



**MINUTES OF THE REGULAR MEETING OF THE
JOINT CITY COUNCIL/REDEVELOPMENT SUCCESSOR AGENCY/
PUBLIC FINANCING AUTHORITY
OF THE CITY OF SOUTH PASADENA CONVENED
THIS 20TH DAY OF MAY 2015, AT 7:30 P.M.
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS
1424 MISSION STREET**

ROLL CALL

Mayor Joe convened the Regular Meeting of the South Pasadena Joint City Council/Redevelopment Successor Agency (Agency)/Public Financing Authority (Authority) at 7:37 p.m.

Interim Chief Deputy City Clerk Kilby called the roll. Present were City Councilmembers/Agency/Authority Members Cacciotti, Khubesrian, and Schneider; Mayor Pro Tem/Agency/Authority Vice Chair Mahmud; and Mayor/Agency/Authority Chair Joe.

Absent: None.

Other Officials and Staff present for all or part of the meeting : City Manager/Agency/Authority Executive Director Gonzalez; City Attorney/Agency/Authority Counsel Highsmith; Police Chief Miller; Police Captains Neff and Solinsky; Police Officer Burgos; Deputy Fire Chief Riddle; Finance Director Batt; Assistant Finance Director Lieu; Public Works Director Toor; Deputy Public Works Director Furukawa; Planning and Building Director Watkins; Senior Planner Mayer; Director of Library, Arts, and Culture Fjeldsted; Community Services Director Pautsch; Principal Management Analyst Lin; Executive Assistant Demirjian; and Interim Chief Deputy City Clerk/Interim Chief Deputy Agency/Interim Chief Deputy Authority Secretary Kilby.

INVOCATION

Mayor Pro Tem Mahmud presented the invocation.

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Mahmud led the Pledge of Allegiance.

1. CLOSED SESSION ANNOUNCEMENTS

Mayor Joe called the Closed Session of the Regular Meeting of the City Council of May 20, 2015, to order at 6:32 p.m., and all Councilmembers were present, with Councilmember Cacciotti arriving at 7:00 p.m. The Meeting convened into Closed Session to discuss the following items as listed on the Closed Session Regular Meeting Agenda:

3. Conference with Legal Counsel – Pending Litigation
Pursuant to Government Code Section 54956.9 (d)(1)

Name of case: City of South Pasadena et al., v. Federal Highway
Administration: CA Department of Transportation et al.
[United States District Court CV 98-6996]

4. Conference with Legal Counsel – Initiation of Litigation
Pursuant to Government Code Section 54956.9 (d)(4)

City Attorney Highsmith announced that the City Council met in Closed Session with legal counsel to receive an update on a matter of pending litigation. Direction was provided to legal counsel; no action was taken. The City Council met briefly with the City Attorney to discuss a matter of potential initiation of litigation, and direction was provided to the City Attorney.

2. POLICE DEPARTMENT PROMOTIONAL BADGE PINNING CEREMONY OF BRIAN SOLINSKY, POLICE CAPTAIN

Mayor Joe invited Police Chief Miller to the podium to conduct two badge-pinning ceremonies. Police Chief Miller provided background of Arthur Burgos, newly sworn Police Officer, South Pasadena Police Department, and introduced Police Captain Neff, who conducted the badge-pinning ceremony. Police Chief Miller provided background of recently promoted Police Captain Solinsky, Police Department, and conducted the badge-pinning ceremony. Both recipients made comments.

3. PRESENTATION OF A CERTIFICATE OF APPRECIATION TO SCOTT FELDMANN, FORMER CEO/PRESIDENT, SOUTH PASADENA CHAMBER OF COMMERCE, FOR 11 YEARS OF SERVICE TO THE SOUTH PASADENA COMMUNITY

Mayor Joe announced that Scott Feldmann, Former CEO/President, South Pasadena Chamber of Commerce (Chamber of Commerce), was unable to attend tonight's Meeting and that he will be presented a Certificate of Appreciation at a future City Council Meeting for 11 years of service to the South Pasadena community.

4. COUNCILMEMBERS' COMMENTS

Councilmember Schneider reported that he represented the City of South Pasadena (City) at a Public Hearing in [the Los Angeles community of] El Sereno on the transportation alternatives being considered in the State Route 710 (SR-710) North Study Draft Environmental Impact Report/ Environmental Impact Statement (Draft EIR/EIS). He indicated the City opposed the tunnel and light-rail transit alternative as described in the Draft EIR/EIS. He said the City would support light-rail transit if done well. Councilmember Schneider indicated the City is in agreement with El Sereno residents, who are also opposed to the proposed light-rail alternative. He stated he also represented "Beyond the 710 – Moving Forward," a new project (Project), which Councilmember Khubesrian will report on in further detail.

