



## REGULAR CITY COUNCIL CLOSED SESSION MEETING AGENDA

**South Pasadena City Council / Redevelopment Successor Agency /  
Public Financing Authority / Housing Authority  
City Manager's Conference Room, Second Floor, 1414 Mission Street  
Wednesday, February 19, 2014 6:30 p.m.**

### City Council

Marina Khubesrian, M.D., Mayor / Agency Chair / Authority Chair  
Robert S. Joe, Mayor Pro Tem / Agency Vice Chair / Authority Vice Chair

Councilmembers / Agency Members / Authority Members  
Michael A. Cacciotti; Diana Mahmud; Richard D. Schneider, M.D.

Sergio Gonzalez, City Manager / Agency Executive Director / Authority Executive Director  
Evelyn G. Zneimer, City Clerk / Agency Secretary / Authority Secretary  
Yvette Hall, Chief Deputy City Clerk / Chief Deputy Agency Secretary / Chief Deputy Authority Secretary  
Richard L. Adams II, City Attorney / Agency Counsel / Authority Counsel

*Council will convene in open session at 6:30 p.m.  
The public may comment on closed session items prior to the Council recessing to closed session.*

Closed Session Agenda	Description
1. Roll call	Mayor Khubesrian, Councilmembers Cacciotti, Joe, Mahmud, Schneider
2. Public comments	Public comments on Closed Session items only
3. Conference with Real Property Negotiators	<p>Pursuant to Government Code Section 54956.8</p> <p>Property: Northeast corner of El Centro Street and Mound Avenue (APN 5315-003-901)</p> <p>City/Agency Negotiators: City Manager Sergio Gonzalez, Assistant City Manager Hilary Straus, Assistant City Attorney Kimberly Hall Barlow, and Ken Hira, Consultant</p> <p>Negotiating Parties: Jonathan Genton, Genton Property Group</p> <p>Under Negotiation: Price and Terms of Payment</p>

4. Anticipated litigation	Pursuant to Government Code Section 54956.9(d)(2) & (e)(3)  Significant Exposure to Litigation: One Potential Case
5. Public Employee Appointment	Pursuant to Government Code Section 54957  Title: City Attorney

Accommodations



Meeting facilities are accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the City Clerk's Office at (626) 403-7230. Hearing assistive devices are available in the Council Chambers. Notification at least 72 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

For those submitting letters or other documents relating to items on the agenda: materials received after 4:00 p.m. on the day prior to the Council meeting may not be reviewed by the City Council.

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of the City Hall at 1414 Mission Street, South Pasadena, CA 91030, as required by law.*

02/13/2014

Date

*Desiree Jimenez*  
Desiree Jimenez, Deputy City Clerk



## REGULAR CITY COUNCIL MEETING AGENDA

**South Pasadena City Council / Redevelopment Successor Agency /  
Public Financing Authority / Housing Authority  
Amedee O. "Dick" Richards, Jr., Council Chambers, 1424 Mission Street  
Wednesday, February 19, 2014 7:30 p.m.**

### **City Council**

Marina Khubesrian, M.D., Mayor / Agency Chair / Authority Chair  
Robert S. Joe, Mayor Pro Tem / Agency Vice Chair / Authority Vice Chair

Councilmembers / Agency Members / Authority Members  
Michael A. Cacciotti; Diana Mahmud; Richard D. Schneider, M.D.

Sergio Gonzalez, City Manager / Agency Executive Director / Authority Executive Director  
Evelyn G. Zneimer, City Clerk / Agency Secretary / Authority Secretary  
Yvette Hall, Chief Deputy City Clerk / Chief Deputy Agency Secretary / Chief Deputy Authority Secretary  
Richard L. Adams II, City Attorney / Agency Counsel / Authority Counsel

*In order to address the Council, please complete a Public Comment Card.  
Time allotted per speaker: 3 minutes.  
No agenda item may be taken after 11:00 p.m.*

### **Presentations and Announcements**

Roll call, Invocation\* (Councilmember Schneider)  
Pledge of Allegiance

*\*In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.*

1. Closed Session announcements — a Closed Session agenda has been posted separately
2. Presentation of a Proclamation declaring March 21, 2014, as "Library Volunteer Recognition Day" in the City of South Pasadena
3. Presentation of Certificate of Recognition to Rhiannon Moore for being named as a candidate in the 2014 U.S. Presidential Scholars Program
4. Councilmembers' comments (3 minutes each)
5. City Manager communications
6. Reordering of and Additions to the Agenda

### **Opportunity to Comment on Consent Calendar**

*In order to address the Council, please complete a Public Comment Card. Time allotted per speaker: 3 minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.*

### **Consent Calendar**

7. Approval of the minutes of the special and regular City Council meeting of February 5, 2014
8. Approval of prepaid warrants in the amount of \$477,814.94, General City Warrants in the amount of \$823,354.95 and payroll in the amount of \$391,213.04
9. Second reading and adoption of an ordinance amending Chapter 19 of the South Pasadena Municipal Code, adding Sections 19.55-3 and 19.55-4, which restrict the hours of parking and parking without a permit at the Mission-Meridian Village Parking Garage
10. Monthly investment reports for December 2013
11. Approval of resolution to destroy certain records in the Public Works Department in Accordance with the City of South Pasadena Records Retention Schedule
12. Resolution adopting a Memorandum of Understanding between the City of South Pasadena and the South Pasadena Police Officers' Association
13. Acceptance of Project Completion and authorization to file a Notice of Completion for Mission Street, Oxley Street and Park Avenue Street Improvement Project, and authorization to release retention payment in the amount of \$28,882 to E.C. Construction
14. Authorize the purchase of various personal protective equipment for Police Department using Homeland Security Grant Funds from Mallory Safety & Supply, LLC in the amount of \$86,486.21

### **Public Comments and Suggestions**

*Time reserved for those in the audience who wish to address the City Council. The audience should be aware that the Council may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda. Please note: Public input will also be taken during all agenda items. In order to address the Council, please complete a Public Comment Card. Time allotted per speaker: 3 minutes*

### **Public Hearing**

15. Public hearing to receive objections or protests to the vegetation management program regarding the abatement of weeds, brush, rubbish and refuse upon or in front of specified property in the City and authorizing by minute order the abatement of vegetation fire hazards

### **Action/Discussion**

16. Cancel the regularly scheduled City Council/Successor Agency/Public Financing Authority Meetings of April 2, 2014 and April 16, 2014, and schedule Special City Council/Successor Agency/Public Financing Authority Meetings for April 9, 2014 and April 23, 2014

- 17. Resolution approving the Recognized Obligation Payment Schedule for the Period of July 1 – December 31, 2014
- 18. Resolution approving the Fiscal Year 2014-15 Administrative Budget for the Successor Agency
- 19. Water Utility Rate Assistance Program
- 20. Consideration of additional studies on Fair Oaks Avenue bulbouts and resolution to limit number of lanes on Fair Oaks Avenue

**Reports**

- 21. Receive and file the Mid Year Financial Report for the Arroyo Seco Golf Course

**Adjournment**

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**FUTURE CITY COUNCIL MEETINGS  
(OPEN SESSION)**

Wednesday, March 5, 2014	Regular City Council Meeting	Council Chambers	7:30 p.m.
Wednesday, March 19, 2014	Regular City Council Meeting	Council Chambers	7:30 p.m.

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**PUBLIC ACCESS TO CITY COUNCIL MEETING AGENDA PACKETS, DOCUMENTS DISTRIBUTED BEFORE A MEETING,  
AND BROADCASTING OF CITY COUNCIL MEETINGS**

Prior to meetings, agenda packets are available at the following locations:

- South Pasadena Public Library, 1100 Oxley Street;
- City Clerk's Office, 1414 Mission Street; and on the
- web at <http://www.southpasadenaca.gov/index.aspx?page=407>

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk's Office at 626-403-7230. Any disclosable public records related to an open session item appearing on a regular meeting agenda and distributed by the City of South Pasadena to all or a majority of the legislative body fewer than 72 hours prior to that meeting are available for public inspection at the City Clerk's Office, located at City Hall, 2nd floor, 1414 Mission Street prior to the meeting. During the meeting, these documents will be included as part of the "Counter Copy" of the agenda packet kept in the Amedee O. "Dick" Richards, Jr., Council Chambers at 1424 Mission Street. Documents distributed during the meeting will be available following the meeting at the City Clerk's Office. For those submitting letters or other documents relating to items on the agenda: materials received after 4:00 p.m. on the day prior to the Council meeting may not be reviewed by the City Council.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99 and are replayed for at least 24 hours following the meeting. Meetings are also streamed live via the Internet from the City website at [www.southpasadenaca.gov](http://www.southpasadenaca.gov). Six months of archived meetings, indexed by agenda item, are also available. A DVD of regularly scheduled meetings is available for checkout at the South Pasadena Public Library. DVD and audio CD copies of meetings can be purchased from the City Clerk's Office.

**Accommodations**



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02/13/2014

Date

Desiree Jimenez, Deputy City Clerk



TIME SENSITIVE ITEM

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CITY OF SOUTH PASADENA

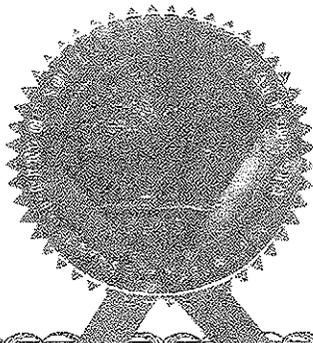
PROCLAMATION



Declaring March 21, 2014, as  
"Library Volunteer Recognition Day"  
in the City of South Pasadena

- WHEREAS, the Library Board of Trustees values the enormous contributions made each year by library volunteers; and
- WHEREAS, many of the programs, projects, and services offered by the library such as Grandparents and Books, the Summer Reading Program, the Restoration Concert Series, the Friends Bookstore and their special sales, Author Nights, film screenings, Living History presentations, and other featured events utilized volunteers; and
- WHEREAS, more than 209 volunteers donated more than 10,270 hours in 2013 assisting and augmenting library staff with these activities and programs; and
- WHEREAS, the hours that volunteers contribute to the library not only help provide services that could not otherwise be offered, they also support the staff "behind the scenes," freeing library staff to devote more time to directly serving the public and performing duties and presenting programs that would not otherwise be possible.

NOW, THEREFORE, I, Marina Khubesrian, M.D., Mayor, on behalf of the City Council of the City of South Pasadena, hereby proclaim March 21, 2014, as "Library Volunteer Recognition Day" in the City of South Pasadena and do commend and thank all library volunteers for their many hours of dedicated service and hard work.



\_\_\_\_\_  
Marina Khubesrian, M.D., Mayor

February 19, 2014  
Date

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CITY OF SOUTH PASADENA

# CERTIFICATE OF RECOGNITION



**Rhiannon Moore**

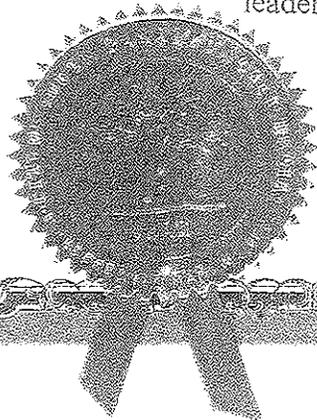
Candidate, 2014 U.S. Presidential Scholars Program

In recognition of being named as a candidate in the 2014 U.S. Presidential Scholars Program, which is one of the highest honors bestowed upon graduating high school seniors selected on the basis of superior academic and artistic achievements, leadership qualities, strong character and involvement in community and school activities.

Dated this 19<sup>th</sup> day of February, 2014

\_\_\_\_\_  
Marina Khubesian, M.D., Mayor

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk



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**MINUTES OF THE SPECIAL MEETING OF THE  
CITY COUNCIL OF THE CITY OF SOUTH PASADENA  
CONVENED THIS 5<sup>TH</sup> DAY OF FEBRUARY, 2014 6:45 P.M.  
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS  
1424 MISSION STREET**

**ROLL CALL, INVOCATION,  
PLEDGE OF ALLEGIANCE**

Mayor Khubesrian convened the special meeting of the South Pasadena City Council at 6:54 p.m. Chief Deputy City Clerk Hall called the roll. Present were City Councilmembers Mahmud and Schneider; Mayor Pro Tem Joe; and Mayor Khubesrian. City Councilmember Cacciotti arrived at 6:55 p.m.

Absent: None.

Other Officials and Staff present: City Manager Gonzalez; City Attorney Adams; Assistant City Manager Straus; Fire Chief Frawley; Community Services Director Pautsch; Public Works Director Toor; Finance Director Batt; Deputy City Clerk Jimenez, and Management Aide Sanchez.

**PUBLIC COMMENT**

There was no one wishing to speak from the public.

**DISCUSSION REGARDING  
POTENTIAL FIRE  
DEPARTMENT SHARED  
COMMAND STAFFING  
WITH THE CITIES OF SAN  
GABRIEL AND SAN MARINO**

Fire Chief Frawley summarized the staff report as part of a PowerPoint presentation. Fire Chief Frawley recommended that the City Council authorize the City Manager and Fire Chief to return to the March 5, 2014 Regular City Council Meeting with an agreement for adoption by the City Council.

In response to Councilmember Schneider's question, Fire Chief Frawley explained that the Division Chief from Station 51 in San Gabriel would be moved to Station 91 in San Marino to provide a central location among the Tri-Cities.

In response to Councilmember Cacciotti's inquiry, Fire Chief Frawley explained the classification of Deputy Chief would be established upon the execution of the agreement. He stated additional Chief Officers from the Cities of San Gabriel and San Marino would be available to provide assistance to the City of South Pasadena.

In response to Councilmember Mahmud's question, Fire Chief Frawley stated the three Cities use the same or similar after action report.

In response to Mayor Khubesrian's inquiry, Fire Chief Frawley discussed the technology used administratively by the three Cities.

In response to Mayor Pro Tem Joe's question, Fire Chief Frawley stated the City Council and City Manager would maintain local control over the South Pasadena Fire Department, as they have in the past. He discussed the Fire Department's enhanced community engagement objectives.

Discussion followed among the City Council and staff regarding the shared Fire Command structure.

**ADJOURNMENT**

The City Council adjourned the special meeting at 7:34 p.m.

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Evelyn G. Zneimer  
City Clerk

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Marina Khubesrian, M.D.  
Mayor

**MINUTES OF THE REGULAR MEETING OF THE  
CITY COUNCIL/REDEVELOPMENT SUCCESSOR AGENCY/PUBLIC  
FINANCING AUTHORITY/HOUSING AUTHORITY OF THE CITY OF SOUTH  
PASADENA CONVENED THIS 5<sup>TH</sup> DAY OF FEBRUARY, 2014 7:30 P.M.  
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS  
1424 MISSION STREET**

**ROLL CALL, INVOCATION,  
PLEDGE OF ALLEGIANCE**

Mayor Khubesrian convened the regular meeting of the South Pasadena City Council/Redevelopment Successor Agency (Agency)/Public Financing Authority (Authority) /Housing Authority (Authority) at 7:42 p.m. Chief Deputy City Clerk Hall called the roll. Present were City Councilmembers/Agency/Authority Members Cacciotti, Mahmud, and Schneider; Mayor Pro Tem/Agency/Authority Vice Chair Joe; and Mayor/Agency/Authority Chair Khubesrian.

Absent: None.

Other Officials and Staff present: City Clerk Zneimer; City Manager/Agency/Authority Executive Director Gonzalez; City Attorney/Agency/Authority Counsel Adams; Assistant City Manager Straus; Police Chief Miller; Fire Chief Frawley; Finance Director Batt; City Librarian Fjeldsted; Community Services Director Pautsch; Public Works Director Toor; Planning and Building Director Watkins; Deputy City Clerk Jimenez, and Management Aide Sanchez.

Councilmember Mahmud presented the invocation.

Brownie Troop #3151 led the Pledge of Allegiance.

**1. CLOSED SESSION  
ANNOUNCEMENTS (A  
CLOSED SESSION  
AGENDA HAS BEEN  
POSTED SEPARATELY)**

City Attorney Adams reported that at 6:30 p.m., Mayor Khubesrian called to order the Closed Session meeting of the City Council of February 5, 2014. He stated Councilmember Cacciotti was absent. He stated there was no one from the public wishing to speak on the Closed Session agenda item. He stated Mayor Khubesrian recessed the meeting into Closed Session to discuss the following item as listed on the Closed Session Agenda: 3) Pursuant to Government Code Section 54957.6, Conference with Labor Negotiators regarding labor negotiations with the South Pasadena Police Officers' Association (POA), City Negotiators: City Manager Sergio Gonzalez, Assistant City Manager Hilary Straus, and Legal Counsel Adrianna Guzman. City Attorney Adams advised that the City Council directed the City Negotiators to bring back a Memorandum of Understanding to the City Council at its next

regular meeting on February 19, 2014.

**2. PRESENTATION OF THE  
FY 2012-13 ANNUAL  
REPORT OF THE  
FREEWAY AND  
TRANSPORTATION  
COMMISSION**

William Sherman, M.D., Chair, Freeway and Transportation Commission, presented the FY 2012-13 Annual Report of the Freeway and Transportation Commission.

**3. PRESENTATION OF  
CERTIFICATES OF  
APPRECIATION TO  
OUTGOING  
COMMISSIONERS  
LAWRENCE ABELSON,  
BEVERLY BIBER,  
WALTER CERVANTES, J.  
STEPHEN FELICE, MARK  
LANGILL, ALEXANDER  
MAIN, DAVID  
MARGRAVE, DIANA  
MAHMUD, JOHN C.  
ROZENBERG, FRED RUSK,  
JR., AND JUDY WHALING**

Mayor Khubesian presented Certificates of Appreciation to outgoing Commissioners Lawrence Abelson, Walter Cervantes, J. Stephen Felice, Mark Langill, Diana Mahmud, John C. Rozenberg, and Fred Rusk, Jr. for their volunteer service on the City's Commissions.

Outgoing Commissioners not present were Beverly Biber, Alexander Main, David Margrave, and Judy Whaling.

**4. MERCHANT MINUTE:  
HOPE PERELLO, SPACE  
ARTS CENTER**

Ms. Perello was not present.

**5. COUNCILMEMBERS'  
COMMENTS (3 MINUTES  
EACH)**

Councilmember Mahmud announced the following events: 1) South Pasadena Woman's Club of South Pasadena is hosting a fundraiser event "For the Love of Chocolate" taking place on Saturday, February 8, 2014, from 4:00 p.m. to 7:00 p.m.; 2) Upper San Gabriel Valley Municipal Water District (USGVMWD) is hosting a Sustainable Landscaping class on Thursday, February 21, 2014, at the USGVMWD Monrovia headquarters on Huntington Drive at 6:00 p.m.; and 3) Pavilions is holding a Community Meeting on Monday, February 10, 2014, at the South Pasadena Public Library from 7:00 p.m. to 8:00 p.m. Mayor Khubesian noted the meeting is not sponsored by the City of South Pasadena (City) or the South Pasadena Public Library. Councilmember Mahmud reported the State of California is facing a dire water drought and Governor Brown has requested all California residents to implement a 20% reduction in water usage. She recommended residents review the Upper District's website for instructions on how to operate water controllers and additional water conservation tips.

Councilmember Schneider had no comments.

Councilmember Cacciotti requested that the City apply for a Metro Bicycle Grant for special events in the San Gabriel Valley, seconded by Councilmember Schneider. Councilmember Cacciotti requested that staff develop a Request for Proposal, or other appropriate document, to design a banquet facility at the Arroyo Seco Golf Course, seconded by Councilmember Schneider. He requested that the City sponsor a smaller version of the Clean Air Car Show in conjunction with the concerts in the park, seconded by Councilmember Mahmud. He suggested inviting Charles Trevino from the USGVMWD to a future meeting to provide an update report, seconded by Councilmember Mahmud. Councilmember Cacciotti requested electric vehicle charging stations be installed when the Garfield Reservoir is rebuilt. He requested descriptions for each of the funds listed on page 36 of the warrants to be discussed at the Strategic Planning meeting, seconded by Councilmember Mahmud.

Mayor Pro Tem Joe provided an update on the City's film location program. He stated the City issues approximately 175 to 200 film permits annually, including permits for student films, still photography, public service announcements, commercials, television shows, and future films. Mayor Pro Tem Joe thanked Joan Aguado, Film Liaison, for all the great work she has contributed to the film program. He thanked Shireen Chang, Board Member, and Jeannie Chiu, President, South Pasadena Chinese American Club, for hosting and sponsoring the Chinese New Year celebration held on Monday, February 3, 2014. He also thanked Liliana Torres, Community Services Supervisor, and Matty Hurtado-Sokolow, Chair, Senior Citizen Commission, for making the event successful.

Mayor Khubesrian announced that the City was featured in *Sunset Magazine*. She stated the City was named one of the "24 Best Places to Live and Work in the West" and "best burb" runner-up and reader pick. Mayor Khubesrian indicated the City was planning a promotional event in the future. She requested the first and third City Council meetings in April be canceled and rescheduled to the second and fourth meetings in April due to the South Pasadena Unified School District's spring break schedule, seconded by Mayor Pro Tem Joe. She announced the Strategic Plan Update special City Council meeting to be held on Saturday, February 8, 2014, at 8:30 a.m. at the Senior Center.

**6. CITY MANAGER  
COMMUNICATIONS**

City Manager Gonzalez provided revised figures for the numbers of protest letters submitted in response to the Water Rate Increase Public Hearing held at the January 15, 2014 regular City Council meeting. He reported there were a total of 189 letters submitted, and of those, 161 letters qualified as written protests. City Manager Gonzalez distributed to each member of the City Council a copy of *Sunset Magazine* with their signatures. The City Council then presented City Manager Gonzalez with a copy of *Sunset Magazine* and recognized his efforts for a job well done. City Manager Gonzalez thanked the City Council.

**7. REORDERING OF AND  
ADDITIONS TO THE  
AGENDA**

City Manager Gonzalez requested that Agenda Item Nos. 23, 24, and 25 be discussed concurrently.

By City Council consensus, the Public Comments segment was reordered prior to the Consent Calendar.

**MAYOR'S APPOINTMENT**

Mayor Khubesian appointed Fi Campbell to the Design Review Board for a full three-year term ending December 31, 2016 and Alexandria Levitt to the Senior Citizen Commission for a partial term ending December 31, 2014.

By consensus, the City Council approved the Mayor's appointments to the Design Review Board and Senior Citizen Commission as listed on the agenda.

**PUBLIC COMMENTS  
AND SUGGESTIONS**

Public Comments were heard at this time.

Shlomo Nitzani, resident, commented on the various commissions in the City. He stated that commissioners serve numerous terms preventing other members of the public to serve on a commission. He commented on the SR-710 Extension and suggested that a second level toll road be constructed on Fremont Avenue.

**CONSENT CALENDAR**

Councilmember Schneider requested that Item No. 8 and Item No. 14 be removed from the Consent Calendar for separate consideration.

Mayor Pro Tem Joe requested that Item No. 17 be removed from the Consent Calendar for separate consideration.

Councilmember Cacciotti requested that Item No. 15 and Item No. 20 be removed from the Consent Calendar for separate consideration.

Mayor Khubesian requested that Item No. 13 be removed from the Consent Calendar for separate consideration.

**MOTION:** M/S Cacciotti/Mahmud to approve Consent Calendar Item Nos. 9, 10, 11, 12, 16, 18, and 19; and including Prepaid Warrants #181721-181832 in the amount of \$576,815.02, General City Warrants #181833-182027 in the amount of \$437,284.90, and Payroll 01-17-14 and 01-31-14 in the amount of \$778,551.36 totaling \$1,792,651.28; and Sitting as the Successor Agency to the Community Redevelopment Agency, approve Redevelopment Successor Agency warrants for \$19,249.93 (included in above total). By roll call vote, the motion passed unanimously. Absent: None.

The Consent Calendar consisted of the following items:

9. APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$576,815.02, GENERAL CITY WARRANTS IN THE AMOUNT OF \$437,284.90 AND PAYROLL IN THE AMOUNT OF \$778,551.36
10. SECOND READING AND ADOPTION OF ORDINANCE NO. 2264 REPEALING OLD WATER RATES ESTABLISHED BY ORDINANCE NOS. 2240 AND 2241
11. APPROVAL OF MAYOR'S CITY COUNCIL LIAISON APPOINTMENTS AND APPROVAL OF RESOLUTION NO. 7332 APPOINTING DELEGATES TO VARIOUS OUTSIDE ENTITIES
12. APPROVAL OF TITLE VI CIVIL RIGHTS ACT COMPLIANCE MANUAL FOR FAIR AND EQUAL TREATMENT OF DIAL-A-RIDE PATRONS
16. AWARD OF CONTRACT FOR PREDICTIVE POLICING SERVICES
18. DISCRETIONARY FUND REQUEST FROM COUNCILMEMBER CACCIOTTI IN THE AMOUNT OF \$1,000 FOR CROSSING GUARD AT MISSION/MARENGO
19. AUTHORIZATION TO AMEND THE EXISITING AGREEMENT WITH PACIFIC HYDROTECH

RESOLUTION NO. 7332

**CORPORATION TO UPGRADE THE SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) SYSTEM AT THE WILSON RESERVOIR**

**ITEMS PULLED FROM THE CONSENT CALENDAR FOR SEPARATE CONSIDERATION**

Consideration of Consent Calendar Item Nos. 8, 13, 14, 15, 17, and 20 were discussed at this time.

**8. APPROVAL OF THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF JANUARY 15, 2014**

Councilmember Schneider requested that the minutes of the regular City Council meeting of January 15, 2014 be revised to correct a misspelled name and misattribution.

**MOTION:** M/S Schneider/Joe to approve the minutes of the regular City Council meeting of January 15, 2014. By roll call vote, the motion passed unanimously. Absent: None.

**13. MID-YEAR FY 2013/14 FINANCIAL REPORT**

In response to Mayor Khubesrian’s question, Finance Director Batt clarified the revenues on page 128 of the Mid-Year FY 2013/14 Financial Report. He stated that revenues are not received regularly throughout the year in equal portions; however, the City is on track for this time of year.

**MOTION:** M/S Khubesrian/Mahmud to approve the Mid-Year FY 2013/14 Financial Report. By roll call vote, the motion passed unanimously. Absent: None.

**14. PRESENTATION OF COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDING JUNE 30, 2013**

Councilmember Schneider discussed the Comprehensive Annual Financial Report and clarified the language comparing the net position of the City in 2012 and 2013.

**MOTION:** M/S Schneider/Joe to receive and file the Comprehensive Annual Financial Report for Fiscal Year ending June 30, 2013. By roll call vote, the motion passed unanimously. Absent: None.

**15. ACTUARIAL VALUATION OF POST-EMPLOYMENT BENEFITS**

In response to Councilmember Cacciotti’s question, Finance Director Batt provided a summary of the reduction of the unfunded liability for post-employment benefits.

**MOTION:** M/S Cacciotti/Joe to receive and file the Actuarial Valuation of Post-Employment Benefits. By roll call vote, the motion passed unanimously. Absent: None.

**17. RESOLUTION APPROVING THE**

In response to Mayor Pro Tem Joe’s inquiry, Fire Chief Frawley confirmed the positions would be created prior to the

**CREATION OF DEPUTY FIRE CHIEF AND FIRE DIVISION CHIEF CLASSIFICATIONS, JOB DESCRIPTIONS AND SALARIES, AND ADDING THE NEWLY-ESTABLISHED POSITIONS TO THE MANAGEMENT EMPLOYEES GROUP**

**RESOLUTION NO. 7336**

execution of the Tri-City Agreement. He stated the City is not obligated to fill the positions.

Councilmember Mahmud recommended that the positions take effect upon the execution of the agreement.

**MOTION:** M/S Joe/Cacciotti to adopt RESOLUTION NO. 7336 OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, ESTABLISHING DEPUTY FIRE CHIEF AND FIRE DIVISION CHIEF CLASSIFICATIONS AS UNREPRESENTED MANAGEMENT EMPLOYEES, PROVIDING FOR THEIR SALARIES AND BENEFITS, AND APPROVING THE POSITIONS JOB DESCRIPTIONS; and approve job classifications to take effect upon the execution of the Tri-City Agreement. By roll call vote, the motion passed unanimously. Absent: None.

**20. ACCEPTANCE OF PROJECT COMPLETION AND AUTHORIZATION TO FILE A NOTICE OF COMPLETION FOR MOFFATT STREET, MOUND AVENUE AND ROLLIN STREET IMPROVEMENT PROJECT, AND AUTHORIZATION TO RELEASE RETENTION PAYMENT IN THE AMOUNT OF \$29,170 TO E.C. CONSTRUCTION**

In response to Councilmember Cacciotti’s inquiry, Public Works Director Toor confirmed the project cost of \$583,403.

**MOTION:** M/S Cacciotti/Khubesrian to approve acceptance of project completion and authorization to file a Notice of Completion for Moffatt Street, Mound Avenue and Rollin Street Improvement Project, and authorization to release retention payment in the amount of \$29,170 to E.C. Construction. By roll call vote, the motion passed unanimously. Absent: None.

**21. PUBLIC HEARING TO ADOPT A RESOLUTION APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM FOR THE FISCAL YEAR 2014-2015**

**RESOLUTION NO. 7334**

Grants Analyst Perkosky presented the staff report and responded to Councilmembers’ questions.

Mayor Khubesrian opened the public hearing.

There being no speakers, Mayor Khubesrian closed the public hearing.

Councilmember Cacciotti recommended that the Senior Citizen Commission review the fees and residency requirements for the

Senior Meals program. Mayor Khubesian concurred with Councilmember Cacciotti's recommendation.

**MOTION:** M/S Cacciotti/Joe to adopt Resolution No. 7334, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, APPROVING THE CITY OF SOUTH PASADENA'S COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM FOR FISCAL YEAR 2014-15. By roll call vote, the motion passed unanimously. Absent: None.

**22. RESOLUTION  
AUTHORIZING THE  
INSPECTION AND  
ABATEMENT OF BRUSH  
AND NATIVE  
VEGETATION FIRE  
HAZARDS AUTHORIZING  
THE COUNTY OF LOS  
ANGELES AGRICULTURE  
COMMISSIONER TO  
INSPECT AND ABATE  
WEEDS, BRUSH AND  
NATIVE VEGETATION  
DECLARED TO BE AN  
EXISTING OR  
POTENTIAL FIRE  
HAZARD, AND  
SCHEDULE A PUBLIC  
HEARING TO BE HELD  
ON FEBRUARY 19, 2014  
TO HEAR OBJECTIONS  
OR PROTESTS TO THE  
VEGETATION  
MANAGEMENT  
PROGRAM**

Fire Chief Frawley presented the staff report and responded to Councilmembers' questions.

Councilmember Schneider recommended that goats be used for weed abatement.

**MOTION:** M/S Cacciotti/Schneider to adopt Resolution No. 7335, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DECLARING THAT WEEDS, BRUSH, RUBBISH AND REFUSE UPON OR IN FRONT OF SPECIFIED PROPERTY IN THE CITY ARE A SEASONAL AND RECURRENT PUBLIC NUISANCE AND DECLARING ITS INTENTION TO PROVIDE FOR THE ABATEMENT THEREOF. By roll call vote, the motion passed unanimously. Absent: None.

**RESOLUTION NO. 7335**

**23. APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH CLANCY SYSTEMS INTERNATIONAL FOR PARKING SERVICES FOR THE MISSION-MERIDIAN VILLAGE PARKING GARAGE**

Agenda Item Nos. 23, 24, and 25 were discussed concurrently.

Assistant City Manager Straus thanked Ad-Hoc/Committee: Mission-Meridian Subcommittee members Mayor Khubesian, Councilmember Mahmud, Analyst Zneimer, Special Counsel Jones of Jones & Mayer, Public Works Director Toor and the Public Works Department for their support and assistance with the project. He summarized the staff report as part of a PowerPoint presentation. He introduced Mike Matoma, Operations Manager, of Clancy Systems International, Inc.

**24. FIRST READING AND INTRODUCTION AN ORDINANCE AMENDING CHAPTER 19 OF THE SOUTH PASADENA MUNICIPAL CODE, ADDING SECTIONS 19.55-3 AND 19.55-4, WHICH RESTRICT THE HOURS OF PARKING AND PARKING WITHOUT A PERMIT AT THE MISSION-MERIDIAN VILLAGE PARKING GARAGE**

Operations Manager Matoma provided the background of Clancy Systems International, Inc. and discussed the parking permit program. He displayed two slides containing parking information on the overhead projector and responded to Councilmembers' questions.

Assistant City Manager Straus stated the Ad-Hoc/Committee: Mission-Meridian Subcommittee conducted a financial analysis. He explained that the parking program was flexible and would be subject to evaluation in the future.

Assistant City Manager Straus discussed the Master Schedule of Fees Resolution. He stated the resolution was an implementation measure to administer the fees.

**25. ADOPTION OF A RESOLUTION REVISING THE MASTER SCHEDULE OF FEES TO AMEND THE PARKING FEE SCHEDULE FOR THE MISSION-MERIDIAN VILLAGE PARKING GARAGE**

Sergeant Neff presented a staff report regarding the Ordinance to amend Chapter 19 of the South Pasadena Municipal Code. He discussed the restricted hours of parking, citation of illegally parked vehicles parked illegally, and responded to Councilmembers' questions.

Discussion followed among the City Council and staff regarding parking fees, utilization rates, and parking spaces.

**RESOLUTION NO. 7333**

By consensus, the City Council agreed to consider Agenda Item Nos. 23, 24, and 25 in one motion and direct staff to report back to City Council within three months of the effective date of the professional services agreement.

**MOTION:** M/S Mahmud/Joe to approve the professional services agreement with Clancy Systems International, Inc. for Parking Services for the Mission-Meridian Village Parking Garage; direct staff to report back to City Council within three months of the effective date of the professional services agreement; adopt Resolution No. 7333, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH

PASADENA, CALIFORNIA, REVISING THE MASTER SCHEDULE OF FEES FOR SERVICE BY AMENDING THE PARKING FEE SCHEDULE FOR THE MISSION-MERIDIAN VILLAGE PARKING GARAGE; and waive further reading and introduce Ordinance as follows: Chief Deputy City Clerk Hall presented Ordinance for first reading and introduction, and read it by title: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING DIVISION 1 (GENERALLY) OF ARTICLE III (STOPPING, STANDING AND PARKING) OF CHAPTER 19 (MOTOR VEHICLES AND TRAFFIC) WITH THE ADDITION OF SECTION 19.55-3 (PARKING PROHIBITED DURING CERTAIN HOURS IN CITY-OWNED AND OPERATED FACILITY) AND 19.55-4 (PARKING PERMIT REQUIRED DURING CERTAIN HOURS IN CITY-OWNED AND OPERATED FACILITY), OF THE SOUTH PASADENA MUNICIPAL CODE RELATING TO HOURS OF PARKING IN THE MISSION-MERIDIAN VILLAGE PUBLIC PARKING GARAGE. The motion passed by the following roll call vote:

AYES: Cacciotti, Joe, Mahmud, Schneider, Mayor Khubesrian  
 NOES: None  
 ABSENT: None  
 ABSTAIN: None

Mayor Khubesrian thanked Assistant City Manager Straus for his leadership and Councilmember Mahmud for her input on the agreement.

**26. DIRECTION REGARDING AMENDING CHAPTER 35 OF THE SOUTH PASADENA MUNICIPAL CODE TO ADD WATER SHORTAGE PLANS AND WATER CONSERVATION PROVISIONS**

Water Conservation Analyst Fioni presented the staff report and responded to Councilmembers' questions.

Mayor Khubesrian opened the public comment period.

Kim Hughes, Chair, Natural Resources and Environmental Commission, spoke regarding the flexibility that was built into the water plan. She stated the plan provides the tools to educate the community.

There were no further speakers and the public comment period was closed.

**MOTION:** M/S Mahmud/Cacciotti to direct staff to prepare an ordinance amending Chapter 35, Water, of the South Pasadena Municipal Code and direct staff to agendize the item to a future

City Council meeting. By roll call vote, the motion passed unanimously. Absent: None.

**27. APPROVAL OF TWO  
WATER CONSERVATION  
SUBSIDY PROGRAMS:  
RESIDENTIAL HIGH  
EFFICIENCY TOILET  
EXCHANGE AND  
RESIDENTIAL TURF  
REMOVAL REBATE  
PROGRAM**

Water Conservation Analyst Figoni presented the staff report as part of a PowerPoint presentation, and responded to Councilmembers' questions.

Mayor Khubesrian opened the public comment period.

Kim Hughes, Chair, Natural Resources and Environmental Commission, suggested working with community organizations to provide toilet installation assistance for senior citizens.

Nancy Wilms, resident, indicated support for both programs and commended Water Conservation Analyst Figoni for the excellent work she has done with the community.

There were no further speakers and the public comment period was closed.

Discussion followed among the City Council and staff regarding the program funding and fees.

Councilmember Schneider recommended that a list of plumbers be provided to residents.

Mayor Khubesrian recommended that staff work with the Senior Center to identify seniors who are interested in the toilet exchange program and bring back a recommendation on assistance with installation.

Councilmember Cacciotti requested a one page, fast fact sheet explaining the turf program.

**MOTION:** M/S Cacciotti/Joe to approve two water conservation programs as follows: 1) Residential High Efficiency Toilet Exchange Program to be funded with \$20,000 to start the program and a fee of \$25 to residents; and 2) Residential Turf Removal Rebate Program to be funded with \$50,000 to start the program and up to \$1,500 per household; and to create a list of local plumbers and work with community service groups to assist senior citizens and disabled persons. By roll call vote, the motion passed unanimously. Absent: None.

Mayor Khubesian recessed the meeting at 10:21 p.m.

Mayor Khubesian reconvened the meeting at 10:26 p.m.

Mayor Khubesian reordered Agenda Item No. 29 prior to Agenda Item No. 28.

**29. STATUS UPDATE ON CITY'S URBAN FOREST**

Public Works Director Toor presented a status update as part of a PowerPoint presentation on the City's Urban Forest, and responded to Councilmembers' questions.

Councilmember Mahmud requested that the tree resolution be updated and tree list revised.

Public Works Director Toor indicated that staff is currently updating the resolution to be brought back for discussion.

**28. DIRECTION REGARDING PART-TIME STAFFING MODEL FOR DIAL-A-RIDE**

Community Services Director Pautsch summarized the staff report as part of a PowerPoint presentation and responded to Councilmembers' questions.

Discussion followed among the City Council and staff regarding the fees and various options as presented in the staff report.

**MOTION:** M/S Mahmud/Cacciotti to approve Option C, of staff's recommendation, which includes a full-time Transit Coordinator, two full-time Drivers, a part-time Program Specialist, a part-time Intern, and four part-time Drivers, for a total budget of \$471,188. By roll call vote, the motion passed unanimously. Absent: None.

**ADJOURNMENT**

The City Council adjourned the regular meeting of the South Pasadena City Council/Redevelopment Successor Agency/Public Financing Authority/ Housing Authority at 11:25 p.m.

\_\_\_\_\_  
Evelyn G. Zneimer  
City Clerk

\_\_\_\_\_  
Marina Khubesian, M.D.  
Mayor

# City of South Pasadena/ Redevelopment Successor Agency/ Public Financing Authority Agenda Report

*Marina Khubesrian, M.D., Mayor/Authority Chair  
Robert S. Joe, Mayor Pro Tem/Authority Vice Chair  
Michael A. Cacciotti, Council/Authority Member  
Diana Mahmud, Council/Authority Member  
Richard D. Schneider, M.D., Council/Authority Member*

*Evelyn G. Zneimer, City Clerk/Authority Secretary  
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: February 19, 2014  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager   
FROM: David Batt, Finance Director   
SUBJECT: **Approval of Prepaid Warrants in the Amount of \$477,814.94,  
General City Warrants in the Amount of \$823,354.95 and Payroll  
in the Amount of \$391,213.04**

### Recommendation

It is recommended that the City Council approve the Warrants as presented.

### Fiscal Impact

Prepaid Warrants:		
Warrant # 182028 – 182076		\$ 477,814.94
General City Warrants:		
Warrant # 182077 – 182257		\$ 823,354.95
Payroll 02-14-14		<u>\$ 391,213.04</u>
Total		\$ 1,692,382.93

### Commission Review and Recommendation

This matter was not reviewed by a Commission.

### Legal Review

The City Attorney has not reviewed this item.

### Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website.

