



**MINUTES OF THE REGULAR MEETING OF THE  
JOINT CITY COUNCIL/REDEVELOPMENT SUCCESSOR AGENCY/  
PUBLIC FINANCING AUTHORITY  
OF THE CITY OF SOUTH PASADENA CONVENED  
THIS 21<sup>ST</sup> DAY OF JANUARY 2015, AT 7:30 P.M.  
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS  
1424 MISSION STREET**

**ROLL CALL**

Mayor Joe convened the Regular Meeting of the South Pasadena Joint City Council/Redevelopment Successor Agency (Agency)/Public Financing Authority (Authority) at 7:34 p.m.

Chief Deputy City Clerk Hall called the roll. Present were City Councilmembers/Agency/Authority Members Cacciotti, Khubesrian, and Schneider; Mayor Pro Tem/Agency/Authority Vice Chair Mahmud; and Mayor/Agency/Authority Chair Joe.

Absent: None.

Other Officials and Staff present: City Manager/Agency/Authority Executive Director Gonzalez; Assistant City Manager Straus; City Attorney/Agency/Authority Counsel Highsmith; Chief Deputy City Clerk/Chief Deputy Agency/Chief Deputy Authority Secretary Hall; Police Chief Miller; Acting Police Captain Neff; Deputy Fire Chief Riddle; Finance Director Batt; Planning and Building Director Watkins; Public Works Director Toor; Director of Library, Arts, and Culture Fjeldsted; Community Services Director Pautsch; Grants Analyst Perkosky; Executive Assistant Demirjian; and Principal Management Analyst Lin.

**INVOCATION**

Councilmember Khubesrian presented the invocation.

**PLEDGE OF ALLEGIANCE**

Councilmember Khubesrian led the Pledge of Allegiance.

**1. CLOSED SESSION ANNOUNCEMENTS**

City Attorney Highsmith reported that Mayor Joe called to order at 6:35 p.m. the Closed Session Regular Meeting of the City Council of January 21, 2015, and that all Councilmembers were present, with Councilmember Cacciotti arriving at 6:44 p.m. She indicated the meeting was convened into Closed Session to discuss the following item as listed on the Closed Session Meeting Agenda:

3. Conference with Legal Counsel – Existing Litigation  
Pursuant to Government Code Section 54956.9 (a)  
Name of case: Nansen et al., v. City of South Pasadena, et al.  
Case No. BC 493250

City Attorney Highsmith announced that no action was taken by City Council regarding Closed Session Item No. 3.

**2. COUNCILMEMBERS' COMMENTS (3 MINUTES EACH)**

Councilmember Schneider provided updates from the Freeway & Transportation Commission (FTC): 1) Metropolitan Transit Authority (Metro) has replaced the counterweight at the southeast corner of Mission Street and Meridian Avenue; however, they did not replace the counterweights at any other corner. Staff will submit a request to Metro to replace all counterweights in the City of South Pasadena (City); 2) The FTC is interested in reconsidering the Fremont Avenue Traffic Calming Study; and 3) The California Department of Transportation's (Caltrans) SR-710 Affordable Sales Program will commence in the near future. Councilmember Schneider requested that staff contact the City of Seattle to obtain tunnel information and place on a future City Council Agenda, seconded by Councilmember Cacciotti.

Councilmember Khubesrian had no comments.

Councilmember Cacciotti requested the following items and/or provided updates: 1) Combine a summer concert, Clean Air Car Show, and the Greenest Fastest Mile Run/Green Living Expo, seconded by Mayor Pro Tem Mahmud; 2) Provide report on City's financial protocols; 3) Provide update on bicycle lockers; 4) Provide update on Garfield Reservoir Replacement Project; 5) Attended re-election campaign kickoff for Jose Huizar, Councilmember, City of Los Angeles; 6) Attended the Los Angeles County City Selection Committee (LACCSC) Meeting on January 8, 2015; and 7) Prepare a letter of support to Metro and Hilda Solis, First District Supervisor, Board of Supervisors, Los Angeles County, regarding the North Hollywood/Pasadena Bus Rapid Transit Extension Project, seconded by Councilmembers Khubesrian and Schneider.

