



**CITY OF SOUTH PASADENA
CITY COUNCIL / REDEVELOPMENT SUCCESSOR AGENCY
JOINT REGULAR MEETING AGENDA**

**Amedee O. "Dick" Richards, Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

Wednesday, February 17, 2016, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three minutes.
No agenda item may be taken after 11:00 p.m.*

CALL TO ORDER: Mayor Diana Mahmud

ROLL CALL: Councilmembers Robert S. Joe; Marina Khubesrian, M.D.;
Richard D. Schneider, M.D.; Mayor Pro Tem Michael A.
Cacciotti; and Mayor Diana Mahmud

INVOCATION: Councilmember Schneider
**In permitting a nonsectarian invocation, the City does not
intend to proselytize, advance, or disparage any faith or
belief. Neither the City nor the City Council endorses any
particular belief or form of invocation.*

PLEDGE OF ALLEGIANCE: Councilmember Schneider

**1. CLOSED SESSION
ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately

PRESENTATIONS

- 2. Presentation of a Certificate of Appreciation to Outgoing Commissioner Anthony R. George for Volunteer Service on the South Pasadena Planning Commission**
- 3. Presentation of a Proclamation Supporting the 2016 Free Volunteer Income Tax Assistance Program which assists Eligible Taxpayers to Qualify for the Earned Income Tax Credit**

COMMUNICATIONS

4. Councilmembers Communications

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

5. City Manager Communications

6. Reordering of and Additions to the Agenda

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Recording Secretary prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR

7. Minutes of the City Council Meeting of February 3, 2016

Recommendation

Approve the minutes of the February 3, 2016 Regular City Council Meeting.

8. Prepaid Warrants, General City Warrants, Redevelopment Successor Agency Check Summary, and Payroll

Recommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 192019 through 192086 in the amount of \$254,833.05; General City Warrants Nos. 192087 through 192238 in the amount of \$1,627,193.94; and Payroll, dated February 12, 2016, in the amount of \$442,715.91. Seated as the Successor Agency to the Community Redevelopment Agency, approve Payroll, dated February 12, 2016, in the amount of \$5,200.83 (included in the above totals).

9. Monthly Investment Reports for December 2015

Recommendation

Receive and file the monthly Investment Reports for December 2015.

10. Discretionary Fund Requests from Councilmember Joe in the Amount of \$200, and Councilmember Schneider in the Amount of \$100 for the Purpose of Purchasing Native Plants for the South Pasadena Nature Park

Recommendation

Approve the discretionary fund requests by Councilmember Joe designating \$200, and Councilmember Schneider designating \$100, for the purpose of purchasing native plants for the South Pasadena Nature Park.

11. Award Contract in the Amount of \$88,762.54 to Creative Bus Sales for the Purchase of a 2016 Ford E-450 CNG Passenger Bus for Dial-A-Ride Program

Recommendations

1. Authorize the City Manager to purchase a 2016 Ford E-450 Compressed Natural Gas (CNG) Cutaway Passenger Bus from Creative Bus Sales.
2. Transfer \$3,800 additional funds from Proposition A reserves to Account No. 205-8025-8540 (Automotive Equipment).
3. Execute all related documents, for the Dial-A-Ride Program.

12. Adoption of a Resolution to Destroy Expired Records, per the City of South Pasadena Record Retention Schedule

Recommendation

Adopt a Resolution entitled "A Resolution of the City Council of the City of South Pasadena, California, approving the destruction of certain City records from the Management Services Department."

13. Approval of Contract Amendment with DMR Team, Inc., for Additional Engineering Design Services for the Arroyo Seco Golf Course Sanitary Sewer Lift Station and Force Main Project

Recommendation

Approve, and authorize the City Manager to execute, the first amendment to the contract with DMR Team, Inc., in the amount of \$10,820 (for a new total of \$38,180) for additional engineering design services for the Arroyo Seco Golf Course Sanitary Sewer Lift Station and Force Main Project.

14. Approval of Contract Amendment with KOA Corporation for Additional Environmental Services for the HSIP-funded In-Roadway Warning Lights Project

Recommendation

Approve, and authorize the City Manager to execute, the first amendment to the contract with KOA Corporation in the amount of \$16,717 (for a new total of \$37,347) for additional environmental planning services for the Highway Safety Improvement Program (HSIP) funded In-Roadway Warning Lights (flashing crosswalks) Project.

