AGENDA

Oversight Board of the Successor Agency
to the South Pasadena Community Redevelopment Agency

City Council Chambers, 1424 Mission Street
Wednesday, March 9, 2016 4:00 PM

Chair: Gary E. Pia
Vice-Chair: *vacant*
Board Members: Tim Evans; John Mayer;
Ted Shaw; Bob Miller

In order to address the Board, please complete a Public Comment Card and present it to the Secretary Speakers will be called upon by the Chairman at the appropriate time. Time allotted per speaker: 3 minutes.

Call to Order

Roll Call
Pledge of Allegiance
Confirmation of Agenda

Public Comment

Opportunity for members of the public to comment on any items not appearing on the agenda. When addressing the Oversight Board, please state your name and address for the record. Time allotted per speaker: 3 minutes

Discussion Items

1. Approval of Minutes: January 27, 2016 Special Meeting
2. Resolution Approving the Fiscal Year 2016-17 Administrative Budget for the Successor Agency

Adjournment

Accommodations

Meeting facilities are accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the City Clerk's Office at (626) 403-7230. Hearing assistive devices are available in the Council Chambers. Notification at least 72 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of the City Hall at 1414 Mission Street, South Pasadena, CA 91030, as required by law.

3/3/16
Date

Lucy Demirjian
Assistant to the City Manager

STATEMENT OF PROCEEDINGS FOR THE SPECIAL MEETING OF THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE SOUTH PASADENA COMMUNITY REDEVELOPMENT AGENCY

CITY OF SOUTH PASADENA
CITY COUNCIL CHAMBERS
1424 MISSION STREET
SOUTH PASADENA, CALIFORNIA 91030

Wednesday, January 27, 2016

4:00 PM

AUDIO LINK FOR THE ENTIRE MEETING. (16-0803)

Attachments: Audio

Call to Order

Chair Pia called the meeting to order at 4:06 p.m.

Roll Call

Lucy L. Kbjian, Executive Assistant to the City Manager, called the roll:

Present: Board Members John Mayer, Bob Miller, Ted R. Shaw and Chair Gary Pia

Absent: Board Member Timothy B. Evans

Vacancies: County and Board of Education

Pledge of Allegiance

Board Member Miller led the Pledge of Allegiance.

Confirmation of Agenda

Chair Pia reviewed and confirmed the agenda with the Board.

Public Comment

Opportunity for members of the public to comment on any items not appearing on the agenda. When addressing the Oversight Board, please state your name and address for the record. Time allotted per speaker: 3 minutes.

There were none.

Discussion Items

1. Approval of Minutes: September 9, 2015 Regular Meeting (16-0804)

On motion of Board Member Miller, seconded by Board Member Shaw duly carried by the following vote, the Oversight Board approved the September 9, 2015 Minutes:

Ayes:	4 -	Board Member Mayer, Board Member Miller, Board Member Shaw and Chair Pia
Absent:	1 -	Board Member Evans
Vacancies:	2 -	Los Angeles County and Board of Education Appointees

Attachments: 09-09-15 South Pasadena Draft Minutes

2. Resolution Approving the Recognized Obligation Payment Schedule - July 1, 2016 to June 30, 2017 (ROPS 16-17) (16-0805)

After discussion, on motion of Board Member Shaw, seconded by Board Member Mayer, duly carried by the following vote, the Oversight Board adopted Resolution No. 2016-01, A Resolution of the Oversight Board of the Successor Agency to the Community Redevelopment Agency of the City of South Pasadena, California, adopting a Recognized Obligation Payment Schedule for the Period of July, 2016 - June, 2017:

Ayes:	4 -	Board Member Mayer, Board Member Miller, Board Member Shaw and Chair Pia
Absent:	1 -	Board Member Evans
Vacancies:	2 -	County and Board of Education

Attachments: Staff Report
Resolution
ROPS 16-17

Adjournment

The meeting adjourned at 4:12 p.m. The next regular meeting is scheduled for Wednesday, February 10, 2016 at 4:00 p.m.

Approved

_____
Gary E. Pia, Chair

_____
Date

Oversight Board
of the Successor Agency to the South Pasadena CRA

MEETING DATE: March 9, 2016

FROM: Lucy Demirjian, Assistant to the City Manager

SUBJECT: **Resolution Approving the Fiscal Year 2016-17 Administrative Budget for the Successor Agency**

Recommendation:
It is recommended that Oversight Board approve by resolution, the Successor Agency's Administrative Budget for the period of July 1, 2016 – June 30, 2017.

Background:
AB Xl 26 requires that the Successor Agency adopt an Administrative Budget to be approved by the Oversight Board and submitted to the Department of Finance (DOF). Successor agencies are entitled to an administrative allowance, subject to approval of the Oversight Board. The administrative allowance is up to five percent (5%) of the eligible property tax allocated to the Successor Agency for FY 2013-14 and three percent (3%) each year thereafter. The amount shall up to $250,000 for any fiscal year unless agreed to by the Successor Agency.

Analysis:
On March 2, 2016, the Successor Agency reviewed and approved the Successor Agency's administrative budget for the period of July 1, 2016 - June 30, 2017. The Oversight Board must now approve the Successor Agency's Administrative Budget with the attached resolution.