Approval of Warrants  
February 19, 2014  
Page 2 of 2

Attachments:

1. Warrant Summary
2. Prepaid Warrant List
3. General City Warrant List
4. Payroll 02-14-14
5. Redevelopment Successor Agency Check Summary Total

**ATTACHMENT 1**  
**Warrant Summary**

**City of South Pasadena  
Demand/Warrant Register  
Recap by fund**

Fund No.	Date 02.19.14		
	Prepaid	Written	Payroll
General Fund	35,515.87	219,484.17	236,435.89
Facilities & Equip.Cap. Fund			
MTA Pedestrian Improvement			
Local Transit Return "A"		1,513.14	6,998.75
Local Transit Return "C"		690.03	4,504.01
Blue Line Betterments Grant/Metro			
Sewer Fund	569.40	7,392.46	10,622.76
CTCTraffic Improvement			
Street Lighting Fund	2,563.17	5,128.22	4,255.39
Public,Education & Govt Fund			
Clean Air Act Fund			
Business Improvement Tax		1,753.71	
Gold Line Mitigation Fund			
Mission Meridian Public Garage			
Housing Authority Fund			
State Gas Tax		8,940.17	12,765.40
County Park Bond Fund	182.63	172.52	
Measure R			
MSRC Grant Fund			
Bike & Pedestrian Paths			
SGVCOG Grant Fund			
ARRA Grant Fund			
Capital Growth Fund			
CDBG			
Asset Forfeiture			
Police Grants - State		8,188.15	
Police Subventions-CLEEP			
Homeland Security Grant			
Park Impact Fees			
Public Library Fund Grant			
99 Pasadena Ave.			
Arroyo Seco Golf Course			
Sewer Capital Projects Fund		3,486.00	
Water Fund	301,357.67	563,757.38	44,831.32
Public Financing Authority			
Payroll Clearing Fund	135,918.00		64,820.02
Employee Special Event Fund			
Redev.Oblig.Retirement Fund			
<b>Column Totals</b>	<b>476,106.74</b>	<b>820,505.95</b>	<b>385,233.54</b>
<b>City Report Totals</b>		<b>1,681,846.23</b>	

**Recap by fund**

Fund No.	Amounts			
	Prepaid	Written	Payroll	
RSA	227	1,708.20	2,849.00	5,979.50
<b>Column Totals</b>	<b>1,708.20</b>	<b>2,849.00</b>	<b>5,979.50</b>	
<b>RSA Report Totals</b>		<b>10,536.70</b>		

Amounts		
Prepaid	Written	Payroll
477,814.94	823,354.95	391,213.04
<b>Grand Report Total</b>	<b>1,692,382.93</b>	

**ATTACHMENT 2**  
**Prepaid Warrant List**

**AKD Consulting**

Inv. CSP 2014-1			
01/25/14	Water Facilities Mgmt Svcs12/2	500-6010-6711-8170-000	13,600.00
Ck. 01/30/14 182028	Total		13,600.00

**Arecano Inc.**

Inv. 013114-1			
01/31/14	Finance Director Svcs 1/16-31/	210-6010-6501-8170-000	569.40
01/31/14	Finance Director Svcs 1/16-31/	500-3010-3012-8170-000	1,423.50
01/31/14	Finance Director Svcs 1/16-31/	227-7200-7210-8170-000	1,708.20
01/31/14	Finance Director Svcs 1/16-31/	101-3010-3011-8170-000	1,992.90
Ck. 02/06/14 182043	Total		5,694.00

**Athens Disposal Company**

Inv. Dec 2013			
01/30/14	Low Income Fees 12/13	101-0000-0000-4210-001	3,035.82
01/30/14	Yard Waste Fees 12/13	500-0000-0000-5525-000	17,461.50
Inv. Jan 2014			
01/30/14	Estimate Recycling Fees 1/14	500-0000-0000-5360-000	13,713.39
01/30/14	Estimate Rubbish Fees 1/14	500-0000-0000-5360-000	208,556.69
Ck. 01/30/14 182029	Total		242,767.40

**Barrera, Jesus**

Inv. P/R/E 2/9/14			
02/12/14	Predictive Policing 1/27/14	101-4010-4011-7000-000	138.06
Inv. P/R/E 2/9/14A			
02/12/14	Predictive Policing 1/27/14	101-4010-4011-7000-000	30.68
Inv. P/R/E 2/9/14B			
02/12/14	Predictive Policing 1/29/14	101-4010-4011-7000-000	138.
Ck. 02/13/14 182058	Total		306.62

**Board of Equalization**

Inv. SR AP017-300007			
01/29/14	2013 Sales Tax	101-0000-0000-2700-000	2,877.00
Ck. 01/30/14 182030	Total		2,877.00

**CA Franchise Tax Board**

Inv. P/R/E 2/9/14			
02/11/14	Garnishment	700-0000-0000-2264-000	51.68
Ck. 02/13/14 182059	Total		51.68

**Ca. State Disbursement Unit**

Inv. P/R/E 2/9/14			
02/11/14	Garnishment	700-0000-0000-2264-000	400.50
Ck. 02/13/14 182060	Total		400.50

**Ca. State Disbursement Unit**

Inv. P/R/E 1/26/14			
01/30/14	Garnishment	700-0000-0000-2264-000	211.15
Ck. 01/30/14 182031	Total		211.15

**CAL PERS 457 PLAN**

Inv. P/R/E 2/9/14			
02/11/14	Deferred Comp	700-0000-0000-2260-000	2,270.60
Ck. 02/13/14 182061	Total		2,270.60

**Canuteson, Nadezhda**

Inv. R44466			
02/06/14	Refund Cancelled Kung Fu Class	101-0000-0000-5270-002	40.00

Ck. 02/06/14 182044	Total		40.00
<b>Chan, Anthony</b>			
Inv. P/R/E 2/9/14			
02/12/14	Bicycle Class 1/14/14	101-4010-4011-7000-000	76.70
Inv. P/R/E 2/9/14 A			
02/12/14	Coverage 1/30/14	101-4010-4011-7000-000	368.16
Inv. P/R/E 2/9/14 B			
02/12/14	Coverage 2/8/14	101-4010-4011-7000-000	276.12
Ck. 02/13/14 182062	Total		720.98
<b>City of Escondido</b>			
Inv. 3/31-4/4/14			
02/06/14	PD Training-Cpl. Jacobs & Ofte	101-4010-4011-8210-000	800.00
Ck. 02/06/14 182045	Total		800.00
<b>City of South Pasadena</b>			
Inv. 1/28/14			
01/30/14	PD Set Up Cash Drawer-L.Mendez	101-0000-0000-1030-005	600.00
Ck. 01/30/14 182032	Total		600.00
<b>City of South Pasadena-Fin.Pet</b>			
Inv. 2/10/14			
02/12/14	Reimb. Petty Cash	101-2010-2011-8020-000	3.25
02/12/14	Reimb. Petty Cash	101-4010-4011-8134-000	5.01
02/12/14	Reimb. Petty Cash	101-2010-2013-8160-000	7.61
02/12/14	Reimb. Petty Cash	101-3010-3011-8010-000	8.90
02/12/14	Reimb. Petty Cash	101-2010-2011-8010-000	12.42
02/12/14	Reimb. Petty Cash	500-6010-6710-8020-000	22.00
02/12/14	Reimb. Petty Cash	101-2010-2011-8060-000	22.93
02/12/14	Reimb. Petty Cash	500-6010-6710-8060-000	25.00
02/12/14	Reimb. Petty Cash	101-2010-2013-8010-000	36.61
02/12/14	Reimb. Petty Cash	101-3010-3011-8090-000	40.00
02/12/14	Reimb. Petty Cash	101-2010-2011-8200-000	49.00
02/12/14	Reimb. Petty Cash	101-2010-2013-8200-000	49.40
02/12/14	Reimb. Petty Cash	101-3010-3011-8070-000	65.51
02/12/14	Reimb. Petty Cash	101-2010-2011-8090-000	67.76
02/12/14	Reimb. Petty Cash	101-3010-3011-8020-000	73.33
02/12/14	Reimb. Petty Cash	101-6010-6011-8060-000	85.00
02/12/14	Reimb. Petty Cash	101-1010-1011-8090-000	104.16
02/12/14	Reimb. Petty Cash	101-2010-2013-8020-000	110.44
Ck. 02/12/14 182076	Total		788.33
<b>CPRS</b>			
Inv. 3/4-7/14			
02/06/14	Conf.Registration-Natalie Wilc	101-8030-8032-8090-000	479.00
Ck. 02/06/14 182046	Total		479.00
<b>De Lage Landen</b>			
Inv. 40122030			
01/29/14	2nd Fl Copier Lease 2/15-3/14/	101-2010-2011-8300-000	127.58
01/29/14	2nd Fl Copier Lease 2/15-3/14/	101-1020-1021-8300-000	127.58
01/29/14	2nd Fl Copier Lease 2/15-3/14/	101-6010-6011-8300-000	127.58
Ck. 02/06/14 182047	Total		382.74
<b>Division of the State Architec</b>			
Inv. 10/1-12/31/13			
01/29/14	Disability Access & Education	101-0000-0000-2945-000	182.10
Ck. 01/30/14 182033	Total		182.10

**E. D. D.**

Inv. P/R/E 2/9/14			
02/11/14	State w/h Tax	700-0000-0000-2220-000	16,329.34
Ck. 02/13/14 182063	Total		16,329.34

**El Rey Products/Applications**

Inv. 2/3/14			
02/03/14	Rec Office Break Room Floor Re	101-8030-8031-8120-000	500.00
Ck. 02/06/14 182048	Total		500.00

**Giron, Aaron**

Inv. P/R/E 1/26/14			
01/30/14	Movie Detail 1/15/14	101-0000-0000-2910-200	560.00
Inv. P/R/E 1/26/14A			
01/30/14	Movie Detail 1/21/14	101-0000-0000-2910-200	630.00
Inv. P/R/E 1/26/14B			
01/30/14	Coverage 1/8/14	101-4010-4011-7000-000	368.16
Inv. P/R/E 1/26/14C			
01/30/14	Coverage 1/10/14	101-4010-4011-7000-000	368.16
Inv. P/R/E 1/26/14D			
01/30/14	Coverage 1/11/14	101-4010-4011-7000-000	368.16
Inv. P/R/E 1/26/14E			
01/30/14	Coverage 1/13/14	101-4010-4011-7000-000	368.16
Inv. P/R/E 1/26/14F			
01/30/14	Coverage 1/14/14	101-4010-4011-7000-000	276.12
Inv. P/R/E 1/26/14G			
01/30/14	Predictive Policing 1/13/14	101-4010-4011-7000-000	138.06
Inv. P/R/E 1/26/14H			
01/30/14	Predictive Policing 1/22/14	101-4010-4011-7000-000	138.06
Inv. P/R/E 1/26/14I			
01/30/14	Predictive Policing 1/24/14	101-4010-4011-7000-000	138.06
Inv. P/R/E 1/26/14J			
01/30/14	Garnishment	700-0000-0000-2264-000	(212.65)
Ck. 01/30/14 182034	Total		3,140.29

**Hernandez, Jr., Joseph**

Inv. P/R/E 2/9/14			
02/12/14	Coverage 1/28/14	101-4010-4011-7000-000	368.16
Inv. P/R/E 2/9/14 A			
02/12/14	Coverage 2/3/14	101-4010-4011-7000-000	122.72
Ck. 02/13/14 182064	Total		490.88

**Hi Quality Auto Body Inc.**

Inv. 7740			
01/29/14	Traffic Collision Damage to Un	101-4010-4011-8100-000	1,731.59
Ck. 02/06/14 182049	Total		1,731.59

**ICMA**

Inv. P/R/E 2/9/14			
02/12/14	Deferred Comp	700-0000-0000-2260-000	3,907.68
Ck. 02/13/14 182065	Total		3,907.68

**ING Life Ins. & Annuity Co.**

Inv. P/R/E 2/9/14			
02/11/14	Deferred Comp	700-0000-0000-2260-000	2,768.83
Ck. 02/13/14 182066	Total		2,768.83

**Jimenez, Desiree**

Inv. 2/5/14			
02/06/14	Reimb.Mileage Travel to Suprem	101-1020-1021-8070-000	2.83

Inv. 2/5/14A				
02/06/14	Reimb.Sunset Magazine Copies	101-1020-1021-8020-000		32.63
Ck. 02/06/14 182050	Total			35.46
<b>Jones Coffee Roasters</b>				
Inv. 33863				
01/21/14	FD Dept. Coffee	101-5010-5011-8020-000		131.25
Ck. 01/30/14 182035	Total			131.25
<b>Magistrado, Amado</b>				
Inv. 1/30/14				
01/30/14	Refund ParkingPermitFec-Charge	101-0000-0000-5490-002		100.00
Ck. 01/30/14 182036	Total			100.00
<b>Mahmud, Diana</b>				
Inv. 1/22-24/14				
02/06/14	Reimb. Mileage,Parking & Hotel	101-1010-1011-8090-000		466.08
Ck. 02/06/14 182051	Total			466.08
<b>Mayeda, Christina</b>				
Inv. R44463				
01/31/14	Refund Cancelled Kung Fu Class	101-0000-0000-5270-002		40.00
Ck. 02/06/14 182052	Total			40.00
<b>MMASC</b>				
Inv. 3/13/14				
02/06/14	Winter Forum -Christopher Cast	101-2010-2011-8090-000		70.00
Inv. 3/13/14 A				
02/06/14	Winter Forum -Samuel Zneimer	101-2010-2011-8090-000		40.00
Ck. 02/06/14 182053	Total			110.00
<b>NUFIC</b>				
Inv. P/R/E 2/9/14				
02/11/14	A.D. & D. Ins	700-0000-0000-2256-000		1,216.80
Ck. 02/13/14 182067	Total			1,216.80
<b>Ono, Patricia</b>				
Inv. R44467				
01/31/14	Refund Cancelled Kung Fu Class	101-0000-0000-5270-002		40.00
Ck. 02/06/14 182054	Total			40.00
<b>Pasadena Water &amp; Power</b>				
Inv. 80176-1				
12/23/13	WaterUsage 60 E.State St. 11/1	500-6010-6711-8231-000		2,717.36
Ck. 01/30/14 182037	Total			2,717.36
<b>Perez, Christopher A.</b>				
Inv. P/R/E 2/9/14				
02/12/14	Movie Detail 1/27/14	101-0000-0000-2910-200		560.00
Inv. P/R/E 2/9/14A				
02/12/14	Movie Detail 1/29/14	101-0000-0000-2910-200		840.00
Ck. 02/13/14 182068	Total			1,400.00
<b>Pers Retirement</b>				
Inv. P/R/E 2/9/14				
02/11/14	Retirement Svc Period 1/27-2/9	700-0000-0000-2240-000		99,052.93
02/13/14 182069	Total			99,052.93

**PETTY CASH - Recreation**

Inv. 1/29/14				
01/30/14	Reimb. Petty Cash	101-8030-8031-8020-000		3.25
01/30/14	Reimb. Petty Cash	101-8030-8032-8264-000		30.65
01/30/14	Reimb. Petty Cash	101-8030-8021-8264-000		50.00
01/30/14	Reimb. Petty Cash	101-8030-8031-8020-000		120.00
01/30/14	Reimb. Petty Cash	101-8030-8032-8020-000		339.47
Ck. 01/30/14 182038	Total			543.37

**Prudential Ins. Company of Ame**

Inv. P/R/E 2/9/14				
02/11/14	Life Ins	700-0000-0000-2254-000		907.50
Ck. 02/13/14 182070	Total			907.50

**S.P.Firefighters L-3657**

Inv. P/R/E 2/9/14				
02/11/14	Assn Dues	700-0000-0000-2250-000		1,700.00
Inv. P/R/E 2/9/14A				
02/11/14	Assn Ins	700-0000-0000-2252-000		253.86
Ck. 02/13/14 182071	Total			1,953.86

**S.P.P. O. A.**

Inv. P/R/E 2/9/14				
02/11/14	Assn Dues & Ins	700-0000-0000-2246-000		4,916.78
Ck. 02/13/14 182072	Total			4,916.78

**S.P.Public Srvc Empl. Ass'n**

Inv. P/R/E 2/9/14				
02/11/14	Assn Dues Svc Fee	700-0000-0000-2248-000		1,617
Ck. 02/13/14 182073	Total			1,617.00

**S.P.Review**

Inv. 1253				
07/30/13	Public Notice Ord 2250	101-1020-1021-8040-000		54.00
Inv. 1254				
07/30/13	Public Notice Ord 2249	101-1020-1021-8040-000		60.00
Inv. 1255				
07/30/13	Public Notice Ord 2251	101-1020-1021-8040-000		48.00
Inv. 15252				
07/30/13	Public Notice Ord 2252	101-1020-1021-8040-000		48.00
Inv. 1544 #1				
11/12/13	Public Notice Amendment	101-1020-1021-8040-000		36.00
Inv. 1544 #10				
11/12/13	Public Notice Storm Water 1st	101-1020-1021-8040-000		52.00
Inv. 1544 #11				
11/12/13	Public Notice Community Garden	101-1020-1021-8040-000		56.00
Inv. 1544 #6				
11/12/13	Public Notice Ord 2253	101-1020-1021-8040-000		48.00
Inv. 1661 #1				
12/11/13	Public Notice Ord. 2255	101-1020-1021-8040-000		80.00
Inv. 1661 #11				
12/11/13	Public Notice Financial Summar	101-1020-1021-8040-000		84.00
Inv. 1661 #12				
12/11/13	Public Notice Ord. 2259	101-1020-1021-8040-000		60.00
Inv. 1661 #13				
12/11/13	Public Notice Ord. 2258	101-1020-1021-8040-000		56.00
Inv. 1661 #14				
12/11/13	Public Notice Ord. 2257	101-1020-1021-8040-000		64
Inv. 1661 #15				
12/11/13	Public Notice Bldg Amend Code	101-1020-1021-8040-000		64.00

Inv. 1661 #16				
12/11/13	Public Notice Urgency Notice B	101-1020-1021-8040-000		64.00
Inv. 1661 #2				
12/11/13	Public Notice Ord. 2256	101-1020-1021-8040-000		72.00
Inv. 1661 #7				
12/11/13	Public Notice Fire Prevention	101-1020-1021-8040-000		40.00
Inv. 1661 #8				
12/11/13	Public Notice Busn. License	101-1020-1021-8040-000		40.00
Inv. 1661 #9				
12/11/13	Public Notice Fire Code	101-5010-5011-8040-000		40.00
Inv. 1780				
01/24/14	Public Notice Ord 2262 & Ord 2	101-1020-1021-8040-000		388.00
Ck. 02/06/14 182055	Total			1,454.00

So. CA Edison Co.

Inv. 3-022-6897-72				
01/22/14	12/19/13-1/21/14	215-6010-6115-8140-000		28.50
Inv. 3-023-7462-29				
01/22/14	12/19/13-1/21/14	215-6010-6115-8140-000		221.36
Inv. 3-032-0513-93				
01/22/14	12/19/13-1/21/14	215-6010-6115-8140-000		60.96
Inv. 3-032-2521-62				
01/22/14	12/19/13-1/21/14	215-6010-6201-8140-000		108.37
Inv. 3-033-3452-62				
01/22/14	12/19/13-1/21/14	500-6010-6710-8140-000		532.13
Inv. 3-035-6502-21				
01/22/14	12/19/13-1/21/14	101-6010-6601-8140-000		148.39
Inv. 3-037-6075-39				
01/22/14	12/19/13-1/21/14	215-6010-6115-8140-000		93.24
01/30/14 182039	Total			1,192.95

Inv. 3-000-5677-90				
01/22/14	12/17/13-1/17/14	500-6010-6711-8152-000		610.22
Inv. 3-000-5950-21				
01/22/14	12/17/13-1/17/14	101-6010-6410-8140-000		91.61
Inv. 3-000-5950-22				
01/22/14	11/22-12/23/13	101-6010-6410-8140-000		138.69
Inv. 3-000-7125-63				
01/22/14	11/22-12/23/13	101-6010-2015-8140-000		134.31
Inv. 3-000-7125-66				
01/22/14	11/22-12/23/13	500-6010-6711-8140-000		39.92
Inv. 3-000-7152-57				
01/22/14	11/22-12/23/13	101-6010-6410-8140-000		27.17
Inv. 3-000-8455-69				
01/22/14	11/22-12/23/13	215-6010-6115-8140-000		60.53
Inv. 3-000-9969-52				
01/22/14	12/19/13-1/21/14	101-6010-6410-8140-000		14.79
01/22/14	12/19/13-1/21/14	215-6010-6201-8140-000		14.80
Inv. 3-001-1810-93				
01/22/14	12/1/13-1/1/14	101-6010-6410-8140-000		37.46
Inv. 3-001-1810-94				
01/22/14	11/22-12/23/13	500-6010-6711-8140-000		40.19
Inv. 3-001-1810-98				
01/22/14	11/22-12/23/13	500-6010-6711-8152-000		31,558.17
Inv. 3-001-1811-29				
01/22/14	11/22-12/23/13	101-6010-6601-8140-000		4,296.50
Inv. 3-001-1811-44				
01/22/14	12/19/13-1/27/14	215-6010-6201-8140-000		95.57
01/22/14	12/19/13-1/27/14	101-6010-6410-8140-000		95.57
Inv. 3-001-1811-45				
01/22/14	12/19/13-1/27/14	101-6010-6410-8140-000		58.15

01/22/14	12/19/13-1/27/14	215-6010-6201-8140-000	58
Inv. 3-001-1811-48			
01/22/14	11/21-12/21/13	215-6010-6115-8140-000	45.00
Inv. 3-001-1811-56			
01/22/14	11/21-12/21/13	215-6010-6115-8140-000	64.42
Inv. 3-001-1811-58			
01/22/14	12/1/13-1/1/14	101-6010-6410-8140-000	33.73
Inv. 3-001-1811-59			
01/22/14	11/21-12/21/13	215-6010-6115-8140-000	36.03
Inv. 3-001-1811-63			
01/22/14	11/21-12/21/13	101-6010-6410-8140-000	26.06
Inv. 3-001-1811-64			
01/22/14	11/21-12/21/13	101-6010-6410-8140-000	63.27
Inv. 3-001-1811-67			
01/22/14	11/21-12/21/13	215-6010-6115-8140-000	36.03
Inv. 3-001-1811-68			
01/22/14	11/21-12/21/13	101-8010-8011-8140-000	83.09
Inv. 3-001-1811-69			
01/22/14	12/1/13-1/1/14	101-6010-6410-8140-000	23.46
Inv. 3-001-1811-75			
01/22/14	11/21-12/21/13	215-6010-6115-8140-000	102.87
Inv. 3-001-1811-76			
01/22/14	11/21-12/21/13	215-6010-6115-8140-000	50.40
Inv. 3-001-1811-77			
01/22/14	11/21-12/21/13	215-6010-6115-8140-000	37.98
Inv. 3-001-1811-79			
01/22/14	11/21-12/21/13	215-6010-6115-8140-000	38.61
Inv. 3-001-1811-80			
01/22/14	11/21-12/21/13	215-6010-6115-8140-000	52.51
Inv. 3-001-1811-86			
01/22/14	11/21-12/21/13	101-6010-6410-8140-000	27.55
Inv. 3-001-1811-87			
01/22/14	11/21-12/21/13	500-6010-6711-8140-000	34.47
Inv. 3-001-1811-89			
01/22/14	12/1/13-1/1/14	101-6010-6410-8140-000	16.86
01/22/14	12/1/13-1/1/14	215-6010-6201-8140-000	16.87
Inv. 3-001-1811-90			
01/22/14	11/21-12/21/13	215-6010-6115-8140-000	51.19
Inv. 3-001-1811-91			
01/22/14	11/21-12/21/13	215-6010-6115-8140-000	62.58
Inv. 3-001-1811-92			
01/22/14	11/21-12/21/13	215-6010-6115-8140-000	24.83
Inv. 3-001-1811-93			
01/22/14	11/21-12/21/13	215-6010-6115-8140-000	70.48
Inv. 3-001-1811-95			
01/22/14	11/21-12/21/13	101-6010-6410-8140-000	31.51
Inv. 3-001-1811-96			
01/22/14	11/21-12/21/13	500-6010-6711-8140-000	58.67
Inv. 3-001-1811-97			
01/22/14	11/21-12/21/13	500-6010-6711-8152-000	2,200.65
Inv. 3-001-1811-98			
01/22/14	11/21-12/21/13	215-6010-6115-8140-000	18.84
Inv. 3-001-1812-06			
01/22/14	11/21-12/21/13	101-6010-6410-8140-000	137.05
Inv. 3-001-1812-07			
01/22/14	12/19/13-1/21/14	500-6010-6711-8140-000	33.18
Inv. 3-001-1812-08			
01/22/14	11/21-12/21/13	215-6010-6115-8140-000	54.72
Inv. 3-001-1812-09			
01/22/14	12/1/13-1/1/14	101-6010-6410-8140-000	302.20
Inv. 3-001-1812-10			
01/22/14	11/21-12/21/13	232-6010-6417-8140-000	182.63

Inv. 3-001-1812-11				
01/22/14	11/21-12/21/13	215-6010-6115-8140-000		35.20
Inv. 3-001-1812-12				
01/22/14	11/21-12/21/13	215-6010-6115-8140-000		33.05
Inv. 3-001-1812-25				
01/22/14	11/21-12/21/13	101-6010-6410-8140-000		27.17
Inv. 3-001-1812-26				
01/22/14	11/21-12/21/13	101-6010-6410-8140-000		842.20
Inv. 3-001-1812-27				
01/22/14	11/21-12/21/13	215-6010-6115-8140-000		56.88
Inv. 3-001-1812-31				
01/22/14	11/21-12/21/13	101-6010-6410-8140-000		61.47
Inv. 3-001-1812-32				
01/22/14	12/1/13-1/1/14	101-6010-6410-8140-000		13.75
Inv. 3-001-1812-33				
01/22/14	11/21-12/21/13	500-6010-6711-8140-000		47.61
Inv. 3-001-1812-34				
01/22/14	11/21-12/21/13	500-6010-6711-8152-000		3,953.39
Inv. 3-001-1812-35				
01/22/14	11/21-12/21/13	215-6010-6115-8140-000		19.57
Inv. 3-001-1812-36				
01/22/14	11/21-12/21/13	101-6010-6410-8140-000		94.82
Inv. 3-001-1812-38				
01/22/14	11/21-12/21/13	101-6010-6410-8140-000		28.42
Inv. 3-001-1812-39				
01/22/14	11/21-12/21/13	215-6010-6115-8140-000		56.59
Inv. 3-001-9413-97				
01/22/14	11/21-12/21/13	500-6010-6711-8152-000		2,849.38
Inv. 3-002-4372-43				
01/22/14	11/21-12/21/13	215-6010-6115-8140-000		83.90
Inv. 3-002-4472-77				
01/29/14	12/27/13-1/28/14	101-8010-8011-8140-000		1,991.94
Inv. 3-002-4472-78				
01/29/14	12/27/13-1/28/14	101-8030-8021-8140-000		634.28
Inv. 3-002-4473-12				
01/22/14	11/21-12/21/13	500-6010-6711-8140-000		27.59
Inv. 3-003-3929-47				
01/29/14	12/27/13-1/28/14	500-6010-6711-8140-000		90.64
Inv. 3-003-7341-83				
01/22/14	12/1/13-1/1/14	101-6010-6410-8140-000		11.70
Inv. 3-004-3214-58				
01/22/14	11/21-12/21/13	500-6010-6711-8140-000		41.47
Inv. 3-004-4562-56				
01/22/14	11/21-12/21/13	215-6010-6115-8140-000		66.77
Inv. 3-011-4089-57				
01/29/14	12/27/13-1/28/14	215-6010-6115-8140-000		54.39
01/29/14	12/27/13-1/28/14	101-6010-6410-8140-000		594.40
Inv. 3-016-0678-82				
01/22/14	11/21-12/21/13	215-6010-6201-8140-000		121.92
Inv. 3-022-6051-15				
01/22/14	11/21-12/21/13	215-6010-6115-8140-000		87.09
Inv. 3-022-6897-57				
01/22/14	11/21-12/21/13	215-6010-6115-8140-000		27.61
Inv. 3-022-6897-89				
01/22/14	11/21-12/21/13	215-6010-6115-8140-000		27.03
Inv. 3-022-6897-99				
01/22/14	11/21-12/21/13	215-6010-6115-8140-000		25.77
Inv. 3-022-6898-05				
01/22/14	11/21-12/21/13	215-6010-6115-8140-000		26.89
Inv. 3-022-6898-17				
01/22/14	11/21-12/21/13	215-6010-6115-8140-000		28.57

Inv. 3-022-6898-28				
01/29/14	12/27/13-1/28/14		215-6010-6115-8140-000	27.67
Inv. 3-023-6580-86				
01/29/14	12/27/13-1/28/14		215-6010-6201-8140-000	30.90
Inv. 3-023-7844-31				
01/29/14	12/27/13-1/28/14		215-6010-6115-8140-000	27.96
Inv. 3-023-8283-79				
01/29/14	12/27/13-1/28/14		215-6010-6115-8140-000	33.43
Inv. 3-026-3223-65				
01/29/14	12/27/13-1/28/14		215-6010-6115-8140-000	42.09
Inv. 3-028-7013-82				
01/29/14	12/27/13-1/28/14		101-6010-6410-8140-000	122.60
Inv. 3-028-7594-32				
01/29/14	12/27/13-1/28/14		500-6010-6711-8152-000	1,546.07
Inv. 3-029-2458-05				
01/29/14	12/27/13-1/28/14		101-8030-8031-8140-000	71.06
Inv. 3-032-4192-98				
01/29/14	12/27/13-1/28/14		215-6010-6201-8140-000	93.57
Inv. 3-035-3494-19				
01/29/14	12/27/13-1/28/14		215-6010-6115-8140-000	51.47
Ck. 02/06/14 182056	Total			55,497.90
<b>South Pasadena Part Time Emplo</b>				
Inv. P/R/E 2/9/14				
02/11/14	Assn Dues		700-0000-0000-2249-000	520.00
Ck. 02/13/14 182074	Total			520.00
<b>Straus, Hilary</b>				
Inv. 252467				
01/28/14	Reimb. ICMA Membership Renewal		101-2010-2011-8060-000	1,110.
Ck. 01/30/14 182040	Total			1,110.06
<b>Tarantino, Elizabeth</b>				
Inv. R44375				
01/29/14	Refund Cancelled Class		101-0000-0000-5270-002	110.00
Ck. 01/30/14 182041	Total			110.00
<b>The Gas Company</b>				
Inv. 072 519 1300 5				
01/21/14	12/13/13-1/16/14		101-6010-6410-8140-000	51.37
Inv. 080 919 2900 3				
01/21/14	12/13/13-1/16/14		101-6010-6601-8140-000	725.81
Inv. 080 919 3600 8				
01/21/14	12/13/13-1/16/14		101-8030-8031-8140-000	113.68
Inv. 083 019 3600 4				
01/21/14	12/13/13-1/16/14		500-6010-6710-8140-000	174.48
Inv. 135 519 3700 9				
01/21/14	12/13/13-1/16/14		101-8010-8011-8140-000	233.77
Inv. 137 619 3700 5				
01/21/14	12/13/13-1/16/14		101-8030-8021-8140-000	157.22
Inv. 148 220 0900 8				
01/21/14	12/13/13-1/16/14		101-6010-6410-8140-000	104.46
Ck. 01/30/14 182042	Total			1,560.79
<b>Time Warner Cable</b>				
Inv. 008 0070193				
02/01/14	Skate Park Cable 2/1-28/14		101-4010-4011-8110-000	73.96
Ck. 02/06/14 182057	Total			73.96

City of South P  
User: mfestejo

Accounts Payable  
Check Detail Report - Detail

Printed: 02/13/14 10:51

United Way				
Inv. P/R/E 2/9/14				
02/11/14	Payroll Deduction	700-0000-0000-2258-000		6.00
Ck. 02/13/14 182075	Total			6.00
<b>Total</b>				<b>477,814.94</b>

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**ATTACHMENT 3**  
**General City Warrant List**

<b>Abdalla, Anthony</b>				
Inv. 1/29/14				
01/30/14	Reimb. PD Training Expense	101-4010-4011-8200-000		8.00
Ck. 02/19/14 182077	Total			8.00
<b>Alfaro, Beatriz</b>				
Inv. R44687				
02/10/14	Refund Dance Class	101-0000-0000-5270-002		75.00
Ck. 02/19/14 182078	Total			75.00
<b>Alhambra Car Wash</b>				
Inv. Dec 2013				
01/07/14	PD Car Washes 12/13	101-4010-4011-8100-000		119.00
Ck. 02/19/14 182079	Total			119.00
<b>Alhambra Courthouse</b>				
Inv. Jan 2013				
02/10/14	Court Fees 1/14	101-0000-0000-4610-000		9,480.50
Ck. 02/19/14 182080	Total			9,480.50
<b>Anderson, Meredith</b>				
Inv. R44374				
01/29/14	Refund Dropped Ballet Class	101-0000-0000-5270-002		50.00
Ck. 02/19/14 182081	Total			50.00
<b>Andrews, Loretta</b>				
Inv. 1/102/21/14				
02/03/14	Instructor Hawaiian Classes	101-8030-8032-8267-000		899.44
Ck. 02/19/14 182082	Total			899
<b>Anthony's Plumbing</b>				
Inv. 02017				
12/23/13	Citywide Backflow Device Test	500-6010-6710-8020-000		2,300.00
Ck. 02/19/14 182083	Total			2,300.00
<b>Antrim's Security Co., Inc.</b>				
Inv. 45217				
01/23/14	City Wide Locks	101-6010-6601-8020-000		256.98
Ck. 02/19/14 182084	Total			256.98
<b>Aramark Uniform Services</b>				
Inv. 528488822				
01/30/14	Uniform Svc w/1/30/14	500-6010-6711-8132-000		16.00
01/30/14	Uniform Svc w/1/30/14	210-6010-6501-8132-000		16.00
01/30/14	Uniform Svc w/1/30/14	101-6010-6601-8132-000		16.00
01/30/14	Uniform Svc w/1/30/14	215-6010-6201-8132-000		16.00
01/30/14	Uniform Svc w/1/30/14	215-6010-6310-8132-000		16.00
01/30/14	Uniform Svc w/1/30/14	500-6010-6710-8132-000		31.34
01/30/14	Uniform Svc w/1/30/14	230-6010-6116-8132-000		91.35
Inv. 528508670				
02/06/14	Uniform Svc w/2/6/14	500-6010-6711-8132-000		14.86
02/06/14	Uniform Svc w/2/6/14	230-6010-6116-8132-000		14.86
02/06/14	Uniform Svc w/2/6/14	101-6010-6601-8132-000		14.86
02/06/14	Uniform Svc w/2/6/14	215-6010-6201-8132-000		14.86
02/06/14	Uniform Svc w/2/6/14	215-6010-6310-8132-000		14.86
02/06/14	Uniform Svc w/2/6/14	500-6010-6710-8132-000		14.87
02/06/14	Uniform Svc w/2/6/14	210-6010-6501-8132-000		14.87
Ck. 02/19/14 182085	Total			306

<b>ARC</b>				
Inv. 7334627				
01/28/14	Sewer Map Printing Svcs	101-6010-6011-8050-000		70.63
Ck. 02/19/14 182086	Total			70.63
<b>Arcadis US Inc.</b>				
Inv. 0573687				
02/06/14	WilsonRservoirReplacementProje	500-9000-9265-9265-000		42,002.69
Ck. 02/19/14 182087	Total			42,002.69
<b>Art Studio for Kids</b>				
Inv. 12/23-2/15/14				
02/03/14	Instructor Media/Drawing/Camp	101-8030-8032-8267-000		976.80
Ck. 02/19/14 182088	Total			976.80
<b>Artic Mechanical Inc.</b>				
Inv. 140108-065				
01/13/14	A/C Maint Svc Call-FD	101-6010-6601-8120-000		532.20
Ck. 02/19/14 182089	Total			532.20
<b>AT&amp;T --Cingular Wireless</b>				
Inv. 829350178X12162				
12/08/13	PD Cell Phones 11/9-12/8/13	101-4010-4011-8150-000		376.83
Inv. 879338213X02123				
01/15/14	FD Cell Phones 12/16/13-1/15/1	101-5010-5011-8150-000		82.15
Inv. 992893782X12162				
12/08/13	PD IPAD's 11/9-12/8/13	101-4010-4011-8150-000		152.30
02/19/14 182090	Total			611.28
<b>Auto Chlor System</b>				
Inv. 12131770				
02/11/14	Refund Citation Plate# 5SLR603	101-0000-0000-4610-000		108.00
Ck. 02/19/14 182091	Total			108.00
<b>Avalon Property Services, Inc.</b>				
Inv. 18148				
02/01/14	BusStopMaint/Trash, WMB Janitor	101-6010-6011-8180-000		203.85
02/01/14	BusStopMaint/Trash, WMB Janitor	101-8030-8032-8120-000		313.56
02/01/14	BusStopMaint/Trash, WMB Janitor	101-6010-6410-8180-000		475.64
02/01/14	BusStopMaint/Trash, WMB Janitor	101-6010-6601-8180-000		1,585.48
Inv. 18149				
02/01/14	Unlocking Restrooms Svcs 2/14	232-6010-6417-8180-000		172.52
Inv. 18150				
02/01/14	Parking Lot Machine Sweep Svcs	207-2010-2260-8180-000		690.03
Ck. 02/19/14 182092	Total			3,441.08
<b>Backflow Apparatus &amp; Valve Co.</b>				
Inv. 652032				
01/24/14	Repair Backflow Devices Kit	500-6010-6710-8020-000		282.39
Ck. 02/19/14 182093	Total			282.39
<b>Bakalov, Boris</b>				
Inv. 12/9-3/31/14				
02/03/14	Instructor Tennis Classes	101-8030-8032-8267-000		1,700.00
Ck. 02/19/14 182094	Total			1,700.00
<b>ker &amp; Taylor Books</b>				
Inv. 3019263425				
01/07/14	Library Books & Materials	101-8010-8011-8080-000		19.75

Inv. 4010754578				
01/07/14	Library Books & Materials	101-8010-8011-8080-000		56.61
Inv. 4010756687				
01/13/14	Library Books & Materials	101-8010-8011-8080-000		542.76
Inv. 4010761254				
01/14/14	Library Books & Materials	101-8010-8011-8080-000		38.11
Inv. 4010761262				
01/14/14	Library Books & Materials	101-8010-8011-8080-000		24.88
Ck. 02/19/14 182095	Total			682.11
<b>Baker &amp; Taylor Entertainment</b>				
Inv. T00998040				
01/13/14	Library CD's, DVD's & Material	101-8010-8011-8080-000		9.67
Inv. T01372180				
01/15/14	Library CD's, DVD's & Material	101-8010-8011-8080-000		32.69
Inv. T01535360				
01/14/14	Library CD's, DVD's & Material	101-8010-8011-8080-000		101.26
Inv. T01590540				
01/22/14	Library CD's, DVD's & Material	101-8010-8011-8080-000		459.66
Inv. T01879960				
01/23/14	Library CD's, DVD's & Material	101-8010-8011-8080-000		15.31
Ck. 02/19/14 182096	Total			618.59
<b>Bautista, Alejandro</b>				
Inv. 377334				
02/10/14	Van #72,73,74,75 & 76 Cleaning	205-8030-8025-8100-000		365.00
Ck. 02/19/14 182097	Total			365.00
<b>Bob Wondries Ford</b>				
Inv. 462757				
02/05/14	PD Unit#1111 Check Sputtering	101-4010-4011-8100-000		38.94
Ck. 02/19/14 182098	Total			38.94
<b>Bordeaux, Janet</b>				
Inv. I/1-31/14				
02/06/14	Instructor Line Dance Class	101-8030-8021-8267-000		88.00
Ck. 02/19/14 182099	Total			88.00
<b>Burke, Williams &amp; Sorensen, LL</b>				
Inv. 174002				
01/23/14	Legal Svcs 2/13	101-2010-2021-8160-000		67.50
Ck. 02/19/14 182100	Total			67.50
<b>Burro Canyon Shooting Park</b>				
Inv. 112113I				
12/04/13	PD Range Fees 11/21/13	101-4010-4011-8200-000		150.00
Inv. 12913H				
12/18/13	PD Range Fees for 12/9/13	101-4010-4011-8200-000		70.00
Ck. 02/19/14 182101	Total			220.00
<b>Byun, Myung Soon</b>				
Inv. R367560				
02/05/14	Refund Renewed in Error	101-0000-0000-4405-000		1.00
02/05/14	Refund Renewed in Error	220-0000-0000-5412-000		45.00
02/05/14	Refund Renewed in Error	101-0000-0000-5289-002		50.00
02/05/14	Refund Renewed in Error	101-0000-0000-4400-000		120.00
Ck. 02/19/14 182102	Total			216.00

**CA Dental Buying Group**

Inv. R01400893				
01/31/14	FD Oxygen Cylinder Rental	101-5010-5011-8025-000		117.00
Ck. 02/19/14 182103	Total			117.00

**CA Linen Services**

Inv. 987311				
01/27/14	FD Dept Supplies	101-5010-5011-8020-000		115.08
Inv. 989502				
02/03/14	FD Dept Supplies	101-5010-5011-8020-000		113.40
Ck. 02/19/14 182104	Total			228.48

**CA Public Parking Ass'n**

Inv. 14-130				
01/30/14	2014 Membership-DeAnn Wheeless	101-4010-4011-8060-000		135.00
Inv. 14-144				
01/30/14	2014 Membership-Lisa Bleecker	101-4010-4011-8060-000		135.00
Inv. 14-151				
01/30/14	2014 Membership-Mike Neff	101-4010-4011-8060-000		135.00
Ck. 02/19/14 182105	Total			405.00

**Caltronics Business Systems**

Inv. 1445339				
12/16/13	PD Toner Shipping	101-4010-4011-8110-000		15.00
Inv. 1467498				
01/21/14	Toner Shipping	101-8010-8011-8110-000		15.00
Ck. 02/19/14 182106	Total			30.00

**ntu Graphics**

Inv. 3668				
01/10/14	CMO Printing Poster	101-1010-1011-8020-000		172.72
Inv. 3694				
01/23/14	Library Window Envelopes	101-8010-8011-8050-000		430.55
Ck. 02/19/14 182107	Total			603.27

**Catering Systems Inc.**

Inv. 2989				
01/26/14	Sr. Center Meals w/ 1/21-24/14	101-8030-8021-8180-000		1,070.08
Inv. 2995				
02/03/14	Sr. Center Meals w/1/27-31/14	101-8030-8021-8180-000		1,404.48
Ck. 02/19/14 182108	Total			2,474.56

**CBE Los Angeles**

Inv. 1565455				
01/20/14	FD Copier Overages 12/20/13-1/	101-5010-5011-8170-000		33.72
Ck. 02/19/14 182109	Total			33.72

**Chan, Benjamin**

Inv. 1/7-2/25/14				
01/29/14	Instructor Tai Chi Classes	101-8030-8032-8267-000		234.00
Ck. 02/19/14 182110	Total			234.00

**Chow, Calvin**

Inv. 1/6-2/10/14				
01/29/14	Instructor Tennis Classes	101-8030-8032-8267-000		780.00
Ck. 02/19/14 182111	Total			780.00

**City of Glendale**

Inv. GLN000005701				
01/03/14	ICIS Roamer Fees 1/2014-3/2014	101-4010-4011-8180-000		1,275.00