Councilmember Khubesrian discussed and displayed a PowerPoint Presentation on a new initiative for community mobility, "Beyond the 710 – Moving Forward." The City is working on the Project with the 5-Cities Alliance (Alliance), which includes the Cities of Glendale, La Cañada Flintridge, Pasadena, Sierra Madre, and South Pasadena, with support from other organizations. The Alliance considered what could happen once the conversation moved beyond "Yes 710" or "No 710." The Project identified the following initiatives for community mobility: land use and economic opportunities; increased transportation options/enhanced mobility; financial responsibility; environmental stewardship; and community enhancement. She described new initiatives for community mobility, their benefits and costs.

Councilmember Cacciotti requested the following: 1) In regard to the reconstruction of Garfield Reservoir, that a project be referred to the newly established Renewable Energy Council or the Natural Resources and Environmental Commission (NREC) to investigate, in addition to solar energy, hydroelectric power, electric charging stations, and wind power, seconded by Councilmember Schneider; 2) The NREC explore removing turf from medians on Huntington Drive and perhaps Fair Oaks Avenue, and installing bicycle paths on the medians, seconded by Councilmember Schneider; and 3) An item be added to a future City Council Meeting Agenda to allocate \$250 of his Fiscal Year (FY) 2014-15 discretionary funds to the Greenest Fastest Mile, a run scheduled for July 19, 2015, at Garfield Park, seconded by Mayor Pro Tem Mahmud. In regard to a request he made that was seconded by Mayor Pro Tem Mahmud at the May 6, 2015, Regular City Council Meeting, he urged staff to prepare and submit applications soon for South Coast Air Quality Management District grants. He reported that a \$400,000 "open streets" grant from the Metropolitan Transportation Authority (Metro) was received to organize the first large bicycle event in the San Gabriel Valley in 2016, coinciding with the opening of the Gold Line Foothill Construction Authority extension to Azusa. Councilmember Cacciotti requested that an item be added to the next Regular City Council Meeting Agenda to solicit input from the City Council and staff needed by a coalition of six cities that are organizing the event: the route (either southbound from the Gold Line Station to Fair Oaks Avenue and then down Huntington Drive; or northbound from the Gold Line Station to Fair Oaks Avenue), the day of the week (Saturday or Sunday), the time of day (9:00 a.m. to 2:00 p.m. or 8:00 a.m. to 1:00 p.m.), any blackout dates, with the information due in September and the event to be scheduled in April, May, or June 2016.

He displayed PowerPoint slides and reported on the following: 1) Foothill Gold Line Operations Campus Dedication and Community Open House Event being held on May 23, 2015, at 9:30 a.m.; 2) Hundreds of gallons of wasted water running along the gutter on Mission Street adjacent to Brent Avenue; 3) The presence of goats in a driveway along Pasadena Avenue, inquiring what the City regulations are regarding keeping goats; 4) Police Sergeant Tony Abdalla's Father, who works as a school crossing guard; and 5) Councilmember Schneider in running attire in Arroyo Seco Park.

Mayor Pro Tem Mahmud announced her attendance at the following events: 1) The Southern California Association of Governments' 50th Anniversary Regional Conference and General Assembly from May 7-8, 2015; 2) A Parks and Recreation Commission meeting, where she learned that AYSO will be reseeding the soccer playing fields; 3) The San Gabriel Valley Council Water Policy Committee, where a sobering assessment of water and drought conditions in the state was delivered; 4) The Library Board of Trustees (LBT) meeting, during which the LBT provided input to representatives of the Measure L Committee; 5) A Community Choice Forum, which brought together representatives of Northern California Joint Powers Action Authorities that have banded together to purchase energy; and 6) The 4th of July Festival of Balloons Committee, at which she learned of the Committee's progress for the upcoming holiday festivities. She stated she participated in a conference call with the League of California Cities' Legislative Committee, Los Angeles County Division, where a briefing of the Governor's May budget revise was provided. Mayor Pro Tem Mahmud reported that additional funds for water conservation may be available and she expressed interest in exploring whether potential exists for submitting a grant application to install smart water meters. In addition, she reported on the availability of increased funds in Cap and Trade funding for low-carbon and rapid transit.

