



## CITY COUNCIL CLOSED SESSION REGULAR MEETING AGENDA

**South Pasadena City Council**  
**City Manager's Conference Room, Second Floor**  
**1414 Mission Street, South Pasadena, CA 91030**  
**Wednesday, July 15, 2015, at 6:30 p.m.**

### City Council

Robert S. Joe, Mayor  
Diana Mahmud, Mayor Pro Tem

### Councilmembers

Michael A. Cacciotti; Marina Khubesrian, M.D.; Richard D. Schneider, M.D.

Sergio Gonzalez, City Manager

Evelyn G. Zneimer, City Clerk

Sally Kilby, Interim Chief Deputy City Clerk

Teresa L. Highsmith, City Attorney

*The public may comment on Closed Session items prior to the City Council recessing to Closed Session.  
In order to address the City Council on Closed Session items, please complete a Public Comment Card.  
Time allotted per speaker: 3 minutes. The City Council will convene in Open Session at 7:30 p.m.*

Closed Session Agenda	Description
1. Roll Call	Mayor Joe, Councilmembers Cacciotti, Khubesrian, Mahmud, Schneider
2. Public Comments	Public comments on Closed Session items only
3. Initiation of Litigation	Pursuant to Government Code Section 54956.9 (d)(4)  CONFERENCE WITH LEGAL COUNSEL—INITIATION OF LITIGATION Number of Cases: 1
4. Conference with Real Property Negotiators	Pursuant to Government Code Section 54956.8  Properties: 1107 Grevelia Street (68499-01-01); 821 Bonita Drive (41597-01-01); 728 Bonita Drive (68222-01-01); 804 Valley View Road (62582-01-01); and 2006 Berkshire Avenue (64544-01-01)  Agency Negotiators: City Manager Sergio Gonzalez; City Attorney Teresa L. Highsmith  Negotiating Party: California Department of Transportation (Caltrans)  Under Negotiation: Price and Terms of Payment

### Accommodations



Meeting facilities are accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the City Clerk's Office at (626) 403-7230. Hearing assistive devices are available in the Council Chambers. Notification at least 72 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

For those submitting letters or other documents relating to items on the agenda: materials received after 4:00 p.m. on the day prior to the Council meeting may not be reviewed by the City Council.

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of the City Hall at 1414 Mission Street, South Pasadena, CA 91030, as required by law.*

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07/09/2015  
Date

Desiree Jimenez, Deputy City Clerk

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**JOINT CITY COUNCIL /  
REDEVELOPMENT SUCCESSOR AGENCY /  
PUBLIC FINANCING AUTHORITY  
REGULAR MEETING AGENDA**

**Amedee O. "Dick" Richards, Jr., Council Chambers,  
1424 Mission Street, South Pasadena, CA 91030  
Wednesday, July 15, 2015, at 7:30 p.m.**

**City Council**

Robert S. Joe, Mayor / Agency Chair / Authority Chair  
Diana Mahmud, Mayor Pro Tem / Agency Vice Chair / Authority Vice Chair

Councilmembers / Agency Members / Authority Members  
Michael A. Cacciotti; Marina Khubesrian, M.D.; Richard D. Schneider, M.D.

Sergio Gonzalez, City Manager / Agency Executive Director / Authority Executive Director  
Evelyn G. Zneimer, City Clerk / Agency Secretary / Authority Secretary  
Sally Kilby, Interim Chief Deputy City Clerk / Interim Chief Deputy Agency Secretary /  
Interim Chief Deputy Authority Secretary  
Teresa L. Highsmith, City Attorney / Agency Counsel / Authority Counsel

*In order to address the City Council, please complete a Public Comment Card.  
Time allotted per speaker: 3 minutes.  
No agenda item may be taken after 11:00 p.m.*

**Presentations and Announcements**

Roll Call, Invocation\* (Councilmember Cacciotti)

Pledge of Allegiance

*\*In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.*

1. Closed Session Announcements — a Closed Session Agenda has been posted separately
2. Presentation of a Certificate of Appreciation to The Colburn School Adult Wind Symphony for performing a patriotic concert in celebration of Independence Day (Fourth of July)
3. Councilmembers' Comments
4. City Manager Communications
5. Reordering of and additions to the Agenda

### **Public Comments and Suggestions**

*Time reserved for those in the audience who wish to address the City Council. The audience should be aware that the Council may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda. Please note: Public input will also be taken during all agenda items. In order to address the Council, please complete a Public Comment Card. Time allotted per speaker: 3 minutes*

### **Opportunity to Comment on Consent Calendar**

*In order to address the Council, please complete a Public Comment Card. Time allotted per speaker: 3 minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.*

### **Consent Calendar**

6. Approval of the minutes of the Regular City Council Meeting of July 1, 2015
7. Amendment to professional services agreement with Onyx Architects for design services for the City Council Chambers Interior Renovation Project
8. Adoption of a resolution establishing positions, salaries and benefits for Management Employees
9. Adoption of a resolution approving Final Parcel Map No. 71720 for 543-547 Prospect Avenue
10. Adoption of a resolution approving the Annual Auditor's Report and authorizing the collection of the Library Special Tax for Fiscal Year 2015-16
11. Adoption of a resolution approving the submittal of a California River Parkways grant application for the Arroyo Seco Bicycle and Pedestrian Trail Project

### *City Council/Redevelopment Successor Agency/ Public Financing Authority*

12. Approval of prepaid warrants in the amount of \$2,796,892.14, General City warrants in the amount of \$273,649.65, and payroll in the amount of \$412,377.92
13. Monthly investment reports for May 2015

### **Action/Discussion**

14. Adoption of a resolution to modify time-restricted on-street parking along Mission Street from Fremont Avenue to Fair Oaks Avenue
15. First reading and introduction of an ordinance amending South Pasadena Municipal Code Chapter 19A (Noise Regulations) to restrict construction activity on City recognized holidays
16. Adoption of a resolution approving parking and traffic recommendations for high impact areas along Oak Street, La Senda Place, Rollin Street, El Centro Street, and Marengo Avenue
17. Establish a Council Ad Hoc Committee for the State Route 710 Draft Environmental Impact Report/Environmental Impact Statement comment letter to Caltrans
18. Adoption of a resolution regarding the City's official position on the State Route 710 North Project
19. Direction to re-establish the Arroyo Seco Golf Course Lease Subcommittee

### **Adjournment**

**FUTURE CITY COUNCIL MEETINGS  
 (OPEN SESSION)**

Wednesday, August 5, 2015	CANCELED		
Wednesday, August 19, 2015	Regular City Council Meeting	Council Chambers	7:30 p.m.
Wednesday, September 2, 2015	Regular City Council Meeting	Council Chambers	7:30 p.m.

**PUBLIC ACCESS TO CITY COUNCIL MEETING AGENDA PACKETS, DOCUMENTS DISTRIBUTED BEFORE A MEETING,  
 AND BROADCASTING OF CITY COUNCIL MEETINGS**

Prior to meetings, agenda packets are available at the following locations:

- South Pasadena Public Library, 1100 Oxley Street;
- City Clerk's Office, 1414 Mission Street; and on the
- web at: [www.southpasadenaca.gov/citycouncilmeetings](http://www.southpasadenaca.gov/citycouncilmeetings)

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk's Office at 626-403-7230. Any disclosable public records related to an open session item appearing on a regular meeting agenda and distributed by the City of South Pasadena to all or a majority of the legislative body fewer than 72 hours prior to that meeting are available for public inspection at the City Clerk's Office, located at City Hall, 2nd floor, 1414 Mission Street prior to the meeting. During the meeting, these documents will be included as part of the "Counter Copy" of the agenda packet kept in the Amedee O. "Dick" Richards, Jr., Council Chambers at 1424 Mission Street. Documents distributed during the meeting will be available following the meeting at the City Clerk's Office. For those submitting letters or other documents relating to items on the agenda: materials received after 4:00 p.m. on the day prior to the Council meeting may not be reviewed by the City Council.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99 and are replayed for at least 24 hours following the meeting. Meetings are also streamed live via the Internet from the City website at [www.southpasadenaca.gov](http://www.southpasadenaca.gov). Six months of archived meetings, indexed by agenda item, are also available. A DVD of regularly scheduled meetings is available for checkout at the South Pasadena Public Library. DVD and audio CD copies of meetings can be purchased from the City Clerk's Office.

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07/09/2015

Date

Desiree Jimenez, Deputy City Clerk

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THE CITY OF SOUTH PASADENA EXPRESSES

# APPRECIATION



## The Colburn School Adult Wind Symphony

In appreciation of performing a patriotic concert in celebration of Independence Day (Fourth of July) at the South Pasadena Public Library Park and for dedicated commitment through a passion for the arts while promoting South Pasadena's reputation as an "arts town" and a cultural center

Dated this 15<sup>th</sup> day of July, 2015

Robert S. Joe, Mayor

Evelyn G. Zneimer, City Clerk



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**MINUTES OF THE REGULAR MEETING OF THE  
 JOINT CITY COUNCIL/REDEVELOPMENT SUCCESSOR AGENCY/  
 PUBLIC FINANCING AUTHORITY  
 OF THE CITY OF SOUTH PASADENA CONVENED  
 THIS 1<sup>ST</sup> DAY OF JULY 2015, AT 7:30 P.M.  
 AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS  
 1424 MISSION STREET**

**ROLL CALL**

Mayor Joe convened the Regular Meeting of the South Pasadena Joint City Council/ Redevelopment Successor Agency (Agency)/Public Financing Authority (Authority) at 7:41 p.m.

Interim Chief Deputy City Clerk Kilby called the roll. Present were City Councilmembers/Agency/Authority Members Cacciotti, Khubesrian, and Schneider; Mayor Pro Tem/Agency/Authority Vice Chair Mahmud; and Mayor/Agency/Authority Chair Joe.

Absent: None.

Other Officials and Staff present: City Manager/Agency/Authority Executive Director Gonzalez; City Attorney/Agency/Authority Counsel Highsmith; Police Chief Miller; Deputy Fire Chief Riddle; Finance Director Batt; Public Works Director Toor; Director of Library, Arts, and Culture Fjeldsted; Community Services Director Pautsch; Human Resources Manager Lee Ko; Principal Management Analyst Lin; Executive Assistant Demirjian; and Interim Chief Deputy City Clerk/Interim Chief Deputy Agency/Interim Chief Deputy Authority Secretary Kilby.

**INVOCATION**

Mayor Joe offered the invocation.

**PLEDGE OF ALLEGIANCE**

Noelle Baldauf, former athlete, Special Olympics, led the Pledge of Allegiance.

## 1. CLOSED SESSION ANNOUNCEMENTS

Mayor Joe called the Closed Session of the Regular Meeting of the City Council of July 1, 2015, to order at 6:30 p.m., and all Councilmembers were present. The Meeting convened into Closed Session to discuss the following items as listed on the Closed Session Regular Meeting Agenda:

3. Conference with Legal Counsel – Initiation of Litigation  
Pursuant to Government Code Section 54956.9 (d)(4)
4. Personnel Item – Performance Evaluation of City Manager  
Pursuant to Government Code Section 54957 (b)(1)
5. Conference with Labor Negotiators regarding labor negotiations with the following Unrepresented Employee: City Manager  
Pursuant to Government Code Section 54957.6

Item No. 3: City Attorney Highsmith reported that the City Council met in Closed Session to discuss a matter of potential initiation of litigation with the City Attorney. Direction was provided to the City Attorney; however, no action was taken.

Item No. 4: City Attorney Highsmith said the City Council also met in Closed Session to conduct the annual performance evaluation of the City Manager. Direction was provided to the City Manager.

Item No. 5: City Attorney Highsmith said that additionally, there was a discussion under labor negotiations and direction was provided.

## 2. PRESENTATION BY PAUL LEON, MAYOR, CITY OF ONTARIO, AND CITY OF SOUTH PASADENA REPRESENTATIVE ON THE GOVERNING BOARD OF THE METRO GOLD LINE FOOTHILL EXTENSION CONSTRUCTION AUTHORITY (FOOTHILL GOLD LINE): UPDATE ON THE FOOTHILL GOLD LINE

Paul Leon, Mayor, City of Ontario, and City of South Pasadena (City) Representative on the Governing Board of the Metro Gold Line Foothill Extension Construction Authority (Foothill Gold Line) provided an update on the Foothill Gold Line, accompanied by a PowerPoint presentation. South Pasadena Resident Dan Evans, the City's Alternate Governing Board Representative, Foothill Gold Line, joined him at the podium and contributed to the presentation. Both responded to questions. Councilmember Cacciotti requested that the Representatives inform the Governing Board of the current overcrowded conditions of the Gold Line and of the need for a north-south light-rail connection.

**3. PRESENTATION OF A CERTIFICATE OF APPRECIATION TO MICHELLE LINDSAY, OUTGOING COMMISSIONER, ANIMAL COMMISSION, FOR OVER TWO YEARS OF SERVICE ON THE SOUTH PASADENA ANIMAL COMMISSION**

Mayor Joe presented a Certificate of Appreciation to Michelle Lindsay, Outgoing Commissioner, Animal Commission, for more than two years of service on the Commission.

**4. COUNCILMEMBERS' COMMENTS**

Councilmember Schneider requested that with the City Council's permission, he would like to ask the Parks and Recreation Commission to consider an appropriate memorial at the Garfield Park Youth House to honor David Margrave, a former City Councilmember who recently passed away. He requested that the type of memorial be discussed and that a recommendation be brought back to the City Council. This was seconded by Councilmember Cacciotti and Mayor Pro Tem Mahmud. Councilmember Schneider reported on the Cultural Heritage Commission's review of historic resources along the State Route 710 (SR-710) corridor and efforts to develop a working operational model for the historic Rialto Theatre.

Councilmember Khubesrian reported on the following: 1) Her attendance at the League of California Cities' Mayors and Councilmembers Executive Forum held June 24-26, 2015, in Monterey, CA; 2) California Assembly Bill 32 (AB 32), which sets goals for reducing greenhouse gas emissions, and Senate Bill 375 (SB 375), which requires regional transportation planning to go beyond existing requirements and meet greenhouse gas emission reduction targets; and 3) The importance of collaboration in the region. She provided examples where collaboration provided a positive outcome and where collaboration failed. On the positive side, the Arroyo Verdugo Subregion developed a joint comment letter on the SR-710 North Study Draft Environmental Impact Report/Environmental Impact Statement (SR-710 Draft EIR/EIS). She described attempts to invite collaboration at the San Gabriel Valley Council of Governments' (SGVCOG) June 18, 2015, meeting. However, she said the group voted 16-7 to support the SR-710 tunnel as its recommended preferred alternative. Councilmember Khubesrian requested that an item be added to a future City Council Meeting to consider the pros and cons of continuing as a member of the SGVCOG. She requested that staff research the issue for the City Council's review, seconded by Councilmember Schneider. Councilmember Khubesrian reported that the Arroyo Verdugo Subregion voted to allocate any potential future Measure R2 funds through this steering committee, which would permit more local control.

Councilmember Cacciotti displayed PowerPoint slides and reported on the following: 1) A recent meeting of the Natural Resources and Environmental Commission (NREC); 2) The Arroyo Seco Golf Course (Golf Course) and efforts to move from gas-powered to all-electric landscape equipment; and 3) Garfield Reservoir, which is currently under

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construction. Councilmember Cacciotti noted that last month (at the June 17, 2015, Regular City Council Meeting), he made a motion to set up a committee to review the Golf Course lease, which expires in June 2017. He said he wanted to modify the motion as he found that in January 2017, six months prior, there is a joint ability to negotiate with the operator to continue for another four years. As a result, he said, the committee needs to be set up immediately. He said the issues to consider are the following: Should the City keep the same operator? Should the City put out a Request for Proposal (RFP)? Should the City take over and retain the employees? He requested that the committee be established and report back to the City Council by May 2016, seconded by Councilmember Schneider. The City Council will then have six months before January 2017 to make a decision. In regard to the need for an electric vehicle charging station, Councilmember Cacciotti said that this has been an ongoing topic of discussion at NREC meetings. He requested that the City pursue grant funds. He requested that an item be added to a City Council Meeting agenda within the next few months to consider the location for installing a charging station, seconded by Mayor Pro Tem Mahmud. Councilmember Cacciotti displayed a flyer and announced the upcoming "Green Living Expo" and Concert in the Park to be held on July 19, 2015, at Garfield Park. Councilmember Cacciotti requested that the City investigate purchasing Edison International-owned light poles. He said the deadline to apply is August 2015 as the enabling legislation is expiring, and he requested that the City explore the opportunity and complete an application prior to the expiration date. He requested that staff return with a recommendation, seconded by Councilmember Schneider. Councilmember Cacciotti expressed concern about recent rent increases, noting that some landlords are raising rents exorbitantly. He requested that staff return to the City Council with a recommendation, seconded by Councilmember Schneider.

Mayor Pro Tem Mahmud reported on a presentation she made at the SGVCOG on the risks and costs associated with tunnel construction. She said she was disappointed with the response. She reported on her attendance at the following events: 1) A public hearing on the SR-710 Draft EIR/EIS in East Los Angeles; 2) A SGVCOG meeting to welcome Phil Washington, new Chief Executive Officer, Metropolitan Transportation Authority (Metro); 3) The recent South Pasadena Police Officers' Association Award Luncheon; and 4) A meeting of the California Transportation Commission (CTC) in Sacramento, CA, where she provided public comment on behalf of the City on the recently released cost/benefit analysis of the SR-710 Draft EIR/EIS. In response to Mayor Joe's question as to whether the CTC prepared a letter to Metro regarding the comments it received on the cost/benefit analysis, she said the CTC Board approved the recommendation of staff not to provide any substantive comments on the SR-710 Draft EIR/EIS. However, the CTC sent a letter indicating that it would not favor receiving any project recommendation without having the cost/benefit analysis released together with an opportunity for the public to provide comment on the cost/benefit analysis. It encouraged that if either toll revenue funding was anticipated to be utilized for construction of any of all the alternatives, or if it was anticipated that private partnership financing be utilized, that the

project proponent meet early to coordinate with the CTC staff. Mayor Joe asked City Manager Gonzalez to obtain a copy of CTC's letter to Metro.

Mayor Joe announced that the Grand Marshals for the 4<sup>th</sup> of July Festival of Balloons Parade will be seven local South Pasadena Special Olympics Athletes who have competed in past events. He displayed a PowerPoint photographs that he and Joe Payne, Chair, 4<sup>th</sup> of July/Festival of Balloons Parade Committee, took with the Grand Marshals. He said he is looking forward to seeing them on the parade route. He announced that athletes from Paraguay and Morocco will be coming to South Pasadena, Host Town for the 2015 Special Olympics World Games.

### **CITY MANAGER COMMUNICATIONS**

City Manager Gonzalez announced and displayed PowerPoint slides for the following: 1) The request for artists' proposals for the South Pasadena Box Art Project (utility boxes) sponsored by the South Pasadena Arts Council; 2) An upcoming Neighborhood Meeting related to proposed bicycle improvements on El Centro Street to be held on July 22, 2015. Councilmember Cacciotti commented on proposed options; and 3) The upcoming 34<sup>th</sup> annual 4<sup>th</sup> of July Festival of Balloons festivities.

### **REORDERING OF AND ADDITIONS TO THE AGENDA**

Mayor Joe requested that Public Comment be heard before the Consent Calendar, seconded by Councilmembers Cacciotti and Schneider. No objections were voiced.

### **PUBLIC COMMENTS**

Mayor Joe opened the Public Comments section.

Vickere Murphy, Greening for the 21<sup>st</sup> Century (GREEN21) Program Manager, Office of Carol Liu, State Senator, 25<sup>th</sup> Senatorial District, announced and displayed a flyer for the "Living Well with Less Water" forum hosted by Senator Liu on July 24, 2015, at the Duarte Community Center, 1600 Huntington Drive, Duarte, CA, from 10:00 a.m. to 12:00 p.m. In regard to Senator Liu's comments on the SR-710 Draft EIR/EIS, she said that the Office is finalizing its cost/benefit analysis prior to its SR-710 Draft EIR/EIS reply.

Laurie Kruse, South Pasadena Resident, noted that over the last year, she has seen "rents go through the roof." The City does not have rent control, and there are no caps on rent increases. She said landlords utilize various methods to raise rents exorbitantly and evict residents. She requested that the City Council adopt a rent-control ordinance for the City. She distributed rent-control materials to the City Council, including a sample ordinance.

Jesse Gonzalez, South Pasadena Resident, said that he and his family love the City and

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have lived here for 14 years. He said that speaker Kruse made him realize that at any point, he and his family could be forced to leave his rental unit with a 60-day notice. He requested that some protection be put in place.

Martin Alborno, South Pasadena Resident, said he and his family have lived in South Pasadena for more than ten years and cherish the community. He said some rent-related protection is necessary to maintain the City's diversity. He indicated support for rent control in the City.

There being no additional speakers, Mayor Joe closed the Public Comments section.

### **CONSENT CALENDAR**

Mayor Pro Tem Mahmud requested that Item No. 14 be removed from the Consent Calendar for separate consideration.

Councilmember Cacciotti requested that Item No. 9 be removed from the Consent Calendar for separate consideration.

A member of the public requested that Item No. 14 be removed from the Consent Calendar for separate consideration.

Mayor Joe noted that there was one minor correction for Item No. 7, Approval of the Minutes. The City Council Meeting of June 8, 2015, was actually a Special Meeting and not a Regular Meeting as listed on tonight's agenda.

**MOTION:** M/S Khubesrian/Cacciotti to approve Consent Calendar Item Nos. 7, 8, 10, 11, 12, 13, and 15, and including Prepaid Warrants #188837-189004 in the amount of \$694,580.22, and Payroll 06-19-15 in the amount of \$407,888.64, totaling \$1,102,468.86; and seated as the Successor Agency to the Community Redevelopment Agency, approve Redevelopment Successor Agency warrants for \$6,150.20 (included in above total). By roll call vote, the motion passed unanimously. Absent: None.

The Consent Calendar consisted of the following items:

**7. APPROVAL OF THE MINUTES OF THE SPECIAL CITY COUNCIL MEETING OF JUNE 8, 2015, AND THE REGULAR CITY COUNCIL MEETING OF JUNE 17, 2015**

**8. APPROVAL OF AGREEMENT BETWEEN THE CITY AND THE SOUTH PASADENA CHAMBER OF COMMERCE**

**10. ADOPTION OF A RESOLUTION AUTHORIZING SUBMITTAL OF A GRANT APPLICATION TO PARTICIPATE IN THE USED OIL PAYMENT**

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**PROGRAM, RESOLUTION NO. 7405, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION TO PARTICIPATE IN THE USED OIL PAYMENT PROGRAM CYCLE 6 (FISCAL YEAR 2014-15) FROM THE STATE OF CALIFORNIA DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY**

**11. APPROVAL OF A RESOLUTION APPOINTING COUNCILMEMBER MARINA KHUBESRIAN, M. D., AS THE VOTING DELEGATE AND CITY MANAGER SERGIO GONZALEZ AS THE ALTERNATE VOTING DELEGATE, REPRESENTING THE CITY OF SOUTH PASADENA AT THE 2015 LEAGUE OF CALIFORNIA CITIES' ANNUAL BUSINESS MEETING ON OCTOBER 2, 2015, IN SAN JOSE, CALIFORNIA, RESOLUTION NO. 7406, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, APPOINTING DELEGATES AND ALTERNATES TO THE LEAGUE OF CALIFORNIA CITIES AS OFFICIAL REPRESENTATIVES OF THE CITY OF SOUTH PASADENA**

**12. ADOPTION OF A RESOLUTION APPROVING PROGRAM SUPPLEMENTAL AGREEMENT FOR DESIGN OF IN-ROADWAY WARNING LIGHTS FUNDED BY HIGHWAY SAFETY IMPROVEMENT PROGRAM GRANT FUNDS, RESOLUTION NO. 7407, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, ADOPTING PROGRAM SUPPLEMENTAL AGREEMENT NO. N016 TO ADMINISTERING AGENCY-STATE AGREEMENT FOR FEDERAL-AID PROJECTS NO 07-5071R FOR THE DESIGN OF IN-ROADWAY WARNING LIGHTS FUNDED BY HIGHWAY SAFETY IMPROVEMENT PROGRAM CYCLE 6 GRANT FUNDS**

**13. APPROVAL OF FIRST AMENDMENT TO AGREEMENT FOR LEGAL SERVICES WITH COLANTUONO, HIGHSMITH & WHATLEY, PC**

*CITY COUNCIL/REDEVELOPMENT SUCCESSOR AGENCY/PUBLIC FINANCING AUTHORITY*

**15. APPROVAL OF PREPAID WARRANTS IN THE AMOUNT OF \$694,580.22, AND PAYROLL IN THE AMOUNT OF \$407,888.64**

**ITEMS PULLED FROM THE CONSENT CALENDAR FOR SEPARATE CONSIDERATION**

Mayor Joe requested that Item No. 14 be discussed before Item No. 9. No objections were voiced.

**14. ADOPTION OF RESOLUTIONS AND APPROVAL OF RELATED MATTERS FOR THE GENERAL MUNICIPAL ELECTION NOVEMBER 3,**

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**2015, CONSOLIDATING WITH THE COUNTY OF LOS ANGELES, TO ELECT THREE CITY COUNCILMEMBERS AND TO APPROVE PLACING ON THE BALLOT A QUESTION RELATED TO EXTENDING AND INCREASING THE EXISTING LIBRARY SPECIAL TAX**

Mayor Pro Tem Mahmud requested that Item No. 14 be pulled because she realized that the way the resolution was drafted, the City would be forced to hold an election to renew the Library Special Tax almost two years before the date that it expires. The proposed term would expire in June 2023, and the election for renewal would have to be held in 2021. She recommended changing the expiration date to June 30, 2024, which would mean the approval of a renewal, if desired by the City Council, could be placed on the ballot of the General Municipal Election of November 2023.

Mayor Joe opened the Public Comments section.

Brendan Durrett, Chair, Yes on Measure L Committee (Committee), expressed appreciation to the City Council for its diligent, persistent, and tireless work on the wording of the Library Special Tax Ballot Measure (Measure). He expressed support on behalf of the Committee for the proposed ballot language and on extending the term to eight years.

There being no additional speakers, Mayor Joe closed the Public Comments section.

Mayor Joe said that as the Mayor, he has been asked by the Committee to sign the ballot argument in favor of the Measure that will appear in the Official Sample Ballot and Voting Instructions. He said that without objection from the City Council, he would like to be listed in support of the Measure on the argument in favor and on any rebuttal to any argument that may be filed against it as recommended by the Committee. Mayor Pro Tem Mahmud asked City Attorney Highsmith to confirm that this is permissible; she confirmed that this is allowed by the Elections Code.

**MOTION:** M/S Mahmud/Cacciotti to adopt the five proposed resolutions for the November 3, 2015, General Municipal Election, in which voters will be electing or re-electing three Councilmembers and voting on renewing the Library Special Tax as proposed, with one modification to change the expiration of the Library Special Tax, if it passes, from June 30, 2023, to June 30, 2024, lengthening the term from seven to eight years, and approving an increase in the tax to account for a portion of Consumer Price Index (CPI) increments since 1994 and adding a CPI factor starting in year two. The five resolutions were: **RESOLUTION NO. 7408**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2015, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES AND FOR THE SUBMIS-

SUBJECT TO REVISION: UNAPPROVED UNTIL RATIFIED BY CITY COUNCIL

SION TO THE VOTERS A QUESTION RELATING TO THE EXTENSION AND INCREASE IN THE LIBRARY SPECIAL TAX; **RESOLUTION NO. 7409**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2015, WITH THE SCHOOL ELECTION TO BE HELD ON THE DATE PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE; **RESOLUTION NO. 7410**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, REGARDING A CITY MEASURE AND DIRECTING THE CITY ATTORNEY TO PREPARE AN IMPARTIAL ANALYSIS; **RESOLUTION NO. 7411**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, PROVIDING FOR THE FILING OF REBUTTAL ARGUMENTS FOR CITY MEASURES SUBMITTED AT MUNICIPAL ELECTIONS; and **RESOLUTION NO. 7412**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES' STATEMENTS SUBMITTED TO THE VOTERS AT A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2015. The City Council approved language and terms of the Ballot Measure to extend the Library Special Tax with a 33 1/3% increase (increasing the tax from \$24-48/year to \$32-\$64/year for residential owners, depending on square footage, from \$24-\$96/year to \$32-128/year for non-residential parcel owners, depending on lot size; and from \$12/unit/year to \$16/unit/year for multi-family property owners) for eight years from July 1, 2016, until June 30, 2024; with a CPI adjustment beginning in year two; and approved requesting the County of Los Angeles to designate the Measure as Measure L (for Library), with second alternative Measure LL and third alternative Measure B (for Book). By roll call vote, the motion passed unanimously. Absent: None.

#### **9. APPROVAL OF JOB DESCRIPTIONS FOR THE MANAGEMENT SERVICES DEPARTMENT**

Councilmember Cacciotti requested that Item No. 9 be pulled as residents inquired why the newly established position for Assistant to the City Manager was an internal promotional job opportunity only. He said it is advisable to recruit for this type of position both internally and externally, perhaps for a month.

City Manager Gonzalez explained how the three managerial positions in the restructured Management Services Department are being filled. He said he made a decision as the hiring authority to make the Assistant to the City Manager an internal promotional opportunity. Councilmember Khubesrian indicated support for City Manager Gonzalez's decision to keep this position as a promotional job opportunity. City Manager Gonzalez responded to questions.

Mayor Joe opened the Public Comments section.

SUBJECT TO REVISION: UNAPPROVED UNTIL RATIFIED BY CITY COUNCIL

There being no speakers, Mayor Joe closed the Public Comments section.

**MOTION:** M/S Cacciotti/Khubesrian to: 1) Approve the job description for Chief Deputy City Clerk; 2) Approve the job description for Human Resources Manager; and 3) Approve the job description for Assistant to the City Manager. By roll call vote, the motion passed unanimously. Absent: None.

## **PUBLIC HEARING**

### **16. ADOPTION OF A RESOLUTION CONFIRMING AN ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR THE LIGHTING AND LANDSCAPING MAINTENANCE DISTRICT (LLMD) FOR FISCAL YEAR 2015-16**

Public Works Director Toor presented the staff report and responded to City Councilmembers' questions on Caltrans-owned traffic signals, Edison-owned street lights, and City-owned signals and street lights, including questions on purchasing street lights.

Mayor Joe opened the Public Hearing.

There being no speakers, Mayor Joe closed the Public Hearing.

**MOTION:** M/S Mahmud/Cacciotti to adopt **RESOLUTION NO. 7413**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, CONFIRMING THE FISCAL YEAR 2015-16 ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR CERTAIN MAINTENANCE IN AN EXISTING DISTRICT PURSUANT TO THE PROVISIONS OF DIVISION 15, PART 2 OF THE STREETS AND HIGHWAYS CODE OF THE STATE OF CALIFORNIA. By roll call vote, the motion passed unanimously. Absent: None.

## **ACTION/DISCUSSION**

### **17. DIRECTION REGARDING THE PURCHASE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION VACANT PARCELS AND ADOPTION OF RESOLUTION FOR INTENDED PUBLIC USE**

Principal Management Analyst Lin presented the staff report, accompanied by a PowerPoint presentation. She, City Manager Gonzalez, and City Attorney Highsmith responded to City Councilmembers' questions.

Mayor Joe opened the Public Comments section.

SUBJECT TO REVISION: UNAPPROVED UNTIL RATIFIED BY CITY COUNCIL

Sam Burgess, South Pasadena Resident, requested that the City appraise all vacant Caltrans properties at one time. In response to Caltrans' statement that appraisals are not released, he asked whether this meant that prices are not negotiable and that eminent domain will come up.

Chris Sutton, Attorney, Law Office of Christopher Sutton, representing Caltrans tenants, indicated support for the City's acquisition of the parcels for use as pocket parks and community gardens. He said the price for the properties is unusually high and indicated support for lowering the price. He noted that Caltrans could finance the purchases over ten years. He said that there is a requirement that past unpaid taxes on these lands be recovered from the sales price and distributed to the County Auditor. He distributed a document containing history of the subject properties and possible property tax recovery calculations.

Michelle Lindsay, South Pasadena Resident, stated she owns a property adjacent to the subject lot at 1107 Grevelia Street, which serves as a valuable impromptu park.

Beatriz Solis, South Pasadena Resident, indicated the need to create additional green space and build community in the City. She recommended that some of the parks encourage activity. She noted that the lots are blighted and should be developed to meet the needs for activity.

Ruth Cusick, South Pasadena Resident, indicated support for the purchase of 1107 Grevelia Street for use as a pocket park.

Andrew Blaiklock, South Pasadena Resident, said that the lot at 1107 Grevelia Street has served his family well and indicated support for its purchase as a pocket park.

Linda Krausen, South Pasadena Resident, said she lives next door to the subject lot at 1107 Grevelia Street and indicated support for its purchase and continuation as a meeting place and a place for relaxation. She said the homes on the street are small without any lot. She displayed photographs of the subject lot to the City Council on two electronic devices. She asked whether a particular type or percentage of equipment is required in order for the lot to be designated as a "pocket park." She wants to avoid the type of equipment that will turn the park into a destination vs. simply being part of a neighborhood.

Emilia Lomeli, South Pasadena Resident, indicated support for purchasing the lots for pocket parks. She expressed support for earlier recommendations to institute a rent-control ordinance.

Olivia Hunt, Jael Osborne, and Lindsey Kuwahara, Girl Scouts, Girl Scout Troop No. 12521, indicated support for purchasing the lots. Girl Scout Hunt offered the Girl Scout Troop's assistance in developing the lots.

Karen Krausen, South Pasadena Resident, indicated support for purchasing the lot at 1107 Grevelia Street.

Marie Ibsen Risigari-Gai, a Caltrans tenant, indicated support for positions taken by previous speakers. She said the tenants still do not know what the property prices are. She said rents are being raised every six months. A strong pushback on Caltrans' asking price for the lots is needed. She urged the City Council to listen to suggestions made by Attorney Sutton.

There being no additional speakers, Mayor Joe closed the Public Comments section.

Discussion followed and three motions were made regarding purchasing the lots without general consensus. Discussion about the elements of the motion focused on which lots to purchase and costs of development, the need to ask for an extension of the deadline, whether to enlist the assistance of political representatives, negotiations on the purchase price, and efforts to persuade Caltrans to release vacant lots at a nominal cost, as has been done for other entities. Councilmember Cacciotti displayed a photograph of the 2006 Berkshire Avenue property.

City Manager Gonzalez suggested that there is one more City Council meeting before the July 21, 2015, deadline for making a decision on purchasing the properties. He said that staff and the City Attorney can contact Caltrans on July 2, 2015, about obtaining an extension on the deadline and about engaging in negotiations on the price. He suggested that staff report back to the City Council at the July 15, 2015, City Council Meeting, when final direction can be provided by the City Council. He said the sale is governed by recent legislation authored by Senator Liu, and support will be requested as appropriate. Councilmember Schneider supported Councilmember Cacciotti's desire to contact Senator Liu and Chris Holden, Assemblymember, District 41, California State Assembly, and he suggested that City Manager Gonzalez contact these legislators. City Manager Gonzalez suggested that an Ad Hoc City Council Committee be established to address the issue.

Mayor Pro Tem Mahmud requested that staff identify zoning for remaining parcels.

MOTION: M/S Khubesrian/Cacciotti to continue the item on providing direction regarding the option to purchase two of the five vacant parcels currently being offered by the California Department of Transportation (Caltrans) at 1107 Grevelia Street and 2006 Berkshire Avenue to the Regular City Council Meeting of July 15, 2015; and to create an Ad Hoc City Council Committee comprised of Councilmembers Cacciotti and Khubesrian to work with the City Manager and City Attorney on the issue. By roll call vote, the motion passed unanimously. Absent: None.

**PUBLIC COMMENT ON RENT CONTROL AND REQUEST TO ADD AN ITEM TO THE AGENDA**

Councilmember Khubesrian said that the comments made earlier by members of the public on rent control should be taken seriously. She requested that an item be added to a future City Council Meeting agenda to consider establishing a Rent Review Advisory Committee vs. a rent-control policy. Mayor Joe said that a staff recommendation should be part of the staff report.

**ADJOURNMENT**

Mayor Joe adjourned the Joint City Council/Redevelopment Successor Agency/Public Financing Authority at 10:23 p.m.

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Evelyn G. Zneimer  
City Clerk

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Robert S. Joe  
Mayor

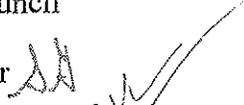
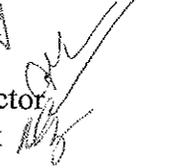
Minutes approved by the South Pasadena City Council on July 15, 2015.

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# City of South Pasadena Agenda Report

Robert S. Joe, Mayor  
Diana Mahmud, Mayor Pro Tem  
Michael A. Cacciotti, Councilmember  
Marina Khubesrian, M.D., Councilmember  
Richard D. Schneider, M.D., Councilmember

Evelyn G. Zneimer, City Clerk  
Gary E. Pia, City Treasurer

COUNCIL AGENDA: July 15, 2015  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager   
FROM: Paul Toor, P.E., Public Works Director   
Desiree Jimenez, Deputy City Clerk   
SUBJECT: **Amendment to Professional Services Agreement with  
Onyx Architects for Design Services for the City Council  
Chambers Interior Renovation Project**

## Recommendation

It is recommended that the City Council authorize the City Manager to execute a contract amendment with Onyx Architects for a not-to-exceed amount of \$21,520 for additional services requested for the design of the Council Chambers Interior Renovation Project (Project).

## Fiscal Impact

There are adequate funds available in the Capital Growth Fund within the FY 2014-15 Budget to cover the proposed contract amendment enclosed herein as Attachment 1.

Original Agreement (approved 8/20/2014)	\$ 49,075
Amendment	<u>\$ 21,520</u>
TOTAL	\$ 70,595

The Project will be funded from account 255-9000-9222-9222, the Capital Growth Fund, and the funding for the Project was included in the FY 2014-15 Budget. The contract amendment request is for an amount not-to-exceed \$21,520 for the additional design/coordination services for Onyx and acoustical engineer services. The current fund balance for the Capital Growth Fund is \$221,295.00. After the design services have been completed, \$182,207.40 will remain in the Capital Growth Fund.

## Commission Review and Recommendation

The scope of work for additional services was discussed with the City Council Ad Hoc Facilities Improvement Committee, consisting of Mayor Joe and Councilmember Khubesrian.

## Background

The Amedee O. "Dick" Richards, Jr., City Council Chambers (Council Chambers) was renovated in 1987 and has a raised dais that seats seven, a sunken "orchestra pit" at the base of the dais and

68 fixed theatre-style seats for the audience.

The proposed Project will serve both functional and aesthetic purposes. Anticipated improvements include, but are not be limited to, American with Disabilities Act (ADA) upgrades, modifications to the dais, modifications to the orchestra pit area, modification to speaker podiums, creation of storage areas, repainting, wall treatments, flooring replacement, lighting fixtures (lighting will remain energy efficient), audio visual upgrades, and other ancillary improvements.

On August 20, 2014, the City Council approved the original contract (Attachment 2) for a not-to-exceed amount of \$49,075. Unforeseen conditions and additional design work initiated by staff have resulted in additional services needed beyond the original contract. It was determined that the aging heating, ventilating, and air conditioning (HVAC) system needs to be replaced and staff felt that the existing Mayor's Conference Room needs to be expanded for optimum utilization. The replacement HVAC equipment will be suspended from the existing roof/ceiling, creating more storage space. Associated ductwork will also be modified. The HVAC scope of work will require additional modifications to the adjacent storage area. The existing Mayor's Conference Room will be enlarged by moving the east wall into the existing Council Chambers.

In addition, an acoustical engineer will be engaged to make sure that the sound is distributed appropriately without creating any resonance. Input from the City's audio visual consultant will be incorporated in the Project's scope of work.

### **Analysis**

The proposed amendment is to revise and expand the design plans and specifications due to changes in the scope of services. Upon approval of the amendment, Onyx will obtain a needs assessment from both an acoustical engineer and an audio visual consultant. Onyx will also factor in the expanded scope of services, which includes replacement of the existing HVAC equipment that services the Council Chambers, Mayor's Conference Room, and a portion of the adjacent Police facilities to the north of the existing mechanical room. The proposed fee is just and reasonable with respect to the added scope of work.

Onyx will make a final 100% design presentation to the City Council, tentatively scheduled for September 16, 2015, and will also offer design support services during construction. The Project schedule will be driven largely by the availability of funds and approval from the City Council to move forward on construction.

The cost of the construction of the Council Chambers Interior Renovation Project (Project) is currently estimated at \$476,648.

### **Legal Review**

The City Attorney has reviewed the Amendment.

Amendment to Professional Services Agreement with Onyx Architects  
July 15, 2015  
Page 3 of 3

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Contract Amendment with Onyx Architects
2. Agreement with Onyx Architects (approved by City Council on 08/20/2014)
3. 08/20/2014 Staff Report to City Council (without attachment)

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**ATTACHMENT 1**  
Contract Amendment with Onyx Architects

AMENDMENT TO  
AGREEMENT FOR CONSULTANT SERVICES

THIS AMENDMENT ("Amendment") is made as of this 15<sup>th</sup> day of July, 2015, by and between the CITY OF SOUTH PASADENA ("City") and ONYX ARCHITECTS ("Consultant").

RECITALS

WHEREAS, on August 20, 2014, the City and Consultant entered into an Agreement for Consultant Services ("Agreement") for Consultant, as an independent contractor, to design the remodel of the City Council Chambers Interior Renovation Project;

WHEREAS, the Agreement was for a not to exceed amount of \$49,075;

WHEREAS, unforeseen conditions and additional design work requested by the City have resulted in additional services needed beyond the original scope of work as per contract;

WHEREAS, the costs for the additional services will be in an amount not to exceed \$21,520; and

NOW THEREFORE, THE CITY COUNCIL HEREBY RESOLVES AS FOLLOWS:

I. PAYMENT FOR SERVICES. Section 2.2 of the Agreement is hereby amended to read as follows:

City shall pay for the services performed by Consultant pursuant to the terms of this Agreement, the compensation set forth in the "Schedule of Compensation". The total fees for the services shall not exceed the authorized amount of \$70,595 (which includes the compensation for the original scope of services in the amount of \$49,075, and the compensation for the additional scope of services in the amount of \$21,520), unless the CITY has given specific advance approval in writing.

II. AUTHORIZATION OF PAYMENT. Finance Director is authorized to make a budget transfer for an amount of \$21,520 from the Capital Growth Fund reserves.

III. SCOPE OF SERVICES. Section 1.1 of the agreement is amended to add the following sentence to the end of the paragraph: "Consultant shall perform the additional scope of work shown in the attached as Exhibit A-1."

4. METHOD OF BILLING. That Section 2.4 of the Agreement is hereby amended to read as follows:

Consultant shall submit invoices to the City at the following address:

Sergio Gonzalez  
City Manager  
City of South Pasadena  
1414 Mission Street  
South Pasadena, CA 91030

5. PROVISIONS OF AGREEMENT. All other terms, conditions, and provisions of the Agreement to the extent not modified by this Amendment, shall remain in full force and effect.

Dated: \_\_\_\_\_

“CITY”

By: \_\_\_\_\_  
Sergio Gonzalez, City Manager

Dated: 07.07.2015

“CONSULTANT”

By:   
Dale W. Brown, President

APPROVED AS TO FORM:

\_\_\_\_\_  
Teresa L. Highsmith, City Attorney

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)



EXHIBIT A - I

EXHIBIT A-1

7 July 2015

Desiree Jimenez  
Assistant City Clerk  
City of South Pasadena  
1414 Mission Street  
South Pasadena, CA 91030

Dear Ms. Jimenez

SUBJECT: PI3097 | South Pasadena City Council Chamber Remodel  
Change of Services | HVAC System Replacement  
| Mayor's Conference Room Expansion  
| Additional Project Management – Meetings  
| Acoustical Engineer Consulting Services

We are pleased to continue our work on the Council Chamber Renovation with City of South Pasadena. We understand that the scope of work includes work associated with the Mayor's Conference room expansion and the adjacent HVAC replacement and relocation.

The Audio – Visual consultant will be engaged directly by the City of South Pasadena.

This Change of Service is to the original Professional Services Agreement dated 20 August 2014.

#### I. DESCRIPTION OF CHANGE OF SERVICES

Replacement of the existing HVAC equipment - serving the council chamber, mayor's conference room and a portion of the adjacent police facilities to the north of the existing mechanical room. The replacement equipment will be suspended from the existing roof / ceiling. Associated ductwork will also be modified. The HVAC scope of work will require additional modifications to the adjacent storage area.

Expansion of the Mayor's Conference room - to be enlarged by moving the east wall in to the existing council chamber.

Additional project management – meetings above the meetings stipulated in the original agreement.

Acoustical engineering services – related to council chamber sound control and dampening of HVAC equipment noise.

#### II. SCOPE OF WORK

The Architect and Engineers shall furnish and perform the following basic professional services required during the project:

a. Project Management:

- 1) Project Management tasks in order to implement modifications outlined below.
- 2) Additional eleven [ 11 ] meetings.

Desiree Jimenez  
P13097 | South Pasadena City Council Remodel  
7 July 2015

- b. Architectural
  - 1) Additional construction documents, including plans, details and specifications in order to modify existing construction to facilitate HVAC replacement, modification to existing ductwork and expansion to existing Mayor's Conference room.
- c. Mechanical, Electrical and Plumbing
  - 1) Additional construction documents, including plans, details and specifications in order to replace existing floor mounted HVAC equipment with new roof / ceiling mounted equipment.
- d. Structural
  - 1) Plans, details, specifications and calculations related to the support for new roof / ceiling mounted HVAC equipment, ductwork and anchoring of new east wall of mayor's conference room.

The Owner shall furnish and perform the following:

- a. Access to the work area / rooms as may be requested by the Architect.

II. COMPENSATION FOR PROFESSIONAL SERVICES

The basic professional design services specified above in "Scope of Work" will be completed for the fee as follows:

a. HVAC Replacement	\$	5,800
b. Mayor's Conference Room	\$	2,850
c. Project Management	\$	9,370
d. Acoustic Engineering	\$	3,500
TOTAL \$		21,520

III. BILLING

- a. Billing and payments will be made based on percentage of work complete, per the Professional Services Agreement. We trust this Proposal meets with your approval.

Upon approval, please sign both copies, return one copy to our office, and retain the second copy for your records. If you have any questions, please contact me.

Respectfully,

Onyx Architects, Inc.

By

Dale W. Brown, AIA

President

Date: 6 July 2015

Accepted:

City of South Pasadena

By

Sergio Gonzalez

City Manager

Date:

Dale W. Brown, AIA-Architect-CA License No. C17744

P:\JOBS\VP13097.spcr\Work Plan- FILE 12 & 23 & 25\Contract- FILE 25\P13097 SPCCR\_COMBINED CSI-2\_PM-ACOUSTIC-MAYORS CONF ROOM-HVAC\_Scope of Work 2015.07.07.docx

Desiree Jimenez  
PI3097 | South Pasadena City Council Remodel  
7 July 2015

**ONYX ARCHITECTS**  
**STANDARD HOURLY BILLING RATES**

<b>Staff Level</b>	<b>Rate</b>
Principal	\$225.00/hr
Associate Principal	\$195.00/hr
Associate	\$175.00/hr
Architect	\$160.00/hr
Interior Designer	\$130.00/hr
Senior Job Captain	\$140.00/hr
Job Captain	\$130.00/hr
Project Coordinator	\$120.00/hr
Technical Support	\$95.00/hr
Administrative/Clerical	\$80.00/hr

Reimbursable expenses are billed at our invoice cost x 1.15.  
Billing Rates are effective until 31 December 2015.

Desiree Jimenez  
P13097 | South Pasadena City Council Remodel  
6 July 2015

**ONYX ARCHITECTS**  
**STANDARD HOURLY BILLING RATES**

<b>Staff Level</b>	<b>Rate</b>
Principal	\$225.00/hr
Associate Principal	\$195.00/hr
Associate	\$175.00/hr
Architect	\$160.00/hr
Interior Designer	\$130.00/hr
Senior Job Captain	\$140.00/hr
Job Captain	\$130.00/hr
Project Coordinator	\$120.00/hr
Technical Support	\$95.00/hr
Administrative/Clerical	\$80.00/hr

Reimbursable expenses are billed at our invoice cost x 1.15.  
Billing Rates are effective until 31 December 2015.

