



**CITY OF SOUTH PASADENA  
LIBRARY BOARD OF TRUSTEES**

**REGULAR MEETING AGENDA  
THURSDAY, NOVEMBER 10, 2022 at 7:00 p.m.**

**SOUTH PASADENA PUBLIC LIBRARY  
1100 OXLEY STREET, SOUTH PASADENA, CA 91030**

**South Pasadena Library Board of Trustees Statement of Civility**

*As your appointed governing board, we will treat each other, members of the public, and city employees with patience, civility and courtesy as a model of the same behavior we wish to reflect in South Pasadena for the conduct of all city business and community participation. The decisions made today will be for the benefit of the South Pasadena community and not for personal gain.*

**NOTICE ON PUBLIC PARTICIPATION & ACCESSIBILITY**

The South Pasadena Library Board of Trustees Meeting will be conducted in-person from the Ray Bradbury Conference Room on the Library's 2<sup>nd</sup> Floor, located at 1100 Oxley Street, South Pasadena. Pursuant to AB 361 Government Code section 54953, subdivision (e)(3), the Advisory Body may conduct its meetings remotely and may be held via video conference.

The Meeting will be available:

- In Person Hybrid – Ray Bradbury Conference Room, 1100 Oxley Street
- Via Zoom – **Webinar ID: 892 5352 3747/ Passcode: 073797**

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting via Zoom in one of the three methods below.

1. Go to the Zoom website, <https://zoom.us/join> and enter the Zoom Meeting information; or
2. Click on the following unique Zoom meeting link:  
<https://us02web.zoom.us/j/89253523747?pwd=L01UOTFDeW5na1l0ZExJeEszaytVZz09>  
or
3. You may listen to the meeting by calling: +1-669-900-6833 and entering the Zoom Meeting ID.

**CALL TO ORDER**

President Dean Serwin

**ROLL CALL**

President Dean Serwin  
Vice President Bianca Richards  
Secretary Annie Chang Long  
Trustee Kenneth Gross  
Trustee F.J. Pratt

**COUNCIL LIAISON:**

Councilmember Diana Mahmud

**PUBLIC COMMENT GUIDELINES**

The City welcomes public input. Members of the public may speak for up to 3 minutes for a general public comment or per agenda item by means of one of the following options:

Option 1:

Participate in-person at the Library Conference Room.

Option 2:

Participants will be able to “raise their hand” using the Zoom icon during the meeting, and they will have their microphone un-muted during comment portions of the agenda.

Option 3:

Email public comment(s) to [lbt@southpasadenaca.gov](mailto:lbt@southpasadenaca.gov) by no later than 12:00 p.m., November 10, 2022.

Public Comments received in writing will not be read aloud at the meeting, but will be part of the meeting record. Written public comments will be uploaded online for public viewing under Additional Documents and available at the City Clerk’s Counter for viewing. There is no word limit on emailed Public Comment(s). Please make sure to indicate the agenda item you are submitting public comment on.

*NOTE: Pursuant to State law, the Commission may not discuss or take action on issues not on the meeting agenda, except that members of the Commission or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.*

**1. Public Comment****PRESENTATION****ACTION/DISCUSSION****2. Minutes of the Regular Library Board of Trustees Meeting of October 13, 2022**Recommendation

It is recommended that the Board review and approve the October 13, 2022 Regular Meeting Minutes.

**3. Minutes of the Special Library Board of Trustees Meeting of October 26, 2022**Recommendation

It is recommended that the Board review and approve the October 26, 2022 Special Meeting Minutes.

**4. Community Room Rental Request to Charge Admission**Recommendation

It is recommended that the Board approve a request by Community Room renter Frank Hegyi to charge an admission fee to his event “Open Screen LA”, which will screen short films by local filmmakers (date TBD).

**5. Approve Opening Library at 2 p.m. on Thursday, December 15, 2022**Recommendation

It is recommended that the Library Board of Trustees approve the request for the Library to open at 2:00 p.m. on Thursday, December 15, 2022 so that staff may attend the City-sponsored employee holiday event.