Mayor Joe reported on and displayed slides on the following items: 1) The Ground-breaking Ceremony for the Garfield Reservoir reconstruction held on May 13, 2015; and 2) The upcoming Memorial Day Service being held on May 25, 2015, at the War Memorial Building.

5. CITY MANAGER COMMUNICATIONS

City Manager Gonzalez reported on and displayed PowerPoint slides on the following: 1) Upcoming meetings on traffic and parking at the YMCA and Holy Family Church; and 2) The Employee Appreciation Luncheon held on May 12, 2015.

6. REORDERING OF AND ADDITIONS TO THE AGENDA

None.

CONSENT CALENDAR

Councilmember Schneider requested that Item No. 11 be removed from the Consent Calendar for separate consideration.

Mayor Pro Tem Mahmud requested that Item Nos. 12 and 14 be removed from the Consent Calendar for separate consideration.

MOTION: M/S Cacciotti/Mahmud to approve Consent Calendar Item Nos. 7, 8, 9, 10, 13, 15, and 16, and including Prepaid Warrants #188269-188326 in the amount of \$472,304.39, General City Warrants #188327-188470 in the amount of \$812,156.83, and Payroll 05-08-15 in the amount of \$464,421.04, totaling \$1,748,882.26; and seated as the Successor Agency to the Community Redevelopment Agency, approve Redevelopment Successor Agency warrants for \$6,102.85 (included in above total). By roll call vote, the motion passed unanimously. Absent: None.

The Consent Calendar consisted of the following items:

- 7. APPROVAL OF THE MINUTES OF THE SPECIAL CITY COUNCIL MEETING OF APRIL 29, 2015 AND REGULAR CITY COUNCIL MEETING OF MAY 6, 2015**
- 8. DISCRETIONARY FUND REQUEST FROM MAYOR JOE IN THE AMOUNT OF \$800 FOR THE PURPOSE OF ACQUIRING A LEO POLITI SCULPTURE**
- 9. PROFESSIONAL AUDITING SERVICES AGREEMENT WITH MOSS, LEVY & HARTZHEIM, LLP**
- 10. AWARD OF CONTRACT TO PREMIER CARPET FOR THE LIBRARY CARPET REPLACEMENT PROJECT**
- 13. PURCHASE OF A 2016 FORD F250 REGULAR CAB CNG SERVICE TRUCK**
CITY COUNCIL/REDEVELOPMENT SUCCESSOR AGENCY/PUBLIC FINANCING AUTHORITY
- 15. APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$472,304.39, GENERAL CITY WARRANTS IN THE AMOUNT OF \$812,156.83, AND PAYROLL IN THE AMOUNT OF \$464,421.04**
- 16. MONTHLY INVESTMENT REPORTS FOR MARCH 2015**

ITEMS PULLED FROM THE CONSENT CALENDAR FOR SEPARATE CONSIDERATION

- 11. AWARD OF CONTRACT TO GRAPHIC ELECTRIC, INC. FOR THE EDDIE HOUSE PARK ELECTRICAL WIRING PROJECT**

Councilmember Schneider indicated that the proposed contract for the Eddie Park House Electrical Wiring Project (Wiring Project) was not presented to the Cultural Heritage Commission (CHC) for review and should be as the building is the City's Cultural Heritage Landmark No. 32. He recommended that the CHC review this prior to beginning the Wiring Project. He stated he could introduce this Item during his Council Liaison comments at tomorrow's May 21, 2015, CHC Meeting. He made a motion to award the contract subject to CHC review, seconded by Councilmember Cacciotti.

Councilmember Cacciotti inquired about the safety issue in regard to the electrical lines. Community Services Director Pautsch responded that the Public Works Department identified issues while inspecting the basement. Councilmember Cacciotti indicated support of Councilmember Schneider's recommendation that the CHC review the Item. Discussion continued on how to introduce the Item since it was not agendaized for the CHC meeting.

City Manager Gonzalez noted that this is not something that typically the CHC would review. He suggested notifying the CHC that work is beginning on the Wiring Project and for Commissioners to notify staff if concerns arise. Councilmember Schneider said that this would be agreeable.

