



**CITY OF SOUTH PASADENA
FOURTH OF JULY / FESTIVAL OF BALLOONS COMMITTEE
AGENDA**

**Council Chamber
1424 Mission Street, South Pasadena, CA 91030
April 28, 2021 at 7:00 p.m.**

South Pasadena Parks and Recreation Commission Statement of Civility

As your elected governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made tonight will be for the benefit of the South Pasadena community and not for personal gain.

NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the Meeting of the Fourth of July / Festival of Balloons for April 28, 2021 will be conducted remotely and held by Zoom video conference.

Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council Chambers will not be open for the meeting. Committee Members will be participating remotely and will not be physically present in the Council Chambers.

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

**Fourth of July / Festival of Balloons Committee
Zoom Meeting Information
Meeting ID: 931 1639 4748
Passcode: 448766**

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information accordingly; or
2. Click on the following unique Zoom meeting link:
<https://zoom.us/j/93116394748?pwd=SXRrNVFGWXdmc3RFR2pJeEJTK0cwdz09;or>
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID and Passcode when prompted to do so.

For additional Zoom assistance with telephone audio, you may find your local number at:
<https://zoom.us/u/abgXM1U8av>

IMPORTANT NOTE: Members of the public may access the meeting to observe the meeting’s proceedings; however, at this time, there is no live, real-time participation by members of the public.

PUBLIC COMMENTS

Fourth of July / Festival of Balloons Committee welcome public input. If you would like to comment on an agenda item, or make a general public comment, members of the public may submit public comments in writing for Fourth of July / Festival of Balloons Committee consideration by emailing comments or questions to spautsch@southpasadenaca.gov by 12:30 p.m. on Wednesday, April 28, 2021, to ensure adequate time to compile and post. Please provide: 1) your name, and 2) agenda item for the comments/questions. All comments/questions will be distributed to the Committee for consideration and will also be posted on the City’s website prior to the meeting.

Pursuant to state law, the Fourth of July / Festival of Balloons Committee may not discuss or take action on issues not on the meeting agenda, except that members of the Fourth of July / Festival of Balloons Committee or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

CALL TO ORDER: Joe Payne, Chair

ROLL CALL:	Rosemary Whitney	Michael Schlaifer
	Michael Mc Cully	Marty Smith
	Jane Jackson	Marlin Perry
	Bob McClain	Joan Payne
	Bill Glazier	Joan Shaw
	Jim Anderson	

COUNCIL LIAISONS: Jon Primuth, Council Member

STAFF PRESENT: Sheila Pautsch, Community Services Director

PUBLIC COMMENT AND SUGGESTIONS

1. Public Comment – General

COMMUNICATIONS

2. City Council Liaison Communications

3. Committee Communications

4. Staff Liaison Communications

ACTION/DISCUSSION

5. Approval of the March 24, 2021 Meeting Minutes

Recommendation

It is recommended that the Committee review and approve the March 24, 2021 Meeting Minutes

6. Discussion and Recommendation regarding the 2021 Festival of Balloons Events and Fireworks Show

Recommendation

It is recommended that the Committee discuss and make a recommendation to the City Council regarding the 2021 Festival of Balloons events and fireworks show.

ADJOURNMENT

FUTURE FESTIVAL OF BALLOONS COMMITTEE MEETINGS

MAY 26, 2021	VIRTUAL	7:00 P.M.
JUNE 23, 2021	VIRTUAL	7:00 P.M.

PUBLIC ACCESS TO AGENDA DOCUMENTS

The complete agenda packet may be viewed on the City’s website at:

<https://www.southpasadenaca.gov/government/boards-commissions>

Meeting recordings will be available for public viewing after the meeting. Recordings will be uploaded to the City’s YouTube Channel no later than the next business day after the meeting.

The City’s YouTube Channel may be accessed at:

https://www.youtube.com/channel/UCnR169ohzi1A1ewD_6sfwDA/featured

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division via e-mail at CityClerk@southpasadenaca.gov or by calling (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in

the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

4/22/2021

Date

Sheila Pautsch

Sheila Pautsch, Community Services Director



**CITY OF SOUTH PASADENA
FOURTH OF JULY / FESTIVAL OF BALLOONS COMMITTEE
MINUTES – MARCH 24, 2021**

CALL TO ORDER:

A Regular Meeting of the South Pasadena Festival of Balloons Committee was called to order by Chair Payne on Monday, March 24, 2021, at 7:02 p.m. The Meeting was held in a virtual setting, with all Committee member, and Council Liaison attending via Zoom.

ROLL CALL:

Present: Joe Payne, Chair, Committee Members Rosemary Whitney, Michael Schlaifer, Michael Mc Cully, Jane Jackson, Bob McClain, and Bill Glazier,

Absent: Marty Smith, Marlin Perry, Joan Payne, Joan Shaw and Jim Anderson

COUNCIL LIAISONS: Jon Primuth, Council Member

STAFF PRESENT: Sheila Pautsch, Community Services Director

PUBLIC COMMENT AND SUGGESTIONS

1. No email public comments were received in writing or verbally via Zoom

COMMUNICATIONS

2. **City Council Liaison Communications**-No Report
3. **Committee Communications**-No Report
4. **Staff Liaison Communications** Director Pautsch will bring March 20 minutes and Financials the April 21 meeting

ACTION/DISCUSSION

5. Discussion and Recommendation regarding the 2021 Festival of Balloons Events and Fireworks Show

Recommendation

This item was tabled to the April 28th, 2021 meeting with the possibility of less restrictive guidelines

ADJOURNMENT

The meeting adjourned at 7:35 p.m. The next meeting will be held on April 28, 2021 at 7:00 p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Festival of Balloons Committee of South Pasadena at the Meeting held on April 28, 2021.

Sheila Pautsch
Community Services Director

Joe Payne
Chair –FOB Committee