[Click here and type Recipient's Name]

[Click here and type Project Name]

[Click here and type Project No]

XX Month 2015

Page 4

## ATTACHMENT

### Onyx Architects Reimbursable Printing Costs - 2014

		Charge	
<b>Black &amp; White (Small Format)</b>		<b>Reimbursable</b>	
		<b>Original</b>	<b>Copies</b>
	11*17	0.28	0.28
	8.5*14	0.14	0.14
	8.5*11	0.08	0.08
<b>Color (Small Format)</b>		<b>Reimbursable</b>	
		<b>Original</b>	<b>Copies</b>
	11*17	2.80	2.80
	8.5*14	2.00	2.00
	8.5*11	1.90	1.90
<b>Large Format B&amp;W + Copies</b>		<b>Reimbursable</b>	
		<b>Original</b>	<b>Copies</b>
	Price per square foot	1.75	1.75
<b>Large Format Color + Copies</b>		<b>Reimbursable</b>	
		<b>Original</b>	<b>Copies</b>
	Price per square foot	6.75	6.75
<b>Large Format Scans</b>		<b>Reimbursable</b>	
		<b>Original</b>	<b>Copies</b>
	Price per square foot	3.00	3.00
<b>Burn CD-@ Client Request</b>		<b>Reimbursable</b>	
		<b>Original</b>	<b>Copies</b>
	Price per square foot	30.00	30.00

**ATTACHMENT 2**  
Agreement with Onyx Architects  
(approved by City Council on 08/20/2014)

**CITY OF SOUTH PASADENA**  
**PROFESSIONAL SERVICES AGREEMENT**  
**WITH**  
**ONYX ARCHITECTS**

THIS AGREEMENT (“Agreement”) is made and entered into this 20<sup>th</sup> day of August, 2014 by and between the CITY OF SOUTH PASADENA, a municipal corporation (“City”) and Onyx Architects (“Consultant”).

**WITNESSETH:**

A. WHEREAS, City proposes to utilize the services of Consultant as an independent contractor to design the remodel of the City Council Chambers, as more fully described herein; and

B. WHEREAS, Consultant represents that it has that degree of specialized expertise contemplated within California Government Code, Section 37103, and holds all necessary licenses to practice and perform the services herein contemplated; and

C. WHEREAS, City and Consultant desire to contract for the specific services described in Exhibit “A” (“Scope of Services”) and desire to set forth their rights, duties and liabilities in connection with the services to be performed; and

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

**1.0. SERVICES PROVIDED BY CONSULTANT**

1.1. Scope of Services. Consultant shall provide the professional services described in the “Scope of Services” attached hereto and incorporated into this Agreement as Exhibit “A.”

1.2. Professional Practices. All professional services to be provided by Consultant pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and circumstances in accordance with sound professional practices. It is understood that in the exercise of every aspect of its role, within the scope of work, consultant will be representing the City, and all of its actions, communications, or other work, during its employment, under this Agreement is under the direction of the City. Consultant also represents that it is familiar with all applicable laws that may affect its performance of this Agreement and shall

advise City of any changes in any laws that may affect Consultant's performance of this Agreement.

1.3 Familiarity with Work. By execution of this Agreement, Consultant warrants that:

(1) It has thoroughly investigated and considered the work to be performed, based on all available information; and

(2) It carefully considered how the work should be performed; and

(3) It fully understands the difficulties and restrictions attending the performance of the work under this Agreement; and

(4) It has the professional and technical competency to perform the work and the production capacity to complete the work in a timely manner with respect to the scope of services.

1.4. Performance to Satisfaction of City. Consultant agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Consultant agrees that the services to be rendered pursuant to this Agreement shall be performed in accordance with the standards customarily provided by an experienced and competent professional organization rendering the same or similar services. Evaluations of the work will be done by the City Manager or his designee. If the quality of work is not satisfactory, City in its discretion has the right to:

(a) Meet with Consultant to review the quality of the work and resolve the matters of concern;

(b) Require Consultant to repeat the work at no additional fee until it is satisfactory; and/or

(c) Terminate the Agreement as hereinafter set forth.

1.5. Representations. Consultant represents that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

1.6. Non-discrimination. In performing this Agreement, Consultant shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code. Consultant will take affirmative action to ensure that that employees are treated during employment, without regard to their race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition, or sexual orientation.

1.7. Non-Exclusive Agreement. Consultant acknowledges that City may enter into agreements with other consultants for services similar to the services that are subject to this Agreement.

1.8. Confidentiality. Employees of Consultant in the course of their duties may have access to financial, accounting, statistical, and personnel data of private individuals and employees of City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this Section shall survive the termination of this Agreement.

1.9. Key Personnel. It is the intent of both parties to this Agreement that Consultant shall make available the professional services of Dale Brown, who shall coordinate directly with City. Any substitution of key personnel must be approved in advance by City's Representative and the Agreement shall be amended to reflect the changes.

## **2.0. COMPENSATION AND BILLING**

2.1. Compensation. For performing and completing services Pursuant to Exhibit "A" Scope of Services, Consultant shall be compensated by City for its services as provided below:

City will pay the following to the Contractor for services performed upon receipt of a monthly invoice :

### Professional Fees:

Consultant will be paid based upon the City's agreement to the Consultant's percentage of completed work per work phase (work phases as described in Exhibit A) and as described and documented in the Consultant's monthly invoice to the City.

Reimbursable Expenses: Reimbursable expenses shall be limited to actual expenditures of Consultant for expenses that are necessary for the proper completion of the services and shall only be payable if specifically authorized in advance by City. In no case will the total amount paid to the Consultant exceed the Maximum Amount as described in Section 2.2.

2.2 Maximum Amount. The maximum amount payable under the terms of this Agreement, including expenses, will not exceed \$49,075. Consultant shall promptly notify the City Representative, in writing, when fees and expenses incurred under this Agreement have reached \$39,260 (80% of maximum amount allowable). Consultant shall concurrently inform the City Representative of Consultant's estimate of total expenditures required to complete its current assignments before proceeding, when the remaining work would exceed the maximum amount payable.

2.3. Additional Services. Consultant shall not receive compensation for any services provided outside the scope of services specified in the Consultant's Proposal unless the City approves such additional services in writing prior to Consultant performing the additional services. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation are barred and are unenforceable.

2.4 Method of Billing. Within 10 calendar days following the end of the preceding month in which services are performed or expenses are incurred under this Agreement, Consultant shall submit an invoice to the City. Said invoice shall be based on the total of all Consultant's services which have been completed to City's sole satisfaction. City shall pay Consultant's invoice within forty-five (45) days from the date City receives said invoice. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

Consultant shall submit invoices to the City at the following address:

Hilary Straus  
Assistant City Manager  
City of South Pasadena  
1414 Mission Street  
South Pasadena, CA 91030

The invoice submitted pursuant to this paragraph shall show the:

- 1) Project name/description;
- 2) Name and hours worked by each person who performed services during the billing period;
- 3) The title/classification under which they were billed;

- 4) The hourly rate of pay;
- 5) Actual out-of-pocket expenses incurred in the performance of services; and,
- 6) Other such information as the City may reasonably require.

2.5. Records and Audits. Consultant shall maintain full and accurate records with respect to all services and matters covered under this Agreement. City shall have free access at all reasonable times to such records, and the right to examine and audit the same and to make transcripts therefrom, and to inspect all program data, documents, proceedings and activities. Consultant shall maintain an up to date list of key personnel and telephone numbers for emergency contact after normal business hours. Records of Consultant's services relating to this Agreement and funds received from City shall be maintained in accordance with generally recognized accounting principles and shall be made available to City for inspection and/or audit at mutually convenient times for a period of five (5) years from the date of performance of said services.

### **3.0. TIME OF PERFORMANCE**

3.1. Commencement and Completion of Work. Time is of the essence in the performance of services under this Agreement. The professional services to be performed pursuant to this Agreement shall commence within five (5) days from the Effective Date of this Agreement. Failure to commence work in a timely manner and/or diligently pursue work to completion may be grounds for termination of this Agreement. All services required by Consultant under this Agreement shall be completed on or before the end of the term of the Agreement.

### **4.0. TERM AND TERMINATION**

4.1. Term. This Agreement shall be effective on 20<sup>th</sup> Day of August, 2014, ("Effective Date") and shall remain in effect until all of the scope of work items in Exhibit A are completed, unless earlier terminated as provided in Section 4.2 herein.

4.2. Notice of Termination. Notwithstanding the provision in paragraph 4.1 above, the City reserves and has the right and privilege of canceling, suspending or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, in its sole discretion, with thirty (30) days written notice to Consultant.

4.3. Compensation. In the event of termination, City shall pay Consultant for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination unless the termination is for cause, in which event Consultant need be compensated only to the extent required by law. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein. Such payment will be subject to City's receipt of a close-out billing. In

ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress, and to other documents pertaining to the services contemplated.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Consultant in its performance of this Agreement shall be delivered to the City within ten (10) days of delivery of termination notice to Consultant, at no cost to City. Any use of uncompleted documents without specific written authorization from Consultant shall be at City's sole risk and without liability or legal expense to Consultant.

## **5.0. INSURANCE**

5.1 Consultant shall procure and maintain at all times during the term of this Agreement insurance as set forth in Exhibit "B" attached hereto. Proof of insurance shall consist of a Certificate of Insurance provided on IOS-CGL form No. CG 00 01 11 85 or 88 executed by Consultant's insurer and in a form approved by the City Attorney.

## **6.0. GENERAL PROVISIONS**

6.1. Entire Agreement. This Agreement, together with Exhibits "A" and "B" supersede any and all other agreements, either oral or in writing, between the parties with respect to the subject matter herein. This Agreement constitutes the entire Agreement between the parties with respect to any matter referenced herein. This Agreement may not be modified, nor may any of the terms, provisions or conditions be modified or waived or otherwise affected, except by a written amendment signed by all parties. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement. Each party to this Agreement acknowledges that no representation by any party, which is not embodied herein, nor any other agreement; statement or promise not contained in this Agreement shall be valid and binding.

6.2. Representatives. For the purposes of this Agreement, the City shall be represented by the Assistant City Manager ("City Representative"), or such other person designated in writing by the City Manager. For the purposes of this Agreement, Consultant shall be represented by Dale Brown, President, or such other person designated in writing by him and accepted by the City Representative. Consultant shall perform the Work described herein under the direction of the City Representative, who will approve the work plan specified herein, if required, prior to Consultant commencing the Work.

The City Representative shall have the authority and responsibility to perform the following tasks:

- (a) Provide interpretation of the scope and specifications for the work to be performed;

- (b) Monitor performance of the Work to ensure compliance with the Agreement;
- (c) Inspect performance against the Scope of Services, and report compliance and/or deficiencies;
- (d) Obtain and review Monthly Statements;
- (e) Suspend work in accordance with other provisions of this Agreement;
- (f) Issue all consents, approvals, directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement; and
- (g) Work directly with the Consultant in the performance of this Agreement.

Consultant's Representative shall be its agent in all consultations with City during the term of this Agreement. Consultant's Representative shall attend and assist in all coordination meetings called by City.

6.3. Notices. Any notices, documents, correspondence or other communications concerning this Agreement or the work hereunder may be provided by personal delivery, facsimile or mail and shall be addressed as set forth below. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

Consultant shall notify City of changes in its address. The failure to do so, if such failure prevents City from locating Consultant, shall be deemed a waiver by Consultant of the right subsequently to enforce those provisions of this Agreement that require consultation or approval of Consultant. Notwithstanding this provision, City shall make every reasonable effort to locate Consultant when matters arise relating to Consultant's rights.

All communications in connection with this Agreement, sent through the U. S. Mail, must be addressed as follows:

IF TO CONSULTANT:

Dale Brown  
 President  
 Onyx Architects  
 316 North Sierra Madre Boulevard  
 Pasadena, CA 91107

IF TO CITY:

Hilary Straus  
 Assistant City Manager  
 City of South Pasadena  
 1414 Mission Street  
 South Pasadena, CA 91030

6.4. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the

opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.5. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Los Angeles County, California. In the event of litigation in a U.S. District Court, exclusive venue shall lie in the Central District of California.

6.6. Assignment. This Agreement covers professional services of a specific and unique nature. Except as otherwise provided herein, Consultant shall not voluntarily or by operation of law assign, transfer, sublet, or encumber all or any part of its interest in this Agreement or subcontract any services to be performed without amending this Agreement and/or receiving the prior written consent of City. Any attempted unauthorized assignment, transfer, subletting or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement.

6.7. Indemnification and Hold Harmless. Consultant assumes all risk of injury to its employees, agents, and contractors, including loss or damage to property. Consultant agrees to indemnify, hold free and harmless, and when the City requests with respect to a claim provide a deposit for the defense of, defend the City, its elected and appointed officials, officers, agents, employees and volunteers, at Consultant's sole expense, from and against any and all claims, actions, suits or other legal proceedings brought against the City, its elected officials, officers, agents and employees arising out of the alleged negligent performance of the Consultant, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply without any advance showing of negligence or wrongdoing by the Consultant, its employees, and/or authorized subcontractors, but shall be required whenever any claim, action, complaint, or suit alleges or asserts as its basis the negligence, errors, omissions or misconduct of the Consultant, its employees, and/or authorized subcontractors, and/or whenever any claim, action, complaint or suit asserts liability against the City, its elected and appointed officials, officers, agents, employees and volunteers based upon the work performed by the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Consultant shall not be entitled to any refund of attorneys' fees, defense costs or expenses in the event that it is adjudicated to have been non-negligent. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 6.7 and related to Consultant's failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.

The obligations of Consultant under this Section 6.7 will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.

Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 6.7 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required herein, to the fullest extent permitted by law, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's subcontractors or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.

City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

6.8. Independent Contractor. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent

contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.9 Benefits. Consultant will not be eligible for any paid benefits for federal, social security, state workers' compensation, unemployment insurance, professional insurance, medical/dental, California Public Employees Retirement System ("PERS") or fringe benefits offered by the City.

6.10. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

6.12. Ownership of Documents. All findings, reports, documents, information and data including, but not limited to, computer tapes or discs, files and tapes furnished or prepared by Consultant or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City, without restriction or limitation upon its use or dissemination by City; no such written products shall be the subject of a copyright application by Consultant. Consultant agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City. Consultant shall deliver to City any findings, reports, documents, information, data, in any form, including but not limited to, computer tapes, discs, files

audio tapes or any other Project related items as requested by City or its authorized representative, at no additional cost to the City.

6.13. Public Records Act Disclosure. Consultant has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 6250 *et seq.*). Exceptions to public disclosure may be those documents or information that qualifies as trade secrets, as that term is defined in the California Government Code Section 6254.7, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Release of Information. Consultant shall not make public information releases or otherwise publish information obtained or produced by it as a result of, or in connection with, the performance of services under this Agreement without the prior written authorization from the City Representative.

6.15. Conflict of Interest. Consultant and its officers, employees, associates and subconsultants, if any, will comply with all conflict of interest statutes of the State of California applicable to Consultant's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Consultant and its officers, employees, associates and subconsultants shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates or subconsultants to abstain from a decision under this Agreement pursuant to a conflict of interest statute.

6.16. Economic Interest Statement. Consultant hereby acknowledges that pursuant to Government Code Section 87300 and the Conflict of Interest Code adopted by City hereunder, Consultant is designated in said Conflict of Interest Code and is therefore required to file an Economic Interest Statement (Form 700) with the City Clerk, for each employee providing advise under this Agreement, prior to the commencement of work.

6.17. Political Activity/Lobbying Certification. Consultant may not conduct any activity, including any payment to any person, officer, or employee of any governmental agency or body or member of Congress in connection with the awarding of any federal contract, grant, loan, intended to influence legislation, administrative rulemaking or the election of candidates for public office during time compensated under the representation that such activity is being performed as a part of this Agreement.

6.18. Licenses, Permits, and Fees. Consultant shall obtain a City of South Pasadena Business License and any and all other permits and licenses required for the services to be performed under this Agreement.

6.19. Responsibility for Errors. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to City, provide all necessary design drawings, estimates and other Consultant professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.20. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, this Agreement shall govern over the document referenced.

6.21. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.22. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.23. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.24. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.25. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed

by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.26. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.27. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.28. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

6.29. Taxpayer Identification Number. Consultant shall provide City with a complete Request for Taxpayer Identification Number and Certification, Form W 9, as issued by the Internal Revenue Service.

6.30. Applicable Laws, Codes, and Regulations. Consultant shall perform all services described in accordance with all applicable laws, codes and regulations required by all authorities having jurisdiction over the Services.

6.31. Change in Name, Ownership or Control. Consultant shall notify the City Representative, in writing, of any change in name, ownership or control of Consultant. Change of ownership or control of Consultant may require an amendment to the Agreement.

6.32. Covenants and Conditions. Each term and each provision of this Agreement to be performed by Consultant shall be construed to be both a covenant and a condition.

6.33. Use of City's Name. Consultant shall not publish or use any advertising, sales promotion, or publicity in matters relating to services, equipment, products, reports, and material furnished by Consultant in which City's name is used, or its identity implied without the City Representative's prior written approval.

6.34. Force Majeure. The respective duties and obligations of the parties hereunder shall be suspended while and so long as performance hereto is prevented or impeded by strikes, disturbances, riots, fire, severe weather, government action, war acts, acts of God, or any other cause similar or dissimilar to the foregoing which are beyond the control of the party from whom the affected performance was due.

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

Dated: 8/20/14

THE CITY OF SOUTH PASADENA

By:   
Sergio Gonzalez, City Manager

Dated: 8-20-2014

ONYX ARCHITECTS

By:   
Dale W. Brown, President

Federal ID No. 95-4823067

APPROVED AS TO FORM:

  
Teresa L. Highsmith, City Attorney

EXHIBIT A



7 July 2014

Mr. Hilary Straus  
City of South Pasadena | Assistant City Manager  
1414 Mission Street  
South Pasadena, CA 91030  
RE: City of South Pasadena | Council Chamber Renovation  
ONYX Project No. P13097

SUBJECT: SCOPE OF WORK SUMMARY

Dear Mr. Straus

Following is a Scope of Work Summary related to the above referenced project. The Scope of Work is further defined in the accompanying document – ATTACHMENT I.

Project Start Up | Undertake the following tasks and provide the following project deliverables:  
Research Any Record Documents and City Boilerplate Specifications  
Produce REVIT 3D Model of existing Council Chamber and adjacent related interior spaces  
Produce building code and accessibility summary  
Produce draft program statement including project goals and objectives  
Meetings related to overall coordination and general guidelines and with AV Consultant to obtain AV Requirements

Project Program | Undertake the following tasks and provide the following project deliverables:  
Develop a program which addresses Accessibility, a Flexible main floor area, modification to staff area, finishes, other aesthetic improvements, storage and Limited FF+E at the council chambers as well as the mayor's conference room, restrooms and entrance area.  
Meetings related to the program development  
Produce Final project program including Rough Order Magnitude Estimate of Probable Cost of Renovation

Project Design | Undertake the following tasks and provide the following project deliverables:  
Based on the approved project program develop optional design approaches to the work along with related Rough Order Magnitude Estimates  
Produce two optional REVIT 3D Models of proposed Council Chamber and adjacent related interior spaces  
Meetings to review the design and obtain input and / or design direction  
Submittal of the design for review by the City at various stages as outlined in the proposal  
Community and Sub-committee meetings to review the design and obtain input and / or design direction  
City Council meeting to review the design and obtain direction prior to commencement of construction documents

ONYX ARCHITECTS

316 NORTH SIERRA MADRE BOULEVARD PASADENA, CALIFORNIA 91107  
V 626.405.8001 50 626.405.8150



Construction Documents | Undertake the following tasks and provide the following project deliverables:  
Construction Documents including drawings and technical specifications and code required calculations.  
Plan Check services in order to receive a building permit.  
Produce building code and accessibility summary

Bidding | Undertake the following tasks and provide the following project deliverables:  
Bidding Documents including approved construction documents, technical specifications and edited City boilerplate Bidding + Contractor Selection  
City Council meeting

Construction | Undertake the following tasks and provide the following project deliverables:  
Office and field tasks as further defined in the project proposal

Invoices shall be presented monthly, per phase and on an agreed upon percentage complete.

Submitted by

ONYX ARCHITECTS, INC.

A handwritten signature in black ink, appearing to read 'Dale W. Brown'.

Dale W. Brown AIA  
President

NOTE | THE FEE IS DRIVEN BY HOW SOON WE DETERMINE SCENARIO A OR B OR A + B

Work/Task	Monthly Percentage Complete	ONYX Principal	ONYX Architect	ONYX Technical Support	LRA MEP Engineering	Whaeeler + Gray Structural Engineering	Fee
<b>A: Project Start Up</b>							
1	Research Any Record Documents - Including Drawings + Etc.   Obtain City Boilerplate Specifications			2			7
2	Produce REVIT 3D Model of Council Chamber + Conference Room + Restrooms + Immediately Adjacent Outdoor Space			8			8
3	Produce Scenario A Summary / s RE: Building Codes + Accessibility	3					3
4	Produce Scenario A Draft Program Statement Including Project Goals and Objectives			3			3
5	Meeting 1   AV Consultant - Studio Spectrum   Obtain AV Requirements	1		1	1		3
	<b>PT Meeting   Meeting 2   OVERALL COORDINATION + ESTABLISHMENT OF OF GENERAL GUIDELINES   Including Not Limited To Review + Confirm   Program + Priorities + Schedule + Project Approach + Code Requirements + Estimate Format /</b>						
6	<b>Detail</b>	4		4	1		9
7	Project Management Related to This Phase of Work	2	1				3
		10	1	10	2	0	16
	<b>NOTE: Project Invoices to be monthly, per phase and an agreed upon percentage complete of each phase</b>	\$ 225.00	\$ 160.00	\$ 95.00	\$ 175.00	\$ 175.00	
		\$ 2,250.00	\$ 160.00	\$ 1,710.00	\$ 150.00	\$ -	
<b>B: Program</b>							
1	FINALIZE Scenario A Program with Prioritized Design Requirements   Review   Meeting 3	3		4			7
	Project Management Related to This Phase of Work		1				1
	HC Accessibility + Provide Flexible Floor Area + Modification to Staff Area + Carpet + Limited FF+E + Provide Storage Areas	3	1	4	0	0	8
	Mayor's Conference Room + Restrooms + HVAC + Storage Areas + Lighting / Power + AV + FF+E +						
	Scenario B Includes: Aesthetic Improvements						
	<b>NOTE: Project Invoices to be monthly, per phase and an agreed upon percentage complete of each phase</b>	\$ 225.00	\$ 160.00	\$ 95.00	\$ 185.00	\$ 175.00	
		\$ 675.00	\$ 160.00	\$ 380.00	\$ -	\$ -	
<b>C: Design</b>							
	35 % Scenario A + B   Conceptual Design Drawings Including Floor / Reflected Ceiling Plans + Room Sections + Outline						10,488.00
1	Specifications + Project Cost Estimate	1		16	2		19
2	PT + AHC + C Meeting   Meeting 4   Review 35 % Scenarios A + B Design Documents	4		4			8
	65 % Scenarios A + B   Conceptual Design Drawings Including More Detailed Floor / Reflected Ceiling Plans + Room Sections / Elevations + Preliminary Finish / Color Selections + Outline Specifications + Project Cost Estimate	1		14	2		17
4	PT + CC Study Session   Meeting 5   Review 65 % Scenarios A + B Design Documents	2		2			4
	90 % Scenario A + B   Conceptual Design Drawings Including Draft Final Floor / Reflected Ceiling Plans + Room Elevations / Sections + Final Finishes / Colors + Draft Specifications + Project Cost Estimate	1		10	2		13
6	PT + AHC + C   Meeting 6   Review 90 % Scenarios A + B Design Documents	2		2			4
	100 % Scenario A + B   FINAL Conceptual Design Drawings + Related Draft Interior Details + Specifications + Project Cost Estimate as outlined in previous submittals	1		10			11
8	PT + CC   Meeting 7   Review 100 % Scenario A + B Design Documents   DECISION POINT	2		4			6
	City Council   Agenda Includes: Design Options + Cost Estimate + Schedule   ALLOWS COUNCIL TO REVIEW + SELECT PRIORITIES + FUNDING AMOUNTS + PROVIDE STAFF DIRECTION						0
9	Project Management Related to This Phase of Work	2					3
	<b>NOTE   Design Scope of Work Above INCLUDES Selection of new FF+E for Council Chambers + Mayor's Conference Room + All New Finishes + Colors</b>	16	0	62	6	0	84
		\$ 225.00	\$ 160.00	\$ 95.00	\$ 185.00	\$ 175.00	
		\$ 3,600.00	\$ -	\$ 5,890.00	\$ 1,110.00	\$ -	
<b>NOTE: Project Invoices to be monthly, per phase and an agreed upon percentage complete of each phase</b>							

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NOTE | THE FEE IS DRIVEN BY HOW SOON WE DETERMINE SCENARIO A OR B OR A + B

Work/Task	Monthly Percentage Complete	ONYX	ONYX	ONYX	LRA	Wheeler + Gray	Totals
		Principal	Architect	Technical Support	MEP Engineering	Structural Engineering	
<b>D: Construction Documents + Plan Check   NOTE: THE HOURS + FEE FOR THIS PHASE REFLECT SCENARIOS A + B SCOPE OF WORK</b>							
Construction Documents   Scenario A		1	4	96	20	12	\$ 18,310.00
Plan Check   Scenario A		1		8	2	2	\$ 11,000.00
Project Management Related to Scenario A Construction Documents + Plan Check Phases of Work		4					\$ 14,000.00
		6	4	104	22	14	\$ 44,000.00
		\$ 225.00	\$ 160.00	\$ 95.00	\$ 185.00	\$ 175.00	
		\$ 1,350.00	\$ 640.00	\$ 9,880.00	\$ 1,070.00	\$ 2,450.00	

NOTE: Project Invoices to be monthly, per phase and an agreed upon percentage complete of each phase

<b>D: Bidding</b>							
1 Bidding Documents   Includes Approved Construction Documents + Technical Specifications + Edited City Boilerplate		1	4				\$ 2,020.00
2 Bidding + Contractor Selection		1	1				\$ 700.00
3 City Council   1st + 3rd Wednesdays   Presentation 2   Notice to Proceed   NOTE THIS SCHEDULE ALLOWS FOR PROJECT TO BE FUNDED IN 2014 CIP BUDGET		2					\$ 2,000.00
4 Project Management Related to This Phase of Work			2				\$ 2,000.00
		4	7	0	0	0	\$ 7,000.00
		\$ 225.00	\$ 160.00	\$ 95.00	\$ 185.00	\$ 175.00	
		\$ 900.00	\$ 1,120.00	\$ -	\$ -	\$ -	

NOTE: Project Invoices to be monthly, per phase and an agreed upon percentage complete of each phase

<b>E: Construction Phase   Duration Basis</b>								
All Tasks Below   ASSUMES 40 HOURS TOTAL AS REQUESTED IN THE RFP								
1 Office Tasks   During Construction   Shop Drawings + Submittals + Response to RFI - Etc.		4	8	16	8	4	\$ 4,000.00	
2 Field Tasks   During Construction   Site Visits + Meetings + Punch List							\$ 700.00	
3 Project Management Related to This Phase of Work							\$ 1,100.00	
		4	8	16	8	4	\$ 4,000.00	
		\$ 225.00	\$ 160.00	\$ 95.00	\$ 185.00	\$ 175.00		
		\$ 900.00	\$ 1,280.00	\$ 1,520.00	\$ 1,480.00	\$ 700.00		
		<b>Subtotals</b>						\$ 42,575.00

NOTE: Project Invoices to be monthly, per phase and an agreed upon percentage complete of each phase

<b>F: Engineering Consultants</b>		Anticipated Mechanical   Plumbing   Electrical Engineering	\$ 4,000.00
		Anticipated Structural Engineering	\$ 2,500.00
			\$ 49,075.00

NOTE: Project Invoices to be monthly, per phase and an agreed upon percentage complete of each phase

ONYX Recommends an Approximate Minimum CONSTRUCTION Budget of Scenario / Priority A of \$ 120,000 + Scenario / Priority B of \$ 165,000 For a TOTAL of \$ 285,000

Estimate of Rough Order Magnitude | ROM Probable Cost of Construction | To be used as a comparison to the fee above on a percentage basis

- Legend:**
- PT | Project Team
  - AHC | Council Ad Hoc Committee
  - CC | City Council
  - C | Community

	SF	\$ / SF	ROM \$	
Council Chamber	2,150	68.00	146,200.00	
Foyer + Mayor's Conference Room	400	52.00	20,800.00	
Restrooms			19,500.00	Allowance
AV   Mechanical + Lighting + Power			30,000.00	Allowance
FF+E   Chairs + Tables			28,900.00	Allowance
CONTINGENCY   Other   Miscellaneous			40,900.00	Allowance
<b>TOTAL ROM \$</b>			<b>285,400.00</b>	<b>17.2%</b>



FEE AS PERCENTAGE



## ATTACHMENT 2

### ONYX ARCHITECTS

#### STANDARD HOURLY BILLING RATES 2014

<b>Staff Level</b>	<b>Rate</b>
Principal	\$225.00   HR
Associate Principal	\$195.00   HR
Associate Architect	\$175.00   HR
Interior Designer	\$160.00   HR
Senior Job Captain	\$140.00   HR
Job Captain	\$130.00   HR
Project Coordinator	\$120.00   HR
Technical Support	\$ 95.00   HR
Administrative/Clerical	\$ 80.00   HR

Billing Rates are effective until 31 December 2014.



## Automobile Liability

- a. Consultants represents that they have no corporately owned vehicles, and maintain a minimum of \$100,000/\$300,000 combined single limit for each vehicle used.

Notice of Cancellation: Each insurance policy required above shall state that coverage shall not be canceled, except with notice to the City. The Consultant shall provide thirty (30) days advance notice to City in the event of material changes or cancellation of any coverage. Certificates of insurance and additional insured endorsements shall be furnished to City thirty (30) days prior to the effective date of this Agreement. Refusal to submit such certificates shall constitute a material breach of this Agreement entitling City to any and all remedies at law or in equity, including termination of this Agreement. If proof of insurance required under this Agreement is not delivered as required or if such insurance is canceled and not adequately replaced, City shall have the right but not the duty to obtain replacement insurance and to charge the Consultant for any premium due for such coverage. City has the option to deduct any such premium from the sums due to the Consultant.

Waiver of Subrogation: Consultant hereby grants to City a waiver of any right to subrogation which any insurer of said Consultant may acquire against the City by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

Deductibles and Self-Insured Retentions: Any deductibles or self-insured retentions must be declared to and approved by the City. The City may require the Consultant to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

Acceptability of Insurers: Insurance is to be placed with insurers authorized and admitted to write insurance in California and with a current A.M. Best's rating of A-:VII or better. Acceptance of insurance from a carrier with a rating lower than A-:VII is subject to approval by City's Risk Manager. Consultant shall immediately advise City of any litigation that may affect these insurance policies.

### Claims Made Policies:

If any of the required policies provide coverage on a claims-made basis:

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.
3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the

Consultant must purchase “extended reporting” coverage for a minimum of five (5) years after completion of contract work.

**Verification of Coverage:** Consultant shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant’s obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

**Subcontractors:** Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that City is an additional insured on insurance required from subcontractors.

**Special Risks or Circumstances:** Entity reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

Nothing in this section shall construed to as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

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**ATTACHMENT 3**  
08/20/2014 Staff Report to City Council

# City of South Pasadena/ Redevelopment Successor Agency/ Public Financing Authority Agenda Report

Marina Khubesrian, M.D., Mayor/Authority Chair  
Robert S. Joe, Mayor Pro Tem/Authority Vice Chair  
Michael A. Cacciotti, Council/Authority Member  
Diana Mahmud, Council/Authority Member  
Richard D. Schneider, M.D., Council/Authority Member

Evelyn G. Zneimer, City Clerk/Authority Secretary  
Gary E. Pia, City Treasurer

COUNCIL AGENDA: August 20, 2014  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager *SG*  
FROM: Hilary Straus, Assistant City Manager *HS*  
Paul Toor, P.E., Public Works Director *PT*  
Shin Furukawa, P.E., Deputy Public Works Director *SF*  
SUBJECT: **Award of a Contract to Onyx Architects for Architectural Design Services for the City Council Chambers Interior Renovation Project**

## Recommendation

It is recommended that the City Council:

1. Approve the accompanying agreement with Onyx Architects and authorize the City Manager to execute the agreement with Onyx for a not-to-exceed amount of \$49,075; and
2. Designate the Council Ad Hoc Facilities Improvement Committee (Mayor Khubesrian and Mayor Pro Tem Joe) to work with the City's project team in the development of the project.

## Fiscal Impact

In accordance with the adopted FY 2014-15 budget, this project will be funded from account 255-9000-9222-9222, the Capital Growth Fund. There are sufficient funds budgeted in this account for the design development services proposed.

## Commission Review and Recommendation

This project was recommended for inclusion in the FY 2014-15 budget by the Council Ad Hoc Facilities Improvement Committee, and the City Council approved funding for the project in the current year's budget.

## Background

The Amedee O. "Dick" Richards, Jr. City Council Chambers was constructed in 1987. The Council Chamber has a raised dais that seats seven, a sunken "orchestra pit" at the base of the dais, where the City Clerk and Chief Deputy City Clerk currently sit during Council meetings, and 68 fixed theater-style seats for the audience.

The proposed renovation project will serve both functional and modernizing purposes.

Anticipated improvements include, but are not limited to, American with Disabilities Act (ADA) upgrades, modifications to the dais, modifications to the orchestra pit area, modification to speaker podiums, creation of storage areas, repainting, wall treatments, flooring replacement, lighting fixtures (lighting will remain energy efficient), audio/visual upgrades, and other ancillary improvements.

Given significant space constraints in the City Hall complex, and frequent use of project teams requiring meeting room space, the City's increasing needs for a flexible training room for the public (e.g., water conservation seminars) and staff (e.g., state-mandated trainings and professional development seminars), there is strong interest and a growing need to utilize the Council Chambers for multiple purposes when not being used in its official capacity.

The current configuration of the fixed theater-style seating in the Council Chambers limits its availability to be used for meeting and training purposes.

#### **Analysis**

In November 2013, a request for proposals (RFP) was distributed to architectural firms with previous experience in designing this type of remodeling project. Proposals were received from the following seven firms:

- Economides Barnes Architects, South Pasadena
- Ex Novo, Inc., Pasadena
- Johnson Favaro, Culver City
- Kaplan Chen Kaplan, Santa Monica
- ONYX Architects, Pasadena
- PBWS Architects, Pasadena
- RTK Architects, Culver City

After reviewing the qualifications, a staff project team of Assistant City Manager Hilary Straus, former City Clerk Sally Kilby, Executive Assistant to the City Manager Lucy Kbjian, Deputy City Clerk Desiree Jimenez, and Deputy Public Works Director Shin Furukawa interviewed three short-listed firms, and ranked Onyx as the best qualified firm to perform the design services. As the proposed work is professional services, Section 4526 of the Government Code states that professional services contracts are to bid based on qualifications rather than price.

The project team that has been assembled to work with Onyx Architects through its design work program will remain the same with the following change: Chief Deputy City Clerk Yvette Hall replaces retired City Clerk Sally Kilby. Also, other staff will be consulted during the design process (e.g., Senior Management Analyst Debby Figoni will be consulted as the room is anticipated to be utilized for trainings/workshops for residents offered through the City's water conservation program, and Fire and Police staff will be consulted as numerous required and professional development seminars and trainings have and are anticipated to continue being held

in the room).

Onyx Architects has done similar projects for other public agencies. The firm has designed City Council Chamber remodel projects for the cities of Rosemead and Bradbury, and has done municipal facility remodel projects for the cities of San Gabriel, Sierra Madre, Placentia, and others.

Once authorized to proceed, the firm will immediately begin its scope of work. The project schedule will be driven largely by the availability of project team members for the various meetings planned, but is not expected to last more than six months. As part of their services, Onyx Architects will make two design presentations to City Council (at 65% design and 100% design), and will also offer design support services during construction.

The work program also provides for the Council ad-hoc committee to meet with the designer and staff project team at the 35% and 90% design stages to help develop the designs before they are presented to the City Council. Further, community input meetings are planned at the 35% design and 90% design stages.

**Legal Review**

The City Attorney has not been asked to review this item.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Agreement with Onyx Architects (*Not Included*)

# City of South Pasadena Agenda Report

*Robert S. Joe, Mayor  
Diana Mahmud, Mayor Pro Tem  
Michael A. Cacciotti, Councilmember  
Marina Khubesrian, M.D., Councilmember  
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk  
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: July 15, 2015  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager *SG*  
FROM: Mariam Lee Ko, Human Resources Manager *MLK*  
SUBJECT: **Adoption of a Resolution Establishing Positions, Salaries and Benefits for Management Employees**

## **Recommendation**

It is recommended that the City Council adopt a resolution approving a new Unrepresented Management Employees Benefits Listing and Management Salary Schedule superseding Resolution No. 7402.

## **Fiscal Impact**

The fiscal impact of this action is approximately \$75,000 and has been accounted for in the FY 2015-16 Budget.

## **Commission Review and Recommendation**

This matter was not reviewed by a commission.

## **Background**

This resolution supersedes Resolution No. 7402, which was adopted on June 17, 2015 and previously established and listed the benefits and salary schedule for unrepresented Management employees.

## **Analysis**

Management employees are unrepresented and do not negotiate with City of South Pasadena representatives in regard to their salaries and benefits. The resolution establishing positions, salaries and benefits for unrepresented management employees presents no changes to the existing benefits for unrepresented management employees but does include a three (3%) percent increase in salaries for all unrepresented management employees classifications, as reflected in Exhibit B, the Management Salary Schedule.

## **Legal Review**

The City Attorney has reviewed this item

Resolution Establishing Positions, Salaries and Benefits of Management Employees  
July 15, 2015  
Page 2 of 2

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly-noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Resolution Approving a New Unrepresented Management Employees Benefits Listing and Management Salary Schedule Superseding Resolution No. 7402

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,  
APPROVING UNREPRESENTED MANAGEMENT  
EMPLOYEES BENEFITS LISTING AND  
MANAGEMENT SALARY SCHEDULE,  
SUPERSEDING RESOLUTION NO. 7402**

**WHEREAS,** the City Council has set a priority to establish salaries at a level that both attracts and retains the most qualified staff while carefully managing scarce resources; and

**WHEREAS,** the City Manager has reviewed the compensation package applicable to the managers and has evaluated it in the context of the current fiscal environment; and

**WHEREAS,** the City Council finds that the compensation adjustments set forth in this resolution are reasonable, and address the recruitment, retention and fiscal needs of the City.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1.** This resolution shall supersede Resolution No. 7402 and “Exhibit A,” the benefit listing all Unrepresented Management Employees and “Exhibit B,” the Management Salary Schedule, both attached hereto, shall be approved.

**SECTION 2.** Furthermore, the Management Salary Schedule shall be effective the first full pay period of Fiscal Year 2015-16.

**SECTION 3.** The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

**PASSED, APPROVED AND ADOPTED ON** this 15<sup>th</sup> day of July, 2015

\_\_\_\_\_  
Robert S. Joe, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)

\_\_\_\_\_  
Teresa L. Highsmith, City Attorney

**I HEREBY CERTIFY** the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 15<sup>th</sup> day of July, 2015, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)

## **EXHIBIT A**

### **MANAGEMENT BENEFITS**

The following shall be the classifications, compensation and benefit plan for management employees:

#### **SECTION 1. TERM**

The following established classifications, salaries and benefits of employment for management employees shall be in effect upon adoption by the City Council.

#### **SECTION 2. CLASSIFICATIONS**

Police Chief  
Public Works Director  
Fire Chief  
Assistant City Manager  
Deputy Fire Chief  
Finance Director  
Planning & Building Director  
Police Captain  
Community Services Director  
City Librarian  
Deputy Director of Public Works  
Fire Division Chief  
Principal Management Analyst  
Assistant to the City Manager  
Human Resources Manager  
Chief Deputy City Clerk  
Assistant Finance Director  
Public Works Operations Manager  
Water Operations Manager  
Executive Assistant  
Community Services Supervisor

#### **SECTION 3. SALARY**

The salaries for management employees shall be those contained in Exhibit B, "Management Salary Schedule."

#### **SECTION 4. RETIREMENT**

A. The City agrees to participate in the California Public Service Employees' Retirement System (CalPERS). Classic CalPERS safety members (Police Chief, Fire Chief, Deputy Fire Chief, Fire Division Chief

and Police Captains) i.e., those that do not qualify as “new” members under the California Public Employees’ Pension Reform Act of 2013 (“PEPRA” or “AB 340”) shall participate in the 2%@50 plan with single highest year compensation. Per AB 340, new CalPERS safety members shall participate in the 2.7%@57 plan with the highest average annual pensionable compensation earned during a period of 36 consecutive months rather than single highest year. For all non-safety Management employees, Classic CalPERS members shall participate in the 2%@55 plan with single highest year final compensation and per AB 340, new members shall participate in the 2.0%@62 plan with highest average annual pensionable compensation earned during a period of 36 consecutive months.

B. Classic members are statutorily subject to a member contribution rate of 7% (nonsafety) or 9% (safety) of compensation and shall pay that rate. New members shall pay 50% of normal cost (as determined by CalPERS) as their member contribution.

C. The City’s plan shall provide the sick leave conversion benefit.

#### **SECTION 5. RETIRED EMPLOYEE’S MEDICAL COVERAGE**

Employees who became annuitants prior to July 1, 2012 shall receive City payment of 100% of the medical insurance premium for the retired employee only, with said payment not exceeding the premium requirement for insurance programs offered through CalPERS, both prior to and after becoming Medicare eligible. All employees who retire on and after July 1, 2012, shall receive a City retiree medical contribution as prescribed in Government Code Section 22892, as that amount may from time to time be adjusted upward and/or downward. As of July 1, 2011, said amount for Management employees is \$715.00 monthly.

#### **SECTION 6. DEFERRED COMPENSATION**

The City shall pay the equivalent of 1% of each management employees’ salary into a deferred compensation plan.

#### **SECTION 7. SICK LEAVE**

A. Sick leave shall be earned at the rate of eight (8) hours per month of service to the City.

B. Management employees may accrue unlimited sick leave.

C. At the employee’s termination, the accumulated sick leave hours shall have no cash value.

#### **SECTION 8. CONVERSION TO CALPERS SERVICE CREDIT**

Upon retirement, employees may convert unused accumulated sick leave to service credits based on the formula set forth by CalPERS.

According to CalPERS, in order to receive sick leave credit, the employees' retirement date must be within 120 days from the date of separation from the City.

**SECTION 9. BEREAVEMENT LEAVE**

A. Bereavement leave shall be granted by the City Manager for the death of a spouse, parents, step-parents, child, step-child, grandparents, grandchildren, brothers, and/or sisters, for three work days per each fiscal year.

B. Additional occurrences shall be deducted from the employee's own sick leave.

C. Bereavement leave may be used not only for attendance at funerals, but for time spent in assisting in the preparation of funerals.

**SECTION 10. MANAGEMENT LEAVE**

A. Employees shall receive 80 hours of management leave each fiscal year.

B. Employees may cash out up to sixty (60) hours of unused Management Leave during a fiscal year. Consistent with the City's practice of granting Administrative or Management Leave prospectively, cash out of unused Management Leave is an annual compensation benefit for management staff, and as such will be distributed prospectively during the course of each fiscal year in accordance with this resolution.

C. Beginning July 1, 2014, employees can cash out up to thirty (30) hours of Management Leave, should they elect to do so, during a special payroll that will occur between the first and second regular payrolls in July of each year, and may cash out another thirty (30) hours of Management Leave, should they elect to do so, during a special payroll that will occur between the first and second regular payrolls in December of each year.

D. Unused or non-cashed out management leave may not at any time be carried over to the next fiscal year.

**SECTION 11. VACATION**

A. Vacation shall be accrued based on the years of service as follows:

1 – 5 years	120 hours
6 – 10 years	128 hours
11 – 15 years	136 hours
16 – 20 years	152 hours
Over 20 years	160 hours

B. Employees who have achieved more than twenty years of service with the City as of the date of this resolution and whose vacation benefits are subject to the terms of this resolution as of July 7, 1999 shall

be allowed to accrue vacation pursuant to the schedule contained in City Council Resolution No. 6558.

C. Employees with twenty years of service with South Pasadena and who are appointed to management positions after July 7, 1999 shall receive vacation benefits in accordance with the provisions of Section 11A above.

D. Employees subject to this resolution shall endeavor to take annual vacation leave equal to the time accrued. An employee's accrued vacation shall be capped at two years' worth of vacation hours. Employees will cease accruing vacation hours until the accrued hours fall below the maximum accumulation allowed. Employees may carry over up to two (2) years accumulation of vacation time.

## **SECTION 12. HOLIDAYS**

A. Employees shall receive the following eleven paid holidays per fiscal year:

1. January 1 – New Year's Day
2. 3<sup>rd</sup> Monday in January – Martin Luther King, Jr. Birthday
3. 3<sup>rd</sup> Monday in February – President's Day
4. Last Monday in May – Memorial Day
5. July 4 – Independence Day
6. 1<sup>st</sup> Monday in September – Labor Day
7. 2<sup>nd</sup> Monday in October – Columbus Day
8. November 11 – Veteran's Day
9. 4<sup>th</sup> Thursday in November – Thanksgiving Day
10. Friday after Thanksgiving – Substitute for Admission's Day
11. December 25 – Christmas Day

If a holiday falls on a Saturday, the previous Friday shall be deemed the holiday and City Hall will be closed. If a holiday falls on a Sunday, the following Monday shall be deemed the holiday and City Hall will be closed.

B. Management employees shall receive three (3) floating holidays per fiscal year. Floating holidays may not be carried over to the next fiscal year.

## **SECTION 13. INSURANCE**

A. City paid medical insurance coverage is provided up to \$715 per month.

B. City paid dental coverage is provided up to \$75 per month.

C. City paid vision care coverage is provided up to \$20 per month.

D. City paid life insurance policy in the sum of \$50,000 provided.

E. City paid accidental death & dismemberment insurance policy in the sum of \$50,000 provided. Additional coverage up to \$500,000 available at employee's expense.

**SECTION 14. LONG TERM DISABILITY**

A. For full-time employees who have been employed by the City for six months, the City shall provide long-term disability coverage under a self-insured status. The City may require reasonable proof of the disabling illness and retains the right to define "long term disability." The City will pay two-thirds of the employee's monthly salary effective the day disability is approved and for the duration the employee continues to be disabled or for one year, whichever is less.

B. There is a 30-day elimination period during which the employee must use his or her accrued sick leave. If the employee has less than 30 days of accrued sick leave, the employee may choose to use other accrued leave or take the remaining days unpaid.

C. Benefits shall be paid for one year for the approved disability. The City Manager may, upon review of the nature of the disability, grant up to one additional year of disability benefits.

D. The City shall continue to pay all of the insurance premiums listed in Section 13 during the City-recognized period of long term disability.

**SECTION 15. UNIFORMS**

Full-time Fire Chief, Police Chief and Police Captains shall receive \$1,000 annually for the cleaning of and maintenance of their uniforms. Full-time Deputy Fire Chief and Fire Division Chief shall receive \$675 annually for the cleaning of and maintenance of their uniforms.

**SECTION 16. WORK SCHEDULE**

9/80 work schedule available.

