



**CITY OF SOUTH PASADENA  
CITY COUNCIL / REDEVELOPMENT SUCCESSOR AGENCY  
JOINT REGULAR MEETING AGENDA**

**Amedee O. "Dick" Richards, Jr. Council Chambers  
1424 Mission Street, South Pasadena, CA 91030**

**Wednesday, November 18, 2015, at 7:30 p.m.**

*In order to address the City Council, please complete a Public Comment Card.  
Time allotted per speaker is three minutes.  
No agenda item may be taken after 11:00 p.m.*

**CALL TO ORDER:** Mayor Robert S. Joe

**ROLL CALL:** Councilmembers Michael A. Cacciotti; Marina Khubesrian, M.D.; Richard D. Schneider, M.D.; Mayor Pro Tem Diana Mahmud; and Mayor Robert S. Joe

**INVOCATION:** Mayor Pro Tem Mahmud  
*\*In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.*

**PLEDGE OF ALEGIANCE:** Mayor Pro Tem Mahmud

**1. CLOSED SESSION ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately

**PRESENTATIONS**

- SOUTH PASADENA TOURNAMENT OF ROSES COMMITTEE ANNUAL FLOAT FUNDRAISER DRAWING FOR THE ULTIMATE TOURNAMENT OF ROSES EXPERIENCE**
- PRESENTATION OF FISCAL YEAR 2014-15 ANNUAL REPORT OF THE NATURAL RESOURCES AND ENVIRONMENTAL COMMISSION**
- PRESENTATION OF FISCAL YEAR 2014-15 ANNUAL REPORT OF THE SENIOR CITIZEN COMMISSION**
- PRESENTATION OF FISCAL YEAR 2014-15 ANNUAL REPORT OF THE ANIMAL COMMISSION**

**COMMUNICATIONS**

5. **COUNCILMEMBERS' COMMUNICATIONS**
6. **CITY MANAGER COMMUNICATIONS**
7. **REORDERING OF AND ADDITIONS TO THE AGENDA**

**PUBLIC COMMENTS AND SUGGESTIONS**

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Recording Secretary prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

**CONSENT CALENDAR**

8. **MINUTES OF THE CITY COUNCIL MEETING OF OCTOBER 21, 2015**

**Recommendation**

Approve the minutes of the City Council Meeting of October 21, 2015.

9. **PREPAID WARRANTS, GENERAL CITY WARRANTS, REDEVELOPMENT SUCCESSOR AGENCY CHECK SUMMARY, AND PAYROLL**

**Recommendation**

Approve the City of South Pasadena Prepaid Warrants in the amount of \$541,869.78, General City Warrants in the amount of \$267,200.05, and Payroll in the amount of \$435,015.10.

**10. MONTHLY INVESTMENT REPORTS FOR SEPTEMBER 2015**

Recommendation

Receive and file the monthly investment reports for September 2015 for the City Council, the Successor Agency to the Community Redevelopment Agency, and the Public Financing Authority.

**11. ADOPTION OF A RESOLUTION TO DESTROY EXPIRED RECORDS, PER THE CITY OF SOUTH PASADENA'S RECORD RETENTION SCHEDULE**

Recommendation

Adopt a Resolution entitled "A Resolution of the City Council of the City of South Pasadena, California, approving the destruction of certain City records from the Community Services Department and Management Services Department."

**12. AWARD OF CONTRACT TO KABBARA ENGINEERING FOR ENGINEERING DESIGN SERVICES FOR THE LIBRARY DRAINAGE IMPROVEMENT PROJECT**

Recommendation

1. Accept a proposal dated October 15, 2015, from Kabbara Engineering for engineering design services for the Library Drainage Improvement Project and authorize the City Manager to execute an agreement with Kabbara Engineering for a not-to-exceed amount of \$64,660.
2. Reject all other proposals received.
3. Authorize a budget transfer in the amount of \$64,660 from General Fund reserves.

**13. AWARD OF CONTRACT TO MICHAEL BAKER INTERNATIONAL, INC. FOR ENVIRONMENTAL SERVICES FOR THE DOG PARK PROJECT**

Recommendation

1. Accept a proposal dated October 22, 2015, from Michael Baker International, Inc. for environmental services for the Dog Park Project (Project) and reject all other proposals received.
2. Approve, and authorize the City Manager to execute, a contract with Michael Baker International, Inc., for environmental services for the Project in an amount not-to-exceed \$26,845.

**14. APPROVAL OF A CONTRACT AMENDMENT FOR ADDITIONAL CONSTRUCTION ENGINEERING SUPPORT SERVICES FOR THE CHELTEN WAY, COLLIS AVENUE, AND HILL DRIVE STREET IMPROVEMENT PROJECT**

Recommendation

Approve, and authorize the City Manager to execute, the second amendment to the contract with Kabbara Engineering in the amount of \$14,400 for additional construction engineering support services for the Chelten Way, Collis Avenue, and Hill Drive Street Improvement Project.

