



**CITY COUNCIL CLOSED SESSION
REGULAR MEETING AGENDA**

**South Pasadena City Council
City Manager's Conference Room, Second Floor
1414 Mission Street, South Pasadena, CA 91030
Wednesday, October 21, 2015, at 6:00 p.m.**

City Council

Robert S. Joe, Mayor
Diana Mahmud, Mayor Pro Tem

Councilmembers

Michael A. Cacciotti; Marina Khubesrian, M.D.; Richard D. Schneider, M.D.

Sergio Gonzalez, City Manager
Evelyn G. Zneimer, City Clerk
Anthony J. Mejia, Chief Deputy City Clerk
Teresa L. Highsmith, City Attorney

*The public may comment on Closed Session items prior to the City Council recessing to Closed Session.
In order to address the City Council on Closed Session items, please complete a Public Comment Card.
Time allotted per speaker: 3 minutes. The City Council will convene in Open Session at 7:30 p.m.*

Closed Session Agenda	Description
1. Roll Call	Mayor Joe, Councilmembers Cacciotti, Khubesrian, Mahmud, Schneider
2. Public Comments	Public comments on Closed Session items only
3. Initiation of Litigation	Pursuant to Government Code Section 54956.9 (d)(4) CONFERENCE WITH LEGAL COUNSEL—INITIATION OF LITIGATION Number of Cases: 2
4. Conference with Real Property Negotiators	Pursuant to Government Code Section 54956.8 Property: Northeast corner of El Centro Street and Mound Avenue (APN 5315-003-901) Agency Negotiators: City Manager Sergio Gonzalez and City Attorney Teresa L. Highsmith Negotiating Parties: Jonathan Genton, Genton Property Group Under Negotiation: Price and Terms of Payment

<p>5. Conference with Real Property Negotiators</p>	<p>Pursuant to Government Code Section 54956.8</p> <p>Property: 1503-1507 El Centro Street (APN 5315-003-903 & 5315-003-904); and Southwest corner of El Centro Street and Edison Lane (APN 5315-003-902)</p> <p>Authority Negotiators: City Manager Sergio Gonzalez and City Attorney Teresa L. Highsmith</p> <p>Negotiating Parties: Jonathan Genton, Genton Property Group</p> <p>Under Negotiation: Price and Terms of Payment</p>
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Accommodations



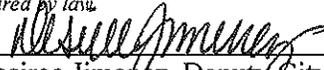
Meeting facilities are accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Hearing assistive devices are available in the Council Chambers. Notification at least 72 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

For those submitting letters or other documents relating to items on the agenda: materials received after 4:00 p.m. on the day prior to the Council meeting may not be reviewed by the City Council.

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of the City Hall at 1414 Mission Street, So Pasadena, CA 91030, as required by law.

10/15/2015

Date


Desiree Jimenez, Deputy City Clerk



**JOINT CITY COUNCIL /
REDEVELOPMENT SUCCESSOR AGENCY
REGULAR MEETING AGENDA**

**Amedee O. "Dick" Richards, Jr., Council Chambers,
1424 Mission Street, South Pasadena, CA 91030
Wednesday, October 21, 2015, at 7:30 p.m.**

City Council

Robert S. Joe, Mayor / Agency Chair
Diana Mahmud, Mayor Pro Tem / Agency Vice Chair

Councilmembers / Agency Members
Michael A. Cacciotti; Marina Khubesrian, M.D.; Richard D. Schneider, M.D.

Sergio Gonzalez, City Manager / Agency Executive Director
Evelyn G. Zneimer, City Clerk / Agency Secretary
Anthony J. Mejia, Chief Deputy City Clerk / Chief Deputy Agency Secretary
Teresa L. Highsmith, City Attorney / Agency Counsel

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Time allotted per speaker: 3 minutes.
No agenda item may be taken after 11:00 p.m.*

Presentations and Announcements

Roll Call, Invocation* (Mayor Joe)
Pledge of Allegiance

**In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.*

1. Closed Session Announcements — a Closed Session Agenda Has Been Posted Separately
2. "Impact of Your Vote" Presentation Presented by the Los Angeles County Registrar-Recorder/County Clerk
3. Presentation of the FY 2014-15 Annual Report of the Youth Commission
4. Presentation of the FY 2014-15 Annual Report of the Parks and Recreation Commission
5. Presentation of the FY 2014-15 Annual Report of the Library Board of Trustees

6. Presentation of a Proclamation Declaring October 2015, as "Substance Abuse Prevention Month" in the City of South Pasadena
7. Councilmembers' Comments
8. City Manager Communications
9. Reordering of and Additions to the Agenda

10. **Public Comments and Suggestions**

Time reserved for those in the audience who wish to address the City Council. The audience should be aware that the Council may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda. Please note: Public input will also be taken during all agenda items. In order to address the Council, please complete a Public Comment Card. Time allotted per speaker: 3 minutes

Opportunity to Comment on Consent Calendar

In order to address the Council, please complete a Public Comment Card. Time allotted per speaker: 3 minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

Consent Calendar

11. Approval of Prepaid Warrants in the Amount of \$688,743.62, General City Warrants in the Amount of \$401,867.33, Payroll in the Amount of \$411,107.61
12. Monthly Investment Reports for August 2015
13. Adoption of a Resolution Approving the City of South Pasadena Investment Policy for Fiscal Year 2015-16
14. Discretionary Fund Request from Mayor Pro Tem Mahmud in the Amount of \$250 for the Purpose of Purchasing Promotional Materials for the "Coffee with a Cop" Program
15. Approval of a Funding Agreement with the County of Los Angeles for Community Engagement Activities Related to the Countywide Parks Needs Assessment
16. Adoption of a Resolution Approving a Grant Application for \$208,000 for the South Pasadena Dog Park from the Los Angeles County Regional Park and Open Space District for the Fifth Supervisorial District Excess Funds Grant Program

Public Hearing

17. Appeal of a Decision of the Planning Commission to Impose a Condition of Approval that Requires a Deputy Inspector for the Construction of a New Single Family Home on a Hillside Lot Located at 2131 Hanscom Drive

Action/Discussion

18. Discussion and Policy Direction on Valet Parking Operations in the City

19. Donation of Decommissioned Street Name Signs for the Enhancement and Promotion of Public Art in the City

Reports

20. Library Information and Technology (IT) Improvements to be Addressed with the Successful Passage by Voters on November 3, 2015 of Measure L, the Library Special Tax Initiative

Adjournment

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

Wednesday, November 4, 2015	Regular City Council Meeting	Council Chambers	7:30 p.m.
Wednesday, November 18, 2015	Regular City Council Meeting	Council Chambers	7:30 p.m.
Wednesday, December 2, 2015	Regular City Council Meeting	Council Chambers	7:30 p.m.

**PUBLIC ACCESS TO CITY COUNCIL MEETING AGENDA PACKETS, DOCUMENTS DISTRIBUTED BEFORE A MEETING,
AND BROADCASTING OF CITY COUNCIL MEETINGS**

Prior to meetings, agenda packets are available at the following locations:

- South Pasadena Public Library, 1100 Oxley Street;
- City Clerk's Division, 1414 Mission Street; and on the
- web at: www.southpasadenaca.gov/citycouncilmeetings

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk's Division at (626) 403-7230. Any disclosable public records related to an open session item appearing on a regular meeting agenda and distributed by the City of South Pasadena to all or a majority of the legislative body fewer than 72 hours prior to that meeting are available for public inspection at the City Clerk's Division, located at City Hall, 2nd floor, 1414 Mission Street prior to the meeting. During the meeting, these documents will be included as part of the "Counter Copy" of the agenda packet kept in the Amedee O. "Dick" Richards, Jr., Council Chambers at 1424 Mission Street, South Pasadena, CA 91030. Documents distributed during the meeting will be available following the meeting at the City Clerk's Division. For those submitting letters or other documents relating to items on the agenda: materials received after 4:00 p.m. on the day prior to the Council meeting may not be reviewed by the City Council.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99 and are replayed for at least 24 hours following the meeting. Meetings are also streamed live via the Internet from the City website at www.southpasadenaca.gov. Six months of archived meetings, indexed by agenda item, are also available. A DVD of regularly scheduled meetings is available for checkout at the South Pasadena Public Library. DVD and audio CD copies of meetings can be purchased from the City Clerk's Division.

Accommodations



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10/15/2015

Date

Desiree Jimenez, Deputy City Clerk

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City of South Pasadena

Date: October 21, 2015
To: Honorable Mayor and Members of the Council
From: Talia Parker, Chair, Youth Commission
Re: **FY 2014-2015 Annual Report of Youth Commission**

The City of South Pasadena (City) Youth Commission (Commission) activities and accomplishments have included a variety of projects and events. Commissioners have focused their attention and energy on projects described in this report to present to the City Council on October 21, 2015.

Walk or Bike to School Day: Commissioners continue to play an important role in the City's annual Walk or Bike to School Day event. The goal of the event is to decrease traffic around schools, improve the air quality to reduce smog, and promote a healthy lifestyle. Commissioners were divided amongst the three South Pasadena Elementary Schools and the Middle School to greet and reward the students who walked or biked to school on that day.

Doggy Day with Cats too: In March 2015, Commissioners assisted in the City's seventh annual Doggy Day with Cats Too event. The Commission participated in face painting, assisted with the arts and crafts, and with the event set-up and clean-up.

Senior Prom: In March 2015, as an intergenerational program, the Commission and the Senior Center held a Senior Prom themed "Roaring 20s". The event provided a fun, safe environment for Middle School and High School students to hang out on a Friday night at the Senior Center and cater to the aging population at this wonderful prom. Seniors were delighted to dance with the younger generation and had a great night full of festivities including live entertainment, dinner, dancing, and dessert. A photo booth was available to capture those memorable moments.

Movie in the Park: In June 2015, the Commission held a family movie night at Garfield Park; this event attracted 600-800 people. Disney's "Big Hero 6" was the featured movie. Refreshments were sold by the Commission.

Youth Commission Supports Local Community Events: Commissioners assisted in the following local community events assisting with set-up, clean-up, craft and game booths:

1. City Sponsored Spring Event
2. City Sponsored Halloween Spooktacular
3. City Sponsored Breakfast with Santa
4. Caroling during the holidays at the South Pasadena Convalescent Home
5. Festival of Balloons/4th of July Parade

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Date: October 21, 2015
To: Honorable Mayor and Members of the Council
From: Art Salinas, Chair
Re: **FY 2014 -2015 Annual Report of Parks and Recreation Commission**

Events

Several Community events took place this year, and their success demonstrated by the increased participation attendance (Summer Concerts in the Park, Shakespeare in the Park, Halloween Spooktacular, Breakfast with Santa, Spring Egg-Stravanganza, and Doggy Day with Cats too). This summer was the first Parks After Dark event at Orange Grove Park. The event was very successful and enjoyed by all. This January 2016 will be the first annual Snow Day at Garfield Park.

Capital Improvements

The following projects were completed:

Eddie Park - Rewiring of house along with new electrical panel

Arroyo Park – Installation of Picnic Shelter, tables, and BBQ's

Garfield Park - Tennis court lights replaced and installation of an electrical panel for special events

War Memorial Building - Installation of all new light fixtures, interior painting of the building, new trash cans, podium, chairs, and HVAC unit in the foyer

Orange Grove Park - Installation of an electrical panel for special events, new sink and counter in the Recreation office kitchen and Camp Med and repaired drainage problem in picnic area

Senior Center - Replace sink and partial cabinets in kitchen

Community Garden - Opened the garden in May 2015

Dog Park - Approved conceptual plans for Dog Park

Total cost of above projects was \$345,871 from the General Fund excluding the Dog Park conceptual design and plans which was from Park Impact Fees (\$30,000) as well as \$100,000 carried over from General Fund for Dog Park construction.

Memorial Benches and Healing Garden

Two benches were dedicated this year. A bench at Library Park was dedicated to Beverly Engler and another bench at Garfield Park for Fred and Patricia Dahl. Sean Kanke was memorialized at the Healing Garden.

Recommendations to City Council

Approved and recommended for City Council approval the Co-sponsorship Policy.
 Approved and recommended for the City Council approval the changes to the Community Services Policy and Procedures.
 Created, approved, and recommended for Council approval the Guidelines for the San Pascual Stables Lease Ad Hoc Committee.
 Recommended for City Council approval the possible naming of the Dog Park

Community Meetings

Three Community Meetings were held for the conceptual plan for the Dog Park to gain input from residents and their four legged friends.

Two Community Meetings were held for the Caltrans properties located at 1107 Grevelia and 2006 Berkshire for potential pocket parks.

Field Use Approval

Approved the field use permits for AYSO, Little League and Holy Family Catholic Church. AYSO made many improvements to Arroyo south field by grading and laser leveling the field as well as sodding the field. This was much needed as there were many holes in the field and player and officials complained of sprained ankles and other injuries from falling in these holes. AYSO paid for all the improvements to the field.

Upcoming Items

Discussion regarding a possible sand volleyball court at Garfield Park or Arroyo Park.
 Review and approval of a conceptual plan of the Demonstration Garden at the Community Garden

Department Revenue

Each Division within the Department met and exceeded its revenue projections

Division	Actual Revenue	Revenue Projections
Seniors	\$31,107	\$29,600
Recreation	\$521,774	\$432,500
Rentals	\$135,124	\$79,500
Leased/ Managed Facilities	\$330,602	\$321,365
Total	\$1,018,607	\$862,965

The Park Impact Fee had a large increase due to the development of the Abbott Laboratory property.

Park Impact Fee	\$307,785	\$30,000
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City of South Pasadena

Date: October 21, 2015
To: Honorable Mayor and Members of the Council
From: Edward F. Pearson, President, Library Board of Trustees
Re: **FY 2014-15 Annual Report of Library Board of Trustees**

The Library Board of Trustees (LBT) is pleased to present its report for Fiscal Year (FY) 2014-2015. This year, the LBT has consisted of Edward Pearson, President, and Trustees Andy Lippman, Connie Lue, Ann Penn, and Rick Thomas. The mission of the LBT is to monitor the activities and progress of the South Pasadena Public Library (Library), to work with Library staff in the development of the annual budget request to the South Pasadena City Council, and to advise the Library and the City of South Pasadena (City) on subjects of Library policy. FY 2014-2015 was another successful year for the Library in meeting the cultural and educational needs of the community.

The LBT has a three-fold purpose: 1) To monitor Library operations and performance; 2) To address short-term library needs and issues; and 3) To think with a long-range perspective, both about the Library and its role in the community and about the financial support needed to continue to move the Library into the future. The LBT continued its efforts to carry out these objectives. In addition to its ongoing attention to issues of parking and budget matters, the LBT participated in several specific initiatives in support of these goals. One important project this year was the Library Operations Study (Study), continued from FY 2013-2014. The LBT considered the recommendations of consultant Joan Frye Williams, continuing to evaluate and discuss her suggestions. Though the Study has not yet been completed, the discussions proved very useful to the Library going forward, particularly in regards to implementing technology, adopting a management model, and focusing on the most effective current practices in public libraries today.

Another crucial aspect of the LBT's activity this FY concerned securing ongoing funding through an extension of Measure L. Discussions surrounding Measure L have been ongoing through several years, but this FY the LBT began devoting significant attention to Measure L as efforts to gain support for the Measure formalized within South Pasadena. Representatives from the Measure L Committee attended various LBT meetings to help coordinate efforts.

In budget matters, the LBT managed the Library's finances and secured funding responsibly. The employment of Unique Management Services to collect

outstanding materials and fines has been a success, "plugg[ing] a very big leak" for the Library.

As part of its oversight of Library policy, the LBT established a subcommittee to address uses of the Library Community Room. There were discussions throughout the FY regarding whether white wine can be offered at events. Mayor Pro Tem Diana Mahmud, who also serves as the City Council Liaison to the LBT, has been instrumental in helping the LBT work through the issue, to create a policy that will be consistent with other City-approved policies. Another issue for this subcommittee to discuss was whether individuals or groups renting the Library Community Room should be allowed to fundraise or sell items. Such approval is given on a case-by-case basis and the subcommittee is continuing to evaluate the approval process.

As in previous years, the Library hosted many events and participated in many collaborative ventures with various partners. A few highlights of Library programming include the citywide reading event, living history presentations, author nights, and film screenings. The Library took part in important civic events - the Citizens Seminar and Community Forum - and cultural events - the Eclectic Music Festival and Arts Crawl. The Library's commitment to cultural matters was also evident in its work in support of the artist Leo Politi; with support from members of the community and the artist's family, the Library will obtain several works by this well-known artist and friend of South Pasadena.

The Library is incredibly fortunate to have support from the Friends of the Library and its volunteers. The 2015 Volunteer Recognition Lunch was a successful tribute to these critical champions of the Library. The Library would like to thank the volunteers, the Friends of the Library, and the generous community of South Pasadena for their support.

CITY OF SOUTH PASADENA
PROCLAMATION



Declaring October 2015,
as "Substance Abuse Prevention Month"
in the City of South Pasadena

- WHEREAS, the City of South Pasadena values the health and safety of all its residents and visitors; and
- WHEREAS, excessive alcohol consumption is the 2nd leading cause of premature death and disability in Los Angeles County; and
- WHEREAS, alcohol is the number one drug of choice among America's youth and is more likely to kill young people than all illegal drugs combined; and
- WHEREAS, every year, 6,500 young people under age 21 die from alcohol-related incidents and thousands more are injured; and
- WHEREAS, drug overdose deaths have been on the rise for the past two decades and heroin deaths in particular have increased by 39%. 2015 is the third year in a row that heroin deaths have increased; and
- WHEREAS, substance abuse is particularly damaging to one of our most valuable resources, our children, and a contributing factor in the three leading causes of death for teenagers - accidents, homicides, and suicides; and
- WHEREAS, youth who begin drinking before age 15 are four times more likely to develop alcohol dependence or abuse; and
- WHEREAS, it is the goal of Red Ribbon Week to involve families, schools, businesses, government, churches, law enforcement, medical institutions, religious institutions, service organizations, and youth to demonstrate their commitment to a healthy, drug-free community that supports awareness, education and on-going initiatives to reduce alcohol and other drug related harm; and
- WHEREAS, South Pasadena residents can help promote a healthy community by modeling safe behavior to young people in their lives; and
- WHEREAS, National Red Ribbon Week is October 23, 2015 through October 31, 2015.

NOW, THEREFORE, I, Robert S. Joe, on behalf of the City Council of the City of South Pasadena, hereby declare October 2015, as "Substance Abuse Prevention Month" in the City of South Pasadena and encourage youth to continue to be alcohol and drug free.

Robert S. Joe, Mayor

Date

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City of South Pasadena/ Redevelopment Successor Agency Agenda Report

Robert S. Joe, Mayor/Agency Chair
Diana Mahmud, Mayor Pro Tem/Agency Vice Chair
Michael A. Cacciotti, Council/Agency Member
Marina Klubesrian, M.D., Council/Agency Member
Richard D. Schneider, M.D., Council/Agency Member

Evelyn G. Zneimer, City Clerk/Agency Secretary
Gary E. Pia, City Treasurer

COUNCIL AGENDA: October 21, 2015
TO: Honorable Mayor and City Council
VIA: Sergio Gonzalez, City Manager 
FROM: David Batt, Finance Director 
SUBJECT: **Approval of Prepaid Warrants in the Amount of \$688,743.62,
General City Warrants in the Amount of \$401,867.33 and Payroll
in the Amount of \$411,107.61**

Recommendation

It is recommended that the City Council approve the Warrants as presented.

Fiscal Impact

Prepaid Warrants:

Warrant # 190357 – 190426 \$ 645,711.32

General City Warrants:

Warrant # 190427 – 190562 \$ 401,867.33

Payroll 10-09-15 \$ 405,885.99

RSA:

Prepaid Warrants \$ 43,032.30

Payroll 10-09-15 \$ 5,221.62

Total \$ 1,501,718.56

Commission Review and Recommendation

This matter was not reviewed by a Commission.

Legal Review

The City Attorney has not reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website.

Approval of Warrants
October 21, 2015
Page 2 of 2

Attachments:

1. Warrant Summary
2. Prepaid Warrant List
3. General City Warrant List
4. Payroll 10-09-15
5. Redevelopment Successor Agency Check Summary Total

ATTACHMENT 1
Warrant Summary

City of South Pasadena
Demand/Warrant Register
Recap by fund

Fund No.	Date	10.21.15 Amounts		
		Prepaid	Written	Payroll
General Fund	101	57,449.70	281,631.46	239,135.31
Insurance Fund	103			
Facilities & Equip.Cap. Fund	105			
Local Transit Return "A"	205	21.00	4,588.91	4,492.47
Local Transit Return "C"	207			6,831.38
Sewer Fund	210		20.00	13,621.67
CTCTraffic Improvement	211			
Street Lighting Fund	215	2,880.71	386.90	8,258.94
Public,Education & Govt Fund	217			
Clean Air Act Fund	218			
Business Improvement Tax	220		45.00	
Gold Line Mitigation Fund	223			
Mission Meridian Public Garage	226			
Housing Authority Fund	228			
State Gas Tax	230	1,204.68	8,557.00	10,018.24
County Park Bond Fund	232	116.92	265.80	
Measure R	233			
MSRC Grant Fund	238			
Bike & Pedestrian Paths	245			
Capital Growth Fund	255			
CDBG	260		6,851.02	
Asset Forfeiture	270			
Police Grants - State	272		3,646.63	
Police Subventions-CLEEP	273			
Homeland Security Grant	274			
Park Impact Fees	275			
HSIP Grant	277			
Public Library Fund Grant	280			
Arroyo Seco Golf Course	295			
Sewer Capital Projects Fund	310		1,800.00	440.64
Water Fund	500	380,540.65	94,074.61	48,964.80
Public Financing Authority	550			
Payroll Clearing Fund	700	203,497.66		74,122.54
Employee Special Event Fund	900			
Redev.Oblig.Retirement Fund	927			
Column Totals		645,711.32	401,867.33	405,885.99
City Report Totals			1,453,464.64	

Fund No.	Amounts			
	Prepaid	Written	Payroll	
RSA	227	43,032.30	-	5,221.62
Column Totals		43,032.30	-	5,221.62
RSA Report Totals			48,253.92	

Amounts		
Prepaid	Written	Payroll
688,743.62	401,867.33	411,107.61
Grand Report Total	1,501,718.56	

Robert S. Joe, Mayor

David Batt, Finance Director

Evelyn P. Zneimer, City Clerk

ATTACHMENT 2
Prepaid Warrant List

Voided Checks
190391 \$80,658.31

Accounts Payable

Check Detail

User: MFestejo
 Printed: 10/15/2015 - 9:42AM



Check Number	Check Date		Amount
AKDC9265 - AKD Consulting Line Item Account			
190399	10/08/2015		
Inv	CSP 2015-10		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2015	Water Fac.&Capital Improv Proj.Mgmt Svc9/15	500-6010-6711-8170-000	12,160.00
Inv	CSP 2015-10 Total		12,160.00
190399 Total:			12,160.00
AKDC9265 - AKD Consulting Total:			12,160.00
AMA1111 - Amare, Thomas Line Item Account			
190357	10/01/2015		
Inv	R63033		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2015	Refund Sr.Center Deposit Rental 9/12/15	101-0000-0000-2920-000	250.00
Inv	R63033 Total		250.00
190357 Total:			250.00
AMA1111 - Amare, Thomas Total:			250.00
ATCN9011 - AT & T Line Item Account			
190400	10/08/2015		
Inv	2876572		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	2876 572 8/27-9/26/15	101-3010-3032-8150-000	70.63
Inv	2876572 Total		70.63
Inv	6976658		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2015	0951 665 8/20-9/19/15	500-6010-6711-8150-000	36.85
Inv	6976658 Total		36.85
Inv	6976659		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
09/20/2015	2319 371 8/20-9/19/15	500-6010-6710-8150-000	318.09
Inv 6976659 Total			318.09
Inv 6976662			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	0384 071 8/27-9/26/15	101-3010-3032-8150-000	232.21
Inv 6976662 Total			232.21
Inv 6976666			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	3596 634 8/27-9/26/15	101-3010-3032-8150-000	206.51
Inv 6976666 Total			206.51
Inv 6976667			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	4602 889 8/27-9/26/15	101-3010-3032-8150-000	36.85
Inv 6976667 Total			36.85
Inv 6976668			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	6273 010 8/27-9/26/15	101-3010-3032-8150-000	206.55
Inv 6976668 Total			206.55
Inv 6976669			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	6301 234 8/27-9/26/15	101-3010-3032-8150-000	152.59
Inv 6976669 Total			152.59
Inv 6976671			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	6359 881 8/27-9/26/15	101-3010-3032-8150-000	206.94
Inv 6976671 Total			206.94
Inv 6976673			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	8174 053 8/27-9/26/15	101-3010-3032-8150-000	208.51
Inv 6976673 Total			208.51
Inv 6976674			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2015	9413 903 8/20-9/19/15	500-6010-6710-8150-000	33.18
Inv 6976674 Total			33.18

Check Number	Check Date		Amount
Inv	6977145		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	6497 357 8/27-9/26/15	101-3010-3032-8150-000	1.78
Inv 6977145 Total			1.78
Inv	7007710		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	0587 025 8/27-9/26/15	101-3010-3032-8150-000	210.99
Inv 7007710 Total			210.99
Inv	7007711		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	9465 054 8/27-9/26/15	101-3010-3032-8150-000	211.32
Inv 7007711 Total			211.32
Inv	7010059		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2015	5778 627 8/20-9/19/15	500-6010-6710-8150-000	176.35
Inv 7010059 Total			176.35
Inv	7012666		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2015	5005 942 8/20-9/19/15	500-6010-6710-8150-000	39.05
Inv 7012666 Total			39.05
Inv	7025395		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	4049 244 8/27-9/26/15	101-3010-3032-8150-000	213.13
Inv 7025395 Total			213.13
Inv	7027268		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	1352 024 8/27-9/26/15	101-3010-3032-8150-000	214.39
Inv 7027268 Total			214.39
Inv	7027269		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	1986 425 8/27-9/26/15	101-3010-3032-8150-000	37.12
Inv 7027269 Total			37.12
Inv	7027271		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	9048 875 8/27-9/26/15	101-3010-3032-8150-000	71.63

Check Number	Check Date		Amount
inv 7027271	Total		71.63
Inv	7027272		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2015	4358 152 8/20-9/19/15	500-6010-6710-8150-000	178.74
Inv 7027272	Total		178.74
Inv	7031860		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	0905 346 8/27-9/26/15	101-3010-3032-8150-000	219.31
Inv 7031860	Total		219.31
Inv	7031861		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2015	2124 371 8/20-9/19/15	500-6010-6710-8150-000	-12.09
Inv 7031861	Total		-12.09
Inv	7031862		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	2452 103 8/27-9/26/15	101-3010-3032-8150-000	37.14
Inv 7031862	Total		37.14
Inv	7031863		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2015	3711 371 8/20-9/19/15	500-6010-6710-8150-000	-0.14
Inv 7031863	Total		-0.14
Inv	7031864		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	4047 783 8/27-9/26/15	101-3010-3032-8150-000	100.73
Inv 7031864	Total		100.73
Inv	7031865		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	4956 974 8/27-9/26/15	101-3010-3032-8150-000	741.93
Inv 7031865	Total		741.93
Inv	7031866		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	9100 538 8/27-9/26/15	101-3010-3032-8150-000	101.30
Inv 7031866	Total		101.30

Check Number	Check Date		Amount
Inv	7032273		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	2870 423 8/27-9/26/15	101-3010-3032-8150-000	62.48
Inv 7032273 Total			62.48
Inv	7032274		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	2856 294 8/27-9/26/15	101-3010-3032-8150-000	62.48
Inv 7032274 Total			62.48
Inv	7032275		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	2095 213 8/27-9/26/15	101-3010-3032-8150-000	104.05
Inv 7032275 Total			104.05
Inv	7032281		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	2841 274 8/27-9/26/15	101-3010-3032-8150-000	62.48
Inv 7032281 Total			62.48
Inv	7032328		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	3075 470 8/27-9/26/15	101-3010-3032-8150-000	70.60
Inv 7032328 Total			70.60
Inv	7040468		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	6412 115 8/27-9/26/15	101-3010-3032-8150-000	1,516.62
Inv 7040468 Total			1,516.62
Inv	7047592		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	2407 991 8/27-9/26/15	101-3010-3032-8150-000	119.57
Inv 7047592 Total			119.57
Inv	7047593		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2015	6163 371 8/20-9/19/15	500-6010-6710-8150-000	-2.72
Inv 7047593 Total			-2.72
Inv	7071694		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	8022 114 8/27-9/26/15	101-3010-3032-8150-000	618.25

Check Number	Check Date		Amount
inv 7071694	Total		618.25
Inv 7077787			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2015	0086 810 8/20-9/19/15	500-6010-6710-8150-000	356.84
Inv 7077787	Total		356.84
Inv 7077788			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	0087 658 8/27-9/26/15	101-3010-3032-8150-000	205.96
Inv 7077788	Total		205.96
Inv 7077794			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	0743 422 8/27-9/26/15	101-3010-3032-8150-000	205.96
Inv 7077794	Total		205.96
Inv 7077817			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	3048 942 8/27-9/26/15	101-3010-3032-8150-000	126.87
inv 7077817	Total		126.87
Inv 7077824			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	0099 018 8/27-9/26/15	101-3010-3032-8150-000	205.96
Inv 7077824	Total		205.96
Inv 7077837			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	1753 935 8/27-9/26/15	101-3010-3032-8150-000	552.95
Inv 7077837	Total		552.95
Inv 7077838			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2015	1754 936 8/20-9/19/15	500-6010-6710-8150-000	564.30
Inv 7077838	Total		564.30
Inv 7077922			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	2994 203 8/27-9/26/15	101-3010-3032-8150-000	285.48
Inv 7077922	Total		285.48

Check Number	Check Date		Amount
Inv	7079412		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	0802 338 8/27-9/26/15	101-3010-3032-8150-000	99.16
Inv 7079412 Total			99.16
Inv	7079413		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	0756 338 8/27-9/26/15	101-3010-3032-8150-000	99.16
Inv 7079413 Total			99.16
Inv	7092919		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	CLAPDSOPAS 8/27-9/26/15	101-3010-3032-8150-000	949.90
Inv 7092919 Total			949.90
190400 Total:			10,517.94
ATCN9011 - AT & T Total:			10,517.94
AT&T5006 - AT & T U-Verse Line Item Account			
190358	10/01/2015		
Inv	130464796		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/17/2015	8/18-9/17/15	500-6010-6710-8150-000	67.00
Inv 130464796 Total			67.00
190358 Total:			67.00
AT&T5006 - AT & T U-Verse Total:			67.00
AT&T5011 - AT&T Line Item Account			
190359	10/01/2015		
Inv	626 405-0051		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/11/2015	9/11-10/10/15	101-3010-3032-8150-000	336.80
Inv 626 405-0051 Total			336.80
Inv	626 441-6497		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/13/2015	9/13-10/12/15	101-3010-3032-8150-000	155.08
Inv 626 441-6497 Total			155.08

Check Number	Check Date		Amount
Inv	626 577-6657		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/13/2015	9/13-10/12/15	101-3010-3032-8150-000	51.73
Inv 626 577-6657 Total			51.73
190359 Total:			543.61
AT&T5011 - AT&T Total:			543.61
ATH0292 - Athens Disposal Company Line Item Account			
190401	10/08/2015		
Inv	October 2015		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2015	Estimate Recycling Fees 10/15	500-0000-0000-5360-000	71.52
10/07/2015	Estimate Rubbish Fees 10/15	500-0000-0000-5360-000	276,741.06
Inv October 2015 Total			276,812.58
Inv	September 2015		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2015	Low Income Fees 9/15	101-0000-0000-4210-001	2,758.52
10/07/2015	Yard Waste Fees 9/15	500-0000-0000-5525-000	14,794.48
Inv September 2015 Total			17,553.00
190401 Total:			294,365.58
ATH0292 - Athens Disposal Company Total:			294,365.58
HYBU5270 - Buchbinder, Hayley Line Item Account			
190402	10/08/2015		
Inv	R63651		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2015	Refund Cancelled Class	101-0000-0000-5270-002	115.00
Inv R63651 Total			115.00
190402 Total:			115.00
HYBU5270 - Buchbinder, Hayley Total:			115.00
CAL6695 - CA American Water Co. Line Item Account			
190403	10/08/2015		
Inv	101521002151102		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/24/2015	Water Svc-Wilson Well #2 311 Bradbury Dr.8/10-9/22/15	500-6010-6711-8231-000	16.69

Check Number	Check Date		Amount
Inv 101521002151102	Total		16.69
190403 Total:			16.69
CAL6695 - CA American Water Co. Total:			16.69
CSD3010 - Ca. State Disbursement Unit Line Item Account			
190379	10/08/2015		
Inv	P/R/E 10/4/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2015	Garnishment	700-0000-0000-2264-000	400.50
Inv P/R/E 10/4/15 Total			400.50
190379 Total:			400.50
CSD3010 - Ca. State Disbursement Unit Total:			400.50
STA5680 - CAL PERS 457 PLAN Line Item Account			
190380	10/08/2015		
Inv	P/R/E 10/4/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2015	Deferred Comp & Loan Payment	700-0000-0000-2260-000	3,765.00
Inv P/R/E 10/4/15 Total			3,765.00
190380 Total:			3,765.00
STA5680 - CAL PERS 457 PLAN Total:			3,765.00
CRIM4010 - Chaidez, Hector Line Item Account			
190360	10/01/2015		
Inv	191616519		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/19/2015	PD Predictive Policing Consulting Svcs 8/15	101-4010-4011-8170-000	2,080.00
Inv 191616519 Total			2,080.00
190360 Total:			2,080.00
CRIM4010 - Chaidez, Hector Total:			2,080.00
CSPF5011 - City of South Pasadena-FD Line Item Account			
190404	10/08/2015		
Inv	10/7/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
10/07/2015	Reimb. Petty Cash	101-5010-5011-8110-000	62.06
10/07/2015	Reimb. Petty Cash	101-5010-5011-8000-000	49.12
10/07/2015	Reimb. Petty Cash	101-5010-5011-8134-000	32.63
10/07/2015	Reimb. Petty Cash	101-5010-5011-8025-000	36.53
10/07/2015	Reimb. Petty Cash	101-5010-5011-8020-000	196.57
10/07/2015	Reimb. Petty Cash	101-5010-5011-8100-000	60.00
Inv 10/7/15 Total			436.91
190404 Total:			436.91
CSPF5011 - City of South Pasadena-FD Total:			436.91
CMME4011 - Commline Inc. Line Item Account			
190405	10/08/2015		
Inv 0001182			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/14/2015	PD Unit# 1407 Emerg. Equipment Repairs	101-4010-4011-8110-000	140.00
07/31/2015	PD Unit# 1407 Emerg. Equipment Repairs	101-4010-4011-8110-000	88.56
Inv 0001182 Total			228.56
Inv 0005510			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2015	PD Unit# 0134 Emerg. Equipment Repairs	101-4010-4011-8110-000	439.32
Inv 0005510 Total			439.32
Inv 0005511			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2015	PD Unit# 0134 Emerg. Equipment Repairs	101-4010-4011-8110-000	202.04
Inv 0005511 Total			202.04
Inv 0005528			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2015	PD Unit# 1407 Emerg. Equipment Repairs	101-4010-4011-8110-000	285.00
Inv 0005528 Total			285.00
Inv 0005529			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/29/2015	PD Unit# 9320 Emerg. Equipment Repairs	101-4010-4011-8110-000	235.00
Inv 0005529 Total			235.00
Inv 0006820			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/23/2015	PD Unit# 1407 Emerg. Equipment Repairs	101-4010-4011-8110-000	140.00
Inv 0006820 Total			140.00

Check Number	Check Date		Amount
Inv	0007434		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/05/2015	PD Unit# 0924 Emerg. Equipment Repairs	101-4010-4011-8110-000	95.00
Inv 0007434 Total			95.00
Inv	0007571		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/07/2015	PD Unit# 1111 Emerg. Equipment Repairs	101-4010-4011-8110-000	210.86
Inv 0007571 Total			210.86
190405 Total:			1,835.78
CMME4011 - Commline Inc. Total:			1,835.78
DEP8845 - Dept of Motor Vehicles Line Item Account			
190361	10/01/2015		
Inv	CVC39000-39012		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2015	400 Bicycle License Plates for Bicycle Rodeo	101-4010-4011-8020-000	388.00
Inv CVC39000-39012 Total			388.00
190361 Total:			388.00
DEP8845 - Dept of Motor Vehicles Total:			388.00
CAL0616 - E. D. D. Line Item Account			
190381	10/08/2015		
Inv	P/R/E 10/4/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2015	State w/h Tax	700-0000-0000-2220-000	18,798.49
Inv P/R/E 10/4/15 Total			18,798.49
190381 Total:			18,798.49
CAL0616 - E. D. D. Total:			18,798.49
GMKL8160 - Goldman, Magdalin & Krikes LLP Line Item Account			
190362	10/01/2015		
Inv	1508-0010320		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/20/2015	Legal Svcs -Workers Comp Cases 7/15	101-2010-2013-8160-000	256.00

Check Number	Check Date		Amount
Inv 1508-0010320	Total		256.00
190362 Total:			256.00
GMKL8160 - Goldman, Magdalin & Krikes LLP Total:			256.00
GETL8032 - Grace Entertainment LLC Line Item Account			
190406	10/08/2015		
Inv	10/23/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2015	2015 Halloween Spooktacular Stilt Walkers	101-8030-8032-8264-000	140.00
Inv 10/23/15 Total			140.00
190406 Total:			140.00
GETL8032 - Grace Entertainment LLC Total:			140.00
HEN6201 - Henry's Towing Line Item Account			
190363	10/01/2015		
Inv	4916		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2015	PD Det.-Vehicle Stored as Evidence per D.A. Office	101-4010-4011-8020-000	1,500.00
Inv 4916 Total			1,500.00
190363 Total:			1,500.00
HEN6201 - Henry's Towing Total:			1,500.00
RDHF5200 - Hoffman, Randy Line Item Account			
190364	10/01/2015		
Inv	R0376585		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2015	Refund COA Planning Fees	101-0000-0000-5200-002	1,020.00
Inv R0376585 Total			1,020.00
190364 Total:			1,020.00
RDHF5200 - Hoffman, Randy Total:			1,020.00
ICM1610 - ICMA Line Item Account			
82	10/08/2015		
Inv	P/R/E 10/4/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
10/06/2015	Deferred Comp	700-0000-0000-2260-000	3,929.55
Inv P/R/E 10/4/15 Total			3,929.55
190382 Total:			3,929.55
ICM1610 - ICMA Total:			3,929.55
JOB1811 - Jobs Available Line Item Account			
190365	10/01/2015		
Inv	1518046		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/25/2015	PW Operations Manager Job Ads	101-2010-2013-8040-000	312.00
Inv 1518046 Total			312.00
190365 Total:			312.00
JOB1811 - Jobs Available Total:			312.00
VTKY5270 - Kallay, Victoria Line Item Account			
190407	10/08/2015		
Inv	R63649		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2015	Refund Cancelled Class	101-0000-0000-5270-002	115.00
Inv R63649 Total			115.00
190407 Total:			115.00
VTKY5270 - Kallay, Victoria Total:			115.00
LOS2226 - L.A.C. Registrar-Recorder Line Item Account			
190383	10/08/2015		
Inv	1821-HDP/DRX		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2015	Negative Declaration-871 Onconta Dr.	101-7010-7101-8040-000	75.00
Inv 1821-HDP/DRX Total			75.00
190383 Total:			75.00
190384	10/08/2015		
Inv	1849-HDP/DRX		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2015	Negative Declaration-455 La Terraza	101-7010-7101-8040-000	75.00

Check Number	Check Date		Amount
Inv 1849-HDP/DRX Total			75.00
190384 Total:			75.00
190385	10/08/2015		
Inv	1802-CUP/TT		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2015	Negative Declaration-1412 El Centro Street	101-7010-7101-8040-000	75.00
Inv 1802-CUP/TT Total			75.00
190385 Total:			75.00
190386	10/08/2015		
Inv	1763-HDP/DRX		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2015	Negative Declaration-1228 Kollie Ave.	101-7010-7101-8040-000	75.00
Inv 1763-HDP/DRX Total			75.00
190386 Total:			75.00
190387	10/08/2015		
Inv	1778-CUP- MOD		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2015	Negative Declaration-1200 Fair Oaks Ave.	101-7010-7101-8040-000	75.00
Inv 1778-CUP- MOD Total			75.00
190387 Total:			75.00
LOS2230 - L.A.C. Registrar-Recorder Total:			375.00
LCW7456 - Liebert Cassidy Whitmore Line Item Account			
190408	10/08/2015		
Inv	10/13/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2015	Public Safety Investigation Webinar Training	101-2010-2013-8200-000	60.00
Inv 10/13/15 Total			60.00
Inv	10/8/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2015	Public Safety Webinar Training	101-2010-2013-8200-000	60.00
nv 10/8/15 Total			60.00

Check Number	Check Date		Amount
Inv	9/10/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2015	ERC Training 9/10/15	101-2010-2013-8200-000	140.00
Inv 9/10/15 Total			140.00
190408 Total:			260.00
LCW7456 - Liebert Cassidy Whitmore Total:			260.00
LIT1111 - Litterini, Frank Line Item Account			
190388	10/08/2015		
Inv	P/R/E 10/4/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2015	Reimb. A.D. & D. Ins. Deduction for Oct 2015	700-0000-0000-2256-000	15.60
Inv P/R/E 10/4/15 Total			15.60
190388 Total:			15.60
LIT1111 - Litterini, Frank Total:			15.60
MJRI2950 - Magic Jump Rentals Inc. Line Item Account			
190409	10/08/2015		
Inv	124211		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/24/2015	2015 Halloween Spooktacular Jumpers	101-8030-8032-8264-000	792.00
Inv 124211 Total			792.00
190409 Total:			792.00
MJRI2950 - Magic Jump Rentals Inc. Total:			792.00
AVIC4010 - Manukian, Avick Line Item Account			
190366	10/01/2015		
Inv	9/20-26/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2015	Reimb. SRO Training in Sacramento- Car Rental	101-4010-4011-8200-000	306.03
Inv 9/20-26/15 Total			306.03
190366 Total:			306.03
AVIC4010 - Manukian, Avick Total:			306.03

Check Number	Check Date		Amount
RBMC5270 - McLean, Rebecca Line Item Account			
10	10/08/2015		
Inv	R63650		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2015	Refund Cancelled Class	101-0000-0000-5270-002	115.00
Inv R63650 Total			115.00
190410 Total:			115.00
RBMC5270 - McLean, Rebecca Total:			115.00
VRMZ7000 - Munoz, Valerie Line Item Account			
190389	10/08/2015		
Inv	P/R/E 10/4/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2015	Garnishment	700-0000-0000-2264-000	1,068.50
Inv P/R/E 10/4/15 Total			1,068.50
190389 Total:			1,068.50
Z7000 - Munoz, Valerie Total:			1,068.50
PEG4590 - NUFIC Line Item Account			
190390	10/08/2015		
Inv	P/R/E 10/4/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2015	A.D. & D. Ins	700-0000-0000-2256-000	1,043.95
Inv P/R/E 10/4/15 Total			1,043.95
190390 Total:			1,043.95
PEG4590 - NUFIC Total:			1,043.95
ONSP2013 - Onshine Photobooth Line Item Account			
190411	10/08/2015		
Inv	10/23/15 Event		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2015	2015 Halloween Spooktacular PhotoBooth	101-8030-8032-8264-000	300.00
Inv 10/23/15 Event Total			300.00
.1 Total:			300.00

Check Number	Check Date		Amount
ONSP2013 - Onshine Photobooth Total:			300.00
PWP4465 - Pasadena Water & Power Line Item Account			
190412	10/08/2015		
Inv	80176-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2015	Water Svc-60 E. State St 8/11-9/11/15	500-6010-6711-8231-000	2,419.21
Inv 80176-1 Total			2,419.21
190412 Total:			2,419.21
PWP4465 - Pasadena Water & Power Total:			2,419.21
PER4770 - Pers Retirement Line Item Account			
190391	10/08/2015		
Inv	P/R/E 10/4/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2015	Retirement Svc Period 9/21-10/4/15	700-0000-0000-2240-000	80,658.31
Inv P/R/E 10/4/15 Total			80,658.31
190391 Total:			80,658.31
190413	10/08/2015		
Inv	P/R/E 10/4/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/08/2015	Retirement Svc Period 9/21-10/4/15	700-0000-0000-2240-000	80,570.10
Inv P/R/E 10/4/15 Total			80,570.10
190413 Total:			80,570.10
PER4770 - Pers Retirement Total:			161,228.41
SOU5343 - PETTY CASH - Recreation Line Item Account			
190367	10/01/2015		
Inv	9/23/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2015	Reimb. Petty Cash	101-8030-8032-8268-000	568.58
Inv 9/23/15 Total			568.58
190367 Total:			568.58
SOU5343 - PETTY CASH - Recreation Total:			568.58

