

City of South Pasadena Finance Commission
Minutes for Regular Meeting of:
October 25, 2018 6:30 p.m.

Location: City Hall – City Manager’s Conference Room
1414 Mission Street
South Pasadena, CA 91030

- I. Roll Call
 - Commission Chair Catania – Present
 - Commission Vice-Chair Adrian – Present
 - Commissioner Burke – Present
 - Commissioner Cory – Present
 - Commissioner Wood – Present
 - City Council Liaison Schneider – Absent
 - City Treasurer Pia – Present
 - Staff Liaison/Finance Director Koehler – Present
 - Human Resources Manager Ko – Present

- II. Public Comment
 - None.

- III. Approval of Minutes
 - Minutes of April 26, 2018 Approved 5-0; and Minutes of May 22, 2018 Approved 4-0 (Commissioner Cory abstained)

The Commission directed staff to prepare action minutes moving forward.

- IV. New Business
 - a. Fiscal Impact Report and Draft Implementation Plan Relating to the Utility Users Tax Repeal Initiative Measure
 - Staff presented the Fiscal Impact Report and there was a brief discussion regarding the Draft Implementation Plan, with no reportable action.
 - b. City 2018-2019 Strategic Plan Quarter 1 Update
 - Finance Director Koehler presented the Quarter 1 report and responded to Commission questions regarding the pending reorganization of the City’s Finance Department, scheduled for City Council approval on November 7, 2018.

The Commission briefly discussed the necessity of transparency in City finances, exercising fiscal restraint, and the importance of educating the public on the City’s basis for potential rate increases.

- V. Continuing Business
 - None.

- VI. Commissioner Comments
 - None.

- VII. Council Liaison Comments
 - None.

- VIII. Staff Liaison Comments

City Treasurer Pia commended the Commission for its regard for transparency and public opinion.

Finance Director Koehler reminded the Commission of a Commission Appreciation event to be held on February 28, 2019, which conflicts with the Commission's current meeting schedule. He advised the Commission of the City's plan to implement a city-wide change in early 2019 that will provide greater public access to Commission meetings, including access to meeting audio recordings.

IX. Next Meeting – January 24, 2019