**15. ADOPTION OF A RESOLUTION APPROVING FINAL PARCEL MAP NO. 73010 FOR 1413 LYNDON STREET**

Recommendation

1. Adopt a Resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, approving Final Parcel Map No. 73010 (Parcel Map) for 1413 Lyndon Street.”
2. Authorize the recordation of the Final Parcel Map with the Los Angeles County Registrar-Recorder/County Clerk.

**16. ACCEPTANCE OF PROJECT COMPLETION AND AUTHORIZATION TO FILE A NOTICE OF COMPLETION FOR LIBRARY CARPET REPLACEMENT PROJECT**

Recommendation

1. Accept the Library Carpet Replacement Project and authorize the issuance of a Notice of Completion for the project.
2. Authorize release of retention payment to Premier Carpet, Inc., in the amount of \$2,350.

**17. IMPLEMENTATION OF COLLECTION OF UTILITY USERS TAX ON PREPAID WIRELESS SERVICES, AGREEMENT WITH BOARD OF EQUALIZATION, AND AUTHORIZATION FOR EXAMINATION OF PREPAID MOBILE TELEPHONE SERVICE SURCHARGES AND LOCAL CHARGE RECORDS**

Recommendation

1. Adopt a Resolution entitled “A Resolution of the City of South Pasadena, authorizing the City Manager to execute agreement with the Board of Equalization for implementation of the Local Prepaid Mobile Telephony Service Collection Act.”
2. Adopt a Resolution entitled “A Resolution authorizing the examination of Prepaid Mobile Telephony Services Surcharge and Local Charge Records.”

**PUBLIC HEARING**

**18. ADOPTION OF A RESOLUTION AUTHORIZING REMOVAL OF AN EXISTING UNCONTROLLED MARKED CROSSWALK AT THE INTERSECTION OF FAIR OAKS AVENUE AND LYNDON STREET**

Recommendation

1. Conduct a public hearing to receive public comment on the possible removal of the existing uncontrolled marked crosswalk at the intersection of Fair Oaks Avenue and Lyndon Street.
2. Adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, authorizing the removal of the existing uncontrolled marked crosswalk at the intersection of Fair Oaks Avenue and Lyndon Street.”

**ACTION/DISCUSSION**

**19. INTRODUCTION OF AN ORDINANCE ESTABLISHING A STREET CUT MORATORIUM ON NEWLY PAVED STREETS**

Recommendation

Introduce an Ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, amending Chapter 31, Article II of the South Pasadena Municipal Code adding Section 31.28 establishing a street cut moratorium on newly paved streets,” and waive further reading.

**20. DIRECTION REGARDING THE REGULATION OF MEDICAL MARIJUANA DISPENSARIES, MOBILE DISPENSARIES AND CULTIVATION**

Recommendation

Provide direction on the continued prohibition of fixed and mobile medical marijuana dispensaries in any zoning district as currently provided by South Pasadena Municipal Code (SPMC) Section 36.350.240 and whether that prohibition should be extended to cultivation.

**ADJOURNMENT**

**FUTURE CITY COUNCIL MEETINGS  
(OPEN SESSION)**

December 2, 2015	Regular City Council Meeting	Council Chambers	7:30 p.m.
December 16, 2015	Regular City Council Meeting	Council Chambers	7:30 p.m.
January 6, 2015	Regular City Council Meeting	Council Chambers	7:30 p.m.

**PUBLIC ACCESS TO CITY COUNCIL MEETING AGENDA PACKETS, DOCUMENTS  
DISTRIBUTED BEFORE A MEETING, AND BROADCASTING OF MEETINGS**

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- South Pasadena Public Library, 1100 Oxley Street;
- City Clerk's Division, 1414 Mission Street; and
- City website at: [www.southpasadenaca.gov/citycouncilmeetings](http://www.southpasadenaca.gov/citycouncilmeetings)

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk's Division at (626) 403-7230. Any disclosable public records related to an Open Session item appearing on a regular meeting agenda and distributed by the City of South Pasadena to all or a majority of the legislative body fewer than 48 hours prior to that meeting are available for public inspection at the City Clerk's Division, located at City Hall, 2nd floor, 1414 Mission Street prior to the meeting. During the meeting, these documents will be included as part of the "Reference Binder" of the agenda packet kept in the Amedee O. "Dick" Richards, Jr., Council Chambers at 1424 Mission Street, South Pasadena, CA 91030. Documents distributed during the meeting will be available following the meeting at the City Clerk's Division. For those submitting letters or other documents relating to items on the agenda: Materials received after 4:00 p.m. on the day prior to the Council meeting may not be reviewed by the City Council.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99. Meetings are also streamed live via the Internet at [www.southpasadenaca.gov](http://www.southpasadenaca.gov). Six months of archived meetings, indexed by agenda item, are also available online. A DVD of regularly scheduled meetings is available for checkout at the South Pasadena Public Library can be purchased from the City Clerk's Division.

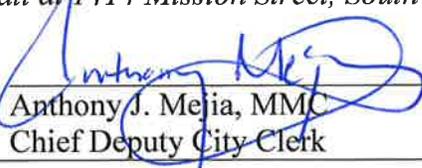
**ACCOMMODATIONS**



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chambers. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, as required by law.*

11/12/2015  
Date

  
Anthony J. Mejia, MMC  
Chief Deputy City Clerk