Check Number	Check Date		Amount
401 - PETTY CASH - Sr. Center Line Item Account			
190368	10/01/2015		
Inv	9/30/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2015	Reimb. Petty Cash	101-8030-8021-8120-000	7.60
09/30/2015	Reimb. Petty Cash	101-0000-0000-2994-001	250.99
09/30/2015	Reimb. Petty Cash	101-8030-8021-8020-000	173.66
09/30/2015	Reimb. Petty Cash	205-8030-8025-8020-000	21.00
09/30/2015	Reimb. Petty Cash	101-2010-2013-8020-000	21.40
Inv 9/30/15 Total			474.65
190368 Total:			474.65
SOU5401 - PETTY CASH - Sr. Center Total:			
			474.65
NNPL5270 - Phelan, Nina Line Item Account			
190414	10/08/2015		
Inv	R63648		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2015	Refund Cancelled Class	101-0000-0000-5270-002	115.00
Inv R63648 Total			115.00
190414 Total:			115.00
NNPL5270 - Phelan, Nina Total:			
			115.00
MBN2937 - Platinum Plus for Business Line Item Account			
190369	10/01/2015		
Inv	0423		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/06/2015	Camp Med Field Trip 8/5/15-John's Incredible Pizza	101-8030-8032-8268-000	374.95
Inv 0423 Total			374.95
Inv	0423 A		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/06/2015	PD Equipment-Rescue Essentials	101-4010-4011-8020-000	304.49
Inv 0423 A Total			304.49
Inv	0423 B		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/11/2015	PD Equipment--Skedco	101-4010-4011-8020-000	30.00
Inv 0423 B Total			30.00

Check Number	Check Date		Amount
Inv 0423 C			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/11/2015	Camp Med Parent Night Supplies-SmartNFinal	101-8030-8032-8268-000	332.74
Inv 0423 C Total			332.74
Inv 0423 D			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/11/2015	Camp Med Parent Night Supplies-Party City	101-8030-8032-8268-000	40.31
Inv 0423 D Total			40.31
Inv 0423 E			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/11/2015	PD Swearing In Refreshments-Vons	101-4010-4011-8090-000	159.81
Inv 0423 E Total			159.81
Inv 0423 F			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/13/2015	PW Job Ads-American Public Works	101-2010-2013-8040-000	295.00
Inv 0423 F Total			295.00
Inv 0423 G			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/14/2015	FD Cable Programming	101-5010-5011-8020-000	351.35
Inv 0423 G Total			351.35
Inv 0423 H			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/14/2015	FD Cable Programming-Evike.com	101-5010-5011-8020-000	33.42
Inv 0423 H Total			33.42
Inv 0423 I			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/18/2015	Sr.Center Supplies-Smart N Final	101-8030-8021-8020-000	192.79
Inv 0423 I Total			192.79
Inv 0423 J			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/17/2015	PD Chief Conf. Registration-IACP	101-4010-4011-8090-000	350.00
Inv 0423 J Total			350.00
Inv 0423 K			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/19/2015	Council Meals 8/19/15-Heirloom Bakery	101-1010-1011-8090-000	102.40

Check Number	Check Date		Amount
Inv 0423 K		Total	102.40
Inv 0423 L			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/19/2015	Special Council Mtg 8/19/15 Meal-ArroyoSecoGolfCourse	101-1010-1011-8090-000	643.10
Inv 0423 L		Total	643.10
Inv 0423 M			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/20/2015	Sr.Center Supplies-Trader Joe's	101-8030-8021-8020-000	54.36
Inv 0423 M		Total	54.36
Inv 0423 N			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/21/2015	Sr.Center Supplies-Smart N Final	101-8030-8021-8020-000	24.48
Inv 0423 N		Total	24.48
Inv 0423 O			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/22/2015	PD Instantchekmate-Checkmate.instantcheck.com	101-4010-4011-8020-000	22.86
inv 0423 O		Total	22.86
Inv 0423 P			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2015	Sr.Center Monthly Charges-Netflix.com	101-8030-8021-8020-000	22.88
Inv 0423 P		Total	22.88
Inv 0423 Q			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/24/2015	CC Chief Deputy Panel Lunch-Briganti Restaurant	101-2010-2013-8020-000	80.00
Inv 0423 Q		Total	80.00
Inv 0423 R			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/25/2015	FD Cable Programming-Int 49er Communication	101-5010-5011-8020-000	109.21
Inv 0423 R		Total	109.21
Inv 0423 S			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/25/2015	Yard Office Supplies-Staples	215-6010-6201-8020-000	30.75
08/25/2015	Yard Office Supplies-Staples	215-6010-6115-8020-000	30.76
08/25/2015	Yard Office Supplies-Staples	101-6010-6601-8020-000	30.75
Inv 0423 S		Total	92.26

Check Number	Check Date		Amount
Inv	0423 T		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/25/2015	Library Office Supplies-Staples	101-8010-8011-8020-000	169.95
Inv 0423 T Total			169.95
Inv	0423 U		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/27/2015	Rec. Leader Panel Lunch-Heirloom Bakery	101-2010-2013-8020-000	36.20
Inv 0423 U Total			36.20
Inv	0423 V		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/29/2015	Library Book-Amazon.com	101-8010-8011-8020-000	28.31
Inv 0423 V Total			28.31
Inv	0423 W		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/02/2015	Council Meals 9/2/15-Radhika Bistro	101-1010-1011-8090-000	103.92
Inv 0423 W Total			103.92
Inv	0423 X		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/03/2015	Water Conf. Hotel-SoPt Hotel	500-3010-3012-8032-000	84.00
Inv 0423 X Total			84.00
190369 Total:			4,038.79
MBN2937 - Platinum Plus for Business Total:			4,038.79
DRDP8030 - Prothero, Dr. Donald R. Line Item Account			
190415	10/08/2015		
Inv	10/7/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2015	Lectures 10/7 & 11/13	101-8030-8021-8090-000	200.00
Inv 10/7/15 Total			200.00
190415 Total:			200.00
DRDP8030 - Prothero, Dr. Donald R. Total:			200.00
GEF1190 - Prudential Ins. Company of America Line Item Account			
190392	10/08/2015		

Check Number	Check Date		Amount
Inv	P/R/E 10/4/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2015	Life Insurance	700-0000-0000-2254-000	930.00
Inv P/R/E 10/4/15 Total			930.00
190392 Total:			930.00
GEF1190 - Prudential Ins. Company of America Total:			930.00
SOU5230 - S.P.Firefighters L-3657 Line Item Account			
190393	10/08/2015		
Inv	P/R/E 10/4/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2015	Assn. Dues	700-0000-0000-2250-000	2,975.00
Inv P/R/E 10/4/15 Total			2,975.00
Inv	P/R/E 10/4/15 A		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2015	Assn. Ins.	700-0000-0000-2252-000	180.74
Inv P/R/E 10/4/15 A Total			180.74
190393 Total:			3,155.74
SOU5230 - S.P.Firefighters L-3657 Total:			3,155.74
SOU5435 - S.P.P. O. A. Line Item Account			
190394	10/08/2015		
Inv	P/R/E 10/4/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2015	Assn. Dues & Ins	700-0000-0000-2246-000	4,454.20
Inv P/R/E 10/4/15 Total			4,454.20
190394 Total:			4,454.20
SOU5435 - S.P.P. O. A. Total:			4,454.20
SOU5451 - S.P.Public Srvc Empl. Ass'n Line Item Account			
190395	10/08/2015		
Inv	P/R/E 10/4/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2015	Assn. Dues & Svc Fee	700-0000-0000-2248-000	1,677.00
Inv P/R/E 10/4/15 Total			1,677.00

Check Number	Check Date		Amount
190395 Total:			1,677.00
SOU5451 - S.P.Public Srvc Empl. Ass'n Total:			1,677.00
SMFD5011 - Sacramento Metropolitan Fire District Line Item Account			
190416	10/08/2015		
Inv	201509098722		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/09/2015	GEMT Reports	101-5010-5011-8020-000	81.63
Inv 201509098722 Total			81.63
190416 Total:			81.63
SMFD5011 - Sacramento Metropolitan Fire District Total:			81.63
SAN4958 - San Marino Security System Line Item Account			
190417	10/08/2015		
Inv	00090670		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/02/2015	Rec. Monitoring Svc Apr-Jun 2015	101-8030-8032-8180-000	207.00
Inv 00090670 Total			207.00
Inv	00092329		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2015	WMB Monitoring Svc Oct-Dec 2015	101-8030-8031-8180-000	297.00
10/01/2015	Rec. Monitoring Svc Oct-Dec 2015	101-8030-8032-8180-000	207.00
10/01/2015	Garfield Youth House Monitoring Svc Oct-Dec 2015	101-8030-8031-8180-000	294.00
Inv 00092329 Total			798.00
190417 Total:			1,005.00
SAN4958 - San Marino Security System Total:			1,005.00
SEWV8268 - Second Wave Line Item Account			
190370	10/01/2015		
Inv	A81376		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2015	2015 After-School Camp Med Staff Sweatshirts Balance	101-8030-8032-8268-000	207.87
Inv A81376 Total			207.87
190370 Total:			207.87

Check Number	Check Date	Amount
V8268 - Second Wave Total:		207.87
CTSN5270 - Shin, Cathy Line Item Account		
190418	10/08/2015	
Inv	R63652	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
10/07/2015	Refund Cancelled Class	101-0000-0000-5270-002
		115.00
Inv R63652 Total		115.00
190418 Total:		115.00
CTSN5270 - Shin, Cathy Total:		
		115.00
SOU6666 - So. CA Edison Co. Line Item Account		
190371	10/01/2015	
Inv	3-000-5677-90	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
09/22/2015	8/18-9/17/15	500-6010-6711-8152-000
		1,094.43
Inv 3-000-5677-90 Total		1,094.43
Inv	3-000-5950-21	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
09/22/2015	8/18-9/17/15	101-6010-6410-8140-000
09/22/2015	8/18-9/17/15	101-6010-6410-8140-000
		106.16
		97.11
Inv 3-000-5950-21 Total		203.27
Inv	3-000-5950-22	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
09/22/2015	8/18-9/17/15	101-6010-6410-8140-000
		24.73
Inv 3-000-5950-22 Total		24.73
Inv	3-000-7125-63	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
09/22/2015	8/18-9/17/15	101-6010-2015-8140-000
		24.96
Inv 3-000-7125-63 Total		24.96
Inv	3-000-7125-66	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>
09/22/2015	8/18-9/17/15	500-6010-6711-8140-000
		42.17
Inv 3-000-7125-66 Total		42.17
Inv	3-000-7152-57	
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>

Check Number	Check Date		Amount
09/22/2015	8/18-9/17/15	101-6010-6410-8140-000	24.82
Inv 3-000-7152-57 Total			24.82
Inv 3-000-8455-69			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	215-6010-6115-8140-000	52.09
Inv 3-000-8455-69 Total			52.09
Inv 3-000-9969-52			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	101-6010-6410-8140-000	28.67
09/22/2015	8/18-9/17/15	215-6010-6201-8140-000	25.98
Inv 3-000-9969-52 Total			54.65
Inv 3-001-1810-93			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/1-9/1/15	101-6010-6410-8140-000	39.80
Inv 3-001-1810-93 Total			39.80
Inv 3-001-1810-94			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	500-6010-6711-8140-000	44.31
Inv 3-001-1810-94 Total			44.31
Inv 3-001-1810-98			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	500-6010-6711-8152-000	55,948.58
Inv 3-001-1810-98 Total			55,948.58
Inv 3-001-1811-29			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	101-6010-6601-8140-000	9,585.38
Inv 3-001-1811-29 Total			9,585.38
Inv 3-001-1811-44			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	101-6010-6410-8140-000	291.17
09/22/2015	8/18-9/17/15	215-6010-6201-8140-000	364.84
Inv 3-001-1811-44 Total			656.01
Inv 3-001-1811-45			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	215-6010-6201-8140-000	111.23
09/22/2015	8/18-9/17/15	101-6010-6410-8140-000	65.41

Check Number	Check Date		Amount
inv 3-001-1811-45 Total			176.64
Inv 3-001-1811-48			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	215-6010-6115-8140-000	53.52
Inv 3-001-1811-48 Total			53.52
inv 3-001-1811-56			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	215-6010-6115-8140-000	63.90
Inv 3-001-1811-56 Total			63.90
Inv 3-001-1811-58			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/1-9/1/15	101-6010-6410-8140-000	35.30
Inv 3-001-1811-58 Total			35.30
Inv 3-001-1811-59			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	215-6010-6115-8140-000	39.81
Inv 3-001-1811-59 Total			39.81
Inv 3-001-1811-63			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	101-6010-6410-8140-000	24.73
Inv 3-001-1811-63 Total			24.73
Inv 3-001-1811-64			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	101-6010-6410-8140-000	41.49
Inv 3-001-1811-64 Total			41.49
Inv 3-001-1811-67			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	215-6010-6115-8140-000	41.16
Inv 3-001-1811-67 Total			41.16
Inv 3-001-1811-68			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	101-8010-8011-8140-000	87.72
Inv 3-001-1811-68 Total			87.72

Check Number	Check Date		Amount
Inv	3-001-1811-69		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/1-9/1/15	215-6010-6201-8140-000	24.21
Inv 3-001-1811-69 Total			24.21
Inv	3-001-1811-75		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	215-6010-6115-8140-000	99.95
Inv 3-001-1811-75 Total			99.95
Inv	3-001-1811-76		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	215-6010-6115-8140-000	50.68
Inv 3-001-1811-76 Total			50.68
Inv	3-001-1811-77		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	215-6010-6115-8140-000	42.93
Inv 3-001-1811-77 Total			42.93
Inv	3-001-1811-79		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	215-6010-6115-8140-000	39.46
Inv 3-001-1811-79 Total			39.46
Inv	3-001-1811-80		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	215-6010-6115-8140-000	44.21
Inv 3-001-1811-80 Total			44.21
Inv	3-001-1811-86		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	101-6010-6410-8140-000	24.24
Inv 3-001-1811-86 Total			24.24
Inv	3-001-1811-87		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	500-6010-6711-8140-000	47.17
Inv 3-001-1811-87 Total			47.17
Inv	3-001-1811-89		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/1-9/1/15	215-6010-6201-8140-000	17.65

Check Number	Check Date		Amount
09/22/2015	8/1-9/1/15	101-6010-6410-8140-000	17.65
Inv 3-001-1811-89 Total			35.30
Inv 3-001-1811-90			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	215-6010-6115-8140-000	39.54
Inv 3-001-1811-90 Total			39.54
Inv 3-001-1811-91			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	215-6010-6115-8140-000	62.27
Inv 3-001-1811-91 Total			62.27
Inv 3-001-1811-92			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	215-6010-6115-8140-000	17.07
Inv 3-001-1811-92 Total			17.07
Inv 3-001-1811-93			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	215-6010-6115-8140-000	55.48
Inv 3-001-1811-93 Total			55.48
Inv 3-001-1811-95			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	101-6010-6410-8140-000	30.26
Inv 3-001-1811-95 Total			30.26
Inv 3-001-1811-98			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	215-6010-6115-8140-000	16.79
Inv 3-001-1811-98 Total			16.79
Inv 3-001-1812-06			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	101-6010-6410-8140-000	28.60
Inv 3-001-1812-06 Total			28.60
Inv 3-001-1812-07			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	500-6010-6711-8140-000	62.78
Inv 3-001-1812-07 Total			62.78

Check Number	Check Date		Amount
Inv	3-001-1812-08		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	215-6010-6115-8140-000	66.54
Inv 3-001-1812-08 Total			66.54
Inv	3-001-1812-09		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/1-9/1/15	101-6010-6410-8140-000	315.40
Inv 3-001-1812-09 Total			315.40
Inv	3-001-1812-10		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	232-6010-6417-8140-000	116.92
Inv 3-001-1812-10 Total			116.92
Inv	3-001-1812-11		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	215-6010-6115-8140-000	33.76
Inv 3-001-1812-11 Total			33.76
Inv	3-001-1812-12		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	215-6010-6115-8140-000	32.39
Inv 3-001-1812-12 Total			32.39
Inv	3-001-1812-25		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	101-6010-6410-8140-000	25.29
Inv 3-001-1812-25 Total			25.29
Inv	3-001-1812-26		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	101-6010-6410-8140-000	1,456.63
Inv 3-001-1812-26 Total			1,456.63
Inv	3-001-1812-27		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	215-6010-6115-8140-000	54.26
Inv 3-001-1812-27 Total			54.26
Inv	3-001-1812-31		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	101-6010-6410-8140-000	60.64

Check Number	Check Date		Amount
		Inv 3-001-1812-31 Total	60.64
		Inv 3-001-1812-32	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		09/22/2015 8/1-9/1/15 101-6010-6410-8140-000	14.11
		Inv 3-001-1812-32 Total	14.11
		Inv 3-001-1812-33	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		09/22/2015 8/18-9/17/15 500-6010-6711-8140-000	43.74
		Inv 3-001-1812-33 Total	43.74
		Inv 3-001-1812-34	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		09/22/2015 8/18-9/17/15 500-6010-6711-8152-000	6,900.61
		Inv 3-001-1812-34 Total	6,900.61
		Inv 3-001-1812-35	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		09/22/2015 8/18-9/17/15 215-6010-6115-8140-000	18.48
		Inv 3-001-1812-35 Total	18.48
		Inv 3-001-1812-36	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		09/22/2015 8/18-9/17/15 101-6010-6410-8140-000	90.97
		Inv 3-001-1812-36 Total	90.97
		Inv 3-001-1812-38	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		09/22/2015 8/18-9/17/15 101-6010-6410-8140-000	25.92
		Inv 3-001-1812-38 Total	25.92
		Inv 3-001-1812-39	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		09/22/2015 8/18-9/17/15 215-6010-6115-8140-000	55.42
		Inv 3-001-1812-39 Total	55.42
		Inv 3-001-9413-97	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		09/22/2015 8/18-9/17/15 500-6010-6711-8152-000	2,615.19
		Inv 3-001-9413-97 Total	2,615.19

Check Number	Check Date		Amount
Inv	3-002-4372-43		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	215-6010-6115-8140-000	87.37
Inv 3-002-4372-43 Total			87.37
Inv	3-003-7341-83		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/1-9/1/15	101-6010-6410-8140-000	12.06
Inv 3-003-7341-83 Total			12.06
Inv	3-004-3214-58		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	500-6010-6711-8140-000	41.61
Inv 3-004-3214-58 Total			41.61
Inv	3-004-4562-56		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	215-6010-6115-8140-000	63.90
Inv 3-004-4562-56 Total			63.90
Inv	3-016-0678-82		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	215-6010-6201-8140-000	134.34
Inv 3-016-0678-82 Total			134.34
Inv	3-022-6051-15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	215-6010-6115-8140-000	88.81
Inv 3-022-6051-15 Total			88.81
Inv	3-022-6897-57		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	215-6010-6115-8140-000	28.46
Inv 3-022-6897-57 Total			28.46
Inv	3-022-6897-89		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	215-6010-6115-8140-000	25.61
Inv 3-022-6897-89 Total			25.61
Inv	3-022-6897-99		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	215-6010-6115-8140-000	27.50

Check Number	Check Date		Amount
Inv 3-022-6897-99		Total	27.50
Inv 3-022-6898-05			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	215-6010-6115-8140-000	24.96
Inv 3-022-6898-05		Total	24.96
Inv 3-022-6898-17			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	8/18-9/17/15	215-6010-6115-8140-000	26.31
Inv 3-022-6898-17		Total	26.31
190371 Total:			81,567.61
190419	10/08/2015		
Inv 3-002-4472-77			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2015	8/25-9/24/15	101-8010-8011-8140-000	5,662.80
Inv 3-002-4472-77		Total	5,662.80
Inv 3-002-4472-78			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2015	8/25-9/24/15	101-8030-8021-8140-000	1,968.33
Inv 3-002-4472-78		Total	1,968.33
Inv 3-003-6653-57			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2015	8/25-9/24/15	101-6010-6410-8140-000	589.99
Inv 3-003-6653-57		Total	589.99
Inv 3-011-4089-57			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2015	8/25-9/24/15	215-6010-6115-8140-000	50.91
Inv 3-011-4089-57		Total	50.91
Inv 3-022-6897-72			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2015	8/25-9/24/15	215-6010-6115-8140-000	25.80
Inv 3-022-6897-72		Total	25.80
Inv 3-022-6898-28			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2015	8/25-9/24/15	215-6010-6115-8140-000	27.47

Check Number	Check Date		Amount
Inv 3-022-6898-28		Total	27.47
Inv 3-023-6580-86			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2015	8/25-9/24/15	215-6010-6201-8140-000	27.17
Inv 3-023-6580-86		Total	27.17
Inv 3-023-7462-29			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2015	8/25-9/24/15	215-6010-6115-8140-000	181.19
Inv 3-023-7462-29		Total	181.19
Inv 3-023-7844-31			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2015	8/25-9/24/15	215-6010-6115-8140-000	26.45
Inv 3-023-7844-31		Total	26.45
Inv 3-023-8283-79			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2015	8/25-9/24/15	215-6010-6115-8140-000	31.58
Inv 3-023-8283-79		Total	31.58
Inv 3-026-3223-65			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2015	8/25-9/24/15	215-6010-6115-8140-000	37.83
Inv 3-026-3223-65		Total	37.83
Inv 3-028-7013-82			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2015	8/25-9/24/15	101-6010-6410-8140-000	117.30
Inv 3-028-7013-82		Total	117.30
Inv 3-028-7594-32			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2015	8/25-9/24/15	500-6010-6711-8152-000	3,954.53
Inv 3-028-7594-32		Total	3,954.53
Inv 3-029-2458-05			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2015	8/25-9/24/15	101-8030-8031-8140-000	76.17
Inv 3-029-2458-05		Total	76.17

Check Number	Check Date		Amount
Inv	3-032-0513-93		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2015	8/25-9/24/15	215-6010-6115-8140-000	67.55
Inv 3-032-0513-93 Total			67.55
Inv	3-032-2521-62		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2015	8/25-9/24/15	215-6010-6201-8140-000	89.11
Inv 3-032-2521-62 Total			89.11
Inv	3-032-4192-98		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2015	8/25-9/24/15	215-6010-6201-8140-000	82.35
Inv 3-032-4192-98 Total			82.35
Inv	3-033-3452-62		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2015	8/25-9/24/15	500-6010-6710-8140-000	863.34
Inv 3-033-3452-62 Total			863.34
Inv	3-035-3494-19		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2015	8/25-9/24/15	215-6010-6115-8140-000	54.10
Inv 3-035-3494-19 Total			54.10
Inv	3-035-6502-21		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2015	8/25-9/24/15	101-6010-6601-8140-000	231.75
Inv 3-035-6502-21 Total			231.75
Inv	3-037-6075-39		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2015	8/25-9/24/15	215-6010-6115-8140-000	86.81
Inv 3-037-6075-39 Total			86.81
190419 Total:			14,252.53
SOU6666 - So. CA Edison Co. Total:			95,820.14
CP7000 - South Pasadena Part Time Employees Assn. Line Item Account			
06	10/08/2015		
Inv	P/R/E 10/4/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
10/06/2015	Assn. Dues & Svc Fee	700-0000-0000-2249-000	536.00
Inv P/R/E 10/4/15 Total			536.00
190396 Total:			536.00
CEAP7000 - South Pasadena Part Time Employees Assn. Total:			536.00
MET4512 - Southern CA Library Cooperative Line Item Account			
190372	10/01/2015		
Inv	IN-09754		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/09/2015	FY 15-16 Membership Dues	101-8010-8011-8170-000	2,224.00
Inv IN-09754 Total			2,224.00
190372 Total:			2,224.00
MET4512 - Southern CA Library Cooperative Total:			2,224.00
SPAR1021 - Sparkletts Line Item Account			
190373	10/01/2015		
Inv	13426098091015		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/10/2015	Mid. School Camp Water Svc 8/15-#610423413426098	101-8030-8032-8268-000	72.41
Inv 13426098091015 Total			72.41
190373 Total:			72.41
SPAR1021 - Sparkletts Total:			72.41
SGMC2013 - St. George's Medical Clinic Line Item Account			
190374	10/01/2015		
Inv	100431		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/08/2015	Medical Exam-Anne Chan	101-2010-2013-8170-000	175.00
Inv 100431 Total			175.00
Inv	100533		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/14/2015	Medical Exam-Daniel Skinner	101-2010-2013-8170-000	595.00
Inv 100533 Total			595.00

Check Number	Check Date		Amount
Inv 100629			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/22/2015	Medical Exam-Edward Munoz	230-6010-6116-8020-000	100.00
Inv 100629 Total			100.00
Inv 100771			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2015	Medical Exam-Hugo Houston	101-2010-2013-8170-000	195.00
Inv 100771 Total			195.00
Inv 77996			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/16/2015	Medical Exam-Richard Arriola	230-6010-6116-8020-000	100.00
Inv 77996 Total			100.00
Inv 88123			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/02/2015	Medical Exam-Luis Bardales	230-6010-6116-8020-000	100.00
Inv 88123 Total			100.00
Inv 90607			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/16/2015	Medical Exam-Ryan Garcia	230-6010-6116-8020-000	100.00
Inv 90607 Total			100.00
Inv 98608			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/04/2015	Medical Exam-Jeremy Fixsen	101-2010-2013-8170-000	1,035.00
Inv 98608 Total			1,035.00
Inv 99009			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/10/2015	Medical Exam-Curtis Callahan	101-2010-2013-8170-000	250.00
Inv 99009 Total			250.00
190374 Total:			2,650.00
SGMC2013 - St. George's Medical Clinic Total:			2,650.00
PTY5200 - Taylor, Rodney Line Item Account			
75	10/01/2015		
Inv R379255			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
09/24/2015	Refund Variance Application Fee-1233 Brunswick Ave.	101-0000-0000-5200-002	1,165.00
Inv R379255 Total			1,165.00
190375 Total:			1,165.00
RDTY5200 - Taylor, Rodney Total:			1,165.00
BALT8030 - The Ballusionist Line Item Account			
190420	10/08/2015		
Inv 1609			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2015	2015 Halloween Spooktacular FacePainting	101-8030-8032-8264-000	300.00
Inv 1609 Total			300.00
190420 Total:			300.00
BALT8030 - The Ballusionist Total:			300.00
TIM4011 - Time Warner Cable Line Item Account			
190376	10/01/2015		
Inv 008 0011783			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/19/2015	Camp Med Internet 9/19-10/18/15	101-8030-8032-8268-000	78.38
Inv 008 0011783 Total			78.38
Inv 008 0070193			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2015	Skate Park Cable 10/1-31/15	101-4010-4011-8110-000	73.96
Inv 008 0070193 Total			73.96
190376 Total:			152.34
190421	10/08/2015		
Inv 008 0224964			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/08/2015	Internet Upgrade 10/8-11/7/15	101-3010-3032-8170-000	355.11
Inv 008 0224964 Total			355.11
190421 Total:			355.11
TIM4011 - Time Warner Cable Total:			507.45

Check Number	Check Date		Amount
HTV5270 - Trevino, Helen Line Item Account			
77	10/01/2015		
Inv	R63239		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2015	Refund Park Rsvp	101-0000-0000-5270-005	110.00
Inv R63239 Total			110.00
190377 Total:			110.00
HLTV5270 - Trevino, Helen Total:			110.00
UNIO7221 - Union Bank of CA Line Item Account			
190422	10/08/2015		
Inv	6711646701		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2015	Downtown Revitalization Redevelop Tax Bonds	227-7200-7211-8331-000	43,040.63
09/15/2015	Downtown Revitalization Redevelop Tax Bonds	227-0000-0000-1001-000	-8.33
Inv 6711646701 Total			43,032.30
190422 Total:			43,032.30
UNIO7221 - Union Bank of CA Total:			43,032.30
UNI6130 - United Way Line Item Account			
190397	10/08/2015		
Inv	P/R/E 10/4/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2015	Payroll Deduction	700-0000-0000-2258-000	6.00
Inv P/R/E 10/4/15 Total			6.00
190397 Total:			6.00
UNI6130 - United Way Total:			6.00
VERW6711 - Verizon Wireless Line Item Account			
190423	10/08/2015		
Inv	9752581527		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/19/2015	PW Scada System 8/20-9/19/15	500-6010-6711-8020-000	35.11
Inv 9752581527 Total			35.11
Inv 9752836129			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
09/23/2015	Mobile Broadband 8/24-9/23/15	101-3010-3032-8150-000	16.03
Inv 9752836129 Total			16.03
190423 Total:			51.14
VERW6711 - Verizon Wireless Total:			51.14
ING1680 - Voya Financial Line Item Account			
190398	10/08/2015		
Inv P/R/E 10/4/15			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2015	Deferred Comp	700-0000-0000-2260-000	2,488.72
Inv P/R/E 10/4/15 Total			2,488.72
190398 Total:			2,488.72
ING1680 - Voya Financial Total:			2,488.72
VUL6601 - Vulcan Materials Co. & Affiliates Line Item Account			
190424	10/08/2015		
Inv 70909076			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2015	Crushed Aggregate Base	230-6010-6116-8020-000	301.14
09/28/2015	Crushed Aggregate Base	500-6010-6710-8020-000	301.13
Inv 70909076 Total			602.27
Inv 70915010			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2015	Cold Mix	500-6010-6710-8020-000	503.54
09/30/2015	Cold Mix	230-6010-6116-8020-000	503.54
Inv 70915010 Total			1,007.08
190424 Total:			1,609.35
VUL6601 - Vulcan Materials Co. & Affiliates Total:			1,609.35
WES4011 - Western Graphix Line Item Account			
190425	10/08/2015		
Inv 45961			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2015	Employee Photo ID Cards	101-2010-2013-8020-000	68.40
Inv 45961 Total			68.40

Check Number	Check Date		Amount
25 Total:			68.40
WES4011 - Western Graphix Total:			68.40
KYWF5270 - Whitfield, Kelly Line Item Account			
190378	10/01/2015		
Inv	R63352		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2015	Refund Partial Park Cancelled Rsvp	101-0000-0000-5270-005	27.50
Inv R63352 Total			27.50
190378 Total:			27.50
KYWF5270 - Whitfield, Kelly Total:			27.50
JNYU5270 - Yu, Jean Line Item Account			
190426	10/08/2015		
Inv	R63647		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2015	Refund Cancelled Class	101-0000-0000-5270-002	115.00
Inv R63647 Total			115.00
190426 Total:			115.00
JNYU5270 - Yu, Jean Total:			115.00
Total:			688,743.62

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ATTACHMENT 3
General City Warrant List

Accounts Payable

Check Detail

User: MFestejo
Printed: 10/15/2015 - 9:29AM



Check Number	Check Date		Amount
ADA0143 - Adamson Police Products Line Item Account			
190427	10/21/2015		
Inv 189995			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	High Risk Powder Free Exam Gloves	101-4010-4011-8020-000	84.70
Inv 189995 Total			84.70
190427 Total:			84.70
ADA0143 - Adamson Police Products Total:			84.70
ADL4011 - Adlerhorst International, Inc. Line Item Account			
190428	10/21/2015		
Inv 53507			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/18/2015	Retractable Leash for Lisu	101-4010-4011-8034-000	62.09
Inv 53507 Total			62.09
190428 Total:			62.09
ADL4011 - Adlerhorst International, Inc. Total:			62.09
ALH0179 - Alhambra Car Wash Line Item Account			
190429	10/21/2015		
Inv 22045			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2015	PD Detail Car Wash Unit#0702	101-4010-4011-8100-000	20.00
Inv 22045 Total			20.00
190429 Total:			20.00
ALH0179 - Alhambra Car Wash Total:			20.00
ALH0181 - Alhambra Hospital Med Ctr Line Item Account			
190430	10/21/2015		

Check Number	Check Date		Amount
Inv	9/25/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2015	FD Medical Supplies	101-5010-5011-8025-000	220.48
Inv 9/25/15 Total			220.48
190430 Total:			220.48
ALH0181 - Alhambra Hospital Med Ctr Total:			220.48
ALL0273 - All American Asphalt Line Item Account			
190431	10/21/2015		
Inv	167630		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2015	Street Improvement Projects	101-9000-9203-9203-000	19,380.00
08/31/2015	Street Improvement Projects	500-9000-9300-9300-000	51,191.70
Inv 167630 Total			70,571.70
190431 Total:			70,571.70
L0273 - All American Asphalt Total:			70,571.70
AMER814 - American Water Works Ass'n. Line Item Account			
190432	10/21/2015		
Inv	0001191003		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2015	Safety Video for Monthly Safety Meetings	500-6010-6711-8080-000	233.50
Inv 0001191003 Total			233.50
190432 Total:			233.50
AMER814 - American Water Works Ass'n. Total:			233.50
ANT0243 - Antrim's Security Co., Inc. Line Item Account			
190433	10/21/2015		
Inv	48203		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/09/2015	Re-Key Security Lock Service Facilities	101-6010-6601-8020-000	112.01
09/09/2015	Re-Key Security Lock Service Facilities	101-6010-6601-8120-000	112.01
Inv 48203 Total			224.02
Inv	48336		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/02/2015	Citywide Pad Locks	101-6010-6601-8020-000	222.36
10/02/2015	Citywide Pad Locks	101-6010-6601-8120-000	222.36

Check Number	Check Date		Amount
Inv 48336	Total		444.7
190433	Total:		668.74
ANT0243	- Antrim's Security Co., Inc. Total:		668.74
APAE9203	- APA Engineering Inc. Line Item Account		
190434	10/21/2015		
Inv	46112		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/08/2015	El Centro St. Improvement Project 8/15	101-9000-9203-9203-000	13,935.00
Inv 46112	Total		13,935.00
190434	Total:		13,935.00
APAE9203	- APA Engineering Inc. Total:		13,935.00
ARA0260	- Aramark Uniform Services Line Item Account		
190435	10/21/2015		
Inv	530960001		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/24/2015	Uniform Svc	500-6010-6710-8132-000	76.43
09/24/2015	Uniform Svc	215-6010-6310-8132-000	14.00
09/24/2015	Uniform Svc	500-6010-6711-8132-000	15.00
09/24/2015	Uniform Svc	230-6010-6116-8132-000	25.00
09/24/2015	Uniform Svc	101-6010-6601-8132-000	15.00
09/24/2015	Uniform Svc	215-6010-6201-8132-000	14.00
09/24/2015	Uniform Svc	210-6010-6501-8132-000	10.00
Inv 530960001	Total		169.43
Inv	530977762		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2015	Uniform Svc	230-6010-6116-8132-000	49.98
10/01/2015	Uniform Svc	500-6010-6710-8132-000	20.00
10/01/2015	Uniform Svc	215-6010-6201-8132-000	14.00
10/01/2015	Uniform Svc	210-6010-6501-8132-000	10.00
10/01/2015	Uniform Svc	101-6010-6601-8132-000	15.00
10/01/2015	Uniform Svc	500-6010-6711-8132-000	15.00
10/01/2015	Uniform Svc	215-6010-6310-8132-000	14.00
Inv 530977762	Total		137.98
190435	Total:		307.41
ARA0260	- Aramark Uniform Services Total:		307.41

Check Number	Check Date		Amount
`CD6011 - ARC Document Solutions Line Item Account			
190436	10/21/2015		
Inv	8220043		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/18/2015	El Centro St. Improvement Project Print Svcs	101-6010-6011-8050-000	214.48
Inv 8220043 Total			214.48
190436 Total:			214.48
ARCD6011 - ARC Document Solutions Total:			214.48
ARTI6601 - Artie Mechanical Inc. Line Item Account			
190437	10/21/2015		
Inv	140724-934		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/24/2015	A/C Maint @ PD	101-6010-6601-8120-000	255.00
Inv 140724-934 Total			255.00
Inv	140729-924		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/24/2015	A/C Maint @ Yard	101-6010-6601-8120-000	468.50
Inv 140729-924 Total			468.50
Inv	140730-911		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/24/2015	A/C Maint @ Library	101-6010-6601-8120-000	500.00
Inv 140730-911 Total			500.00
Inv	140731-281		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/24/2015	A/C Maint @ Yard	101-6010-6601-8120-000	34.34
Inv 140731-281 Total			34.34
Inv	140731-284		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/24/2015	A/C Maint @ Library	101-6010-6601-8120-000	139.81
Inv 140731-284 Total			139.81
Inv	140731-285		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/24/2015	A/C Maint @ PD	101-6010-6601-8120-000	112.32
Inv 140731-285 Total			112.32

Check Number	Check Date		Amount
Inv	140731-286		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/24/2015	A/C Maint @ Iron Works Museum	101-6010-6601-8120-000	143.01
Inv 140731-286 Total			143.01
Inv	140731-776		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/24/2015	A/C Maint @ Grand Pumphouse	101-6010-6601-8120-000	97.60
Inv 140731-776 Total			97.60
190437 Total:			1,750.58
ARTI6601 - Artic Mechanical Inc. Total:			1,750.58
CIN4011 - AT&T --Cingular Wireless Line Item Account			
190438	10/21/2015		
Inv	829350178X09162		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/08/2015	PD Cell Phones 8/9-9/8/15	101-3010-3032-8150-000	428.55
Inv 829350178X09162 Total			428.55
Inv	879338213X0923		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2015	FD Cell Phones 8/16-9/15/15	101-5010-5011-8150-000	89.10
Inv 879338213X0923 Total			89.10
190438 Total:			517.65
CIN4011 - AT&T --Cingular Wireless Total:			517.65
AVA0287 - Avalon Property Services, Inc. Line Item Account			
190439	10/21/2015		
Inv	21868		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2015	Arroyo Park Unlocking Restrooms 9/15	232-6010-6417-8180-000	88.60
09/01/2015	Orange Grove Park Unlocking Restrooms 9/15	232-6010-6417-8180-000	88.60
Inv 21868 Total			177.20
Inv	21869		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2015	Mission/Meridian Sweeping 9/15	101-6010-6601-8180-000	708.78
Inv 21869 Total			708.78

Check Number	Check Date		Amount
Inv	28167		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2015	BusStop/Sweeping/Trash Removal Svcs 9/15	101-6010-6601-8180-000	2,237.91
09/01/2015	Garfield Park Unlocking Restrooms 9/15	232-6010-6417-8180-000	88.60
Inv 28167 Total			2,326.51
190439 Total:			3,212.49
AVA0287 - Avalon Property Services, Inc. Total:			3,212.49
BAK0366 - Baker & Taylor Entertainment Line Item Account			
190440	10/21/2015		
Inv	T25485110		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/11/2015	CDs, DVDs & Library Materials	101-8010-8011-8080-000	61.24
Inv T25485110 Total			61.24
Inv	T25652850		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/17/2015	CDs, DVDs & Library Materials	101-8010-8011-8080-000	41.11
Inv T25652850 Total			41.11
Inv	T26181470		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/24/2015	CDs, DVDs & Library Materials	101-8010-8011-8080-000	29.69
Inv T26181470 Total			29.69
190440 Total:			132.04
BAK0366 - Baker & Taylor Entertainment Total:			132.04
BAK9999 - Baker & Taylor Inc. Line Item Account			
190441	10/21/2015		
Inv	3020508045		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/09/2015	Books	101-8010-8011-8080-000	25.60
Inv 3020508045 Total			25.60
Inv	3020519425		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/11/2015	Books	101-8010-8011-8080-000	742.42
Inv 3020519425 Total			742.42

Check Number	Check Date		Amount
Inv	3020535160		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/18/2015	Books	101-8010-8011-8080-000	69.30
Inv 3020535160 Total			69.30
Inv	4011343954		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/11/2015	Books	101-8010-8011-8080-000	32.93
Inv 4011343954 Total			32.93
Inv	4011353831		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	Books	101-8010-8011-8080-000	121.19
Inv 4011353831 Total			121.19
Inv	4011355618		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2015	Books	101-8010-8011-8080-000	200.21
Inv 4011355618 Total			200.21
Inv	4011356652		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/24/2015	Books	101-8010-8011-8080-000	149.88
Inv 4011356652 Total			149.88
Inv	4011363280		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2015	Books	101-8010-8011-8080-000	179.56
Inv 4011363280 Total			179.56
Inv	4011364626		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/02/2015	Books	101-8010-8011-8080-000	116.58
Inv 4011364626 Total			116.58
Inv	4011366928		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2015	Books	101-8010-8011-8080-000	153.35
Inv 4011366928 Total			153.35
190441 Total:			1,791.02

Check Number	Check Date		Amount
.K9999 - Baker & Taylor Inc. Total:			1,791.02
BUR4018 - Burro Canyon Shooting Park Line Item Account			
190442	10/21/2015		
Inv	825		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/16/2015	PD Range Fees 9/14/15	101-4010-4011-8200-000	70.00
Inv	825 Total		70.00
190442 Total:			70.00
BUR4018 - Burro Canyon Shooting Park Total:			70.00
CAL0100 - CA Dental Buying Group Line Item Account			
190443	10/21/2015		
Inv	C326899		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2015	FD Oxygen Tanks	101-5010-5011-8025-000	298.30
Inv	C326899 Total		298.30
Inv	R09500741		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2015	FD Cylinder Rental	101-5010-5011-8025-000	123.50
Inv	R09500741 Total		123.50
190443 Total:			421.80
CAL0100 - CA Dental Buying Group Total:			421.80
CAL5236 - CA Linen Services Line Item Account			
190444	10/21/2015		
Inv	1192336		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2015	FD Dept. Supplies	101-5010-5011-8020-000	117.40
Inv	1192336 Total		117.40
Inv	1193633		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2015	FD Dept. Supplies	101-5010-5011-8020-000	34.89
Inv	1193633 Total		34.89
Inv	1195149		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
10/05/2015	FD Dept. Supplies	101-5010-5011-8020-000	123.82
Inv 1195149	Total		123.82
190444 Total:			276.11
CAL5236 - CA Linen Services Total:			276.11
CAME2015 - CA Maintenance & Environmental Line Item Account			
190445	10/21/2015		
Inv 21804			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/10/2015	Monthly Fuel Tank Inspections	101-2010-2011-8100-000	2.00
09/10/2015	Monthly Fuel Tank Inspections	101-7010-7101-8100-000	2.00
09/10/2015	Monthly Fuel Tank Inspections	101-4010-4011-8105-000	86.00
09/10/2015	Monthly Fuel Tank Inspections	101-6010-6011-8100-000	2.00
09/10/2015	Monthly Fuel Tank Inspections	101-5010-5011-8100-000	8.00
Inv 21804	Total		100.00
190445 Total:			100.00
CAME2015 - CA Maintenance & Environmental Total:			100.00
CPO4011 - CA Peace Officers Ass'n. Line Item Account			
190446	10/21/2015		
Inv 11/3-5/15			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2015	PD Registration-Cpls.Sanchez & Salcido	101-4010-4011-8210-000	440.00
Inv 11/3-5/15	Total		440.00
190446 Total:			440.00
CPO4011 - CA Peace Officers Ass'n. Total:			440.00
CAB4011 - Caltronics Business Systems Line Item Account			
190447	10/21/2015		
Inv 1863120			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2015	Library Copier Overages 9/28-10/27/15	101-8010-8011-8110-000	238.94
Inv 1863120	Total		238.94
190447 Total:			238.94

Check Number	Check Date		Amount
.B4011 - Caltronics Business Systems Total:			238.94
KUCP4011 - Camp, Kurt J. Line Item Account			
190448	10/21/2015		
Inv	SP00035		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/14/2015	Creating Documents, Travel & Deliver to D.A.'s Office Svcs	101-4010-4011-8180-000	750.00
Inv SP00035 Total			750.00
190448 Total:			750.00
KUCP4011 - Camp, Kurt J. Total:			750.00
CAN0607 - Cantu Graphics Line Item Account			
190449	10/21/2015		
Inv	4687		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/04/2015	Sr.Center Newsletter Sep-Oct 15	101-8030-8021-8050-000	412.02
Inv 4687 Total			412.02
Inv	4707		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/16/2015	Library Print & Duplications	101-8010-8011-8050-000	43.55
Inv 4707 Total			43.55
Inv	4713		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/18/2015	Drought Signs Metal Posts	500-3010-3012-8032-000	19.62
Inv 4713 Total			19.62
Inv	4726		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2015	Library Brochures	101-8010-8011-8050-000	892.71
Inv 4726 Total			892.71
190449 Total:			1,367.90
CAN0607 - Cantu Graphics Total:			1,367.90
CAR4223 - Carson Industries Inc Line Item Account			
3450	10/21/2015		
Inv	31819		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
09/28/2015	Computer Care Kit & Supplies	101-8010-8011-8000-000	154.90
Inv 31819 Total			154.90
190450 Total:			154.90
CAR4223 - Carson Industries Inc Total:			154.90
CAT0700 - Catering Systems Inc. Line Item Account			
190451	10/21/2015		
Inv 3661			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/05/2015	Sr. Center Meals w/ 8/24-28/15	260-8030-8023-8180-000	1,145.32
Inv 3661 Total			1,145.32
Inv 3664			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/12/2015	Sr. Center Meals w/ 8/31-9/4/15	260-8030-8023-8180-000	1,074.26
Inv 3664 Total			1,074.26
Inv 3672			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/13/2015	Sr. Center Meals w/9/8-11/15	260-8030-8023-8180-000	1,266.54
Inv 3672 Total			1,266.54
Inv 3681			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2015	Sr. Center Meals w/14-18/15	260-8030-8023-8180-000	1,170.40
Inv 3681 Total			1,170.40
Inv 3692			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2015	Sr. Center Meals w/ 9/21-25/15	260-8030-8023-8180-000	1,162.04
Inv 3692 Total			1,162.04
Inv 3698			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2015	Sr. Center Meals w/ 9/28-10/2/15	260-8030-8023-8180-000	1,032.46
Inv 3698 Total			1,032.46
190451 Total:			6,851.02
CAT0700 - Catering Systems Inc. Total:			6,851.02

