

**MINUTES OF THE REGULAR MEETING OF THE
CITY COUNCIL/REDEVELOPMENT SUCCESSOR AGENCY/PUBLIC
FINANCING AUTHORITY/HOUSING AUTHORITY OF THE CITY OF SOUTH
PASADENA CONVENEED THIS 18TH DAY OF DECEMBER, 2013 7:42 P.M.
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS
1424 MISSION STREET**

**ROLL CALL, INVOCATION,
PLEDGE OF ALLEGIANCE**

Mayor Schneider convened the regular meeting of the South Pasadena City Council/Redevelopment Successor Agency (Agency)/Public Financing Authority (Authority) /Housing Authority (Authority) at 7:42 p.m. Deputy City Clerk Jimenez called the roll. Present were City Councilmembers/Agency/Authority Members Cacciotti, Joe and Mahmud; Mayor Pro Tem/Agency/Authority Vice Chair Khubesian; and Mayor/Agency/Authority Chair Schneider. Absent: None. Other Officials present: City Manager/Agency/Authority Executive Director Gonzalez; City Attorney/Agency/Authority Counsel Adams; Assistant City Manager Straus; Police Chief Miller; Fire Chief Wallace; Finance Director Batt; City Librarian Fjeldsted; Community Services Director Pautsch; Public Works Director Toor; Planning and Building Director Watkins; Executive Assistant to the City Manager Kbjian; Deputy City Clerk Jimenez; City Clerk Zneimer; and former City Clerk Kilby.

Councilmember Joe offered the invocation. As requested by Councilmember Joe, Police Chief Miller led the Pledge of Allegiance.

**CLOSED SESSION
ANNOUNCEMENTS**

City Attorney Adams reported that at approximately 6:00 p.m., Mayor Schneider called to order the regular meeting of the City Council of December 18, 2013. He said there was no one from the public wishing to comment on the one item on the Closed Session agenda. He said Mayor Schneider recessed the meeting into Closed Session to discuss labor negotiations, allowed into Closed Session pursuant to Government Code Section 54957.6. He said the City Council received a briefing from City negotiators concerning labor negotiations with the South Pasadena Police Officers' Association (POA). He said the City Council provided direction but took no final action.

**PRESENTATION OF STATE-
OF-THE-CITY ADDRESS BY
OUTGOING MAYOR
RICHARD D. SCHNEIDER,
M.D.**

Mayor Schneider presented the State-of-the-City Address, which consisted of an audio-visual presentation and comments on his mayoral year.

**ELECTION OF MAYOR AND
MAYOR PRO TEM FOR THE
2013-2014 TERM (OFFICERS
ALSO SERVE AS
REDEVELOPMENT
SUCCESSOR AGENCY
CHAIR AND VICE CHAIR;
PUBLIC FINANCING
AUTHORITY CHAIR AND
VICE CHAIR; HOUSING
AUTHORITY CHAIR AND
VICE CHAIR)**

City Attorney Adams, as requested by Mayor Schneider, announced the recommended protocol for the nomination process. Mayor Schneider took nominations for Mayor/Redevelopment Successor Agency Chair/Public Financing Authority Chair/Housing Authority Chair. Councilmember Mahmud nominated Mayor Pro Tem Khubesrian, and she accepted the nomination. No additional nominations were made, and a roll call vote was called by Deputy City Clerk Jimenez. After three "yes" votes were voiced (Cacciotti, Mahmud, Joe), Mayor Schneider declared that Mayor Pro Tem Khubesrian had been elected 2013-2014 Mayor and Redevelopment Successor Agency Chair/Public Financing Authority Chair/Housing Authority Chair. The two changed seats and newly elected Mayor Khubesrian took charge of the meeting.

Mayor Khubesrian took nominations for Mayor Pro Tem. Councilmember Cacciotti nominated Councilmember Joe, and he accepted the nomination. No additional nominations were made, and a roll call vote was called by Deputy City Clerk Jimenez. After three "yes" votes were voiced (Schneider, Cacciotti, Mahmud), Mayor Khubesrian declared that Councilmember Joe had been elected 2013-2014 Mayor Pro Tem/Redevelopment Successor Agency Vice Chair/Public Financing Authority Vice Chair/Housing Authority Vice Chair.