**EXHIBIT B**

**MANAGEMENT SALARY SCHEDULE**

	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>
Police Chief	\$9,933	\$10,430	\$10,951	\$11,499	\$12,074	\$12,678	\$13,312
Public Works Director	\$9,503	\$9,978	\$10,477	\$11,001	\$11,551	\$12,128	\$12,735
Fire Chief	\$9,129	\$9,585	\$10,065	\$10,568	\$11,096	\$11,651	\$12,234
Assistant City Manager	\$9,063	\$9,516	\$9,992	\$10,492	\$11,016	\$11,567	\$12,145
Deputy Fire Chief	\$8,736	\$9,173	\$9,632	\$10,114	\$10,619	\$11,150	\$11,708
Finance Director	\$8,634	\$9,066	\$9,520	\$9,996	\$10,495	\$11,020	\$11,571
Planning & Building Director	\$8,132	\$8,538	\$8,965	\$9,414	\$9,884	\$10,379	\$10,897
Police Captain	\$8,088	\$8,492	\$8,917	\$9,362	\$9,830	\$10,322	\$10,838
Community Services Director	\$7,725	\$8,111	\$8,517	\$8,943	\$9,390	\$9,859	\$10,352
City Librarian	\$7,688	\$8,072	\$8,476	\$8,900	\$9,345	\$9,812	\$10,303
Deputy Director of Public Works	\$7,681	\$8,065	\$8,468	\$8,891	\$9,336	\$9,803	\$10,293
Fire Division Chief *	\$7,601	\$7,981	\$8,381	\$8,800	\$9,240	\$9,702	\$10,187
Principal Management Analyst	\$7,431	\$7,803	\$8,193	\$8,603	\$9,033	\$9,485	\$9,959
Assistant to the City Manager	\$7,431	\$7,803	\$8,193	\$8,603	\$9,033	\$9,485	\$9,959
Human Resources Manager	\$7,431	\$7,803	\$8,193	\$8,603	\$9,033	\$9,485	\$9,959
Chief Deputy City Clerk	\$7,431	\$7,803	\$8,193	\$8,603	\$9,033	\$9,485	\$9,959
Assistant Finance Director	\$7,431	\$7,803	\$8,193	\$8,603	\$9,033	\$9,485	\$9,959
Public Works Operations Manager	\$6,419	\$6,740	\$7,077	\$7,431	\$7,802	\$8,192	\$8,602
Water Operations Manager	\$6,419	\$6,740	\$7,077	\$7,431	\$7,802	\$8,192	\$8,602
Executive Assistant	\$5,164	\$5,423	\$5,694	\$5,978	\$6,277	\$6,591	\$6,921
Community Services Supervisor	\$4,347	\$4,564	\$4,792	\$5,032	\$5,283	\$5,547	\$5,825

*Special arrangement for additional hours	\$43.85	\$46.04	\$48.34	\$50.76	\$53.30	\$55.96	\$58.76
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Effective the first full pay period of Fiscal Year 2015-16 – July 13, 2015

# City of South Pasadena Agenda Report

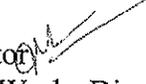
Robert S. Joe, Mayor  
Diana Mahmud, Mayor Pro Tem  
Michael A. Cacciotti, Councilmember  
Marina Khubesrian, M.D., Councilmember  
Richard D. Schneider, M.D., Councilmember

Evelyn G. Zneimer, City Clerk  
Gary E. Pia, City Treasurer

COUNCIL AGENDA: July 15, 2015

TO: Honorable Mayor and City Council

VIA: Sergio Gonzalez, City Manager 

FROM: Paul Toor, P.E., Public Works Director   
Shin Furukawa, P.E., Deputy Public Works Director   
Alex Chou, Associate Civil Engineer 

SUBJECT: **Adoption of a Resolution Approving Final Parcel Map No. 71720 for 543-547 Prospect Avenue**

## Recommendation

It is recommended that the City Council adopt the attached resolution (Attachment 1) approving Parcel Map No. 71720 for 543-547 Prospect Avenue, and authorize the recordation of the Final Map (Attachment 2) with the Los Angeles County Registrar-Recorder/County Clerk.

## Fiscal Impact

There is no fiscal impact to the City.

## Commission Review and Recommendation

This matter was reviewed by the Planning Commission at its meeting of February 27, 2012. The Planning Commission adopted P.C. Resolution No. 12-06 approving variances and Tentative Parcel Map for Project No. 1526-VAR-TPM.

## Background

The purpose of the Parcel Map is to correct crossing boundary lines, resolve boundary conflicts on the edges of the property, and create an easement for vehicular access. In addition, the Parcel Map procedure required an application for variances because the resultant parcels would not meet the minimum lot size requirement and the required minimum side yard setbacks between the existing homes on the lots per Zoning Code.

The State of California Subdivision Map Act requires Tentative Map approval by the appropriate jurisdiction's Planning Commission, subject to the Conditions of Approval established by such body. The Planning Commission approved the Tentative Parcel Map, Project No. 1526-VAR-TPM, at its meeting of February 27, 2012. Planning Commission Resolution No. 12-06 contained the Conditions of Approval for the development that were established by the Planning and Building Department, the Public Works Department, and the Fire Department.

**Analysis**

The Final Map has been checked and approved for accuracy and compliance with the Subdivision Map Act by the Los Angeles County Department of Public Works Land Development Division (Attachment 2 is a reduced copy of the Final Map; the original mylar contains wet signatures of the Subdivider and Surveyor). The project has complied with all Conditions of Approval. The Final Map is ready to be recorded upon the City Council's acceptance.

**Legal Review**

The City Attorney has reviewed this item.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

**Attachments:**

1. Resolution Approving Final Parcel Map No. 71720
2. Final Parcel Map No. 71720 (reduced copy)
3. Planning Commission Resolution No. 12-06 Approving the Tentative Map for Project No. 1526-VAR-TPM

**ATTACHMENT 1**  
Resolution

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,  
APPROVING FINAL PARCEL MAP NO. 71720  
FOR 543-547 PROSPECT AVENUE**

**WHEREAS**, on February 27, 2012 Tentative Parcel Map for the subject subdivision was approved by the City of South Pasadena Planning Commission; and

**WHEREAS**, this approval was subject to the Conditions set forth in the Planning Commission Resolution No. 12-06, Project No. 1526-VAR-TPM; and

**WHEREAS**, the City Council hereby finds that Conditions set forth in the Planning Commission Resolution No. 12-06 have been satisfied; and

**WHEREAS**, the City Council hereby finds that the map conforms to the requirements of the Subdivision Map Act and the Subdivision Ordinance of South Pasadena Municipal Code (SPMC) Section 36.500.070.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1.** The City Council hereby accepts and directs that Final Parcel Map No. 71720 be released for recordation with the Los Angeles County Registrar-Recorder/County Clerk.

**SECTION 2.** The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

**PASSED, APPROVED AND ADOPTED ON** this 15<sup>th</sup> day of July, 2015.

\_\_\_\_\_  
Robert S. Joe, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)

\_\_\_\_\_  
Teresa L. Highsmith, City Attorney

**I HEREBY CERTIFY** the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 15<sup>th</sup> day of July, 2015, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

---

Evelyn G. Zneimer, City Clerk  
(seal)

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**ATTACHMENT 2**  
Final Parcel Map

3 PARCELES  
25,573 S.F.

# PARCEL MAP NO. 71720

SHEET 1 OF 2 SHEETS

IN THE CITY OF SOUTH PASADENA, COUNTY  
OF LOS ANGELES, STATE OF CALIFORNIA

BEING A SUBDIVISION OF PORTIONS OF LOTS 6, 7, AND 8 OF THE REPLAT OF THE  
BRADLEY TRACT, AS PER MAP RECORDED IN BOOK 83, PAGE 17, OF MISCELLANEOUS  
RECORDS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

**Subdivider's Statement:**

I Hereby State That I Am The Subdivider Of The Lands Included Within  
The Subdivision Shown On This Map Within The Distinctive Border Lines,  
And I Consent To The Preparation And Filing Of Said Map And Subdivision.

\_\_\_\_\_  
Marilyn Leah Elizalde, Subdivider

Recorded Owner Is: Marilyn Leah Elizalde, Trustee Of The  
Marilyn Leah Elizalde Trust, Dated September 20, 2007

**Notary Acknowledgement:**

A Notary Public or other officer completing this certificate verifies only the  
identity of the individual who signed the document, to which this certificate  
is attached, and not the truthfulness, accuracy, or validity of that document.

State Of California  
County of Los Angeles

On \_\_\_\_\_ before Me, \_\_\_\_\_ Personally  
Appeared, Who Proved To Me On The Basis Of Satisfactory Evidence To Be  
The Person(s) Whose Name(s) Is/Are Subscribed To The Within  
Instrument And Acknowledged To Me That He/She/They Executed The Same  
In His/Her/Their Authorized Capacity(ies), And That By His/Her/Their  
Signatures(s) On The Instrument The Person(s), Or The Entity Upon  
Behalf Of Which The Person(s) Acted, Executed The Instrument.

I certify under PENALTY OF PERJURY under the laws of the State of  
California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (Seal)

**Easement Notes:**

City Of South Pasadena, A Municipal Corporation Holder Of An Easement  
For Sewer Purposes By Deed Recorded In Book 15651 Page 372, Of  
Official Records, Records Of Los Angeles County.

Southern California Gas Company, A Corporation Holder Of An Easement  
For Pipe Lines, Ingress, Egress And Other Incidental Purposes By Deed  
Recorded As Instrument No. 2470 Book 28348 Page 293, Of Official  
Records, Records Of Los Angeles County.

Southern California Edison Company, A Corporation Holder Of An  
Easement For Public Utilities Purposes By Deed Recorded On January 18,  
1949 As Instrument No. 1948 Of Official Records, Records Of Los  
Angeles County.

J. E. Poynter And Marguerite Poynter, Holder Of An Easement For Sewer  
Line Purposes Recorded On November 23, 1959, In Book D-671, Page 969,  
Of Official Records, Records Of Los Angeles County.

**Basis Of Bearings:**

The Bearings Shown Hereon Are Based On The Bearing Of S 89° 49' 00" W On  
The Center Line Of Grevelia Street, As Shown On The Map Of The Replat  
Of The Bradley Tract, Recorded In Book 83, Page 17, Of Miscellaneous  
Records, Records Of Los Angeles County.

I Hereby Certify That Security In The Amount Of \$ \_\_\_\_\_  
Has Been Filed With The Executive Officer, Board Of Supervisors  
Of The County Of Los Angeles As Security For The Payment Of  
Taxes And Special Assessments Collected As Taxes On The Land  
Shown On Map Of Parcel Map No. 71720 As Required By Law.

Executive Officer, Board Of Supervisors Of The  
County Of Los Angeles, State Of California.

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Deputy

I Hereby Certify That All Certificates Have Been Filed  
And Deposits Have Been Made That Are Required Under  
The Provisions Of Sections 66492 And 66493 Of The  
Subdivision Map Act.

Executive Officer, Board Of Supervisors Of The  
County Of Los Angeles, State Of California.

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Deputy

**Surveyor's Statement:**

This Map Was Prepared By Me Or Under My Direction And Is Based  
Upon A True And Complete Field Survey Performed By Me Or Under  
My Direction In July Of 2012, In Conformance With The Requirements  
Of The Subdivision Map Act And Local Ordinance At The Request Of  
Marilyn L. Elizalde On July 11, 2011. I Hereby State That This  
Parcel Map Substantially Conforms To The Approved Or  
Conditionally Approved Tentative Map, If Any; That All The  
Monuments Are Of The Character And Occupy The Positions  
Indicated, That Said Monuments Are Sufficient To Enable The  
Survey To Be Retraced; And That Tie Notes To All Centerline  
Monuments Shown As Set Are On File In The Office Of The City  
Engineer.

\_\_\_\_\_  
Peter H. Martin Date  
Rce 24889  
Expires 12/31/15

**City Engineer's Statement:**

I Hereby Certify That I Have Examined This Map And That It  
Conforms Substantially To The Tentative Map And All Approved  
Alterations Thereof; That All Provisions Of The Subdivision  
Ordinances Of The City Of South Pasadena Applicable At The  
Time Of Approval Of The Tentative Map Have Been Complied With,  
And That All Provisions Of The Subdivision Map Act 66450 (A)(1), (2)  
And (3) Have Been Complied With.

\_\_\_\_\_  
City Engineer - City Of South Pasadena

R.C.E. \_\_\_\_\_

Exp. \_\_\_\_\_

**City Treasurer's Certificate:**

I Hereby Certify That All Special Assessments Levied Under  
The Jurisdiction Of The City Of South Pasadena, To Which  
The Land Included In The Within Subdivision Or Any Part  
Thereof Is Subject, And Which May Be Paid In Full, Have  
Been Paid In Full.

\_\_\_\_\_  
City Treasurer - City Of South Pasadena

Date: \_\_\_\_\_

**City Clerk's Certificate:**

I Hereby Certify That The City Council Of The City Of  
South Pasadena By Motion Passed On \_\_\_\_\_  
Approved The Attached Map.

\_\_\_\_\_  
City Clerk - City Of South Pasadena

Date: \_\_\_\_\_

**Community Development Director's Certificate:**

I Hereby Certify That This Map Substantially Conforms To The  
Approved Tentative Map As Approved By The City Of South  
Pasadena City Council On \_\_\_\_\_ And That All  
Conditions Of Approval Have Been Met.

\_\_\_\_\_  
Director Of Community Development - City Of South Pasadena

Date: \_\_\_\_\_

**County Surveyor's Certificate:**

I hereby certify that I have examined this map; that it complies with all  
provisions of state law applicable at the time of approval of the tentative  
map; and that I am satisfied that this map is technically correct in all  
respects not certified by the City Engineer.

County Surveyor

By: \_\_\_\_\_, Deputy Date

L.S. No. \_\_\_\_\_

Expires: \_\_\_\_\_

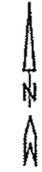
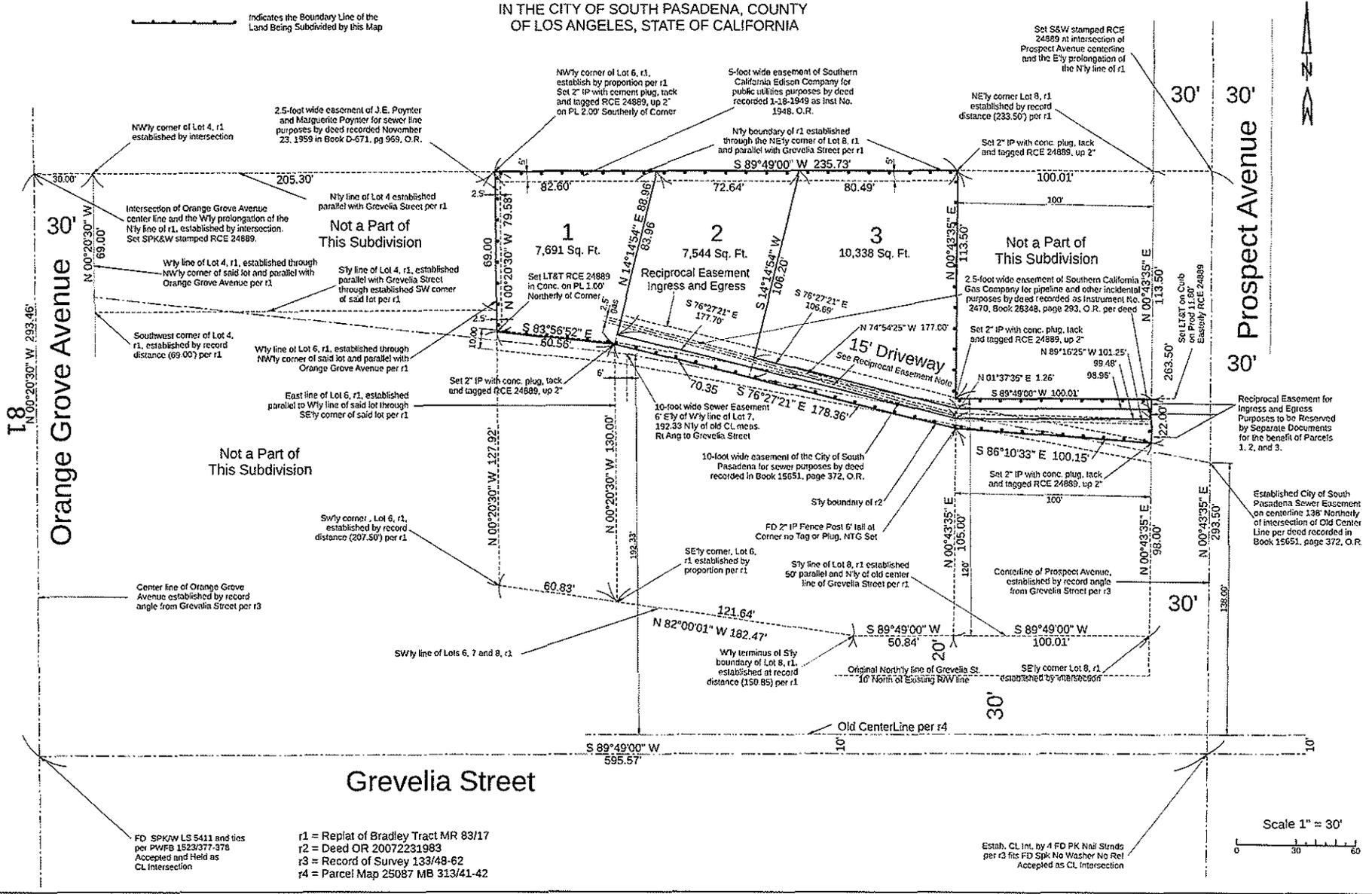
SCALE 1" = 30'

# PARCEL MAP NO. 71720

SHEET 2 OF 2 SHEETS

IN THE CITY OF SOUTH PASADENA, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

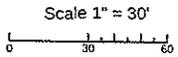
Indicates the Boundary Line of the Land Being Subdivided by this Map



Prospect Avenue

Orange Grove Avenue

Grevelia Street



FD SPK/W LS 5411 and ties per PWFB 1523/377-378 Accepted and Held as CL Intersection

r1 = Replat of Bradley Tract MR 83/17  
 r2 = Deed OR 20072231983  
 r3 = Record of Survey 133/48-62  
 r4 = Parcel Map 25087 MB 313/41-42

Estab. CL Int. by 4 FD PK Nail Strnds per r2 file FD Spk No Washer No Ret Accepted as CL Intersection

Easement for Ingress/Egress and Drainage

As the Owner and Trustee of Parcel 1 through 3 of Parcel Map 71720 as now filed with the Recorder of the County of Los Angeles, I hereby grant the following.

In consideration for the reciprocal right of ingress and egress, and the reciprocal right to drain storm water and runoff water on and over portions of Parcels 1, 2, and 3 of Parcel Map 71720 as filed in the office of the Los Angeles County Recorder, the owners of said parcels do hereby create a perpetual easement for such purposes, and grant to each other the irrevocable mutual right, as individual owners of such parcels, to benefit from said easement.

*Marilyn Leah Elizalde*

Marilyn Leah Elizalde, Trustee

Recorded Owner Is: Marilyn Leah Elizalde,  
Trustee Of The Marilyn Leah Elizalde Trust

Notary Acknowledgment:

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document, to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

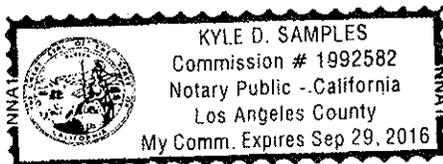
State Of California  
County of Los Angeles

On *6/11/15* before Me, *Kyle D. Samples*, Personally Appeared, who proved to me on the basis of satisfactory evidence to be the Person(s) whose Name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), on the entry upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature *[Handwritten Signature]* (Seal)



**ATTACHMENT 3**  
P.C. Resolution No. 12-06

EXHIBIT "A"

P.C. RESOLUTION NO. 12-06

**A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF SOUTH PASADENA APPROVING APPLICATIONS FOR VARIANCES AND TENTATIVE PARCEL MAP NO. 71720 (PROJECT NO. 1526-VAR-TPM) TO ADJUST PROPERTY LINES OF THREE EXISTING PARCELS AND CREATE A FOURTH PARCEL FOR SHARED VEHICULAR ACCESS AND APPROVAL OF VARIANCES FOR THE RESULTANT LOT SIZES AND SIDE YARD SETBACKS ON PROPERTY LOCATED AT 543-547 PROSPECT AVENUE.**

WHEREAS, on December 5, 2011, Marilyn Leah Elizalde (Property Owner), submitted applications for Variances, Tentative Parcel Map No. 71720, and related environmental assessment. The request is to adjust the property lines of parcels where existing homes were built across them. The applicant is requesting variances from the development standards (minimum lot size and side yard setbacks) in connection with a Parcel Map that corrects a situation where two historic homes were built across property lines (the "project"); and,

WHEREAS, on January 20, 2012, the project was deemed complete; and,

WHEREAS, after notices issued pursuant to the requirements of the South Pasadena Zoning Code, the Planning Commission held a duly noticed public hearing on February 27, 2012 at which all interested parties were given the opportunity to be heard and present evidence.

**NOW, THEREFORE, THE PLANNING COMMISSION OF THE CITY OF SOUTH PASADENA DOES HEREBY FIND, DETERMINE, AND RESOLVE AS FOLLOWS:**

**SECTION 1:** Pursuant to the provisions of the California Environmental Quality Act, Public Resources Code Section 21000 et. seq. ("CEQA"), and the State's CEQA Guidelines, the Planning Commission finds that the project will not have a significant effect on the environment and hereby adopts the attached Negative Declaration (Exhibit "A").

**SECTION 2:** Pursuant to South Pasadena Municipal Code Section 36.410.080, the Planning Commission finds that the proposed project is consistent with all six applicable findings to grant the Variances for the proposed lot size and side yard setbacks as follows:

- 1. There are special circumstances applicable to the subject property (e.g., location, shape, size, surroundings, topography, or other conditions), so that the strict application of the Zoning Code denies the property owner privileges enjoyed by other property owners in the vicinity and within the same zoning district, or creates an unnecessary and involuntarily created hardship, or unreasonable regulation which makes it impractical to require compliance with the development standards.**

The strict application of the code creates ~~8~~4 an unnecessary and involuntarily created

hardship, which makes it impractical to require compliance with the minimum lot sizes and side yard setbacks. In order to comply with the minimum lot size requirement, the property owner would need at least 30,000 square feet (10,000 square feet for each home). The property owner only has a total of 25,015 square feet of which 4,151 square feet is needed for vehicular access to the three existing homes. The configuration of the existing homes do not allow for setbacks that meet current standards. All three homes are listed on the City's Inventory of Historic Resources. Compliance with the side yard setbacks would require the demolition of portions of those protected buildings. A deviation from the minimum development standards (lot size and side yard setbacks) are necessary in order to correct a situation where two homes were built across property lines.

**2. The granting of the Variance would:**

- a) Be necessary for the preservation and enjoyment of substantial property rights possessed by other property owners in the same vicinity and zoning district, and denied to the subject property owner.**

Other property owners in the same vicinity and zoning district have the right to obtain building permits for construction work on their homes provided that the work complies with the Building Code. The Building Code contains certain separation requirements between a structure and a property line. The homes at 543 and 547 Prospect were built across their property lines in 1948. The property owner would not comply with those Building Code requirements for setbacks should the owner wish to obtain permits for construction on those homes. The adjustment of these property lines would also remove impediments to the sale of each individual lot which is also a substantial property right that other property owners possess.

- b) Be consistent with the General Plan and any applicable Specific Plan, and the limitations established by the 1983 initiative.**

Goal No. 10 of the General Plan's Land Use Element is to "preserve the scale, architectural character, infrastructure and landscape assets of South Pasadena's established neighborhoods". The applicant is requesting variances from the development standards (minimum lot size and side yard setbacks) in connection with a Parcel Map that corrects a situation where two homes were built across property lines. The variances for the resultant lot sizes and side yard setbacks would be consistent with the General Plan's call for the protection of established neighborhoods and historic preservation. The only alternative parcel map design that would meet the current development standards would require demolition of homes that are protected historic resources. The General Plan encourages the maintenance and preservation of historic structures and natural landscapes that contribute to the character of neighborhoods.

The limitations of the 1983 Initiative do not apply to these variances because no new construction is proposed.

- c) Not constitute a grant of special privilege inconsistent with the limitations on other properties in the vicinity and in the same zoning district.**

Other properties in the vicinity are listed on the City's Inventory of Historic Resources in a neighborhood known as the Buena Vista/Prospect Addition.

Those properties are subject to the same limitations as the subject property in terms of their protection from demolition and removal of historically significant features. Portions of the historic homes at 543 and 545 Prospect would need to be demolished in order to comply with the side yard setbacks; demolition of all three homes would be required for the design of a new subdivision that results in only two legal sized lots. Therefore, the substandard lot sizes and side yard setbacks would not grant a special privilege that is inconsistent with other properties in the vicinity and in the same zoning district.

- d) Not be materially detrimental to the public convenience, health, interest, safety, or welfare of the City, or injurious to the property or improvements in the vicinity and zoning district which the property is located.**

The reduction in the minimum required side yard setbacks and lot sizes will be not be detrimental to the neighborhood and the general welfare of the City, particularly since the proposed subdivision involves no construction. The variances are needed in connection with a parcel map, which is a precise engineering document that details the location and dimensions of all parcel boundaries in an approved subdivision. The adjusted property lines will allow at least a 3 foot distance between structures and their lot lines, which is the minimum distance that the Building Code allows.

- 3. The proposed project would be compatible with the existing aesthetics, character, and scale of the surrounding neighborhood, and considers impacts on neighboring properties.**

The proposed subdivision would be compatible with the existing neighborhood in terms of aesthetics, character, and scale since the structures will remain intact and preserved. No new construction is proposed in connection with these variances and Parcel Map.

**SECTION 3:** Pursuant to South Pasadena Municipal Code Section 36.510.070(A), the Commission finds that the proposed subdivision, together with the provisions for its design and improvement, is consistent with the General Plan and that none of the findings for denial can be made for Tentative Tract Map No. 71123. The proposed Tentative Parcel Map is consistent with the General Plan, consistent with zoning regulations applicable to the property, and is consistent with the findings necessary to grant variances for the resultant side yard setbacks and lot sizes which would not meet minimum requirements. The Parcel Map corrects a situation where two historic homes were built across property lines. The General Plan encourages the maintenance and preservation of historic structures and natural landscapes that contribute to the character of neighborhoods.

**SECTION 4:** Pursuant to South Pasadena Municipal Code Section 36.510.070(B), the Commission finds that the following four findings are not applicable to Tentative Parcel Map No. 71720:

- 1. Construction of improvements. It is in the interest of the public health and safety, and it is necessary as a prerequisite to the orderly development of the surrounding area, to require the construction of road improvements within a specified time after recordation of the Parcel Map, where road improvements are required.**

Not Applicable. Construction of road improvements is not required for the proposed Tentative Map. Three parcels are currently developed and a fourth parcel would provide vehicular ingress and egress. The purpose of this parcel map is to correct a situation where two homes were built across property lines.

**2. Condominiums. Any applicable findings required by Section 36.530.020 for condominium conversions.**

Not applicable. The proposed Tentative Map is not a condominium conversion. A condominium conversion is the conversion of residential real property into a condominium project, a community apartment project, or a stock cooperative project, whereby Section 66427.1 of the Subdivision Map Act requires that tenants of such properties be notified of pending approvals to convert their units to condominiums. State Law also allows tenants of such properties to have an exclusive right to contract for the purchase of his or her respective unit upon the same terms and conditions that such unit will be initially offered to the general public on terms more favorable to the tenant. The units for which this Tentative Map will be applied to are on separate legal lots owned by the applicant.

**3. Dedications or exactions. Findings documenting the need for dedications or exactions, if dedications or exactions are required.**

Not applicable. The proposed Tentative Map does not require dedications or exactions.

**4. Waiver of Parcel Map. The findings required by Section 36.520.030 (Waiver of Parcel Map), if waiver of a Parcel Map has been requested with the Tentative Map application.**

Not applicable. The applicant is not requesting a waiver of the proposed Tentative Map.

**SECTION 5:** Pursuant to South Pasadena Municipal Code Section 36.510.070(C), the Commission finds that the following eight findings cannot be made for Tentative Parcel Map No. 71720:

**1. The proposed subdivision including design and improvements is not consistent with the General Plan or any applicable Specific Plan;**

Upon approval of the accompanying Variance application, the subdivision's design would be consistent with the General Plan. Variances from the minimum lot size and side yard setback requirements are needed in connection with this Parcel Map to correct a situation where two existing homes were built across property lines. The homes are protected on the City's Inventory of Historic Resources. The variances and proposed parcel map would be consistent with the General Plan's call for the protection of

established neighborhoods and historic preservation. Improvements are not required as a condition of this Tentative Map's approval.

- 2. The site is not physically suitable for the type or proposed density of development;**

Not applicable. No new development is proposed with this application. The purpose of the proposed parcel map is to correct a situation where two homes were built across property lines. Although the resultant lot lines and side yard setbacks do not meet the minimum zoning code requirements, Variance findings can be made to approve those deviations. The subject site will continue to provide efficient vehicular and pedestrian circulation.

- 3. The design of the subdivision or the proposed improvements is likely to cause substantial environmental damage or injure fish or wildlife or their habitat;**

The proposed subdivision is located in a low-density residential neighborhood and the parcels are developed with three residential structures. It is not adjacent to any streams or rivers or to known wildlife or their habitat. Therefore there will be no damage or injury to fish and wildlife or their habitat as a result of this project.

- 4. The design of the subdivision or type of improvements is likely to cause serious public health or safety problems;**

The design of the subdivision would not cause serious public health or safety problems. The purpose of the proposed parcel map is to correct a situation where two homes were built across property lines. The design of this subdivision requires variances from the Zoning Code's development standards for minimum lot sizes and setbacks; however, variance findings can be made to approve the subdivision design including a finding that the parcel map would not be detrimental or injurious to property and improvements in the neighborhood or to the general welfare of the City.

- 5. The design of the subdivision or the type of improvements will conflict with easements, acquired by the public at large for access through or use of, property within the proposed subdivision. This finding may not be made if the Commission finds that alternate easements for access or use will be provided, and that they will be substantially equivalent to ones previously acquired by the public. This finding shall apply only to easements of record, or to easements established by judgment of a court of competent jurisdiction, and no authority is hereby granted to the review authority to determine that the public at large has acquired easements of access through or use of property within the proposed subdivision;**

There are currently no existing or proposed public easements to provide access through or use of the property. Therefore, the design of the subdivision will not conflict with any public easements for access through or use of the property within the proposed subdivision.

6. **The discharge of sewage from the proposed subdivision into the community sewer system would result in violation of existing requirements prescribed by the California Regional Water Quality Control Board;**

The proposed subdivision will not create any additional units. Therefore, no additional sewer service than currently provided is needed today to service the three existing residential units. A sewer connection already exists on this property.

7. **A preliminary soils report or geological hazard report indicates adverse soil or geological conditions and the subdivider has failed to provide sufficient information to the satisfaction of the City Engineer or the Commission that the conditions can be corrected in the plan for the development; or**

A preliminary soils report and geological hazard report was not required for this subdivision because the purpose of the proposed parcel map is to correct a situation where two homes were built across property lines.

8. **The proposed subdivision is not consistent with all applicable provisions of this Zoning Code, any other applicable provisions of the Municipal Code, and the Subdivision Map Act.**

Upon approval of the accompanying Variance application, the proposed subdivision is consistent with all applicable provisions of the Zoning Code, Municipal Code and the Subdivision Map Act.

**SECTION 6:** For the foregoing reasons and based on the information and findings included in the Staff Report, and testimony and evidence provided at the public hearing, the Planning Commission of the City of South Pasadena hereby approves applications for Variances, Tentative Parcel Map No. 71720, and related environmental assessment. The request is to adjust the property lines of parcels where existing homes were built across them. The applicant is requesting variances from the development standards (minimum lot size and side yard setbacks) in connection with a Parcel Map that corrects a situation where two historic homes were built across property lines at 543 to 547 Prospect Avenue.

**SECTION 5:** Any interested person may appeal this decision or any portion of this decision to the City Council. Pursuant to the South Pasadena Municipal Code, any such appeal must be filed with the City, in writing, and with the appropriate appeal fee, no later than fifteen (15) days, following the date of the Planning Commission's final action.

**SECTION 6:** The Secretary shall certify that the foregoing Resolution was adopted by the Planning Commission of the City of South Pasadena at a duly noticed regular meeting held on the 27<sup>th</sup> day of February 2012.

**PASSED, APPROVED, AND ADOPTED** this 27<sup>th</sup> day of February 2012, by the following vote:

**AYES:       DAVIS, FRIEDMAN, GEORGE, MORRISH**

**NOES:       NONE**

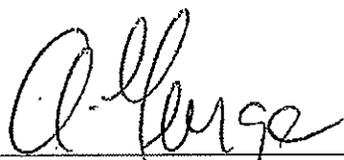
**ABSENT:    FELICE**

**ABSTAIN:   NONE**



Steven Friedman, Acting Chair

**ATTEST:**



\_\_\_\_\_  
Tony George, Secretary

**City of South Pasadena  
ENVIRONMENTAL CHECKLIST FORM**

**1. Project title:**

Variance and Tentative Parcel Map (Project No. 1526-VAR-TPM)

**2. Lead agency name/ address:**

The City of South Pasadena  
Planning and Building Department  
1414 Mission Street  
South Pasadena, CA 91030

**3. Contact person and phone number:**

John Mayer – Senior Planner  
City of South Pasadena  
(626) 403-7228

**4. Project location:**

543-547 Prospect Avenue  
Assessor's Parcel Number: 5317-039-029  
City of South Pasadena, County of Los Angeles  
California, 91030

**5. Project sponsor's name and address:**

Marilyn Elizalde (property owner)  
543 Prospect Avenue  
South Pasadena, CA 91030

**6. General plan designation:**

Low Density Residential

**7. Zoning:**

Residential Low Density (R-S)

**8. Description of project:**

A request for approval to adjust the property lines of three lots located at 543-547 Prospect Avenue because there are existing houses across them. The purpose of the proposed parcel map is to correct those errors, resolve some boundary conflicts on the edges of the property, and create an easement for vehicular access. The parcel map procedure will also require an application for variances because the resultant parcels and structures would not meet certain development standards of the Zoning Code.

**9. Surrounding land uses and setting:**

	Land Uses	Significant Features
On-site	Residential Low Density (RS)	3 single family homes
North	Residential Very Low Density (RE)	Single-family Residential
South	Freeway	Pasadena Freeway (SR-110)
East	Residential Very Low Density (RE)	Single-family Residential
West	Residential Low Density (RS)	Single family home

Environmental Checklist Form: Project No. 1526-VAR-TPM  
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10. Other public agencies whose approval is required (e.g. permits, financing approval, or particular agreement): None

**ENVIRONMENTAL FACTORS POTENTIALLY AFFECTED:**

The environmental factors checked below would be potentially affected by this project, involving at least one impact that is a "Potentially Significant Impact" as indicated by the checklist on the following pages.

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Land Use and Planning      | <input type="checkbox"/> Biological Resources               | <input type="checkbox"/> Public Services             |
| <input type="checkbox"/> Population and Housing     | <input type="checkbox"/> Energy/Mineral Resources           | <input type="checkbox"/> Utilities & Service Systems |
| <input type="checkbox"/> Geological Problems        | <input type="checkbox"/> Hazards/HazMat                     | <input type="checkbox"/> Aesthetics                  |
| <input type="checkbox"/> Water                      | <input type="checkbox"/> Noise                              | <input type="checkbox"/> Cultural Resources          |
| <input type="checkbox"/> Air Quality                | <input type="checkbox"/> Mandatory Findings of Significance | <input type="checkbox"/> Recreation                  |
| <input type="checkbox"/> Transportation/Circulation |   | <input type="checkbox"/> Greenhouse Gas Emissions    |

**EVALUATION OF ENVIRONMENTAL IMPACTS:**

- 1) A brief explanation is required for all answers except "No Impact" answers that are adequately supported by the information sources a lead agency cites in the parentheses following each question. A "No Impact" answer is adequately supported if the referenced information sources show that the impact simply does not apply to projects like the one involved (e. g. the project falls outside a fault rupture zone). A "No Impact" answer should be explained where it is based on project-specific factors as well as general standards (e. g. the project will not expose sensitive receptors to pollutants, based on a project-specific screening analysis).
- 2) All answers must take account of the whole action involved, including off-site as well as on-site, cumulative as well as project-level, indirect as well as direct, and construction as well as operational impacts.
- 3) "Potentially Significant Impact" is appropriate if there is substantial evidence that an effect is significant. If there are one or more "Potentially Significant Impact" entries when the determination is made, an EIR is required.
- 4) "Potentially Significant Unless Mitigation Incorporated" applies where the incorporation of mitigation measures has reduced an effect from "Potentially Significant Impact" to a "Less than Significant Impact." The lead agency must describe the mitigation measures, and briefly explain how they reduce the effect to a less than significant level (mitigation measures from Section 17, "Earlier Analysis," may be cross-referenced).
- 5) Earlier analysis may be used where, pursuant to the tiering, program EIR, or other CEQA process, an effect has been adequately analyzed in an earlier EIR or negative declaration. Section 15063 (c) (3) (D). Earlier analyses are discussed in Section 17 at the end of the checklist.

**DETERMINATION:**

On the basis of this initial evaluation:

- I find that the project **COULD NOT** have a significant effect on the environment, and a **NEGATIVE DECLARATION** will be prepared.
- I find that although the proposed project could not have a significant effect on the environment, there will not be a significant effect in this case because the mitigation measures described on an attached sheet have been added to the project. A **MITIGATED NEGATIVE DECLARATION** will be prepared.
- I find that the proposed project **MAY** have a significant effect on the environment, and an **ENVIRONMENTAL IMPACT REPORT** is required.
- I find that the proposed project **MAY** have a significant effect(s) on the environment, but at least one effect 1) has been adequately analyzed in an earlier document pursuant to applicable legal standards, and 2) has been addressed by mitigation measures based on earlier analysis as described on attached sheets, if the effect is a "potentially significant impact" or "potentially significant unless mitigated". An **ENVIRONMENTAL IMPACT REPORT** is required but must analyze only the effects that remain to be addressed.
- I find that although the proposed project could have a significant effect on the environment, there **WILL NOT** be a significant effect in this case because all potentially significant effect (a) have been analyzed adequately in an earlier EIR pursuant to applicable standards, and (b) have been avoided or mitigated pursuant to that earlier EIR, including revisions or mitigation measures that are imposed on the proposed project.

Signature: \_\_\_\_\_

Printed Name: John Mayer, Senior Planner

Date: \_\_\_\_\_

For: City of South Pasadena

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Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
<b>1. LAND USE AND PLANNING. Would the proposal:</b>					
a) Conflict with general plan designation or zoning?	1,2,3				X
<p><i>The South Pasadena General Plan identifies the subject property (543-547 Prospect Avenue) as Low Density. This category will permit detached single-family units at a density of 3.5 - 6 units per acre. Pursuant to South Pasadena Municipal Code (SPMC) Section 36.220, the subject property is in a Residential Low Density (RS) district. This is South Pasadena's prototypical land use and density, reflective of the standard lot of the city's subdivisions, 50'x150'. The allowable residential density ranges from 1 to 3.5 units per acre. The RS zoning district is consistent with the Low Density land use designation of the General Plan.</i></p> <p><i>The proposed project is a request to convert three (3) lots into parcels so that the lot lines no longer cross through the three existing homes on the property. The purpose of the proposed parcel map is to correct those errors, resolve some boundary conflicts on the edges of the property, and create an easement for vehicular access. The proposed project also involves variances to the current development standards because the new parcels and buildings will not comply with minimum lot sizes, lot widths, and setback requirements.</i></p> <p><i>Upon approval of the variances, the project will comply with all other City standards. The Planning Commission will need to determine that the deviations of the development standards are necessary because of an involuntarily created hardship, or unreasonable regulation which makes it impractical to require compliance with the development standards; and the Tentative Parcel Map will require City Council approval before the map is recorded in the office of the County Recorder, there will be no impact on Land Use and Planning.</i></p>					
b) Conflict with applicable environmental plans or policies adopted by agencies with jurisdiction over the project?	1,3				X
<p><i>The proposed project does not involve any construction; a parcel map will adjust lot lines so that they do not cross through existing structures. Therefore, the proposed subdivision will have no impact on environmental plans or policies adopted by agencies with jurisdiction over the project.</i></p>					
c) Be incompatible with the existing land use in the vicinity?	1,3				X
<p><i>Surrounding uses include residential uses to the north, east and west. There is a freeway to the south. The proposed Tentative Map would convert three (3) previously approved lots in to parcels which are currently developed with single family homes.</i></p> <p><i>The proposed tentative map is a precise engineering document that will be applied to a project that is compatible with the existing land uses in the vicinity; therefore, there will be no impact regarding this issue area.</i></p>					
d) Affect agricultural resources or operations (e.g. impact to soils or farmlands, or impacts from incompatible land uses)?	1				X
<p><i>No Impact. In the City of South Pasadena, agriculture and mining are neither current nor anticipated land uses; neither are there any designated Mineral Resource Zones for areas possessing minerals which are of state-wide or regional importance. In addition, the small size of the site (0.59 acres) and the location (surrounded by residential development) makes the site not suitable for agricultural production.</i></p>					
e) Disrupt or divide the physical arrangement of an established community (including a low-income or minority community)?	3				X

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Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
<p><i>No impact. The proposed project would subdivide one (1) parcel of land into 3 parcels. The project is located in a Low Density district, which includes properties on both sides of Prospect Avenue, between Mission Street to the south and Fairview Avenue to the northeast. The site was previously developed with single family homes. The project would not introduce buildings or infrastructure that would physically divide an established community.</i></p>					
<p><b>2. POPULATION AND HOUSING. Would the proposal:</b></p>					
<p>a) Induce substantial population growth in an area either directly (e.g. by proposing new homes and businesses) or indirectly (e.g. through extension of roads or other major infrastructure)?</p>	1				X
<p><i>The proposed tentative map is a precise engineering document that will be applied to a property with three existing homes on it. Therefore, the project is not expected to induce direct population growth on the site. Therefore, there will not be an impact to population growth.</i></p>					
<p>b) Displace substantial numbers of existing housing, especially affordable housing, necessitating the construction of replacement housing elsewhere?</p>	4				X
<p><i>No impact. The proposed project would subdivide one (1) parcel of land into 3 parcels. The property is a residential site that is currently developed with three single family homes. Therefore, the project will not displace any existing housing.</i></p>					
<p>c) Displace substantial numbers of people, necessitating the construction of replacement housing elsewhere?</p>	5				X
<p><i>No impact. As stated in Response 2(b), the project site is currently developed with three single familyhomes. Therefore, the project will not displace any people.</i></p>					
<p><b>3. GEOLOGY AND SOILS.</b></p>					
<p>a) Would the project expose people or structures to potential substantial adverse effects, including the risk of loss, injury, or death involving:</p>					
<p>i. Rupture of a known earthquake fault, as delineated on the most recent Alquist-Priolo Earthquake Fault Zoning Map issued by the State Geologist for the area or based on other substantial evidence of a known fault? Refer to Division of Mines and Geology Special Publication 42. A.</p>	1,4			X	
<p><i>No impact. The proposed tentative map is a precise engineering document that will be applied to a parcel of land this currently developed with three single family homes. There is no construction involved with this project.</i></p>					
<p>ii. Strong seismic ground shaking?</p>	1.4				X
<p><i>No impact: see response 3a(i)</i></p>					

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Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
iii. Seismic-related ground failure, including liquefaction?	5				X
<i>No impact: see response 3a(i)</i>					
iv. Landslides?	1,3				X
<i>No impact: see response 3a(i)</i>					
b) Would the project result in substantial soil erosion or the loss of topsoil?	5				X
<i>No impact: see response 3a(i)</i>					
c) Would the project be located on a geologic unit or soil that is unstable, or that would become unstable as a result of the project, and potentially result in on or off-site landslide, lateral spreading, subsidence, liquefaction or collapse?	5				X
<i>No impact: see response 3a(i)</i>					
d) Would the project be located on expansive soil, as defined in Chapter 18A of the 2007 California Building Code, creating substantial risks to life or property?	5				X
<i>No impact: see response 3a(i)</i>					
e) Would the project site have soils incapable of adequately supporting the use of septic tanks or alternative waste water disposal systems where sewers are not available for the disposal of waste water?					X
<i>No impact: see response 3a(i)</i>					
<b>4. WATER. Would the proposal result in:</b>					
a) Violate any water quality standards or waste discharge requirements?	5				X
<i>No impact: see response 3a(i)</i>					
b) Substantially deplete groundwater supplies or interfere substantially with groundwater recharge such that there would be a net deficit in aquifer volume or a lowering of the local groundwater table level (e.g., the production rate of pre-existing nearby wells would drop to a level which would not support existing land uses or planned uses for which permits have been granted)?	6			X	

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Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
<i>No impact; see response 3a(i)</i>					
c) Substantially alter the existing drainage pattern of the site or area, including through the alteration of the course of stream or river, in a manner which would result in substantial erosion or siltation on- or off-site?	6				X
<i>No impact; see response 3a(i)</i>					
d) Substantially alter the existing drainage pattern of the site or area, including through alteration of the course of a stream or river, or substantially increase the rate or amount of surface runoff in a manner which would result in flooding on- or off-site?	7,9				X
<i>No impact; see response 3a(i)</i>					
e) Create or contribute runoff water which would exceed the capacity of existing or planned storm-water drainage systems or provide substantial additional sources of polluted runoff?	7,9				X
<i>No impact; see response 3a(i)</i>					
f) Otherwise substantially degrade water quality?	7				X
<i>No impact; see response 3a(i)</i>					
g) Place housing within a 100-year flood hazard area as mapped on a federal Flood Hazard Boundary or Flood Insurance Rate Map or other flood hazard delineation map?	1				X
<i>According to the General Plan, there are no portions of the City located within the 100-year floodplain boundaries, as identified by the Flood Insurance Rate Maps (FIRM). Thus, significant impacts are not anticipated in this regard.</i>					
h) Place within a 100-year flow hazard area structures which would impede or redirect flood flows.	7,9			X	
<i>No impact; see response 3a(i)</i>					
i) Expose people or structures to a significant risk of loss, injury or death involving flooding, including flooding as a result of the failure of a levee or dam?	7,9			X	
<i>No impact; see response 3a(i)</i>					
j) Inundation by seiche, tsunami, or mudflow?	1				X
<i>No Impact. Given the location of the proposed project, the possibility of a seiche (seismic wave on the surface of a lake or landlocked bay) or tsunami (seismic sea wave) affecting the project site is low. In addition, the relatively flat-lying topography of the project area precludes the possibility of mudslides inundating the project site.</i>					

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Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
<b>5. AIR QUALITY. Would the proposal:</b>					
a) Conflict with or obstruct implementation of the applicable air quality plan?	5				X
<i>No impact; see response 3a(i)</i>					
b) Violate any air quality standard or contribute substantially to an existing or projected air quality violation?	5				X
<i>No impact; see response 3a(i)</i>					
c) Result in a cumulatively considerable net increase of any criteria pollutant for which the project region is non-attainment under an applicable federal or state ambient air quality standard (including releasing emissions which exceed quantitative thresholds for ozone precursors)?	5				X
<i>No impact; see response 3a(i)</i>					
d) Expose sensitive receptors to substantial pollutant concentrations?	5				X
<i>No impact; see response 3a(i)</i>					
e) Create objectionable odors affecting a substantial number of people?	5				X
<i>No impact; see response 3a(i)</i>					
<b>6. TRANSPORTATION/CIRCULATION. Would the proposal result in:</b>					
a) Conflict with an applicable plan, ordinance or policy establishing measures of effectiveness for the performance of the circulation system, taking into account all modes of transportation including mass transit and non-motorized travel and relevant components of the circulation system, including but not limited to intersections, streets, highways and freeways, pedestrian and bicycle paths, and mass transit?	3				X
<i>No Impact. The proposed tentative map is a precise engineering document that will be applied to a parcel in order to convert three (3) lots developed with homes to three separate parcels. The proposed parcel map process allows the property owner to create a vehicular easement which will allow access from the street to the three existing homes. . As such, there will no impact in this regard.</i>					
b) Conflict with an applicable congestion management program, including, but not limited to level of service standards and travel demand measures, or other standards established by the county congestion management agency for designated roads or highways?	6				X