Check Number	Check Date		Amount
EC8110 - CBE Los Angeles Line Item Account			
190452	10/21/2015		
Inv	1717328		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2015	PW Copier Overages 8/20-9/19/15	101-6010-6011-8110-000	56.46
Inv 1717328 Total			56.46
190452 Total:			56.46
CBEC8110 - CBE Los Angeles Total:			56.46
CBE5011 - CBE Los Angeles Line Item Account			
190453	10/21/2015		
Inv			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/20/2015	FD Copier Overages 8/20-9/19/15	101-5010-5011-8170-000	10.57
Inv Total			10.57
190453 Total:			10.57
CBE5011 - CBE Los Angeles Total:			10.57
CBSE6010 - Cell Business Equipment Line Item Account			
190454	10/21/2015		
Inv	47078618		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/06/2015	Copier Lease 9/15	230-6010-6116-8020-000	54.34
09/06/2015	Copier Lease 9/15	101-6010-6601-8020-000	54.34
09/06/2015	Copier Lease 9/15	500-6010-6710-8020-000	54.32
09/06/2015	Copier Lease 9/15	101-6010-6410-8020-000	54.34
Inv 47078618 Total			217.34
190454 Total:			217.34
CBSE6010 - Cell Business Equipment Total:			217.34
CSSY8031 - Centrum Sound System Line Item Account			
190455	10/21/2015		
Inv	23714		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2015	Anchor Audio PA System	101-8030-8031-8020-000	2,587.22
Inv 23714 Total			2,587.22

Check Number	Check Date		Amount
190455 Total:			2,587.2
CSSY8031 - Centrum Sound System Total:			2,587.22
CRIM4010 - Chaidez, Hector Line Item Account			
190456	10/21/2015		
Inv	191616520		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2015	PD Predictive Policing Svcs 9/15	101-4010-4011-8170-000	2,080.00
Inv 191616520 Total			2,080.00
190456 Total:			2,080.00
CRIM4010 - Chaidez, Hector Total:			2,080.00
PAS4012 - City of Pasadena Line Item Account			
190457	10/21/2015		
Inv	3000490		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2015	PD Inmate Housing 8/15	101-4010-4011-8180-000	2,086.00
Inv 3000490 Total			2,086.0
190457 Total:			2,086.00
PAS4012 - City of Pasadena Total:			2,086.00
CKC6116 - CKCK Distribution Line Item Account			
190458	10/21/2015		
Inv	57		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/13/2015	Gloves	230-6010-6116-8020-000	523.20
Inv 57 Total			523.20
190458 Total:			523.20
CKC6116 - CKCK Distribution Total:			523.20
RBCY4610 - Clyde, Robert Line Item Account			
190459	10/21/2015		
Inv	211128592		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/24/2015	Refund Citation	101-0000-0000-4610-000	48.00

Check Number	Check Date		Amount
Inv 211128592	Total		48.00
190459 Total:			48.00
RBCY4610 - Clyde, Robert Total:			48.00
CMME4011 - Commline Inc. Line Item Account			
190460	10/21/2015		
Inv	0009518		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2015	PD Unit#1198 Repair Shotgun Release	101-4010-4011-8110-000	140.00
Inv 0009518 Total			140.00
Inv	0010322		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2015	FD RA-81 Charging Sys. Equipment Maint.	101-5010-5011-8110-000	375.16
Inv 0010322 Total			375.16
190460 Total:			515.16
AME4011 - Commline Inc. Total:			515.16
COBK9278 - Community Bank Line Item Account			
190461	10/21/2015		
Inv	167630		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2015	All American Asphalt #2323 Retention	500-9000-9300-9300-000	2,694.30
08/31/2015	All American Asphalt #2323 Retention	101-9000-9203-9203-000	1,020.00
Inv 167630 Total			3,714.30
190461 Total:			3,714.30
COBK9278 - Community Bank Total:			3,714.30
CONNER07 - Conner-Niclaes, Janna Line Item Account			
190462	10/21/2015		
Inv	211128131		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2015	Refund Citation	101-0000-0000-4610-000	48.00
Inv 211128131 Total			48.00
190462 Total:			48.00

Check Number	Check Date		Amount
CONNER07 - Conner-Niclaes, Janna Total:			48.0
CONN6711 - Conney Safety Line Item Account			
190463	10/21/2015		
Inv	05009556		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2015	Water Distribution Safety Gloves	500-6010-6710-8134-000	409.28
Inv 05009556 Total			409.28
190463 Total:			409.28
CONN6711 - Conney Safety Total:			409.28
CPS0551 - CPRS Line Item Account			
190464	10/21/2015		
Inv	9/10/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2015	SoCal Sr. Symposium 10/28/15-Liliana Torres	101-8030-8021-8200-000	30.00
Inv 9/10/15 Total			30.00
190464 Total:			30.00
CPS0551 - CPRS Total:			30.00
DSP0755 - D & S Printing Line Item Account			
190465	10/21/2015		
Inv	9212		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2015	Plumbing Permits Copies	101-7010-7101-8050-000	267.05
Inv 9212 Total			267.05
Inv	9230		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2015	PD NCR Bicycle Registration Forms	101-4010-4011-8050-000	119.90
Inv 9230 Total			119.90
Inv	9231		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/24/2015	Rec. Div. Envelopes	101-8030-8032-8000-000	272.50
Inv 9231 Total			272.50
Inv	9235		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
09/24/2015	PD Vinyl Stickers Preferential Parking District	101-4010-4011-8020-000	474.15
Inv 9235 Total			474.15
Inv 9239			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2015	Correction Notices	101-7010-7101-8050-000	664.90
Inv 9239 Total			664.90
Inv 9240			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2015	PW Envelopes	101-6010-6011-8050-000	256.15
Inv 9240 Total			256.15
Inv 9241			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2015	PD Monthly Parking Cards	101-4010-4011-8020-000	479.60
Inv 9241 Total			479.60
Inv 9252			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2015	Library Executive Suite Screening Prints	101-8010-8011-8050-000	15.26
Inv 9252 Total			15.26
Inv 9259			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2015	500 Dial A Ride Membership Cards	205-8030-8025-8050-000	92.65
Inv 9259 Total			92.65
190465 Total:			2,642.16
DSP0755 - D & S Printing Total:			2,642.16
DAN0769 - D'Angelo Company Line Item Account			
190466	10/21/2015		
Inv S1257246.001			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/11/2015	Water Dept. Brass Fittings	500-0000-0000-1400-000	9,495.35
Inv S1257246.001 Total			9,495.35
466 Total:			9,495.35
DAN0769 - D'Angelo Company Total:			9,495.35

Check Number	Check Date		Amount
EDVS5270 - Davis, Evan Line Item Account			
190467	10/21/2015		
Inv	R63354		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2015	Refund Partial After School Camp Med Program	101-0000-0000-5270-001	150.00
Inv R63354 Total			150.00
190467 Total:			150.00
EDVS5270 - Davis, Evan Total:			150.00
DPSI7101 - Desktop Publishing Supplies Inc. Line Item Account			
190468	10/21/2015		
Inv	338250		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/18/2015	Public Notices Postcard Paper	101-7010-7101-8050-000	317.97
Inv 338250 Total			317.97
190468 Total:			317.97
DPSI7101 - Desktop Publishing Supplies Inc. Total:			317.97
EGBC4011 - E.G. Brennan & Co. Corp. Line Item Account			
190469	10/21/2015		
Inv	0000045353		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2015	PD Shredder Maint. Svc Plus Delivery	101-4010-4011-8110-000	911.50
Inv 0000045353 Total			911.50
190469 Total:			911.50
EGBC4011 - E.G. Brennan & Co. Corp. Total:			911.50
AEAR2920 - Ear, Amy Line Item Account			
190470	10/21/2015		
Inv	R63232		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2015	Refund License Agreement Deposit for Sr. Center	101-0000-0000-2920-000	250.00
Inv R63232 Total			250.00
190470 Total:			250.00

Check Number	Check Date		Amount
AR2920 - Ear, Amy Total:			250.00
EBS1007 - EBSCO Subscription Services Line Item Account			
190471	10/21/2015		
Inv	0084622		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/13/2015	Subscriptions Magazines	101-8010-8011-8030-000	12.67
Inv 0084622 Total			12.67
190471 Total:			12.67
EBS1007 - EBSCO Subscription Services Total:			12.67
EME18021 - Electro Medical Equipment Inc. Line Item Account			
190472	10/21/2015		
Inv	0022390		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/18/2015	Pep Up Your Life Class Medical Bands	101-8030-8021-8020-000	80.94
Inv 0022390 Total			80.94
190472 Total:			80.94
EME18021 - Electro Medical Equipment Inc. Total:			80.94
EVC2990 - Envicom Corp. Line Item Account			
190473	10/21/2015		
Inv	00012937		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2015	Study Negative Declaration-1200FairOaks7/15	101-0000-0000-2990-017	4,199.45
Inv 00012937 Total			4,199.45
Inv	00013006		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2015	Study Negative Declaration-1200FairOaks8/15	101-0000-0000-2990-017	4,104.55
Inv 00013006 Total			4,104.55
Inv	00013010		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2015	Study Negative Declaration-1200FairOaks	101-0000-0000-2990-017	8,261.13
Inv 00013010 Total			8,261.13
190473 Total:			16,565.13

Check Number	Check Date		Amount
EVCM2990 - Envicom Corp. Total:			16,565.13
EULR8021 - Euler, Linda Line Item Account			
190474	10/21/2015		
Inv	9/15/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2015	Reimb. Home Delivery Mileage 8/15	101-8030-8021-8020-000	24.44
Inv 9/15/15 Total			24.44
190474 Total:			24.44
EULR8021 - Euler, Linda Total:			24.44
FED1109 - Federal Express Line Item Account			
190475	10/21/2015		
Inv	5-171-31212		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2015	Water Overnight Shipping	500-6010-6710-8020-000	91.24
09/25/2015	Water Overnight Shipping	500-6010-6711-8020-000	40.70
Inv 5-171-31212 Total			131.94
190475 Total:			131.94
FED1109 - Federal Express Total:			131.94
FJE2010 - Fjeldsted, Steven Line Item Account			
190476	10/21/2015		
Inv	9/30/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2015	Reimb. Shipping Brochures	101-8010-8011-8010-000	200.21
Inv 9/30/15 Total			200.21
190476 Total:			200.21
FJE2010 - Fjeldsted, Steven Total:			200.21
FSPSL801 - Friends of the S.P. Public Library, Inc. Line Item Account			
190477	10/21/2015		
Inv	09/21/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2015	Woodbine House Autism Books	101-8010-8011-8080-000	100.0
Inv 09/21/15 Total			100.00

Check Number	Check Date		Amount
190477 Total:			100.00
FSPSL801 - Friends of the S.P. Public Library, Inc. Total:			100.00
GALS5010 - Galls Line Item Account			
190478	10/21/2015		
Inv	004020792		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/03/2015	PD Custom Vests-Johnson	101-4010-4011-8134-000	771.86
Inv 004020792 Total			771.86
Inv	004020803		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/03/2015	PD Custom Vests-Phillips	101-4010-4011-8134-000	771.86
Inv 004020803 Total			771.86
Inv	004027060		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/04/2015	PD K-9 Uniforms	101-4010-4011-8134-000	201.88
Inv 004027060 Total			201.88
190478 Total:			1,745.60
GALS5010 - Galls Total:			1,745.60
ATSW3010 - Garda CL West Inc. Line Item Account			
190479	10/21/2015		
Inv	10143918		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2015	Armored Car Svcs 10/15	500-3010-3012-8020-000	867.24
10/01/2015	Armored Car Svcs 10/15	101-3010-3011-8020-000	867.24
Inv 10143918 Total			1,734.48
190479 Total:			1,734.48
ATSW3010 - Garda CL West Inc. Total:			1,734.48
GAR5011 - Garvey Equipment Co Line Item Account			
190480	10/21/2015		
Inv	86571		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2015	St. Division Vehicle Maint. Supplies	230-6010-6116-8100-000	257.63

Check Number	Check Date		Amount
Inv 86571 Total			257.63
190480 Total:			257.63
GAR5011 - Garvey Equipment Co Total:			257.63
GECA8000 - GE Capital Line Item Account			
190481	10/21/2015		
Inv 63444562			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/13/2015	Copier Lease	205-8030-8025-8300-000	99.19
09/13/2015	Copier Lease	101-8030-8021-8300-000	99.19
09/13/2015	Copier Lease	101-8030-8032-8300-000	99.19
09/13/2015	Copier Lease	101-8030-8031-8300-000	99.19
Inv 63444562 Total			396.76
Inv 63511375			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/27/2015	Copier Lease	101-3010-3032-8300-000	62.32
Inv 63511375 Total			62.32
190481 Total:			459.08
GECA8000 - GE Capital Total:			459.08
THR5910 - George L.Throop Co. Line Item Account			
190482	10/21/2015		
Inv 01-684479-00			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2015	Street Division Supplies	230-6010-6116-8020-000	342.64
Inv 01-684479-00 Total			342.64
190482 Total:			342.64
THR5910 - George L.Throop Co. Total:			342.64
GPDD4010 - Glendale Police Dept. Line Item Account			
190483	10/21/2015		
Inv 15-1220			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/11/2015	PD DNA Processing - Evidence Swab DR-15-0375	101-4010-4011-8180-000	1,450.00
Inv 15-1220 Total			1,450.00

Check Number	Check Date		Amount
J483 Total:			1,450.00
GPDD4010 - Glendale Police Dept. Total:			1,450.00
GSOT2015 - Golden State Overnight Line Item Account			
190484	10/21/2015		
Inv	2896643		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2015	PW Overnight Shipping	101-6010-6011-8010-000	7.34
Inv 2896643 Total			7.34
190484 Total:			7.34
GSOT2015 - Golden State Overnight Total:			7.34
GLCI2997 - Graphic Electric Inc. Line Item Account			
190485	10/21/2015		
Inv	86668		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/31/2015	Electric Wiring Project	101-9000-9258-9258-000	14,869.50
Inv 86668 Total			14,869.50
190485 Total:			14,869.50
GLCI2997 - Graphic Electric Inc. Total:			14,869.50
GRCV4400 - Green Convergence Line Item Account			
190486	10/21/2015		
Inv	R375859		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2015	Refund Duplicate Busn. License Fee	101-0000-0000-4400-000	120.00
10/06/2015	Refund Duplicate Busn. License Fee	101-0000-0000-5150-001	25.00
10/06/2015	Refund Duplicate Busn. License Fee	220-0000-0000-5412-000	45.00
10/06/2015	Refund Duplicate Busn. License Fee	101-0000-0000-4405-000	1.00
Inv R375859 Total			191.00
190486 Total:			191.00
GRCV4400 - Green Convergence Total:			191.00
CGZ8021 - Gutierrez, Michael Line Item Account			
190487	10/21/2015		

Check Number	Check Date		Amount
Inv	9/30/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2015	Reimb. Home Delivery Mileage 8/15 & 9/15	101-8030-8021-8020-000	43.69
Inv 9/30/15 Total			43.69
190487 Total:			43.69
MCGZ8021 - Gutierrez, Michael Total:			43.69
HATC8025 - Halls Auto Tech Center Line Item Account			
190488	10/21/2015		
Inv	000008153		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2015	Transit Van#75 45 Day Maint & Wheelchair Inspection	205-8030-8025-8100-000	107.62
Inv 000008153 Total			107.62
Inv	000008257		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/08/2015	Transit Van#74 45DayInspection,Brakes,Calipers&BallJoints	205-8030-8025-8100-000	1,821.43
Inv 000008257 Total			1,821.43
190488 Total:			1,929.05
HATC8025 - Halls Auto Tech Center Total:			1,929.05
HYBS8180 - Haynes Building Services LLC Line Item Account			
190489	10/21/2015		
Inv	8872		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2015	Citywide Janitorial Svcs 10/15	101-6010-6601-8180-000	9,416.47
Inv 8872 Total			9,416.47
190489 Total:			9,416.47
HYBS8180 - Haynes Building Services LLC Total:			9,416.47
HIST7000 - Historic Resources Group Line Item Account			
190490	10/21/2015		
Inv	8092		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/28/2015	Historic Preservation Consulting Svcs 7/15	101-7010-7101-8170-000	2,000.00
Inv 8092 Total			2,000.00

Check Number	Check Date		Amount
190490 Total:			2,000.00
HIST7000 - Historic Resources Group Total:			2,000.00
HIW6710 - Hi-Way Safety Inc Line Item Account			
190491	10/21/2015		
Inv	29447		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
04/16/2015	Street Division Island Markers	230-6010-6116-8020-000	498.13
Inv 29447 Total			498.13
190491 Total:			498.13
HIW6710 - Hi-Way Safety Inc Total:			498.13
HUN4011 - Huntington Hospital Line Item Account			
190492	10/21/2015		
Inv	1569131		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/23/2015	PD Booking Ashlee Ricci	101-4010-4011-8170-000	511.34
Inv 1569131 Total			511.34
190492 Total:			511.34
HUN4011 - Huntington Hospital Total:			511.34
INT2132 - In Time Solutions Inc Line Item Account			
190493	10/21/2015		
Inv	4067		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/21/2015	PD Comprehensive Scheduling Software	101-4010-4011-8170-000	13,300.00
Inv 4067 Total			13,300.00
190493 Total:			13,300.00
INT2132 - In Time Solutions Inc Total:			13,300.00
IACI4011 - Internal Affairs Connections Inc. Line Item Account			
190494	10/21/2015		
Inv	09-SPPD-3BI-15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2015	Background Investigation Fees	101-4010-4011-8170-000	3,300.00

Check Number	Check Date		Amount
		Inv 09-SPPD-3BI-15 Total	3,300.00
		190494 Total:	3,300.00
		IACI4011 - Internal Affairs Connections Inc. Total:	3,300.00
		IIMC307 - Int'l Institute of Mun. Clerks Line Item Account	
190495	10/21/2015	Inv ID# 25637	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		09/15/2015 Membership Dues -Deputy City Clerk 101-1020-1021-8060-000	95.00
		Inv ID# 25637 Total	95.00
		190495 Total:	95.00
		IIMC307 - Int'l Institute of Mun. Clerks Total:	95.00
		JSAR4011 - Jack's Auto Repair Line Item Account	
190496	10/21/2015	Inv 14524	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		09/17/2015 PD Unit# 1115 Replace Cylinder Head Temp 101-4010-4011-8100-000	259.64
		Inv 14524 Total	259.64
		Inv 14535	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		09/24/2015 PD Unit# 1115 Replace Electric Fan Motor 101-4010-4011-8100-000	502.80
		Inv 14535 Total	502.80
		Inv 14540	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		09/24/2015 PD Unit# 1201 Oil Change & Maint. 101-4010-4011-8100-000	61.46
		Inv 14540 Total	61.46
		Inv 14541	
		<u>Line Item Date</u> <u>Line Item Description</u> <u>Line Item Account</u>	
		09/25/2015 PD Unit# 0702 Oil Change & Maint. 101-4010-4011-8100-000	61.46
		Inv 14541 Total	61.46
		190496 Total:	885.31

Check Number	Check Date		Amount
AR4011 - Jack's Auto Repair Total:			885.36
JHMS8020 - JHM Supply Line Item Account			
190497	10/21/2015		
Inv	30689/1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/26/2015	Irrigation Supplies	101-6010-6410-8020-000	442.54
Inv 30689/1 Total			442.54
190497 Total:			442.54
JHMS8020 - JHM Supply Total:			442.54
JCRS5011 - Jones Coffee Roasters Line Item Account			
190498	10/21/2015		
Inv	37838		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2015	FD Dept. Supplies	101-5010-5011-8020-000	131.25
Inv 37838 Total			131.25
190498 Total:			131.25
JCRS5011 - Jones Coffee Roasters Total:			131.25
KAR1897 - Karbelnig, Dr. Alan Line Item Account			
190499	10/21/2015		
Inv	9/29/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2015	Psychological Evaluation Fee	101-4010-4011-8170-000	300.00
Inv 9/29/15 Total			300.00
190499 Total:			300.00
KAR1897 - Karbelnig, Dr. Alan Total:			300.00
NCKP2920 - Kemp, Nancy Line Item Account			
190500	10/21/2015		
Inv	R63230		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/24/2015	Refund Youth House Deposit 9/19/15	101-0000-0000-2920-000	250.00
Inv R63230 Total			250.00

Check Number	Check Date		Amount
190500 Total:			250.00
NCKP2920 - Kemp, Nancy Total:			250.00
KUNK8021 - Koutnik, Steven Line Item Account			
190501	10/21/2015		
Inv	9/30/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2015	Reimb. Home Delivery Mileage 7/15-9/15	101-8030-8021-8020-000	59.51
Inv 9/30/15 Total			59.51
190501 Total:			59.51
KUNK8021 - Koutnik, Steven Total:			59.51
LTAP5500 - L.A.C. M. T. A. Line Item Account			
190502	10/21/2015		
Inv	800061749		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2015	MTA TAP Passes 8/15	205-2010-2210-8250-000	560.00
09/28/2015	MTA TAP Passes 8/15	205-0000-0000-5500-000	560.00
09/28/2015	MTA TAP Passes 8/15	101-0000-0000-5270-004	100.00
Inv 800061749 Total			1,220.00
190502 Total:			1,220.00
LTAP5500 - L.A.C. M. T. A. Total:			1,220.00
LARR4011 - Larry's Union Svc Line Item Account			
190503	10/21/2015		
Inv	037549		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/18/2015	FD Vehicle Maint. Fire Prevention Vehicle	101-5010-5011-8100-000	141.03
Inv 037549 Total			141.03
190503 Total:			141.03
LARR4011 - Larry's Union Svc Total:			141.03
LASI8011 - Library Associates Inc. Line Item Account			
190504	10/21/2015		
Inv	6549-006		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
09/16/2015	Temp. Ref. Librarian 8/15	101-8010-8011-8180-000	4,122.00
Inv 6549-006 Total			4,122.00
190504 Total:			4,122.00
LASI8011 - Library Associates Inc. Total:			4,122.00
LIFE822 - Life-Assist Inc. Line Item Account			
190505	10/21/2015		
Inv	726624		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2015	FD Medical Supplies	101-5010-5011-8025-000	654.15
Inv 726624 Total			654.15
190505 Total:			654.15
LIFE822 - Life-Assist Inc. Total:			654.15
LIT7777 - Litwin, Louis Line Item Account			
190506	10/21/2015		
Inv	10/5/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/07/2015	PD Admin. Hearings 10/15	101-4010-4011-8180-000	135.00
Inv 10/5/15 Total			135.00
190506 Total:			135.00
LIT7777 - Litwin, Louis Total:			135.00
AGLR8025 - Loera, Angela Line Item Account			
190507	10/21/2015		
Inv	9/22/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	Reimb. Transit Bus Window Declass	205-8030-8025-8100-000	71.48
Inv 9/22/15 Total			71.48
190507 Total:			71.48
AGLR8025 - Loera, Angela Total:			71.48
SCMA2920 - Ma, Stacy Line Item Account			
190508	10/21/2015		

Check Number	Check Date		Amount
Inv	R63429		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/24/2015	Refund Deposit Youth House 9/26/15	101-0000-0000-2920-000	250.00
Inv R63429 Total			250.00
190508 Total:			250.00
SCMA2920 - Ma, Stacy Total:			250.00
MBFEC106 - Marx Bros. Fire Extinguisher Co. Line Item Account			
190509	10/21/2015		
Inv	076714		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/14/2015	Sr.Center Fire Extinguisher Semi Annual Inspection	101-8030-8021-8120-000	75.00
Inv 076714 Total			75.00
Inv	918033		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	Fire Extinguishers for CERT Training	101-5010-5012-8520-000	120.00
Inv 918033 Total			120.00
190509 Total:			195.00
MBFEC106 - Marx Bros. Fire Extinguisher Co. Total:			195.00
MAT5563 - Matt Chlor Inc Line Item Account			
190510	10/21/2015		
Inv	15653		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/03/2015	Graves Rsvr Sodium Hypochlorite	500-6010-6711-8020-000	173.67
Inv 15653 Total			173.67
190510 Total:			173.67
MAT5563 - Matt Chlor Inc Total:			173.67
DEMC8021 - McIntosh, Deborah Line Item Account			
190511	10/21/2015		
Inv	10/26/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/09/2015	Presentation 10/26/15	101-8030-8021-8264-000	100.00
Inv 10/26/15 Total			100.00

Check Number	Check Date		Amount
190511	Total:		100.00
DEMC8021 - McIntosh, Deborah Total:			100.00
MING6011 - Minagar & Associates, Inc. Line Item Account			
190512	10/21/2015		
Inv	689		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/04/2015	Traffic Engineering Svcs	101-6010-6011-8170-000	5,568.86
Inv 689	Total		5,568.86
Inv	697		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/04/2015	Traffic Engineering Svcs	101-6010-6011-8170-000	13,991.72
Inv 697	Total		13,991.72
190512	Total:		19,560.58
MING6011 - Minagar & Associates, Inc. Total:			19,560.58
MBWS8025 - Mobility Works Line Item Account			
190513	10/21/2015		
Inv	C8704		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/28/2015	Transit Van#78 Inspection & Oil Change Maint. Svcs	205-8030-8025-8100-000	245.46
Inv C8704	Total		245.46
190513	Total:		245.46
MBWS8025 - Mobility Works Total:			245.46
NEW1145 - Newsbank, Inc. Line Item Account			
190514	10/21/2015		
Inv	RN762119		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/01/2015	Electronic Reference 7/2014-6/2015	101-8010-8011-8031-000	6,475.00
Inv RN762119	Total		6,475.00
190514	Total:		6,475.00
NEW1145 - Newsbank, Inc. Total:			6,475.00

Check Number	Check Date		Amount
NIMO9203 - Ninyo & Moore Line Item Account			
190515	10/21/2015		
Inv	193040		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2015	Geotechnical & Material Testing Svcs8/15	500-9000-9266-9266-000	10,838.76
Inv 193040 Total			10,838.76
190515 Total:			10,838.76
NIMO9203 - Ninyo & Moore Total:			10,838.76
OREI6711 - O' Reilly Automotive Inc. Line Item Account			
190516	10/21/2015		
Inv	3213-361701		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2015	Transit Cleaning Spray	205-8030-8025-8100-000	7.39
Inv 3213-361701 Total			7.39
190516 Total:			7.39
OREI6711 - O' Reilly Automotive Inc. Total:			7.39
OCL8011 - OCLC Inc. Line Item Account			
190517	10/21/2015		
Inv	0000419405		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2015	Cataloguing Svcs	101-8010-8011-8110-000	1,507.60
Inv 0000419405 Total			1,507.60
190517 Total:			1,507.60
OCL8011 - OCLC Inc. Total:			1,507.60
OFF4011 - Office Solutions Line Item Account			
190518	10/21/2015		
Inv	I-00834455		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	PD Office Supplies	101-4010-4011-8000-000	451.26
Inv I-00834455 Total			451.26
Inv I-00837208			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
09/28/2015	Dell Toners	101-4010-4011-8000-000	271.38
Inv I-00837208 Total			271.38
190518 Total:			722.64
OFF4011 - Office Solutions Total:			722.64
OVDR8011 - OverDrive Inc. Line Item Account			
190519	10/21/2015		
Inv	114800014773009		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2015	EBooks	101-8010-8011-8080-000	16.99
Inv 114800014773009 Total			16.99
Inv	114820350013009		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/10/2015	EBooks	101-8010-8011-8080-000	157.89
Inv 114820350013009 Total			157.89
190519 Total:			174.88
OVDR8011 - OverDrive Inc. Total:			174.88
DNPC2920 - Pack, Daniel Line Item Account			
190520	10/21/2015		
Inv	R63428		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/05/2015	Refund WMB Deposit 9/26/15	101-0000-0000-2920-000	500.00
Inv R63428 Total			500.00
190520 Total:			500.00
DNPC2920 - Pack, Daniel Total:			500.00
PHS4011 - Pasadena Humane Society Line Item Account			
190521	10/21/2015		
Inv	October 2015		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/02/2015	PD Animal Control Svcs 10/15	101-4010-4011-8180-000	10,224.00
Inv October 2015 Total			10,224.00
190521 Total:			10,224.00

Check Number	Check Date		Amount
PHS4011 - Pasadena Humane Society Total:			10,224.00
PCRI7101 - Personal Court Reporters Inc. Line Item Account			
190522	10/21/2015		
Inv	55771		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/26/2015	Transcribing Svcs SP CC Mtg 8/19/15	101-7010-7101-8170-000	577.50
Inv 55771 Total			577.50
Inv	56108		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2015	Transcribing Svcs SP PC Mtg 8/24/15	101-7010-7101-8170-000	645.00
Inv 56108 Total			645.00
Inv	56701		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/11/2015	Transcribing Svcs SP CC Mtg 9/2/15	101-7010-7101-8170-000	525.00
Inv 56701 Total			525.00
Inv	57165		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2015	Transcribing Svcs SP CC Mtg 9/16/15	101-7010-7101-8170-000	559.50
Inv 57165 Total			559.50
190522 Total:			2,307.00
PCRI7101 - Personal Court Reporters Inc. Total:			2,307.00
PHOE4610 - Phoenix Group Information Systems Line Item Account			
190523	10/21/2015		
Inv	082015184		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2015	PD Citation/Permit Processing Svcs 8/15	101-0000-0000-4610-000	2,268.71
09/29/2015	PD Citation/Permit Processing Svcs 8/15	101-0000-0000-4460-000	438.00
Inv 082015184 Total			2,706.71
190523 Total:			2,706.71
PHOE4610 - Phoenix Group Information Systems Total:			2,706.71
PHYS5011 - Physio Control Inc. Line Item Account			
190524	10/21/2015		

Check Number	Check Date		Amount
Inv	416034125		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2015	FD Emergency Repair/Sves Cardiac Monitors	101-5010-5011-8025-000	930.00
Inv 416034125 Total			930.00
Inv	416034126		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2015	FD Emergency Repair/Sves Cardiac Monitors	101-5010-5011-8025-000	327.44
Inv 416034126 Total			327.44
190524 Total:			1,257.44
PHYS5011 - Physio Control Inc. Total:			1,257.44
PBPP8010 - Pitney Bowes Reserve Account Line Item Account			
190525	10/21/2015		
Inv	21706007		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2015	Reimb. Postage Member Reserve Account	101-8010-8011-8010-000	1,000.00
Inv 21706007 Total			1,000.00
Inv	466069		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/02/2015	Ink Cartridges for Post Meter Machine	101-8030-8021-8020-000	66.70
10/02/2015	Ink Cartridges for Post Meter Machine	101-8030-8031-8020-000	66.70
10/02/2015	Ink Cartridges for Post Meter Machine	101-8030-8032-8020-000	66.69
Inv 466069 Total			200.09
190525 Total:			1,200.09
PBPP8010 - Pitney Bowes Reserve Account Total:			1,200.09
POS8787 - Postmaster Line Item Account			
190526	10/21/2015		
Inv	Permit# 183		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2015	Sr.Center Bulk Mail Postage Permit# 183	101-8030-8021-8010-000	900.00
Inv Permit# 183 Total			900.00
190526 Total:			900.00
POS8787 - Postmaster Total:			900.00

Check Number	Check Date		Amount
RIO2546 - Rio Hondo College RTC Line Item Account			
190527	10/21/2015		
Inv	F15-36-ZSPS		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2015	PD Physical Agility Testing Fee	101-4010-4011-8020-000	27.60
Inv F15-36-ZSPS Total			27.60
190527 Total:			27.60
RIO2546 - Rio Hondo College RTC Total:			27.60
RIPU8540 - Roadline Products Inc. USA Line Item Account			
190528	10/21/2015		
Inv	11902		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/09/2015	Barricades	230-6010-6116-8020-000	5,913.25
Inv 11902 Total			5,913.25
190528 Total:			5,913.25
RIPU8540 - Roadline Products Inc. USA Total:			5,913.25
RSSA5010 - RSCCD/Santa Ana College Line Item Account			
190529	10/21/2015		
Inv	2015		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/09/2015	FD Wellness Program	101-5010-5011-8200-000	2,729.00
Inv 2015 Total			2,729.00
190529 Total:			2,729.00
RSSA5010 - RSCCD/Santa Ana College Total:			2,729.00
CRUB8021 - Rubinfeld, Charles Line Item Account			
190530	10/21/2015		
Inv	9/15/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2015	Reimb. Sr.Center Bridge Cards	101-8030-8021-8020-000	88.37
Inv 9/15/15 Total			88.37
190530 Total:			88.37

Check Number	Check Date		Amount
UB8021 - Rubinfeld, Charles Total:			88.37
SGB3223 - S.G.Basin H2O Quality Author Line Item Account			
190531	10/21/2015		
Inv	0003888		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2015	Basin Water Quality Assessment Fee	500-6010-6711-8170-000	17,838.50
Inv 0003888 Total			17,838.50
190531 Total:			17,838.50
SGB3223 - S.G.Basin H2O Quality Author Total:			17,838.50
SOU5250 - S.P.Review Line Item Account			
190532	10/21/2015		
Inv	4046		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/03/2015	Public Notice-2131 Hanscom Dr.	101-7010-7101-8040-000	64.00
Inv 4046 Total			64.00
Inv	4125		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/24/2015	PD Open House Insert Ads	101-4010-4011-8060-000	330.00
Inv 4125 Total			330.00
Inv	4126		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/24/2015	Sr.Center Health Svcs Ad	101-8030-8021-8040-000	80.00
Inv 4126 Total			80.00
190532 Total:			474.00
SOU5250 - S.P.Review Total:			474.00
RYSM8030 - Salazar-Martin, Reyna Line Item Account			
190533	10/21/2015		
Inv	9/22/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/22/2015	Reimb. Training Seminars Mileage	101-8030-8021-8200-000	98.44
09/22/2015	Reimb. Flower Donations & Supplies for Events	101-8030-8021-8020-000	33.35
Inv 9/22/15 Total			131.79

Check Number	Check Date		Amount
190533 Total:			131.7
RYSM8030 - Salazar-Martin, Reyna Total:			131.79
SGVMC111 - San Gabriel Valley Medical Center Line Item Account			
190534	10/21/2015		
Inv	758180		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/08/2015	PD Blood Alcohol -Taylor K. Plenn	101-4010-4011-8170-000	48.00
Inv 758180 Total			48.00
190534 Total:			48.00
SGVMC111 - San Gabriel Valley Medical Center Total:			48.00
MICH4011 - Sanchez, Michael Line Item Account			
190535	10/21/2015		
Inv	9/29-10/1/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/02/2015	Reimb. PD Training Expense	101-4010-4011-8210-000	68.28
Inv 9/29-10/1/15 Total			68.2
190535 Total:			68.28
MICH4011 - Sanchez, Michael Total:			68.28
SAN8569 - Sandler Bros. Line Item Account			
190536	10/21/2015		
Inv	0190009		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/17/2015	PW & Water Dept. Sand Bags	230-6010-6116-8020-000	566.80
09/17/2015	PW & Water Dept. Sand Bags	101-5010-5011-8020-000	283.40
Inv 0190009 Total			850.20
190536 Total:			850.20
SAN8569 - Sandler Bros. Total:			850.20
SCTI4010 - SecureIt Tactical Inc. Line Item Account			
190537	10/21/2015		
Inv	300928-1		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2015	PD Weapon Storage Racks w/Bifold Doors	272-4010-4018-8520-000	3,646.63

Check Number	Check Date		Amount
09/28/2015	PD Weapon Storage Racks w/Bifold Doors	101-0000-0000-2700-000	-277.02
Inv 300928-1 Total			3,369.61
190537 Total:			3,369.61
SCTI4010 - SecureIt Tactical Inc. Total:			3,369.61
SDSI0107 - Security Design Systems, Inc. Line Item Account			
190538	10/21/2015		
Inv	201022		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2015	Maint. on Cameras & Access Control 10/15	101-4010-4011-8110-000	65.18
Inv 201022 Total			65.18
Inv	201023		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2015	Maint. on Cameras & Access Control 10/15	101-4010-4011-8110-000	30.00
Inv 201023 Total			30.00
Inv	201024		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2015	Maint. on Cameras & Access Control 10/15	101-4010-4011-8110-000	145.00
Inv 201024 Total			145.00
Inv	201025		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2015	Maint. on Cameras & Access Control 10/15	101-4010-4011-8110-000	113.00
Inv 201025 Total			113.00
Inv	201484		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2015	Maint. on Cameras & Access Control 10/15	101-4010-4011-8110-000	130.36
Inv 201484 Total			130.36
Inv	201486		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2015	Maint. on Cameras & Access Control 10/15	101-4010-4011-8110-000	290.00
Inv 201486 Total			290.00
Inv	201487		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2015	Maint. on Cameras & Access Control 10/15	101-4010-4011-8110-000	226.00

Check Number	Check Date		Amount
Inv 201487 Total			226.00
190538 Total:			999.54
SDSI0107 - Security Design Systems, Inc. Total:			999.54
SHO7777 - Showcases Line Item Account			
190539	10/21/2015		
Inv 288500			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2015	Lib. Tech. Svcs Supplies	101-8010-8011-8020-000	50.66
09/28/2015	Lib. Tech. Svcs Supplies	101-0000-0000-2700-000	-3.90
Inv 288500 Total			46.76
Inv 288507			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2015	Lib. Tech. Svcs Supplies	101-8010-8011-8020-000	16.62
09/28/2015	Lib. Tech. Svcs Supplies	101-0000-0000-2700-000	-1.28
Inv 288507 Total			15.34
Inv 288584			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/30/2015	Lib. Tech. Svcs Supplies	101-0000-0000-2700-000	-1.59
09/30/2015	Lib. Tech. Svcs Supplies	101-8010-8011-8020-000	20.65
Inv 288584 Total			19.06
190539 Total:			81.16
SHO7777 - Showcases Total:			81.16
SGMC2013 - St. George's Medical Clinic Line Item Account			
190540	10/21/2015		
Inv 100920.0			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/12/2015	Medical Exam-Maria Maritxu De Alaiza	101-2010-2013-8170-000	110.00
Inv 100920.0 Total			110.00
Inv 101000.0			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/18/2015	Medical Exam-Alberto Alvarez	101-2010-2013-8170-000	110.00
Inv 101000.0 Total			110.00
Inv 101007.0			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
08/19/2015	Medical Exam-Elizabeth Bell	101-2010-2013-8170-000	110.00
Inv 101007.0 Total			110.00
Inv 101047.0			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/21/2015	Medical Exam-Ashley Salvano	101-2010-2013-8170-000	110.00
Inv 101047.0 Total			110.00
Inv 101049.0			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/21/2015	Medical Exam-Dominque D. Lopez	101-2010-2013-8170-000	195.00
Inv 101049.0 Total			195.00
Inv 101121.0			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/18/2015	Medical Exam-Ann Palmer	101-2010-2013-8170-000	110.00
Inv 101121.0 Total			110.00
Inv 101140.0			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/26/2015	Medical Exam-William Lin	101-2010-2013-8170-000	175.00
Inv 101140.0 Total			175.00
190540 Total:			920.00
SGMC2013 - St. George's Medical Clinic Total:			920.00
STA5219 - Staples Business Advantage Line Item Account			
190541	10/21/2015		
Inv 3266588802			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/21/2015	Finance Office Supplies	101-3010-3011-8000-000	120.64
05/21/2015	Mgmt Svcs Office Supplies	101-2010-2011-8000-000	19.90
05/21/2015	Plan/Bldg Office Supplies	101-7010-7101-8000-000	96.74
Inv 3266588802 Total			237.28
Inv 3266588805			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
05/21/2015	PD Office Supplies	101-4010-4011-8000-000	29.41
Inv 3266588805 Total			29.41
Inv 3267188587			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
05/29/2015	PD Office Supplies	101-4010-4011-8000-000	315.03
Inv 3267188587	Total		315.03
Inv 3268139565			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/04/2015	Plan/Bldg Office Supplies	101-7010-7101-8000-000	154.26
Inv 3268139565	Total		154.26
Inv 3268139573			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/04/2015	Sr.Center Office Supplies	101-8030-8021-8000-000	410.77
Inv 3268139573	Total		410.77
Inv 3268139574			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/04/2015	Sr.Center Office Supplies	205-8030-8025-8000-000	12.11
Inv 3268139574	Total		12.11
Inv 3268649046			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/11/2015	Sr.Center Office Supplies	205-8030-8025-8000-000	100.92
Inv 3268649046	Total		100.92
Inv 3269092369			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
06/16/2015	Sr.Center Office Supplies	101-8030-8021-8020-000	51.12
Inv 3269092369	Total		51.12
Inv 3271330674			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/09/2015	PD Office Supplies	101-4010-4011-8000-000	383.51
Inv 3271330674	Total		383.51
Inv 3271403419			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2015	Finance Office Supplies	101-3010-3011-8000-000	170.39
07/10/2015	Plan/Bldg Office Supplies	101-7010-7101-8000-000	116.09
Inv 3271403419	Total		286.48
Inv 3271403420			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2015	PD Office Supplies	101-4010-4011-8000-000	23.32
Inv 3271403420	Total		23.32

Check Number	Check Date		Amount
Inv	3271403421		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
07/10/2015	PD Office Supplies	101-4010-4011-8000-000	38.79
Inv	3271403421 Total		38.79
Inv	3275676422		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/25/2015	Library Office Supplies	101-8010-8011-8000-000	250.70
Inv	3275676422 Total		250.70
Inv	3275676423		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/25/2015	Library Office Supplies	101-8010-8011-8000-000	73.84
Inv	3275676423 Total		73.84
Inv	3277027107		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/04/2015	PD Office Supplies	101-4010-4011-8000-000	213.12
Inv	3277027107 Total		213.12
Inv	3277027112		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/04/2015	PD Office Supplies	101-4010-4011-8000-000	18.51
Inv	3277027112 Total		18.51
Inv	3277455753		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/10/2015	Library Office Supplies	101-8010-8011-8000-000	57.00
Inv	3277455753 Total		57.00
Inv	3277455754		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/10/2015	Plan/Bldg Office Supplies	101-7010-7101-8000-000	88.62
Inv	3277455754 Total		88.62
Inv	3277455757		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/10/2015	Sr.Center Office Supplies	101-8030-8021-8020-000	194.09
09/10/2015	Sr.Center Office Supplies	205-8030-8025-8000-000	12.90
09/10/2015	Sr.Center Office Supplies	101-8030-8021-8000-000	278.55
09/10/2015	Sr.Center Office Supplies	101-8030-8031-8000-000	12.90
Inv	3277455757 Total		498.44

Check Number	Check Date		Amount
Inv	3277525164		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/11/2015	Library Office Supplies	101-8010-8011-8000-000	580.69
Inv 3277525164 Total			580.69
Inv	3277525170		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/11/2015	Transit Office Supplies	205-8030-8025-8000-000	10.37
09/11/2015	Sr.Center Office Supplies	101-8030-8021-8000-000	178.32
Inv 3277525170 Total			188.69
Inv	3277683409		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/12/2015	Sr.Center Office Supplies	101-8030-8021-8000-000	20.13
Inv 3277683409 Total			20.13
Inv	3277900163		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2015	Library Office Supplies	101-8010-8011-8000-000	173.99
Inv 3277900163 Total			173.99
Inv	3277900168		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2015	PD Office Supplies	101-4010-4011-8000-000	95.32
Inv 3277900168 Total			95.32
Inv	3277900170		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2015	Yard Office Supplies	230-6010-6116-8020-000	326.03
Inv 3277900170 Total			326.03
Inv	3277970057		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/16/2015	Mgmt Svcs Office Supplies	101-2010-2011-8000-000	60.29
09/16/2015	Finance Office Supplies	101-3010-3011-8020-000	100.31
Inv 3277970057 Total			160.60
Inv	3278028499		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/17/2015	Finance Office Supplies	101-3010-3011-8020-000	156.93
Inv 3278028499 Total			156.93

