



**MINUTES OF THE REGULAR MEETING OF THE  
PARKS AND RECREATION COMMISSION  
OF THE CITY OF SOUTH PASADENA CONVENED  
THIS 13<sup>TH</sup> DAY OF JUNE 2016, AT 6:30 P.M.  
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS  
1424 MISSION STREET**

**1. ROLL CALL**

Commissioner Vice-Chair Taylor convened the Regular Meeting of the Parks and Recreation Commission at 6:35 p.m.

Staff R. Martin called the roll. Present were Vice-Chair Taylor, Commissioner Salinas, Commission Rosen.

Excused Absence: Commissioner Michael Gin

Other Officials and Staff present: City Council Liaison Dr. R. Schneider, Community Services Director/ Staff Liaison S. Pautsch, and Staff R. Salazar-Martin.

Absent: Chair Zavala

**2. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF APRIL 11<sup>th</sup>, 2016**

**MOTION:** Commission approved the minutes of the regular April 11<sup>th</sup>, 2016 meeting as amended. By unanimous voice vote, the motion passed.

(Salinas, Rosen)

**3. PUBLIC PARTICIPATION**

None

**4. PRESENTATIONS/(ACTION/DISCUSSION)**

None

## **ACTION AND/OR DISCUSSION ITEMS**

### **5. APRIL AND MAY 2016 MONTHLY PARK REPORT**

Director Pautsch presented item to Commission. She has provided a detailed report submitted by the Public Works Department listing all maintenance work performed throughout the month of April and May 2016 at all City parks. No motion is need at this time.

### **6. DISCUSSION REGARDING NEW RULES FOR DOG PARK**

Director Pautsch presented item to Commission. Director Pautsch provided Commission with the list of the official Dog Park rules composed by City staff which also has been reviewed and amended by the Friends of the Dog Park group. Commission is asked at this time to add any necessary suggestions or changes. Once rules have reached final approval by Commission after being reviewed by the City Attorney, they will be presented to City Council in the next steps on creating official City ordinances. Commissioner Salinas suggest making the off leach rule in bold to make it more visible to the public. Commission is also advised to keep in mind that they will be asked in the near future to recommend a recurring closing day and time for maintenance purposes. More information will be provided from both Public Works and Staff that will help facilitate the discussion at a later time as an agenda item closer to the opening of the Dog Park in November 2016. No motion is need at this time.

### **7. DISCUSSION REGARDING AN APPROPRIATE MEMORIAL FOR DAVID MARGRAVE**

Director Pautsch presented item to Commission. In the June 2015, an agenda item in regards to appropriate memorial for Margrave was presented to Commission for recommendation. The Parks and Recreation Commission motioned at that time to remind the City Council that there is currently a policy in place that requires no naming occur no less than one year of the individuals passing. Also, suggest revisiting 4.41 in the City's naming policy to clarify the necessary criteria's. Commission is asked to make any recommendations at this time for an appropriate memorial for David Margrave as it has now been one year since his passing. Commissioner Rosen prepared a statement regarding this item and presented aloud to Commission. Commissioner Salinas recommends taking Commissioner Rosen's statements into consideration, however, recommends commission still consider a possible memorial for Margrave. Vice-Chair Taylor recommends holding off on making any recommendations until all commissioners are present and have shared their views on the discussion.

**MOTION:** Commission has recommended this item be tabled and revisited at a later time when all commissioners are present. Also, it is recommended that all Commissioners receive the materials that Commissioner Rosen presented regarding David Margrave.

(Salinas, Rosen)

**8. CITY COUNCIL LIAISON REPORT**

Dr. Schneider has nothing to report and has been excused to leave early.

**9. COMMISSION REPORT**

Commissioner Salinas reported his positive experience attending the City's first Concert in the Park. He very much enjoyed the entertainment. Commissioner Rosen shared the same experience but also suggests providing a dance floor next year if the Phat Cat Swingers are booked again. Vice-Chair Taylor presented her Arroyo Seco Golf Course Subcommittee updates to Commission and answered any questions

**10. STAFF LIAISON REPORT**

Director Pautsch updated Commission on the Park Impact fee increase and Pickle Ball court addition at Orange Grove Park. She would also like to let Commission know that they will not be meeting in August 2016. Commission was also provided with the latest issue of the Parks and Recreation Class and Event Guide.

June 13<sup>th</sup>, 2016

**ADJOURNMENT**

By consensus, the Commission adjourned at 7:20 p.m. The next Commission meeting will be held on Monday, July 11<sup>th</sup>, 2016.

Respectfully Submitted:

Approved By:

  
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Sheila Pautsch  
Community Services Director

  
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Jose Zavala  
Chair