



**Wednesday, February 3, 2016**  
**Minutes of the Regular Meeting of the**  
**Joint City Council/Redevelopment Successor Agency**

**CALL TO ORDER**

A Regular Meeting of the South Pasadena Joint City Council/Redevelopment Successor Agency was called to order by Mayor Mahmud on Wednesday, February 3, 2016, at 7:40 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

**ROLL CALL**

**Present:** Councilmembers/Redevelopment Successor Agency Members Joe, Khubesrian, and Schneider; Mayor Pro Tem/Agency Vice Chair Cacciotti; and Mayor/Agency Chair Mahmud.

**Absent:** None.

**City Staff**

**Present:** Sergio Gonzalez, City Manager/Agency Executive Director; Teresa L. Highsmith, City Attorney/Agency Counsel; Evelyn G. Zneimer, City Clerk/Agency Secretary; Anthony J. Mejia, Chief Deputy City Clerk/Chief Deputy Agency Secretary were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

**INVOCATION**

Mayor Mahmud gave the invocation.

**PLEDGE OF ALLEGIANCE**

Boy Scout Troop 333, chartered by Holy Family Church, led the Pledge of Allegiance.

**CLOSED SESSION ANNOUNCEMENTS**

**1. Closed Session Announcements**

The Regular Closed Session of the City Council of February 3, 2016, was called to order by Mayor Mahmud at 6:00 p.m., with all Councilmembers present, except Mayor Pro Tem Cacciotti.

Bobbi Nansen, South Pasadena resident, asserted that consultants from Transtech Engineers, Inc., and Jones and Mayer failed to take the Oath of Office when hired by the City, suggesting that the City Council should demand reimbursement of all payments made to said companies; questioned the rationale for the City defending Transtech in a lawsuit, pointing out that the contract including an indemnity clause protecting the City; stated that Jones and Mayer conducted an en masse Oath of Office ceremony for multiple cities and questioned whether the City Council was notified of this conduct.

Christopher Sutton, Attorney representing the Nansen family, distributed documents related to the City's Warrant Register and Chart of Accounts, asserting that the City Council should demand reimbursement of payments made to Transtech and Jones and Mayer due to not taking the Oath of Office; noted that the contract with Transtech includes an indemnification provision for errors and omissions, opining that the City should not be defending Transtech in lawsuits.

The meeting convened into Closed Session to discuss the following items as listed on the Closed Session Regular Meeting Agenda:

A. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9 (d)(4):  
Number of Cases: 1

B. CONFERENCE WITH LEGAL COUNSEL – LABOR NEGOTIATIONS, Pursuant to Government Code Section 54957.6:

Conference with Labor Negotiators regarding labor negotiations with the following Employee organization: Police Officers' Association (POA)

City Negotiators: City Manager Sergio Gonzalez, Human Resources Manager Mariam Lee Ko, and City Attorney Teresa L. Highsmith

C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION, Pursuant to Government Code Section 54956.9 (a)

Case Name: Nansen et al., v. City of South Pasadena, et al.  
Case No. BC 493250

D. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION, Pursuant to Government Code Section 54956.9(d)(1)

Case Name: In re Petition of City of Sierra Madre Challenging 2012 Los Angeles Municipal Separate Storm Sewer System Permit (Order No. R4-2012-0175)

Case No.: State Water Resources Control Board/Office of Chief Counsel Files A-2236(a) through (kk)

City Attorney Highsmith reported that City Council provided direction to staff regarding the agenda items, but did not take any reportable action.

**PRESENTATIONS****2. Presentation of a Certificate of Appreciation to Steven Treffers, Outgoing Commissioner, for Volunteer Service on the Cultural Heritage Commission**

Mayor Mahmud announced that Steven Treffers was unable to attend tonight's meeting, but thanked him for his service on the Cultural Heritage Commission.

**3. Presentation of a Proclamation Declaring February 9, 2016, as "Nelbert Chouinard Day" in South Pasadena**

Mayor Mahmud presented a Proclamation to Doris Olga Gotsinas Kouyias declaring February 9, 2016, as "Nelbert Chouinard Day" in South Pasadena.

