

AGENDA

**South Pasadena Animal Commission (SPAC)
1424 Mission Street
South Pasadena, CA 91030**

**Monday, March 3, 2014
Mayor's Conference Room, City Hall – 6:30 pm**

South Pasadena Animal Commission
Elizabeth Cavanaugh, Chair
Cornelia Balogh, Public Relations Secretary
Olivia Galvin, Resources Secretary
Michelle Lindsay, Corresponding Secretary
Marysia Wojcik, newly appointed member

City Council Liaison: TBA
Staff Liaison, DeAnn Wheelless, Police Captain

1. APPROVAL OF MINUTES for January 6, 2014

2. LIAISON REPORTS/COMMENTS

- a. Council Liaison report
- b. Staff Liaison report

3. PUBLIC COMMENTS AND SUGGESTIONS

Time reserved for those in the audience who wish to address the Animal Commission. The audience should be aware that the Animal Commission may not discuss details of non-agenda items.

4. DISCUSSION ITEMS

- a. Thank and recognize Beverly Biber for her outstanding service to SPAC
- b. Welcome and introduce Marysia Wojcik to the Commission
- c. Appoint new Recording Secretary
- d. Verify that Red Rover currently has all information needed from the City
- e. Discuss next steps for city ordinance changes to increase pet dog limit to four and to replace “seeing eye dog” with “service dog”
- f. Discuss next steps to amend annual joint meeting of Public Safety Commission (PSC) and Animal Commission (SPAC) to an “as needed” basis
- g. Plan for SPAC’s “Doggy Day with Cats too” booth and designate Commissioner shifts and duties for Saturday, March 29, 2014 (10:00 am -1:00 pm) in Garfield Park
- h. Discuss updated Be Kind to Animals (BKTA) information, distribution of flyers, PR, and other materials, and collection of student entries. Assign specific duties for the project and finalize timeline dates, having Commissioners clear 2 or 3 days on their respective calendars for the posting of artwork.

Designate SPAC's BKTA special project meeting location, such as the Fire Room, and have it scheduled on the selected dates by City Clerk. Begin planning and coordination of children's awards ceremony that takes place on May 5, 2014

- i. Discuss highlights of January 25th Citizen Summit strategic planning session organized by the City and review SPAC goals
- j. Discuss recent PHS activity reports provided by Captain Wheelless
- k. Check in on status of City webpage updates

NEXT SPAC MEETING PROPOSED AGENDA ITEMS for April 2014

- Continue planning and coordination of Spring 2014 BKTA program
- Discuss insecticide use in city parks, concerning impact on animal and human health
- Discuss proposing a spaying and neutering requirement for pets licensed in So. Pas.
- Review and discuss animal rescue protocol and preparedness during an emergency
- Follow up on March agenda items needing further attention

5. ADJOURNMENT

City of South Pasadena
County of Los Angeles

I declare under penalty of perjury that I, as an employee of the City of South Pasadena, posted this Agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena on _____ as required by the State of California.

Date: 2-27-14

Signed: 