



**CITY OF SOUTH PASADENA
CITY COUNCIL / REDEVELOPMENT SUCESSOR AGENCY
JOINT REGULAR MEETING AGENDA**

**Amedee O. "Dick" Richards, Jr. Council Chambers
1424 Mission Street, South Pasadena, CA 91030**

Wednesday, February 3, 2016, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three minutes.
No agenda item may be taken after 11:00 p.m.*

CALL TO ORDER: Mayor Diana Mahmud

ROLL CALL: Councilmembers Robert S. Joe; Marina Khubesrian, M.D.;
Richard D. Schneider, M.D.; Mayor Pro Tem Michael A.
Cacciotti; and Mayor Diana Mahmud

INVOCATION: Mayor Diana Mahmud
**In permitting a nonsectarian invocation, the City does not
intend to proselytize, advance, or disparage any faith or
belief. Neither the City nor the City Council endorses any
particular belief or form of invocation.*

PLEDGE OF ALLEGIANCE: Boy Scout Troop 333 (Chartered by Holy Family Church)

**1. CLOSED SESSION
ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately

PRESENTATIONS

- 2. Presentation of a Certificate of Appreciation to Steven Treffers, Outgoing Commissioner, for Volunteer Service on the Cultural Heritage Commission**
- 3. Presentation of a Proclamation Declaring February 9, 2016, as "Nelbert Chouinard Day" in South Pasadena**

COMMISSION APPOINTMENTS

4. Commission Appointments

Recommendation

Appoint the following individuals to a full three-year term ending December 31, 2018:

- Carolyn Flemming to the Library Board of Trustees
- Kelly M. Koldus to the Planning Commission

COMMUNICATIONS

5. Councilmembers Communications

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

6. City Manager Communications

7. Reordering of and Additions to the Agenda

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Recording Secretary prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR**8. Minutes of the City Council Meeting of January 20, 2016**Recommendation

Approve the minutes of the January 20, 2016 Regular City Council Meeting.

9. Prepaid Warrants, General City Warrants, Redevelopment Successor Agency Check Summary, and PayrollRecommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 191803 through 191853 in the amount of \$740,879.78; General City Warrants Nos. 191854 through 192018 in the amount of \$1,505,717.39; and Payroll, dated January 29, 2016, in the amount of \$ 407,021.07. Seated as the Successor Agency to the Community Redevelopment Agency, approve Payroll, dated January 29, 2016, in the amount of \$5,935.50 (included in the above totals).

10. Second Reading and Adoption of an Ordinance Amending the South Pasadena Municipal Code Chapter 36 (Zoning) and Chapter 17 (Health and Sanitation) Related to the Regulation of Massage Establishments and Repealing Ordinance No. 2267Recommendation

Adopt an Ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, repealing Article II (Massage Establishments), adding a new Article II (Massage Establishments), and adding a new Article III (Deemed Approved Massage Establishments) of Chapter 17 (Health and Sanitation), amending Section 36.700.020 (Definitions of Specialized Terms and Phrases) of Article VII (Definitions) of Chapter 36 (Zoning) by adding a new definition of ‘Massage Establishment’ and Deleting ‘Massage’ from the Definition of ‘Personal Services,’ amending Section 36.230.030 (‘Commercial District Land Uses and Permit Requirements’) Table 2-4 of Chapter 36 (‘Zoning’) of the South Pasadena Municipal Code, and repealing Ordinance No. 2267 Moratorium on Establishment or Expansion of Massage Establishments,” and waive further reading.

11. Second Reading and Adoption of an Ordinance Amending Article III of Chapter 35 of the South Pasadena Municipal Code to be Consistent with the State’s Model Water Efficient Landscape OrdinanceRecommendation

Adopt an Ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, repealing and replacing Article III (Water Efficient Landscape) of Chapter 35 (Water) with a new Article III (Water Efficient Landscape) consistent with the State’s Model Water Efficient Landscape Ordinance (MWELo),” and waive further reading.

12. Discretionary Fund Requests from Mayor Mahmud in the Amount of \$300, Mayor Pro Tem Cacciotti in the Amount of \$200, and Councilmember Joe in the Amount of \$200 for the Purpose of the Special Needs Education Conference

Recommendations

Approve the discretionary fund requests by Mayor Mahmud designating \$300, Mayor Pro Tem Cacciotti designating \$200, and Councilmember Joe designating \$200 for the purpose of the South Pasadena Council Parent-Teacher Association Special Needs Education Conference to be held on March 12, 2016.

13. Comprehensive Annual Financial Report for Fiscal Year Ending June 30, 2015

Recommendation

Receive and file the City of South Pasadena's Comprehensive Annual Financial Report (CAFR) for the Fiscal Year ending June 30, 2015.

14. Actuarial Valuation of Post-Employment Benefits

Recommendation

Receive and file the Actuarial Valuation of Post-Employment Benefits report.

15. Authorize the City Manager to Execute Professional Services Agreements: 1) BikeSGV; 2) Aztlan Athletics; and 3) Day One; on Behalf of the Golden Streets Festival Working Group for Services Associated with the Planning and Hosting of the Golden Streets Festival

Recommendation

Authorize the City Manager to execute Professional Services Agreements with: 1) BikeSGV; 2) Aztlan Athletics; and 3) Day One, on behalf of the Golden Streets Festival Working Group, for services associated with the planning and hosting of the Golden Streets Festival to be held on June 26, 2016.

16. Authorize the City Manager to Execute a Grant Award from the Mobile Source Air Pollution Reduction Review Committee in the Amount of \$320,600 on Behalf of the Golden Streets Festival Working Group

Recommendation

Authorize the City Manager to execute a Grant Award Agreement and all related documents for the Mobile Air Pollution Reduction Review Committee (MSRC) 2015 Local Government Match Program, on behalf of the Golden Streets Festival Working Group, for the planning and hosting of the Golden Streets Festival to be held on June 26, 2016.

