

**MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL/REDEVELOPMENT SUCCESSOR AGENCY/
HOUSING AUTHORITY OF THE CITY OF SOUTH PASADENA
CONVENED THIS 1ST DAY OF FEBRUARY, 2012 7:44 P.M.
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS
1424 MISSION STREET**

**ROLL CALL, INVOCATION,
PLEDGE OF ALLEGIANCE**

Mayor Cacciotti convened the open session of the regular meeting of the South Pasadena City Council/Redevelopment Successor Agency (Agency)/Housing Authority (Authority) at 7:44 p.m. City Clerk/Agency Secretary/Authority Secretary Kilby called the roll. City Councilmembers/Agency Members/Authority Members present: Joe, Khubesrian, and Schneider; Mayor Pro Tem/Agency Vice Chair/Authority Vice Chair Putnam; and Mayor/Agency Chair/Authority Chair Cacciotti. Absent: none. Other officials present: Interim City Manager/Interim Agency Executive Director/Interim Authority Executive Director Gonzalez; City Attorney/Agency Counsel/Authority Counsel Adams; Police Chief Payne; Fire Chief Wallace; Finance Director Thai; City Librarian Fjeldsted; Public Works Director Toor; Planning and Building Department Director Watkins; Transportation Manager Woods; City Prosecutor Jenkins; Senior Planner Mayer; Police Sergeant Neff; and City Clerk Kilby.

Councilmember Khubesrian offered the invocation and Girl Scout Cadette Troop 1371 led the Pledge of Allegiance. Councilmember Schneider acknowledged the Troop's contributions during a recent Nature Park planting.

**CLOSED SESSION
ANNOUNCEMENTS**

City Attorney Adams said that Mayor Pro Tem Putnam called to order the regular City Council meeting at approximately 6:45 p.m. He said no one was present from the public to give public comment. The City Council then recessed into Closed Session, he said, and all members of the City Council were ultimately present. He said the item discussed was a personnel item: public employee appointment, pursuant to Government Code Section 54957(b)(1), to include performance evaluation of the Interim City Manager, and appointment of a City Manager. The City Councilmembers discussed these issues, he said, and they provided direction to the Interim City

Manager but took no final action.

PRESENTATION OF CERTIFICATES OF APPRECIATION TO OUTGOING COMMISSIONERS LINDA SQUIBB, KAY FINDLEY, PETER KWONG, CARRIE E. MILLER, KRIS MORRISH, DAVID L. MARGRAVE, ROBERT S. JOE, CHARLES TREVINO, VIJAY SEHGAL, RICHARD TOM AND RICHARD D. PAUL

Mayor Cacciotti presented Certificates of Appreciation to outgoing commissioners Peter Kwong, Charles Trevino, and Robert S. Joe (now a Councilmember). Mr. Kwong and Mr. Trevino made remarks. Mayor Cacciotti said that Certificates of Appreciation will be mailed to commissioners who could not attend: Linda Squibb, Kay Findley, Carrie E. Miller, Kris Morrish, David L. Margrave, Vijay Sehgal, Richard Tom, and Richard D. Paul. He acknowledged the many contributions the commissioners have made to the City.

PRESENTATION BY GIRL SCOUT CADETTE TROOP 1371 OF ITS SILVER AWARD PROJECT, WHICH IS TAKING PLACE AT THE SOUTH PASADENA ARROYO SECO WOODLAND AND WILDLIFE PARK (NATURE PARK), TO INCLUDE UPGRADING THE EXISTING KIOSK WITH A NEW MAP AND BROCHURES, AND PLANTING NATIVE SPECIES, IN CONJUNCTION WITH THE FRIENDS OF THE SOUTH PASADENA NATURE PARK AND OCCIDENTAL COLLEGE STUDENTS

Girl Scouts from Girl Scout Cadette Troop 1371 made a presentation about the Troop's Silver Award project, which consisted of a project at the South Pasadena Arroyo Seco Woodland and Wildlife Park. They displayed a brochure they had designed on the overhead projector.