**PRESENTATION TO
OUTGOING MAYOR
RICHARD D. SCHNEIDER
BY INCOMING MAYOR**

Mayor Khubesrian, on behalf of the City and the City Council, expressed thanks to outgoing Mayor Schneider for his exceptional service as Mayor over the past year. She presented him with a wooden plaque with the Mayor's gavel and an engraved plate listing his two mayoral terms. She presented him with a personalized City Council jacket as a gift from the City. He expressed appreciation.

**COMMENTS BY INCOMING
MAYOR**

Mayor Khubesrian acknowledged the honor of being Mayor in such a special city. She said the

people of the town inspire her. She listed some strengths of the City of South Pasadena. She said staff should prioritize public engagement, and she said she wanted to encourage new voices as well as existing voices in South Pasadena.

**PRESENTATION OF
CERTIFICATE OF
RECOGNITION AND CITY
PIN TO TYREE P. JACKSON,
RETIRING POSTMASTER,
SOUTH PASADENA POST
OFFICE, UNITED STATES
POSTAL SERVICE, FOR
SERVICE TO THE SOUTH
PASADENA COMMUNITY;
AND PRESENTATION OF
CITY PINS TO SOUTH
PASADENA POST OFFICE
EMPLOYEES TO THANK
THEM FOR THEIR
COURTEOUS SERVICE**

Mayor Khubesrian presented a Certificate of Recognition to Tyree P. Jackson, retiring U.S. Postmaster for the City of South Pasadena. Several U.S. Post Office employees joined him at the podium. Mayor Khubesrian provided Postmaster Jackson with City pins for his entire staff. Council-member Cacciotti expressed appreciation to the Postmaster and staff of the U.S. Post Office for their service to the City. Postmaster Jackson made remarks, stating that this was his “dream job.”

**PRESENTATION OF
CERTIFICATES OF
APPRECIATION TO TODD
SCHROEDER AND SCOTT
PETERSON FOR
ORGANIZING THE HIGHLY
SUCCESSFUL HALLOWEEN
HAUNTED HOUSE
“THEATRE OF TERROR,”
DRAWING MORE THAN
2,400 PEOPLE TO SOUTH
PASADENA, AND
INCREASING AWARENESS
OF THE FREMONT CENTRE
THEATRE AND THE SOUTH
PASADENA ARTS COUNCIL
(SPARC)**

Mayor Khubesrian presented Certificates of Appreciation to Todd Schroeder and Scott Peterson for organizing the highly successful Halloween Haunted House, the “Theatre of Terror,” which she said drew more than 2,400 people to South Pasadena, and increased awareness of the Fremont Centre Theatre and the South Pasadena Arts Council (SPARC). Awardee Schroeder made remarks.

**PRESENTATION OF THE FY
2012-13 ANNUAL REPORT
OF THE PLANNING
COMMISSION**

Kris Morrish, Vice Chair, Planning Commission, presented the Commission’s Fiscal Year 2012-13 Annual Report. Mayor Pro Tem Joe made remarks.

**COUNCILMEMBERS'
COMMENTS (3 MINUTES
EACH)**

Councilmember Schneider announced that the City received a “gold level” award for energy efficiency. He reported on the California Transportation Commission meeting related to the proposed SR-710 extension. He announced the holiday tree pick-up schedule. He announced the upcoming “Crunch Time” fundraiser for the South Pasadena Tournament of Roses float. He reminded staff that he had asked for a report on the excess water cost caused by a pump failure. He requested that at the strategic planning session, the need for a long-range tree-replacement program be discussed.

Councilmember Mahmud made remarks about the CTC meeting. She reported on a meeting of the Transit Commission. She requested that staff develop and propose a program for low-income water customers at the upcoming regular meeting of the City Council on January 15, 2014, seconded by Councilmember Cacciotti.