Mayor Pro Tem Mahmud asked that the Public Works Department identify when the contractor's bid expires so the City does not have to rebid the Wiring Project. City Manager Gonzalez recommended approving the bid and conferring with the CHC, but not to delay the contract. Mayor Pro Tem Mahmud made a motion to delegate to the City Manager the authority to award the contract to Graphic Electric, Inc., for the Eddie Park House Electrical Wiring Project, subject to the review and approval of the CHC. After the discussion, Councilmember Cacciotti seconded Mayor Pro Tem Mahmud's motion. Councilmember Khubesrian noted that the City Manager has authority to approve contracts not-to-exceed \$25,000 and that this contract is for a larger amount. She supported approving the contract and then asking the CHC for review. Mayor Pro Tem Mahmud said the contract cannot be undone once it is awarded. City Manager Gonzalez said that the work will proceed, and the question is whether the work will have any material effect on historic significance of the interior of the house. If any significant changes need to be considered, staff will bring the Item back to the City Council. City Attorney Highsmith indicated that the City Council can delegate approval of authority to execute a contract to the City Manager on a case-by-case basis.

Councilmember Cacciotti asked for clarification of the CHC's jurisdiction as to the nature of the work. Senior Planner and CHC Staff Liaison Mayer indicated that the CHC primarily reviews alterations to the outside of buildings. Work that is completed on the inside of the building, e.g., maintenance, plumbing, and other similar matters are typically subject to ministerial approval by the Planning and Building Department. Public Works Director Toor confirmed that the work is in the interior, primarily in the basement.

Mayor Joe opened the Public Comments section.

There being no speakers, Mayor Joe closed the Public Comments section.

MOTION: M/S Mahmud/Cacciotti to delegate to the City Manager the authority to award a contract to Graphic Electric, Inc., for the Eddie Park House Electrical Wiring Project, subject to the review and approval of the Cultural Heritage Commission. The bid, dated May 5, 2015, was for a not-to-exceed amount of \$33,810. By roll call vote, the motion passed unanimously. Absent: None.

12. AWARD OF CONTRACT TO HISTORIC RESOURCES GROUP FOR A HISTORIC RESOURCES SURVEY AND INVENTORY OF ADDRESSES SURVEY UPDATE

Mayor Pro Tem Mahmud requested that Item No. 12 be pulled because the contract needs to be amended for various reasons. First, the consultant's fee schedule was not incorporated into the contract. Second, she expressed concern about Phase 1, the inventory of historic homes. She said that the consultant's deadline is July 1, 2015, to present its final work product. This is not satisfactory because comments on the Draft EIR/EIS on the SR-710 are due July 6, 2015. Finally, she said in regard to Phase 3, a six-month period is being allowed when four months would be preferred. Six months could remain; language could be added to indicate that the consultant shall undertake best efforts to complete the project in four months. Mayor Pro Tem Mahmud moved for approval with those modifications, seconded by Councilmember Cacciotti.

Mayor Joe opened the Public Comments section.

Debi Howell-Ardila, Vice-Chair, CHC, responded to City Councilmembers' questions. She said that a six-month period is necessary. Accelerating the timetable for the report will be difficult. She said that the CHC's understanding was that the City Council needed the results by the deadline, not so much the final report, for the Draft EIR/EIS. She expressed appreciation to the City Council for supporting the Historic Resources Survey.

There being no additional speakers, Mayor Joe closed the Public Comments section.

Mayor Pro Tem Mahmud again expressed concern about the July 1, 2015, deadline. Discussion followed. City Attorney Highsmith contributed. City Manager Gonzalez said the list of properties will be ready several weeks prior to the deadline. He said a draft report can be submitted prior to the date the comment period closes, with a final report being submitted after the deadline. Councilmember Khubesrian said the list is the most important element.

Mayor Joe reopened the Public Comments section.

Vice-Chair Howell-Ardila returned to the podium. She said that the consultant's work is already underway, so the inventory and survey will be completed expeditiously. She said the list of properties is the key element for submission for the administrative record for the Draft EIR/EIS.

Mayor Joe reclosed the Public Comments section.