**6. Approve 2022 Thanksgiving and Winter Holiday Closures**

Recommendation

It is recommended that the Library Board of Trustees approve Thanksgiving and Winter Holiday closures as presented, including 1) closing the Library at 5:00 p.m. on Wednesday, November 23, 2022; 2) early closure on Saturday, December 24, 2022 at 1:00 p.m.; 3) early closure on Saturday, December 31, 2022 at 1:00 p.m.

**7. President to Appoint Nominating Committee for 2023 Board Officers**

Recommendation

Per the bylaws, it is recommended that the Library Board of Trustees President appoint a nominating committee of two and task them with presenting a proposed slate of officers at the January 2023 Board of Trustees meeting.

**8. Strategic Planning and Library Mission Statement**

**9. Library Budget Wishlist**

**10. Library Operations Update**

**COMMUNICATIONS**

**11. Board President Communications**

**12. Board Member Communications**

**13. Council Liaison Communications**

**14. Friends of the Library Representative**

**15. Trustee Liaison to the Friends**

**16. Library Director**

**ADJOURNMENT**

**PUBLIC ACCESS TO AGENDA DOCUMENTS**


Prior to meetings, agenda related documents are available for public inspection at, South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA

The complete agenda packet may be viewed on the City's website, [www.southpasadenca.gov](http://www.southpasadenca.gov).

Meeting recordings will be available for public viewing after the meeting. Recordings will be uploaded to the City's YouTube Channel no later than the next business day after the meeting.

The City’s YouTube Channel may be accessed at:  
[https://www.youtube.com/channel/UCnR169ohzi1AlewD\\_6sfwDA/featured](https://www.youtube.com/channel/UCnR169ohzi1AlewD_6sfwDA/featured)

**ACCOMMODATIONS**

 The City of South Pasadena wishes to make all of its public meetings accessible to the public. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230 or [CityClerk@southpasadenaca.gov](mailto:CityClerk@southpasadenaca.gov). Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

**CERTIFICATION OF POSTING**

*I declare under penalty of perjury that I posted this notice of agenda for the meeting to be held on **November 10, 2022**, on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City’s, website as required by law, on the date listed below.*

11/7/2022                    /S/

Date                            Cathy Billings, Library Director



**South Pasadena Public Library  
REGULAR MEETING OF THE  
LIBRARY BOARD OF TRUSTEES  
MINUTES  
October 13, 2022**

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**CONVENE:**

Vice President Bianca Richards called the regular meeting of the Library Board of Trustees of the South Pasadena Public Library to order in the Library Conference Room on October 13, 2022 at 7:00 p.m. Members of the public attended virtually, via Zoom, as part of the City's in-person/hybrid resumption of in-person meetings.

**IN ATTENDANCE:**

Trustees Present

Kenneth Gross  
Annie Chang Long  
F.J. Pratt  
Bianca Richards

Also Present

Cathy Billings, Library Director  
Diana Mahmud, Council Liaison  
Jason Genck, BerryDunn Consultant  
Monique Ziesenhenné, BerryDunn  
Consultant  
J.R. Clanton, BerryDunn Consultant  
Abdulkadir Abdi, BerryDunn Consultant  
Ellen Torres, Friends Board President  
Sally Kilby, Member of the Public  
Sean Faye, Administrative Secretary

**EXCUSED:** President Dean Serwin

**PUBLIC COMMENTS:**

1. None

**PRESENTATION:**

2. The consultants from BerryDunn provided an update on the strategic planning process, which included reviewing the engagement results and the draft goals, tasks, and mission statement. They explained that the goals and tasks are grounded in the in-person engagement work with Library staff, Trustees, Friends, the Community Advisory Committee, one-on-one interviews with selected stakeholders, and data from the online survey, which was completed by over 400 participants.

The most common feedback included addressing facility needs, the prioritization of safety, and the expansion of programs, events, and hours of service. Other comments requested an increase in technology, growing the collection, and adjusting to the impacts from COVID-19.

The community expressed appreciation for Library staff and the Library's role as a welcoming and inviting place, as well as the variety of resources it provides to be a lifelong learning destination.

[Library Board Secretary Annie Chang Long arrived at the Library Board of Trustees meeting at 7:33 p.m.]

The Board asked to reserve their feedback until they can review this information further. Library Director Cathy Billings will provide the presentation as well as the 1,000+ survey comments following this meeting, and will collect feedback from Board members to share with the consultants.

