

**MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL/REDEVELOPMENT SUCCESSOR AGENCY
OF THE CITY OF SOUTH PASADENA
CONVENED THIS 6TH DAY OF JUNE, 2012 7:15 P.M.
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS
1424 MISSION STREET**

**ROLL CALL, INVOCATION,
PLEDGE OF ALLEGIANCE**

Mayor Cacciotti convened the open session of the regular meeting of the South Pasadena City Council/Redevelopment Successor Agency (Agency) at 7:15 p.m. City Clerk/Agency Secretary Kilby called the roll. City Councilmembers/Agency Members present: Joe, Khubesrian and Schneider; Mayor Pro Tem/Agency Vice Chair Putnam; and Mayor/Agency Chair Cacciotti. Absent: None. Other officials present: City Manager/Agency Executive Director Gonzalez; City Attorney/Agency Counsel Adams; Police Chief Payne; Fire Chief Wallace; Finance Director Thai; City Librarian Fjeldsted; Public Works Director Toor; Community Services Director Pautsch; Planning and Building Director Watkins; Transportation Manager Woods; Assistant Finance Director Batt; Grants Analyst Perkosky; and City Clerk Kilby.

Mayor Pro Tem Putnam offered the invocation, which included showing a DVD of President Franklin D. Roosevelt's radio invocation prior to D Day, June 6, 1944. Girl Scout Juniors Troop #12521 led the Pledge of Allegiance.

PRESENTATION OF CERTIFICATE OF RECOGNITION TO GIRL SCOUT JUNIORS TROOP #12521, RECIPIENT OF THE JUNIOR GIRL SCOUTS' HIGHEST HONOR, THE BRONZE AWARD, FOR HELPING TO ORGANIZE ARROYO VISTA ELEMENTARY SCHOOL TO PARTICIPATE IN THE ANNUAL FRIENDS OF THE LA RIVER (FOLAR) CLEAN-UP DAY, AND FOR OUTSTANDING ACCOMPLISHMENTS IN LEADERSHIP, COMMUN-

Mayor Cacciotti presented a Certificate of Recognition to Girl Scout Juniors Troop #12521, recipient of the Junior Girl Scouts' highest honor, the Bronze Award, for helping to organize Arroyo Vista Elementary School to participate in the annual Friends of the LA River (FOLAR) Clean-Up Day, and for outstanding accomplishments in leadership, community service, and personal development. He announced the names of the girls in the troop. A troop leader made remarks.

**ITY SERVICE, AND
PERSONAL DEVELOPMENT****PRESENTATION OF CERTIFICATES OF RECOGNITION TO THE SOUTH PASADENA HIGH SCHOOL GIRLS' SWIMMING TEAM, 2012 RIO HONDO CHAMPIONS; THE SOUTH PASADENA HIGH SCHOOL BOYS' VOLLEYBALL TEAM, 2012 RIO HONDO LEAGUE CHAMPIONS; AND THE SOUTH PASADENA HIGH SCHOOL GIRLS' TRACK AND FIELD TEAM, 2012 RIO HONDO LEAGUE AND CIF CHAMPIONS**

Mayor Cacciotti presented Certificates of Recognition to the South Pasadena High School Girls' Swimming Team, 2012 Rio Hondo Champions; the South Pasadena High School Boys' Volleyball team, 2012 Rio Hondo League Champions; and the South Pasadena High School Girls' Track and Field Team, 2012 CIF and Rio Hondo League Champions. Team members and coaches introduced themselves and made remarks. Mayor Cacciotti presented a Certificate of Recognition to Claire Kieffer-Wright, Girls' Track and Field Team, who won the 2012 CIF state track and field championship title in the girls' high jump category with a mark of 5 feet, 10 inches on June 2, 2012. She made remarks.

