



Monday, March 13, 2023
Minutes of the Regular Meeting of the Community Services Commission

CALL TO ORDER

A Regular Meeting of the Community Services Commission was called to order by Chair Rocha on Monday, March 13, 2023, at 6:32 p.m. The meeting was held in a hybrid setting, with Commissioners present at the Council Chambers.

ROLL CALL

Present: Chair Victoria Rocha, Vice-Chair Bryan Samuels, Commissioners Lela Bissner, Alberto Ocon, Gabriel Vogel and Margaret Yi.

Absent: Commissioner Kristine Kwong (Excused Absence)

City Staff: Community Services Director Sheila Pautsch
Community Services Deputy Director Lucy Hakobian
Community Services Supervisor Melissa Snyder
Community Services Supervisor Nathalie Wilcox
Management Analyst Gabriel Tallon
Program Specialist Jordan Bell

Council Liaison: Councilmember Jack Donovan

Informational Update from Deputy City Manager Domenica Megerdichian

Deputy City Manager Megerdichian provided an update on the following: Guide to Doing Business, Social Services Resource Guide, Senior Resource Guide, City Quarterly Updates, Quarterly Updates to Strategic Plan, Year End Review, Department Assessments, and City-Wide Electrification. Some dates to remember include: State of Street April 19, State of Housing April 29, Library Study Session May 3, and Commission Congress June 28.

Public Comment

None.

ACTION / DISCUSSION

Minutes of the Community Services Commission Meeting of March 13, 2023

Motion by Commissioner Ocon to approve the March 13, 2023 meeting minutes, seconded by Commissioner Yi. Motion carries 6-0 to approve the March 13, 2023 meeting minutes.

Community Services Commission Accomplishments

Community Services Director Pautsch introduced the item. Motion was made by Chair Rocha with a friendly amendment to add staff presence at monthly Commission meetings, to approve the Community Services Commission Accomplishments, seconded by Commissioner Bissner. Motion carries 6-0.

COMMUNICATIONS

City Council Liaison Communications

Councilmember Donovan provided an update on the Police Department transitioning their fleet to electric vehicles.

Staff Liaison Communications

Community Services Director Pautsch provided the Commission with an update on the following: Batting Cage agreement, iTennis agreement, and the Study Session with City Council on May 17 regarding the Golf Course.

Division Liaison Communications

Community Services Director Pautsch introduced the newest member of the team, Management Analyst Gabriel Tallon. He will be overseeing the Transit Division.

Management Analyst Tallon provided an update on the Transit Division, with 468 trips that were provided through Dial-A-Ride. The department received the new electric van, and the vendor provided an in-person training to the staff. Staff is working on fleet maintenance as well. Last month, trips were offered to the Hastings Village and Savers, and the next monthly trip is scheduled for Autry Museum, and Costco/Target.

Community Services Supervisor Snyder provided an update on senior division items for the senior meals program, the senior resource guide, What to Do About Mom and Dad workshop, and Healthy Aging Fair. She also provided an update with concert sponsorships for a total of \$12,700 to date. Upcoming events to save the date include: St. Patty's Luncheon on 3/15, and Senior Prom on 4/14. The department registration software will launch on May 1st as staff is working on the credit card processing details.

Community Services Supervisor Wilcox provided an update on outdoor rentals and facility walkthroughs. Registration for Recreation Classes for Spring 2023 began on February 1st with 369 participants. The department is currently recruiting for Recreation Leaders. Spring Eggstravaganza is scheduled for April 8th at Garfield Park.

Program Specialist Bell provided an update on Camp Med. Staff hosted a neurodiversity training which aligns with the departments' Key Performance Indicators (KPI). Spring

Break Camp Med is scheduled for March 27-31 and is at full capacity. Teen Center continues to meet at the Senior Center. They recently had a field trip to Ultra Zone and staff is planning a financial course to the teens.

Commissioner Communications

Chair Rocha appreciates all the resources and guides available, and inquired about resources for persons with developmental disabilities.

Commissioner Ocon invited everyone to the Little League Opening Day scheduled for March 17.

ADJOURNMENT Meeting adjourned at 7:23 p.m.



Lucy Hakobian
Deputy Community Services Director



Victoria Rocha
Chair, Community Services Commission