COUNCILMEMBER' COMMENTS

Councilmembers made announcements about recent and upcoming events.

Councilmember Khubesrian reported that she attended a recent workshop for new councilmembers sponsored by the League of California Cities. She said it is important for the City Council to have clear expectations of and criteria for evaluating a city manager/city attorney. She requested that an item be added to the next agenda to discuss this, seconded by Councilmember Schneider.

Councilmember Schneider said there is a need for a Fire Safe Council in those areas of the City that border wild lands. He said a meeting was held last week with a representative of Fire Safe California. He invited residents who are concerned about fire in the natural areas of the City to submit their names to become part of a Fire Safe Council. He said a consultant will be conducting the first Fire Safe Council when at least five members join.

Councilmember Schneider announced that funds expended by the City to demolish the structure at 5 Pasadena Avenue were recouped.

Mayor Pro Tem Putnam announced an income tax and family assistance program available to low-income individuals. A flyer was displayed on the overhead projector. Mayor Cacciotti announced a wood-burning fireplace program, "Healthy Hearth Program," and displayed a flyer on the projector. He reported on attending the San Gabriel Valley Council of Governments' Strategic Planning session.

Councilmember Joe requested that the South Pasadena Tournament of Roses Committee be recognized at an upcoming City Council meeting for the award received by the City float this year, seconded by Councilmember Schneider.

CITY MANAGER COMMUNICATIONS

Interim City Manager Gonzalez reported that the Ad Hoc Committee of the City Council and the School District Board of Education has reconvened—with Councilmembers Khubesrian and Joe as the Council representatives. He said he will ask for suggested items from the City Council for future meetings.

Mayor Cacciotti requested that a joint City Council/School District Board meeting be scheduled, seconded by Councilmember Schneider.

Interim City Manager Gonzalez described the upcoming budget process and meetings.

REORDERING OF AND ADDITIONS TO THE AGENDA

Mayor Cacciotti announced that this is a new topic being added to the agenda. There were no requests for tonight's agenda.

**ITEMS REMOVED FROM
CONSENT CALENDAR**

A member of the public requested that Item #13, Acceptance of Completion, Fair Oaks project, be removed from the Consent Calendar for separate consideration.

**APPROVAL OF THE
MINUTES OF THE
REGULAR MEETING OF
JANUARY 18, 2012**

Mayor Cacciotti announced that minor modifications were made to the minutes to make changes in resolution numbers. He said this was because City resolutions related to the dissolution of the Community Redevelopment Agency needed to be reformatted as separate agency resolutions, i.e., CRA, Successor Agency, Housing Authority. The clerical changes can be found in the Councilmembers' red folders, he said.

By roll call vote (5 ayes), the City Council approved the minutes of the regular meeting of January 18, 2012, as amended.

(Putnam, Khubesrian)

**APPROVAL OF PREPAID
WARRANTS IN THE
AMOUNT OF \$203,484.51,
GENERAL CITY
WARRANTS IN THE
AMOUNT OF \$491,892.25
AND PAYROLL IN THE
AMOUNT OF \$388,840.76**

By roll call vote (5 ayes), the City Council approved Prepaid Warrants #171431-171476; General City Warrants #171477-171630, and payroll 01-20-12, for a total of \$1,084,217.52. The City Council approved the CRA warrants for \$4,504.26.

(Putnam, Khubesrian)

**APPROVAL OF
APPOINTMENT OF MAYOR
PRO TEM PUTNAM AS
CITY COUNCIL LIAISON
TO THE CULTURAL
HERITAGE COMMISSION
FOR THE 2011-12
MAYORAL TERM**

By roll call vote (5 ayes), the City Council approved of the appointment of Mayor Pro Tem Putnam as City Council liaison to the Cultural Heritage Commission for the 2011-12 Mayoral Term.