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Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
<i>No Impact. Because the number of trips is less than the County's threshold of 50 peak hour trips, the project will not have a significant impact on the surrounding Congestion Management Program roadways.</i>					
c) Result in a change in air traffic patterns, including either an increase in traffic levels or a change in location that result in substantial safety risks?	6				X
<i>There are no airports or private airstrips within ten (10) miles of the project site. The closest airports to the project site are the Bob Hope Airport, which is more than twenty (20) miles away and the El Monte Airport, which is 11 miles away. The project would not directly impact any airport facilities, and thus would not cause a change in the directional patterns of aircraft. Therefore, the proposed project would have no impact to air traffic patterns.</i>					
d) Substantially increase hazards due to a design feature (e.g., sharp curves or dangerous intersections) or incompatible uses (e.g., farm equipment)?	3				X
<i>No Impact; Refer to Response 6a.</i>					
e) Result in inadequate emergency access?	6				X
<i>No Impact; That project features a driveway that opens vehicular access through the site from Prospect Avenue. Therefore, the proposed project will not result in inadequate emergency access.</i>					
f) Conflict with adopted policies, plans or programs regarding public transit, bicycle, or pedestrian facilities, or otherwise decrease the performance or safety of such facilities?	1,65				X
<i>No Impact. The 0.53 acre project site is currently developed and no construction is proposed. No changes to the alignment of Prospect Avenue will be required. Therefore, the project would not decrease the performance of existing alternative transportation facilities or be in conflict with policies, plans, or programs supporting alternative transportation.</i>					
<b>7. BIOLOGICAL</b> Would the proposal result in:					
a) Have a substantial adverse effect, either directly or through habitat modifications, on any species identified as a candidate, sensitive, or special status species in local or regional plans, policies, or regulations, or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?	65				X
<i>No Impact. The project site is currently developed and there will be no construction as a result of this Tentative Map and Variances. The proposed project would not result in significant adverse impacts to Federal or State listed or other designated species.</i>					

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Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
b) Have a substantial adverse effect on any riparian habitat or other sensitive natural community identified in local or regional plans, policies, and regulations or by the California Department of Fish and Game or U.S. Fish and Wildlife Service?	6				X
<i>No Impact. The site is currently developed and is in an urbanized area with buildings. No riparian habitat or sensitive natural communities exist on-site. No impacts are anticipated in this regard.</i>					
c) Have a substantial adverse effect on federally protected wetlands as defined by Section 404 of the Clean Water Act (including, but not limited to, marsh, vernal pool, coastal, etc.) through direct removal, filling, hydrological interruption, or other means?	7				X
<i>No Impact. No federally protected wetlands occur on-site. Therefore, implementation of the proposed project would not result in any impacts in this regard.</i>					
d) Interfere substantially with the movement of any native resident or migratory fish or wildlife species or with established native resident or migratory wildlife corridors, or impede the use of native wildlife nursery sites?	3,5				X
<i>No Impact. No migratory wildlife corridors or native wildlife nurseries exist in the project area. Therefore, implementation of the proposed project would not result in any impacts in this regard.</i>					
e) Conflict with any local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance?	65				X
<i>No protected trees will be removed from the subject site; therefore the proposed Tentative Map will not conflict with local policies or ordinances protecting biological resources, such as a tree preservation policy or ordinance.</i>					
f) Conflict with the provisions of an adopted Habitat Conservation Plan, Natural Community Conservation Plan, or other approved local, regional, or state habitat conservation plan?	1				X
<i>No Impact. The project site does not have an adopted Habitat Conservation Plan, Natural Community Conservation Plan or other habitat conservation plan. Therefore, the project would not result in impacts in this regard.</i>					
<b>8. ENERGY AND MINERAL RESOURCES. Would the proposal:</b>					
a) Conflict with adopted energy conservation plans?	1				X
<i>No Impact. According to the City's General Plan, there are no designated Mineral Resources Zones within the City of South Pasadena. No impact would occur in this regard.</i>					

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Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
b) Result in the loss of availability of a locally important mineral resource recovery site delineated on a local general plan, specific plan or other land use plan?	1				X
<i>No Impact. The General Plan does not identify the project site as an important mineral resource recovery site. No impacts are anticipated in this regard.</i>					
<b>9. HAZARDS AND HAZARDOUS MATERIALS. Would the proposal involve:</b>					
a) Result in the loss of availability of a locally important mineral resource recovery site delineated on a local general plan, specific plan or other land use plan?	7				X
<i>No impact. The proposed project is a tentative map which will be applied to a 3 single family homes in order to create three (3) separate parcels.</i>					
b) Create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the release of hazardous materials into the environment?	7			X	
<i>No Impact. See Response 9a.</i>					
c) Emit hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within one-quarter mile of an existing or proposed school?	7			X	
<i>No Impact. See Response 9a.</i>					
d) Be located on a site which is included on a list of hazardous materials sites compiled pursuant to Government Code Section 65962.5 and, as a result, would it create a significant hazard to the public or the environment?	7				X
<i>No Impact. See Response 9a.</i>					
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project result in a safety hazard for people residing or working in the project area?	7				X
<i>No Impact. See Response 9a.</i>					

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Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
f) For a project within the vicinity of a private airstrip, would the project result in a safety hazard for people residing or working in the project area?	7				X
<i>The project site is not located within an airport land use plan or within two miles of a private airstrip. The proposed project would not result in a safety hazard for people residing or working in the project area.</i>					
g) Impair implementation of or physically interfere with an adopted emergency response plan or emergency evacuation plan?	6.5				X
<i>No Impact. See Response 9a.</i>					
h) Expose people or structures to a significant risk of loss, injury or death involving wildland fires, including where wildlands are adjacent to urbanized areas or where residences are intermixed with wildlands?	6.5				X
<i>No Impact. See Response 9a.</i>					
<b>10. NOISE. Would the proposal result in:</b>					
a) Exposure of persons to or generation of noise levels in excess of standards established in the local general plan or noise ordinance, or applicable standards of other agencies?	6.5			X	
<i>No Impact. See Response 9a.</i>					
b) Exposure of persons to or generation of excessive groundborne vibration or groundborne noise levels?	6.5			X	
<i>No Impact. See Response 9a.</i>					
c) A substantial permanent increase in ambient noise levels in the project vicinity above levels existing without the project?	6.5			X	
<i>No Impact. See Response 9a.</i>					
d) A substantial temporary or periodic increase in ambient noise levels in the project vicinity above levels existing without the project?	6.5			X	

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Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
<i>No Impact. See Response 9a.</i>					
e) For a project located within an airport land use plan or, where such a plan has not been adopted, within two miles of a public airport or public use airport, would the project expose people residing or working in the project area to excessive noise levels?	6,5				X
<i>No Impact. The project site is not located within an airport land use plan or within two miles of a public airport or public use airport. Therefore, project implementation would not expose people residing or working in the project area to excessive noise levels.</i>					
f) For a project within the vicinity of a private airstrip, would the project expose people residing or working in the project area to excessive noise levels?	6,5				X
<i>No Impact. The project site is not located within the vicinity of a private airstrip. Exposure of people residing or working in the project site to excessive noise levels is not anticipated as a result of project implementation.</i>					
<b>11. PUBLIC SERVICES. Would the proposal have an effect upon, or result in a need for new or altered government services in any of the following areas:</b>					
a) <i>Would the project result in substantial adverse physical impacts associated with the provision of new or physically altered governmental facilities, need for new or physically altered governmental facilities, the construction of which could cause significant environmental impacts, in order to maintain acceptable service ratios, response times or other performance objectives for any of the public services:</i>					
i. Fire Protection?	4,5			X	
<i>Less than Significant Impact; the project features a driveway that opens vehicular access through the site from Prospect Avenue. The current access to 547 Prospect Avenue does not meet the current fire code based upon a 20 foot clearance from the public way (Prospect Ave) to the back property. However, the South Pasadena Fire Department states that shifting the lot lines on paper would not trigger a requirement to widen the access. Since the project involves no construction, the proposed parcel map does not trigger updating to the current Fire code. A condition of approval will require they property owner to install a knock key at a gate that closes off this location.</i>					
ii. Police Protection	4,5				X
<i>No impact. The City of South Pasadena Police Department provides police protection for the area. Since the site is already developed to the fullest extent, police protection needs are not expected to be affected.</i>					
iii. Schools?	4,5		X		
<i>No impact. Since the site is already developed to the fullest extent, schools are not expected to be affected.</i>					
iv. Parks?	1,4,5			X	

Environmental Checklist Form: Project No. 1526-VAR-TPM  
 Planning Commission Hearing Date: January 23, 2012

Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
v. Other Public Services?	4.5				X
<i>No impact. Since the site is already developed to the fullest extent, no other public services are expected to be affected.</i>					
<b>12. UTILITIES AND SERVICE SYSTEMS. Would the proposal result in a need for new systems or supplies, or substantial alterations to the following utilities:</b>					
a) Exceed wastewater treatment requirements of the applicable Regional Water Quality Control Board?	4.5				X
<i>No impact. The County of Los Angeles Sanitation District and City of South Pasadena provides sanitation service for the project site. Implementation of the project would not result in increased wastewater requiring treatment.</i>					
b) Require or result in the construction of new water or wastewater treatment facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?	4.5				X
<i>No Impact. The City obtains water from local groundwater sources in the Raymond Basin, as well as basin replenishment supplies from the Metropolitan Water District. Implementation of the project would not result in increased demand for water as compared with existing conditions since the site is fully developed.</i>					
c) Require or result in the construction of new storm water drainage facilities or expansion of existing facilities, the construction of which could cause significant environmental effects?	4.5			X	
<i>Refer to Response 4a.</i>					
d) Have sufficient water supplies available to serve the project from existing entitlements and resources, or are new or expanded entitlements needed?	4.5		X		
<i>Refer to Response 12(b).</i>					
e) Result in a determination by the wastewater treatment provider which serves or may serve the project that it has adequate capacity to serve the project's projected demand in addition to the provider's existing commitments?	4.5		X		
<i>Refer to Response 12(b).</i>					

Environmental Checklist Form: Project No. 1526-VAR-TPM  
 Planning Commission Hearing Date: January 23, 2012

Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
f) Be served by a landfill with sufficient permitted capacity to accommodate the project's solid waste disposal needs?	4,5				X
<i>No Impact. Solid waste disposal for the City of South Pasadena is currently contracted to Athens Services. The project would not result in increased solid waste to be disposed of at local landfills when compared to existing conditions because the project site is fully developed.</i>					
g) Comply with federal, state and local statutes and regulations related to solid waste?	4,5				X
<i>No Impact. The project must comply with adopted programs and regulations pertaining to solid waste. Refer to Response 12(f).</i>					
<b>13. AESTHETICS. Would the proposal:</b>					
a) Have a substantial adverse effect on a scenic vista?	4,5				X
<i>No Impact. The project site and surrounding area are currently urbanized with a variety of uses. Although hillsides within the City of South Pasadena provide a scenic backdrop for the community, there are no designated scenic vistas located within or adjacent to the project site. Therefore, project implementation would not have a substantial adverse effect on a scenic vista.</i>					
b) Substantially damage scenic resources, including, but not limited to, trees, rock outcroppings, and historic buildings within a state scenic highway?	1,4,5				X
<i>The Pasadena Freeway (Interstate Route 110), also known as Arroyo Seco Historic Parkway, is located south of the subject site. This segment of the Pasadena Freeway traces the first freeway in California. All structural elements of the original parkway, opened to traffic in 1940, still remain. Analysis of the proposed project's potential impacts on this resource is addressed in Section 14 – Cultural Resources, of this document.</i>					
c) Substantially degrade the existing visual character or quality of the site and its surroundings?	4,5				X
<i>No Impact. The project site and its surroundings are urbanized. The project would not involve any construction; only a parcel map will be prepared.</i>					
d) Create a new source of substantial light or glare, which would adversely affect day or nighttime views in the area?	4,5				X
<i>No Impact. The project site and its surroundings are urbanized. The project would not involve any construction; only a parcel map will be prepared.</i>					

Environmental Checklist Form: Project No. 1526-VAR-TPM  
 Planning Commission Hearing Date: January 23, 2012

Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
<b>14. CULTURAL RESOURCES. Would the proposal:</b>					
a) Cause a substantial adverse change in the significance of a historical resource as defined in CEQA Guidelines '15064.5?	1				X
<i>No Impact. The proposed project would only include a parcel map which creates three parcels for three existing homes. The Arroyo Seco Parkway, which is listed in the National Register of Historic Places is located to the south of the project site. This is not a project that involves the rehabilitation of the Parkway, nor will there be any changes to the historic setting of the Parkway. The proposed project does not have the potential to create a visual impact on the Parkway.</i>					
b) Cause a substantial adverse change in the significance of an archaeological resource pursuant to CEQA Guidelines '15064.5?	1				X
<i>No Impact. The project site is predominately urbanized with land area having been previously disturbed. No archaeological or paleontological resources are known to occur on-site and due to the level of past disturbance, it is not anticipated that archaeological or paleontological resource sites exist within the project area.</i>					
c) Directly or indirectly destroy a unique paleontological resource or site or unique geologic feature?	1				X
<i>Refer to Response 4.5(b).</i>					
d) Disturb any human remains, including those interred outside of formal cemeteries?	1				X
<i>No Impact. No known human remains occur on-site and due to the level of past disturbance, it is not anticipated that human remains exist within the project site.</i>					
<b>15. RECREATION. Would the proposal:</b>					
a) Would the project increase the use of existing neighborhood and regional parks or other recreational facilities such that substantial physical deterioration of the facility would occur or be accelerated?	4,5				X
<i>Refer to Response 11(a) (iv).</i>					
b) Does the project include recreational facilities or require the construction or expansion of recreational facilities which might have an adverse physical effect on the environment?	4,5				X
<i>Refer to Response 11(a) (iv).</i>					
<b>16. GREENHOUSE GAS EMISSIONS. Would the project:</b>					

Environmental Checklist Form: Project No. 1526-VAR-TPM  
 Planning Commission Hearing Date: January 23, 2012

Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
a) Generate greenhouse gas emissions, either directly or indirectly, that may have a significant impact on the environment?	45				X
<i>No Impact. There will be no construction involved with the proposed project.</i>					
b) Conflict with an applicable plan, policy or regulation adopted for the purpose of reducing the emissions of greenhouse gases?	4,5				X
<i>No Impact. The proposed project does not include construction and operational activities that would result in the emission of GHGs that may impede performance standards set forth in state policies and strategies designed to meet the emission reduction objectives in AB 32.</i>					
<b>17. MANDATORY FINDINGS OF SIGNIFICANCE.</b>					
a) Does the project have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of California history or prehistory?	1				X
<i>The project site is located in an urban area. There are no known rare or endangered animal or plant species currently existing within or surrounding the project site. Therefore, the project would not substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, or reduce the number or restrict the range of rare or endangered plants or animals. As a result, there are no significant impacts to this mandatory finding of significance.</i>					
b) Does the project have impacts that are individually limited, but cumulatively considerable? "Cumulatively considerable" means that the incremental effects of a project are considerable when viewed in connection with the effects of past projects, the effects of other current projects, and the effects of probable future projects)?	1				X
<i>The proposal does not have impacts that are individually limited, but cumulatively considerable since it involves the creation of a parcel map for three existing homes.</i>					
c) Does the project have environmental effects which will cause substantial adverse effects on human beings, either directly or indirectly?	1				X
<i>The proposed project does not have the potential to cause substantial adverse effects on human beings, either directly or indirectly since the proposed project only involves a parcel map and variances to the development standards.</i>					
<b>17. EARLIER ANALYSES.</b>					
Earlier analysis may be used where, pursuant to the listing, program EIR, or other CEQA process, one or more effects have been adequately analyzed in an earlier EIR or Negative Declaration. Section 15063 (c) (3) (D). In this case a discussion should identify the following items:					
Earlier analysis used. Identify earlier analyses and state where they are available for review.					

Environmental Checklist Form: Project No. 1526-VAR-TPM  
 Planning Commission Hearing Date: January 23, 2012

Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
<i>None</i>					
b) Impacts adequately addressed. Identify which effects from the above checklist were within the scope of and adequately analyzed in an earlier document pursuant to applicable legal standards, and state whether such effects were addressed by mitigation measures based on the earlier analysis.					
<i>Not applicable, see a) above.</i>					
c) Mitigation measures. For effects that are "Less than Significant with Mitigation Incorporated," describe the mitigation measures, which were incorporated or refined from the earlier document and the extent to which they address site-specific conditions of the project.					
<i>Not applicable, see a) above.</i>					
<b>18. SOURCE REFERENCES</b>					
1	City of South Pasadena, California, <u>South Pasadena General Plan</u> adopted October 1998.				
2	City of South Pasadena <u>Chapter 36 Zoning Code</u>				
3	Project #1526-VAR-TPM, Project File, Planning & Building Department				
4	Project Application				
5	City of South Pasadena, Planning and Building Project Files (543-547 Prospect)				

**EXHIBIT "B"**  
**CONDITIONS OF APPROVAL**  
**Tentative Parcel Map No. 71720**  
**PROJECT NO. 1526-VAR-TPM**  
**543, 545, and 547 Prospect Avenue**

**DEPARTMENT OF PLANNING AND BUILDING CONDITIONS**

1. Prior to submitting the Final Map for recording pursuant to Section 66442 of the Government Code, the subdivider shall obtain clearances from affected departments and divisions, including a clearance from the City Engineer for mathematical accuracy, survey analysis, correctness of certificates and signatures, and all applicable Final map standards.

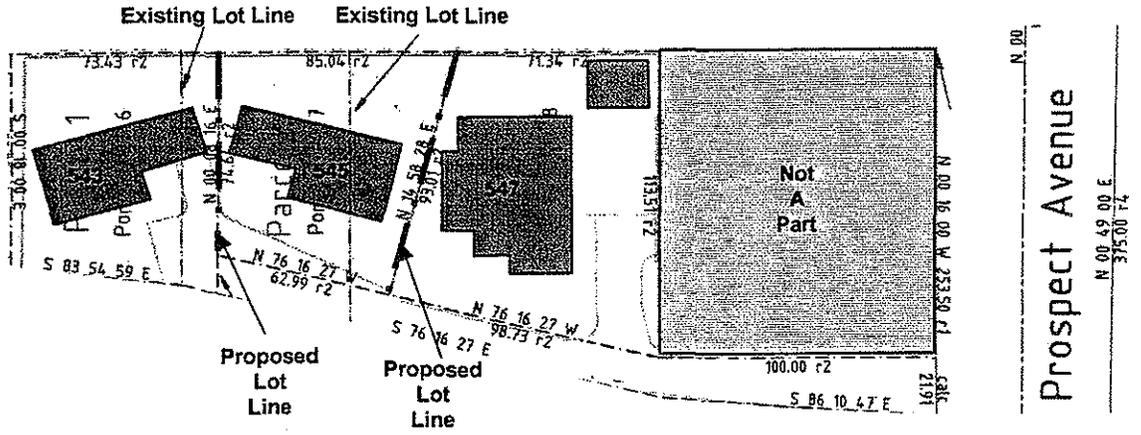
**DEPARTMENT OF PUBLIC WORKS CONDITIONS**

2. A final parcel map prepared by or under the direction of a registered civil engineer or licensed land surveyor shall be submitted to and approved by the City of South Pasadena prior to being filed with the Los Angeles County Recorder.
3. A preliminary parcel map guarantee shall be provided which indicates all trust deeds (to include the name of the trustee), all easement holders, all fee interest holders, and all interest holders whose interest could result in a fee. The account for this title report shall remain open until the final parcel map is filed with the Los Angeles County Recorder.
4. Easements shall not be granted or recorded within any area proposed to be dedicated, offered for dedication, or granted for use as a public street, alley, highway, right of access, building restriction, or other easements until after the final parcel map is approved by the City of South Pasadena and filed with the Los Angeles County Recorder; unless such easement is subordinated to the proposed dedication or grant. If easements are granted after the date of tentative approval, a subordination shall be executed by the easement holder prior to the filing of the final parcel map.
5. Install all monuments per Subdivision Map Act prior to approval of the map by the City.
6. All conditions from City of South Pasadena Departments and Divisions shall be incorporated into the parcel map prior to submitting the parcel map for review.
7. In accordance with California Government Code Sections 66442 and/or 66450, documentation shall be provided indicating the mathematical accuracy and survey analysis of the parcel map and the correctness of all certificates. Proof of ownership and proof of original signatures shall also be provided.
8. Proof of Tax clearance shall be provided at the time of parcel map review submittal.

9. State the nature of ownership of Parcel 4 and secure a blanket easement for cross lot drainage due to the adjusted lot lines location.
10. A Drainage Acceptance Letter is required as a result of the adjusted lot lines.
11. Parcel "A" shall be dedicated to vehicular ingress and egress solely.

EXHIBIT "C"

PROPOSED LOT LINE



# City of South Pasadena Agenda Report

*Robert S. Joe, Mayor/Agency Chair  
Diana Mahmud, Mayor Pro Tem/Agency Vice Chair  
Michael A. Cacciotti, Council/Agency Member  
Marina Khubesrian, M.D., Council/Agency Member  
Richard D. Schneider, M.D., Council/Agency Member*

*Evelyn G. Zneimer, City Clerk/Agency Secretary  
Gary E. Pin, City Treasurer*

COUNCIL AGENDA: July 15, 2015  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager   
FROM: Steve Fjeldsted, Director of Library, Arts, and Culture  
SUBJECT: **Adoption of a Resolution Approving the Annual Auditor's Report and Authorizing the Collection of the Library Special Tax for Fiscal Year 2015-16**

## **Recommendation**

It is recommended that the City Council adopt the attached resolution approving the Annual Auditor's Report for the levy of the Fiscal Year 2015-16 Library Special Tax (Tax).

## **Fiscal Impact**

Collection of the Library Special Tax for FY 2015-16 will provide an estimated \$232,776 in General Fund Revenue.

## **Commission Review and Recommendation**

This matter is scheduled to be reviewed by the Library Board of Trustees at its regular meeting on July 23, 2015.

## **Background**

On June 7, 1994, South Pasadena voters established the City of South Pasadena's (City) Library Special Tax. On November 3, 2009, voters once again approved an additional five year extension of the Tax.

Collection of the special tax continues to be keyed into maintaining a baseline operational budget (maintenance of effort, or MOE) calculated from an initial "Required Amount" of \$982,000 originally set by Section 2.89-5B1 of the South Pasadena Municipal Code (SPMC). This "Required Amount" was increased each year by more than the relevant Consumer Price Index (CPI) figure for the previous twelve month period as required by the Code.

At the time of this report, the relevant June 2015 CPI figure used to calculate the Library's budgetary MOE baseline was not available. The figure is not expected to be available until July 15, 2015. In order for this Levy to go on the tax roll, the resolution must be adopted by the City Council and filed with the County of Los Angeles (County) by August 7, 2015. July 15, 2015 is the last City Council Meeting before August 7, 2015. The City Council has approved a Library

Agenda Report Title

Date

Page 2 of 2

budget for FY 2015-16 of \$1,537,832 and based on the CPI figures that the City has received through May of 2015, it is anticipated to exceed the MOE requirement. Should the City Council adopt the proposed resolution, it will not be filed with the County until the June CPI figure is received and it is verified that the MOE requirement is met. When the relevant June CPI figure becomes available, it will be presented to the City Council at the August 19, 2015 Regular City Council Meeting as a receive and file item.

### **Analysis**

The City uses an engineering audit firm, Community Economic Solutions, Inc., to prepare documentation sufficient to establish the Tax each year. The engineer's estimate of total revenue to be generated from the Tax for FY 2015-16 is \$232,776. However, this estimate is premised on a calculation derived from total taxable parcels. In practice, the Finance Department collects slightly less than the calculated amount. Therefore, for FY 2015-16, the City's adopted budget assumes revenue of \$230,000. Adoption of the resolution approving the Auditor's Report will permit Community Economic Solutions, Inc., to transmit the necessary documents to the Los Angeles County Assessor's Office for collection with the annual property tax bill.

### **Legal Review**

The City Attorney has reviewed this item.

### **Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Resolution approving the annual Auditor's Report

**ATTACHMENT 1**  
Resolution approving the Annual Auditor's Report

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,  
APPROVING THE ANNUAL AUDITOR'S REPORT AND  
SETTING THE RATE OF THE LIBRARY SPECIAL TAX TO  
FINANCE LIBRARY SERVICES FOR FISCAL YEAR 2015-2016**

**WHEREAS**, on November 3, 2009, the voters of the City of South Pasadena approved the extension of the Library Special Tax until June 30, 2016; and

**WHEREAS**, that approval also extends Chapter 2, Article VI of the South Pasadena Municipal Code which established procedures for determining the rate and method of apportionment of the Library Special Tax, the maximum rate to be levied and enabling the collection of such tax; and

**WHEREAS**, the City Council has caused to be prepared by a tax consultant a report entitled "Library Special Tax, Fiscal Year (FY) 2015-2016, Auditor's Report, City of South Pasadena (Auditor's Report), which is presented to the City Clerk and attached hereto as Exhibit "A"; and

**WHEREAS**, the City Council has budgeted and appropriated the required amount, which combined with the Library Special Tax, will provide all the elements of a foundation program of library services consistent with the California Education Code Section 18015.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1.** The City Council has duly considered the Auditor's Report, attached hereto as Exhibit "A" and incorporated herein for reference, and hereby approves said report as filed.

**SECTION 2.** The City Council has adopted the Budget for FY 2015-2016 which provides for a total Library budget for FY 2014-2015 in the amount of \$1,537,832

**SECTION 3.** The City Council hereby establishes the tax rates as set forth in the Auditor's Report for the FY commencing July 1, 2015 and ending June 30, 2016.

**SECTION 4.** The City Council hereby resolves that proceeds from any funds collected from the Library Special Tax shall be expended only for library services in accordance with Section 2.89-4 of the South Pasadena Municipal Code.

**SECTION 5.** The City Council hereby declares that the Library Special Tax shall be collected in the same manner and subject to the same penalties as other charges and taxes collected on behalf of the City by the County of Los Angeles.

**SECTION 6.** The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

**PASSED, APPROVED AND ADOPTED ON** this \_\_\_\_ day of \_\_\_\_, 2015.

\_\_\_\_\_  
Robert S. Joe., Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk

\_\_\_\_\_  
Teresa L. Highsmith, City Attorney

(Seal)

**I HEREBY CERTIFY** the foregoing resolution was duly adopted by the City Council of the City of South Pasadena at a regular meeting held on the \_\_\_\_ day of \_\_\_\_ 2015, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk

(Seal)

**EXHIBIT A**

**LIBRARY SPECIAL TAX  
FY 2015-16**

**AUDITOR'S REPORT**

**CITY OF  
SOUTH PASADENA**

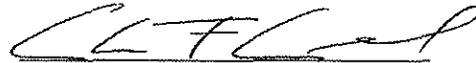


**JULY 15, 2015**

AUDITOR'S REPORT  
CITY OF SOUTH PASADENA  
LIBRARY SPECIAL TAX  
2015-16 FISCALYEAR

The undersigned, acting on behalf of Community Economic Solutions, respectfully submits the enclosed report as directed by the City Council.

Dated: July 15, 2015



Charles F. Crandall, C.P.A

I HEREBY CERTIFY that the enclosed Auditor's Report, together with Tax Roll thereto attached, was filed with me on the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

City Clerk  
City of South Pasadena  
Los Angeles County, California

By \_\_\_\_\_

I HEREBY CERTIFY that the enclosed Auditor's Report, together with Tax Roll thereto attached, was approved and confirmed by the City Council of the City of South Pasadena, California, on the \_\_\_\_\_ day of \_\_\_\_\_, 2015.

City Clerk  
City of South Pasadena  
Los Angeles County, California

By \_\_\_\_\_

**AUDITOR'S REPORT  
CITY OF SOUTH PASADENA  
LIBRARY SPECIAL TAX  
2015-16 FISCAL YEAR**

**INTRODUCTION**

On June 7, 1994, the voters approved the establishment of the City of South Pasadena Library Special Tax. On November 3, 2009, voters approved a measure to extend the City of South Pasadena Library Special Tax to June 30, 2016.

The above proceedings approved the manner of the levy and the maximum amounts to be taxed until June 30, 2016. This report is for the purpose of establishing the tax rates for Fiscal-Year 2015-16, in accordance with the methodology as set forth in the approved Rate and Method of Apportionment. The City has retained Community Economic Solutions to prepare the Auditor's Report.

**ESTIMATE OF REVENUES GENERATED**

The revenues needed by the City of South Pasadena to provide library services are proposed to be provided through several sources including the special tax. The total estimated revenue to be generated from the Library Special Tax for FY 2015-16 is \$232,776.

**RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAXES**

**CATEGORIES OF SPECIAL TAX**

**Single Residential Category:**

Single Residential Category includes each Parcel within the City which is designated as "01" (Single Residential) by the Los Angeles County Assessor's property use classification codes, and includes both Single Family Residential and Condominium uses.

The special tax that may be levied annually on Taxable Property within the Single Residential Category through the Fiscal Year ending June 30, 2016 shall not exceed:

- \$ 24 per Dwelling Unit for a home with Building Area of less than 2,000 sf.
- \$ 36 per Dwelling Unit for a home with Building Area of 2,001 sf to 4,000 sf.
- \$ 48 per Dwelling Unit for a home with Building Area of more than 4,000 sf.

**Multiple Family Residential Category:**

Multiple Family Residential (MFR) Category includes each Parcel within the City which is designated as "02", "03", "04", "05", "06" or "07" by the Los Angeles County Assessor's property use classification codes.

The special tax that may be levied annually on Taxable Property within the MFR Category through the Fiscal Year ending June 30, 2016 shall not exceed:

- \$ 12 per Dwelling Unit located on a MFR Parcel.

**Non-Residential Category:**

The Non-Residential Category includes each Parcel in the City which is *not* designated as "01", "02", "03", "04", "05", "06" or "07" (residential) by the Los Angeles County Assessor's property use classification codes.

The special tax that may be levied annually on Taxable Property within the Non-Residential Category through the Fiscal Year ending June 30, 2016 shall not exceed:

- \$ 24 per Parcel with Lot Area of  $\frac{1}{4}$  acre or less.
- \$ 48 per Parcel with Lot Area of over  $\frac{1}{4}$  acre to  $\frac{1}{2}$  acre.
- \$ 72 per Parcel with Lot Area of over  $\frac{1}{2}$  acre to  $\frac{3}{4}$  acre.
- \$ 96 per Parcel with Lot Area of more than  $\frac{3}{4}$  acre.

**SPECIAL TAX LEVY FOR FY 2015-16**

The Rate and Method of Apportionment describes the maximum special tax rates to be levied for Library Services within the City of South Pasadena. For Fiscal Year 2015-16, the maximum special tax rates will be levied.

A summary of parcel information relative to the Special Tax is shown on the table on the following page. This information has been based upon the records of the Los Angeles County Assessor.

PARCEL SUMMARY INFORMATION TABLE

Special Tax Category	Basic Unit	No. of Units	Tax Rate	Total Tax Amount
<b>Single Family Residential and Condominiums</b>				
0 sf - 2,000 sf home	DU	3,350	\$24 /DU	\$80,400
2,001 sf - 4,000 sf home	DU	1,851	\$36 /DU	\$66,636
+ 4,000 sf home	DU	180	\$48 /DU	\$8,640
<b>Multiple Family Residential</b>	DU	5,441	\$12 /DU	\$65,292
<b>Non-Residential</b>				
0 acre - ¼ acre lot	parcel	193	\$24 /pcl	\$4,632
¼ acre - ½ acre lot	parcel	68	\$48 /pcl	\$3,264
½ acre - ¾ acre lot	parcel	17	\$72 /pcl	\$1,224
+ ¾ acre lot	parcel	28	\$96 /pcl	\$2,688
<b>TOTAL AMOUNT GENERATED:</b>				<b>\$232,776</b>

**DEFINITIONS**

**Administrative Expenses** means any or all of the following: the direct and indirect expenses incurred by the City in carrying out its duties with respect to the special tax (including, but not limited to, the levy and collection of the special taxes) including the fees and expenses of its counsel, any fees of the County related to the collection of special taxes, an allocable share of the salaries of City staff directly related thereto and a proportionate amount of the City's general administrative overhead related thereto, any amounts paid by the City from its general fund with respect to the special tax, and expenses incurred by the City in undertaking action to foreclose on properties for which the payment of special taxes is delinquent, and all other costs and expenses of the City.

**Building Area** means the total living area, based upon the records of the Los Angeles County Assessor, as of the March 1 preceding such July 1.

**City** means the City of South Pasadena.

**Dwelling Unit** means the same as Sec.36.24(D) Dwelling Unit.

# City of South Pasadena Agenda Report

Robert S. Joe, Mayor  
Diana Malmud, Mayor Pro Tem  
Michael A. Cacciotti, Councilmember  
Marina Khubesian, M.D., Councilmember  
Richard D. Schneider, M.D., Councilmember

Evelyn G. Zneimer, City Clerk  
Gary E. Pia, City Treasurer

COUNCIL AGENDA: July 15, 2015  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager *SG*  
FROM: Margaret Lin, Principal Management Analyst *ML*  
Samuel Zneimer, Management Analyst *SZ*  
SUBJECT: **Adoption of a Resolution Approving the Submittal of a California River Parkways Grant Application for the Arroyo Seco Bicycle and Pedestrian Trail Project**

## **Recommendation**

It is recommended that the City Council adopt a resolution approving submittal of an application to the California River Parkways grant program and authorize the City Manager to sign all documents related to the grant for the Arroyo Seco Bicycle and Pedestrian Trail (ASBPT).

## **Fiscal Impact**

There is no fiscal impact for submitting the grant application and there is no match fund required for this grant.

## **Commission Review and Recommendation**

This matter was not reviewed by a Commission.

## **Background**

California Natural Resources Agency (Agency) has been delegated the responsibility of administrating the 2015 California River Parkways Grant Program. There is an estimated \$7.6 million available for the grant program, with a limit of one application per entity and an award limit of \$500,000. The deadline for the submittal of the grant is September 1, 2015. The City will be seeking grant funds to complete the ASBPT. There is currently a \$548,518 funding shortfall to complete the Arroyo Seco Bicycle and Pedestrian Trail. This grant along with other possible grants will be used to complete the ASBPT project.

## **Analysis**

The California River Parkways Grant has five (5) statutory requirements and all applicants must satisfy a minimum of two (2) of those requirements. The five (5) requirements are listed below:

- Recreation – Provide compatible recreation opportunities, including trails for strollers,

Adoption of a Resolution Approving the Submittal of a California River Parkways Grant Application for Arroyo Seco Bicycle and Pedestrian Trail Project  
July 15, 2015  
Page 2 of 2

- hikers, bicyclists, and equestrians along rivers and streams.
- Habitat – Protect, improve, or restore riverine or riparian habitat, including benefits to wildlife habitat and water quality.
  - Flood Management – Maintain or restore the open space character of lands along rivers and streams so that they are compatible with periodic flooding as part of a flood management plan or project.
  - Conversion to River Parkways – Convert existing developed riverfront land to uses consistent with river parkways.
  - Conservation and Interpretive Enhancement - Provide facilities to support or interpret river or stream restoration or other conservation activities.

The ASBPT qualifies for two (2) of the requirements: Recreation and Conservation and Interpretive Enhancements. The ASBPT is a regional project that will provide recreational opportunities for all users. In addition, the ASBPT will include significant signage conveying the historical, natural, and cultural aspects of the Arroyo Seco to fulfill the Conservation and Interpretive Enhancement component.

Following the adoption of the resolution for submittal of the California River Parkways Grant application:

- Through September 1– Applications will be accepted
- Fall 2015 – Agency will complete its Administrative Review
- Winter 2015/2016 – Agency will complete its Technical Review
- Spring 2016 – Agency will conduct site visits for the select applications
- June 30, 2016 – Agency will announce the grant awards

**Legal Review**

The City Attorney has reviewed this item.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Resolution for Submittal of California River Parkways Grant Application

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,  
APPROVING THE ARROYO SECO BICYCLE AND  
PEDESTRIAN TRAIL PROJECT APPLICATION FOR  
GRANT FUNDS FOR THE CALIFORNIA RIVER  
PARKWAYS GRANT PROGRAM**

**WHEREAS,** the Legislature and Governor of the State of California (State) have provided approximately \$7.6 million to fund the California River Parkways Grant Program; and

**WHEREAS,** the California Natural Resources Agency (Agency) has been delegated the responsibility of establishing the necessary procedures and administration of the 2015 California River Parkways Grant Program; and

**WHEREAS,** the procedures established by the Agency require a resolution from the Applicant's governing board certifying the approval of the application prior to submission to the State; and

**WHEREAS,** the City of South Pasadena (Applicant), if selected, will enter into an agreement with the State to carry out the Arroyo Seco Pedestrian and Bicycle Trail (Project).

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1.** Approves the submittal of an application to the California River Parkways Grant Program for the Project.

**SECTION 2.** Certifies that Applicant understands the assurances and certification in the application.

**SECTION 3.** Certifies that Applicant or title holder will have sufficient funds to operate and maintain the Project consistent with the land tenure requirements; or will secure the resources to do so.

**SECTION 4.** Certifies that the Project will comply with all provisions of Section 1771.5 of the California Labor Code.

**SECTION 5.** If applicable, certifies that the Project will comply with any laws and regulations including, but not limited to, the California Environmental Quality Act (CEQA), legal requirements for building codes, health and safety codes, disabled access laws, and, that prior to commencement of construction, all applicable permits will have been obtained.

**SECTION 6.** Certifies that applicant will work towards the State Planning Priorities intended to promote equity, strengthen the economy, protect the environment, and promote public health and safety as included in Government Code Section 65041.1.

**SECTION 7.** Appoints the City Manager or designee, as agent to conduct all negotiations, execute and submit all documents including, but not limited to applications, agreements, and payment requests, which may be necessary for the completion of the aforementioned Project.

**SECTION 8.** The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

**PASSED, APPROVED AND ADOPTED ON** this 15<sup>th</sup> day of July, 2015.

\_\_\_\_\_  
Robert S. Joe, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)

\_\_\_\_\_  
Teresa L. Highsmith, City Attorney

**I HEREBY CERTIFY** the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 15<sup>th</sup> day of July, 2015, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

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Evelyn G. Zneimer, City Clerk  
(seal)

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# City of South Pasadena/ Redevelopment Successor Agency Agenda Report

*Robert S. Joe, Mayor/Agency Chair  
Diana Mahmud, Mayor Pro Tem/Agency Vice Chair  
Michael A. Cacciotti, Council/Agency Member  
Marina Khubesian, M.D., Council/Agency Member  
Richard D. Schneider, M.D., Council/Agency Member*

*Evelyn G. Zneimer, City Clerk/Agency Secretary  
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: July 15, 2015  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager *SG*  
FROM: David Batt, Finance Director *DB for*  
SUBJECT: **Approval of Prepaid Warrants in the Amount of \$2,796,892.14,  
General City Warrants in the Amount of \$273,649.65 and Payroll  
in the Amount of \$412,377.92**

## **Recommendation**

It is recommended that the City Council approve the Warrants as presented.

## **Fiscal Impact**

Prepaid Warrants:

Warrant # 189005 – 189208 \$ 2,796,892.14

General City Warrants:

Warrant # 189209 – 189265 \$ 273,649.65

Payroll 07-03-15 \$ 412,377.92

Total \$ 3,482,919.71

## **Commission Review and Recommendation**

This matter was not reviewed by a Commission.

## **Legal Review**

The City Attorney has not reviewed this item.

## **Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website.

Approval of Warrants  
July 15, 2015  
Page 2 of 2

Attachments:

1. Warrant Summary
2. Prepaid Warrant List
3. General City Warrant List
4. Payroll 07-03-15
5. Redevelopment Successor Agency Check Summary Total

**ATTACHMENT 1**  
**Warrant Summary**

**City of South Pasadena  
Demand/Warrant Register  
Recap by fund**

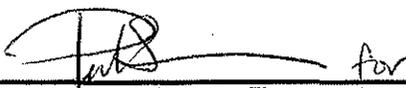
Fund No.	Date 07.15.15		
	Prepaid	Written	Payroll
General Fund	1,340,954.00	53,541.62	228,181.62
Insurance Fund			
Facilities & Equip.Cap. Fund			
Local Transit Return "A"	11,026.92	93.74	4,655.57
Local Transit Return "C"	656.86		5,459.06
Sewer Fund	15,497.55	14.08	12,099.59
CTCTraffic Improvement			167.82
Street Lighting Fund	68,767.83	379.45	10,137.89
Public,Education & Govt Fund			
Clean Air Act Fund			14.97
Business Improvement Tax	36.00		
Gold Line Mitigation Fund			
Mission Meridian Public Garage			
Housing Authority Fund			
State Gas Tax	3,842.29	573.77	17,759.16
County Park Bond Fund	106.97		
Measure R			
MSRC Grant Fund			
Bike & Pedestrian Paths			
Capital Growth Fund			
CDBG			
Asset Forfeiture			
Police Grants - State			
Police Subventions-CLEEP			
Homeland Security Grant			
Park Impact Fees			
Public Library Fund Grant			
Arroyo Seco Golf Course			
Sewer Capital Projects Fund	546,257.80	212,901.71	419.58
Water Fund	561,715.95	6,145.28	56,196.16
Public Financing Authority			
Payroll Clearing Fund	247,689.56		70,381.06
Employee Special Event Fund			
Redev.Oblig.Retirement Fund			
<b>Column Totals</b>	<b>2,796,551.73</b>	<b>273,649.65</b>	<b>405,472.48</b>
<b>City Report Totals</b>		<b>3,475,673.86</b>	

**Recap by fund**

Fund No.	Amounts		
	Prepaid	Written	Payroll
RSA	340.41	-	6,905.44
<b>Column Totals</b>	<b>340.41</b>	<b>-</b>	<b>6,905.44</b>
<b>RSA Report Totals</b>		<b>7,245.85</b>	

Amounts		
Prepaid	Written	Payroll
2,796,892.14	273,649.65	412,377.92
<b>Grand Report Total</b>	<b>3,482,919.71</b>	

Robert S. Joe, Mayor

  
David Batt, Finance Director

**ATTACHMENT 2  
Prepaid Warrant List**

<b>Voided Checks</b>	
<b>186392</b>	<b>\$770.00</b>
<b>186537</b>	<b>\$135.14</b>
<b>186738</b>	<b>\$75.00</b>
<b>186984</b>	<b>\$75.00</b>
<b>186985</b>	<b>\$75.00</b>
<b>187450</b>	<b>\$80.00</b>
<b>188259</b>	<b>\$121.91</b>
<b>188269</b>	<b>\$55.00</b>
<b>188759</b>	<b>\$600.00</b>

**A.H. Accord Group Inc.**

Inv. R0376436			
06/24/15	Refund Busn License Overpaymen	220-0000-0000-5412-000	9.00
06/24/15	Refund Busn License Overpaymen	101-0000-0000-4400-000	24.00
Ck. 06/30/15 189048	Total		33.00

**Acero, Ana**

Inv. R60452			
06/22/15	Refund Camp Med	101-0000-0000-5270-001	300.00
Ck. 06/30/15 189049	Total		300.00

**Alhambra Glass Co., Inc.**

Inv. 11887-B			
06/15/15	Library Plexi Glass	101-6010-6601-8120-000	402.00
Ck. 06/30/15 189050	Total		402.00

**Alhambra School of Music**

Inv. Summer 2015			
06/23/15	Instructor Violin Class	101-8030-8032-8267-000	128.00
Ck. 06/30/15 189051	Total		128.00

**Alliant Insurance Svcs Inc.**

Inv. 329990			
04/15/15	Crime Ins. Program 7/1/15-7/1/	101-3010-3041-8191-000	2,020.00
Ck. 07/01/15 189176	Total		2,020.00

**Amare, Thomas**

Inv. 6/23/15			
06/23/15	Reimb. Training Seminar 7/21/1	101-6010-6011-8060-000	99
Ck. 06/25/15 189005	Total		99.00

**Amazon/SYNCB**

Inv. 000920546830			
05/14/15	Comm. Svcs Supplies	101-9000-9258-9258-000	43.70
Inv. 114390538470			
05/14/15	Comm. Svcs Supplies	101-8030-8032-8268-000	48.08
Inv. 114398754435			
05/14/15	Comm. Svcs Supplies	101-8030-8032-8268-000	48.08
Inv. 114398805320			
05/14/15	Comm. Svcs Supplies	101-8030-8032-8268-000	48.08
Inv. 114399412338			
05/14/15	Comm. Svcs Supplies	101-8030-8032-8268-000	48.08
Inv. 302089177891			
05/28/15	Comm. Svcs Supplies	101-8030-8032-8020-000	13.06
05/28/15	Comm. Svcs Supplies	101-8030-8021-8120-000	13.06
Ck. 06/30/15 189052	Total		262.14

**Ameritas**

Inv. P/R/E 6/28/15			
06/30/15	Vision Ins Jul-15	700-0000-0000-2268-000	2,565.08
Ck. 06/30/15 189033	Total		2,565.08

**Anthony's Plumbing**

Inv. 02680			
06/01/15	Backflow Devices Testing	500-6010-6710-8020-000	2,450.00
Ck. 06/30/15 189053	Total		2,450.00

**ARC**

Inv. 8080416			
05/21/15	Conversion of Graves Rsvr As B	500-6010-6711-8050-000	70.37

Inv. 8104892				
06/03/15	Arroyo Seco Lift Station Print		101-6010-6011-8050-000	379.42
Ck. 06/30/15 189054	Total			449.79
<b>Arcadis US Inc.</b>				
Inv. 0722765				
06/08/15	Const. Mgmt & Inspect. Svcs4/2		500-9000-9266-9266-000	21,733.31
Ck. 06/30/15 189055	Total			21,733.31
<b>Armenian Media Network</b>				
Inv. 00098076				
06/18/15	Author Night Ads		101-8010-8011-8040-000	169.00
Ck. 06/30/15 189056	Total			169.00
<b>Artic Mechanical Inc.</b>				
Inv. 140709-913				
02/11/15	A/C Maint. @ Sr. Center		101-6010-6601-8120-000	200.00
Inv. 140721-680				
06/01/15	A/C Maint. @ Library		101-6010-6601-8120-000	200.00
Inv. C10508				
05/29/15	Replace IT Room A/C Condesnsrer		101-9000-9238-9238-000	11,363.00
Ck. 06/30/15 189057	Total			11,763.00
<b>AT &amp; T U-Verse</b>				
Inv. 130464796				
06/17/15	5/18-6/17/15		500-6010-6710-8150-000	67.00
Ck. 06/30/15 189058	Total			67.00
<b>.&amp;T</b>				
Inv. 065-081-5011				
06/01/15	5/13-6/12/15		101-3010-3032-8150-000	143.39
Inv. 248 134-6100				
06/01/15	6/1-30/15		101-3010-3032-8150-000	9.13
Inv. 626 405-0051				
06/11/15	6/11-7/11/15		101-3010-3032-8150-000	281.00
Inv. 626 441-6497				
06/13/15	6/11-7/11/15		101-3010-3032-8150-000	135.78
Inv. 626 577-6657				
06/13/15	6/11-7/11/15		101-3010-3032-8150-000	50.48
Ck. 06/30/15 189059	Total			619.78
<b>AT&amp;T --Cingular Wireless</b>				
Inv. 287014917916X06				
06/08/15	City Ipads 5/9-6/8/15		500-6010-6710-8150-000	52.44
06/08/15	City Ipads 5/9-6/8/15		101-3010-3032-8150-000	622.50
Ck. 06/30/15 189060	Total			674.94
<b>Baker &amp; Taylor Books</b>				
Inv. 3020283064				
05/15/15	Books		101-8010-8011-8080-000	51.63
Inv. 3020338669				
06/11/15	Books		101-8010-8011-8080-000	88.64
Inv. 3020353543				
06/18/15	Books		101-8010-8011-8080-000	152.14
Inv. 4011258270				
06/10/15	Books		101-8010-8011-8080-000	443.16
Inv. 4011265254				
06/17/15	Books		101-8010-8011-8080-000	468.76
Inv. 4011273968				
06/23/15	Books		101-8010-8011-8080-000	141.03