Councilmember Cacciotti announced an upcoming Water Facilities Tour on Saturday, January 11, 2014. He displayed photographs of the recent Tiger Run. He made remarks about the recent Breakfast with Santa event and the Arroyo Vista Elementary School “Parade of the States.” He acknowledged efforts of the Natural Resources and Environmental Commission.

Mayor Pro Tem Joe displayed photographs of the recent Breakfast with Santa event and acknowledged the efforts of staff. He expressed appreciation to the Youth Commission members for assisting. He made comments about the Tiger Run.

Mayor Pro Tem Joe said that Barbara Eisenstein submitted a letter or email to the City regarding the planting plan for the Arroyo Seco Pedestrian and Bicycle Trail. He asked the City Manager whether there is still time to submit comments. City Manager Gonzalez responded that the selection of plants has not been made as the project has not been funded. City Manager Gonzalez said it is not too late, and that staff will put this letter on file as the project moves forward. Councilmember Cacciotti requested that this issue be referred to the Natural Resources

and Environmental Commission, seconded by Mayor Pro Tem Joe.

Mayor Khubesrian reported on the Public Works Commission. She requested that staff identify intersections that could be considered for roundabouts, seconded by Councilmember Cacciotti.

Mayor Khubesrian requested that staff work with the City Attorney and the City Councilmembers who are members of the City Council Ad Hoc Subcommittee on Massage to draft a resolution for consideration at a future City Council meeting to suspend the issuance of business licenses for any new stand-alone massage establishment, and to introduce new regulations for existing stand-alone massage establishments, including but not limited to, limiting the hours of operation, requiring patrons to enter the business using the front door, prohibiting completely blacked out windows/doors, and monitoring operations. She requested that samples of language from similar resolutions from the Cities of Sierra Madre, La Habra, La Cañada Flintridge, El Monte, and Azusa be included. This was seconded by Councilmember Mahmud and Mayor Pro Tem Joe.

CITY MANAGER COMMUNICATIONS

City Manager Gonzalez reported on the actions being taken by himself and the City Council Ad Hoc Subcommittee on Massage, whose members he said are Mayor Khubesrian and Mayor Pro Tem Joe. He announced that Police Chief Miller has been accepted as a member of the Massage Therapy Governing Board, representing all Police Chiefs in the State of California. He said much is being done on this issue. Mayor Pro Tem Joe added to the discussion.

City Manager Gonzalez displayed an overhead slide containing a schedule of upcoming water-related meetings: a Water Rate Community Meeting to be held on January 9, 2014; a Water Facilities Tour to be held on January 11, 2014; and a hearing on water rates to be held on January 15, 2014. Councilmember Cacciotti requested that the City publish a half-page advertisement in local media. Mayor Khubesrian indicated support for the request. Coun-

cilmember Schneider requested that special efforts be made to notify those who have submitted written protests to the water rate increase. Councilmember Cacciotti requested that a letter be prepared and sent to the schools to introduce this topic to science teachers as part of the curriculum, or to ask staff to visit the schools to introduce this topic to teachers. Mayor Khubesrian suggested that a note be sent to school contacts. City Manager Gonzalez said that this would be done.

City Manager Gonzalez announced that Fire Chief Wallace, who has more than 40 years experience in the Fire Service and seven and one-half years with the City, will be leaving the City at the end of the year. He presented Fire Chief Wallace with a gift from the Management Team: a birdhouse constructed in the shape of the lifeguard tower that is located in front of his home in Huntington Beach. Mayor Khubesrian thanked Fire Chief Wallace for his service.

City Manager Gonzalez presented former City Clerk Kilby with a gift from the Management Team: a commissioned painting by local artist Leslie Saeta of the South Pasadena Gold Line Station intersection. The Management Team joined her at the podium and she displayed the painting. Mayor Khubesrian expressed appreciation to former City Clerk Kilby.

**REORDERING OF AND
ADDITIONS TO THE
AGENDA**

City Manager Gonzalez requested that Item #23, Professional Services Agreement with Clancy System International, be removed from the agenda for additional work. No objections were voiced.

