



CITY OF SOUTH PASADENA
LIBRARY BOARD OF TRUSTEES

MINUTES
SPECIAL MEETING
THURSDAY, NOVEMBER 14, 2024, AT 6:59 P.M.

CALL TO ORDER:

The Special Meeting of the South Pasadena Library Board of Trustees was called to order by President Annie Chang Long on Thursday, November 14, 2024, at 7:05 P.M. in the Library Conference Room, 1100 Oxley Street, South Pasadena, California.

ROLL CALL:

<u>PRESENT</u>	President	Annie Chang Long
	Secretary	Edward Pearson
	Trustee	Minsun Meeker
	Trustee	Bianca Richards

<u>ABSENT</u>	Vice President	Kenneth Gross
	Council Liaison	Jon Primuth

Sean Faye, Library Administrative Secretary, announced a quorum.

CITY STAFF PRESENT:

Cathy Billings, Library Director; Sean Faye, Library Administrative Secretary; Kevin O'Neill, Friends of the Library Board representative; were present at Roll Call.

PUBLIC COMMENT

1. PUBLIC COMMENT – GENERAL (NON-AGENDA ITEMS)

In Person Comments:

None.

ACTION/DISCUSSION

2. APPROVAL TO OPEN LIBRARY AT 2 P.M. ON THURSDAY, DECEMBER 19, 2024

Recommendation

It is recommended that the Library Board of Trustees approve the request for the Library to open at 2:00 p.m. on Thursday, December 19, 2024, so that staff may attend the City-sponsored employee holiday event.

COMMISSION ACTION AND MOTION

A motion was made by Trustee Meeker, seconded by Trustee Richards, and approved by roll call vote to approve Item No. 1, as presented by staff. The motion carried 4-0-1-0 by the following vote:

AYES: Long, Meeker, Pearson, Richards

NOES: None

ABSENT: Gross

ABSTAINED: None

ADJOURNMENT

President Annie Chang Long adjourned the Special Meeting of the Library Board of Trustees on Thursday, November 14, 2024. at 7:06 P.M.

Respectfully submitted:

Signed by:



840EF1F088624F3...

Sean Faye

Staff Liaison, Library Administrative Secretary

APPROVED:

DocuSigned by:



8C0E1D5846EF450...

Annie Chang Long

President

ATTEST:

Signed by:



840EF1F088624F3...

Sean Faye

Staff Liaison, Library Administrative Secretary

Approved at Commission Meeting: February 13, 2025