



**CITY OF SOUTH PASADENA
CULTURAL HERITAGE COMMISSION**

MINUTES
THURSDAY, OCTOBER 19, 2023, AT 6:30 P.M.

CALL TO ORDER:

The Regular Meeting of the South Pasadena Cultural Heritage Commission was called to order by Chair Gallatin on Thursday, October 19, 2023, at 6:30 p.m. The meeting was conducted in person from the Council Chambers located at 1424 Mission Street, South Pasadena, California.

ROLL CALL

PRESENT

Chair	Mark Gallatin
Vice-Chair	Conrado Lopez
Commissioner	Jeremy Ding
Commissioner	Kristin Morrish

ABSENT

Commissioner	William Cross
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CITY STAFF PRESENT:

Matt Chang, Planning Manager; Sandra Robles, Associate Planner; Mackenzie Goldberg, Assistant Planner; Lillian Estrada, Administrative Secretary

APPROVAL OF AGENDA

Majority vote of the Commission to proceed with business.

There were no changes requested and the Agenda was approved as submitted.

DISCLOSURE OF SITE VISITS AND EX-PARTE CONTACTS

Disclosure by the Commission of site visits and ex-parte contact for agenda items.

None.

PUBLIC COMMENT

1. Public Comment – General (Non-Agenda Items)

None.

CONSENT CALENDAR ITEMS

2. Minutes from the Regular Meeting of April 20, 2023

3. Minutes from the Regular Meeting of May 18, 2023

Commission Motion and Action:

MOVED BY COMMISSIONER MORRISH AND SECONDED BY VICE-CHAIR LOPEZ, to approve the minutes as submitted.

AYES: Gallatin, Lopez, Ding, Morrish

NOES:

ABSENT: Cross

ABSTAINED:

Motion Carried: 4-0

PUBLIC HEARING

- 4. 1401 Santa Teresa Street, Project No. 2566-NID/DRX:** A request for a Notice of Intent to Demolish a 1,882-square-foot single-family residence located at 1401 Santa Teresa Street (APN: 5311-009-043). Projects that include the demolition of buildings that are over 45 years of age, are required to be evaluated to determine if the property is eligible for historic designation. In accordance with the California Environmental Quality Act (CEQA), the project qualifies for a Categorical Exemption under Section 15061(b)(3) – Common Sense Exemption and Class 3, Section 15303 – New Construction or Conversion of Small Structures.

Recommendation

Finding the project exempt from CEQA pursuant to Sections 15061(b)(3) and 15303. Staff recommends that the Cultural Heritage Commission (CHC) make a determination that the structure located at 1401 Santa Teresa Street does not meet the national, state, or local criteria for historic designation and the proposed project may proceed through the City’s development application process.

Staff Presentation:

Associate Planner, Sandra Robles, presented the staff report.

Questions for Staff:

None.

Applicant Presentation:

None.

Questions for Applicant:

None.

Public Comment:

None.

Commission Discussion:

The Commission agreed that the Historic Resource Evaluation report was clear.

Commission Motion and Action:

MOVED BY VICE-CHAIR LOPEZ AND SECONDED BY COMMISSIONER DING, to make the determination that the subject building does not meet national, state, or local historic designation.

AYES: Gallatin, Lopez, Ding, Morrish

NOES:

ABSENT: Cross

ABSTAINED:

Motion Carried: 4-0

- 5. 605 Grand Avenue, Project No. 2582-COA** – A request for a Certificate of Appropriateness for a 498 square-foot second story addition to an existing 2,173 square-foot, two-story single-family residence located at 605 Grand Avenue (APN: 5317-042-006). In accordance with the California Environmental Quality Act (CEQA), the project qualifies for a Categorical Exemption under Section 15301, Class 1 (Existing Facilities) and Section 15331, Class 31 (Historical Resource Restoration/Rehabilitation).

Recommendation

Finding the project exempt from CEQA pursuant to Sections 15301 and 15331. Approve the Certificate of Appropriateness, subject to the conditions of approval.

Staff Presentation:

Assistant Planner, Mackenzie Goldberg, presented the staff report.

Questions for Staff:

None.

Applicant Presentation:

Applicant representative, Patrick Szurpicki, presented a PowerPoint presentation.

Questions for Applicant:

Commissioner Morrish asked if the Applicant plans to add windows with divided light to the second story to match the first-story windows.

Mr. Szurpicki stated that the windows will not be added.

Chair Gallatin commented on sheet A1.2 and noted that a door is called out as a window and sheet A3.1 where there is an “Option C” note on the second floor.

Mr. Szurpicki stated that both notes were typos.

Public Comment:

None.

Commission Discussion:

Commissioner Morrish asked the Commissioners if the differentiation between the existing structure and proposed addition was sufficient.

Chair Gallatin commented that the Applicant is proposing to remove prior inappropriate alterations, such as the skylights and vinyl windows. Chair Gallatin further noted that the second-story addition is 21 inches lower than the existing second-story.

Vice-Chair Lopez complimented the Applicant’s presentation and design.

Commission Motion and Action:

MOVED BY COMMISSIONER MORRISH AND SECONDED BY VICE-CHAIR LOPEZ, to make the CEQA findings and approve the project as submitted.

AYES: Gallatin, Lopez, Ding, Morrish

NOES:

ABSENT: Cross

ABSTAINED:

Motion Carried: 4-0

DISCUSSION

- 6. 1209 Indiana Avenue, Project No. LMR23-0001 – Landmark Historic Designation Request.**

Recommendation

Form a subcommittee to review a request for a Landmark Historic Designation.

Staff Presentation:

Assistant Planner, Mackenzie Goldberg, presented the staff report.

Questions for Staff:

Vice-Chair Lopez asked about the Historic Resource Analysis (HRA) and if a subcommittee should be formed after receiving the HRA.

Chair Gallatin stated that the HRA does not need to be prepared prior to forming the subcommittee.

Applicant/Consultant Presentation:

None.

Questions for Applicant/Consultant:

Chair Gallatin asked if the retaining wall was a character-defining feature of the property and if its repair was eligible under a Mills Act contract.

City Consultant Debi Howell-Ardila stated that the potential failure of the wall may affect the historic resource.

Commission Discussion:

Chair Gallatin requested volunteers to form the subcommittee. Vice-Chair Lopez and Commissioner Morrish volunteered.

Commission Motion and Action:

MOVED BY CHAIR GALLATIN AND SECONDED BY VICE-CHAIR LOPEZ, to form a subcommittee consisting of Vice-Chair Lopez and Commissioner Morrish.

AYES: Gallatin, Lopez, Ding, Morrish

NOES:

ABSENT: Cross

ABSTAINED:

Motion Carried: 4-0

ADMINISTRATION

7. Comments from City Council Liaison

None.

8. Comments from Commissioners

None.

9. Comments from Subcommittees

Commissioner Ding noted that 1716 Wayne Avenue project was not ready to resubmit.

10. Comments from Staff

Planning Manager, Matt Chang, noted that the owner of the former Vons shopping center has submitted an application for a façade remodel.

ADJOURNMENT

11. Adjourn to the regular Cultural Heritage Commission meeting scheduled for November 16, 2023, at 6:30 p.m.

There being no further matters, Chair Gallatin adjourned the Cultural Heritage Commission meeting at 7:17 p.m.

APPROVED,



Conrado Lopez, Vice Chair
Cultural Heritage Commission

1.18.24

Date