



**CITY OF SOUTH PASADENA
FOURTH OF JULY / FESTIVAL OF BALLOONS COMMITTEE
MINUTES – MARCH 23, 2022**

CALL TO ORDER:

A Regular Meeting of the South Pasadena Festival of Balloons Committee was called to order by Chair Hernandez on Wednesday, March 23, 2022, at 7:15 PM. The Meeting was held in person at the City of South Pasadena Council Chambers.

ROLL CALL:

Present: Chair Hernandez, Committee Members Rosemary Whitney, Michael Schlaifer, Michael Mc Cully, Joe Payne, Joan Payne, Bob McClain, and Bill Glazier

Absent: Committee Members Marlin Perry, Joan Shaw, Marty Smith, Steve Lawrence

COUNCIL LIAISONS: Jon Primuth, Mayor Pro Tem - Present

STAFF PRESENT: Sheila Pautsch, Community Services Director – Present

OTHER GUESTS: Michael Cacciotti, Mayor - Present
Evelyn Zneimer, Council Member - Present

PUBLIC COMMENT AND SUGGESTIONS

1. **Public Comment – General** No public comments via email or on Zoom

COMMUNICATIONS

2. **City Council Liaison Communications** - Primuth was happy to have the event planning underway. He brought up the Fire Arms Safety Ordinance, support for Catalytic Converter legislation and Council having a special meeting regarding the golf course. Cacciotti discussed planning events to happen before the event relating to the American Revolution. Zneimer discussed the 2050 Water Plan and what the Public Works Commission was working on and the short meeting that had happened. She would like to see horse-drawn carriages in the parade and not cars for the council to be in.

3. **Committee Chair Communications** – Hernandez discussed each position within the committee.
4. **Staff Liaison Communications** Pautsch let the Committee know the discretionary check will be sent directly to PyroSpectacular

ACTION/DISCUSSION

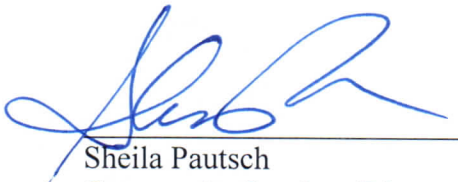
5. **Approval of March 7, 2022 Meeting Minutes**
A motion by Committee member McClain, second by Committee member Whitney carries 8-0 to approve the minutes of March 7, 2022.
6. **Discussion Regarding Fundraising for the Festival of Balloons Events**
This item was discussed but no recommendation was given.
7. **Discussion and Approval of Fireworks Show Ticket Price Pre-Sale and at the Door**
A motion by Vice-Chair Payne, seconded by Committee Member McClain to approve the increase of firework show tickets to pre-sale \$11 and at the door \$13. The motion carries 8-0
8. **Committee Discussion and Updates**
 - Park/Sound/Youth – Bob McClain discussed his areas of the event. He will have the sound set up outside the community room, at the start of the parade, at the stage in front of city hall, and at Garfield Park. The games he is planning for are hula hoops, water balloon toss, and a 3-legged race. He is working to secure volunteers.
 - Posters - Joe and Joan Payne Joe discussed that he is working with SPARC to take over the poster contest. The contest is for 5th graders only. They average about 200 posters. SPARC will put the posters up around Mission Street. Joe will walk SPARC through the voting process with City Council. The winners get to ride in the parade and get a family pack of firework show tickets. Poster boards need to be purchased, laminated, and put up by the first week of June.
 - Program/Publicity – Bill Glazier and Steve Lawrence Bill discussed that the parade lineup will be posted in the paper along with the event times. He will publish articles regarding the parade and events in the paper leading up to the event.
 - Security – Joe Payne Joe works with the Police Department on event security. There is a standing traffic plan in Public Works along with a work order for Public Works, Police, Fire, and Community Services.
 - Food Booth – Jane Jackson and Rosemary Whitney Rose sent an email stating she had 4 food booths and the tent cost would be the same
 - Cars – Marlin Perry and Tracey Perry Santa Anita A's vintage Cars
 - Fireworks Show / Stadium – Marty Smith high school reservation is being worked on
 - Decorations – Rob and Clare Williams No update
 - Parade – Joe Payne no update
 - Tickets – Robert Mac Tavish and Linda Yuen no update

Meeting with the Principal on Wednesday, March 23 at 9:00 am with Hernandez, Payne, Smith, and Pautsch

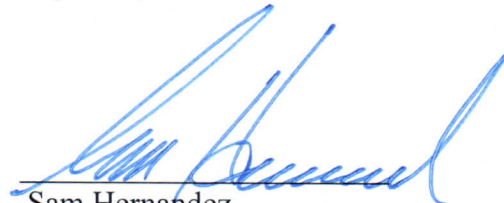
ADJOURNMENT

The meeting adjourned at 8:10 p.m. The next meeting will be held on April 27, 2022, at 7:00 p.m.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Festival of Balloons Committee of South Pasadena at the Meeting held on April 27, 2022.



Sheila Pautsch
Community Services Director



Sam Hernandez
Chair FOB Committee