West Covina. Economic Element for the General Plan and development strategy for the Downtown Plan.
- Los Angeles Metro. Preliminary Crenshaw/LAX Transit Corridor Economic Analysis.
- City of San Bernardino. E Street Corridor Economic Opportunities Analysis, San Bernardino, CA.
- City of Los Angeles, Community Redevelopment Agency. Mid-City Crenshaw Visioning Study.
- Southern California Association of Governments. Inland Empire TOD Analysis, Inland Empire, CA.
- Urban Land Institute (ULI). ULI-LA Technical Advisory Panels for the Slauson Station Blue Line TOD Area, Los Angeles, CA.



Amitabh Barthakur, AICP

A Partner at HR&A, Los Angeles office, Amitabh brings a breadth of experience in the area of community development, economic planning and urban revitalization. He has led a wide range of studies focused on formulating revitalization strategies for urban corridors and districts across Southern California and the nation. Some of his recent experience includes the Crenshaw corridor redevelopment plan in South Los Angeles, a vision for the Central Avenue corridor in Watts, the E Street Corridor revitalization strategy in San Bernardino, a retail development plan for the 3rd Street Corridor in Chula Vista, annual economic performance evaluation of the Hollywood Entertainment District BID along Hollywood Boulevard, and a revitalization strategy for the 21st Street corridor in Wichita.



Relevant Projects

West Covina General Plan Update and Downtown Plan

Analyzed regional market demand, the City's fiscal health, and identified growth opportunities in the downtown area. Drafted the General Plan Economic Element outlining a economic development implementation strategy aligned with the community vision.

Santa Ana Renaissance Specific Plan

Working with Moule & Polyzoides, Amitabh Barthakur, then with ERA, prepared the economic analysis to support the award-winning Santa Ana Renaissance Specific Plan, encompassing five principal neighborhoods in central Santa Ana. He assisted the project team by providing a real estate assessment of the project area including a forecast of potential absorption of residential, commercial and industrial space, a forecast of the potential fiscal impacts of the proposed specific plan on the general fund revenues on the city of Santa Ana, and an analysis on the redevelopment tax increment capacity implied by the specific plan on the downtown and inner city redevelopment project areas.

Affiliations

Member, American Planning Association

Member, Urban Land Institute

Member, American Institute of Certified Planners

Member, Council of Architecture (India)

Education

Master of Urban Planning
University of Southern California, School of Policy, Planning and Development

Master of Building Science
University of Southern California, School of Architecture

Bachelor of Architecture
School of Planning and Architecture, New Delhi

Professional Experience

2013 – Present

Partner, HR&A Advisors, Inc.

2010 – Present

Vice President/Regional Director, Planning Design + Development, AECOM

2007 – 2010

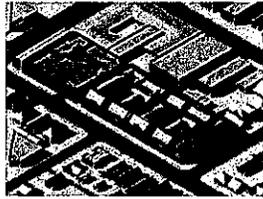
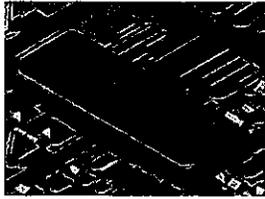
Vice President, Economics, AECOM

1998 – 2007

Principal, Economics Research Associates

1997-1998

Program Coordinator, Institute of Planning & Development Practitioners



Mission Meridian Village is located between a traditional neighborhood and an historic neighborhood center in South Pasadena. Buildings of various types are arranged on the 1.65-acre site, including courtyard housing, single-family houses, duplexes and mixed-use lofts, generating a streetscape that mediates between the commercial character of the existing Neighborhood Center and the residential scale of the California bungalows surrounding the project.



The Connecting Pasadena Project is a community-based initiative that aims to reclaim land, rebuild the urban fabric and restore the economic and social activity that was destroyed over fifty years ago. Two separate workshops were organized during which participants gave input and direction and framed five principal ideas: 1) fill the freeway stub with parking and other service uses; 2) convert the freeway into a multi-lane boulevard as it enters the City; 3) create a new network of blocks, streets and open spaces to stitch together the disconnected sides of the City; 4) use the reclaimed land for new infill development; and 5) regulate development in a form that is sensitive to the surrounding context.

About the Firm

Moule & Polyzoides was founded in 1982 in Los Angeles to address the most critical challenge of our time: Creating beautiful and enduring buildings, neighborhoods and districts, and through them, reinvigorating civic life by restoring the urban cores of our towns and cities and providing an alternative to suburban sprawl. The firm has an international reputation for design innovation and a strong track record demonstrated in over 300 completed projects. The work of Moule & Polyzoides has been published worldwide, showcased in various museum and exhibitions and has received numerous awards.

We brings distinct advantages to this project.

