

City of South Pasadena
CULTURAL HERITAGE COMMISSION

Thursday, July 17, 2014, 2014 at 6:45 P.M.
City Council Chambers, 1424 Mission Street

John Lesak (Chair), James McLane (Vice-Chair), West J. De Young, Deborah Howell-Ardila, Robert Conte
Michael Cacciotti, Council Liaison
John Mayer, Staff Liaison

PUBLIC COMMENT & PRESENTATION

**RECOMMENDED
ACTION**

1. Time reserved for those in the audience who wish to address the Commission. No immediate action can be taken on non-agenda items, but the Commission may agendaize any of the items for future discussion.

CONTINUED APPLICATIONS

**RECOMMENDED
ACTION**

2. None

NEW ITEMS

**RECOMMENDED
ACTION**

3. **811 Montrose Ave**
Applicant: Scott and Angela Sullivan, Homeowners
Historic Status Code: 5D3
Project Description:

A request for Certificate of Appropriateness to add 861 square feet to the back of an existing 1,506 square foot house located on an 8,794 square foot lot. An existing carport is also being proposed to be demolished and replaced with a 400 square foot 2 car garage. To enhance the front of the house, a new front porch is proposed. All non-original and/or non-salvageable (and original) windows will be replaced with wood windows with true divided lites. All other exterior materials will match the original materials.

Appoint
Subcommittee

NEW BUSINESS

**RECOMMENDED
ACTION**

4. **436 Oaklawn Avenue**
Prospective Applicant: Joseph Catalano, AIA
Mills Act Contract Request
Historic Status Code: 3D

A letter of intent to file a Mills Act Contract application was submitted to the City. The contract would reduce property taxes as an incentive to rehabilitate and restore a Colonial Revival home at 436 Oaklawn Avenue. The property is eligible to be considered for the City's Mills Act incentive because it is within a designated historic district. The CHC will review the letter of intent and may appoint a subcommittee to review this request in more detail.

Appoint
Subcommittee

5. **1024-B Mission Street**
Prospective Applicant: Boris Shirvanian
Conceptual Review
Historic Status Code: 1D

A conceptual review for a new 7 sq. ft. sign with dimensions of 10"inch x

8'6"ft. The new sign will be a brushed aluminum case with reverse channel letter and halo backlit for "Oculus Optometry". The proposed sign is a fascia band sign facing Mission Street. The proposed material will be brushed aluminum. The Commission will only provide comments and will not make any decisions on the proposed project.

Discuss and Provide Feedback

7. 1822 Mission Street
Prospective Applicant: Jeremiah Kimber
Conceptual Review
Historic Status: 5D1

The homeowner desires to update and expand the existing 1925 English Inspired home while maintaining the historic nature and the massing from the street. Any addition would maintain the character defining features of the existing home, as well as maintaining the historic nature of the property and neighborhood. The proposed project will include enclosing a breezeway between the two original structures (residence and carriage house), demolition of a non-historic garage, and a 300 square-foot two-story addition to the northwest (inside rear) corner of the house. A three car garage will be incorporated into an updated original carriage house."

Comment

COMMUNICATIONS

RECOMMENDED ACTION

- 6. Comments from Council Liaison Comment
- 7. Comments from Commission Comment
- 8. Comments from South Pasadena Preservation Foundation Liaison Comment
- 9. Comments from Staff Comment

APPROVAL OF MINUTES

RECOMMENDED ACTION

- 10. Minutes of the regular meeting of January 16, 2014 Approve
- 11. Minutes of the regular meeting of February 20, 2014 Approve
Approve
- 12. Minutes of the regular meeting of March 20, 2014 Approve
Approve
- 13. Minutes of the regular meeting of April 17, 2014 Approve
- 14. Minutes of the regular meeting of June 19, 2014 Approve

ADJOURNMENT

RECOMMENDED ACTION

- 15. Adjourn to the next meeting on August 21, 2014 at 6:45 p.m. Adjourn

Project plans and related documents are on file in the Planning & Building Department and available for public review. Any person who has a question concerning the nature of an agenda item may call the Planning & Building Department at (626) 403-7220.

NOTICE

General: Pursuant to South Pasadena Ordinance No. 2001, the above projects have been scheduled to appear before the South Pasadena Cultural Heritage Commission. The date, time, and location of the meeting are indicated on this agenda.

Contents: The contents of this agenda provide information prescribed by §65094 of the Government Code. The Planning and Building Department does not assume any liability to the accuracy of the project description provided. The project description provided is based on application information initially submitted. Reviews may require material change to the initial submittal, which may or may not be reflected on subsequent agendas. Agenda errors and omissions may not necessarily invalidate the occurrence of any scheduled meetings. The project description may not include information such as exterior finishes, method of construction, extent of demolition, or architectural style. Interested or affected party may review the design materials either at the Planning and Building Department at 1414 Mission Street, South Pasadena, and submit written comments regarding any of the above projects to the Department and/or attend the Cultural Heritage Commission meeting and comment on the projects at the meeting.

Noticing: This agenda is provided in accordance with the noticing requirements of the ordinance. All continued items are posted on subsequent agendas for the Cultural Heritage Commission renders a continuous period of 60 days or until such decisions. The 60-day review period in which projects expire is indicated below the review type. Future notices are not provided for any continued items. Notices may not be provided for a new item continued to a subsequent meeting due to a lack of quorum. A decision on a project not rendered by the Cultural Heritage Commission after 60 days shall be forwarded to the Planning Commission for action or considered as inactive and removed from the agenda with no further action. Under certain circumstances and upon agreement between the Planning and Building Department and the applicant, the Cultural Heritage Commission may continue to review a project after 60 days if material changes to the initial project warrant additional review. The additional review period is subject to initial noticing requirement. Notices may not be provided for projects approved with a condition that they are resubmitted prior to permit issuance. It is the responsibility of any interested party to be kept updated and informed as to the progression of any of the projects listed above.

Appeals: Any person who owns real property or resides within 300 feet of any of the above projects aggrieved by a decision rendered by the Cultural Heritage Commission for the above projects may appeal the decision before the South Pasadena Planning Commission. Appeals must be filed within 15 calendar days of the Board's decision. Appeals should be filed with the Planning and Building Department. Instruction on appeals, forms, and fee schedule may be obtained at the South Pasadena Planning and Building Department, 1414 Mission Street, South Pasadena.

Meeting: Please plan to attend the meeting earlier than your scheduled time, as some projects may require less time than their allotted 15 minute discussion.

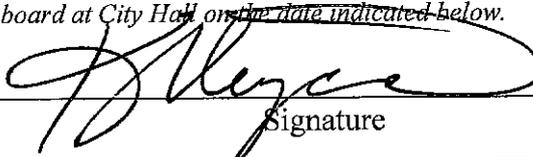
STATE OF CALIFORNIA)
CITY OF SOUTH PASADENA) SS
COUNTY OF LOS ANGELES)

AFFIDAVIT OF POSTING

I declare under penalty of perjury that I am employed by the City of South Pasadena in the Planning & Building Department, and that I posted this notice on the courtyard bulletin board at City Hall on the date indicated below.

07/07/14

Date



Signature

Accommodations

Meeting facilities are accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Planning and Building Department at (626) 403-7220. Hearing assistive devices are available in the Council Chambers. Notification at least 72 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II)