**CLOSED SESSION
ANNOUNCEMENTS**

City Attorney Adams said that at approximately 6:30 p.m., Mayor Pro Tem Putnam called the regular meeting of the South Pasadena City Council/ Redevelopment Successor Agency to order. He said there was no one from the public wishing to comment on items on the Closed Session agenda. Mayor Pro Tem Putnam recessed the meeting into Closed Session. Mayor Cacciotti recused himself from Item #4 due to a potential conflict of interest. This item was the first discussed in Closed Session, anticipated litigation brought into Closed Session pursuant to Government Code Section 54956.9(b), significant exposure to litigation. On May 1, 2012, he said, the City received a threat of litigation, when it was indicated that litigation was a potential, depending upon the outcome of the matter tonight. Therefore, he said, it is allowed into Closed Session. He said he provided the City Council with a briefing with regard to legal issues concerning Mill Road, Planned Development Permit, an item that will be heard on the open session agenda. Mayor Cacciotti joined the entire City Council with regard to Item #3, labor negotiations, he said, which are allowed into Closed Session pursuant to Government Code Section 54957.6, with regard to all bargaining units in the City. He said the City negotiator, City Manager Gonzalez, provided information to the Council, and that the City Council provided him with

direction. No final action was taken, he said, and there is nothing further to report from Closed Session.

**ANNOUNCEMENT OF
WINNERS OF 4TH OF JULY
FESTIVAL OF BALLOONS
POSTER CONTEST AS
CHOSEN BY THE CITY
COUNCIL**

Mayor Cacciotti introduced Joan Payne, 4th of July Festival of Balloons Committee, who made a presentation about the parade and the poster contest. She announced the winners of the 4th of July Festival of Balloons poster contest as chosen earlier by the City Council. The first-place winner, a member of the Girl Scout Juniors Troop #12521, was in the audience and accepted the award.

**EMPLOYEE HIGHLIGHT:
TRACEY PERKOSKY,
GRANTS ANALYST**

Tracey Perkosky, Grants Analyst, described her duties at the City of South Pasadena. She acknowledged efforts of staff members who work with her.

**COUNCILMEMBERS'
COMMENTS**

Mayor Cacciotti introduced Lissa Reynolds, Fremont Centre Theatre, who spoke about well-known author Ray Bradbury, who passed away yesterday. She said her theatre has produced a dozen of his plays, and that he celebrated his 90th birthday in South Pasadena. She displayed photographs on the overhead projector.

Lissa Reynolds announced an upcoming dinner theater fundraiser for the Kiwanis Club of South Pasadena. She said she will be performing "A Woman of Independent Means." She displayed photographs from the play on the overhead projector and distributed materials to the City Council.

Councilmember Schneider requested that an item be added to the next agenda to allocate \$1,000 of his FY 2011-12 discretionary funds to the 4th of July Festival of Balloons Committee; \$1,000 toward a community garden; and \$2,000 to the Natural Resources and Environmental Commission for tree plantings. This was seconded by Mayor Pro Tem Putnam.

Councilmember Khubesrian requested that an item be added to the next agenda to allocate \$500 of her FY 2011-12 discretionary funds to the 4th of July Festival of Balloons Committee; and \$1,500 toward a community garden. This was seconded by Councilmember Schneider.

Councilmember Khubesrian requested that an ad hoc committee be established to work on the community

garden; she said she would be willing to serve on this. Councilmember Schneider agreed to serve as well. She requested that this be added to a future agenda, seconded by Councilmember Joe.

Councilmember Khubesrian said that the results from the June 5 election for the 41st Assembly District have been returned. She said the community is proud of all the hard work that Michael Cacciotti has done in this race. She thanked his wife Annie as well.

Mayor Pro Tem Putnam requested that an item be added to the next agenda to allocate \$1,500 of his FY 2011-12 discretionary funds to the 4th of July Festival of Balloons Committee; and \$2,500 toward an emergency notification bulletin board project that the City plans to purchase. This was seconded by Mayor Cacciotti.

Mayor Pro Tem Putnam congratulated all high school seniors and made remarks about the importance of a college education.

Councilmember Joe announced that the Public Safety Commission will be holding a special meeting on June 18, 2012, to discuss expanding the Commission and to discuss holding monthly meetings.