[Jason Genck, Monique Ziesenhenn, J.R. Clanton, and Abdulkadir Abid left the Library Board of Trustees meeting at 7:55 p.m.]

**ACTION/DISCUSSION ITEMS:**

**3. Minutes of the Special Library Board of Trustees Meeting of August 31, 2022**

**4. Minutes of the Regular Library Board of Trustees Meeting of September 8, 2022**

**Motion by Library Board Trustee Kenneth Gross, seconded by Library Board Secretary Annie Chang Long, to approve the minutes as written for both the special meeting of the Library Board of Trustees held August 31, 2022 and the regular meeting of the Library Board of Trustees held September 8, 2022.**

<b>AYES:</b>	<b>Gross, Long, Pratt, Richards</b>
<b>NOES:</b>	<b>None</b>
<b>ABSENT:</b>	<b>Serwin</b>
<b>ABSTAIN:</b>	<b>None</b>

[Library Board Trustee F.J. Pratt left the Library Board of Trustees meeting at 7:58 p.m.]

**5. Administrator's Annual Library Special Tax Report**

The Board reviewed the Fiscal Year 2022-2023 Special Tax rates and the report prepared by the consulting firm NBS Government Finance Group. The Special Tax levy for FY 2022-23 is \$396,787.90. It was noted that this is more than the \$360,000 that was projected in the City's FY 2022-23 budget. Approximately 21% of the Library's FY 2022-23 Budget will be provided by the Library Special Tax. Requests for adjustments to the Library's adopted budget could be submitted during the mid-year budget review process.

Board Secretary Annie Chang Long requested staff to provide a list of unbudgeted Library needs and associated costs to be discussed at the 11/10/22 Trustees meeting.

**6. Quarterly Budget Update**

Director Billings reported the Library's budget is on track. There was a brief discussion about the Library budget line items.

## **7. Library and Library Park Health and Safety Updates**

New signage for the Library Park is in production. Six large signs with the rules and regulations for the Library Park will be posted at four corners of the park and in the middle of the block on both Oxley and El Centro streets. Smaller signs prohibiting the most common infractions will be posted on the Library balconies, near the Oxley and El Centro entrances, and the side entrance to the Senior Center. These signs should aid with enforcement of the stated rules.

The City's Mental Health Crisis Team pilot program is up and running. They will be in the City every Thursday from 1-4pm. They have added a component to assist in outreach to the unhoused. Quarterly social services meetings with members of different departments and agencies across the county have been taking place. This will yield a more thorough list of available resources.

## **8. Facility Improvement Projects Update**

Many of the Library Facility Improvement projects are dependent on assistance from Public Works. Vacancies in that department are creating delays. Some projects are funded through the Library's budget, such as keyless entry, new patio tables and chairs, an overhaul of the HVAC in the Administrative Office, and improving staff work stations. Other projects, such as security cameras, are part of the Capital Improvement Plan (CIP).

Public Works Director Ted Gerber, Deputy Director Anteneh Tesfaye and Operations Manager Catrina Peguero met with Director Billings to discuss the projects slated for this Fiscal Year, as well as future projects, such as possibly installing gates on the balconies, and the Children's Room expansion. It was a productive meeting which identified next steps.

Funding from the State Library Critical Infrastructure grant would be crucial to completing the improvements to the Library's facility. The City must match any funds awarded. Public Works now has on-call professional services that can assist with the grant application. These projects include: replacing the fire alarm system and electrical switchgear; remodeling and expanding the restrooms; replacing all air conditioning and ventilation systems; and adding exterior lighting for the ADA ramp and Library Park.

## **9. Library Operations Update**

The kickoff of the Author Talks series in partnership with the South Pasadena Arts Council (SPARC), "Coffee Table Books Live," took place on 10/12/22 with musician Leland Sklar. 160 people attended. The next Author Talk is scheduled for February.

Story Times with the Children's Department are in effect through the middle of November. The booklet for the Scary Story contest will be available before Halloween.

Digital Services Librarian Alexis Mendoza is getting acclimated. Alexis staffed the booth at the 10/12/22 Network Business Event in the Community Room. She will be introduced at next week's City Council meeting.

## **COMMUNICATIONS:**

## **10. Board President Communications**

President Dean Serwin was not present.