MOTION: M/S Mahmud/Cacciotti to approve the agreement with Historic Resources Group (HRG) to conduct a historic resources survey and inventory of addresses survey update for an amount not-to-exceed \$65,000 with the following modifications: 1) Include the consultant fee schedule with the agreement; and 2) Modify the due date with respect to Phase 2, which currently follows a six-month period to encourage the consultant to utilize best efforts to complete the project prior to six months. The deadline of July 1, 2015, for the report was acceptable but direction was given for staff to strongly communicate the urgency of the project to the consultant in order to complete the work as soon as possible following June 18, 2015. Direction was provided to contact Special Legal Counsel to ascertain his deadlines and to communicate that to the consultant. Councilmember Khubesrian offered an amendment (accepted by both the maker and seconder of the motion) that whatever draft product is available on June 18, 2015, be forwarded to Special Legal Counsel. By roll call vote, the motion passed unanimously. Absent: None.

14. APPROVAL OF AN AGREEMENT WITH TIME WARNER CABLE FOR POINT-TO-POINT ETHERNET SERVICES

Mayor Pro Tem Mahmud pulled Item No. 14 because a conflict exists in the term of the agreement. In one section, the document states that it is a three-year contract. In another section, the document refers to a 60-month contract. She recommended that instead of the option being written as an “option to terminate” that the wording be changed to an “option to renew.” She recommended that services that are not provided under the contract be clearly indicated so that it is clear exactly what services are being provided. City Manager Gonzalez said that this is the standard corporate contract. He has found that there is very little flexibility on Time Warner’s side to change the contract. City Attorney Highsmith confirmed this. She said it is unlikely that Time Warner would make changes. She said the term is for 60 months, but only if the City chooses. The City has up to 60 months if it so desires. The City has the right to terminate the contract after the first three years. The City has the best of all worlds, she said: a locked-in rate for five years with the lowest term that staff could negotiate, with a no-cost escape clause after two years. Mayor Pro Tem Mahmud amended her motion. Discussion continued.

Mayor Joe opened the Public Comments section.

There being no speakers, Mayor Joe closed the Public Comments section.

MOTION: M/S Mahmud/Cacciotti to approve the contract substantially as to form with Time Warner Cable Enterprises LLC (TWC) for Point-to-Point Ethernet Services but to direct the City Manager to attempt to make the changes the maker of the motion proposed (stated above) with TWC. By roll call vote, the motion passed unanimously. Absent: None.

PUBLIC COMMENTS

Mayor Joe opened the Public Comments section.

Carrie Adrian, South Pasadena Resident, requested a copy of the group picture of the City Council, staff, contractors, and herself that was displayed in Mayor Joe's PowerPoint on the Groundbreaking Ceremony that took place at the Garfield Reservoir. Mayor Joe said the staff would provide the photograph.

There being no additional speakers, Mayor Joe closed the Public Comments section.

Public Works Director Toor presented Items Nos. 17 and 18 concurrently, there being no objections from the City Council. He said that Item No. 17 is being presented with an urgency ordinance due to a deadline at the end of June.

PUBLIC HEARING

17. ADOPTION OF AN URGENCY ORDINANCE AMENDING SOUTH PASADENA MUNICIPAL CODE CHAPTER 23 STORMWATER AND URBAN RUNOFF POLLUTION CONTROL, TO IMPOSE RAINWATER LOW IMPACT DEVELOPMENT (LID) STRATEGIES

ACTION/DISCUSSION

18. RESOLUTION ADOPTING GREEN STREETS POLICY FOR DESIGN OF STREET IMPROVEMENT PROJECTS

Jillian Brickey, Environmental Programs Manager, John L. Hunter & Associates, made a PowerPoint presentation describing the Low-Impact Development strategies ordinance and the Green Streets Policy.

Mayor Joe announced that the Public Hearing was open (continued from the May 6, 2015, Regular City Council Meeting) for Item No. 17.

There being no speakers, Mayor Joe closed the Public Hearing.

Environmental Programs Manager Brickey responded to Mayor Pro Tem Mahmud's questions.

MOTION FOR ITEM NO. 17: M/S Mahmud/Cacciotti to read by title only, waive further reading, and adopt **Urgency Ordinance No. 2283** amending South Pasadena Municipal Code Chapter 23 to comply with the latest State-mandated stormwater discharge requirements as defined in the current Los Angeles County Municipal Separate Storm Sewer System (MS4) permit, entitled AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA REVISING CHAPTER 23.14 STORMWATER AND URBAN RUNOFF POLLUTION CONTROL

TO IMPOSE LOW IMPACT DEVELOPMENT (LID) STRATEGIES ON PROJECTS THAT REQUIRE BUILDING PERMITS. By roll call vote, the motion passed unanimously. Absent: None.

