

**City of South Pasadena Finance Commission
Minutes for Special Meeting of:
August 27, 2020 6:30 P.M.**

Broadcast via ZOOM conference call.

- I. Roll Call
 - Commission Chair Findley – Present
 - Commission Vice-Chair Tao – Present
 - Commissioner Choi – Present
 - Commissioner Elsner – Present
 - Commissioner Wood – Present
 - City Treasurer Pia – Present
 - City Council Liaison Joe – Present
 - Finance Director Aceves – Absent
 - Accounting Manager Trashian – Present
 - Finance Manager Trinh – Present

- II. Public Comment
 - None.

- III. Action/Discussion
 1. Receive and File of Revenues and Expenditures for Fiscal Year 2020-2021 and Provide Direction on Budget Process
 - i. *Motion by Commissioner Elsner, Second by Commissioner Wood: Approved 5-0 – Suggestion to council to create an ad hoc ‘Blue Ribbon’ committee to focus on the community’s priorities and adjust according the results of the CAFR*
 2. Approval of Minutes
 - i. *Approved 5-0*

- IV. Communications
 1. City Council Liaison Communications
 - i. Summer Reading Program Statistics
 - ii. Senior Programs continue to be successful
 - iii. Launch of Online Recreation Classes
 2. Commissioner Communications
 - i. Commissioner Elsner: For a future agenda - schedule for Financial Reporting
 - ii. Commissioner Wood: For a future agenda - Discussion for more detailed minutes, revise policy
 - iii. Commissioner Tao: For a future agenda – Provide financial policies for the Finance Department for review and discussion
 3. Staff Liaison Communications
 - None.

- V. Next regular meeting – September 24, 2020

Meeting Adjourned at 8:00 P.M.