Pursuant to Section 34177(j) as amended by AB 1484, an Administrative Budget is to include all of the following: (a) estimated amounts of the Successor Agency's administrative costs for the 2017 Fiscal Year (July 1, 2016 to June 30, 2017); (b) the proposed sources of payment for the costs identified in (a); and (c) proposals for arrangements for administrative and operations services provided by the City to the Successor Agency. Staff may administratively amend the Administrative Budget in order to remove therefrom line items which are subsequently disapproved by the Oversight Board and/or the DOF and also to make corresponding adjustments based on changes to the Recognized Obligation Payment Schedule (ROPS), provided, however, that none of such authorization, removal or adjustment shall be deemed to be, nor are they intended as, an acknowledgment of the validity of AB Xl 26 and AB 1484 or such action by the Oversight Board and/or the DOF. The Successor Agency reserves all rights of the Successor Agency to challenge the validity and/or application of any or all provisions of AB Xl 26 and AB 1484 in any administrative or judicial proceeding, without prejudice to the Successor Agency's right to list any such removed item on this or a future ROPS. The Successor Agency reserves the right to pursue any and all appeals and any available legal or equitable remedy provided or available by law to obtain the correction of any erroneous decision regarding the ROPS.

Fiscal Impact:
If the Successor Agency does not comply with certain provisions of AB 1484, the Department of Finance and the Los Angeles County Auditor have the exclusive authority to withhold future Sales Tax and Property Tax payments to the City of South Pasadena. In addition, AB 1484 imposes a $10,000 per day penalty if a Successor Agency does not submit it ROPS on time, regardless of the reason or entity withholding approval.

Attachment: Oversight Board Resolution Approving the Successor Agency's Administrative Budget for Fiscal Year 2016-17

OVERSIGHT BOARD
RESOLUTION NO. 2016-02

A RESOLUTION OF THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF SOUTH PASADENA, CALIFORNIA, APPROVING AN ADMINISTRATIVE BUDGET FOR THE SUCCESSOR AGENCY FOR THE PERIOD OF JULY, 2016 - JUNE, 2017

WHEREAS, AB X1 26 and AB 1484 require the Oversight Board of the Successor Agency to the South Pasadena Community Redevelopment Agency ("Oversight Board") to approve an Administrative Budget for the period of July 1, 2016 through June 30, 2017; and

WHEREAS, pursuant to AB X1 26 and AB 1484, on March 9, 2016, the Successor Agency Board of Directors examined the budget and found that it is a sound plan for the operations of the Successor Agency and has approved the Administrative Budget attached hereto as Exhibit "A;" and

WHEREAS, pursuant to Health and Safety Code, Section 34177(k), upon approval of the Administrative Budget by the Oversight Board, the Successor Agency is required to provide administrative cost estimates, from the approved administrative budgets, that are to be paid from property tax revenue deposited in the Redevelopment Property Tax Trust Fund to the Los Angeles County Auditor-Controller for each fiscal period covered by the administrative budget; and

WHEREAS, the Oversight Board has examined the budget and finds that it is a sound plan for the operations of the Successor Agency.

NOW, THEREFORE, THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE SOUTH PASADENA COMMUNITY REDEVELOPMENT AGENCY DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The Oversight Board has studied the Successor Agency's Administrative Budget and finds that it is a sound plan for the operations of the Successor Agency, and the Administrative Budget is hereby approved and adopted in substantially the form attached hereto as Exhibit "A" and made a part hereof as required by Health and Safety Code Section 34177.

SECTION 2. Successor Agency staff is hereby authorized to administratively amend the Administrative Budget in order to remove therefrom line items that may be subsequently disapproved by the Oversight Board and/or the California Department of Finance and also to make corresponding adjustments based on changes to the Recognized

Obligation Payment Schedule ("ROPS"), provided, however, that none of such authorization, removal or adjustment shall be deemed to be, nor are they intended as, an acknowledgment of the validity of AB X1 26 and AB 1484 or such action by the Oversight Board and/or the California Department of Finance.

SECTION 3. The Executive Director of the Successor Agency is hereby authorized and directed to take any action necessary to carry out the purposes of this Resolution and comply with applicable law regarding the proposed administrative budget, including submitting the approved Administrative Budget to the Los Angeles County Auditor-Controller, and any other relevant governmental entity. In addition, the Oversight Board further authorizes and directs the Successor Agency staff to make such non-substantive revisions to the Administrative Budget as may be necessary to submit the Administrative Budget, and the Administrative Budget as so modified shall thereupon constitute the Administrative Budget as approved by the Oversight Board pursuant to this Resolution.

PASSED, APPROVED and ADOPTED at a Regular Meeting of the Oversight Board of the Successor Agency to the Community Redevelopment Agency of the City of South Pasadena held this 9th day of March, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Gary E. Pia, Oversight Board Chairperson

ATTEST:

Lucy Demirjian, Oversight Board Secretary

EXHIBIT A

Administrative Budget -- Paid from Administrative Cost Allowance -- ROPS Line 2

	Total FY 17	ROPS 16-17A	ROPS 16-17B
Legal Services	25,000.00	10,000.00	15,000.00
Professional Services	15,000.00	10,000.00	5,000.00
Total	40,000.00	20,000.00	20,000.00