Ck. 02/19/14 182112	Total		1,275.
<b>City of Pasadena</b>			
Inv. AR2106210			
01/22/14	PD Inmate Housing 12/13	101-4010-4011-8180-000	2,224.00
Inv. AR2106217			
01/22/14	Printing FD Inspection Notices	101-5010-5011-8050-000	470.00
Ck. 02/19/14 182113	Total		2,694.00
<b>CKCK Distribution</b>			
Inv. 18			
01/22/14	Swr Dept/Street Dept. Gloves	210-6010-6501-8020-000	479.60
Ck. 02/19/14 182114	Total		479.60
<b>Clean Energy</b>			
Inv. CE11479971			
07/31/13	PD CNG Fuel for Unit#1111	101-4010-4011-8100-000	854.27
Inv. CE11532932			
11/30/13	PD CNG Fuel for Unit#1111	101-4010-4011-8100-000	324.44
Ck. 02/19/14 182115	Total		1,178.71
<b>Clean Source Inc.</b>			
Inv. 2804606-00			
01/13/14	PD Janitorial Supplies	101-4010-4011-8120-000	328.41
Inv. 2808419-00			
01/30/14	Library Janitorial Supplies	101-8010-8011-8120-000	940.84
Ck. 02/19/14 182116	Total		1,269.25
<b>Commline Inc.</b>			
Inv. XP030157			
02/03/14	PD Radio Maint. Svcs 2/14	101-4010-4011-8170-000	1,172.00
Ck. 02/19/14 182117	Total		1,172.00
<b>Community Action EAP, Inc.</b>			
Inv. 2/2014			
02/07/14	Employee Assistance Program 2/	101-2010-2013-8170-000	350.00
Ck. 02/19/14 182118	Total		350.00
<b>Constant Contact Inc.</b>			
Inv. VCFPZWCAB4114			
02/10/14	E-Neighbors Newsletter Svcs	101-2010-2011-8180-000	504.00
Ck. 02/19/14 182119	Total		504.00
<b>Control Automation Design Inc</b>			
Inv. 13-060			
11/30/13	SCADA Maint.	500-6010-6711-8170-000	3,157.54
Ck. 02/19/14 182120	Total		3,157.54
<b>Cornforth, Darren</b>			
Inv. 1/11-2/15/14			
02/03/14	Instructor Tennis Classes	101-8030-8032-8267-000	448.50
Ck. 02/19/14 182121	Total		448.50
<b>Courtesy Electric Wholesale</b>			
Inv. S1272450.001			
01/20/14	Electrical Supplies	101-6010-6601-8020-000	340.66
Inv. S1273148.001			
01/23/14	Electrical Supplies	101-6010-6601-8020-000	362.00
Inv. S1273620.001			
01/28/14	Recreation Lighting Supplies	101-6010-6601-8020-000	71.67

.. 02/19/14 182122	Total		775.01
<b>CPOA</b>			
Inv. 3/4/14			
01/28/14	PD Training- Sgt. Neff	101-4010-4011-8200-000	90.00
Ck. 02/19/14 182123	Total		90.00
<b>CPOA Region</b>			
Inv. 3/20/14			
02/10/14	PD Training-Cpls Ronnie & Robl	101-4010-4011-8200-000	80.00
Inv. 3/20/14 A			
02/10/14	PD Training-Cpls Lucas & Wise	101-4010-4011-8200-000	80.00
Ck. 02/19/14 182124	Total		160.00
<b>Creek, Michael</b>			
Inv. 2/3/14			
02/03/14	Reimb. PD Training Expense	101-4010-4011-8210-000	43.12
Ck. 02/19/14 182125	Total		43.12
<b>Crown Coffee &amp; Refreshment Svc</b>			
Inv. 24887			
12/18/13	PD Coffee & Supplies	101-4010-4011-8020-000	357.38
Ck. 02/19/14 182126	Total		357.38
<b>CSULB Foundation</b>			
Inv. 3/17-19/14			
02/04/14	PD Training-Corporals Jacobs &	101-4010-4011-8210-000	600.00
Ck. 02/19/14 182127	Total		600.00
<b>D &amp; S Printing</b>			
Inv. 8335			
01/27/14	Comm.Svcs Black & White Envelo	101-8030-8021-8050-000	272.50
Ck. 02/19/14 182128	Total		272.50
<b>Delery, Ashley</b>			
Inv. 1/1-31/14			
02/06/14	Instructor Pep Up Your Life Cl	101-8030-8021-8267-000	370.00
Ck. 02/19/14 182129	Total		370.00
<b>Delgado Click, Ana Maria</b>			
Inv. 1/1-31/14			
02/06/14	Instructor Yoga Classes	101-8030-8021-8267-000	326.40
Ck. 02/19/14 182130	Total		326.40
<b>Dell Marketing L.P.</b>			
Inv. XJ9RMR5R4			
01/24/14	PW Computer	101-6010-6011-8530-000	1,007.88
Inv. XJ9T3DCR8			
01/27/14	Equipment Maint	101-8010-8011-8110-000	114.44
Inv. XJ9TJ21W4			
01/28/14	PW Computer	101-6010-6011-8530-000	253.01
Ck. 02/19/14 182131	Total		1,375.33
<b>Demco</b>			
Inv. 5180528			
01/13/14	Lib Technical Svcs Supplies	101-8010-8011-8020-000	250.16
02/19/14 182132	Total		250.16

**Dept of Justice**

Inv. 012562				
01/06/14	Applicant Fingerprinting 12/13	101-4010-4011-8020-000		256.00
Ck. 02/19/14 182133	Total			256.00

**Digital Telecommunications Cor**

Inv. 17378				
02/06/14	Telephone Line Svc Call	101-3010-3041-8150-000		562.50
Inv. 17435				
02/10/14	Telephone Line Svc 2/14	101-3010-3041-8150-000		814.37
Ck. 02/19/14 182134	Total			1,376.87

**Dreamscape Media LLC**

Inv. 5996				
01/15/14	Books, Videos & Recordings	101-0000-0000-2700-000		(8.28)
01/15/14	Books, Videos & Recordings	101-8010-8011-8080-000		100.24
Ck. 02/19/14 182135	Total			91.96

**Drivers License Guide Co.**

Inv. 652925				
02/05/14	3 2014 ID Checking Guide	101-4010-4011-8020-000		68.50
Ck. 02/19/14 182136	Total			68.50

**DuBois, Andrew**

Inv. 3/31-4/4/14				
02/07/14	Reimb. PD Training Expenses	101-4010-4011-8210-000		898.16
Ck. 02/19/14 182137	Total			898.16

**Dudek**

Inv. 20135557				
01/10/14	State Revolving Loan Fund Asst	310-6010-6712-8333-000		3,486.00
Ck. 02/19/14 182138	Total			3,486.00

**Edwards Etzrodt, Lori Anne**

Inv. 1/19-3/9/14				
02/03/14	Instructor Hatha Fun Classes	101-8030-8032-8267-000		227.50
Ck. 02/19/14 182139	Total			227.50

**Ellen's Silkscreening**

Inv. 51296				
02/03/14	125th Anniversary Shirts & Swe	220-2010-2301-8020-000		324.38
Inv. 51297				
02/03/14	125th Anniversary Shirts & Swe	220-2010-2301-8020-000		1,348.33
Ck. 02/19/14 182140	Total			1,672.71

**Embassy Consulting Svcs**

Inv. 3/10/13				
02/04/14	PD Training-Ofcr Wong	101-4010-4011-8200-000		37.50
Ck. 02/19/14 182141	Total			37.50

**Emergency Svc Restoration Inc**

Inv. LASS11012				
01/15/14	Sewage Sub-Structure Clean Up	210-6010-6501-8000-000		2,897.26
Ck. 02/19/14 182142	Total			2,897.26

**Euler, Linda**

Inv. 1/27/14				
01/27/14	Reimb. HomeDeliveryMileage 12/	101-8030-8021-8020-000		32.
Ck. 02/19/14 182143	Total			32.59

**Carofins Eaton Analytical**

Inv. L0152273			
01/21/14	Water Quality Testing	500-6010-6711-8170-000	33.00
Inv. L0152908			
01/28/14	Water Quality Testing	500-6010-6711-8170-000	250.00
Ck. 02/19/14 182144	Total		283.00

**Federal Express**

Inv. 2-523-74526			
01/10/14	PD Overnight Shipping-Svc Cent	101-4010-4011-8010-000	146.51
Inv. 2-537-80670			
01/24/14	PD Overnight Shipping-CA Dept	101-7010-7101-8010-000	51.61
Inv. 2-538-50931			
01/24/14	PD Overnight Shipping - Donoe	101-4010-4011-8010-000	20.22
Inv. 2-538-50931 A			
01/24/14	PD Overnight Shipping - AA Mag	101-4010-4011-8010-000	36.73
Ck. 02/19/14 182145	Total		255.07

**First Choice Services**

Inv. 434622			
01/28/14	Yard Coffee & Supplies	101-6010-6410-8020-000	27.07
01/28/14	Yard Coffee & Supplies	101-6010-6601-8020-000	27.07
01/28/14	Yard Coffee & Supplies	210-6010-6501-8020-000	27.07
01/28/14	Yard Coffee & Supplies	215-6010-6201-8000-000	27.07
01/28/14	Yard Coffee & Supplies	215-6010-6310-8020-000	27.07
01/28/14	Yard Coffee & Supplies	230-6010-6116-8020-000	27.07
01/28/14	Yard Coffee & Supplies	500-6010-6710-8020-000	27.07
01/28/14	Yard Coffee & Supplies	500-6010-6711-8020-000	27.07
Inv. 434627			
01/28/14	City Hall Coffee & Supplies	101-2010-2011-8020-000	79.00
Ck. 02/19/14 182146	Total		295.56

**Friends of Levitt Pavillion**

Inv. R367225			
01/31/14	Refund Non Profit SB 1186 Fee	101-0000-0000-4405-000	1.00
Ck. 02/19/14 182147	Total		1.00

**Gale, Donna**

Inv. 1/9-3/3/14			
02/03/14	Instructor Dance Classes	101-8030-8032-8267-000	1,717.50
Ck. 02/19/14 182148	Total		1,717.50

**Galls/Quartermaster**

Inv. 001484325			
01/16/14	PD Bike Patrol Uniforms	272-4010-4018-8520-000	87.09
Inv. 001490383			
01/17/14	PD Bike Patrol Uniforms	272-4010-4018-8520-000	495.52
Inv. 001495802			
01/20/14	PD Bike Patrol Uniforms	272-4010-4018-8520-000	91.51
Inv. 001497429			
01/20/14	PD Bike Patrol Uniforms	272-4010-4018-8520-000	346.30
Inv. 001519996			
01/25/14	PD Bike Patrol Uniforms	272-4010-4018-8520-000	323.25
Ck. 02/19/14 182149	Total		1,343.67

**General Pump Company**

Inv. 23278			
12/30/13	Wilson Well#4 Emergency Repair	500-9000-9290-9290-000	95,900.00
Ck. 02/19/14 182150	Total		95,900.00

**George L.Throop Co.**

Inv. 175946				
02/03/14	Concrete	230-6010-6116-8020-000		334.09
Inv. 175949				
02/04/14	Concrete	230-6010-6116-8020-000		699.14
Ck. 02/19/14 182151	Total			1,033.23

**Golden West Electric**

Inv. 2866				
01/05/14	Sr.Center Flex Conduit Booster	101-6010-6601-8020-000		285.00
Ck. 02/19/14 182152	Total			285.00

**Grady, Anthony Q.**

Inv. 1/8-2/26/14				
01/29/14	Instructor Jiu Jitsu Classes	101-8030-8032-8267-000		156.00
Ck. 02/19/14 182153	Total			156.00

**Graffiti Control Systems**

Inv. SPAS1/14				
01/31/14	Citywide Graffiti Removal Svcs	101-6010-6410-8262-000		1,528.80
Ck. 02/19/14 182154	Total			1,528.80

**Graham Company**

Inv. 31627				
01/17/14	Emerg Lighting Svcs	101-8010-8011-8120-000		280.00
Ck. 02/19/14 182155	Total			280.00

**Grainger**

Inv. 9350495397				
01/27/14	Bldg Maint. Mirror, Spill Kit	101-6010-6601-8020-000		334.75
Ck. 02/19/14 182156	Total			334.75

**Grangetto, Peggy**

Inv. 6/1-4/14				
02/04/14	Reimb. PD Training Expense	101-4010-4011-8200-000		198.00
Ck. 02/19/14 182157	Total			198.00

**Great Match Consulting**

Inv. 1690002696				
01/15/14	Temp Workers w/e 1/12/14	101-6010-6601-8180-000		940.80
Inv. 1690002704				
01/21/14	Temp Workers w/e 1/19/14	101-9000-9287-9287-000		2,469.60
Inv. 1690002705				
01/21/14	Temp Workers w/e 1/19/14	101-6010-6601-8180-000		940.80
Inv. 1690002713				
01/28/14	Temp Workers w/e 1/26/14	101-9000-9287-9287-000		1,975.68
Inv. 1690002714				
01/28/14	Temp Worker w/e 1/26/14	101-6010-6601-8180-000		752.64
Ck. 02/19/14 182158	Total			7,079.52

**Greg's Automotive Services**

Inv. 7917				
02/03/14	Yard Unit#16 Vehicle Maint.	500-6010-6711-8100-000		50.80
Inv. 7922				
02/04/14	Unit#2 Oil Change	500-6010-6711-8100-000		46.49
Inv. 7949				
02/06/14	Yard Unit#19 Vehicle Maint.	500-6010-6710-8100-000		50.80
Ck. 02/19/14 182159	Total			148.09

<b>Atierrez, Michael</b>				
Inv. 2/6/14				
02/06/14	Reimb. Home Delivery Mileage 1	101-8030-8021-8020-000		15.96
Ck. 02/19/14 182160	Total			15.96
<b>Hach Company</b>				
Inv. 8653868				
01/16/13	Chlorine Analyzer	500-6010-6711-8020-000		196.67
Ck. 02/19/14 182161	Total			196.67
<b>Harwood, Haley</b>				
Inv. 1/9-3/1/14				
02/03/14	Instructor Belly Dance Classes	101-8030-8032-8267-000		691.60
Ck. 02/19/14 182162	Total			691.60
<b>Henry's Towing</b>				
Inv. 2147				
12/23/13	Towing Svcs for Unit#10	500-6010-6710-8100-000		65.00
Inv. 2251				
12/26/13	Towing Svcs for Unit#10	500-6010-6710-8100-000		65.00
Ck. 02/19/14 182163	Total			130.00
<b>Hi-Way Safety Inc</b>				
Inv. 13319				
01/28/14	Parking Signs & No Smoking Sig	230-6010-6116-8020-000		518.13
Ck. 02/19/14 182164	Total			518.13
<b>Holmes, George</b>				
Inv. 1/1-31/14				
02/06/14	Instructor Computer Class	101-8030-8021-8267-000		80.00
Ck. 02/19/14 182165	Total			80.00
<b>Horizon Coach Lines LA</b>				
Inv. 7294				
01/30/14	Sr.CenterTransportation-Arbore	205-8030-8025-8180-000		661.50
Ck. 02/19/14 182166	Total			661.50
<b>Integrity Municipal Services</b>				
Inv. 3650				
01/03/14	Tube Replacement Chlorine Inje	500-9000-9265-9265-000		260.26
Ck. 02/19/14 182167	Total			260.26
<b>Inter-Con Security Systems Inc</b>				
Inv. 417975				
12/18/13	PD Parking Enforcement Svcs 11	101-4010-4011-8180-000		6,442.80
Inv. 418104				
01/11/14	PD Parking Enforcement Svcs 12	101-4010-4011-8180-000		6,442.80
Ck. 02/19/14 182168	Total			12,885.60
<b>Jack's Auto Repair</b>				
Inv. 13584				
11/20/13	PD Unit#0822 ReplaceBrakePads	101-4010-4011-8100-000		371.29
Inv. 13641				
11/20/13	PD Unit#0822 Oil Change,Fluids	101-4010-4011-8100-000		65.42
Inv. 13645				
11/20/13	PD Unit#1102 Oil Change & Flui	101-4010-4011-8100-000		63.08
Inv. 13664				
12/11/13	PD Unit#0735 Oil Change & Flui	101-4010-4011-8100-000		68.58
Inv. 13684				
01/08/14	PD Unit#0432 PCM Engine Contro	101-4010-4011-8100-000		551.13

Inv. 13685				
01/08/14	PD Unit#0431 ReplaceOilPressur	101-4010-4011-8100-000		133.79
Inv. 13687				
01/08/14	PD Unit#0906 Replace Water Pum	101-4010-4011-8100-000		437.82
Inv. 13689				
01/08/14	PD Unit#1201 Oil Change, Fluid	101-4010-4011-8100-000		59.26
Inv. 13691				
01/08/14	PD Unit#0908 Replace Radiator	101-4010-4011-8100-000		750.37
Inv. 13694				
01/08/14	PD Unit#0702 Oil Change,Fluids	101-4010-4011-8100-000		67.98
Inv. 13697				
01/29/14	PD Unit#0807 Maint,ReplacePlug	101-4010-4011-8100-000		859.50
Inv. 13698				
01/29/14	PD Unit#0906 Remove/Replace Fu	101-4010-4011-8100-000		747.33
Inv. 13709				
01/29/14	PD Unit#0219 New Cyclinder,Bra	101-4010-4011-8100-000		510.04
Inv. 13711				
01/29/14	PD Unit#1115 NewAlternator,Bat	101-4010-4011-8100-000		723.73
Inv. 13728				
01/29/14	PD Replace Battery Unit# 1112	101-4010-4011-8100-000		162.90
Ck. 02/19/14 182169	Total			5,572.22
<b>Jacobs, Thomas</b>				
Inv. 3/17-19/14				
02/04/14	Reimb. PD Training Expense	101-4010-4011-8210-000		431.04
Inv. 3/31-4/4/14				
02/07/14	Reimb. PD Training Expenses	101-4010-4011-8210-000		898.16
Ck. 02/19/14 182170	Total			1,329.20
<b>Jimenez, Desiree</b>				
Inv. 1/30/14				
01/30/14	Reimb. Audio Visual Supplies	101-1020-1021-8110-000		49.28
Ck. 02/19/14 182171	Total			49.28
<b>John L. Hunter Associates, In</b>				
Inv. SOPASFOG1213				
01/21/14	NPDES & FOG Consulting Svcs 12	210-6010-6501-8170-000		218.75
Inv. SOPASNP1213				
01/21/14	NPDES & FOG Consulting Svcs 12	101-6010-2015-8170-000		1,697.50
Ck. 02/19/14 182172	Total			1,916.25
<b>Ko, Kathryn</b>				
Inv. R44468				
01/31/14	Refund Partial Camp Med	101-0000-0000-5270-001		33.00
Ck. 02/19/14 182173	Total			33.00
<b>Kung, Terry</b>				
Inv. R44373				
01/29/14	Refund Dropped Hawaiian Class	101-0000-0000-5270-002		70.00
Ck. 02/19/14 182174	Total			70.00
<b>L.A.C.Sheriff's Dept.</b>				
Inv. 7/18-11/26/13				
02/07/14	PD Training-Res.Offr Christoph	101-4010-4011-8210-000		445.00
Ck. 02/19/14 182175	Total			445.00
<b>L.N. Curtis &amp; Sons</b>				
Inv. I300958-00				
01/30/14	FD Dept. Equipment	101-5010-5011-8110-000		207.19
Inv. 6045607-00				
01/28/14	FD Dept. Equipment	101-5010-5011-8110-000		208.19

.. 02/19/14 182176	Total		228.90
<b>Law Offices of Jones &amp; Mayer</b>			
Inv. 66796			
01/31/14	Legal Svcs -1827 Bushnell 1/14	101-2010-2501-8160-000	86.00
Inv. 66797			
01/31/14	Legal Svcs -Angela Carleton 1/	101-2010-2501-8160-000	221.50
Inv. 66798			
01/31/14	Legal Svcs -Downtown Project I	227-7200-7210-8160-000	888.00
Inv. 66799			
01/31/14	Legal Svcs -General Litigation	101-2010-2501-8160-000	17,527.50
Inv. 66800			
01/31/14	Legal Svcs -Wm Mann 1/14	101-2010-2501-8160-000	999.00
Inv. 66801			
01/31/14	Legal Svcs -Nanse,Mark & Rober	227-7200-7210-8160-000	1,776.00
Inv. 66802			
01/31/14	Legal Svcs -Retainer 1/14	101-2010-2501-8160-000	21,264.50
Inv. 66803			
01/31/14	Legal Svcs -Riner Scivally 1/1	101-2010-2501-8160-000	148.00
Inv. 66804			
01/31/14	Legal Svcs -Suc. Agency 1/14	227-7200-7210-8160-000	185.00
Ck. 02/19/14 182177	Total		43,095.50
<b>Lawn Mower Corner</b>			
Inv. 91543			
02/03/14	Concrete Saw & Generator Maint	500-6010-6710-8110-000	133.14
Inv. 91586			
02/06/14	Pipe Cutting Saw	500-6010-6710-8110-000	55.00
02/19/14 182178	Total		188.14
<b>Louie, Spencer</b>			
Inv. 1/27/14			
01/27/14	Reimb. PD Training Expense	101-4010-4011-8210-000	43.12
Ck. 02/19/14 182179	Total		43.12
<b>Lucas, Jason</b>			
Inv. 3/17-19/14			
02/04/14	Reimb. PD Training Expenses	101-4010-4011-8210-000	431.04
Ck. 02/19/14 182180	Total		431.04
<b>Macedo, Benjamin</b>			
Inv. August 2013			
08/30/13	Landscape Maint 8/13	500-6010-6711-8020-000	975.00
Inv. July 2013			
08/30/13	Landscape Maint 7/13	500-6010-6711-8020-000	1,000.00
Ck. 02/19/14 182181	Total		1,975.00
<b>Matt Chlor Inc</b>			
Inv. 12932			
12/30/13	Sodium Hypochlorite	500-6010-6711-8020-000	173.67
Inv. 12973			
01/15/14	Chlorine Injector	500-9000-9265-9265-000	359.97
Inv. 13006			
01/16/14	Sodium Hypochlorite	500-9000-9265-9265-000	430.10
Inv. 13040			
01/24/14	Sodium Hypochlorite	500-6010-6711-8020-000	173.67
Inv. 13050			
01/29/14	Sodium Hypochlorite	500-9000-9265-9265-000	430.10
Ck. 02/19/14 182182	Total		1,567.51

**Mc Pherson, Michelle**

Inv. 11137083				
02/11/14	Refund Citation	101-0000-0000-4610-000		48.00
Inv. 11137540				
02/11/14	Refund Citation	101-0000-0000-4610-000		48.00
Ck. 02/19/14 182183	Total			96.00

**Mike Roos & Company**

Inv. 5133B				
01/31/14	Strategic Planning & Consultin	101-2010-2021-8170-000		3,000.00
Ck. 02/19/14 182184	Total			3,000.00

**Miller, Brian**

Inv. 1/11-3/9/14				
02/03/14	Instructor Soccer Classes	101-8030-8032-8267-000		4,947.15
Ck. 02/19/14 182185	Total			4,947.15

**Morrow & Holman Plumbing Inc**

Inv. PI02-643				
12/18/13	Clear Stoppage in PD	101-4010-4011-8120-000		490.00
Ck. 02/19/14 182186	Total			490.00

**Natural Gas Systems Inc.**

Inv. 3017				
01/21/14	Monthly Maint 12/13	101-6010-6601-8180-000		308.06
Inv. 3031				
02/03/14	Monthly Main 1/14	101-6010-6601-8180-000		375.00
Ck. 02/19/14 182187	Total			683.06

**Neff, Michael**

Inv. 1/27/14				
01/27/14	Reimb. PD Training Expense	101-4010-4011-8210-000		43.12
Ck. 02/19/14 182188	Total			43.12

**Ninyo & Moore**

Inv. 174689				
08/26/13	Material Testing-Wilson Reserv	500-9000-9265-9265-000		7,543.25
Inv. 175491				
09/30/13	Material Testing-Wilson Reserv	500-9000-9265-9265-000		4,802.75
Inv. 178304				
01/31/14	Material Testing-Wilson Reserv	500-9000-9265-9265-000		4,419.00
Ck. 02/19/14 182189	Total			16,765.00

**Oakley**

Inv. 727900666				
01/17/14	PD Frame Lens	272-4010-4018-8520-000		531.09
Inv. 727936044				
01/21/14	PD Frame Lens	272-4010-4018-8520-000		662.22
Ck. 02/19/14 182190	Total			1,193.31

**OCLC Inc.**

Inv. 0000298310				
01/31/14	Cataloguing Svcs	101-8010-8011-8110-000		1,419.23
Ck. 02/19/14 182191	Total			1,419.23

**Office Solutions**

Inv. I-00536979				
11/07/13	PD Office Supplies	101-4010-4011-8000-000		137.
Inv. I-00546524				
12/03/13	PD Office Supplies	101-4010-4011-8000-000		115.52

Inv. I-00548108				
12/05/13	PD Office Supplies	101-4010-4011-8000-000		555.36
Inv. I-00553143				
12/17/13	PD Office Supplies	101-4010-4011-8000-000		5.94
Inv. I-00561829				
01/10/14	PD Office Supplies	101-4010-4011-8000-000		24.00
Inv. I-00565671				
01/17/14	PD Office Supplies	101-4010-4011-8000-000		320.44
Inv. I-00567431				
01/22/14	PD Office Supplies	101-4010-4011-8000-000		11.10
Inv. I-00568137				
01/23/14	PD Office Supplies	101-4010-4011-8000-000		373.82
Inv. I-00568839				
01/24/14	PD Office Supplies	101-4010-4011-8000-000		11.10
Inv. I-00569010				
01/24/14	PD Office Supplies	101-4010-4011-8000-000		258.06
Inv. I-00570373				
01/28/14	PD Office Supplies	101-4010-4011-8000-000		183.70
Inv. I-00570869				
01/29/14	PD Office Supplies	101-4010-4011-8000-000		70.85
Inv. I-00571070				
01/29/14	PD Office Supplies	101-4010-4011-8000-000		422.81
Ck. 02/19/14 182192	Total			2,490.24

**Olympic Staffing Services**

Inv. 176216				
01/22/14	Temp Employee w/e 1/19/14	101-3010-3011-8170-000		195.75
01/22/14	Temp Employee w/e 1/19/14	500-3010-3012-8170-000		587.25
Inv. 176244				
01/29/14	Temp Employee w/e 1/26/14	101-3010-3011-8170-000		195.75
01/29/14	Temp Employee w/e 1/26/14	500-3010-3012-8170-000		587.25
Ck. 02/19/14 182193	Total			1,566.00

**Omega Polygraph**

Inv. 01369				
01/24/14	Pre Employment Exams	101-2010-2013-8170-000		250.00
Ck. 02/19/14 182194	Total			250.00

**On Duty Uniforms**

Inv. 120616				
01/09/14	PD Bike Jacket & Reflective Pa	272-4010-4018-8520-000		2,171.89
Ck. 02/19/14 182195	Total			2,171.89

**Osz Technologies**

Inv. 9493				
12/15/13	General Computer Support 12/1-	101-3010-3032-8170-000		246.88
Inv. 9494				
12/15/13	General Computer Support 12/1-	101-3010-3032-8170-000		197.50
Inv. 9495				
12/15/14	PD Computer Support 12/1-15/13	101-4010-4011-8170-000		3,999.40
Inv. 9496				
12/15/13	General Computer Support 12/1-	101-3010-3032-8170-000		49.38
Inv. 9497				
12/15/13	General Computer Support 12/1-	101-3010-3032-8170-000		790.03
Inv. 9498				
12/15/13	General Computer Support 12/1-	101-3010-3032-8170-000		2,531.26
Inv. 9522				
01/31/14	General Computer Support 1/16-	101-3010-3032-8170-000		1,950.32
Inv. 9523				
01/31/14	General Computer Support 1/16-	101-3010-3032-8170-000		222.19

Inv. 9524				
01/31/14	PD Computer Support 1/16-31/14	101-4010-4011-8170-000		2,024.39
Inv. 9525				
01/31/14	General Computer Support 1/16-	101-3010-3032-8170-000		49.38
Inv. 9526				
01/31/14	General Computer Support 1/16-	101-3010-3032-8170-000		246.88
Inv. 9527				
01/31/14	General Computer Support 1/16-	101-3010-3032-8170-000		444.38
Inv. 9528				
01/31/14	General Computer Support 1/16-	101-3010-3032-8170-000		1,654.08
Inv. 9529				
01/31/14	General Computer Support 1/16-	101-3010-3032-8170-000		1,209.71
Ck. 02/19/14 182196	Total			15,615.78
<b>P.L.E Registry</b>				
Inv. R0367820				
02/04/14	Refund Busn Licn Tax Fee Same	101-0000-0000-4405-000		1.00
02/04/14	Refund Busn Licn Tax Fee Same	220-0000-0000-5412-000		36.00
02/04/14	Refund Busn Licn Tax Fee Same	101-0000-0000-4400-000		96.00
Ck. 02/19/14 182197	Total			133.00
<b>Pacific Hydrotech Corp.</b>				
Inv. #13				
01/31/14	Wilson Reservoir Replacement 1	500-9000-9265-9265-000		392,318.80
Ck. 02/19/14 182198	Total			392,318.80
<b>Parada, Thomas</b>				
Inv. 1/7-2/25/14				
01/29/14	Instructor Basketball Classes	101-8030-8032-8267-000		357.7
Ck. 02/19/14 182199	Total			357.
<b>Pasadena Humane Society</b>				
Inv. 1/2014 SP				
01/06/14	PD Animal Control Svcs 1/2014	101-4010-4011-8180-000		9,926.05
Inv. Feb 2014				
02/03/14	PD Animal Control Svcs 2/14	101-4010-4011-8180-000		9,926.05
Ck. 02/19/14 182200	Total			19,852.10
<b>Pasadena Star News</b>				
Inv. 0010476399				
01/31/14	Legal Notice-CNG MV -I Van	101-8030-8031-8040-000		372.32
Ck. 02/19/14 182201	Total			372.32
<b>Payke Gymnastics</b>				
Inv. 1/7-2/28/14				
01/29/14	Instructor Gymnastics Classes	101-8030-8032-8267-000		1,708.00
Ck. 02/19/14 182202	Total			1,708.00
<b>Personal Court Reporters Inc.</b>				
Inv. 30149				
01/30/14	Transcribing Svcs SP PC Mtg 1/	101-7010-7101-8170-000		689.00
Ck. 02/19/14 182203	Total			689.00
<b>Phillips, Craig</b>				
Inv. 2/3/13				
02/03/14	Reimb. PD Training Expense	101-4010-4011-8210-000		43.12
Ck. 02/19/14 182204	Total			43.12

**Phoenix Group Information Syst**

Inv. 122013184			
01/21/14	PD Citation & Permit Processin	101-0000-0000-4460-000	408.70
01/21/14	PD Citation & Permit Processin	101-0000-0000-4610-000	1,318.93
Ck. 02/19/14 182205	Total		1,727.63

**Pitney Bowes-Reserve Account**

Inv. 34133033			
02/06/14	Reimb. Postage Meter	101-2010-2013-8010-000	0.48
02/06/14	Reimb. Postage Meter	500-3010-3012-8010-000	0.69
02/06/14	Reimb. Postage Meter	101-2010-2011-8010-000	2.42
02/06/14	Reimb. Postage Meter	101-1020-1021-8010-000	9.53
02/06/14	Reimb. Postage Meter	101-5010-5011-8010-000	18.85
02/06/14	Reimb. Postage Meter	101-6010-6011-8010-000	62.04
02/06/14	Reimb. Postage Meter	101-4010-4011-8010-000	138.01
02/06/14	Reimb. Postage Meter	101-3010-3011-8010-000	264.92
02/06/14	Reimb. Postage Meter	101-7010-7101-8010-000	510.04
Ck. 02/19/14 182206	Total		1,006.98

**ProQuest Info. & Learning**

Inv. US1761748			
01/29/14	Electronic References 4/1/14-3	101-8010-8011-8031-000	865.00
Ck. 02/19/14 182207	Total		865.00

**Public Safety Alliance**

Inv. 3/18/14			
02/04/13	PD Training-Officer Ryan Berna	101-4010-4011-8200-000	65.00
Inv. 3/19/14			
02/04/13	PD Training-Officer Ryan Berna	101-4010-4011-8200-000	65.00
Ck. 02/19/14 182208	Total		130.00

**Public Safety Technologies**

Inv. 94010			
01/10/14	Installation Ethernet Cable	101-4010-4011-8110-000	156.80
Ck. 02/19/14 182209	Total		156.80

**Quality Code Publishing, LLC**

Inv. 2014-42			
01/31/14	SPMC Annual Update 2014	101-1020-1021-8060-000	6,194.74
Ck. 02/19/14 182210	Total		6,194.74

**Random House, Inc.**

Inv. 1089056948			
01/14/14	Books	101-8010-8011-8080-000	10.90
Ck. 02/19/14 182211	Total		10.90

**Red Wing Shoe Store**

Inv. 150000002451			
01/30/14	Safety Boots -Gabriel Franco	230-6010-6116-8134-000	250.00
Inv. 150000002442			
01/18/14	Safety Boots Anthony Torres	500-6010-6710-8132-000	238.21
Ck. 02/19/14 182212	Total		488.21

**Richards, Watson & Gershon**

Inv. 194121			
01/15/14	Legal Svcs	101-2010-2501-8160-000	330.00
02/19/14 182213	Total		330.00

**Rio Hondo College RTC**

Inv. 2/24-28/14				
02/04/14	PD Training-Ofcr. Holland		101-4010-4011-8210-000	38.00
Ck. 02/19/14 182214	Total			38.00

**Roadline Products Inc. USA**

Inv. 10345				
01/20/14	City Wide Street Signs		230-6010-6116-8020-000	4,683.85
Ck. 02/19/14 182215	Total			4,683.85

**Robles, Vivian**

Inv. 1/1-31/14				
02/06/14	Instructor Line Dance Class 1/		101-8030-8021-8267-000	680.00
Ck. 02/19/14 182216	Total			680.00

**Roche, Claire**

Inv. 1/7-2/28/14				
02/03/14	Instructor Dance Classes		101-8030-8032-8267-000	4,758.00
Ck. 02/19/14 182217	Total			4,758.00

**Ronnie, Matthew**

Inv. 2/3/14				
02/03/14	Reimb. PD Training Expense		101-4010-4011-8210-000	43.12
Ck. 02/19/14 182218	Total			43.12

**S.G.V. Medical Center**

Inv. 719403				
11/24/13	Blood Alcohol w/Drawal-Michael		101-4010-4011-8170-000	48.00
Inv. 719450				
11/25/13	Blood Alcohol w/Drawal-Helen N		101-4010-4011-8170-000	48.00
Ck. 02/19/14 182219	Total			96.00

**S.P.Review**

Inv. 1779				
01/24/14	Public Notice-1515 Garfield Av		101-7010-7101-8040-000	68.00
Ck. 02/19/14 182220	Total			68.00

**San Pascual Stables**

Inv. 1/7-1/28/14				
02/03/14	Instructor Horsemanship Classe		101-8030-8032-8267-000	1,536.00
Ck. 02/19/14 182221	Total			1,536.00

**Sandler Bros.**

Inv. 0179073				
01/23/14	Rags		210-6010-6501-8000-000	95.47
01/23/14	Rags		230-6010-6116-8000-000	95.47
01/23/14	Rags		500-6010-6710-8000-000	124.40
Ck. 02/19/14 182222	Total			315.34

**SC Fuels**

Inv. 047743R-DM				
01/22/14	City Vehicle Fuel		101-2010-2011-8100-000	189.27
01/22/14	City Vehicle Fuel		101-6010-6011-8100-000	189.27
01/22/14	City Vehicle Fuel		101-7010-7101-8100-000	189.27
01/22/14	City Vehicle Fuel		101-5010-5011-8100-000	757.05
01/22/14	City Vehicle Fuel		101-4010-4011-8100-000	8,138.38
Ck. 02/19/14 182223	Total			9,463.24

**Scherr, Robin**

Inv. 1/2014				
01/31/14	Economic Development Consultan	101-2010-2011-8090-000		750.00
Ck. 02/19/14 182224	Total			750.00

**Scholastic Library Publishing**

Inv. 1/30/14				
01/30/14	America the Beautiful -3rd Ser	101-8010-8011-8080-000		736.84
Ck. 02/19/14 182225	Total			736.84

**Security Design Systems, Inc.**

Inv. 190390				
01/01/14	PD Maint on Camera & Access Co	101-4010-4011-8110-000		30.00
Inv. 190391				
01/01/14	PD Maint on Camera & Access Co	101-4010-4011-8110-000		145.00
Inv. 190392				
01/01/14	PD Maint on Camera & Access Co	101-4010-4011-8110-000		113.00
Inv. 190901				
02/01/14	Maint. Camera & Access Control	101-4010-4011-8110-000		30.00
Inv. 190902				
02/01/14	Maint. Camera & Access Control	101-4010-4011-8110-000		145.00
Inv. 190903				
02/01/14	Maint. Camera & Access Control	101-4010-4011-8110-000		113.00
Ck. 02/19/14 182226	Total			576.00

**Service Pro**

Inv. 139409				
01/27/14	Pest Control Svcs 1/14	101-6010-6601-8120-000		314.17
Ck. 02/19/14 182227	Total			314.17

**Shono, Jean**

Inv. 1/1-31/14				
02/06/14	Instructor Knitting Class 1/14	101-8030-8021-8267-000		72.00
Ck. 02/19/14 182228	Total			72.00

**SIRCHIE**

Inv. 0151659				
01/24/14	ComPhoto Fit III Facial Softwa	272-4010-4018-8520-000		3,479.28
Ck. 02/19/14 182229	Total			3,479.28

**Solinsky, Brian**

Inv. 1/27-30/14				
02/03/14	Reimb. PD Training Expense	101-4010-4011-8200-000		38.72
Inv. 2/5/14				
02/05/14	Reimb. PD Training Expense	101-4010-4011-8200-000		27.60
Ck. 02/19/14 182230	Total			66.32

**St. George's Medical Clinic**

Inv. 92316				
11/20/13	Medical Exam-Daniel Dunn	101-2010-2013-8170-000		295.00
Inv. 92517				
12/09/13	Medical Exam-Gabriel Franco	101-2010-2013-8170-000		135.00
Inv. 92687				
12/18/13	Medical Exam-Yvette Hall	101-2010-2013-8170-000		115.00
Inv. 92704				
12/20/13	Medical Exam-Rubina Markosyan	101-2010-2013-8170-000		35.00
Inv. 92716				
12/20/13	Medical Exam-Michael Pierce	101-2010-2013-8170-000		35.00
Inv. 92720				
12/23/13	Medical Exam-Joanne McCole	101-2010-2013-8170-000		35.00

Ck. 02/19/14 182231	Total		650..
<b>Staples Business Advantage</b>			
Inv. 3220129571			
01/16/14	FD Office Supplies	101-5010-5011-8000-000	253.85
Inv. 3220129573			
01/16/14	FD Office Supplies	101-5010-5011-8000-000	17.06
Inv. 3220129574			
01/16/14	Recreation Office Supplies	101-8030-8032-8264-000	11.43
01/16/14	Recreation Office Supplies	101-8030-8032-8000-000	51.03
Inv. 3220467780			
01/23/14	Sr. Center Office Supplies	101-8030-8031-8000-000	10.67
Inv. 3220595561			
01/22/14	Bldg & Planning Office Supplie	101-7010-7101-8000-000	111.18
01/22/14	Finance Office Supplies	101-3010-3011-8000-000	384.31
Inv. 3220647777			
01/23/14	FD Office Supplies	101-5010-5011-8020-000	185.29
Inv. 3220647778			
01/23/14	Library Office Supplies	101-8010-8011-8000-000	125.57
Inv. 3220647779			
01/23/14	Sr. Center Office Supplies	101-8030-8031-8000-000	42.46
01/23/14	Sr. Center Office Supplies	205-8030-8025-8000-000	260.69
Inv. 3220720747			
01/24/14	Planning/Bldg Office Supplies	101-7010-7101-8000-000	102.78
Inv. 3221018143			
01/25/14	Library Office Supplies	101-8010-8011-8000-000	317.78
Inv. 3221093445			
01/28/14	Recreation Office Supplies	101-8030-8032-8000-000	78.29
Inv. 3221135194			
01/29/14	Yard Office Supplies	500-6010-6710-8000-000	3.
01/29/14	Yard Office Supplies	210-6010-6501-8000-000	3.44
01/29/14	Yard Office Supplies	500-6010-6711-8000-000	4.58
01/29/14	Yard Office Supplies	101-6010-6601-8000-000	4.58
01/29/14	Yard Office Supplies	101-6010-6410-8000-000	12.03
01/29/14	Yard Office Supplies	101-6010-6011-8020-000	22.76
01/29/14	Yard Office Supplies	230-6010-6116-8020-000	62.40
Inv. 3221195443			
01/30/14	Finance Office Supplies	101-3010-3011-8000-000	64.05
Inv. 3221195444			
01/30/14	Finance Office Supplies	101-3010-3011-8000-000	79.68
Ck. 02/19/14 182232	Total		2,209.32
<b>Studio Spectrum</b>			
Inv. 17776			
01/24/14	AV Rentals & Set Up 1/25/14Cit	101-1010-1011-8090-000	775.00
Ck. 02/19/14 182233	Total		775.00
<b>Supreme Trophies &amp; Gifts Co</b>			
Inv. 26168			
02/04/14	Council & Staff Name Badges &	101-1020-1021-8020-000	45.78
Ck. 02/19/14 182234	Total		45.78
<b>Swords Fencing Studio</b>			
Inv. 1/6-2/24/14			
02/03/14	Instructor Fencing Classes	101-8030-8032-8267-000	382.20
Ck. 02/19/14 182235	Total		382.20
<b>Tahmizian, Marina</b>			
Inv. 1/11-3/1/14			
02/03/14	Instructor Piano Classes	101-8030-8032-8267-000	643.50

