



**MINUTES OF THE REGULAR MEETING OF THE
PARKS AND RECREATION COMMISSION
OF THE CITY OF SOUTH PASADENA CONVENED
THIS 13TH DAY OF JULY 2015, AT 6:30 P.M.
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS
1424 MISSION STREET**

1. ROLL CALL

Commissioner Gin convened the Regular Meeting of the Parks and Recreation Commission at 6:34 p.m.

Staff R Martin called the roll. Present were Commissioner Members Gin, Rosen and Taylor.

Absent at time of roll: Chair Salinas (but arrived soon after) and Vice Chair Zavala who was absent for the meeting.

Other Officials and Staff present: City Council Liaison Mahmud, Community Services Director/Staff Liaison Pautsch, and Staff Reyna Salazar-Martin.

2. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JUNE 8TH, 2015.

MOTION: Commission approved the minutes of the regular June 8th meeting. By unanimous voice vote, the motion passed.

(Rosen, Taylor)

3. APPROVAL OF THE MINUTES OF THE SPECIAL MEETING OF JUNE 23TH, 2015.

MOTION: Commission approved the minutes of the special June 24th meeting. By unanimous voice vote, the motion passed.

(Taylor, Gin)

Abstain: Commissioner Rosen did not attend Special meeting.

4. APPROVAL OF THE MINUTES OF THE SPECIAL MEETING OF JUNE 24TH, 2015.

MOTION: Commission approved the minutes of the special June 24th meeting. By unanimous voice vote, the motion passed.

(Taylor, Rosen)

Abstain: Commissioner Gin did not attend Special meeting.

5. PUBLIC PARTICIPATION

None

6. PRESENTATIONS/ (ACTION/DISCUSSION)

None

7. UPDATE ON VACANT CALTRANS PROPERTY AND DESIGNATION OF PROPERTY

Director Pautsch updated commission on City Council's next step for the properties. At this time City Council has not reached a decision on what property to purchase. They have requested that staff present the independent appraisal for all properties and present them at a future scheduled closed session meeting. An email will be sent to all residents on the distribution list of that update as well. Parks and Recreation Commissioners will also be included in the email.

8. REVIEW AND APPROVAL OF UPDATES TO THE COMMUNITY SERVICES POLICY AND PROCEDURES.

Recreation Coordinator Anthony Kim is asking the Commission to review the edited Community Services Policy and Procedures and also asks if they have any further question or concerns. Commissioner Rosen would like to clarify Section 1 in regards to the Community Garden; clarification on the term license and clarification on the Council responsible for distributing the permit/license. Also in Section 9.1, suggest striking the word "profitable". Liaison Mahmud suggests include: Section 1 regarding the Community Garden-not including the exact number of plots in order to leave room for further expansion in the future, Section 1 regarding Passive parks-include a clear functional definition of what a Passive park is and what it includes and does not include. Section 5.11 regarding clean up-change title to Concession Stands and Storage Facilities. Section 9.1 adding "as approved by the Community Service director/department". Lastly, she

would like to suggest public use as well approval use of alcohol in the Library Community room. Director Pautsch has directed that specific request in the past to Library Director Fjeldsted and have been denied that request due to their specific policy. The Community Room is not under the Parks and Recreation Department for public use. Liaison Mahmud would like Director Pautsch to present the issue to City Manager Gonzales. Commissioner Taylor will give her grammatical corrections to Anthony at later time. They will bring revised version back for approval to the Commission at a future scheduled meeting.

9. DIRECTION AND DISCUSSION FOR VOLLEYBALL COURT AT GARFIELD PARK

Director Pautsch presented Item. In the past she has been approached by resident as well as other City Departments asking why there are no Volleyball courts in the City. Years ago there was an active court, however it was taken down, but no one has any information on why or where it was located. The location in mind for a current construction of a Volleyball court would be at Garfield Park on Gravelia and Stratford due to its flat and open surface.

Public Comment:

First Speaker: Sofi Dreskin (9th grader at SPSHS) Youth Commission, Acting Vice President of the Freshman Class, Girl Scout Troop 12521. She is in favor of a Public City sand volleyball court. Believes it will increase community activity as well as providing practice space for the Volleyball team. Recommends the Garfield Location on Gravelia and Stratford as an ideal location

Second Speaker: Olivia Hunt, Girl Scout Troop 12521. She is in favor of a Public City Volleyball Court. Believes it will increase the possibility of creating not only regular leagues, but also beach volleyball leagues and Adult leagues. She would like to help offset cost with fundraising through her Girl Scout troop.

Commissioner Rosen inquires about a fence around the area. His concern is debris or animals in the sand. Director Pautsch explains that it is basically going to be treated as the other entire sand playground in the City. True Green will most likely provide the same maintenance as the other city location by raking the sand periodically.

Char Salinas asks about the height of the nets. Director Pautsch confirms that it will be a Men's Regulation Court.

City Council Liaison concern that it will interfering with the healing garden. However Director Pautsch feels that it will be built further South to the more open area.

MOTION: Commission recommends creating a tasks force committee to explore the idea of creating a sand volley ball court in one of the parks here in South Pasadena.

(Gin, Rosen)

Commissioner Gin volunteers to lead the tasks force and Chair Art volunteers to provide help.

10. DISCUSSION REGARDING AN APPROPRIATE MEMORIAL FOR DAVID MARGRAVE AT THE YOUTH HOUSE

Director Pautsch would like the Commissions' suggestions on an appropriate Memorial for David Margrave that the City may place within one of our City parks as requested at a previous City Council Meeting by Council Member Schneider. A City's Naming Policy has been provided to the Commission so they may have a better understanding of the needed steps and procedures. Commissioner Rosen would like to address Section 4.41 of the Naming Policy. Also, addresses the plaque currently in place at the Youth House that honors David Margrave. He would like to know if that would suffice as a Memorial for David. He instead suggests having a soccer field named after him. Currently the City Soccer fields do not have official names; they are only referred to as North and South. Commissioner Taylor and Chair Salinas want to acknowledge Section 4.41 of the naming policy as well. They feel it is a good idea to wait a full year. Liaison Mahmud suggests taking this item back to Council and have them honor their one year limitation policy and having the item come back to the Parks and Recreation Commission one year from now.

MOTION: The Commission will remind the City Council that there is a currently policy in place that requires no naming occur no less than one year of the individuals passing. Also, suggest revising 4.41 in the City's Naming Policy to clarify the necessary criteria's.

(Rosen, Salinas)

11. CITY COUNCIL LIAISON REPORT

Updated Commission on the City Council Caltrans Property discussion.

12. COMMISSIONER REPORT

Commissioner Taylor gave her overview on the two special meetings regarding the Caltrans property. Commissioner Rosen gave positive feedback on the July 15 Summer Concert in the Park's entertainment and City Staff involvement. Commissioner Gin and Chair Salinas have no nothing to report.

13. STAFF LIAISON REPORT

Director Pautsch gave her update on the Festival of Balloons Commission, the Arroyo Park Shelter and picnic tables reparation, a recap on the Summer Concert Series and Green Living expo, and let Commission know that any updates on the Dog Park plans and specification stage will be in Septembers meeting. She also reminds Commission about Recreation's National Night Out "Parks After Dark" event on Aug. 4th.

ADJOURNMENT

By consensus, the Commission adjourned at 7:40p.m. There will be no August meeting. The next Commission meeting will be held on Monday, September 14th, 2015.

Respectfully Submitted:



Sheila Pautsch
Community Services Director

Approved By:



Arturo Salinas
Chair