Without opposition, Mayor Khubesrian appointed Councilmember Mahmud to the City Council Ad Hoc Committee on the Mission Meridian Village.

**ITEMS PULLED FROM THE
CONSENT CALENDAR FOR
SEPARATE
CONSIDERATION**

Councilmember Cacciotti requested that Item #14, Award of contract to Gentry Bros., and Item #20, Approval of fire services agreement, be removed from the Consent Calendar for separate consideration. Mayor Pro Tem Joe requested that Item #16, Changes to Deputy City Clerk job description, and Item #18, Sponsorship of the Relay For Life, be

removed from the Consent Calendar for separate consideration. Councilmember Mahmud requested that Item #17, Request for proposal for the Community Center Feasibility Study, be removed from the Consent Calendar for separate consideration.

**APPROVAL OF THE
MINUTES OF THE
REGULAR CITY COUNCIL
MEETING OF DECEMBER 4,
2013**

By roll call vote (5 ayes), the City Council approved the minutes of the regular City Council meeting of December 4, 2013.

(Schneider, Cacciotti)

**APPROVAL OF PREPAID
WARRANTS IN THE
AMOUNT OF \$660,804.63,
GENERAL CITY
WARRANTS IN THE
AMOUNT OF \$419,464.57
AND PAYROLL IN THE
AMOUNT OF \$482,226.25**

By roll call vote (5 ayes), the City Council approved Prepaid Warrants #181167-181241 in the amount of \$660,804.63, General City Warrants #181242-181447 in the amount of \$419,464.57, Payroll 12-06-13 in the amount of \$431,379.98 and Special Payroll 12-13-13 for \$50,846.27, for a total of \$1,562,495.45. Sitting as the Successor Agency to the Community Redevelopment Agency, the City Council approved Redevelopment Successor Agency warrants for \$17,859.43 (included in above total).

(Schneider, Cacciotti)

**AWARD OF CONTRACT IN
THE AMOUNT OF \$162,180
TO GK AND ASSOCIATES
FOR CONSTRUCTION
MANAGEMENT AND
INSPECTION SERVICES FOR
THE HANSCOM DRIVE
STREET IMPROVEMENT
PROJECT PHASE II**

By roll call vote (5 ayes), the City Council accepted a proposal dated October 21, 2013, from GK and Associates for construction management and inspection services for the Hanscom Drive Street Improvement Project Phase II; rejected all other proposals received; and authorized the City Manager to execute an agreement with GK and Associates for a not-to-exceed amount of \$162,180.

(Schneider, Cacciotti)

**MONTHLY INVESTMENT
REPORTS FOR OCTOBER
2013**

By roll call vote (5 ayes), the City Council, and the City Council as the Redevelopment Successor Agency and the Board of the Public Financing Authority, approved the monthly investment reports for October 2013.

(Schneider, Cacciotti)

**AUTHORIZE BUDGET
AMENDMENT TO AMTECH**

By roll call vote (5 ayes), the City Council approved and authorized the City Manager to

**ELEVATOR SERVICES FOR
THE LIBRARY ELEVATOR
UPGRADE PROJECT IN THE
AMOUNT OF \$39,414**

execute the proposed amendment in the amount of \$39,414; and authorized transfer of funds in the amount of \$39,414 from General Fund Reserves to the Library Elevator Upgrade Project account 101-9000-9323.

(Schneider, Cacciotti)

**AWARD OF CONTRACT TO
GENTRY BROS, INC., FOR
THE CONSTRUCTION OF
THE HANSCOM DRIVE
STREET IMPROVEMENT
PROJECT PHASE II**

Councilmember Cacciotti asked for clarification on the projected start and completion dates for the Hanscom Drive Street Improvement Project Phase II. Staff is recommending an award of contract to Gentry Brothers, Inc., he said. Public Works Director Toor said that a pre-construction meeting will be held after the holidays, with work starting in February 2014 and ending approximately a year later. Councilmember Cacciotti requested that staff investigate the possibility of installing a stop sign in the vicinity. Public Works Director Toor said a stop sign was not warranted but said he would follow up on the issue.