.. 02/19/14 182236	Total		643.50
<b>The Center</b>			
Inv. 1/21/14			
01/28/14	PD Training-Officer Abdalla	101-4010-4011-8200-000	33.00
Inv. 1/21/14 A			
01/28/14	PD Training-Officer Bartl	101-4010-4011-8200-000	33.00
Inv. 1/21/14 B			
01/28/14	PD Training-Officer Cetro	101-4010-4011-8200-000	33.00
Inv. 1/21/14 C			
01/28/14	PD Training-Officer Corney	101-4010-4011-8200-000	33.00
Inv. 1/21/14 D			
01/28/14	PD Training-Officer DuBois	101-4010-4011-8200-000	33.00
Inv. 1/21/14 E			
01/28/14	PD Training-Officer Earley	101-4010-4011-8200-000	33.00
Inv. 1/21/14 F			
01/28/14	PD Training-Officer Holland	101-4010-4011-8200-000	33.00
Inv. 1/21/14 G			
01/28/14	PD Training-Officer Jacobs	101-4010-4011-8200-000	33.00
Inv. 1/21/14 H			
01/28/14	PD Training-Officer Litterini	101-4010-4011-8200-000	33.00
Inv. 1/21/14 I			
01/28/14	PD Training-Officer Louie	101-4010-4011-8200-000	33.00
Inv. 1/21/14 J			
01/28/14	PD Training-Officer Manukian	101-4010-4011-8200-000	33.00
Inv. 1/21/14 K			
01/28/14	PD Training-Officer Salcido	101-4010-4011-8200-000	33.00
Inv. 1/21/14 L			
01/28/14	PD Training-Officer Valencia	101-4010-4011-8200-000	33.00
.. 02/19/14 182237	Total		429.00
<b>The House of Printing, Inc.</b>			
Inv. 146631			
01/21/14	Busn Cards for City Council Me	101-1020-1021-8020-000	208.19
Inv. 146638			
01/21/14	Busn Cards- Master	101-1020-1021-8020-000	748.83
Inv. 146661			
01/29/14	Busn Cards for Staff	101-5010-5011-8020-000	52.86
01/29/14	Busn Cards for Staff	101-1020-1021-8020-000	52.87
Ck. 02/19/14 182238	Total		1,062.75
<b>The Huntington Westerners</b>			
Inv. 2014			
01/28/14	Membership	101-8010-8011-8060-000	25.00
Ck. 02/19/14 182239	Total		25.00
<b>The Library Store Inc.</b>			
Inv. 85382			
01/17/14	Lib Technical Svcs Supplies	101-8010-8011-8020-000	378.79
Ck. 02/19/14 182240	Total		378.79
<b>Tom's Clothing &amp; Uniforms Inc</b>			
Inv. 83075			
12/10/13	PD Uniform Accessories	101-4010-4011-8134-000	76.30
Ck. 02/19/14 182241	Total		76.30
<b>Travelin' Game Show</b>			
Inv. SP031714			
03/01/14	St. Patty's Lunch Entertainmen	101-8030-8021-8020-000	150.00
Ck. 02/19/14 182242	Total		150.00

**TruGreen Landcare-West**

Inv. 7662978			
01/31/14	Landscape Svcs 1/14	215-6010-6416-8180-000	5,012.36
01/31/14	Landscape Svcs 1/14	101-6010-6410-8180-000	12,061.64
Ck. 02/19/14 182243	Total		17,074.00

**ULINE**

Inv. 56411056			
01/28/14	PD Evidence Room-Sharps Dispos	101-4010-4011-8020-000	53.10
Ck. 02/19/14 182244	Total		53.10

**Upper S.G.Mun. Water Dist.**

Inv. 2/12-13			
01/13/14	Water Supply 12/13	500-6010-6711-8231-000	3,244.50
Ck. 02/19/14 182245	Total		3,244.50

**UPS**

Inv. 0000R0R420054			
02/01/14	Postage	101-8010-8011-8010-000	1.05
Ck. 02/19/14 182246	Total		1.05

**Utility Sys. Science & Softwar**

Inv. CSP2000-1			
02/05/14	Swr Flow Meter Sys Svcs 1/14	210-9000-9390-9390-000	3,640.00
Ck. 02/19/14 182247	Total		3,640.00

**Valley Power Systems Inc.**

Inv. 116056			
01/28/14	Replace Batteries on Engine -7	101-5010-5011-8100-000	522
Ck. 02/19/14 182248	Total		522.00

**Verizon Business Svcs**

Inv. 69186014			
01/20/14	Phone Conferencing Svcs 12/13	101-2010-2011-8090-000	31.40
Ck. 02/19/14 182249	Total		31.40

**Verizon Wireless**

Inv. 9715674282			
11/26/13	PD Air Cards 10/27-11/26/13	101-4010-4011-8150-000	656.07
Inv. 9717385021			
12/26/13	PD Air Cards 11/27-12/26/13	101-4010-4011-8150-000	646.37
Ck. 02/19/14 182250	Total		1,302.44

**Vision Internet Providers Inc.**

Inv. 26485			
01/21/14	Web Hosting Monthly 1/14	101-3010-3032-8020-000	200.00
Ck. 02/19/14 182251	Total		200.00

**VR Auto Repair**

Inv. 320388			
02/06/14	Transit Van# 77 Oil Change	205-8030-8025-8100-000	42.50
Inv. 956880			
01/13/14	PD Unit#1201 Tire Change	101-4010-4011-8100-000	25.00
Ck. 02/19/14 182252	Total		67.50

**Vulcan Materials Co. & Affilia**

Inv. 70214237			
12/30/13	Cold Mix	500-6010-6710-8020-000	457.00
12/30/13	Cold Mix	230-6010-6116-8020-000	457.59

Inv. 70218095			
12/31/13	Cold Mix	500-6010-6710-8020-000	903.21
12/31/13	Cold Mix	230-6010-6116-8020-000	903.22
Ck. 02/19/14 182253	Total		2,721.60
<b>Wheless, DeAnn</b>			
Inv. 1/27-30/14			
02/03/14	Reimb. PD Training Expense	101-4010-4011-8200-000	32.00
Ck. 02/19/14 182254	Total		32.00
<b>Wong, Pauline</b>			
Inv. 1/2014			
02/06/14	Instructor Line Dance Class	101-8030-8021-8267-000	20.00
Ck. 02/19/14 182255	Total		20.00
<b>Y Tire Sales</b>			
Inv. 113257			
01/31/14	Transit Van#74 Tire Inspection	205-8030-8025-8100-000	183.45
Ck. 02/19/14 182256	Total		183.45
<b>Zumar Industries, Inc.</b>			
Inv. 0150429			
01/17/14	Street Name Signs	230-6010-6116-8020-000	803.00
Ck. 02/19/14 182257	Total		803.00
<b>Total</b>			<b>823,354.95</b>

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**ATTACHMENT 4**  
**Payroll 02-14-14**

**PAYROLL ACCOUNT RECONCILIATION**  
**City of South Pasadena**  
**for Payroll 02.14.14**

Account Number	Account Name	02.19.14
101-0000-0000-1010-000	General Fund - Payroll cash	455,618.85
	Other Withholding Payables	\$ 219,182.96
<hr/>		
101-0000-0000-1010-000	Net General Fund - Payroll Cash	236,435.89
	Insurance Adjustment	-
204-0000-0000-1010-000	Traffic Improvement	
205-0000-0000-1010-000	Prop A - Payroll Cash	6,998.75
207-0000-0000-1010-000	Prop C - Payroll Cash	4,504.01
210-0000-0000-1010-000	Sewer Fund - Payroll Cash	10,622.76
211-0000-0000-1010-000	CTC Traffic Improvement	-
215-0000-0000-1010-000	Street Lighting & Landscape Assessment - PR Ca	4,255.39
227-0000-0000-1010-000	CRA - Payroll Cash	5,979.50
229-0000-0000-1010-000	CRA Housing - Payroll Cash	
230-0000-0000-1010-000	State Gas Tax Fund - Payroll Cash	12,765.40
247-0000-0000-1010-000	SGVCOG Grant Fund	
260-0000-0000-1010-000	CDBG - Payroll Cash	
274-0000-0000-1010-000	Homeland Security Grant	
500-0000-0000-1010-000	Water Fund - Payroll Cash	44,831.32
700-0000-0000-2210-000	Internal Revenue Service	50,803.32
700-0000-0000-2230-000	Internal Revenue Service	14,016.70
<b>Total Checks &amp; Direct Deposits</b>		<b>391,213.04</b>
Checks		18,540.55
Direct Deposits		307,877.47
I.R.S Payments		64,795.02
		<hr/>
		<b>391,213.04</b>
To 700		527,035.43
Other PR Payable		219,182.96
ACH Payable		307,852.47
		<hr/>

**ATTACHMENT 5**  
**Redevelopment Successor Agency Check Summary Total**

**Redevelopment Successor Agency Check Summary Total**

Agency Warrants            02.19.14

<u>Vendor</u>	<u>Invoice #</u>	<u>Check #</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
City of South Pasadena	P/R/E 2/9/14	ACH	227.0000.0000.1010.000	Payroll PE 2.09.14	\$ 5,979.50
Arecano Inc.	0113114-1	182043	227.7200.7210.8170.000	Finance Director Svcs 1/15-31/14	\$ 1,708.20
Law Offices Jones & Mayer	66798	182177	227.7200.7210.8160.000	Legal Svcs-DowntownProject 1/14	\$ 888.00
Law Offices Jones & Mayer	66804	182177	227.7200.7210.8160.000	Legal Svcs-Suc. Agency 1/14	\$ 185.00
Law Offices Jones & Mayer	66801	182177	227.7200.7210.8160.000	Legal Svcs-Nanse,Mark & Roberta 1/14	\$ 1,776.00

RSA Report Total

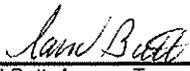
\$ 10,536.70

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Marina Khubesrian, M.D., Agency Chair

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Evelyn G. Zneimer, Agency Secretary

  
 \_\_\_\_\_  
 David Batt, Agency Treasurer

# City of South Pasadena/ Redevelopment Successor Agency/ Public Financing Authority Agenda Report

*Marina Klubesrian, M.D., Mayor/Authority Chair  
Robert S. Joe, Mayor Pro Tem/Authority Vice Chair  
Michael A. Cacciotti, Council/Authority Member  
Diana Mahmud, Council/Authority Member  
Richard D. Schneider, M.D., Council/Authority Member*

*Evelyn G. Zneimer, City Clerk/Authority Secretary  
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: February 19, 2014  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager   
FROM: Arthur Miller, Chief of Police   
Mike Neff, Sergeant  
SUBJECT: **Second Reading and Adoption of an Ordinance Amending Chapter 19 of the South Pasadena Municipal Code, Adding Sections 19.55-3 and 19.55-4, Which Restrict the Hours of Parking and Parking Without a Permit at the Mission-Meridian Village Parking Garage**

## **Recommendation**

It is recommended that the City Council read by title only for second reading, waive further reading, and adopt an ordinance amending Chapter 19 (Motor Vehicles and Traffic) of the South Pasadena Municipal Code (SPMC), with the addition of Section 19.55-3, Parking Prohibited during certain hours in City-owned and operated facility and Section 19.55-4, Parking Permit Required during certain hours in City-owned and operated facility.

## **Fiscal Impact**

None.

## **Commission Review and Recommendation**

The matter was reviewed by the Ad-Hoc Mission-Meridian Village Committee.

## **Background**

The City of South Pasadena (City) owns, operates and maintains the Mission-Meridian Village (MMV) parking garage and the police department is responsible for the parking enforcement of the SPMC and Vehicle Code violations.

Section 19.55-2 of the SPMC authorizes the City Council to establish parking rules and regulations at City owned parking facilities. The City does not currently have an ordinance which addresses regulations in regards to parking during specific hours, and/or parking without a parking permit during specific hours at the MMV parking garage. The attached ordinance, introduced for first reading at the February 5, 2014 City Council meeting, will amend Chapter 19 of the SPMC by adding these provisions.

Ordinance-Parking restrictions at city-owned/operated facility  
February 19, 2014  
Page 2 of 2

**Analysis**

The City has the right to create and regulate parking rules and regulations at City owned/operated parking facilities.

**Legal Review**

The City Attorney has reviewed this item and approved as to form the ordinance.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments: Ordinance

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL  
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,  
AMENDING DIVISION 1 (GENERALLY) OF ARTICLE III  
(STOPPING, STANDING AND PARKING) OF CHAPTER 19  
(MOTOR VEHICLES AND TRAFFIC) WITH THE ADDITION OF  
SECTION 19.55-3 (PARKING PROHIBITED DURING CERTAIN  
HOURS IN CITY-OWNED AND OPERATED FACILITY) AND  
19.55-4 (PARKING PERMIT REQUIRED DURING CERTAIN  
HOURS IN CITY-OWNED AND OPERATED FACILITY),  
OF THE SOUTH PASADENA MUNICIPAL CODE  
RELATING TO HOURS OF PARKING IN THE MISSION-  
MERIDIAN VILLAGE PUBLIC PARKING GARAGE**

**WHEREAS**, the City of South Pasadena owns the parking structure located at Mission-Meridian Village (MMV), and seeks to establish hours of operation and a permit system for patrons using the parking facility; and

**WHEREAS**, the City of South Pasadena would like to set hours of operation for the parking facility to include a closure period to assist in the provision of maintenance at the facility and promote public safety; and

**WHEREAS**, the City of South Pasadena would like to establish a parking permit system for patrons using the facility during business hours to off-set costs associated with the facility and promote use for commuters.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:**

**SECTION 1.** The City Council hereby amends Division 1 (Generally) of Article III (Stopping, Standing and Parking) of Chapter 19 (Motor vehicles and traffic) of the South Pasadena Municipal Code with the addition of the following Section 19.55-3:

**19.55-3 Parking Prohibited during certain hours in City-owned and operated facility.**

It is unlawful for any person to stop, stand, or park a motor vehicle in the city-owned parking structure, located at Mission-Meridian Village (MMV), between the hours of two a.m. and four a.m. of any given day.

**SECTION 2.** The City Council hereby amends Division 1 (Generally) of Article III (Stopping, Standing and Parking) of Chapter 19 (Motor vehicles and traffic) of the South Pasadena Municipal Code with the addition of the following Section 19.55-4:

**19.55-4 Parking Permit Required during certain hours in City-owned and operated facility.**

It is unlawful for any person to stop, stand, or park a motor vehicle in the city-owned operated parking structure, located at Mission-Meridian Village (MMV), between the hours of four a.m. and six p.m. Monday through Friday; except by permit.

**SECTION 3.** This ordinance shall take effect thirty (30) days after its final passage and within fifteen (15) days after its passage, the City Clerk of the City of South Pasadena shall certify to the passage and adoption of this ordinance and to its approval by the Mayor and City Council and shall cause the same to be published in a newspaper in the manner required by law.

**PASSED, APPROVED, AND ADOPTED** this 19<sup>th</sup> day of February, 2014.

\_\_\_\_\_  
Marina Khubesrian, M.D., Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)

\_\_\_\_\_  
Richard L. Adams II, City Attorney

Date: \_\_\_\_\_

**I HEREBY CERTIFY** the foregoing ordinance was duly adopted by the City Council of the City of South Pasadena at a regular meeting held on the 19<sup>th</sup> day of February, 2014, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

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Evelyn G. Zneimer, City Clerk  
(seal)

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**City of South Pasadena/  
Redevelopment Successor Agency/  
Public Financing Authority  
Agenda Report**

*Marina Khubesrian, M.D., Mayor/Authority Chair  
Robert S. Joe, Mayor Pro Tem/Authority Vice Chair  
Michael A. Cacciotti, Council/Authority Member  
Diana Mahmud, Council/Authority Member  
Richard D. Schneider, M.D., Council/Authority Member  
  
Evelyn G. Zneimer, City Clerk/Authority Secretary  
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: February 19, 2014  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager *SA*  
FROM: Gary E. Pia, City Treasurer  
David Batt, Finance Director *DB*  
SUBJECT: **Monthly Investment Reports for December 2013**

**Recommendation**

It is recommended that the City Council, the Successor Agency to the Community Redevelopment Agency (CRA), and the Public Financing Authority (PFA) receive and file the monthly investment reports for December 2013.

**Fiscal Impact**

None.

**Commission Review and Recommendation**

This matter was not reviewed by a Commission.

**Background**

As required by law and PFA Resolution No. 7211 – Joint Exercise of Powers Authority, a monthly investment report is presented to the City Council disclosing investment activities, types of investments, dates of maturities, amounts of deposits, rates of interest and, for securities with a maturity of more than 12 months, current market values. Additional reports are provided on the City’s water bond funds and the former CRA’s downtown redevelopment tax allocation bonds investments.

The reports reflect all investments at the above-referenced date and are in conformity with the City’s Investment Policy and the Successor Agency’s Investment Policy as stated in Resolution Nos. 7315 and 2013-08 SA respectively. Copies of these resolutions are available at the City Clerk’s office. The investments herein provide sufficient cash flow liquidity to meet the estimated expenditures, as required in the investment policies.

Monthly Investment Reports for December 2013  
February 19, 2014  
Page 2 of 2

**Legal Review**

The City Attorney has not been asked to review this item.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. City Investment Reports for December 2013
2. Successor Agency to the Community Redevelopment Agency Investment Reports for December 2013
3. Public Financing Authority Investment Reports for December 2013

**ATTACHMENT 1**  
City Investment Reports for December 2013

Exhibit A  
City of South Pasadena  
**INVESTMENT REPORT**  
December 31, 2013

Investment Balances at Month End

INSTITUTION NAME	MATURITY DATE	YIELD TO CALL OR MATURITY	PERCENT OF PORTFOLIO	COST	CURRENT MARKET VALUE *
LOCAL AGENCY INVESTMENT FUND:					
LAIF City	ON DEMAND	0.264%	80.69%	13,581,583.06	13,581,583.06
SUBTOTAL			80.69%	<u>13,581,583.06</u>	<u>13,581,583.06</u>
CITIBANK SMITH BARNEY					
Certificates of Deposit	See Exhibit B-2	0.739%	19.31%	<u>3,250,000.00</u>	<u>3,255,608.50</u>
SUBTOTAL			19.31%	<u>3,250,000.00</u>	<u>3,255,608.50</u>
TOTAL INVESTMENTS			100.00%	<u>\$16,831,583.06</u>	<u>\$16,837,191.56</u>

BANK ACCOUNTS:

Bank of America Account Balance:	\$4,009,124.54
Smith Barney Uninvested Cash Balance:	\$1,928,923.44
Smith Barney Unsettled Transactions	\$0.00

Required Disclosures:

Average weighted maturity of the portfolio 53 DAYS

Average weighted total yield to maturity of the portfolio 0.356%

The City's investment liquidity is sufficient for it to meet its expenditure requirements for the next 180 days.

All investments are in conformity with the City Investment Policy.

\* Current market valuation is required for investments with maturities of more than twelve months.

Exhibit B-1

Funds and Investments  
Held by Contracted (Third) Parties  
December 31, 2013

	Account / Investment Description	Account / Investment Value	Date of Valuation
<b>2004 Water Revenue Bonds Pooled CSCDA Financing</b>			
<b>Trustee: Union Bank of California</b>			
<b>City of South Pasadena Accounts</b>			
Project Fund -- 6711728914	Local Agency Investment Fund (LAIF)	\$0.00	12/31/2013
Project Fund -- 6711728914	Blackrock Provident Institutional Treasury Funds	<u>\$0.00</u>	12/31/2013
Total South Pasadena Funds Managed by Trustee		<u>\$0.00</u>	
<b>Common (Pooled) Accounts *</b>			
Costs of Issuance Fund -- 6711728905	Blackrock Provident Institutional Treasury Funds	0.00	12/31/2013
Revenue Fund -- 6711728901	Blackrock Provident Institutional Treasury Funds	0.00	12/31/2013
Interest Account Fund -- 6711728902	Blackrock Provident Institutional Treasury Funds	0.00	12/31/2013
Principal Account Fund -- 6711728903	Blackrock Provident Institutional Treasury Funds	0.00	12/31/2013
Installment Fund -- 6711728912	Blackrock Provident Institutional Treasury Funds	0.46	12/31/2013
Reserve Fund -- 6711728913	Blackrock Provident Institutional Treasury Funds	1.00	12/31/2013
Sinking Fund -- 6711728904	n/a	<u>0.00</u>	12/31/2013
Total Common Accounts Funds		<u>\$1.46</u>	
Grand Total Accounts on Monthly Statement		<u>\$1.46</u>	
* Common accounts are shared on a pro-rata basis by the five agencies that engaged the pooled bonding. These amounts are not available to the City of South Pasadena for project spending. Union Bank reports this information as an integral component of the City's monthly account statement.			
Escrow Fund -- 6712024900 - Information Only		<u>0.00</u>	12/31/2013

Exhibit B-2

Funds and Investments  
Held by Contracted (Third) Parties  
December 31, 2013

Citibank Smith Barney Investments

Investment Type	Issuer	CUSIP	Settlement Date	Par Value	Adjusted Premium	Adjusted Cost	Coupon Rate	YTM at Purchase	Market Value	Current YTM	Maturity Date	Days to Maturity	Unrealized Gain/Loss
1 CD	World Financial - DE	982999KQ6	9/19/2012	200,000.00		200,000.00	0.750%	0.750%	200,058.00	0.615%	3/19/2014	78	58.00
2 CD	Bank of China - NY	06426NFZ0	9/19/2012	250,000.00		250,000.00	0.650%	0.650%	250,647.50	0.640%	9/19/2014	262	647.50
3 CD	Merrick Bank - UT	59012YW94	9/19/2012	250,000.00		250,000.00	0.550%	0.550%	250,652.50	0.540%	9/19/2014	262	652.50
4 CD	Sallie Mae Bank - UT	795450PF6	9/19/2012	250,000.00		250,000.00	0.850%	0.850%	250,645.00	0.840%	9/19/2014	262	645.00
5 CD	Sovereign Bank - DE	84603M2T2	9/19/2012	250,000.00		250,000.00	0.750%	0.750%	250,645.00	0.740%	9/19/2014	262	645.00
6 CD	BMW Bank - UT	05568PY92	9/21/2012	250,000.00		250,000.00	0.750%	0.750%	250,650.00	0.740%	9/22/2014	265	650.00
7 CD	Franklin Bank - PA	35463PDX5	9/25/2012	250,000.00		250,000.00	0.400%	0.400%	250,652.50	0.390%	9/25/2014	268	652.50
8 CD	Ally Bank - UT	02005QS46	9/19/2012	250,000.00		250,000.00	1.100%	1.100%	251,355.00	0.783%	9/21/2015	629	1,355.00
9 CD	Discover Bank - DE	254671GJ3	9/19/2012	250,000.00		250,000.00	1.100%	1.100%	251,397.50	0.773%	9/21/2015	629	1,397.50
10 CD	Goldman Sachs	38143AE68	9/19/2012	250,000.00		250,000.00	1.150%	1.150%	251,287.50	0.848%	9/21/2015	629	1,287.50
11 CD - Callable	Marlin Bank - UT	57116AES3	9/25/2012	250,000.00		250,000.00	0.650%	0.650%	248,962.50	0.892%	9/25/2015	633	(1,037.50)
12 CD	Apple Bank - NY	037830RK4	9/26/2012	50,000.00		50,000.00	0.550%	0.550%	50,278.00	0.540%	9/28/2015	636	278.00
13 CD	Business Bank - MO	12325EFP2	9/28/2012	250,000.00		250,000.00	0.500%	0.500%	248,302.50	0.894%	9/28/2015	636	(1,697.50)
14 CD - Callable	Safra National - NY	7865803H1	9/27/2012	250,000.00		250,000.00	0.950%	0.950%	250,075.00	0.932%	9/28/2015	636	75.00
<b>Subtotal CDs</b>				<b>3,250,000.00</b>		<b>3,250,000.00</b>		<b>0.778%</b>	<b>3,255,608.50</b>	<b>0.739%</b>			<b>5,608.50</b>
Money Market	Liquid Asset Fund			0.00		1,928,820.70	0.010%	0.010%	1,928,820.70	0.010%		1	
Uninvested Cash				0.00		102.74			102.74			1	
<b>Grand Totals</b>				<b>3,250,000.00</b>		<b>5,178,923.44</b>	<b>0.488%</b>	<b>0.488%</b>	<b>5,184,531.94</b>	<b>0.468%</b>		<b>269</b>	<b>5,608.50</b>
<b>Unsettled Transactions</b>													
				0.00		0.00			0.00				0.00
<b>Totals incl. Unsettled Transactions</b>				<b>3,250,000.00</b>		<b>5,178,923.44</b>			<b>5,184,531.94</b>				<b>5,608.50</b>
<b>Adjustments</b>													
Differential due to Valuing Short-Term CD's at Cost									0.00				0.00
<b>Adjusted Total</b>									<b>5,184,531.94</b>				<b>5,608.50</b>
<b>Totals per Bank Statement</b>						<b>5,178,923.44</b>			<b>5,184,531.94</b>				<b>5,608.50</b>

Exhibit C

City of South Pasadena  
Investment Report

Summary of Invested Funds -- Last Day of the Month

MONTH	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14
JULY	7,275,000	7,880,380	9,903,906	13,890,011	18,506,000	20,273,657	13,579,652	11,604,558	14,003,563	17,332,153
AUGUST	6,525,000	7,068,673	8,050,382	12,821,952	17,256,000	20,608,628	12,099,372	11,595,476	13,043,563	17,330,985
SEPTEMBER	6,136,950	6,275,728	7,075,316	12,830,016	16,766,000	17,292,659	11,000,410	11,582,026	11,783,420	16,331,557
OCTOBER	5,583,702	5,474,520	8,079,227	12,648,943	16,266,000	17,297,628	10,757,440	10,575,907	11,795,960	13,841,158
NOVEMBER	5,297,340	4,901,808	8,179,951	12,813,000	15,646,000	16,621,046	10,499,526	8,992,178	11,800,260	13,836,635
DECEMBER	7,176,087	7,802,755	9,959,808	15,063,000	18,756,000	18,487,198	10,634,416	10,185,282	11,805,140	16,837,192
JANUARY	7,566,893	8,544,600	11,719,732	17,143,000	20,582,573	20,210,860	12,629,088	9,186,793	11,816,031	
FEBRUARY	7,893,344	8,020,111	11,800,280	17,684,000	20,284,404	19,519,072	12,619,768	9,184,331	13,818,580	
MARCH	7,691,498	8,457,766	12,480,215	16,654,000	19,715,013	18,448,613	12,610,790	9,126,552	13,319,038	
APRIL	8,758,847	10,326,041	15,460,860	18,784,000	22,169,776	19,317,280	12,605,200	11,130,863	17,327,604	
MAY	10,057,012	11,745,463	17,070,125	20,209,000	23,010,520	16,191,609	12,595,623	11,128,155	19,327,983	
JUNE	9,586,797	10,535,314	15,170,118	20,014,000	23,385,906	15,871,761	12,581,680	10,275,475	19,323,510	

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**ATTACHMENT 2**  
Successor Agency to the Community  
Redevelopment Agency Investment Reports for  
December 2013

**Exhibit A**

**CITY OF SOUTH PASADENA  
SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY  
INVESTMENT REPORT  
December 31, 2013**

**Investment Balances at Month End**

INSTITUTION NAME	MATURITY DATE	RATE OF INTEREST	PAR VALUE	PERCENT OF PORTFOLIO	COST	CURRENT MARKET VALUE *
LOCAL AGENCY INVESTMENT FUND:						
LAIF -- SA-CRA	ON DEMAND	0.264%			908,532.42	
SUBTOTAL				100.00%	<u>908,532.42</u>	
TOTAL INVESTMENTS				100.00%	<u>\$908,532.42</u>	
BANK ACCOUNTS:						
Bank of America SA-CRA Account Balance:					\$10,238.76	
Bank of America SA-CRA Housing Loans (Collateralization) Account Balance:					\$27,381.35	

Required Disclosures:

Average Maturity of the portfolio 1 DAY

Average total yield to maturity of the portfolio 0.264%

The Agency's investment liquidity is sufficient for it to meet its expenditure requirements for the next 180 days.

There have been no variances to the Agency Investment Policy

\* Current Market Valuation required for investments with maturities of more than twelve months.

**Exhibit B**

**CITY OF SOUTH PASADENA  
SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY  
INVESTMENT REPORT**

**Summary of Investment Activity for the Month  
December 31, 2013**

SA-CRA LAIF Account Beginning Balance:	\$908,532.42
Add Deposits	
Subtract Withdrawals	
Ending LAIF Balance:	\$908,532.42

**Exhibit C**

**CITY OF SOUTH PASADENA  
SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY  
INVESTMENT REPORT  
December 31, 2013**

**Funds and Investments  
Held by Contracted (Third) Parties**

	<u>Account/Investment Description</u>	<u>Account/Investment Value *</u>	<u>Date of Valuation</u>
<b>2000 Downtown Revitalization Project #1 Tax Allocation Bonds</b>			
Trustee: Union Bank of California			
Debt Service Fund	Blackrock Provident Institutional Treasury Funds	\$3.48	12/31/2013
Interest Account	Blackrock Provident Institutional Treasury Funds	0.00	12/31/2013
Principal/Sinking Account	Blackrock Provident Institutional Treasury Funds	0.00	12/31/2013
Reserve Account	Blackrock Provident Institutional Treasury Funds	<u>199,583.30</u>	12/31/2013
Total Funds Managed by Union Bank of California		\$199,586.78	

\* Asset valuations provided by Union Bank through monthly reports.

Exhibit D

CITY OF SOUTH PASADENA  
 SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AG  
 INVESTMENT REPORT

Summary of Invested Funds -- Last Day of the Month

MONTH	FY 2004-05	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14
JULY	2,828,887	2,985,323	2,917,877	3,017,198	3,108,000	3,103,080	1,984,558	1,894,269	1,753,205	907,945
AUGUST	2,828,887	2,985,323	2,917,877	3,017,198	3,108,000	3,103,080	1,984,558	1,894,269	1,753,205	907,945
SEPTEMBER	2,828,887	2,810,323	2,917,877	2,777,198	2,808,000	3,103,080	1,984,558	1,894,269	1,753,205	907,945
OCTOBER	2,840,801	2,834,110	2,953,905	2,816,650	2,829,419	2,030,097	1,987,121	1,796,085	1,754,833	908,532
NOVEMBER	2,910,801	2,834,110	3,034,905	2,831,650	2,829,419	2,030,097	1,987,121	1,796,085	1,754,833	908,532
DECEMBER	2,910,801	2,834,110	3,177,905	2,991,650	2,959,419	2,205,097	1,987,121	1,796,085	1,754,833	908,532
JANUARY	2,975,191	2,859,997	3,237,463	3,052,641	2,977,435	2,208,580	1,989,403	820	1,756,257	
FEBRUARY	2,975,191	3,157,997	3,237,463	3,052,641	2,977,435	2,208,580	2,139,403	820	1,756,257	
MARCH	3,055,191	3,167,997	3,334,463	3,052,641	2,977,435	2,208,580	1,939,403	2,000,820	906,257	
APRIL	2,859,677	2,984,072	2,802,720	3,084,227	3,141,429	2,211,614	1,941,969	2,001,427	907,394	
MAY	2,934,677	3,035,072	2,977,720	3,084,227	3,141,429	1,981,614	1,941,969	2,001,427	907,394	
JUNE	2,934,677	2,840,072	2,977,720	3,084,227	3,091,429	1,981,614	1,891,969	2,001,427	907,394	

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**ATTACHMENT 3**  
Public Financing Authority Investment Reports for  
December 2013

Exhibit A

South Pasadena  
Public Financing Authority  
INVESTMENT REPORT  
December 31, 2013

Investment Balances at Month End

INSTITUTION NAME	MATURITY DATE	YIELD TO CALL OR MATURITY	PERCENT OF PORTFOLIO	COST	CURRENT MARKET VALUE *
WELLS FARGO - RELIANCE TRUST - TVI					
Cash Equivalents	See Exhibit B	0.096%	63.30%	18,154,659.90	18,154,659.90
Certificates of Deposit / Govt. Securities	See Exhibit B	0.691%	36.70%	10,526,974.00	10,526,974.00
SUBTOTAL			100.00%	28,681,633.90	28,681,633.90
TOTAL INVESTMENTS			100.00%	\$28,681,633.90	\$28,681,633.90
OTHER ACCOUNTS:					
Wells Fargo 2009 Bonds Revenue Fund				\$9.05	
Wells Fargo 2009 Bonds Interest Fund				\$1.12	
Wells Fargo 2013 Bonds Revenue Fund				\$1.31	
Wells Fargo 2013 Bonds Cost of Issuance Fund				\$18,615.23	

Required Disclosures:

Average weighted maturity of the portfolio 155 DAYS

Average weighted total yield to maturity of the portfolio 0.314%

The PFA's investment liquidity is sufficient for it to meet its expenditure requirements for the next 180 days.

\* Current market valuation is required for investments with maturities of more than twelve months.

**Exhibit B**

**Funds and Investments  
Held by Contracted (Third) Parties  
December 31, 2013**

**2009 PFA Water Revenue Bonds**

**Wells Fargo - Reliance Trust - TVI Investments**

Investment Type	Issuer	Settlement Date	Par Value	Coupon Rate	Market Value	Current YTM	Maturity Date	Days to Maturity	Unrealized Gain/Loss
<b>Reserve Fund</b>									
1	Cash			0.010%	0.00	0.010%			1
2	Federated Treasury Obligations		216,991.70	0.010%	216,991.70	0.010%			1
3	Government Advantage Money Market		12,007.20	0.010%	12,007.20	0.010%			1
4	FDIC Insured Money Market Accts.		0.00	0.600%	0.00	0.600%			1
<b>Subtotal Cash &amp; Cash Equivalents</b>			<b>228,998.90</b>		<b>228,998.90</b>				
1	CDARS - CD	Crest Savings - NJ	84,000.00	2.650%	84,000.00	2.650%	5/22/2014	142	
2	CDARS - CD	Northwestern Bank - MN	84,000.00	2.650%	84,000.00	2.650%	5/22/2014	142	
3	CDARS - CD	People's Bank - OH	84,000.00	2.650%	84,000.00	2.650%	5/22/2014	142	
4	CDARS - CD	1 California Bank - WA	80,000.00	2.650%	80,000.00	2.650%	5/22/2014	142	
5	CDARS - CD	Settlers Bank	84,000.00	2.650%	84,000.00	2.650%	5/22/2014	142	
6	CDARS - CD	So. Missouri Bank - MO	84,000.00	2.650%	84,000.00	2.650%	5/29/2014	149	
7	CDARS - CD	First State Bank - ND	78,000.00	2.650%	78,000.00	2.650%	5/29/2014	149	
8	CDARS - CD	1 California Bank - WA	4,000.00	2.650%	4,000.00	2.650%	5/29/2014	149	
9	CDARS - CD	Sallie Mae Bank	84,000.00	2.650%	84,000.00	2.650%	5/29/2014	149	
10	CDARS - CD	Gulfstream Bank - FL	84,000.00	2.700%	84,000.00	2.700%	6/5/2014	156	
11	CDARS - CD	First State Bank - ND	6,000.00	2.700%	6,000.00	2.700%	6/5/2014	156	
12	CDARS - CD	Banner Co. Bank - NE	84,000.00	2.700%	84,000.00	2.700%	6/5/2014	156	
13	CDARS - CD	Welch State Bank - OK	84,000.00	2.700%	84,000.00	2.700%	6/5/2014	156	
14	CDARS - CD	Nashville Bank & Trust	67,000.00	2.700%	67,000.00	2.700%	6/5/2014	156	
15	CDARS - CD	Salem Co-op Bank - NH	82,000.00	2.700%	82,000.00	2.700%	6/12/2014	163	
16	CDARS - CD	Kanza Bank - KS	84,000.00	2.700%	84,000.00	2.700%	6/12/2014	163	
17	CDARS - CD	Blue Ridge Bank - VA	84,000.00	2.700%	84,000.00	2.700%	6/12/2014	163	
18	CDARS - CD	Eagle Bank - MD	82,000.00	2.750%	82,000.00	2.750%	6/19/2014	170	
19	CDARS - CD	Lusk State Bank - WY	82,000.00	2.750%	82,000.00	2.750%	6/19/2014	170	
20	CDARS - CD	First Comm. Bank - VA	36,000.00	2.750%	36,000.00	2.750%	6/19/2014	170	
21	CDARS - CD	Provident Bank - NY	50,000.00	2.750%	50,000.00	2.750%	6/26/2014	177	
22	CDARS - CD	Pender State Bank - NE	48,000.00	2.750%	48,000.00	2.750%	7/3/2014	184	
23	CDARS - CD	Town Bank - WI	32,000.00	2.750%	32,000.00	2.750%	7/3/2014	184	
24	CDARS - CD	Savings Bank - CT	80,000.00	2.750%	80,000.00	2.750%	7/10/2014	191	
25	CDARS - CD	First National Bank - TX	86,000.00	2.750%	86,000.00	2.750%	7/10/2014	191	
26	CDARS - CD	Platte Valley Bank - WY	4,000.00	2.750%	4,000.00	2.750%	7/10/2014	191	
27	CDARS - CD	Gateway Bank - FL	80,000.00	2.750%	80,000.00	2.750%	7/10/2014	191	
28	CDARS - CD	Key Bank Natl. Assn. -OH	225,000.00	0.450%	225,000.00	0.450%	3/13/2015	437	
29	CDARS - CD	Medallion Bank - UT	248,000.00	5.500%	248,000.00	5.500%	3/15/2016	805	
30	CDARS - CD	American State Bank -IA	248,000.00	0.700%	248,000.00	0.700%	3/28/2017	1,183	
31	CDARS - CD	CIT Bank - UT	248,000.00	1.100%	248,000.00	1.100%	3/13/2018	1,533	
32	CDARS - CD	First Bank - PR	248,000.00	1.050%	248,000.00	1.050%	3/15/2018	1,535	
33	CD - Callable	JP Morgan Chase - OH	248,000.00	0.750%	248,000.00	0.750%	3/15/2018	1,535	
<b>Subtotal CDs</b>			<b>3,286,000.00</b>	<b>2.213%</b>	<b>3,286,000.00</b>	<b>2.213%</b>		<b>617</b>	<b>0.00</b>
<b>Total Reserve Fund</b>			<b>3,514,998.90</b>	<b>2.068%</b>	<b>3,514,998.90</b>	<b>2.068%</b>		<b>576</b>	<b>0.00</b>
<b>Project Fund</b>									
1	Cash		0.00	0.010%	0.00	0.010%			1
2	Federated Treasury Obligations		843,616.81	0.010%	843,616.81	0.010%			1
3	Government Advantage Money Market		12,047,005.39	0.010%	12,047,005.39	0.010%			1
4	USA Mutuals Partners Insured		5,035,038.80	0.320%	5,035,038.80	0.320%			1
5	FDIC Insured Money Market Accts.		0.00	0.200%	0.00	0.200%			1
<b>Subtotal Cash &amp; Cash Equivalents</b>			<b>17,925,661.00</b>		<b>17,925,661.00</b>	<b>0.097%</b>		<b>1</b>	
1	Govt. Securities	Fed. Home Loan Mtg. Co.	2,011,974.00	0.625%	2,011,974.00	0.625%	12/29/2014	363	
2	CDARS - CD	Private Bank & Trust	249,000.00	0.650%	249,000.00	0.650%	10/5/2015	643	
3	CDARS - CD	First United Bank	249,000.00	0.500%	249,000.00	0.500%	10/9/2015	647	
4	CDARS - CD	North American Banking Co.	249,000.00	0.500%	249,000.00	0.500%	10/9/2015	647	
5	CDARS - CD	Bridgewater Bank	249,000.00	0.500%	249,000.00	0.500%	10/9/2015	647	

**Exhibit B**

**Funds and Investments  
Held by Contracted (Third) Parties  
December 31, 2013**

**2009 PFA Water Revenue Bonds**

**Wells Fargo - Reliance Trust - TVI Investments**

Investment Type	Issuer	Settlement Date	Par Value	Coupon Rate	Market Value	Current YTM	Maturity Date	Days to Maturity	Unrealized Gain/Loss
6 CDARS - CD	Luana Savings Bank	10/11/2013	249,000.00	0.500%	249,000.00	0.500%	10/9/2015	647	
7 CDARS - CD	Lyons National Bank	10/11/2013	249,000.00	0.500%	249,000.00	0.500%	10/13/2015	651	
8 CDARS - CD	Pilot Bank	10/17/2013	249,000.00	0.500%	249,000.00	0.500%	10/16/2015	654	
9 CDARS - CD	Enerbank	10/17/2013	249,000.00	0.550%	249,000.00	0.550%	10/19/2015	657	
10 CDARS - CD	Doral Bank	11/8/2013	249,000.00	0.350%	249,000.00	0.350%	11/7/2014	311	
11 CDARS - CD	Bank Baroda NY	11/12/2013	249,000.00	0.350%	249,000.00	0.350%	11/12/2014	316	
12 CDARS - CD	Compass Bank AL	11/13/2013	249,000.00	0.550%	249,000.00	0.550%	5/13/2015	498	
13 CDARS - CD	Fifth Third Bank Columbus	11/13/2013	249,000.00	0.300%	249,000.00	0.300%	11/13/2014	317	
14 CDARS - CD	Mizuho Bank USA	11/13/2013	249,000.00	0.300%	249,000.00	0.300%	5/13/2014	133	
15 CDARS - CD	TCF Natl Bank Sioux Falls S	11/13/2013	249,000.00	0.400%	249,000.00	0.400%	5/13/2015	498	
16 CDARS - CD	Beal Bank NV	11/14/2013	249,000.00	0.350%	249,000.00	0.350%	8/13/2014	225	
17 CDARS - CD	BBCN Bank CA	11/18/2013	249,000.00	0.300%	249,000.00	0.300%	11/18/2014	322	
18 CDARS - CD	Conestoga Bank	12/27/2013	249,000.00	0.350%	249,000.00	0.350%	6/26/2015	542	
19 CDARS - CD	First State Bank	12/23/2013	249,000.00	0.400%	249,000.00	0.400%	6/23/2015	539	
20 CDARS - CD	Pacific City Bank	12/26/2013	249,000.00	0.350%	249,000.00	0.350%	6/26/2015	542	
21 CDARS - CD	Sterling Savings Bank	12/18/2013	249,000.00	0.400%	249,000.00	0.400%	6/18/2015	534	
22 CDARS - CD	Xenith Bank	12/17/2013	249,000.00	0.400%	249,000.00	0.400%	12/17/2014	351	
<b>Subtotal CDs &amp; Securities</b>			<b>7,240,974.00</b>	<b>0.309%</b>	<b>7,240,974.00</b>	<b>0.309%</b>		<b>333</b>	<b>0.00</b>
<b>Total Project Fund</b>			<b>25,166,635.00</b>	<b>0.089%</b>	<b>25,166,635.00</b>	<b>0.158%</b>		<b>96</b>	<b>0.00</b>
<b>Grand Totals</b>			<b>28,681,633.90</b>	<b>0.332%</b>	<b>28,681,633.90</b>	<b>0.392%</b>		<b>155</b>	

**City of South Pasadena/  
Redevelopment Successor Agency/  
Public Financing Authority  
Agenda Report**

*Marina Khubesrian, M.D., Mayor/Authority Chair  
Robert S. Joe, Mayor Pro Tem/Authority Vice Chair  
Michael A. Cacciotti, Council/Authority Member  
Diana Mahmud, Council/Authority Member  
Richard D. Schneider, M.D., Council/Authority Member*

*Evelyn G. Zneimer, City Clerk/Authority Secretary  
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: February 19, 2014  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager *SG*  
FROM: Yvette Hall, Chief Deputy City Clerk *YH*  
Paul Toor, Public Works Director *PT*  
Thomas Amare, Civil Engineering Assistant *TA*  
SUBJECT: **Approval of Resolution to Destroy Certain Records in the Public Works Department in Accordance with the City of South Pasadena Records Retention Schedule**

**Recommendation**

It is recommended that the City Council approve a resolution authorizing the destruction of obsolete records from the Public Works Department that meet the criteria for destruction according to the City of South Pasadena Records Retention Schedule.