Ck. 06/30/15 189061	Total		1,345..
<b>Baker &amp; Taylor Entertainment</b>			
Inv. T21769050			
06/16/15	CD's & DVD's	101-8010-8011-8080-000	27.50
Ck. 06/30/15 189062	Total		27.50
<b>Baker &amp; Taylor Inc.</b>			
Inv. NS15060317			
06/01/15	Electronic Svcs 8/2015 - 7/20	101-8010-8011-8031-000	2,660.00
Ck. 07/01/15 189177	Total		2,660.00
<b>Bishop, Brooksley</b>			
Inv. 7/2/15			
07/01/15	July 4th BBQ Entertainment	101-8030-8021-8020-000	150.00
Ck. 07/01/15 189178	Total		150.00
<b>BLC LLC/FM Electric</b>			
Inv. 1604B			
06/20/15	Garfield Park Tennis Court Lig	101-9000-9335-9335-000	12,435.68
Inv. 1628			
06/20/15	Garfield Park Tennis Court Lig	101-9000-9335-9335-000	279.00
Ck. 06/30/15 189063	Total		12,714.68
<b>Bleeker, Kraig</b>			
Inv. R60456			
06/22/15	Refund After School Camp Med	101-0000-0000-5270-001	75.00
Ck. 06/30/15 189064	Total		75.00
<b>Brodart Co.</b>			
Inv. 402243			
06/24/15	CD Mailer Boxes	101-8010-8011-8020-000	81.70
Ck. 06/30/15 189065	Total		81.70
<b>CA Franchise Tax Board</b>			
Inv. P/R/E 6/28/15			
06/30/15	Garnishment	700-0000-0000-2264-000	361.79
Ck. 06/30/15 189034	Total		361.79
<b>CA Linen Services</b>			
Inv. 1158718			
06/22/15	FD Dept. Supplies	101-5010-5011-8020-000	115.65
Inv. 1160994			
06/29/15	FD Dept. Supplies	101-5010-5011-8020-000	120.12
Ck. 06/30/15 189066	Total		235.77
<b>CA Maintenance &amp; Environmental</b>			
Inv. 21276			
06/08/15	Monthly Inspection 6/15	101-6010-6601-8120-000	100.00
Inv. 21277			
06/08/15	Monthly Fuel Tank Inspection	101-2010-2011-8100-000	2.00
06/08/15	Monthly Fuel Tank Inspection	101-6010-6011-8100-000	2.00
06/08/15	Monthly Fuel Tank Inspection	101-7010-7101-8100-000	2.00
06/08/15	Monthly Fuel Tank Inspection	101-5010-5011-8100-000	8.00
06/08/15	Monthly Fuel Tank Inspection	101-4010-4011-8105-000	86.00
Ck. 06/30/15 189067	Total		200.00
<b>CA Police Chiefs Ass'n</b>			
Inv. 1549			
06/03/15	Membership Dues 7/1/15-6/30/16	101-4010-4011-8060-000	630.00

.. 07/01/15 189179	Total		630.00
<b>Ca. State Disbursement Unit</b>			
Inv. P/R/E 6/28/15			
06/30/15	Garnishment	700-0000-0000-2264-000	400.50
Ck. 06/30/15 189035	Total		400.50
<b>Ca. State Disbursement Unit</b>			
Inv. P/R/E 6/28/15			
06/30/15	Garnishment	700-0000-0000-2264-000	490.00
Ck. 06/30/15 189036	Total		490.00
<b>CAL PERS 457 PLAN</b>			
Inv. P/R/E 6/28/15			
06/30/15	Deferred Comp	700-0000-0000-2260-000	3,399.07
Ck. 06/30/15 189037	Total		3,399.07
<b>California United Bank</b>			
Inv. #2			
06/23/15	Garfield Rservoir Retention-01	500-9000-9266-9266-000	17,638.74
Ck. 06/30/15 189068	Total		17,638.74
<b>Camp Shi'ini</b>			
Inv. R60668			
06/24/15	Refund Arroyo Park Rsvp Fees	101-0000-0000-5270-005	1,155.00
06/24/15	Refund Arroyo Park Rsvp Fees	101-0000-0000-5270-007	2,100.00
Ck. 06/25/15 189006	Total		3,255.00
<b>mp, Kurt J.</b>			
Inv. SP00032			
06/19/15	Latent Finger Print Svcs 5/1-6	101-4010-4011-8180-000	200.00
Ck. 06/30/15 189069	Total		200.00
<b>Cantu Graphics</b>			
Inv. 4547			
06/09/15	Plan/Bldg Business Cards	101-7010-7101-8050-000	43.55
Ck. 06/30/15 189070	Total		43.55
<b>Capurso, Rachel</b>			
Inv. R60641			
06/23/15	Refund Class	101-0000-0000-5270-002	48.00
Ck. 06/25/15 189007	Total		48.00
<b>Carl Warren &amp; Company</b>			
Inv. 1687752			
06/17/15	Claims Administration	210-6010-6501-8191-000	461.39
06/17/15	Claims Administration	215-6010-6201-8191-000	922.78
06/17/15	Claims Administration	500-6010-6710-8191-000	2,306.94
06/17/15	Claims Administration	101-3010-3041-8191-000	5,536.65
Ck. 06/25/15 189008	Total		9,227.76
<b>Carollo Engineers</b>			
Inv. 0141474			
05/08/15	Hydraulic Model Analysis-820Mi	101-0000-0000-2990-007	3,000.00
Ck. 06/30/15 189071	Total		3,000.00
<b>Engineering Systems Inc.</b>			
Inv. 3563			
06/17/15	Sr.Center Meals w/6/8-12/15	101-8030-8021-8180-000	1,128.60

Inv. 3571				
06/23/15	Sr. Center Meals w/ 6/15-19/15	101-8030-8021-8180-000		1,400.30
Ck. 06/30/15 189072	Total			2,528.90
<b>CBE Los Angeles</b>				
Inv. 1691740				
06/10/15	Toner Shipping	101-7010-7101-8000-000		22.95
Ck. 06/30/15 189073	Total			22.95
<b>CBE Los Angeles</b>				
Inv. 1691484				
06/20/15	FD Copier Overages 5/20-6/19/1	101-5010-5011-8170-000		45.79
Ck. 06/30/15 189074	Total			45.79
<b>Cell Business Equipment</b>				
Inv. 45311309				
05/01/15	Yard Copier Lease 4/15	101-6010-6410-8020-000		63.30
05/01/15	Yard Copier Lease 4/15	101-6010-6601-8020-000		63.30
05/01/15	Yard Copier Lease 4/15	500-6010-6710-8020-000		63.30
05/01/15	Yard Copier Lease 4/15	230-6010-6116-8020-000		63.30
05/01/15	Yard Copier Lease 4/15	210-6010-6501-8020-000		63.30
Inv. 45594204				
06/01/15	Yard Copier Lease 5/15	101-6010-6410-8020-000		43.81
06/01/15	Yard Copier Lease 5/15	101-6010-6601-8020-000		43.81
06/01/15	Yard Copier Lease 5/15	500-6010-6710-8020-000		43.81
06/01/15	Yard Copier Lease 5/15	230-6010-6116-8020-000		43.81
06/01/15	Yard Copier Lease 5/15	210-6010-6501-8020-000		43.81
Inv. 46007377				
06/06/15	Yard Copier Lease 6/15	230-6010-6116-8020-000		43
06/06/15	Yard Copier Lease 6/15	210-6010-6501-8020-000		43.47
06/06/15	Yard Copier Lease 6/15	101-6010-6410-8020-000		43.47
06/06/15	Yard Copier Lease 6/15	101-6010-6601-8020-000		43.47
06/06/15	Yard Copier Lease 6/15	500-6010-6710-8020-000		43.47
Ck. 06/25/15 189009	Total			752.90
<b>CIT Technology Financial Servi</b>				
Inv. 27094940				
06/23/15	Sharp Copier Lease	500-3010-3012-8110-000		288.85
06/23/15	Sharp Copier Lease	101-3010-3011-8110-000		288.85
06/23/15	Sharp Copier Lease	101-7010-7101-8110-000		288.86
Ck. 06/30/15 189075	Total			866.56
<b>City of Pasadena</b>				
Inv. AR2112134				
06/11/15	FD Print Svcs-Fire Permits	101-5010-5011-8170-000		146.85
Inv. AR2112135				
06/11/15	FD Print Svcs-Brush Violation	101-5010-5011-8170-000		171.00
Ck. 06/30/15 189076	Total			317.85
<b>City of San Marino</b>				
Inv. Sum 2015				
07/01/15	SumConcertPortableStage 8/2 &	101-8030-8032-8264-000		1,030.00
07/01/15	SumConcertPortableStage 7/12,7	101-8030-8032-8264-000		1,545.00
Ck. 07/01/15 189180	Total			2,575.00
<b>City of Signal Hill</b>				
Inv. HARBOR TMDL015				
06/15/15	Admin & Cost Install Monitor T	101-6010-2015-8020-000		1,249.
Ck. 06/30/15 189077	Total			1,249.30

**City of South Pasadena-FD**

Inv. 6/30/15				
06/30/15	Reimb. Petty Cash		101-5010-5011-8090-000	27.08
06/30/15	Reimb. Petty Cash		101-5010-5011-8100-000	27.90
06/30/15	Reimb. Petty Cash		101-1010-1011-8021-000	37.44
06/30/15	Reimb. Petty Cash		101-5010-5011-8020-000	39.35
06/30/15	Reimb. Petty Cash		101-5010-5011-8120-000	192.36
Ck. 06/30/15 189078	Total			324.13

**City of South Pasadena-Fin.Pet**

Inv. 6/30/15				
06/30/15	Reimb. Petty Cash		101-2010-2013-8010-000	6.74
06/30/15	Reimb. Petty Cash		101-3010-3011-8000-000	17.43
06/30/15	Reimb. Petty Cash		101-2010-2013-8020-000	61.21
06/30/15	Reimb. Petty Cash		101-1010-1011-8090-000	67.50
Ck. 06/30/15 189079	Total			152.88

**City of South Pasadena-Yard**

Inv. 6/23/15				
06/23/15	Reimb. Petty Cash		101-6010-6410-8020-000	11.76
06/23/15	Reimb. Petty Cash		500-6010-6711-8020-000	22.62
06/23/15	Reimb. Petty Cash		215-6010-6310-8020-000	26.12
06/23/15	Reimb. Petty Cash		101-6010-6601-8020-000	33.21
06/23/15	Reimb. Petty Cash		230-6010-6116-8020-000	37.95
06/23/15	Reimb. Petty Cash		500-6010-6710-8070-000	51.98
Ck. 06/25/15 189010	Total			183.64

**WCK Distribution**

Inv. 51				
05/28/15	Gloves		230-6010-6116-8020-000	479.60
Ck. 06/30/15 189080	Total			479.60

**Community Action EAP, Inc.**

Inv. FY 15-16				
07/01/15	Employee AssistanceProgram7/1/		101-2010-2013-8170-000	4,200.00
Ck. 07/01/15 189181	Total			4,200.00

**Community Controls**

Inv. AAAO282974				
05/28/15	FD Gate Repair		101-6010-6601-8120-000	200.98
05/28/15	FD Gate Repair		101-6010-6601-8020-000	200.98
Ck. 06/30/15 189081	Total			401.96

**Control Automation Design Inc**

Inv. 15-007				
02/18/15	SCADA Infrastructure Maint		500-6010-6711-8170-000	8,647.27
Inv. 15-008				
02/18/15	SCADA Infrastructure Maint 1/1		500-6010-6711-8170-000	2,399.35
Inv. 15-009				
02/18/15	SCADA Infrastructure Maint 2/1		500-6010-6711-8170-000	1,241.44
Ck. 06/30/15 189082	Total			12,288.06

**CoreLogic Information Solution**

Inv. 81505503				
05/31/15	Plan/Bldg Realquest.com Svcs 5		101-7010-7101-8020-000	131.67
Ck. 06/30/15 189083	Total			131.67

**stco**

Inv. 6/24/15				
06/24/15	PD Detective Rm TV & Wall Moun		101-9000-9229-9229-000	2,190.19

Inv. 6/24/15A			
06/24/15	PD Detective Rm TV & Wall Moun	101-9000-9229-9229-000	86.10
Ck. 06/25/15 189011	Total		2,276.29
<b>Creek, Michael</b>			
Inv. P/R/E 6/28/15			
06/30/15	Movie Detail 6/17/15	101-0000-0000-2910-200	980.00
Ck. 06/30/15 189038	Total		980.00
<b>CSAC Excess Insurance Authorit</b>			
Inv. 16100155			
07/01/15	Excess Worker's Comp 7/1/15-7/	101-0000-0000-2269-000	252,285.00
Inv. 16150036			
07/01/15	Primary Worker's Comp 7/1/15-7	101-0000-0000-2269-000	568,266.00
Inv. 16300106			
07/01/15	Gen. Liability Ins. 7/1/15-7/1	210-6010-6501-8191-000	9,026.60
07/01/15	Gen. Liability Ins. 7/1/15-7/1	215-6010-6201-8191-000	18,053.20
07/01/15	Gen. Liability Ins. 7/1/15-7/1	500-6010-6710-8191-000	45,133.00
07/01/15	Gen. Liability Ins. 7/1/15-7/1	101-3010-3041-8191-000	108,319.20
Inv. 16400729			
07/01/15	Opt.Excess Liability Prog.7/1/	210-6010-6501-8191-000	741.85
07/01/15	Opt.Excess Liability Prog.7/1/	215-6010-6201-8191-000	1,483.70
07/01/15	Opt.Excess Liability Prog.7/1/	500-6010-6710-8191-000	3,709.25
07/01/15	Opt.Excess Liability Prog.7/1/	101-3010-3041-8191-000	8,902.20
Inv. 16500090			
07/01/15	Property Programs 3/31/15-3/31	210-6010-6501-8191-000	1,020.05
07/01/15	Property Programs 3/31/15-3/31	215-6010-6201-8191-000	2,040.10
07/01/15	Property Programs 3/31/15-3/31	500-6010-6710-8191-000	5,100.25
07/01/15	Property Programs 3/31/15-3/31	101-3010-3041-8191-000	12,240
Ck. 07/01/15 189182	Total		1,036,321.
<b>D &amp; S Printing</b>			
Inv. 9046			
05/18/15	Water Distribution Door Hanger	500-6010-6710-8050-000	572.25
Inv. 9071			
06/10/15	PW Envelopes	101-6010-6011-8050-000	256.15
Ck. 06/30/15 189084	Total		828.40
<b>Datamatic Inc.</b>			
Inv. SRV000554			
05/24/15	Meter Reading System Svcs 7/1/	500-6010-6710-8020-000	3,340.36
Ck. 07/01/15 189183	Total		3,340.36
<b>Day, Natalia</b>			
Inv. R60778			
06/25/15	Refund Camp Med	101-0000-0000-5270-001	345.00
Ck. 06/30/15 189085	Total		345.00
<b>De Los Reyes, Melissa</b>			
Inv. R60455			
06/22/15	Refund After School Camp Med	101-0000-0000-5270-001	75.00
Ck. 06/30/15 189086	Total		75.00
<b>Delta Dental</b>			
Inv. P/R/E 6/28/15			
06/30/15	Dental Ins Jul-15	700-0000-0000-2267-000	10,946.89
Ck. 06/30/15 189039	Total		10,946.89

**Desktop Publishing Supplies In**

Inv. 334766			
05/28/15	Plan/Bldg Postcard Paper-Publi	101-0000-0000-2700-000	(24.59)
05/28/15	Plan/Bldg Postcard Paper-Publi	101-7010-7101-8050-000	342.56
Ck. 06/30/15 189087	Total		317.97

**Digital Telecommunications Cor**

Inv. 21357			
06/10/15	Telephone Line Svcs 6/15	101-3010-3041-8150-000	764.37
Ck. 06/30/15 189088	Total		764.37

**Division of the State Architec**

Inv. 4/1-6/30/15			
07/02/15	Disability Access Education Fe	101-0000-0000-2945-000	188.40
Ck. 07/02/15 189202	Total		188.40

**DMR Team**

Inv. #1			
06/16/15	Engineering Design Svcs	101-9000-9185-9185-000	19,865.00
Ck. 06/30/15 189089	Total		19,865.00

**Donaldson, Karen**

Inv. R60656			
06/23/15	Refund Cancelled Class	101-0000-0000-5270-002	199.00
Ck. 06/25/15 189012	Total		199.00

**Donnoe & Associates Inc**

Inv. 5530			
06/01/15	PD Corporal Exam 6/9-23/15	101-4010-4011-8020-000	420.00
Ck. 06/30/15 189090	Total		420.00

**Dr. Detail Ph.D**

Inv. 00025			
04/29/15	Mission Meridian Garage Maint.	101-6010-6601-8020-000	137.50
04/29/15	Mission Meridian Garage Maint.	101-6010-6601-8120-000	137.50
Inv. 00026			
05/28/15	WMB Carpet Detail & Parking Lo	101-6010-6601-8120-000	220.00
Inv. 00030			
06/23/15	Library Carpet Cleaning	101-8010-8011-8120-000	1,230.00
Ck. 06/30/15 189091	Total		1,725.00

**Dudek**

Inv. 20152420			
06/08/15	Construct. Engineering Svcs 4/	310-6010-6501-8170-000	2,127.50
Inv. 20152422			
06/08/15	SwrRehabilitation/RepairProjec	310-6010-6501-8170-000	22,450.53
Ck. 06/30/15 189092	Total		24,578.03

**E. D. D.**

Inv. P/R/E 6/28/15			
06/30/15	State w/h Tax	700-0000-0000-2220-000	16,735.90
Ck. 06/30/15 189040	Total		16,735.90

**End2End/ ARMS**

Inv. 1500504			
04/20/15	PD Support & Maint ARMS 7/1/1	101-4010-4011-8180-000	9,750.00
07/01/15 189184	Total		9,750.00

**Eurofins Eaton Analytical**

Inv. L0220544				
06/19/15	Water Quality Testing	500-6010-6711-8170-000		255.00
Inv. L0220551				
06/19/15	Water Quality Testing	500-6010-6711-8170-000		85.00
Ck. 06/30/15 189093	Total			340.00

**Evergreen Cultural Center**

Inv. 168023				
06/15/15	Books	101-8010-8011-8080-000		908.83
Inv. 168024				
06/15/15	Books	101-8010-8011-8080-000		1,091.17
Inv. 168039				
06/19/15	Books	101-8010-8011-8080-000		399.90
Ck. 06/30/15 189094	Total			2,399.90

**Fast Deer Bus Charter Inc.**

Inv. 127232				
04/15/15	SumCampMedFieldTrip- 3 Buses 7	205-8030-8025-8180-000		1,779.48
Ck. 06/30/15 189041	Total			1,779.48

Inv. 127233				
07/08/15	CampMed FieldTrip Bus Griffith	205-8030-8025-8180-000		1,535.88
Ck. 07/01/15 189185	Total			1,535.88

Inv. 127234				
04/15/15	CampMed Field Trip BusEl Capit	205-8030-8025-8180-000		1,535.88
Ck. 07/02/15 189203	Total			1,535.88

**Flex Advantage**

Inv. 87545				
06/10/15	Adminstration Cost	101-3010-3041-7131-000		102.00
Inv. P/R/E 6/21/15				
06/25/15	Retiree Health Reimbursement 7	101-3010-3041-7131-000		791.77
Ck. 06/25/15 189013	Total			893.77

**Garda CL West Inc.**

Inv. 20080224				
05/31/15	Armored Car Svc for Excess Svc	101-3010-3011-8020-000		30.00
Ck. 06/30/15 189095	Total			30.00

Inv. I0115674				
07/01/15	Armored Car Svcs 7/15	101-3010-3011-8020-000		867.24
07/01/15	Armored Car Svcs 7/15	500-3010-3012-8020-000		867.24
Ck. 07/01/15 189186	Total			1,734.48

**GE Capital**

Inv. 62885270				
06/07/15	Copier Lease	101-8030-8021-8300-000		99.19
06/07/15	Copier Lease	101-8030-8031-8300-000		99.19
06/07/15	Copier Lease	101-8030-8032-8300-000		99.19
06/07/15	Copier Lease	205-8030-8025-8300-000		99.19
Ck. 06/30/15 189096	Total			396.76

**George L.Throop Co.**

Inv. 01-668281-00				
03/18/15	Concrete	500-6010-6710-8020-000		120.00
Inv. 01-675536-00				
06/16/15	Concrete	101-9000-9287-9287-000		539.56

Inv. 01-675627-00			
06/17/15	Concrete	101-9000-9287-9287-000	269.78
Inv. 01-675991-00			
06/22/15	Concrete	101-9000-9287-9287-000	539.55
Ck. 06/30/15 189097	Total		1,469.54
<b>Giron, Aaron</b>			
Inv. P/R/E 6/28/15			
06/30/15	Movie Detail 6/17/15	101-0000-0000-2910-200	488.50
Ck. 06/30/15 189042	Total		488.50
<b>Goldman, Magdalin &amp; Krikes LLP</b>			
Inv. 1505-0010320			
05/20/15	Legal Svcs Workers Comp Feb -	101-2010-2013-8160-000	240.00
Ck. 06/30/15 189098	Total		240.00
<b>Gov't Finance Officers Ass'n</b>			
Inv. 0123001			
05/19/15	Membership - D.Batt 8/1/15-7/3	101-3010-3011-8060-000	225.00
Ck. 07/01/15 189187	Total		225.00
<b>Governmentjobs.com, Inc</b>			
Inv. INV14555			
04/07/15	PerformanceEvaluationLicFee5/8	101-2010-2013-8170-000	2,000.00
04/07/15	InsightSoftwareLicFee5/8/15-5/	101-2010-2013-8170-000	4,500.00
Ck. 07/01/15 189188	Total		6,500.00
<b>Mainger</b>			
Inv. 9767572994			
06/16/15	Hydratin Pack & Rain Boots	500-6010-6711-8134-000	180.00
Inv. 9767573000			
06/16/15	Rain Pants	500-6010-6711-8134-000	43.03
Inv. 9767930168			
06/16/15	Rain Jackets	500-6010-6711-8134-000	129.09
Ck. 06/30/15 189099	Total		352.12
<b>Great Match Consulting</b>			
Inv. 1690003104			
06/09/15	Temp Workers w/e 6/7/15	101-9000-9287-9287-000	4,033.68
Inv. 1690003109			
06/17/15	Temp Workers w/e 6/14/15	101-9000-9287-9287-000	3,827.88
Ck. 06/30/15 189100	Total		7,861.56
<b>Greg's Automotive Services</b>			
Inv. 10906			
06/17/15	Yard Unit# 330 Oil Change & Ba	210-6010-6501-8100-000	284.67
Ck. 06/30/15 189101	Total		284.67
<b>Grodsky, Melinda</b>			
Inv. R60653			
06/23/15	Refund WMB Deposit & Staff Fee	101-0000-0000-2925-001	200.00
06/23/15	Refund WMB Deposit & Staff Fee	101-0000-0000-2920-000	500.00
Ck. 06/30/15 189102	Total		700.00
<b>Gutierrez, Michael</b>			
Inv. 6/24/15			
06/24/15	Reimb. Home Delivery Mileage 5	101-8030-8021-8020-000	38.23
Ck. 06/30/15 189103	Total		38.23

**Hach Company**

Inv. 9414749				
06/10/15	Water Quality Sampling Bottles	500-6010-6711-8020-000		62.44
Inv. 9418964				
06/12/15	Chlorine Analyser Units	500-6010-6711-8020-000		224.54
Ck. 06/30/15 189104	Total			286.98

**Halls Auto Tech Center**

Inv. 000007541				
06/15/15	Transit Van #75 Parts & Inspec	205-8030-8025-8100-000		1,231.07
Ck. 06/30/15 189105	Total			1,231.07

**Harnager, Anne**

Inv. R60645				
06/23/15	Refund Class	101-0000-0000-5270-002		48.00
Ck. 06/25/15 189014	Total			48.00

**Henry's Towing**

Inv. 3155				
06/16/15	Unit # 330 Tow Svc	210-6010-6501-8100-000		60.00
Ck. 06/30/15 189106	Total			60.00

**Hi Quality Auto Body Inc.**

Inv. 10373				
06/11/15	PD Det. Unit#0218 Complete Pai	101-4010-4011-8100-000		3,500.00
Ck. 06/30/15 189107	Total			3,500.00

**Hi-Way Safety Inc**

Inv. 31984				
06/16/15	Custom Signs	230-6010-6116-8020-000		560.26
Ck. 06/30/15 189108	Total			560.26

**Home Depot Credit Services**

Inv. 1023548				
03/24/15	City Wide Supplies	215-6010-6201-8020-000		216.38
03/24/15	City Wide Supplies	215-6010-6201-8130-000		216.39
Inv. 1023549				
03/24/15	City Wide Supplies	101-6010-6601-8020-000		111.46
Inv. 1050334				
05/13/15	City Wide Supplies	101-6010-6601-8020-000		61.66
05/13/15	City Wide Supplies	101-6010-6601-8120-000		61.66
Inv. 1110493				
04/23/15	City Wide Supplies	215-6010-6201-8020-000		117.68
Inv. 1110494				
04/23/15	City Wide Supplies	215-6010-6201-8020-000		185.73
Inv. 1113887				
04/03/15	City Wide Supplies	101-8030-8032-8020-000		80.02
Inv. 1224279				
04/23/15	City Wide Supplies	230-6010-6116-8020-000		252.29
Inv. 2024417				
04/02/15	City Wide Supplies	101-6010-6601-8120-000		271.19
Inv. 2071220				
03/13/15	City Wide Supplies	101-6010-6601-8020-000		92.84
Inv. 2131842				
04/22/15	City Wide Supplies	101-8030-8032-8020-000		14.40
Inv. 2222344				
03/03/15	City Wide Supplies	210-6010-6501-8020-000		624.01
Inv. 2650486				
03/03/15	City Wide Supplies	101-6010-6601-8020-000		153.05
Inv. 3021276				
03/02/15	City Wide Supplies	101-6010-6601-8020-000		150.01

03/02/15	City Wide Supplies	215-6010-6201-8020-000	150.01
03/02/15	City Wide Supplies	215-6010-6201-8020-000	150.02
Inv. 3021277			
03/02/15	City Wide Supplies	101-6010-6601-8120-000	201.09
03/02/15	City Wide Supplies	101-6010-6601-8020-000	201.10
Inv. 3021278			
03/02/15	City Wide Supplies	101-6010-6601-8120-000	186.11
03/02/15	City Wide Supplies	101-6010-6601-8020-000	186.11
Inv. 3071429			
04/21/15	City Wide Supplies	101-6010-6601-8120-000	50.53
Inv. 3111727			
05/01/15	City Wide Supplies	101-6010-6601-8120-000	86.14
Inv. 3220361			
04/01/15	City Wide Supplies	230-6010-6116-8020-000	17.43
Inv. 3665885			
03/02/15	City Wide Supplies	101-6010-6601-8020-000	16.86
Inv. 3970389			
05/11/15	City Wide Supplies	101-6010-6601-8120-000	129.53
Inv. 3970412			
05/11/15	City Wide Supplies	500-6010-6711-8020-000	443.19
Inv. 3974229			
04/21/15	City Wide Supplies	500-6010-6710-8020-000	469.14
Inv. 4025169			
04/10/15	City Wide Supplies	101-6010-6601-8120-000	149.31
Inv. 4124195			
04/20/15	City Wide Supplies	215-6010-6310-8020-000	348.90
Inv. 5071477			
04/29/15	City Wide Supplies	101-6010-6601-8120-000	78.85
04/29/15	City Wide Supplies	101-6010-6601-8020-000	78.86
Inv. 5090040			
03/30/15	City Wide Supplies	101-6010-6601-8020-000	30.49
03/30/15	City Wide Supplies	101-6010-6601-8120-000	30.50
Inv. 54683			
04/14/15	City Wide Supplies	101-6010-6601-8120-000	128.75
Inv. 6023387			
05/18/15	City Wide Supplies	101-6010-6601-8120-000	111.01
05/18/15	City Wide Supplies	101-6010-6601-8020-000	111.02
Inv. 6054998			
04/28/15	City Wide Supplies	101-6010-6601-8120-000	166.55
Inv. 6054999			
04/28/15	City Wide Supplies	101-6010-6601-8120-000	106.99
04/28/15	City Wide Supplies	101-6010-6601-8020-000	106.99
Inv. 6090594			
03/09/15	City Wide Supplies	230-6010-6116-8020-000	48.83
Inv. 6225076			
04/28/15	City Wide Supplies	230-6010-6116-8020-000	243.04
Inv. 6650557			
03/19/15	City Wide Supplies	500-6010-6711-8020-000	466.31
Inv. 6826089			
03/09/15	City Wide Supplies	101-6010-6601-8020-000	294.30
Inv. 6870939			
03/19/15	City Wide Supplies	500-6010-6711-8020-000	87.18
Inv. 6972208			
03/19/15	City Wide Supplies	101-6010-6601-8020-000	192.19
03/19/15	City Wide Supplies	215-6010-6201-8020-000	192.19
Inv. 6972212			
03/19/15	City Wide Supplies	101-6010-6601-8120-000	170.87
03/19/15	City Wide Supplies	101-6010-6601-8020-000	170.87
Inv. 7011235			
04/07/15	City Wide Supplies	101-6010-6601-8120-000	439.59
Inv. 7011250			
04/07/15	City Wide Supplies	101-6010-6601-8120-000	116.90

Inv. 7014805				
05/27/15	City Wide Supplies	101-6010-6601-8020-000		116.99
05/27/15	City Wide Supplies	215-6010-6201-8020-000		116.99
05/27/15	City Wide Supplies	215-6010-6201-8020-000		116.99
Inv. 7901229				
05/07/15	City Wide Supplies	500-6010-6710-8020-000		152.29
Inv. 7974040				
04/17/15	City Wide Supplies	101-6010-6601-8120-000		150.24
Inv. 8012018				
04/16/15	City Wide Supplies	101-6010-6601-8020-000		336.57
Inv. 8022242				
05/06/15	City Wide Supplies	101-6010-6601-8120-000		243.33
05/06/15	City Wide Supplies	101-6010-6601-8020-000		243.33
Inv. 8022243				
05/06/15	City Wide Supplies	101-6010-6601-8120-000		31.00
05/06/15	City Wide Supplies	101-6010-6601-8020-000		31.01
Inv. 8093678				
04/16/15	City Wide Supplies	101-6010-6410-8020-000		54.48
Inv. 8220972				
05/06/15	City Wide Supplies	215-6010-6310-8020-000		59.75
05/06/15	City Wide Supplies	101-6010-6601-8020-000		59.76
Inv. 8224224				
05/26/15	City Wide Supplies	210-6010-6501-8020-000		398.58
Inv. 8971576				
05/26/15	City Wide Supplies	500-6010-6710-8130-000		367.24
Inv. 9031215				
03/16/15	City Wide Supplies	101-4010-4011-8120-000		209.90
03/16/15	City Wide Supplies	101-6010-6601-8020-000		286.36
Inv. 9031216				
03/26/15	City Wide Supplies	101-6010-6601-8020-000		80.
Inv. 9054307				
03/26/15	City Wide Supplies	101-6010-6601-8120-000		103.39
03/26/15	City Wide Supplies	215-6010-6115-8020-000		103.40
03/26/15	City Wide Supplies	101-6010-6601-8020-000		103.40
Inv. 92312				
05/04/15	City Wide Supplies	215-6010-6310-8020-000		35.93
Inv. 92335				
05/04/15	City Wide Supplies	215-6010-6201-8020-000		127.37
Inv. 9971974				
03/16/15	City Wide Supplies	500-6010-6710-8020-000		341.16
Inv. 9971995				
03/16/15	City Wide Supplies	500-6010-6711-8020-000		403.81
Ck. 06/30/15 189109	Total			13,040.23
<b>Huang, Judy</b>				
Inv. R60665				
06/23/15	Refund Park Rsvp	101-0000-0000-5270-005		27.50
Ck. 06/30/15 189110	Total			27.50
<b>Huntington Medical Foundation</b>				
Inv. 4800				
06/09/15	County JailBooking-JuanHernand	101-4010-4011-8170-000		100.00
Ck. 06/30/15 189111	Total			100.00
<b>Hyland, Carol</b>				
Inv. 2014-2015				
06/25/15	Refund St.Light & Lib Assessme	101-0000-0000-4150-000		24.00
06/25/15	Refund St.Light & Lib Assessme	215-0000-0000-4100-000		78.00
Ck. 06/30/15 189112	Total			102.00

<b>LCMA</b>			
Inv. P/R/E 6/28/15			
06/30/15	Deferred Comp	700-0000-0000-2260-000	3,968.67
Ck. 06/30/15 189043	Total		3,968.67
<b>Irwindale Industrial Clinic</b>			
Inv. 279976-605605			
05/31/15	Drug Screen Testings	205-8030-8025-8020-000	120.00
Ck. 06/30/15 189113	Total		120.00
<b>Jack Henry &amp; Associates Inc.</b>			
Inv. 1977845			
06/01/15	RemitPlus Svcs 7/1/15-6/30/16	500-3010-3012-8110-000	1,287.50
Ck. 07/01/15 189189	Total		1,287.50
<b>Jakobsen, Sheila</b>			
Inv. R60649			
06/23/15	Refund Cancelled Soccer Camp	101-0000-0000-5270-002	105.00
Ck. 06/25/15 189015	Total		105.00
<b>Jarrad, Lucy</b>			
Inv. R60780			
06/25/15	Refund Camp Med	101-0000-0000-5270-001	89.00
Ck. 06/30/15 189114	Total		89.00
<b>JHM Supply</b>			
Inv. 18253/1			
05/26/15	Irrigation Parts	215-6010-6416-8020-000	366.59
Ck. 06/30/15 189115	Total		366.59
<b>Jobs Available</b>			
Inv. 1513047			
06/16/15	Chief Deputy City Clerk Job Ad	101-2010-2013-8040-000	370.50
Ck. 06/30/15 189116	Total		370.50
<b>John L. Hunter Associates, In</b>			
Inv. SOPASFOG0415			
05/22/15	FOG Control Svcs 4/15	210-6010-6501-8170-000	1,418.75
Inv. SOPASNP0415			
05/22/15	NPDES Consult 4/15	101-6010-2015-8170-000	1,594.25
Ck. 06/30/15 189117	Total		3,013.00
<b>Karbelnig, Dr. Alan</b>			
Inv. 5/29/15			
06/01/15	Psychological Evaluation Fee	101-4010-4011-8170-000	300.00
Ck. 06/30/15 189118	Total		300.00
Inv. 2/11/15			
06/01/15	Psychological Evaluation Fee	101-4010-4011-8170-000	300.00
Ck. 07/02/15 189204	Total		300.00
<b>Kato, Heidi</b>			
Inv. R60652			
06/23/15	Refund Sr.Center Deposit 6/20/	101-0000-0000-2920-000	250.00
Ck. 06/30/15 189119	Total		250.00
<b>Key Blue Book</b>			
Inv. 228831			
09/01/15	Subscription Renewal 2015-2016	101-8010-8011-8030-000	76.30

Ck. 07/01/15 189190	Total		76..
<b>Kennedy/Jenks Consultants</b>			
Inv. 92737			
06/05/15	Const. Engineering Svcs 5/15	500-9000-9266-9266-000	26,426.25
Ck. 06/30/15 189120	Total		26,426.25
<b>Kleier, Dana</b>			
Inv. R60644			
06/23/15	Refund Cancelled Class	101-0000-0000-5270-002	144.00
Ck. 06/25/15 189016	Total		144.00
<b>KOA</b>			
Inv. JB53085x1			
05/31/15	EI Centro Cycle Track Conceptu	101-6010-6011-8170-000	2,963.10
Ck. 06/30/15 189121	Total		2,963.10
<b>L.A.C. Dept. of Public Health</b>			
Inv. Firm #3175			
06/22/15	Backflow Device Testing 7/1/14	500-6010-6710-8020-000	2,310.00
Ck. 06/25/15 189017	Total		2,310.00
<b>L.A.C. Metropolitan Authority</b>			
Inv. 800061115			
06/15/15	Sr./Disabled TAP Metro Passes	205-2010-2210-8250-000	1,362.50
Ck. 06/30/15 189122	Total		1,362.50
<b>Lexipol LLC</b>			
Inv. 13894			
06/01/15	Subscription ManualUpdates7/1/	101-4010-4011-8200-000	5,550.00
Ck. 07/01/15 189191	Total		5,550.00
<b>Liebert Cassidy Whitmore</b>			
Inv. 1405507			
06/16/15	Personnel Matters 5/15	101-2010-2013-8160-000	367.50
Inv. 1405508			
06/16/15	Personnel Matters 5/15	101-2010-2013-8160-000	2,425.50
Inv. 5/21/15			
06/22/15	Manager/Supervisor ERC Trainin	101-2010-2013-8200-000	1,365.00
Ck. 06/30/15 189123	Total		4,158.00
Inv. 1404357			
06/03/15	SGV ERC Membership 7/1/15-6/30	101-2010-2013-8060-000	2,790.00
Ck. 07/01/15 189192	Total		2,790.00
<b>Lima, Aracely</b>			
Inv. R60779			
06/25/15	Refund Camp Med	101-0000-0000-5270-001	125.00
Ck. 06/30/15 189124	Total		125.00
<b>Los Angeles Newspaper Group</b>			
Inv. 5048328			
07/01/15	Job Postings Monster Jobs 7/1/	101-2010-2013-8040-000	4,200.00
Ck. 07/01/15 189193	Total		4,200.00
<b>Louie, Spencer</b>			
Inv. 6/15-26/15			
06/26/15	Reimb. PD Training Expense	101-4010-4011-8210-000	250.18
Ck. 06/30/15 189125	Total		250.18

<b>Lynes, Kristin</b>				
Inv. R60450				
06/22/15	Refund Cancelled Park Rsvp	101-0000-0000-5270-005		27.50
Ck. 06/30/15 189126	Total			27.50
<b>Mad Science of Los Angeles</b>				
Inv. June 2015				
06/05/15	Instructor Camp Eureka! Class	101-8030-8032-8267-000		1,267.50
Ck. 06/30/15 189127	Total			1,267.50
<b>Magic Jump Rentals Inc.</b>				
Inv. 115437				
06/03/15	Camp Med InHouse Activities 6/	101-8030-8032-8268-000		477.00
Ck. 06/25/15 189018	Total			477.00
Inv. 115438				
06/03/15	CampMed Inhouse Activities Jum	101-8030-8032-8268-000		544.50
Inv. 115439				
06/03/15	CampMed Inhouse Activities Jum	101-8030-8032-8268-000		675.00
Ck. 07/02/15 189205	Total			1,219.50
<b>Mahmud, Diana</b>				
Inv. 6/25/15				
06/25/15	Reimb. CTC Board Mtg Flight &	101-1010-1011-8090-000		326.35
Ck. 07/02/15 189206	Total			326.35
<b>Maxima Group LLC</b>				
Inv. 2153				
06/03/15	710 Project Consult Svcs 5/15	101-2010-2021-8170-000		1,072.50
Ck. 06/30/15 189128	Total			1,072.50
<b>McCall's Meter Sales &amp; Service</b>				
Inv. 27044				
06/18/15	Digital Motherboard Flow Meter	500-6010-6711-8020-000		454.69
Ck. 06/30/15 189129	Total			454.69
<b>McIntosh, Deborah</b>				
Inv. 6/26/15				
06/26/15	Sr.Center Presentation 6/26/15	101-8030-8021-8264-000		100.00
Ck. 06/25/15 189019	Total			100.00
Inv. 7/15/15				
07/01/15	Sr.Center Presentation 7/15/15	101-8030-8021-8264-000		100.00
Ck. 07/01/15 189194	Total			100.00
<b>McKelvey Construction</b>				
Inv. #02				
06/10/15	FD Space Improvement Project	101-9000-9227-9227-000		3,852.25
Ck. 06/25/15 189020	Total			3,852.25
<b>McMaster Carr Supply Co</b>				
Inv. 18751116				
12/10/14	Threaded Pipe Fittings	500-6010-6711-8020-000		56.16
Ck. 06/30/15 189130	Total			56.16
<b>Meng, Haijiao</b>				
Inv. R60658				
06/23/15	Refund Cancelled Piano Class	101-0000-0000-5270-002		199.00
Ck. 06/25/15 189021	Total			199.00

**Mike Roos & Company**

Inv. 5149R				
05/31/15	Strategic Plan & Consult Svcs	101-2010-2021-8170-000		3,000.00
Ck. 06/30/15 189131	Total			3,000.00

**Miller, Cherry**

Inv. R60642				
06/23/15	Refund Class	101-0000-0000-5270-002		48.00
Ck. 06/25/15 189022	Total			48.00

**Mishon, Kharin**

Inv. 2014-2015				
06/25/15	Refund St.Light & Lib Assessmc	101-0000-0000-4150-000		24.00
06/25/15	Refund St.Light & Lib Assessmc	215-0000-0000-4100-000		78.92
Ck. 06/30/15 189132	Total			102.92

**Montalvo, Laura**

Inv. R60643				
06/23/15	Refund Class	101-0000-0000-5270-002		48.00
Ck. 06/25/15 189023	Total			48.00

**National Construction Rentals**

Inv. 4160098				
05/20/15	Temp Fence Wilson Well #2	500-6010-6711-8020-000		29.70
Ck. 06/30/15 189133	Total			29.70

**Natural Gas Systems Inc.**

Inv. 3732				
06/01/15	Monthly Maint. 5/15	101-6010-6601-8180-000		375.
Ck. 06/30/15 189134	Total			375.00

**Ninyo & Moore**

Inv. 189752				
05/27/15	Geotechnical & Material Testin	500-9000-9266-9266-000		386.25
Ck. 06/30/15 189135	Total			386.25

**Norian, John**

Inv. R60648				
06/23/15	Refund Soccer Camp Class	101-0000-0000-5270-002		105.00
Ck. 06/25/15 189024	Total			105.00

**O' Reilly Automotive Inc.**

Inv. 3213-347748				
06/08/15	Parks Div. Vehicle Maint. Supp	101-6010-6410-8100-000		20.28
Inv. 3213-349070				
06/19/15	Water Dept. Vehicle Maint. Sup	500-6010-6710-8100-000		109.08
Inv. 3213-349167				
06/20/15	Wiper Fluid for Transit Vehicl	205-8030-8025-8100-000		8.47
Ck. 06/30/15 189136	Total			137.83

**Oriental Trading Co., Inc.**

Inv. 671984194-01				
06/08/15	Sr.Center Father's Day Lunch S	101-8030-8021-8020-000		99.87
Ck. 06/30/15 189137	Total			99.87

**Oshkosh Capital**

Inv. 72061000				
06/15/15	Fire Truck Lease RA-81	101-3010-3041-8300-000		61,309.40
Ck. 07/01/15 189195	Total			61,309.40

**Race, Anita**

Inv. R60661				
06/22/15	Refund Sum 2015 Camp Med		101-0000-0000-5270-001	731.00
Ck. 06/30/15 189138	Total			731.00

**Pacific Hydrotech Corp.**

Inv. #2				
06/21/15	Garfield Reservoir Replacement		500-9000-9266-9266-000	335,136.06
Ck. 06/30/15 189139	Total			335,136.06

**Pasadena Star News**

Inv. 0010674346				
06/03/15	203 Cedarcrest Ave./204 Mockin		101-7010-7101-8040-000	447.98
Ck. 06/30/15 189140	Total			447.98

**Pasadena Water & Power**

Inv. 80176-1				
06/19/15	Water Use 60 E.State Street 5/		500-6010-6711-8231-000	1,887.79
Ck. 06/30/15 189141	Total			1,887.79

**Pers Health Insurance**

Inv. P/R/E 6/28/15				
06/30/15	Health Ins Jul-15		227-7200-7210-7131-000	340.41
06/30/15	Health Ins Jul-15		207-2010-2260-7131-000	656.86
06/30/15	Health Ins Jul-15		205-2010-2210-7131-000	819.87
06/30/15	Health Ins Jul-15		210-6010-6501-7131-000	954.12
06/30/15	Health Ins Jul-15		215-6010-6310-7131-000	1,304.13
06/30/15	Health Ins Jul-15		230-6010-6116-7131-000	1,428.79
06/30/15	Health Ins Jul-15		500-6010-6710-7131-000	2,315.79
06/30/15	Health Ins Jul-15		500-6010-6711-7131-000	2,315.79
06/30/15	Health Ins Jul-15		101-3010-3041-7131-000	37,810.13
06/30/15	Health Ins Jul-15		700-0000-0000-2262-000	102,716.15
Ck. 06/30/15 189044	Total			150,662.04

**Pers Retirement**

Inv. P/R/E 6/28/15				
06/30/15	Retirement Svc Period 6/15-6/2		700-0000-0000-2240-000	103,774.51
Ck. 06/30/15 189045	Total			103,774.51

**Personal Court Reporters Inc.**

Inv. 52001				
06/10/15	Transcribing Svcs SP CC Mtg 6/		101-7010-7101-8170-000	525.00
Ck. 06/30/15 189142	Total			525.00

**PETTY CASH - Recreation**

Inv. 6/24/15				
06/24/15	Reimb. Petty Cash		101-8030-8032-8268-000	375.23
Ck. 06/25/15 189025	Total			375.23

**Platinum Plus Busn. Card**

Inv. 0641				
05/06/15	Metro Pass Reload-LA Transit		101-1010-1011-8090-000	10.00
Inv. 0641 A				
05/06/15	Metro Pass Reload-LA Transit		101-2010-2011-8090-000	10.00
Inv. 0641 B				
05/07/15	CM Countrywide Mtg Lunch-Leagu		101-2010-2011-8090-000	40.00
Inv. 0641 C				
05/09/15	SCAG Conf.-Marriott- M. Khubes		101-1010-1011-8090-000	165.49
Inv. 0641 D				
05/10/15	SCAG Conf.-Marriott -S.Gonzale		101-2010-2011-8090-000	268.26

Inv. 0641 E				
05/13/15	CM,MPT & Counsel Dinner-Brigan	101-2010-2021-8090-000		79.02
Inv. 0641 F				
05/22/15	Beyond 710 Shirts Deposit-Elle	101-2010-2021-8090-000		300.68
Inv. 0641 G				
05/27/15	Beyond 710 Shirts Balance-Elle	101-2010-2021-8090-000		300.67
Ck. 06/30/15 189143	Total			1,174.12

**Platinum Plus for Business**

Inv. 0423				
05/05/15	Yard Citywide Supplies-OSH	101-6010-6601-8020-000		136.04
05/05/15	Yard Citywide Supplies-OSH	215-6010-6201-8020-000		136.05
Inv. 0423 A				
05/06/15	Sr.Center Supplies-Michael's	101-8030-8021-8020-000		89.34
Inv. 0423 B				
05/06/15	Council Meal 5/6/15-Mamma's Br	101-1010-1011-8090-000		120.04
Inv. 0423 C				
05/06/15	Sr.Center Supplis-Trader Joe's	101-8030-8021-8020-000		52.51
Inv. 0423 D				
05/06/15	Sr.Center Supplis-Trader Joe's	101-8030-8021-8020-000		38.04
Inv. 0423 E				
05/08/15	PD Equipment-Amazon	101-4010-4011-8100-000		12.68
05/08/15	PD Equipment-Amazon	101-4010-4011-8100-000		41.49
05/08/15	PD Equipment-Amazon	101-4010-4011-8100-000		47.72
05/08/15	PD Equipment-Amazon	101-4010-4011-8100-000		48.09
05/08/15	PD Equipment-Amazon	101-4010-4011-8100-000		50.18
05/08/15	PD Equipment-Amazon	101-4010-4011-8100-000		179.99
Inv. 0423 F				
05/09/15	PD Equipment-Trekkpak	101-4010-4011-8100-000		310
Inv. 0423 G				
05/09/15	PD Equipment-Fastener Usa Syst	101-4010-4011-8100-000		77.23
Inv. 0423 H				
05/14/15	Transit Drug Testing-Drug Fee	205-8030-8025-8200-000		25.00
Inv. 0423 I				
05/14/15	Sr.Center Field Trip-PD Museum	101-8030-8021-8264-000		280.00
Inv. 0423 J				
05/14/15	HR NeoGov Hotel-MonteCarlo -R.	101-2010-2013-8090-000		86.24
05/14/15	HR NeoGov Hotel-MonteCarlo -M.	101-2010-2013-8090-000		86.24
05/14/15	HR NeoGov Hotel-MonteCarlo -J.	101-2010-2013-8090-000		86.24
Inv. 0423K				
05/18/15	IT .Gov Domain Name	101-3010-3032-8170-000		125.00
Inv. 0423L				
05/18/15	PD Reception Supplies-Starbuck	101-4010-4011-8090-000		29.90
Inv. 0423M				
05/18/15	PD Reception Supplies-Pavillio	101-4010-4011-8090-000		105.14
Inv. 0423N				
05/18/15	PD Conf. US Airways-Mike Neff	101-4010-4011-8200-000		537.70
Inv. 0423O				
05/20/15	Sr.Center Supplies-Smart N Fin	101-8030-8021-8020-000		210.54
Inv. 0423P				
05/19/15	Council Meal 5/20/15-Hi Life	101-1010-1011-8090-000		99.67
Inv. 0423Q				
05/22/15	Sr.Center Supplies-Pavillions	101-8030-8021-8020-000		90.25
Inv. 0423R				
05/24/15	Sr.Center Netflix.com	101-8030-8021-8020-000		22.88
Inv. 0423S				
05/26/15	PW Employee Week Lunch-Tia Gla	101-6010-6011-8020-000		240.21
Inv. 0423T				
05/26/15	PW Employee Week Lunch-Vons	101-6010-6011-8020-000		14.2
Inv. 0423U				
05/28/15	Rec Camp Med Supplies-Toys R U	101-8030-8032-8268-000		45.30