Mayor Cacciotti noted that the San Gabriel Unified School District refinanced its bonds and saved \$1.4 million over a 12-year period. He requested that staff investigate and report back, seconded by Mayor Pro Tem Putnam.

Mayor Cacciotti thanked City Clerk Kilby and Boy Scout Troop #333 for the Memorial Day service. He said the scouts saved the City money by moving furniture from the Legion Room so the public could tour the room and then replacing everything after the event.

Mayor Cacciotti requested that an item be added to the next agenda to allocate \$1,000 of his FY 2011-12 discretionary funds to the 4th of July Festival of Balloons Committee; \$1,000 toward the community garden; \$1,500 toward the 2012 Clean-Air Car Show; and \$400 to the Natural Resources and Environ-

mental Commission. This was seconded by Mayor Pro Tem Putnam.

Mayor Cacciotti acknowledged efforts of the Police and Fire Departments, who are participating in tomorrow's Torch Run.

Mayor Cacciotti reported that at a recent San Gabriel Valley Council of Governments (COG) meeting, members were told that Los Angeles County has proposed an initiative for a 2013 ballot, "LA County Water Quality Fund Initiative." One action item for the City Council to consider is to decide whether to support putting this on the ballot. He provided a brief overview of the issues related to storm water runoff and legal action brought by the Environmental Protection Agency (EPA) against cities, counties, and local regional water quality boards. This initiative is an effort, he said, to obtain funding for all needed projects. He requested that staff obtain the report from the COG so that the Council can determine its position. He said he will report the Council's position to the COG.

Mayor Cacciotti announced the upcoming Electric Lawn Mower Exchange Program sponsored by the South Coast Air Quality Management District and displayed a flyer on the overhead projector.

CITY MANAGER COMMUNICATIONS

City Manager Gonzalez noted that the State Auditor is conducting an audit on the Caltrans properties, and that representatives of the office will attend the regular City Council meeting of June 20, 2012, to hear testimony from residents and others about the agency's management of SR-710-related properties.

City Manager Gonzalez announced that a memorial service will be held on June 14, 2012, to honor the one-year anniversary of the death of Officer Kevin Sandoval. He introduced Police Chief Payne, who made additional remarks and invited all to attend.

REORDERING OF AND ADDITIONS TO THE AGENDA; ITEMS REMOVED FROM THE CONSENT CALENDAR

City Manager Gonzalez requested that Item #14, award of contract to E.C. Construction, be pulled from the Consent Calendar to be heard following Item #20. He said this is because #14 is contingent upon direction from the Council on Item #20,

direction on funding for the Glendon Way/El Centro Gate Arm Modification Project. Mayor Cacciotti said without objections, this is so ordered.

Councilmember Schneider requested that Item #11, Lighting and Landscaping Maintenance District, be removed from the Consent Calendar for separate consideration. Mayor Cacciotti requested that Item #13, Citywide Sewer Video Inspection & Cleaning Project; and #16, purchase of vehicle for the Police Department, be removed from the Consent Calendar for separate consideration.

**APPROVAL OF THE
MINUTES OF THE
REGULAR MEETING OF
MAY 16, 2012**

By roll call vote (5 ayes), the City Council approved the minutes of the regular meeting of the regular meeting of May 16, 2012.

(Putnam, Khubesrian)

**APPROVAL OF PREPAID
WARRANTS IN THE
AMOUNT OF \$385,890.61,
GENERAL CITY
WARRANTS IN THE
AMOUNT OF \$304,899.35
AND PAYROLL IN THE
AMOUNT OF \$392,614.58**

By roll call vote (5 ayes), the City Council approved prepaid warrants #173185-173251 in the amount of \$385,890.61, General City warrants #173252-173429 in the amount of \$304,899.35 and payroll 05-25-12 in the amount of \$392,614.58. The City Council approved Redevelopment Successor Agency warrants for \$8,105.72 (included in above total).