Check Number	Check Date		Amount
Inv	3278265995		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/19/2015	Library Office Supplies	101-8010-8011-8000-000	211.03
Inv 3278265995 Total			211.03
Inv	3278265997		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/19/2015	Transit Office Supplies	205-8030-8025-8000-000	184.44
09/19/2015	Sr.Center Office Supplies	101-8030-8021-8000-000	167.67
Inv 3278265997 Total			352.11
Inv	3278541340		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2015	PD Office Supplies	101-4010-4011-8000-000	10.45
Inv 3278541340 Total			10.45
Inv	3278604174		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/24/2015	Library Office Supplies	101-8010-8011-8000-000	117.15
Inv 3278604174 Total			117.15
190541 Total:			5,636.35
STA5219 - Staples Business Advantage Total:			5,636.35
SUN8556 - Sun Badge Company Line Item Account			
190542	10/21/2015		
Inv	361834		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/04/2015	New PD Officer's & Flat Badges	101-4010-4011-8020-000	1,186.14
Inv 361834 Total			1,186.14
190542 Total:			1,186.14
SUN8556 - Sun Badge Company Total:			1,186.14
SUVA8022 - Sunset Vans Inc. Line Item Account			
190543	10/21/2015		
Inv	9494		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/09/2015	Transit Van# 74 Preventative Maint. Svcs	205-8030-8025-8100-000	452.56
Inv 9494 Total			452.56

Check Number	Check Date		Amount
Inv 9495			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/09/2015	Transit Van# 75 Preventative Maint. Svcs	205-8030-8025-8100-000	250.39
Inv 9495 Total			250.39
190543 Total:			702.95
SUVA8022 - Sunset Vans Inc. Total:			702.95
SPWS8020 - SupplyWorks Line Item Account			
190544	10/21/2015		
Inv 2936996-00			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/17/2015	Library Janitorial Supplies	101-8010-8011-8120-000	369.43
Inv 2936996-00 Total			369.43
Inv 2938486-00			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2015	Janitorial Supplies	101-6010-6601-8020-000	201.94
Inv 2938486-00 Total			201.94
Inv 2938487-00			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2015	Janitorial Supplies	101-6010-6601-8020-000	201.94
Inv 2938487-00 Total			201.94
Inv 2938488-00			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/25/2015	Janitorial Supplies	101-6010-6601-8020-000	201.94
Inv 2938488-00 Total			201.94
Inv 2939709-00			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2015	Lib. Janitorial Supplies	101-8010-8011-8120-000	321.22
Inv 2939709-00 Total			321.22
190544 Total:			1,296.47
SPWS8020 - SupplyWorks Total:			1,296.47
SZE1111 - Szenczi, Chris Line Item Account			
190545	10/21/2015		

Check Number	Check Date		Amount
Inv	9/29/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2015	Reimb. Strike Team Ops Fuel & Supplies	101-5010-5011-8020-000	64.47
09/29/2015	Reimb. Strike Team Ops Fuel & Supplies	101-5010-5011-8100-000	347.55
Inv 9/29/15 Total			412.02
190545 Total:			412.02
SZE1111 - Szenczi, Chris Total:			412.02
TLSI8011 - The Library Store Inc. Line Item Account			
190546	10/21/2015		
Inv	170072		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2015	Elecomagnetic Security Strips	101-8010-8011-8020-000	378.46
Inv 170072 Total			378.46
190546 Total:			378.46
SI8011 - The Library Store Inc. Total:			378.46
TOM4455 - Tom's Clothing & Uniforms Inc Line Item Account			
190547	10/21/2015		
Inv	1450		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/02/2015	FD Uniforms	101-5010-5011-8020-000	47.42
Inv 1450 Total			47.42
Inv	1464		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/11/2015	FD Uniforms	101-5010-5011-8020-000	14.72
Inv 1464 Total			14.72
Inv	1646		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/02/2015	PD Uniforms	101-4010-4011-8134-000	25.02
Inv 1646 Total			25.02
Inv	2481		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/31/2015	PD Uniforms	101-4010-4011-8134-000	212.55
Inv 2481 Total			212.55

Check Number	Check Date		Amount
Inv 2483			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/08/2015	FD Uniforms	101-5010-5011-8020-000	71.12
Inv 2483 Total			71.12
Inv 2489			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/17/2015	PD Stop Signs	101-4010-4011-8020-000	81.75
Inv 2489 Total			81.75
Inv 2520			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/21/2015	PD Uniforms	101-4010-4011-8134-000	403.85
Inv 2520 Total			403.85
Inv 2553			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/14/2015	FD Uniforms	101-5010-5011-8020-000	16.08
Inv 2553 Total			16.08
Inv 2582			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/15/2015	FD Uniforms	101-5010-5011-8020-000	17.99
Inv 2582 Total			17.99
Inv 2622			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/18/2015	FD Uniforms	101-5010-5011-8020-000	21.80
Inv 2622 Total			21.80
190547 Total:			912.30
TOM4455 - Tom's Clothing & Uniforms Inc Total:			912.30
SATY2925 - Tully, Sheila Line Item Account			
190548	10/21/2015		
Inv R63231			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2015	Refund WMB Deposit Rental 9/19/15	101-0000-0000-2920-000	500.00
Inv R63231 Total			500.00
Inv R63231*			
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	

Check Number	Check Date		Amount
09/21/2015	Refund WMB Staff Fee	101-0000-0000-2925-001	100.00
Inv R63231* Total			100.00
190548 Total:			600.00
SATY2925 - Tully, Sheila Total:			600.00
UCL6115 - UCLA Center for Prehospital Care Line Item Account			
190549	10/21/2015		
Inv	1309		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/01/2015	FD Paramedic Training	101-5010-5011-8170-000	1,893.98
Inv 1309 Total			1,893.98
190549 Total:			1,893.98
UCL6115 - UCLA Center for Prehospital Care Total:			1,893.98
ULIN8021 - ULINE Line Item Account			
190550	10/21/2015		
Inv	70424599		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/08/2015	Kitchen Supplies	101-8030-8021-8020-000	75.43
Inv 70424599 Total			75.43
Inv	70889006		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/24/2015	HomeDelivery Bags & Utencil Bags-Kitchen Supplies	101-8030-8021-8020-000	272.45
Inv 70889006 Total			272.45
190550 Total:			347.88
ULIN8021 - ULINE Total:			347.88
ULRI2994 - Ulrich, Clarence Line Item Account			
190551	10/21/2015		
Inv	10/30/15		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/08/2015	Sr.Center Halloween Lunch Entertainment	101-8030-8021-8020-000	250.00
Inv 10/30/15 Total			250.00
190551 Total:			250.00

Check Number	Check Date		Amount
ULRI2994 - Ulrich, Clarence Total:			250.00
POR4707 - United Site Services, Inc. Line Item Account			
190552	10/21/2015		
Inv	114-3323962		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/21/2015	Skate Park Portable Toilet Svc 9/15-10/12/15	101-8030-8032-8180-000	263.27
Inv 114-3323962 Total			263.27
190552 Total:			263.27
POR4707 - United Site Services, Inc. Total:			263.27
VCMT6010 - Valley Construction Mgmt Line Item Account			
190553	10/21/2015		
Inv	SD0415-12		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/03/2015	Construct, Mgmt & Inspect Svcs 9/15	310-6010-6501-8170-000	1,800.00
Inv SD0415-12 Total			1,800.00
190553 Total:			1,800.00
VCMT6010 - Valley Construction Mgmt Total:			1,800.00
VPSI407 - Valley Power Systems Inc. Line Item Account			
190554	10/21/2015		
Inv	I121984		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/01/2015	Emergency Repairs Made on RA-81	101-5010-5011-8100-000	1,901.51
Inv I121984 Total			1,901.51
Inv	I21956		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/23/2015	FD Repairs Made to Engine-81	101-5010-5011-8100-000	511.07
Inv I21956 Total			511.07
190554 Total:			2,412.58
VPSI407 - Valley Power Systems Inc. Total:			2,412.58
VRAR8022 - VR Auto Repair Line Item Account			
190555	10/21/2015		

Check Number	Check Date		Amount
Inv	184781		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2015	Change 1 PD Tire Unit#1111	101-4010-4011-8100-000	25.00
Inv 184781 Total			25.00
Inv	184782		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
10/06/2015	Change 4 PD Tires Unit#1112	101-4010-4011-8100-000	100.00
Inv 184782 Total			100.00
190555 Total:			125.00
VRAR8022 - VR Auto Repair Total:			125.00
WSPI2915 - Warner Specialty Productions Inc. Line Item Account			
190556	10/21/2015		
Inv	Unforgettable		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/29/2015	Refund Film Deposit	101-0000-0000-2915-200	140.00
09/29/2015	Refund Film Deposit	101-0000-0000-2910-200	560.00
Inv Unforgettable Total			700.00
190556 Total:			700.00
WSPI2915 - Warner Specialty Productions Inc. Total:			700.00
WEBI4018 - WebiPLEX Line Item Account			
190557	10/21/2015		
Inv	2103		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/13/2015	Renewal/DA's Office E-Subpoena	101-4010-4011-8180-000	5,054.95
Inv 2103 Total			5,054.95
190557 Total:			5,054.95
WEBI4018 - WebiPLEX Total:			5,054.95
WES4011 - Western Graphix Line Item Account			
190558	10/21/2015		
Inv	45997		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/24/2015	FD I.D.'s for Saxon, Reiner & Skinner	101-5010-5011-8020-000	45.69
Inv 45997 Total			45.69

Check Number	Check Date		Amount
190558 Total:			45.69
WES4011 - Western Graphix Total:			45.69
WES5589 - Western Highway Products Inc Line Item Account			
190559	10/21/2015		
Inv	672584		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
08/28/2015	Traffic Control Fluorescent Cones	101-6010-6601-8020-000	165.46
08/28/2015	Traffic Control Fluorescent Cones	215-6010-6201-8020-000	165.45
08/28/2015	Traffic Control Fluorescent Cones	215-6010-6201-8020-000	165.45
Inv 672584 Total			496.36
190559 Total:			496.36
WES5589 - Western Highway Products Inc Total:			496.36
WIT6353 - Wittman Enterprises LLC Line Item Account			
190560	10/21/2015		
Inv	1508059		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/28/2015	Paramedic Payments August 2015	101-0000-0000-5290-001	3,537.45
Inv 1508059 Total			3,537.45
190560 Total:			3,537.45
WIT6353 - Wittman Enterprises LLC Total:			3,537.45
PUFG8267 - Wong, Pauline Line Item Account			
190561	10/21/2015		
Inv	Sept. 2015		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/24/2015	Instructor Line Dance Class	101-8030-8032-8267-000	56.55
Inv Sept. 2015 Total			56.55
190561 Total:			56.55
PUFG8267 - Wong, Pauline Total:			56.55
ZOLL8021 - Zoll Medical Copr. GPO Line Item Account			
190562	10/21/2015		

Check Number	Check Date		Amount
Inv	2291696		
<u>Line Item Date</u>	<u>Line Item Description</u>	<u>Line Item Account</u>	
09/26/2015	FD Medical Machinery	101-5010-5011-8520-000	72,709.75
Inv 2291696 Total			72,709.75
190562 Total:			72,709.75
ZOLL8021 - Zoll Medical Copr. GPO Total:			72,709.75
Total:			401,867.33

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ATTACHMENT 4
Payroll 10-09-15

PAYROLL ACCOUNT RECONCILIATION
City of South Pasadena
for Payroll 10.09.15

Account Number	Account Name	10.21.15
101-0000-0000-1010-000	General Fund - Payroll cash	464,867.45
	Other Withholding Payables	\$ 225,732.14
<hr/>		
101-0000-0000-1010-000	Net General Fund - Payroll Cash	239,135.31
	Insurance Adjustment	-
204-0000-0000-1010-000	Traffic Improvement	
205-0000-0000-1010-000	Prop A - Payroll Cash	4,492.47
207-0000-0000-1010-000	Prop C - Payroll Cash	6,831.38
210-0000-0000-1010-000	Sewer Fund - Payroll Cash	13,621.67
211-0000-0000-1010-000	CTC Traffic Improvement	-
215-0000-0000-1010-000	Street Lighting & Landscape Assessment - PR C	8,258.94
218-0000-0000-1010-000	Clean Air Act	-
227-0000-0000-1010-000	CRA - Payroll Cash	5,221.62
229-0000-0000-1010-000	CRA Housing - Payroll Cash	-
230-0000-0000-1010-000	State Gas Tax Fund - Payroll Cash	10,018.24
247-0000-0000-1010-000	SGVCOG Grant Fund	-
260-0000-0000-1010-000	CDBG - Payroll Cash	-
274-0000-0000-1010-000	Homeland Security Grant	-
310-0000-0000-1010-000	Sewer Capital Projects Fund	440.64
500-0000-0000-1010-000	Water Fund - Payroll Cash	48,964.80
700-0000-0000-2210-000	Internal Revenue Service	58,684.86
700-0000-0000-2230-000	Internal Revenue Service	15,437.68
Total Checks & Direct Deposits		411,107.61
Checks		23,221.42
Direct Deposits		313,788.65
I.R.S Payments		74,097.54
		<hr/>
		411,107.61
To 700		539,495.79
Other PR Payable		225,732.14
ACH Payable		313,763.65
		<hr/>

ATTACHMENT 5
Redevelopment Successor Agency Check Summary Total

Redevelopment Successor Agency Check Summary Total

Agency Warrants 10.21.15

<u>Vendor</u>	<u>Invoice #</u>	<u>Check #</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>
City of South Pasadena	P/R/E 10/04/15	ACH	227.0000.0000.1010.000	Payroll PE 10.04.15	\$ 5,221.62
Union Bank of CA	6711646701	190422	227.0000.0000.1001.000	DowntownRevitalizationRedevelop	\$ (8.33)
Union Bank of CA	6711646701	190422	227.7200.7211.8331.000	DowntownRevitalizationRedevelop	\$ 43,040.63

RSA Report Total

\$ 48,253.92

Robert S. Joe, Agency Chair

Evelyn G. Zneimer, Agency Secretary



David Batt, Agency Treasurer

City of South Pasadena/ Redevelopment Successor Agency/ Public Financing Authority Agenda Report

*Robert S. Joe, Mayor/Agency Chair/Authority Chair
Diana Mahmud, Mayor Pro Tem/Agency Vice Chair/Authority Vice Chair
Michael A. Cacciotti, Council/Agency/Authority Member
Marina Khubesian, M.D., Council/Agency/Authority Member
Richard D. Schneider, M.D., Council/Agency/Authority Member
Evelyn G. Zneimer, City Clerk/Agency/Authority Secretary
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: October 21, 2015
TO: Honorable Mayor and City Council
VIA: Sergio Gonzalez, City Manager *SG*
FROM: Gary E. Pia, City Treasurer
 David Batt, Finance Director *DB*
SUBJECT: **Monthly Investment Reports for August 2015**

Recommendation

It is recommended that the City Council, the Successor Agency to the Community Redevelopment Agency (CRA), and the Public Financing Authority (PFA) receive and file the monthly investment reports for August 2015.

Fiscal Impact

None.

Commission Review and Recommendation

This matter was not reviewed by a Commission.

Background

As required by law and PFA Resolution No. 7211 – Joint Exercise of Powers Authority, a monthly investment report is presented to the City Council disclosing investment activities, types of investments, dates of maturities, amounts of deposits, rates of interest and, for securities with a maturity of more than 12 months, current market values. Additional reports are provided on the City's water bond funds and the former CRA's downtown redevelopment tax allocation bonds investments.

The reports reflect all investments at the above-referenced date and are in conformity with the City's Investment Policy and the Successor Agency's Investment Policy as stated in Resolution Nos. 7365 and 2013-08 SA respectively. Copies of these resolutions are available at the City Clerk's office. The investments herein provide sufficient cash flow liquidity to meet the estimated expenditures, as required in the investment policies.

Monthly Investment Reports for August 2015
October 21, 2015
Page 2 of 2

Legal Review

The City Attorney has not been asked to review this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:

1. City Investment Reports for August 2015
2. Successor Agency to the Community Redevelopment Agency Investment Reports for August 2015
3. Public Financing Authority Investment Reports for August 2015

ATTACHMENT 1
City Investment Reports for August 2015

Exhibit A

City of South Pasadena

INVESTMENT REPORT

August 31, 2015

Investment Balances at Month End

INSTITUTION NAME	MATURITY DATE	YIELD TO CALL OR MATURITY	PERCENT OF PORTFOLIO	COST	CURRENT MARKET VALUE *
LOCAL AGENCY INVESTMENT FUND:					
LAIF City	ON DEMAND	0.330%	53.83%	14,134,077.01	14,134,077.01
SUBTOTAL			53.83%	<u>14,134,077.01</u>	<u>14,134,077.01</u>
MORGAN STANLEY SMITH BARNEY					
Government Securities	See Exhibit B	1.609%	30.04%	7,888,365.06	7,930,058.24
Corporate Bonds	See Exhibit B	2.222%	12.13%	3,185,124.54	3,179,584
Certificates of Deposit	See Exhibit B	0.907%	4.00%	<u>1,050,000.00</u>	<u>1,050,431</u>
SUBTOTAL			46.17%	<u>12,123,489.60</u>	<u>12,160,073.88</u>
TOTAL INVESTMENTS			100.00%	<u>\$26,257,566.61</u>	<u>\$26,294,150.89</u>

BANK ACCOUNTS:

Bank of America Account Balance:	\$2,883,222.29
Smith Barney Uninvested Cash Balance:	\$106,828.01
Smith Barney Unsettled Transactions	\$0.00

Required Disclosures:

Average weighted maturity of the portfolio 668 DAYS

Average weighted total yield to maturity of the portfolio 0.968%

The City's investment liquidity is sufficient for it to meet its expenditure requirements for the next 180 days.

All investments are in conformity with the City Investment Policy.

* Current market valuation is required for investments with maturities of more than twelve months.

Exhibit P 1

Funds and Investments
Held by Contracted (Third) Parties
August 31, 2015

Morgan Stanley Smith Barney Investments

Investment Type	Issuer	CUSIP	Settlement Date	Par Value	Adjusted Premium	Adjusted Cost	Coupon Rate	YTM at Purchase	Market Value	Current YTM	Maturity Date	Days to Maturity	Unrealized Gain/Loss
Gov't. Securities	U.S. Treasury Note	912828KT6	12/26/2014	271,000.00	101.143	274,096.20	2.375%	0.398%	274,208.64	2.340%	3/31/2016	213	112.44
Gov't. Securities	U.S. Treasury Note	912828RM4	12/29/2014	387,000.00	100.389	388,505.65	1.000%	0.664%	389,202.03	0.990%	10/31/2016	427	696.38
Gov't. Securities	U.S. Treasury Note	912828NG1	12/26/2014	533,000.00	103.171	549,902.24	2.750%	0.914%	551,996.12	2.650%	5/31/2017	639	2,093.88
Gov't. Securities	U.S. Treasury Note	912828PY0	12/29/2014	866,000.00	103.629	897,429.23	2.750%	1.268%	904,294.52	2.630%	2/28/2018	912	6,865.29
Gov't. Securities	U.S. Treasury Note	912828VK3	12/26/2014	222,000.00	99.895	221,765.79	1.375%	1.406%	224,102.34	1.360%	6/30/2018	1,034	2,336.55
Gov't. Securities	U.S. Treasury Note	912828H52	3/6/2015	568,000.00	98.461	559,257.91	1.250%	1.577%	562,831.20	1.260%	1/31/2020	1,614	3,573.29
Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EACW7	12/30/2014	541,000.00	101.392	548,532.58	2.000%	0.578%	548,839.09	1.970%	8/25/2016	360	306.51
Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADL0	12/26/2014	839,000.00	99.672	836,246.40	1.000%	1.121%	841,072.33	0.990%	9/29/2017	760	4,825.93
Gov't. Securities	Fed. National Mtg. Assn.	3135G0GY3	12/26/2014	440,000.00	100.607	442,671.26	1.250%	0.817%	444,672.80	1.230%	1/30/2017	518	2,001.54
Gov't. Securities	Fed. National Mtg. Assn.	3135G0JA2	12/30/2014	637,000.00	100.396	639,524.19	1.125%	0.883%	642,395.39	1.110%	4/27/2017	605	2,871.20
Gov't. Securities	Fed. National Mtg. Assn.	3135G0TG8	12/30/2014	450,000.00	98.924	445,158.00	0.875%	1.229%	448,231.50	0.870%	2/8/2018	892	3,073.50
Gov't. Securities	Fed. National Mtg. Assn.	3135G0YM9	12/30/2014	275,000.00	101.264	278,476.97	1.875%	1.449%	280,629.25	1.189%	9/18/2018	1,114	2,152.28
Gov't. Securities	Fed. National Mtg. Assn.	3135G0YM9	2/10/2015	219,000.00	101.760	222,853.76	1.875%	1.875%	223,482.93	1.189%	9/18/2018	1,114	629.17
Gov't. Securities	Fed. National Mtg. Assn.	3135G0YT4	12/26/2014	500,000.00	100.277	501,385.22	1.625%	1.537%	506,275.00	1.600%	11/27/2018	1,184	4,889.78
Gov't. Securities	Fed. National Mtg. Assn.	3135G0ZA4	12/30/2014	630,000.00	101.030	636,490.55	1.875%	1.568%	641,472.30	1.840%	2/9/2019	1,258	4,981.75
Gov't. Securities	Fed. National Mtg. Assn.	3135G0A78	5/7/2015	445,000.00	100.240	446,069.11	1.625%	1.568%	446,352.80	1.620%	1/21/2020	1,604	283.69
Subtotal Gov't. Securities				7,823,000.00		7,888,365.06	1.685%	1.169%	7,930,058.24	1.609%		893	41,693.18
Corporate Bond	Metlife Inc.	59156RAU2	1/2/2015	97,000.00	104.206	101,079.82	6.750%	1.099%	101,377.61	6.450%	6/1/2016	275	297.79
Corporate Bond	Walt Disney Co.	25468PCM6	1/6/2015	109,000.00	100.657	109,715.92	1.350%	0.661%	109,737.93	1.340%	8/16/2016	351	22.01
Corporate Bond	PNC Funding Corp.	693476BM4	2/6/2015	106,000.00	101.831	107,940.78	2.700%	0.928%	107,479.76	2.660%	9/19/2016	385	(461.02)
Corporate Bond	US Bancorp (Callable)	91159HHB9	12/30/2014	106,000.00	101.351	107,432.34	2.200%	1.068%	107,452.20	2.170%	11/15/2016	442	19.86
Corporate Bond	Duke Energy Carolinas	26442CAL8	1/5/2015	108,000.00	100.747	109,116.31	1.750%	0.941%	108,806.76	1.730%	12/15/2016	472	(309.55)
Corporate Bond	Exxon Mobil Corp.	30231GAA0	7/23/2015	112,000.00	100.102	112,114.28	0.921%	0.854%	111,909.28	0.920%	3/15/2017	562	(205.00)
Corporate Bond	BB&T Corp.	05531FAK9	1/12/2015	108,000.00	101.495	109,614.63	2.150%	1.178%	109,480.68	2.120%	3/22/2017	569	(133.95)
Corporate Bond	Gen. Electric Capital Corp.	36962GW0	12/30/2014	108,000.00	101.580	109,706.46	2.300%	1.331%	109,758.24	2.260%	4/27/2017	605	51.78
Corporate Bond	Caterpillar Financial Service	14912L5E7	1/6/2015	110,000.00	100.765	110,840.97	1.625%	1.182%	110,698.50	1.610%	6/1/2017	640	(142.47)
Corporate Bond	United Technologies	913017BU2	12/30/2014	108,000.00	101.039	109,121.99	1.800%	1.198%	109,111.32	1.780%	6/1/2017	640	(10.67)
Corporate Bond	United Health Group Inc.	91324PB77	1/5/2015	111,000.00	100.087	111,097.08	1.400%	1.358%	110,731.38	1.400%	10/15/2017	776	(365.70)
Corporate Bond	Microsoft Corp.	594918AP9	1/12/2015	113,000.00	99.743	112,709.59	0.875%	0.967%	112,780.78	0.870%	11/15/2017	807	71.19
Corporate Bond	Wells Fargo Co.	949746NX5	1/5/2015	94,000.00	108.889	102,355.49	5.625%	1.632%	102,324.64	5.160%	12/11/2017	833	(30.85)
Corporate Bond	JP Morgan Chase & Co.	46625HJF8	1/5/2015	111,000.00	100.709	111,786.53	1.133%	1.133%	111,572.76	1.180%	1/25/2018	878	(213.77)
Corporate Bond	Wal-Mart Stores Inc.	931142DF7	1/6/2015	110,000.00	98.977	108,874.70	1.125%	1.447%	109,434.60	1.130%	4/11/2018	954	559.90
Corporate Bond	Goldman Sachs Group Inc.	38141GVK7	6/5/2015	110,000.00	101.257	111,382.43	1.478%	1.099%	111,083.50	1.480%	4/30/2018	973	(298.93)
Corporate Bond	Merck & Co. Inc.	58933YAG0	1/12/2015	111,000.00	99.970	110,966.70	1.300%	1.309%	110,454.99	1.300%	5/18/2018	991	(511.71)
Corporate Bond	Pepsico Inc.	7134748BH0	1/8/2015	102,000.00	108.806	110,982.44	5.000%	1.707%	111,385.02	4.570%	6/1/2018	1,005	402.58
Corporate Bond	Home Depot Inc.	437076BB7	1/12/2015	107,000.00	102.125	109,273.85	2.250%	1.528%	109,188.15	2.200%	9/10/2018	1,106	(85.70)
Corporate Bond	Coca-Cola Co.	191216BF6	7/20/2015	110,000.00	100.663	110,728.92	1.650%	1.435%	110,590.70	1.640%	11/1/2018	1,158	(138.22)
Corporate Bond	Oracle Corp.	68389XAQ8	12/30/2014	109,000.00	101.390	110,514.56	2.375%	1.947%	110,641.54	2.330%	1/15/2019	1,233	126.98
Corporate Bond	John Deere Capital Corp.	24422ESK6	1/6/2015	112,000.00	99.642	111,599.04	1.950%	2.040%	112,235.20	1.940%	3/4/2019	1,281	636.16
Corporate Bond	Home Depot Inc.	437076BE1	4/27/2015	110,000.00	101.834	112,017.36	2.000%	1.500%	110,365.20	1.990%	6/15/2019	1,384	(1,652.16)

Exhibit B-1

Funds and Investments
Held by Contracted (Third) Parties
August 31, 2015

Morgan Stanley Smith Barney Investments

Investment Type	Issuer	CUSIP	Settlement Date	Par Value	Adjusted Premium	Adjusted Cost	Coupon Rate	YTM at Purchase	Market Value	Current YTM	Maturity Date	Days to Maturity	Unrealized Gain/Loss
0 Corporate Bond	Berkshire Hathaway Inc.	084670BL1	8/28/2015	111,000.00	101.124	112,247.31	2.100%	1.804%	111,782.55	2.080%	8/14/2019	1,444	(464.76)
1 Corporate Bond	American Express Credit	0258M0DP1	4/27/2015	110,000.00	101.441	111,585.31	2.250%	1.870%	109,703.00	2.250%	8/15/2019	1,445	(1,882.31)
2 Corporate Bond	Proctor & Gamble Co.	742718EG0	1/27/2015	105,000.00	101.284	106,348.47	1.900%	1.580%	105,521.85	1.890%	11/1/2019	1,523	(826.62)
3 Corporate Bond	Apple Inc.	037833AH3	1/12/2015	114,000.00	98.318	112,082.52	1.550%	1.911%	111,300.48	1.580%	2/7/2020	1,621	(782.04)
4 Corporate Bond	Comcast Corp.	20030NBA8	6/22/2015	98,000.00	112.008	109,767.87	5.150%	2.296%	109,588.50	4.600%	3/1/2020	1,644	(179.37)
5 Corporate Bond	Cisco Systems Inc.	17275RAX0	6/22/2015	112,000.00	100.108	112,120.87	2.450%	2.297%	113,087.52	2.420%	6/15/2020	1,750	966.65
Subtotal Corporate Bonds				3,132,000.00		3,185,124.54	2.290%	1.426%	3,179,584.64	2.222%		960	(5,539.90)
6 CD	Ally Bank - UT	02005QS46	9/19/2012	250,000.00		250,000.00	1.100%	1.100%	250,117.50	1.080%	9/21/2015	21	117.50
7 CD	Discover Bank - DE	254671GJ3	9/19/2012	250,000.00		250,000.00	1.100%	1.100%	250,117.50	1.080%	9/21/2015	21	117.50
8 CD	Goldman Sachs	38143AE68	9/19/2012	250,000.00		250,000.00	1.150%	1.150%	250,122.50	1.140%	9/21/2015	21	122.50
9 CD	Apple Bank - NY	037830RK4	9/26/2012	50,000.00		50,000.00	0.550%	0.550%	50,013.50	0.540%	9/28/2015	28	13.50
0 CD	Business Bank - MO	12325EFP2	9/28/2012	250,000.00		250,000.00	0.500%	0.500%	250,060.00	0.400%	9/28/2015	28	60.00
Subtotal CDs				1,050,000.00		1,050,000.00	0.943%	0.943%	1,050,431.00	0.907%		23	431.00
Money Market	Liquid Asset Fund			0.00		94,920.51			94,920.51	0.010%		1	
Mutual Fund	Gov't. Cash Mgmt.			0.00		0.00			0.00	0.010%		1	
Uninvested Cash				0.00		11,907.50			11,907.50	0.010%		1	
Subtotal Cash & Cash Equivalents						106,828.01			106,828.01			1	
Grand Totals				12,005,000.00		12,230,317.61	1.764%	1.206%	12,266,901.89	1.694%		828	36,584.28
Unsettled Transactions													
Subtotal Unsettled Transactions				0.00		0.00			0.00				0.00
Totals incl. Unsettled Transactions				12,005,000.00		12,230,317.61			12,266,901.89				36,584.28
Adjustments													
Differential due to Valuing Short-Term CDs/Securities at Cost													
Adjusted Total									12,266,901.89				36,584.28
Totals per Bank Statement						12,230,317.61			12,266,901.89				36,584.28

Exhibit C

City of South Pasadena
Investment Report

Summary of Invested Funds -- Last Day of the Month

MONTH	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
JULY	9,903,906	13,890,011	18,506,000	20,273,657	13,579,652	11,604,558	14,003,563	17,332,153	20,958,651	26,306,572
AUGUST	8,050,382	12,821,952	17,256,000	20,608,628	12,099,372	11,595,476	13,043,563	17,330,985	12,658,088	26,294,151
SEPTEMBER	7,075,316	12,830,016	16,766,000	17,292,659	11,000,410	11,582,026	11,783,420	16,331,557	19,715,369	
OCTOBER	8,079,227	12,648,943	16,266,000	17,297,628	10,757,440	10,575,907	11,795,960	13,841,158	17,221,779	
NOVEMBER	8,179,951	12,813,000	15,646,000	16,621,046	10,499,526	8,992,178	11,800,260	13,836,635	17,221,849	
DECEMBER	9,959,808	15,063,000	18,756,000	18,487,198	10,634,416	10,185,282	11,805,140	16,837,192	20,603,990	
JANUARY	11,719,732	17,143,000	20,582,573	20,210,860	12,629,088	9,186,793	11,816,031	18,846,359	26,309,319	
FEBRUARY	11,800,280	17,684,000	20,284,404	19,519,072	12,619,768	9,184,331	13,818,580	18,845,663	26,260,788	
MARCH	12,480,215	16,654,000	19,715,013	18,448,613	12,610,790	9,126,552	13,319,038	13,145,894	26,315,158	
APRIL	15,460,860	18,784,000	22,169,776	19,317,280	12,605,200	11,130,863	17,327,604	13,153,853	26,326,876	
MAY	17,070,125	20,209,000	23,010,520	16,191,609	12,595,623	11,128,155	19,327,983	23,452,878	26,310,240	
JUNE	15,170,118	20,014,000	23,385,906	15,871,761	12,581,680	10,275,475	19,323,510	22,452,628	29,289,712	

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ATTACHMENT 2
Successor Agency to the Community
Redevelopment Agency Investment Reports for
August 2015

Exhibit A

CITY OF SOUTH PASADENA
 SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY
 INVESTMENT REPORT
 August 31, 2015

Investment Balances at Month End

INSTITUTION NAME	MATURITY DATE	RATE OF INTEREST	PAR VALUE	PERCENT OF PORTFOLIO	COST	CURRENT MARKET VALUE *
LOCAL AGENCY INVESTMENT FUND:						
LAIF -- SA-CRA	ON DEMAND	0.330%			912,503.35	
SUBTOTAL				100.00%	<u>912,503.35</u>	
TOTAL INVESTMENTS				100.00%	<u>\$912,503.35</u>	
BANK ACCOUNTS:						
Bank of America SA-CRA Account Balance:					\$10,238.76	
Bank of America SA-CRA Housing Loans (Collateralization) Account Balance:					\$27,381.35	

Required Disclosures:

Average Maturity of the portfolio 1 DAY

Average total yield to maturity of the portfolio 0.330%

The Agency's investment liquidity is sufficient for it to meet its expenditure requirements for the next 180 days.

There have been no variances to the Agency Investment Policy

* Current Market Valuation required for investments with maturities of more than twelve months.

Exhibit B

**CITY OF SOUTH PASADENA
SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY
INVESTMENT REPORT**

**Summary of Investment Activity for the Month
August 31, 2015**

SA-CRA LAIF Account Beginning Balance:	\$912,503.35
Add Deposits	
Subtract Withdrawals	
Ending LAIF Balance:	\$912,503.35

Exhibit C

CITY OF SOUTH PASADENA
 SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY
 INVESTMENT REPORT
 August 31, 2015

Funds and Investments
 Held by Contracted (Third) Parties

	Account/Investment Description	Account/Investment Value *	Date of Valuation
2000 Downtown Revitalization Project #1 Tax Allocation Bonds			
Trustee: Union Bank of California			
Debt Service Fund	Blackrock Provident Institutional Treasury Funds	\$8.33	8/31/2015
Interest Account	Blackrock Provident Institutional Treasury Funds	0.00	8/31/2015
Principal/Sinking Account	Blackrock Provident Institutional Treasury Funds	0.00	8/31/2015
Reserve Account	Blackrock Provident Institutional Treasury Funds	<u>197,945.00</u>	8/31/2015
Total Funds Managed by Union Bank of California		\$197,953.33	

* Asset valuations provided by Union Bank through monthly reports.

Exhibit D

CITY OF SOUTH PASADENA
 SUCCESSOR AGENCY TO THE C O M M U N I T Y R E D E V E L O P M E N T A G E N
 I N V E S T M E N T R E P O R T

Summary of Invested Funds -- Last Day of the Mon

MONTH	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
JULY	2,917,877	3,017,198	3,108,000	3,103,080	1,984,558	1,894,269	1,753,205	907,945	910,136	912,503
AUGUST	2,917,877	3,017,198	3,108,000	3,103,080	1,984,558	1,894,269	1,753,205	907,945	910,136	912,503
SEPTEMBER	2,917,877	2,777,198	2,808,000	3,103,080	1,984,558	1,894,269	1,753,205	907,945	910,136	
OCTOBER	2,953,905	2,816,650	2,829,419	2,030,097	1,987,121	1,796,085	1,754,833	908,532	910,691	
NOVEMBER	3,034,905	2,831,650	2,829,419	2,030,097	1,987,121	1,796,085	1,754,833	908,532	910,691	
DECEMBER	3,177,905	2,991,650	2,959,419	2,205,097	1,987,121	1,796,085	1,754,833	908,532	911,274	
JANUARY	3,237,463	3,052,641	2,977,435	2,208,580	1,989,403	820	1,756,257	909,118	911,274	
FEBRUARY	3,237,463	3,052,641	2,977,435	2,208,580	2,139,403	820	1,756,257	909,118	911,274	
MARCH	3,334,463	3,052,641	2,977,435	2,208,580	1,939,403	2,000,820	906,257	909,118	911,274	
APRIL	2,802,720	3,084,227	3,141,429	2,211,614	1,941,969	2,001,427	907,394	909,635	911,859	
MAY	2,977,720	3,084,227	3,141,429	1,981,614	1,941,969	2,001,427	907,394	909,635	911,859	
JUNE	2,977,720	3,084,227	3,091,429	1,981,614	1,891,969	2,001,427	907,394	909,635	911,859	

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ATTACHMENT 3
Public Financing Authority Investment Reports for
August 2015

Exhibit A

South Pasadena
Public Financing Authority
INVESTMENT REPORT
August 31, 2015

Investment Balances at Month End

INSTITUTION NAME	MATURITY DATE	YIELD TO CALL OR MATURITY	PERCENT OF PORTFOLIO	COST	CURRENT MARKET VALUE *
WELLS FARGO - RELIANCE TRUST - TVI					
Cash Equivalents	See Exhibit B	0.136%	59.10%	12,464,912.19	12,464,912.19
Certificates of Deposit / Govt. Securities	See Exhibit B	0.767%	40.90%	8,626,780.00	8,626,780.00
SUBTOTAL			100.00%	21,091,692.19	21,091,692.19
TOTAL INVESTMENTS			100.00%	\$21,091,692.19	\$21,091,692.19

OTHER ACCOUNTS:

Wells Fargo 2009 Bonds Revenue Fund	\$203,339.03
Wells Fargo 2009 Bonds Interest Fund	\$0.27
Wells Fargo 2009 Bonds Principal Fund	\$0.00
Wells Fargo 2013 Bonds Revenue Fund	\$0.28
Wells Fargo 2013 Bonds Interest Fund	\$0.00
Wells Fargo 2013 Bonds Principal Fund	\$0.00
Wells Fargo 2013 Bonds Cost of Issuance Fund	\$0.11

Required Disclosures:

Average weighted maturity of the portfolio 158 DAYS

Average weighted total yield to maturity of the portfolio 0.394%

The PFA's investment liquidity is sufficient for it to meet its expenditure requirements for the next 180 days.

* Current market valuation is required for investments with maturities of more than twelve months.

Exhibit B

**Funds and Investments
Held by Contracted (Third) Parties
August 31, 2015**

2009 PFA Water Revenue Bonds

Wells Fargo - Reliance Trust - TVI Investments

Investment Type	Issuer	Settlement Date	Par Value	Coupon Rate	Market Value	Current YTM	Maturity Date	Days to Maturity	
Reserve Fund									
1	Cash		0.00	0.010%	0.00	0.010%		1	
2	Federated Treasury Obligations		4,534.12	0.010%	4,534.12	0.010%		1	
3	Government Advantage Money Market		254,520.74	0.010%	254,520.74	0.010%		1	
Subtotal Cash & Cash Equivalents			259,054.86	0.010%	259,054.86	0.010%			
1	CDARS - CD	Medallion Bank - UT	3/15/2013	248,000.00	0.550%	248,000.00	0.550%	3/15/2016	197
2	CDARS - CD	Lake Forest Bank	6/27/2014	248,000.00	1.600%	248,000.00	1.600%	6/27/2016	301
3	CDARS - CD	American State Bank -IA	3/28/2013	248,000.00	0.700%	248,000.00	0.700%	3/28/2017	575
4	CDARS - CD	Oriental Bank	5/29/2014	248,000.00	1.000%	248,000.00	1.000%	5/30/2017	638
5	CDARS - CD	Barclays Bank	7/2/2014	248,000.00	1.150%	248,000.00	1.150%	7/3/2017	672
6	CDARS - CD	CIT Bank - UT	3/13/2013	248,000.00	1.100%	248,000.00	1.100%	3/13/2018	925
7	CDARS - CD	First Bank - PR	3/15/2013	248,000.00	1.050%	248,000.00	1.050%	3/15/2018	927
8	CD - Callable	JP Morgan Chase - OH	3/15/2013	248,000.00	0.750%	248,000.00	0.750%	3/15/2018	927
9	CDARS - CD	Bank of Deerfield	6/11/2014	248,000.00	1.600%	248,000.00	1.600%	6/11/2018	1,015
10	CDARS - CD	Discover Bank - DE	7/16/2014	247,000.00	1.550%	247,000.00	1.550%	7/16/2018	1,050
11	CDARS - CD	Goldman Sachs Bank	7/16/2014	247,000.00	1.600%	247,000.00	1.600%	7/16/2018	1,050
12	CDARS - CD	GE Capital Bank	7/18/2014	247,000.00	1.600%	247,000.00	1.600%	7/18/2018	1,052
13	CDARS - CD	Bar Harbor Bank - ME	5/30/2014	170,000.00	1.600%	170,000.00	1.600%	3/29/2019	1,306
Subtotal CDs			3,143,000.00	1.209%	3,143,000.00	1.209%		806	
Total Reserve Fund			3,402,054.86	1.118%	3,402,054.86	1.118%		744	
Project Fund									
1	Cash		0.00	0.010%	0.00	0.010%		1	
2	Federated Treasury Obligations		843,752.73	0.010%	843,752.73	0.010%		1	
3	Government Advantage Money Market		6,310,707.78	0.010%	6,310,707.78	0.010%		1	
4	USA Mutuals Partners Insured		5,051,396.82	0.320%	5,051,396.82	0.320%		1	
Subtotal Cash & Cash Equivalents			12,205,857.33	0.138%	12,205,857.33	0.138%		1	
1	Govt. Securities	Fed. Home Loan Bank	12/30/2014	1,997,780.00	0.375%	1,997,780.00	0.375%	6/24/2016	298
6	CDARS - CD	Private Bank & Trust	10/4/2013	249,000.00	0.650%	249,000.00	0.650%	10/5/2015	35
7	CDARS - CD	First United Bank	10/9/2013	249,000.00	0.500%	249,000.00	0.500%	10/9/2015	39
8	CDARS - CD	North American Banking Co.	10/9/2013	249,000.00	0.500%	249,000.00	0.500%	10/9/2015	39
9	CDARS - CD	Bridgewater Bank	10/10/2013	249,000.00	0.500%	249,000.00	0.500%	10/9/2015	39
10	CDARS - CD	Luana Savings Bank	10/11/2013	249,000.00	0.500%	249,000.00	0.500%	10/9/2015	39
11	CDARS - CD	Lyons National Bank	10/11/2013	249,000.00	0.500%	249,000.00	0.500%	10/13/2015	43
12	CDARS - CD	Pilot Bank	10/17/2013	249,000.00	0.500%	249,000.00	0.500%	10/16/2015	46
13	CDARS - CD	Enerbank	10/17/2013	249,000.00	0.550%	249,000.00	0.550%	10/19/2015	49
14	CDARS - CD	Ally Bank	5/14/2015	249,000.00	0.600%	249,000.00	0.600%	11/14/2016	441
15	CDARS - CD	Triumph Bank	5/15/2015	249,000.00	0.600%	249,000.00	0.600%	12/15/2016	472
12	CDARS - CD	American Express Centurion	6/30/2015	249,000.00	0.800%	249,000.00	0.800%	12/27/2016	484
13	CDARS - CD	Mercantile Commerce Bank	6/26/2015	249,000.00	0.700%	249,000.00	0.700%	12/27/2016	484
14	CDARS - CD	MB Financial Bank	6/29/2015	249,000.00	0.700%	249,000.00	0.700%	12/29/2016	486
15	CDARS - CD	Access Bank	6/30/2015	249,000.00	0.700%	249,000.00	0.700%	12/30/2016	487
Subtotal CDs & Securities			5,483,780.00	0.513%	5,483,780.00	0.513%		143	
Total Project Fund			17,689,637.33	0.255%	17,689,637.33	0.255%		45	
Grand Totals			21,091,692.19	0.394%	21,091,692.19	0.394%		158	

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City of South Pasadena

Agenda Report

Robert S. Joe, Mayor
Diana Mahmud, Mayor Pro Tem
Michael A. Cacciotti, Councilmember
Marina Khubesrian, M.D., Councilmember
Richard D. Schneider, M.D., Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: October 21, 2015

TO: Honorable Mayor and City Council

VIA: Sergio Gonzalez, City Manager *JK*

FROM: David Batt, Finance Director *DB*

SUBJECT: **Adoption of a Resolution Approving the City of South Pasadena Investment Policy for Fiscal Year 2015-16**

Recommendation

It is recommended that the City Council adopt a resolution approving the Fiscal Year (FY) 2015-16 Investment Policy.

Fiscal Impact

None.

Commission Review and Recommendation

The Finance Committee has approved the attached Investment Policy.

Background

Each year, the City Council is required to adopt an Investment Policy. The types of investment vehicles that cities are permitted to use are specified in the California Government Code (Government Code), which also explicitly requires that investment decisions be based first on the safety of the investment, followed by its liquidity, and only when these conditions are satisfied can yield be considered. Prior to FY 2014-15, the City of South Pasadena's (City) policy was actually far more restrictive than what the Government Code allows.

On April 21, 2014, the Finance Committee reviewed the existing policy in light of City Council concerns regarding earnings on City investments, but chose not to make any changes at that time, citing the historically low interest rate environment. Subsequent to that meeting, City Treasurer Gary Pia, Finance Committee Chair Carrie Adrian, and staff met with the City's brokers at Morgan Stanley to explore options for enhancing the City's investment opportunities. A proposal to revise the Investment Policy to harmonize it completely with the Government Code was approved by the Finance Committee at its meeting on July 23, 2014, and the revised policy was adopted by the City Council on August 20, 2014.