1. Our offices are located in Pasadena, and we have frequently visited South Pasadena to study the Mission District as a precedent for many of our downtown revitalization projects. As such, we know the city intimately.
2. We are the architects of one of the most recognized and loved multi-family projects within the city, Mission Meridian, which is now routinely visited during local and national conferences as an exemplar of how to introduce residential density in a responsible urban form within a single family neighborhood.
3. We have been advocates against the 710 Freeway extension for several decades, and recently completed a citizen-initiated study for filling the 710 ditch in Pasadena and create a new vibrant mixed-use district to stitch both sides of the fractured city.
4. We have significant experience in revitalizing downtowns, both as planners as well as urban designers. Our recent effort for transforming downtown Lancaster, by rethinking the 2/3-mile-long stretch of Lancaster Boulevard was recognized in 2013 with the National Award for Smart Growth Achievement, Overall Excellence by the EPA, and the 2013 Excellence in Planning Implementation Award (Small Jurisdiction) by the APA California Chapter.
5. We are nationally recognized specialists in designing Transit Oriented Districts, both as planners and architects, having designed projects at various scales, from the recent Specific Plan in San Dimas, to the design of Del Mar Station in Pasadena and Mission Meridian in your city.

Vinayak Bharne

Vinayak Bharne is Director of Design at Moule & Polyzoides where he has led several of the firms most celebrated urban design and planning projects. He is a recognized thought-leader and practitioner in the fields of urban design and city planning and brings significant experience in downtown revitalization, Complete Street design, transit-oriented development and multi-family housing.

His projects include numerous downtown revitalization efforts in Southern California cities such as Pasadena, Beverly Hills, San Dimas and West Covina. He has designed TOD master plans around the Del Mar Station in Pasadena and the BART Station in Oakland, and was the lead urban designer for the Lancaster Boulevard transformation effort in downtown Lancaster, CA that was awarded the National Award for Smart Growth Achievement, Overall Excellence, by EPA in 2013, and Excellence in Planning Implementation Award by the APA California Chapter in 2012. He is an active educator, author and public speaker. He holds a joint teaching appointment at the University of Southern California in the Sol Price School of Public Policy and in the School of Architecture, where he teaches urban design theory and studios at the graduate level.

He has written chapters in numerous books such as "Planning Los Angeles", "Los Angeles: Building the Polycentric Region," & "Aesthetics of Sustainable Architecture" and is the editor/author of 3 books including "The Emerging Asian City: Concomitant Urbanities & Urbanisms."

Affiliations

- Board of Directors – Pasadena Heritage, California
- Resource Council – Form Based Codes Institute, Chicago
- Advisory Board – Global Urban Development, Delaware
- Editorial Board – Journal of Architecture & Urbanism, London
- Executive Editor – "My Livable City", Mumbai & The Netherlands
- Contributing Blogger – Planetizen, Los Angeles
- Member – American Planning Association
- Member – Congress for the New Urbanism



Education

- Presidential Fellow (Social Entrepreneurship), USC Marshall School of Business
- Master of Architecture (Urban Design), University of Southern California
- Bachelor of Architecture, Goa University, India

Books and Articles

- The Emerging Asian City: Concomitant Urbanities & Urbanisms (book editor)
- Planning Los Angeles (book chapter author)
- Los Angeles: Building the Polycentric Region (book chapter author)
- Designing the Urban Block: Best Practices in Los Angeles (Practicing Planner)
- Re-evaluating Pasadena's City of Gardens Ordinance (Planetizen)
- The Affordable City: Balancing Two Extremes With An Equitable Middle (My Liveable City)
- An Argument Against Floor-Area-Ratio and Coverage-Based Zoning (Urban Vision)
- Designing Livable Neighborhoods (Practicing Planner)



About the Firm

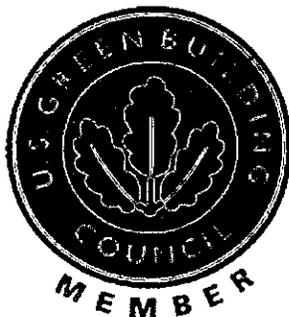
Psomas, founded in 1946, is a full-service environmental, engineering, construction management, and land survey firm. Psomas' Environmental Planning team, established in January 2014 through the acquisition of BonTerra Consulting, provides consulting services that support the preparation of documentation pursuant to the California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA).

As a leader in the field of environmental analysis, the Psomas Environmental Planning team has helped clients navigate through the increasingly complex processes required by CEQA. We offer comprehensive and responsive solutions, and our clients save time and money through our extensive experience. We are adept at preparing documents that accurately reflect the environmental values and priorities of the lead agency. Psomas establishes responsive and consistent communications amongst the project team; additionally, we are accustomed to working closely with legal counsel as desired by the lead agency. Our solid analytical and management approaches result in comprehensive, easily understood, and legally defensible documents.

Psomas has robust in-house capabilities to support the preparation of environmental documents pursuant to CEQA/NEPA, with special consideration of the issues facing urban and infill/redevelopment projects, including the following:

- Environmental Documentation
- Cultural Resources
- Air Quality, Greenhouse Gas, and Noise
- Resource Management
- Traffic and Parking
- Civil Engineering
- GIS Services and Visual Simulations

Psomas has over 550 staff members located in California, Arizona, and Utah. Over 100 Psomas professionals have been credentialed through the US Green Building Council as LEED APs or through ISI as ENV SPs (Envision Sustainability Professional). Psomas provides environmental consulting services primarily from our four Southern California regional offices, including the nearby City of Pasadena.