(Putnam, Khubesrian)

**CITY SPONSORSHIP OF
THE 2012 CLEAN-AIR CAR
SHOW TO BE HELD ON
SUNDAY, SEPTEMBER 16,
2012 IN CONJUNCTION
WITH THE TOURNAMENT
OF ROSES CRUZ'N FOR
ROSES CLASSIC CAR
SHOW**

By roll call vote (5 ayes), the City Council approved sponsorship of the 2012 Clean-Air Car Show to be held on Sunday, September 16, 2012, in conjunction with the Tournament of Roses Cruz'n for Roses Classic Car Show.

(Putnam, Khubesrian)

**APPROVAL OF
RESOLUTION NO. 7212
AUTHORIZING THE
INSPECTION AND
ABATEMENT OF BRUSH
AND NATIVE VEGETA-
TION FIRE HAZARDS
AUTHORIZING THE
COUNTY OF LOS ANGELES
AGRICULTURE COMMIS-
SIONER TO INSPECT AND
ABATE WEEDS, BRUSH
AND NATIVE VEGETA-
TION DECLARED TO BE
AN EXISTING OR POTEN-
TIAL FIRE HAZARD, AND
SCHEDULE A PUBLIC
HEARING TO BE HELD ON
FEBRUARY 15, 2012 TO
HEAR OBJECTIONS OR
PROTESTS TO THE VEGE-
TATION MANAGEMENT
PROGRAM**

By roll call vote (5 ayes), the City Council adopted Resolution No. 7212, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DECLARING THAT WEEDS, BRUSH, RUBBISH AND REFUSE UPON OR IN FRONT OF SPECIFIED PROPERTY IN THE CITY ARE A SEASONAL AND RECURRENT PUBLIC NUISANCE AND DECLARING ITS INTENTION TO PROVIDE FOR THE ABATEMENT THEREOF, authorizing the County of Los Angeles Agriculture Commissioner to inspect and abate weeds, brush and native vegetation declared to be an existing or potential fire hazard, and scheduled a public hearing to be held on February 15, 2012, to hear objections or protests to the vegetation management program.

(Putnam, Khubesrian)

**SECOND READING AND
ADOPTION OF
ORDINANCE NO. 2227
TO AMEND THE SOUTH
PASADENA MUNICIPAL
CODE REGARDING TIME
LIMITS FOR ZONING
APPROVALS**

By roll call vote (5 ayes), the City Council read by title only for second reading, waiving further reading, and adopted Ordinance No. 2227, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING SECTION 36.420.040 OF THE SOUTH PASADENA MUNICIPAL CODE TO MODIFY THE MILESTONES OF A ZONING APPROVAL AND TO ALLOW THE REVIEW AUTHORITY TO EXTEND THE TIME LIMITS OF A ZONING APPROVAL FROM 12 MONTHS UP TO 36 MONTHS PROVIDED A CERTAIN FINDING CAN BE MADE.

(Putnam, Khubesrian)

**ADOPTION OF
RESOLUTION NO. 7213 SA
AUTHORIZING THE
TRANSFER OF REAL
PROPERTY COMMONLY
KNOWN AS ASSESSOR'S
PARCEL NUMBER 5315-003-**

By roll call vote (5 ayes), the City Council, acting in its capacity as Successor Agency to the South Pasadena Community Redevelopment Agency, adopted Successor Agency Resolution No. 7213 SA, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AS SUCCESSOR AGENCY TO THE COM-

901 (NORTHEAST CORNER OF MOUND AND EL CENTRO) AND REAL PROPERTY COMMONLY KNOWN AS ASSESSOR'S PARCEL NUMBER 5315-003-902 (SOUTHWEST CORNER OF EL CENTRO AND EDISON LANE) FROM THE CITY OF SOUTH PASADENA, AS SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF SOUTH PASADENA, TO THE SOUTH PASADENA HOUSING AUTHORITY

MUNITY REDEVELOPMENT AGENCY OF THE CITY OF SOUTH PASADENA, AUTHORIZING THE TRANSFER OF REAL PROPERTY COMMONLY KNOWN AS ASSESSOR'S PARCEL NUMBER 5315-003-901 AND REAL PROPERTY COMMONLY KNOWN AS ASSESSOR'S PARCEL NUMBER 5315-003-902 TO THE CITY OF SOUTH PASADENA HOUSING AUTHORITY.