Two major changes to the Investment Policy were incorporated; the first was in the area of permitted investments, which now mirrors the Government Code, and the second related to the maturity of an investment, which in the earlier policy was limited to three and one-half years, but was extended to the maximum permitted length of five years.

Analysis

The proposed Investment Policy for FY 2015-16 is identical to the FY 2014-15 Policy. Funds held in our brokerage account, which are primarily impacted by the prior year changes, represent amounts that are above and beyond what is needed to maintain a stable cash flow and meet the City's ongoing operational, as well as emergency needs. For those purposes, the City continues to maintain strong balances in our demand accounts with the Local Agency Investment Fund (LAIF) and Bank of America.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Resolution Adopting the FY 2015-16 Investment Policy

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
ADOPTING AN INVESTMENT POLICY FOR
FISCAL YEAR 2015-16**

WHEREAS, the City Council of the City of South Pasadena recognizes the need for prudent investment management; and

WHEREAS, investment management strategies are normally outlined in a document defined as an "Investment Policy"; and

WHEREAS, California Government Code Section 53646 requires an annual submission of an investment policy to the legislative body.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The Investment Policy attached hereto and incorporated herein as "Exhibit A" is hereby adopted as the Investment Policy of the City of South Pasadena for Fiscal Year 2015-16.

SECTION 2. This resolution shall become effective immediately upon adoption.

SECTION 3. The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

PASSED, APPROVED AND ADOPTED ON this 21st day of October, 2015.

Robert S. Joe, Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 21st day of October, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

“EXHIBIT A”
CITY OF SOUTH PASADENA
INVESTMENT POLICY
FY 2015/16

1. Introduction

The purpose of this document is to define the City’s policy for investment and cash management. In accordance with California law and the public trust, it is the City’s policy to invest public funds in a manner that will provide the highest investment return with the maximum security while meeting the daily cash flow demands.

2. Scope

This policy covers all financial assets and investment activities under the direct control of the City of South Pasadena.

3. Prudence

The City adheres to the guidance provided by the “prudent investor” standard, as codified in Government Code section 53600.3. This obligates a fiduciary to insure that:

“When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part of an overall strategy, investments may be acquired as authorized by law.

All participants in the investment process shall act as custodians of the public trust. Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. Accordingly, the overall program shall be designed and managed with a degree of professionalism that is worthy of the public trust.

4. Objectives

The primary objectives of investment activity, in order of priority, are shown below, and shall be in conformity with California Government Code section 53600.5:

Safety - Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.

Liquidity - The investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements as prescribed by state law and which might be reasonably anticipated. An adequate portion of the portfolio should be maintained in liquid short-term securities that can be converted to cash if necessary to meet disbursement requirements. Since unanticipated cash requirements do, indeed, arise, most investments will be in securities with active secondary or resale markets. Emphasis shall be on marketable securities with low sensitivity to market risk.

Yield - Yield should become a consideration only after the more basic requirements of safety and liquidity have been met. The investment portfolio shall be designed with the objective of attaining a rate of return throughout budgetary and economic cycles commensurate with the City's investment risk restraints and the cash flow characteristics of the portfolio.

5. Delegation of Authority

Authority to manage the City's investment program is derived from California Government Code Sections 53600 *et seq.* By adoption of this policy, the City Council delegates investment authority to the City Treasurer. Such authority may be revoked by the City Council in writing at any time. The Treasurer shall establish procedures for the operation of the investment program consistent with this investment policy. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. By adoption of this policy, the City Treasurer appoints the Finance Director and Assistant Finance Director as Deputy City Treasurer(s). The names of those persons to whom investment authority is delegated will be submitted to City Council for approval. No person may engage in an investment transaction except as provided under the terms of this policy and its related procedures. The Treasurer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the investment activities.

6. Reporting

The City Treasurer shall submit a monthly investment report to the City Council and copied to the Finance Committee based on summaries provided by the Finance Department. This report will include the following required elements:

- A. A report of investment activity for the month
 - 1. Maturities, withdrawals, sales and called investments
 - 2. New investments

- B. A statement of investment balances at month end
 - 1. Type of investment and par value, if applicable
 - 2. Issuing institution
 - 3. Date of maturity
 - 4. Amount of deposit or cost of security
 - 5. Current market value of securities with maturity in excess of twelve months
 - 6. Rate of interest or yield to maturity at purchase date
 - 7. Rate of interest or yield to maturity at the report date
 - 8. A representation certifying compliance of the City's investment activities to the City's Statement of Investment Policy.
 - 9. A representation as to the availability of cash to meet the City's expenditures over the next six months, as required in Section 53646 (2) (b) (3), based on cash flow projections provided by the Finance Department.

7. Authorized and Suitable Investment Instruments

Purchase of investments will be made with surplus funds available. The investments will be paid for, in full, as soon as practical after the time of trade. Purchases will not be made using leverage, margin accounts, or other unfunded mechanisms. No investments shall conflict with Government Code section 53601.

Eligible vehicles for the investment of funds shall be limited to the following table:

ALLOWABLE INVESTMENT INSTRUMENTS PER STATE GOVERNMENT CODE (AS OF JANUARY 1, 2013)^A APPLICABLE TO ALL LOCAL AGENCIES^B

INVESTMENT TYPE	MAXIMUM MATURITY ^C	MAXIMUM SPECIFIED % OF PORTFOLIO ^D	MINIMUM QUALITY REQUIREMENTS
Local Agency Bonds	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
State Obligations- CA and Others	5 years	None	None
CA Local Agency Obligations	5 years	None	None
U.S. Agency Obligations	5 years	None	None
Bankers' Acceptances	180 days	40% ^E	None
Commercial Paper – Select Agencies ^F	270 days	25% of the agency's money ^G	"A-1" if the issuer has issued longterm debt it must be rated "A" without regard to modifiers ^H
Commercial Paper – Other Agencies ^I	270 days	40% of the agency's money ^J	"A-1" if the issuer has issued longterm debt it must be rated "A" without regard to modifiers ^H
Negotiable Certificates of Deposit	5 years	30% ^K	None
CD Placement Service	5 years	30% ^K	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements and Securities Lending Agreements	92 days ^L	20% of the base value of the portfolio	None ^M
Medium-Term Notes ^N	5 years	30%	"A" Rating
Mutual Funds and Money Market Mutual Funds	N/A	20% ^O	Multiple ^{P,Q}
Collateralized Bank Deposits	5 years	None	None
Mortgage Pass-Through Securities	5 years	20%	"AA" Rating ^R
Bank/Time Deposits	5 Years	None	None
County Pooled Investment Funds	N/A	None	None
Joint Powers Authority Pool	N/A	None	Multiple ^S
Local Agency Investment Fund (LAIF)	N/A	None	None
Voluntary Investment Program Fund ^T	N/A	None	None

TABLE OF NOTES

- A. Sources: Sections 16340, 16429.1, 53601, 53601.8, 53635, 53635.2, and 53638.
- B. Municipal Utilities Districts have the authority under the Public Utilities Code Section 12871 to invest in certain securities not addressed here.
- C. Section 53601 provides that the maximum term of any investment authorized under this section, unless otherwise stated, is five years. However, the legislative body may grant express authority to make investments either specifically or as a part of an investment program approved by the legislative body that exceeds this five year maturity limit. Such approval must be issued no less than three months prior to the purchase of any security exceeding the five-year maturity limit.
- D. Percentages apply to all portfolio investments regardless of source of funds. For instance, cash from a reverse repurchase agreement would be subject to the restrictions.
- E. No more than 30 percent of the agency's money may be in bankers' acceptances of any one commercial bank.
- F. "Select Agencies" are defined as a "city, a district, or other local agency that do[es] not pool money in deposits or investment with other local agencies, other than local agencies that have the same governing body."
- G. No more than 10 percent of the agency's money may be invested in any one issuer's commercial paper.
- H. Issuing corporation must be organized and operating within the U.S. and have assets in excess of \$500 million.
- I. "Other Agencies" are counties, a city and county, or other local agency "that pools money in deposits or investments with other local agencies, including local agencies that have the same governing body." Local agencies that pool exclusively with other local agencies that have the same governing body must adhere to the limits set for "Select Agencies," above.
- J. No more than 10 percent of the agency's money may be invested in the commercial paper of any one corporate issuer.
- K. No more than 30 percent of the agency's total funds may be invested in CDs authorized under Sections 53601.8, 53635.8, and 53601(i).
- L. Reverse repurchase agreements or securities lending agreements may exceed the 92-day term if the agreement includes a written codicil guaranteeing a minimum earning or spread for the entire period between the sale of a security using a reverse repurchase agreement or securities lending agreement and the final maturity dates of the same security.
- M. Reverse repurchase agreements must be made with primary dealers of the Federal Reserve Bank of New York or with a nationally or state chartered bank that has a significant relationship with the local agency. The local agency must have held the securities used for the agreements for at least 30 days.
- N. "Medium-term notes" are defined in Section 53601 as "all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the U.S. or by depository institutions licensed by the U.S. or any state and operating within the U.S."
- O. No more than 10 percent invested in any one mutual fund.
- P. A mutual fund must receive the highest ranking by not less than two nationally recognized rating agencies or the fund must retain an investment advisor who is registered with the SEC (or exempt from registration), has assets under management in excess of \$500 million, and has at least five years experience investing in instruments authorized by Sections 53601 and 53635.
- Q. A money market mutual fund must receive the highest ranking by not less than two nationally recognized statistical rating organizations or retain an investment advisor registered with the SEC or exempt from registration and who has not less than five years experience investing in money market instruments with assets under management in excess of \$500 million.
- R. Issuer must have an "A" rating or better for the issuer's debt as provided by a nationally recognized rating agency.
- S. A joint powers authority pool must retain an investment advisor who is registered with the SEC (or exempt from registration), has assets under management in excess of \$500 million, and has at least five years experience investing in instruments authorized by Section 53601, subdivisions (a) to (o).
- T. Local entities can deposit between \$200 million and \$10 billion into the Voluntary Investment Program Fund, upon approval by their governing bodies. Deposits in the fund will be invested in the Pooled Money Investment Account.

8. Maturities

To the extent possible, the City of South Pasadena will attempt to match its investments with anticipated cash flow requirements. Securities shall not be purchased which have maturity dates of more than five years. At the time of purchase no more than one third of the investment portfolio shall have a maturity date in excess of three years into the future.

All investment instruments will be acquired with a view toward holding such instruments to their maturity, thereby avoiding risks to loss of principal due to market fluctuations.

9. Portfolio Adjustments

The moneys entrusted to the City Treasurer will be a passively managed portfolio. However, the City Treasurer will make best efforts to observe, review, and react to changing conditions that affect the portfolio. Should any investments exceed a percentage-of-portfolio limitation due to an incident such as fluctuation in portfolio size, the affected securities may be held to maturity to avoid losses. When no loss is indicated, the Treasurer shall consider restructuring the portfolio basing his decision on the expected length of time the portfolio will be unbalanced. If this occurs, the City Council shall be notified by information contained in the next monthly report as required in Section 6 of this policy.

10. Authorized Banks and Security Dealers

In selecting financial institutions for the deposit or investment of City funds, the Treasurer shall consider the credit-worthiness of institutions, and utilize only those depositories that are qualified public depositories as established by state law. In addition, only broker-dealers that are authorized in the state of California will be utilized. The Treasurer shall continue to monitor financial institutions' credit characteristics and financial history throughout the period in which City funds are deposited or invested.

All broker-dealers who desire to become qualified bidders for investment transactions must supply the treasurer with the following items: audited financial statements; Financial Industry Regulatory Authority (FINRA) certification; proof of state registration; and certification of awareness of, and familiarity with South Pasadena's investment policy.

From time to time, the Finance Director will review the broker-dealer relationships, fees and charges for reasonableness and competitiveness.

11. Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Manager any financial interests in financial institutions that conduct business within the City of South Pasadena, and they shall further disclose any large personal financial investment positions that could be related to the performance of the City, particularly with regard to the timing of purchases and sales.

12. Safekeeping and Custody

At a minimum, securities will be held in safekeeping in an account in the name of the City of South Pasadena at a broker which is adequately insured by Securities Investor Protection

Corporation. Securities purchased from broker/dealers may be on a “delivery versus payment” basis and held in a third party custodian account in a manner that establishes the City's right of ownership.

13. Internal Control

The City Treasurer and Deputy City Treasurers are responsible for ensuring compliance with the City's Investment Policy as well as for establishing systems of internal control designed to prevent losses due to fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets or imprudent actions by City officers and employees. No investment personnel may engage in an investment transaction except as provided under the terms of this policy. No investment transaction, other than cash movements between Bank of America and LAIF, will occur without the authorization of the City Treasurer and one of the Deputy City Treasurers as defined in Section 5 of this policy. In the absence of the City Treasurer, the Mayor shall authorize investment transactions on his/her behalf.

To strengthen internal control there are specific limits set on the locations to which the Treasurer or his representative may make transfers of funds via telephone. The Treasurer hereby has the limited authorization to make telephone transfers of funds *only* between the City's bank account, the City's investment accounts at the LAIF and the City's broker-dealer after an investment decision has been made. Telephone transfers can only be made among these three accounts. Any other transfers of funds must be executed through written means (such as a check or warrant) or normal electronic funds transfers with adequate written documentation and approval. The City's bank, broker-dealer, and the Local Agency Investment Fund are informed in writing of these limitations.

At the time of the annual audit of the City's financial statements, the audit program by the independent auditor will include an evaluation and report to the City Council regarding the compliance with the City's investment policy.

14. Statement of Investment Policy

The Statement of Investment Policy shall be updated annually in the month of August by the City Treasurer and Finance Committee, and submitted to the City Council for review and adoption.

City of South Pasadena Agenda Report

Robert S. Joe, Mayor
Diana Mahmud, Mayor Pro Tem
Michael A. Cacciotti, Councilmember
Marina Khubesrian, M.D., Councilmember
Richard D. Schneider, M.D., Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: October 21, 2015

TO: Honorable Mayor and City Council

VIA: Sergio Gonzalez, City Manager *AA*

FROM: David Batt, Finance Director *B*

SUBJECT: **Discretionary Fund Request from Mayor Pro Tem Mahmud in the Amount of \$250 for the Purpose of Purchasing Promotional Materials for the “Coffee with a Cop” Program**

Recommendation

It is recommended that the City Council approve the request by Mayor Pro Tem Mahmud designating \$250 for the purpose of purchasing promotional materials for the “Coffee with a Cop” Program.

Fiscal Impact

Funds are available in the FY 2015-16 Budget.

Commission Review and Recommendation

This matter was not reviewed by a Commission.

Background

In September 2004, the City Council approved the creation of discretionary spending budgets which allow each councilmember the opportunity to fund projects or purchases that might not otherwise be funded in the approved budget. The City Council adopted the FY 2015-16 budget with \$20,000 in the Discretionary Fund, \$4,000 designated for each councilmember/mayor. Discretionary funds must be used for a public purpose benefiting the City.

On August 17, 2011, the City Council approved Resolution No. 7174, establishing guidelines for discretionary budget accounts. The resolution states that all funds not expended during the fiscal year shall be carried over to subsequent fiscal years, up to a maximum carryover amount of \$10,000 per councilmember account. Said unallocated funds need not be encumbered by a purchase order in order to be carried over to the following fiscal year. The following table displays the current Discretionary Fund balances, and excludes the requests being considered in this staff report.

Analysis

The “Coffee with a Cop” program was instituted in August 2014, with three sessions held to date. The proposed discretionary funds will be used to provide promotional and other outreach materials to enable greater community participation in these events.

Discretionary Fund Request for the "Coffee with a Cop" Program
 October 21, 2015
 Page 2 of 2

City Councilmembers Discretionary Funds Fiscal Year 2014/15						
Date		<u>Cacciotti</u>	<u>Joe</u>	<u>Khubesrian</u>	<u>Mahmud</u>	<u>Schneider</u>
	Prior Year Balance >	\$5,000	\$5,000	\$6,350	\$2,000	\$6,700
	Plus Current Year Balance >	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
	<i>Total</i>	<i>9,000</i>	<i>9,000</i>	<i>10,350</i>	<i>6,000</i>	<i>10,700</i>
9/2/2014	Tourn. of Roses Souvenir Booth	2,072				
9/2/2014	10th Anniversary of the Nature Park	250	250			
11/5/2014	Materials for "Tough Guise 2"			650		
4/8/2015	Eddie Park Bridge Project	200				
4/8/2015	Acquire Leo Politi Sculpture					3,000
4/22/2015	Host City for Special Olympics		1,000			
4/22/2015	Community Garden				1,000	
5/6/2015	Acquire Leo Politi Sculpture			2,000		
5/6/2015	Host City for Special Olympics			1,000		
5/6/2015	Community Garden			700		
5/20/2015	Acquire Leo Politi Sculpture		800			
6/3/2015	Greenest Fastest Mile	250				
	<i>YTD Appropriations</i>	<i>2,772</i>	<i>2,050</i>	<i>4,350</i>	<i>1,000</i>	<i>3,000</i>
Available at 6/3/15		\$6,228	\$6,950	\$6,000	\$5,000	\$7,700

City Councilmembers Discretionary Funds Fiscal Year 2015/16						
Date		<u>Cacciotti</u>	<u>Joe</u>	<u>Khubesrian</u>	<u>Mahmud</u>	<u>Schneider</u>
	Prior Year Balance >	\$6,228	\$6,950	\$6,000	\$5,000	\$7,700
	Plus Current Year Balance >	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
	<i>Total</i>	<i>10,228</i>	<i>10,950</i>	<i>10,000</i>	<i>9,000</i>	<i>11,700</i>
8/19/2015	Commemorative Coins		500			
	<i>YTD Appropriations</i>	<i>0</i>	<i>500</i>	<i>0</i>	<i>0</i>	<i>0</i>
Available at 6/3/16		\$10,228	\$10,450	\$10,000	\$9,000	\$11,700

Legal Review

The City Attorney has not reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

City of South Pasadena Agenda Report

*Robert S. Joe, Mayor
Diana Mahmud, Mayor Pro Tem
Michael A. Cacciotti, Councilmember
Marina Khubesrian, M.D., Councilmember
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: October 21, 2015
TO: Honorable Mayor and City Council
VIA: Sergio Gonzalez, City Manager 
FROM: Sheila Pautsch, Community Services Director 
SUBJECT: **Approval of a Funding Agreement with the County of Los Angeles for Community Engagement Activities Related to the Countywide Parks Needs Assessment**

Recommendation

It is recommended that the City Council approve the County of Los Angeles Funding Agreement for community engagement activities related to the Countywide Parks Needs Assessment.

Fiscal Impact

The City of South Pasadena (City) will receive an Engagement Fund in the amount of \$2,500 from Los Angeles County to support the City's community engagement activities.

Commission Review and Recommendation

This matter was not reviewed by a Commission.

Background

Last November, Proposition P, which sought to set a \$23 assessment on all landowners throughout the County of Los Angeles (County) in order to continue a revenue stream of \$54 million annually for developing and keeping up trails, park maintenance, beach clean-up and park construction. The measure failed, receiving only 62% of the 66% needed.

The process that led to the placement of Proposition P on the ballot suffered from several shortcomings. These included a short time frame for the Los Angeles County Board of Supervisors' (Board) approval of a ballot measure for consideration by the voters, and the absence of important analysis that the additional revenue would address. The practice of identifying significant projects has been a critical aspect of previous voter-approved funding measures including the 1992 and 1996 Proposition A's, which established and secured funding for the Regional Park and Open Space District, as well as the successful Measure R half-cent sales tax in 2008 which is funding local transit projects.

While the Board has subsequently confirmed that a combined approximate balance of \$162

million is still available from the 1992 and 1996 Proposition A's, the Los Angeles County Department of Parks and Recreation (DPR) has outlined a clear spending plan that, based on the current rate of expenditure, is likely to exhaust those resources by 2019.

Expanding recreational resources so they are accessible to all residents in the County, addressing aging recreational infrastructure, securing open space and improving water quality, still remain a high priority for the County. However, a Countywide Comprehensive Parks and Recreation Needs Assessment (Needs Assessment) has never been completed that would be able to quantify the magnitude of need, and potential cost, equitably across the region.

The Needs Assessment which is expected to take 16 months, will require an analysis of current park and recreation assets and needs drawing upon GIS-based spatial analysis, community-led outreach processes, and will integrate spatial data, community statistics, and feedback from community residents and parks staff within cities and unincorporated area within the County. The final product will not only identify geographic areas with the highest need for parks and open space, but will identify, prioritize, and outline costs for specific park and/or open space projects.

In addition, the Needs Assessment would include an inventory of potential projects, which would be vetted and prioritized through a community engagement process within each planning area, as well as estimates of the total cost to complete the prioritized projects. A \$2,500 stipend is being made available for each planning area to help offset the costs of the community engagement process. It is estimated that up to 200 planning areas will be defined for the purpose of the Needs Assessment, for a total of about \$500,000 in available stipends for community engagement.

The final Needs Assessment would then be made publicly available for extensive use by the County, state, and local agencies and non-profit partners. The data could guide the prioritization of projects for expenditures of existing funding sources as well as in the development of any future local funding mechanisms.

Analysis

It is recommended that the City Council approve this Funding Agreement. This funding will be used to create marketing materials for community engagement such as press releases, ad space in local newspapers, fliers, social media and meeting materials related to the Needs Assessment.

The Community Engagement meeting will be held at the South Pasadena Senior Center on December 10, 2015, at 7:00 p.m.

The Community Services Director has been designated as the main contact for the Needs Assessment. Staff has provided all data on parks within South Pasadena through an online web portal. The next steps are to conduct a Community Engagement meeting and develop a prioritized list of projects within South Pasadena. The list will be presented to the City Council for approval before final submittal.

Funding Agreement for Countywide Parks Needs Assessment
October 21, 2015
Page 3 of 3

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Funding Agreement with the County of Los Angeles for Community Engagement Activities Related to the Countywide Parks Needs Assessment

**FUNDING AGREEMENT
FOR COMMUNITY ENGAGEMENT ACTIVITIES RELATED TO
THE COUNTYWIDE PARKS NEEDS ASSESSMENT
CITY OF SOUTH PASADENA**

THIS FUNDING AGREEMENT ("Agreement") is made and entered into this day of _____, 2015 by LOS ANGELES COUNTY, body corporate and politic ("County") and CITY OF SOUTH PASADENA, a body corporate and politic ("City").

WITNESSETH:

WHEREAS, the County Board of Supervisors adopted a motion dated February 3, 2015 authorizing the Director of the County Department of Parks and Recreation to execute this Agreement with the City to fund costs for community engagement activities ("Community Engagement") related to the countywide parks needs assessment effort upon approval as to form by County Counsel.

WHEREAS, the County is willing to provide the City with funding to assist the City in its efforts to engage the residents of the study area(s) listed on Exhibit A attached hereto (each, a "Study Area") to identify and prioritize park projects within such Study Area (s).

WHEREAS, the City, with funding assistance from County, intends to implement a community engagement plan attached thereto as Exhibit B ("Community Engagement Plan") within the Study Area(s).

WHEREAS, County intends to provide funds to the City in the amount of \$2,500 ("Engagement Funds") per Study Area and pursuant to California Government Code Section 26227 County may fund projects that are necessary to meet the social needs of the County.

NOW, THEREFORE, in consideration of the mutual promises, covenants and conditions set forth herein, the parties hereto agree as follows:

A. Approved Funding and Costs. County hereby grants to the City the Engagement Funds in the amount of \$2,500 (\$2,500 per Study Area) to support the City's Community Engagement.

B. Agreement Term. This Agreement will remain in force until completion of the Community Engagement by the City, or as mutually agreed by the City and the County.

C. Indemnity

1. City agrees to indemnify defend and hold harmless County, its agents, special districts, elected officials, officers and employees, from and against any and all liability, expense, including defense costs and legal fees, and claims for damages of any nature whatsoever, including, but not limited to bodily injury, death, personal injury, or property damage arising from or connected with City's operations or services hereunder, including any workers' compensation suits, Federal Fair Labor Standards Act wage or hour law violations, liability, or expense, arising from or connected with services performed by or on behalf of City by any person pursuant to this Agreement.

2. County agrees to indemnify, defend and hold harmless City, its officers, directors, or employees, from and against any and all liability, expense (including reasonable outside attorney fees) resulting from the willful negligent acts or omissions of County, its agents, officers, or employees in connection with this Agreement.

D. Financial Records

1. The City agrees to use a generally accepted accounting system and to maintain satisfactory financial accounts, documents, and records of this expenditure of Engagement Funds and to make them available to County for auditing and inspection at reasonable times for the purpose of verifying appropriateness and validity of expenditures of Engagement Funds under the terms of this Agreement. The City also agrees to retain such financial accounts, documents, and records for five (5) years following termination of this Agreement.

2. The City, within thirty (30) days of notification from County of its audit findings, may dispute the audit findings in writing to County and provide County with records and/or documentation to support the expenditure claims. County shall review this documentation and make a final determination as to the validity of the expenditures.

E. Notices and Approvals

All notices and approvals shall be directed to and made by the following representatives of the parties:

To the Department: Parks and Recreation
 Attn: Norma E. Garcia, Deputy Director
 Planning & Development Agency
 510 South Vermont Avenue
 Los Angeles, CA 90020

To City: Name: _____
 Address: _____

F. Severability/Effective Date/Governing Law/Counterparts/Nondiscrimination

If any provision of this Agreement, or the application thereof, is held to be invalid, that invalidity shall not affect other provisions or applications of the Agreement that can be given effect without the invalid provision or application, and to this end the provisions of the Agreement are severable. The effective date of this Agreement shall be the date that the Agreement is executed by the Department's Director. This Agreement will be governed by and construed in accordance with California laws. This Agreement may be executed in counterparts, each of which shall be deemed an original. The City shall not discriminate against any person on the basis of race, color, sex, sexual orientation, age, religious belief, national origin, marital status, physical or mental handicap, medical condition, or place of residence in the use of the Engagement Funds paid to the City pursuant to this Agreement.

G. Independent Status.

This Agreement is not intended and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture or association as between County and City. City understands and agrees to bear the sole responsibility and liability for furnishing Workers' Compensation benefits to any person for injuries arising from or connected with services performed on behalf of City pursuant to this Agreement.

H. Compliance with Law

City's completion of the Project shall conform to and abide by all County ordinances and all State and Federal laws and regulations insofar as the same or any of them are applicable; and where permits and/or licenses are required for City's work, the same must be first obtained from the regulatory agency having jurisdiction thereover.

IN WITNESS WHEREOF, the City has executed this Agreement, or caused it to be duly executed by its authorized representative, and the County by order of its Board of Supervisors, has delegated to the Director of Parks and Recreation, or his designee, the authority to execute this Agreement on its behalf on the date and year written below.

CITY

By: _____
Name: _____ Date _____
Title: _____

APPROVED AS TO FORM FOR THE CITY:

By: _____
Name: _____ Date _____
Title: _____

COUNTY OF LOS ANGELES

By: _____
Norma E. Garcia Date _____
Deputy Director

APPROVED AS TO FORM FOR THE COUNTY:

MARY C. WICKHAM
Interim County Counsel

By _____
Claudia Gutierrez, Deputy County Counsel

EXHIBIT A

CITY: SOUTH PASADENA

STUDY AREA: 02138 (\$2,500)

EXHIBIT B

Community Engagement Plan

(See attached)



We all need PARKS

Study Area: 2138

Community Engagement Plan

A Community Engagement Meeting must be held in each Study Area between December 1, 2015 and February 15, 2016. The meeting can be run by city staff or by a community-based organization of your choice. The meeting facilitator must attend one of three trainings. At the training, facilitators will receive all information needed to hold the meeting. To offset the cost of the Community Engagement Meeting, a \$2,500 stipend is available for each Study Area.

Please answer the questions below and return this form to Rita Robinson
rrobinson@parks.lacounty.gov by **October 15, 2015**

Please tell us about your community engagement meeting:

Date: 12/10/2015

Time: 7pm

Location: South Pasadena Senior Center

- Parking provided
- Accessible by public transportation

What translation services (if any) will be provided? Languages:

Who will be facilitating your community engagement event(s)?

- City Staff
- Community-Based Organization. Name of CBO:

Please provide the contact information for the primary facilitator **and** any secondary facilitator (if applicable) that will be attending the mandatory training. You may have a **maximum** of 2 people.

Name: Sheila Pautsch
Title: Community Services Director
Address: 1102 Oxley St South Pasadena, 91030
Phone: 626-403-7362
Email: spautsch@southpasadenaca.gov

Name:
Title:
Address:
Phone:
Email:

Please rank your preference for a mandatory facilitator training date. Space is limited at each training and spaces will be reserved based on the timely return of this form.

- | | | | |
|---|-----------------------------|-----------------|--------------------------------|
| 3 | Monday--November 16, 2015 | 10:00am-12:00pm | Roy Anderson Recreation Center |
| 1 | Tuesday--November 17, 2015 | 6:30pm-8:30pm | Los Angeles County Arboretum |
| 2 | Saturday--November 21, 2015 | 10:00am-12:00pm | San Fernando Park |

Please describe how you will promote your engagement meeting (select all that apply):

- Publicly posted notice
- Mailers
- Website
- Social Media
- Canvassing
- Television/Radio
- Other

Please describe your attendance goal (# of attendees): 50

Please provide any additional details related to your action plan for engaging the community:

The list of prioritized parks projects generated at the community engagement meeting is due to the County by **February 29, 2016**.

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City of South Pasadena Agenda Report

Robert S. Joe, Mayor
Diana Mahmud, Mayor Pro Tem
Michael A. Cacciotti, Councilmember
Marina Khubesrian, M.D., Councilmember
Richard D. Schneider, M.D., Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: October 21, 2015
TO: Honorable Mayor and City Council
VIA: Sergio Gonzalez, City Manager 
FROM: Sheila Pautsch, Community Services Director 
SUBJECT: **Adoption of a Resolution Approving a Grant Application for \$208,000 for the South Pasadena Dog Park from the Los Angeles County Regional Park and Open Space District for the Fifth Supervisorial District Excess Funds Grant Program**

Recommendation

It is recommended that the City Council:

1. Adopt a resolution approving an application in the amount of \$208,000 for the South Pasadena Dog Park (Dog Park) from the Los Angeles County Regional Park and Open Space District for the Fifth Supervisorial District Excess Funds Grant Program; and
2. Authorize the City Manager to sign the application and all related grant documents.

Fiscal Impact

The grant request is in the amount of \$208,000 to assist with the \$508,000 estimated cost of the Dog Park. Currently there is \$100,000 designated from the General Fund and \$200,000 of Park Impact Fees committed to the project by the City Council. The application and accompanying resolution does require that the City of South Pasadena (City) maintain the project in perpetuity. The long term costs for the maintenance and repair of the project are unknown.

Commission Review and Recommendation

This matter was not reviewed by a Commission.

Background

Los Angeles County voters approved the allocation of grant funds in the Safe Neighborhood Parks Proposition of 1992 under Sections 8(a)(1), 8(a)(2), 8(b)(1), 8(b)(2), and 8(d); and in the Safe Neighborhood Parks Proposition of 1996 under Sections 3(a)(1), 3(b), 3(c)(1), 3(c)(2), and 24. The grant funds are administered through the Specified Project, Per Parcel Discretionary and Excess Funds Grant Programs.

Earlier this summer, the City was notified that Supervisor Antonovich had funds available for eligible projects within the Fifth District via the Excess Funds Grant Program. Eligible projects

include improvements to or rehabilitation of existing public parks such as infrastructure, community and recreation facilities and or the development of new small facilities. A letter requesting funding and project summary was submitted to Supervisor Antonovich earlier this month. The Supervisor has approved the request and has allocated \$208,000 to the project.

Analysis

The City committed \$100,000 from the General Fund in FY 2014-2015 and an additional \$200,000 for Park Impact Fees in the FY 2015-16 Budget. At the October 7, 2015 City Council meeting, Council approved a resolution to transfer residual grant funds with the Los Angeles County Regional Parks and Open Space District from the playground renovation projects to the Dog Park project, providing an additional \$22,782.16 to the Dog Park project. With the recent approval of \$208,000 from Supervisor Antonovich, there is a total of \$530,728 for the project.

An architect was hired to work with the Parks and Recreation Commission and community to create a conceptual plan of the dog park. The conceptual plan has been completed. Engineering Design Services was awarded to DMR. This portion of the project is expected to be completed by the end of December 2015. Request for Proposals for Environmental Services for the Dog Park are due October 22, 2015. The environmental study should be completed by December 2015. In January 2016, the City will go out to bid on the construction of the project with an expected start date of April 2016. The anticipated project completion date is December 2016. The Dog Park will open in January 2017.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: Resolution Approving the Application for Grant Funds and Adoption of a Youth Employment Plan for the Dog Park

RESOLUTION NO. ____

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA
APPROVING THE APPLICATION FOR GRANT FUNDS
FROM THE LOS ANGELES COUNTY REGIONAL PARK
AND OPEN SPACE DISTRICT FOR FIFTH SUPERVISORIAL
DISTRICT EXCESS FUNDING FOR SOUTH PASADENA
DOG PARK AND APPROVES THE ADOPTION OF A
YOUTH EMPLOYMENT PLAN**

WHEREAS, on November 3, 1992, and on November 5, 1996, the people of the County of Los Angeles (County) enacted Los Angeles County Proposition A, Safe Neighborhood Parks, Gang Prevention, Tree-Planting, Senior and Youth Recreation, Beach and Wildlife Protection (Propositions), which among other uses, provides funds to public agencies and nonprofit organizations in the County for the purpose of acquiring and/or development facilities and open space for public recreation; and

WHEREAS, the Propositions also created the Los Angeles County Regional Park and Open Space District (District) to administer said funds; and

WHEREAS, the District has set forth the necessary procedures governing application for grant funds under the Propositions, and

WHEREAS, the District's procedures require City of South Pasadena (City) to certify, by resolution, the approval of the application before submission of said application(s) to the District; and

WHEREAS, said application contains assurances that City must comply with; and

WHEREAS, the City certifies, through this resolution, that the application is approved for submission to the District; and

WHEREAS, the City will enter into an agreement with the District to provide funds for acquisition and development projects; and

WHEREAS, the District's procedures require the adoption of a Youth Employment Plan for development projects by the governing body of the agency.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Approves the filing of an application with the District for funds for the above project; and

SECTION 2. Certifies that the City understands the assurances and certification in the application form; and

SECTION 3. Certifies that the City has, or will have, sufficient funds to operate and maintain the project in perpetuity; and

SECTION 4. Certifies that the City) will sign and return, within 30 days, both copies of the project agreement sent by the District for authorizing signature; and

SECTION 5. Approves the adoption of a Youth Employment Plan for the project (Exhibit A); and

SECTION 6. Appoints the City Manager or designee, to conduct all negotiations, and to execute and submit all documents including, but not limited to, applications, agreements, amendments, payment requests and so forth, which may be necessary for the completion of the aforementioned project.

SECTION 7. The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

PASSED, APPROVED AND ADOPTED ON this 21st day of October, 2015.

Robert S. Joe, Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 21st day of October, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

EXHIBIT A

**City of South Pasadena
Youth Employment Plan
South Pasadena Dog Park**

Project Description:

Grant funding will be used for grading and construction of the South Pasadena Dog Park (Project). The Project is comprised of a grading, fencing, installation of decomposed granite surfacing as well as wood chips in some areas and amenities such as benches, water fountains, signage, and lighting.

Scope of Work:

This Project includes the grading of park area, construction of the dog park, purchase of benches and installation, installation of drinking fountain and supply line, lighting and electrical, installation of fencing and pedestrian access gate. The total Project cost is estimated at \$500,000.

The awarded contractor for the Project will be required to use a portion of their contract towards an at-risk youth labor organization which is approved by the County of Los Angeles (County).

Tasks That May Be Performed by At-Risk Youth: Project area preparation such as grading and digging a trench for the drinking fountain supply line and or electrical.

Estimated Cost of Youth Employment: \$15,000

Method of Employing Youth: Contractor's choice of a County recognized at-risk youth labor force.

City of South Pasadena Agenda Report

Robert S. Joe, Mayor
Diana Malmud, Mayor Pro Tem
Michael A. Cacciotti, Councilmember
Marina Khubesrian, M.D., Councilmember
Richard D. Schneider, M.D., Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: October 21, 2015

TO: Honorable Mayor and City Council

VIA: Sergio Gonzalez, City Manager 

FROM: David G. Watkins, AICP, Planning & Building Director 
John Mayer, Senior Planner 

SUBJECT: **Appeal of a Decision of the Planning Commission to Impose a Condition of Approval that Requires a Deputy Inspector for the Construction of a New Single Family Home on a Hillside Lot Located at 2131 Hanscom Drive**

Recommendation

It is recommended that the City Council deny the appeal and uphold a condition of approval that would require the applicant (Milad Oueijan) architect for Nicole A. Brosman, property owner, to make a deposit of \$12,000 to the Public Works Department for the services of a Deputy Inspector. These funds would be used to cover the hourly costs of a Deputy Inspector during the construction of a new single family home in the Southwest Monterey Hills (SWM Hills) area of the City (Attachment 1).

Fiscal Impact

None.

Commission Review and Recommendation

This matter was reviewed by the Planning Commission (Commission) on July 27, 2015. The Commission adopted P.C. Resolution No. 15-19 which approved a Hillside Development Permit for the construction of a new 1,800 square foot house in the SWM Hills (Project). The Commission voted 4-0 (Commissioner Dahl absent) to approve the project.

Background

This item was originally scheduled for the September 16, 2015 City Council meeting, but at the request of the appellant, was continued to October 21, 2015.

Construction Regulations and SWM Hills

The SWM Hills area of the City encompasses steep hillside topography, narrow streets (some in disrepair), and several of the City of South Pasadena's (City) last remaining undeveloped lots. In the early to mid-2000s, those undeveloped lots were becoming desirable sites to build. Since land

values were on the rise at that time, the possibility of building new homes on small, steep hillside lots were becoming financially feasible. As construction activity increased, the City began to receive several complaints about the negative impacts of construction activity in that area.

On September 7, 2005, the City Council imposed a moratorium on new housing construction in the SWM Hills in response to numerous concerns raised by the residents in that area, including the need for street improvements and mitigating construction impacts. The moratorium established the boundaries for this area (Attachment 2), and on January 18, 2006, the City Council appointed the SWM Hills Citizen’s Committee (Committee) to work with staff from the Departments of Planning and Building, Public Works, and Police to address the concerns.

On August 16, 2006, the City Council approved a series of recommendations from the Committee, comprising the SWM Hills Construction Regulations (see Attachment 3), to be implemented by staff and the Planning Commission through Conditions of Approval on applicable projects. One of the regulations calls for a “Deputy Inspector” to provide project oversight and ensure that builders adhere to the SWM Hills regulations and prevent damage to the public right-of-way during construction. This requirement could be implemented as a condition of approval for certain projects where grading and construction activities could affect traffic, existing infrastructure, and street pavement. In 2010, Hanscom Drive was widened and improved with new pavement.

On May 16, 2012, the City Council reconstituted the Committee to review the status of implementing the recommendations and to develop ways of handling those that cannot be implemented. On October 16, 2013, the City Council approved the Committee’s updated version of the SWM Hills Regulations (see Attachment 4 and Attachment 10). The Deputy Inspector would now be required whenever heavy construction vehicles are working in, entering or leaving the SWM Hills and during certain stages of construction such as, but not limited to demolition, excavation, caisson drilling, and insertion. It would be a standard condition of approval on all discretionary applications (such as a Hillside Development Permit) and added as a requirement for encroachment permits. As stated in the updated SWM Hills Construction Regulations, these regulations, including the requirement for a Deputy Inspector, can be justified for the SWM Hills area due to the area’s narrow streets and lack of space for construction activities.

Appellant’s Project

Applicant Oueijan applied for a Hillside Development Permit to build a new 1,800 square foot home at 2131 Hanscom Drive. The Project site is a small undeveloped lot that slopes uphill from the street. This section of Hanscom Drive is approximately 16 feet wide. In 2010, the roadway was widened and improved with new pavement. Grading and construction at this location will involve the movement of heavy equipment, shipments of materials, and dump trucks that will haul dirt away from the site. According to the applicant’s estimates, 58 truckloads of soil would be exported from the site. The Project site is located in the SWM Hills area of the City.

On July 27, 2015, the Planning Commission approved the Project on several conditions (see Attachment 5). Condition No. 56 requires that the applicant make a deposit of \$12,000 to the City's Public Works Department to cover the hourly costs of a Deputy Inspector prior to any demolition, grading, or any type of construction (whether onsite or offsite). This is to ensure the builder's full compliance with the Conditions of Approval, all applicable laws, and the SWM Hills construction regulations.

On September 9, 2015, Public Works Director Toor contacted the owner to advise her that a deposit of \$5,000 would be acceptable to issue the building permit and begin the Project, with the understanding that an additional deposit could be required, depending on the actual cost of services performed by the Deputy Inspector.

Analysis

According to South Pasadena Municipal Code (SPMC) Section 36.610.030, any person affected by a decision rendered by the Planning Commission may file an appeal to the City Council. On August 10, 2015, Applicant Oueijan filed an appeal of Condition No. 56 of P.C. Resolution No. 15-19, specifically where it references the requirement of a Deputy Inspector (see Attachment 8). The appeal form also notes that this condition was added after the Commission approved it. It should be noted here that the Deputy Inspector requirement was inadvertently cut out of the list of conditions that were presented to the Commission. Staff ensured the Commission that the Deputy Inspector would be required for this case and added it to the conditions (see Attachment 6).

In order to decide this appeal, the City Council will need to determine whether the current Condition of Approval requiring the Deputy Inspector for the construction of a new home at 2131 Hanscom Drive is an appropriate condition required by the SWM Hills Construction Regulations.

Condition 56 Supports Findings

According to SPMC Section 36.410.065, the Commission may conditionally approve an application for a Hillside Development Permit after five findings can be made. Findings three and four of P.C. Resolution No. 15-19 ensure that the Project will not be a detriment to people and property in the neighborhood (Attachment 9). Those findings indicate that the conditions of approval will require the applicant to cover the costs of a Deputy Inspector. This will ensure that the applicant adheres to the SWM Hills Construction Regulations which were adopted by the City Council to limit the impacts created by construction activity.

Citizen Complaints

Staff believes the requirement of a Deputy Inspector is necessary because the City incurs a cost each time a City official responds to a complaint about violations to the SWM Hills Construction Regulations and/or conditions of approval. For example, the City once logged approximately 42 complaints within a three-month period during the initial construction of a home at 2100

Hanscom Drive. The Departments of Public Works, Planning and Building, and Police are called out to respond. Such complaints are related to hours of construction, use of prohibited equipment, damage to trees, damage to roadway pavement, etc. The challenge for staff is the lag time between the initial complaint and arrival to the site where oftentimes staff does not witness the violation. When damage to the roadway or other existing infrastructure is reported, it is often difficult to prove the cause of damage if it was not witnessed in person. Having a Deputy Inspector onsite to serve as an impartial witness during the more intrusive construction activities will help protect both the developer's and the City's interests. This was the intended benefit of the regulation and the Condition of Approval.

In order to incentivize compliance with all the regulations, the Public Works Director would call for the Deputy Inspector to make periodic unannounced spot checks to ensure compliance. If the inspector discovers that the applicant has repeatedly violated the regulations, the Public Works Director may call for increased compliance monitoring, thus drawing more funds from the initial deposit. Any unused funds are returned to the applicant when the project is complete.

Appellants Arguments

The appellant contends that this requirement is unfair because it has not been imposed on any other construction projects. In response to the fairness issue, there is precedent for the imposition of this requirement on other projects within the SWM Hills. In 2012, Staff recommended the Deputy Inspector requirement for two hillside projects in 2012. One project involved three new hillside homes at 2121 – 2127 Hanscom Drive, which required this condition as one of the Conditions of Approval in the applicable Hillside Development Permit; however, plans were never submitted to the City's Building Division and those planning approvals lapsed. The other project was a new single family home at 2100 Hanscom Drive. The Planning Commission ultimately decided not to require a Deputy Inspector in this case because the site was previously excavated and structural caissons were in place for a previous project that ended in 2010. It is important to understand that the imposition of the Deputy Inspector condition depends on the individual project and site conditions, particularly the impact on the roadways within the SWM Hills. Two recent separate projects on Hill Drive were reviewed and staff determined that the Deputy Inspector condition was not necessary for either. Specifically, on 1701-1703 Hill Drive (which is the first lot at the north boundary of the SWM Hills), the access to the site is from the top of Hill Drive and will not impact the roadways within SWM Hills. Additionally, this project included a Condition of Approval to repave Hill Drive along the entire frontage of the property. Another project at 1605 Hill Drive will be accessed from Warwick Avenue and is not anticipated to impact the narrow streets within SWM Hills (see Attachment 2).