Mayor Pro Tem Mahmud attended the following meetings: 1) Public Works Commission

(PWC) – The topic of synthetic turf was discussed; 2) San Gabriel Valley Council of Governments' (SGVCOG) Strategic Planning Meeting; 3) Parks and Recreation Commission – The topic of the Dog Park Concept Plan was discussed; and 4) League of California Cities' Los Angeles County Division Legislative Committee – Participated in a conference call regarding the following topics: 1) Fiscal Year (FY) 2015-16 State Budget; and 2) LACCSC's continuing inability to reach a quorum. Mayor Pro Tem Mahmud indicated she would be attending an upcoming Special Meeting of the SGVCOG.

Mayor Joe announced the Special Olympics World Games 2015, Host Town South Pasadena Kick-Off Cocktail Party, to be held on January 28, 2015, at 7:00 p.m., at the home of Bill and Mary Urquhart, and displayed a flyer. Mayor Joe announced this evening's City Council Meeting would be adjourned in memory of Beverly Engler, South Pasadena Resident and Co-Founder of the Friends of the South Pasadena Public Library Bookstore, who was a tireless and enthusiastic volunteer in the community.

### **3. CITY MANAGER COMMUNICATIONS**

City Manager Gonzalez announced the following events: 1) Strategic Planning Community Forum on February 7, 2015, at 8:30 a.m., at the South Pasadena Public Library Community Room, and displayed a flyer; and 2) Study Session regarding parking in high impact areas on February 18, 2015, at 6:30 p.m., in the Amedee O. "Dick" Richards, Jr. Council Chambers (Council Chambers).

Councilmember Cacciotti requested that staff post the 2015 Strategic Planning Goals for the City Council and public to view in the Council Chambers.

Public Works Director Toor provided an update on the Garfield Reservoir Replacement Project. Mayor Joe requested the monthly Construction Report be distributed to City Council. Mayor Pro Tem Mahmud requested the Construction Report be posted to the City's website.

### **REORDERING OF AND ADDITIONS TO THE AGENDA**

None.

### **4. MAYOR'S APPOINTMENTS**

Mayor Joe appointed Erin Fleming to the Animal Commission; Daniel Kreinbring to the Animal Commission; Steven Treffers to the Cultural Heritage Commission; Rick Thomas to the Library Board of Trustees; Stephen Leider to the Natural Resources and Environmental Commission; and Richard Tom to the Planning Commission for full three-year terms until December 31, 2017.

By consensus, the City Council approved the aforementioned appointments to various Commissions.

**CONSENT CALENDAR**

Councilmember Khubesrian requested that Item No. 7 be removed from the Consent Calendar for separate consideration.

Councilmember Cacciotti requested that Item Nos. 9 and 12 be removed from the Consent Calendar for separate consideration.

**MOTION:** M/S Mahmud/Khubesrian to approve Consent Calendar Item Nos. 6, 8, 10, 11, and 13. By roll call vote, the motion passed unanimously. Absent: None.

The Consent Calendar consisted of the following items:

**6. APPROVAL OF THE MINUTES OF THE SPECIAL CITY COUNCIL MEETING OF JANUARY 7, 2015 AND REGULAR CITY COUNCIL MEETING OF JANUARY 7, 2015**

**8. AWARD OF FY 2014-15 CDBG SIDEWALK REPLACEMENT PROJECT**

**10. APPROVAL OF MAYOR'S CITY COUNCIL LIAISON AND REGIONAL GROUP APPOINTMENTS AND ADOPTION OF RESOLUTION APPOINTING DELEGATES, REPRESENTATIVES, AND ALTERNATES TO VARIOUS AGENCIES AND ORGANIZATIONS**

**11. APPROVAL OF THE MAYOR'S SIGNATURE ON A LETTER OF SUPPORT FOR \$43,000 APPLICATION TO STATE OF CALIFORNIA'S OFFICE OF TRAFFIC SAFETY SELECTIVE TRAFFIC ENFORCEMENT PROGRAM GRANT**