Psomas is a founding member of the Institute for Sustainable Infrastructure (ISI) and played a key role in the development of ISI's groundbreaking Envision™ rating system. Chairman Emeritus, Timothy Psomas, PE, is the founding chair of ISI's Board of Directors.

Kristin Starbird, Senior Project Manager

Kristin Starbird is a Vice President/Associate and Senior Project Manager with Psomas and serves as the primary Environmental Services Project Manager for the Psomas Pasadena office. Her professional expertise includes the preparation of environmental documents pursuant to CEQA and NEPA; project management for projects with federal, State, and local agency involvement; and public presentations.

Relevant Projects

City of Arcadia General Plan Update Program Environmental Impact Report: Project Manager for the Program EIR for the City's General Plan Update, which emphasized the maintenance of existing land uses and redevelopment in a few select areas, as the City is largely built out. The General Plan was developed to accommodate the Gold Line station proposed in the City and anticipated the revitalization of aging commercial areas through the incorporation of mixed-use zones along major transit corridors. Key issues in the update, addressed in the EIR, include balancing growth with established residential land uses and historic preservation.

Fullerton Transportation Center Specific Plan Project Environmental Impact Report: Project Manager for the preparation of an EIR for a redevelopment plan of the the 35-acre area around the Fullerton Train Station with mixed uses, including up to 1,500 residential units and 100,000 square feet each of retail and office uses, as well as improvements to the existing circulation system to form a cohesive network that provides access and mobility for motorists, transit riders, pedestrians, and bicyclists. Key environmental issues in the EIR include land use, traffic/parking, historic resources, greenhouse gas emissions, noise, air quality, water supply, and hazardous materials.

Centennial Specific Plan Environmental Impact Report, Los Angeles, CA: Project Manager for the development of a planned new community located in the northwestern corner of Los Angeles County. The 12,323-acre project site would be partially developed with approximately 19,333 residential units and up to 10 million square feet of nonresidential employment-generating uses in addition to a variety of civic, public service, education, natural open space, and recreational land uses. Two new wastewater treatment plants would be developed that would provide recycled water for landscape irrigation as well as a water bank and water treatment facility. Key environmental issues in the EIR include traffic, water supply, GHG emissions, and regional plan compliance.

Professional Affiliation

Association of Environmental Professionals



Education

2000/MA/Public Affairs/University of Texas at Austin

1995/BA/Social Work/University of Texas at Austin

Professional Experience

Psomas, Senior Project Manager/Regional Manager and Associate, 2014 - present

BonTerra Consulting, Senior Project Manager/Associate, 2008-2013

BonTerra Consulting, Project Manager, 2004-2008

BonTerra Consulting, Assistant Project Manager, 2002-2004

Reed, Stowe & Yanke, LLC, Consultant, 2000-2002

City of Austin Assistant City Manager's Office, Planning Intern, 1999-2000

Haseeb Qureshi, MES, Senior Associate

Haseeb Qureshi has been working in the field of air quality, climate change, health risk assessment, and vehicular and non-motorized transportation planning and analysis since 2006. He has authored numerous air quality, health risk, greenhouse gas, traffic impact analysis studies, and provided input into project design to promote sustainability and walkability for projects ranging from small development projects to citywide General Plan updates and Specific Plans. Recent activities include efforts to inventory greenhouse gas emissions for various projects and provide recommendations to reduce carbon impacts through innovative mitigation strategies. Haseeb is also proficient in the use of unique software tools such as CalEEMod, AERMOD, ISCST3, CALINE4 and EMFAC.

Relevant Projects

Arcadia General Plan Update Air Quality Evaluation: The purpose of this evaluation was to determine the air quality impacts associated with the implementation of the General Plan update. To determine the resulting air quality effects, baseline year emissions were compared to General Plan buildout year emissions. Types of air quality analysis performed in this work effort included mobile source emissions and area source emissions for both criteria pollutants and greenhouse gas emissions. The evaluation also considered applicable policies to promote a reduction in vehicle miles traveled which in turn reduces criteria pollutant and greenhouse gas emissions. Several measures were recommended to be implemented on an individual project level to reduce criteria pollutant emissions and greenhouse gas emissions.

Vernon General Plan Update Air Quality Evaluation: Air quality analysis performed included mobile source emissions and area source emissions for both criteria pollutants and greenhouse gas emissions. The evaluation also considered applicable policies to promote a reduction in vehicle miles traveled. Since the proposed update to the General Plan would actually reduce overall industrial use square footage, its implementation would likely result in a net reduction in emissions.

Rosemead General Plan Update Air Quality Evaluation: The purpose of this evaluation was to determine the air quality impacts associated with the implementation of the City of Rosemead's General Plan update. Baseline year emissions (2007) were compared to General Plan buildout year emissions (2025). The evaluation also considered applicable policies to promote a reduction in vehicle miles traveled which in turn reduces criteria pollutant and greenhouse gas emissions. Through this analysis, several measures were recommended to be implemented on an individual project levels to create a reduction of criteria pollutant emissions and greenhouse gas emissions.