**COMMISSION APPOINTMENTS****4. Commission Appointments**

MOTION BY COUNCILMEMBER SCHNEIDER, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to appoint the following individuals to a full three-year term ending December 31, 2018:

1. Carolyn Flemming to the Library Board of Trustees.
2. Kelly M. Koldus to the Planning Commission.

**COMMUNICATIONS****5. Councilmembers Communications**

Councilmember Joe requested that City Council agendize consideration of allocating \$200 of his discretionary funds for the purchase of native plants for the Nature Park, seconded by Mayor Pro Tem Cacciotti; requested that City Council direct staff to bring forward information regarding House Resolution 291 (Water in the 21<sup>st</sup> Century Act) and to agendize consideration of issuing a Letter of Support, seconded by Mayor Mahmud.

Councilmember Schneider requested that City Council agendize consideration of allocating \$100 of his discretionary funds for the purchase of native plants for the Nature Park, seconded by Mayor Pro Tem Cacciotti; requested that discussion of the Mayoral term be agendized for a future City Council meeting, seconded by Councilmember Joe; recommended that the Renewable Energy Council make a presentation to the City Council regarding the Wilson Reservoir and potential uses for generating energy, seconded by Mayor Pro Tem Cacciotti; noted that the City Council will need to discuss the possibility of incorporating an art plan for the Council Chamber Interior Renovation Plan in the future.

Councilmember Khubesrian reported on the activities of the Planning Commission; noted that the Planning Commission expressed reservations regarding a recent mixed use project, suggesting that during the upcoming General Plan update that it addresses minimum ratios of residential and commercial space; requested that City Council agendaize a discussion regarding the possibility of participating in a mosquito control service for South Pasadena, seconded by Mayor Mahmud.

Mayor Pro Tem Cacciotti noted that the California Public Utilities Commission has granted Southern California Edison \$22 million to fund electric vehicle support equipment infrastructure; recommended that staff explore and apply for grants to proceed with the installation of an electric vehicle charging station, seconded by Mayor Mahmud; narrated a video produced by Metro regarding the Gold Line extension through Azusa.

Mayor Mahmud recommended referral of the Orange County Model Water Efficient Landscape Ordinance to the Natural Resources and Environmental Commission for consideration, seconded by Councilmember Khubesrian; recommended that a Letter of Support be forwarded to the Los Angeles County Board of Supervisors regarding the Los Angeles County Pharmaceuticals and Sharps Collection and Disposal Stewardship Ordinance, seconded by Councilmember Schneider; reported on her service and attendance at various regional committees, including the San Gabriel Valley Council of Governments Water Committee.

#### **6. City Manager Communications**

City Manager Gonzalez encouraged residents to register and participate in the CoolCalifornia Challenge, noting that efforts to conserve energy and water could earn the City of South Pasadena the title of being the “coolest” City in California.

#### **7. Reordering of and Additions to the Agenda**

None.

### **PUBLIC COMMENTS**

Jenny Newman, South Pasadena resident, voiced concern that the City of South Pasadena does not participate in the San Gabriel Valley Mosquito and Vector Control District (District); reported that she has observed mosquitos on her property, including the type of mosquito that can carry West Nile virus; urged City Council to revisit the possibility of participating in the District before the summer season.

Christopher Sutton, Pasadena resident, advised that the court has ruled in favor of setting aside the Environmental Impact Study for the tunneling project under the Beverly Hills High School; speaking as the Attorney for the Nansen family, urged the City Council to terminate its prosecution of the Nansen family and to request a staff report on the prosecution of the Nansen family; voiced objection to the City Council’s action to approve a contract with Transtech Engineers, Inc., for building and safety services.

City Attorney Highsmith reviewed the regulations for properties located on a hillside and the requirements to obtain a Hillside Development Permit; noted that the issue of lot tying was an offer by the City as a way to resolve the issue of having an undeveloped lot that had been graded which is adjacent to a developed lot and avoiding having to undo and correct the grading and retaining walls.

Bobbie Nansen, South Pasadena resident, asserted that the City of South Pasadena has installed a retaining wall and sewer on her property; stated that the Zoning Code has a provision which provides for a property owner to construct a sports court while still preserving the ability to develop the lot in the future; stated that Jones and Mayer has added herself as a defendant and is threatening to put her property in receivership.

Shlomo Nitzani, South Pasadena resident, expressed disappointment that the City is not addressing his request that feral peacock be captured; questioned the rationale for selecting El Centro Street for resurfacing, opining that other streets are in greater need of repair.

