



**MINUTES OF THE SPECIAL MEETING OF THE
CITY COUNCIL OF THE CITY OF SOUTH PASADENA
CONVENED THIS 21ST DAY OF FEBRUARY, 2015 AT 8:30 A.M.
SOUTH PASADENA SENIOR CENTER
1102 OXLEY STREET**

CALL TO ORDER

Mayor Joe convened the Special Meeting of the South Pasadena City Council at 8:33 a.m.

Present were City Councilmembers Cacciotti and Khubesrian; Mayor Pro Tem Mahmud; and Mayor Joe. City Councilmember Schneider arrived at 8:37 a.m.

Absent: None.

Other Elected Officials and Staff present: City Clerk Zneimer; City Treasurer Pia; City Manager Gonzalez; Assistant City Manager Straus; City Attorney Highsmith; Executive Assistant Demirjian; Management Aide Castruita; Police Chief Miller; Deputy Fire Chief Riddle; Finance Director Batt; Director of Library, Arts, and Culture Fjeldsted; Community Services Director Pautsch; Public Works Director Toor; Planning and Building Director Watkins; Principal Management Analyst Lin; Senior Management Analyst Figoni; and Chief Deputy City Clerk Hall.

PLEDGE OF ALLEGIANCE

Management Aide Castruita led the Pledge of Allegiance.

WELCOME AND OVERVIEW OF MEETING

Mayor Joe welcomed everyone and explained that the purpose of the session was to update the 2015-2018 Strategic Plan for the City of South Pasadena (City) for 2015 - 2016. Mayor Joe introduced City Manager Gonzalez. City Manager Gonzalez introduced Laura Mason-Smith, Facilitator, who outlined the agenda for the meeting.

PUBLIC COMMENTS

Mayor Joe opened the Public Comments section.

Sally Kilby, South Pasadena Resident, commented on the Utility Users Tax (UUT) Repeal Initiative (Initiative) and the prioritization of projects based on various budget scenarios.

There being no additional speakers, Mayor Joe closed the Public Comments section.

INTRODUCTIONS AND RECOGNITIONS OF ACCOMPLISHMENTS

Facilitator Mason-Smith explained her role, asked each participant to introduce themselves, and provide a highlight of the Strategic Planning Community Forum held on February 7, 2015.

MISSION AND CORE VALUES

Facilitator Mason-Smith read the City's Mission Statement as follows:

"The City of South Pasadena is committed to providing effective and efficient municipal services for the community while preserving our quality of life and small-town character in a 21st Century environment."

Facilitator Mason-Smith reviewed the City's Core Values as follows (not in order of priority):

The City of South Pasadena values:

- Honesty and Integrity
- Teamwork
- Outstanding customer-friendly service
- Responsiveness
- Open and accessible government
- Community participation
- Fiscal responsibility

Facilitator Mason-Smith reviewed the City's Three-Year Goals for 2015 - 2018. After discussion, the participants prioritized the City's five top Three-Year Goals (not in order of priority):

- Eliminate the 710 tunnel option and improve local and regional mobility
- Continue to improve City infrastructure and facilities
- Continue to strengthen the City's financial position, organizational effectiveness, and service levels
- Promote appropriate local economic growth
- Enhance the City's healthy natural, cultural, and built environment

KEY THEMES THAT SERVE AS A FOUNDATION FOR STRATEGIC PLANNING: COMMISSION AND COMMUNITY FORUM INPUT

Facilitator Mason-Smith indicated the participants had previously reviewed, at the Strategic Planning Community Forum, the key themes that served as a foundation for the Strategic Planning Update process. These themes were identified through two means:

1. All City Commissions were asked to review the existing Strategic Plan and determine up to three big-picture policy goals (pertaining to the subject matter area of their Commission) that the City Council should consider as part of the Strategic Plan Update process; and
2. The public provided input on their priorities at the Strategic Planning Community Forum held on February 7, 2015.

WORKING GROUPS: SETTING GOALS AND OBJECTIVES

Facilitator Mason-Smith asked participants to sit at their assigned breakout tables to discuss the identified objectives. After discussion, a representative of each group reported its top three objectives, plus one additional objective for consideration.

PUBLIC COMMENTS

Mayor Joe opened the Public Comments section.

Sam Burgess, South Pasadena Resident, commented on the following topics: 1) Commercial truck traffic on Fair Oaks Avenue; 2) Hook ramp; 3) City Council should consider inviting the City of Los Angeles to join the 5 Cities Alliance; and 4) Disaster preparedness.

Alexandria Levitt, Chair, Senior Citizen Commission, commented that the community's input from the Strategic Planning Community Forum was not included as part of the City's goals for 2015- 2018.

Carrie Adrian, Chair, Finance Committee, commented that the City Council should prioritize projects as it is impossible to complete all projects at one time.

Ellen Wood, South Pasadena Resident, concurred with Chair Levitt's comments. She stated the Mission Street Specific Plan needs to be updated.

There being no additional speakers, Mayor Joe closed the Public Comments section.

NEXT STEPS

City Manager Gonzalez indicated that the City would be addressing the community's input from the February 7, 2015 Strategic Planning Community Forum.

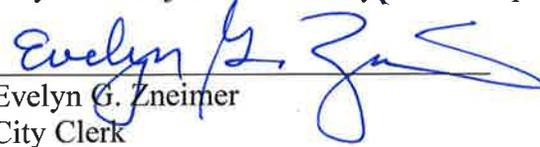
Mayor Pro Tem Mahmud recommended that the City prepare an alternative budget plan taking into consideration the possible loss of the UUT revenue.

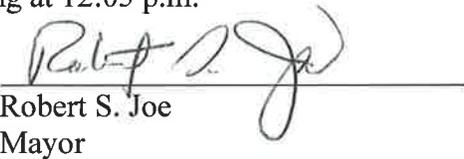
Mayor Joe stated that the public comments made would be reviewed and addressed by staff.

Facilitator Mason-Smith indicated the results would be brought back for City Council review.

ADJOURNMENT

Mayor Joe adjourned the City Council Special Meeting at 12:05 p.m.


Evelyn G. Zneimer
City Clerk


Robert S. Joe
Mayor

Minutes approved by the South Pasadena City Council on April 8, 2015.