Education

M.S. - Environmental Studies

California State University, Fullerton i May, 2010

B.A. – Environmental Analysis and Design

University of California, Irvine i June, 2006

Professional Experience

Urban Crossroads, Inc., Senior Associate, 2009-present

Urban Crossroads, Inc., Associate, 2006-2009

Urban Crossroads, Inc., Air Quality Specialist, 2005-2006

Urban Crossroads, Inc., Assistant Analyst, 2004-2005

Affiliations

AEP: Association of Environmental Planners

AWMA: Air & Waste Management Association

ASTM: American Society for Testing & Materials

Paul Crabtree, P.E., CNU-A

Paul Crabtree is a Civil Engineer with extensive experience in infrastructure, innovative stormwater management, watershed analysis and management, transportation networks, complete street designs and retrofits, grading and drainage, and water and wastewater systems. Paul is the founder and president of the Crabtree Group, Inc. CGI has been an innovative leader in the design of the natural and urban water cycle; including floodplain/hydrology/hydraulics, wetlands mitigation, experience with federal/state environmental/floodplain/wetland agencies, and low impact/light imprint/green infrastructure rainwater management practices. Paul is a leader in the Congress for New Urbanism Rainwater Initiative, and an author and lecturer on sustainable infrastructure, from water to transportation. Paul is a contributing author of Sustainable and Resilient Cities.

Relevant Projects

The following projects have demonstrated that green infrastructure can outperform conventional infrastructure while reducing capital and operation costs:

Watershed Restoration Masterplan for City of Ventura, employing green infrastructure to comply with MS4 in a redevelopment area.

Green Infrastructure for the NW Masterplan with Dover-Kohl and City of El Paso.

Affordable Housing Projects in Moorpark and Thousand Oaks. LEED Gold projects. Designed Light Imprint green infrastructure (LID) stormwater features for MS4 compliance that improved the hydrology of the sites and accommodated the new developments.

ReInvent Phoenix. Transit Oriented Development planning and coding for 5 neighborhoods surrounding new light rail stations in Phoenix, AZ. Analyzed existing infrastructure conditions and strategies and tactics, facilitated stakeholder meetings, developed green infrastructure street retrofit plans, developed Eco-District plans and cost estimates for the Gateway District.

Tigard Triangle Redevelopment Smart Code, Tigard, Oregon. Analyzed existing conditions and strategies and tactics, facilitated stakeholder meetings, developed lean infrastructure strategy and plan.

Professional Memberships

National Society of Professional Engineers

American Society of Civil Engineers

Ten Year Tenure as Planning Commissioner

Founding Member Transect Codes Council



Education

B.S Civil Engineering, Washington University, Saint Louis (1978)

B.A. Physics, Hamline University, Saint Paul (1976)

Professional Experience

Crabtree Group, Inc.

(1999-Present) President

Homestead Village Inc.

(1996-1998) Development Manager

Civil Land Consultant, Inc.

(1993-1996) Senior Project Manager

Warner Engineering

(1989-1993) Project Manager

Golden Era Productions

(1984-1989) Owner's Representative

Hydro-Air Engineering

(1978-1979) Design Engineer

City of South Pasadena Agenda Report

Diana Mahmud, Mayor
Michael A. Cacciotti, Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Richard D. Schneider, M.D., Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: November 16, 2016

TO: Honorable Mayor and City Council

VIA: Sergio Gonzalez, City Manager 

FROM: Lucy Demirjian, Assistant to the City Manager 

SUBJECT: **Adoption of an Interim Urgency Ordinance Prohibiting the Processing, Manufacturing, Laboratory Testing, Labeling, Storing, Wholesale and Retail Distribution, and Outdoor Cultivation of Cannabis**

Recommendation

It is recommended that the City Council adopt an urgency ordinance, by 4/5ths vote, prohibiting the processing, manufacturing, laboratory testing, labeling, storing, wholesale and retail distribution, and outdoor cultivation of cannabis.

Fiscal Impact

No fiscal impact associated with the adoption of the urgency ordinance.

Commission Review and Recommendation

This matter was not reviewed by a Commission.

Background

On November 8, 2016, Proposition 64 was approved by California voters, legalizing non-medical marijuana use for adults (over the age of 21) and establishing a comprehensive system to regulate commercial non-medical marijuana activity.

Analysis

The provisions of Proposition 64 relating to the possession, use and cultivation of non-medical marijuana became effective on November 9, 2016. A person may legally engage in personal cultivation of up to six marijuana plants within the person's private residence.

Proposition 64 allows cities to adopt business regulations and land use regulations for nonmedical marijuana activities. Local governments could regulate or prohibit all personal, outdoor cultivation, until such time as the Attorney General determines that the use of non-medical marijuana is lawful in the State of California under federal law. Furthermore, local governments could "reasonably regulate" personal outdoor cultivation.

