



Wednesday, December 16, 2015
Minutes of the Regular Meeting of the
Joint City Council/Redevelopment Successor Agency

CALL TO ORDER

A Regular Meeting of the South Pasadena Joint City Council/Redevelopment Successor Agency was called to order by Mayor Joe on Wednesday, December 16, 2015, at 7:30 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chambers, located at 1424 Mission Street, South Pasadena, California.

ROLL CALL

Present: Councilmembers/Redevelopment Successor Agency Members Cacciotti, Khubesian, and Schneider; Mayor Pro Tem/Agency Vice Chair Mahmud; and Mayor/Agency Chair Joe.

Absent: None.

City Staff

Present: Sergio Gonzalez, City Manager/Agency Executive Director; Teresa L. Highsmith, City Attorney/Agency Counsel; Evelyn G. Zneimer, City Clerk/Agency Secretary; Anthony J. Mejia, Chief Deputy City Clerk/Chief Deputy Agency Secretary were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

INVOCATION

Mayor Joe gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Joe led the Pledge of Allegiance.

1. Closed Session Announcements

The Regular Closed Session of the City Council of December 16, 2015, was called to order by Mayor Joe at 6:00 p.m., with all Councilmembers present.

The meeting convened into Closed Session to discuss the following item as listed on the Closed Session Regular Meeting Agenda:

- A. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION,
Pursuant to Government Code Section 54956.9 (d)(4):
Number of Cases: 1

City Attorney Highsmith reported that City Council provided direction to staff regarding the agendaized Closed Session item, but did not take any reportable action.

2. Presentation of Certificates of Appreciation to Outgoing City Commissioners

Mayor Joe presented Certificates of Appreciation to the following outgoing City of South Pasadena Commissioners:

- Robert Conte, Cultural Heritage Commission
- Amy Nettleton, Design Review Board
- Ann Penn, Library Board of Trustees
- Kim Hughes, Natural Resources and Environmental Commission
- Shireen Chang, Public Safety Commission
- Mathew M. Pendo, Public Works Commission (not present)

3. Presentation of a Certificate of Appreciation to Michael Toman for 20 Years of Service as an Employee with the City of South Pasadena

Mayor Joe presented a Certificate of Appreciation to Michael Toman for 20 years of service as an employee with the City of South Pasadena and wished him well into his retirement.

ELECTION OF OFFICERS

4. Mayor's Year End Review Presentation

Mayor Joe presented a PowerPoint slide presentation highlighting the 2014-15 Mayor term and provided a summary of the State of the City Address; expressed gratitude to the City Council, City Manager Gonzalez, staff, and volunteers for a successful year.

5. Election of Mayor and Mayor Pro Tem for the 2015-2016 Term

(Officers also serve as Redevelopment Successor Agency Chair and Vice Chair; Public Financing Authority Chair and Vice Chair; and Housing Authority Chair and Vice Chair)

Mayor Joe announced the election of the Mayor and requested nominations. Councilmember Schneider nominated Mayor Pro Tem Mahmud as Mayor. Mayor Pro Tem Mahmud accepted the nomination. Councilmember Cacciotti moved that nominations be closed. MOTION BY COUNCILMEMBER SCHNEIDER, SECOND BY COUNCILMEMBER CACCIOTTI, CARRIED 5-0, to elect Diana Mahmud to the office of Mayor.

Mayor Mahmud announced the election of Mayor Pro Tem and requested nominations. Councilmember Khubesrian nominated Councilmember Cacciotti as Mayor Pro Tem. Councilmember Cacciotti accepted the nomination. Councilmember Schneider moved that nominations be closed. MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER SCHNEIDER, CARRIED 5-0, to elect Michael A. Cacciotti to the office of Mayor Pro Tem.

6. Presentation to Outgoing Mayor Robert S. Joe by Incoming Mayor

Mayor Mahmud presented former Mayor Joe with a gavel plaque a gift card on behalf of the City Council and City staff, and thanked former Mayor Joe for his service.

7. Comments by Incoming Mayor

Mayor Mahmud thanked the City Council and community for their support. Mayor Mahmud presented her goals and vision as the new Mayor of the City of South Pasadena.

8. Recess to Reception

A recess for refreshments and cake was taken in honor of former Mayor Joe.