## **11. Board Member Communications**

Vice President Bianca Richards has had wonderful experiences attending the most recent Library events with authors Janna Ireland and Leland Sklar and the City Open House.

Trustee Kenneth Gross had nothing to add.

Secretary Annie Chang Long expressed appreciation for the work done by the Children's librarians.

## **12. Council Liaison Communications**

Councilmember Diana Mahmud referenced the request for a timeline to install security cameras at the Library from the 9/8/22 Trustees meeting. There are plans to discuss this with Public Works and the facility engineer to consolidate the security needs of the City. Councilmember Mahmud offered to speak with the Public Works department to prioritize the Library's urgent needs.

Councilmember Mahmud thanked those in attendance who are working on Measure LL, the Library Parcel Tax.

Councilmember Mahmud stated that there are more funds available in the General Funds reserve than had been anticipated. She encouraged requests for additional appropriation for urgent needs before the next Fiscal Year budget. This could assist with the Library's request for the Critical Infrastructure grant.

## **13. Friends of the Library Representative**

Friends Board President Ellen Torres announced the Friends have established their nominating committee.

The Friends will partner with South Pasadena Beautiful to host an event about bees in the Community Room on 10/19/22.

The Friends Bookstore has raised \$25K throughout the end of August. \$1,200 was raised in bookstore sales and \$1,500 was raised from the Last Chance books.

There is an auction every month listed on the Friends website.

Six donations were received last month, with one being \$500.

The Friends have 271 members and \$31,888.

Mid-year postcards yielded \$3K.



The Restoration Concert Committee has held the first two concerts of their season.

The Friends are reconsidering how often they will produce their newsletter. It has been sent out monthly and there will be one for November.

**14. Trustee Liaison to the Friends**

Vice President Richards was very impressed by the amount of work done by the Friends.

She appreciated the personal note on the postcards sent by the Friends.

**15. Library Director**

Director Billings will forward the Strategic Plan assessment to the Board.

**NEXT MEETING:** The next regular meeting of the Library Board of Trustees will be on Thursday, November 10, 2022 at 7:00 p.m. in the Ray Bradbury Conference Room and by video conference for the public via Zoom.

**ADJOURNMENT:** Vice President Bianca Richards adjourned the regular meeting of the Library Board of Trustees on October 13, 2022 at 8:45 p.m.

Minutes approved \_\_\_\_\_ as written.

Minutes approved \_\_\_\_\_ as corrected.

\_\_\_\_\_  
President

\_\_\_\_\_  
Date

### ITEM 3

Library Board of Trustees

November 10, 2022



**South Pasadena Public Library  
SPECIAL MEETING OF THE  
LIBRARY BOARD OF TRUSTEES  
MINUTES  
October 26, 2022**

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#### **CONVENE:**

President Dean Serwin called the special meeting of the Library Board of Trustees of the South Pasadena Public Library to order in the Library Conference Room on October 26, 2022 at 12:05 p.m. Members of the public attended virtually, via Zoom, as part of the City's in-person/hybrid resumption of in-person meetings.

#### **IN ATTENDANCE:**

##### Trustees Present

F.J. Pratt  
Bianca Richards  
Dean Serwin

##### Also Present

Abdulkadir Abdi, BerryDunn Consultant  
J.R. Clanton, BerryDunn Consultant  
Jason Genck, BerryDunn Consultant  
Monique Ziesenhenne, BerryDunn  
Consultant  
Barbara Posner, Support Services  
Manager  
Maida Wong, Public Services Manager  
Sean Faye, Administrative Secretary

**EXCUSED:** Library Director Cathy Billings  
Councilmember Diana Mahmud  
Board Secretary Annie Chang Long  
Trustee Kenneth Gross

#### **PUBLIC COMMENTS:**

1. None

#### **PRESENTATIONS:**

2. The consultants from BerryDunn presented their engagement findings for the South Pasadena Public Library Strategic Plan, 2023-2027. Engagement began with in-person meetings where the strengths and challenges of South Pasadena were identified. The roles of the Library in relation to the strengths and challenges were then considered and developed. Over 400 people from diverse perspectives and age groups participated in the online survey.

In-person engagement sessions and the survey produced consistent themes. The Library's collection, staff, and grounds received many favorable comments. The open-ended public comments also aligned with the identified themes. Insight provided by Library staff show they

are aware of the community's needs. Having such a responsive and engaged personnel is a great strength.