Unlike the projects on Hill Drive, staff believes the requirement for a Deputy Inspector condition is appropriate because, as stated above, Hanscom Drive is only 16 feet wide, with relatively new pavement from 2010. Grading and construction at this location will involve the movement of heavy equipment, delivery of materials, and dump trucks that will haul dirt away from the site via Hanscom Drive, impacting the relatively new pavement. As this site is located in the heart of the

SWM Hills, construction traffic will impact much of the roadways within the area in order to get to and from the site. In addition, the narrow roadway and steep topography of the site will require significant offsite staging of materials and equipment. The project at 2131 Hanscom Drive is unlike the projects on Hill Drive where materials and equipment can be staged onsite.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website. A public hearing notice was advertised in the *South Pasadena Review* on September 3, 2015 and post card notice was mailed to all owners and occupants in the SWM Hills.

On September 8, 2015, staff received an e-mail from James Mentel of 1871 Peterson Avenue who wrote in favor of keeping the Deputy Inspector requirement for this project (see Attachment 11).

Attachments:

1. City Council Resolution Upholding Planning Commission Decision
2. Map – Southwest Hills
3. Original Recommendations for SWM Hills Construction Regulations, dated 2006
4. Updated SWM Hills Construction Regulations, dated 2013
5. Conditions of Approval, 2131 Hanscom Dr
6. Planning Commission Minutes, dated July 27, 2015
7. Planning Commission Staff Report for 2131 Hanscom Dr., dated July 27, 2015
8. Appeal Application Form, dated August 10, 2015
9. P.C. Resolution No. 15-19
10. City Council Minutes, dated October 16, 2015
11. E-Mail from James Mentel

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ATTACHMENT 1
City Council Resolution
Upholding Planning Commission Decision

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SOUTH PASADENA, CALIFORNIA,
DENYING AN APPEAL TO OVERTURN A DECISION
OF THE PLANNING COMMISSION THAT
REQUIRES A DEPUTY INSPECTOR DURING
THE CONSTRUCTION OF A
NEW SINGLE-FAMILY HOME
AT 2131 HANSCOM DRIVE**

WHEREAS, on February 20, 2014, the applicant, Milad Ouejian, architect for Nicole A. Brosman, property owner submitted an application for Design Review and a Hillside Development Permit Project No. 1694-HDP to the Planning and Building Department to build a new 1,800-square-foot house on undeveloped property located at 2131 Hanscom Drive (Project); and,

WHEREAS, on May 27, 2015, the application package was deemed complete; and,

WHEREAS, pursuant to the provisions of the California Environmental Quality Act, Public Resources Code Section 21000 et seq. (CEQA), and the State's CEQA Guidelines, staff conducted an Initial Study and determined that the Project would not have a significant impact on the environment, so a Negative Declaration was prepared; and

WHEREAS, after notices issued pursuant to the requirements of South Pasadena Municipal Code (SPMC), the Planning Commission held a duly noticed public hearing on July 27, 2015, at which time all interested parties were given the opportunity to be heard and present evidence; and

WHEREAS, on July 27, 2015, the South Pasadena Planning Commission adopted a Negative Declaration pursuant to CEQA and approved a Hillside Development Permit for the Project (P.C. Resolution No. 15-19). Condition No. 56 of P.C. Resolution No. 15-19 requires that the applicant make a deposit of \$12,000 to the City Public Works Department to cover the hourly costs of a Deputy Inspector prior to any demolition, grading, or any type of construction (whether onsite or offsite). The Condition would ensure the builder's full compliance with the Conditions of Approval, all applicable laws, and the Southwest Monterey Hills construction regulations; and

WHEREAS, pursuant to SPMC Section 36.610.030, any person affected by a decision rendered by the Planning Commission may file an appeal to the City Council; and,

WHEREAS, on August 10, 2015, the applicant filed an appeal to Condition No. 56, with specific references to the Deputy Inspector requirement; and,

WHEREAS, after notices issued pursuant to the requirements of the SPMC, the City Council held a duly noticed public hearing on September 16, 2015, at which time all interested parties were given the opportunity to be heard and present evidence. At the September 16, 2015 meeting, the City Council opened the public hearing and continued this matter to the October 21, 2015 meeting as requested by the applicant.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The City Council hereby denies an appeal to overturn a decision of the Planning Commission that requires a Deputy Inspector during the construction of a new single-family home at 2131 Hanscom Drive.

SECTION 2. For the foregoing reasons and based on the information and findings included in the Staff Report, Planning Commission Meeting Minutes and other record of proceeding, the City Council of the City of South Pasadena hereby requires that the applicant make a deposit of \$12,000 to the City's Public Works Department to cover the hourly costs of a Deputy Inspector prior to any demolition, grading, or any type of construction (whether onsite or offsite) in connection with the Project at 2131 Hanscom Drive. This requirement is necessary to support the findings for the Hillside Development Permit in that the Project will not be a detriment to people and property in the neighborhood.

SECTION 3. The City Clerk of the City of South Pasadena shall certify to the passage and adoption of this resolution and its approval by the City Council and shall cause the same to be listed in the records of the City.

PASSED, APPROVED AND ADOPTED ON this 21st day of October, 2015.

Robert S. Joe, Mayor

ATTEST:

APPROVED AS TO FORM:

Evelyn G. Zneimer, City Clerk
(seal)

Teresa L. Highsmith, City Attorney

I HEREBY CERTIFY the foregoing resolution was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 21st day of October, 2015, by the following vote:

AYES:

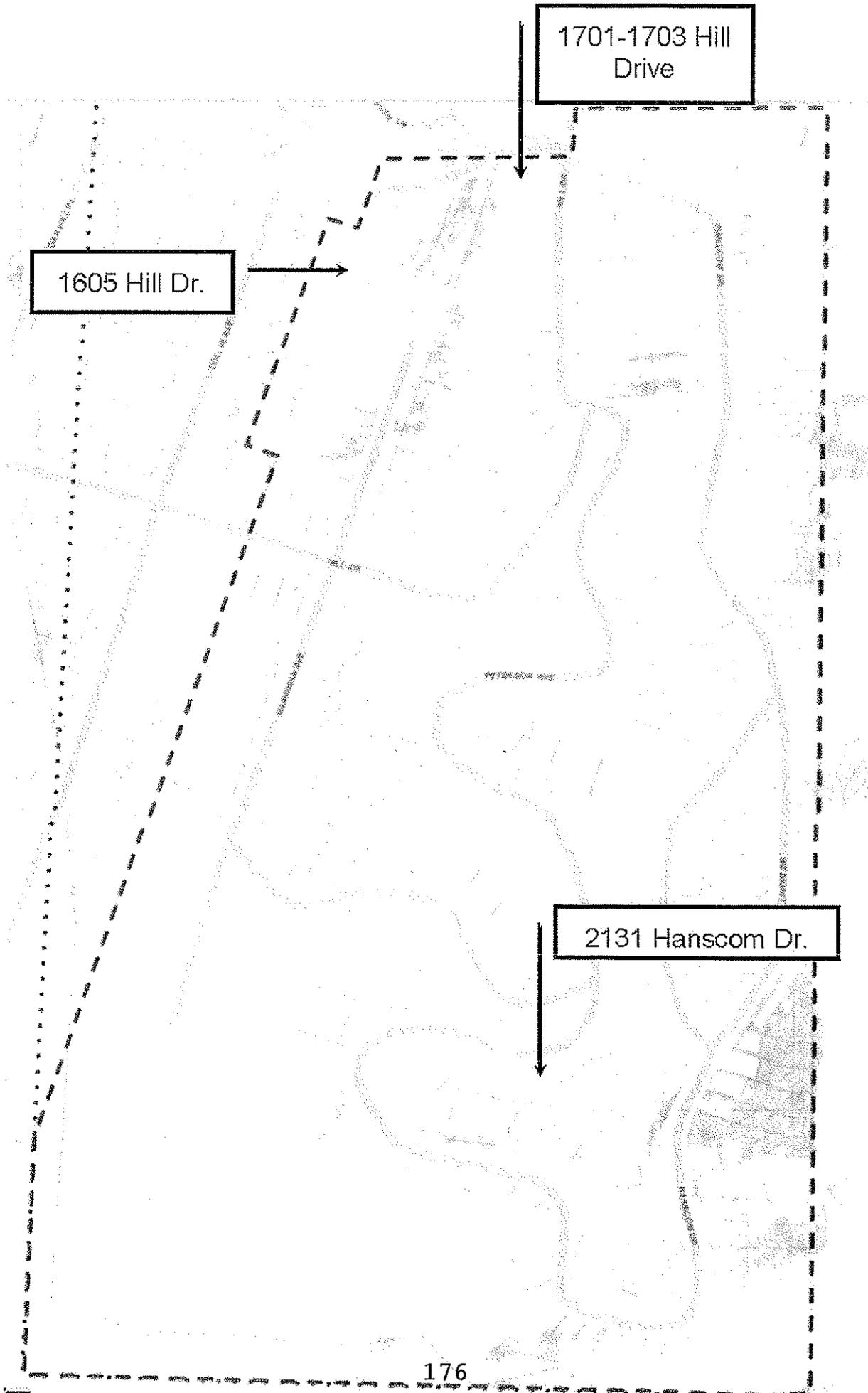
NOES:

ABSENT:

ABSTAINED:

Evelyn G. Zneimer, City Clerk
(seal)

ATTACHMENT 2
Map – Southwest Hills



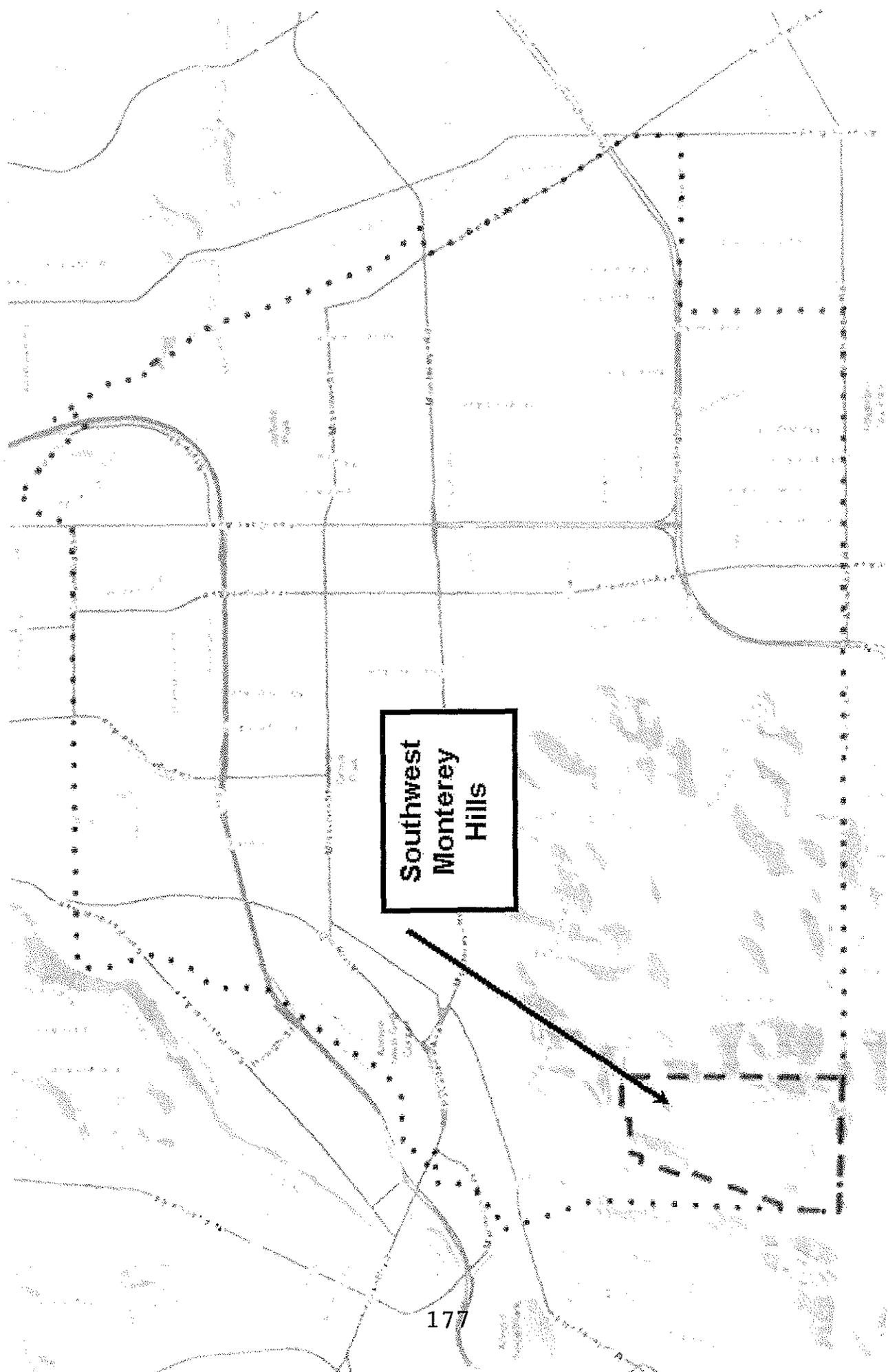
1701-1703 Hill Drive

1605 Hill Dr.

2131 Hanscom Dr.

176

Southwest Monterey Hills



**Southwest
Monterey
Hills**

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ATTACHMENT 3
Original Recommendations for
SWM Hills Construction Regulations, dated 2006

COMMITTEE REPORT

Southwest Hills Citizen's Committee

August 16, 2006

TO: City Council

FROM: Southwest Hills Citizen's Committee

SUBJECT: Mitigating Construction Impacts in the Southwest Hills

Recommendation:

The Southwest Hills Citizen's Committee recommends that the City Council approve the recommendations outlined in this report and enact all necessary ordinances, regulations and administrative procedures necessary to implement them.

Background:

The City Council appointed the Southwest Hills Citizen's Committee on January 18, 2006. The committee was charged with two tasks:

1. Develop recommendations to mitigate construction impacts in the southwest hills; and,
2. Develop recommendations to improve and finance the deficient infrastructure in the area.

This report contains recommendations for mitigating the impacts of construction activity in the study area, and represents the completion of the first task.

Analysis:

Under normal circumstances, construction activity can be disruptive and inconvenient for any neighborhood. Noise and dust, construction vehicles and delivery trucks, and debris all contribute to a temporary reduction in a neighborhood's quality of life during the duration of the construction period.

These impacts are felt much more intensely in the southwest hills area of the City. The steep topography often requires specialized construction vehicles to grade a project site, drill holes for pilings, install caissons, and other activities associated with building on a steep hillside.

Construction impacts are compounded by unusually narrow roads, lacking curb and gutter and with pavement in disrepair. The narrow roads are difficult for larger construction vehicles to maneuver and provide little space for them to park. Traffic flow and emergency vehicle access are impeded and the roadway surface is frequently damaged. Construction materials are stored in the public Right-of-Way, further obstructing traffic circulation.

On December 21, 2005 the City Council approved interim construction impact mitigation measures pending the committee's recommendations. These measures included requiring that a "Hillside Construction Staging Plan" be approved by the Public Works Department prior to the issuance of a building permit for new construction that requires, or has obtained, a Hillside Development Permit.

The intent of the "Hillside Construction Staging Plan" is to:

1. Reduce the impact of construction related activities to the adjacent resident.
2. Minimize the deterioration of streets and appurtenant infrastructure.
3. Maintain vehicular access to residents and the public.
4. Guarantee access for emergency vehicles (fire trucks, ambulances, etc).

To accomplish this, staff has found it necessary to develop guidelines for a coordinated approach to land development related to construction in the City's hillside areas. The developer will have the responsibility to propose "Hillside Construction Staging Plan" based on the following parameters:

Type of Construction

The developer must state what types of construction activities are proposed. This is especially critical during the initial stages of development involving activities such as grubbing, grading, drilling for piles and/or caissons, trenching for footings, excavating for retaining walls, surveys, core soil sampling, etc. The developer must state how construction will be accomplished. Specifics must include the size and weight of large equipment proposed, where and how it will be positioned at the site, and how it will be transported to and from the site, etc. Large equipment is anything beyond what one person can carry (as assembled for useful operation).

Site Staging

The developer must designate a construction staging area on the site. If site conditions prohibit this, then an area off site may be proposed and an encroachment permit may be obtained as part of the Parking section of this "Hillside Construction Staging Plan." A scaled drawing must be used which clearly indicates the site, adjacent sites, adjacent buildings, proposed buildings, and proposed staging area(s).

Traffic and Access

The developer must propose a route that will be used on a daily basis by contractors, subcontractors, construction workers, and others that will routinely visit the site. In addition, access routes will need to be proposed and specified for any large equipment, including any traffic control related to transporting such equipment.

The developer will also need to specify the public right of way that is proposed for temporary use, and the traffic control measures for such. A scaled drawing must be used which clearly indicates the proposed access routes, traffic control, flagmen, and area(s) proposed to be occupied for any length of time.

Parking

The developer must indicate any off-street parking that will be provided to contractors, subcontractors, inspectors, etc.

The developer must indicate the on-street parking that is proposed to be used by workers, contractors, subcontractors, inspectors, etc. In particular, a base plan (made on a scaled map of the area) must be developed indicating the parking restriction that are in place, and this base plan must be used as the basis to indicate the parking usage and extent of the construction activities.

Construction Schedule

The developer must provide a construction schedule, which indicates the start and completion dates of all major construction activities, and the timing of special access necessary as it relates to Site Staging and Traffic and Access. The developer is required to submit updates and changes to the construction schedule to the Public Works Department.

Impact Fees related to Overweight Vehicles

The City retains the right to effect impact fees based on the City Engineer's Report in cases where access is proposed by the developer by overweight vehicles (those fees are not yet known and would need to be developed by staff for the City Council's consideration).

Enforcement

In order to ensure compliance with all appropriate ordinances, regulations and procedures, the City maintains the right to revoke the building permit, issue a "Stop Work Order" and/or effect code violation infraction (with associated fines) if the terms of the "Hillside Construction Staging Plan" are not adhered to.

The committee explored these issues in more depth, reviewed existing City regulations and practices, and researched other cities. The attached table lists the committee's recommendations to mitigate the impacts of construction activity. Note that these recommendations are in addition to those listed above as part of the Hillside Construction Staging Plan.

SOUTHWEST HILLS CITIZEN'S COMMITTEE
Construction Mitigation Recommendations

Issue	Existing Regulation/Practice	Committee Recommendation	Implementation Responsibility
<p>1. Existing zoning standards do not always result in the required 3rd space being usable</p>	<p>Zoning Code specifies dimension only. Zoning code Section 36.310.080</p>	<p>Zoning Code amendment to either require straight in parking (increase setback to 20 feet from 10 feet), or add maneuvering standards (require wider driveway, approximately 25 feet) for 3rd space to parallel park.</p> <p>Straight in parking requirement would have the added benefit of generating a 4th as well as 3rd parking space, but has site planning impacts – would push house further downhill, require more grading, or could result in 3 side-by-side parking spaces facing street; most or all of street elevation will be parking.</p> <p>Zoning Code amendment. Must be reviewed by Planning Commission.</p>	<p>Planning & Building</p>
<p>2. Overnight Parking</p>	<p>SPMC entitles each house to one overnight permit without inspection.</p>	<p>Revert back to old SPMC provisions, whereby overnight permits allowed only if there was inadequate off-street parking, and subject to on-site inspection.</p>	<p>Police</p>
<p>3. Non-construction parking</p>		<p>All streets in the Southwest hills should be evaluated to make sure there is appropriate "No Parking" signage.</p>	<p>Police & Public Works</p>
<p>4. Speed limits</p>		<p>Investigate reduction of speed limit to 15 mph.</p>	<p>Public Works</p>

Southwest Hills Citizen's Committee
 Construction Impact Mitigation Report
 August 16, 2006

Issue	Existing Regulation/Practice	Committee Recommendation	Implementation Responsibility
<p>5. Existing Zoning Code noticing requirements do not provide sufficient notice because of topography.</p>	<p>300-foot notice, notwithstanding topography; Zoning code Section 36.630.020</p>	<p>Develop mailing list of all SW hills properties for noticing purposes. Increased noticing cost will be passed to applicant; a staff-maintained mailing list will reduce costs.</p>	<p>Planning & Building</p>
<p>6. Better publicize construction rules and impacts</p>	<p>None</p>	<p>Develop a handbook for residents and contractors. Primer on common courtesy, what to expect, what the rules are, who to call. Signed affidavit indicating that applicant has read handbook and agrees to abide by all rules as a condition to building permit issuance.</p> <p>Could be citywide. Post on web site as well as hand out.</p>	<p>Planning & Building</p>
<p>7. Provide easily accessible information for residents regarding active permits.</p>	<p>None</p>	<p>Post building and tree permits on city web site. Also include zoning entitlement applications. Allows residents to check if work is permitted before calling City Hall; expands enforcement capabilities.</p>	<p>Public Works; Planning & Building</p>

Southwest Hills Citizen's Committee
 Construction Impact Mitigation Report
 August 16, 2006

Issue	Existing Regulation/Practice	Committee Recommendation	Implementation Responsibility
<p>8. Single point of contact for citizens to call with code complaints.</p>	<p>None; Code Enforcement has daytime number; Police has dispatch; Public Works has a general number and one for tree permits.</p>	<p>Code Enforcement Hotline for 24/7 access; One point of contact regardless of violation (Police, Building, Public Works); Provide police and dispatcher with summary of common violations to facilitate off-hour enforcement.</p>	<p>Planning & Building</p>
<p>9. Provide additional enforcement resources.</p>	<p>None</p>	<p>Add a Deputy Inspector; funded by escrow account (amount to be determined) to fund project oversight Per Public Works, escrow account will actually fund temporary personnel to provide office staffing, permanent personnel will perform project enforcement oversight. Building inspections will continue to be performed by building inspectors.</p>	<p>Public Works</p>
<p>10. Ensure full costs of repairing pavement is borne by applicant/developer</p>	<p>No C of O unless Public Works signs release form (31.52). Cash or surety bond required if corrections needed prior to release form (31.53) – cost + 20%.</p>	<p>Pavement Impact Fee. Revenues to be used for repair of affected area only.</p> <p>Current pavement Impact cost is \$40/truck axle/ mile. A typical estimate could be determined by combining the haul route with the estimated number of trucks to access the construction site. 40 loads to excavate, 10 concrete loads, and 10 miscellaneous at a site with a 1 mile haul route totals \$4,800 (round-trip)</p>	<p>Public Works</p>

Southwest Hills Citizen's Committee
 Construction Impact Mitigation Report
 August 16, 2006

Issue	Existing Regulation/Practice	Committee Recommendation	Implementation Responsibility
11. Vehicle & equipment size limits and enforcement.	9 ton limit per axle (standard)	Maximum width, 8 feet, 3 inches; maximum loaded weight, 18,000 pounds per axle, 3 axle maximum; maximum length 30 feet; Number of trucks at site at any one time limited to 2; Prohibit tank trucks if they have metal spikes; Concrete trucks shall not add water until arrival at job site; all spills must be cleaned up by contractor.	Public Works
12. Ensure adequate signage for enforcement.	None	Post signs – vehicle & equipment size limits. Signs will facilitate enforcement.	Public Works
13. Construction hours – too lengthy, little respite.	8:00 a.m. – 7:00 p.m. M-Sat 10:00 a.m. – 7:00 p.m. Sun	8:00 a.m. – 6:00 p.m. M-Sat No Sundays or holidays (defined as holidays recognized by City). Limit haul trucks to 8:30 a.m – 2:00 p.m. Shorter hauling hours will extend the number of days that hauling will be required; Deputy inspector should be required to be available during these hours.	Police
14. Street closure notices	Courtesy 24-hour notice.	Require 48-hour notice with blanket mailings to SW Hills mailing list, plus posting as approved by Public Works. Street closures limited to 8:30 a.m. to 2:00 p.m.	Public Works

Southwest Hills Citizen's Committee
 Construction Impact Mitigation Report
 August 16, 2006

Issue	Existing Regulation/Practice	Committee Recommendation	Implementation Responsibility
<p>15. Construction parking – trucks, equipment, workers</p>	<p>Administrative requirement that workers park off-site and be transported to site no earlier than 8:00 a.m.</p>	<p>“No Parking” or “Restricted Parking” signs to be posted in selected areas per survey to be conducted by Public Works and Police. Double fines in construction zones within 100 feet, either side of construction site.</p>	<p>Public Works</p>
<p>16. Construction material storage; Increase fee based on amount of space; require area cleared on site for materials.</p>	<p>Encroachment permit required to deliver/store construction materials in public ROW.</p>	<p>Maximum area for encroachment, 10'x20'; city must post “Temporary No Parking” signs where encroachments are permitted; charge a fee of \$2.00/sq. ft./month, with a minimum of \$400. Allowed encroachment area should be painted on street.</p>	<p>Public Works</p>
<p>17. Ensure all street and pavement repairs are complete prior to Certificate of Occupancy</p>	<p>Checklist does not cover all issues.</p>	<p>Checklist prior to occupancy; Add to checklist so that no C of O or Temporary C of O can be issued unless street is restored to satisfaction of City. All fines must be paid prior to the issuance of a C of O.</p>	<p>Planning & Building revises checklist; Public Works will check off.</p>

Southwest Hills Citizen's Committee
 Construction Impact Mitigation Report
 August 16, 2006

Issue	Existing Regulation/Practice	Committee Recommendation	Implementation Responsibility
<p>18. Equipment, Traffic Control and working zone within the City Right-of-Way</p>	<p>Case-by-case on encroachment permits</p>	<p>Expand requirements of encroachment permits to include:</p> <ol style="list-style-type: none"> 1. Temporary office fronting construction; 2. Roadway clearance of 16 feet at all times; 3. No more than two trucks and one piece of equipment shall be in the public street at any one time; 4. Small equipment and trash bins shall be moved and adjusted in a such a manner to allow trucks and large equipment to maintain the required roadway clearance at all times; 5. Delivery of materials or equipment will maintain the roadway clearance and be handled as follows: <ol style="list-style-type: none"> a. Lumber will be "roll off" style delivery; b. Delivery equipment will be "manned" at all times - or parked in such a way to maintain roadway clearance; c. Staging materials in front of job site will allow for the required roadway clearance; d. Where feasible, cantilevered decks should be used for storage of construction materials. e. Temporary bins (low boy) will be "roll off" style 	

		<p>(Athens);</p> <p>f. Sandbags will be placed in an area where it will be effective in controlling runoff.</p> <p>6. At any time there is equipment or trucks at the job site which occupies the public roadway; there will be at least two (2) flagmen for traffic control purposes, one at locations specified by Public Works.</p>	
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Duration of Construction Activity

Prolonged construction activity on a single project can exacerbate the impacts on the adjacent neighborhood. The Building Code regulates the duration of a building permit to reduce this possibility.

All cities adopt the State Building Code, with some limited opportunity for local amendments. The State Building Code limits the duration of a permit to one year after the date of the last inspection; however, the overall length of the construction activity is not specified, meaning that construction activity on a project could continue for an indeterminate length of time as long as one successful inspection is completed.

Local amendments to the Building Code places a limit on the duration of a permit to 18 months, with two (2) 180-day extensions possible with the approval of the Building Official. Thus, the overall construction period would be limited to 2 ½ years.

Enforcement

Enforcement is critical to the success of the recommendations contained in this report. The purpose of enforcement is to ensure compliance with all city ordinances and regulations, building codes, and administrative procedures.

Concerns were expressed by committee members regarding the enforcement of regulations and procedures, given that several departments oversee different components of construction activity. These concerns highlight the need for clarifying the internal structure for coordinating the response to complaints, and providing citizens with an easy-to-understand complaint procedure.

Department responsibilities for construction activity are outlined below:

- Planning & Building:
 - Building and Zoning Code enforcement; both codes apply only to private property.
 - Perform plan checks of construction drawings for conformance with the Building Code;
 - coordinate issuance of building permits pending sign-off by others, including Public Works and Fire;
 - perform inspections of structures during construction pursuant to Building Code requirements, and issues "Correction Notices" as needed;
 - Coordinate investigation of code violation complaints.

- Public Works
 - Oversees activity within the public rights-of-way, and issues tree permits on private property.
 - Issues and enforces encroachment permits;
 - Reviews, approves and monitors construction staging plans;
 - Reviews and approves plans for street, drainage and sewer improvements and connections;
 - Reviews and approves temporary street closure plans.

- Police
 - Traffic enforcement;
 - Parking enforcement;
 - Respond to after-hour complaints (e.g., construction hours, noise).

- Fire
 - Ensure that fire equipment access is maintained at all times.

Consistent with recommendation #8 above, the Code Enforcement phone line (626-403-7225) will serve as the single "point of entry" for citizens to report suspected violations during business hours. The Community Improvement Coordinator will operate as the "traffic cop" for routing the complaint to the appropriate department for investigation and determination of whether a violation exists. The investigating department will report back to the Community Improvement Coordinator, who will initiate any appropriate enforcement actions should a violation exist and report back to the complaining party.

The Police Department will continue to respond to after hour complaints, and inform the Community Improvement Coordinator the next business day.

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ATTACHMENT 4
Updated SWM Hills
Construction Regulations, dated 2013

Memo

Date: October 16, 2013

To: City Council

From: Southwest Monterey Hills Committee

Re: Review of 2006 Southwest Hills Recommendations and Follow-Up
Recommendations

Background:

On May 16, 2012, the City Council approved reconstituting the Southwest Monterey Hills Citizen's Committee to meet for up to three times and to report back to the City Council on what it would take to implement the Committee's recommendations that were approved by the City Council in August, 2006.

All members of the original committee were able to serve except Tom Lim, who resigned during the 2006 process, and Richard Gerrish, who was unable to commit the time. The reconstituted Committee met three times: June 21st, July 18th, and August 29th.

Introduction

On May 16, 2012 the South Pasadena City Council unanimously "approved restructuring the Southwest Monterey Hills Citizen's Committee to meet...and report back to the City Council what it would take to IMPLEMENT [emphasis added] what was adopted by the City Council (18 recommendations)" The reconstituted committee has carefully reconsidered each of the earlier recommendations, and this report contains suggested modifications the committee believes will led to improved implementation of the earlier recommendations. However, the key to their IMPLEMENTATION is the creation of a structure to accomplish this by clearly defining who has the RESPONSIBILITY to see that each specific recommendation is, in fact, implemented and who will be held ACCOUNTABLE for the performance of that responsibility. Unless such a structure of specific responsibilities is established there can be no accountability and implementation will be partial, at best, and often inconsistent in specific instances.

Construction in the Southwest Hills area of South Pasadena is inherently different from residential construction elsewhere in the city. It almost always involves heavy equipment, significant earth removal, and grading. Unfortunately, the roads are very

narrow, fragile, and dilapidated. Thus, the need is for ordinances and their enforcement that balance not just the rights of the builders but, also, the rights of the residents who depend on the roads in order to live in this neighborhood. It is not sufficient to “patch” the roads after they have been damaged—that is the way they got in their present condition. The committee recommends that the strongest possible actions be taken to prevent damage from occurring due to know practices and conditions.

The single most important overall recommendation of the committee is that the funds collected via the proposed construction impact fee be used to contract with an appropriate outside firm to provide a deputy inspector to be present whenever heavy equipment is being brought in, or used, or removed from a building site, or grading is taking place, in this area. This person must have the authority to issue immediate stop work orders in cases where the inspector determines that the contractor is violating construction rules specifically for the Southwest Hills, as well as for the entire city.

We further recommend that any exemptions from these rules made by the Building Department or the South Pasadena Planning Commission must be reviewed by the City Attorney to determine if such exemptions violate city ordinances established by the City Council.

Detailed discussions of the committee's original recommendations are presented below.

Recommendations:

1. Recommendation #3 (Establish “No Parking” zones and post signs) – The “No Parking” areas have been identified; signs will be posted once the locations are authorized by the City Council.

2. With regard to recommendation #4 (Investigate reducing speed limit to 15 mph), the Committee recommends implementation of posted speed limits be per the traffic study: Reduce to 20 mph on Peterson from Hill to Hanscom; to 15 mph on Peterson from Hanscom to Harriman; to 20 mph on Hanscom from Peterson to Illinois (north). All other segments remain at 25 mph.

3. With regard to recommendation #6 (Develop a Southwest Hills handbook to publicize the rules) the Committee recommends:
 - a. Reference to 20% slope in the Hillside Construction Staging Plan on page 6 be removed;
 - b. Language should be added to the handbook to clarify that “Super 10” haul trucks are not permitted;
 - c. Amend the South Pasadena Municipal Code to revise the size of construction vehicles to a maximum of 48,000 pounds gross vehicle weight (fully loaded) and a maximum 22’4” wheelbase;

- d. That a picture of the maximum dump truck size (Exhibit 1) be added to the handbook to replace the existing picture.
 - e. The Southwest Hills area should be notified that the handbook is available on-line, or that they can obtain a hard copy from the City Hall.
 - f. Rules on page 6 applying to construction-related vehicles should apply to all trucks, whether used for work that has a building permit or not;
 - g. The rule on page 6 prohibiting metal tracks/spikes should be expanded to include street pads. Only rubberized wheels are permitted.
 - h. Reference to the \$2.00/square foot construction encroachment permit fee should be added to the handbook.
4. With regard to recommendation #9 (deputy inspector), the Committee recommends that:
- a. This recommendation will be implemented when heavy vehicles are Working in, entering and or leaving the Southwest Hills, and during the early stages of the construction project (demolition, excavation, caisson drilling and insertion). A standard condition of approval should be added to all discretionary approvals and added as a requirement for encroachment permits, whereby the developer must notify the City of all activities requiring the presence of a deputy inspector and that failure to do so will result in a stop work order until the deputy inspector's presence can be scheduled. The Committee believes that this recommendation can be limited to the Southwest Hills, and does not need to be a citywide recommendation, because construction staging has to take place on the narrow streets and there is a lack of appropriate space in the area. An hourly charge shall be reimbursed to the city by the developer for the deputy inspector. The provisions shall also be added to the south west hills hand book.
 - b. Random spot checks should occur during the entire construction project to monitor for compliance with the Southwest Hills rules, and that continuous violations of these rules should result in fines, stop work order notices or revocation of permits.
5. With regard to recommendation #10 (Levy a pavement impact fee), the Committee recommends changing this to:
- a. City Council should authorize a nexus fee study to justify a fee for the impact of construction vehicles on the wear and tear of pavement; and,
 - b. Levy this one-time fee at the time a building permit is issued based on the best estimates of the number of haul trucks anticipated for this project, which in turn would be based on the amount of excavation that will be required for the project; and,
 - c. The Contractor shall be liable for any damage they do to the road over and above the pavement impact fee.

6. With regard to recommendation #12 (Adequate signage for enforcement) – The Committee recommends:
 - a. That R20A (CA) and R20D (CA) signs be installed at four locations: Hanscom/Hill, Peterson/Hill, Harriman/Hill, and Collis/Hill.
 - b. That a sign be posted on the construction fence, facing the street, stating that “CONSTRUCTION ACTIVITY IS RESTRICTED TO THE HOURS OF 8:30 AM TO 6:00 PM MONDAY THROUGH SATURDAY. NO EXCEPTIONS.” The sign shall be hard surface 36” by 48” and shall also include a phone number to call in the event violations are spotted. (Exhibit 2).

7. With regard to recommendation #14 (24-hour notice for street closures), the Committee revised this recommendation to require the posting of 48-inch by 48-inch signs at the entrances to the Southwest Hills 48 hours prior to the street closure, with the duration of the closure indicated on the sign. The previous recommendation required a mailed 24-hour notice, which was judged to be cumbersome and ineffective. This notice should apply to all street closures of in excess of 15 minutes in duration.

8. With regard to recommendation #16 (Encroachment permit for delivering or storing construction materials in the public right-of-way), the Committee recommends that the \$2.00/square foot construction encroachment fee be implemented, since the fee has already been included in the City’s adopted fee schedule. Further, this requirement should apply to all City-owned property, including paper streets, not just the roadway, and that the handbook be modified accordingly. Finally, dumpsters shall require the use of a protective barrier underneath (such as plywood) to protect the pavement.

9. With regard to recommendation #18 (several items regarding construction equipment, traffic control rules, and expanded encroachment permit requirements), the Committee recommends deleting the City Council’s requirement for unloading lumber by hand and reverting to the original Committee recommendation for roll off unloading of lumber. The Committee also recommends that additional conditions should be added regarding equipment and roll off dumpster deliveries to require proactive measures, such as plywood, to limit damage to streets and curbs, and that this be added to the handbook. The Athens contract should be amended to include the dumpster delivery recommendation.

Findings:

After reviewing the status of the recommendations, the Committee finds that the following recommendations have already been implemented:

1. Recommendation #1 (Amend Zoning Code to provide standards for third parking space) – This was completed with the adoption of Ordinance 2166 on December 3, 2007.
2. Recommendation #2 (Allow for overnight parking if off-street parking is inadequate) – This was completed with the adoption of Ordinance 2154 on March 7, 2007).
3. Recommendation #5 (Develop a public notice mailing list for public hearings comprising of the entire Southwest Hills)– This was completed administratively, the Committee confirmed that the mailing area is depicted on the map in the handbook.
4. Recommendation #7 Portion (Post active building permits on the City’s web site) – This has been completed and is updated weekly.
5. Recommendation #8 (Have a single point of contact for code enforcement) – This was completed administratively and is included in the handbook. Planning & Building is the contact during business hours, and the Police Department after hours. Planning & Building will prepare a “cheat sheet” for the Police dispatchers.
6. Recommendation #11 (Limit construction vehicle size) – This was completed with the adoption of Ordinance 2155 on March 7, 2007, and revised with Ordinance 2179 on October 1, 2008.
7. Recommendation #13 (Limit construction hours to 8:00 a.m. to 6:00 p.m, Monday through Saturday; Limit construction vehicle operations from 9:00 a.m. to 2:00 p.m.) – This was completed with the adoption of Ordinance 2153 on March 7, 2007. The City Council changed the start times to 8:30 a.m.
8. Recommendation #15 - Portion (Post “No Parking” or “Restricted Parking” in selected areas) – These signs will be installed when the signs referenced in recommendation #3 are installed.
9. Recommendation #17 (No certificate of occupancy unless all street repairs have been made) – This has been completed administratively and is part of the sign off for final inspections.

In addition, the Committee finds the following recommendations are considered to be not workable:

1. Recommendation #7 Portion (Post tree permits on the City’s web site) – This portion of the recommendation is not feasible because the work authorized by the tree permit is often exercised before the permit can be posted.
2. Recommendation #15 Portion (Double fines in construction zones)– This recommendation is not feasible because double fines can only be imposed on certain designated state highways per CVC 42010.

Exhibits:

1. Maximum Dump Truck Size
2. Sample – Construction Hours Sign

SOUTHWEST HILLS COMMITTEE

Original Recommendations and Committee Findings and Revised Recommendations

Original Recommendation	Committee Findings & Recommendations
1. Zoning Code - Guest Parking	Complete - Ordinance 2166 (Dec. 7, 2007)
2. Allow overnight parking if offstreet inadequate	Complete - Ordinance 2154 (March 7, 2007)
3. Establish "No Parking" zones	"No Parking" zones have been identified. Post signs once CC has approved
4. Investigate reducing speed to 15 mph	Traffic study did not support 15 mph for entire area. Reduce to 20 mph - Peterson, Hill to Hanscom and on Hanscom from Peterson to Illinois (north); Reduce to 15 mph - Peterson from Hanscom to Harriman; All others remain at 25 mph.
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5. Develop SW Hills public notice mailing list	Complete
6. Develop SW Hills handbook to publicize rules	Completed. Committee recommends several revisions: Reference to 20% slope on page 6; add language to clarify that "Super 10" truck not permitted per recommendation 11; add picture of maximum dump truck size; inform SW hills residents of availability of handbook; clarify that rules pertaining to construction vehicle size applies to all trucks, regardless of whether a project has a building permit or not; Clarify that metal tracks, spikes and street pads not permitted, only rubberized wheels; add reference to \$2.00 encroachment fee. Add rules re: deputy inspector per Recommendation 9.
7. Post building and tree permits online	Building Permits - Complete; Tree Permits not feasible.
8. One point of contact for code enforcement	Complete - Planning & Building during business hours, Police for after hours.

Original Recommendation	Revised Recommendation
9. Developer funds "Deputy Inspector"	Will be implemented when heavy construction vehicles are working in, entering or leaving SW Hills and during early stages of construction (demolition, excavation, caisson drilling and insertion); standard condition of approval to all discretionary applications and added as a requirement for encroachment permits, whereby developer must notify the City of all activities requiring presence of a deputy inspector and that failure to do so will result in a stop work order until deputy inspector is present; SW Hills Committee believes this recommendation can be exclusive to SW Hills and does not need to be citywide because of narrow streets and lack of space for construction activities; Hourly charge shall be reimbursed to the City for the deputy inspector.
10. Levy a "Pavement Impact Fee." 200	City Attorney opinion that fee is not permitted. Committee recommends City Council should authorize a nexus study to justify a fee for the impact of construction vehicles on the wear and tear of pavement; levy this one-time fee at the time a building permit is issued based on the best estimates of the number of haul trucks anticipated for project, which in turn would be based on the amount of excavation that will be required; contractor shall be liable for any damage they do to the road over and above the pavement impact fee.
11. Limit construction vehicle size: Maximum width, 8'3"; maximum loaded weight, 16,000 lbs per axle, 4 axle maximum; maximum length, 30'; Number of trucks at siet at any one time limited to two; prohibit tanks tracks if they have metal spikes.	Complete - Ordinance 2166 (March 7, 2007); Revised - Ordinance 2179 (Oct. 14, 2008). Committee recommends amendment to SPMC to revise size of construction vehicles to a maximum of 48,000 pounds gross vehicle weight (fully loaded) and a maximum 22'4" wheelbase.
12. Adequate signage for enforcement.	R20A (CA) and R20D (CA) signs be installed at 4 locations: Hanscom/Hill; Peterson/Hill; Harriman/Hill; and Collils/Hill. A sign should also be posted on the fence of each construction site, state that "CONSTRUCTION ACTIVITY IS RESTRICTED TO THE HOURS OF 8:30 A.M. TO 6:00 P.M. MONDAY THROUGH SATURDAY, NO EXEPTIONS." The sign shall be hard surface 36" by 48" and shall also include a phone number to call in the event violations are spotted.

Original Recommendation	Revised Recommendation
13. Construction hours limited to 8:00 to 6:00 Monday to Saturday; construction vehicle hours limited to 9:00 to 2:00 Monday to Saturday.	Complete - Ordinance 2153 (March 7, 2007); City Council changed both start times to 8:30. Staff has raised issue of whether citywide hours should be different.
14. 24 hour mailed notice of street closures.	Require posting of 48" by 48" signs at the entrances of SW Hills 48 hours prior to the street closure, with the duration of the closure indicated on the sign. The previous recommendation required a mailed 24-hour notice, which was judged to be cumbersome and ineffective. This notice should apply to all street closures greater than 15 minutes.
15. Post "No Parking" or "Restricted Parking" in selected areas; double fines in construction zones.	Signs posted; double fines not feasible because California Vehicle Code limits double fines only to certain designated state highways.
2016 16. Encroachment permit with fee for delivering or storing materials in public ROW; fee based on amount of space used.	Implement \$2.00/square foot fee ; Should apply to all city-owned properties, including paper streets, not just existing roadways, and SW Hills handbook should include this. Finally, dumpsters shall require the use of a protective barrier underneath (such as plywood) to protect the pavement.
17. No certificate of occupancy until street repairs are complete.	None

Original Recommendation	Revised Recommendation
<p>18. Expand encroachment permits to include temporary offices fronting construction; roadway clearance of 16 feet at all times; no more than two trucks and one piece of equipment in public street at each construction site at any one time; Small equipment and trash bins shall be moved and adjusted to allow trucks and large equipment to maintain required clearance; delivery of materials or equipment will maintain the required roadway clearance as follows: lumber will be "roll off" style delivery; delivery equipment will be "manned" at all times or parked to maintain roadway clearance; staging materials in front of job site will maintain required roadway clearance; temporary bins will be "roll off" style; place sandbags where they will be effective controlling erosion; two flagmen to be present to provide traffic control when trucks or equipment occupy roadway.</p>	<p>Retain original recommendations but clarify rule that only rubberized wheels are permitted; no metal tracks/spikes or street pads; protective measures (such as plywood) should be required for dumpster deliveries to limit damage to street and curb; SW Hills handbook should be revised to note these requirements; Athens contract should be revised to include this recommendation. Committee also recommends deleting City Council-added requirement that lumber be unloaded by hand.</p>

ATTACHMENT 5
Conditions of Approval,
2131 Hanscom Dr

EXHIBIT "B"
CONDITIONS OF APPROVAL
HILLSIDE DEVELOPMENT PERMIT
PROJECT NO. 1694-HDP, 2131 HANSCOM DRIVE

DEPARTMENT OF PLANNING AND BUILDING CONDITIONS

Planning Division Conditions

1. This condition was added at the request of the Planning Commission at its meeting of 7/27/15. Prior to submitting plans to the Building Division for Plan Check, provide the Planning Division with one additional elevation drawing of the side retaining wall to clarify its height.
2. This Hillside Development Permit is granted for the land and land use as described in the application and any attachments thereto, as shown on the development plans submitted to and approved by the Planning Commission on July 27, 2015. The project shall be built exactly as per the plans approved by the Planning Commission. Any changes to the approved plans shall be discussed with the Planning & Building department prior to such changes being made.
3. This Design Review and Hillside Development Permit and all rights hereunder shall terminate within twelve (12) months of the effective date of the Design Review and Hillside Development Permit unless otherwise conditioned and/or unless the use approved under the Design Review and Hillside Development Permit is commenced or an extension is granted based on a written request submitted to the Planning and Building Department prior to the expiration of the twelve month (12) period pursuant to Section 36.420 of the South Pasadena Municipal Code.
4. All other requirements of any law, ordinance, or regulation of the State of California, City of South Pasadena, and any other government entity shall be complied with.
5. Compliance with and execution of all conditions listed herein shall be necessary prior to obtaining any occupancy inspection clearance and/or prior to obtaining any occupancy clearance.
6. The applicant and each successor in interest to the property which is the subject of this project approval, shall defend, indemnify and hold harmless the City of South Pasadena and its agents, officers and employees from any claim, action or proceeding against the City or its agents, officers or employees to attack, set aside, void or annul any approval of the City, City Council or City Planning Commission concerning this use.
7. The construction site and the surrounding area shall be kept free of all loose materials resembling trash and debris in excess of that material used for immediate construction purposes. Such excess may include, but is not limited to: the accumulation of debris, garbage, lumber, scrap metal, concrete, asphalt, piles of earth, salvage materials, abandoned or discarded furniture, appliances or other household fixtures.
8. Prior to commencing any construction activity, the owner-builder/contractor is required to install a sign displaying the City's construction hours. The sign shall be continually placed prominently at the primary entrance to the work site so that they are clearly visible

to the public and to all employees, contractors, subcontractors and all other persons performing work at the site, so long as construction activity is occurring. The sign shall contain the language and formatting as shown on Page 6 of the Southwest Monterey Hills Construction booklet available in the Planning and Building Department at South Pasadena City Hall. The sign shall be made of durable, weather-resistant material. The size of the sign shall be a minimum of 24" x 36" in size.