05/28/15	Rec Camp Med Supplies-Toys R U	101-8030-8032-8268-000	362.66
Inv. 0423V			
05/29/15	Yard Supplies-Gorlitz Swr Supp	101-6010-6601-8120-000	88.31
05/29/15	Yard Supplies-Gorlitz Swr Supp	101-6010-6601-8020-000	88.32
Ck. 06/30/15 189144	Total		3,963.65

**Platinum Plus-Business Card**

Inv. 5752			
05/04/15	Springbrook Conf Expense-Ruby'	101-3010-3011-8090-000	24.85
05/04/15	Springbrook Conf Expense-Ruby'	500-3010-3012-8200-000	24.85
05/04/15	Springbrook Conf Expense-Ruby'	500-3010-3012-8090-000	24.85
Inv. 5752 A			
05/04/15	Springbrook Conf Expense-Union	500-3010-3012-8090-000	15.33
05/04/15	Springbrook Conf Expense-Union	500-3010-3012-8200-000	15.33
05/04/15	Springbrook Conf Expense-Union	101-3010-3011-8090-000	15.34
Inv. 5752 B			
05/05/15	Springbrook Conf Expense-Russe	101-3010-3011-8090-000	24.33
05/05/15	Springbrook Conf Expense-Russe	500-3010-3012-8200-000	24.33
05/05/15	Springbrook Conf Expense-Russe	500-3010-3012-8090-000	24.34
Inv. 5752 C			
05/04/15	Springbrook Conf Expense-Alask	101-3010-3011-8090-000	25.00
05/04/15	Springbrook Conf Expense-Alask	500-3010-3012-8200-000	25.00
05/04/15	Springbrook Conf Expense-Alask	500-3010-3012-8090-000	25.00
Inv. 5752 D			
05/06/15	Springbrook Conf Expense-Ruth'	500-3010-3012-8200-000	33.33
05/06/15	Springbrook Conf Expense-Ruth'	101-3010-3011-8090-000	33.33
05/06/15	Springbrook Conf Expense-Ruth'	500-3010-3012-8090-000	33.34
Inv. 5752 E			
05/07/15	Springbrook Conf Expense-Broad	101-3010-3011-8090-000	16.29
05/07/15	Springbrook Conf Expense-Broad	500-3010-3012-8200-000	16.29
05/07/15	Springbrook Conf Expense-Broad	500-3010-3012-8090-000	16.30
Inv. 5752 F			
05/07/15	Springbrook Conf Expense-Beach	101-3010-3011-8090-000	26.00
05/07/15	Springbrook Conf Expense-Beach	500-3010-3012-8200-000	26.00
05/07/15	Springbrook Conf Expense-Beach	500-3010-3012-8090-000	26.00
Inv. 5752 G			
05/07/15	Springbrook Conf Expense-Hilto	101-3010-3011-8090-000	511.83
05/07/15	Springbrook Conf Expense-Hilto	500-3010-3012-8200-000	511.83
05/07/15	Springbrook Conf Expense-Hilto	500-3010-3012-8090-000	511.84
Inv. 5752 H			
05/07/15	Springbrook Conf Expense-Alask	101-3010-3011-8090-000	25.00
05/07/15	Springbrook Conf Expense-Alask	500-3010-3012-8200-000	25.00
05/07/15	Springbrook Conf Expense-Alask	500-3010-3012-8090-000	25.00
Inv. 5752 I			
05/18/15	HR Ads -CSMFO	101-2010-2013-8040-000	225.00
Ck. 06/30/15 189145	Total		2,330.93

**Polk, Diane**

Inv. 2014-2015			
06/25/15	Refund St.Light & Lib Assessme	101-0000-0000-4150-000	24.00
06/25/15	Refund St.Light & Lib Assessme	215-0000-0000-4100-000	71.26
Ck. 06/30/15 189146	Total		95.26

**Pollard Water**

Inv. 0013554			
05/26/15	Oil for Trenching Devices	500-6010-6710-8020-000	249.34
Ck. 06/30/15 189147	Total		249.34

**Post Alarm Systems**

Inv. 784624			
06/05/15	Lib/Sr.Center Fire AlarmMaint7	101-8010-8011-8120-000	864.48

Inv. 784750				
06/05/15	Camp Med Monitoring Fee 7/15	101-8030-8032-8180-000		46.45
Inv. 788052				
06/05/15	WMB Monitoring Fee 7/15	101-8030-8031-8180-000		46.45
Ck. 07/01/15 189196	Total			957.38
<b>Prothero, Dr. Donald R.</b>				
Inv. 7/17/15				
07/01/15	Sr.Center Science Lecture 7/17	101-8030-8021-8267-000		100.00
Ck. 07/01/15 189197	Total			100.00
<b>Quality Code Publishing, LLC</b>				
Inv. 2015-202				
06/15/15	SPMC Codification Svcs 6/15	101-1020-1021-8170-000		510.00
Ck. 06/30/15 189148	Total			510.00
<b>Ryan's Express</b>				
Inv. 133282				
06/25/15	Sr.Center Field Trip LACMA 6/2	205-8030-8025-8180-000		726.00
Ck. 06/25/15 189026	Total			726.00
Inv. 137360				
07/09/15	Sr.Center Bus Laguna Festival	205-8030-8025-8180-000		847.00
Ck. 07/01/15 189198	Total			847.00
<b>S.G.V City Manager's Assn.</b>				
Inv. 2015-2016				
07/01/15	Membership-Sergio Gonzalez7/1/	101-2010-2011-8090-000		55.00
Ck. 07/01/15 189199	Total			55.00
<b>S.P.Review</b>				
Inv. 3701				
05/28/15	Health Fair Ads	101-8030-8021-8040-000		64.00
05/28/15	Water Cons.Tips & Changes Ads	500-3010-3012-8032-000		310.00
Inv. 3729				
06/04/15	Public Notice- 1553 Camino Lin	101-7010-7101-8040-000		76.00
Inv. 3730				
06/04/15	Public Notice- 2131 Hanscom Dr	101-7010-7101-8040-000		72.00
Inv. 3731				
06/04/15	Street Improvement Projects Ad	101-6010-6011-8040-000		100.00
Inv. 3745				
06/11/15	Street Improvement Projects Ad	101-6010-6011-8040-000		120.00
Ck. 06/30/15 189149	Total			742.00
<b>Sancon Engineering Inc.</b>				
Inv. #4				
05/20/15	Swr Rehabilitation Replace Pr	310-9000-9399-9399-000		521,679.77
Ck. 06/30/15 189150	Total			521,679.77
<b>SC Fuels</b>				
Inv. 033675				
06/10/15	Fuel for City Vehicles	101-2010-2011-8100-000		166.90
06/10/15	Fuel for City Vehicles	101-6010-6011-8100-000		166.90
06/10/15	Fuel for City Vehicles	101-7010-7101-8100-000		166.90
06/10/15	Fuel for City Vehicles	101-5010-5011-8100-000		667.62
06/10/15	Fuel for City Vehicles	101-4010-4011-8105-000		7,176.84
Ck. 06/30/15 189151	Total			8,345.16

**Snift Calendars Inc**

Inv. 6/23/15			
06/23/15	FD Pof. Svcs Shift Calendars	101-5010-5011-8170-000	383.19
Ck. 06/30/15 189152	Total		383.19

**Siemens Industry Inc.**

Inv. 5610009925			
06/09/15	Traffic Signal Maint. 5/15	215-6010-6115-8180-000	2,096.72
Inv. 5620006541			
06/09/15	Traffic Signal Call Outs 5/15	215-6010-6201-8020-000	1,186.28
06/09/15	Traffic Signal Call Outs 5/15	215-6010-6115-8180-000	1,186.28
Ck. 06/30/15 189153	Total		4,469.28

**SNT Construction Inc.**

Inv. R377634			
06/25/15	Refund Permit & Busn License F	101-0000-0000-4405-000	1.00
06/25/15	Refund Permit & Busn License F	101-0000-0000-5150-001	25.00
06/25/15	Refund Permit & Busn License F	220-0000-0000-5412-000	27.00
06/25/15	Refund Permit & Busn License F	101-0000-0000-4400-000	72.00
Ck. 06/30/15 189154	Total		125.00

**So. CA Edison Co.**

Inv. 3-000-5677-90			
06/23/15	5/19-6/18/15	500-6010-6711-8152-000	52.15
Inv. 3-000-5950-21			
06/23/15	5/19-6/18/15	101-6010-6410-8140-000	73.93
Inv. 3-000-5950-22			
06/23/15	5/19-6/18/15	101-6010-6410-8140-000	65.09
Inv. 3-000-7125-63			
06/23/15	5/19-6/18/15	101-6010-2015-8140-000	25.66
Inv. 3-000-7125-66			
06/23/15	5/19-6/18/15	500-6010-6711-8140-000	40.10
Inv. 3-000-7152-57			
06/23/15	5/19-6/18/15	101-6010-6410-8140-000	25.52
Inv. 3-000-8455-69			
06/23/15	5/19-6/18/15	215-6010-6115-8140-000	54.59
Inv. 3-000-9969-52			
06/23/15	5/19-6/18/15	101-6010-6410-8140-000	14.33
06/23/15	5/19-6/18/15	215-6010-6201-8140-000	14.34
Inv. 3-001-1810-93			
06/23/15	5/1-6/1/15	101-6010-6410-8140-000	39.68
Inv. 3-001-1810-94			
06/23/15	5/19-6/18/15	500-6010-6711-8140-000	43.53
Inv. 3-001-1810-98			
06/23/15	5/19-6/18/15	500-6010-6711-8152-000	40,682.04
Inv. 3-001-1811-29			
06/23/15	5/19-6/18/15	101-6010-6601-8140-000	5,000.90
Inv. 3-001-1811-44			
06/23/15	5/19-6/18/15	215-6010-6201-8140-000	126.60
06/23/15	5/19-6/18/15	101-6010-6410-8140-000	126.60
Inv. 3-001-1811-45			
06/23/15	5/19-6/18/15	101-6010-6410-8140-000	76.85
06/23/15	5/19-6/18/15	215-6010-6201-8140-000	76.85
Inv. 3-001-1811-48			
06/23/15	5/19-6/18/15	215-6010-6115-8140-000	54.12
Inv. 3-001-1811-56			
06/23/15	5/19-6/18/15	215-6010-6115-8140-000	65.79
Inv. 3-001-1811-58			
06/23/15	5/1-6/1/15	101-6010-6410-8140-000	35.22
Inv. 3-001-1811-59			
06/23/15	5/19-6/18/15	215-6010-6115-8140-000	40.99

Inv. 3-001-1811-63				
06/23/15	5/19-6/18/15		101-6010-6410-8140-000	25.22
Inv. 3-001-1811-64				
06/23/15	5/19-6/18/15		101-6010-6410-8140-000	41.49
Inv. 3-001-1811-67				
06/23/15	5/19-6/18/15		215-6010-6115-8140-000	41.40
Inv. 3-001-1811-68				
06/23/15	5/19-6/18/15		101-8010-8011-8140-000	72.57
Inv. 3-001-1811-69				
06/23/15	5/1-6/1/15		215-6010-6201-8140-000	24.17
Inv. 3-001-1811-75				
06/23/15	5/19-6/18/15		215-6010-6115-8140-000	103.49
Inv. 3-001-1811-76				
06/23/15	5/19-6/18/15		215-6010-6115-8140-000	50.87
Inv. 3-001-1811-77				
06/23/15	5/19-6/18/15		215-6010-6115-8140-000	43.83
Inv. 3-001-1811-79				
06/23/15	5/19-6/18/15		215-6010-6115-8140-000	39.96
Inv. 3-001-1811-80				
06/23/15	5/19-6/18/15		215-6010-6115-8140-000	49.84
Inv. 3-001-1811-86				
06/23/15	5/19-6/18/15		101-6010-6410-8140-000	25.08
Inv. 3-001-1811-87				
06/23/15	5/19-6/18/15		500-6010-6711-8140-000	33.69
Inv. 3-001-1811-89				
06/23/15	5/1-6/1/15		215-6010-6201-8140-000	17.61
06/23/15	5/1-6/1/15		101-6010-6410-8140-000	17.61
Inv. 3-001-1811-90				
06/23/15	5/19-6/18/15		215-6010-6115-8140-000	41
Inv. 3-001-1811-91				
06/23/15	5/19-6/18/15		215-6010-6115-8140-000	63.24
Inv. 3-001-1811-92				
06/23/15	5/19-6/18/15		215-6010-6115-8140-000	17.65
Inv. 3-001-1811-93				
06/23/15	5/19-6/18/15		215-6010-6115-8140-000	56.06
Inv. 3-001-1811-95				
06/23/15	5/19-6/18/15		101-6010-6410-8140-000	30.57
Inv. 3-001-1811-98				
06/23/15	5/19-6/18/15		215-6010-6115-8140-000	17.37
Inv. 3-001-1812-06				
06/23/15	5/19-6/18/15		101-6010-6410-8140-000	58.06
Inv. 3-001-1812-07				
06/23/15	5/19-6/18/15		500-6010-6711-8140-000	32.63
Inv. 3-001-1812-08				
06/23/15	5/19-6/18/15		215-6010-6115-8140-000	66.84
Inv. 3-001-1812-09				
06/23/15	5/1-6/1/15		101-6010-6410-8140-000	314.76
Inv. 3-001-1812-10				
06/23/15	5/19-6/18/15		232-6010-6417-8140-000	106.97
Inv. 3-001-1812-11				
06/23/15	5/19-6/18/15		215-6010-6115-8140-000	34.28
Inv. 3-001-1812-12				
06/23/15	5/19-6/18/15		215-6010-6115-8140-000	32.29
Inv. 3-001-1812-25				
06/23/15	5/19-6/18/15		101-6010-6410-8140-000	25.94
Inv. 3-001-1812-26				
06/23/15	5/19-6/18/15		101-6010-6410-8140-000	773.21
Inv. 3-001-1812-27				
06/23/15	5/19-6/18/15		215-6010-6115-8140-000	56.1
Inv. 3-001-1812-31				
06/23/15	5/19-6/18/15		101-6010-6410-8140-000	51.73

Inv. 3-001-1812-32			
06/23/15	5/1-6/1/15	101-6010-6410-8140-000	14.09
Inv. 3-001-1812-33			
06/23/15	5/19-6/18/15	500-6010-6711-8140-000	39.82
Inv. 3-001-1812-34			
06/23/15	5/19-6/18/15	500-6010-6711-8152-000	3,352.89
Inv. 3-001-1812-35			
06/23/15	5/19-6/18/15	215-6010-6115-8140-000	19.21
Inv. 3-001-1812-36			
06/23/15	5/19-6/18/15	101-6010-6410-8140-000	88.63
Inv. 3-001-1812-38			
06/23/15	5/19-6/18/15	101-6010-6410-8140-000	27.47
Inv. 3-001-1812-39			
06/23/15	5/19-6/18/15	215-6010-6115-8140-000	57.49
Inv. 3-001-9413-97			
06/23/15	5/19-6/18/15	500-6010-6711-8152-000	2,714.60
Inv. 3-002-4372-43			
06/23/15	5/19-6/18/15	215-6010-6115-8140-000	82.02
Inv. 3-002-4473-12			
06/23/15	5/19-6/18/15	500-6010-6711-8140-000	25.08
Inv. 3-003-7341-83			
06/23/15	5/1-6/1/15	101-6010-6410-8140-000	12.04
Inv. 3-004-3214-58			
06/23/15	5/19-6/18/15	500-6010-6711-8140-000	40.24
Inv. 3-004-4562-56			
06/23/15	5/19-6/18/15	215-6010-6115-8140-000	67.17
Inv. 3-016-0678-82			
06/23/15	5/19-6/18/15	215-6010-6201-8140-000	127.93
Inv. 3-022-6051-15			
06/23/15	5/19-6/18/15	215-6010-6115-8140-000	91.34
Inv. 3-022-6897-57			
06/23/15	5/19-6/18/15	215-6010-6115-8140-000	29.08
Inv. 3-022-6897-89			
06/23/15	5/19-6/18/15	215-6010-6115-8140-000	26.38
Inv. 3-022-6897-99			
06/23/15	5/19-6/18/15	215-6010-6115-8140-000	28.18
Inv. 3-022-6898-05			
06/23/15	5/19-6/18/15	215-6010-6115-8140-000	25.94
Inv. 3-022-6898-17			
06/23/15	5/19-6/18/15	215-6010-6115-8140-000	28.78
Inv. 3-033-3452-62			
06/23/15	5/21-6/22/15	500-6010-6710-8140-000	715.66
Ck. 06/30/15 189155	Total		56,715.08
Inv. 3-002-4472-77			
06/26/15	5/27-6/25/15	101-8010-8011-8140-000	4,306.43
Inv. 3-002-4472-78			
06/26/15	5/27-6/25/15	101-8030-8021-8140-000	1,426.65
Inv. 3-003-6653-57			
06/26/15	5/27-6/25/15	101-6010-6410-8140-000	630.38
Inv. 3-011-4089-57			
06/26/15	5/27-6/25/15	215-6010-6115-8140-000	49.75
Inv. 3-022-6897-72			
06/26/15	5/27-6/25/15	215-6010-6115-8140-000	24.96
Inv. 3-023-6580-86			
06/26/15	5/27-6/25/15	215-6010-6201-8140-000	25.59
Inv. 3-023-7462-29			
06/26/15	5/27-6/25/15	215-6010-6115-8140-000	162.00
Inv. 3-023-7844-31			
06/26/15	5/27-6/25/15	215-6010-6115-8140-000	25.59
Inv. 3-023-8283-79			
06/26/15	5/27-6/25/15	215-6010-6115-8140-000	30.70

Inv. 3-026-3223-65				
06/26/15	5/27-6/25/15		215-6010-6115-8140-000	34.55
Inv. 3-028-7013-82				
06/26/15	5/27-6/25/15		101-6010-6410-8140-000	105.17
Inv. 3-028-7594-32				
06/26/15	5/27-6/25/15		500-6010-6711-8152-000	3,585.84
Inv. 3-029-2458-05				
06/26/15	5/27-6/25/15		101-8030-8031-8140-000	67.51
Inv. 3-032-0513-93				
06/26/15	5/27-6/25/15		215-6010-6115-8140-000	65.01
Inv. 3-032-2521-62				
06/26/15	5/27-6/25/15		215-6010-6201-8140-000	72.27
Inv. 3-032-4192-98				
06/26/15	5/27-6/25/15		215-6010-6201-8140-000	87.34
Inv. 3-035-6502-21				
06/26/15	5/27-6/25/15		101-6010-6601-8140-000	234.90
Inv. 3-037-6075-39				
06/26/15	5/27-6/25/15		215-6010-6115-8140-000	80.73
Ck. 07/02/15 189207	Total			11,015.37
<b>So. CA Edison Co.</b>				
Inv. 206200				
05/26/15	Garfield Rsvr Replacement New		500-9000-9266-9266-000	3,768.48
Ck. 06/30/15 189156	Total			3,768.48
<b>Springbrook Software</b>				
Inv. INV30740				
05/08/15	Software Maint. 7/1/15-6/30/16		500-3010-3012-8110-000	10,576.66
05/08/15	Software Maint. 7/1/15-6/30/16		101-3010-3032-8180-000	27,000
Ck. 07/01/15 189200	Total			37,576.66
<b>Staples Business Advantage</b>				
Inv. 3247842981				
11/05/14	Yard Office Supplies		230-6010-6116-8020-000	54.49
Inv. 3249047229				
11/20/14	Yard Office Supplies		500-6010-6711-8020-000	21.00
11/20/14	Yard Office Supplies		500-6010-6710-8020-000	21.00
11/20/14	Yard Office Supplies		101-6010-6410-8020-000	21.00
11/20/14	Yard Office Supplies		210-6010-6501-8020-000	21.00
11/20/14	Yard Office Supplies		230-6010-6116-8020-000	21.00
11/20/14	Yard Office Supplies		101-6010-6601-8020-000	21.91
Inv. 3253378557				
01/07/15	Yard Office Supplies		500-6010-6711-8020-000	16.24
01/07/15	Yard Office Supplies		500-6010-6710-8020-000	16.24
01/07/15	Yard Office Supplies		101-6010-6410-8020-000	16.24
01/07/15	Yard Office Supplies		210-6010-6501-8020-000	16.24
01/07/15	Yard Office Supplies		101-6010-6601-8020-000	16.24
01/07/15	Yard Office Supplies		230-6010-6116-8020-000	16.25
Inv. 3253517010				
01/09/15	Yard Office Supplies		230-6010-6116-8020-000	29.28
01/09/15	Yard Office Supplies		101-6010-6601-8020-000	29.28
01/09/15	Yard Office Supplies		101-6010-6410-8020-000	29.29
01/09/15	Yard Office Supplies		210-6010-6501-8020-000	29.29
01/09/15	Yard Office Supplies		500-6010-6710-8020-000	29.29
01/09/15	Yard Office Supplies		500-6010-6711-8020-000	133.85
Inv. 3254625112				
01/21/15	Yard Office Supplies		500-6010-6711-8020-000	11.18
01/21/15	Yard Office Supplies		500-6010-6710-8020-000	11.18
01/21/15	Yard Office Supplies		101-6010-6410-8020-000	11.18
01/21/15	Yard Office Supplies		210-6010-6501-8020-000	11.18
01/21/15	Yard Office Supplies		230-6010-6116-8020-000	11.18

01/21/15	Yard Office Supplies	101-6010-6601-8020-000	11.18
01/21/15	Yard Office Supplies	101-6010-6011-8000-000	26.83
Inv. 3261076848			
03/27/15	Yard Office Supplies	101-6010-6410-8000-000	139.50
Inv. 3263269198			
04/16/15	Yard Office Supplies	500-6010-6710-8020-000	35.96
Inv. 3268139561			
06/04/15	Library Office Supplies	101-8010-8011-8080-000	114.54
Inv. 3268649040			
06/11/15	Library Office Supplies	101-8010-8011-8080-000	249.27
Inv. 3269194736			
06/18/15	Finance Office Supplies	101-3010-3011-8000-000	131.90
Inv. 3269194738			
06/18/15	Library Office Supplies	101-8010-8011-8080-000	197.85
Ck. 06/30/15 189157	Total		1,522.06
<b>Sudijono, Eleanor</b>			
Inv. R60667			
06/23/15	Refund Park Rsvp Fee	101-0000-0000-5270-005	55.00
Ck. 06/25/15 189027	Total		55.00
<b>Sue, Helen</b>			
Inv. 2013-2014			
06/25/15	Refund St.Light & Lib Assessme	101-0000-0000-4150-000	24.00
06/25/15	Refund St.Light & Lib Assessme	215-0000-0000-4100-000	126.27
Ck. 06/30/15 189158	Total		150.27
<b>Sun Badge Company</b>			
Inv. 359478			
04/07/15	Life Saving Medal Awards & Cas	101-4010-4011-8020-000	1,110.45
Ck. 06/30/15 189159	Total		1,110.45
<b>SupplyWorks</b>			
Inv. 2914938-00			
06/11/15	Restroom Supplies	101-6010-6601-8020-000	154.94
Inv. 2919920-00			
06/25/15	Library Restroom Supplies	101-8010-8011-8120-000	357.70
Ck. 06/30/15 189160	Total		512.64
<b>Taddy, Sonia</b>			
Inv. R60657			
06/23/15	Refund Cancelled Piano Class	101-0000-0000-5270-002	199.00
Ck. 06/25/15 189028	Total		199.00
<b>The Gas Company</b>			
Inv. 072 519 1300 5			
06/19/15	5/15-6/17/15	101-6010-6410-8140-000	31.21
Inv. 080 919 2900 3			
06/19/15	5/15-6/17/15	101-6010-6601-8140-000	265.26
Inv. 080 919 3600 8			
06/19/15	5/15-6/17/15	101-8030-8031-8140-000	6.52
Inv. 083 019 3600 4			
06/19/15	5/15-6/17/15	500-6010-6710-8140-000	25.52
Inv. 135 519 3700 9			
06/19/15	5/15-6/17/15	101-8010-8011-8140-000	3.74
Inv. 137 619 3700 5			
06/19/15	5/15-6/17/15	101-8030-8021-8140-000	56.42
Inv. 148 220 0900 8			
06/19/15	5/15-6/17/15	101-6010-6410-8140-000	89.74
Ck. 06/30/15 189161	Total		478.41

**The New York Times**

Inv. 90				
06/21/15	Subscription 6/22/15-6/19/16		101-8010-8011-8030-000	1,008.90
Ck. 07/01/15 189201	Total			1,008.90

**Time Warner Cable**

Inv. 008 0251967				
06/22/15	1102 Oxley St. 6/22-7/21/15		101-8030-8021-8110-000	194.39
Ck. 06/25/15 189029	Total			194.39

Inv. 008 0070193				
07/01/15	Skate Park Cable 7/1-31/15		101-4010-4011-8110-000	73.96
Ck. 07/02/15 189208	Total			73.96

**Titan Environmental Solutions**

Inv. 11041858				
06/25/15	WMB Lower Level Assessment Tes		101-8030-8031-8120-000	815.00
Ck. 06/30/15 189162	Total			815.00

**Transtech Engineers Inc.**

Inv. 15061201				
06/01/15	Bldg & Safety Svcs 5/15		101-7010-7101-8180-000	25,538.13
Ck. 06/30/15 189163	Total			25,538.13

**TruGreen Landcare-West**

Inv. 7939053				
05/31/15	Monthly Landscape Svcs 5/15		215-6010-6416-8180-000	5,012.36
05/31/15	Monthly Landscape Svcs 5/15		101-6010-6410-8180-000	12,061.67
Ck. 06/30/15 189164	Total			17,074

**United Way**

Inv. P/R/E 6/28/15				
06/30/15	Payroll Deduction		700-0000-0000-2258-000	6.00
Ck. 06/30/15 189046	Total			6.00

**Upper S.G.Mun. Water Dist.**

Inv. 2/04-15				
05/19/15	Water Supply Kollé Ave./Monter		500-6010-6711-8231-000	92.50
Inv. 2/05-15				
06/16/15	Water Supply-KolléAve/Monterey		500-6010-6711-8231-000	92.50
Ck. 06/30/15 189165	Total			185.00

**V & S Pasadena Inc. - AAMCO**

Inv. 142759				
06/09/15	TransitVan#74 Vehicle Parts &		205-8030-8025-8100-000	936.58
Ck. 06/30/15 189166	Total			936.58

**Verizon Wireless**

Inv. 9745937649				
05/19/15	Scada System 4/20-5/19/15		500-6010-6711-8020-000	35.11
Ck. 06/30/15 189167	Total			35.11

**Vision Electric Wholesale Inc.**

Inv. 20021				
06/17/15	Electrical Supplies		215-6010-6115-8020-000	41.58
Ck. 06/30/15 189168	Total			41.58

**Von Rettberg, Rosa E.**

Inv. 2014-2015				
06/25/15	Refund St.Light & Lib Assesme		101-0000-0000-4150-000	24.00

06/25/15	Refund St.Light & Lib Assessme	215-0000-0000-4100-000	78.92
Ck. 06/30/15 189169	Total		102.92
<b>Voya Financial</b>			
Inv. P/R/E 6/28/15			
06/30/15	Deferred Comp	700-0000-0000-2260-000	2,325.00
Ck. 06/30/15 189047	Total		2,325.00
<b>Vulcan Materials Co. &amp; Affilia</b>			
Inv. 70792143			
06/05/15	Cold Mix	500-6010-6710-8020-000	491.31
06/05/15	Cold Mix	230-6010-6116-8020-000	491.32
Ck. 06/25/15 189030	Total		982.63
<b>Walt Disney Studios Motion Pic</b>			
Inv. 570917090			
06/09/15	Sum Camp Med Field Trip 7/15/1	101-8030-8032-8268-000	1,703.00
Ck. 06/25/15 189031	Total		1,703.00
<b>Wan, Inness</b>			
Inv. R60451			
06/22/15	Refund Camp Class	101-0000-0000-5270-002	164.00
Ck. 06/30/15 189170	Total		164.00
<b>Wasielewski, Laura</b>			
Inv. R60650			
06/23/15	Refund Soccer Camp	101-0000-0000-5270-002	210.00
06/25/15 189032	Total		210.00
<b>West Coast Arborists, Inc.</b>			
Inv. 105752			
05/15/15	Grid Pruning, Palm Pruning Svcs	101-9000-9181-9181-000	22,010.00
Inv. 106019			
05/31/15	Grid/PalmPrun, StumpRemoval, Tre	215-6010-6310-8180-000	9,000.00
05/31/15	Grid/PalmPrun, StumpRemoval, Tre	215-6010-6310-8180-000	20,578.00
Ck. 06/30/15 189171	Total		51,588.00
<b>Whittier Fertilizer Co.</b>			
Inv. 292161			
05/19/15	Arroyo Park Playground Chips	215-6010-6310-8020-000	330.00
Ck. 06/30/15 189172	Total		330.00
<b>Wondries Toyota</b>			
Inv. 961291			
06/23/15	PW 2005 Toyota Pruis Maint. Sv	210-6010-6501-8100-000	279.24
Ck. 06/30/15 189173	Total		279.24
<b>Wong, Pauline</b>			
Inv. June 2015			
06/24/15	Instructor Line Dance Class	101-8030-8032-8267-000	93.60
Ck. 06/30/15 189174	Total		93.60
<b>Y Tire Sales</b>			
Inv. 116811			
06/08/15	Water Utility Truck Unit#16 Ti	500-6010-6710-8100-000	627.99
Ck. 06/30/15 189175	Total		627.99
<b>Total</b>			<b>2,796,892.14</b>

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**ATTACHMENT 3**  
**General City Warrant List**

<b>ABCO Electric Motors Inc.</b>				
Inv. 3155				
06/18/15	Repair Walk Behind Concrete Sa	500-6010-6710-8110-000		678.91
Ck. 07/15/15 189209	Total			678.91
<b>ACEC California</b>				
Inv. 12730				
06/24/15	2015 Subdivision Map Act & Ind	101-6010-6011-8040-000		31.63
Ck. 07/15/15 189210	Total			31.63
<b>Alhambra Car Wash</b>				
Inv. 19836				
06/09/15	PD Unit # 1407 Car Detail	101-4010-4011-8100-000		30.99
Ck. 07/15/15 189211	Total			30.99
<b>Antrim's Security Co., Inc.</b>				
Inv. 47202				
06/23/15	Key Duplication-Key Codes	101-6010-6601-8120-000		17.44
Ck. 07/15/15 189212	Total			17.44
<b>Aramark Uniform Services</b>				
Inv. 530731709				
06/25/15	Uniform Svc	500-6010-6711-8132-000		14.08
06/25/15	Uniform Svc	500-6010-6710-8132-000		14.08
06/25/15	Uniform Svc	230-6010-6116-8132-000		14.08
06/25/15	Uniform Svc	210-6010-6501-8132-000		14.08
06/25/15	Uniform Svc	101-6010-6601-8132-000		14.08
06/25/15	Uniform Svc	215-6010-6201-8132-000		14.08
06/25/15	Uniform Svc	215-6010-6310-8132-000		14.08
Ck. 07/15/15 189213	Total			98.56
<b>Artic Mechanical Inc.</b>				
Inv. 140721-683				
06/17/15	A/C Maint. @ City Hall	101-6010-6601-8120-000		200.00
Inv. 140724-644				
06/23/15	A/C Maint. @ Sr. Center	101-6010-6601-8120-000		259.32
Inv. 140725-079				
06/22/15	A/C Maint. @ Orange Grove	101-6010-6601-8120-000		198.00
Ck. 07/15/15 189214	Total			657.32
<b>AT&amp;T --Cingular Wireless</b>				
Inv. 829350178X0616				
06/08/15	PD Cell Phones 5/9-6/8/15	101-3010-3032-8150-000		460.55
Inv. 879338213X06232				
06/15/15	FD Cell Phones 5/16-6/15/15	101-3010-3032-8150-000		88.34
Inv. 992893782X0616				
06/08/15	PD Ipads 5/9-6/8/15	101-3010-3032-8150-000		207.50
Ck. 07/15/15 189215	Total			756.39
<b>Blue Shield of CA</b>				
Inv. 150600182200				
06/24/15	Paramedic Overpayment Re: I5060	101-0000-0000-5290-001		1,284.24
Ck. 07/15/15 189216	Total			1,284.24
<b>Bordeaux, Janet</b>				
Inv. June 2015				
07/01/15	Instructor Line Dance Class	101-8030-8021-8267-000		56.00
Ck. 07/15/15 189217	Total			56.00

**Lowen, Timothy D.**

Inv. 6/22-26/15				
06/30/15	Instructor Lego Camps		101-8030-8032-8267-000	3,198.00
Ck. 07/15/15 189218	Total			3,198.00

**Camp, Kurt J.**

Inv. SP00033				
06/26/15	Latent Fingerprint Svcs 5/1-6/		101-4010-4011-8180-000	710.00
Ck. 07/15/15 189219	Total			710.00

**Cantu Graphics**

Inv. 4567				
06/26/15	Sr. Center Services Post Cards		101-8030-8021-8050-000	291.03
Inv. 4577				
06/30/15	WaterConservation,EnergyUseFly		500-3010-3012-8032-000	103.00
06/30/15	Green Living Festival & Clean		101-0000-0000-2992-003	103.01
Ck. 07/15/15 189220	Total			497.04

**CBE Los Angeles**

Inv. I694I21				
06/20/15	PW Copier Overages 5/20-6/19/1		101-6010-6011-8110-000	79.06
Ck. 07/15/15 189221	Total			79.06

**Delery, Ashley**

Inv. June 2015				
07/01/15	Instructor Pep Up Life Classes		101-8030-8021-8267-000	390.00
Ck. 07/15/15 189222	Total			390.00

**Igado, Ana Maria**

Inv. June 2015				
07/01/15	Instructor Yoga Class		101-8030-8021-8267-000	57.60
Ck. 07/15/15 189223	Total			57.60

**Eurofins Eaton Analytical**

Inv. L0220901				
06/22/15	Water Quality Testing		500-6010-6711-8170-000	327.00
Inv. L0220937				
06/22/15	Water Quality Testing		500-6010-6711-8170-000	127.00
Inv. L02219848				
06/28/15	Water Quality Testing		500-6010-6711-8170-000	85.00
Inv. L0222025				
06/29/15	Water Quality Testing		500-6010-6711-8170-000	127.00
Ck. 07/15/15 189224	Total			666.00

**Federal Express**

Inv. 5-070-52219				
06/19/15	PD Overnight Shipping		101-4010-4011-8010-000	83.84
Ck. 07/15/15 189225	Total			83.84

**Forensic Nurse Response Team**

Inv. 06-05-15				
06/24/15	PD SART Exam DR-15-1316		101-4010-4011-8170-000	800.00
Ck. 07/15/15 189226	Total			800.00

**Galls/Quartermaster**

Inv. 003643859				
06/10/15	PD Uniforms & Accessories		101-4010-4011-8134-000	461.35
Inv. 003643906				
06/10/15	PD Uniforms & Accessories		101-4010-4011-8134-000	193.25

Inv. 003669227				
06/16/15	PD Uniforms & Accessories	101-4010-4011-8134-000		2.03
Ck. 07/15/15 189227	Total			656.63
<b>General Pump Company</b>				
Inv. 24309				
06/22/15	Inspect & Svc Wilson Well#3 &	500-6010-6711-8110-000		1,576.00
Ck. 07/15/15 189228	Total			1,576.00
<b>Great Match Consulting</b>				
Inv. 1690003114				
06/23/15	Temp Workers w/e 6/21/15	101-9000-9287-9287-000		3,848.46
Ck. 07/15/15 189229	Total			3,848.46
<b>Greg's Automotive Services</b>				
Inv. 10981				
06/29/15	Yard Unit#10 Replace Front Bra	500-6010-6710-8100-000		216.83
Ck. 07/15/15 189230	Total			216.83
<b>Hi-Way Safety Inc</b>				
Inv. 32226				
06/22/15	Custom Signs	230-6010-6116-8020-000		559.69
Ck. 07/15/15 189231	Total			559.69
<b>Historic Resources Group</b>				
Inv. 8007				
06/26/15	Historic Preservation Consulti	101-7010-7101-8170-000		2,400.00
Ck. 07/15/15 189232	Total			2,400.00
<b>Huntington Hospital</b>				
Inv. 6056083				
04/17/14	PD Medical Booking -Wendy Barr	101-4010-4011-8170-000		309.19
Inv. 6056099				
04/30/14	PD Medical Booking -Tanya Shir	101-4010-4011-8170-000		1,308.78
Inv. 6089541				
08/21/14	PD Medical Booking -Keven Cast	101-4010-4011-8170-000		1,549.32
Inv. 6095359				
08/30/14	PD Medical Booking -Gabriel Ro	101-4010-4011-8170-000		309.19
Inv. 6101075				
09/07/14	PD Medical Booking -Jil Gonzal	101-4010-4011-8170-000		761.34
Inv. 6164322				
11/30/14	PD Medical Booking -Tannis Sie	101-4010-4011-8170-000		309.19
Inv. 6199657				
01/14/15	PD Medical Booking -Stephanie	101-4010-4011-8170-000		332.69
Inv. 6297821				
05/06/15	PD Medical Booking -Tannis Tur	101-4010-4011-8170-000		1,340.86
Ck. 07/15/15 189233	Total			6,220.56
<b>Jack's Auto Repair</b>				
Inv. 14426				
06/26/15	PD Unit#0521 Oil Change & Wind	101-4010-4011-8100-000		301.62
Inv. 14427				
06/29/15	PD Unit# 1115 Replace A/C Hose	101-4010-4011-8100-000		915.68
Ck. 07/15/15 189234	Total			1,217.30
<b>Karshner, Jared</b>				
Inv. 222125156				
07/06/15	Refund Citation	101-0000-0000-4610-000		108.
Ck. 07/15/15 189235	Total			108.00

**Asoutnik, Steven**

Inv. Apr-June 2015			
07/01/15	Reimb. Home Delivery Mileage	101-8030-8021-8020-000	34.79
Ck. 07/15/15 189236	Total		34.79

**Lieberman, Kristin**

Inv. 6/24/15			
06/24/15	Refund Paramedic Overpayment	101-0000-0000-5290-001	61.65
Ck. 07/15/15 189237	Total		61.65

**Linn & Associates**

Inv. 046.2015			
07/01/15	Planning Svcs 5/30-6/29/15	101-7010-7101-8180-000	6,795.00
Ck. 07/15/15 189238	Total		6,795.00

**M3**

Inv. 28547-0			
06/23/15	PD Chief Office Furniture	101-4010-4011-8020-000	6,170.84
Ck. 07/15/15 189239	Total		6,170.84

**National Construction Rentals**

Inv. 4181716			
06/17/15	Temp Fence for Wilson Well #2	500-6010-6711-8020-000	29.70
Ck. 07/15/15 189240	Total		29.70

**Ninyo & Moore**

Inv. 188207			
04/29/15	Geotechnical & Material Testin	500-9000-9266-9266-000	1,413.25
Inv. 190606			
06/26/15	Geotechnical & Material Testin	500-9000-9266-9266-000	1,391.75
Inv. 190701			
06/26/15	Geotechnical Svcs 6/15	310-6010-6501-8170-000	1,411.00
Ck. 07/15/15 189241	Total		4,216.00

**O' Reilly Automotive Inc.**

Inv. 3213-350126			
06/29/15	Water Div. Vehicle Maint. Supp	500-6010-6711-8100-000	41.68
Ck. 07/15/15 189242	Total		41.68

**Pasadena Star News**

Inv. 5007857			
06/22/15	Light & Landscape Maint. Distr	101-6010-6011-8040-000	1,307.20
Ck. 07/15/15 189243	Total		1,307.20

**Patterson Medical Supply Inc.**

Inv. 41948124			
05/12/15	Camp Med & Mid School Camp Fir	101-8030-8032-8268-000	1,216.32
Inv. 41949414			
05/15/15	Camp Med & Mid School Camp Fir	101-8030-8032-8268-000	261.28
Inv. 41952764			
05/27/15	Camp Med & Mid School Camp Fir	101-8030-8032-8268-000	195.93
Inv. 41957375			
06/10/15	Camp Med & Mid School Camp Fir	101-8030-8032-8268-000	137.24
Ck. 07/15/15 189244	Total		1,810.77

**Phoenix Group Information Syst**

Inv. 052015184			
06/30/15	PD Citation & Permit Processin	101-0000-0000-4460-000	405.70
06/30/15	PD Citation & Permit Processin	101-0000-0000-4610-000	2,008.92

Ck. 07/15/15 189245	Total		2,414.
<b>Podvoll, Candace</b>			
Inv. May 2015			
07/01/15	Instructor Meditation Class	101-8030-8021-8267-000	68.00
Ck. 07/15/15 189246	Total		68.00
<b>PQL</b>			
Inv. 375545			
06/18/15	Electrical Conduit Wire Circui	101-6010-6601-8120-000	191.04
06/18/15	Electrical Conduit Wire Circui	215-6010-6201-8020-000	191.04
Ck. 07/15/15 189247	Total		382.08
<b>Prime Graphix Inc.</b>			
Inv. 1014			
06/23/15	PD 2015 Awards Luncheon Banner	101-4010-4011-8020-000	136.25
Ck. 07/15/15 189248	Total		136.25
<b>Robles, Vivian</b>			
Inv. June 2015			
07/01/15	Instructor Line Dance Class	101-8030-8021-8267-000	476.00
Ck. 07/15/15 189249	Total		476.00
<b>S &amp; S Worldwide, Inc.</b>			
Inv. 8648315			
06/17/15	Recreation Camp Supplies	101-8030-8032-8268-000	19.61
Ck. 07/15/15 189250	Total		19.61
<b>S.P.Review</b>			
Inv. 3743			
06/11/15	Public Notice: D1400 Mission S	101-7010-7101-8040-000	56.00
Inv. 3744			
06/11/15	Public Notice: Downtown Revita	101-7010-7101-8040-000	60.00
Ck. 07/15/15 189251	Total		116.00
<b>Sancon Engineering Inc.</b>			
Inv. #5			
07/01/15	Swr Rehabilitation Replace Pr	310-9000-9399-9399-000	211,490.71
Ck. 07/15/15 189252	Total		211,490.71
<b>Security Design Systems, Inc.</b>			
Inv. 195005			
10/01/14	PD Camera Equipment & Maint. 1	101-4010-4011-8110-000	90.00
Inv. 197780			
03/01/15	PD Camera Equipment & Maint. 4	101-4010-4011-8110-000	130.36
Inv. 197781			
03/01/15	PD Camera Equipment & Maint. 4	101-4010-4011-8110-000	90.00
Inv. 197782			
03/01/15	PD Camera Equipment & Maint. 4	101-4010-4011-8110-000	290.00
Inv. 197783			
03/01/15	PD Camera Equipment & Maint. 4	101-4010-4011-8110-000	226.00
Ck. 07/15/15 189253	Total		826.36
<b>Service Pro Pest Mgmt Company</b>			
Inv. 143105			
06/23/15	Citywide Pest Control 6/15	101-6010-6601-8120-000	389.17
Inv. 146773			
06/23/15	Citywide Pest Control 5/15	101-6010-6601-8120-000	389.
Ck. 07/15/15 189254	Total		778.34

**CA News Circulation**

Inv. 900069344				
06/18/15	PD PasadenaStarNewsSubscriptio	101-4010-4011-8060-000		507.06
Ck. 07/15/15 189255	Total			507.06

**St. George's Medical Clinic**

Inv. 89977.0				
06/03/15	Medical Exam-Ruben Vargas	101-6010-6410-8020-000		100.00
Ck. 07/15/15 189256	Total			100.00

**Staples Business Advantage**

Inv. 3268205953				
06/05/15	Plan/Bldg Office Supplies	101-7010-7101-8000-000		12.09
Inv. 3269142272				
06/17/15	Comm. Svcs Office Supplies	101-8030-8031-8000-000		25.80
06/17/15	Comm. Svcs Office Supplies	101-8030-8021-8020-000		64.10
06/17/15	Comm. Svcs Office Supplies	205-8030-8025-8000-000		93.74
06/17/15	Comm. Svcs Office Supplies	101-8030-8021-8000-000		232.64
Inv. 3269260171				
06/19/15	PD Office Supplies	101-4010-4011-8000-000		491.10
Inv. 3269260172				
06/19/15	PD Office Supplies	101-4010-4011-8000-000		130.03
Inv. 3269260173				
06/19/15	PD Office Supplies	101-4010-4011-8000-000		121.57
Ck. 07/15/15 189257	Total			1,171.07

**Sun Badge Company**

Inv. 358507				
06/24/15	PD New Sworn Badges & Flat Bad	101-4010-4011-8020-000		1,690.04
Ck. 07/15/15 189258	Total			1,690.04

**Tazawa, Faye**

Inv. 6/24/15				
06/24/15	Refund Paramedic Overpayment	101-0000-0000-5290-001		481.01
Inv. 6/24/15A				
06/24/15	Refund Paramedic Overpayment	101-0000-0000-5290-001		453.01
Ck. 07/15/15 189259	Total			934.02

**The Print Spot**

Inv. 26666				
06/24/15	Special Olympics Host Town Ban	101-1010-1011-8021-000		1,000.00
06/24/15	Special Olympics Host Town Ban	101-2010-2011-8272-000		1,152.75
Inv. 26884				
06/29/15	Special Olympics Host Town Ban	101-2010-2011-8272-000		308.00
06/29/15	Special Olympics Host Town Ban	101-1010-1011-8021-000		1,000.00
Ck. 07/15/15 189260	Total			3,460.75

**Tooley, Jennifer**

Inv. 1502887-1502888				
06/30/15	Refund Permit Fee	101-0000-0000-4460-000		150.00
Ck. 07/15/15 189261	Total			150.00

**Verizon Business Svcs**

Inv. 69478524				
06/20/15	Phone Conferencing Svcs 5/15	101-2010-2021-8090-000		5.11
06/20/15	Phone Conferencing Svcs 5/15	101-1010-1011-8090-000		7.54
06/20/15	Phone Conferencing Svcs 5/15	101-0000-0000-2990-016		11.87
.. 07/15/15 189262	Total			24.52

**Vision Electric Wholesale Inc.**

Inv. 19570				
05/05/15	Orange Grove Rec. Admin Kitche	101-6010-6601-8020-000		31.63
Inv. 20081				
06/23/15	Electrical Supplies	215-6010-6201-8020-000		160.22
06/23/15	Electrical Supplies	101-6010-6601-8120-000		160.22
Ck. 07/15/15 189263	Total			352.07

**Wang, Tina**

Inv. R378614				
07/01/15	Refund COA Fee	101-0000-0000-5200-002		1,020.00
Ck. 07/15/15 189264	Total			1,020.00

**Whitby, David**

Inv. June 2015				
07/01/15	Sr. Center - All Things Apple	101-8030-8021-8267-000		168.00
Ck. 07/15/15 189265	Total			168.00

<b>Total</b>				<b>273,649.65</b>
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**ATTACHMENT 4**  
**Payroll 07-03-15**

**PAYROLL ACCOUNT RECONCILIATION**  
**City of South Pasadena**  
**for Payroll 07.03.15**

Account Number	Account Name	07.15.15
101-0000-0000-1010-000	General Fund - Payroll cash	577,562.39
	Other Withholding Payables	\$ 349,380.77
101-0000-0000-1010-000	Net General Fund - Payroll Cash	228,181.62
	Insurance Adjustment	-
204-0000-0000-1010-000	Traffic Improvement	
205-0000-0000-1010-000	Prop A - Payroll Cash	4,655.57
207-0000-0000-1010-000	Prop C - Payroll Cash	5,459.06
210-0000-0000-1010-000	Sewer Fund - Payroll Cash	12,099.59
211-0000-0000-1010-000	CTC Traffic Improvement	167.82
215-0000-0000-1010-000	Street Lighting & Landscape Assessment - PR Ca	10,137.89
218-0000-0000-1010-000	Clean Air Act	14.97
227-0000-0000-1010-000	CRA - Payroll Cash	6,905.44
229-0000-0000-1010-000	CRA Housing - Payroll Cash	-
230-0000-0000-1010-000	State Gas Tax Fund - Payroll Cash	17,759.16
247-0000-0000-1010-000	SGVCOG Grant Fund	-
260-0000-0000-1010-000	CDBG - Payroll Cash	-
274-0000-0000-1010-000	Homeland Security Grant	-
310-0000-0000-1010-000	Sewer Capital Projects Fund	419.58
500-0000-0000-1010-000	Water Fund - Payroll Cash	56,196.16
700-0000-0000-2210-000	Internal Revenue Service	54,002.72
700-0000-0000-2230-000	Internal Revenue Service	16,378.34
<b>Total Checks &amp; Direct Deposits</b>		<b>412,377.92</b>
Checks		19,885.68
Direct Deposits		322,111.18
I.R.S Payments		70,381.06
		<u>412,377.92</u>
To 700		671,491.95
Other PR Payable		349,380.77
ACH Payable		<u>322,111.18</u>

**ATTACHMENT 5**  
**Redevelopment Successor Agency Check Summary Total**

**Redevelopment Successor Agency Check Summary Total**

Agency Warrants      07.15.15

<u>Vendor</u>	<u>Invoice #</u>	<u>Check #</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
City of South Pasadena	P/R/E 06/28/15	ACH	227.0000.0000.1010.000	Payroll PE 06.28.15	\$ 6,905.44
Pers Health Insurance	P/R/E 06/28/15	189044	227.7200.7210.7131.000	Health Ins Jul-15	\$ 340.41

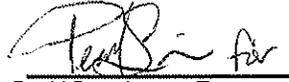
RSA Report Total      \$ 7,245.85

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Robert S. Joe, Agency Chair

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Evelyn G. Zneimer, Agency Secretary



David Batt, Agency Treasurer

**City of South Pasadena/  
Redevelopment Successor Agency/  
Public Financing Authority  
Agenda Report**

*Robert S. Joe, Mayor/Agency Chair/Authority Chair  
Diana Malumud, Mayor Pro Tem/Agency Vice Chair/Authority Vice Chair  
Michael A. Cacciotti, Council/Agency/Authority Member  
Marina Khubesrian, M.D., Council/Agency/Authority Member  
Richard D. Schneider, M.D., Council/Agency/Authority Member  
Evelyn G. Zneimer, City Clerk/Agency/Authority Secretary  
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: July 15, 2015  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager   
FROM: Gary E. Pia, City Treasurer  
David Batt, Finance Director   
SUBJECT: **Monthly Investment Reports for May 2015**

**Recommendation**

It is recommended that the City Council, the Successor Agency to the Community Redevelopment Agency (CRA), and the Public Financing Authority (PFA) receive and file the monthly investment reports for May 2015.

