

*City of South Pasadena*  
**CULTURAL HERITAGE COMMISSION**  
**REVISED<sup>1</sup>**

**Thursday August 17, 2017 at 6:45 P.M.**  
**City Council Chambers, 1424 Mission Street**

Mark Gallatin (Vice-Chair), Steven Friedman, Rebecca Thompson, John Lesak  
Robert S. Joe, Council Liaison  
John Mayer, Staff Liaison

**PRESENTATIONS & PUBLIC COMMENT**

**RECOMMENDED  
ACTION**

**1. Public Comment**

Time reserved for those in the audience who wish to address the Commission. No immediate action can be taken on non-agenda items, but the Commission may place the item on an agenda for future discussion.

**CONTINUED APPLICATIONS**

**RECOMMENDED  
ACTION**

**2. None.**

**NEW ITEMS**

**3. 843 Garfield Avenue**  
**Applicant: Jim Fenske, Architect**  
**Project No.: 2007-COA**  
**Historic Status Code: 5D3**

**Description:**

A request for a Certificate of Appropriateness to build a 417 sq. ft. one story addition to an existing 1,250 sq. ft. English Revival house on a 7,217 sq. ft. lot. The addition will consist of a new master bedroom with two closets. The addition will also consist of expanding the existing kitchen. The proposed exterior materials will match the existing, stucco siding and wood windows.

Discuss and Determine  
Appropriateness

**4. 2024 La France Avenue**  
**Applicant: Jim Fenske, Architect**  
**Project No.: 2008-COA**  
**Historic Status Code: 5D1**

**Description:**

A request for a Certificate of Appropriateness to build a new 607 sq. ft., contemporary style, second story addition to an existing 2,018 sq. ft. one story, English Revival house on a 7,217 sq. ft. lot. The second story addition will

Discuss and Determine  
Appropriateness

<sup>1</sup> Item 6 on New Business was added for Conceptual Review 8/14/2017. No decision will be made on this item.

consist of adding a master bedroom, a master bathroom, a closet, a sitting area, and a study. The proposed exterior materials for the addition will be smooth stucco siding with aluminum windows and doors. Two second story decks are proposed. One deck will be located on the rear elevation and it will be 126 sq. ft. The second deck is located on the south elevation and will be 70 sq. ft. Both decks will have cable guardrails.

**5. 919 Columbia Street**

**Applicant: Denise Tomlan, Architect**  
**Project No.: 2016-COA**  
**Historic Status Code: 2S**

**Description:**

A request for a Certificate of Appropriateness to build a new 450 sq. ft. detached garage with an attached 240 sq. ft. carport and an attached 180 sq. ft. recreation room and an attached 60 sq. ft. restroom on the 14,400 sq. ft. lot. The project includes a request for CHC approval to allow a height of 20'-5" height for the detached garage, which would match the roof pitch of the Queen Anne architectural design of the house. The exterior materials of the garage will be Hardie Board, asphalt shingles, wood-framed windows, and cement finish plaster on the rear elevation.

Discuss and Determine  
Appropriateness

**NEW BUSINESS**

**RECOMMENDED  
ACTION**

**6. 2048 Milan Avenue (Conceptual Review)**

**Applicant: Tom Nott**

Construct a 1,289 sf. 2-story addition to an existing 2,383 sf. 2-story Craftsman style house built in 1910. The completed house will be 3,622 sf. The addition will have an asphalt roof shingle to match existing. All doors and windows will be wood and match existing construction. **This is only a discussion item: no decision will be made at this time.**

**COMMUNICATIONS**

**RECOMMENDED  
ACTION**

- 7. Comments from Council Liaison
- 8. Comments from Commission
- 9. Comments from Staff

Comment  
Comment  
Comment

**APPROVAL OF MINUTES**

**RECOMMENDED  
ACTION**

- 10. Minutes of the regular meeting of May 18, 2017
- 11. Minutes of the regular meeting of June 15, 2017
- 12. Minutes of the regular meeting of July 20, 2017

Approve  
Approve  
Approve

**ADJOURNMENT**

**RECOMMENDED  
ACTION**

13. Adjourn to the next meeting on September 21, 2017 at 6:45 p.m.

*Project plans and related documents are on file in the Planning & Building Department and available for public review. Any person who has a question concerning the nature of an agenda item may call the Planning & Building Department at (626) 403-7220.*

**NOTICE**

**General:** Pursuant to South Pasadena Ordinance No. 2001, the above projects have been scheduled to appear before the South Pasadena Cultural Heritage Commission. The date, time, and location of the meeting are indicated on this agenda.

**Contents:** The contents of this agenda provide information prescribed by §65094 of the Government Code. The Planning and Building Department does not assume any liability to the accuracy of the project description provided. The project description provided is based on application information initially submitted. Reviews may require material change to the initial submittal, which may or may not be reflected on subsequent agendas. Agenda errors and omissions may not necessarily invalidate the occurrence of any scheduled meetings. The project description may not include information such as exterior finishes, method of construction, extent of demolition, or architectural style. Interested or affected party may review the design materials either at the Planning and Building Department at 1414 Mission Street, South Pasadena, and submit written comments regarding any of the above projects to the Department and/or attend the Cultural Heritage Commission meeting and comment on the projects at the meeting.

**Noticing:** This agenda is provided in accordance with the noticing requirements of the ordinance. All continued items are posted on subsequent agendas for the Cultural Heritage Commission renders a continuous period of 60 days or until such decisions. The 60-day review period in which projects expire is indicated below the review type. Future notices are not provided for any continued items. Notices may not be provided for a new item continued to a subsequent meeting due to a lack of quorum. A decision on a project not rendered by the Cultural Heritage Commission after 60 days shall be forwarded to the Planning Commission for action or considered as inactive and removed from the agenda with no further action. Under certain circumstances and upon agreement between the Planning and Building Department and the applicant, the Cultural Heritage Commission may continue to review a project after 60 days if material changes to the initial project warrant additional review. The additional review period is subject to initial noticing requirement. Notices may not be provided for projects approved with a condition that they are resubmitted prior to permit issuance. It is the responsibility of any interested party to be kept updated and informed as to the progression of any of the projects listed above.

**Appeals:** Any person who owns real property or resides within 300 feet of any of the above projects aggrieved by a decision rendered by the Cultural Heritage Commission for the above projects may appeal the decision before the South Pasadena City Council. Appeals must be filed within 15 calendar days of the Board’s decision. Appeals should be filed with the Planning and Building Department. Instruction on appeals, forms, and fee schedule may be obtained at the South Pasadena Planning and Building Department, 1414 Mission Street, South Pasadena.

**Meeting:** Please plan to attend the meeting earlier than your scheduled time, as some projects may require less time than their allotted 15 minute discussion.

STATE OF CALIFORNIA )  
CITY OF SOUTH PASADENA ) SS  
COUNTY OF LOS ANGELES )

**AFFIDAVIT OF POSTING**

*I declare under penalty of perjury that I am employed by the City of South Pasadena in the Planning & Building Department, and that I posted this notice on the courtyard bulletin board at City Hall on the date indicated below.*

8/9/2017

Date

Signature

**Accommodations**

Meeting facilities are accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Planning and Building Department at (626) 403-7220. Hearing assistive devices are available in the Council Chambers. Notification at least 72 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II)