*CITY COUNCIL/REDEVELOPMENT SUCCESSOR AGENCY/PUBLIC FINANCING AUTHORITY*

**13. MONTHLY INVESTMENT REPORTS FOR NOVEMBER 2014**

**ITEMS PULLED FROM THE CONSENT CALENDAR FOR SEPARATE CONSIDERATION**

**7. SECOND READING AND ADOPTION OF AN ORDINANCE ADOPTING THE 2014 CITYWIDE ENGINEERING AND TRAFFIC SURVEY**

Councilmember Khubesrian commented that during the first reading and introduction of the ordinance at the January 7, 2015, City Council Meeting, she voted in opposition of the proposed speed limit change on Monterey Road from Fair Oaks Avenue to Milan Avenue listed on page 21 of the staff report. Councilmember Khubesrian indicated that residents had the option to request a future study be conducted on the Monterey Road street segment from Fair Oaks Avenue to Milan Avenue.

Chief Deputy City Clerk Hall presented and read by title AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, ADOPTING THE 2014 ENGINEERING AND TRAFFIC SURVEY.

**MOTION:** M/S Khubesrian/Cacciotti to read by title only for second reading, waive further reading, and adopt AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, ADOPTING THE 2014 ENGINEERING AND TRAFFIC SURVEY. The motion passed by the following roll call vote:

AYES: Cacciotti, Khubesrian, Mahmud, Schneider, and Mayor Joe

NOES: None

ABSENT: None

ABSTAIN: None

#### **9. PURCHASE OF A 2015 FORD F250 REGULAR CAB CNG SERVICE TRUCK**

In response to Councilmember Cacciotti's inquiry, Grants Analyst Perkosky stated there was approximately \$100,000 in the City's AB2766 Subvention Fund. Grants Analyst Perkosky indicated the City receives \$30,000 to \$37,000 annually from vehicle registration fees.

**MOTION:** M/S Cacciotti/Mahmud to approve the following: 1) Accept a bid dated December 9, 2014, from Raceway Ford for the purchase of a 2015 Ford F250 regular cab CNG truck; 2) Reject all other bids received; and 3) Authorize the City Manager to enter into a contract with Raceway Ford for a not-to-exceed amount of \$38,504 (including taxes and fees). By roll call vote, the motion passed unanimously. Absent: None.

#### **12. APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$420,754.66, GENERAL CITY WARRANTS IN THE AMOUNT OF \$609,830.58, AND PAYROLL IN THE AMOUNT OF \$439,847.39**

Councilmember Cacciotti commented on City Warrant No. 186710 payable to Lawn Mower Corner, on page 91 of the staff report. Councilmember Cacciotti indicated that Public Works Director Toor clarified the payment was for repairs to a chain saw blade and not the purchase of a chain saw.

**MOTION:** M/S Cacciotti/Joe to approve Prepaid Warrants #186570 - 186627 in the amount of \$420,754.66, General City Warrants #186628 - 186779 in the amount of \$609,830.58, and Payroll 01-16-15 in the amount of \$439,847.83, totaling \$1,470,433.07; and seated as the Successor Agency to the Community Redevelopment Agency, approve Redevelopment Successor Agency warrants for \$8,465.16 (included in above total). By roll call vote, the motion passed unanimously. Absent: None.

**PUBLIC COMMENTS**

Mayor Joe opened the Public Comments section.

Stuart Morkun, South Pasadena Resident, commented on the lack of bicycle lockers at the Metro Gold Line train station and requested City Council consider the installation of bicycle lockers.

There being no additional speakers, Mayor Joe closed the Public Comments section.

**PUBLIC HEARING****14. PUBLIC HEARING TO ADOPT A RESOLUTION APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM FOR THE FISCAL YEAR 2015-2016**

Grants Analyst Perkosky presented the staff report as part of a PowerPoint Presentation and responded to City Councilmembers' questions.

Mayor Joe opened the Public Hearing.

There being no speakers, Mayor Joe closed the Public Hearing.

**MOTION:** M/S Mahmud/Cacciotti to adopt a resolution approving the Community Development Block Grant (CDBG) Program for the Fiscal Year 2015-2016.

Agenda Item No. 18 was discussed at this time.