The consultants reviewed every comment to create a tiered list of topics to address. Tier One is based on the most frequently mentioned issues. These include facility needs, prioritizing safety, and expanding programs and hours. Tier Two is focused on increasing technology opportunities, growing the collection, and continuing to be mindful of the impacts of COVID 19. Tier Three is dedicated to the Library's location to evaluate any barriers that may prevent or discourage access.

The Library's collection could be a strong point to capitalize on. The surrounding Library Park is a unique characteristic and could be utilized for the increased interest in outdoor programming.

The final phase of the strategic planning process will include creating performance metrics for the next five years and updating the Library's mission statement. The completed Strategic Plan will be a living document.

The consultants shared an example of a recently completed strategic plan for another library, giving the Trustees an idea of what to expect from the South Pasadena Public Library's final plan document.

Trustees asked whether there were best practices in public libraries related to addressing the issue of homelessness and untreated mental illness. The consultants stated that these are community-wide issues presenting challenges to local governments everywhere and that there is no one-size-fits-all approach or solution. These issues need to be addressed regionally. At the local level the issues need to be addressed interdepartmentally. The impact of homelessness on libraries and the way the library's role has shifted needs to be recognized and there needs to be strong partnerships between departments so they can work hand in hand on solutions. The consultants also reminded the Board of their role as policy makers. Trustees can review policies and ensure they promote a safe environment for everyone. Finally, design elements can create a more inviting and comfortable facility. The engagement results clearly identified facility issues that need to be addressed, for example better exterior lighting.

**NEXT MEETING:** The next regular meeting of the Library Board of Trustees will be on Thursday, November 10, 2022 at 7:00 p.m. in the Ray Bradbury Conference Room and by video conference for the public via Zoom.

**ADJOURNMENT:** President Dean Serwin adjourned the special meeting of the Library Board of Trustees on October 26, 2022 at 12:56 p.m.

Minutes approved \_\_\_\_\_ as written.

Minutes approved \_\_\_\_\_ as corrected.

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President

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Date

Dear South Pasadena Library Board of Trustees,

This is a formal request to charge a small admission fee for my proposed event in the Library Community Room. 100% of the proceeds will go to covering our expenses. We have an all volunteer staff, so the only major expense will be the Community Room rental fee, and any profits will be donated to the Friends of the Library.

The event is a non-profit community screening night for local filmmakers. Filmmakers can submit anything under 10 minutes, and we screen them on a first come, first serve basis for the duration of the 90 minute event. Anyone can submit, regardless of experience level. The only rule is that the submissions can not be "intentionally mean to any group of people."

The event will take place on a weekday night, doors opening at 7pm. The program will run 90 minutes, starting 30 minutes after doors open. The room rental will be a total of 3 hours to allow for 30 minutes of setup and tear down. There will be no food or alcohol served. Insurance and the AV fee will be included in the rental fee.

Tickets will be sold ahead of the event on Eventbrite.com under the name "Open Screen LA."  
\$15 to screen a film  
\$10 for general audience

I helped organize a similar event in Boston, and we consistently drew ~50 people, so I expect to make somewhere between \$500-\$600, which will be just enough to cover a 3 hour rental of the Community Room.

My goal for this event is to bring the local film community together for a night of unique screenings that is truly open to all.

Feel free to reach out with any questions.

Sincerely,  
Frank Hegyi  
Documentary Filmmaker and South Pasadena Resident  
617-390-4549

**ITEM 6**  
Library Board of Trustees  
November 10, 2022

**Library Proposed Winter Holiday Schedule**

December 2022/January 2023

Last updated 11/2/2022

Monday 19-Dec	Tuesday 20-Dec	Wednesday 21-Dec	Thursday 22-Dec	Friday 23-Dec	Saturday 24-Dec	Sunday 25-Dec
LIBRARY OPEN	LIBRARY OPEN	LIBRARY OPEN	LIBRARY OPEN	LIBRARY OPEN	LIBRARY OPEN	LIBRARY CLOSED
					<p style="text-align: center;"><b>HALF DAY</b></p> <p style="text-align: center;">Staff work 9-1 Open 10-1</p> <p style="text-align: center;">If FT staff work, they will take off 4 hours earlier in the week</p>	