Cities may expressly ban, adopt business regulations, or adopt land use regulations pertaining to any or all of these non-medical marijuana-related businesses. The League of California Cities anticipates that cities have until January 1, 2018 to enact bans or regulations relating to non-

Urgency Ordinance Prohibiting Distribution and Cultivation of Cannabis

November 16, 2016

Page 2 of 2

medical marijuana businesses, as it is unlikely that the state would issue commercial licenses prior to this date.

The proposed interim ordinance would expressly prohibit, in all zones and all specific plan areas, commercial marijuana activity. No person would be permitted to establish, operate, maintain, conduct or allow commercial marijuana activity anywhere within the City. Note that medical marijuana related land uses are already prohibited pursuant to South Pasadena Municipal Code (SPMC) Section 36.350.240, with an exception for a person who is a “qualified patient” or possesses a medical marijuana identification card or their caregiver permitting outdoor cultivation for their personal medical use marijuana plants within a 32 square foot area within an enclosed yard, where the marijuana plants are not visible from the public right of way.

There are two versions of the Urgency Ordinance for Council consideration: one which provides for a complete prohibition on outdoor cultivation, and impliedly repeals SPMC Section 36.350.240 D; an alternate version which maintains the exception for outdoor cultivation of medical marijuana for personal use. The Council is asked to consider which version it prefers.

The Interim Urgency Ordinance is also intended to allow the City time to study and consider appropriate standards to address the resulting effects of Proposition 64. Pursuant to Government Code Section 65858, interim ordinances are valid for an initial period of 45 days. After proper notice and hearing, the Council may extend the interim ordinance for up to 22 months and 15 days. Prior to the City extending the interim ordinance, the Government Code requires that the Council issue a report describing the measures taken to alleviate the condition which led to the adoption of the ordinance. During the 45-day period, staff will research options available to the City to address the effects of Proposition 64. Specifically, to address reasonable regulations relating to personal cultivation of marijuana plants at private residences, to the extent permitted by Proposition 64.

The Interim Ordinance is valid for 45 days from the date of adoption and will expire on January 1, 2017.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City’s website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Urgency ordinance prohibiting distribution and cultivation of cannabis
2. Urgency ordinance prohibiting distribution and cultivation of cannabis, with exception for outdoor cultivation of medical marijuana for personal use

ATTACHMENT 1
Urgency ordinance prohibiting
distribution and cultivation of cannabis

ORDINANCE NO. _____

**AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
PROHIBITING THE PROCESSING, MANUFACTURING,
LABORATORY TESTING, LABELING, STORING, WHOLESALE
AND RETAIL DISTRIBUTION, AND OUTDOOR
CULTIVATION OF CANNABIS**

WHEREAS, on November 5, 1996, the voters of the State of California approved Proposition 215, which enacted the Compassionate Use Act of 1996, codified at California Health and Safety Code Section 11362.5 ("CUA"). The CUA decriminalized the otherwise unlawful possession and cultivation of marijuana for certain medical purposes under certain limited and specified circumstances; and

WHEREAS, in 2004, the Legislature enacted Senate Bill 420, codified at California Health and Safety Code Section 11362.7 et seq. and referred to as the Medical Marijuana Program ("MMP") to clarify the scope of the CUA, and to provide qualifying patients and primary caregivers who collectively or cooperatively cultivate marijuana for medical purposes with a limited defense to certain specified State criminal statutes. Assembly Bill 2650 (2010) and Assembly Bill 1300 (2011) amended the MMP to expressly recognize the authority of cities to "[a]dopt local ordinances that regulate the location, operation, or establishment of a medical marijuana cooperative or collective"; and

WHEREAS, in *City of Riverside v. Inland Empire Patients Health and Wellness Center, Inc.* (2013) 56 Cal.4th 729, the California Supreme Court held that "[n]othing in the CUA or the MMP expressly or impliedly limits the inherent authority of a local jurisdiction, by its own ordinances, to regulate the use of its land..."; and

WHEREAS, on October 9, 2015, Governor Brown signed three bills into law (Assembly Bill 266, Assembly Bill 243, and Senate Bill 643) which collectively are known as the Medical Marijuana Regulation and Safety Act ("MMRSA"). The MMRSA established a State licensing scheme for commercial medical marijuana uses while protecting local control by requiring that all such businesses have a local license or permit to operate before obtaining a State license. The MMRSA allowed cities to completely prohibit commercial and private medical marijuana activities; and

WHEREAS, on June 28, 2016, the Secretary of State certified Proposition 64, the Control, Regulate, and Tax Adult Use of Marijuana Act ("AUMA"), for the November 8, 2016, ballot. The AUMA passed by a majority of California voters, making it lawful for individuals 21 years of age and older to possess, process, transport, purchase, obtain, or give away without any compensation, to persons 21 years of age or older, up to 28.5 grams of marijuana, or up to eight grams of marijuana in the form of concentrated

cannabis contained in marijuana products. The AUMA also makes it lawful for individuals 21 years of age and older to possess, plant, cultivate, harvest, dry, or process not more than six living marijuana plants and possess the marijuana produced by the plants. Further, the AUMA makes it lawful for individuals 21 years of age and older to smoke or ingest marijuana or marijuana products on private property. Provisions of the AUMA took effect the day after the election, specifically recreational use by adults and cultivation in private residences; and