9. In order to ensure safe traffic flow on the steep, narrow streets of the Southwest Monterey Hills neighborhood and to protect the street surfaces, the construction phases of the project are limited to the following size, type, and number of construction-related vehicles:
 - a) Maximum width shall not exceed 8 feet, 3 inches
 - b) Maximum wheelbase shall not to exceed 224 inches
 - c) Maximum loaded weight shall not to exceed 16,000 pounds per axle, with a maximum of 3 axles (with the exception of a concrete truck, which can have a fourth "drop-down" axle when carrying a load;
 - d) Super-10 trucks are not permitted;
 - e) The maximum gross vehicle weight (fully loaded) is 48,000 pounds; and
 - f) Metal tracks, spikes and street pads are prohibited (only rubberized wheels and tracks) are allowed.
 - g) Construction-related vehicles can only operate on the streets in the SW Hills area between 8:30am and 2:00pm as required per South Pasadena Municipal Code Section 19A.13.
 - h) A maximum of two (2) construction-related vehicles are allowed at a single site at any time (this means two commercially-licensed vehicles. It does not include pickup trucks or passenger cars).
10. Construction activity at the project site is restricted to the hours of 8:00AM to 7:00 PM Monday through Friday, 9:00AM to 7:00 PM Saturday, and 10:00AM to 6:00PM Sunday.
11. Approval by the Planning Commission does not constitute a building permit or authorization to begin any construction. An appropriate permit issued by the South Pasadena Building Division must be obtained prior to construction, enlargement, relocation, conversion or demolition of any building or structure on any of the properties involved with the Hillside Development Permit.
12. Electrical, telephone and cable television lines that will serve the residence shall be routed underground and designed so as to conform to the provisions of the Building Code and any other applicable codes.
13. During construction, the clearing, grading, earth moving, or excavation operations that cause excessive fugitive dust emissions shall be controlled by regular water or other dust preventive measures.

Building Division Conditions

13. The initial plan check fee will cover the initial plan check and one recheck **only**. Additional review required beyond the first recheck shall be paid for on an hourly basis in accordance with the current fee schedule.
14. The second sheet of building plans is to list all conditions of approval and to include a copy of the Planning Commission Decision letter. This information shall be incorporated into the plans prior to the first submittal for plan check.
15. School Developmental Fees shall be paid to the School District prior to the issuance of the building permit.
16. Fees shall be paid to the County of Los Angeles Sanitation District prior to issuance of the building permit.
17. Park Impact Fee shall be paid at the time of building permit issuance.
18. Structural calculations prepared under the direction of an architect, civil engineer or structural engineer shall be provided.
19. A geotechnical and soils investigation report is required which specifically addresses liquefaction potential, the duties of the soils engineer of record, as indicated on the first sheet of the approved plans, shall include the following:
 - a. Observation of cleared areas and benches prepared to receive fill;
 - b. Observation of the removal of all unsuitable soils and other materials;
 - c. The approval of soils to be used as fill material;
 - d. Inspection of compaction and placement of fill;
 - e. The testing of compacted fills; and
 - f. The inspection of review of drainage devices.
20. The owner shall retain the soils engineer preparing the Preliminary Soils and/or Geotechnical Investigation accepted by the City for observation of all grading, site preparation, and compaction testing. Observation and testing shall not be performed by another soils and/or geotechnical engineer unless the subsequent soils and/or geotechnical engineer submits and has accepted by the City, a new Preliminary Soils and/or Geotechnical Investigation.
21. Prior to permit issuance the pdf copy of the soils report shall be provided by the applicant
22. Where the slope of natural grade is equal to or in excess of twenty percent (20%) at any point in-between the setback dimensions specified in appendix J108 of the current Building Code for any proposed structure on site, the applicant shall reimburse the City for all costs incurred to have the project soils report evaluated by an independent, third-party, peer-level soils and /or geological engineer.

23. Building and grading plans shall not be submitted for review until the soils report has been reviewed and approved by an independent, third-party, peer-level soils and /or geological engineer. Approval letter shall be copied on the first sheet of building and grading plans at the time of submittal for plan review.
24. A grading and drainage plan shall be approved prior to issuance of the building permit. The grading and drainage plan shall indicate how all storm drainage including contributory drainage from adjacent lots is carried to the public way or drainage structure approved to receive storm water.
25. The faces of cut and fill slopes shall be prepared and maintained to control erosion. This control shall consist of effective planting, erosion control blankets, soil stabilizers or other means as approved by the Building Official.
26. Development projects involving construction of a single-family home on a hillside are required to comply with the requirements in the Los Angeles County LID Standards Manual. Additionally, these types of projects must implement the following measures:
 - a) Conserve natural areas;
 - b) Protect slopes and channels;
 - c) Provide storm drain system stenciling and signage;
27. Projects shall comply with the requirements of the NPDES (NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM) prior to issuance of a Demolition, Grading & Building permit. These include requirements for sediment control, erosion control, and construction activities control to be implemented on the project site.
28. The building permit will not be issued until the property has been surveyed and the boundaries marked by a land surveyor licensed by the State of California.
29. Foundation inspection will not be made until the excavation has been surveyed and the depth and location of the footings has been determined to be in accordance with the approved plans by a land surveyor licensed by the State of California. THIS NOTE IS TO BE PLACED ON THE FOUNDATION PLAN IN A PROMINENT LOCATION.
30. The project shall comply with the CALGreen Residential requirements.
31. Separate plan review and permit is required for each detached retaining wall.
32. South Coast Air Quality Management District must be contacted prior to any demolition or renovation. Call (909) 396-2000 for further information. Failure to comply with the provisions of Rule 1403 may result in a penalty of up to \$25,000 per day.

33. A permit from CAL-OSHA shall be obtained prior to issuance of the building permit for construction of trenches or excavations greater than five feet in depth; the construction of any building, structure, scaffolding or falsework more than three stories or 36 feet in height; or the demolition of any building or structure, or the dismantling of scaffolding or falsework, more than three stories or 36 feet in height.

Public Works Department Conditions

34. Applicant shall pay for the outside consultant fees incurred to review the public improvement plans during plan check and to inspect the public infrastructure improvements related to the project.
35. Comply with all plan check corrections, revisions and conditions.
36. Replace all broken, damaged, or out-of-grade sidewalk, curb and gutter, painted curb markings, signs, asphalt/concrete damaged or disturbed during construction to the satisfaction of the City Engineer. Applicant shall document existing condition of the roadway, curbs, retaining wall, and other features in the public right-of-way prior to the start of construction. Applicant shall provide copies of photographs and/or video recordings of documented conditions to the City prior to the start of construction.
37. Per City Municipal Code, Section 23.14, provide the necessary BMP measures and the SUSMP package for construction and post-construction phases. Applicant must comply with requirements of the City's Low Impact Development (LID) Ordinance (Ord. No. 2283).
38. Provide a Drainage/ Hydrology Study that shows how much differential run-off water the project will contribute to Hanscom Drive. Based on the hydrology report, the applicant will be required to prepare a drainage improvement plan to mitigate the project's impact to the drainage on Hanscom Drive. The proposed drainage improvement plan must be approved by the Public Works Department prior to the issuance of any grading and building permits. Applicant shall also prepare an LID plan as required by the LID Ordinance.
39. Applicant shall provide a labor and materials bond and a performance bond based on 1½ times the estimated value of the proposed improvements in the public right-of-way prior to the issuance of a grading permit. The applicant's civil engineer shall prepare the construction cost estimate to be reviewed and approved by the City Engineer.
40. The applicant shall provide a detailed grading/drainage plan prepared by a licensed Civil Engineer and signed and stamped by the Civil Engineer and the project Geotechnical Engineer.
41. Provide a covenant for construction of the proposed retaining wall and grading within the public right of way.
42. Any temporary grading within the public right-of-way shall be restored and landscaped to the satisfaction of the Public Works Department upon completion of final grading.
43. The applicant shall submit street improvement plans prepared by a Registered Civil Engineer. The applicant shall remove a minimum of 1½" of existing asphalt and the

underlying Petromat, from edge of gutter to edge of gutter, fronting the property and replace in kind, including restoration of any disturbed striping, markings and pavement markers. Any portion of the existing retaining wall disturbed during construction shall be replaced in kind or modified to the satisfaction of the City.

44. Show the location of all utilities within the public right-of-way in front of the subject property, including franchise utilities. Show the location of existing power poles and any proposed relocations.
45. In addition to the LA County Sanitation District sewer connection fee listed under the Building Department Conditions, applicant shall also pay applicable water and sewer connection charges to the City.
46. Show all existing trees, including size and species, and indicate their disposition on the plans. If any trees are to be removed, per City Ordinance No. 2126, amendment of Section 4.3 of the City Municipal Code, file a tree removal permit application and provide a tree plan. See Section 34.5 of the Municipal Code for the required information and process.

Southwest Monterey Hills Construction Conditions- Applicant shall comply with all requirements of the latest Southwest Monterey Hills Construction Guidelines (Guidelines), including but not limited to the following:

47. The applicant shall provide a haul route and Hillside Construction Staging Plan for review and approval to the Public Works Department prior to issuance of permits. The Hillside Construction Staging Plan shall contain all of the information required in the Guidelines.
48. A project sign 24" x 36" shall be posted at the entrance to the site containing information required by the Guidelines.
49. Construction hours shall be limited to 8am – 7pm Mondays thru Fridays, 9am – 7pm on Saturdays, and 10am – 6pm on Sundays.
50. Street closures are only allowed between 8:30 am and 2:00 pm. Whenever there will be a street closure exceeding thirty minutes in duration, the applicant shall provide written notification about the street closure to all residents within the Southwest Hills area at least 48 hours prior to the street closure.
51. Two lanes of traffic shall be maintained at all times, unless City has been notified of a roadway closure. Any time there is equipment, vehicles or materials which occupy the roadway and sufficient clearance to allow two-way traffic is not available, at least two flagmen shall be required for traffic control purposes. The Public Works Department may approve posting of temporary 'No Parking' signage as deemed necessary directly in front of and across the street from the project to facilitate deliveries and traffic.
52. Construction-related vehicles shall meet the size, weight, type and number requirements listed in the Guidelines. Construction-related vehicles may only operate between 8:30am and 2pm in the Southwest Hills. All construction equipment within the roadway shall be rubber tired, with a maximum weight of 16,000 lbs. per axle, 3 axle maximum, and

maximum wheelbase length of 224". There shall be no more than two trucks and one piece of equipment in the public right-of-way at any given time.

53. Delivery equipment shall be manned at all times, or parked in such a way to maintain required minimum roadway clearances.
54. Any storage or occupation of the public right-of-way shall be subject to an encroachment permit and the monthly encroachment fee.
55. Where feasible, cantilevered decks should be used for storage of construction material.
56. Temporary dumpster bins (low boy) will be "roll off" style provided by Athens. Dumpsters placed on the roadway shall require a protective barrier underneath (such as plywood) to protect the pavement.

In order to gain the applicant's full compliance with the Conditions of Approval herein and all applicable laws, the applicant shall make a deposit of \$12,000 to the City's Public Works Department to cover the hourly costs of a Deputy Inspector prior to any demolition, grading, or any type of construction (whether onsite or offsite). The applicant shall be required to make additional deposits in \$6,000 increments whenever the deposit account balance drops below \$6,000. Any funds not used for the Deputy Inspector upon issuance of a Certificate of Occupancy will be returned to the applicant.

Applicant must notify the City of all activities requiring the presence of a Deputy Inspector a minimum of 24 hours in advance of planned activities. The City's Public Works Department will appoint a Deputy Inspector.

The Public Works Director may call for the Deputy Inspector to make frequent unannounced spot checks to ensure that the applicant adheres to the the conditions of approval and all applicable laws. If the Deputy Inspector discovers that the applicant has repeatedly violated the conditions of approval and/or any applicable laws, the Public Works Director may call for increased compliance monitoring.

Fire Department Conditions

57. New and existing buildings shall have approved address numbers, building numbers or approved building identification placed in a position that is plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numbers or alphabetical letters. Numbers shall be a minimum of 4 inches (101.6 mm) high with a minimum stroke width of 0.5 inch (12.7 mm). (CFC 505.1)

58. Special Provisions related to Roof Types.

Notwithstanding anything else in this code, or any other code incorporated, herein, by reference any new roof shall be of Class "A" roof material and noted as a Class "A" roof assembly. When requested, the occupant/ owner may need to provide a listing service from the California State Fire Marshal's office to support such roofing assembly rating or class. (14.4 SPMC)

Exception: Any re-roofing shall provide Class A roof material or Class "A" roof assembly for the entire roof when the aggregated re-roofing for the same building during any consecutive twelve months exceeds fifty percent of the square foot area of the existing roof.

59. Each chimney in conjunction with any fireplace or heating appliance in which solid or liquid fuel is used shall be maintained with an approved spark arrestor having openings not larger than one-half inch and constructed of iron, heavy wire mesh or other noncombustible material. (SPMC section 603.6.6)
60. (CFC 903.2) Where required. Approved automatic sprinkler systems in new buildings and structures shall be provided in the locations described in Sections 903.2.1 through 903.2.12.
61. (CFC 903.2.8) Group R. An automatic sprinkler system installed in accordance with Section 903.3 shall be provided throughout all buildings with a Group R fire area.
Exceptions:
 62. Existing Group R-3 occupancies converted to Group R-3.1 occupancies not housing bedridden clients, not housing non ambulatory clients above the first floor, and not housing clients above the second floor.
 63. Existing Group R-3 occupancies converted to Group R-3.1 occupancies housing only one bedridden client and complying with Section 425.8.3.3 of the California Building Code.
 64. Pursuant to Health and Safety Code Section 13113 occupancies housing ambulatory children only, none of whom are mentally ill or mentally retarded, and the buildings or portions thereof in which such children are housed are not more than two stories in height, and buildings or portions thereof housing such children have an automatic fire alarm system activated by approved smoke detectors.
 65. Pursuant to Health and Safety Code Section 13143.6 occupancies licensed for protective social care which house ambulatory clients only, none of whom is a child (under the age of 18 years), or who is elderly (65 years of age or over).
 66. When not used in accordance with Section 504.2 or 506.3 of the California Building Code an automatic sprinkler system installed in accordance with Section 903.3.1.2 shall be allowed in Group R-2.1 occupancies.
 67. An automatic sprinkler system designed in accordance with Section 903.3.1.3 shall not be utilized in Group R-2.1 or R-4 occupancies.
 68. (CFC 903.3) Installation requirements. Automatic sprinkler systems shall be designed and installed in accordance with Sections 903.3.1 through 903.3.7.

SECTION B105 FIRE-FLOW REQUIREMENTS FOR BUILDINGS

69. CFC B105.1 One- and two-family dwellings. The minimum fire-flow requirements for one- and two-family dwellings having a fire-flow calculation area which does not exceed 3,600 square feet (344.5 m²) shall be 1,000 gallons per minute (3785.4 L/min). Fire-flow and flow duration for dwellings having a fire-flow calculation area in excess of 3,600 square feet (344.5 m²) shall not be less than that specified in Table B105.1.
70. Exception: A reduction in required fire flow of 50 percent, as approved, is allowed when the building is provided with an approved automatic sprinkler system.
71. CFC 507.1 Required water supply. An approved water supply capable of supplying the required fire flow for fire protection shall be provided to premises upon which facilities, buildings or portions of buildings are hereafter constructed or moved into or within the jurisdiction.
72. CFC 507.2 Type of water supply. A water supply shall consist of reservoirs, pressure tanks, elevated tanks, water mains or other fixed systems capable of providing the required fire flow.
73. CFC 507.3 Fire flow. Fire flow requirements for buildings or portions of buildings and facilities shall be determined by an approved method or Appendix B.
74. CFC 507.4 Water supply test. The fire code official shall be notified prior to the water supply test. Water supply tests shall be witnessed by the fire code official or approved documentation of the test shall be provided to the fire code official prior to final approval of the water supply system.
75. CFC 507.5 Fire hydrant systems. Fire hydrant systems shall comply with Sections 507.5.1 through 507.5.6 and Appendix Cor by an approved method.

SMOKE ALARMS

76. Groups R-2, R-2.1, R-3, R-3.1 and R-4. Single or multiple-station smoke alarms shall be installed and maintained in Groups R-2, R-2.1, R-3, R-3.1 and R-4 regardless of occupant load at all of the following locations:
77. On the ceiling or wall outside of each separate sleeping area in the immediate vicinity of bedrooms.
78. In each room used for sleeping purposes.

Exception: Single- or multiple-station smoke alarms in Group I-1 shall not be required where smoke detectors are provided in the sleeping rooms as part of an automatic smoke detection system. (CFC 907.2.11.2)
79. In each story within a dwelling unit, including basements but not including crawl spaces and uninhabitable attics. In dwellings or dwelling units with split levels and without an intervening door between the adjacent levels, a smoke alarm installed on the upper level shall suffice for the adjacent lower level provided that the lower level is less than one full story below the upper level.
80. In a Group R-3.1 occupancy, in addition to the above, smoke alarms shall be provided throughout the habitable areas of the dwelling unit except kitchens.

81. Interconnection. Where more than one smoke alarm is required to be installed within an individual dwelling unit or sleeping unit in Group R-1, R-2, R-3, R-3.1 or R-4, the smoke alarms shall be interconnected in such a manner that the activation of one alarm will activate all of the alarms in the individual unit. The alarm shall be clearly audible in all bedrooms over background noise levels with all intervening doors closed. (CFC 907.2.11.3)
82. Power source. In new construction and in newly classified Group R-3.1 occupancies, required smoke alarms shall receive their primary power from the building wiring where such wiring is served from a commercial source and shall be equipped with a battery backup. Smoke alarms with integral strobes that are not equipped with battery back-up shall be connected to an emergency electrical system. Smoke alarms shall emit a signal when the batteries are low. Wiring shall be permanent and without a disconnecting switch other than as required for over current protection.
83. Exception: Smoke alarms are not required to be equipped with battery backup where they are connected to an emergency electrical system. (CFC 907.2.11.4)
84. (CBC 420.4.1) Carbon monoxide alarms. For new construction, an approved carbon monoxide alarm shall be installed in dwelling units and in sleeping units within which fuel-burning appliances are installed; and in dwelling units that have attached garages.
85. (CBC 420.4.1.1) Power supply. For new construction, required carbon monoxide alarms shall receive their primary power from the building wiring where such wiring is served from a commercial source and shall be equipped with a battery back-up. Alarm wiring shall be directly connected to the permanent building wiring without a disconnecting switch other than as required for over current protection.

Exceptions:

86. In dwelling units where there is no commercial power supply, the carbon monoxide alarm may be solely battery operated.
87. In existing dwelling units, a carbon monoxide alarm is permitted to be solely battery operated where repairs or alterations do not result in the removal of wall and ceiling finishes or there is no access by means of attic, basement or crawl space.
88. Other power sources recognized for use by NFPA 720.
89. (CBC 420.4.1.2) Interconnection. Where more than one carbon monoxide alarm is required to be installed within the dwelling unit or within a sleeping unit, the alarm shall be interconnected in a manner that activation of one alarm shall activate all of the alarms in the individual unit.
90. Exception: Interconnection is not required in existing dwelling units or within sleeping units where repairs do not result in the removal of wall and ceiling finishes, there is no access by means of attic, basement or crawl space, and no previous method for interconnection existed.

Wild land Urban Interface Requirements;

91. This residence is in the City of South Pasadena High Fire Severity Zone. Please note the following Wild land Urban Interface Fire Requirements;

92. 504.2 Roof coverings- Class A only. For roof coverings where the profile allows a space between the roof covering and roof decking, the space at the eaves ends shall be fire stopped to preclude entry of flames or embers.
- Eaves and soffits shall be protected on the exposed underside by materials approved for a minimum 1 hour fire resistance rated construction, 2 inch nominal dimension lumber or 1 inch nominal fire-retardant treated lumber or ¾ inch nominal fire retardant treated plywood, identified for exterior use.
93. Attic ventilation openings, foundation or other ventilation openings shall not exceed 144 square inches each. Such vents shall be covered with noncombustible corrosion resistant mesh with openings not to exceed ¼ inch or shall be designed to prevent flame or ember penetration into structure.
94. Attic ventilation openings shall not be located in soffits, eave overhangs, between rafters at eaves or in overhang areas. Gable end or dormer vents shall be located at least 10 feet from property lines. (Also See 504.11 Detached accessory structures).
95. Defensible space requirement per section 603.2 and Table 603.2 is 100 feet. Nonfire-resistive vegetation or growth shall be kept clear of buildings or structures in a manner as to provide a clear area for fire suppression operations.
96. Tree crowns extending to within 10 feet of any structure shall be pruned to maintain a minimum horizontal clearance of 10 feet. Tree Crowns within defensible space shall be pruned to remove limbs located less than 6 feet above the ground surface adjacent to the trees. Portions of tree crowns that extend within 10 feet of the outlet of a chimney shall be pruned to maintain a minimum horizontal clearance of 10 feet. Deadwood and litter shall be regularly removed from trees.
97. Buildings under construction shall meet the conditions of "Chapter 14- Fire Safety During Construction and Demolition" of the 2013 California Fire Code. Structures under construction, alteration or demolition, shall be provided with not less than one 2A10BC fire extinguisher as follows:
98. At each stairway on all floor levels where combustible materials have accumulated.
99. Where special hazards exist including but not limited to and the storage and use of combustible and flammable liquids.

ATTACHMENT 6
Planning Commission
Minutes, dated July 27, 2015



2

**2131 Hanscom Drive (Hillside Development Permit/Design Review-
New Single Family Residence)**

Senior Planner, John Mayer presented his staff report, regarding a proposal to build an 1,800 square foot home at 2131 Hanscom Drive. Mr. Mayer reviewed the details of the project. Mr. Mayer noted that specific regulations are associated with this property, since it is located in the Southwest Monterey Hills area of the city. Mr. Mayer pointed out that staff met with the applicant to review the conditions of approval, but the applicant was opposed to condition 8-G (restricts hours of operation – construction vehicles), condition 43 (re-pave asphalt in front of the property, and condition 50 (48 hour advance public street closure notification). Mr. Mayer noted that staff recommended approval of the project without changes to the conditions of approval.

Chair Morrish declared the public hearing open. Mr. Milad Oueijan, project architect displayed a rendering and explained why he did not agree with the aforementioned conditions of approval. He also referenced a deputy inspector requirement. Mr. Oueijan noted that the construction trucks will enter and exit through the staging area; therefore, they will not block the street in front of the house, alleviating the need to repave the street. Mr. Oueijan did not agree with the hours of operation for construction trucks. He responded to Commissioner George's questions about property lines in relationship to retaining walls.

Seeing that there were no speakers in favor of or in opposition to the project. Chair Morrish requested staff address Mr. Milad's concerns, regarding construction hours for trucks.

Mr. Mayer noted that the construction hours for concrete/hauling trucks are regulated by the Municipal Code; therefore, the Planning Commission cannot change them. He discussed the relationship between regular city-wide construction and restricted hours for the operation of construction-related vehicles. Mr. Mayer noted that concrete/hauling trucks cannot be on the road after 2:30 p.m. due to school children walking home and the narrow/winded roads, but onsite Construction can occur until 6:00 p.m.

Mr. Wayne Brosman, the property owner's attorney, noted that the architect's presentation was sufficient; therefore he did not have anything additional to say.

Chair Morrish declared the public hearing closed.

Commissioner George asked staff to clarify whether a deputy inspector is required for this project. Mr. Mayer said that the Southwest Monterey Hills Construction regulations require a \$12,000 deposit to the City's Public Works Department for a Deputy Inspector whenever a staging plan is

		<p>required in the area. Since this project requires a staging plan, a deputy inspector will be required.</p> <p>After considering the staff report and draft resolution, a motion was made by Comm. George, seconded by Comm. Tom to approve the project, including a condition that the applicant provides an additional elevation drawing of the side retaining wall for the purpose of clarifying its height.</p> <p>The motion carried 4-0. Resolution (15-19)</p>
	3	<p>700 La Portada (Conditional Use Permit Modification - Telecom)</p> <p>Assistant Planner, Knarik Vizcarra presented her staff report, regarding approval for a Conditional Use Permit Modification to an existing Sprint telecommunications facility. Ms. Vizcarra reviewed the details of the project. Ms. Vizcarra noted that staff received one comment from a resident expressing their concerns about constant/excessive noise emanating from the existing telecommunications facility. Staff is looking into the matter and considering designating it as a code enforcement case. Ms. Vizcarra pointed out that condition 26 should be removed, since it was erroneously included in the staff report. At the conclusion of her staff report, Chair Morrish inquired about an interference test, since the City's equipment is on the same water tower. Comm. George discussed discrepancies regarding the plans with the applicant.</p> <p>Comm. George asked for elevation drawing of the property line wall to clarify retaining wall heights.</p> <p>Chair Morrish opened the public hearing. Maree Hoeger, Sprint representative, noted that Sprint is proposing a minor modification to the existing facility to complete necessary upgrades, because of a greater need for speed and efficiency. Ms. Hoeger noted that the excessive noise reported by a resident was not from Sprint's equipment.</p> <p>Hugh Hemington, 712 La Portada expressed his concerns regarding the constant noise emanating from the water tower, due to telecommunications equipment.</p> <p>Seeing that there were no other speakers in favor of or in opposition to this item, Chair Morrish declared the public hearing closed.</p> <p>Comm. Davis noted that he also has heard the same noise coming from the water tower. Comm. George thanked Mr. Hemington for his comments. The Commission noted that they will inquire about the noise level for future projects, regarding cell phone towers.</p> <p>After considering the staff report and draft resolution, a motion was made by Comm. Davis, seconded by Comm. Tom to approve the project as submitted</p>

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ATTACHMENT 7
Planning Commission Staff Report
for 2131 Hanscom Dr., dated July 27, 2015

PLANNING COMMISSION STAFF REPORT

Kristin Morrish, Chair
Steven Dahl, Vice-Chair
Evan Davis, Commissioner
Anthony R. George, Commissioner
Richard Tom, Commissioner

David G. Watkins, AICP, Director
Holly O. Whatley, Assistant City Attorney

AGENDA DATE: July 27, 2015

TO: Chair and Members of the Planning Commission

VIA: David G. Watkins, AICP, Director of Planning and Building 

FROM: John Mayer, Senior Planner 

SUBJECT: Hillside Development Permit and Design Review
Project No. 1694-HDP (New House)
2131 Hanscom Drive

APPLICANT: MILAD B. OUEIJAN (PROJECT ARCHITECT)

REQUESTED ACTION: A REQUEST TO BUILD A NEW 1,800 S.F. MODERN
STYLE HOME ON AN UP-SLOPE LOT LOCATED AT 2131
HANSCOM DRIVE

RECOMMENDATION: ADOPT RESOLUTION NO. 15-__ ADOPTING THE
NEGATIVE DECLARATION AND APPROVING DESIGN
REVIEW AND HILLSIDE DEVELOPMENT PERMIT
(PROJECT NO. 1694-HDP)

REFERENCES

GENERAL PLAN: LOW DENSITY RESIDENTIAL

ZONING: RESIDENTIAL LOW DENSITY (RS)

CODE SECTIONS: SECTIONS 36.310.040 Table 3-6; 36.340.040; AND 36.410.065

CEQA: NEGATIVE DECLARATION

BACKGROUND

- 02-20-14 The applicant, Milad Oueijan (for Nicole A. Brosman) submitted applications for Design Review, Hillside Development Permit, and Environmental Assessment to build a new 1,800 square foot homes at 2131 Hanscom Drive.
- 03-19-14 The application packet was deemed incomplete due to some conflicts with Zoning standards, clarifications needed on the plans, and additional information.
- 05-27-15 The application package was deemed complete.
- 06-02-15 Post cards advertising the June 22 public hearing were mailed to all property owners and residents of the Southwest Monterey Hills area of the City
- Pursuant to CEQA Section 15300 et seq., an Initial Study/Negative Declaration was filed with Los Angeles County Registrar-Recorder's Office and all applicable agencies.
- The public hearing notice was published in the South Pasadena Review advertising the June 22, 2015 Planning Commission hearing.
- 06-22-15 Staff requested that the Planning Commission continue the application to the July 27, 2015 meeting so that the applicant would have adequate time to review the proposed conditions of approval for the project.
- 07-20-15 At printing time of this report, Staff received no comments about the project either verbally, or in writing.

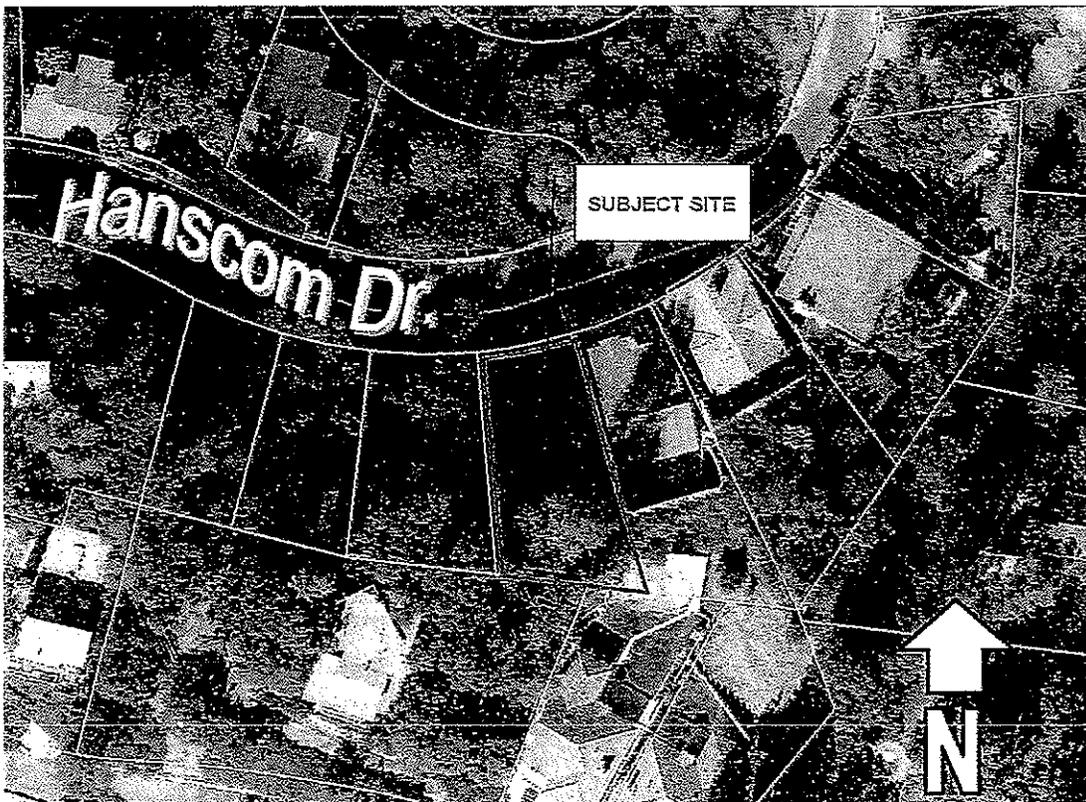
SITE AND PROJECT DESCRIPTION

1. The Site

The subject site is a 5,430 square foot undeveloped lot on a north-facing slope in the Southwest Monterey Hills area of the City. The property is located on Hanscom Drive, just west of its intersection with Peterson Avenue. Properties surrounding the subject site are developed with single family homes except for three undeveloped lots adjacent to the west (2121-2127 Hanscom Drive). The City widened and improved this section of Hanscom Drive in 2010. Improvements included curb, gutters, and retaining walls. However, there is still an additional 10 to 12 feet of street right-of-way (between existing edge of pavement and the front lot line) that was not graded and improved.

The lot is roughly rectangular in shape. The dimensions are 95 to 115 feet in length and 42 to 60 feet in width. The site's natural slope ascends up from the paved street approximately 10 to 12 feet to the front property line. The lot then ascends up an additional 25 feet to where there is a break in the slope. There is a steeper grade at that point, which continues on towards the rear property line above. Vegetation on the lot consists of chaparral, large native shrubs and poison oak. The topographic map and aerial photos of the site indicates a 24 inch tree and a 12 inch tree at the top of the hill.

Figure 1. Aerial View of the Subject Site



2. The Project

The applicant is proposing to build a 1,800 square foot single family home on the 5,430 s.f. undeveloped lot. The home would have a lower, middle, and a top level. The lower level consists of a 2-car garage which is 500 s.f. in area. The ground level (100 s.f.) also includes a storage room and a stairway that provides access to the upper levels. The middle level (800 s.f.) contains a living room, dining area, kitchen, office and half bathroom. The top level (has three bedrooms, three bathrooms, and laundry room).

The building's form appears to step up the hillside as each level recesses further back from the lower levels. The spaces in between each level serve as deck spaces for outdoor use. The façade's massing is further broken up with a combination of exterior materials including: cement plaster walls, elements of engineered wood siding, and travertine marble tiles. Balcony railings would be made of 14 inch tempered glass with painted metal support

structures. The home would have a flat roof. One unique feature of the home is a tower with rounded walls that surround the interior staircase. All windows and sliding doors are aluminum framed. The details of the tempered glass and window frames may be found on Sheet A04. New retaining walls will be needed to hold back the earth around the home. The retaining walls would be terraced back so that each wall conforms to the Zoning Code's six foot height limit.

The Landscape Plan (Sheet L01) calls for a combination of stamped concrete for the driveway and St. Augustine Lawn grass within the ten foot front yard setback. The architect has provided a guest space next to the garage and perpendicular to the street. From the guest space, a decorative gate, made of engineered wood and tempered glass, provides access to a small stairway that leads up to the home's main entrance. A similar gate on the other side of the house opens on to a small trash enclosure. A mid level deck provides access to steps within the side yard that lead to the rear yard area where there is a 20 foot setback between the rear wall of the house and a series of retaining walls. Space between the retaining walls would be planted with various shrubs and flowering plants. Space between the house and the lower retaining walls will be planted with fruit trees.

Construction is expected to last 12 months upon completion of eight phases. Phase 1 involves the initial excavation and grading of the hillside which a large portion occurs within the Hanscom Drive public right-of-way. This will be the construction staging area (approximately 55' x 28') and used for construction vehicles, materials, and parking. Phases 2 - 5 would consist of caisson construction and the excavation of the upper, middle, and lower tiers of the hillside. Phases 6-8 involve the construction of the home.

ZONING CODE CONSIDERATIONS AND ANALYSIS

1. General Plan

The South Pasadena General Plan (Section 2.5G) outlines the Goals and Policies for Hillside Development as follows:

Goal 19: To ensure that new development within the hillside areas of South Pasadena does not adversely impact the character of the city.

The proposed project would not adversely impact the character of the City for the following reasons:

- a. The subject site consists of a 5,430 s.f. undeveloped lot. There are no significant environmental areas or features on this particular site such as a riparian habitat or significant ecological areas. Nor are there geologic and hydrologic features such as ridgelines, knolls, fault lines, or liquefaction zones that are important to the physical and environmental character of the property.
- b. The project is consistent with the Design Guidelines for new single family homes on hillside sites which encourage "sensitive" design that is compatible with hillside slopes, surrounding neighborhood structures and the design

quality found in the traditional residential neighborhoods of South Pasadena.

2. Development Standards

SPMC Section 36.220.040 and 36.340.050 provide the development standards for residential Single-family District and Hillside Protection as follows:

Table 1. Development Standards

Standards	Requirement	Provided
Lot Coverage	50% (max.)	37% ¹
Floor Area Ratio	35% (max.)	33% ²
Front Yard Setback	10'-0" (min.)	10'-0"
Rear Yard Setback	20'-0" (max.)	> 20'-0"
Side Yard Setback	5'- 0" (min.)	5' 3" (west); 5' 3" (east)
Maximum Height	24'-0" for flat roofs	<24'

3. Hillside Protection

SPMC Section 36.340 describes the purpose of the Hillside Protection Division as preserving the City's scenic resources, acknowledging the environmental consequence of hillside development, encouraging appropriate grading practices, and encouraging appropriate design to maintain the hillside in a natural, open character.

The project complies with all of the required hillside development standards of the Zoning Code which is intended to preserve the City's scenic resources, encourages appropriate grading practices, and structures that are designed to maintain the hillsides in a natural, open character. The project is below the 24' height limit which specifically applies to hillside development sites. The building's form steps up the hillside. This breaks up the massing (or bulk) of the home. The floor size of the proposed home is below the maximum .35 Floor Area Ratio.

Pursuant to SPMC Section 36.340.020, any development on sites with an average slope of 20% or greater require a Hillside Development Permit. In this case, when applying the slope formula required by the Code, the subject site has a total average slope of 49%.

4. Soils and Grading

According to the Geotechnical Investigative Report prepared for the project by Soils Exploration Company, Inc (SEC), the site is stable. Based on a review of the geologic literature pertinent to the site, the report states that the subject site is not located in the State of California's potential liquefaction zone or earthquake induced landslides zone. The applicant is proposing to use specialized equipment to drill several caissons, methodically construct the retaining walls of the lower, middle, and upper levels of the home, and excavate

¹ Lot Coverage: 2,000 s.f. (footprint) / 5,430 s.f. (lot size) = 37%

² Floor Area Ratio: 1,800 s.f. / 5,430 s.f. (lot size) = 33%
 Garage: 500 s.f. (not included in the FAR calculation)

the soil from the hillside.

According to the architect's preliminary grading plan (Sheet G-1), the proposed development will require approximately 700 cubic yards of cut for the excavation and 170 cubic yards of fill. An estimated 530 cubic yards of dirt would be exported from the site. The proposed project is subject to South Pasadena's Southwest Monterey Hills Construction Regulations which specifies the maximum size of dump trucks³. According to the applicant's estimates, the largest allowable truck could hold 9 cubic yards of soil. This would amount to approximately 58 truckloads of soil exported from the site. It should be noted that the grading numbers provided by the applicant are estimates; there is no reliable way to verify the amount (to the exact cubic yard) of grading that will be required.

5. Drainage

Rain water from the rooftops will be collected and channeled through a series of pipes, swales, and catch basins on site. Final on-site drainage plan details will be reviewed during the Building department's "Plan Check" process prior to granting a building permit. The water would be directed to the Hanscom Drive water collection system.

Conditions from the Public Works Department require that the applicant provide a "Drainage/Hydrology study" that will show how the project's differential flow will be mitigated. In addition, the applicant will need to have a licensed Civil Engineer prepare a detailed drainage plan that is signed and stamped by the Civil Engineer and the project Geotechnical Engineer. The applicant will be required to implement that plan and complete the drainage improvements prior to obtaining a Certificate of Occupancy for the home.

6. SPMC Chapter 34 (Trees & Shrubs)

The proposed project would be subject to the requirements of Chapter 34, Trees and Shrubs, of the City of South Pasadena Municipal Code, which requires a tree removal permit prior to the removal of any trees. The City's Public Works Director has the authority to issue tree removal permits in accordance with Chapter 34 of the Municipal Code. In order to mitigate the loss of significant trees, the City adopted a formula for determining the appropriate size and species of the required replacement trees. Removing the 24" tree and the smaller 12" tree will require the owner provide replacement trees or pay a mitigation fee to the Public Works Department who will in turn plant trees on City property.

7. Design Guidelines

The City's design guidelines for a new single family home on a hillside recommend a sensitive designed that is compatible with the hillside slopes, the surrounding neighborhood structures, and the design quality found in the traditional residential neighborhoods of South Pasadena. The design guidelines expand on the objectives for hillside development outlined

³ Vehicle & equipment size limits: Maximum width, 8 feet, 3 inches; maximum loaded weight, 16,000 pounds per axle (3 axle maximum).

in the Zoning Code, including: protection of views, sensitive terrain alteration, site layout, grading and location of structures, appropriate massing, and quality architectural design features.

a) Neighborhood Compatibility & Character

According to the design guidelines, new hillside homes should be designed with consideration of the character and scale of the existing development in the vicinity. Consideration should also include the traditional residential neighborhoods in South Pasadena, which include homes with a variety of traditional architectural styles and a high level of quality that contribute to the overall character of the City.

The subject site is surrounded by single family homes of contemporary architectural styles. The homes across the street and to the north were built before the City Council's adoption of the Zoning Code in September 2002. Those homes were not subject to the current hillside development standards which specifically regulate the form of new buildings on hillside lots. The proposed project would be sited at street level and the massing would be stepped up the hill in accordance with the Hillside Development Standards. The height of the proposed homes would not exceed the 24' height limit, which is measured parallel to the finished grade.

Figure 2. Existing homes within the vicinity of the subject site.



b) View Protection & Site Planning

The proposed home would not impact the enjoyment of neighboring views because the it would be sited at street level and setback 10'-0" from the front property line, which is approximately 20'-0" from the existing edge of the street pavement. The applicant will be required to widen Hanscom Drive along the frontage of the home. The site plan provides adequate vehicular access and off-street parking. Since the proposed project is located in the Southwest Monterey Hills section of the City, the Zoning Code requires that the applicant provide a guest space that is perpendicular to

the street.

c) *Physical Design Components*

The proposed house is consistent with the Design Guidelines in terms of scale and massing. The visual mass (or bulk) of the buildings' walls is reduced by incorporating step backs, which divide the structure into asymmetrical "modules". The home would have a lower, middle, and a top level. There is a series of decks above the lower and middle levels. The balconies, combination of exterior finishes, and other architectural details help reduce the home's overall massing.

8. Construction Impacts

The proposed project is subject to the City's Southwest Monterey Hills Construction Regulations, which is a policy document that was adopted by the City Council in 2007 (revised in 2013) to control and limit the impacts created by construction activity. Grading and construction on the steep hillside property will require the movement of heavy equipment, shipments of materials and dump trucks that will haul the dirt to a local land fill.

The Public Works Department prepared specific conditions of approval based on the Southwest Monterey Hills Construction Regulations (See Attachment 1, Exhibit B, Numbers 14 –26). Those conditions are intended to address the neighborhood's concerns about the negative impacts of construction activity. The Public Works Department will require a truck haul route and construction staging plan, the project contractor will need to post a sign displaying the City's construction hours, adhere to restrictions on the size, type, and number of construction-related vehicles, limitations on street closures, requirements for the use of public land during construction, and the need for a deputy inspector.

DESIGN REVIEW

Pursuant to SPMC Section 36.410.040, following a public hearing, the Planning Commission shall first find that the design and layout of the proposed development...

- a. **Is consistent with the General Plan, any adopted design guidelines and any applicable design criteria for specialized areas (e.g., designated historic or other special districts, plan developments, or specific plans);**

The proposed project is consistent with the General Plan and City's adopted design guidelines for new single family homes in the hillside areas. The proposed project would be sited at street level and the massing would be stepped up the hill in accordance with the Hillside Development Standards. The height of proposed home would be under the 24' height limit, which is measured parallel to the finished grade. The applicant is proposing to use specialized equipment to drill several caissons, methodically construct the retaining walls of the lower, middle, and upper levels of the home, and excavate the

soil from the hillside as opposed to re-grading the entire slope so that the natural terrain accommodates new construction.

