



TUESDAY, AUGUST 9, 2016
MINUTES OF THE REGULAR MEETING OF THE
SAN PASCUAL STABLES SUBCOMMITTEE
OF THE CITY OF SOUTH PASADENA

CALL TO ORDER

A Regular Meeting of the San Pascual Stables Subcommittee was called to order by Committee Chair Rosen on Tuesday, August 9, 2016, at 6:35 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

1. ROLL CALL

Present: Committee Member Stephen Peters, Vice-Chair Kay Findley, and Chair Ron Rosen.

Absent: Committee Members Deborah Howell-Ardila and Daniel Kreinbring.

Other Officials and Staff

Present: Councilmember/City Council Liaison Richard D. Schneider, M.D., Mayor Pro Tem/City Council Liaison Michael A. Cacciotti, Community Services Director/Staff Liaison Sheila Pautsch, and Management Assistant/Recording Secretary Natalie Sanchez.

2. MINUTES FOR APPROVAL

MOTION BY VICE-CHAIR FINDLEY, SECOND BY COMMITTEE MEMBER PETERS, CARRIED 3-0, to approve the minutes of the July 12, 2016 San Pascual Stables Subcommittee Regular Meeting.

3. PUBLIC PARTICIPATION

Sarah Durrer, Instructor at the San Pascual Stables, spoke highly of the Stables' organization and structure; noted she loves working there as she has been there for 2 years; indicated she strives to pair each rider's personality appropriately to the horse's temperament.

Sharon Higuera, Grandparent of a rider at the Stables, stated that the Stables is operated safely and that she is comfortable with her grandchild horse riding at the Stables; asserted that the Stables is a gem in the San Gabriel Valley, noting that children never want to leave.

Terri Miller, South Pasadena resident, indicated support for the current operator of the Stables; stated that she is confident in leaving her daughter in the care of the Stables' staff;

opined that the instructors are world class and create a supportive environment amongst the riders.

4. PRESENTATIONS

None.

ACTION/DISCUSSION

5. COMMUNITY SURVEY

Director Pautsch provided a revised draft of the community survey, which consists of questions pertaining to boarding, classes, camps and programs, customer service, and safety practice at the Stables.

Vice-Chair Findley noted she was happy with the survey as it is more objective.

Chair Rosen expressed concern that it was premature to release the survey without an equestrian consultant on board. Vice-Chair Findley stated whether there is a consultant on board or not, the Committee could only benefit from getting more feedback from the community and that if the Subcommittee is not able to find a consultant, then time is being wasted.

Chair Rosen opened and closed the Public Comment period, there being no one desiring to speak on this item.

Following discussion, MOTION BY CHAIR ROSEN, SECOND BY COMMITTEE MEMBER PETERS, CARRIED 2-1 (VICE-CHAIR FINDLEY VOTING NO), to request that staff postpone publishing the community survey until the Subcommittee obtains an equestrian consultant.

6. REQUEST FOR QUALIFICATIONS FOR SAN PASCUAL STABLES EQUESTRIAN CONSULTANT

Director Pautsch provided a revised draft of the Request for Qualifications (RFQ) for the San Pascual Stables equestrian consultant.

Chair Rosen opened and closed the Public Comment period, there being no one desiring to speak on this item.

Discussion ensued relative to proposed changes to the RFQ, which included:

1. Under Introduction, "The City of South Pasadena (City) is seeking proposals for a qualified equestrian consultant who would serve as a 'Project Team Member,' bring municipal or county equestrian operation knowledge and experience have report organization and writing skills, and have public-presentation abilities ~~who can~~ to educate and support the San Pascual Stables Subcommittee (Subcommittee) and staff in completing the steps necessary to develop a final report for the City Council."

2. The fifth bullet point, under Areas of Focus, “Suggest operating models that will assist the Subcommittee with the future Request for Proposal for an possible new operator when the current lease expires in April 2018.”

Director Pautsch stated the RFQ would be disseminated to the same mailing list from the RFP in June 2016, in addition to the list of potential consultants provided by Nora Henry, Arcadia resident, submitted at the July 12, 2016 Subcommittee Meeting.

During the course of discussion, the Committee agreed that the RFQ’s submittal deadline would be September 16, 2016.

Director Pautsch noted that a Subcommittee consisting of two members from the Committee can be established to review the proposals and assist in the vetting process. By consensus, the Committee determined it would be best to have all of the Committee members review the proposals and discuss at a Committee Meeting.

MOTION BY CHAIR ROSEN, SECOND BY VICE-CHAIR FINDLEY, CARRIED 3-0, to request that staff publish the Request for Qualifications (RFQ) for the San Pascual Stables Equestrian Consultant, as revised, with a submittal deadline of September 16, 2016.

COMMUNICATIONS

7. CITY COUNCIL LIAISON REPORT

None.

8. COMMITTEE MEMBERS REPORT

Vice-Chair Findley suggested canceling the Regular Meeting of September 13, 2016, since there will not be any items to discuss until after the proposals to the RFQ are received; noted she will be out of town for the October Regular Meeting, and requested changing that meeting to an earlier date in October.

By consensus, it was decided to cancel the September 13 and October 11, 2016, San Pascual Stables Subcommittee Regular Meetings; staff to determine and schedule a Special Meeting in October, with a date that works best for majority of the Committee.

Chair Rosen suggested that if Committee Member Kreinbring cannot make the meeting time at 6:30 p.m., perhaps we could consider moving the meeting to 7:00 p.m. He then inquired about Committee Member Howell-Ardila’s lack of attendance to meetings. In response to Chair Rosen, Director Pautsch noted that protocol is if an Advisory Body member misses three consecutive meetings without an excuse, or misses one-third of all regular meetings within any six-month period, the seat will be deemed vacant. Chair Rosen requested staff to reach out to Committee Member Howell-Ardila to determine whether she is able to continue to serve on the Stables Subcommittee or if another member from the Design Review Board needs to be appointed to fill in that capacity.

9. STAFF LIAISON REPORT

None.

3. PUBLIC PARTICIPATION (Continued)

Dana Farrar, South Pasadena resident, speaking on behalf of Jim and Cathy Gott, stated that in honor of their son Danny, who is diagnosed with Autism, they founded Danny's Farm; advised that Danny's Farm offers a safe and nurturing petting zoo and social environment for children and adults with autism; suggested that Danny's Farm would be a great addition to the Stables' recreational use.

In response to Ms. Farrar, Vice-Chair Findley requested staff to coordinate with Mr. and Mrs. Gott to agendize a presentation for a future Committee meeting.

Chair Rosen expressed concern, stating that the City Council was very clear that the facility would remain as an equestrian center and the Subcommittee was only to consider the renewal of the lease. In response to Chair Rosen, Vice-Chair Findley indicated that the intent is not to change the facility into a petting zoo, simply to add the petting zoo as an additional recreational use at the Stables.

Renato Corzo, General Partner, Corbell Partnership (Current Operator of the San Pascual Stables), noted he and Cathy Gott put together a proposal submitted to the Parks and Recreation Department to bring Danny's Farm to the San Pascual Stables and it was flatly rejected. In response to Committee inquiry, Mr. Corzo indicated that the proposal was rejected as the City did not want to have a mixed-use facility.

ADJOURNMENT

The Subcommittee adjourned at 7:42 p.m.

Respectfully Submitted:



Natalie Sanchez
Recording Secretary

Approved By:



Ron Rosen
San Pascual Stables Subcommittee Chair