**Fiscal Impact**

There is no significant fiscal impact to destroying these records.

**Commission Review and Recommendation**

This matter was not reviewed by a Commission.

**Background**

California Government Code Section 34090 provides a process for destroying City records more than two years old with the written consent of the City Attorney and approval of the legislative body. On June 19, 2013, the City Council adopted Resolution No. 7300, which updated the City's Records Retention Schedule and criteria for destroying records that are no longer needed.

The Public Works Director has determined that specific records in the Department are no longer necessary and has reviewed these records in accordance with the City's retention schedule. It has been determined that they meet the criteria for destruction. As required by Resolution No. 7300, consent for destruction has been obtained in writing from the City Clerk and the City Attorney (Exhibit "A" to the proposed resolution contains the records proposed for destruction and written consent). The resolution stipulates that the City Council must approve any proposed destruction of records.

**Analysis**

The attached resolution contains a list of records (Exhibit "A") eligible for destruction. Once the City Council approves the resolution, the records will be shredded in accordance with City procedures. This is a routine matter presented to the City Council for approval.

**Legal Review**

The City Attorney has reviewed this item and has indicated his approval by signing the attached records list.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Resolution

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,  
APPROVING THE DESTRUCTION OF CERTAIN  
CITY RECORDS FROM THE PUBLIC WORKS  
DEPARTMENT**

**WHEREAS**, Government Code Section 34090 of the State of California provides that the head of a City department, upon receiving consent of the City Attorney and approval of the legislative body, may destroy certain records and documents; and

**WHEREAS**, the City Council adopted Resolution No. 7300 on June 19, 2013, a Records Retention Schedule, which authorized the destruction of records of the City of South Pasadena as provided by Government Code Section 34090 et seq. upon the request of a department head and with the consent in writing of the City Clerk and City Attorney, with the approval of the City Council of the City of South Pasadena; and

**WHEREAS**, the Public Works Director has completed an inventory and review of records and found that certain records have no further value and fit criteria for destruction as outlined in the "Records Retention Schedules City of South Pasadena" in Resolution No. 7300, and has listed those records for destruction by shredding in Exhibit "A"; and

**WHEREAS**, the City Attorney and the City Clerk have reviewed this list and have provided written consent to the destruction of those City records and documents as set forth in Exhibit "A."

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1.** The City Council approves of the destruction of records listed in Exhibit "A" in accordance with standard destruction practices.

**SECTION 2.** The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

**PASSED, APPROVED AND ADOPTED ON** this 19<sup>th</sup> day of February, 2014.

\_\_\_\_\_  
Marina Khubesrian, M.D., Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)

\_\_\_\_\_  
Richard L. Adams II, City Attorney

**I HEREBY CERTIFY** the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 19<sup>th</sup> day of February, 2014, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)



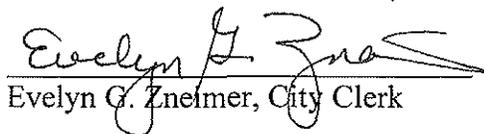
## EXHIBIT "A"

### CITY OF SOUTH PASADENA AUTHORITY TO DESTROY OBSOLETE RECORDS

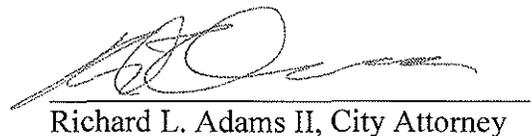
Department	Description of Record	Years Covered	Required Retention Period (Retention Schedules)	Retention Schedule No.	Shred or Discard
Public Works	Street Sweeping agreement with Dickson Sweeping	1988	Completion + 10 years	CW-008	Shred
Public Works	Professional Janitorial Service _ Bid Doc.	1996	Completion + 10 years	CW-008	Shred
Public Works	Professional Janitorial Service _ Come Land Maintenance Company	1998	Completion + 10 years	CW-008	Shred
Public Works	Professional Janitorial service _ LAC Maintenance Company	1999-2000	Completion + 10 years	CW-008	Shred
Public Works	Lawn Mower Exchange Program ( Staff reports, flyers, emails)	2006	When no longer required- minimum 2 years	CW-059	Shred
Public Works	Graffiti removal_ locations, invoice, service contract with Southland Management Inc.	1992-1995	Completion + 10 years	CW-008	Shred
Public Works	Certificate Liability Insurance	1998-2003	When no longer required- minimum 2 years	PW-020 PW-028	Shred
Public Works	Avalon Inc. (Bus stop maintenance, sweeping & trash removals service)	1998	Completion + 10 years	CW-008	Shred
Public Works	Athens (miscellaneous files)	1999	Completion + 10 years	CW-008	Shred
Public Works	Rubbish & Recycling Collection Complaints	2006-2007	When no longer required- minimum 2 years	CW-024	Shred

Public Works	<b>Copies of Warrant requests ( Miscellaneous Public Works )</b>	1996-2002	<b>Copies- When no longer required</b>	CW-003	Shred
Public Works	<b>Dickson street sweeping complaints, reports</b>	1996, 1998, 2000	<b>When no longer required- minimum 2 years</b>	CW-024	Shred
Public Works	<b>Janitorial service agreements with "Facility Operation Plus"</b>	1997	<b>Completion + 10 years</b>	CW-008	Shred
Public Works	<b>Tree Removal Permits</b>	1996-2008	<b>2 years</b>	PW-028	Shred
Public Works	<b>Block Party Files</b>	1990-2001	<b>2 years</b>	PW-020	Shred
Public Works	<b>Miscellaneous Public Works Permits</b>	1982-1985	<b>2 years</b>	PW-028	Shred
Public Works	<b>Miscellaneous Public Works Permits</b>	1990-2009	<b>2 years</b>	PW-028	Shred

**I approve these obsolete records for destruction according to accepted procedures.**

  
Evelyn G. Zneimer, City Clerk

02/07/2014  
Date

  
Richard L. Adams II, City Attorney

2/8/14  
Date

# City of South Pasadena/ Redevelopment Successor Agency/ Public Financing Authority Agenda Report

*Marina Khubesrian, M.D., Mayor/Authority Chair  
Robert S. Joe, Mayor Pro Tem/Authority Vice Chair  
Michael A. Cacciotti, Council/Authority Member  
Diana Mahmud, Council/Authority Member  
Richard D. Schneider, M.D., Council/Authority Member*

*Evelyn G. Zneimer, City Clerk/Authority Secretary  
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: February 19, 2014  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager *SG*  
FROM: Hilary Straus, Assistant City Manager *HS*  
SUBJECT: **Resolution Adopting a Memorandum of Understanding between the City of South Pasadena and the South Pasadena Police Officers' Association**

## **Recommendation**

It is recommended that the City Council adopt a resolution approving a Memorandum of Understanding (MOU) between the City of South Pasadena and the South Pasadena Police Officers' Association (POA).

## **Fiscal Impact**

There is no fiscal impact to the City's fiscal year 2013-14 budget. Although the MOU includes a 2% base salary increase retroactive to October 1, 2013, payable at the first full pay period after Council adoption, the approved city budget included a 2% base salary increase.

## **Commission Review and Recommendation**

This matter was not reviewed by a Commission.

## **Background**

On June 27, 2013, after exhausting all applicable impasse resolution procedures, including fact-finding, the Council adopted a resolution implementing the terms and conditions of employment as set forth in the City's last, best and final offer of December 12, 2012.

## **Analysis**

California Government Code Section 3500 et seq (Meyers-Milias-Brown Act) requires that public employers meet and confer with recognized employee organizations regarding wages, hours, and other terms and conditions of employment.

In October 2013, the POA approached the City and requested to meet and confer. After three meetings, the City's negotiating team and the POA have completed negotiations and the proposed MOU, which will expire on June 30, 2014, has been approved by the POA. The terms and conditions agreed upon with the POA are included in the MOU (Exhibit A of the Resolution accompanying this report).

In summary, the members of the POA receive a 2% salary increase retroactive to October 1, 2013, which shall be payable at the first full pay period following Council adoption of the MOU.

**Legal Review**

The City's Legal Counsel from the firm of Liebert Cassidy Whitmore has reviewed the MOU, the resolution and this staff report.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of this item's inclusion on the legally-required publicly-noticed agenda, and posting of that same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments: Resolution Adopting and Approving Memorandum of Understanding with the South Pasadena Police Officers' Association. Exhibit A: Memorandum of Understanding with the South Pasadena Police Officers' Association

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF SOUTH PASADENA, CALIFORNIA,  
APPROVING A MEMORANDUM OF UNDERSTANDING  
BETWEEN THE CITY OF SOUTH PASADENA AND  
THE SOUTH PASADENA POLICE OFFICERS' ASSOCIATION**

**WHEREAS**, California Government Code Section 3500 (Meyers-Milias-Brown Act) requires that public employers meet and confer with recognized employee organizations regarding wages, hours, and other terms and conditions of employment; and

**WHEREAS**, the City of South Pasadena's (City's) negotiating team met and conferred with South Pasadena Police Officers' Association representatives on numerous occasions to discuss terms and conditions of employment; and

**WHEREAS**, the City and the South Pasadena Police Officers' Association have reached agreement on the wages, hours, and other terms and conditions of employment as reflected in the Memorandum of Understanding attached hereto as "Exhibit A."

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1.** Exhibit A is approved and adopted by the City Council of the City of South Pasadena.

**SECTION 2.** The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

**PASSED, APPROVED AND ADOPTED ON** this 19<sup>th</sup> day of February, 2014.

\_\_\_\_\_  
Marina Khubesrian, M.D., Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk

\_\_\_\_\_  
101 Richard L. Adams II, City Attorney

**I HEREBY CERTIFY** the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 19<sup>th</sup> day of February, 2014, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

---

Evelyn G. Zneimer, City Clerk

**Exhibit A**

**CITY**  
**of**  
**SOUTH PASADENA**

**AND**

**SOUTH PASADENA**  
**POLICE OFFICERS' ASSOCIATION**

**MEMORANDUM OF UNDERSTANDING**

**2013-2014**

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1. GENDER REFERENCES

As used in this Memorandum of Understanding (MOU) , all references to gender, such as references to "he", "him", or "his," and references to "they", "them", and "theirs", shall apply equally to both sexes.

2. CLASSIFICATIONS RECOGNIZED

Pursuant to the provisions of the Employee Relations Resolution of the City of South Pasadena, the City recognizes the South Pasadena Police Officers' Association as the exclusively recognized employee organization on behalf of full-time sworn and non-sworn employees occupying the job classifications of:

- Police Sergeant
- Police Corporal
- Police Officer
- Police Assistant
- Support Services Assistant
- Senior Clerk
- Parking Control Officer
- Police Clerk II
- Police Clerk I

3. ASSOCIATION RIGHTS AND RESPONSIBILITIES

3(a) ASSOCIATION AND EMPLOYEE RIGHTS

The City and Association shall comply with the provisions of the Meyers-Milias-Brown Act (MMBA) governing meet and confer rights of employee organizations. Each party shall retain those rights respectively vested by local, state and federal law.

3(b) DUES AND BENEFITS DEDUCTION

1. The City shall, during the term of this MOU, deduct monies for membership dues and insurance premiums on a monthly basis from sworn employees and non-sworn employees who voluntarily authorize the deduction in writing, on forms approved by the City. The City shall not be obliged to put into effect any new, changed, or discontinued deduction. If changes in deduction cannot be implemented within 30 days, the City shall

notify the Association. The City shall remit the monies from authorized deductions monthly on a check made payable to the association.

2. The Association agrees to hold the City harmless and indemnify the City against any claims, causes of action, or lawsuits arising out of any action that shall be taken by the City for the purpose of complying with this article.

3(c) ASSOCIATION NEGOTIATING COMMITTEE

1. The Association may select three representatives to attend Meet and Confer sessions with management representatives during regular work hours without loss of compensation. When an employee participates in such sessions during off-duty hours, the employee shall be compensated at his/her rate of 1.5 times employee's salary. At no time shall hours spent in Meet and Confer sessions be used in the computation of overtime.
2. The Association shall provide the Chief of Police (hereinafter abbreviated and referred to as "Chief") and the City Manager a written list of the employees who shall serve as the Association representatives for the purpose of Meet and Confer. Such list shall be provided at least two calendar weeks prior to the first meet and confer session whenever practical.
3. The Association Negotiating Committee (hereinafter referred to as "Committee") shall be permitted on-duty release time, not to exceed one hour per negotiating session, as approved by the Chief, for preparation. Prior to any release time being granted, the Committee shall give the Chief as much advance notice as possible as to the date, time, and duration of the requested release time. Release time for preparation may only be extended beyond limits with the approval of the Chief.
4. Subject to the limitations set forth in this MOU, on-duty members of the Association's Board of Directors shall be granted a release from their assigned duties to attend scheduled meetings of the Association after written request and approval by police management.
5. Subject to the limitations set forth in this MOU, the President of the Association shall be granted a release from on-duty assignment up to 8 hours per calendar month to conduct Association business with the City. If such time is not utilized within a calendar month, it shall not be credited for utilization in succeeding months. The 8 hour per month limitation shall apply to all release time utilized by the Association President for any purpose, except time off for Meet and Confer sessions and approved preparation time for such sessions.

6. The City shall provide necessary release time to the Association for the purpose of planning approved employee recreational activities provided that such planning could not reasonably be done during off-duty hours. Prior approval of the Chief shall be required. Such time shall not be used when it interferes with the efficient operation of the division, and must be requested as far in advance as possible. It shall be the responsibility of the Association to maintain a complete and accurate record of time utilized hereunder and submit a copy thereof to the Chief on a monthly basis.

3(d) RELEASE TIME FOR GRIEVANCES

1. When an employee is selected to represent a grievant he shall be allowed time off from duty with the approval of the Chief to interview and represent the aggrieved employee during each stage of a grievance proceeding.
2. No more than one employee shall interview and represent an employee on any one grievance. Prior written notification must be given to police management by the designated representative regarding the approximate amount of time required to represent the aggrieved party. The grievance procedure shall be as provided in the City's Employee Relations Resolution.

3(e) ASSOCIATION OFFICE SPACE

1. The City agrees to provide office space, which is available and not needed for City functions and activities, for the exclusive use of the Association. The location and size of such office space shall continue to be designated by the City and may be changed by the City upon prior notification to the Association.
2. The Association therefore agrees that the City maintains the right of access without notice under emergency conditions and has the right to periodically inspect this space for maintenance of condition provided that a 24-hour prior notice is given to a member of the Board of Directors and the Association has the opportunity to have a representative in attendance during inspection.

4. MANAGEMENT RIGHTS AND RESPONSIBILITIES

4(a) MANAGEMENT RIGHTS

In order to ensure that the City shall continue to carry out its public safety functions, programs and responsibilities to the public imposed by law, and to maintain efficient public safety service for the citizens of South Pasadena, the City continues to reserve and retain solely and exclusively, all management rights and responsibilities set forth by law and those City rights set forth in the City's Employee Relations Resolution and including, but not limited to, the following rights:

1. To manage the Police Division (hereinafter called "Division") and determine policies and procedures and the right to manage the affairs of the Division.
2. To take into consideration the existence or nonexistence of facts that are the basis of the management decision in compliance with state law.
3. To determine the necessity, organization, implementation and termination of any service or activity conducted by the City or other government jurisdictions, and to expand or diminish police services.
4. To demote, direct, discharge, discipline, evaluate, hire, promote, recruit, reduce, reprimand, select, supervise, suspend, terminate, transfer, withhold salary increases and benefits for disciplinary reasons, or otherwise discipline employees in accordance with Division and/or City Employee Relations Resolution rules and regulations.
5. To determine the extent, level, manner, means, nature, quality, quantity, standard, time and type of police services to be provided to the public and the right to establish and modify such standards.
6. To require the performance of other public safety services not specifically stated herein in the event of emergency or disaster, as deemed necessary by the City.
7. To lay off employees of the Division because of lack of work or funds or under conditions where continued work would be inefficient or ineffective.
8. To determine and/or change the police equipment, facilities, methods, operations to be performed, organizational structure, and/or technology, and to allocate and assign work by which the City police operations are to be conducted.
9. To determine method of financing.

10. To determine, manage and plan the Division's budget, which includes, but is not limited to, the right to contract or subcontract any work or operations of the Division.
11. To determine the size, composition of the Division's work force, assign work to employees of the Division with requirements determined by the Division, and to establish and require compliance to work hours and changes to work hours, work schedules, including call-back, stand by, and overtime, and assignments, except as otherwise limited by this MOU.
12. To establish and modify goals and objectives related to productivity and performance programs and standards, including but not limited to, quality and quantity, and require compliance therewith.
13. To determine abilities, job classifications, job specifications, knowledge, qualifications, selection procedures and standards, and skills, and to reallocate and reclassify employees in accordance with the City's Employee Relations Resolution rules and regulations.
14. To determine the issues of public policy and the overall goals and objectives of the Division and to take necessary action to achieve the goals and objectives of the Division.
15. To demote, hire, promote, reallocate, reduce in rank, terminate, transfer intra- or inter-division, and take other personnel action for non-disciplinary reasons in accordance with Division and/or City Employee Relations Resolution rules and regulations.
16. To establish, implement, and/or modify rules and regulations, policies, and procedures related to conduct, performance, productivity, safety and order, and to require compliance therewith.
17. To maintain order and efficiency in police facilities and operations.
18. To restrict the activity of an employee organization on City facilities and on City time except as set forth in this MOU.
19. To take any and all necessary steps and actions to carry out the service requirements and mission of the City in emergencies or any other time deemed necessary by the City and not specified above.

#### 4(b) IMPACT ON MANAGEMENT RIGHTS

Where required by state or federal law, the City agrees, prior to implementation, to Meet and Confer with the Association over the impact of the exercise of a

management right upon the wages, hours, terms, and conditions of employment on Association Members.

5. COMPENSATION

5(a) SALARY SCHEDULE ADJUSTMENTS

1. Salaries shall be stated in Appendix A, titled "Police Officers' Association Salary Schedule." The actual Appendix shall reflect a 2% base salary increase effective October 1, 2013, , and implementation by CalPERS of any necessary City Council resolutions allowing for modification by the City to the amount of employer paid normal member CalPERS contributions, as set forth in Section 6(a) and implementation of the change in employee funding of normal member CalPERS contributions.

5(b) SALARY STEPS

- STEP 1: Shall be the entry level step for all employees in all classifications, except that when the education and previous training or experience of a proposed employee are substantially superior to those required of the classification, and justify a beginning salary in excess of such minimum compensation, upon recommendation of the department head, the City Manager may authorize an appointment to this position at any higher step.
- STEP 2: An employee shall receive this step after his satisfactory completion of 6 months service in Step 1 in the same classification and with the Chief's recommendation.
- STEP 3: An employee shall receive this step after his satisfactory completion of 1 year's service in Step 2 in the same classification, and with the Chief's recommendation.
- STEP 4: An employee shall receive this step after his satisfactory completion of 1 year's service in Step 3 in the same classification and with the Chief's recommendation.
- STEP 5: An employee shall receive this step after his satisfactory completion of 1 year's service in Step 4 in the same classification and with the Chief's recommendation.

Steps on the salary scale shall be rounded to the nearest whole dollar per month.

5(c) ACTING APPOINTMENTS

Employees temporarily assigned to 5 consecutive shifts shall thereafter be paid acting pay equal to the first step of the applicable range of salary of that acting classification and in no case less than 5% above the applicable base salary of the affected employee until completion of the acting assignment.

5(d) OVERTIME

1. The City shall compensate employees working a schedule of five 8-hour days at a rate of 1.5 times employee's salary for all hours worked in excess of 8 hours per shift and 40 hours per week and for work on holidays (exclusive of holiday pay). The City shall compensate employees working a schedule of four-10 hour days at a rate of 1.5 times employee's salary for all hours worked in excess of 10 hours per shift and 40 hours per week and for work on holidays (exclusive of holiday pay). The City shall compensate employees working a schedule of three 12-hour days at a rate of 1.5 times employee's salary for all hours worked in excess of 12 hours per shift and 160 hours per 28-day work period and for work on holidays (exclusive of holiday pay).

In determining the number of hours worked for overtime eligibility purposes, "hours worked" shall include use of earned and accrued vacation leave, compensatory time off, paid holiday leave, and where a paid holiday was utilized as an actual day off in lieu of working a scheduled shift on the holiday.

2. Subject to the limitations in Section 5(e)3 below, overtime compensation may be made either in the form of cash payment or in compensatory time off (hereinafter termed "CTO") at the option of the employee.
3. All employees shall be permitted to accumulate CTO to a maximum of 80 hours. Once this limit is reached, employees shall be compensated in cash at the rate of 1.5 times their rate of pay for overtime worked. The employee has the option to accumulate CTO when his/her CTO balance is reduced to less than 80 hours. To the extent permitted by law, the City shall retain the option of exercising its discretion to require employees to utilize already accumulated CTO hours.
4. Employees who as of July 1, 2007 have more than 80 hours of CTO accumulated, may still maintain their CTO hours. These employees will not be permitted to accumulate additional CTO until they have brought down their CTO balance below the 80 hours maximum.

5. Special detail work, court time, court travel time to other than Pasadena or Alhambra courts to a maximum of 1 hour per round trip, and time spent in required training shall be considered time worked for the purpose of computing overtime.
6. Employees attending training sessions which will require the employee to work in excess of 40 hours per week, shall receive the excess of the 40 hours in hour-for-hour time off prior to or upon return from said training session.
7. Use of earned and accrued CTO hours shall be subject to prior approval by the supervisor of the employee requesting use of said time off. The determination as to granting or denying use of the CTO shall be based on considerations including but not limited to: impact of the CTO use on overtime expenditures and on operational needs of the Department.

5(e) COURT TIME

Employees who are required to appear in court while off-duty shall be compensated at their applicable rate of pay for a minimum of 3 hours at overtime rate (time and one half). If an officer is required to provide telephone testimony, the City will pay 1 hour at the overtime rate (time and one half).

5(f) COURT TIME AND STAND-BY TIME

1. Employees shall be compensated for court standby time at their applicable rate of pay for 2 hours in the A.M. and 2 hours in the P.M. at overtime rate (time and one half).
2. Employees who are taken off standby by 1300 hours on the day of said standby, shall only be paid for A.M. standby of 2 hours at overtime rate (time and one half).
3. No court standby shall be paid to employees who are normally scheduled to work during such standby time.

5(g) RECALL

1. "Recall" work shall be compensated by payment at the rate of 1.5 times the applicable hourly rate of pay of the affected employee, or, at the determination of the employee, CTO of 1.5 hours per each hour worked as set forth in this article of this MOU.

2. Employees recalled to work shall be granted a minimum of 3 hours of recall overtime.

5(h) MOVIE DETAILS

Employees assigned to movie detail during hours which represent overtime hours shall be paid 1.5 times their salary for the first 8 hours not to exceed \$70.00 per hour for all time worked. All movie details worked are paid in cash and not eligible for CTO accrual. The method for applying for movie detail assignment shall be governed by Appendix B.

5(i) HOURS OF WORK

1. The shift hours for employees classified as Police Clerk I Clerk II, and Parking Control Officer shall be 8 hours of work, or if working a 4/10 schedule shall be for 10 hours, exclusive of a 30-minute lunch break.
2. The shift hours for employees classified as Police Assistant shall be 12 hours of work, inclusive of a 30-minute compensated lunch break.
3. The shift hours for employees classified as Police Officer, Police Corporal and Police Sergeant shall be 12 hours of work inclusive of a 45-minute compensated lunch break.

During said compensated meal period, affected unit members shall be subject to City-required restrictions upon geographic location for use of the Code 7, style of dress during said Code 7 and availability for service and to perform assigned duties.

4. The shift hours for employees classified as Support Services Assistant, Police Detective, Police Detective Corporal and Police Detective Sergeant, shall be 8, 10 or 12 hours of work, inclusive of the above 45-minute lunch break.
5. The Senior Police Clerk and Support Services Assistant shall also be assigned to a ten (10) hour work day, but inclusive of a thirty (30) minute lunch break.
6. The shift hours for any employee alternatively assigned to a 3/12 shift shall be 12 hours of work, inclusive of a 30-minute lunch break or the above 45 minute lunch break applicable to sworn unit members.

6. RETIREMENT BENEFITS (SUBJECT TO AB 340 LANGUAGE BELOW)

6(a) PAYMENT OF EMPLOYEE CONTRIBUTION

1. Retirement benefits shall be provided by the City through the California Public Employees Retirement System (P.E.R.S.). Effective July 1, 1989, all eligible safety employees will receive the P.E.R.S. 2%@50 ("CHP" retirement) and non-safety employees shall receive the 2% at 55 retirement formula.
2. Pursuant to Government Code section 20691, effective concurrent with Council resolution of the 2011-2012 meet and confer process, each unit member shall individually fund a 2% compensation contribution as and for the individual employee's statutorily/mandated employee PERS retirement contribution.
3. Effective the first payroll period commencing on or after both July 1, 2013 and adoption by the City Council of any necessary CalPERS resolutions, the normal safety and miscellaneous member retirement contributions for all employees defined by the California Public Employees' Pension Reform Act of 2013 as "classic members," shall increase to 100% of the PERS-mandated normal member contributions.
4. AB 340 (the California Public Employees' Pension Reform Act of 2013,) as it may from time to time exist, shall in its entirety be given full force and effect. Any provision in the 2013-2014 MOU which contradicts any provision of AB 340, shall be deemed null and void, with the contrary AB 340 provision(s) being given full force and effect. Therefore, no provision of AB 340 shall be deemed to impair any provision of the 2013-2014 MOU or any MOU, Agreement, Rule or Regulation predating the 2013-2014 MOU.

"New members" as defined by AB 340 on and after January 1, 2013, shall individually pay an initial Member CALPERS contribution rate of 50% of the normal cost rate for the Defined Benefit Plan in which said new member is enrolled, rounded to the nearest quarter of 1%, or the current contribution rate of similarly situated employees, whichever is greater. (AB 340 – Government Code section 7522.30)

Safety members who are "new members" as defined by AB 340 on and after January 1, 2013, shall be enrolled in the AB 340 provided for SAFETY OPTION PLAN TWO (2.7% at 57) (Government Code section 7522.25(e)) and miscellaneous "new members" on and after January 1, 2013 shall be enrolled in the AB 340 provided for 2.5 @ 67 retirement formula (Government Code § 7522.20.)

All "new members" shall have their final compensation determined by reference to the highest average annual pensionable compensation earned by the member during a period of 36 consecutive months immediately preceding retirement or other 36 consecutive month period as allowed by Government Code § 7522.32(a).

6(b) OPTIONAL TRANSFER TO SALARY

The City shall adopt a resolution implementing IRS Section 414(h)(2) no later than March 17, 1999. This article shall be operative as long as the State of California pick up of employee retirement contributions continues to be excludable from gross income of the employee under the provisions of the Internal Revenue Code.

7. INSURANCE BENEFITS

7(a) INSURANCE BENEFITS ADMINISTRATIVE PROVISION

1. The City reserves the right to administer, change, fund or select any insurance benefit program involving insurance that now exists or may exist in the future.
2. In the administration of insurance benefit programs, the City shall have the right to select any carrier, self-insure, or other method of providing coverage for the benefits provided, as long as the benefits of the plan are substantially the same or equal.
3. The City shall Meet & Confer with the Association prior to any change of insurance carrier or method of funding coverage for any insurance benefits so listed in this Article, which will affect the level of benefits provided, or employee's contribution to premiums.
4. The City shall not pay for any costs of any insurance benefits provided in this MOU for any person who is absent on leave without pay for more than 50% of the workdays of a calendar month. The employee shall be notified and billed for the monthly premium by the City.
5. Where optional choice of insurance plans and/or insurance carrier is available to employee, change in insurance plans and/or insurance carriers may only be made during open enrollment periods established by the City. New hires shall be allowed to enroll at the time of their hiring.

7(b) MEDICAL INSURANCE

Effective concurrent with City Council resolution of the 2012-2013 impasse, the employer contribution to premiums of available health benefit plans shall be in the minimum amount mandated by Government Code section 22892 as it may from time to time provide. The difference between said amount as it from time to time exists and the present City-funded contribution of \$625.00 a month, shall be provided to unit members by means of a medical premium contribution plan. It is the intent of the City that the medical premium contribution plan monies shall only be used to fund medical premiums and shall only be distributed in cash pursuant to the limited provisions of 7(g) below, the CASH IN LIEU OF PARTICIPATION IN MEDICAL INSURANCE PLAN(S).

7(c) DENTAL INSURANCE

1. Subject to a limitation of \$75.00 per month, the City shall contribute 100% of the monthly dental insurance premiums for all employees with Delta Dental service-12.
2. The City shall provide a City paid dependent dental coverage in a basic comprehensive plan, with more expensive plans available at added cost to the employee. The cost of the City paid plan shall not exceed \$75.00 per month for employee plus one or more dependents.
3. The City agrees to work with the Association in the investigation of other potential dental insurance carriers as long as the cost of a new carrier does not exceed the current \$75.00 per month cost.
4. The above dental insurance premium shall be paid by adding \$75.00 to the above medical premium contribution plan.

7(d) ACCIDENTAL DEATH AND INJURY POLICY

1. The City shall provide an Accidental Death and Injury Policy in the amount of \$50,000 for employees. Premiums shall be paid by the City.
2. Employees who elect coverage for their dependents shall pay for the additional cost for such coverage.

7(e) LIFE INSURANCE

The City shall supply a \$50,000 life insurance policy for all employees. Additional coverage shall be made available from the City at the employee's expense.

7(f) VISION CARE

The City shall contribute up to \$20.00 of the monthly premiums to a vision care plan that covers both employees and dependents. Said amount shall be paid by adding \$20.00 monthly to the above medical contribution plan.

7(g) CASH IN LIEU OF PARTICIPATION IN MEDICAL INSURANCE PLAN(S)

Employee may choose to opt out of the MEDICAL INSURANCE coverage as provided by the City. If the employee chooses to opt out of the coverage, the employee shall be eligible to receive a monthly allowance of \$300. Cancellation of the coverage becomes effective on the first day of any month after a 45-day written notice is received. Proof of the employee's medical coverage from another source must accompany the request of cancellation of coverage.

7(h) RETIRED EMPLOYEE'S MEDICAL COVERAGE

Present employees who became/become retirees prior to July 1, 2012 shall receive City payment of 100% of the medical insurance premium for the retired employee only. Payment will be based on the actual employee only premium for insurance programs offered through PERS prior to being Medicare eligible and when eligible for PERS and based upon PERS supplemental plans that mandate enrollment upon becoming Medicare eligible.

As regards unit employees hired on or after the date of City Council resolution of the 2012-2013 impasse, the City contribution to an individual employee's health benefit plan on retirement shall be as prescribed in Government Code section 22892 and shall therefore be in an equal amount for both active employees and annuitants, as that amount may from time to time be adjusted upward and/or downward. As regard all unit employees employed by the City prior to City Council resolution of the 2012-2013 impasse, and who become retirees on and after July 1, 2012, the City contribution to an individual retiree's health benefit plan shall be in the amount of \$625 monthly, subject to CALPERS – mandated reductions in coordination with Medicare coverage.

7(i) IRS 125 PLAN

Effective the first payroll period commencing on or after July 1, 2009, the City shall implement an IRS 125 Plan. The plan shall only be utilized to fund health insurance premiums (medical, dental, vision).

8. RECOGNIZED HOLIDAYS

The City shall grant the following holidays to all employees represented by the Association:

- A. January 1 (New Year's Day)
- B. 3rd Monday of February (Washington's Birthday)
- C. Last Monday of May (Memorial Day)
- D. July 4th (Independence Day)
- E. 1st Monday of September (Labor Day)
- F. 2nd Monday of October (Columbus Day)
- G. Veterans' Day or November 11th
- H. 4th Thursday of November (Thanksgiving Day)
- I. Friday following Thanksgiving Day
- J. December 25th (Christmas Day)
- K. Three "Floating Holidays" (See addition of 4<sup>th</sup> holiday in Section 9(a)(4).)

Recognized and floating City holidays shall be earned in the number of hours represented by each affected employee's regularly scheduled shift hours.

9. FLOATING HOLIDAYS

9(a) ACCRUAL RATES

- 1. Employees will be eligible for floating holidays after 6 months of service, and in accordance with the schedule set forth in Section 9(a)(2).
- 2. Floating holidays are earned as follows: Three between July 1st and December 31st; One between January 1st and June 30th.
- 3. For the purposes of employees working a 3/12 shift, each floating holiday is the equivalent of 12 hours.

9(b) MAXIMUM ACCUMULATIONS

Floating holidays are not cumulative, thus employees will be notified at least 30 days prior to any loss of a floating holiday(s).

9(c) USE OF FLOATING HOLIDAYS

1. Floating holidays must be taken within the fiscal year in which they are accrued.
2. Employees may select the days off they wish, upon approval of police management.

10. VACATION

10(a) ACCRUAL RATES

Each full-time employee as defined in this article shall earn vacation time yearly upon the completion of the required years of service as follows:

- A. 88 hours vacation after 1 years service.
- B. 96 hours vacation after 2 years service.
- C. 104 hours vacation after 3 years service.
- D. 112 hours vacation after 4 years service.
- E. 120 hours vacation after 5 years service.
- F. 128 hours vacation after 6-10 years service.
- G. 136 hours vacation after 11-15 years service.
- H. 152 hours vacation after 16-20 years service.
- I. 160 hours vacation after 21-24 years service.
- J. 200 hours vacation after 25 years of service.
- K. 208 hours vacation after 26 years of service.
- L. 216 hous vacation after 27 years of service.
- M. 224 hours vacation after 28 years of service
- N. 232 hours vacation after 29 years of service.
- O. 240 hours vacation after 30 or more years of service.

Vacation time shall be earned on a bi-weekly basis, and employees shall not be eligible to use vacation leave until completion of 6 months' service.

10(b) MAXIMUM ACCUMULATION AND VACATION BUYBACK

1. Employees shall not accumulate more than 2 years' worth of vacation.

2. Concurrent with exercise by an affected employee of the sick leave incentive cash out provided for in Section 11(c) below, the affected employee has the option of electing to convert eight (8) hours of vacation time to cash at the employee's then existing unadjusted base hourly rate. The exercise of this option shall result in the deduction of eight (8) hours of vacation time from the employee's vacation accumulation.

10(c) USE OF VACATION

Vacation may be taken in segments with the approval of police management.

11. SICK LEAVE

11(a) ACCRUAL RATES

1. Employees shall accrue paid sick leave at the rate of 3.69 hours per pay period.
2. Employees will not accrue any sick leave while on leave of absence without pay.
3. For the purposes of employees working a 3/12 shift, one sick leave day is equivalent to one 12-hour shift.

11(b) MAXIMUM ACCUMULATION

Employees shall be allowed to accumulate unlimited sick leave. At the employee's termination, the accumulated sick leave hours shall have no cash value.

11(c) SICK LEAVE INCENTIVE

1. At the end of each fiscal year, employees who have accumulated 156 hours of sick leave may convert accumulated sick leave to cash at the rate of 100 hundred percent (100%) as follows:  
No sick leave usage during the fiscal year..... 60 hours of buy-back, or  
No sick leave usage from July 1 to December 31, or  
from January 1 to June 30..... 24 hours of buy-back, or  
Up to 3 days sick leave usage during the fiscal year ...12 hours of buy-back  
For employees hired on or after July 1, 2000:

No sick leave usage during

the first year of employment.....24 hours of buy-back

Up to 1-day sick leave usage during  
the second year of employment .....12 hours of buy-back

After the second year of employment, employee is eligible for the regular  
buy-back incentive.

2. Please note that all buy-backs shall be implemented one time each fiscal year and only in the last payroll period commencing in the month of June. The individual seeking a buy-back shall be employed as of June 30 of any year where a buy back is applicable. Employee's sick leave accumulation balance will be decreased by the corresponding number of hours the employee has received in cash buy-back.
3. In determining eligibility to participate in the sick leave incentive program, leave time authorized by and used pursuant to the Federal Family and Medical Leave Act of 1993 and the California Family Rights Act of 1993 (FMLA and CFRA) shall not be considered "sick leave usage" for determining eligibility to participate in the sick leave incentive program.

#### 11(d) CONVERSION TO CALPERS SERVICE CREDITS

To the extent authorized by AB340, upon service retirement, employees may convert unused accumulated sick leave to service credits based on the formula set forth by CalPERS. Unused sick leave, for which an employee receives cash, cannot be converted to CalPERS service credits. According to CalPERS, in order to receive sick leave credit, the employee's retirement date must be within 120 days from the date of separation from the City.

#### 11(e) USE OF SICK LEAVE

The number of sick leave hours that may be utilized for a missed day(s) of work shall be equivalent to the number of regularly scheduled hours for that missed day(s) of work.

Though employees may accumulate unlimited sick leave hours, sick leave usage may not be excessive and/or abused. The City does recognize however, that there may be extraordinary circumstances in which an employee may experience a catastrophic illness or accident that may require a use of excessive amount of sick leave. Accumulated sick leave may be used for the following:

- (1) **Employee's own illnesses** that may cause the employee to miss work or attend a medical appointment. The City shall have the option to require a

doctor's certification of the adequacy of the employee's absence during the time for which sick leave was requested.

**(2) Employee's family member's illness**

Assembly Bill (AB) 109 allows employees in any calendar year, to use their accrued and available sick leave in an amount up to one half of what an employee accrues annually to attend to the illness of a spouse, parent, or child.

- \* Employees who have just been hired are not eligible to use their accumulated sick leave until they have completed six (6) months of service with the City.

12. BEREAVEMENT LEAVE

12(a) ACCRUAL RATES

Employees shall receive three (3) shifts of paid Bereavement Leave each fiscal year after being employed by the City for six (6) consecutive months.

12(b) USE OF BEREAVEMENT LEAVE

Bereavement Leave shall be used in increments of at least one shift and may be used for the following:

1) Death of a family member

Employees may use Bereavement Leave for the death of a family member. For the purposes of Bereavement Leave, family members shall include: spouse, parents, child, stepchild, grandparents, grandchildren, brother(s) and/or sister(s). Bereavement Leave may be granted by the City Manager for other family members that the employee has shown close relations. Additional occurrences shall be deducted from the employee's own sick leave.

The City shall have the option to require reasonable certification of the adequacy of the employee's absence during the time for which Bereavement Leave was requested.

13. UNIFORMS AND SAFETY EQUIPMENT

13(a) UNIFORMS CLEANING AND REPLACEMENT ALLOWANCE

1. Employees shall receive a uniform cleaning allowance of \$400.00 per year, payable on July 1st of each year.
2. In addition to the allowance above, sworn employees shall receive from the City \$600.00 per year for the purchase of uniforms and equipment. Non-sworn employees shall receive from the City \$500.00 per year for the purchase of uniforms and equipment.

13(b) NEW HIRES

1. The City shall provide new Police Officer Hires the needed uniform and equipment. The following items shall be provided:

UNIFORM

- A. Two (2) short sleeve shirts
- B. One (1) long sleeve shirt
- C. Two (2) pairs of pants
- D. One (1) cap
- E. One (1) nylon jacket
- F. One (1) trouser belt
- G. One (1) pair duty shoes or boots (Limit \$50.00 max. unless approved by the Department.)
- H. One (1) tie with tie bar
- I. Four (4) keeper straps

SAFETY EQUIPMENT

- A. Service Weapon  
The duty weapon issued to police officers by the City shall become the property of the officer after the officer has served 10 consecutive years with the Division. If the officer resigned or retires in good standing with the Division, the officer may keep possession of the weapon.
- B. Holster
- C. Sam Brown belt
- D. Handcuffs and case
- E. Impact Weapon
- F. Key ring with appropriate station and City keys
- G. Approved duty ammunition and carrier
- H. Fingerprint kit with all necessary items
- I. Rain Outerwear
- J. Flashlight (Streamlight SL20 or equivalent)
- K. Threat Level III Ballistic Vest (or lower at employee's option).