Environmental Programs Manager Brickey and Public Works Director Toor responded to questions pertaining to Item No. 18.

Mayor Joe opened the Public Comments section for Item No. 18.

There being no speakers, Mayor Joe closed the Public Comments section for Item No. 18.

MOTION FOR ITEM NO. 18: M/S Cacciotti/Mahmud to adopt **Resolution No. 7397** to incorporate a Green Streets Policy for design of future street improvement projects where they are applicable, entitled A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, ADOPTING A GREEN STREETS POLICY. By roll call vote, the motion passed unanimously. Absent: None.

19. DIRECTION REGARDING PROPOSED BUDGET EXPENDITURES FOR FISCAL YEAR 2015-16

City Manager Gonzalez presented the staff report on the proposed Fiscal Year (FY) 2015-16 Budget, accompanied by PowerPoint slides. The operational budget will tighten over the next five years due to the increase in CalPERS liability. He said direction is needed from the City Council on several items, specifically on the Street Improvement Program and the Chamber of Commerce request for additional funds. He said the final Budget will be presented for approval at the June 17, 2015, Regular City Council Meeting, reflecting the tightening of the Budget and the goals and objectives set by the City Council and expressed by members of the public.

Councilmember Khubesrian indicated support for moving forward on the Council Chambers Remodeling Project. Councilmember Cacciotti expressed concern about the potential increase in expenses following labor negotiations in FY 2017-18. In regard to the proposed FY 2015-16 cape and slurry seal budget for various streets throughout the City (\$193,000), Councilmember Cacciotti said he recommended transferring those funds to the first phase of the Orange Grove Avenue/Monterey Road signalization project to avoid liability. On a question posed by Mayor Pro Tem Mahmud, City Manager Gonzalez said that the allocation of \$200,000 plus \$100,000 from the General Fund will be sufficient for the planned Dog Park. City Manager Gonzalez responded to questions from Mayor Joe about reserves. He introduced Director of Library, Arts, and Culture Fjeldsted, who answered Mayor Joe's question about why the LBT did not support funding the Library sound system (Sound System Project), about the existing sound system, and about the type of system that could be purchased for the budgeted amount of \$50,000. Mayor Pro Tem Mahmud provided input. In regard to future labor negotiations, City Manager Gonzalez said that if the City overextends itself on contracts, cutting services would be seriously considered.

Mayor Joe opened the Public Comments section.

Carrie Adrian, Chair, Finance Committee, said she has followed the meetings and Strategic Planning Sessions that led to the proposed Budget. She emphasized not “wandering out beyond what we presented.” There is a tight budget, and it is critical to keep the reserves intact. She urged the City Council to adopt the proposed Budget.

Laurie Wheeler, Interim Executive Director, Chamber of Commerce (Chamber), requested that the City Council approve the allocation of \$135,500 from the Business Improvement Tax (BIT) funds to the Chamber. She listed numerous activities, services, and amenities provided by the Chamber and outlined the criteria for receiving BIT funds. She stated the Chamber has not received an increase in allocation since 2007.

Odom Stamps, South Pasadena Resident and Immediate Past Chair, Chamber, supported the organization’s request for an additional \$15,000 for FY 2015-16. He described the organization’s activities and said that the Chamber is at a critical juncture with its recruitment for a new Executive Director and staff.

There being no additional speakers, Mayor Joe closed the Public Comments section.

Questions and discussion followed. Councilmember Cacciotti asked about the BIT funds. City Manager Gonzalez responded with an explanation and indicated support for the Chamber’s request.

Mayor Joe said that he and Councilmember Khubesrian met with representatives of the Chamber on the proposed increase and scrutinized its budget. Councilmember Khubesrian said that she supported the request and that the allocation could be reassessed the following year. Mayor Joe said the Chamber is doing an excellent job of attracting people to events and that direction was provided to focus on businesses on Fair Oaks Avenue. Mayor Pro Tem Mahmud supported the proposed increase.

Councilmember Khubesrian asked for the City Council to support moving forward on the City Council Chambers Remodeling Project. She outlined the advantages. She said that consideration is being given to its use as a back-up Emergency Operations Center (EOC).