(Putnam, Khubesrian)

**AUTHORIZATION TO
EXTEND THE AS-NEEDED
TRAFFIC ENGINEERING
SERVICES CONTRACT
WITH MINAGAR &
ASSOCIATES, INC.**

By roll call vote (5 ayes), the City Council authorized the City Manager to sign a contract amendment to extend the term of the agreement for the as-needed traffic engineering services contract with Minagar & Associates.

(Putnam, Khubesrian)

**ACCEPTANCE OF
PROJECT COMPLETION
AND AUTHORIZATION TO
FILE A NOTICE OF
COMPLETION FOR THE
PEDESTRIAN HEAD AND
STREETLIGHT RETROFIT
PROJECT, AND AUTHORI-
ZATION TO RELEASE
RETENTION PAYMENT IN**

By roll call vote (5 ayes), the City Council accepted the project improvements for the Pedestrian Head and Streetlight Retrofit Project, authorized the issuance of a Notice of Completion for the project; and authorized payment of the retention to Republic Intelligent Transportation Services, Inc., in the amount of \$5,676.

(Putnam, Khubesrian)

**THE AMOUNT OF \$5,676 TO
REPUBLIC INTELLIGENT
TRANSPORTATION
SERVICES, INC.**

**ADOPTION OF THE
LIGHTING AND
LANDSCAPING
MAINTENANCE DISTRICT
RESOLUTION APPROVING
FY 2012-13 ENGINEER'S
REPORT AND SETTING A
DATE AND TIME FOR A
PUBLIC HEARING**

RESOLUTION NO. 7223

Councilmember Schneider pointed out that Caltrans does not have to pay the assessment for the Lighting and Landscaping Maintenance District for the properties it owns in the City.

By roll call vote (5 ayes), the City Council adopted Resolution No. 7223, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DECLARING ITS INTENTION TO PROVIDE AN ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR CERTAIN MAINTENANCE IN AN EXISTING DISTRICT, PURSUANT TO THE PROVISIONS OF DIVISION 15, PART 2 OF THE STREETS AND HIGHWAYS CODE OF THE STATE OF CALIFORNIA AND SETTING A TIME AND PLACE FOR A PUBLIC HEARING, setting the date and time for the Public Hearing for the special City Council meeting of July 11, 2012, 7:00 p.m., for the FY 2012-13 Lighting and Landscaping Maintenance District (LLMD).

(Schneider, Putnam)

**ACCEPTANCE OF PRO-
JECT COMPLETION AND
AUTHORIZATION TO FILE
A NOTICE OF COMPLE-
TION FOR THE CITYWIDE
SEWER VIDEO INSPEC-
TION & CLEANING PRO-
JECT PHASE IV, AND
AUTHORIZATION TO RE-
LEASE RETENTION PAY-
MENT IN THE AMOUNT OF
\$4,555 TO ADVANCED
SEWER TECHNOLOGIES**

Mayor Cacciotti posed questions related to the problems encountered during the Citywide Sewer Video Inspection & Cleaning Project Phase IV, responded to by Public Works Director Toor.

By roll call vote (5 ayes), the City Council accepted the project improvements for and completion of the Citywide Sewer Video Inspection & Cleaning Project Phase IV; and authorized payment of the retention to Advanced Sewer Technologies in the amount of \$4,555.

(Cacciotti, Putnam)

**PURCHASE OF
ADMINISTRATIVE
VEHICLE FOR THE
POLICE DEPARTMENT**

Mayor Cacciotti asked about the availability of a low-emission vehicle for Police Department administrative use. Police Chief Payne responded that at the present time, alternative-fuel vehicles are not suitable

or cost-effective for police work. He made additional remarks and responded to questions from Councilmembers. City Manager Gonzalez responded to a question about the timing of this year's budget.

By consensus, on a suggestion by Mayor Cacciotti, the City Council directed staff to conduct additional research on alternative-fuel vehicles that might serve the South Pasadena Police Department for administrative uses; to seek guidance from the South Coast Air Quality Management District on possible fuel-efficient options; and to return to the City Council with a recommendation at the June 20, 2012 meeting.