COMMUNICATIONS

9. Councilmembers Communications

Councilmember Schneider spoke on the importance of having trees inspected and trimmed, gutters and downspouts cleaned, ensuring yards drain properly, and turning off automatic watering systems due to the possibility of severe winter storms.

Councilmember Khubesrian thanked former Mayor Joe for his service to the City; requested that City Council consider modifying overnight parking restrictions times for a future City Council Meeting, seconded by Mayor Pro Tem Cacciotti; displayed a PowerPoint presentation depicting photos of the Breakfast with Santa event and South Pasadena Firefighters Association (SPFFA) Luncheon for the homeless.

Cliff Snider, President of SPFFA, spoke on the success of the luncheon for the homeless, noting that approximately 50-60 people were served; expressed gratitude to the Rotary Club, Shakers Restaurant, Ellen's Silkscreening, and Lisa Boyd.

Councilmember Joe noted that the Foothill Workforce Development Board selected the City of South Pasadena and Corporal Shannon Robledo as the 2015 Employer of the Year.

Corporal Robledo, South Pasadena Police Department (SPPD), reported on the success of the youth employment program, noting that the City has employed 40 part-time youths through a federally-funded program; related his experience as a troubled youth and the opportunities that were derived from volunteering with the SPPD; noted that he is now serving as a mentor to youths in need of guidance.

Mayor Pro Tem Cacciotti displayed a PowerPoint presentation depicting photos of the Garfield Reservoir Replacement Project, South Pasadena High School Marching Band performance in the downtown area, Arroyo Seco tennis court resurfacing, and Mission-Meridian Village parking garage; expressed concern that utility poles on Monterey Road significantly narrow the sidewalks.

Mayor Mahmud requested that City Council agendaize consideration of allocating \$600 for the purchase of seeds and plants to establish a monarch butterfly way station at the City's Nature Park, seconded by Councilmember Schneider; reported on her attendance at a Southern California Association of Governments (SCAG) meeting, noting that it released the draft Regional Transportation Plan and Program Environmental Impact Report.

10. City Manager Communications

City Manager Gonzalez advised that staff anticipates returning to City Council in January 2016 with a utilization report on the Mission-Meridian Village parking garage; reported that City Hall will be closed on December 25, 2015, and January 1, 2016.

Deputy Fire Chief Riddle announced that the South Pasadena Fire Department and Police Department will be escorting "Santa" during his visit to South Pasadena neighborhoods on December 18 and 19, 2015.

11. Reordering of and Additions to the Agenda

None.

PUBLIC COMMENTS

None.

CONSENT CALENDAR

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 5-0, to approve the Consent Calendar Item Nos. 12 through 15, with Item No. 16 pulled for separate consideration.

12. Minutes of the City Council Meeting of November 18, 2015

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 5-0, to approve the minutes of the City Council Meeting of November 18, 2015.

13. Prepaid Warrants, General City Warrants, Redevelopment Successor Agency Check Summary, and Payroll

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 5-0, to approve the City of South Pasadena Prepaid Warrants Nos. 191148 through 191205 in the amount of \$278,196.68; General City Warrants Nos. 191206 through 191331 in the amount of \$854,192.29; Payroll, dated December 04, 2015, in the amount of \$440,388.73. Seated as the Successor Agency to the Community Redevelopment Agency, approve the Redevelopment Successor Agency Payroll, dated December 04, 2015, in the amount of \$5,137.41 (included in the above totals).

14. Monthly Investment Reports for October 2015

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 5-0, to receive and file the monthly investment reports for October 2015 for the City Council, the Successor Agency to the Community Redevelopment Agency, and the Public Financing Authority.

15. Banking Services Agreement with Bank Of The West

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 5-0, to authorize the City Treasurer and staff to sign a Depository Contract and related documents for banking services with Bank of the West.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION**16. Award Contract in the Amount of \$249,975.20 to Emergency Vehicle Group, Inc. for Purchase of 2016 Dodge Type I 4500 Road Rescue Ambulance**

In response to City Council inquiry, Deputy Fire Chief Riddle explained that reliability and durability is the utmost importance when purchasing a rescue ambulance; advised that staff researched purchasing an alternative fuel rescue ambulance, but could not identify such a vehicle on the market; noted that the proposed ambulance is utilized by the Cities of Los Angeles, Glendale, Pasadena, and San Marino; pointed out that the proposed rescue ambulance utilizes the cleanest diesel engine available and meets the Environmental Protection Agency and California Air Resources Board emission standards.