By roll call vote (5 ayes), the City Council accepted a bid dated October 1, 2013, from Gentry Brothers, Inc., for the construction of the Hanscom Drive Street Improvement Project Phase II; rejected all other bids received; and authorized the City Manager to enter into a contract with Gentry Brothers, Inc., for a not-to-exceed amount of \$1,041,600.

(Cacciotti, Joe)

**APPROVAL OF FIRE
SERVICES AGREEMENT
WITH THE CITY OF SAN
GABRIEL FOR FIRE
DEPARTMENT DIVISION
CHIEF SERVICES**

City Manager Gonzalez responded to questions posed by Councilmember Cacciotti about savings resulting from approving a fire services agreement with the City of San Gabriel for Fire Department Division Chief services and about potential agreements with other cities.

By roll call vote (5 ayes), the City Council approved the proposed fire services agreement with the City of San Gabriel for Fire Department Division Chief services in substantially the form as proposed.

(Cacciotti, Joe)

**RESOLUTION NO. 7326
APPROVING CHANGES TO
THE DEPUTY CITY CLERK
JOB DESCRIPTION AND
AUTHORIZING AN
INCREASE IN THE SALARY
RANGE FOR THE POSITION**

Mayor Pro Tem Joe asked about the proposed changes to the job description and salary range of the Deputy City Clerk. He said that former City Clerk Kilby had provided information today on the differences between the job descriptions of the Chief Deputy City Clerk and the Deputy City Clerk and annual salaries. He said he wanted to ensure that the two positions did not overlap in responsibilities. He requested that these documents be added as an attachment to the staff report, and former City Clerk Kilby said that this would be done. Mayor Pro Tem Joe noted that although the City Clerk's Office reconfiguration is budget neutral, when the City Council approved the reorganization, cost savings were anticipated. Assistant City Manager Straus said there is a nominal cost savings. Mayor Khubesrian acknowledged former City Clerk Kilby's work to leave the position in a sustainable and doable manner.

By roll call vote (5 ayes), the City Council approved and adopted Resolution No. 7326, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, APPROVING CHANGES TO THE DEPUTY CITY CLERK POSITION, approving changes to the Deputy City Clerk job description and authorizing an increase in the salary range for the position.

(Joe, Mahmud)

**APPROVAL OF REQUEST
TO SPONSOR THE 2014
SOUTH PASADENA RELAY
FOR LIFE AMERICAN
CANCER SOCIETY
FUNDRAISER TO BE HELD
APRIL 26-27, 2014**

Mayor Pro Tem Joe asked questions about the proposal to sponsor the 2014 South Pasadena Relay For Life American Cancer Society Fundraiser to be held April 26-27, 2014. Community Services Director Pautsch said that the 2013 event was not well coordinated by the organization. She said that the upcoming event is being better planned. He said approval will not come automatically every year.

By roll call vote (5 ayes), the City Council approved the request for the City of South Pasadena to sponsor the 12th Annual South Pasadena Relay For Life, a fundraiser for the American Cancer Society (ACS), to be held April 26-27, 2014; directed staff to schedule hanging the Relay For Life banner over

Fair Oaks Avenue or Mission Street in the weeks prior to the event and approved waiving the fee for hanging the banner; approved the use of City facilities for holding the event at Orange Grove Park and for planning meetings in 2013-2014; and approved the use of City staff from the Community Services and Public Works Departments for planning, implementation and management of the event, set-up, event maintenance, supplies and clean-up of event.

(Joe, Cacciotti)

**AUTHORIZATION FOR THE
ISSUANCE OF THE
REQUEST FOR PROPOSAL
FOR THE COMMUNITY
CENTER FEASIBILITY
STUDY**

Councilmember Mahmud asked questions about the proposed authorization for the issuance of the Request for Proposal for the Community Center Feasibility Study. She expressed concern about the time between the date that the draft Community Center Feasibility report is due and the date by which the Study is to be completed, which she said has been identified as September 15, 2015. She asked if it is possible to accelerate the completion of the final Study to June 20, 2015. City Manager Gonzalez said that he met with Community Services Director Pautsch and that this could be accomplished.