PUBLIC COMMENT
Teen Center

Natasha Prime, no address stated, spoke about the Teen Center she established at the Community Services Building with a two-year budget provided by the City. She said the budget has been drastically cut for the next year. She requested additional funding until the Center can achieve nonprofit status. Teen Center teens Anton Dyudin, no address stated; and Alexis, no last name or address stated, spoke about the value of the Center.

School-related traffic on
Marengo Avenue

Mike Fazioli, 1421 Marengo Avenue, raised the issue of Marengo Avenue traffic. He said that in 2008, the City Council and the School District made agreements related to the closure of Rollin Street for the Middle School construction, which he said included a formal traffic mitigation study. He said he learned that the study is limited to mitigations related to the Middle School and not to the elementary school parking issues. He said Marengo Avenue is seriously overtaxed twice a day.

Mayor Cacciotti requested that City Manager Gonzalez work with the speaker on this issue.

Tree removal

Gloria Tenedora, 2122 Pine Street, said she had an issue with the removal of a dead tree but that Public Works Director Toor has resolved the issue.

Southwest Monterey Hills
Committee

David Margrave, 928 Buena Vista Street, offered to serve on the Southwest Monterey Hills Committee, which he said is reconvening to review earlier recommendations. He said he represents those with undeveloped land in the area.

REORDERING OF AGENDA

Mayor Cacciotti requested that Item #20, Gold Line Mitigation Measures, be considered next. City Manager Gonzalez said that this could be handled quickly along with Item #14, Award of Contract, Glendon Way/El Centro Rail Crossing Modification Project. No objections were voiced.

**UPDATE ON GOLD LINE
GRADE MITIGATION
MEASURES AND PROVIDE
DIRECTION ON FUNDING
ANTICIPATED
CONSTRUCTION
SHORTFALL FOR
GLENDON WAY/EL
CENTRO GATE ARM
MODIFICATION PROJECT**

City Manager Gonzalez provided an update on the Gold Line Grade Mitigation Measures and the anticipated construction shortfall for funding the Glendon Way/El Centro Gate Arm Modification Project. He, Transportation Manager Woods, and Public Works Director Toor responded to questions.

Mayor Pro Tem Putnam requested that a drawing of the proposed reconfiguration on Glendon Way/El Centro Street be provided to the City Council. Councilmember Schneider asked staff to identify the vendor who did the Mission/Meridian rail/street crossing reconfiguration. City Manager Gonzalez stated that staff will return to the City Council with the planned design, which he said has been approved by Metro and the California Public Utilities Commission.

David Margrave, 928 Buena Vista Street, who said he is commenting on this and the next item, said that at the Glendon Way/El Centro site, another gate will be added to the intersection so there is a full quad gate at the Gold Line rail crossing. Electrical, sewer, and conduit issues must be addressed, he said, and then curbs, sidewalks, and streets must be repaired. The project is complex, requiring quite a bit from the contractor, he said. The plan has been reviewed by staff for many years, and the Pasadena Avenue Monterey Road Committee (PAMRC) approved it, he said. He said Metro provided \$415,000 for the project but that these funds had been spent elsewhere out of necessity. He supported funding this project for the benefit of the neighbors, who must listen to constant ringing from the bells.

By roll call vote (5 ayes), the City Council approved utilizing savings from previous Public Works projects (General Fund dollars) to provide approximately \$180,000 to cover the shortfall in anticipated construction costs for the Glendon Way/El Centro

Street Gate Arm Modification Project.

(Putnam, Schneider)

**AWARD OF CONTRACT TO
E.C. CONSTRUCTION IN
THE AMOUNT OF \$289,485
FOR THE GLENDON WAY
AND EL CENTRO STREET
RAIL CROSSING
MODIFICATION PROJECT**

By consensus, the City Council directed staff to postpone this item, the award of contract to E.C. Construction for the construction of the Glendon Way and El Centro Street Rail Crossing Modification Project, until the next meeting. The City Council directed staff to include a drawing of the planned modification in the staff report.

