



## AGENDA

**South Pasadena City Council / Community Redevelopment Agency (CRA)  
Amedee O. "Dick" Richards, Jr., Council Chambers, 1424 Mission Street  
Wednesday, January 18, 2012 7:30 p.m.**

### **City Council / CRA**

Michael A. Cacciotti, Mayor / Agency Chair  
Philip C. Putnam, Mayor Pro Tem / Agency Vice Chair

### **Councilmembers / CRA Members**

Robert S. Joe; Marina Khubesrian, M.D.; Richard D. Schneider, M.D.

Sergio Gonzalez, Interim City Manager / Interim Agency Executive Director

Sally Kilby, City Clerk / Agency Secretary

Richard L. Adams II, City Attorney / Agency Counsel

*In order to address the Council, please complete a Public Comment Card.*

*Time allotted per speaker: 3 minutes.*

*No agenda item may be taken after 11:00 p.m.*

### **Presentations and Announcements**

Roll call, Invocation\* (Councilmember Joe) Pledge of Allegiance

*\*In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.*

1. Closed Session announcements — no Closed Session
2. Presentation of the 2010–11 Annual Report of the Library Board of Trustees
3. Councilmembers' comments (3 minutes each)
4. City Manager communications

### **Opportunity to Comment on Consent Calendar**

*In order to address the Council, please complete a Public Comment Card. Time allotted per speaker: 3 minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.*

### **Consent Calendar**

5. Approval of the minutes of the regular meeting of January 4, 2012
6. Approval of prepaid warrants in the amount of \$672,325.12, General City warrants in the amount of \$237,316.60 and payroll in the amount of \$438,842.34

7. Award of contract in the amount of \$60,748 to GK & Associates for construction management and inspection services for the Pasadena Avenue Street Improvement Project and the St. Albans/Brunswick Water Line Improvement Project
8. Authorize City Manager to award contract in the amount of \$92,465.00 to Commline, Inc. for the purchase of portable radios for the Fire Department, \$137,812.09 to Commline, Inc. for the purchase of portable radios for the Police Department and \$12,187.91 to Tactical Command Industries, Inc. for radio headsets using 2008 State Homeland Security grant funds
9. Presentation of the Comprehensive Annual Financial Report for Fiscal Year ending June 30, 2011
10. Request from the South Pasadena Chamber of Commerce for City to co-sponsor and waive the associated City fees for the Eclectic Music Festival & Art Walk event on Saturday, May 5, 2012
11. Award of contract in the amount of \$36,620 to Utility Systems Science and Software for Citywide sewer flow monitoring and data analysis services
12. Award of contract for the purchase and implementation services of a Sewer System Asset Management Software Program from Cartegraph Systems, Inc.
13. Approval of acquisition of armored rescue vehicle from the Burbank Police Department
14. Acceptance of project completion and authorization to file a Notice of Completion for the Police Department Air Conditioning Unit Replacement Project, and authorization to release retention payment in the amount of \$1,800 to F.M. Thomas Air Conditioning, Inc.
15. Acceptance of project completion and authorization to file a Notice of Completion for the Park Avenue Sewer Improvement Project, and authorization to release retention payment in the amount of \$12,883 to Tomovich and Associates
16. Approval to cancel regularly scheduled City Council meetings of April 4, 2012, and July 4, 2012
17. Second reading and adoption of an ordinance to permit changing the start time of regular City Council meetings by resolution and adoption of a resolution establishing 7:00 p.m. as the start time for open session and 6:00 p.m. as the start time for closed session of regular City Council meetings
18. Adoption of a resolution to establish a Redevelopment Obligation Retirement Fund pursuant to Health & Safety Code Section 34170.5(a) and adoption of resolutions on behalf of each public agency regarding debt forgiveness as required by Health & Safety Code Section 33354.8
19. Monthly investment reports for November 2011

### **Public Comments and Suggestions**

*Time reserved for those in the audience who wish to address the City Council. The audience should be aware that the Council may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda. Please note: Public input will also be taken during all agenda items. In order to address the Council, please complete a Public Comment Card. Time allotted per speaker: 3 minutes*

### **Public Hearing Items**

20. First reading and introduction of an ordinance to amend the South Pasadena Municipal Code regarding time limits for zoning approvals
21. Adoption of a resolution adopting the 2006-2014 General Plan Housing Element Update

### Action/Discussion

22. Provide direction regarding amendments to the Municipal Code related to penalties for violations of the tree ordinance
23. Consideration of initiating a General Plan Amendment and Zone Code Amendment for the Ostrich Farms Focus Area
24. Approval of proposed sewer and water rates, set a public hearing date on March 7, 2012, and approval of the publication of the Proposition 218 notice for sewer and water rates

### Mayor's Appointments / Reappointments

25. Proposed reappointment of Brendan Durrett to the Library Board of Trustees for a three-year term until 12/31/2014.  
Proposed appointment of Alan Reynolds to the Freeway and Transportation Commission for a three-year term until 12/31/2014. Proposed appointment of William Sherman to the Freeway and Transportation Commission for an unfulfilled term until 12/31/2012. Proposed appointment of David Margrave to the Freeway and Transportation Commission for an unfulfilled term until 12/31/2013.  
Proposed appointment of Ronald Rosen to the Parks and Recreation Commission for an unfulfilled term until 12/31/2012.  
Proposed appointment of Conrado Lopez to the Design Review Board for an unfulfilled term until 12/31/12.  
Proposed appointment of Deborah Howell-Ardila to the Cultural Heritage Commission for a three-year term until 12/31/2014.

### Adjournment

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**PUBLIC ACCESS TO CITY COUNCIL MEETING AGENDA PACKETS, DOCUMENTS DISTRIBUTED BEFORE A MEETING,  
AND BROADCASTING OF CITY COUNCIL MEETINGS**

Prior to meetings, agenda packets are available at the following locations:

- South Pasadena Public Library, 1100 Oxley Street;
- City Clerk's Office, 1414 Mission Street; and on the
- web at <http://www.ci.south-pasadena.ca.us/government/agendasminutes.html>.

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk's Office at 626-403-7230. Any disclosable public records related to an open session item appearing on a regular meeting agenda and distributed by the City of South Pasadena to all or a majority of the legislative body fewer than 72 hours prior to that meeting are available for public inspection at the City Clerk's Office, located at City Hall, 2<sup>nd</sup> floor, 1414 Mission Street prior to the meeting. During the meeting, these documents will be included as part of the "Counter Copy" of the agenda packet kept in the Amedee O. "Dick" Richards, Jr., Council Chambers at 1424 Mission Street. Documents distributed during the meeting will be available following the meeting at the City Clerk's Office. Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99 and are replayed for at least 24 hours following the meeting. A DVD of regularly scheduled meetings is available for checkout at the South Pasadena Public Library. DVD and audio CD copies of meetings can be purchased from the City Clerk's Office.

#### Accommodations

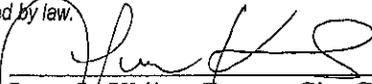


Meeting facilities are accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the City Clerk's Office at (626) 403-7230. Hearing assistive devices are available in the Council Chambers. Notification at least 72 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, as required by law.*

1-13-12

Date

  
Lucy L. Kbjian, Deputy City Clerk