### CONSENT CALENDAR

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to approve the Consent Calendar Item Nos. 11, 12, 14, and 19, with Item Nos. 8, 9, 10, 13, 15, 16, 17, and 18 pulled for separate consideration.

**11. Second Reading and Adoption of an Ordinance Amending Article III of Chapter 35 of the South Pasadena Municipal Code to be Consistent with the State's Model Water Efficient Landscape Ordinance**

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to adopt Ordinance No. 2293 entitled "An Ordinance of the City Council of the City of South Pasadena, California, repealing and replacing Article III (Water Efficient Landscape) of Chapter 35 (Water) with a new Article III (Water Efficient Landscape) consistent with the State's Model Water Efficient Landscape Ordinance (MWELo)," and waive further reading.

**12. Discretionary Fund Requests from Mayor Mahmud in the Amount of \$300, Mayor Pro Tem Cacciotti in the Amount of \$200, and Councilmember Joe in the Amount of \$200 for the Purpose of the Special Needs Education Conference**

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to approve the discretionary fund requests by Mayor Mahmud designating \$300, Mayor Pro Tem Cacciotti designating \$200, and Councilmember Joe designating \$200 for the purpose of the South Pasadena Council Parent-Teacher Association Special Needs Education Conference to be held on March 12, 2016.

**14. Actuarial Valuation of Post-Employment Benefits**

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to receive and file the Actuarial Valuation of Post-Employment Benefits report.

**19. Renewal of Contract with the County of Los Angeles Department of Agricultural Commissioner/Weights and Measures to Allow the County to Inspect, Remove and Abate Weeds, Brush and Native Vegetation Declared to be an Existing or Potential Fire Hazard on Unimproved Lots and Land within the City**

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to renew and approve the contract with the County to allow the continued process of weed and brush removal on privately owned unimproved properties within the City of South Pasadena.

**ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION****8. Minutes of the City Council Meeting of January 20, 2016**

Bobbie Nansen, South Pasadena resident, requested that the minutes of the City Council Meeting of January 20, 2016 be modified to reflect that she stated that the City of South Pasadena constructed a retaining wall on her property rather than on the edge of her property.

Following discussion, MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY MAYOR MAHMUD, CARRIED 5-0, to approve the minutes of the January 20, 2016 Regular City Council Meeting, with the following modification:

1. “Bobbie Nansen, South Pasadena resident, displayed photos depicting a City-built wall ~~near the edge of~~ on her property, asserting that the wall was installed without appropriate environmental analysis and engineering; asserted that it is unfair that the City is prosecuting her husband for installing garden walls on their property.”

**9. Prepaid Warrants, General City Warrants, Redevelopment Successor Agency Check Summary, and Payroll**

Mayor Pro Tem Cacciotti spoke on the high cost to pump water from the City's reservoirs, noting that the City's Natural Resources and Environmental Commission is exploring solar projects to help reducing these costs.

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to approve the City of South Pasadena Prepaid Warrants Nos. 191803 through 191853 in the amount of \$740,879.78; General City Warrants Nos. 191854 through 192018 in the amount of \$1,505,717.39; and Payroll, dated January 29, 2016, in the amount of \$ 407,021.07. Seated as the Successor Agency to the Community Redevelopment Agency, approve Payroll, dated January 29, 2016, in the amount of \$5,935.50 (included in the above totals).

**10. Second Reading and Adoption of an Ordinance Amending the South Pasadena Municipal Code Chapter 36 (Zoning) and Chapter 17 (Health and Sanitation) Related to the Regulation of Massage Establishments and Repealing Ordinance No. 2267**

By consensus, the City Council directed staff to return to a future City Council meeting with modifications to the ordinance to address standard of proof thresholds as it relates to denial, suspension, revocation and refusal to renew a massage establishment permit.