Mayor Pro Tem Mahmud said that the primary concerns of members of the public at the community meetings were traffic and parking. They cannot be addressed without updating the General Plan. She said that a focused General Plan Update (Update) could be achieved for a maximum of \$400,000. Mayor Pro Tem Mahmud suggested eliminating specifically identified streets for preventative maintenance and instead directing Public Works staff to use a recently completed traffic survey to choose heavily traveled streets for maintenance. She supported maintaining the proposed \$193,000 for street maintenance. She said residents do not have a need for meeting space but instead would be affected by the following: 1) A focused update to the General Plan that would address

traffic, parking, and the Mission Street Specific Plan; and 2) The application of a slurry seal.

Later in the meeting, she said direction to the City Manager is needed on this item. She asked that the budget for the focused General Plan be increased by \$80,000 for a total of \$400,000. This would be comprised of the proposed Budget of \$125,000 from the General Fund, approximately \$195,000 from the General Plan fee account, plus the just-requested \$80,000. She requested that funds not be put in Designated Reserves but be made available and that staff undertake a Request for Proposals (RFP) to see whether there are respondents who can do the work. It is anticipated that responses will be received to update the General Plan in a focused manner for \$400,000 or less. City Manager Gonzalez said that the calculations would be made and that staff would return to the City Council if this resulted in the reserves going below 30%. City Manager Gonzalez said that if direction is to allocate \$400,000 to the Update, when the final Budget is brought back for approval at the June 17, 2015 Regular City Council Meeting, staff will identify the funds so they do not bring the City below the 30% in reserves or provide a recommendation of how to fill the gap for \$80,000. City Manager Gonzalez suggested conducting an RFP for the Update for under \$400,000, and it might take two years.

Councilmember Cacciotti said one unanimous recommendation from the Public Works Commission (PWC) was the installation of a traffic signal at Monterey Road and Orange Grove Avenue. He said numerous documented accidents have occurred at this location. There is a clear and present safety issue. In response to Mayor Joe's question, Public Works Director Toor said that the City will apply for grant funding for the traffic signal, which is already being designed. He said that staff proposed a preventative maintenance budget to maintain the Pavement Condition Index. Councilmember Cacciotti requested to allocate \$100,000 to the signal and \$100,000 to the slurry seal project for streets. Mayor Pro Tem Mahmud said there are two signalized intersections near Arroyo Vista Elementary School available for parents. Councilmember Khubesrian asked about grant funding; Public Works Director Toor said that a decision would be made by December 2015. Councilmember Schneider asked if traffic signals could be synchronized on Monterey Road to permit easier and safer access for vehicles that are entering Monterey Road from Orange Grove Avenue. Public Works Director Toor said that a traffic engineer will look into this. There was consensus that the City should apply for grant funding to install a traffic signal at Monterey Road and Orange Grove Avenue. If problems develop at the intersection, staff will return to the City Council. In six months, if the project has not received funding, staff will bring the issue back to the City Council to reprioritize projects in order to fund the traffic signal.

In regard to the proposal by Mayor Pro Tem Mahmud to not specifically identify streets for preventative maintenance, discussion followed. Deputy Public Works Director Furukawa said that the four streets identified were selected from the Pavement Management Program. The PWC approved the list. Mayor Pro Tem Mahmud recommended selecting streets that are heavily traveled. Councilmember Khubesrian confirmed that the PWC has a process for selecting streets and did not see the benefit in

asking its members to re-do the process. Councilmember Schneider urged the City Council to make the decisions on street maintenance and not leave it up to staff.

In regard to the EOC, Councilmember Cacciotti indicated support for allocating \$1,500 to utilizing the Council Chambers as a back-up EOC. City Manager Gonzalez requested that the City Council permit staff to obtain a quote for the Council Chambers Remodeling Project. The City Council can then look at the cost estimates along with ways it can be funded. Mayor Joe agreed. In response to Councilmember Cacciotti's question, Police Chief Miller said that the Public Safety Commission is entertaining the idea of finding a location to build a standalone EOC and to use the Council Chambers as a back-up. He said that in order for this to be realized in the Council Chambers, a complete infrastructure has to be considered: telephones, computers, and other equipment.

In regard to the sound system for the Library Community Room, Mayor Joe indicated support for funding the Sound System Project with the proposed \$50,000 and maintaining 30% in undesignated reserves.

ADJOURNMENT

Mayor Joe adjourned the Joint City Council/Redevelopment Successor Agency/Public Financing Authority at 11:14 p.m.


Evelyn G. Zheimer
City Clerk


Robert S. Joe
Mayor

Minutes approved by the South Pasadena City Council on June 17, 2015.