L. And any other equipment as deemed appropriate by the Department.

2. Uniform and equipment items shall meet the specifications set forth in the South Pasadena Police Manual.
3. Such safety equipment shall remain the property of the City and shall be repaired or replaced by the City when defective.
4. Issued safety equipment shall be returned to the City upon termination of employment, with the exception of the Service Revolver as noted above.

14. OTHER BENEFITS

14(a) LONGEVITY PAY

1. The City shall increase the base salary of each employee by 2% for each 5 years of service to the City by such employee. As of January 1, 1996, the existing Longevity Pay Plan will be terminated for all members hired after January 1, 1996. Members on the City payroll on or before December 31, 1995, will be permitted to accrue time for an additional 4% in Longevity Pay in accordance with the provisions set forth in 15.1.1. Once a member has earned the additional 4%, the Longevity Pay Program shall be permanently frozen.
2. Per City Council Res. No. 6371 dated 1/17/96 - 15.1.2 is deleted. Effective upon the approval of amendments by the City Council, the accrual of additional time toward the earning of longevity credit will be frozen until June 30, 1995. Members currently earning longevity shall continue to receive longevity at their current level but shall not accrue additional time toward for longevity advancement. Members not currently receiving longevity shall not accrue time toward longevity nor shall they be eligible to be considered for longevity during the freeze period.

14(b) SHIFT DIFFERENTIAL

Employees assigned to work the morning shift (currently termed "AM Shift", or "graveyard") shall receive a shift differential pay increase of 3% over their base pay during the term of such assignment.

14(c) BILINGUAL PAY

Employees who can communicate conversationally in Spanish or Chinese on a regular and/or recurring basis, shall receive an additional seventy-five (\$75.00) dollars in compensation each month. Prior to receiving such additional compensation, employees will be required to pass a bilingual proficiency test as established and agreed to between the City and the Association.

14(d) TUITION REIMBURSEMENT

There shall be no tuition reimbursement.

14(e) EDUCATIONAL INCENTIVE

Educational incentive pay shall be granted employees as follows:

1. 2.5% of the employee's applicable base salary shall be paid the employee above applicable base salary upon the completion of Intermediate P.O.S.T. Certificate, or;
2. 5% of the employee's applicable base salary shall be paid the employee above the applicable base salary upon the completion of Advanced P.O.S.T. Certificate.
3. The above rates shall not be compounded.
4. Employees that have received education incentive pay pursuant to previous agreements for job related coursework, associate and bachelor of arts degrees shall continue to receive this pay. Employees that did not qualify for such pay prior to February 3, 1999 shall not be entitled to this pay.

14(f) TRAINING INCENTIVE

1. Police Officers assigned to train a full-time police trainee shall receive an additional five (5) percent in compensation while so assigned. Further, in accordance with this Terms and Conditions document that the assigned Field Training Officer must possess a POST FTO Certificate.
2. Police Assistants assigned to train a new full-time Police Assistants shall receive an additional five (5) percent in compensation while so assigned.

15. SPECIALTY ASSIGNMENTS

All assignments to specialty positions shall be preceded by the assignee acknowledging in writing that the assignment is temporary and at the will of the Chief and that upon inevitable rotation out of the assignment, the employee shall forfeit any right to administratively or civilly contest the Chief's exercise of discretion. Specialty assignments shall consist of: support services sergeant, professional services sergeant, detectives, crime analyst, school resource officer, professional standards, canine, training, and motorcycle.

Specialty assignments shall be of a limited duration, and an employee in such an assignment has no right to remain in that position. All specialty assignments shall be for a period of four (4) years, unless an employee voluntarily relinquishes the assignment, or the Chief determines it is in the best interest of the Department for the employee to be reassigned.

Within the final six (6) months of the four (4) year specialty assignment, the employee may request in writing, through channels to the Chief, for an extension of his/her specialty assignment. Request to extend a specialty assignment shall be for a term of one year and there shall be no limit on the number of extensions the employee may request. The decision to extend the specialty assignment lies solely with the Chief. A denial of a request to remain in a specialized assignment is not punitive and shall not be subject to appeal.

The following positions are specialty assignments:

- Support Services Sergeant
- Office of Professional Standards Sergeant
- Detective Personnel, including the Detective Sergeant, Crime Analyst/Crime Prevention Officer, and School Resource Officer
- Motorcycle Officer
- K9 Officer

15(a) DETECTIVE INCENTIVE

The City shall increase the pay of each employee assigned to the Detective Bureau by 5% of their base pay for the duration of their assignment.

15(b) MOTORCYCLE DUTY INCENTIVE

The City shall increase the pay of each employee assigned to motorcycle duty by 5% of their base pay for the duration of their assignment. In addition, the City shall provide boots, glasses, gloves, a helmet, a jump suit, and two pairs of motor breeches (pants) as safety equipment. Employee(s) assigned to motorcycle duty

are required to maintain the motorcycle in clean condition, keep the motorcycle in a covered facility, and otherwise maintain and reasonably safeguard the motorcycle. The officer assigned to motorcycle duty has "take home" privileges, so long as the motorcycle is not taken beyond a forty (40) mile radius from City Hall.

15(c) K9 INCENTIVE

The City shall increase the pay of each employee assigned to K9 duty by 5% of their base pay for the duration of their assignment. In addition, the City shall provide a jump suit and a police vehicle specially outfitted for a K9 assignment. An employee assigned to K9 duty shall have "take home" privileges with the vehicle.

16. GENERAL PROVISIONS

16(a) PROVISIONS OF MOU

It is understood and agreed that there exists within the City, in written form, rules and regulations, including what are specifically described as City Personnel Rules and Regulations, Parts I and II. Except as specifically modified by the 2013-2014 MOU and past MOU'S, these rules and regulations and any subsequent amendments thereto, shall be in full force and effect. Before any new or subsequent amendments to these rules and regulations, which substantially affect wages, hours, and terms and conditions of employment are implemented, the City shall Meet and Confer with the Association regarding these changes. Nothing provided herein shall prevent the City from implementing such rules and regulations provided it has met and conferred with the Association as required.

16(b) SEVERABILITY PROVISION

Should any part of this MOU be found to be inoperative, void, or invalid by a court of competent jurisdiction, the remainder shall remain in full force and effect for the duration of this MOU.

169(c) RENEGOTIATION

When the Association or the City desires to Meet and Confer in good faith on the provisions of a Successor to this MOU, it shall serve upon the other party not later than March 1st its written proposal for such Successor Agreements including salary and benefits proposals. Upon receipt of such written notice and proposals, Meet and Confer shall begin no later than April 1st.

17. ADDITIONAL PROVISIONS

17(a) PROBATIONARY PERIOD FOR NEW HIRES

Probationary Periods for New Hires: The Association agrees that the probationary period for new hires shall be 18 months, extendable by the Chief for six months upon good cause and written notice in advance of the expiration of the 18 month period to the employee. Probationary period for promotions shall be 12 months, extendable by the Chief for six months upon good cause and written notice in advance of the expiration of the 12 month period to the employee.

17(b) BRIEFING TIME BUY BACK PAY

Briefing Time Buy Back Pay: In consideration of this MOU the Association and its members each and severally waive any claim to back pay, interest, or damages for briefing time worked prior to the implementation of this MOU.

**RATIFICATION AND IMPLEMENTATION**

The City and the POA acknowledge that this MOU shall not be in full force and effect until ratified by its membership and adopted in the form of a resolution by the City Council of the City of South Pasadena. Subject to the foregoing, this MOU is hereby executed and authorized by the designated representatives of the City and the Association and entered into on this \_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Sergio Gonzalez, City Manager  
City of South Pasadena

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mike Neff  
South Pasadena Police Officers' Association

\_\_\_\_\_  
Date

\_\_\_\_\_  
Peggy Grangetto  
South Pasadena Police Officers' Association

\_\_\_\_\_  
Date

South Pasadena Police Officers' Association  
2013-2014 MEMORANDUM OF UNDERSTANDING

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Appendix A  
POA Salary Schedule

Effective in accord with Section 5(a) of the 2013-2014 MEMORANDUM OF UNDERSTANDING.

	A	B	C	D	E
Police Sergeant	\$6,139	\$6,446	\$6,769	\$7,107	\$7,462
Corporal	\$5,240	\$5,502	\$5,778	\$6,066	\$6,369
Police Officer	\$4,921	\$5,166	\$5,424	\$5,696	\$5,981
Senior Clerk	\$3,641	\$3,824	\$4,0154	\$4,216	\$4,426
Police Assistant	\$3,612	\$3,792	\$3,982	\$4,181	\$4,390
Support Services Assistant	\$3,612	\$3,792	\$3,982	\$4,181	\$4,390
Police Clerk II	\$3,035	\$3,186	\$3,346	\$3,513	\$3,688
Parking Control Officer	\$3,035	\$3,186	\$3,346	\$3,513	\$3,688
Police Clerk I	\$2,707	\$2,843	\$2,985	\$3,133	\$3,291

**City of South Pasadena/  
Redevelopment Successor Agency/  
Public Financing Authority  
Agenda Report**

*Marina Khubesrian, M.D., Mayor/Authority Chair  
Robert S. Joe, Mayor Pro Tem/Authority Vice Chair  
Michael A. Cacciotti, Council/Authority Member  
Diana Mahmud, Council/Authority Member  
Richard D. Schneider, M.D., Council/Authority Member  
  
Evelyn G. Zneimer, City Clerk/Authority Secretary  
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: February 19, 2014  
 TO: Honorable Mayor and City Council  
 VIA: Sergio Gonzalez, City Manager *SG*  
 FROM: Paul Toor, P.E., Public Works Director *PT*  
 Shin Furukawa, P.E., Deputy Public Works Director *SF*  
 Gabriel B. Nevarez, Public Works Project Manager *GBN*  
 SUBJECT: **Acceptance of Project Completion and Authorization to File a Notice of Completion for Mission Street, Oxley Street and Park Avenue Street Improvement Project, and Authorization to Release Retention Payment in the Amount of \$28,882 to E.C. Construction**

**Recommendation**

It is recommended that the City Council:

1. Accept the project improvements as complete and authorize the issuance of a Notice of Completion for the project; and
2. Authorize payment of the retention to E.C. Construction in the amount of \$28,822.

**Fiscal Impact**

There are sufficient funds available in the Fiscal Year 2012-13 budget for this project. The project is funded through the General Fund, Sewer Fund, Measure R and Proposition C funds. The table below provides a summary of the project costs for construction activities:

<b>Project Cost Summary</b>		
	<i>Awarded</i>	<i>Actual</i>
Construction Contract (E.C. Construction)	\$535,032	\$535,032
Change orders		\$41,410
10% Contingency	\$53,504	
<b>Total Construction Cost</b>	<b>\$588,536</b>	<b>\$576,442</b>

**Commission Review and Recommendation**

This matter was not reviewed by a Commission.

**Background**

The project involved pavement rehabilitation, sewer, and water improvements on Mission Street from Fair Oaks Avenue to Marengo Avenue; Oxley Street from Fremont Avenue to Fair Oaks Avenue; and Park Avenue from Hope Street to Grevelia Street. More specifically, the work performed consisted of cold milling of existing pavement, placement of 2 ½” to 4” of asphalt overlay, installation of Petromat, removal and replacement of curb and gutter, reconnection of curb drains, cured in place pipe (CIPP) lining of existing sewers, removal and replacement of damaged sidewalk and driveways, removal and replacement of water services, water line fittings, and fire hydrants.

**Analysis**

During the course of construction, change orders were issued mainly due to additional striping on Mission Street to add bike lanes, additional water valve replacements and adjustments to quantities in the field. Two fire hydrants required replacement as a part of the project. While turning off the water supply to make the exchange, it was discovered that two six-inch gate valves were inoperable and required replacement. The original contract amount was \$535,032; the final contract amount is \$576,442.37, which is an increase of 7.7%. The project was inspected and managed by JT Engineering.

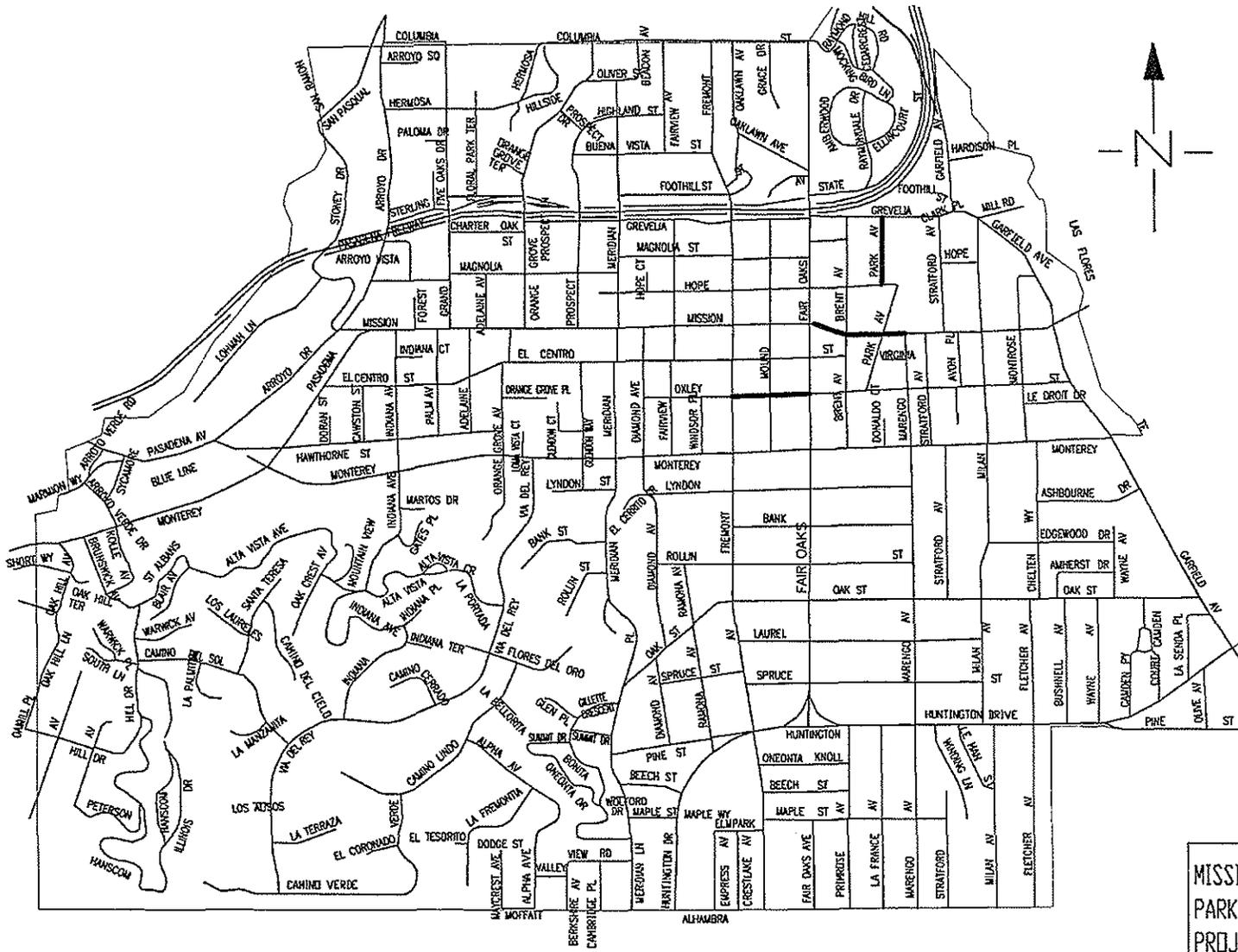
**Legal Review**

The City Attorney has not been asked to review this item.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City’s website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Project Location Map



MISSION ST., OXLEY ST., AND  
PARK AVE., STREET IMPROVEMENT  
PROJECT

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# City of South Pasadena/ Redevelopment Successor Agency/ Public Financing Authority Agenda Report

*Marina Khubesrian, M.D., Mayor/Authority Chair*  
*Robert S. Joe, Mayor Pro Tem/Authority Vice Chair*  
*Michael A. Cacciotti, Council/Authority Member*  
*Diana Mahmud, Council/Authority Member*  
*Richard D. Schneider, M.D., Council/Authority Member*

*Evelyn G. Zneimer, City Clerk/Authority Secretary*  
*Gary E. Pia, City Treasurer*

COUNCIL AGENDA: February 19, 2014

TO: Honorable Mayor and City Council

VIA: Sergio Gonzalez, City Manager 

FROM: Tracey Perkosky, Grants Analyst 

SUBJECT: **Authorize the Purchase of Various Personal Protective Equipment for Police Department Using Homeland Security Grant Funds From Mallory Safety & Supply, LLC in the Amount of \$86,486.21**

## **Recommendation**

It is recommended that the City Council authorize the purchase of personal protective equipment for the Police Department from Mallory Safety & Supply, LLC in the amount of \$86,486.21 and authorize the City Manager to execute any and all documents necessary to complete the purchase.

## **Fiscal Impact**

The personal protective equipment will be purchased out of the Homeland Security Grant account, 274-4010-8520. This reimbursable grant funds 100% of the purchase, and therefore there is no City cash match.

## **Commission Review and Recommendation**

This matter was not reviewed by a Commission.

## **Background**

The City received grant funds from the State Homeland Security Grant and the Urban Area Security Initiative to address the unique multi-disciplinary planning, operations, equipment, training and exercise needs of high-threat, high-density urban areas. The Los Angeles/Long Beach Urban Area consists of the City of Los Angeles, the City of Long Beach, the unincorporated area of the County of Los Angeles and 27 participating jurisdictions including the City of South Pasadena. The State Homeland Security Grant Operational Area includes the County of Los Angeles, the unincorporated area of the County of Los Angeles and all city jurisdictions therein, including South Pasadena. During the grant award process, several cities received funding for personal protective equipment to enhance regional protection and response. The equipment acquired under this grant is chemical suits, training chemical suits, gas masks, filter cartridges, a gas mask fit-test machine and accessories.

**Analysis**

The Personal Protective Equipment (PPE) project is funded through three years of Federal Grants, the State Homeland Security Initiative and two years of Urban Area Security Initiative Funding. This equipment including gas masks and protective suits will protect staff against chemical or biological contaminants. The South Pasadena Municipal Code (SPMC) Chapter 2, Article XI, Section 2.99-29 (21) permits cooperative purchasing. This also meets Federal grant guidelines as the purchase is under \$100,000. The SPMC states that: "Nothing contained in this section shall prohibit the city from purchasing supplies, services or equipment, without complying with the herein bidding procedure, from a supplier who offers the same or better price, terms and/or conditions as the supplier previously offered as the lowest responsible bidder under competitive procurement conducted by another city or public agency, provided that the competitive procurement process of the other agency meets or exceeds the standards of the city, is for like or greater quantities, includes all known bidders and that, in the opinion of the purchasing agent, it is in the best interest of the city."

Staff examined the purchasing process completed under the US Communities Agreement Number 4400001839 with Fairfax County, Virginia, and determined that the original purchasing process met or exceeded the standards of the City and is in the best interest of the City. In addition, many other jurisdictions have used Homeland Security Grant funds under this cooperative agreement.

**Legal Review**

The City Attorney has reviewed this item and has determined that based on the results of Staff's investigation of the Fairfax County purchase, Section 2.99-29 (21) of the SPMC is applicable and the purchase may be made for the same price obtained in Virginia without the necessity of an additional bid process.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Mallory Safety & Supply, LLC Quotation

# Mallory Safety & Supply LLC

44389 Osgood Road, Fremont, CA 94539  
(408) 727-8530 • Fax: (408) 988-6623

# QUOTATION

Order Number	
1714172	
Order Date	Page
2/5/2014 00:00:00	1 of 2

Divisions of Mallory include  
California Safety and  
Brenton Safety Solutions

Quote Expires On 6/5/2014

**Bill To:**

CITY OF SOUTH PASADENA  
FINANCE DEPARTMENT  
1414 MISSION STREET  
SOUTH PASADENA, CA 98632

**Ship To:**

SOUTH PASADENA POLICE DEPT  
1422 MISSION STREET  
SOUTH PASADENA, CA 91030

Requested By: Ms. TRACY PERKOSKY

Customer ID: 84045 Carrier: UPS - PREPAID FREIGHT

<i>PO Number</i>	<i>Ship Route</i>	<i>Taker</i>
BLAUER, AVON AND OHD QUOTE		DSANCHEZ

Order Line	Quantities				Item ID Item Description	Pricing UOM Unit Size	Unit Price	Extended Price
	Ordered	Shipped	Remaining	UOM Unit Size				

**Delivery Instructions:** US COMMUNITIES #4400001839  
THIS PRICING IS FOR THE CITY OF SOUTH PASADENA AND IS NOT ELIGIBLE FOR OTHER PUBLIC OR NON PROFIT AGENCIES

1	1.0000		EA	1.0	9519-4000 Quantifit RespiratorFit Testing System Includes Windows Quantifit Software, Roller Case, Keyboard, Trigger Button, Triple Tubing, USB tube, USB cable and power supply.	EA 1.0	6,975.29	6,975.29
2	1.0000		EA	1.0	9513-0130 OHD Single Screw in Adapter Kit #1	EA 1.0	325.00	325.00
3	17.0000		EA	1.0	70501-187 AVON C50 MASK SIZE LARGE	EA 1.0	281.71	4,789.07
4	17.0000		EA	1.0	70501-188 AVON C50 MASK SIZE MEDIUM	EA 1.0	281.71	4,789.07
5	16.0000		EA	1.0	70501-189 AVON C50 MASK SIZE SMALL	EA 1.0	281.71	4,507.36
6	5.0000		EA	1.0	AVONP-726012503 MASK ASSY FM53 TWINPORT SZ LG	EA 1.0	771.43	3,857.15
7	5.0000		EA	1.0	AVONP-726012506 MASK ASSY FM53 TWINPORT SZ MD	EA 1.0	771.43	3,857.15
8	5.0000		EA	1.0	AVONP-726012509 MASK ASSY FM53 TWINPORT SZ SM	EA 1.0	843.75	4,218.75
9	65.0000		EA	1.0	AVONP-70501156 OUTSERT CLEAR	EA 1.0	39.70	2,580.50

# Mallory Safety & Supply LLC

44380 Osgood Road, Fremont, CA 94539  
 (408) 727-8530 • Fax: (408) 988-6623

# QUOTATION

Order Number	
1714172	
Order Date	Page
2/5/2014 00:00:00	2 of 2

Divisions of Mallory include  
 California Safety and  
 Brenton Safety Solutions

Quote Expires On 6/5/2014

Order Line	Quantities			UOM Unit Size	Disp.	Item ID Item Description	Pricing UOM Unit Size	Unit Price	Extended Price
	Ordered	Shipped	Remaining						
<b>Customer Part Number: 70501156</b>									
10	65.0000			EA		AVONP-70501157 OUTSERT SUNLIGHT ASSY	EA 1.0	46.21	3,003.65
11	105.0000			EA		AVONP-715101 FILTER CBRNF 12B	EA 1.0	47.60	4,998.00
12	25.0000			PK		AVONP-715102 FILTER RIOT AGENT CTF12 PK OF 6	PK 1.0	188.00	4,700.00
13	10.0000			EA		AVONP-70501245 C420 PAPR BLOWER KIT	EA 1.0	684.00	6,840.00
14	10.0000			EA		WZ9435VB Blauer Ensemble w/AMG Glove and Avon Class 3 FM53 Seal	EA 1.0	600.00	6,000.00
15	27.0000			EA		WZ9435AB XRT Airboss glove system	EA 1.0	546.29	14,749.83
16	15.0000			EA		TR9435-A XRT TRAINING SUIT W/AVON CLASS 3 SEAL FOR AVON C50/FM12 SEAL	EA 1.0	144.00	2,160.00
17	5.0000			EA		BLAUE-TR9435V XRT TRAINING SUIT WITH AVON CLASS 3 SEAL FOR C50 FM53	EA 1.0	198.86	994.30

Total Lines: 17

**SUB-TOTAL:** 79,345.12  
**TAX:** 7,141.09  
**AMOUNT DUE:** 86,486.21

Dispositions: C = Cancelled B = Backordered P = Production Item

U.S. Dollars

**City of South Pasadena/  
Redevelopment Successor Agency/  
Public Financing Authority  
Agenda Report**

*Marina Khubesrian, M.D., Mayor/Authority Chair  
Robert S. Joe, Mayor Pro Tem/Authority Vice Chair  
Michael A. Cacciotti, Council/Authority Member  
Diana Mahmud, Council/Authority Member  
Richard D. Schneider, M.D., Council/Authority Member*

*Evelyn G. Zneimer, City Clerk/Authority Secretary  
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: February 19, 2014  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager   
FROM: James Frawley, Fire Chief   
SUBJECT: **Public Hearing to Receive Objections or Protests to the Vegetation Management Program Regarding the Abatement of Weeds, Brush, Rubbish and Refuse Upon or in Front of Specified Property in the City and Authorizing by Minute Order the Abatement of Vegetation Fire Hazards**

**Recommendation**

It is recommended that the City Council, after holding a public hearing and receiving public testimony and hearing any objections or protests to the procedures for abating brush and native vegetation fire hazards identified in Resolution No. 7335, consider adopting by motion an order directing the abatement of fire hazards.

**Fiscal Impact**

Property owners who elect not to abate vegetation fire hazards are assessed fees through the County of Los Angeles for inspection and abatement costs.

**Commission Review and Recommendation**

This matter was not reviewed by a commission.

**Background**

On an annual basis, the County of Los Angeles Agricultural Commissioner/Weights and Measures provides brush clearance and vegetation management services within the City of South Pasadena for unimproved and designated properties. Property owners are sent notices to maintain parcels in fire safe conditions. If the property owners elect not to abate brush and native vegetation fire hazards, the County of Los Angeles facilitates the hazard abatement and assesses fees to recover costs.

**Analysis**

The vegetation management program offered through the County of Los Angeles is an efficient and effective method to mitigate the fire hazards associated with the annual growth of grass, brush, and native vegetation. Fire Department staff works closely with the Agricultural

Commissioner's office to respond to citizen questions relating to brush clearance and hazard abatement procedures. Deputy Director Raymond B. Smith of the Commissioner's office sent notice to the owners of each of the effected properties on February 3, 2014 to destroy noxious or dangerous weeds and advising them that the City will be having a public hearing on February 19, 2014 to hear any objections.

**Legal Review**

The City Attorney has reviewed this item.

**Public Notification of Agenda Item**

All property owners were given notice of the February 19, 2014 meeting. The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. City Council Resolution No. 7335
2. Abatement Order, Los Angeles County

**ATTACHMENT 1**  
Resolution

**RESOLUTION NO. 7335**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,  
DECLARING THAT WEEDS, BRUSH, RUBBISH  
AND REFUSE UPON OR IN FRONT OF SPECIFIED  
PROPERTY IN THE CITY ARE A SEASONAL AND  
RECURRENT PUBLIC NUISANCE AND DECLARING  
ITS INTENTION TO PROVIDE FOR THE  
ABATEMENT THEREOF**

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**BE IT RESOLVED THAT**, pursuant to the provisions of Title 4, Division 3, Part 2, Chapter 13, Article 2, of the California Government Code, Sections 39560 to 39588, inclusive, and evidence received by it, the City Council of the City of South Pasadena specifically finds:

**SECTION 1.** That the weeds, brush or rubbish growing or existing upon the streets, sidewalks, or private property in the city attain such large growth as to become, when dry, a fire menace to adjacent improved property, or which are otherwise noxious, dangerous, or a public nuisance.

**SECTION 2.** That the presence of dry grass, stubble, refuse, or other flammable materials are conditions that endanger the public safety by creating a fire hazard.

**SECTION 3.** That by reason of the foregoing fact, the weeds, brush, rubbish, dry grass, stubble, refuse, or other flammable material growing or existing upon the private property hereinafter described, and upon the streets and sidewalks in front of said property, constitute a seasonal and recurrent public nuisance and should be abated as such.

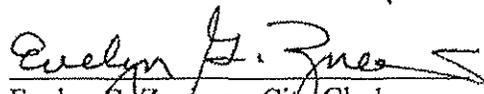
**SECTION 4.** That the private property, together with streets and sidewalks in front of same herein referred to, is more particularly described as follows, to wit: That certain property described in the attached list hereto as Exhibit "A", and by this reference made a part hereof as though set forth in full at this point.

**BE IT THEREFORE RESOLVED**, pursuant to the findings of fact, by this Council heretofore made, that the weeds, brush, rubbish, dry grass, stubble, refuse or other flammable material in and upon and in front of the real property hereinbefore

described constitute and are hereby declared to be a seasonal and recurrent public nuisance that should be abated. The Agricultural Commissioner/Director of Weights and Measures, County of Los Angeles, is hereby designated the person to give notice to destroy said weeds, brush, rubbish, dry grass, stubble, refuse, or other flammable material and shall cause notices to be given to each property owner by United States Mail and said notice shall be substantially in the following form to-wit:

**NOTICE TO DESTROY WEEDS,  
REMOVE BRUSH, RUBBISH AND REFUSE**

Notice is hereby given that on February 5, 2014, the City Council of the City of South Pasadena passed or will pass a resolution declaring noxious or dangerous vegetation including weeds, brush, tumbleweeds, sagebrush, and chaparral or rubbish refuse were growing or occurring upon or in front of said property on certain streets in said city or unincorporated area of the County of Los Angeles, and more particularly described in the resolution, and that they constitute a fire hazard or public nuisance which must be abated by the removal of said noxious or dangerous vegetation, rubbish and refuse, otherwise they may be removed and the nuisance abated by County authorities and the cost of removal assessed upon the land from or in front of which the noxious or dangerous vegetation, rubbish and refuse are removed, and such cost will constitute a special assessment against such lots or lands. Reference is hereby made to said resolution for further particulars. In addition, the Board of Supervisors authorized and directed the Agricultural Commissioner to recover its costs of details. All property owners having any objections to the proposed removal of noxious or dangerous vegetation, rubbish and refuse and the recovery of inspection costs, are hereby notified that they may attend a hearing of the City Council of said city to be held at 1424 Mission Street, South Pasadena, CA 91030, in the Council Chambers on February 19, 2014, at 7:30 p.m., where their objections will be heard and given due consideration. If the property owner does not want to present objections to the proposed removal of the noxious or dangerous vegetation including weeds, brush, tumbleweeds, sagebrush, and chaparral or rubbish and refuse, or the recovery of inspection costs, the owner need not appear at the above-mentioned hearings.

  
Evelyn G. Zneimer, City Clerk

**BE IT THEREFORE RESOLVED THAT** the Agricultural Commissioner is hereby authorized and directed to recover its costs of inspection of the properties hereinabove described in a manner consistent with prior action of the Board adopting a fee schedule for such inspections. The recovery of these costs is vital to the ongoing operation governing the identification and abatement of those properties that constitute a seasonal and recurrent public nuisance and endanger the public safety.

**BE IT FURTHER RESOLVED THAT** the 19<sup>th</sup> day of February, 2014, at the hour of 7:30 p.m. of said day, is the day and hour, and the meeting room of the City Council of the City of South Pasadena is fixed by this City Council as the place when and where any and all property owners having any objections to the aforesaid proposed removal of weeds, brush, rubbish, dry grass, stubble, refuse or other flammable material may appear before the City Council and show cause why said weeds, brush, rubbish, dry grass, stubble, refuse or other flammable material should not be removed in accordance with this resolution, and said objections will then and there be heard and given due consideration.

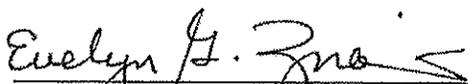
**BE IT RESOLVED THAT** the notices to destroy weeds, brush, rubbish, dry grass, stubble, refuse or other flammable material hereinbefore referred to shall be mailed by said Agricultural Commissioner/Director of Weights and Measures at least ten days prior to February 19, 2014.

**PASSED, APPROVED AND ADOPTED ON** this 5<sup>th</sup> day of February, 2014.

  
 Marina Khubesrian, M.D., Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

  
 Evelyn G. Zneimer, City Clerk  
 (seal)

  
 Richard L. Adams II, City Attorney

**I HEREBY CERTIFY** the foregoing resolution was duly adopted by the City Council of the City of South Pasadena at a regular meeting held on the 5<sup>th</sup> day of February, 2014, by the following vote:

**AYES:** Cacciotti, Joe, Mahmud, Schneider, and Mayor Khubesian

**NOES:** None

**ABSENT:** None

**ABSTAINED:** None

  
\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)

## EXHIBIT A

LOS ANGELES COUNTY DECLARATION LIST      DATE: 01/08/14  
 CITY OF SOUTH PASADENA  
 IN SEQ BY WEED-KEY, THEN PARCEL UNIMPROVED

ZONE	CITY CODE	LOCATION	PARCEL	KEY
06	654	CAMINO DEL SOL	5308 002 064	F
06	654	HANSCOM DR	5308 002 070	F
06	654	HANSCOM DR	5308 002 072	F
06	654	HANSCOM DR	5308 020 027	F
06	654	HANSCOM DR & HULBERT AVE	5308 021 001	F
06	654	HANSCOM DR	5308 022 002	F
06	654	HANSCOM DR	5308 022 003	F
06	654	HANSCOM DR	5308 022 004	F
06	654	HANSCOM DR	5308 022 005	F
06	654	HANSCOM DR	5308 022 009	F
06	654	PETERSON AVE	5308 023 004	F
06	654	PETERSON AVE	5308 023 007	F
06	654	HANSCOM DR	5308 023 015	F
06	654	HANSCOM DR	5308 024 017	F
06	654	1903 HANSCOM DR	5308 024 034	F
06	654	PETERSON AVE	5308 025 027	F
06	654	HARRIMAN AVE	5308 027 007	F
06	654	HARRIMAN AVE	5308 027 008	F
06	654	HARRIMAN AVE	5308 027 016	F
06	654	HARRIMAN AVE	5308 027 017	F
06	654	HARRIMAN AVE	5308 027 018	F
06	654	HARRIMAN AVE	5308 027 019	F
06	654	HARRIMAN AVE	5308 027 020	F
06	654	WARWICK PL	5308 027 043	F
06	654	WARWICK PL	5308 027 044	F
06	654	PETERSON AVE	5308 031 001	F
06	654	PETERSON AVE	5308 031 039	F
06	654	PETERSON AVE	5308 031 040	F
06	654	PETERSON AVE	5308 031 041	F
06	654	PETERSON AVE	5308 031 042	F
06	654	PETERSON AVE	5308 032 006	F
06	654	PETERSON AVE	5308 032 009	F
06	654	HANSCOM DR	5308 032 012	F
06	654	133 PETERSON AVE	5308 032 043	F
06	654	HULBERT AVE	5308 034 002	F
06	654	HULBERT AVE	5308 034 003	F
06	654	BONITA AVE	5310 021 009	F
06	654	ONEONTA DR	5310 022 003	F
06	654	BONITA AVE	5310 022 013	F
06	654	ONEONTA DR	5310 026 003	F
06	654	ONEONTA DR	5310 026 010	F

LOS ANGELES COUNTY DECLARATION LIST      DATE: 01/08/14  
**CITY OF SOUTH PASADENA**  
 IN SEQ BY WEED-KEY, THEN PARCEL UNIMPROVED

ZONE	CITY CODE	LOCATION	PARCEL	KEY
06	654	ONEONTA DR	5310 026 011	F
06	654	ONEONTA DR	5310 029 007	F
06	654	5 PASADENA AVE	5311 001 018	F
06	654	KOLLE AVE	5311 007 019	F
06	654	ST ALBANS AVE	5311 008 033	F
06	654	ST ALBANS AVE	5311 008 039	F
06	654	CAMINO DEL CIELO	5311 009 055	F
06	654	CAMINO DEL CIELO	5311 009 056	F
06	654	CAMINO DEL CIELO	5311 009 057	F
06	654	CAMINO DEL CIELO	5311 009 058	F
06	654	MONTEREY RD	5311 010 010	F
06	654	MONTEREY RD	5311 010 012	F
06	654	MONTEREY RD	5311 010 015	F
06	654	191 MONTEREY RD	5311 010 022	F
06	654	MONTEREY RD	5311 010 027	F
06	654	MONTEREY RD	5311 010 028	F
06	654	MONTEREY RD	5311 010 029	F
06	654	MONTEREY RD	5311 010 030	F
06	654	OAKCREST AVE	5311 011 048	F
06	654	INDIANA AVE	5311 014 042	F
06	654	INDIANA AVE	5311 014 043	F
06	654	INDIANA AVE	5311 014 046	F
06	654	INDIANA AVE	5311 014 048	F
06	654	INDIANA AVE	5311 015 005	F
06	654	ST ALBANS AVE	5311 015 006	F
06	654	ST ALBANS AVE	5311 015 022	F
06	654	ST ALBANS AVE	5311 015 023	F
06	654	WARWICK AVE	5311 017 020	F
06	654	WARWICK AVE	5311 017 021	F
06	654	WARWICK AVE	5312 002 005	F
06	654	MONTEREY RD	5312 002 007	F
06	654	A.T. & S.F. RY	5312 002 008	F
06	654	MONTEREY RD	5312 002 009	F
06	654	MONTEREY RD	5312 002 025	F
06	654	HARRIMAN AVE	5312 016 014	F
06	654	HARRIMAN AVE	5312 016 015	F
06	654	HARRIMAN AVE	5312 016 016	F
06	654	4954 COLLINS AVE	5312 016 017	F
06	654	HILL DR	5312 017 025	F
06	654	HARRIMAN AVE	5312 017 042	F
06	654	HARRIMAN AVE	5312 017 043	F

LOS ANGELES COUNTY DECLARATION LIST      DATE: 01/08/14  
**CITY OF SOUTH PASADENA**  
 IN SEQ BY WEED-KEY, THEN PARCEL UNIMPROVED

ZONE	CITY CODE	LOCATION	PARCEL	KEY
06	654	HARRIMAN AVE	5312 017 044	F
06	654	HARRIMAN AVE	5312 017 049	F
06	654	OAKHILL AVE	5312 020 012	F
06	654	OAKHILL AVE	5312 020 022	F
06	654	INDIANA TERR	5314 005 017	F
06	654	619 INDIANA TERR	5314 005 021	F
06	654	INDIANA TERR	5314 005 045	F
06	654	ALTA VISTA AVE	5314 006 005	F
06	654	INDIANA TERR	5314 007 017	F
06	654	INDIANA TERR	5314 008 013	F
06	654	INDIANA TERR	5314 008 014	F
06	654	BANK ST	5314 018 010	F
06	654	INDIANA TERR	5314 026 050	F
06	654	821 ORANGE GROVE PL	5315 018 063	F
06	654	FAIR OAKS AVE	5317 018 004	F
06	654	MOCKINGBIRD LN	5317 022 004	F
06	654	CEDARCREST AVE	5317 026 003	F
06	654	1128 HUNTINGTON DR	5319 038 003	F
TOTAL VACANT/IMPROVED RECORDS			0	
TOTAL UNIMPROVED RECORDS			100	
TOTAL RECORDS			100	

**ATTACHMENT 2**  
Abatement Order, Los Angeles County

ABATEMENT ORDER \_\_\_\_\_

February 19, 2014

FOLLOWING THE PUBLIC HEARING HELD FEBRUARY 19, 2014, IN THE MATTER OF RESOLUTION TO ABATE NOXIOUS WEEDS, RUBBISH, AND REFUSE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, BY MOTION ADOPTED AN ORDER DIRECTING THE AGRICULTURAL COMMISSIONER/DIRECTOR OF WEIGHTS AND MEASURES TO ABATE THE NUISANCE BY HAVING THE WEEDS, RUBBISH, AND REFUSE REMOVED

CITY COUNCIL OF THE  
CITY OF SOUTH PASADENA

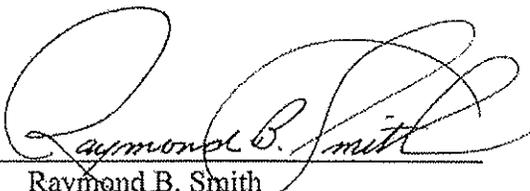
BY \_\_\_\_\_  
MAYOR

ATTEST:

BY \_\_\_\_\_  
CITY CLERK

STATE OF CALIFORNIA     )  
  )  
  ) SS  
  )  
COUNTY OF LOS ANGELES )

RAYMOND B. SMITH, DEPUTY DIRECTOR, BUREAU CHIEF, AGRICULTURAL COMMISSIONER/WEIGHTS AND MEASURES, being first duly sworn says: That on or before the 3rd day of February 2014, as required by the Government Code of the State of California, he notified by United States Mail the owners of each of the properties described in the attached list a notice or notices to destroy noxious or dangerous weeds, of which the annexed is a true copy, and setting the 19th day of February, 2014, as the date upon which owners of said property could attend a meeting of the Council of the City of South Pasadena, when their objections will be heard and given due consideration.

  
\_\_\_\_\_  
Raymond B. Smith  
Deputy Director, Bureau Chief

SUBSCRIBED AND SWORN TO BEFORE ME

This \_\_\_\_\_ day of \_\_\_\_\_, 2014

\_\_\_\_\_  
City Clerk

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# City of South Pasadena/ Redevelopment Successor Agency/ Public Financing Authority Agenda Report

*Marina Khubesrian, M.D., Mayor/Authority Chair  
Robert S. Joe, Mayor Pro Tem/Authority Vice Chair  
Michael A. Cacciotti, Council/Authority Member  
Diana Mahmud, Council/Authority Member  
Richard D. Schneider, M.D., Council/Authority Member*

*Evelyn G. Zneimer, City Clerk/Authority Secretary  
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: February 19, 2014  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager   
FROM: Yvette Hall, Chief Deputy City Clerk   
SUBJECT: **Cancel the Regularly Scheduled City Council/Successor Agency/Public Financing Authority Meetings of April 2, 2014 and April 16, 2014, and Schedule Special City Council/Successor Agency/Public Financing Authority Meetings for April 9, 2014 and April 23, 2014**

## **Recommendation**

It is recommended that the City Council/Successor Agency/Public Financing Authority cancel its regularly scheduled meetings on April 2, 2014 and April 16, 2014, to accommodate the South Pasadena Unified School District's (SPUSD) spring break schedule, and schedule special City Council/Successor Agency/Public Financing Authority meetings for April 9, 2014 and April 23, 2014, in order to conduct City business.