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY MAYOR MAHMUD, CARRIED 5-0, to adopt Ordinance No. 2292 entitled “An Ordinance of the City Council of the City of South Pasadena, California, repealing Article II (Massage Establishments), adding a new Article II (Massage Establishments), and adding a new Article III (Deemed Approved Massage Establishments) of Chapter 17 (Health and Sanitation), amending Section 36.700.020 (Definitions of Specialized Terms and Phrases) of Article VII (Definitions) of Chapter 36 (Zoning) by adding a new definition of ‘Massage Establishment’ and Deleting ‘Massage’ from the Definition of ‘Personal Services,’ amending Section 36.230.030 (‘Commercial District Land Uses and Permit Requirements’) Table 2-4 of Chapter 36 (‘Zoning’) of the South Pasadena Municipal Code, and repealing Ordinance No. 2267 Moratorium on Establishment or Expansion of Massage Establishments,” and waive further reading.

**13. Comprehensive Annual Financial Report for Fiscal Year Ending June 30, 2015**

Christopher Sutton, Pasadena resident, asserted that the City of South Pasadena may be generating revenues on fees for service which would be a violation of Proposition 218.

In response to City Council inquiry, Finance Director Batt explained that the Comprehensive Annual Financial Report (CAFR) has been modified to reflect new reporting requirement related to pension unfunded liabilities as required by the Governmental Accounting Standards Board; explained the term “implied subsidy,” noting that it refers to the cost for retiree health care in comparison to active employee health care; explained that the City’s fee structure is designed to recover costs, noting that several programs are subsidized.

Councilmember Schneider suggested that during the upcoming budget season staff should analyze the possibility of increasing the City’s reserves to address unfunded pension and retiree healthcare benefit liabilities.

MOTION BY COUNCILMEMBER JOE, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 5-0, to receive and file the City of South Pasadena’s Comprehensive Annual Financial Report for the Fiscal Year ending June 30, 2015.

**15. Authorize the City Manager to Execute Professional Services Agreements: 1) BikeSGV; 2) Aztlan Athletics; and 3) Day One; on Behalf of the Golden Streets Festival Working Group for Services Associated with the Planning and Hosting of the Golden Streets Festival**

In response to City Council inquiry, City Manager Gonzalez provided an overview of the grants received and terms of agreement between partner cities for the Golden Streets Festival, noting that the City of South Pasadena is the lead agency; advised that adequate funds have been budgeted for liability insurance for the event.

Mayor Pro Tem Cacciotti urged that the marketing funds be increased to allow for greater outreach efforts including the possibility of radio advertisements; encouraged the South Pasadena Arts Council (SPARC) to apply for local arts program funds.

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY MAYOR MAHMUD, CARRIED 5-0, to authorize the City Manager to execute Professional Services Agreements with: 1) BikeSGV; 2) Aztlan Athletics; and 3) Day One, on behalf of the Golden Streets Festival Working Group, for services associated with the planning and hosting of the Golden Streets Festival to be held on June 26, 2016.

**16. Authorize the City Manager to Execute a Grant Award from the Mobile Source Air Pollution Reduction Review Committee in the Amount of \$320,600 on Behalf of the Golden Streets Festival Working Group**

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY MAYOR MAHMUD, CARRIED 5-0, to authorize the City Manager to execute a Grant Award Agreement and all related documents for the Mobile Air Pollution Reduction Review Committee (MSRC) 2015 Local Government Match Program, on behalf of the Golden Streets Festival Working Group, for the planning and hosting of the Golden Streets Festival to be held on June 26, 2016.

**17. Authorize the City Manager to Execute a Grant Award from the Los Angeles County Metropolitan Transportation Authority in the Amount of \$393,600 on Behalf of the Golden Streets Festival Working Group**

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY MAYOR MAHMUD, CARRIED 5-0, to authorize the City Manager to execute a Grant Award Agreement and all related documents for the Los Angeles County Metropolitan Transportation Authority (LACMTA) 2014 Open Streets Grant Program, on behalf of the Golden Streets Festival Working Group, for the planning and hosting of the Golden Streets Festival to be held on June 26, 2016.

**18. Resolution Authorizing the Inspection and Abatement of Brush and Native Vegetation Fire Hazards Authorizing the County of Los Angeles Agriculture Commissioner to Inspect and Abate Weeds, Brush and Native Vegetation Declared to be an Existing or Potential Fire Hazard, and Schedule a Public Hearing to be Held on February 17, 2016 to Hear Objections or Protests to the Vegetation Management Program**

Bobbie Nansen, South Pasadena resident, pointed out that the City of South Pasadena has not cleared the City-owned lot adjacent to her property, noting that poison oak is located on the property which is a danger to the nearby residents.