17. Authorize the City Manager to Execute a Grant Award from the Los Angeles County Metropolitan Transportation Authority in the Amount of \$393,600 on Behalf of the Golden Streets Festival Working Group

Recommendation

Authorize the City Manager to execute a Grant Award Agreement and all related documents for the Los Angeles County Metropolitan Transportation Authority (LACMTA) 2014 Open Streets Grant Program, on behalf of the Golden Streets Festival Working Group, for the planning and hosting of the Golden Streets Festival to be held on June 26, 2016.

18. Resolution Authorizing the Inspection and Abatement of Brush and Native Vegetation Fire Hazards Authorizing the County of Los Angeles Agriculture Commissioner to Inspect and Abate Weeds, Brush and Native Vegetation Declared to be an Existing or Potential Fire Hazard, and Schedule a Public Hearing to be Held on February 17, 2016 to Hear Objections or Protests to the Vegetation Management Program

Recommendation

Adopt a Resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, declaring that weeds, brush, rubbish, and refuse upon or in front of specified property in the City are a seasonal and recurrent public nuisance and declaring its intention to provide for the abatement thereof.”

19. Renewal of Contract with the County of Los Angeles Department of Agricultural Commissioner/Weights and Measures to Allow the County to Inspect, Remove and Abate Weeds, Brush and Native Vegetation Declared to be an Existing or Potential Fire Hazard on Unimproved Lots and Land within the City

Recommendation

Renew and approve the contract with the County to allow the continued process of weed and brush removal on privately owned unimproved properties within the City of South Pasadena.

PUBLIC HEARING

20. Appeal of a Decision of the Cultural Heritage Commission to Deny a Request to Demolish a Detached Garage at 1708 Fletcher Avenue and Resolution Adopting a Negative Declaration and Approving a Certificate of Appropriateness

Recommendations

1. Overturn a decision of the Cultural Heritage Commission (CHC), adopt a Negative Declaration, and approve a Certificate of Appropriateness to demolish a 217 sq. ft. detached garage for the construction of a new 480 sq. ft. detached garage.
2. Adopt a Resolution entitled, “A Resolution of the City Council of the City of South Pasadena, California, adopting a Negative Declaration and approving a Certificate of Appropriateness to demolish a detached garage to build a new detached garage on property located at 1708 Fletcher Avenue.”

21. Public Hearing and Adoption of a Resolution Amending the Master Schedule of Fees to Establish an Operator Permit Fee for Massage Establishments

Recommendations

Conduct a public hearing and adopt a Resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, amending the Master Schedule of Fees to establish an Operator Permit Fee for Massage Establishments.”

ACTION/DISCUSSION

22. Receive and File a Fiscal Analysis Report Relating to the Utility Users Tax Repeal Initiative Measure, Pursuant to Elections Code Section 9212, and Provide Direction on Placing the Initiative on the Ballot for the November 2017 General Municipal Election

Recommendations

1. Receive and file a Fiscal Analysis Report relating to the Utility Users Tax (UUT) repeal initiative measure (Measure), pursuant to Elections Code Section 9212.
2. Adopt a Resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, declaring its intent to submit to the voters at the General Municipal Election to be held on Tuesday, November 7, 2017, an Initiative Measure repealing the City’s Utility Users Tax in its entirety.”

23. First Reading and Introduction of an Ordinance Amending Chapter 2 (Administration) of the Municipal Code to Establish a Finance Commission

Recommendation

Introduce an Ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, amending Chapter 2 (Administration) of the South Pasadena Municipal Code, with the addition of a new Article IVL to create the Finance Commission.”

COUNCILMEMBERS COMMUNICATIONS (continued)

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

February 17, 2016	Regular City Council Meeting	Council Chambers	7:30 p.m.
March 2, 2016	Regular City Council Meeting	Council Chambers	7:30 p.m.
March 16, 2016	Regular City Council Meeting	Council Chambers	7:30 p.m.

**PUBLIC ACCESS TO CITY COUNCIL MEETING AGENDA PACKETS, DOCUMENTS
DISTRIBUTED BEFORE A MEETING, AND BROADCASTING OF MEETINGS**

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- South Pasadena Public Library, 1100 Oxley Street;
- City Clerk's Division, 1414 Mission Street; and
- City website at: www.southpasadenaca.gov/citycouncilmeetings

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk's Division at (626) 403-7230. Any disclosable public records related to an Open Session item appearing on a regular meeting agenda and distributed by the City of South Pasadena to all or a majority of the legislative body fewer than 48 hours prior to that meeting are available for public inspection at the City Clerk's Division, located at City Hall, 2nd floor, 1414 Mission Street prior to the meeting. During the meeting, these documents will be included as part of the "Reference Binder" of the agenda packet kept in the Amedee O. "Dick" Richards, Jr., Council Chambers at 1424 Mission Street, South Pasadena, CA 91030. Documents distributed during the meeting will be available following the meeting at the City Clerk's Division. For those submitting letters or other documents relating to items on the agenda: Materials received after 4:00 p.m. on the day prior to the Council meeting may not be reviewed by the City Council.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99. Meetings are also streamed live via the Internet at www.southpasadenaca.gov. Six months of archived meetings, indexed by agenda item, are also available online. A DVD of regularly scheduled meetings is available for checkout at the South Pasadena Public Library can be purchased from the City Clerk's Division.

ACCOMMODATIONS

The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chambers. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, as required by law.

01/28/2016

Date

Desiree Jimenez,
Deputy City Clerk