## **Fiscal Impact**

There is no fiscal impact.

## **Commission Review and Recommendation**

This matter was not reviewed by a Commission.

## **Background**

Traditionally, City Council/Successor Agency/Public Financing Authority meetings have been cancelled during the summer months or holidays. At the June 19, 2013 City Council meeting, the City Council adopted a policy to cancel the first meeting in August unless there was a special need to conduct City business.

At the February 5, 2014 City Council meeting, Mayor Khubesrian requested that the regular City Council meetings be rescheduled to the second and fourth Wednesdays of the month to accommodate the SPUSD's spring break schedule, seconded by Mayor Pro Tem Joe.

## **Analysis**

This is a routine matter in which the City Council will consider the cancellation of regularly scheduled City Council/ Successor Agency/Public Financing Authority meetings and the scheduling of City Council/ Successor Agency/Public Financing Authority special meetings

Cancel Regular Meetings and Schedule Special Meetings  
February 19, 2014  
Page 2 of 2

**Legal Review**

The City Attorney has not reviewed this item.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

# City of South Pasadena/ Redevelopment Successor Agency/ Public Financing Authority Agenda Report

*Marina Khubesian, M.D., Mayor/Authority Chair*  
*Robert S. Joe, Mayor Pro Tem/Authority Vice Chair*  
*Michael A. Cacciotti, Council/Authority Member*  
*Diana Mahmud, Council/Authority Member*  
*Richard D. Schneider, M.D., Council/Authority Member*

*Evelyn G. Zneimer, City Clerk/Authority Secretary*  
*Gary E. Pia, City Treasurer*

COUNCIL AGENDA: February 19, 2014

TO: Honorable Mayor/Chair and City Council/Agency Members

VIA: Sergio Gonzalez, City Manager/Executive Director *SG*

FROM: David Batt, Finance Director *DB*  
Lucy Kbjian, Executive Assistant to City Manager *LK*

SUBJECT: **Resolution Approving the Recognized Obligation Payment Schedule for the Period of July 1 – December 31, 2014**

## **Recommendation**

It is recommended that the City Council, seated as the Successor Agency to the South Pasadena Community Redevelopment Agency ("Successor Agency"), adopt a resolution approving the Recognized Obligation Payment Schedule for the period of July 1, 2014 – December 31, 2014 ("ROPS 14-15A").

## **Fiscal Impact**

Approval of these resolutions does not in itself create obligations and has no financial impact.

## **Commission Review and Recommendation**

This matter was not reviewed by a Commission.

## **Background**

AB X1 26, the Dissolution Act, required all successor agencies to formulate Recognized Obligation Payment Schedules under which the Successor Agency would make payments for eligible obligations of the former Redevelopment Agency. The Recognized Obligation Payment Schedules (ROPS) shall be reviewed and approved by the Oversight Board to the Successor Agency (Oversight Board) and subsequently by the State Department of Finance (DOF).

As part of the Fiscal Year 2012-2013 State budget package, on June 27, 2012, the Legislature passed, and the Governor signed, Assembly Bill (AB) 1484. The primary purpose of this bill was to make technical and substantive amendments to the Dissolution Act. As a budget "trailer bill," AB 1484 took immediate effect upon the signature by the Governor. AB 1484 clarified certain items that may properly be included in the ROPS. AB 1484 added Section 34177 (m) to the Health and Safety Code which requires the Successor Agency to submit the ROPS to the DOF, the State Controller's Office, the County Administrator's Office and to the County Auditor-Controller at the same time it submits the ROPS to the Oversight Board for approval.

To date, the following ROPS have been submitted to the DOF:

<b>ROPS</b>	<b>Period covered</b>	<b>Approved by Successor Agency</b>	<b>Approved by Oversight Board</b>	<b>Approved by DOF</b>
First ("Initial") ROPS	January-June 2012	January 30, 2012	May 9, 2012	May 25, 2012
Second ROPS	July-December 2012	January 30, 2012	May 9, 2012	May 25, 2012
Third ROPS	January-June 2013	August 15, 2012	August 22, 2012	December 18, 2012
ROPS 13-14A	July-December 2013	February 6, 2013	February 13, 2013	April 5, 2013
ROPS 13-14B	January-June 2014	September 18, 2013	September 25, 2013	October 28, 2013

**Analysis**

Staff recommends adoption of the attached resolution approving the ROPS 14-15A (Exhibit A to the resolution) for the period covering July 1, 2014 to December 31, 2014. The ROPS 14-15A is scheduled to be considered by the Oversight Board at a special meeting on February 26, 2014. Once approved by the Oversight Board, the ROPS 14-15A must be submitted to the DOF by March 1, 2014. If the Successor Agency and Oversight Board fail to meet this deadline, the City of South Pasadena may be liable for substantial penalties, including a \$10,000 per day penalty for each day past the deadline that the ROPS is not submitted to the DOF and the County Auditor-Controller.

**Legal Review**

Successor Agency Counsel has reviewed this item and assisted in the preparation of the report and the attached resolutions.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Resolution approving ROPS 14-15A

**RESOLUTION NO. 2014-XX SA**

**A RESOLUTION OF THE SUCCESSOR AGENCY  
TO THE COMMUNITY REDEVELOPMENT AGENCY  
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,  
ADOPTING A RECOGNIZED OBLIGATION  
PAYMENT SCHEDULE FOR THE PERIOD  
OF JULY-DECEMBER 2014**

**WHEREAS**, pursuant to Health and Safety Code Section 34173(d), the City of South Pasadena elected to become the Successor Agency to the South Pasadena Redevelopment Agency (“Successor Agency”) on January 4, 2012, and the Successor Agency is a separate legal entity from the City of South Pasadena; and

**WHEREAS**, Health and Safety Code Section 34177, as modified by the Supreme Court decision in *California Redevelopment Association, et al., v. Ana Matosantos, et al.*, Case No. S194861, requires the Successor Agency to prepare a Recognized Obligation Payment Schedule (“ROPS”) every six months covering forward looking six-month time frame; and

**WHEREAS**, Health and Safety Code Section 34177 requires the Successor Agency to submit the ROPS to the Successor Agency’s Oversight Board (“Oversight Board”) for its approval, and simultaneously, the Successor Agency is required to submit a copy of the ROPS (“ROPS”) to the Los Angeles County Auditor-Controller, the Los Angeles County Administrator’s Office, and the State of California Department of Finance (“DOF”), and once approved by the Oversight Board, to post the ROPS on the Successor Agency’s website and resubmit the ROPS to the DOF and the Los Angeles County Auditor-Controller; and

**WHEREAS**, all other legal prerequisites to the adoption of this resolution have occurred.

**NOW THEREFORE, THE SUCCESSOR AGENCY TO THE  
COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF SOUTH  
PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND  
ORDER AS FOLLOWS:**

**SECTION 1. Recitals.** The recitals set forth above are true and correct and are incorporated into this resolution by this reference.

**SECTION 2. Approval of the ROPS.** The Successor Agency hereby approves and adopts the ROPS 14-15A, for the period July 1, 2014 through December 31, 2014, in

substantially the form attached to this resolution as “Exhibit A,” as required by Health and Safety Code Section 34177.

**SECTION 3. Transmittal of the ROPS.** The Executive Director is hereby authorized to take all actions necessary under the Dissolution Act to post the ROPS 14-15A on the Successor Agency’s website; transmit the ROPS 14-15A to the Auditor-Controller, the County Administrator of the County of Los Angeles, the DOF, and any other relevant agencies; submit the ROPS 14-15A to the Oversight Board for its consideration and approval; and to take any other actions necessary to ensure the approval and validity of the ROPS 14-15A and the validity of any enforceable obligation approved by the Successor Agency in this resolution. In addition, the Successor Agency authorizes and directs the Successor Agency staff to make such non-substantive revisions to the ROPS 14-15A as may be necessary to submit the ROPS 14-15A in any modified form required by the DOF, and the ROPS 14-15A as so modified shall thereupon constitute the ROPS 14-15A as approved by the Successor Agency pursuant to this resolution.

**SECTION 4.** The Agency Secretary shall certify to the passage and adoption of this resolution and its approval by the Successor Agency and shall cause the same to be listed in the records of the City.

**PASSED, APPROVED and ADOPTED** on this 19<sup>th</sup> day of February, 2014.

---

Marina Khubesrian, M.D., Agency Chair

**ATTEST:**

**APPROVED AS TO FORM:**

---

Evelyn G. Zneimer, Agency Secretary  
(seal)

---

Richard L. Adams II, Agency Counsel

**I HEREBY CERTIFY** the foregoing resolution was duly adopted by the Successor Agency to the South Pasadena Community Redevelopment Agency of the City of South Pasadena, California, at a regular meeting held on the 19<sup>th</sup> day of February, 2014, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

---

Evelyn G. Zneimer, Agency Secretary  
(seal)

**Recognized Obligation Payment Schedule (ROPS 14-15A) - Summary**

Filed for the July 1, 2014 through December 31, 2014 Period

**Name of Successor Agency:** South Pasadena  
**Name of County:** Los Angeles

<b>Current Period Requested Funding for Outstanding Debt or Obligation</b>		<b>Six-Month Total</b>
<b>Enforceable Obligations Funded with Non-Redevelopment Property Tax Trust Fund (RPTTF) Funding</b>		
<b>A</b>	<b>Sources (B+C+D):</b>	<b>\$ 901,436</b>
B	Bond Proceeds Funding (ROPS Detail)	901,436
C	Reserve Balance Funding (ROPS Detail)	-
D	Other Funding (ROPS Detail)	-
<b>E</b>	<b>Enforceable Obligations Funded with RPTTF Funding (F+G):</b>	<b>\$ 171,059</b>
F	Non-Administrative Costs (ROPS Detail)	46,059
G	Administrative Costs (ROPS Detail)	125,000
<b>H</b>	<b>Current Period Enforceable Obligations (A+E):</b>	<b>\$ 1,072,495</b>
<b>Successor Agency Self-Reported Prior Period Adjustment to Current Period RPTTF Requested Funding</b>		
I	Enforceable Obligations funded with RPTTF (E):	171,059
J	Less Prior Period Adjustment (Report of Prior Period Adjustments Column S)	-
<b>K</b>	<b>Adjusted Current Period RPTTF Requested Funding (I-J)</b>	<b>\$ 171,059</b>
<b>County Auditor Controller Reported Prior Period Adjustment to Current Period RPTTF Requested Funding</b>		
L	Enforceable Obligations funded with RPTTF (E):	171,059
M	Less Prior Period Adjustment (Report of Prior Period Adjustments Column AA)	-
<b>N</b>	<b>Adjusted Current Period RPTTF Requested Funding (L-M)</b>	<b>171,059</b>

Certification of Oversight Board Chairman:  
Pursuant to Section 34177(m) of the Health and Safety code, I  
hereby certify that the above is a true and accurate Recognized  
Obligation Payment Schedule for the above named agency.

Gary Pia Chairman  
Name Title  
\_\_\_\_\_  
Signature Date

**Recognized Obligation Payment Schedule (ROPS) 14-15A - Report of Cash Balances**  
(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177(l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation.

A	B	C	D	E	F	G	H	I	
		<b>Fund Sources</b>							
		<b>Bond Proceeds</b>		<b>Reserve Balance</b>		<b>Other</b>	<b>RPTTF</b>		
	<b>Cash Balance Information by ROPS Period</b>	Bonds Issued on or before 12/31/10	Bonds Issued on or after 01/01/11	Prior ROPS period balances and DDR balances retained	Prior ROPS RPTTF distributed as reserve for next bond payment	Rent, Grants, Interest, Etc.	Non-Admin Admin	<b>Comments</b>	
<b>ROPS 13-14A Actuals (07/01/13 - 12/31/13)</b>									
1	<b>Beginning Available Cash Balance (Actual 07/01/13)</b> Note that for the RPTTF, 1 + 2 should tie to columns J and O in the Report of Prior Period Adjustments (PPAs)	1,101,019				27,381		\$1,101,019 includes \$901,436 in Bond Proceeds (	
2	<b>Revenue/Income (Actual 12/31/13)</b> Note that the RPTTF amounts should tie to the ROPS 13-14A distribution from the County Auditor-Controller during June 2013						162,846		
3	<b>Expenditures for ROPS 13-14A Enforceable Obligations (Actual 12/31/13)</b> Note that for the RPTTF, 3 + 4 should tie to columns L and Q in the Report of PPAs						176,365		
4	<b>Retention of Available Cash Balance (Actual 12/31/13)</b> Note that the RPTTF amount should only include the retention of reserves for debt service approved in ROPS 13-14A								
5	<b>ROPS 13-14A RPTTF Prior Period Adjustment</b> Note that the RPTTF amount should tie to column S in the Report of PPAs.	No entry required							
6	<b>Ending Actual Available Cash Balance</b> C to G = (1 + 2 - 3 - 4), H = (1 + 2 - 3 - 4 - 5)	\$ 1,101,019	\$ -	\$ -	\$ -	\$ 27,381	\$ (13,519)		
<b>ROPS 13-14B Estimate (01/01/14 - 06/30/14)</b>									
7	<b>Beginning Available Cash Balance (Actual 01/01/14)</b> (C, D, E, G = 4 + 6, F = H4 + F4 + F6, and H = 5 + 6)	\$ 1,101,019	\$ -	\$ -	\$ -	\$ 27,381	\$ (13,519)		
8	<b>Revenue/Income (Estimate 06/30/14)</b> Note that the RPTTF amounts should tie to the ROPS 13-14B distribution from the County Auditor-Controller during January 2014						273,909		
9	<b>Expenditures for 13-14B Enforceable Obligations (Estimate 06/30/14)</b>	901,436					260,853		
10	<b>Retention of Available Cash Balance (Estimate 06/30/14)</b> Note that the RPTTF amounts may include the retention of reserves for debt service approved in ROPS 13-14B			163					
11	<b>Ending Estimated Available Cash Balance (7 + 8 - 9 - 10)</b>	\$ 199,583	\$ -	\$ -	\$ -	\$ 27,381	\$ (463)		



**Recognized Obligation Payment Schedule (ROPS) 14-15A - Report of Prior Period Adjustments**  
 Reported for the ROPS 13-14A (July 1, 2013 through December 31, 2013) Period Pursuant to Health and Safety Code (HSC) section 34186 (a)  
 (Report Amounts in Whole Dollars)

ROPS 13-14A Successor Agency (SA) Self-reported Prior Period Adjustments (PPA): Pursuant to HSC Section 34186 (a), SAs are required to report the differences between their actual available funding and their actual expenditures for the ROPS 13-14A (July through December 2013) period. The amount of Redevelopment Property Tax Trust Fund (RPTTF) approved for the ROPS 14-15A (July through December 2014) period will be offset by the SA's self-reported ROPS 13-14A prior period adjustment. HSC Section 34186 (a) also specifies that the prior period adjustments self-reported by SAs are subject to audit by the county auditor-controller (CAC) and the State Controller.

ROPS 13-14A CAC PPA: To be completed by the CAC upon submittal of the ROPS 14-15A by the SA to Finance and the CAC. Note that CACs will need to enter their own formulas at the line item level pursuant to the manner in which they calculate the PPA. Also note that the admin amounts do not need to be listed at the line item level and may be entered as a lump sum.

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB		
Item #	Project Name / Debt Obligation	Non-RPTTF Expenditures								RPTTF Expenditures								Net SA Non-Admin and Admin PPA (Amount Used to Offset ROPS 14-15A Requested RPTTF)	SA Comments	RPTTF Expenditures								Net CAC Non-Admin and Admin PPA (Amount Used to Offset ROPS 14-15A Requested RPTTF)	CAC Comments
		Bond Proceeds		Reserve Balances		Other Funds		Non-Admin				Admin				Non-Admin CAC				Admin CAC									
		Authorized	Actual	Authorized	Actual	Authorized	Actual	Authorized	Available RPTTF (ROPS 13-14A distributed + all other available as of 07/1/13)	Net Lesser of Authorized / Available	Actual	Difference (if it is less than L, the difference is zero)	Authorized	Available RPTTF (ROPS 13-14A distributed + all other available as of 07/1/13)	Net Lesser of Authorized / Available	Actual	Difference (if total actual exceeds total authorized, the total difference is zero)			Net Difference (M+R)	Net Lesser of Authorized / Available	Actual	Difference	Net Lesser of Authorized / Available	Actual	Difference	Net Difference		
1	Tax Allocation Bonds Series 2000	\$	\$	\$	\$	\$	\$	\$ 48,900	\$ 48,900	\$ 48,900	\$ 48,900	\$	\$	\$	\$	\$ 125,000	\$ 113,037	\$ 113,037	\$ 127,456	\$									
2	Administrative																												
3	Bond Reserve Fund																												
4	Compensating Balance Account																												
5	Local Services																												

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# City of South Pasadena/ Redevelopment Successor Agency/ Public Financing Authority Agenda Report

*Marina Khubesian, M.D., Mayor/Authority Chair  
Robert S. Joe, Mayor Pro Tem/Authority Vice Chair  
Michael A. Cacciotti, Council/Authority Member  
Diana Mahmud, Council/Authority Member  
Richard D. Schneider, M.D., Council/Authority Member*

*Evelyn G. Zneimer, City Clerk/Authority Secretary  
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: February 19, 2014  
TO: Honorable Mayor/Chair and City Council/Agency Members  
VIA: Sergio Gonzalez, City Manager/Executive Director *SG*  
FROM: David Batt, Finance Director *DB*  
Lucy Kbjian, Executive Assistant to City Manager *LK*  
SUBJECT: **Resolution Approving the Fiscal Year 2014-15 Administrative Budget for the Successor Agency**

## **Recommendation**

It is recommended that the City Council, seated as the Successor Agency to the South Pasadena Community Redevelopment Agency ("Successor Agency") adopt by resolution the Successor Agency's administrative budget for the period of July 1, 2014 – June 30, 2015.

## **Fiscal Impact**

Approval of the resolution has no financial impact.

## **Commission Review and Recommendation**

This matter was not reviewed by a Commission.

## **Background**

AB XI 26 requires that the Successor Agency adopt an administrative budget to be approved by the Oversight Board and submitted to the Department of Finance (DOF). Successor agencies are entitled to an administrative allowance, subject to approval of the Oversight Board. The administrative allowance is up to five percent (5%) of the eligible property tax allocated to the Successor Agency for FY 2011-12 and three percent (3%) each year thereafter. The amount shall not be less than \$250,000 for any fiscal year unless provided otherwise by the Oversight Board.

## **Analysis**

Successor Agency staff has prepared and now submits to the Successor Agency for review and approval the proposed FY 2014-15 Administrative Budget for the period covering July 1, 2014 to June 30, 2015. Pursuant to Section 34177(j) as amended by AB 1484, an Administrative Budget is to include all of the following: (a) estimated amounts of the Successor Agency's administrative costs for the 2014 Fiscal Year (July 1, 2014 to June 30, 2015); (b) the proposed sources of payment for the

costs identified in (a); and (c) proposals for arrangements for administrative and operations services provided by the City to the Successor Agency.

If approved, the Administrative Budget next will be submitted to the Oversight Board for review and approval at a special meeting on February 19, 2014.

Staff recommends adopting by resolution, the Successor Agency administrative budget for the period of July 1, 2014 - June 30, 2015, in the amount of \$250,000. The attached resolution authorizes staff to administratively amend the Administrative Budget in order to remove therefrom line items which are subsequently disapproved by the Oversight Board and/or the DOF and also to make corresponding adjustments based on changes to the Recognized Obligation Payment Schedule (ROPS), provided, however, that none of such authorization, removal or adjustment shall be deemed to be, nor are they intended as, an acknowledgment of the validity of AB XI 26 and AB 1484 or such action by the Oversight Board and/or the DOF. The Successor Agency reserves all rights of the Successor Agency to challenge the validity and/or application of any or all provisions of AB XI 26 and AB 1484 in any administrative or judicial proceeding, without prejudice to the Successor Agency's right to list any such removed item on this or a future ROPS. The Successor Agency reserves the right to pursue any and all appeals and any available legal or equitable remedy provided or available by law to obtain the correction of any erroneous decision regarding the ROPS.

**Legal Review**

The City Attorney has reviewed this item and assisted in the preparation of the report and the attached resolutions.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Resolution approving Administrative Budget

**RESOLUTION NO. 2014-XX SA**

**A RESOLUTION OF THE SUCCESSOR AGENCY  
TO THE COMMUNITY REDEVELOPMENT AGENCY  
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,  
ADOPTING AN ADMINISTRATIVE BUDGET  
FOR THE SUCCESSOR AGENCY  
FOR FISCAL YEAR 2014-15**

**WHEREAS**, AB X1 26 and AB 1484 require the Successor Agency to the South Pasadena Community Redevelopment Agency ("Successor Agency") to adopt an Administrative Budget for the period of July 1, 2014 through June 30, 2015, to be approved by the Oversight Board of the Successor Agency; and

**WHEREAS**, pursuant to Health and Safety Code Section 34177(k), upon approval of the Administrative Budget by the Oversight Board, the Successor Agency is required to provide administrative cost estimates, from the approved administrative budgets, that are to be paid from property tax revenue deposited in the Redevelopment Property Tax Trust Fund to the Los Angeles County Auditor-Controller for each fiscal period covered by the Administrative Budget; and

**WHEREAS**, the Successor Agency Executive Director ("Executive Director") has prepared the Successor Agency Administrative Budget for review by the Successor Agency Board of Directors ("Board of Directors"); and

**WHEREAS**, the Board of Directors acknowledges its interest in enabling the Executive Director to conduct the Successor Agency's business in the most efficient and effective manner possible; and

**WHEREAS**, all necessary changes and modifications have been made to said budget pursuant to AB X1 26 and AB 1484; and

**WHEREAS**, the Board of Directors has examined the Administrative Budget and finds that it is a sound plan for the operations of the Successor Agency.

**NOW THEREFORE, THE SUCCESSOR AGENCY TO THE  
COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF SOUTH  
PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND  
ORDER AS FOLLOWS:**

**SECTION 1.** The Board of Directors has studied the Administrative Budget and finds that it is a sound plan for the operations of the Successor Agency, and the Administrative Budget is hereby approved and adopted in substantially the form attached hereto as "Exhibit A" and made a part hereof as required by Health and Safety Code Section 34177.

**SECTION 2.** Successor Agency staff is hereby authorized to administratively amend the Administrative Budget in order to remove therefrom line items that are subsequently disapproved by the Oversight Board and/or the California Department of Finance ("DOF") and also to make corresponding adjustments based on changes to the Recognized Obligation Payment Schedule ("ROPS"), provided, however, that none of such authorization, removal or adjustment shall be deemed to be, nor are they intended as, an acknowledgment of the validity of AB X1 26 and AB 1484 or such action by the Oversight Board and/or the DOF.

**SECTION 3.** The Successor Agency reserves all rights of the Successor Agency to challenge the validity and/or application of any or all provisions of AB X1 26 and AB 1484 in any administrative or judicial proceeding, without prejudice to the Successor Agency's right to list any such removed item on this or a future ROPS. The Successor Agency reserves the right to pursue any and all appeals and any available legal or equitable remedy provided or available by law to obtain the correction of any erroneous decision regarding the ROPS.

**SECTION 4.** The Executive Director is hereby authorized and directed to take any action necessary to carry out the purposes of this resolution and comply with applicable law regarding the proposed Administrative Budget, including submitting the proposed Administrative Budget to the Successor Agency's Oversight Board, for its consideration and approval, the DOF, the Los Angeles County Auditor-Controller, and any other relevant agency.

**SECTION 5.** The Agency Secretary shall certify to the passage and adoption of this resolution and its approval by the Successor Agency and shall cause the same to be listed in the records of the City.

**PASSED, APPROVED and ADOPTED** on this 19<sup>th</sup> day of February, 2014.

---

Marina Khubesrian, M.D., Agency Chair

**ATTEST:**

**APPROVED AS TO FORM:**

---

Evelyn G. Zneimer, Agency Secretary  
(seal)

---

Richard L. Adams II, Agency Counsel

**I HEREBY CERTIFY** the foregoing resolution was duly adopted by the Successor Agency to the South Pasadena Community Redevelopment Agency of the City of South Pasadena, California, at a regular meeting held on the 19<sup>th</sup> day of February, 2014, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

---

Evelyn G. Zneimer, Agency Secretary  
(seal)

EXHIBIT A

Administrative Budget -- Paid from Administrative Cost Allowance -- ROPS Line 2

	Total FY 15	ROPS 14-15A	ROPS 14-15B
Salaries	156,580.00	78,290.00	78,290.00
Benefits	45,420.00	22,710.00	22,710.00
Legal Services *	0.00	0.00	0.00
Special Dept. Expense			
**	48,000.00	24,000.00	24,000.00
<hr/>			
Total	250,000.00	125,000.00	125,000.00

\* Legal Services Expenses included with Special Dept. Expense per DOF  
 \*\* Includes Overhead, Legal, Professional and Other Contract Services

# City of South Pasadena/ Redevelopment Successor Agency/ Public Financing Authority Agenda Report

*Marina Khubesrian, M.D., Mayor/Authority Chair  
Robert S. Joe, Mayor Pro Tem/Authority Vice Chair  
Michael A. Cacciotti, Council/Authority Member  
Diana Mahmud, Council/Authority Member  
Richard D. Schneider, M.D., Council/Authority Member*

*Evelyn G. Zneimer, City Clerk/Authority Secretary  
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: February 19, 2014  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager *SG*  
FROM: David Batt, Finance Director *DB*  
Pearl Lieu, Assistant Finance Director *PL*  
SUBJECT: **Water Utility Rate Assistance Program**

## **Recommendation**

It is recommended that the City Council provide direction on the establishment of a Water Utility Rate Assistance Program.

## **Fiscal Impact**

The annual fiscal impact is projected to be from \$2,400 to \$4,800 during the first year, based on customer participation and Council's direction.

## **Commission Review and Recommendation**

This matter has not been reviewed by a Commission.

## **Background**

At City Council's directive, staff investigated the options for establishing a subsidy program to help mitigate the impact of the recently approved water rate increases. Many communities have subsidy programs in place to assist their low-income ratepayers cover increased monthly water utility bill charges. The major challenge with establishing this program is that the Water Fund cannot be used as the funding source for the subsidy program. The alternative funding source typically used to fund these programs is the General Fund.

## **Income Eligibility Criteria**

Staff is proposing that the eligibility for the Water Utility Rate Assistance Program coincide with the income criteria in use by the existing Rubbish Reduction Rate Program. This is an annual program and applicants will need to reapply each year in order to receive the discount. Applicants must be the water billing account holder and meet the low-income requirements.

The combined gross income of all members of the household shall be less than the Section 8 Very Low (50%) Income Limit for Los Angeles County applicable to Community Development Block Grants Programs as most recently published by U.S. Department of Housing and Urban Development. The income criteria is in the following chart:

Size of Household and Maximum Total  
Combined Household Income

Effective: January 2014

<u>Family Size</u>	<u>Income Limit</u>
1 Person	\$ 28,550
2 Person	\$ 32,600
3 Person	\$ 36,700
4 Person	\$ 40,750
5 Person	\$ 44,050
6 Person	\$ 47,300
7 Person	\$ 50,550
8 Person	\$ 53,800

**Options for Water Utility Rate Assistance**

Staff has reviewed three companies' low-income rate assistance programs and the discounts provided by those companies:

- California Water Service Company provides a discount on a 5/8-inch meter for qualified customers, up to \$12 monthly.
- San Gabriel Valley Water Company provides a discount for 1-inch or smaller meter for qualified customers, up to \$26.27 monthly.
- Golden State Water Company provides a discount for meter service charge for qualified customers, up to \$8 monthly.

Each water company has their own criteria to determine the low income eligibility. The City currently has 54 participants who received subsidies from the Rubbish Reduction Rate Program. Staff recommends the following three options for City Council to consider:

Option 1: A 10% discount on the bi-monthly base charge for meters up to 1-inch. The annual fiscal impact is projected to be \$2,400, based on the current number of participants enrolled in the Rubbish Reduction Rate Program.

Option 2: A 15% discount on the bi-monthly base charge for meters up to 1-inch. The annual fiscal impact is projected to be \$3,600, based on the current number of participants enrolled in the Rubbish Reduction Rate Program.

Option 3: A 20% discount on the bi-monthly base charge for meters up to 1-inch. The annual fiscal impact is projected to be \$4,800, based on the current number of participants enrolled in the Rubbish Reduction Rate Program.

Water Utility Rate Assistance Program  
February 19, 2014  
Page 3 of 3

**Legal Review**

The City Attorney has reviewed this item.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda on the City's web site and/or notice in the *South Pasadena Review*.

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# City of South Pasadena/ Redevelopment Successor Agency/ Public Financing Authority Agenda Report

*Marina Khubesrian, M.D., Mayor/Authority Chair  
Robert S. Joe, Mayor Pro Tem/Authority Vice Chair  
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Richard D. Schneider, M.D., Council/Authority Member*

*Evelyn G. Zneimer, City Clerk/Authority Secretary  
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: February 19, 2014  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager *SG*  
FROM: Paul Toor, P.E., Public Works Director *PT*  
Shin Furukawa, P.E., Deputy Public Works Director *SF*  
SUBJECT: **Consideration of Additional Studies on Fair Oaks Avenue  
Bulbouts and Resolution to Limit Number of Lanes on Fair Oaks  
Avenue**

## **Recommendation**

It is recommended that the City Council:

1. Provide direction on whether additional studies of the bulbouts on Fair Oaks Avenue would be beneficial; and
2. Consider bringing forth a resolution to limit the number of traffic lanes on Fair Oaks Avenue to reduce the street's vulnerability to widening in the future.

## **Fiscal Impact**

The cost of additional services by AECOM is estimated at \$12,000. If approved, the study can be funded out of account 101-6011-8170.

## **Commission Review and Recommendation**

This matter was reviewed by the Freeway and Transportation Commission (Commission) on several occasions, most recently at its meeting on October 15, 2013. The Commission received AECOM's preliminary assessment report favorably and voted to recommend further study of the bulbouts before any remedial treatments are considered. The Commission also recommended that the City consider bringing forth a resolution to limit the number of traffic lanes on Fair Oaks Avenue to reduce the street's vulnerability to widening in the future.

## **Background**

A motion was approved at the November 16, 2011 City Council meeting to commission a post-construction investigation by AECOM of the bulbouts that were constructed as part of the Fair Oaks Corridor Improvement Project in 2011. AECOM was provided with as-built drawings and post-construction photographs, which were used to prepare a preliminary assessment report (Attachment 1). This report was presented to the Freeway and Transportation Commission for discussion.

**Analysis**

The preliminary assessment report prepared by AECOM presents various remedies to improve the visibility and function of the bulbouts on Fair Oaks Avenue. However, before considering which (if any) alternatives to consider implementing, the Freeway and Transportation Commission felt it would be wise to retain the services of AECOM to conduct a more detailed assessment of the project, including a site visit and presentation.

One recommendation made as part of the preliminary assessment report is to consider adopting a resolution to limit the number of motor vehicle lanes on Fair Oaks Avenue, to reduce the street's vulnerability to widening in the future. The Freeway and Transportation Commission recommended that the City Council consider adoption of such a resolution, as it may afford additional protection to the City against potentially detrimental Transportation System Management / Transportation Demand Management (TSM/TDM) measures identified in the SR 710 Alternatives Analysis Report dated December 2012 (Attachment 2).

**Legal Review**

The City Attorney has not been asked to review this item.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion of the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

**Attachments:**

1. Preliminary Assessment Report
2. SR710 TSM/TDM Recommendations

**ATTACHMENT 1**  
Preliminary Assessment Report



AECOM  
150 N Orange Avenue  
Suite 200  
Orlando, Florida 32801  
www.aecom.com

407 843 6552 tel  
407 839 1789 fax

**Part 1**  
**Preliminary Design Review**  
for the  
**Fair Oaks Avenue**  
**Corridor Improvement Project**  
regarding  
**Problems with the Bulbouts**  
(Preliminary Assessment Memorandum)

Prepared for: City of South Pasadena  
Prepared by: Ian Lockwood, PE, AECOM  
Date: June 14, 2013  
Revised: July 2, 2013  
Revised: July 16, 2013

Introduction and Purpose of Review

The City of South Pasadena provided AECOM with all of relevant information about the project prior to this review. AECOM has reviewed the information and has completed its preliminary assessment to identify ways in which the final design of the project may have deviated from best practices.

These deviations have contributed to the problems with the bulbouts, such as motorists running into the bulbouts. AECOM has recommended potential remedial actions for the City's consideration to ameliorate the problems.

For purposes of this memorandum, the term "final design" means the design that was used for the actual construction of the project. "Preliminary design" means the

design that was drawn in 2003 and provided to the City.

The structure of the review includes:

- i) an outline the best practices that were used for the preliminary design;
- ii) a description of the value engineering telephone conversation that occurred;
- iii) a discussion of the design changes that negatively impacted the performance of the final design;
- iv) a discussion some possible remedies and recommendations; and
- v) final thoughts.

At the City's discretion, the City can authorize AECOM to conduct Part 2 of the assessment which involves an actual site visit and broader review of the project. For example a review could be done for the flush median/textured left turn lane, the lane widths, and other aspects of the design that appear to have been altered in the final design and perhaps to the detriment of the overall intent.

Best Practices

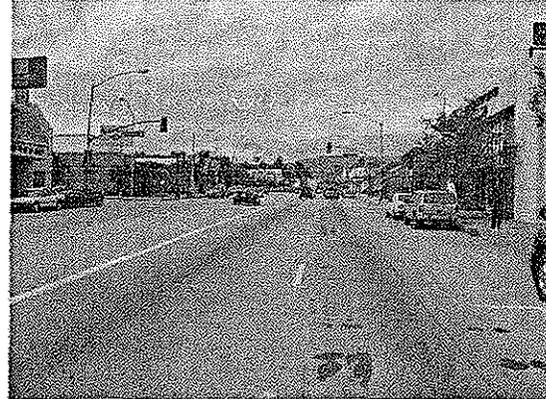
The best practices, for this project, were incorporated into the preliminary design which was provided to the City and presented to the City using a Power Point presentation. The design and the design intent were covered during that presentation which was videotaped by the City, which was their routine. A copy of the Power Point slides was provided to the City as well. The relevant aspects of the best practices for the preliminary design will be

identified herein using the actual slides from the presentation and in the same order as the presentation.

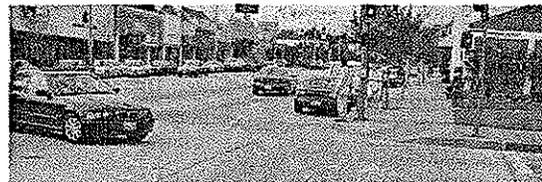
A few of the slides do not pertain directly to the bulbouts. However, their meanings are important and will be discussed briefly to provide an understanding of the desired intent to which the bulbouts would contribute and vice versa. The preliminary design and best practices were a result of what is known as context-sensitive design. In other contexts, a different mix of best practices might apply. Furthermore, several of the best practices work best in combination. Consequently, discussing them out-of-context or individually would oversimplify the problems with the final design and the recommended remedies.



**Slide 1** shows an historic image of Fair Oaks Avenue. One can see the row of young street trees (presumably Oak trees) planted along the two-lane, unpaved, street.



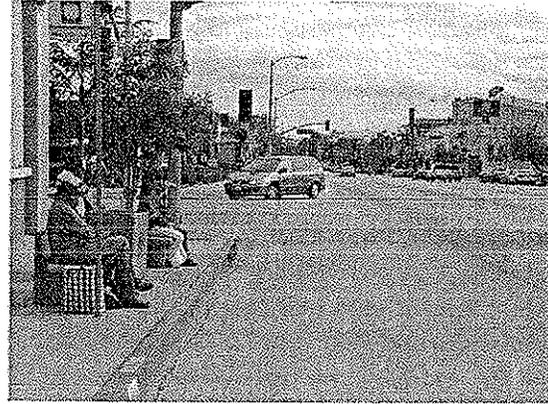
**Slide 2** shows the barren, treeless street, devoid of provisions for cyclists. The street was not pleasant to walk along and it was particularly difficult to cross, creating a barrier in the City and an unwholesome environment for businesses. Its wide appearance and straight trajectory resulted in speeding, exacerbating the barrier effect and reducing the comfort level for pedestrians and cyclists.



**Slide 3** shows the typical situation facing people who wish to cross the street. They have long crossing distances. They also have difficulty seeing past parked cars.



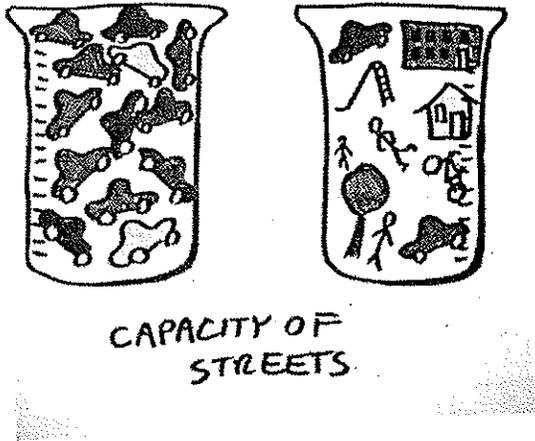
**Slide 4** shows that school children use bicycles in the area to get to school and home.



**Slide 6** shows people waiting for the bus. The bus stop provides an unshaded, undignified, and unpleasant space to wait. Because the bus stop is not on a bulbout, it takes away space from the sidewalk. Furthermore, if the bus were to pull up next to the bus stop, it would no longer be in control of the right lane and, thus, might have difficulty getting back into the right lane because of unyielding motorists. Finally, there is a loss in on-street parking due to taper for the bus to get back into the right lane.



**Slide 5** shows a cyclist using the sidewalk along Fair Oaks Avenue. Because the street provides a poor environment for cycling, cyclists use the sidewalk. This results in safety issues due to conflicts with pedestrians and motorists at driveways and at side streets.



On the left, **Slide 7** shows the effective role of the current street design which was predominately to move motor vehicles. On the right, Slide 7 shows the philosophy of the preliminary design. The street's capacity will include nurturing businesses, providing great addresses, providing space for trees, creating identity, and providing a pleasant walking and cycling environment.



**Slide 8** shows a conventional bike lane.



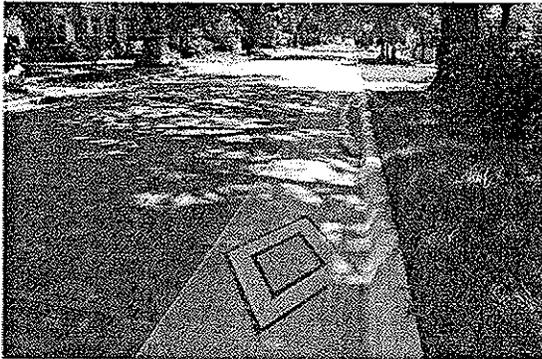
**Slide 9** shows another conventional bike lane. It was noted that, between the painted line and the curb, there is a concrete gutter. The parallel seam between the concrete and the asphalt can erode or otherwise be uneven which could be an issue for cyclists.



**Slide 10** shows a sidewalk that has no landscaped strip or trees to insulate it from the moving motor vehicles. The bike lane provides a little bit of comfort to the pedestrians by creating some distance between them and the motorists.



**Slide 11** shows a concrete bike lane. The contrast between the asphalt and the concrete makes the bike lane more conspicuous than if the bike lane were made of asphalt. Also, the parallel seam is no longer between the edge of the bike lane and the curb. However, the perpendicular seams/joints in the concrete create regular bumps, which annoy some cyclists.



**Slide 12** shows a concrete bike lane that employs saw-cut joints. Consequently, the ride is nice and smooth for cyclists.



**Slide 13** shows a valley gutter. It is the lowest part of the street and is located at the edge of the parking row. There are many advantages of valley gutters:

- i) The water from the street and on-street parking flows to the valley gutter. Rain gardens can easily be accommodated in the bulbouts.
- ii) The valley gutters narrow the optical width of the street. That is, they help make the street feel narrower and improve the aesthetics. Even in the absence of parked cars the street feels narrower which helps to reduce speeding.
- iii) Valley gutters provide the option to use paving materials in the travel way and parking row that contrast. This further helps reduce the optical widths.
- iv) The slope of the parking row, towards the center of the street, reinforces the narrower optical width.
- v) The bulbouts slope downwards towards the travel way, which makes the bulbouts more conspicuous and look better. Without the valley gutter, the bulbouts slope towards the sidewalk.

vi) With valley gutters, the elevation of the travel way, compared to the elevation of the sidewalks, is lower than without valley gutters. This gives the pedestrians, sidewalks, and bulbouts more stature than they would otherwise have with a conventionally sloped street.

vii) If raised crosswalks or raised intersections were ever considered in the future, they would work well if used in conjunction with bulbouts and valley gutters. Without the valley gutters the raised crosswalks or raised intersections will appear too high.

viii) Valley gutters allow for the full reveal of the curb to be present around their perimeter except, of course, at pedestrian ramps.

ix) Valley gutters allow for a flexible street edge. For example, if a bus stop were desired on a corner, then the bulbout can be lengthened to accommodate the bus stop without incurring high costs to relocate the catch basin. If parking spaces are not needed or desired, then they can be landscaped easily, again without major storm water implications.

x) Valley gutters help with street maintenance. For example, sand and debris tend to gravitate towards the lowest part of the street. With a conventionally sloped street, sand and debris collect between the curb and the parked cars, where it cannot be easily accessed by street sweepers. With the valley gutter, it collects in the valley gutter where it can be easily swept up.



xi) **Slide 14** shows the flexibility of the street's edge when a valley gutter is used. In this case, a bulbout and Oak tree were placed between every two parking spaces, making this street look and feel more pleasant than it would otherwise. Without the valley gutter, there would be a need to have a lot of additional catch basins upstream of the bulbouts which would increase the cost of the project.