WHEREAS, the AUMA does allow local governments to prohibit recreational marijuana businesses entirely, and allow cities to reasonably regulate indoor cultivation and prohibit outdoor cultivation; and

WHEREAS, the City has an overriding interest in planning and regulating the use of property within the City. Implicit in any plan or regulation is the City's interest in maintaining the quality of life and the character of the City's neighborhoods. Without stable, well-planned neighborhoods, areas of the City can quickly deteriorate, with tragic consequences to social, environmental, and economic values; and

WHEREAS, on February 3, 2010, the City Council adopted Ordinance No. 2200 to prohibit marijuana dispensaries in all zoning districts in the City; and

WHEREAS, on January 20, 2016, the City Council adopted Ordinance No. 2290 to prohibit the cultivation of marijuana in the City; and

WHEREAS, the City Council finds there is a current and immediate threat to the health, safety, and welfare of City residents arising from the risks associated with the cultivation, processing, manufacturing, laboratory testing, labeling, storing, wholesale and retail distribution, and outdoor cultivation of cannabis. Citywide prohibition of all activities, from cultivation to point of sale, is proper and necessary to avoid the risks of criminal activity, degradation of the natural environment, and malodorous smells that may result from such activities; and

WHEREAS, several California cities have experienced negative secondary effects and adverse impacts of marijuana processing and distribution uses, including offensive odors, illegal sales and distribution of marijuana, trespassing, theft, violent robberies and attempted robberies, and fire hazards; and

WHEREAS, the California Attorney General's 2008 Guidelines for Security and Non-Diversion of Marijuana Grown for Medical Use points out that marijuana cultivation or other concentrations of marijuana in any location or premises without adequate security increases the risk that surrounding homes or businesses may be negatively impacted by nuisance activity, such as loitering or crime; and

WHEREAS, until and unless the California Department of Food and Agriculture establishes a track and trace program for reporting the movement of marijuana items through the distribution chain, as mandated by California Business and Professions Code Section 19335, the risk of crime from theft and burglary related to manufacturing and distribution facilities is significant. Until traceable, stolen product will have street value for sale to minors; and

WHEREAS, manufacturing of cannabis products can involve the use of chemicals and solvents, and as a result, the manufacture of hash oil concentrate, often added to edibles, drink, and liquids, carries a significant risk of explosion due to the distillation process utilized to extract tetrahydrocannabinol. Major burn treatment centers at two hospitals in Northern California reported in 2015 that nearly 10 percent of severe burn cases were attributed to butane hash oil explosions, which was more than burn cases from car accidents and house fires combined; and

WHEREAS, the CUA, MMP, and Proposition 64 do not confer a land use right or the right to create or maintain a public nuisance; and

WHEREAS, the City Council desires to assure that the cultivation, processing, manufacturing, laboratory testing, labeling, storing, wholesale and retail distribution, and outdoor cultivation of cannabis is prohibited in the City until the City has had a reasonable opportunity to study the ramification of same, and report the findings, so that appropriate land use decisions can be made; and

WHEREAS, the City Council further desires to enact this interim urgency ordinance to expressly clarify that the cultivation, processing, manufacturing, laboratory testing, labeling, storing, wholesale and retail distribution, and outdoor cultivation of cannabis is prohibited in all zones throughout the City; and

WHEREAS, the immediate prohibition of all commercial and industrial cannabis activities will maintain the status quo while allowing the City to investigate and research the safety and options of regulation; and

WHEREAS, the City will take steps to update its Municipal Code to develop a comprehensive approach to cannabis, meant to protect the public health, safety, and welfare.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The foregoing findings and determinations are true and correct and are incorporated herein by reference.

SECTION 2. Based on the foregoing, the City Council finds and declares there is a current and immediate threat to the public health, safety, and welfare and upon that basis has determined that an urgency ordinance pursuant to Government Code Section 65858 is warranted and shall take effect immediately upon adoption of this ordinance by a four-fifths vote of the City Council.

SECTION 3. For a period of 45 days from the date of November 16, 2016, the following regulations are hereby imposed. Notwithstanding the provision set forth in South Pasadena Municipal Code sub-section 36.350.240D, these regulations shall prevail over any conflicting provisions of the South Pasadena Municipal Code, and other ordinances, resolutions, and policies of the City of South Pasadena:

1. Any planting, cultivating, harvesting, drying, or processing of cannabis outdoors is prohibited. No use permit, building permit, variance, or any other permit or entitlement, whether ministerial or discretionary, shall be approved for any such use or activity.

2. Any commercial or industrial use involving cannabis, including, but not limited to, the cultivation, processing, manufacturing, laboratory testing, labeling, storing, delivery, transportation, and wholesale and retail distribution of cannabis, and all cannabis derivatives, is prohibited. No use permit, building permit, variance, or any other permit or entitlement, whether ministerial or discretionary, shall be approved for any such use or activity.