**PUBLIC HEARING
APPEAL OF THE
PLANNING COMMISSION'S
DECISION TO DENY A
PLANNED DEVELOPMENT
PERMIT, TENTATIVE
TRACT MAP, AND DESIGN
REVIEW FOR 1933-1941
MILL ROAD**

Mayor Cacciotti said that due to a potential conflict of interest, he is recusing himself from the appeal of the Planning Commission's decision to deny a Planned Development Permit, Tentative Tract Map, and Design Review for 1933-1941 Mill Road. He said he lives within 500 feet of the subject property. He left the dais and the Council Chambers.

Mayor Pro Tem Putnam assumed control of the meeting. Planning and Building Director Watkins presented an overview of the appeal of the Planning Commission's decision to deny a Planned Development Permit, Tentative Tract Map, and Design Review for a project located at 1933-1941 Mill Road. He introduced Debby Linn, Planner, who presented the staff report and responded to questions. Public Works Director Toor responded to questions about plans to convert a septic system to the sewer system.

Mayor Pro Tem Putnam opened the public hearing and invited the applicant to make a presentation.

Tom Nuckols, 1531 Ramona Avenue, who said he and his wife Joanne are the property owners; John Lesak, no address stated, project architect; and Allan Lowy, no address stated, attorney for the applicant, made presentations, accompanied by a PowerPoint presentation. Mr. Lowy asked to correct statements in the staff report that he said are untrue. He responded to questions raised earlier. They distributed materials.

Mayor Pro Tem Putnam invited those supporting the project to speak.

Supporting the project were Ann Raymond, 1300

Indiana Avenue, who distributed materials; David Margrave, 928 Buena Vista Street; Odom Stamps, 318 Fairview Avenue; Robert McClellan, architect assisting on the project, 505 E. Colorado Boulevard, Pasadena; Tim Edmiston, no address stated; and Carrie Adrian, 602 Garfield Avenue.

Mayor Pro Tem Putnam invited those opposing the project to speak.

Opposing the project were Rick Swanson, 1929/1931 Mill Road; Steven Friedman, Planning Commission; Olivia Galvin, 1947 Mill Road; Cassandra Johnson, 1910 Mill Road; George Chavez, 1925 Mill Road; and Steve Felice, Planning Commission.

Mayor Pro Tem Putnam invited the applicant to make a short rebuttal. Attorney Lowy made brief remarks about the covenant's provisions.

Mayor Pro Tem Putnam closed the public hearing. City Attorney Adams responded to questions about a density bonus in relation to a Planned Development Permit and concessions being sought.

On Mayor Pro Tem Putnam's request, Architect Lesak responded to questions from Councilmembers. Planning and Building Director Watkins, City Attorney Adams, and Fire Chief Wallace responded to questions. Mayor Pro Tem Putnam said the concept of "superior design" is unclear; Councilmembers Khubesrian and Schneider said it isn't defined. Councilmember Joe recommended restrictions to prevent expansion of structures and to protect the site's historic status.

City Attorney Adams said if there is an interest in approving the project, the City Council would need to examine the environmental for an approval—a negative declaration. He recommended opening the public hearing, continuing the matter so that the negative declaration could be circulated, and then reviewing the environmental at a future meeting. Both options could then be considered, he said. If a majority of the City Council votes in favor of continuing the matter, it could be concluded that the City Council is interested in considering the project

for approval. At that hearing, he said, discussion would be limited to the environmental aspects and to anything new that had been proposed. In regard to restrictions on the property, City Attorney Adams said he would work with staff and Counsel Lowy on this.

Mayor Pro Tem Putnam re-opened the public hearing.

By roll call vote (4 ayes; 1 recused due to conflict of interest, Mayor Cacciotti), the City Council continued the hearing to the special City Council meeting of July 11, 2012. The City Council directed the City Attorney and staff to prepare California Environmental Quality Act (CEQA) documents, e.g., a negative declaration, resolution, for consideration for approval at that meeting.