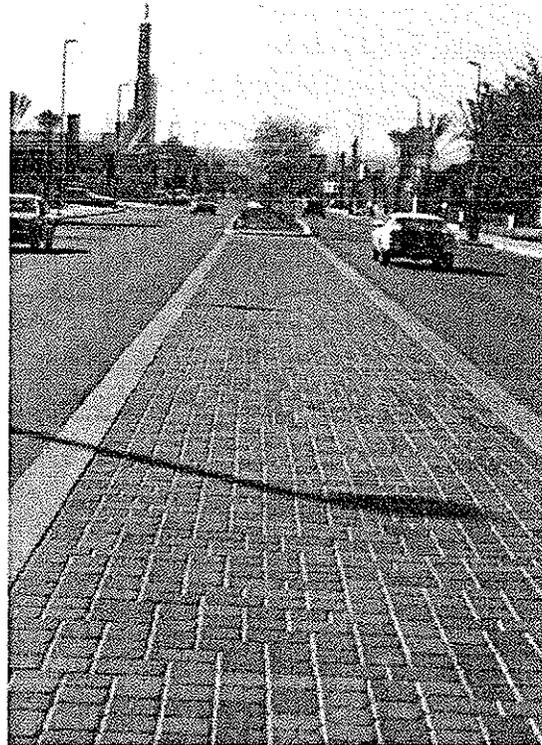


**Slide 15** shows a street with bulbouts and trees but without valley gutters. The bulbouts and trees are a good thing. The trees are about 8 feet closer to the centerline which allows the street tree canopy to grow over the street sooner and provide a pleasant sense of enclosure. This will help reduce speeding.

However, without the valley gutter, the optical narrowing is not as effective. Furthermore, the edge is relatively inflexible. For example, if there was a desire to expand one of the bulbouts in the upstream direction, then the catch basins would be compromised and need moving.



**Slide 16** shows a tree and ground cover planted in each of the two bulbouts. Combined with the valley gutter, the optical width of the street is narrowed and the pedestrians have a comfortable and conspicuous place to stand prior to crossing the street. Furthermore, their crossing distance is shorter.



**Slide 17** shows the flush median/textured left turn lane. The idea is to allow left-turn access to driveways while still narrowing the optical width of the street and avoiding ugly pavement markings.

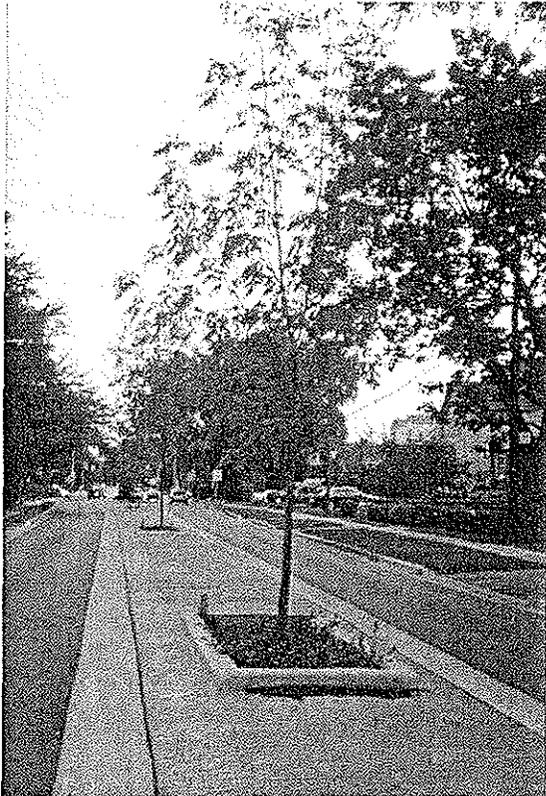
Where there were no driveways, landscaped islands were added. The trees on the islands are important to reinforce the optical narrowing provided by the trees on the bulbouts. They also help reduce the gun-barrel look of the street by encouraging motorists to look in the near and mid-distances as opposed to long distances as one would expect on a high-speed highway.



**Slide 18** shows a narrow flush median/textured left turn lane.



**Slide 20** shows a "before" picture of a stark street that passes by a public school (on the left). The street looks like a highway and motorists drive accordingly, endangering the pedestrians and cyclists.



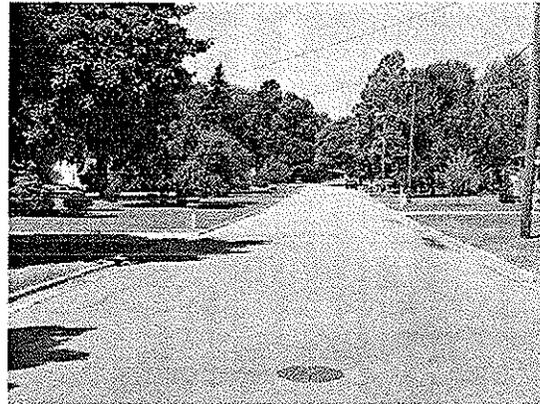
**Slide 19** shows a two-lane example of a flush median/textured left turn lane.



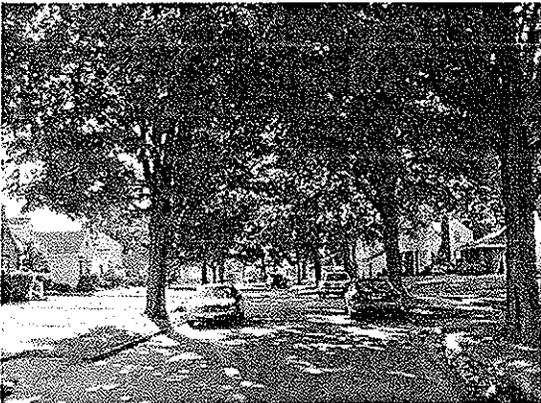
**Slide 21** is a photomorph of the same street that demonstrates the design benefits of the street trees and the flush median/textured left turn lane.



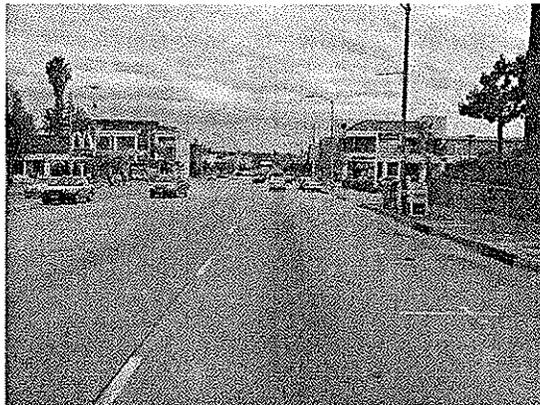
**Slide 22** shows a street in a dense downtown that uses street trees effectively in a rather constrained environment.



**Slide 24** shows a 30-foot wide street without street trees. The point is that street trees are very important to the look, comfort, and performance of the street.



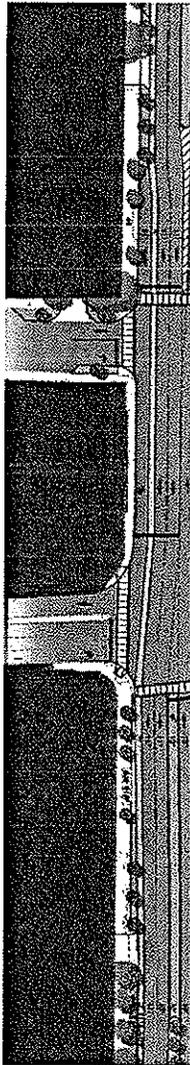
**Slide 23** shows a 30-foot wide street with street trees.



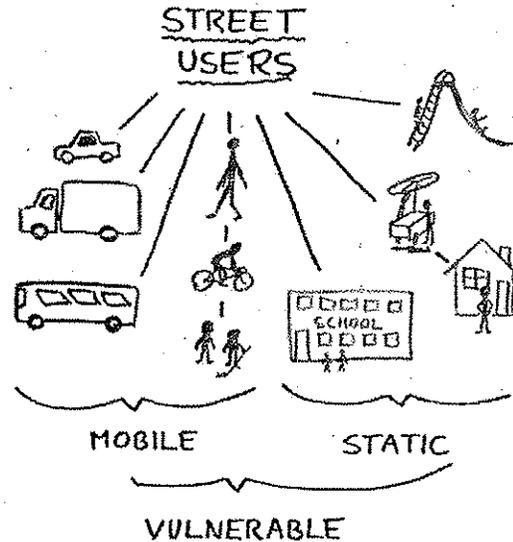
**Slide 25** is the "before" picture of Fair Oaks Avenue (e.g., the existing conditions at the time). It reinforces the design problems that were discussed for Slide 2.



shows the contrasting paving materials, bike lanes, valley gutters, Oak trees, ground cover, driveway aprons, landscaped medians, and the flush medians/textured left turn lanes.



**Slide 29** shows the bridge area which was not typical but still employed many of the same best practice design elements.



**Slide 30** shows the intent if the preliminary design to better accommodate all of the user groups that use Fair Oaks Avenue.

For the motorists, the street will be safer due to less speeding. Due to the bulbouts, the green time at the traffic signals for the pedestrian walk phases at can be shorter. Thus, more green time can be made available to the motorists.

For transit users, the same green time benefits apply. Also, by placing the bus stops on bulbouts with shade and a dignified place to wait, transit usage should rise. The delays to busses from being trapped against the curb will be eliminated.

The cyclists will have conspicuous bike lanes.

The pedestrians will have shade and beauty along the sidewalks, shorter crossing distances, and a better buffer between themselves and the motorists.

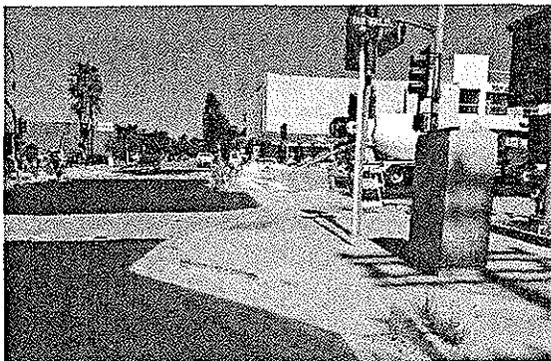
The schools, residences, businesses, and recreational uses will have better addresses, and a more inviting, inclusive, comfortable street.

Value Engineering

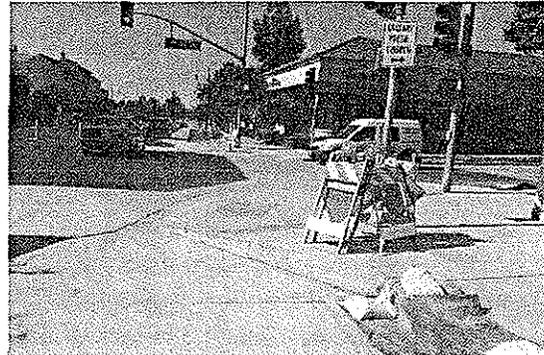
During the process of turning the preliminary design into the final design, the City staff worked with a local consulting team. Part of the process was called “value engineering” during which some of the design elements are changed to reduce the cost of the project with the idea of not compromising the intent of the design.

During the value engineering process, the City staff and the local consulting team telephoned Glatting Jackson (now AECOM) to discuss the importance of the valley gutter. Glatting Jackson highly recommended keeping the valley gutter in the final design.

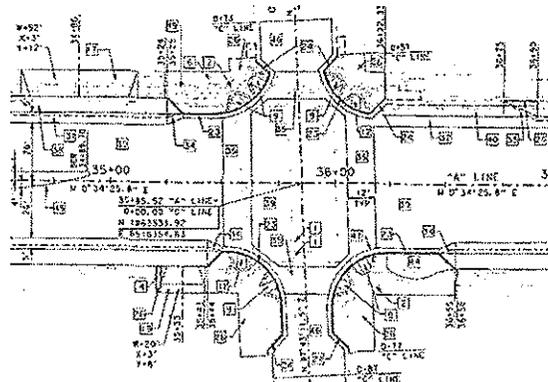
Final Design



**Figure 1** is a photograph of a bulbout on a street corner as built per the final design. This photograph was taken from the side street. Several other bulbouts were built similarly. Note the tire marks on the curb.



**Figure 2** is a photograph of a bulbout on a street corner as built per the final design. This photograph was taken from Fair Oaks Avenue. Several other bulbouts were built similarly. Note the tire marks on the curb.



**Figure 3** shows a plan view of a typical intersection from the final design.

There were several design changes that contributed to the problems with the final design as they relate to the bulbouts. The symptom of the problems is that motorists are hitting the bulbouts. However, the problems are more serious than just that. This will become evident as the design changes are discussed:

i) The most serious design change was placing most of the catch basins at the back of the parking row. The lowest part of the street was supposed to be the valley gutter. The compromised valley gutter design mid-block and the misplaced catch basins contributed to many of the remaining design problems. That design change had the largest negative effect on the preliminary design's intents. Specifically, the lack of the valley gutter in the vicinity of the intersections:

- diminished the optical narrowing;
- diminished the street's aesthetics;
- sloped the bulbouts away from the motorists, making them more difficult for motorists to see;
- lost the beneficial profile change between the motorists and pedestrians near the intersections;
- compromised the ability to elegantly install raised crossings and/or intersections; and
- reduced the flexibility along the edge of the street to expand the bulbouts at the intersections.

ii) On some of the corners, a design change was made for the final design, to not extend the curb radii completely around the corner. A good example of this design change is shown in Figure 3 on the top, right-hand, corner. Assume that the streets are at 90 degrees for a moment. A driver would expect the curb radius to provide guidance around the full 90 degrees. The radius did not go all the way around the corner, giving the radius a flattened

appearance. This contributes to the poor legibility of the final design's bulbouts.

iii) A design change was made to not extend the length of the many of bulbout along the street in the final plan. The resulting short bulbouts made the bulbouts difficult for drivers to read as bulbouts. It would be like using a normal font for left turn arrow pavement marking. It would practically illegible from the motorists' perspective.

iv) A design change was made to lessen the reveal of the curb, gradually, from the back of the parking row to the outer edge of the bulbout. Figure 2 shows this very well. The resulting low profile makes it more difficult for motorists to see the bulbouts.

v) A design change was made to not landscape the many of the bulbouts. Instead the bulbouts were made out of concrete. Thus, the bulbouts blended in with their surroundings. Every bulbout in the preliminary design was landscaped and had an Oak tree. This was a key part of the preliminary design. With the final design, the sense of enclosure was lost, the shade was lost, and the theme of the street was lost. Furthermore, the bulbouts lost their verticality and visibility that the tree and groundcover would have provided.

vi) A design change was made for the final plan to terminate the bike facilities prior to the intersections and then not start them up again until some distance after the intersections. Obviously, these gaps in the bike facilities compromise the utility and the comfort of the bike facilities for cyclists. The gaps also create confusion for the motorists. As a motorist approaches an intersection, it appears that the general purpose lane is

getting wider to facilitate faster right turns. It would not be surprising that motorists are drawn into the space that should have been a bike facility and towards the bulbouts. It's also not surprising that this leads to more motorists crossing what should have been a bike facility and hitting the bulbouts.

Please note that the bike facilities are called "facilities" because they provide facilities for cyclists but are not technically bike "lanes".

vii) A design change was made to not employ bulbouts at major driveways or elsewhere mid-block. Obviously, this affected the number of trees in the parking row and consequently compromised the desired sense of enclosure by a canopy of Oak trees. Minimizing the number of bulbouts also removed the reminders to motorists that there are bulbouts along the street, not just at the corners. This likely contributed to motorists hitting the bulbouts that remained only on the corners in the final plan.

viii) The preliminary design's primary intent was to help the street and City by making an attractive and comfortable street for the various "mobile users" of the street (i.e., pedestrians, cyclists, and motorists) moving along or across the street, as well as the help with the success of the static users of the street (i.e., the businesses, institutions, residences, people at bus stops, people socializing along the street or in open spaces, etc.) Every mode of transportation and static user would have benefited as a result of the preliminary design. One of the huge benefits of the properly designed valley gutter and catch basin locations was that they would help "constrain" the "movement part" of the street to five general

purpose lanes (i.e. transit, automobile, truck, and bicycle) and two bicycle facilities. It also purposefully constrained the edge of the street for the static users to permanently have on-street parking, comfortable sidewalks, and bulbouts. The preliminary design provided a reasonable allocation of space for the context that would serve and be enjoyed by the whole community for decades to come.

The fact that the catch basins were placed in a conventional location not only compromised the primary intent of the design, it removed the constraint regarding widening. The "movement part" of the street can now be more easily widened which would diminish the 'static parts' the street, which would diminish the City. It is conceivable that the newly built, problematic, and unattractive on-street parking, bicycle facilities, and bulbouts could be more easily removed, especially considering that the resulting profile of the street is friendly to a widening. Thus, the design changes have lowered the level of support for the past project by some members of the public. Consequently, the design changes have made the street more vulnerable politically and physically to widening. In sum, the design changes have given a significant advantage to conventional thinkers, in the future, who would value increasing throughput over benefiting the City by increasing place.

#### Possible Remedies and Recommendations

There are two levels of remedies that deserve discussion; one is about achieving the intent of the project and the other is about mitigating the negative effects of the design changes.

With regard to achieving the intent of the project, it is hard to express how disappointing it is to see the unsatisfactory outcome of what could have been a much better project. The design changes went beyond lowering the cost of the project to the point of changing the overall design. Sadly, the intent cannot be achieved without reconstructing the project, at least between the curbs at the intersections. The negative effects of design changes cannot be concealed with retrofitting alone. If reconstruction is not feasible, then the design potential of the street and corridor has been diminished until the next opportunity to rebuild the street in a friendly manner.

In the meantime, mitigating some of the negative effects of the design changes will help somewhat.

Mitigation efforts regarding the bulbouts are recommended. They include:

- i) Extend the radius of the bulbouts to go completely around every corner.
- ii) Extend the curb along the corner radius' tangent, off both ends of the radius (i.e. extend the curb straight down Fair Oaks Avenue and down the side street) to create a length of no less than ten feet. This will give the bulbouts some dimension so that the bulbouts can be better seen by motorists.
- iii) Use the full height for the reveal of the curbs around the bulbouts. This will make the bulbouts more visible and not appear to motorists as mountable. Deal with the any drainage issues on the top of the bulbouts through the landscaping design.

iv) Relocate the handicapped ramps to the tangent/straight portion of the bulbout. Have no more than half of the ramp overlapping the curved part/radius of the bulbout. This will allow the reveal of the curb along the curved part of the bulbout to be its full height for a longer distance. The bulbouts will not only be more visible, the pedestrian crossing distances will be shorter.

v) Move the crosswalks to align with the improved ramp locations. Change the color of the crosswalks so that they contrast with the bulbouts and the asphalt.

vi) Landscape every bulbout with groundcover with height of between 15 inches and 24 inches above the top of the curb. Preferably, use native, drought-tolerant plants to minimize maintenance.

vi) Extend the landscape area from the curb, at end of the parking row, all the way up to the handicapped ramp. On the landscaped edge of the handicapped ramp, do not use the flared edge. Instead use the vertical edge as is shown in Slide 16. This edge provides better guidance for blind pedestrians and maximizes the landscaped/pervious area. A flared edge is only needed where pedestrians may cross the ramp perpendicularly which is not the case on the landscaped side of the ramp. Finally, the vertical edge will help reduce trampling the groundcover and related maintenance issues.

vii) Place an Oak tree prominently in each landscaped area of every bulbout. Align the tree with the center of the parking row. Do not place the tree off to the sidewalk side of

the landscaped area. Relocate the trees that have already been planted incorrectly.

viii) Ensure that the landscaped area provides a minimum of 200 square feet of root zone for the tree. This may require a tangent length of more than ten feet, and /or Silva Cells or other under-the-sidewalk root zones. Providing properly sized root zones is a bargain over time due to the lower maintenance costs of the healthier trees. The trees will also grow properly, make the bulbouts more conspicuous, better help with the sense of enclosure, provide more shade, and look better. Consult with a local landscape architect, who is familiar with the space needs for Oak trees, to confirm the 200 square feet root zone; it might be more due to the local climate.

ix) Extend the bike facility material to the intersections on the near-side and far-side. This will help motorists to stay in their own lane, out of the bike facility, and away from the bulbouts. This is particularly important for motorists turning right. By being in their own lane, the motorists will be farther from the curb, thus increasing their effective radii while turning and, thus, hitting the bulbout less often.

x) Add at least one mid-block bulbout per block, landscape as above, with at least a 10-foot face along Fair Oaks Avenue, full reveal curbs, and an Oak tree and appropriately-sized root zone. This will

remind drivers that bulbouts exist along the street. It will beautify the street; provide shade for pedestrians, etc.

xi) On each bus stop bulbout, provide a shelter, benches, and a trash receptacle. Place two Oak trees in the bulbout in line with the center of the parking row so that the trees are conspicuous and will help make waiting for the bus or transferring a pleasant experience.

xii) If catch basins have been located upstream of the existing bulbouts that are too short, move the catch basins. Alternatively, adjust the landscaped area into a bioswale. Do not retrofit a channel into at the back of the bulbout. Those channels provide a poor aesthetic and consume landscape space. If feasible, move the catch basins to the valley gutter and alter the grades accordingly.

xiii) The mitigation recommendations apply equally to the bulbouts along Fair Oaks Avenue and the bulbouts at the ends of the side streets.

xiv) To reduce the street's vulnerability to widening in the future, the City should pass a resolution or equivalent, capping the number of motor vehicle lanes (i.e., for automobiles, transit vehicles, trucks, etc.) to five lanes, including left turn lanes.

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**ATTACHMENT 2**  
**SR710 TSM/TDM Recommendations**

**Table 2-3: TSM/TDM Alternative Elements**

	Description	Location
<b>ITS Improvements</b>		
ITS 1	Transit Signal Priority	Rosemead Blvd (from Foothill Blvd to Del Amo Blvd)
ITS-2	Install Video Detection System on SR 110	SR 110 north of US-101
ITS-3	Install Video Detection System at intersections	At key locations in study area
ITS 4	Arterial speed data collection	On key north/south arterials
ITS 5	Install arterial Changeable Message Signs	At key locations in study area
ITS-6	Traffic signal synchronization on Garfield Ave	Huntington Dr to I-10
ITS 7	Signal optimization on Del Mar Ave	Huntington Dr to I 10
ITS 8	Signal optimization on Rosemead Blvd	Foothill Blvd to I 10
ITS-9	Signal optimization on Temple City Blvd	Duarte Rd to I-10
ITS 10	Signal optimization on Santa Anita Ave	Foothill Blvd to I 10
ITS 11	Signal optimization on Peck Rd	Live Oak Ave to I-10
<b>Intersection Hot Spot Improvements</b>		
I-1	Remove left turn movement from Colorado to Lockhaven Ave	Broadway/Colorado Blvd
I 2	Add a left turn lane west of Eagle Rock Blvd, remove parking on the north side of the intersection and along both sides of Eagle Rock Blvd and Ellenwood Dr/York Hill Pl, expand York to two lanes in each direction, add a north to east right turn lane (requiring an additional lane on York Blvd and Eagle Rock Blvd), widen York Blvd east approach to the intersection	Eagle Rock Blvd/York Blvd
I-3	Add a dedicated northbound right turn lane on Eastern Ave and potential dual left turn lanes on northbound Eastern Ave	Eastern Ave/Huntington Dr
I-4 & I 5	Add a dedicated right turn lane and eastbound Valley Blvd to southbound on ramp, add an eastbound travel lane to Westmont, add an eastbound to southbound right turn lane at Westmont, add a southbound lane for on-ramp, and add a northbound right turn lane for off-ramp	SR 710 Southbound On-Ramp/Valley Blvd
I-6	Widen South Pasadena Avenue to a minimum of four traffic lanes and realign Fremont Ave on a curved alignment to connect to the South Pasadena and Columbia St intersection	Fremont Ave/Columbia Ave/Pasadena Ave
I-7	Optimize signal timing and implement adaptive traffic signal control	Fair Oaks Ave/Mission St
I-8	Add southbound to westbound right turn lane, sidewalk, plus right of way; add westbound to northbound right turn lane with signal and parkway modifications; and restripe to fit improvements	Fair Oaks Ave/Monterey Rd
I 9	Add eastbound to southbound right turn lane, sidewalk, plus right of way	Fremont Ave/Monterey Rd
I 10	Remove median portion to add third southbound left turn lane on Fair Oaks Avenue at Huntington Drive	Huntington Dr/Fair Oaks Ave

# City of South Pasadena/ Redevelopment Successor Agency/ Public Financing Authority Agenda Report

*Marina Khubesrian, M.D., Mayor/Authority Chair*  
*Robert S. Joe, Mayor Pro Tem/Authority Vice Chair*  
*Michael A. Cacciotti, Council/Authority Member*  
*Diana Mahmud, Council/Authority Member*  
*Richard D. Schneider, M.D., Council/Authority Member*

*Evelyn G. Zneimer, City Clerk/Authority Secretary*  
*Gary E. Pia, City Treasurer*

COUNCIL AGENDA: February 19, 2014  
 TO: Honorable Mayor and City Council  
 VIA: Sergio Gonzalez, City Manager *AG*  
 FROM: Sheila Pautsch, Community Services Director *SP*  
 SUBJECT: **Receive and File the Mid Year Financial Report for the Arroyo Seco Golf Course**

### Recommendation

It is recommended that the City Council receive and file the Mid Year Financial Report for the Arroyo Seco Golf Course.

### Fiscal Impact

Between the first and second quarter of Fiscal Year 2013-14, the golf course operations revenue has increased by about \$35,000 compared to the same two quarters last year.

### Commission Review and Recommendation

This matter was not reviewed by a Commission.

### Background

At the June 15, 2011, City Council meeting, the City Council approved entering into a Golf Course Operations Management Agreement with Donovan Bros., Inc., for the management of the Arroyo Seco Golf Course. At this meeting, the City Council directed that staff present quarterly financial reports at the City Council meetings.

### Analysis

The first half of the fiscal year has been very good for golf course operations. With the unseasonable warm winter, the course has improved rounds of golf played by over 3,000. This is evident when compared to the rounds of golf played during the same time in 2012-13 midyear report.

	2011-12	2012-13	2013-14
<i>July</i>	4,585	4,781	4,286
<i>August</i>	4,366	3,646	4,626
<i>September</i>	3,794	3,046	3,476
<i>October</i>	3,647	2,906	3,413
<i>November</i>	3,014	2,683	3,635
<i>December</i>	2,975	2,402	3,137
<b>Total</b>	<b>22,381</b>	<b>19,464</b>	<b>22,573</b>

With the increase in rounds of golf played, the golf course experienced a revenue increase of over \$35,000. Below is a comparison of monthly revenues during the same time periods in 2011-12 and 2012-13.

	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>
<i>July</i>	\$35,937	\$46,880	\$35,544
<i>August</i>	\$51,408	\$20,667	\$4,486
<i>September</i>	\$11,113	\$17,091	\$24,576
<b>1<sup>st</sup> Quarter</b>	<b>\$98,458</b>	<b>\$84,638</b>	<b>\$64,606</b>
<i>October</i>	\$9,931	\$13,678	\$28,213
<i>November</i>	\$20,270	\$89	\$8,560
<i>December</i>	-\$10,950	-\$9,385	\$23,094
<b>2<sup>nd</sup> Quarter</b>	<b>\$19,251</b>	<b>\$4,382</b>	<b>\$59,867</b>

There have been two capital expenditures thus far which include the replacement of the HVAC in the banquet room and the ice machine in the restaurant. Routine operations and maintenance expenses that were incurred thus far have been repairs to the rear range net, irrigation pump replacement, range and tee mats, range balls, refrigerator and septic pumping and video.

**Legal Review**

The City Attorney has reviewed this item.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

**Attachments:**

1. Arroyo Seco Golf Course Monthly Financial Report 2013-2014
2. Arroyo Seco Golf Course Monthly Financial Report 2012-2013

**ATTACHMENT 1**  
Arroyo Seco Golf Course Monthly Financial Report  
2013-14

Arroyo Seco Golf Course Monthly Financial Report  
2013-2014

Revenue	July	August	September	October	November	December	January	February	March	April	May	June	Total	Projected
<b>General &amp; Admin</b>	\$4,250	\$750	\$0	\$3,100	\$7,678	\$4,017							\$19,795	\$34,500
Golf Course	\$53,202	\$51,855	\$44,623	\$44,404	\$46,299	\$41,053							\$281,436	\$508,000
Mini Golf	\$13,675	\$12,114	\$6,828	\$6,989	\$7,608	\$7,121							\$54,335	\$105,500
Range	\$34,213	\$33,715	\$30,436	\$27,950	\$27,842	\$27,393							\$181,549	\$345,000
Golf Shop	\$4,841	\$5,030	\$4,198	\$4,331	\$4,631	\$4,448							\$27,479	\$52,786
Food	\$17,353	\$14,985	\$12,634	\$14,823	\$12,373	\$12,450							\$84,618	\$166,116
<b>Total Revenue</b>	\$127,534	\$118,449	\$98,719	\$101,597	\$106,431	\$96,482	\$0	\$0	\$0	\$0	\$0	\$0	\$649,212	\$1,211,902
Cost of sales	\$6,788	\$8,817	\$6,505	\$8,975	\$6,012	\$6,803							\$43,900	\$77,704
<b>Gross Profit</b>	\$120,746	\$109,632	\$92,214	\$92,622	\$100,419	\$89,679	\$0	\$0	\$0	\$0	\$0	\$0	\$605,312	\$1,134,198
<b>Labor Expenses</b>														
General & Admin	\$8,378	\$8,703	\$7,829	\$7,695	\$11,421	\$7,791							\$51,817	\$108,583
Golf Course Maint	\$18,190	\$15,351	\$14,279	\$14,427	\$23,185	\$17,754							\$103,186	\$218,505
Range	\$2,605	\$2,205	\$2,316	\$2,251	\$3,325	\$2,238							\$14,940	\$34,236
Golf Shop	\$5,851	\$5,824	\$6,334	\$6,231	\$9,355	\$5,762							\$39,357	\$77,134
Food	\$8,060	\$7,789	\$7,854	\$7,804	\$10,964	\$7,483							\$49,954	\$103,649
<b>Total Labor Expense</b>	\$43,084	\$39,872	\$38,612	\$38,408	\$58,250	\$41,028	\$0	\$0	\$0	\$0	\$0	\$0	\$259,254	\$542,107
<b>Capital &amp; Operations</b>														
General & Admin	\$11,892	\$35,956	\$7,812	\$5,864	\$6,826	\$8,246							\$76,596	\$91,607
Golf Course Maint	\$11,995	\$18,763	\$11,034	\$7,090	\$13,577	\$8,369							\$70,828	\$181,000
Range	\$8,329	\$0	\$1,636	\$2,332	\$0	\$0							\$12,297	\$21,300
Golf Shop	\$113	\$0	\$97	\$499	\$219	\$0							\$928	\$6,200
Food	\$2,770	\$3,337	\$1,238	\$2,990	\$6,042	\$1,616							\$17,993	\$37,335
<b>Total Other Expense</b>	\$35,099	\$58,056	\$21,817	\$18,775	\$26,664	\$18,231	\$0	\$0	\$0	\$0	\$0	\$0	\$178,642	\$337,442
<b>Total Expenses</b>	\$78,183	\$97,928	\$60,429	\$57,183	\$84,914	\$59,259	\$0	\$0	\$0	\$0	\$0	\$0	\$437,896	\$879,549
<b>NET INCOME</b>	\$42,563	\$11,704	\$31,785	\$35,439	\$15,505	\$30,420	\$0	\$0	\$0	\$0	\$0	\$0	\$167,416	\$254,649
Less Mgmt Fee	(\$8,000)	(\$8,000)	(\$8,000)	(\$8,000)	(\$8,000)	(\$8,000)							(\$48,000)	\$96,000
Plus Bar Rent	\$981	\$782	\$791	\$774	\$1,055	\$674							\$981	\$7,825
<b>City Cash Flow</b>	\$35,544	\$4,486	\$24,576	\$28,213	\$8,560	\$23,094	\$0	\$0	\$0	\$0	\$0	\$0	\$120,397	\$166,474

Arroyo Seco Golf Course Monthly Financial Report  
2013-2014

**Capital Improvements**

Date	Item	Amount
Jul-13	HVAC Banquet room	\$10,000.00 *
Dec-13	Ice Machine	\$7,097.60 *
<b>Total to date</b>		<b>\$17,097.60</b>

2

**Operational Expenses**

Date	Item	Amount
Jul-13	Range Fence repair (back of range)	\$4,300.00
	Range Balls	\$4,029.17
Aug-13	Pump repair for irrigation	\$3,811.40
Sep-13	Range Balls	\$2,571.00
Nov-13	Sewage pump	\$975.00
	Video of septic	\$820.00
	Range and tee mats	\$5,668.00
	Refrigerator	\$3,410.00
<b>Total to date</b>		<b>\$25,584.57</b>

All Above expenses are reflected in the monthly financials unless a "\*" indicated next to it  
\* = funds from capital improvement start up fund of \$50,000

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**ATTACHMENT 2**  
Arroyo Seco Golf Course Monthly Financial Report  
2012-13

Arroyo Seco Golf Course Monthly Financial Report  
2012-2013

Revenue	July	August	September	October	November	December	January	February	March	April	May	June	Total	Projected
<b>General &amp; Admin</b>	\$2,800	\$2,000	\$0	\$4,225	\$2,475	\$750	\$6,250	\$3,150	\$2,000	\$1,000	\$2,350	\$1,600	\$28,600	\$39,500
Golf Course	\$59,458	\$45,108	\$38,028	\$35,095	\$33,521	\$30,224	\$34,042	\$36,500	\$46,871	\$46,609	\$47,499	\$49,348	\$502,303	\$557,000
Mini Golf	\$13,447	\$8,313	\$6,751	\$5,829	\$7,552	\$5,761	\$7,960	\$8,014	\$10,763	\$9,375	\$8,242	\$13,154	\$105,161	\$101,400
Range	\$37,058	\$28,123	\$26,363	\$24,575	\$23,062	\$20,193	\$24,346	\$25,761	\$33,517	\$31,274	\$30,790	\$32,943	\$338,005	\$345,000
Golf Shop	\$4,835	\$4,094	\$4,580	\$4,603	\$3,932	\$3,625	\$4,425	\$3,827	\$4,755	\$3,799	\$4,867	\$5,073	\$52,415	\$45,266
Food	\$19,066	\$14,978	\$13,277	\$14,260	\$13,622	\$11,082	\$12,773	\$11,131	\$14,942	\$13,742	\$15,791	\$17,175	\$171,839	\$180,793
<b>Total Revenue</b>	<b>\$136,664</b>	<b>\$102,616</b>	<b>\$88,999</b>	<b>\$88,587</b>	<b>\$84,164</b>	<b>\$71,635</b>	<b>\$89,796</b>	<b>\$88,383</b>	<b>\$112,848</b>	<b>\$105,799</b>	<b>\$109,539</b>	<b>\$119,293</b>	<b>\$1,198,323</b>	<b>\$1,268,959</b>
Cost of sales	\$8,368	\$8,513	\$5,697	\$6,970	\$6,692	\$7,445	\$6,372	\$5,358	\$6,135	\$6,484	\$7,407	\$8,641	\$84,082	\$80,739
<b>Gross Profit</b>	<b>\$128,296</b>	<b>\$94,103</b>	<b>\$83,302</b>	<b>\$81,617</b>	<b>\$77,472</b>	<b>\$64,190</b>	<b>\$83,424</b>	<b>\$83,025</b>	<b>\$106,713</b>	<b>\$99,315</b>	<b>\$102,132</b>	<b>\$110,652</b>	<b>\$1,114,241</b>	<b>\$1,188,220</b>
<b>Labor Expenses</b>														
General & Admin	\$6,984	\$6,907	\$8,027	\$6,913	\$10,263	\$8,029	\$7,229	\$7,580	\$7,326	\$7,313	\$10,753	\$7,212	\$94,536	\$99,145
Golf Course Maint	\$16,589	\$16,485	\$16,469	\$16,455	\$23,814	\$16,859	\$16,823	\$17,256	\$16,751	\$16,621	\$24,136	\$16,768	\$215,026	\$212,141
Range	\$2,602	\$2,562	\$2,514	\$2,434	\$3,273	\$2,094	\$2,134	\$2,269	\$2,389	\$2,450	\$2,633	\$2,310	\$30,674	\$33,239
Golf Shop	\$5,903	\$4,094	\$5,313	\$5,325	\$7,882	\$5,388	\$5,768	\$5,674	\$5,596	\$5,367	\$7,760	\$5,368	\$69,438	\$72,007
Food	\$11,208	\$10,915	\$9,924	\$9,647	\$11,412	\$7,470	\$7,834	\$6,933	\$7,899	\$7,962	\$11,270	\$7,795	\$110,269	\$138,168
<b>Total Labor Expense</b>	<b>\$43,286</b>	<b>\$40,963</b>	<b>\$42,247</b>	<b>\$40,774</b>	<b>\$56,644</b>	<b>\$39,840</b>	<b>\$39,788</b>	<b>\$39,712</b>	<b>\$39,971</b>	<b>\$39,713</b>	<b>\$57,552</b>	<b>\$39,453</b>	<b>\$519,943</b>	<b>\$554,700</b>
<b>Capital &amp; Operations</b>														
General & Admin	\$6,325	\$5,534	\$4,183	\$4,619	\$5,163	\$13,955	\$5,443	\$5,118	\$8,343	\$6,092	\$9,080	\$11,538	\$85,393	\$116,673
Golf Course Maint	\$16,929	\$15,565	\$10,687	\$11,933	\$6,428	\$9,747	\$15,176	\$6,652	\$6,277	\$8,045	\$5,808	\$13,928	\$127,175	\$147,450
Range	\$4,297	\$2,449	\$0	\$225	\$0	\$0	\$45	\$4,905	\$5,285	\$0	\$494	\$0	\$17,700	\$23,200
Golf Shop	\$370	\$0	\$0	\$0	\$118	\$93	\$437	\$128	\$2,257	\$35	\$130	\$476	\$4,044	\$6,000
Food	\$2,988	\$1,567	\$1,655	\$2,974	\$1,516	\$2,319	\$1,274	\$5,798	\$2,123	\$1,308	\$4,318	\$1,560	\$29,400	\$40,000
<b>Total Other Expense</b>	<b>\$30,909</b>	<b>\$25,115</b>	<b>\$16,525</b>	<b>\$19,751</b>	<b>\$13,225</b>	<b>\$26,114</b>	<b>\$22,375</b>	<b>\$22,601</b>	<b>\$24,285</b>	<b>\$15,480</b>	<b>\$19,830</b>	<b>\$27,502</b>	<b>\$263,712</b>	<b>\$333,323</b>
<b>Total Expenses</b>	<b>\$74,156</b>	<b>\$66,078</b>	<b>\$58,772</b>	<b>\$60,525</b>	<b>\$69,869</b>	<b>\$65,954</b>	<b>\$62,163</b>	<b>\$62,313</b>	<b>\$64,256</b>	<b>\$55,193</b>	<b>\$77,382</b>	<b>\$66,955</b>	<b>\$783,616</b>	<b>\$888,023</b>
<b>NET INCOME</b>	<b>\$54,140</b>	<b>\$28,025</b>	<b>\$24,530</b>	<b>\$21,092</b>	<b>\$7,603</b>	<b>-\$1,764</b>	<b>\$21,261</b>	<b>\$19,994</b>	<b>\$42,453</b>	<b>\$44,122</b>	<b>\$24,750</b>	<b>\$43,697</b>	<b>\$329,903</b>	<b>\$300,197</b>
<b>Less Mgmt Fee</b>	<b>(\$8,000)</b>	<b>-\$96,000</b>	<b>-\$96,000</b>											
<b>Plus Bar Rent</b>	<b>\$739</b>	<b>\$642</b>	<b>\$561</b>	<b>\$586</b>	<b>\$486</b>	<b>\$379</b>	<b>\$553</b>	<b>\$697</b>	<b>\$904</b>	<b>\$782</b>	<b>\$896</b>	<b>\$837</b>	<b>\$8,062</b>	<b>\$6,480</b>
<b>City Cash Flow</b>	<b>\$46,880</b>	<b>\$20,667</b>	<b>\$17,091</b>	<b>\$13,678</b>	<b>\$89</b>	<b>-\$9,385</b>	<b>\$13,814</b>	<b>\$12,691</b>	<b>\$35,357</b>	<b>\$36,904</b>	<b>\$17,646</b>	<b>\$36,534</b>	<b>\$241,966</b>	<b>\$219,677</b>
<b>Total</b>														

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Arroyo Seco Golf Course Monthly Financial Report  
2012-2013

**Capital Improvements**

Date	Item	Amount
Jul-12	Fencing around reservoir	\$3,463.00
	Reservoir cover	\$3,200.00
	Painting of Kitchen, floor boards and floor	\$4,225.00
May-13	HVAC in Kitchen	\$6,212.00
Total to date		\$17,100.00

2013

**Operating Expenses**

Date	Item	Amount
Jul-12	Range balls	\$4,297.33
	Renewal License	\$1,196.00
Aug-12	Range Mats	\$2,446.00
Jan-13	Fertilizer	\$7,400.00
Feb-13	Range Mats	\$4,905.00
Mar-13	Range Balls	\$4,312.33
	Scorecards	\$2,257.72
May-13	Freezer for kitchen	\$4,746.00
Total to date		\$31,560.38

\* All Above expenses are reflected in the monthly financials

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