**Fiscal Impact**

None.

**Commission Review and Recommendation**

This matter was not reviewed by a Commission.

**Background**

As required by law and PFA Resolution No. 7211 – Joint Exercise of Powers Authority, a monthly investment report is presented to the City Council disclosing investment activities, types of investments, dates of maturities, amounts of deposits, rates of interest and, for securities with a maturity of more than 12 months, current market values. Additional reports are provided on the City’s water bond funds and the former CRA’s downtown redevelopment tax allocation bonds investments.

The reports reflect all investments at the above-referenced date and are in conformity with the City’s Investment Policy and the Successor Agency’s Investment Policy as stated in Resolution Nos. 7365 and 2013-08 SA respectively. Copies of these resolutions are available at the City Clerk’s office. The investments herein provide sufficient cash flow liquidity to meet the estimated expenditures, as required in the investment policies.

**Legal Review**

The City Attorney has not been asked to review this item.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

**Attachments:**

1. City Investment Reports for May 2015
2. Successor Agency to the Community Redevelopment Agency Investment Reports for May 2015
3. Public Financing Authority Investment Reports for May 2015

**ATTACHMENT 1**  
City Investment Reports for May 2015

Exhibit A  
City of South Pasadena  
**INVESTMENT REPORT**  
May 31, 2015

Investment Balances at Month End

INSTITUTION NAME	MATURITY DATE	YIELD TO CALL OR MATURITY	PERCENT OF PORTFOLIO	COST	CURRENT MARKET VALUE *
LOCAL AGENCY INVESTMENT FUND:					
LAIF City	ON DEMAND	0.290%	53.81%	14,123,813.33	14,123,813.33
SUBTOTAL			53.81%	<u>14,123,813.33</u>	<u>14,123,813.33</u>
MORGAN STANLEY SMITH BARNEY					
Government Securities	See Exhibit B	1.598%	30.10%	7,899,489.70	7,952,954.20
Corporate Bonds	See Exhibit B	2.220%	12.09%	3,173,056.40	3,181,237
Certificates of Deposit	See Exhibit B	0.907%	4.00%	<u>1,050,000.00</u>	<u>1,052,246</u>
SUBTOTAL			46.19%	<u>12,122,546.10</u>	<u>12,186,426.73</u>
TOTAL INVESTMENTS			100.00%	<u>\$26,246,359.43</u>	<u>\$26,310,240.06</u>

BANK ACCOUNTS:

Bank of America Account Balance:	\$5,060,168.60
Smith Barney Uninvested Cash Balance:	\$74,969.69
Smith Barney Unsettled Transactions	\$0.00

Required Disclosures:

Average weighted maturity of the portfolio 614 DAYS

Average weighted total yield to maturity of the portfolio 0.943%

The City's investment liquidity is sufficient for it to meet its expenditure requirements for the next 180 days.

All investments are in conformity with the City Investment Policy.

\* Current market valuation is required for investments with maturities of more than twelve months.

## Exhibit F

**Funds and Investments**  
**Held by Contracted (Third) Parties**  
**May 31, 2015**

**Morgan Stanley Smith Barney Investments**

Investment Type	Issuer	CUSIP	Settlement Date	Par Value	Adjusted Premium	Adjusted Cost	Coupon Rate	YTM at Purchase	Market Value	Current YTM	Maturity Date	Days to Maturity	Unrealized Gain/Loss
Gov't. Securities	U.S. Treasury Note	912828KT6	12/26/2014	271,000.00	101.637	275,437.54	2.375%	0.398%	275,742.50	2.330%	3/31/2016	305	304.96
Gov't. Securities	U.S. Treasury Note	912828RM4	12/29/2014	387,000.00	100.472	388,827.91	1.000%	0.664%	389,933.46	0.990%	10/31/2016	519	1,105.55
Gov't. Securities	U.S. Treasury Note	912828NG1	12/26/2014	533,000.00	103.624	552,316.71	2.750%	0.914%	555,567.22	2.630%	5/31/2017	731	3,250.51
Gov't. Securities	U.S. Treasury Note	912828PY0	12/29/2014	866,000.00	103.986	900,516.90	2.750%	1.268%	910,183.32	2.610%	2/28/2018	1,004	9,666.42
Gov't. Securities	U.S. Treasury Note	912828VK3	12/26/2014	222,000.00	99.895	221,765.79	1.375%	1.406%	224,670.66	1.350%	6/30/2018	1,126	2,904.87
Gov't. Securities	U.S. Treasury Note	912828H52	3/6/2015	568,000.00	98.461	559,257.91	1.250%	1.577%	563,563.92	1.250%	1/31/2020	1,706	4,306.01
Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EACW7	12/30/2014	541,000.00	101.745	550,439.69	2.000%	0.578%	551,257.36	1.960%	8/25/2016	452	817.67
Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADL0	12/26/2014	839,000.00	99.672	836,246.40	1.000%	1.121%	842,171.42	0.990%	9/29/2017	852	5,925.02
Gov't. Securities	Fed. National Mtg. Assn.	3135G0GY3	12/26/2014	440,000.00	100.714	443,140.29	1.250%	0.817%	444,316.40	1.230%	1/30/2017	610	1,176.11
Gov't. Securities	Fed. National Mtg. Assn.	3135G0JA2	12/30/2014	637,000.00	100.456	639,902.33	1.125%	0.883%	642,535.53	1.110%	4/27/2017	697	2,633.20
Gov't. Securities	Fed. National Mtg. Assn.	3135G0TG8	12/30/2014	450,000.00	98.924	445,158.00	0.875%	1.229%	449,581.50	0.870%	2/8/2018	984	4,423.50
Gov't. Securities	Fed. National Mtg. Assn.	3135G0YM9	12/30/2014	275,000.00	101.366	278,755.20	1.875%	1.449%	281,734.75	1.116%	9/18/2018	1,206	2,979.55
Gov't. Securities	Fed. National Mtg. Assn.	3135G0YM9	2/10/2015	219,000.00	101.901	223,163.01	1.875%	1.875%	224,363.31	1.116%	9/18/2018	1,206	1,200.30
Gov't. Securities	Fed. National Mtg. Assn.	3135G0YT4	12/26/2014	500,000.00	100.298	501,489.51	1.625%	1.537%	507,390.00	1.600%	11/27/2018	1,276	5,900.49
Gov't. Securities	Fed. National Mtg. Assn.	3135G0ZA4	12/30/2014	630,000.00	101.102	636,944.53	1.875%	1.568%	643,274.10	1.830%	2/9/2019	1,350	6,329.57
Gov't. Securities	Fed. National Mtg. Assn.	3135G0A78	5/7/2015	445,000.00	100.253	446,127.98	1.625%	1.568%	446,668.75	1.610%	1/21/2020	1,696	540.77
<b>Subtotal Gov't. Securities</b>				<b>7,823,000.00</b>		<b>7,899,489.70</b>	<b>1.686%</b>	<b>1.168%</b>	<b>7,952,954.20</b>	<b>1.598%</b>		<b>985</b>	<b>53,464.50</b>
Corporate Bond	Metlife Inc.	59156RAU2	1/2/2015	97,000.00	105.603	102,434.79	6.750%	1.099%	102,675.47	6.370%	6/1/2016	367	240.68
Corporate Bond	Comcast Corp.	20030NAG6	12/31/2014	100,000.00	104.258	104,257.83	4.950%	0.825%	104,409.00	4.740%	6/15/2016	381	151.17
Corporate Bond	Berkshire Hathaway Inc.	084670BB3	1/12/2015	106,000.00	101.758	107,863.15	2.200%	0.732%	107,988.56	2.150%	8/15/2016	442	125.41
Corporate Bond	Walt Disney Co.	25468PCM6	1/6/2015	109,000.00	100.827	109,901.85	1.350%	0.661%	109,875.27	1.330%	8/16/2016	443	(26.58)
Corporate Bond	Coca-Cola Co.	191216AU4	1/6/2015	107,000.00	101.317	108,408.94	1.800%	0.739%	108,611.42	1.770%	9/1/2016	459	202.48
Corporate Bond	PNC Funding Corp.	693476BM4	2/6/2015	106,000.00	102.264	108,399.77	2.700%	0.928%	108,114.70	2.640%	9/19/2016	477	(285.07)
Corporate Bond	US Bancorp (Callable)	91159HHB9	12/30/2014	106,000.00	101.631	107,727.40	2.200%	1.068%	108,098.80	2.150%	11/15/2016	534	371.40
Corporate Bond	Gilead Sciences Inc.	375558AT0	1/6/2015	107,000.00	103.007	110,217.48	3.050%	1.024%	110,200.37	2.960%	12/1/2016	550	(17.11)
Corporate Bond	Duke Energy Carolinas	26442CAL8	1/5/2015	108,000.00	101.233	109,331.51	1.750%	0.941%	109,616.76	1.720%	12/15/2016	564	285.25
Corporate Bond	Cisco Systems Inc.	17275RAT9	1/12/2015	109,000.00	100.273	109,297.09	1.100%	0.943%	109,570.07	1.090%	3/3/2017	642	272.98
Corporate Bond	BB&T Corp.	05531FAK9	1/12/2015	108,000.00	101.732	109,870.74	2.150%	1.178%	109,928.88	2.110%	3/22/2017	661	58.14
Corporate Bond	Gen. Electric Capital Corp.	36962GW0	12/30/2014	108,000.00	101.816	109,961.06	2.300%	1.331%	110,660.04	2.240%	4/27/2017	697	698.98
Corporate Bond	Caterpillar Financial Service	14912L5E7	1/6/2015	110,000.00	100.873	110,959.90	1.625%	1.182%	111,314.50	1.600%	6/1/2017	732	354.60
Corporate Bond	United Technologies	913017BU2	12/30/2014	108,000.00	101.186	109,280.63	1.800%	1.198%	109,748.52	1.770%	6/1/2017	732	467.89
Corporate Bond	United Health Group Inc.	91324PBY7	1/5/2015	111,000.00	100.098	111,108.33	1.400%	1.358%	111,805.86	1.380%	10/15/2017	868	697.53
Corporate Bond	Microsoft Corp.	594918AP9	1/12/2015	113,000.00	99.743	112,709.59	0.875%	0.967%	112,963.84	0.870%	11/15/2017	899	254.25
Corporate Bond	Wells Fargo Co.	949746NX5	1/5/2015	94,000.00	109.846	103,255.57	5.625%	1.632%	103,886.92	5.090%	12/11/2017	925	631.35
Corporate Bond	JP Morgan Chase & Co.	46625HJF8	1/5/2015	111,000.00	100.782	111,868.09	1.133%	1.133%	112,222.11	1.160%	1/25/2018	970	354.02
Corporate Bond	Wal-Mart Stores Inc.	931142DF7	1/6/2015	110,000.00	98.977	108,874.70	1.125%	1.447%	109,854.80	1.120%	4/11/2018	1,046	980.10
Corporate Bond	Merck & Co. Inc.	58933YAG0	1/12/2015	111,000.00	99.970	110,966.70	1.300%	1.309%	111,283.05	1.290%	5/18/2018	1,083	316.35
Corporate Bond	Pepsico Inc.	7134748BH0	1/6/2015	102,000.00	109.588	111,780.24	5.000%	1.707%	112,630.44	4.520%	6/1/2018	1,097	850.20
Corporate Bond	Bank of New York Mellon	06406HCM9	1/5/2015	110,000.00	100.513	110,564.42	0.838%	0.792%	110,404.80	0.830%	8/1/2018	1,158	(159.62)
Corporate Bond	Home Depot Inc.	437076BB7	1/12/2015	107,000.00	102.296	109,456.85	2.250%	1.528%	109,850.48	2.190%	9/10/2018	1,198	393.63

Exhibit B-1

Funds and Investments  
Held by Contracted (Third) Parties  
May 31, 2015

Morgan Stanley Smith Barney Investments

Investment Type	Issuer	CUSIP	Settlement Date	Par Value	Adjusted Premium	Adjusted Cost	Coupon Rate	YTM at Purchase	Market Value	Current YTM	Maturity Date	Days to Maturity	Unrealized Gain/Loss
0 Corporate Bond	Oracle Corp.	68389XAQ8	12/30/2014	109,000.00	101.489	110,622.97	2.375%	1.947%	111,610.55	2.310%	1/15/2019	1,325	987.58
1 Corporate Bond	John Deere Capital Corp.	24422ESK6	1/6/2015	112,000.00	99.642	111,599.04	1.950%	2.040%	112,932.96	1.930%	3/4/2019	1,373	1,333.92
2 Corporate Bond	Home Depot Inc.	437076BE1	4/27/2015	110,000.00	101.952	112,146.79	2.000%	1.500%	111,469.60	1.970%	6/15/2019	1,476	(677.19)
3 Corporate Bond	American Express Credit	0258M0DP1	4/27/2015	110,000.00	101.529	111,681.79	2.250%	1.870%	110,794.20	2.230%	8/15/2019	1,537	(887.59)
4 Corporate Bond	Proctor & Gamble Co.	742718EG0	1/27/2015	105,000.00	101.359	106,426.66	1.900%	1.580%	106,182.30	1.870%	11/1/2019	1,615	(244.36)
5 Corporate Bond	Apple Inc.	037833AH3	1/12/2015	114,000.00	98.318	112,082.52	1.550%	1.911%	112,528.26	1.570%	2/7/2020	1,713	445.74
Subtotal Corporate Bonds				3,118,000.00		3,173,056.40	2.297%	1.263%	3,181,232.53	2.220%		899	8,176.13
6 CD	Ally Bank - UT	02005QS46	9/19/2012	250,000.00		250,000.00	1.100%	1.100%	250,692.50	1.080%	9/21/2015	113	692.50
7 CD	Discover Bank - DE	254671GJ3	9/19/2012	250,000.00		250,000.00	1.100%	1.100%	250,700.00	1.080%	9/21/2015	113	700.00
8 CD	Goldman Sachs	38143AE68	9/19/2012	250,000.00		250,000.00	1.150%	1.150%	250,647.50	1.140%	9/21/2015	113	647.50
9 CD	Apple Bank - NY	037830RK4	9/26/2012	50,000.00		50,000.00	0.550%	0.550%	50,040.00	0.540%	9/28/2015	120	40.00
0 CD	Business Bank - MO	12325EFP2	9/28/2012	250,000.00		250,000.00	0.500%	0.500%	250,160.00	0.400%	9/28/2015	120	160.00
Subtotal CDs				1,050,000.00		1,050,000.00	0.943%	0.943%	1,052,240.00	0.907%		115	2,240.00
Money Market	Liquid Asset Fund			0.00		67,640.94			67,640.94	0.010%		1	
Mutual Fund	Gov't. Cash Mgmt.			0.00		0.00			0.00	0.010%		1	
Uninvested Cash				0.00		7,328.75			7,328.75	0.010%		1	
Subtotal Cash & Cash Equivalents						74,969.69			74,969.69			1	
Grand Totals				11,991,000.00		12,197,515.79	1.771%	1.166%	12,261,396.42	1.690%		882	63,880.63
Unsettled Transactions													
Subtotal Unsettled Transactions				0.00		0.00			0.00				0.00
Totals incl. Unsettled Transactions				11,991,000.00		12,197,515.79			12,261,396.42				63,880.63
Adjustments													
Differential due to Valuing Short-Term CDs/Securities at Cost													
Adjusted Total									12,261,396.42				63,880.63
Totals per Bank Statement						12,197,515.79			12,261,396.42				63,880.63

Exhibit C

City of South Pasadena  
Investment Report

Summary of Invested Funds -- Last Day of the Month

MONTH	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
JULY	7,880,380	9,903,906	13,890,011	18,506,000	20,273,657	13,579,652	11,604,558	14,003,563	17,332,153	20,958,651
AUGUST	7,068,673	8,050,382	12,821,952	17,256,000	20,608,628	12,099,372	11,595,476	13,043,563	17,330,985	12,658,088
SEPTEMBER	6,275,728	7,075,316	12,830,016	16,766,000	17,292,659	11,000,410	11,582,026	11,783,420	16,331,557	19,715,369
OCTOBER	5,474,520	8,079,227	12,648,943	16,266,000	17,297,628	10,757,440	10,575,907	11,795,960	13,841,158	17,221,779
NOVEMBER	4,901,808	8,179,951	12,813,000	15,646,000	16,621,046	10,499,526	8,992,178	11,800,260	13,836,635	17,221,849
DECEMBER	7,802,755	9,959,808	15,063,000	18,756,000	18,487,198	10,634,416	10,185,282	11,805,140	16,837,192	20,603,990
JANUARY	8,544,600	11,719,732	17,143,000	20,582,573	20,210,860	12,629,088	9,186,793	11,816,031	18,846,359	26,309,319
FEBRUARY	8,020,111	11,800,280	17,684,000	20,284,404	19,519,072	12,619,768	9,184,331	13,818,580	18,845,663	26,260,788
MARCH	8,457,766	12,480,215	16,654,000	19,715,013	18,448,613	12,610,790	9,126,552	13,319,038	13,145,894	26,315,158
APRIL	10,326,041	15,460,860	18,784,000	22,169,776	19,317,280	12,605,200	11,130,863	17,327,604	13,153,853	26,326,876
MAY	11,745,463	17,070,125	20,209,000	23,010,520	16,191,609	12,595,623	11,128,155	19,327,983	23,452,878	26,310,240
JUNE	10,535,314	15,170,118	20,014,000	23,385,906	15,871,761	12,581,680	10,275,475	19,323,510	22,452,628	

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**ATTACHMENT 2**  
Successor Agency to the Community  
Redevelopment Agency Investment Reports for  
May 2015

**Exhibit A**

**CITY OF SOUTH PASADENA  
SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY  
INVESTMENT REPORT  
May 31, 2015**

**Investment Balances at Month End**

INSTITUTION NAME	MATURITY DATE	RATE OF INTEREST	PAR VALUE	PERCENT OF PORTFOLIO	COST	CURRENT MARKET VALUE *
LOCAL AGENCY INVESTMENT FUND:						
LAIF -- SA-CRA	ON DEMAND	0.290%			911,858.77	
SUBTOTAL				100.00%	<u>911,858.77</u>	
TOTAL INVESTMENTS				<u>100.00%</u>	<u>\$911,858.77</u>	
BANK ACCOUNTS:						
Bank of America SA-CRA Account Balance:					\$10,238.76	
Bank of America SA-CRA Housing Loans (Collateralization) Account Balance:					\$27,381.35	

Required Disclosures:

Average Maturity of the portfolio 1 DAY

Average total yield to maturity of the portfolio 0.290%

The Agency's investment liquidity is sufficient for it to meet its expenditure requirements for the next 180 days.

There have been no variances to the Agency Investment Policy

\* Current Market Valuation required for investments with maturities of more than twelve months.

**Exhibit B**

**CITY OF SOUTH PASADENA  
SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY  
INVESTMENT REPORT**

**Summary of Investment Activity for the Month  
May 31, 2015**

SA-CRA LAIF Account	
Beginning Balance:	\$911,858.77
Add Deposits	
Subtract Withdrawals	
Ending LAIF Balance:	\$911,858.77

Exhibit C

CITY OF SOUTH PASADENA  
 SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY  
 INVESTMENT REPORT  
 May 31, 2015

Funds and Investments  
 Held by Contracted (Third) Parties

	Account/Investment Description	Account/Investment Value *	Date of Valuation
<b>2000 Downtown Revitalization Project #1 Tax Allocation Bonds</b>			
Trustee: Union Bank of California			
Debt Service Fund	Blackrock Provident Institutional Treasury Funds	\$3.73	5/31/2015
Interest Account	Blackrock Provident Institutional Treasury Funds	0.00	5/31/2015
Principal/Sinking Account	Blackrock Provident Institutional Treasury Funds	0.00	5/31/2015
Reserve Account	Blackrock Provident Institutional Treasury Funds	<u>197,945.00</u>	5/31/2015
Total Funds Managed by Union Bank of California		\$197,948.73	

\* Asset valuations provided by Union Bank through monthly reports.

Exhibit D

CITY OF SOUTH PASADENA  
 SUCCESSOR AGENCY TO THE C O M M U N I T Y R E D E V E L O P M E N T A G E N C Y  
 I N V E S T M E N T R E P O R T

Summary of Invested Funds -- Last Day of the Month

MONTH	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
JULY	2,985,323	2,917,877	3,017,198	3,108,000	3,103,080	1,984,558	1,894,269	1,753,205	907,945	910,136
AUGUST	2,985,323	2,917,877	3,017,198	3,108,000	3,103,080	1,984,558	1,894,269	1,753,205	907,945	910,136
SEPTEMBER	2,810,323	2,917,877	2,777,198	2,808,000	3,103,080	1,984,558	1,894,269	1,753,205	907,945	910,136
OCTOBER	2,834,110	2,953,905	2,816,650	2,829,419	2,030,097	1,987,121	1,796,085	1,754,833	908,532	910,691
NOVEMBER	2,834,110	3,034,905	2,831,650	2,829,419	2,030,097	1,987,121	1,796,085	1,754,833	908,532	910,691
DECEMBER	2,834,110	3,177,905	2,991,650	2,959,419	2,205,097	1,987,121	1,796,085	1,754,833	908,532	911,274
JANUARY	2,859,997	3,237,463	3,052,641	2,977,435	2,208,580	1,989,403	820	1,756,257	909,118	911,274
FEBRUARY	3,157,997	3,237,463	3,052,641	2,977,435	2,208,580	2,139,403	820	1,756,257	909,118	911,274
MARCH	3,167,997	3,334,463	3,052,641	2,977,435	2,208,580	1,939,403	2,000,820	906,257	909,118	911,274
APRIL	2,984,072	2,802,720	3,084,227	3,141,429	2,211,614	1,941,969	2,001,427	907,394	909,635	911,859
MAY	3,035,072	2,977,720	3,084,227	3,141,429	1,981,614	1,941,969	2,001,427	907,394	909,635	911,859
JUNE	2,840,072	2,977,720	3,084,227	3,091,429	1,981,614	1,891,969	2,001,427	907,394	909,635	

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**ATTACHMENT 3**  
Public Financing Authority Investment Reports for  
May 2015

Exhibit A

South Pasadena  
Public Financing Authority  
INVESTMENT REPORT  
May 31, 2015

Investment Balances at Month End

INSTITUTION NAME	MATURITY DATE	YIELD TO CALL OR MATURITY	PERCENT OF PORTFOLIO	COST	CURRENT MARKET VALUE *
WELLS FARGO - RELIANCE TRUST - TVI					
Cash Equivalents	See Exhibit B	0.116%	63.20%	14,816,297.10	14,816,297.10
Certificates of Deposit / Govt. Securities	See Exhibit B	0.727%	36.80%	8,626,780.00	8,626,780.00
SUBTOTAL			100.00%	23,443,077.10	23,443,077.10
TOTAL INVESTMENTS			100.00%	\$23,443,077.10	\$23,443,077
OTHER ACCOUNTS:					
Wells Fargo 2009 Bonds Revenue Fund				\$203,333.90	
Wells Fargo 2009 Bonds Interest Fund				\$0.27	
Wells Fargo 2009 Bonds Principal Fund				\$0.00	
Wells Fargo 2013 Bonds Revenue Fund				\$0.28	
Wells Fargo 2013 Bonds Interest Fund				\$0.00	
Wells Fargo 2013 Bonds Principal Fund				\$0.00	
Wells Fargo 2013 Bonds Cost of Issuance Fund				\$0.11	

Required Disclosures:

Average weighted maturity of the portfolio 144 DAYS

Average weighted total yield to maturity of the portfolio 0.340%

The PFA's investment liquidity is sufficient for it to meet its expenditure requirements for the next 180 days.

\* Current market valuation is required for investments with maturities of more than twelve months.

**Exhibit B**

**Funds and Investments  
Held by Contracted (Third) Parties  
May 31, 2015**

**2009 PFA Water Revenue Bonds**

**Wells Fargo - Reliance Trust - TVI Investments**

Investment Type	Issuer	Settlement Date	Par Value	Coupon Rate	Market Value	Current YTM	Maturity Date	Days to Maturity	
<b>Reserve Fund</b>									
1	Cash		0.00	0.010%	0.00	0.010%		1	
2	Federated Treasury Obligations		4,534.04	0.010%	4,534.04	0.010%		1	
3	Government Advantage Money Market		243,130.79	0.010%	243,130.79	0.010%		1	
<b>Subtotal Cash &amp; Cash Equivalents</b>			<b>247,664.83</b>	<b>0.010%</b>	<b>247,664.83</b>	<b>0.010%</b>			
1	CDARS - CD	Medallion Bank - UT	3/15/2013	248,000.00	0.550%	248,000.00	0.550%	3/15/2016	289
2	CDARS - CD	Lake Forest Bank	6/27/2014	248,000.00	1.600%	248,000.00	1.600%	6/27/2016	393
3	CDARS - CD	American State Bank -IA	3/28/2013	248,000.00	0.700%	248,000.00	0.700%	3/28/2017	667
4	CDARS - CD	Oriental Bank	5/29/2014	248,000.00	1.000%	248,000.00	1.000%	5/30/2017	730
5	CDARS - CD	Barclays Bank	7/2/2014	248,000.00	1.150%	248,000.00	1.150%	7/3/2017	764
6	CDARS - CD	CIT Bank - UT	3/13/2013	248,000.00	1.100%	248,000.00	1.100%	3/13/2018	1,017
7	CDARS - CD	First Bank - PR	3/15/2013	248,000.00	1.050%	248,000.00	1.050%	3/15/2018	1,019
8	CD - Callable	JP Morgan Chase - OH	3/15/2013	248,000.00	0.750%	248,000.00	0.750%	3/15/2018	1,019
9	CDARS - CD	Bank of Deerfield	6/11/2014	248,000.00	1.600%	248,000.00	1.600%	6/11/2018	1,107
10	CDARS - CD	Discover Bank - DE	7/16/2014	247,000.00	1.550%	247,000.00	1.550%	7/16/2018	1,142
11	CDARS - CD	Goldman Sachs Bank	7/16/2014	247,000.00	1.600%	247,000.00	1.600%	7/16/2018	1,142
12	CDARS - CD	GE Capital Bank	7/18/2014	247,000.00	1.600%	247,000.00	1.600%	7/18/2018	1,144
13	CDARS - CD	Bar Harbor Bank - ME	5/30/2014	170,000.00	1.600%	170,000.00	1.600%	3/29/2019	1,398
<b>Subtotal CDs</b>			<b>3,143,000.00</b>	<b>1.209%</b>	<b>3,143,000.00</b>	<b>1.209%</b>		<b>898</b>	
<b>Total Reserve Fund</b>			<b>3,390,664.83</b>	<b>1.122%</b>	<b>3,390,664.83</b>	<b>1.122%</b>		<b>832</b>	
<b>Project Fund</b>									
1	Cash		0.00	0.010%	0.00	0.010%		1	
2	Federated Treasury Obligations		843,738.39	0.010%	843,738.39	0.010%		1	
3	Government Advantage Money Market		8,676,042.66	0.010%	8,676,042.66	0.010%		1	
4	USA Mutuals Partners Insured		5,048,851.22	0.320%	5,048,851.22	0.320%		1	
<b>Subtotal Cash &amp; Cash Equivalents</b>			<b>14,568,632.27</b>	<b>0.117%</b>	<b>14,568,632.27</b>	<b>0.117%</b>		<b>1</b>	
1	Govt. Securities	Fed. Home Loan Bank	12/30/2014	1,997,780.00	0.375%	1,997,780.00	0.375%	6/24/2016	390
2	CDARS - CD	Sterling Savings Bank	12/18/2013	249,000.00	0.400%	249,000.00	0.400%	6/18/2015	18
3	CDARS - CD	First State Bank	12/23/2013	249,000.00	0.400%	249,000.00	0.400%	6/23/2015	23
4	CDARS - CD	Conestoga Bank	12/27/2013	249,000.00	0.350%	249,000.00	0.350%	6/26/2015	26
5	CDARS - CD	Pacific City Bank	12/26/2013	249,000.00	0.350%	249,000.00	0.350%	6/26/2015	26
6	CDARS - CD	Private Bank & Trust	10/4/2013	249,000.00	0.650%	249,000.00	0.650%	10/5/2015	127
7	CDARS - CD	First United Bank	10/9/2013	249,000.00	0.500%	249,000.00	0.500%	10/9/2015	131
8	CDARS - CD	North American Banking Co.	10/9/2013	249,000.00	0.500%	249,000.00	0.500%	10/9/2015	131
9	CDARS - CD	Bridgewater Bank	10/10/2013	249,000.00	0.500%	249,000.00	0.500%	10/9/2015	131
10	CDARS - CD	Luana Savings Bank	10/11/2013	249,000.00	0.500%	249,000.00	0.500%	10/9/2015	131
11	CDARS - CD	Lyons National Bank	10/11/2013	249,000.00	0.500%	249,000.00	0.500%	10/13/2015	135
12	CDARS - CD	Pilot Bank	10/17/2013	249,000.00	0.500%	249,000.00	0.500%	10/16/2015	138
13	CDARS - CD	Enerbank	10/17/2013	249,000.00	0.550%	249,000.00	0.550%	10/19/2015	141
14	CDARS - CD	Ally Bank	5/14/2015	249,000.00	0.600%	249,000.00	0.600%	11/14/2016	533
	CDARS - CD	Triumph Bank	5/15/2015	249,000.00	0.600%	249,000.00	0.600%	12/15/2016	564
<b>Subtotal CDs &amp; Securities</b>			<b>5,483,780.00</b>	<b>0.450%</b>	<b>5,483,780.00</b>	<b>0.450%</b>		<b>97</b>	
<b>Total Project Fund</b>			<b>20,052,412.27</b>	<b>0.208%</b>	<b>20,052,412.27</b>	<b>0.208%</b>		<b>27</b>	
<b>Grand Totals</b>			<b>23,443,077.10</b>	<b>0.340%</b>	<b>23,443,077.10</b>	<b>0.340%</b>		<b>144</b>	

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# City of South Pasadena Agenda Report

Robert S. Joe, Mayor  
Diana Mahmud, Mayor Pro Tem  
Michael A. Cacciotti, Councilmember  
Marina Khubesrian, M.D., Councilmember  
Richard D. Schneider, M.D., Councilmember

Evelyn G. Zneimer, City Clerk  
Gary E. Pia, City Treasurer

COUNCIL AGENDA: July 15, 2015  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager *SG*  
FROM: Margaret Lin, Principal Management Analyst *ML*  
Samuel Zneimer, Management Analyst *SZ*  
SUBJECT: **Adoption of a Resolution to Modify Time-Restricted On-Street Parking Along Mission Street from Fremont Avenue to Fair Oaks Avenue**

## **Recommendation**

It is recommended that the City Council adopt a resolution to modify time-restricted on-street parking along Mission Street from Fremont Avenue to Fair Oaks Avenue from 1-hour to 2-hour while maintaining the current hours of operation Monday through Saturday, 9:00 a.m. to 6:00 p.m..

## **Fiscal Impact**

The cost of replacing signs is within the current Public Works Fiscal Year (FY) 2015-16 budget.

## **Commission Review and Recommendation**

This matter was not reviewed by a Commission.

## **Background**

The City of South Pasadena (City) received requests from merchants along Mission Street to review the current 1-hour time-restriction and provide more uniform time restrictions for the available on-street parking. Staff created a survey to receive input from the businesses located along Mission Street from Fremont Avenue to Fair Oaks Avenue and went door-to-door to each of those businesses to distribute the survey. Staff visited the businesses multiple times in May, 2015, to ensure that each of the businesses were provided an opportunity to participate in the survey.

## **Analysis**

The survey was divided into two segments: 1) Mission Street from Fremont Avenue to Mound Avenue and 2) Mission Street from Mound Avenue to Fair Oaks Avenue. The survey asked a series of questions to determine the desired time-restrictions and reasoning for each business' selection: 1) desired time-restriction duration, 2) hours of operation for the time-restriction;

either the current 9:00 a.m. to 6:00 p.m. or to change to 7:00 a.m. to 7:00 p.m. which is consistent with a large segment of Mission Street, and 3) if the Sunday parking exception should be maintained.

Mission Street from Fremont Avenue to Mound Avenue Responses: six (6) out of eight (8) businesses completed the survey.

	Allowable duration of on-street parking		Hours of operation for time-restrictions		Sunday Parking Expectation	
	1-hour	2-hours	9:00 a.m. to 6:00 p.m.	7:00 a.m. to 7:00 p.m.	Yes	No
Responses	1	5	3	3	4	2

Mission Street from Mound Avenue to Fair Oaks Avenue Responses: 13 out 14 businesses completed the survey. (Note: not all respondents provided an answer each of the questions.)

	Allowable duration of on-street parking		Hours of operation for time-restrictions		Sunday Parking Expectation	
	1-hour	2-hours	9:00 a.m. to 6:00 p.m.	7:00 a.m. to 7:00 p.m.	Yes	No
Responses	2	11	9	3	10	2

The results of the surveys indicated that a majority of businesses want the on-street parking time restriction to be extended to 2 hours Monday through Saturday. For the segment between Mound Avenue and Fair Oaks Avenue, the hours of operation desired are from 9:00 a.m. to 6:00 p.m. For the segment between Fremont Avenue to Mound Avenue, the survey result were split, Staff recommends that the hours of operation also be from 9:00 a.m. to 6:00 p.m. to provide continuity and consistency along Mission Street.

**Legal Review**

The City Attorney has reviewed this item.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City’s website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Resolution to Modify Timed-Parking Restrictions for a Portion of Mission Street

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,  
MODIFY TIME-RESTRICTED PARKING ON MISSION STREET  
FROM FREMONT AVENUE TO FAIR OAKS AVENUE**

**WHEREAS**, Section 22507 of the Vehicle Code of the State of California permits cities, by resolution, to prohibit or restrict the stopping, parking, or standing of vehicles; and

**WHEREAS**, the City of South Pasadena (City) is modifying time-restricted parking on Mission Street from Fremont Avenue to Fair Oaks Avenue to better regulate parking; and

**WHEREAS**, the City conducted a survey of the businesses along this section of Mission Street to help determine the desired modifications to the time-restricted parking by the local businesses.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1.** That restricted parking is hereby modified for the on-street parking spaces on both the south and north side of Mission Street from Fremont Avenue to Fair Oaks Avenue, with said restrictions applicable Monday through Saturday from 9:00 a.m. to 6:00 p.m.

**SECTION 2.** That the on-street parking time-restriction is two (2) hours for both the south and north side of Mission Street from Fremont Avenue to Fair Oaks Avenue.

**SECTION 3.** That this resolution shall become effective immediately upon its adoption, however the parking restriction set forth in this resolution shall not apply until signs or markings giving adequate notice thereof have been placed.

**SECTION 4.** The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

**PASSED, APPROVED AND ADOPTED ON** this 15<sup>th</sup> day of July, 2015.

\_\_\_\_\_  
Robert S. Joe, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)

\_\_\_\_\_  
Teresa L. Highsmith, City Attorney

**I HEREBY CERTIFY** the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 15<sup>th</sup> day of July, 2015, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)

# City of South Pasadena Agenda Report

*Robert S. Joe, Mayor  
Diana Mahmud, Mayor Pro Tem  
Michael A. Cacciotti, Councilmember  
Marina Khubesrian, M.D., Councilmember  
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk  
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: July 15, 2015  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager   
FROM: Arthur Miller, Chief of Police  
Brian Solinsky, Police Captain   
SUBJECT: **First Reading and Introduction of an Ordinance Amending South Pasadena Municipal Code Chapter 19A (Noise Regulations) to Restrict Construction Activity on City Recognized Holidays**

## **Recommendation**

It is recommended that the City Council read by title only for the first reading, waive further reading, and introduce an ordinance (Attachment 1) that amends South Pasadena Municipal Code (SPMC) Section 19A.13 (Construction of Buildings and Projects), to add holiday restrictions between ten a.m. and six p.m., for noise due to the construction of buildings and projects during City of South Pasadena (City) recognized holidays.

## **Fiscal Impact**

None.

## **Commission Review and Recommendation**

This matter was not reviewed by a Commission.

## **Background**

The City has a longstanding policy that certain sounds are hazardous to the public's health, welfare, peace, safety, and adversely affect the quality of life of its citizens. Excessive sound generation in residential areas due to construction has been a considerable issue to the residents.

On November 19, 2014, City Council approved SPMC Section 19A.13 (a) restricting noise from construction activity within a residential zone or within five hundred feet thereof on Monday through Friday before eight a.m. and after seven p.m., Saturday before nine a.m. and after seven p.m., and on Sunday before ten a.m. and six p.m.

On June 3, 2015, the City Council expressed support to review and revise the City's noise regulations to include provisions that better address the City's needs and are consistent with other

SPMC Sections by restricting the time for noise related to the construction of buildings and projects and adding City recognized holidays to the list of restrictions.

**Analysis**

The City’s noise regulations are located in Chapter 19A of the SPMC and regulate noise based on general standards regarding disturbance of the peace and specific noise sources (SPMC Articles 2-6). These regulations were adopted on March 7, 2007 with Ordinance No. 2153, adding Section 19A.13 Article 1 of Chapter 19.

The most recent amendment occurred on November 19, 2014, with Ordinance No. 2278, which changed all citywide construction hours to the following:

Citywide Construction Hours	Citywide Construction Hours
<b>Monday through Saturday</b> 8:00 a.m.-7:00 p.m.	<b>Sunday</b> 10:00 a.m.-6:00 p.m.

The City defines and classifies noise into five categories within the regulations: (1) special noise sources, (2) construction, (3) vehicles, (4) amplified sound, and (5) general noise. Additionally, noise ordinances are typically drafted in either an objective standard approach with specific decibel standards or a subjective nuisance standard with no decibel standard.

Several sections of the SPMC relating to noise and disturbances already include time restrictions for holidays. However, SPMC Section 19A.13 does not include this language. For consistency and clarity, staff recommends the addition of City recognized holidays to SMPC Section 19A.13. City recognized holidays are as follows:

- A. January 1 (New Year’s Day)
- B. 3<sup>rd</sup> Monday of February (Washington’s Birthday)
- C. Last Monday of May (Memorial Day)
- D. 4<sup>th</sup> of July (Independence Day)
- E. 1<sup>st</sup> Monday of September (Labor Day)
- F. 2<sup>nd</sup> Monday of October (Columbus Day)
- G. November 11<sup>th</sup> (Veteran’s Day)
- H. 4<sup>th</sup> Thursday of November (Thanksgiving)
- I. December 25<sup>th</sup> (Christmas Day)

Violations of the SPMC are considered misdemeanors by law and will continue to be enforced by the Police Department. It is anticipated the increase in violations will be minimal and have little to no effect on police services.

**Legal Review**

The City Attorney has reviewed this item.

Amendment to SPMC Section 19A.13, Restricting Construction Activity on Holidays  
July 15, 2015  
Page 3 of 3

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. Proposed Ordinance amending SPMC 19A.13
2. Current SPMC Section 19A.13
3. City Council Minutes, June 3, 2015

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**ATTACHMENT 1**  
Proposed Ordinance Amending SPMC 19A.13

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL  
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,  
AMENDING SECTION 19A.13 (CONSTRUCTION OF BUILDINGS  
AND PROJECTS) OF ARTICLE 3 (CONSTRUCTION) OF  
CHAPTER 19A (NOISE REGULATION) OF THE  
SOUTH PASADENA MUNICIPAL CODE**

**WHEREAS**, the South Pasadena Municipal Code (SPMC) for the City of South Pasadena (City) protects, preserves, and promotes the health, safety, welfare, peace, and quiet of the citizens of the City; and

**WHEREAS**, the establishment of standards that will eliminate and reduce unnecessary noises that are harmful or otherwise detrimental to the enjoyment of life and property, and maintenance of business is necessary to protect the quality of life for citizens and businesses of the City; and

**WHEREAS**, the City Council directed staff to implement the recommendations through the appropriate actions; and

**WHEREAS**, on November 19, 2014, the City Council adopted Ordinance No. 2278 to amend the provisions related to noise control; and

**WHEREAS**, on June 3, 2015, the City Council provided direction to staff to evaluate and propose changes the noise ordinance for the City of South Pasadena; and

**WHEREAS**, this ordinance will uniformly regulate hours of construction throughout the City and add City recognized holidays to the list of restrictions.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:**

*New words and phrases are underlined; deletions are indicated by being stricken through.*

**SECTION 1.** SPMC Section 19A.13 (Construction of buildings and projects) of Article 3 (Construction), of Chapter 19A (Noise Regulation) is amended to read: (underlined indicates amended portion)

**19A.13 Construction of building and projects.**

- (a) It is unlawful for any person to perform any construction activity within a residential zone or within five hundred feet thereof on Monday through Friday before eight a.m. and after seven p.m., Saturday before ~~five~~ <sup>two</sup> a.m. and after seven p.m., and on Sundays and City recognized holidays before ten a.m. and after six p.m.

- (b) For the purposes of this section, “construction activity” is activity requiring a building permit and defined to include, but is not limited to, the operation of any manual, electric or pneumatic hammer, saw, shovel, hoist, derrick or any other device used in the performance of site preparation, assembly, repair, demolition, alteration or similar action on structures, rights-of-way, or land.
- (c) The prohibition of this section shall not apply to emergency work as defined in Article 1 of this chapter.
- (d) City recognized holidays as of July 2015, shall be defined as:
  - A. January 1 (New Year’s Day)
  - B. 3<sup>rd</sup> Monday of February (Washington’s Birthday)
  - C. Last Monday of May (Memorial Day)
  - D. 4<sup>th</sup> of July (Independence Day)
  - E. 1<sup>st</sup> Monday of September (Labor Day)
  - F. 2<sup>nd</sup> Monday of October (Columbus Day)
  - G. November 11<sup>th</sup> (Veteran’s Day)
  - H. 4<sup>th</sup> Thursday of November (Thanksgiving)
  - I. December 25<sup>th</sup> (Christmas Day)

**SECTION 2.** This ordinance shall take effect thirty (30) days after its final passage and within fifteen (15) days after its passage, the City Clerk of the City of South Pasadena shall certify to the passage and adoption of this ordinance and to its approval by the Mayor and City Council and shall cause the same to be published in a newspaper in the manner required by law.

**PASSED, APPROVED, AND ADOPTED \_\_\_\_\_, 2015.**

\_\_\_\_\_  
Robert S. Joe., Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)

\_\_\_\_\_  
Teresa L. Highsmith, City Attorney

Date: \_\_\_\_\_

**I HEREBY CERTIFY** the foregoing ordinance was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the XX day of XX, 2015, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

---

Evelyn G. Zneimer, City Clerk  
(seal)

**ATTACHMENT 2**  
Current SPMC 19A.13

**South Pasadena Municipal Code**

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CHAPTER 19A NOISE REGULATION

ARTICLE 3. CONSTRUCTION

**19A.13 Construction of buildings and projects.**

(a) It is unlawful for any person to perform any construction activity within a residential zone or within five hundred feet thereof on Monday through Friday before eight a.m. and after seven p.m., Saturday before nine a.m. and after seven p.m., and on Sunday before ten a.m. and after six p.m.

(b) For the purposes of this section, "construction activity" is activity requiring a building permit and defined to include, but is not limited to, the operation of any manual, electric or pneumatic hammer, saw, shovel, hoist, derrick or any other device used in the performance of site preparation, assembly, repair, demolition, alteration or similar action on structures, rights-of-way, or land.

(c) The prohibition of this section shall not apply to emergency work as defined in Article 1 of this chapter. (Ord. No. 2054, § 2; Ord. No. 2095, § 1; Ord. No. 2153, § 1, 2007; Ord. No. 2278, § 1, 2014.)

**ATTACHMENT 3**  
City Council Minutes June 3, 2015

Mayor Joe presented a Certificate of Appreciation to Former Mayor Bogaard for serving four Mayoral terms and over 16 years of dedication and commitment to enhance the Cities of Pasadena, South Pasadena, and the San Gabriel Valley. He presented commemorative coins to both Former Mayor Bogaard and Mrs. Bogaard. In addition, a bouquet of flowers was presented to Mrs. Bogaard.

A recess for refreshments in honor of Former Mayor Bogaard was taken at 7:59 p.m.

Mayor Joe reconvened the City Council Meeting at 8:10 p.m.

**3. ANNOUNCEMENT OF 5<sup>TH</sup> GRADE WINNERS OF THE FESTIVAL OF BALLOONS 4<sup>TH</sup> OF JULY POSTER CONTEST DEPICTING THE THEME "SPECIAL OLYMPICS"**

Prior to tonight's Closed Session Meeting, the City Council reviewed the Festival of Balloons 4<sup>th</sup> of July Poster Contest finalist entries and voted on 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> place winners. Joe Payne, Chair, Festival of Balloons 4<sup>th</sup> of July Committee, described the contest depicting the "Special Olympics" theme and announced the winners. Chair Payne invited all to attend the 4<sup>th</sup> of July festivities.

**4. PRESENTATION OF A CERTIFICATE OF APPRECIATION TO ORCHARD SUPPLY HARDWARE FOR GENEROUS DONATIONS TO THE SOUTH PASADENA COMMUNITY GARDEN**

Mayor Joe presented a Certificate of Appreciation to Jim Fox, Store Manager, and Steve Standard, Neighbors Helping Neighbors, of Orchard Supply Hardware, for generous donations to the South Pasadena Community Garden. Store Manager Fox made remarks.

