



Monday, May 8, 2023
Minutes of the Regular Meeting of the Community Services Commission

CALL TO ORDER

A Regular Meeting of the Community Services Commission was called to order by Chair Rocha on Monday, May 8, 2023, at 6:33 p.m. The meeting was held in a hybrid setting, with Commissioners present at the Council Chambers.

ROLL CALL

Present: Chair Victoria Rocha, Vice-Chair Samuels, Commissioners Lela Bissner, Margaret Yi, and Gabriel Vogel.

Absent: Commissioner Kwong
Commissioner Ocon

City Staff: Community Services Deputy Director Lucy Hakobian
Management Analyst Gabriel Tallon
Program Specialist Jordan Bell

Council Liaison: Councilmember Jack Donovan (Absent)

Public Comment

None.

ACTION / DISCUSSION

Minutes of the Community Services Commission Meeting of April 10, 2023

Motion by Commissioner Yi to approve the April 10, 2023 meeting minutes, seconded by Commissioner Bissner. Motion carries 5-0 to approve the April 10, 2023 meeting minutes.

Receive and File Draft Community Services Budget

Deputy Community Services Director Hakobian introduced the item. Motion was made by Commissioner Vogel and seconded by Commissioner Bissner to receive and file the Draft Community Services Budget. Motion carries 5-0. Deputy Community Services Director Hakobian provided the following meeting dates: May 18th Community Budget Meetings, May 24th Budget Workshop to Council, with budget adoption on June 7th.

COMMUNICATIONS

City of South Pasadena

City Council Liaison Communications

None

Staff Liaison Communications

None

Division Liaison Communications

Deputy Community Services Director Hakobian provided an update on behalf of Community Services Supervisor Snyder. The Senior Nutrition Program distributed 984 meals through the meal program. Request for Proposal for a senior nutrition program caterer closed on May 5th, and will be going to Council for their approval on June 7th. Last week, staff hosted a Cinco de Mayo Luncheon with live entertainment. Special event save the dates include Mother's Day on May 10th, Climate Change Lecture on May 17th, an excursion to the Sherman Library and Gardens, and plans for an excursion to the SoFi Stadium. For Concerts, bands have been confirmed, licensing for movies in the park have been submitted, and Shakespeare in the Park confirmed. City Council approved the credit card processing fee for CivicRec and the official launch is August 1st. Upcoming city-wide events include Memorial Day on May 29th and AAPI on May 13th.

Management Analyst Tallon provided an update on the Transit Division providing 582 trips. A major update is that the time limits were removed from the fast charger, and it is now charging at a 100%.

Program Specialist Bell provided an update on behalf of Community Services Supervisor Wilcox. There was a total of 75 park gazebo rentals in the month of April. Registration for the 2023 Summer Leisure Classes began on May 1st and is available online. The summer season will offer over 20 specialty camps, including Lego, Rocket Science, Minecraft, Kids Cooking, and Horse Camp. In addition, there is a new cardio fitness dance class that will be offered for adults. The Community Services Department is working on the 4th of July event. The parade application packet has been emailed to local organizations. Opening Ceremony will take place at 10:30 a.m. in front of the Library Community Room, with the parade starting at 11:00 a.m. Registration for summer camp is open and is going great, with an average of 58 campers per week. We have fewer unique campers, which means more participants are attending more weeks during the summer.

Commissioner Communications

Vice-Chair Samuels commented that the Mission Statement of the Commission does not align with the work the Commission is doing. The monthly updates received from staff are fine, but he feels the Commission can contribute more by bringing ideas and topics for discussion. Chair Rocha commented that items and ideas have come to the Commission that required discussion, and provided examples. She encouraged Commissioners to bring up topics of discussion to be added on a future agenda. Deputy Community Services Director Hakobian reminded the Commission to have items receive a motion by a second member of the Commission for that item to be placed on a future agenda.

City of South Pasadena

ADJOURNMENT Meeting adjourned at 7:03 p.m.



Lucy Hakobian
Deputy Community Services Director



Bryan Samuels
Vice-Chair, Community Services
Commission