(Khubesrian, Joe)

**REVIEW AND PROVIDE
INPUT REGARDING THE
PROPOSED FY 2012-13
OPERATING AND CAPITAL
BUDGET**

Mayor Cacciotti returned to the dais and assumed control of the meeting.

City Manager Gonzalez provided background on this fiscal year's extensive budget-planning process. Finance Director Thai presented the staff report on the proposed FY 2012-13 Operating and Capital Budget, accompanied by PowerPoint slides, which he also distributed. He, City Manager Gonzalez, Public Works Director Toor, and Community Services Director Pautsch responded to questions.

Councilmember Schneider emphasized allocating funds for tree maintenance. In regard to a proposal to distribute \$251,099 in remaining funds from FY 2011-12 to legal and retiree medical reserves, the City Council posed alternative allocations. Councilmember Khubesrian suggested funding additional street improvement projects. Mayor Cacciotti suggested allocating \$50,000 to the Water Department construction at Garfield Reservoir, and to the future Community Center at Mission Street and Orange Grove Avenue. Mayor Pro Tem Putnam said a "war chest" is needed to fund upcoming legal challenges related to the proposed SR-710 extension. Councilmembers agreed that \$100,000 should be set aside for legal reserves. With regard to retiree medical reserves, the City Council agreed to increase this to \$525,000. With

regard to the proposed community facilities center at Mission Street and Orange Grove Avenue, they agreed to allocate \$50,000 to the Orange Grove Community Center.

Public Works Director Toor presented the "Proposed FY 2012-13 Street Improvement Projects" via Power-Point slides. He distributed them as handouts. He responded to questions. The City Council agreed to allocate \$50,000 from FY 2011-12 remaining funds to the street improvement project on Hanscom Drive.

Councilmember Schneider asked about funding needed for a tree maintenance program; Public Works Director Toor replied that \$1 million is needed.

By consensus, the City Council made the following changes to the proposed budget: For the estimated balance of funds for FY 2011-12 of approximately \$451,000, the City Council agreed to allocate \$100,000 to the Legal Reserve Fund; and to move \$150,000 to the Facilities and Equipment Capital Fund (Fund 105). The City Council directed that a Maintenance Yard/ Community Center Reserve Fund be established and that \$50,000 be allocated to that fund. The City Council allocated \$50,000 to the Hanscom Drive Street Improvement Project; \$50,000 to the Retiree Medical Reserve Fund; and \$50,000 to the Retiree Benefit Reserve Fund. City Manager Gonzalez stated that these modifications would be made to the budget and that the final proposed budget would be returned to the City Council for approval at the June 20, 2012 meeting.

Discussion took place about accessing reserve funds in an emergency and how the 4th of July Festival of Balloons parade is financed. Mayor Cacciotti asked questions about the Golf Course revenue; Finance Director Thai and City Manager Gonzalez responded. Mayor Cacciotti said that the budget document should be easily understandable to Councilmembers and the public, seconded by two Councilmembers.

**PROVIDE DIRECTION
REGARDING A REVIEW OF
THE FAIR OAKS AVE.
CORRIDOR
IMPROVEMENT PROJECT**

Councilmember Schneider made a motion to direct the Freeway and Transportation Commission to investigate the Fair Oaks Avenue Corridor Improvement Project. He responded to questions. Public Works Director Toor explained that the Commission is recommending that it review the processes that

were followed and that a consultant be retained to assist the Commission. He responded to questions. Mayor Pro Tem Putnam said he would like the Commission to review the original conceptual drawings prepared by Ian Lockwood. Councilmember Khubesrian suggested that Public Works Director Toor prepare a preliminary report on the construction management issues. After brief discussion, the City Council decided to continue the item to the next meeting due to the late hour.

ADJOURNMENT

By consensus, the City Council adjourned at 12:28 a.m. on June 7, 2012.

(Putnam, Khubesrian)


Sally Kilby
City Clerk


Michael A. Cacciotti
Mayor