Christopher Sutton, Attorney representing the Nansen family, stated that the list of properties to be cleared contains an error, noting that Mark Nansen sold the property at 2145 Hanscom Drive; asserted that numerous City-owned lots and right-of-ways along Hanscom Drive are overgrown and contain poison oak; opined that Nicole Brosman's property should not be included in the list of properties to be clear, pointing out that Ms. Brosman desires to develop her property and has a pending permit application.

In response to City Council inquiry, Acting Fire Deputy Chief Zanteson explained that City-owned properties will be evaluated after the rainy season to assess potential fire threat to nearby structures.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 5-0, to adopt Resolution No. 7445 entitled "A Resolution of the City Council of the City of South Pasadena, California, declaring that weeds, brush, rubbish, and refuse upon or in front of specified property in the City are a seasonal and recurrent public nuisance and declaring its intention to provide for the abatement thereof."

## **PUBLIC HEARING**

**20. Appeal of a Decision of the Cultural Heritage Commission to Deny a Request to Demolish a Detached Garage at 1708 Fletcher Avenue and Resolution Adopting a Negative Declaration and Approving a Certificate of Appropriateness**

Senior Planner Mayer presented the staff report and responded to City Council inquiries.

Mayor Mahmud encouraged members of the Cultural Heritage Commission to submit questions to the staff liaison in advance of their meeting so that applicants have an opportunity to develop responses in time for the meeting.

Mayor Mahmud opened the Public Hearing.

Denise Tomlan, representing the Applicant, Project Architect, requested that City Council reconsider Ordinance No. 2243, explaining that it complicates the process of obtaining permits for garage improvements; noted that in the past, detached garages were not well built as they were seen as accessory structures; opined that the cost of preparing a California Environmental Quality Act (CEQA) analysis is a burden on property owners.

Deborah Lutz, Applicant, South Pasadena resident, opined that the City's regulations are burdening property owners from improving their properties.

Tom McCarthy, South Pasadena resident, explained that he previously processed an application for expanding his garage, noting that it was a costly and time-consuming process; spoke on the importance of preserving historic homes while still adapting the property to be habitable for homeowners.

There being no others desiring to speak on this item, Mayor Mahmud closed the Public Hearing.

In response to City Council inquiry, Senior Planner Mayer explained that Ordinance No. 2243 provides an exemption for property owners making an addition to their historic home from also being required to expand their garage; advised that a CEQA analysis is needed for historic properties to ensure that relevant historic resources which may not be viable from the street are inventoried and preserved if necessary.

Councilmember Schneider pointed out that the Cultural Heritage Commission is charged with preserving the City's historical resources, noting that a majority of members have determined that the subject garage is a key element to the historic neighborhood and should be preserved.

Mayor Pro Tem Cacciotti spoke on the importance of balancing the preservation of historic neighborhoods and ensuring historic homes are suitable for families; opined that replacement of the subject garage will bring greater consistency to the neighborhood, pointing out that a majority of homes on Fletcher Street already have two-car garages.

Mayor Mahmud noted that replacement of the garage will cause removal of a carport which is not historic and will result in beautification of the property; encouraged the Cultural Heritage Commission to carefully consider the impact of such a request on the overall property and neighborhood.

MOTION BY COUNCILMEMBER JOE, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 4-1 (COUNCILMEMBER SCHNEIDER VOTING NO), to:

1. Overturn a decision of the Cultural Heritage Commission (CHC), adopt a Negative Declaration, and approve a Certificate of Appropriateness to demolish a 217 sq. ft. detached garage for the construction of a new 480 sq. ft. detached garage.
2. Adopt Resolution No. 7446 entitled, "A Resolution of the City Council of the City of South Pasadena, California, adopting a Negative Declaration and approving a Certificate of Appropriateness to demolish a detached garage to build a new detached garage on property located at 1708 Fletcher Avenue."

**21. Public Hearing and Adoption of a Resolution Amending the Master Schedule of Fees to Establish an Operator Permit Fee for Massage Establishments**

Finance Director Batt presented the staff report and responded to City Council inquiries.

Mayor Mahmud opened and closed the Public Comments period, there being no one desiring to speak to this issue.

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to adopt Resolution No. 7447 entitled "A Resolution of the City Council of the City of South Pasadena, California, amending the Master Schedule of Fees to establish an Operator Permit Fee for Massage Establishments."