- b. Will adequately accommodate the functions and activities proposed for the site, will not unreasonably interfere with the use and enjoyment of neighboring, existing, or future developments, and will not create adverse pedestrian or traffic hazards;**

The design and layout of this infill development project will adequately accommodate the functions and activities proposed for the site. The subject site would be developed with a new 1,800 square foot single family home. The building's form steps up the hillside. This breaks up the massing (or bulk) of the home which is under the maximum .35 Floor Area Ratio. The design and layout of this project will not unreasonably interfere with the use and enjoyment of neighboring, existing, or future developments, and will not create adverse pedestrian or traffic hazards. The applicant will be required to widen Hanscom Drive along the home's frontage. The site plan provides adequate vehicular access and off-street parking. Since the proposed project is located in the Southwest Monterey Hills section of the City, the Zoning Code requires that the applicant provide a guest space that is perpendicular to the street and within, or partially within the front yard setback.

- c. Is compatible with the existing character of the surrounding neighborhood and all reasonable design efforts have been made to maintain the attractive, harmonious, and orderly development contemplated by this Section, and the General Plan; and**

The subject site is surrounded by single family homes of various contemporary styles. The proposed project is consistent with the modern style architecture featuring: a flat roofline, a combination of exterior materials including: cement plaster walls, elements of engineered wood siding, and travertine marble tiles. Balcony railings would be made of 14 inch tempered glass with painted metal supports. The landscape plan features decorative paving in the front yard and a combination of trees, shrubs, and vines in various places around the site. As a result, the overall design of the project will maintain the attractive, harmonious, and orderly development contemplated by this Section, and the General Plan.

- d. Provides a desirable environment for its occupants and neighbors, and is aesthetically of good composition, colors, materials, and texture, that would remain aesthetically appealing with a reasonable level of maintenance and upkeep.**

The Design Guidelines recommend that new hillside construction be compatible with the character of the City, and the traditional architectural styles found there. The home would conform to modern style architectural as noted in finding "c" above. The architectural elements and materials proposed for the project is an aesthetically good composition. The proposed exterior materials and texture are known to remain aesthetically appealing with a reasonable level of maintenance and upkeep.

HILLSIDE DEVELOPMENT PERMIT

Pursuant to SPMC Section 36.410.065, following a public hearing, the Planning Commission may approve, conditionally approve, or disapprove the application only after the following five findings are made:

1. The proposed use complies with the requirements of Division 36.340 (Hillside Protection) and all other applicable provisions of this Zoning Code.

The proposed project is located within a Residential Low Density zoning district. The proposed project satisfies the design guidelines as outlined in the findings listed above. The design is consistent with the design standards as stated in the South Pasadena Zoning Code, Section 36.340.040 (Hillside Development Design Guidelines). The buildings' form steps up-slope from Hanscom Drive, which reduces the overall massing and bulk of the buildings. These design efforts contribute to the attractive, harmonious, and orderly development contemplated by the General Plan and Zoning Code.

2. The proposed use is consistent with the General Plan and any applicable Specific Plan.

The South Pasadena General Plan (Section 2.5G) outlines the goals for Hillside Development. Goal No. 19 of the General Plan is to ensure that new development within the hillside areas of South Pasadena does not adversely impact the character of the City. All four of the required Design Review findings can be made for the project's compatibility within the hillside context and consistency with the character of the city. Policy 8.1 in the City's General plan encourages new development to "respond to context", which requires new construction be designed in a way that respects the scale and special characteristics of the site's immediate surroundings. The subject site is surrounded by single family homes of various contemporary styles. The proposed project is consistent with the modern style architecture.

The subject site consists of a 5,430 square foot, undeveloped lot. There are no significant environmental areas or features on this particular site such as a riparian habitat or significant ecological areas. Nor are there geologic and hydrologic features such as ridgelines, knolls, fault lines, or liquefaction zones that are important to the physical and environmental character of the property. There are 2 trees on the subject site that are protected under the City's Tree Ordinance. Although the applicant will be removing all of those trees, conditions of approval on the Hillside Development Permit will require that the applicant obtain a tree removal permit from the Public Works Director and fulfill the tree mitigation requirements prior to obtaining a grading permit.

3. The establishment, maintenance, or operation of the use would not, under the circumstances of the particular case, be detrimental to the health, safety, or general welfare of persons residing or working in the neighborhood of the proposed use.

The proposed project consists of a single-family home in a Residential Low Density Zoning district. As such, the establishment, maintenance and operation of the proposed use is anticipated and permitted by the General Plan and Zoning Code. The project would be

consistent with adjoining residential uses as it will be constructed within the parameters allowed by the City's Zoning and Building Codes including specific standards designed to reduce the scale and massing of hillside structures. The applicant is subject to the conditions of approval imposed by the City's Planning and Building Department, Public Works Department, and Fire Department which are intended to protect the public's health, safety, and welfare.

The proposed project is subject to South Pasadena's Southwest Monterey Hills Construction Regulations, which is a policy document that the City Council adopted to control and limits the impacts created by construction activity. The applicant is subject to certain Conditions of Approval that are intended to address the negative impacts of construction activity in the vicinity. The Public Works Department will require a truck haul route and construction staging plan, the project contractor will need to post a sign displaying the City's construction hours, adhere to restrictions on the size, type, and number of construction-related vehicles, limitations on street closures, requirements for the use of public land during construction, and the need for a deputy inspector.

Therefore, the use would not be detrimental to the health, safety or general welfare of adjoining neighbors.

4. The use, as described and conditionally approved, would not be detrimental or injurious to property and improvements in the neighborhood or to the general welfare of the City.

The proposed single-family home would be compatible with the neighborhood context. The majority of the residences, including those in the vicinity of the subject property, are two to three-story structures built on steep hillside lots. The proposed project would fill a gap in development of the neighborhood and stabilize the slope on this particular site. The proposed new home will not be detrimental to the public welfare of persons residing or working in the neighborhood since they are consistent in size and character with other surrounding single-family homes. The applicant will be providing all the required off-street parking spaces, thereby reducing the congestion created by cars parked on the street. The applicant is also subject to the conditions of approval which will require that the applicant remove existing asphalt fronting the property and replace it in kind, including restoration of any disturbed striping, markings and pavement markers. Conditions of approval also require that the applicant cover the costs of a deputy inspector to ensure that the applicant adheres to the Southwest Monterey Hills Construction Regulations. As such, the proposed project would not be detrimental or injurious to property and improvements in the neighborhood or to the general welfare of the City.

5. The design, location, operating characteristics, and size of the proposed use would be compatible with the existing and future land uses in the vicinity, in terms of aesthetics, character, scale, and views protection.

The proposed use is compatible with existing land uses. Construction of the project will occur in phases. A staging area (approximately 55' x 28') will be partially on-site and within the unimproved portion of Hanscom for construction vehicles, materials, and parking. Upon completion of the project, its design, location, operation characteristics, and size will be compatible with the existing and future land uses in the vicinity in terms of aesthetics, character, scale and view protection. The building's design complements the character of the hillside in that it conforms to the maximum height limit of 24'-0" and steps up with the hillside slope.

ENVIRONMENTAL ASSESSMENT

After conducting an Initial Study, staff determined that the proposed project is subject to a Negative Declaration under the provision of the California Environmental Quality Act (CEQA). Pursuant to Guidelines Section 15371, Pub. Res. Code section 21092.6(a) the document was sent to all affected agencies on May 28, 2015.

As shown in the attached Initial Study, the project will not result in or create any significant impacts to the Land Use and Planning, Population and housing, Geologic Problems, Water, Air quality, Transportation and Circulation, Biological resources, Energy and Mineral Resources, hazards, Noise, Public Service systems, Aesthetics, Cultural resources, or Recreation. No mitigation is necessary as part of the Initial Study because the conditions of approval contained in the Hillside Development Permit will mitigate any potential impacts to the "less than significant" level.

LEGAL REVIEW

The City Attorney has reviewed the staff report.

CONCLUSION

Based on the above analysis, staff has determined that the findings for Design Review and the Hillside Development Permit can be made to grant approval of this project. Therefore, staff recommends that the Planning Commission adopt the Negative Declaration, and approve Project No. 1694-DRX-HDP, subject to the recommended conditions of approval.

ALTERNATIVES

In addition to staff's recommendation, the following alternatives are available for the Planning Commission's consideration:

In addition to staff's recommendation, the following alternatives are available for the Planning Commission's consideration:

1. Identify other issues of concerns with the proposed project, and provide the applicant with direction to further modify the project, and continue the public hearing to a date certain.
2. Deny applications for Design Review, Hillside Development Permit, and related

Planning Commission Staff Report
2131 Hanscom Drive
July 27, 2015
- 13 -

Environmental Assessment (Project No 1694-DRX-HDP).

Attachments:

1. Draft PC Resolution No. 15-___
 - a. Exhibit "A" Initial Study – Negative Declaration
 - b. Exhibit "B" – Conditions of Approval
2. Construction Management Plan
3. Photos
4. Exterior Materials Manufacture Information
5. Project Plans

ATTACHMENT 8
Appeal Application Form, dated
August 10, 2015



APPEAL FORM

City of South Pasadena

1414 Mission Street | South Pasadena | California 91030

Telephone (626) 403-7230 | Fax (626) 403-7211

NOTE TO APPLICANT:

You must submit the following by the deadline:

1. This completed Appeal Form
2. Filing Fee in the amount of \$860.00 (cash, credit card, or check payable to "City of South Pasadena")
3. One copy of a map depicting all the properties within a 300' radius of the project site and a certified list of the names and addresses of all current owners and occupants of these depicted properties, including all residential and non-residential properties (See list of radius map services on reverse)
4. Two sets of mailing labels for the City to mail information to property owners and occupants (The mailing labels must be accompanied by a notarized certification form - See separate handout)
5. Public Notice Fee in the amount of \$220.00 (cash, credit card, or check payable to "City of South Pasadena")

CITY OF SOUTH PASADENA
CITY CLERK'S OFFICE

APPELLANT INFORMATION:

Name: MILAN OUEIJAN

Mailing Address: 8031 MAIN ST "B" STANTON, CA 90680

Home Phone: _____ Work Phone: 626-290-0401

Cell Phone: 310/622-5550 E-Mail Address: BHIVEGROUP@MSN.COM

Signature: _____ Date: 08-10-15

TYPE OF APPEAL:

- Appeal of Planning Commission Decision Date of Decision: 07-27-15
- Appeal of Cultural Heritage Commission Decision Date of Decision: _____
- Appeal of Design Review Board Decision Date of Decision: _____
- Other, please specify: _____ Date of Decision: _____

PROJECT INFORMATION:

Property Address: 2131 HANSCOM DR.

Project Name: BROSMAN RES

Reason for this Appeal (please attach additional pages as necessary): THE APPLICANT IS REQUESTING THE REMOVAL OF THE RECENTLY ADDED PARAGRAPHS TO CONDITION #5 AFTER THE ACTUAL PLANNING APPROVAL. IN SPECIFIC THE REFERENCE TO DEPUTY INSPECTOR PRESENCE ~~THE CONDITION~~ HAS NO OTHER PROJECT IN SH HAD THIS CONDITION BEFORE & WE FEEL THIS PROJECT WAS SINGLED OUT.

For Office Use only

- 1. Appeal Form
- 2. Filing Fee in the amount of \$860.00 (cash, credit card, or check payable to "City of South Pasadena")
- 3. One copy of a 300' radius map; certified list *Not Required due to SW Hous*
- 4. Two sets of envelope labels for the City to mail information to property owners and occupants *Labels Not Required SWH*
- 5. Public Noticing Fee in the amount of \$220.00 (cash, credit card, or check payable to "City of South Pasadena")

1000-1 8/10/15

ATTACHMENT 9
P.C. Resolution No. 15-19

P.C. RESOLUTION NO. 15-19

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF SOUTH PASADENA APPROVING APPLICATIONS FOR HILLSIDE DEVELOPMENT PERMIT AND DESIGN REVIEW (PROJECT NO. 1694-HDP) TO A NEW 1,800 S.F. MODERN STYLE HOME ON AN UP-SLOPE LOT LOCATED AT 2131 HANSCOM DRIVE

WHEREAS, on February 20, 2014, the applicant, Milad Ouejian, submitted an application for Design Review and a Hillside Development Permit Project No. 1694-HDP to the Planning and Building Department to build a new 1,800 square foot house on undeveloped property located at 2131 Hanscom Drive (the “project”); and,

WHEREAS, on May 27, 2015, the application package was deemed complete; and,

WHEREAS, pursuant to the provisions of the California Environmental Quality Act, Public Resources Code Section 21000 et. seq. (“CEQA”), and the State’s CEQA Guidelines, staff conducted an Initial Study and determined that the project would not have a significant impact on the environment, so a Negative Declaration was prepared; and

WHEREAS, after notices issued pursuant to the requirements of South Pasadena Municipal Code, the Planning Commission held a duly noticed public hearing on July 27, 2015 at which time all interested parties were given the opportunity to be heard and present evidence.

NOW, THEREFORE, THE PLANNING COMMISSION OF THE CITY OF SOUTH PASADENA DOES HEREBY FIND, DETERMINE, AND RESOLVE AS FOLLOWS:

SECTION 1: Pursuant to the provisions of the California Environmental Quality Act, Public Resources Code Section 21000 et. seq. (“CEQA”), and the State’s CEQA Guidelines, the Planning Commission finds that the project will not have a significant effect on the environment and hereby adopts the attached Negative Declaration (Exhibit “A”).

SECTION 2: The proposed project is consistent with all four applicable findings to approve Design Review of the project, as follows:

- a. **Is consistent with the General Plan, any adopted design guidelines and any applicable design criteria for specialized areas (e.g., designated historic or other special districts, plan developments, or specific plans);**

The proposed project is consistent with the General Plan and City’s adopted design guidelines for new single family homes in the hillside areas. The proposed project would be sited at street level and the massing would be stepped up the hill in accordance with the Hillside Development Standards. The height of proposed

home would be under the 24' height limit, which is measured parallel to the finished grade. The applicant is proposing to use specialized equipment to drill several caissons, methodically construct the retaining walls of the lower, middle, and upper levels of the home, and excavate the soil from the hillside as opposed to re-grading the entire slope so that the natural terrain accommodates new construction.

- b. **Will adequately accommodate the functions and activities proposed for the site, will not unreasonably interfere with the use and enjoyment of neighboring, existing, or future developments, and will not create adverse pedestrian or traffic hazards;**

The design and layout of this infill development project will adequately accommodate the functions and activities proposed for the site. The subject site would be developed with a new 1,800 square foot single family home. The building's form steps up the hillside. This breaks up the massing (or bulk) of the home which is under the maximum .35 Floor Area Ratio. The design and layout of this project will not unreasonably interfere with the use and enjoyment of neighboring, existing, or future developments, and will not create adverse pedestrian or traffic hazards. The applicant will be required to widen Hanscom Drive along the home's frontage. The site plan provides adequate vehicular access and off-street parking. Since the proposed project is located in the Southwest Monterey Hills section of the City, the Zoning Code requires that the applicant provide a guest space that is perpendicular to the street and within, or partially within the front yard setback.

- c. **Is compatible with the existing character of the surrounding neighborhood and all reasonable design efforts have been made to maintain the attractive, harmonious, and orderly development contemplated by this Section, and the General Plan; and**

The subject site is surrounded by single family homes of various contemporary styles. The proposed project is consistent with the modern style architecture featuring: a flat roofline, a combination of exterior materials including: cement plaster walls, elements of engineered wood siding, and travertine marble tiles. Balcony railings would be made of 14 inch tempered glass with painted metal supports. The landscape plan features decorative paving in the front yard and a combination of trees, shrubs, and vines in various places around the site. As a result, the overall design of the project will maintain the attractive, harmonious, and orderly development contemplated by this Section, and the General Plan.

- d. **Provides a desirable environment for its occupants and neighbors, and is aesthetically of good composition, colors, materials, and texture, that would remain aesthetically appealing with a reasonable level of maintenance and upkeep.**

The Design Guidelines recommend that new hillside construction be compatible with the character of the City, and the traditional architectural styles found there. The home would conform to modern style architecture as noted in finding "c" above. The architectural elements and materials proposed for the project is an aesthetically good composition. The proposed exterior materials and texture are known to remain aesthetically appealing with a reasonable level of maintenance and upkeep.

SECTION 3: The Commission finds that the proposed project is consistent with all five applicable findings to grant the Hillside Development Permit for the project pursuant to South Pasadena Municipal Code Section 36.410.065, as follows:

1. The proposed use complies with the requirements of Division 36.340 (Hillside Protection) and all other applicable provisions of this Zoning Code.

The proposed project is located within a Residential Low Density zoning district. The proposed project satisfies the design guidelines as outlined in the findings listed above. The design is consistent with the design standards as stated in the South Pasadena Zoning Code, Section 36.340.040 (Hillside Development Design Guidelines). The buildings' form steps up-slope from Hanscom Drive, which reduces the overall massing and bulk of the buildings. These design efforts contribute to the attractive, harmonious, and orderly development contemplated by the General Plan and Zoning Code.

2. The proposed use is consistent with the General Plan and any applicable Specific Plan.

The South Pasadena General Plan (Section 2.5G) outlines the goals for Hillside Development. Goal No. 19 of the General Plan is to ensure that new development within the hillside areas of South Pasadena does not adversely impact the character of the City. All four of the required Design Review findings can be made for the project's compatibility within the hillside context and consistency with the character of the city. Policy 8.1 in the City's General plan encourages new development to "respond to context", which requires new construction be designed in a way that respects the scale and special characteristics of the site's immediate surroundings. The subject site is surrounded by single family homes of various contemporary styles. The proposed project is consistent with the modern style architecture.

The subject site consists of a 5,430 square foot, undeveloped lot. There are no significant environmental areas or features on this particular site such as a riparian habitat or significant ecological areas. Nor are there geologic and hydrologic features such as ridgelines, knolls, fault lines, or liquefaction zones that are important to the physical and environmental character of the property. There are 2 trees on the subject site that are protected under the City's Tree Ordinance. Although the applicant will be removing all of those trees, conditions of approval on the Hillside Development Permit will require that the applicant obtain a tree removal permit from the Public Works Director and fulfill the tree mitigation requirements prior to obtaining a grading permit.

3. **The establishment, maintenance, or operation of the use would not, under the circumstances of the particular case, be detrimental to the health, safety, or general welfare of persons residing or working in the neighborhood of the proposed use.**

The proposed project consists of a single-family home in a Residential Low Density Zoning district. As such, the establishment, maintenance and operation of the proposed use is anticipated and permitted by the General Plan and Zoning Code. The project would be consistent with adjoining residential uses as it will be constructed within the parameters allowed by the City's Zoning and Building Codes including specific standards designed to reduce the scale and massing of hillside structures. The applicant is subject to the conditions of approval imposed by the City's Planning and Building Department, Public Works Department, and Fire Department which are intended to protect the public's health, safety, and welfare.

The proposed project is subject to South Pasadena's Southwest Monterey Hills Construction Regulations, which is a policy document that the City Council adopted to control and limits the impacts created by construction activity. The applicant is subject to certain Conditions of Approval that are intended to address the negative impacts of construction activity in the vicinity. The Public Works Department will require a truck haul route and construction staging plan, the project contractor will need to post a sign displaying the City's construction hours, adhere to restrictions on the size, type, and number of construction-related vehicles, limitations on street closures, requirements for the use of public land during construction, and the need for a deputy inspector.

Therefore, the use would not be detrimental to the health, safety or general welfare of adjoining neighbors.

4. **The use, as described and conditionally approved, would not be detrimental or injurious to property and improvements in the neighborhood or to the general welfare of the City.**

The proposed single-family home would be compatible with the neighborhood context. The majority of the residences, including those in the vicinity of the subject property, are two to three-story structures built on steep hillside lots. The proposed project would fill a gap in development of the neighborhood and stabilize the slope on this particular site. The proposed new home will not be detrimental to the public welfare of persons residing or working in the neighborhood since they are consistent in size and character with other surrounding single-family homes. The applicant will be providing all the required off-street parking spaces, thereby reducing the congestion created by cars parked on the street. The applicant is also subject to the conditions of approval which will require that the applicant remove existing asphalt fronting the property and replace it in kind, including restoration of any disturbed striping, markings and pavement markers. Conditions of approval also require that the applicant cover the costs of a deputy inspector to ensure that the applicant

adheres to the Southwest Monterey Hills Construction Regulations. As such, the proposed project would not be detrimental or injurious to property and improvements in the neighborhood or to the general welfare of the City.

5. The design, location, operating characteristics, and size of the proposed use would be compatible with the existing and future land uses in the vicinity, in terms of aesthetics, character, scale, and views protection.

The proposed use is compatible with existing land uses. Construction of the project will occur in phases. A staging area (approximately 55' x 28') will be partially on-site and within the unimproved portion of Hanscom for construction vehicles, materials, and parking. Upon completion of the project, its design, location, operation characteristics, and size will be compatible with the existing and future land uses in the vicinity in terms of aesthetics, character, scale and view protection. The building's design complements the character of the hillside in that it conforms to the maximum height limit of 24'-0" and steps up with the hillside slope.

SECTION 4: For the foregoing reasons and based on the information and findings included in the Staff Report, and provided during the public hearing, the Planning Commission of the City of South Pasadena hereby approves the application for Design Review, and the Hillside Development Permit (Project No. 1694-HDP) related to the proposed project at 2131 Hanscom Drive.

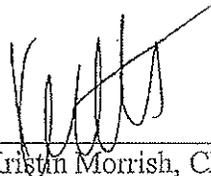
SECTION 5: Any interested person may appeal this decision or any portion of this decision to the City Council. Pursuant to the South Pasadena Municipal Code, any such appeal must be filed with the City, in writing, and with the appropriate appeal fee, no later than fifteen (15) days, following the date of the Planning Commission's final action.

SECTION 6: The Secretary shall certify that the foregoing Resolution was adopted by the Planning Commission of the City of South Pasadena at a duly noticed regular meeting held on the 27th day of July 2015.

PASSED, APPROVED, AND ADOPTED this 27th day of July 2015, by the following vote:

- AYES: DAVIS, GEORGE, MORRISH & TOM**
- NOES: NONE**
- ABSENT: DAHL**
- ABSTAIN: NONE**

-SIGNATURES TO FOLLOW ON NEXT PAGE-



Kristin Morrish, Chair

ATTEST:



Richard Tom, Secretary

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ATTACHMENT 10
City Council Minutes, dated
October 16, 2015

Department for its assistance with replacement of an Edison underground vault.

**PUBLIC HEARING
FIRST READING AND
INTRODUCTION OF AN
ORDINANCE AMENDING
THE SOUTH PASADENA
ZONING CODE REGARDING
COMMUNITY GARDENS**

Senior Planner Mayer presented the staff report on the proposed ordinance to amend the South Pasadena Municipal Code regarding community gardens. He and City Manager Gonzalez responded to questions.

By roll call vote (5 ayes), the City Council read by title only for first reading, waiving further reading, and introduced AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, AMENDING SECTION 36.350.230 (COMMUNITY GARDENS) OF THE SOUTH PASADENA MUNICIPAL CODE RELATING TO APPLICATION REQUIREMENTS AND STANDARDS FOR COMMUNITY GARDENS. On an amendment proposed by Councilmember Putnam and approved by the maker and seconder of the motion, the City Council directed that a provision be added to the ordinance to expand the distance for notifying those adjacent to a property being considered for a community garden from the standard 300-foot radius to a 500-foot radius.

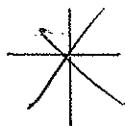
(Cacciotti, Joe)

**RECOMMENDATIONS
FROM THE SOUTHWEST
MONTEREY HILLS
CITIZEN'S COMMITTEE
REGARDING STATUS OF,
AND REVISIONS TO, THE
2006 RECOMMENDATIONS**

Planning and Building Director Watkins provided an overview of the work of the Southwest Monterey Hills Citizens' Committee (Committee), which he said was established in 2006 to develop mitigation measures for construction in the Southwest Hills due to narrow streets and steep lots. He said it was reconstituted in 2012 and that the Committee Chair will provide a detailed report on the Committee and its recommendations. He said staff will then present additional issues and recommendations.

Kevan Steffey, Chair, Committee, 2080 Hanscom Drive, presented the Committee's report, followed by a presentation by Planning and Building Director Watkins. They, City Manager Gonzalez, and City Attorney Adams responded to questions.

Don Yett, 2042 Hanscom Drive, asked who would



be responsible for implementing and enforcing the Committee's recommendations. He said that the accountable parties had been added to the report at an earlier time; he recommended that these names be added back to the report.

In regard to questions about construction hours, City Attorney Adams said there is a rational basis for the more restrictive "construction vehicle hours" in the Southwest Hills but not for "construction hours." Hours should be consistent citywide unless some rational basis exists that can justify the difference, he said. City Manager Gonzalez added to the discussion and responded to questions about hours. Planning and Building Director Watkins and Chair Steffey responded to questions.

By roll call vote (5 ayes), the City Council approved the recommendations contained in the report from the Southwest Monterey Hills Citizens' Committee, with the exception of the Pavement Impact Fee.

(Putnam, Cacciotti)

By roll call vote (5 ayes), the City Council approved the following citywide construction hours, which apply to construction taking place with a building permit: 8:00 a.m. to 7:00 p.m. Monday through Saturday, making the hours for the Southwest Hills and the remainder of the City the same. (Heretofore, construction hours for the Southwest Hills have been from 8:30 a.m. to 6:00 p.m., Monday through Saturday, and construction hours for the remainder of the City have been 8:00 a.m. to 7:00 p.m., Monday through Saturday.) The City Council approved citywide construction hours on Sunday from 10:00 a.m. to 6:00 p.m. (Heretofore, construction was not allowed on Sunday in the Southwest Hills but was allowed 10:00 a.m. to 7:00 p.m. on Sunday in the remainder of the City.)

(Putnam, Cacciotti)

City Manager Gonzalez and Speaker Yett responded to a question about complaints from developers/residents about current time restrictions and school dismissal hours. City Attorney Adams confirmed

that differing restrictions were allowable due to the nature of the roads in the Southwest Hills.

In regard to construction vehicle hours in the Southwest Hills, there was consensus to maintain the existing restrictions. Councilmember Putnam suggested that if complaints are received, the City Council could consider extending construction vehicle hours another half hour, seconded by Councilmember Cacciotti.

By roll call vote (5 ayes), the City Council reaffirmed that the construction vehicle hours for the Southwest Hills would remain 8:30 a.m. to 2:00 p.m. Monday through Saturday. It approved expanding the Sunday/Holiday prohibition on construction vehicles from the Southwest Hills to the entire City.

(Khubesrian, Cacciotti)

By roll call vote (5 ayes), the City Council directed staff to proceed with appropriate amendments to the South Pasadena Municipal Code to reflect the changes made in the above motions regarding the Southwest Monterey Hills. On an amendment proposed by Councilmember Putnam, seconded by Mayor Pro Tem Khubesrian, and approved by the seconder of the motion, the City Council adopted the proposed "no parking zones" outlined in the staff report, Attachment No. 2, and directed staff to proceed with any necessary amendments to the Municipal Code required to implement Attachment No. 2.

(Putnam, Cacciotti)

Councilmember Putnam acknowledged the efforts of the Committee. Chair Steffey asked who would be held responsible for each of the items being implemented; Mayor Schneider said the City Manager would be responsible; there was consensus among the City Council that the City Manager would assign this to appropriate staff.

**SET A PUBLIC HEARING
DATE ON PROPOSED
WATER RATES ON**

Public Works Director Toor provided background on the proposed water rates and a request for the City Council to approve publication of the Proposi-

ATTACHMENT 11
E-mail from James Mentel, South Pasadena Resident

John Mayer

From: [REDACTED]
Sent: Tuesday, September 08, 2015 8:37 PM
To: John Mayer
Cc: [REDACTED]
Subject: project number 1694-hdp

I won't be able to attend the council meeting on Wednesday September 16, so I'd like to send you my comments.

The argument to waive the condition (no.56) on the project at 2131 Hanscom Drive is ridiculous on the face of it. Of course the condition hasn't been imposed on any other projects--there haven't been any hillside projects since it was passed. That logic would make it impossible to ever change the building code or impose any new conditions ever. There will always be a first person to be affected by the rule.

As you know, we spent many years on the Hillside Committee developing rules that would protect our streets and the residents of the area. The City Council, after great debate, passed the Hillside Ordinance. To ignore all that work and waive this rule--or, for that matter, any of the rules we spent so much effort developing--would be fundamentally undemocratic. I hope no one in the City offices is seriously considering such an action.

Thanks for your attention to this matter.

James Mentel [REDACTED] South Pasadena [REDACTED]

City of South Pasadena Agenda Report

Robert S. Joe, Mayor
Diana Mahmud, Mayor Pro Tem
Michael A. Cacciotti, Councilmember
Marina Khubesrian, M.D., Councilmember
Richard D. Schneider, M.D., Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: October 21, 2015
TO: Honorable Mayor and City Council
VIA: Sergio Gonzalez, City Manager 
FROM: Margaret Lin, Principal Management Analyst 
Samuel Zneimer, Management Analyst 
SUBJECT: **Discussion and Policy Direction on Valet Parking Operations in the City**

Recommendation

It is recommended that the City Council:

- 1) Consider implementation of policies to allow for valet parking operations in the City; and
- 2) Direct the Planning Commission to initiate the appropriate Zoning Code amendments.

Fiscal Impact

There are no fiscal impacts at this time.

Commission Review and Recommendation

This matter was not reviewed by a commission.

Background

The City of South Pasadena (City) has experienced steady economic growth within the business district on Fair Oaks Avenue and Mission Street. This growth has resulted in intensified usage of street parking in the surrounding area. Consequently, Staff is currently exploring strategies to maximize parking options and respond to the increase in demand. One of the strategies being evaluated is valet parking. The City has received inquiries from existing restaurant owners and could use valet parking to help promote business opportunities for locations that do not have adequate on-site parking, such as the Rialto. Staff has explored the feasibility of implementing a valet parking policy by reviewing the valet parking policies, applications, and fee schedules of surrounding jurisdictions.

Analysis

The City currently does not have any specific policies or procedures that address valet parking services. The South Pasadena Municipal Code includes the following relevant sections pertaining to off-site parking and valet parking:

Section 19.42 Curb Markings.

(c) White shall mean no stopping, standing or parking for any purpose other than loading or unloading of passengers which shall not exceed three minutes and such restrictions shall apply between 7:00 a.m. and 4:00 p.m. of any day, except Sundays, and except as follows:

- 1. When such zone is in front of an auditorium or theater, the restrictions shall apply all times except when such theater or auditorium is closed.*
- 2. When such zone is adjacent to a school (public or private), the restrictions shall apply between 7:00 a.m. and 4:00 p.m., Monday through Friday, except for such school holidays.*

36.410.090 Parking Use Permits.

B. Applicability. A Parking Use Permit shall be required to authorize:

- 1. The use of off-site parking facilities to satisfy the parking requirements for a proposed use established by Division 36.310 (Parking and Loading);*
- 2. A commercial parking facility serving the general public which charges a parking fee;*
- 3. The sharing of parking facilities by adjacent or nearby uses on parcels under separate ownership;*
- 4. The use of parking by off-site uses or activities, or as commercial parking. (Applications for off-site parking may require some or all application requirements found in SPMC Section 36.310.060(C); and*
- 5. The use of valet parking*

36.310.050 Off-Site Parking.

The use of off-site parking to satisfy the requirements of Table 3-6 shall require Parking Use Permit approval in compliance with section 36.410.090, and shall be provided in compliance with the following standards.

- A. Location. All off-site parking spaces except valet-serviced spaces shall be located within 1,500 feet measured from the primary entrance of the site, or other distance determined by the review authority to be appropriate through the Parking Use Permit approval.*
- B. Design and improvement standards. All newly-constructed off-site parking spaces shall conform to the same standards of access, configuration, landscaping, lighting, layout, location, noise attenuation, and size as are required by this Division for on-site parking spaces.*
- C. Identification of facility. The review authority may require the parking lot to be clearly marked and conspicuously identified as the exclusive or shared parking for the sites it serves, unless the parking can only be accessed by a valet.*
- D. Terms of off-site parking. Required parking spaces that are approved off-site shall be committed by a lease, bond, or other agreement, acceptable to the City Attorney, between the owners, and if applicable, the lessees of the off-site parking spaces and the owners, and if applicable, the lessees of the subject site, with*

covenants reflecting the conditions of approval and the approved off-site parking plan.

In an effort to ensure the free and unobstructed flow of traffic on local streets, provide adequate parking and support local businesses, Staff explored the possibility of allowing valet parking within the business districts along Fair Oaks Avenue and Mission Street. Valet parking may increase parking supply by maximizing the use of under-utilized existing parking lots. This is accomplished through a number of different strategies, such as stacking cars or utilizing off-site parking facilities that patrons consider too far from their destination. Existing passenger loading zones would be optimal locations for valet parking due to its original usage. The primary goals of valet parking include:

- Increasing parking options and convenience for patrons;
- Addressing growing parking demand within these business districts; and
- Increasing overall parking capacity without building new parking facilities.

Valet parking would require the removal of multiple on-street parking spaces (minimum of three parking spaces or 60 feet) adjacent to businesses in order to accommodate the valet queue. However, this reduction in on-street parking spaces would be offset by the increased use of off-street parking that is currently underutilized. Establishing parking agreements with businesses or public facilities that have different peak hours of operation may effectively increase the parking stock without changing the built environment. In addition, improving the ease of parking in the area would help eliminate unnecessary traffic generated by patrons in search of parking and make the business district a more attractive place to visit.

Traffic impacts associated with the operation of valet parking services may include additional congestion in the travel lane adjacent to the valet queue as cars line up to use the valet. Valet parking may also encourage additional driving trips to the business districts that could have been completed by walking, cycling, or utilizing transit.

In order to allow of valet parking operations in the City an amendment to Section 36.410.090 Parking Use Permit of the Zoning Code will be required. The amendment may be initiated by the Planning Commission and would provide clarifying language regarding the use of valet parking, application process, and associated regulations. Based on the amendments, interested parties would need to submit a valet permit application to the Planning and Building Department. The Planning and Building Department will coordinate the review of the application with other departments, including Public Works. This application would then be presented to the Planning Commission for their review and approval during a public hearing. Additional consideration regarding the costs associated with the implementation of valet parking in the City would include Staff time associated with the:

- Review of valet permit applications and all accompanying documents;
- Preparation for Planning Commission meetings; and
- Verification of the approved plans to ensure compliance

Staff costs associated with the review of the valet permits could be off-set by an application fee.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

City of South Pasadena Agenda Report

*Robert S. Joe, Mayor
Diana Mahmud, Mayor Pro Tem
Michael A. Cacciotti, Councilmember
Marina Khubesrian, M.D.
Richard D. Schneider, M.D., Councilmember*

*Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer*

COUNCIL AGENDA: October 21, 2015
TO: Honorable Mayor and City Council
VIA: Sergio Gonzalez, City Manager 
FROM: Lucy Demirjian, Assistant to the City Manager 
SUBJECT: **Donation of Decommissioned Street Name Signs for the Enhancement and Promotion of Public Art in the City**

Recommendation

It is recommended that the City Council approve donation of decommissioned street name signs to the South Pasadena Arts Council (SPARC) for the enhancement and promotion of public art.

Fiscal Impact

There is minimal fiscal impact with the donation of decommissioned street signs. Funds have been budgeted for the ongoing replacement of approximately 300 street names signs throughout the City in order to comply with federal regulations.

Commission Review and Recommendation

The Public Works Commission discussed this matter at its meeting of August 13, 2014, and recommended implementation of a program to sell the signs at a price point of \$50 per sign. Earlier this year, the Ad Hoc Economic Development Committee, comprised of Mayor Joe, Councilmember Khubesrian, and staff, met with SPARC representatives to discuss various public art projects in the City, including the potential use of street signs for public art.

Background

The City Council approved funding for the replacement of street name signs citywide as part of the FY 2014-15 adopted budget. The existing street name signs are not compliant with the latest Manual of Uniform Traffic Control Devices (MUTCD) requirements and they must be replaced. This program is only for the selling of pole-mounted street name signs. The larger overhead street name signs found at major intersections are not being replaced as part of this program.

As part of the replacement process, the City needs to decide what to do with the decommissioned street name signs. The Public Works Department typically disposes of old materials through scrap metal dealers, which yields minimal proceeds. There was mention at a previous City Council meeting to make the signs available for purchase to interested parties.

Analysis

The Public Works Department often receives inquiries on the availability of decommissioned street name signs for purchase. Many cities have developed programs to sell decommissioned street name signs to interested parties. They are typically sold on a first-come first-serve basis, with the programs being administered in-house.

Sierra Madre	\$78
San Gabriel	\$35
Alhambra	\$30
La Mirada	\$25
Lawndale	\$10
El Monte	\$25 min. bid/ auction system

The initial thought was to have the Public Works Department administer a direct-sale program, with the proceeds to be used to offset the cost of new sign purchases. However, with limited staff resources, the fiscal impact would be minimal.

The donation of the signs to SPARC will advance the City's Strategic Planning initiative of promoting public art throughout the City. The signs are of nominal intrinsic value and will serve a greater public service if used as material in a public art project or sold to raise funds to benefit local art programming.

Since the City's policy on the disposal of surplus property does not cover donations to a non-profit organization, the donation of street name signs shall be contingent on a written agreement that any profits from the sale of such items shall be used for advancement of public art in the City.

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

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City of South Pasadena Agenda Report

Robert S. Joe, Mayor
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COUNCIL AGENDA: October 21, 2015
TO: Honorable Mayor and City Council
VIA: Sergio Gonzalez, City Manager 
FROM: Steve Fjeldsted, Director of Library, Arts, and Culture 
SUBJECT: **Receive and File Report on Library Information Technology Improvement Needs**

Recommendation

It is recommended that the City Council receive and file a report on the South Pasadena Public Library (Library) information technology (IT) improvement needs to be addressed with the successful passage of Measure L, the Library Special Tax Initiative, on the ballot for the November 3, 2015, General Municipal Election.

Fiscal Impact

Due to the most-recent successful passage of the Library Measure L Special Tax in 2009, the Library receives approximately \$230,000 in its Fiscal Year (FY) 2015-16 Budget of \$1,574,832. The funds are used to help with Library maintenance, operations, and administrative costs. Based on projections, if Measure L is renewed again by voters on November 3, 2015, the Library will receive approximately \$306,590 in FY 2016-17, an increase of \$76,590 over the previous fiscal year. This would occur because relatively modest increases have been built into the 2015 version of Measure L. As an example, homeowners of residences of less than 2,000 square feet would pay \$8 per year more, or \$32 instead of \$24 per year. The increases for other homeowners and property owners would be commensurate to the example given. Upon passage, Measure L rates for the 7 years following FY 2016-17 would contain an annual Consumer Price Index (CPI) inflation factor. It is estimated, based on historical trends, that Measure L rates would gradually increase approximately 2% or 3% each year thereafter.

Commission Review and Recommendation

The Library Board of Trustees (Trustees) have been provided many individual reports this year covering the Library Budget and its technology needs, as well as updates on Measure L and the all-volunteer Measure L Committee. In 2009, the Trustees approved the "Library Strategic Plan, 2011 to 2015" containing an articulation of much-needed technology and other types of improvements. The Trustees have also been presented an assortment of technology needs in the 2014 "Library Operations Study" that will soon resume with a new consultant. In addition, the Trustees have surveyed a list of the Library's highest priority IT needs, compiled by the Library Director and the Technical Services Librarian.

Background

The Library Special Tax was initially approved by voters in June 1994 for a term of five years. The Library Special Tax has been renewed by voters in 1999, 2005, and 2009 without an increase in the rates, the term, or the addition of Consumer Price Index (CPI) factoring to account for cost-of-living or inflationary increases. When Measure L funds were first collected in 1995, they accounted for about 20% of the Library Budget and since then they have continuously empowered the Library to continue its 7-day per week public service schedule. They have also enabled it to continue to offer high quality traditional library services to the community including an impressive, steadily developing collection of books, magazines, DVDs, CDs, online databases, and more.

Measure L funds currently account for about 14% of the Library budget and its book and electronic database budgets have been on the decline in recent years. Measure L funds haven't enabled the Library to keep pace with its long-term technological needs with or to allow the Library's materials and database budgets to grow or even remain steady. Moreover, they have been insufficient to help the Library address some of its short-term technology needs even though the popularity of the Library and its offerings has been at an all-time high in recent years. The Library's shortfall in resources was compounded by the fact that the California State Public Library Fund (PLF) completely dried up in 2012. Prior to that time, PLF provided the Library with approximately \$8,000 per year, which was mostly spent on new computers.

Measure L funds are due to expire at the end of FY 2015-16. If Measure L is approved by at least 66.6% of voters on November 3, 2015, the Library Special Tax would be re-authorized for 8 years. Library Special Tax revenues would also subsequently be increased by the CPI each year. These were added because the Measure L language that will appear on the 2015 ballot contains increases to account for the inflation that has occurred since 1994 that has never been factored into it. Measure L now also contains a CPI cost-of-living factor to cover inflation for the next 8 years so that Library Measure L proceeds can catch up with the cost of living and assist the Library in addressing its most serious technological shortcomings.

Analysis

On September 2, 2015, the City Council approved critical system upgrades for the City's IT servers, which marks a significant stride forward for the Library. The implementation of the new IT system requires purchase and installation of updated software for the Library's integrated online circulation and catalog system, clearing another major hurdle for the Library. The next four most pressing technological needs could be addressed in FY 2016-17 with the successful passage by voters of Measure L on November 3, 2015.

The technology items recommended below total \$76,590 but don't include much needed and already identified technology needs such as 4 self checkout modules, a more up-to-date online catalog with better features and functionality, meeting room booking software, staff scheduling software, surveillance cameras, tablets and mobile devices for public service desk staff, a scanner and color printer for the public, e-notification for the public, the replacement of other specialized

public computers, tablet and laptop computers for use by the public, a robust e-book subscription, and reinstatement of canceled databases, or library staff specializing in technology and digital media.

While not IT needs, funds for new furnishings, new signage, a décor makeover, or dedicated parking spaces, have been strongly requested by the public in the 2011-2015 Library Strategic Plan. These needs may potentially be addressed in subsequent years should Measure L be approved by voters. The possibility of the Library expanding into the present-day Senior Center should a multi-generation Community Center be built has also been brought up numerous times at City Council meetings and elsewhere and the recommendations below do not include any of those associated costs, technology related or otherwise.

CENIC: The Library needs computer connectivity to a broadband, fiber-optic network. The Library has applied to be part of the CENIC (Corporation for Education Network Initiatives in California) project. The State Library is partnering with Califa, a nonprofit to manage the rollout process. CENIC provides discounts of approximately 60% on one-time and ongoing hardware, peripheral, and connection costs. It would enable the Library to offer broad bandwidth resources at high speed, instead of the slow, halting computer sessions it now offers. CENIC, which utilizes the California Teleconnect Fund and Federal E-Rate discounts, would provide access to the CalREN (California Research and Education Network) that already links many educational institutions and more recently, some public libraries. The CENIC project could provide an opportunity for the Library to increase its bandwidth to one gigabit, or approximately one hundred times faster than is presently available.

Estimated hardware for starting the CENIC project obtained from Acorn staff:

• 1 gigabit router and firewall and 2 Catalyst switches	\$8,500
• Installation costs	\$6,000
Estimated annual connectivity fee from Califa	\$8,000
Recommended 10% contingency fee	<u>\$2,250</u>
Sub-total Estimated First Year CENIC costs	\$24,750

Wi-Fi: Wi-Fi also needs to be upgraded as coverage is spotty around the facility and personal electronic devices such as smartphones, laptops, and tablet computers experience slow speeds and frequently lose connection. While the current wireless router was reconfigured to improve Wi-Fi access, dead-zones remain in the Library and speeds for users need to be increased. Acorn personnel have drawn a layout that shows where eight new Wi-Fi Access Points should be installed to both the first and second floors.

• 8 SonicPoint Access Points	\$3,266
• Estimated cost of installation by Acorn staff	\$4,160
• 10% contingency fee	\$742
• Estimate from Public Works to install cabling inside walls	<u>\$20,000</u>
Sub-total estimated for Wi-Fi improvements	\$28,168

<u>Freegal</u> :	Bundled subscriptions to <i>Freegal</i> downloadable audio and video	\$8,800
<u>Freeding</u> :	Subscription to <i>Freeding</i> e-books ('pay as you go' starter plan)	\$14,872
Total costs for proposed IT improvement for FY 2016-17		\$76,590

Legal Review

The City Attorney has reviewed this item.

Public Notification of Agenda Item

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