



**MINUTES OF THE REGULAR MEETING OF THE  
PARKS AND RECREATION COMMISSION  
OF THE CITY OF SOUTH PASADENA CONVENED  
THIS 12<sup>TH</sup> DAY OF SEPTEMBER 2016, AT 6:30 P.M.  
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS  
1424 MISSION STREET**

**1. ROLL CALL**

Vice-Chair Taylor convened the regular meeting of the Parks and Recreation Commission at 6:35 p.m.

Staff R. Martin called the roll. Present were Vice-Chair Taylor, Commissioner Salinas, Commission Rosen, Commissioner Michael Gin.

Other Officials and Staff present: City Council Liaison Dr. R. Schneider, Community Services Director/ Staff Liaison S. Pautsch, Recreation Supervisor L. Hakobian, and Staff R. Salazar-Martin.

Member(s) not presents: Chair Zavala

**2. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF July 11<sup>th</sup>, 2016**

**MOTION:** Commission approved the minutes of the regular July 11<sup>th</sup>, 2016 meeting as amended. By unanimous voice vote, the motion passed.

(Salinas, Taylor)

**3. PUBLIC PARTICIPATION**

None

**4. PRESENTATIONS/(ACTION/DISCUSSION)**

None

## **ACTION AND/OR DISCUSSION ITEMS**

### **5. 2016 SUMMER CONCERTS IN THE PARK WRAP UP REPORT**

Director Pautsch presents recap of the 2016 Summer Concert Series including breakdown of attendance, budget, and sponsor and vendor participation. At this time she opens discussion among the commission for questions, feedback, or suggestions on future summer concert dates. Commissioner Salinas wanted to use this opportunity to commend the staff in organizing a great summer series. No motion is needed at this time.

### **6. FIELD USE APPLICATIONS (WINTER 2016/SPRING 2017)**

Recreation Supervisor Hakobian presented five field use applications in detail for winter 2016 through spring 2017 along with staff recommendations for each. Commissioner Gin would like to give more information on the last application presented due to his personal knowledge of the applicant and his program. Although staff has recommended denying the field permit use due to the lack of availability on the days and times requested, Commissioner Gin is requesting staff to consider approving the application.

**MOTION:** Commission approved request and staff recommendation as presented. By a majority voice vote of three to one, the motion passed.

(Salinas, Rosen)

### **7. HEALING GARDEN REQUEST**

Recreation Supervisor Hakobian presented application on behalf of applicant Lydia Butler who is requesting Micah Love to be added in the South Pasadena Healing Garden. Vice-Chair Tayler enquires about the residency status of the family of the deceased and what the policy states in regards to non-residence being added to the garden. Supervisor Hakobian informed the Commission that although the applicant was a resident at one time, Micah Love and his family were never residents of South Pasadena. She added that since the creation of the garden, inductees have always been at one point residents of the City of South Pasadena as stated in the application. Commissioner Salinas recommends the Commission continue recognizing the requirements of the South Pasadena Healing Garden as stated in the application. Vice-Chair Tayler and Commissioner Rosen agree with Commissioner Salinas in only approving names that were once South Pasadena residents.

**MOTION:** Commission graciously denies the request for Micah Love to be added to the South Pasadena Healing Garden due to the residency requirement policy as stated in the application. By unanimous voice vote, the motion passed.

(Salinas, Rosen)

**8. FISCAL YEAR (FY) 2015-16 ANNUAL REPORT OF PARK AND RECREATION COMMISSION**

Director Pautsch presented item to Commission. The annual report consists of all items that have been reviewed discussed and recommended throughout the 2015-16 FY by the Parks and Recreation Commission. If Chair Zavala is unable to attend the September 21<sup>st</sup> City Council meeting, Vice-Chair Taylor will take his place in presenting report.

**MOTION:** Commission approved annual report as presented. By a unanimous voice vote, the motion passed.

(Gin, Taylor)

**9. DISCUSSION AND RECOMMENDATION REGARDING A CLOSED CIRCUIT CAMERA AT THE DOG PARK**

Director Pautsch presented item. She asked the Commissions feedback and recommendation on whether or not to consider installing surveillance cameras at the Dog Park. Commissioner Salinas recommends not having cameras at the dog park at this time, but does suggest that if there is an occurrence which brings about an incentive for some sort of surveillance cameras in the future, necessary steps can be taken at that time. Commission recommends to first look into a cost analysis and comparison with other City's closed circuit camera system at similar locations. Also, they would like the Animal Commission's input on the matter. That information will be brought back to the Parks and Recreation Commission at a later time for further discussion.

**10. CITY COUNCIL LIAISON REPORT**

Dr. Schneider wanted to commend staff on a successful ground breaking for the Dog Park. Also, he updated the Commission on the City's recent certification by the American Green Zone Alliance (AGZA) as the first green zone City. Lastly, he provided an update on the recent Iron Works museum restoration project currently still in progress.

**11. COMMISSIONER REPORTS**

Commissioner Gin wanted to thank the City for starting the necessary actions in addressing the gofer hole problem at the Arroyo Seco Parks; he has noticed field condition improvements in recent visits. Director Pautsch wanted to inform the Commission at his time that the AYSO program has been responsible for those improvements. Commissioner Rosen provided his Arroyo Seco Stables Subcommittee update and wanted to share some positive feedback he received from a resident regarding the Dog Park. Commissioner Salinas and Vice-Chair Taylor had no updates.

**12. STAFF LIAISON REPORT**

Director Pautsch presented Commission with updates on the following items: Iron Works museum restoration, Park maintenance project completion, Dog Park construction, Arroyo Seco Golf Course Subcommittee contract

September 12<sup>th</sup>, 2016

extension and historical review status, Community Center Ad Hoc Committee floor plan status, and Arroyo Seco Trail construction and finalization timeline.

**ADJOURNMENT**

By consensus, the Commission adjourned at 7:32 p.m. The next Commission meeting will be held on Monday, November 14<sup>th</sup>, 2016.

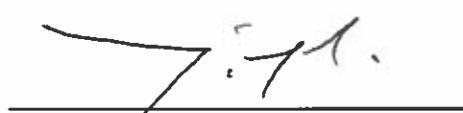
Respectfully Submitted:

Approved By:



---

Sheita Pautsch  
Community Services Director



---

Jose Zavala  
Chair