**ACTION/DISCUSSION**

**22. Receive and File a Fiscal Analysis Report Relating to the Utility Users Tax Repeal Initiative Measure, Pursuant to Elections Code Section 9212, and Provide Direction on Placing the Initiative on the Ballot for the November 2017 General Municipal Election**

City Manager Gonzalez narrated a PowerPoint presentation entitled "Utility Users Tax (UUT) Repeal Initiative Fiscal Analysis."

In response to City Council inquiry, City Attorney Highsmith explained that the proposed resolution is declaring the City Council's intent to submit the initiative measure to the voters, advising that City Council will have the opportunity to develop the ballot language and question when it adopts resolutions to call the election.

In response to City Council inquiries, City Manager Gonzalez explained that the City's financial revenues are primarily generated via property tax and utility users tax, noting that other municipalities generate a larger proportion of their revenues via sales tax from big box stores; explained that severe reductions in staffing could result in the City not have enough staff to apply for and administering grant thereby causing a greater shortfall in revenues; noted that the City's reserves are intended for one-time expenditures rather than on going expenses, explaining that reserves would continue to be drawn upon to the point of elimination; spoke on the importance of maintaining street pavement conditions to avoid the costly expense of street reconstruction; noted that City staffing is augmented with part-time employees and volunteers.

In response to City Council inquiries, Police Chief Miller and Acting Fire Deputy Chief Zanteson spoke on the Police Department and Fire Department being full-service departments with industry best response times; spoke on the departments' engagement with the community and cooperation with the South Pasadena School District and neighboring cities; explained the new Fire Department personnel for the past 10 years are both fire fighters and paramedic certified.

Mayor Mahmud opened and closed the Public Comments period, there being no one desiring to speak to this issue.

Councilmember Khubesrian pointed out that the South Pasadena voters already approved the UUT in 2011 and it is disingenuous to their past actions to repeal the UUT.

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER SCHNEIDER, CARRIED 5-0, to:

1. Receive and file a Fiscal Analysis Report relating to the Utility Users Tax (UUT) repeal initiative measure (Measure), pursuant to Elections Code Section 9212.
2. Adopt Resolution No. 7448 entitled "A Resolution of the City Council of the City of South Pasadena, California, declaring its intent to submit to the voters at the General Municipal Election to be held on Tuesday, November 7, 2017, an Initiative Measure repealing the City's Utility Users Tax in its entirety."

**23. First Reading and Introduction of an Ordinance Amending Chapter 2 (Administration) of the Municipal Code to Establish a Finance Commission**

Finance Director Batt presented the staff report and responded to City Council inquiries.

Mayor Mahmud opened the Public Comment period.

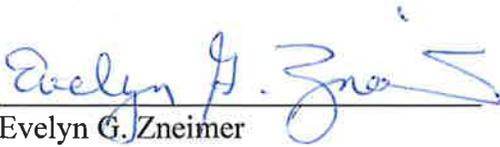
Carrie Adrian, Finance Committee Chair, spoke on the difficulty of becoming familiar with municipal finance and the need for continuity in in the Finance Commission's membership.

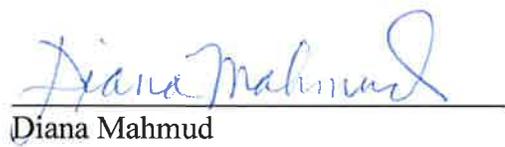
There being no others desiring to speak on this item, Mayor Mahmud closed the Public Comment period.

By consensus, the City Council directed that the Ordinance be modified to increase the number of regular meetings from "up to 6" to "up to 10" and using the term "may" instead of "shall" as well as utilizing the verbiage from South Pasadena Municipal Code Section 2.79-4(b) related to the initial composition of the commission and directed that existing Finance Committee Members be grandfathered into their appointments with staggered terms based on length of service.

**ADJOURNMENT**

Mayor Mahmud adjourned the Joint City Council/Redevelopment Successor Agency meeting at 10:35 p.m.

  
\_\_\_\_\_  
Evelyn G. Zneimer  
City Clerk

  
\_\_\_\_\_  
Diana Mahmud  
Mayor

Minutes approved by the South Pasadena City Council on February 17, 2016.