

**City of South Pasadena Finance Commission  
Minutes for Special Meeting of:  
December 17, 2020 6:30 P.M.**

Broadcast via ZOOM conference call.

- I. Roll Call
  - Commission Chair Findley – Present
  - Commission Vice-Chair Tao – Present
  - Commissioner Choi – Present
  - Commissioner Elsner – Present
  - Commissioner Wood – Present
  - City Treasurer Pia – Present
  - City Council Liaison Joe – none
  - Interim Assistant City Manager Aguilar – Present
  - Finance Manager Trinh - Present
  - Accounting Manager Trashian - Present
  
- II. Public Comment - None
  
- III. Action/Discussion
  1. Annual Report and Workplan
    - i. Commission Chair will draft Annual Report
    - ii. 2021 Work Plan approved
  2. Report from the Ad Hoc Committee
  3. Finance Commission 2021 Calendar
    - i. Approved
  4. Discussion Regarding the Six-Month Expenditure Estimates for the Treasurer’s Report
  5. Discussion Regarding the Timing for the Treasurer’s Report
  6. Approval of Minutes for the September and October 2020 Meetings
    - i. Motion by Commissioner Choi, Second by Commissioner Wood; Motion passes 5:0.
  
- IV. Communications - NONE
  
- V. Next regular meeting – January 28, 2021

Meeting Adjourned at 8:08 PM