15. Approval of Contract Amendment for Additional Work for the Community Center Feasibility Study by Integrated Consulting Group, Inc. and Appropriate Additional Park Impact Fees

Recommendation

Approve and authorize the City Manager to execute the first amendment to the contract with Integrated Consulting Group, Inc. (ICG, Inc.) in the amount of \$4,275 (for a new total of \$79,275) for additional work for the Community Center Feasibility Study.

16. Letter of Support for the Los Angeles County Pharmaceuticals and Sharps Collection and Disposal Stewardship Ordinance

Recommendation

Authorize the Mayor to execute a Letter of Support for the Los Angeles County Pharmaceuticals and Sharps Collection and Disposal Stewardship Ordinance.

PUBLIC HEARING

17. Public Hearing to Receive Objections or Protests to the Vegetation Management Program Regarding the Abatement of Weeds, Brush, Rubbish and Refuse Upon or In Front of Specified Property in the City and Authorizing by Minute Order the Abatement of Vegetation Fire Hazards

Recommendation

Conduct a Public Hearing and adopt by motion, an order directing the abatement of fire hazards identified in Resolution No. 7445.

18. First Reading and Introduction of an Ordinance Amending the South Pasadena Municipal Code to Update the City of South Pasadena Historic Preservation Ordinance

Recommendation

Introduce an Ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, repealing and replacing Article IVH (Cultural Heritage Commission) of Chapter 2 (Administration) with a new Article IVH Cultural Heritage Commission) of the South Pasadena Municipal Code to update the legal framework needed to protect the City’s cultural resources,” and waive further reading.

ACTION/DISCUSSION

19. First Reading and Introduction of an Ordinance Amending Chapter 2 (Administration) of the Municipal Code to Establish a Finance Commission

Recommendation

Introduce an Ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, amending Chapter 2 (Administration) of the South Pasadena Municipal Code, with the addition of a new Article IVI to create the Finance Commission,” and waive further reading.

20. Receive and File the Mid-Year Financial Report for Fiscal Year 2015-16

Recommendation

Receive and file the Mid-Year Financial Report for Fiscal Year 2015-16.

21. Review and Approval of the City of South Pasadena Co-Sponsorship Policy with City Committees and South Pasadena Nonprofit Organizations

Recommendation

Review and approve the City of South Pasadena Co-Sponsorship Policy.

22. Discussion and Approval of a Potential Park Project List for Submittal to the Los Angeles Countywide Comprehensive Park Needs Assessment

Recommendation

Discuss and approve a final potential park project list for submittal to the Los Angeles Countywide Comprehensive Park Needs Assessment.

23. Consideration of a Change in Appointment to the San Pascual Stables Lease Subcommittee

Recommendation

Remove the appointment of a current client of the San Pascual Stables and appoint a Member of the Finance Committee to the San Pascual Stables Lease Subcommittee.

COUNCILMEMBERS COMMUNICATIONS (continued)

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

March 2, 2016	Regular City Council Meeting	Council Chamber	7:30 p.m.
March 16, 2016	Regular City Council Meeting	Council Chamber	7:30 p.m.
April 6, 2016	CANCELLED		

**PUBLIC ACCESS TO CITY COUNCIL MEETING AGENDA PACKETS, DOCUMENTS
DISTRIBUTED BEFORE A MEETING, AND BROADCASTING OF MEETINGS**

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- South Pasadena Public Library, 1100 Oxley Street;
- City Clerk’s Division, 1414 Mission Street; and
- City website at: www.southpasadenaca.gov/citycouncilmeetings

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk’s Division at (626) 403-7230. Any disclosable public records related to an Open Session item appearing on a regular meeting agenda and distributed by the City of South Pasadena to all or a majority of the legislative body fewer than 48 hours prior to that meeting are available for public inspection at the City Clerk’s Division, located at City Hall, 2nd floor, 1414 Mission Street prior to the meeting. During the meeting, these documents will be included as part of the “Reference Binder” of the agenda packet kept in the Amedee O. “Dick” Richards, Jr., Council Chamber at 1424 Mission Street, South Pasadena, CA 91030. Documents distributed during the meeting will be available following the meeting at the City Clerk’s Division. For those submitting letters or other documents relating to items on the agenda: Materials received after 4:00 p.m. on the day prior to the Council meeting may not be reviewed by the City Council.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99. Meetings are also streamed live via the Internet at www.southpasadenaca.gov. Six months of archived meetings, indexed by agenda item, are also available online. A DVD of regularly scheduled meetings is available for checkout at the South Pasadena Public Library can be purchased from the City Clerk’s Division.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, as required by law.

02/11/2016
Date

Desiree Jimenez
Desiree Jimenez,
Deputy City Clerk