**18. RECEIVE AND FILE STAFF REPORT ON PART ONE CRIMES FOR YEAR ENDING 2014**

Police Chief Miller presented the staff report as part of a PowerPoint Presentation. He discussed the following topics: 1) Prison Realignment - AB 109; 2) Criminal Sentences, Misdemeanor Penalties - Proposition 47; 3) Reducing Part One Crimes; 4) Predictive policing; 5) Community involvement programs; 6) Community policing; 7) Social media efforts; 8) K9 Teams; 9) West San Gabriel Valley Anti-Crime Task Force; 10) Bicycle patrols; 11) Foothill Air Support Team; and 12) 2014 Crime statistics. Police Chief Miller responded to City Councilmembers' questions.

Mayor Joe opened the Public Comments section.

There being no speakers, Mayor Joe closed the Public Comments section.

Councilmember Cacciotti requested a report on the City's joint outreach efforts with the South Pasadena Unified School District.

By consensus, the City Council approved to receive and file the Part One Crimes Report for year ending 2014.

## **ACTION/DISCUSSION**

### **15. STRATEGIC PLAN QUARTERLY UPDATE**

Executive Assistant Demirjian presented the staff report as part of a PowerPoint Presentation and responded to City Councilmembers' questions.

Councilmember Cacciotti requested that consultants Nelson/Nygaard Consulting Associates Inc. be made aware of the following items: 1) MoveLA Master Plan; 2) Connection to the proposed City of Burbank's high-speed rail station; and 3) Utilization of Arroyo Seco as a multi-modal transportation corridor.

Councilmember Schneider commented that a high priority should be placed on developing design plans for the banquet facility at the Arroyo Seco Golf Course, seconded by Councilmember Cacciotti.

Councilmember Schneider commented that the Public Works Department should ensure that the Natural Resources and Environmental Commission (NREC) is informed of tree planting locations, dates, and tree types.

Mayor Joe opened the Public Comments section.

There being no speakers, Mayor Joe closed the Public Comments section.

Mayor Pro Tem Mahmud recommended that staff contact San Gabriel & Lower Los Angeles Rivers and Mountains Conservancy regarding funding for the Arroyo Seco Bicycle and Pedestrian Trail Project.

Councilmember Cacciotti recommended that staff draft a letter to all elected officials of the cities along the Arroyo Seco to request funds to connect all sections of the Arroyo Seco.

By consensus, the City Council approved to receive and file the second quarter update of the FY 2014-15 Strategic Plan.

### **16. PROVIDE DIRECTION ON A FINAL CONCEPT PLAN AND ARCHITECTURAL STYLE FOR A POSSIBLE COMMUNITY CENTER**

Community Services Director Pautsch presented the staff report as part of a PowerPoint presentation. Community Services Director Pautsch introduced Monika Robinson, Landscape Architect, ICG, Inc., and Ron Hagan, Senior Associate, ICG, Inc.

Community Services Director Pautsch discussed the additional cost of \$31,200 if the City Council selected two design options. She indicated the cost could be allocated through the park impact fees.

In response to Councilmember Cacciotti's question, City Manager Gonzalez explained that insurance funds were received in relation to a fire damage claim of an incident that occurred at the Public Works Department's maintenance building. City Manager Gonzalez discussed the City's options to either rebuild or receive an insurance fund payment.

Councilmember Cacciotti recommended that the Cultural Heritage Commission (CHC), Design Review Board (DRB), and South Pasadena Preservation Foundation (SPPF) provide input on the possible demolition of the Orange Grove Recreation Building (Recreation Building) as proposed in Concept Site Plan 1.

In response to Mayor Pro Tem Mahmud's question, City Manager Gonzalez stated that the Recreation Building, located at 815 Mission Street, is a local designated historical landmark.

In response to Councilmember Khubesrian's question, Senior Associate Hagan confirmed the possibility of losing the option of Concept Site Plan 2 if the site was purchased by another party.

In response to Councilmember Schneider's question, Senior Associate Hagan indicated the architectural style does affect how the buildings are laid out. He explained the elevation change of the property and how it would be addressed.

Mayor Joe opened the Public Comments section.

There being no speakers, Mayor Joe closed the Public Comments section.