3. For the purposes of this ordinance, the term "cannabis" shall have the same meaning as set forth in California Business and Professions Code Section 19300.5(f).

SECTION 4. The City Council finds that this ordinance is not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly; rather it prevents changes in the environment pending the completion of the contemplated study and review.

SECTION 5. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance and each and every section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

SECTION 6. This urgency ordinance is enacted under California Government Code Section 65858(a) by a 4/5ths vote of City Council. This urgency

ordinance is effective November 16, 2016 and will extend for a period of 45 days at which time it will automatically expire unless extended by the City Council in accordance with California Government Code Section 65858.

SECTION 7. The City Clerk shall certify to the passage and adoption of this ordinance and to its approval by the Mayor and shall cause the same to be published according to law.

PASSED, APPROVED, AND ADOPTED ON this 16th day of November, 2016.

Diana Mahmud, Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

Date: _____

I HEREBY CERTIFY the foregoing urgency ordinance was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 16th day of November, 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

ATTACHMENT 2
Urgency ordinance prohibiting
distribution and cultivation of cannabis
(except for outdoor cultivation of
medical marijuana for personal use)

ORDINANCE NO. _____

**AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
PROHIBITING THE PROCESSING, MANUFACTURING,
LABORATORY TESTING, LABELING, STORING, WHOLESALE
AND RETAIL DISTRIBUTION, AND OUTDOOR
CULTIVATION OF CANNABIS**

WHEREAS, on November 5, 1996, the voters of the State of California approved Proposition 215, which enacted the Compassionate Use Act of 1996, codified at California Health and Safety Code Section 11362.5 ("CUA"). The CUA decriminalized the otherwise unlawful possession and cultivation of marijuana for certain medical purposes under certain limited and specified circumstances; and

WHEREAS, in 2004, the Legislature enacted Senate Bill 420, codified at California Health and Safety Code Section 11362.7 et seq. and referred to as the Medical Marijuana Program ("MMP") to clarify the scope of the CUA, and to provide qualifying patients and primary caregivers who collectively or cooperatively cultivate marijuana for medical purposes with a limited defense to certain specified State criminal statutes. Assembly Bill 2650 (2010) and Assembly Bill 1300 (2011) amended the MMP to expressly recognize the authority of cities to "[a]dopt local ordinances that regulate the location, operation, or establishment of a medical marijuana cooperative or collective"; and

WHEREAS, in *City of Riverside v. Inland Empire Patients Health and Wellness Center, Inc.* (2013) 56 Cal.4th 729, the California Supreme Court held that "[n]othing in the CUA or the MMP expressly or impliedly limits the inherent authority of a local jurisdiction, by its own ordinances, to regulate the use of its land..."; and

WHEREAS, on October 9, 2015, Governor Brown signed three bills into law (Assembly Bill 266, Assembly Bill 243, and Senate Bill 643) which collectively are known as the Medical Marijuana Regulation and Safety Act ("MMRSA"). The MMRSA established a State licensing scheme for commercial medical marijuana uses while protecting local control by requiring that all such businesses have a local license or permit to operate before obtaining a State license. The MMRSA allowed cities to completely prohibit commercial and private medical marijuana activities; and

WHEREAS, on June 28, 2016, the Secretary of State certified Proposition 64, the Control, Regulate, and Tax Adult Use of Marijuana Act ("AUMA"), for the November 8, 2016, ballot. The AUMA passed by a majority of California voters, making it lawful for individuals 21 years of age and older to possess, process, transport, purchase, obtain, or give away without any compensation, to persons 21 years of age or older, up to 28.5 grams of marijuana, or up to eight grams of marijuana in the form of concentrated

cannabis contained in marijuana products. The AUMA also makes it lawful for individuals 21 years of age and older to possess, plant, cultivate, harvest, dry, or process not more than six living marijuana plants and possess the marijuana produced by the plants. Further, the AUMA makes it lawful for individuals 21 years of age and older to smoke or ingest marijuana or marijuana products on private property. Provisions of the AUMA took effect the day after the election, specifically recreational use by adults and cultivation in private residences; and

WHEREAS, the AUMA does allow local governments to prohibit recreational marijuana businesses entirely, and allow cities to reasonably regulate indoor cultivation and prohibit outdoor cultivation; and

WHEREAS, the City has an overriding interest in planning and regulating the use of property within the City. Implicit in any plan or regulation is the City's interest in maintaining the quality of life and the character of the City's neighborhoods. Without stable, well-planned neighborhoods, areas of the City can quickly deteriorate, with tragic consequences to social, environmental, and economic values; and

WHEREAS, on February 3, 2010, the City Council adopted Ordinance No. 2200 to prohibit marijuana dispensaries in all zoning districts in the City; and

WHEREAS, on January 20, 2016, the City Council adopted Ordinance No. 2290 to prohibit the cultivation of marijuana in the City; and