By roll call vote (5 ayes), the City Council approved authorization for the issuance of the Request for Proposal for the Community Center Feasibility Study, as amended to change the final proposed Study completion date to June 20, 2015.

(Mahmud, Cacciotti)

PUBLIC COMMENT

There was no public comment.

**PUBLIC HEARING
SECOND READING AND
ADOPTION OF AN
ORDINANCE AND
URGENCY ORDINANCE
REPEALING THE CURRENT
ARTICLE 1 OF CHAPTER 9
OF THE SOUTH PASADENA
MUNICIPAL CODE AND
ADDING A NEW ARTICLE 1**

Planning and Building Director Watkins presented the staff report on the proposed ordinances repealing the current Article I of Chapter 9 of the South Pasadena Municipal Code and adding a new Article I of Chapter 9 to adopt by reference and amend the 2014 Los Angeles County Building, Electrical, Mechanical, Plumbing, and Residential Codes. He responded to questions.

Mayor Khubesrian opened the public hearing. No

OF CHAPTER 9 TO ADOPT BY REFERENCE AND AMEND THE 2014 LOS ANGELES COUNTY BUILDING, ELECTRICAL, MECHANICAL, PLUMBING, AND RESIDENTIAL CODES

**ORDINANCE NO. 2260
ORDINANCE NO. 2261**

one came forward and she closed the public hearing.

By roll call vote (5 ayes), the City Council read by title only for second reading, waiving further reading, and adopted Ordinance No. 2260, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, MAKING CERTAIN FINDINGS AND REPEALING THE CURRENT ARTICLE I OF CHAPTER 9 (IN GENERAL) OF THE SOUTH PASADENA MUNICIPAL CODE TO ADD A NEW ARTICLE I OF CHAPTER 9 (IN GENERAL) TO ADOPT BY REFERENCE AND AMEND THE 2014 LOS ANGELES COUNTY BUILDING CODE, ELECTRICAL CODE, PLUMBING CODE, MECHANICAL CODE AND RESIDENTIAL CODE; and Ordinance No. 2261, AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, MAKING CERTAIN FINDINGS AND REPEALING THE CURRENT ARTICLE I OF CHAPTER 9 (IN GENERAL) OF THE SOUTH PASADENA MUNICIPAL CODE TO ADD A NEW ARTICLE I OF CHAPTER 9 (IN GENERAL) TO ADOPT BY REFERENCE AND AMEND THE 2014 LOS ANGELES COUNTY BUILDING CODE, ELECTRICAL CODE, PLUMBING CODE, MECHANICAL CODE AND RESIDENTIAL CODE.

(Cacciotti, Joe)

APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH CLANCY SYSTEM INTERNATIONAL FOR PARKING SERVICES FOR THE MISSION-MERIDIAN VILLAGE PARKING GARAGE

Mayor Khubesrian noted that this item had been removed from the agenda for further work.

FIRST READING AND INTRODUCTION OF AN ORDINANCE APPROVING REVISED SPEED LIMITS ON PORTIONS OF PETERSON AVENUE AND HANSCOM DRIVE IN THE SOUTHWEST

Public Works Director Toor presented the staff report on the proposed ordinance to revise speed limits on portions of Peterson Avenue and Hanscom Drive in the Southwest Monterey Hills. He responded to questions.

By roll call vote (5 ayes), the City Council read by

**MONTEREY HILLS AND
AMENDING SECTION 19.13-1
OF THE SOUTH PASADENA
MUNICIPAL CODE**

title only for first reading, waiving further reading, and introduced AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, ADOPTING AN ENGINEERING AND TRAFFIC SURVEY AND AMENDING SECTION 19.13-1 (SPEED LIMITS) OF ARTICLE I (IN GENERAL) OF CHAPTER 19 (MOTOR VEHICLES AND TRAFFIC) OF THE SOUTH PASADENA MUNICIPAL CODE WITH THE ADDITION OF A SUBSECTION "C" ESTABLISHING SPEED LIMITS FOR PORTIONS OF PETERSON AVENUE AND HANSCOM DRIVE.