Discussion followed among City Councilmembers and Senior Associate Hagan regarding preservation of the existing Recreation Building located in Concept Site Plan 1.

Mayor Joe inquired if a parking entry from El Centro Street, rather than Mission Street, was considered.

Senior Associate Hagan indicated that a parking entry on El Centro Street was considered; however, feedback from the surrounding community may be received if the City presented it as an option. Senior Associate Hagan stated he would review the parking entry options again once a final plan was selected.

Mayor Pro Tem Mahmud indicated it was likely that residents would oppose increasing traffic on El Centro Street.

In response to Mayor Pro Tem Mahmud's question, City Manager Gonzalez discussed the process for conducting a historical study of the Recreation Building and the

environmental report requirements. He stated the CHC would have to review the historical significance of the Recreation Building if a demolition was proposed. He indicated the City would work with ICG, Inc. to start the process and place the matter on a future City Council Meeting Agenda if direction was received from the City Council.

Mayor Pro Tem Mahmud recommended a concept site plan be referred to the CHC as soon as possible.

Councilmember Schneider indicated support to postpone a decision until input is received from other commissions. He stated a parking entry on El Centro Street should be considered. Councilmember Schneider explained that Mission Street has traffic issues due to the Metro Gold Line train crossings and oncoming traffic from Orange Grove Avenue.

Councilmember Khubesrian discussed the City Council's global direction towards a more active lifestyle, quality of life, and access to a social gathering space. She recommended a parallel transportation solution plan, such as bicycle access, bicycle parking, and other ways to promote walking to the facility, be incorporated into a plan. Councilmember Khubesrian indicated that transportation options to each of the high density developments should be offered.

Councilmember Cacciotti requested that the PWC provide an analysis of the parking entry on El Centro Street versus Mission Street.

A motion was made by Mayor Pro Tem Mahmud to refer the following to the CHC: 1) Concept Site Plan 1; 2) Proposed demolition of the Recreation Building; and 3) Incorporation of the existing Recreation Building's facade into a new design to be relocated on the site. The motion failed due to a lack of a second.

Councilmember Cacciotti recommended an amendment to Mayor Pro Tem Mahmud's motion as follows: 1) Refer Concept Site Plan 1 to the PWC, DRB, and SPPF, for their recommendations.

Mayor Pro Tem Mahmud stated a concept site plan could not be referred to the DRB until a final design plan has been selected.

**MOTION:** Joe/Khubesrian to approve the following: 1) Refer the Community Center Concept Site Plan 1 to the CHC to provide recommendations; 2) Refer the Community Center Concept Site Plan 1 to the PWC to provide recommendations on parking entry options; 3) Incorporation of the existing Recreation Building's facade into a new design to be relocated on the site; and 4) Selection of a Spanish Mission architectural style. By roll call vote, the motion passed unanimously. Absent: None.

**REPORTS****17. RISK MANAGEMENT UPDATE**

Assistant Manager Straus presented the staff report and responded to City Councilmembers' questions.

Mayor Pro Tem Mahmud requested that a quarterly report be provided at future City Council Meetings.

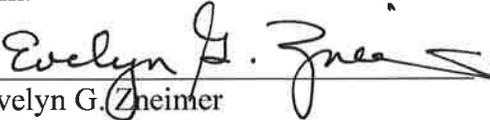
Mayor Joe opened the Public Comments section.

There being no speakers, Mayor Joe closed the Public Comments section.

**MOTION:** Cacciotti/Mahmud to approve the following: 1) Receive and file the Risk Management Update Report for the period of July 1, 2014 to December 31, 2014; and 2) Direct staff to provide quarterly Risk Management Update Reports at future City Council Meetings. By roll call vote, the motion passed unanimously. Absent: None.

**ADJOURNMENT**

Mayor Joe adjourned the Regular Meeting of the Joint City Council/Redevelopment Successor Agency/Public Financing Authority in memory of Beverly Engler at 10:56 p.m.

  
\_\_\_\_\_  
Evelyn G. Zheimer  
City Clerk

  
\_\_\_\_\_  
Robert S. Joe  
Mayor

Minutes approved by the South Pasadena City Council on February 4, 2015.