



Monday, November 14, 2022
Minutes of the Regular Meeting of the Community Services Commission

CALL TO ORDER

A Regular Meeting of the Community Services Commission was called to order by Chair Rocha on Monday, November 14, 2022, at 6:33 p.m. The meeting was held in a hybrid setting, with Commissioners present at the Council Chambers.

ROLL CALL

Present: Chair Victoria Rocha, Commissioners Alberto Ocon, Lela Bissner, Bryan Samuels, and Gabriel Vogel

Absent: Commissioner Kristine Kwong and Commissioner Karen Tamis

City Staff: Community Services Director Sheila Pautsch
Community Services Deputy Director Lucy Hakobian
Community Services Supervisor Melissa Snyder
Community Services Supervisor Nathalie Wilcox
Program Specialist Jordan Bell

Council Liaison: Councilmember Jack Donovan

PUBLIC COMMENT

None

ACTION / DISCUSSION

Minutes of the Community Services Commission Meeting of October 10, 2022

Motion by Commissioner Ocon to approve the October 10, 2022 meeting minutes, seconded by Commissioner Samuels. Councilmember Donovan provided an edit to his comments to clarify thanking the staff for their efforts with the War Memorial clean-up. Chair Rocha made a motion to approve the minutes with the change designated by Councilmember Donovan, seconded by Commissioners Bissner. Motion carries 5-0 to approve the October 10, 2022 meeting minutes.

Concert/Movies in the Park Subcommittee

Community Services Supervisor Snyder requested a subcommittee consisting of two Commissioners to assist with this effort. Commissioner Ocon nominated himself and Commissioner Bissner to serve on the subcommittee, seconded by Commissioner Vogel. Motion carries 5-0.

Girl Scout Troop 7211 Book Box Project

Deputy Community Services Director Hakobian provided information on the Book Box Project by Girl Scout Troop 7211, to be installed at Eddie Park. Commissioner Bissner made a motion to approve Girl Scout Troop 7211 Book Box Project at Eddie Park, seconded by Chair Rocha. Motion carries 5-0.

COMMUNICATIONS

City Council Liaison Communications

Councilmember Donovan informed the Commission about the Cal Trans meeting that was held last week.

Staff Liaison Communications

Community Services Director Pautsch provided an update on the incident that took place at Orange Grove park that took out fencing and a light pole. As for the Department Assessment, John Jones will be meeting with two Councilmembers and should have a draft of the report the first week of December.

Division Liaison Communications

Community Services Supervisor Snyder provided an update on senior division items including lunch program, programming and excursions. Upcoming special events include Thanksgiving and Holiday Luncheon, Holiday Cheer and Snuggle a Senior. Social media efforts have been picking up, and working on departments' software management. The department is offering a new event, the Hometown Holidays throughout the month of December.

Community Services Supervisor Wilcox provided an update on recreation and youth services. The Halloween Spooktacular event was well attended. She also provided an update on facility rentals, park reservations and recreation classes. Breakfast with Santa is coming up on December 10.

Program Specialist Bell provided an update on the After-School Camp Med program, recruitment of Recreation Leaders and coordinating staff trainings. He is continuing his efforts to recruit participation for the Teen Center.

Deputy Community Services Director Hakobian informed the Commission of Israel Suarez' resignation.

Commissioner Communications

Chair Rocha commented how great it is to have diverse representation on the Commission, including those who are representing youth programming.

ADJOURNMENT Meeting adjourned at 7:02 p.m.



Lucy Hakobian
Deputy Community Services Director



Victoria Rocha
Chair, Community Services Commission