**5. COUNCILMEMBERS' COMMENTS**

Councilmember Schneider requested that an item be added to a future City Council Meeting Agenda to reconsider the City's noise regulations for a minor clarification to ensure that noise restrictions are in place for recognized City holidays, seconded by Councilmember Cacciotti. Councilmember Schneider announced the following: 1) His attendance at a presentation on May 27, 2015, made by Judy Chu, Congresswoman, 27<sup>th</sup> Congressional District, to Sophia and Hannah Hathaway, South Pasadena Residents, who received the 2015 Congressional Award Silver and Bronze Medals; and 2) His participation in a recent tour of the Nature Park (Park) with Public Works employees to assess needs of the Park, e.g., removal of dead trees, identification of areas in need of mulch. He reported that the Park is doing well and provided directions to members of the public who would like to visit the Park.

Councilmember Khubesrian reported on her efforts on behalf of the City in a new endeavor, "Beyond the 710 – Moving Forward." The City is working with the Connected

# City of South Pasadena Agenda Report

Robert S. Joe, Mayor  
Diana Mahmud, Mayor Pro Tem  
Michael A. Cacciotti, Councilmember  
Marina Khubesrian, M.D., Councilmember  
Richard D. Schneider, M.D., Councilmember

Evelyn G. Zneimer, City Clerk  
Gary E. Pia, City Treasurer

COUNCIL AGENDA: July 15, 2015

TO: Honorable Mayor and City Council

VIA: Sergio Gonzalez, City Manager *SG*

FROM: Margaret Lin, Principal Management Analyst *ML*  
Samuel Zneimer, Management Analyst *SZ*

SUBJECT: **Adoption of a Resolution Approving Parking and Traffic Recommendations for High Impact Areas along Oak Street, La Senda Place, Rollin Street, El Centro Street, and Marengo Avenue**

## Recommendation

It is recommended that the City Council approve Staff's proposed parking and traffic recommendations; and adopt the attached resolutions accordingly.

## Fiscal Impact

Fiscal impact with the implementation of the proposed recommendations includes the cost of signage for parking changes and the implementation of the Oak Street/La Senda Place Preferential Parking District. These costs can be absorbed within the current budget but also places a higher burden on the South Pasadena Police Department services for implementation of the preferential program and for enforcement of new regulations. The costs for implementing the recommendations at Arroyo Vista Elementary School are incorporated in the approved budget for the repaving and restriping for El Centro Street.

## Commission Review and Recommendation

This matter was not reviewed by a commission.

## Background

Local residents have raised concerns regarding parking and traffic along various high impact areas including: Arroyo Vista Elementary School, Holy Family School/South Pasadena High School/Ramona Street, Marengo Elementary School, Monterey Hills Elementary School, and the YMCA/Oak Street. The relatively high volume of users accessing these sites at peak hours has created some traffic and circulation challenges for surrounding residents. Staff from the Police Department, Public Works, and City Manager's Office worked together as the "Project Team" to conduct site visits at each of the locations to assess the parking and traffic issues, and develop proposed recommendations that were presented to the City Council at the February 18, 2015,

City Council Meeting.

At the direction of the City Council, Staff held community meetings to receive comments from all stakeholders from each site:

- April 14, 2015 - Monterey Hills Elementary School
- April 15, 2015 - Arroyo Vista Elementary School
- April 28, 2015 and May 6, 2015 - Marengo Elementary School
- May 21, 2015 - YMCA/Oaks Street
- May 27, 2015 - Holy Family School/ Ramona Street/ South Pasadena High School

**Analysis**

The analysis and recommendations provided by the Project Team incorporate relevant projects and comments received from the public. Stakeholders were able to submit their comments during the public meetings and directly to Staff via comment cards, e-mails, and telephone. The recommendations listed below utilize a variety of strategies to address issues specific to each site. Some of the recommendations will be implemented in phases or will require further study.

***Arroyo Vista Elementary School (335 El Centro Street)***

Between 2009 and 2014 Arroyo Vista experienced a 14% increase in their student enrollment (604 to 690 students) from grades K-5 and has approximately 70 employees on campus during the day. The campus does not provide any on-site parking. The school utilizes a staggered dismissal schedule for students to assist with congestion:

<b>Grade Level</b>	<b>Dismissal Time</b>
Grades 1-2	2:25 p.m.
Grade 3	2:45 p.m.
Grade 4-5	2:50 p.m.

The current drop off zone is located on Cawston Avenue; however, the entrance to the school is located on El Centro Street. Consequently, some parents double park on El Centro Street in order to drop off their children, creating a safety risk. In the summer of 2015, Public Works will be repaving and restriping El Centro Street; this work will include installation of a bicycle facility, repainting of crosswalks and localized repairs of sidewalks and curbs. The proposed recommendations are listed below:

***Proposed Recommendation***

- Public Works Department to replace the 16 angled street parking on El Centro Street in front of the school with approximately 12 parallel parking spaces with loading restrictions Monday through Friday from 7:00 a.m. to 9:00 a.m. and 2:00 p.m. to 4:00 p.m. to provide students with more direct access to the school entrance on El Centro Street during drop off and pick-up. Outside of the designated loading times the parking spaces will be unrestricted to provide on-street parking for visitors.
- Public Works Department to replace approximately 300 feet of the northern portion of the

loading zone on Cawston Avenue with approximately 15 parallel parking spaces. Maintaining the remaining approximately 240 feet of the southern portion of the loading zone will help facilitate drop off and pick-up for the kindergarten classes and provide approximately 12 parking spaces with loading restrictions Monday through Friday from 7:00 a.m. to 9:00 a.m. and 2:00 p.m. to 4:00 p.m. By moving the location of the drop off zone from Cawston Avenue to El Centro Street circulation around the school will be improved while maintaining sufficient street parking for staff and visitors.

- Police Department to provide additional enforcement to address: speeding on El Centro Street and Pasadena Avenue, U-turns on Cawston Avenue, and rolling stops.
- City Manager's Office and Police Department to work with the PTA to educate parents about the upcoming photo/mail enforcement for double parking and other traffic violations.
- Police Department to provide additional training for crossing guards (could include placement of cones).

(Sitemap to follow)



***Holy Family School/ Ramona Street/ South Pasadena High School***

Holy Family School currently enrolls approximately 320 students from grades K-8 and has approximately 35 employees on campus during the day. The school start time is 8:00 a.m. Monday through Friday, which is similar to the start time at the South Pasadena High School located across the street (8:00 a.m. Monday through Friday; and 9:15 a.m. every other Tuesday and Thursday). The number of students being dropped off at both campuses creates temporary congestion during morning peak hours. A Preferential Parking District (PPD) was previously established on Ramona Avenue between Rollin Street and Oak Street, exempting permit holders from the one-hour parking restrictions on weekdays from 7:00 a.m. to 5:00 p.m. Each dwelling unit is entitled to a maximum of three permits.

*Proposed Recommendation*

- City Manager's Office and Police Department to work with the PTA to educate parents about the upcoming photo/mail enforcement for double parking and other traffic violations.
- Police Department to provide additional enforcement to address: speeding on Ramona Avenue and Oak Street, rolling stops, blocked driveways, and students riding/skating without helmets.
- City Manager's Office to revise the current timed-parking regulations on Rollin Street adjacent to Holy Family to exempt on weekends.
- City Manager's Office and Police Department to provide permits only to residents starting January 1, 2016.
- City Manager's Office to coordinate with Holy Family staff to explore staggered school start times to help minimize the traffic congestion during morning drop offs.
- City Manager's Office to consider revising the current PPD regulations to require residents to demonstrate a need to the Police Department to justify the issuance of the permit and include a fee to offset the cost of operating the PPD.

(Sitemap to follow)



***Marengo Elementary School (1400 Marengo Avenue)***

Between 2009 and 2014 Marengo experienced a 20% increase in their student enrollment (640 to 770 students) from grades K-5, and has approximately 70 employees on campus during the day. The campus does not provide any on-site parking, requiring teachers, staff, and visitors to park along Marengo Avenue or Stratford Avenue. Currently, a designated drop off zone on Marengo Avenue in front of the school provides parents with curbside access to drop off their children. Stratford Avenue is currently being used as an undesignated secondary drop off site.

***Proposed Recommendation***

- Public Works Department to place 1 hour time-restricted parking on the north side of Marengo Avenue between Rollin Street and Bank Street from 7:00 a.m. to 9:00 a.m. Monday through Friday.
- City Manager's Office and Police Department to work with the PTA to educate parents about the upcoming photo/mail enforcement for double parking and other traffic violations.
- Police Department to provide additional enforcement to address: blocked driveways, double-parking, and students riding/skating without a helmet.

(Sitemap to follow)



***Monterey Hills Elementary School (1624 Via Del Rey)***

Between 2009 and 2014 Monterey Hills experienced a 21% increase in their student enrollment (530 to 640 students) from grades K- 5 and has approximately 70 employees on campus during the day. The campus provides 13 on-site parking spaces. The school utilizes a staggered dismissal schedule for students to assist with congestion:

<b>Grade Level</b>	<b>Dismissal Time</b>
Grades 1-2	2:25 p.m.
Grade 3	2:45 p.m.
Grade 4-5	2:50 p.m.

The current drop off zone, which is located within the school’s driveway on campus, generates a long queue causing some parents to double park on Via Del Rey creating a safety risk for students crossing the street.

***Proposed Recommendation***

- Public Works Department to evaluate the possibility of removing the stop sign at Camino Cerrado/Via del Rey.
- Public Works Department to evaluate the left turn from Monterey Road to Via del Rey heading west to determine whether the signal timing should be modified for protected left turn phasing.
- City Manager’s Office and Police Department to work with the PTA to educate parents about the upcoming photo/mail enforcement for double parking and other traffic violations.
- Police Department to provide additional enforcement to address: blocked driveways, double-parking, and students riding/skating without a helmet.

(Sitemap to follow)



***YMCA (1605 Garfield Avenue)***

The YMCA currently has 22 on-site parking spaces and approximately 20 staff members. The insufficient amount of on-site parking requires patrons to park along Oak Street and La Senda Place. In an effort to ensure the limited number of parking spaces are available for patrons; the YMCA has worked with Oneonta Church to develop a parking program that enables staff to park at the church.

*Proposed Recommendation*

- City Manager's Office to continue supporting the collaborative efforts between the YMCA and Oneonta Church.
- Public Works Department to replace the 3 parking spaces on Oak Street in front of the YMCA with a loading zone Monday through Sunday from 7:00 a.m. to 7:00 p.m. to help facilitate drop offs and improve traffic circulation.
- City Manager's Office and Police Department to implement a Preferential Parking District on the south side of Oak Street (between Camden Court and Garfield Avenue) and on both sides of La Senda Place with 1 hour time restricted parking, from 7:00 a.m. to 7:00 p.m. Monday through Sunday excluding holidays.
- City Manager's Office to consider revising the current PPD regulations to require residents to demonstrate a need to the Police Department to justify the issuance of the permit and include a fee to offset the cost of operating the PPD
- Public Works Department to evaluate strategies to reduce the crossing distance for pedestrians, to investigate traffic calming techniques at the intersection at Oak Street and Garfield Avenue.
- Police Department to provide additional enforcement to address: blocked driveways, double-parking and speeding.

(Sitemap to follow)



Adoption of Resolution Approving Parking and Traffic Recommendations for High Impact Areas  
July 15, 2015  
Page 13 of 13

**Legal Review**

The City Attorney has not reviewed this item.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

**Attachments:**

1. Resolution for Oak Street/La Senda Place Preferential Parking District
2. Resolution for Modification of Time-Restricted Parking on Rollin Street
3. Resolution for Time-Restricted Parking on Marengo Avenue

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**ATTACHMENT 1**  
Resolution for Oak Street/La Senda Place  
Preferential Parking District

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,  
ESTABLISHING PREFERENTIAL PARKING DISTRICT ON  
PORTIONS OF OAK STREET AND LA SENDA PLACE IN  
ACCORDANCE WITH SECTION 22507 OF THE  
CALIFORNIA VEHICLE CODE**

**WHEREAS**, Section 22507 of the Vehicle Code of the State of California permits cities, by resolution, to establish certain streets upon which preferential parking privileges are granted; and

**WHEREAS**, the residents residing on sections of Oaks Street and La Senda Place are impacted by the increased number of patrons at the South Pasadena/San Marino YMCA; and

**WHEREAS**, City of South Pasadena (City) staff has conducted outreach meetings to solicit public comments and performed site reviews; and

**WHEREAS**, the South Pasadena City Council has determined that a preferential parking district is suitable for the southern portion of Oak Street between Camden Parkway and Garfield Avenue, and La Senda Place between Huntington Drive and Garfield Avenue.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1.** That the following streets are hereby designated a Preferential Parking District with preferential parking privileges as provided for in Section 22507 (a) of the California Vehicle Code:

**South side of Oak Street from Camden Parkway to Garfield Avenue &  
La Senda Place from 1703 La Senda Place to Huntington Drive**

**SECTION 2.** That parking on the identified street above be restricted to one (1) hour, everyday, excluding holidays, between the hours of 7:00 a.m. and 7 p.m.

**SECTION 3.** That the South Pasadena Police Department (Police Department), upon request for a permit, shall issue a permit for one (1) vehicle valid for one (1) year from the date of issuance to those residents residing on the street designated for Preferential Parking. The burden of proof of residency shall rest with the person requesting said permit and shall be to the satisfaction of the Police Department.

**SECTION 4.** That the Police Department shall issue no more than three (3) permits per dwelling unit.

**SECTION 6.** That the permit shall consist of a parking placard placed inside the vehicle, hanging from the rear-view mirror on a card hanger. With said placard, the vehicle shall be exempt from the posted one-hour limitations only; all other laws and ordinances shall be complied with.

**SECTION 6.** That the privileges provided by this preferential parking district not include an exemption from the City's overnight parking restriction as established and regulated by Chapter 19, Division 2 "ALL-NIGHT PARKING PERMIT" of the South Pasadena Municipal Code.

**SECTION 7.** That the parking permit shall be valid only for the designated streets and no other streets. Permits are the sole responsibility of the owner.

**SECTION 8.** That by resolution, the street shall be established as a Preferential Parking District at the discretion of the City Council and by resolution may be changed from time to time.

**SECTION 9.** This resolution shall become effective immediately upon its adoption.

**SECTION 10.** The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

**PASSED, APPROVED AND ADOPTED ON** this 15<sup>th</sup> day of July, 2015.

\_\_\_\_\_  
Robert S. Joe, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)

\_\_\_\_\_  
Teresa L. Highsmith, City Attorney

**I HEREBY CERTIFY** the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 15<sup>th</sup> day of July, 2015, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

---

Evelyn G. Zneimer, City Clerk  
(seal)

**ATTACHMENT 2**  
Resolution for Modification of Time-Restricted  
Parking on Rollin Street

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,  
MODIFY TIME-RESTRICTED PARKING ON  
ROLLIN STREET FROM FREMONT AVENUE  
TO RAMONA AVENUE**

**WHEREAS**, Section 22507 of the Vehicle Code of the State of California permits cities, by resolution, to prohibit or restrict the stopping, parking, or standing of vehicles; and

**WHEREAS**, the City of South Pasadena (City) is modifying time-restricted parking on Rollin Street from Fremont Avenue to Ramona Avenue to better regulate parking; and

**WHEREAS**, City staff has conducted outreach meetings to solicit public comments and performed site reviews; and

**WHEREAS**, the City has determined that the existing time-restricted parking, one (1) hour time-restriction from 7:00 a.m. to 4:00 p.m., should not include Sundays to allow for better utilization of the existing parking inventory on Rollin Street.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1.** That the time-restricted parking on Rollin Street, from Fremont Avenue to Ramona Avenue, be modified to one (1) hour time-restricted parking from 7:00 a.m. to 4:00 p.m., Monday through Saturday.

**SECTION 2.** That this resolution shall become effective immediately upon its adoption, however the parking restriction set forth in this resolution shall not apply until signs or markings giving adequate notice thereof have been placed.

**SECTION 3.** The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

**PASSED, APPROVED AND ADOPTED ON** this 15<sup>th</sup> day of July, 2015.

\_\_\_\_\_  
Robert S. Joe, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)

\_\_\_\_\_  
Teresa L. Highsmith, City Attorney

**I HEREBY CERTIFY** the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 15<sup>th</sup> day of July, 2015, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)

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**ATTACHMENT 3**  
Resolution for Time-Restricted Parking  
on Marengo Avenue

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,  
TO IMPLEMENT TIME-RESTRICTED PARKING ON  
MARENGO AVENUE FROM ROLLIN STREET TO  
BANK STREET**

**WHEREAS**, Section 22507 of the Vehicle Code of the State of California permits cities, by resolution, to prohibit or restrict the stopping, parking, or standing of vehicles; and

**WHEREAS**, the City of South Pasadena (City) is implementing time-restricted parking on the west side of Marengo Avenue from Rollin Street to Bank Street to better regulate parking; and

**WHEREAS**, City staff has conducted outreach meetings to solicit public comments and performed site reviews; and

**WHEREAS**, the City has determined that implementing time-restricted parking, one (1) hour time-restriction from 7:00 a.m. to 9:00 a.m., on the west side of Marengo Avenue is feasible and addresses the observed parking issue.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1.** Establish time-restricted parking on the west side of Marengo Avenue, from Rollin Street to Bank Street, the time restriction will be one (1) hour parking from 7:00 a.m. to 9:00 a.m., Monday through Friday.

**SECTION 2.** That this resolution shall become effective immediately upon its adoption, however the parking restriction set forth in this resolution shall not apply until signs or markings giving adequate notice thereof have been placed.

**SECTION 3.** The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

**PASSED, APPROVED AND ADOPTED ON** this 15<sup>th</sup> day of July, 2015.

\_\_\_\_\_  
Robert S. Joe, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)

\_\_\_\_\_  
Teresa L. Highsmith, City Attorney

**I HEREBY CERTIFY** the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 15<sup>th</sup> day of July, 2015, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)

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# City of South Pasadena Agenda Report

*Robert S. Joe, Mayor  
Diana Malmud, Mayor Pro Tem  
Michael A. Cacciotti, Councilmember  
Marina Khubesrian, M.D., Councilmember  
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk  
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: July 15, 2015  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager *JA*  
FROM: Margaret Lin, Principal Management Analyst *ML*  
SUBJECT: **Establish a Council Ad Hoc Committee for the State Route 710  
Draft Environmental Impact Report/Environmental Impact  
Statement Comment Letter to Caltrans**

## **Recommendation**

It is recommended that the City Council authorize the formation of an Ad Hoc Committee to work with Staff and Special Counsel to complete and submit the City's official public comment letter to Caltrans regarding the State Route 710 (SR-710) Draft Environmental Impact Report/Environmental Impact Statement (EIR/EIS).

## **Fiscal Impact**

No fiscal impact.

## **Commission Review and Recommendation**

This matter was reviewed by an ad hoc committee of the Freeway and Transportation Commission.

## **Background**

On March 2, 2015, Caltrans released the Draft EIR/EIS, with a 120-day public comment period that will close on July 6, 2015. On April 22, 2015, the City Council authorized a letter to Caltrans requesting the release of the Cost Benefit Analysis (CBA) and that the 120-day public comment period is amended to start after the release of the CBA. The City in collaboration with the Connected Cities and Communities (C3) announced the Beyond the 710 initiative on May 28, 2015 at a press conference to present an alternative set of solutions for the region. On June 19, 2015, Metro released the CBA and on June 23, 2015, Caltrans announced that the public comment period would be extended until August, 5, 2015.

The consultant team from the 5-Cities Alliance provided a draft letter on March 29, 2015 to the City Council. The draft 5-Cities Alliance comment letter includes findings regarding:

- CEQA deficiencies
- Inadequate analysis of transportation impacts and mitigation measures
- Inadequate analysis of geological impacts and mitigation measures

Establish a Council Ad Hoc Committee for the SR-710 Draft EIR/EIS Comment Letter to Caltrans  
 July 15, 2015  
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- Inadequate analysis of water quality impacts and mitigation measures
- Inadequate analysis of noise and vibration impacts and mitigation measures
- Inadequate analysis of air quality and climate change impacts and mitigation measures

Based on comments received, the consultants amended their comment letter and will be submitting a public comment letter on behalf of the 5-Cities Alliance.

**Analysis**

The Purpose and Need of the Draft EIR/EIS is flawed due to the misconception that the traffic on local arterials and freeways are attributed to the “lack of continuous north-south transportation facilities in the study area”. Metro’s San Gabriel Valley Mobility Matrix states that “About 70 percent of weekday person trips consist of trips occurring entirely within the San Gabriel Valley.” The Draft EIR/EIS evaluates five alternatives:

- No Build (includes projects in regional long range transportation plans)
- Transportation System Management/Transportation Demand Management (TSM/TDM)
- Bus Rapid Transit (BRT)
- Light Rail Transit (LRT)
- Tunnel (includes six variations, single-/dual-bore, toll/no toll, truck/no truck, and express bus/no express bus)

Each of the proposed alternatives is flawed and does not adequately address the transportation needs of the surrounding communities. Although the Draft EIR/EIS does not include a selected preferred alternative, its text reveals a preference for the Tunnel Alternative as the favored candidate, which if built, would eliminate funding opportunities for other regionally significant projects, such as the Metro Gold Line Foothill Extension, Eastside Extension and the Glendale-Pasadena Connector. Furthermore, the Tunnel Alternative does not address the transportation needs of the region, nor assist the State in reaching its Greenhouse Gas (GHG) emission reduction targets established by the California Global Warming Solutions Act (AB 32). While the City has been in support of TSM/TDM, BRT, and LRT projects, the proposed alternatives in the Draft EIR/EIS are flawed and need to be redeveloped to reduce impacts to the City and surrounding communities. Furthermore, any adopted alternative should minimize vehicle miles traveled to reduce GHG emissions as established by Senate Bill 743 (Steinberg, 2013). The proposed build alternatives would result in the following:

<b>Alternative</b>	<b>Acquisition Requirements</b>
TSM/TDM	11,812 square feet from eight parcels and 8,080 square feet of temporary construction easements from 4 parcels
BRT	409 on-street parking spaces during the weekday peak-hours, and permanent removal of 52 spaces
LRT	16 full parcel acquisitions and 42 partial parcel acquisitions
Tunnel	239 partial parcel acquisitions

Establish a Council Ad Hoc Committee for the SR-710 Draft EIR/EIS Comment Letter to Caltrans

July 15, 2015

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The Draft EIR/EIS fails to adequately assess vibration impacts from construction of the Tunnel Alternative on historic commercial and residential districts along its path. These districts include significant landmarks such as Route 66, and the Arroyo Seco Parkway. The National Trust for Historic Preservation has previously identified the communities of El Sereno, Pasadena, and South Pasadena on its list of America's Most Endangered Historic Places since 1989, and recently named the "Historic Communities of the 710" as the newest National Treasure on May 28, 2015. In addition, the City updated its Historic Resources Inventory on June 25, 2015, and identified 36 additional properties that are eligible for listing at the federal, state, and/or local levels. The proposed Tunnel Alternative could potentially result in significant negative impacts on these historic resources.

The Draft EIR/EIS fails to provide a solution to the region. A more thorough analysis of the transportation needs of the region is needed in order to develop sustainable strategies that minimize impacts on the surrounding communities and enhance mobility for all users. Staff has worked with the City's Special Counsel, Antonio Rossmann, to expand upon City specific impacts in the City's comment letter. The City's comment letter focuses on the following impacts specific to the City:

- Caltrans inappropriate delegation of National Environmental Protection Act responsibilities to Metro
- Predetermination of the Tunnel Alternative and failure to identify a Preferred Alternative
- Traffic generated in the corridor from induced demand
- Safety concerns regarding the construction and operation of the Tunnel Alternative
- Impacts to historic resources due to the construction and operation of the Tunnel Alternative

The CBA provided misleading information that identifies the Tunnel Alternative as the alternative with the highest Net Present Value. However, upon further evaluation the TSM/TDM alternative would result in the highest Benefit-Cost Ratio. Furthermore, the CBA underestimates the cost of the Tunnel Alternative by discounting the employee costs and including them as benefits instead. The CBA also includes a questionable analysis of the Value of Time, which applies a different value of time for auto and transit users.

The City has joined Connected Cities and Communities (C3) in order to address the transportation needs of the region, alleviate congestion, provide greater transportation options, protect the environment, and preserve local resources. Staff has referenced the C3 project, Beyond the 710: Moving Forward - New Initiative for Mobility and Community, in the City's comment letter to enter the Initiative into the SR-710 Draft EIR/EIS administrative record; requested Caltrans to consider abandoning the SR-710 North Study project for a more sustainable and financially feasible project that addresses the communities transportation needs. Staff has also referenced findings from the 5-Cities Alliance letter.

Establish a Council Ad Hoc Committee for the SR-710 Draft EIR/EIS Comment Letter to Caltrans

July 15, 2015

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**Legal Review**

Special Counsel, Antonio Rossmann, has contributed to the drafting of the City's comment letter and will work with Staff and the Council Ad Hoc Committee to complete the City's official public comment letter and ensure that it is submitted in a timely manner.

**Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

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Gary E. Pia, City Treasurer

COUNCIL AGENDA: July 15, 2015  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager *JG*  
FROM: Margaret Lin, Principal Management Analyst *ML*  
SUBJECT: **Adoption of a Resolution Regarding the City's Official Position  
on the State Route 710 North Project**

## **Recommendation**

It is recommended that the City Council:

1. Rescind Resolution No. 7172; and
2. Adopt a new resolution regarding the City of South Pasadena's (City) official position on the State Route 710 (SR-710) North Project.

## **Fiscal Impact**

No fiscal impact.

## **Commission Review and Recommendation**

This matter was not reviewed by a commission.

## **Background**

On July 20, 2011, the City Council adopted Resolution No. 7172 outlining the City's Official position on the SR-710 North Extension, and supporting a multi-modal alternative. On July 2, 2014, the City Council authorized the City Manager to execute four professional services agreements on behalf of the 5-Cities Alliance for consulting services regarding the SR-710 Draft Environmental Impact Report/Environmental Impact Statement (EIR/EIS). On March 2, 2015, Caltrans released the Draft EIR/EIS, with a 120-day public comment period that was scheduled to close on July 6, 2015. On April 22, 2015, the City Council authorized a letter to Caltrans requesting the release of the Cost Benefit Analysis (CBA) and that the 120-day public comment period be amended to start after the release of the CBA. On May 28, 2015, the City in collaboration with the Connected Cities and Communities (C3) announced the Beyond the 710 initiative at a press conference to present an alternative set of solutions for the region. On June 19, 2015, Metro released the CBA and on June 23, 2015, Caltrans announced that the public comment period would be extended until August, 5, 2015.

### **Analysis**

City Council Resolution No. 7172 states that “until and unless adequate environmental review shows to the contrary, the South Pasadena City Council does hereby oppose any proposal, surface or subsurface, to extend the SR-710 freeway.” The Draft EIR/EIS includes a Purpose and Need statement that is based on the misconception that the traffic on local arterials and freeways are attributed to the “lack of continuous north-south transportation facilities in the study area.” Furthermore, the Purpose and Need statement is contrary to the results of Metro’s San Gabriel Valley Council of Governments’ (SGVCOG) Mobility Matrix, which states that “About 70 percent of weekday person trips consist of trips occurring entirely within the San Gabriel Valley.” Alternatives are measured by level of service (LOS), rather than the more relevant and legally-required vehicle miles traveled (VMT), which equates to greenhouse gases (GHG) emitted.

The Draft EIR/EIS includes five alternatives:

- No Build (includes projects in regional long range transportation plans)
- Transportation System Management/Transportation Demand Management (TSM/TDM)
- Bus Rapid Transit (BRT)
- Light Rail Transit (LRT)
- Tunnel (includes six variations, single-/dual-bore, toll/no toll, truck/no truck, and express bus/no express bus)

Each of the proposed alternatives is flawed and does not adequately address the transportation needs of the surrounding communities. Although the Draft EIR/EIS does not include a selected preferred alternative, its text reveals a preference for the tunnel alternative, which if built, would significantly reduce funding opportunities for other regionally significant projects, such as the Metro Gold Line Foothill Extension, Eastside Extension, and the Glendale-Pasadena Connector.

The Draft EIR/EIS asserts that Caltrans can act as lead agency for the Tunnel Alternative, and Metro as the lead agency for the other build alternatives. Yet Metro, not Caltrans, advocates for the Tunnel Alternative. In effect, Metro has attempted to act as lead agency on the Tunnel Alternative, even though delegation of National Environmental Policy Act responsibility to Metro is not permissible under federal law.

While the City has been in support of TSM/TDM, BRT, and LRT projects, the proposed alternatives, as currently designed, would result in negative impacts to the City and would not adequately address the transportation needs identified in the San Gabriel Valley. Furthermore, any adopted alternative should minimize vehicle miles traveled to reduce greenhouse gas emissions as established by recent legislation, such as Senate Bill 743. In order to address the transportation needs of the region, alleviate congestion, provide greater transportation options, protect the environment, and preserve local resources; an effective and affordable transportation plan among the surrounding jurisdictions should be developed and implemented.

The C3 developed the Beyond the 710 initiative to facilitate community collaboration, to meet the transportation needs of all users in the region by improving mobility and reducing congestion in a financially responsible manner. The Beyond the 710 initiative was developed with local community groups to evaluate both local and regional transportation needs and develop sustainable transportation alternatives that provided greater transit connectivity, active transportation opportunities, and reduces traffic congestion.

The recent release of the CBA further emphasizes Metro's propensity towards the Tunnel Alternative. The CBA provided a skewed analysis that includes underestimated costs for the Tunnel Alternative and the misuse of Net Present Value (NPV) in place of a Benefit-Cost (B/C) Ratio. The CBA cost estimates of the proposed alternatives are undervalued due to the assumption that employment costs should be considered as benefits. The use of NPV seemingly indicates that the Single Bore variation of the Tunnel Alternative would be the best investment alternative, however, the use of a B/C ratio would indicate that the TSM/TDM Alternative would be a far superior investment. The CBA also includes a questionable analysis of the Value of Time, which applies a different value of time for auto and transit users.

The Draft EIR/EIS and CBA have failed to provide accurate analysis of the impacts and implications of each of the build alternatives. Consequently, Staff recommends that the City reject all of the proposed alternatives and request that Caltrans and Metro withdraw the deeply flawed Draft EIR/EIS, that Caltrans as the Tunnel Alternative lead agency adopt "no project," and that Metro conduct a thorough analysis of the transportation needs of the region, to develop sustainable strategies such as those identified in the Beyond the 710 initiative.

#### **Legal Review**

Special Counsel, Antonio Rossmann, has reviewed this report and attached resolution.

#### **Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Resolution of the City's Official Position on the State Route 710 North Extension

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,  
THE CITY'S OFFICIAL POSITION ON THE 710 NORTH  
STUDY DRAFT ENVIRONMENTAL IMPACT REPORT  
AND ENVIRONMENTAL IMPACT STATEMENT,  
AND SUPPORTING A COMMUNITY BASED  
TRANSPORTATION PLAN AND RESCIND  
RESOLUTION NO. 7172**

**WHEREAS**, for approximately sixty years, the California Department of Transportation (Caltrans) and its predecessor Division of Highways have proposed freeway routes that impose unacceptable impacts and irreparable harm to the City of South Pasadena (City) and other cities, and the South Pasadena City Council has consistently and vigorously opposed proposed State Route 710 (SR-710) North Extensions; and

**WHEREAS**, in 1998, the Federal Highway Administration (FHWA) adopted a record of decision, and the California Transportation Commission (CTC) filed a notice of determination, certifying environmental compliance for, and approving the federal and state funding of the State Route 710 North Extension Meridian Route with Berkshire Shift; and

**WHEREAS**, the City of South Pasadena, National Trust for Historic Preservation, and other parties timely challenged these approvals in the United States District Court; and

**WHEREAS**, in 1999, the United States District Court in *City of South Pasadena v. Slater* issued a preliminary injunction, based on adjudicated violations of federal law, which prohibited Caltrans from construction and right-of-way acquisition within the corridor; and

**WHEREAS**, in 2003, FHWA rescinded its 1998 record of decision for the State Route 710 North Extension Meridian Route with Berkshire Shift, citing changes in project circumstances such as funding uncertainty and the opening of the Los Angeles County Metropolitan Transportation Authority (Metro) Gold Line to Pasadena, and requiring a more thorough analysis evaluation of the feasibility of a bored tunnel; and

**WHEREAS**, in 2011, by Chapter 439, 2011 Statutes, the California Legislature repealed Section 1004 of the Streets and Highways Code, thereby restoring to South Pasadena and other cities in the State Route 710 corridor their right to require a freeway agreement from Caltrans as a condition of freeway construction; and

**WHEREAS**, prior to enactment of Chapter 468, 2013 Statutes, the following public officials and reports declared that the surface route SR-710 North Extension will never be built because of its unacceptable environmental impacts: Mark Pisano, former Executive Director, Southern California Association of Governments (SCAG); Doug Failing, former District 7 Director, Department of Transportation (Caltrans); Barbara Messina, former Councilmember, City of Alhambra; Gilbert Cedillo, former Senator, 22<sup>nd</sup> District, California Senate; Mike Eng, former Assembly Member, 49<sup>th</sup> District, California State Assembly; and legislative committee reports; and

**WHEREAS**, Chapter 468, 2013 Statutes eliminated the proposed SR-710 surface route (Alternative F-6 in the Metro Alternatives Analysis) from future consideration as a “feasible” alternative under any state environmental review process; and

**WHEREAS**, on May 13, 2015 the U.S. District Court dismissed *South Pasadena v. Slater* pursuant to a stipulation by plaintiffs and federal and state defendants that a surface 710 Freeway is “rendered infeasible;” and

**WHEREAS**, while SCAG removed the surface route SR-710 North Extension from the regional transportation plan, it wrongfully included a bored tunnel (tunnel) to extend the SR-710 from its northern terminus at Valley Boulevard in the El Sereno community of the City of Los Angeles to the 210 freeway in the City of Pasadena as a "constrained" project, despite the failure of the tunnel to meet the federal criteria of a "constrained" project; and

**WHEREAS**, Metro included \$780 million for an SR-710 tunnel or other San Gabriel Valley projects in Measure R, the sale tax initiative that was passed in November 2008, identified \$172 million in Congestion Mitigation and Air Quality Improvement (CMAQ) funds, and has a funding shortfall of \$5.1 billion based on the original project cost estimate of \$6 billion; and

**WHEREAS**, Senate Bill 743 creates a process to change the way that transportation impacts are analyzed under the California Environmental Quality Act, to reduce greenhouse gas emissions by focusing on reduced vehicle miles traveled, rather than focusing on level of service, in an adequate EIR/EIS; and

**WHEREAS**, on June 12, 2014, Caltrans and Metro entered into a Cooperative Agreement to delegate from Caltrans to Metro federal responsibilities delegated to Caltrans from the Federal Highway Administration, including the National Environmental Policy Act (NEPA) requirements to prepare an Environmental Impact Statement (EIS), conduct public hearings and outreach on behalf of Caltrans; and

**WHEREAS**, Caltrans, as Lead Agency, and Metro has released the SR-710 North Study Draft Environmental Impact Report/Environmental Impact Statement (Draft EIR/EIS) without a selected preferred alternative and represent that they will identify a preferred alternative after the close of the public comment period; and

**WHEREAS**, the City, National Trust for Historic Preservation, Sierra Club, Natural Resources Defense Council, Trust for Public Land, Environment Defense Fund, California Public Interest Research Group, Friends of the Earth, Taxpayers for Common Sense, and others are on record in favor of an effective and affordable transportation solution to improve travel within the region, protect the environment, provide jobs, preserve affordable housing, and preserve historic resources; and

**WHEREAS**, the City entered into a Memorandum of Understanding with the Cities of Glendale, La Cañada Flintridge, Pasadena, and Sierra Madre to execute four professional services agreements for consulting services to develop a formal comment letter on behalf of the 5-Cities Alliance regarding the Draft EIR/EIS; and

**WHEREAS**, during the December 11, 2013 meeting of the California Transportation Commission, Doug Failing, former Executive director, Metro; and Carrie Bowen, District 7 Director, Caltrans; stated that the Cost Benefit Analysis (CBA) would be released concurrently with the Draft EIR/EIS; and Caltrans and Metro failed to release the CBA until June 19, 2015; and

**WHEREAS**, the "purpose and need" identified in the Draft EIR/EIS provides a flawed understanding of the transportation needs of the region, stating that the purpose of the project is to "reduce congestion on local arterials adversely affected due to accommodating regional traffic volumes;" while Metro's San Gabriel Valley Council of Governments' Mobility Matrix identified that "About 70 percent of weekday person trips consist of trips occurring entirely within the San Gabriel Valley;" and

**WHEREAS**, the purpose and need statement wrongfully includes the purpose of improving "efficiency of the existing regional freeway and transit network," when the only alternative that can be characterized as a freeway is the Tunnel Alternative; and

**WHEREAS**, the Draft EIR/EIS specifies that only Caltrans can serve as lead agency for the Tunnel Alternative, and Metro as lead agency for the other alternatives, thus enabling Caltrans to select as other than no project only the Tunnel Alternative, even though the Tunnel Alternative proponent appears to be Metro and not Caltrans; and

**WHEREAS**, the Transportation System Management and Transportation Demand Management (TSM/TDM) Alternative includes projects that have not been vetted by the local jurisdictions and communities in which they reside; and

**WHEREAS**, the Bus Rapid Transit Alternative (BRT) fails to minimize impacts on local businesses, permanent and temporary removal of parking, and traffic flow; and

**WHEREAS**, the Light Rapid Transit (LRT) Alternative fails to provide adequate connectivity to the existing transit network, does not enhance transit opportunities for transit dependent populations, would place two unnecessary subterranean stations in the City of South Pasadena, and have disproportionately negative impacts to visual character in East Los Angeles; and

**WHEREAS**, the Tunnel Alternative includes six variations; single-bore, dual-bore, with or without tolls, with or without trucks, with or without express bus; will range from \$3.2-5.7 billion in total project costs; will increase vehicle miles traveled; and result in only approximately 7-13 percent of all motorists receiving a time savings of 2.5 minutes or less; and

**WHEREAS**, tunnel proponents suggest that a tunnel would be financed through a Public Private Partnership (PPP) and that the tunnel would be operated as a toll facility that would primarily serve truck traffic from the Ports of Los Angeles and Long Beach, and yet several privately-funded toll roads in Southern California have become insolvent or resulted in bankruptcy, requiring further public investment exceeding the originally estimated project costs; and

**WHEREAS**, many proposed transit projects in Los Angeles County would serve the region's interests better than the proposed tunnel alternative, which if built, would eliminate funding opportunities for other regionally significant projects; and

**WHEREAS**, City Council Resolution No. 7172 reiterates its opposition to the SR-710 North Extension and support for further development and implementation of a fiscally and environmentally responsible multi-modal alternative; and

**WHEREAS**, on February 21, 2015, the City identified to "Eliminate the 710 freeway tunnel and improve local and regional mobility" as one of the five goals developed during the Fiscal Year 2015-2016 Strategic Planning Update Session; and

**WHEREAS**, the City has joined the Connected Communities Coalition, which has developed the Beyond the 710 initiative, a community based transportation initiative, that attempts to accurately identify the transportation needs of the region and address those needs through a multi-modal plan that is environmentally and financially responsible; and

**WHEREAS**, the Cities of Glendale, La Cañada Flintridge, Los Angeles, Pasadena, and Sierra Madre oppose a tunnel alternative.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1.** The South Pasadena City Council does hereby rescind Resolution No. 7172 which contained the City's official position on the SR-710 North Extension as of July 20, 2011.

**SECTION 2.** The South Pasadena City Council does hereby oppose the proposed No Build alternative of the Draft EIR/EIS which does not address the transportation needs of the region, and instead supports the development of a fiscally and environmentally responsible alternative that includes a multi-modal transportation system.

**SECTION 3.** The South Pasadena City Council does hereby oppose the proposed TSM/TDM alternative of the Draft EIR/EIS which fails to minimize impacts on local businesses and permanent removal of parking; and instead supports the development of a fiscally and environmentally responsible alternative that includes a multi-modal transportation system.

**SECTION 4.** The South Pasadena City Council does hereby oppose the proposed BRT alternative of the Draft EIR/EIS which fails to minimize impacts on local businesses, permanent and temporary removal of parking, and traffic flow; and instead supports the development of a fiscally and environmentally responsible alternative that includes a multi-modal transportation system.

**SECTION 5.** The South Pasadena City Council does hereby oppose the proposed LRT alternative of the Draft EIR/EIS which fails to provide adequate connectivity to the existing transit network, does not enhance transit opportunities for transit dependent populations, would place two unnecessary subterranean stations in the City of South Pasadena, and have disproportionately negative impacts to visual character in East Los Angeles, and instead supports the development of a fiscally and environmentally responsible alternative that includes a multi-modal transportation system.

**SECTION 6.** The South Pasadena City Council does hereby oppose any of the Tunnel Alternative variations: single-bore or dual-bore, toll or no toll, truck or no truck, express bus or no express bus, to extend the SR-710 freeway from Valley Boulevard in the City of Los Angeles to the 210 freeway in the City of Pasadena, and instead supports the development of a fiscally and environmentally responsible alternative that includes a multi-modal transportation system.

**SECTION 7.** The South Pasadena City Council reiterates its support for the development of a fiscally and environmentally responsible alternative that includes a

multi-modal transportation system that provides greater mobility options for residents throughout the San Gabriel Valley; directs Staff to continue to work with neighboring jurisdictions to develop such an alternative and submit it to FHWA, Caltrans, and Metro during the public comment period; we further request that this alternative be pursued by the Governor, the California State Legislature, SCAG, Caltrans, Metro and others, rather than an extension of the SR-710 by way of the Tunnel Alternative.

**SECTION 8.** The South Pasadena City Council does hereby oppose any proposed transportation sales tax measure (Measure R2) that will include the SR-710 North Extension and requests that Metro remove the SR-710 North Extension from any project lists associated with a new sales tax measure.

**SECTION 9.** The South Pasadena City Council requests that the Governor of California, the California State Legislature, Caltrans, SCAG, Metro, and others work with the City of South Pasadena, the City of Pasadena, and the El Sereno representatives of the City of Los Angeles, and others, to further refine and implement the strategies identified in the Beyond the 710 initiative.

**SECTION 10.** Staff is directed to distribute this resolution to all interested parties and urge other cities, elected officials, regional agencies and organizations to support the development and implementation of a multi-modal transportation plan.

**SECTION 11.** This resolution shall become effective immediately upon its adoption.

**SECTION 12.** The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

**PASSED, APPROVED AND ADOPTED ON** this 15<sup>th</sup> day of July, 2015.

\_\_\_\_\_  
Robert S. Joe, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Evelyn G. Zneimer, City Clerk  
(seal)

\_\_\_\_\_  
Teresa L. Highsmith, City Attorney

**I HEREBY CERTIFY** the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a special meeting held on the 15<sup>th</sup> day of July, 2015, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

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Evelyn G. Zneimer, City Clerk  
(seal)

# City of South Pasadena Agenda Report

*Robert S. Joe, Mayor  
Diana Mahmud, Mayor Pro Tem  
Michael A. Cacciotti, Councilmember  
Marina Khubesrian, M.D., Councilmember  
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk  
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: July 15, 2015  
TO: Honorable Mayor and City Council  
VIA: Sergio Gonzalez, City Manager   
FROM: Sheila Pautsch, Community Services Director  
SUBJECT: **Direction to Re-establish the Arroyo Seco Golf Course Lease Subcommittee**

## **Recommendation**

It is recommended that the City Council provide direction to re-establish the Arroyo Seco Golf Course Lease Subcommittee (Subcommittee).

## **Fiscal Impact**

None.

## **Commission Review and Recommendation**

This matter was not reviewed by a Commission.

## **Background**

In September 2006, the City Council voted unanimously to authorize the formation of a five member ad hoc Subcommittee to evaluate the lease for the Arroyo Seco Golf Course Racquet Center. At the October 18, 2006, City Council meeting, John Anderson, Fred Rusk, Tim Hummel, Scott Feldmann and Michael Thurman were appointed to the Arroyo Seco Golf Course Racquet Centre Lease Subcommittee. Council Liaisons to the Subcommittee were Councilmembers Cacciotti and Sifuentes. The Subcommittee met consistently for about five years and ultimately on June 15, 2011, the City Council approved an Operations Management Agreement with Donovan Bros. Golf, LLC, and (“Donovan”).

This agreement allowed Donovan to operate the golf course commencing July 1, 2011, up to forty-eight months or until the lease agreement becomes effective. The lease agreement was contingent upon the outcome of the California Environmental Quality Act (CEQA) for the multiple capital improvement projects which included an extension of the driving range.

A Public Hearing was conducted at the April 18, 2012 City Council meeting, to consider the adoption of a Mitigated Negative Declaration (MND) in connection with the proposed lease agreement with Donovan. City Council directed staff to modify the existing management

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agreement with Donovan, by deleting any reference about a proposed lease agreement and also directed staff to revise the MND to reflect that the City would implement the capital improvement program instead of Donovan. The City Council also approved deleting from the Arroyo Seco Golf Course MND the portion that refers to the option to expand the driving range.

This matter was reviewed by the Parks and Recreation Commission on October 15, 2012. The Commission recommended that the City Council approve Amendment No. 1 to the Arroyo Seco Golf Course Agreement, where by Section 5 Sub-Section 8.1 (Term) of Section 8 (Term and Termination) be amended to a mutual agreement between the City and Operator to extend the agreement with the addition of Sub-Section 8.1.1 to define a period that is deemed appropriate by the City Council.

At the January 2, 2013 City Council meeting, City Council approved the proposed amendment to the Arroyo Seco Golf Course Operations Management Agreement with Donovan to include the recommendations of the Park and Recreation Commission that requires mutual agreement between the City and Operator to extend the agreement to six (6) years instead of four (4) years, eliminate any reference to a lease agreement, and shifts the responsibility of all Capital Improvement Projects to the City. The current agreement will expire in June 30, 2017. Therefore, a formal recommendation to extend or terminate the management agreement must be arrived to by the end of December 2016.

The previous agreement was a lease and included the golf course but also the racquetball and tennis facility. The lease generated approximately \$150,000 annually to the City. Since Donovan has taken over the Arroyo Seco Golf Course, there is a substantial increase in revenue to the City of almost \$1,000,000 over the past four years. In addition, the tennis facility was excluded and operates independently under a rental agreement to a separate operator.

### **Analysis**

Considering that the Management Agreement will be expiring in June, 2017, and the agreement states in Section 8.1.1 Option to Extend by Operator, that the City and Operator may mutually agree to extend the term of the agreement and both must agree with such option no less than one hundred eighty (180) days prior to the end of the Initial Term, it is appropriate at this time to review the agreement and opportunities for Council consideration. An ad hoc of the City Council is envisioned as part of the Subcommittee to report back to the full Council with recommendations.

The recommended composition of the Subcommittee is as follows:

- Two members of the Parks and Recreation Commission, as selected by its members;
- Two members of the Finance Committee, as selected by its members;
- One member representing the Chamber of Commerce; and
- Two members of the City Council (non-voting)

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The staff liaisons to the Subcommittee will consist of the Director of Community Services, Sheila Pautsch, and Finance Director, David Batt, as needed. The City's current Golf Course Consultant, Dave Sams from Brookside Golf Course in Pasadena, will be available to assist the Subcommittee during the process.

The purpose of the Subcommittee will be to determine if the City Council should:

- Extend the current agreement with Donovan without changes
- Renegotiate the current agreement with Donovan
- Issue a Request for Proposals (RFP) for a new operator
- Have the City take over operations
- Maintain a Management Agreement or Move to a Lease Agreement

The Arroyo Seco Golf Course faces several challenges including: lack of a banquet facility, restrooms in very poor condition, outdated kitchen and restaurant, neglected maintenance yard and aging landscape equipment. However, the most-pressing challenge facing the golf course is water. Currently, the golf course is irrigated with water from the Arroyo. During the past two years, the water supply from the Arroyo has decreased and more potable water has been used. The cost to irrigate the golf course with potable water is a significant financial concern that could have a negative impact on golf course operations and its bottom line. These challenges will need to be tackled during the Subcommittee's evaluation process and addressed regardless of the operator and type of agreement.

#### **Legal Review**

The City Attorney has not reviewed this item.

#### **Public Notification of Agenda Item**

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

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