(Putnam, Khubesrian)

ADOPTION OF RESOLUTION NO. 7214 SA AUTHORIZING THE TRANSFER OF REAL PROPERTY COMMONLY KNOWN AS 308 SAN PASCUAL FROM THE CITY OF SOUTH PASADENA, AS SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF SOUTH PASADENA, TO THE SOUTH PASADENA HOUSING AUTHORITY

By roll call vote (5 ayes), the City Council, acting in its capacity as Successor Agency to the Community Redevelopment Agency, adopted Successor Agency Resolution No. 7214 SA, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AS SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF SOUTH PASADENA, AUTHORIZING THE TRANSFER OF REAL PROPERTY COMMONLY KNOWN AS 308 SAN PASCUAL TO THE CITY OF SOUTH PASADENA HOUSING AUTHORITY.

(Putnam, Khubesrian)

RESOLUTION NO. 2012-04 OF THE BOARD OF DIRECTORS OF THE SOUTH PASADENA HOUSING AUTHORITY ACCEPTING THE TRANSFER OF HOUSING ASSETS AND PROPERTY FROM THE CITY OF SOUTH PASADENA, AS SUCCESSOR AGENCY TO THE COMMUNITY REDE-

By roll call vote (5 ayes), The City Council, acting as the Board of Directors of the South Pasadena Housing Authority, adopted Housing Authority Resolution No. 2012-04, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, SITTING AS THE BOARD OF DIRECTORS OF THE SOUTH PASADENA HOUSING AUTHORITY, ACCEPTING THE TRANSFER OF HOUSING ASSETS AND PROPERTY FROM THE CITY OF SOUTH PASADENA, AS SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY

**VELOPMENT AGENCY OF
THE CITY OF SOUTH
PASADENA**

FOR THE CITY OF SOUTH PASADENA.

(Putnam, Khubesrian)

**ACCEPTANCE OF
SUBSTANTIAL
COMPLETION FOR THE
FAIR OAKS CORRIDOR
IMPROVEMENT PROJECT
AND AUTHORIZATION TO
RELEASE PARTIAL
RETENTION TO ALL
AMERICAN ASPHALT**

A member of the public asked that this item, acceptance of completion for the Fair Oaks Corridor Improvement Project, be removed from the Consent Calendar for separate consideration.

Diana Mahmud, 1602 Camden Parkway, said that the staff report indicates that the end of the landscape maintenance period for the Fair Oaks Corridor Improvement Project is March 15, 2012. She said she understood that this would be for a two-year period. As Co-president, Women Involved in South Pasadena Political Action (WISPPA), she said that the group has addressed the City Council repeatedly to recommend the formation of a citizens' advisory council for public works.

Councilmember Schneider asked whether there are funds that could be retained to help fund a revisitation of the bulbouts on Fair Oaks. Councilmember Joe asked about lessons learned and noted that plantings on State Street look "pretty dead." Councilmember Khubesrian asked about plant warranties.

Public Works Director Toor responded, stating that the warranty period for the plants is for two years. He said there are no additional funds. He commented on lessons learned and responded to additional questions. He said staff will investigate the plantings.

By roll call vote (5 ayes), the City Council acknowledged the substantial construction completion of the Fair Oaks Corridor Improvement Project; and authorized the release of partial retention payment in the amount of \$363,376 to All American Asphalt.