Mayor Pro Tem Cacciotti voiced concern that diesel vehicles impact the long-term health of police and fire personnel; suggested that City Council issue a letter to vehicle manufacturers demanding that they develop alternative fuel emergency vehicles.

Following discussion, MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER SCHNEIDER, CARRIED 5-0, to:

1. Award a contract to Emergency Vehicle Group, Inc. (EVG) at the proposed competitive procurement price utilizing Houston-Galveston Area Council (H-GAC) nationwide government procurement service for the purchase of a Road Rescue Ambulance.

(Council action continued on next page)

2. Authorize the City Manager to execute the Offer and Purchase Agreement.
3. Direct staff to prepare a letter, to be signed by the City Council, to vehicle manufacturers urging the development of alternative fuel emergency vehicles.

PUBLIC HEARING

17. Adoption of a Resolution Authorizing Removal of the Existing Uncontrolled Marked Crosswalk at the Intersection of Fair Oaks Avenue and Lyndon Street (Cont. from 11/18/2015)

Public Works Director Toor presented the staff report and responded to City Council inquiries.

Mayor Mahmud opened the Public Hearing.

Larry Abelson, Public Works Commission (PWC) Member, reported on his experience driving on Fair Oaks Avenue and having difficulty seeing pedestrians crossing at subject crosswalk; expressed concern that the crosswalk stretches six lanes, noting that children have challenges utilizing this crosswalk; opined that the nearby controlled crosswalks would enhance pedestrian safety.

There being no others desiring to speak to this issue, Mayor Mahmud closed the Public Hearing.

In response to City Council inquiry, Public Works Director Toor advised that staff will properly remove the crosswalk markings at this site, as well as two additional locations, to ensure that they are no longer visible.

Police Captain Neff advised that the Police School Resource Officer will work with City staff and the nearby school to educate students about the removal of the subject crosswalk and how to properly utilize crosswalks.

MOTION BY COUNCILMEMBER SCHNEIDER, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 5-0, to adopt Resolution No. 7436 entitled "A Resolution of the City Council of the City of South Pasadena, California, authorizing the removal of the existing uncontrolled marked crosswalk at the intersection of Fair Oaks Avenue and Lyndon Street," with direction that signage be installed at the subject location directing pedestrians to nearby controlled crosswalks.

ACTION/DISCUSSION**18. Award Contract in the Amount of \$23,900 to R.E. Patterson and Associates for the South Pasadena Emergency Operations Plan**

Police Captain Solinsky presented the staff report and responded to City Council inquiries.

In response to City Council inquiries, Police Captain Solinsky advised that the project timeline will take approximately six-to-nine months due to the need to conduct public hearings, trainings, and exercises; stated that staff will work with R.E. Patterson to accelerate the project timeline, as appropriate; explained that the Emergency Operations Plan (EOP) will address natural and man-made disasters, including terrorism; explained that the EOP will address coordination between official governmental agencies, non-governmental agencies, and volunteer communities.

Mayor Mahmud opened and closed the Public Comments period, there being no one desiring to speak to this issue.

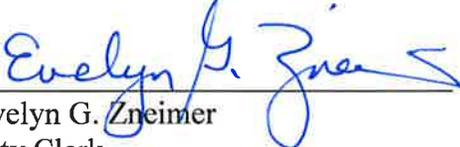
City Manager Gonzalez noted that the current EOP is sufficient to protect the health and welfare of the community and City staff is ready to respond if an emergency were to occur, pointing out that updating the EOP is a federal requirement for reimbursement purposes.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 5-0, to:

1. Accept a proposal, dated November 5, 2015, from R.E. Patterson and Associates to research and write the City of South Pasadena Emergency Operations Plan and authorize the City Manager to execute an agreement with R.E. Patterson and Associates in an amount not-to-exceed \$23,900, with direction that City staff attempt to optimize the timeframe in which to complete this project.
2. Reject all other proposals received.
3. Authorize a budget transfer in the amount of \$23,900 from the General Fund reserves.

ADJOURNMENT

Mayor Mahmud adjourned the Joint City Council/Redevelopment Successor Agency meeting at 9:34 p.m.


Evelyn G. Zneimer
City Clerk


Diana Mahmud
Mayor

Minutes approved by the South Pasadena City Council on January 6, 2016.