



**CITY OF SOUTH PASADENA  
FOURTH OF JULY / FESTIVAL OF BALLOONS COMMITTEE  
AGENDA  
SPECIAL MEETING  
Council Chamber  
1424 Mission Street, South Pasadena, CA 91030  
March 23, 2022 at 7:00 p.m.**

*South Pasadena Festival of Balloons Committee Statement of Civility*  
*As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.*

**CALL TO ORDER:** Sam Hernandez, Chair

**ROLL CALL:**

Rosemary Whitney	Michael Schlaifer
Michael Mc Cully	Marty Smith
Marlin Perry	Joan Payne
Bob McClain	Joan Shaw
Steve Lawrence	Jane Jackson
Erin Anderson	Joe Payne

**COUNCIL LIAISONS:** Jon Primuth, Council Member

**STAFF PRESENT:** Sheila Pautsch, Community Services Director

PUBLIC COMMENT AND SUGGESTIONS

**1. Public Comment – General**

COMMUNICATIONS

**2. City Council Liaison Communications**

**3. Committee Communications**

**4. Staff Liaison Communications**

**ACTION/DISCUSSION****5. Approval of March 7, 2022, Meeting Minutes****Recommendation**

It is recommended that the Committee review and approve March 7, 2022, Meeting Minutes

**6. Discussion Regarding Fundraising for the Festival of Balloons Events****Recommendation**

It is recommended that the Committee discuss fundraising for the Festival of Balloons Event

**7. Discussion and Approval of Fireworks Show ticket price for pre-sale and at the door****Recommendation**

It is recommended that the Committee discuss and approve the Fireworks Show ticket price for pre-sale and at the door.

**8. Committee Discussion and Updates**

Discussion regarding the individual committees for the event

**ADJOURNMENT****FUTURE FESTIVAL OF BALLOONS COMMITTEE MEETINGS**

APRIL 27, 2022      7:00 P.M.

MAY 25, 2022      7:00 P.M.

**PUBLIC ACCESS TO AGENDA DOCUMENTS**

The complete agenda packet may be viewed on the City's website at:

<https://www.southpasadenaca.gov/government/boards-commissions>

Meeting recordings will be available for public viewing after the meeting. Recordings will be uploaded to the City's YouTube Channel no later than the next business day after the meeting.

The City's YouTube Channel may be accessed at:

[https://www.youtube.com/channel/UCnR169ohzi1A1ewD\\_6sfwDA/featured](https://www.youtube.com/channel/UCnR169ohzi1A1ewD_6sfwDA/featured)

**ACCOMMODATIONS**

The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division via e-mail at [CityClerk@southpasadenaca.gov](mailto:CityClerk@southpasadenaca.gov) or by calling (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.*

3/18/2022

Date

***Sheila Pautsch***

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Sheila Pautsch, Community Services Director



**CITY OF SOUTH PASADENA  
FOURTH OF JULY / FESTIVAL OF BALLOONS COMMITTEE  
MINUTES – March 7, 2022**

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**CALL TO ORDER:**

A Regular Meeting of the South Pasadena Festival of Balloons Committee was called to order by Chair Payne on Monday, March 7, 2022, at 7:03 PM. The Meeting was held in a virtual setting, with all Committee members, and Council liaisons attending via Zoom.

**ROLL CALL:**

**Present:** Chair Payne, Committee Members Rosemary Whitney, Michael Schlaifer, Michael Mc Cully, Marty Smith, Joan Payne, Bob McClain, Bill Glazier, and Erin Anderson

**Absent:** Committee Members Marlin Perry, Joan Shaw

**COUNCIL LIAISONS:** Jon Primuth, Council Member - Present

**STAFF PRESENT:** Sheila Pautsch, Community Services Director - Present

**PUBLIC COMMENT AND SUGGESTIONS**

1. **Public Comment – General** No public comments via email or on Zoom

**COMMUNICATIONS**

2. **City Council Liaison Communications** - Donovan – No report  
Cacciotti discussed the Mobile Crisis Van
3. **Committee Communications** - Payne discussed the PyroTech contract and proposal.
4. **Staff Liaison Communications** Pautsch discuss the \$3,000 in Discretionary fund from Council and realign of commissions

**ACTION/DISCUSSION**

5. **Approval of March 7, 2022 Meeting Minutes**

A motion by Committee member Whitney, second by Committee member Jackson carries 11-0 to approve the minutes of March 7, 2022.

**6. Review and Approval of the 2021 Financials and 2022 budget**

A motion by Committee member Whitney, second by Smith, carries 11-0 to approve the 2021 Financials and the 2022 Budget

**7. Nominate and Elect two Members at Large**

A motion by Chair Payne, second by Committee member Whitney, carries 11-0 to elect Sam Hernandez and Steve Lawrence as Members at Large to the Festival of Balloons Committee

**8. Nominate and Election of a Chair and Vice-Chair of the Festival of Balloons Committee**

A motion by Chair Payne, second by Committee member Whitney, carries 11-0 to elect Sam Hernandez as Chair and Joe Payne as Vice-Chair of the Festival of Balloons Committee

**9. Approval of the 2022 Event Theme**

A motion by Chair Payne, second by Committee member Glazier, carries 11-0 to approve "Struggle for Freedom, America's Journey to Independence" as the 2022 event theme.

**10. Discussion Regarding Fundraising for the Festival of Balloons Events**

This item was tabled to the March 23, 2022 meeting

**ADJOURNMENT**

The meeting adjourned at 7:53 p.m. The next meeting will be held on March 23, 2022, 7:00 p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Festival of Balloons Committee of South Pasadena at the Meeting held on March 23, 2022.

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Sheila Pautsch  
Community Services Director

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Sam Hernandez  
Chair FOB Committee