

CITY OF SOUTH PASADENA

SPECIFICATIONS

FOR

2016/2017 BUS STOP BENCH AND TRASH

RECEPTACLES PURCHASE

IN THE CITY OF SOUTH PASADENA



December 22, 2016
Prepared By: Paul Toor

City of South Pasadena
Public Works Department
1414 Mission Street
South Pasadena, CA 91030

Submit all question in writing to hrahim@SouthPasadenaCA.gov

Paul Toor, Public Works Director

Date

TABLE OF CONTENTS

NOTICE INVITING SEALED BIDS 1

PROPOSAL

Bid Proposal..... P-1

Technical Provisions

A. Description of Bid Items T-1

Sample Purchase Order attached as reference.

NOTICE INVITING SEALED BIDS

Purchase - Bus Stop Bench and Trash Receptacles

PUBLIC NOTICE IS HEREBY GIVEN that the CITY OF SOUTH PASADENA as AGENCY, invites sealed bids for the above-stated project, and will receive such bids in the offices of the City Clerk, 1414 Mission Street, South Pasadena, California 91030.

Proposal will be received by the City Clerk at said office up to

10:30 a.m. Thursday, December, 22, 2016

All proposals shall be enclosed in a sealed envelope addressed to:

**City Clerk
City of South Pasadena
1414 Mission Street
South Pasadena, California 91030**

Envelopes shall be identified on the lower left hand corner as:

“Bus Stop Bench and Trash Receptacles”

Bid proposals will be opened and read in the City Clerk’s Office, Room 205, at the time on the date specified above. All information submitted with the bid is public information and may be subject to disclosure.

Bids must be prepared using the Bid Proposal forms and all the other forms identified in the Instructions to Bidders. The forms required to complete a bid package are found in the PROPOSAL section of these Contract Documents. The Information to Bidders provides prospective bidders a summary of requirements for acceptance of bids, guidelines the City uses in awarding contracts, rules to ensure fairness in contractor procurement, and guidelines to aid in interpretation of documents.

The City of South Pasadena reserves the right to reject any and all bids and to waive any minor irregularities in the bid documents. Bidders may not withdraw their bid for a period of sixty (60) days after the opening date.

CITY OF SOUTH PASADENA

Date: _____

By: _____

Paul Toor
Public Works Director

BID PROPOSAL

CITY OF SOUTH PASADENA
1414 MISSION STREET
SOUTH PASADENA, CALIFORNIA 91030

HONORABLE MAYOR AND
MEMBERS OF THE CITY COUNCIL:

Company _____

Business Address _____

Telephone No. _____

The undersigned declares that careful examination of the item description and purchase order terms has been made and hereby proposes to furnish all materials, transportation, and services to supply all items. Items should be delivered in accordance to time frame outlined under Item 5.0, Delivery. All items should be supplied as named below in accordance with the Description of Bid Items, for the unit or lump sum prices set forth in the following schedule:

The undersigned, having carefully examined the Plans and Specifications for

2016/2017 BUS STOP BENCH AND TRASH RECEPTACLES

HEREBY PROPOSE to furnish all material and transportation with the said Purchase Order Terms and Technical Specifications for the following unit prices:

Item No.	Description	Estimated Quantity	Unit	Unit Price	Extended Amount
1.0	MF2201 Bronze Flat Steel Bench W/ Arched Back	43	EA	\$	\$
2.0	Anchoring Kit- For MF2201 Flat Steel Bench	43	EA	\$	\$
3.0	MF3202 Bronze Flat Steel Waste Container	45	EA	\$	\$
4.0	Anchoring Kit- For MF3202 Flat Steel Waste Container	45	EA	\$	\$
5.0	Tax	1	LS	\$	\$
6.0	Delivery	1	LS	\$	\$

TOTAL PROJECT COST IN FIGURES \$ _____

TOTAL PROJECT COST IN WORDS _____

The undersigned bidder acknowledges receipt of the following addendum issued for the above project. If no addendum has been received, write "none".

List of Addendum Received: _____

Signature of Bidder _____

TYPE OF ORGANIZATION: INDIVIDUAL
 PARTNERSHIP
 CORPORATION

If bidder is an individual, so state. If bidder is a Firm or Co-Partnership, state the firm name and give the names of all individual co-partners composing the firm. If bidder is a Corporation, state legal name of corporation, also names of President, Secretary, Treasurer, and Manager thereof.

Firm Name / Corporation Name: _____

_____, President
_____, Vice President and
_____, secretary
_____, _____
_____, _____

(Insert names of officers and capacity where not shown), (any two acting together) (any one acting alone) (strike out inapplicable portion), are hereby authorized to execute and deliver in the name of and for and on behalf of this corporation, any and all bids, authorizations, purchase order, and agreements of any nature or sort whatsoever.

The foregoing quantities are approximate only, being given as a basis for the comparison of bids, and the City does not expressly or by implication agree that the actual amount of work will correspond therewith, but reserves the right to increase or decrease the amount of any class or portion of the work or to omit portions of the work as may be deemed necessary or advisable by the Public Works Director.

The bidder also certifies that the bid is a balanced bid. In accordance with Section 7028.15 of the California Business and Professions Code, the undersigned certifies under penalty of perjury that the foregoing is true and correct.

It is understood and agreed that:

- (1.) No verbal agreement or conversation with any officer, agent or employee of the City, either before or after the execution of the Agreement shall affect or modify any of the terms or obligations of this Proposal.
- (2.) The City will not be responsible for any errors or omissions on the part of the undersigned in making up his bid, nor will bidders be released on account of errors.
- (3.) The undersigned hereby certifies that this Proposal is genuine and is not sham or collusive, or made in the interest or in behalf of any person not herein named, and that the undersigned has not directly or indirectly induced or solicited any other bidder to put in a sham bid, or any other person, firm or corporation to refrain from bidding, and that the undersigned has not in any manner sought, by collusion, to secure for himself an advantage over any other bidder.
- (4.) In case of a discrepancy between words and figures, the figures shall prevail, and in case of a discrepancy between unit price and totals, the unit prices shall prevail. Attached is a purchase order with terms.
- (5.) No product substitutes will be accepted. Attached is the purchase order with terms. City will not make any deposits. Payment will be done with net 30 invoices; pay as items are received.

DESCRIPTION OF BID ITEMS

1.0 MF2201 BRONZE FLAT STEEL BENCH W/ ARCHED BACK

Product #: MF2201

Dimensions: 74" x 28" x 39"

Color: Bronze

Weight: 275 lbs.

2.0 ANCHORING KIT FOR MF2201 BRONZE FLAT STEEL BENCH

Anchoring Kit shall include all necessary items for installation of the MF2201 Flat Steel Bench w/ Arched Back to concrete.

3.0 MF3202 BRONZE FLAT STEEL WASTE CONTAINER W/

Product #: MF3202

Dimensions: 26" Dia x 33" Tall

Color for Base and Lid: Bronze

Description: With Aluminum Funnel Top with Side Door. Liner shall be included.

Size: 25 Gallon

Weight: 150 lbs.

4.0 ANCHORING KIT FOR MF3202 FLAT STEEL WASTE CONTAINER

Anchoring Kit shall include all necessary items for installation of the MF3202 Flat Steel Waste Container to concrete.

5.0 TAX

This item shall include applicable taxes with the purchase of the items specified in this bid package.

6.0 DELIVERY

This item shall include all cost associated with the tax for all of the items specified in this bid package. All items shall be delivered to:

825 Mission Street, South Pasadena, CA 91030

Vendor shall provide estimated delivery date upon issuance of purchase order and provide the City a 48-hour notice before final delivery.