(Cacciotti, Mahmud)

**APPROVAL OF
MEMORANDUM OF
UNDERSTANDING AND
AUTHORIZATION OF
CITY'S PARTICIPATION IN
A "5-CITIES ALLIANCE" TO
SHARE RESOURCES AND
COLLABORATE EFFORTS
RELATED TO THE SR-710
NORTH STUDY**

City Manager Gonzalez presented the staff report on the proposed Memorandum of Understanding and authorization of the City's participation in a "5-Cities Alliance" (Alliance) to share resources and collaborate efforts related to the SR-710 North Study. He responded to questions.

Sam Burgess, 626 Prospect Avenue, said the City of Los Angeles is not part of the agreement. He asked if Los Angeles had been invited, and if not, why it wasn't, who contacted the City of Los Angeles from South Pasadena, who was contacted, and why Los Angeles chose not to be part of this process. He asked if any other public agency has petitioned to join or if the City of South Pasadena is asking other agencies to become partners in this endeavor. He asked about the consequences if one of the cities goes over budget in one particular study area. He asked how the cities were assigned to specific topics and asked if any of the study areas included freight rail.

City Manager Gonzalez responded that the City of Los Angeles had been invited and that a representative attended the first meeting. Los Angeles is able to join at any point, he said. He described how the subject areas were assigned among the cities. He said that freight movement was not identified as a primary topic but could be added if the group believes that it is needed. Councilmember Schneider said this could be added

to the environmental quality subject area. Councilmember Cacciotti said that this topic should be included early in the process since the mover behind the tunnel concept is goods movement. City Manager Gonzalez said he will take these comments under advisement when he meets with the Alliance on January 22, 2014. He said that by the end of February 2014, proposals should have been received in the subject areas.

By roll call vote (5 ayes), the City Council approved the proposed Memorandum of Understanding and authorized the City's participation in a "5-Cities Alliance" between the Cities of Glendale, La Cañada Flintridge, Pasadena, Sierra Madre, and South Pasadena to share resources and collaborate efforts related to the SR-710 North Study.

(Joe, Mahmud)

GLOBAL WATER BILLING ISSUES

Finance Director Batt presented the report on Global Water billing issues. He said that most of the serious issues have been resolved with the company. He responded to questions. Councilmember Mahmud asked that the Global Water website be linked to the City's website. Finance Director Batt said he would follow up. Mayor Pro Tem Joe suggested that staff create a matrix to identify customer problems, the resolution or schedule to resolve the problem, and contact responsibility—with all to be shared with Global Water.

Alan Ehrlich, 1221 Lyndon Street, asked about customers who have not been billed for water service. City Manager Gonzalez said the Finance Committee received a report on anomalies in the billing system that allowed for this to happen. He said staff is preparing a report with recommendations on how to resolve this issue.

Bianca Richards, no address stated, asked whether all accounts are being reviewed for potential billing problems, not just the accounts of those who have complained. Finance Director Batt responded and invited all customers with concerns to confer with the Finance Department. Speaker Richards said that

not all customers have access to the internet to review their accounts. Finance Director Batt said all accounts are being reviewed. City Manager Gonzalez added to the discussion on water billing. Councilmember Cacciotti requested that an information session be conducted at the Senior Center on how to read the water bill.

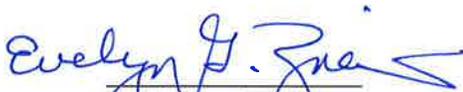
Without objection, the City Council approved to receive and file the Global Water Billing Issues Report.

(Cacciotti, Joe)

ADJOURNMENT

The City Councilmembers extended holiday/ birthday wishes and thanked their families and the community for their support.

The City Council adjourned the regular meeting of the South Pasadena City Council/Redevelopment Successor Agency/Public Financing Authority/Housing Authority at 10:18 p.m.


Evelyn G. Zreimer
City Clerk


Marina Khubesrian, M.D.
Mayor