(Putnam, Khubesrian)

**PUBLIC COMMENTS
Commendation for Barbara
Eisenstein**

Bianca Richards, 1115 Oxley Street, said that she was among volunteers at the recent Nature Park planting project. She acknowledged the work of Barbara Eisenstein, who she said conducts monthly Nature Park cleanups. She should be commended, Ms. Richards said.

Chamber of Commerce

Scott Feldmann, CEO, Chamber of Commerce, announced the upcoming ArtsCrawl on February 11, 2012, in the business district. He announced additional events and business openings.

**FIRST READING AND
INTRODUCTION OF AN
ORDINANCE TO PERMIT
NON-VOTING YOUTH
MEMBERS OF CITY
BOARDS AND
COMMISSIONS**

City Attorney Adams presented the staff report on the proposed ordinance to permit non-voting youth members of City boards and commissions. He responded to questions.

Thomas Kutzer, 2043 Edgewood Drive, a sophomore at South Pasadena High School, supported the proposal. He said he is interested in serving on the Natural Resources and Environmental Commission.

By roll call vote (5 ayes), the City Council read by title for first reading, waiving further reading, and introduced AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING SECTIONS 2.23 (COMPOSITION, APPOINTMENT AND REMOVAL OF MEMBERS), 2.24 (ELIGIBILITY FOR MEMBERSHIP) AND 2.25 (TERM OF OFFICE), ARTICLE IV (BOARDS AND COMMISSIONS—GENERAL PROVISIONS) OF CHAPTER 2 (ADMINISTRATION) OF THE SOUTH PASADENA MUNICIPAL CODE, TO PROVIDE FOR THE APPOINTMENT OF NON-VOTING YOUTH MEMBERS TO CITY BOARDS AND COMMISSIONS.

(Khubesrian, Schneider)

**PROVIDE DIRECTION
REGARDING
AMENDMENTS TO THE
MUNICIPAL CODE
RELATED TO PENALTIES
FOR VIOLATIONS OF THE
TREE ORDINANCE**

Senior Planner Mayer presented the staff report on the issue of amending the Municipal Code regarding penalties for intentional violations of the tree ordinance. Joan Stein Jenkins, City Prosecutor, made a presentation about the existing process for handling violations and the need to address intentional violations. They responded to questions.

Diana Mahmud, no address stated, Member, Natural Resources and Environmental Commission (NREC), said that the Commission worked hard to address the issues involved in intentional violations of the tree ordinance while striking the right balance in fashioning an appropriate remedy. The Commission made

recommendations for changes to the Municipal Code on this issue. She said Drew Ready, NREC Member, is available in the audience to respond to questions.

Discussion continued. Councilmember Schneider said that all violations of the tree ordinance should be added to a list for ten years, and if a building permit is requested, the case would be referred to the NREC for review. Mayor Pro Tem Putnam said in some areas the penalties are too harsh. He expressed concerns about the NREC making decisions for property owners. Prosecutor Jenkins, Public Works Director Toor, Interim City Manager Gonzalez, and City Attorney Adams responded to additional questions.

Without opposition, on a motion made by Councilmember Schneider, and seconded by Mayor Pro Tem Putnam, the City Council directed staff to finalize the proposed ordinance to amend the Municipal Code to impose certain penalties for intentional violations of the tree ordinance. The City Council directed that in Chapter 34 (Trees and Shrubs) of the Code, a "tree replacement fee" be established of "up to but not to exceed double the value of the destroyed, removed, or damaged tree." The City Council directed that the ordinance specify that when the City Prosecutor finds that the tree violation is related to an upcoming development project, she/he will refer this matter to the City Manager. If referral is warranted, the City Manager will then refer the violation to the Planning Commission to determine culpability, with the burden of proof to be clear and convincing evidence to a reasonable certainty, and to assess penalties, with the right to appeal to the City Council.

