



CITY OF SOUTH PASADENA
LIBRARY BOARD OF TRUSTEES

MINUTES
REGULAR MEETING
THURSDAY, OCTOBER 10, 2024, AT 7:00 P.M.

CALL TO ORDER:

The Meeting of the South Pasadena Library Board of Trustees was called to order by President Annie Chang Long on Thursday, October 10, 2024, at 7:02 P.M. in the Library Conference Room, 1100 Oxley Street, South Pasadena, California.

ROLL CALL:

<u>PRESENT</u>	President	Annie Chang Long
	Vice President	Kenneth Gross
	Secretary	Edward Pearson
	Trustee	Minsun Meeker
<u>ABSENT</u>	Trustee	Bianca Richards
	Council Liaison	Jon Primuth

Sean Faye, Library Administrative Secretary, announced a quorum.

CITY STAFF PRESENT:

Cathy Billings, Library Director; Sean Faye, Library Administrative Secretary; were present at Roll Call.

PUBLIC COMMENT

1. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)

In Person Comments:

None.

ACTION/DISCUSSION

2. REORDERING OF, ADDITIONS, OR DELETIONS TO THE AGENDA

None.

3. APPROVAL OF MINUTES OF SEPTEMBER 12, 2024, LIBRARY BOARD OF TRUSTEES MEETING

Recommendation

It is recommended that the Board review and consider approval of the September 12, 2024, Meeting Minutes.

COMMISSION ACTION AND MOTION

A motion was made by Secretary Pearson, seconded by Trustee Meeker, and approved by roll call vote to approve Item No. 3, as presented by staff. The motion carried 3-0-1-1 by the following vote:

AYES: Gross, Meeker, Pearson

NOES: None

ABSENT: Richards

ABSTAINED: Long

4. LIBRARY/COMMUNITY CENTER SITE PLANNING PROJECT PROGRESS REPORT

Staff and Site Plan Ad Hoc Committee member Trustee Bianca Richards provided updates to Trustees about the Site Planning Project and Ad Hoc Committee activity.

5. VOLUNTEER RECOGNITION COMMITTEE PROGRESS REPORT

Staff and Committee members Annie Chang Long and Minsun Meeker provided updates to Trustees about Committee activity for discussion and direction.

6. ADMINISTRATIVE POLICIES REVIEW COMMITTEE PROGRESS REPORT

Staff and Committee members Kenny Gross and Minsun Meeker provided updates to Trustees about Committee activity.

7. LIBRARY OPERATIONS UPDATE

Staff provided updates to Trustees about library events and programs, new services or changes to service, and to inform Trustees about operational matters of note, including staffing changes, project status updates, outreach activities, etc.

COMMUNICATIONS

8. BOARD PRESIDENT COMMUNICATIONS

President Long expressed her gratitude to Library staff and encouraged everyone to participate in the upcoming election.

9. BOARD MEMBER COMMUNICATIONS

Vice President Gross had no comments.

Trustee Meeker had no comments.

Secretary Pearson shared an article from the *Washington Post*, "Who uses public libraries most? There's a divide by religion, and politics."

10. COUNCIL LIAISON COMMUNICATIONS

None. (Councilmember Primuth not in attendance.)

11. FRIENDS OF THE LIBRARY REPRESENTATIVE COMMUNICATIONS

None. (Representative not in attendance.)

12. TRUSTEE LIAISON TO THE FRIENDS COMMUNICATIONS

None.

13. LIBRARY DIRECTOR COMMUNICATIONS

None.

PUBLIC COMMENT - CONTINUED**14. CONTINUED PUBLIC COMMENT – GENERAL**

None.

ADJOURNMENT

There being no further matters, President Annie Chang Long adjourned the meeting of the Library Board of Trustees at 8:19 P.M. to the next Regular Library Board of Trustees meeting scheduled for November 14, 2024.

Respectfully submitted:

Signed by:

Sean Faye

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Sean Faye
Staff Liaison, Library Administrative Secretary

APPROVED:

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Annie Chang Long

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Annie Chang Long
President

ATTEST:

Signed by:

Sean Faye

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Sean Faye
Staff Liaison, Library Administrative Secretary

Approved at Commission Meeting: November 14, 2024