WHEREAS, the City Council finds there is a current and immediate threat to the health, safety, and welfare of City residents arising from the risks associated with the cultivation, processing, manufacturing, laboratory testing, labeling, storing, wholesale and retail distribution, and outdoor cultivation of cannabis. Citywide prohibition of all activities, from cultivation to point of sale, is proper and necessary to avoid the risks of criminal activity, degradation of the natural environment, and malodorous smells that may result from such activities; and

WHEREAS, several California cities have experienced negative secondary effects and adverse impacts of marijuana processing and distribution uses, including offensive odors, illegal sales and distribution of marijuana, trespassing, theft, violent robberies and attempted robberies, and fire hazards; and

WHEREAS, the California Attorney General's 2008 Guidelines for Security and Non-Diversion of Marijuana Grown for Medical Use points out that marijuana cultivation or other concentrations of marijuana in any location or premises without adequate security increases the risk that surrounding homes or businesses may be negatively impacted by nuisance activity, such as loitering or crime; and

WHEREAS, until and unless the California Department of Food and Agriculture establishes a track and trace program for reporting the movement of

marijuana items through the distribution chain, as mandated by California Business and Professions Code Section 19335, the risk of crime from theft and burglary related to manufacturing and distribution facilities is significant. Until traceable, stolen product will have street value for sale to minors; and

WHEREAS, manufacturing of cannabis products can involve the use of chemicals and solvents, and as a result, the manufacture of hash oil concentrate, often added to edibles, drink, and liquids, carries a significant risk of explosion due to the distillation process utilized to extract tetrahydrocannabinol. Major burn treatment centers at two hospitals in Northern California reported in 2015 that nearly 10 percent of severe burn cases were attributed to butane hash oil explosions, which was more than burn cases from car accidents and house fires combined; and

WHEREAS, the CUA, MMP, and Proposition 64 do not confer a land use right or the right to create or maintain a public nuisance; and

WHEREAS, the City Council desires to assure that the cultivation, processing, manufacturing, laboratory testing, labeling, storing, wholesale and retail distribution, and outdoor cultivation of cannabis is prohibited in the City until the City has had a reasonable opportunity to study the ramification of same, and report the findings, so that appropriate land use decisions can be made; and

WHEREAS, the City Council further desires to enact this interim urgency ordinance to expressly clarify that the cultivation, processing, manufacturing, laboratory testing, labeling, storing, wholesale and retail distribution, and outdoor cultivation of cannabis is prohibited in all zones throughout the City; and

WHEREAS, the immediate prohibition of all commercial and industrial cannabis activities will maintain the status quo while allowing the City to investigate and research the safety and options of regulation; and

WHEREAS, the City will take steps to update its Municipal Code to develop a comprehensive approach to cannabis, meant to protect the public health, safety, and welfare.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The foregoing findings and determinations are true and correct and are incorporated herein by reference.

SECTION 2. Based on the foregoing, the City Council finds and declares there is a current and immediate threat to the public health, safety, and welfare and upon that basis has determined that an urgency ordinance pursuant to Government Code Section

65858 is warranted and shall take effect immediately upon adoption of this ordinance by a four-fifths vote of the City Council.

SECTION 3. For a period of 45 days from the date of November 16, 2016, the following regulations are hereby imposed. These regulations shall prevail over any conflicting provisions of the South Pasadena Municipal Code, and other ordinances, resolutions, and policies of the City of South Pasadena:

1. Any planting, cultivating, harvesting, drying, or processing of cannabis outdoors is prohibited except that outdoor cultivation of medical marijuana in strict compliance with South Pasadena Municipal Code Section 36.350.240D is an exception to the prohibition on outdoor cultivation of cannabis. No use permit, building permit, variance, or any other permit or entitlement, whether ministerial or discretionary, shall be approved for any such use or activity.
2. Any commercial or industrial use involving cannabis, including, but not limited to, the cultivation, processing, manufacturing, laboratory testing, labeling, storing, delivery, transportation, and wholesale and retail distribution of cannabis, and all cannabis derivatives, is prohibited. No use permit, building permit, variance, or any other permit or entitlement, whether ministerial or discretionary, shall be approved for any such use or activity.
3. For the purposes of this ordinance, the term "cannabis" shall have the same meaning as set forth in California Business and Professions Code Section 19300.5(f).

SECTION 4. The City Council finds that this ordinance is not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly; rather it prevents changes in the environment pending the completion of the contemplated study and review.

SECTION 5. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance and each and every section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

SECTION 6. This urgency ordinance is enacted under California Government Code Section 65858(a) by a 4/5ths vote of City Council. This urgency ordinance is effective November 16, 2016 and will extend for a period of 45 days at which time it

will automatically expire unless extended by the City Council in accordance with California Government Code Section 65858.

SECTION 7. The City Clerk shall certify to the passage and adoption of this ordinance and to its approval by the Mayor and shall cause the same to be published according to law.

PASSED, APPROVED, AND ADOPTED ON this 16th day of November, 2016.

Diana Mahmud, Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

Date: _____

I HEREBY CERTIFY the foregoing urgency ordinance was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 16th day of November, 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)