**PUBLIC INPUT ON THE
2012-2035 DRAFT
REGIONAL
TRANSPORTATION
PLAN/SUSTAINABLE
COMMUNITIES STRATEGY
(RTP/SCS) PREPARED BY
THE SOUTHERN
CALIFORNIA
ASSOCIATION OF
GOVERNMENTS (SCAG)**

Transportation Manager Woods presented the staff report on the 2012-2035 Draft Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) as prepared by the Southern California Association of Governments (SCAG) and reported on the City's official comment letter, which he said was just received from consultants. He had circulated the proposed final letter prior to the meeting.

Councilmember Schneider said the City wants to eliminate the proposed SR-710 extension from the

**AND REVIEW OF THE
CITY'S OFFICIAL
COMMENT LETTER**

“funded” portion of the plan. He said the SCAG RTP sabotages Metro’s Environmental Impact Report because of SCAG’s definition of a specific stub-to-stub route and use of the tunnel as the mode, whereas the Metro EIR includes all zones and all modes. In addition, he said, if a tunnel were to be built, cultural resources would be damaged in Pasadena and South Pasadena. Transportation Manager Woods responded to questions. Mayor Cacciotti reported on supportive measures by the Santa Monica Mountains Conservancy and the Attorney General’s Office.

By roll call vote (5 ayes), the City Council approved the proposed official comment letter, which incorporates comments by Special Counsel Antonio Rossmann and Consultant Nelson Nygaard, in response to the Southern California Association of Governments’ 2012-2035 Draft Regional Transportation Plan/ Sustainable Communities Strategy (RTP/SCS) and Program Environmental Impact Report. The City Council directed staff to prepare the final document, in essentially the same form as proposed, for signature by the Mayor and City Council.

(Joe, Putnam)

**APPROVAL FOR THE
TRANSFER OF MONEY
FROM GENERAL FUND
RESERVES TO FULLY
FUND THE FAIR OAKS
CORRIDOR
IMPROVEMENT PROJECT**

Public Works Director Toor presented the staff report on the transfer of money from General Fund Reserves to fully fund the Fair Oaks Corridor Improvement Project. He responded to questions.

By roll call vote (5 ayes), the City Council authorized a budget transfer in the amount of \$179,499 from General Fund reserves to account 101-9278 to fully fund the 9.2% construction contingency needed for the Fair Oaks Corridor Improvement Project.

(Putnam, Khubesrian)

**APPROVAL OF
AGREEMENT BETWEEN
THE CITY OF SOUTH
PASADENA AND 3M
COGENT INC. TO SECURE
AN ECITATION PROGRAM**

Police Chief Payne introduced Police Sergeant Neff, who presented the staff report on the proposed agreement between the City of South Pasadena and 3M Cogent Inc., to secure an eCitation Program. He responded to questions.

By roll call vote (5 ayes), the City Council authorized the approval of an agreement between the City of South Pasadena and 3M Cogent Inc., and authorized the City Manager to enter into a contract with 3M Cogent, Inc., at no cost to the City.

(Khubesrian, Joe)

**RECEIVE AND FILE THE
SECOND QUARTER
FINANCIAL REPORT FOR
THE ARROYO SECO GOLF
COURSE**

Community Services Director Pautsch presented the staff report on the second quarter financial report for the Arroyo Seco Golf Course. She responded to questions.

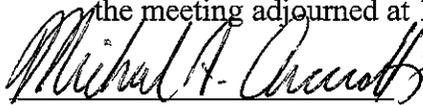
Without opposition, the City Council approved to receive and file the second quarter financial report for the Arroyo Seco Golf Course.

(Putnam, Schneider)

ADJOURNMENT

By consensus, on a motion by Mayor Pro Tem Putnam, seconded by Councilmember Khubesrian, the meeting adjourned at 10:26 p.m.


Sally Kilby
City Clerk


Michael A. Cacciotti
Mayor