Monday 26-Dec	Tuesday 27-Dec	Wednesday 28-Dec	Thursday 29-Dec	Friday 30-Dec	Saturday 31-Dec	Sunday 1-Jan	Monday 2-Jan
LIBRARY CLOSED <b>CITY HOLIDAY</b>	LIBRARY CLOSED	LIBRARY CLOSED	LIBRARY CLOSED	LIBRARY OPEN	LIBRARY OPEN	LIBRARY CLOSED	LIBRARY CLOSED <b>CITY HOLIDAY</b>
	PAID LEAVE DAY 1	PAID LEAVE DAY 2	PAID LEAVE DAY 3		<p style="text-align: center;"><b>HALF DAY</b></p> <p style="text-align: center;">Staff work 9-1 Open 10-1</p> <p style="text-align: center;">If FT staff work, they will take off 4 hours earlier in the week</p>		
BOOK DROP PT Staff TBD 2-5 pm		BOOK DROP PT Staff TBD 2-5 pm					BOOK DROP PT Staff TBD 2-5 pm

## MISSION VS. VISION STATEMENT

A vision statement focuses on tomorrow and what an organization wants to ultimately become.

A mission statement focuses on today and what an organization does to achieve it.

## CITY – VISION STATEMENT

Adopted as part of City’s 2021-2026 Strategic Plan.

We are a culturally and economically diverse, and fiercely independent community that cherishes creativity, education and our small-town character, committed to building a more just and environmentally and financially sustainable future.

## LIBRARY

### CURRENT

Adopted as part of 2017-2022 Strategic Planning process.

**Library Vision:** The South Pasadena Public Library is a welcoming gathering place in our community to build connections, support creativity and encourage learning.

**Purpose:** We strive for excellence in everything we do. To remember the past, equip the present, and envision the future.

### PREVIOUS

Adopted by the LBT on January 10, 2006.

**Mission:** The South Pasadena Public Library provides enthusiastic, friendly, quality service in a welcoming environment. We strive to inform, enrich and empower every person in our community by fostering the pursuit of knowledge and the love of reading.

Adopted as part of the 2011-2015 Strategic Plan.

**Mission:** The South Pasadena Public Library will provide high quality, professional and friendly services in a welcoming and accommodating environment. The Library will strive to inform, enrich and empower every person in the community by fostering the pursuit of knowledge, the love of reading, and the greater appreciation and support of local culture.

## **2023-2027 STRATEGIC PLANNING PROCESS**

### **Mission Statements Drafted by Staff in Workshop Setting**

A place for people to connect, engage and explore, where all community members are welcome.

Providing safety, diversity, education, technology, and access to resources. Being a welcoming and inclusive space for everyone.

We are an impactful, welcoming community hub that connects people to resources and continually adapts to meet the evolving needs of our customers.

The library provides a lifelong learning experience, supports a diverse community, offers services and resources, and fosters innovative ideas in an inclusive environment.

To provide a safe and welcoming community space to explore, learn, and prepare for the future.

### **Mission Statements Drafted by Consultants**

South Pasadena Public Library will meet the community where they are and will listen, learn, grow and change to reflect the diverse needs of all its residents.

We are a welcoming community space focused on providing resources to meet South Pasadena's evolving needs.

As a community anchor, South Pasadena Public Library provides exceptional services and resources for lifelong learning while connecting a diverse community.

### **Mission Statement Drafted by Senior Staff**

The South Pasadena Public Library is a welcoming place focused on providing resources and programs that meet the evolving and diverse needs of the community.

### **Key Concepts:**

- Welcoming/inclusivity
- Provision of resources/services/programs
- Commitment to diversity and meeting diverse needs
- Adapting/evolving
- Learning/knowledge/growth

**ITEM 9**  
Library Board of Trustees  
November 10, 2022

**Library Budget Wishlist**

Replace curbside book drops – est. \$12,000

Replace carpet – est. \$60,000

Diversity, Equity, Inclusion Collection Audit – est. \$4,000

Exterior Digital Display – est. \$20,000

Interior Digital Display – est. \$5,000

Teen Room Refurbishment – est. \$60,000  
(new carpet, paint, lighting, computer workstations, furniture)