



CITY OF SOUTH PASADENA AGENDA

Library Board of Trustees - Regular Meeting Thursday, September 12, 2013 – 7:00 p.m.

Location: Ray Bradbury Conference Room
(Enter using the Diamond Street Door Access.)

Board Members

Brendan Durrett, President
Edward Pearson, Vice President
Ann Penn, Secretary
Constance Lue, Trustee
Andrew Lippman, Trustee

Call to Order: President Brendan Durrett

Minutes: Review and approve draft minutes of the regular meeting held July 25, 2013.

Public Comments and Suggestions:

Time is reserved for those in the audience who wish to address the Library Board of Trustees. The audience should be aware that the Board may not discuss details or vote on non-agenda items. Concerns may be referred to staff or placed on a future agenda. Public input will also be taken during all agenda items. Time allotted per speaker: 3 minutes.

Action Items:

1. Library Cooling Center Policy Draft
2. Request by Senior Center to extend Senior Yoga class use of Community Room for another year.
3. Request by Sisters in Crime to conduct fundraising activities in the Community Room in December for WriteGirl, a nonprofit organization.
4. Selection of Library Board of Trustees representative on Community Center Ad Hoc Committee on October 9 at 6:10 p.m. at the Senior Center.
5. Request for approval to continue to use Unique Management Services for collections after 90 day trial period.
6. Proposed Library Discard of Equipment

Discussion Items:

1. Library Hours for Thursdays
2. Children's Hour artwork installation
3. Setzler/South Pasadena Beautiful Library Patio Furniture Purchase and Installation
4. Proposed Ribbon Cutting Event Date for Artwork/Patio Furniture Installation
5. Language for Plaque Acknowledging Donors for Artwork/Patio Furniture and Installation
6. Moon Festival in Library Park on October 5th
7. Certified Annual Report from L.A. County Auditor's Office for Measure L Property Tax Proceeds Eligibility
8. Conveying Library Parking Needs in the event of a sale of Unified School District land.

9. Lee Stetson/John Muir Living History performance on November 9 at 3 p.m. and partnership with SPUSD and Sierra Club.
10. Library CPI Staff Report for City Council

Communications and Correspondence:

Reports:

1. **Board President:** Brendan Durrett
2. **City Council Liaison:** Mayor Richard D. Schneider, M.D.
3. **Friends Representative:** Diane Larson
4. **Trustee Liaison to Friends:** Ann Penn
5. **City Librarian:** Steve Fjeldsted

**PUBLIC ACCESS TO LIBRARY BOARD OF TRUSTEES MEETING AGENDA PACKETS
AND DOCUMENTS DISTRIBUTED BEFORE A MEETING.**

Prior to meetings, agenda packets are available at the following locations:

- South Pasadena Public Library, Reference Desk, 1100 Oxley Street
- South Pasadena Public Library, Administrative Office, 1100 Oxley Street

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the Library's Administrative Office at (626) 403-7330.

Any disclosable public records related to a Discussion or Action item(s) appearing on a regular meeting Agenda of the Library Board of Trustees that have been distributed to a majority of its members less than 72 hours before the meeting are made available for public inspection at the above locations. These documents are also made available both before and after the meeting in the Library Administrative office during their regular business hours on the 2nd floor. During the meeting these documents are included in the Counter Copy of the Agenda packet kept at the Library Reference Desk. The Administrative Office and the Reference Desk are located in the South Pasadena Public Library at 1100 Oxley Street.

Adjournment:

State of California)
 City of South Pasadena) SS
 County of Los Angeles)

I declare under penalty of perjury that I am employed by the City of South Pasadena and that this agenda has been posted on the bulletin board in the courtyard at City Hall located at 1414 Mission Street, South Pasadena, CA. as required by law.

Date: _____ Signature: _____